

WESTERN IOWA TECH COMMUNITY COLLEGE STUDENT APPOINTMENT FORM

Effective Date: _____ Through _____ ID # _____
(Date)

Name _____
Last First Initial

Address _____ Phone _____

ACTION: New Appointment Reinstatement
TYPE: Student International Student

Charge to Budget Code _____

Position Title: _____ Department: _____

Hourly rate \$ _____ Hours Per Week up to a maximum of: _____
(this is not a guarantee of hours per week)

Work Schedule: _____

Date Manager Date President/Vice President

Date Supervisor Date Dean of Human Resources

***This form is not valid until signed by the college president.
No offer of employment shall be made until notification is received from
Human Resources that the position has been fully approved. The
employee will be the last signature after all other signatures are made.***

Date Employee