



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING

Date: September 11, 2023

Time: 4:00 pm

Location: WITCC Center - 25 5th Ave NW, Le Mars, Iowa
3:00 - Community Event

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Erin Muck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Carmen Wilson, Associate Dean - Corporate College | Dr. Darla Struck, Director of Cherokee Campus and Northern Services Area | Pam Woolridge, Director of Adult Education and Literacy | Erick Cortes Rodriguez, Student

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	

Item	Presenter
<ul style="list-style-type: none"> A. Thank You - ACEN in addendum SEP-23-1, page 1 B. Thank You - Sergeant Bluff Luton High School in addendum SEP-23-2, pages 2-3 C. Thank You - Iowa Vocational Rehabilitation Services in addendum SEP-23-3, page 4 	
V. Consent Items	
A. The minutes of the regular Board of Directors meeting held August 14, 2023	
B. The Financial Report for August 2023 in addendum SEP-23-5, pages 5-11	
C. A list of General Fund bills in addendum SEP-23-6, pages 12-35. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum SEP-23-7a, pages 36-37. The Community and Continuing Education instructor list in addendum SEP-23-7b, page 38. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #7 in the amount of \$64,596.24 to Guarantee Roofing, Siding Co., LLC. for the Gaylord Smith Reroofing Project in addendum SEP-23-8, pages 39-42.	
F. Application and Certificate for Payment #1 in the amount of \$14,671.80 to H&R Construction Co., for the Center for Inclusive Excellence Project in addendum SEP-23-9, pages 43-44.	
G. Application for Certificate for Payment #4 in the amount of \$479,950.94 to TR Harris Construction Inc., for the Parking Lot 5-6 Paving Improvements Project in addendum SEP-23-10, pages 45-48.	
H. Application for Certificate for Payment #2 in the amount of \$30,498.71 to H&R Construction Co., for the Center for Inclusive Excellence Project in addendum SEP-23-11, pages 49-50.	
<i>Motion needed for Consent Items</i>	
VI. Administrative Reports	
A. Cherokee and Le Mars Update - Adult Literacy Program in addendum SEP-23-12, pages 51-52.	Erin Volk Darla Struck Pam Woolridge Erick Cortes Rodriguez
B. Fall Semester Enrollment Report	Tawnya Beermann Christina Brandon
C. Funding for WITCC Scholarship Programs 2024-2025 in addendum for SEP-23-13, pages 53-57. <i>Motion Needed</i>	Troy Jasman Christina Brandon
D. FY24 Open Purchase Orders in addendum SEP-23-14, pages 58-59	Troy Jasman

Item	Presenter
<i>Motion Needed</i>	
E. ISCAP Solvency Ratio in addendum SEP-23-15, pages 60-61.	Troy Jasman
F. Change Order #1 - WITCC Center for Inclusive Excellence in addendum SEP-23 16, pages 62-63.	Troy Jasman
<i>Motion Needed</i>	
G. Bookstore Relocation Project Closeout in addendum SEP-23-17, pages 64-68.	Troy Jasman
<i>Motion Needed</i>	
H. Request for Bus Purchase in addendum SEP-23-18, page 69.	Juline Albert
<i>Motion Needed</i>	
I. 260E Preliminary Agreement for Knife River Midwest, LLC in addendum SEP-23-19, pages 70-76.	Darin Moeller Carmen Wilson
<i>Motion Needed</i>	
J. 260E Preliminary Agreement for Cold Link Logistics Sioux City, LLC in addendum SEP-23-20, pages 77-83.	Darin Moeller Carmen Wilson
<i>Motion Needed</i>	
K. Voting Delegate Notification for the ACCT Leadership Congress and Alternate in addendum SEP-23-21, page 84.	Terry Murrell
<i>Motion Needed</i>	
L. Update Board Policy 102 - Educational Objectives, Philosophy, and Mission - 2 nd Reading in addendum SEP-23-22, pages 85-88.	Terry Murrell
<i>Motion Needed.</i>	
M. Community Colleges for Iowa Report	Tricia Sutherland
N. President Report	Terry Murrell
1. WITCC In the News in addendum SEP-23-23, pages 89-93 2. Other	
VII. Unfinished Business	
A. Individual Board Member comments	
B. ⚽ September 13 - Volleyball - Southwestern CC - at WIT - 7:00 pm	
C. ⚽ September 16 - Men's Soccer - Scott CC - at WIT Ruegger Field - 3:30 pm	
D. September 19 - Voter Registration - Women League of Voters and Unity Action - Room D202 - 10:30 - 1:00 pm	
E. September 19 - Constitution Day. Equal Protection Under the Law and Free Speech; Cargill Auditorium - 11:00 - 12:15 pm	
F. ⚽ September 20 - Women's Soccer - Northeast CC - at WIT Ruegger Field - 1:00 pm	
G. ⚽ September 20 - Men's Soccer - Northeast CC - at WIT Ruegger Field - 4:00 pm	
H. ⚽ September 21 - Volleyball - Ellsworth CC - at WIT - 7:00 pm	
I. September 22 - Latine Student Summit - Rocklin Conference Center - 9:00 am - 2:00 pm	
J. ⚽ September 25 - Men's Soccer - Northwestern College JV - at WIT Ruegger Field - 3:30 pm	

Item	Presenter
K. September 26 - To Keep What You Have, You Have To Give It Away - In Honor of National Recovery Month - Kermit Dahlen, President and CEO of Rosecrance Jackson is speaker - Cargill Auditorium - 11:00 - 12:30 pm	
L. September 27 - 2:15 pm - Representation & Resilience Panel Series (Hispanic Heritage Month - Cargill - 1:00 pm	
M. ⚽ September 30 - Women's Soccer - Marshalltown CC - at South Sioux High School - 1:00 pm	
N. ⚽ September 30 - Men's Soccer - Marshalltown CC - at South Sioux High School - 3:30 pm	
O. ⚽ October 2 - Women's Soccer - Gillette CC - at WIT Ruegger Field - 11:00 am	
P. ⚽ October 2 - Men's Soccer - Gillette CC - at WIT Ruegger Field - 1:30 pm	
Q. 🏐 October 4 - Volleyball - Northeast CC - at WIT - 7:00 pm	
R. 🏐 October 12 - Volleyball - Kirkwood CC - at WIT - 7:00 pm	
S. ⚽ October 14 - Women's Soccer - North Iowa Area CC - at WIT Ruegger Field - 1:00 pm	
T. ⚽ October 14 - Men's Soccer - North Iowa Area CC - at WIT Ruegger Field - 3:30 pm	
U. October 16 - Retreat starting at 1:00 pm. October Board Meeting - Sioux City Campus - starting at 4:00 pm	
V. 🏐 October 18 - Volleyball - Iowa Central CC - at WIT - 7:00 pm	
W. 🏐 October 30 - Volleyball - Morningside JV - at WIT - 6:00 pm	

Comet Sports Schedule - click [here](#)

For more information about **Student Activities** on Campus, check out the Campus Calendar [here](#)

VIII. Adjournment

Motion Needed

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



*“Let us never consider ourselves finished nurses... We must be learning all our lives.”
Florence Nightingale*

BOARD OF COMMISSIONERS

NURSING EDUCATION
REPRESENTATIVES

KRISTEN BARBEE, Ph.D., RN, CNE
Program Director & Associate Professor
Wingate University
Wingate, North Carolina

NANCY PHOENIX BITTNER, Ph.D., CNS, RN
Vice President for Education/Professor of Nursing
Lawrence Memorial/Regis College
Medford, Massachusetts

JOY COLE, Ph.D., RN, SFHEA
Associate Professor of Nursing
Utah Valley University
Orem, Utah

CLAUDIA ESTRADA-HICKMAN, MSN, RN, CNE
Nursing Faculty
Pueblo Community College
Pueblo, Colorado

DIANE EVANS-PRIOR, DNP, RN
Dean, School of Nursing and Patient Support
Central New Mexico Community College
Albuquerque, New Mexico

SHARI GHOLSON, DNP, RN, CNE
Dean of Nursing and Allied Health Division
West Kentucky Community & Technical College
Paducah, Kentucky

AMY M. HALL, Ph.D., RN, CNE
Dean, School of Nursing
Franciscan Missionaries of Our Lady University
Baton Rouge, Louisiana

MONICA KIDDER, DNP, MEDSURG-BC, NPD-BC, CNE
Curriculum Coordinator, Covenant School of Nursing
Covenant Medical Center
Lubbock, Texas

CHERYL OSLER, EdD, MS, MA, MSL, RN, CNE
Associate Dean of Nursing
Spokane Community College
Spokane, Washington

CHERYL SHAFFER, Ph.D., RN, PNP, ANP
Associate Dean, School of Nursing
Suffolk County Community College
Sayville, New York

NURSING SERVICE
REPRESENTATIVES

CAROLYN JO McCORMIES, MS, RN, APRN, FNP-BC
Family Nurse Practitioner - Family Practice Primary Care Clinic
San Carlos Apache Healthcare Corporation
Peridot, Arizona

DEMICA WILLIAMS, DNP, RN, CNE
Director of Allied Health and Nursing
Piedmont of Augusta
Augusta, Georgia

JESSICA ESTES, DNP, APRN-NP
Chief Operating Officer
Cumberland Hill Hospital
Hopkinsville, Kentucky

PUBLIC
REPRESENTATIVES

BARRY GOLDSTEIN, Ph.D.
Consultant
Roswell, Georgia

ROBERT A. SINTICH, EdD
Hancock, New York

August 15, 2023

Terry Murrell, PhD
President
Western Iowa Tech Community College
4647 Stone Ave
Sioux City, Iowa 51102

Dear Dr. Murrell,

As the President of an institution that supports the volunteer work of an ACEN Peer Evaluator(s), the Accreditation Commission for Education in Nursing (ACEN) would like to thank you for your dedication to quality nursing education.

The ACEN's accredited programs remain strong and continue to improve due to your commitment to this important work. By generously sharing the expertise and professionalism of your faculty, together we continue to strive toward excellence in nursing education. Allowing your faculty to participate in the accreditation process will provide benefits to your organization and the quality of its nursing program. We also thank your faculty member(s) who tirelessly served during the Spring 2023 cycle as ACEN Peer Evaluator either on a site visit team and/or the Evaluation Review Panel. Faculty who have served the ACEN include:

- Ms. Lauryn Norton

On behalf of the ACEN Board of Commissioners and Staff, I thank you for your committed leadership and on-going support of quality nursing education.

Sincerely,

Nell Ard, PhD, RN, CNE, ANEF
Interim Chief Executive Officer

SERGEANT BLUFF-LUTON HIGH SCHOOL

HOME OF THE

WARRIORS

Thank you for allowing us to use
Your facilities!



THANK YOU



WITCC - Turner

Ari Hoy

Nathaniel

Stacy
Curtis (TAP)

Avery
Phoenix

LUKUS
Devon

Malek

Joe I

Sophie

Laurel



Joy

Simon K.

SPM

Akron
Desiree R

Jaloni

Jean

DARIUS

6 u girl in

Kristopher

Melissa

Angela

Seth Rmo Joy Desiree
Brayden Joel Mally
Avey Laurel

Phoenix Kristopher
Alicia Sophie

G N O M A F I DARIUS

Guardian Nathaniel
SAM Ailid
Elizabeth Tynne
Brandy
Madison

Eric II
Yanlou
Jami
Nicholas

Simon Angela Shemai

Thank you for letting us use
your beautiful campus + the
amazing tours! We appreciate
your generosity!



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING AGENDA

Date: August 14, 2023

Time: 4:00 pm

Location: WITCC Campus -Sioux City, Iowa

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Present: Russell Wray, Tricia Sutherland (Zoom), Blanca Martinez, Linnea Fletcher, Jeremy Ogle, Al Aymar (Zoom), Erin Muck (Zoom)

Absent: Micah Lang, Bill Anderson

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Carmen Wilson, Associate Dean - Corporate College | Teri Peterson, Associate Dean - Health Sciences |

Meeting was called to order by Russell Wray at 4:00 pm.

Brenda Wright took a roll call of directors.

Russ Wray opened the Public Hearing for the Soccer Field Improvements Project. No comments or questions.

Russell Wray asked for any Oral Communications. Shannon Jorstad approached the Board and communicated to the board the hardship to her family caused by her husband losing his teaching job at WITCC in 2017.

Russell Wray asked for any additional communications. John Jorstad approached the Board and communicated his objection to the loss of his teaching position in 2017. He asked the board to investigate the situation.

There were no Written Communications to present to the Board.

Russell Wray asked the board to review the Consent Items. The board had no questions and Jeremy Ogle made a motion to approve the consent items and it was seconded by Linnea Fletcher. All were in favor and the motion was carried.

Juline Albert sat in to report on the Clinical Sites. Our partners are a vital part of our health sciences programs. We are always looking for more facilities to partner with. We will be increasing simulation use this term.

Juline Albert introduced Erin Volk. Erin explained the RISC Survey and the results received this year. Overall we had strong results. The results are compared to 44 other community colleges. We fared better than a lot of our peers. Work/Life Balance was a big challenge to our students. Will administer the survey again in two years.

Erin Volk also talked about the Educational Outcomes of our students. Once a student graduates with their degree, we want to know what happens to them. The Department of Education uses data for students to find out where they are working, etc.

Troy Jasman presented the Bank Depositories. This shows the maximum amount we are allowed at each bank. We worked with the banks to try to get some better rates. Jeremy Ogle made a motion to motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Troy also brought forward the FY23 Annual Report Balance Sheet. We are required to do this every year. After it is approved, it is sent to the State. Linnea Fletcher made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and motion carried.

Troy Jasman also presented the FY24 Detail Budget. This is our projected budget for the 2024 fiscal year. Erin Muck made a motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Troy presented a Change Order for the Parking Lot 5 and 6 Paving Improvements Project. There was a spot under the parking lot that was extremely wet and extra steps were needed to make it a suitable surface. Jeremy Ogle made a motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Juline Albert introduced Carmen Wilson to the board to discuss a Welding Equipment Purchase. This beveler will be used for credit and non-credit classes. It will make the beveling process safer and more efficient for testing. Linnea made a motion to approve the purchase and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Christina Brandon presented a request to purchase TouchNet. The current products that we use are not compatible with the SaaS that we are moving to. Jeremy made a motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Terry Murrell presented an Update to Board Policy 102 - Educational Objectives, Philosophy, and Mission. This was the first reading. The board approved the new mission statement last month, so we are now updating the board policy. It will be brought back to the board for the second reading at the September board meeting.

Terry also prepared the 2024 Board Meeting and Conference Schedule. We are still waiting for a final date for the June meeting that will be held jointly with NCC and AEA. Linnea Fletcher made a motion to approve and it was seconded by Jeremy Ogle.

Tricia Sutherland stated that the Community Colleges for Iowa Report will report out in September after we meet later this month.

Terry Murrell gave a President's Report

1. 2023 Fall Semester Enrollment

- We are currently up right now and expect to stay up. We are continuing to see more part time students.

2. Welcome Week Activities

- lots of activities - check out our website.

3. Russell Wray also talked about a conference he attended. Dr. Lee - CEO of ACCT - Dr.


Lee talked about the 10 things he sees as changing in the community college area.

Linnea Fletcher made a motion to adjourn and it was seconded by Blanca Martinez. All were in favor and the meeting adjourned at 4:49 pm.

Russell Wray, Board President

Brenda Wright, Board Secretary

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: September 7, 2023

RE: **AUGUST 2023 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues for the two months ended August 31, 2023 totaled \$11.1 million. General Fund total income is 29% of budget, and expenditures are at 13% of budget. The student fees and tuition revenue of \$8.8 million reflect the Fall Semester enrollment as well as taking into consideration the new rates for the per credit hour tuition charge. Since the enrollment verification process occurs in September, there will be an adjustment for the credit hour student tuition and fees with the financials for September 2023. General Fund expenditures at \$5.0 million year to date are consistent with budget expectations as of the end of August. As a result, the College financial position exceeds that of the previous year with an increase in the fund balance change from the prior year of \$152K.

Restricted Fund activity for the year includes State Support of \$400K ACE Infrastructure funding the College receives restricted to capital improvement projects. The offsetting increase in the Other Current Expenditures reflects the transfer of the \$400K ACE Infrastructure to the Plant Fund.

The Plant Fund revenue labeled Other Income reflects the transfer of \$361K from the General Fund for the laptop computer initiative and \$400K from the Restricted Fund for the ACE Infrastructure funding. Expenditures are consistent with budget expectations.

Auxiliary Enterprise operations for the two months ended August 31st reflect the start of the Fall Semester. Total revenues have increased \$576K from the prior year. This consists mainly of an increase in dormitory revenue of \$249K, bookstore of \$180K and athletics of \$152K. Total expenditures have increased \$324K from the prior year mainly due to bookstore cost of goods sold with increased volume and the addition of athletics. It should be noted that the dormitory expenditures will continue to increase as students utilize the all you care to eat meal plan. The overall fund balance change has an increase of \$252K from the prior year.

The College's cash flow in August shows strong receipt collections due to the start of the new semester as well as grant programs. Cash receipts totaled \$6.6 million for the month and disbursements totaled \$7.0 million for the month. Cash and investments on a consolidated basis totaled \$46.9 million at August 31, 2023. The College's investment portfolio's overall yield at 4.28% was up from the 4.20% of the previous month.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Two Month Period Ending August 31, 2023

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$3,298,500	\$1,731,568	52%	\$2,945,000	\$1,522,812	52%
Tuition	15,215,500	7,023,960	46%	14,025,000	6,542,762	47%
Local Support	2,195,000	18,807	1%	2,125,000	24,544	1%
State Support	12,776,317	2,120,304	17%	12,361,796	2,059,560	17%
Federal Support	284,071	34	0%	268,502	819	0%
Sales & Services	203,000	36,772	18%	215,000	36,386	17%
Other Income	4,476,416	211,058	5%	4,196,399	460,280	11%
Total Income	\$38,448,804	\$11,142,503	29%	\$36,136,697	\$10,647,163	29%
EXPENDITURES						
Salaries & Related Costs	\$26,911,171	\$3,356,030	12%	\$26,064,952	\$3,260,017	13%
Services	6,355,205	713,458	11%	5,584,375	749,828	13%
Materials, Supplies & Travel	2,457,999	244,082	10%	2,431,151	133,264	5%
Other Current Expenditures	2,719,429	735,676	27%	2,049,719	562,829	27%
Capital Outlay	5,000	50	1%	6,500	427	7%
Total Direct Expense	\$38,448,804	\$5,049,296	13%	\$36,136,697	\$4,706,365	13%
Fund Balance Change	\$0	\$6,093,207		\$0	\$5,940,798	

16% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Two Month Period Ending August 31, 2023

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,843,636	47,654	1%	5,437,951	62,206	1%
State Support	2,438,086	571,152	23%	2,357,776	528,973	22%
Federal Support	2,931,837	350,377	12%	3,255,646	774,893	24%
Other Income	771,303	214,865	28%	728,959	237,105	33%
New Jobs Training Program	3,445,000	752,697	22%	3,340,000	408,190	12%
Total Income	\$15,429,862	\$1,936,745	13%	\$15,120,332	\$2,011,367	13%
EXPENDITURES						
Salaries & Related Costs	\$4,022,119	\$650,382	16%	\$3,649,482	\$570,599	16%
Services	5,295,855	570,726	11%	4,212,258	593,905	14%
Materials, Supplies & Travel	1,270,032	31,274	2%	2,074,202	86,445	4%
Other Current Expenditures	0	428,399	-	0	762,849	-
New Jobs Training Program	4,240,107	384,285	9%	4,188,313	273	0%
Capital Outlay	1,460,219	10,086	1%	1,366,036	44,043	3%
Total Direct Expense	\$16,288,332	\$2,075,152	13%	\$15,490,291	\$2,058,114	13%
Fund Balance Change	(\$858,470)	(\$138,407)		(\$369,959)	(\$46,747)	

16% of Year

Western Iowa Tech Community College
 Plant Fund Income Statement
 For the Two Month Period Ending August 31, 2023

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,195,000	\$18,807	1%	\$2,125,000	\$24,544	1%
Interest Income	260,000	102,890	40%	30,250	6,330	21%
Other Income	2,322,237	871,658	38%	2,311,169	863,293	37%
Total Income	\$4,777,237	\$993,355	21%	\$4,466,419	\$894,167	20%
EXPENDITURES						
Equipment	\$1,658,237	\$337,548	20%	\$1,471,219	\$154,896	11%
Buildings	436,000	0	0%	1,830,250	0	0%
Maintenance, Repairs & Supplies	35,000	9,390	27%	35,000	9,567	27%
Structural Improvements	988,000	274,697	28%	120,000	87,025	73%
Professional Services	983,000	16,892	2%	333,000	0	0%
Other Expenses	0	0		250,000	0	0%
Interest/Debt Service	677,000	29,083	4%	676,950	30,733	5%
Total Direct Expense	\$4,777,237	\$667,610	14%	\$4,716,419	\$282,221	6%
Fund Balance Change	\$0	\$325,745		(\$250,000)	\$611,946	

16% of Year

Note: Interest budget amounts include principal payments of \$505,000 and \$495,000 for FY2024 and FY2023, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000.

Western Iowa Tech Community College
 Auxiliary Enterprises
 For the Two Months Ending August 31, 2023

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES								
Sales and Service	\$1,104,519	\$868,692	\$198,440	\$100	\$0	\$2,603	\$2,174,354	\$1,743,738
Miscellaneous	7,146	9,152	0	819	152,413	56,924	\$226,454	80,988
Total Revenues	<u>\$1,111,665</u>	<u>\$877,844</u>	<u>\$198,440</u>	<u>\$919</u>	<u>\$152,413</u>	<u>\$59,527</u>	<u>\$2,400,808</u>	<u>\$1,824,726</u>
EXPENDITURES								
Salaries & Related Costs	\$35,581	\$39,796	\$0	\$0	\$74,270	\$8,012	\$157,659	\$76,181
Service Expenditures	29,874	1,849	0	333	34,418	8,495	\$74,969	31,971
Materials & Supplies	354	6,619	79	9,306	37,350	0	\$53,708	22,344
Cost of Goods Sold	0	685,334	180,581	0	0	0	\$865,915	702,741
Utilities	0	0	0	0	0	0	\$0	0
Other Current Expenditures	110,998	0	0	0	6,375	57	\$117,430	112,400
Total Expenditures	<u>\$176,807</u>	<u>\$733,598</u>	<u>\$180,660</u>	<u>\$9,639</u>	<u>\$152,413</u>	<u>\$16,564</u>	<u>\$1,269,681</u>	<u>\$945,637</u>
Fund Balance Change	<u>\$934,858</u>	<u>\$144,246</u>	<u>\$17,780</u>	<u>(\$8,720)</u>	<u>\$0</u>	<u>\$42,963</u>	<u>\$1,131,127</u>	<u>\$879,089</u>
Prior Year	\$683,014	\$120,475	\$16,133	(\$19,111)	\$0	\$78,578	\$879,089	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
AUGUST 2023**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (08/01/2023)	\$15,178,256	\$5,105	\$357,782	\$13,042,805	\$18,764,016	\$47,347,964
Receipts	4,400,559	\$530,646	10,000	848,221	778,087	6,567,513
TOTAL FUNDS AVAILABLE	\$19,578,814	\$535,752	\$367,782	\$13,891,025	\$19,542,103	53,915,476
DISBURSEMENTS						
Board Report	\$4,966,185	\$531,395	\$0	\$55,364	\$769,238	\$6,322,182
Dorm Revenue Bond Payment						0
Transfers to Operating Fund						0
Approved Previous Meeting				687,564		687,564
TOTAL DISBURSEMENTS	\$4,966,185	\$531,395	\$0	\$742,928	\$769,238	\$7,009,746
ENDING BALANCE (08/31/2023)	\$14,612,629	\$4,357	\$367,782	\$13,148,098	\$18,772,865	\$46,905,730

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
AUGUST 31, 2023

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$94,133					\$94,133	0.00%
Interest Checking	Security National		4,357				4,357	4.00%
Repurchase Agreement	Security National	2,654,382					2,654,382	4.00%
Certificate of Deposit	Central Bank	1,111,248					1,111,248	4.00%
Money Market	Northwest Bank	404,966					404,966	0.20%
Money Market	Liberty National Bank	9,515,283					9,515,283	4.92%
Money Market	Pioneer Bank	104,436					104,436	0.60%
Money Market	Liberty National Bank				12,717,580		12,717,580	4.93%
Checking	Cherokee State Bank	\$5,936					5,936	0.00%
Checking	Wells Fargo	\$16,519					16,519	1.65%
Checking	Wells Fargo			367,782	18,330	1,114,533	1,500,645	1.65%
Checking	Wells Fargo					841,164	841,164	1.09%
Repurchase Agreement	Security National				240,959	16,817,169	17,058,128	4.00%
Dorm Revenue Bond Funds	UMB Bank	705,724			171,228		876,953	5.22%
Total Cash & Investments		\$14,612,628	\$4,357	\$367,782	\$13,148,097	\$18,772,865	\$46,905,730	4.28%
Interest Earnings YTD		\$46,777	\$20	\$0	\$51,147	\$57,429	\$155,373	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting September 11, 2023

August 2023

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 4,966,185.38	\$ 531,394.97		\$ 55,364.00	\$ 769,237.72	\$ 6,322,182.07
Cancelled warrants						\$ -
Subtotal	4,966,185.38	531,394.97	-	55,364.00	769,237.72	\$ 6,322,182.07
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 5,655,060.38	\$ 531,394.97	\$ -	\$ 55,364.00	\$ 769,237.72	\$ 7,011,057.07

Western Iowa Tech Community College
Board Approval
General & Auxiliary
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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	Linde Gas & Equipment	\$333.23	BOOKS SPECIAL RESALE-SPON STU
8/31/2023	ReQuest LLC	\$10,000.00	CASH IN BANK
8/26/2023	Wells Fargo Bank	\$1,523,897.62	CASH IN BANK-PAYROLL
8/3/2023	Juline S Albert	\$456.64	COMMUNICATION
8/24/2023	Frontier Communications	\$365.41	COMMUNICATION
8/24/2023	Frontier Communications	\$163.14	COMMUNICATION
8/17/2023	Iowa Communications Network	\$5,701.31	COMMUNICATION
8/17/2023	Iowa Communications Network	\$5,700.16	COMMUNICATION
8/10/2023	Qwest Corporation	\$354.30	COMMUNICATION
8/24/2023	Qwest Corporation	\$469.26	COMMUNICATION
8/24/2023	Burke Engineering Sales	\$377.80	CONSTRUCTION SUPPLIES
8/3/2023	Consolidated Electrical	\$92.84	CONSTRUCTION SUPPLIES
8/3/2023	Consolidated Electrical	\$11,758.43	CONSTRUCTION SUPPLIES
8/17/2023	Consolidated Electrical	\$2,557.81	CONSTRUCTION SUPPLIES
8/17/2023	Diamond Products Company	\$52.71	CONSTRUCTION SUPPLIES
8/10/2023	Menards Inc	\$975.28	CONSTRUCTION SUPPLIES
8/10/2023	Menards Inc	\$279.28	CONSTRUCTION SUPPLIES
8/24/2023	Menards Inc	\$69.98	CONSTRUCTION SUPPLIES
8/24/2023	Menards Inc	\$179.97	CONSTRUCTION SUPPLIES
8/3/2023	Sioux City Winnelson	\$1,279.92	CONSTRUCTION SUPPLIES
8/24/2023	Sioux City Winnelson	\$1,768.20	CONSTRUCTION SUPPLIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	WW Grainger Inc	\$624.74	CONSTRUCTION SUPPLIES
8/17/2023	ACI Payments Inc	\$4,705.71	CONTRACTED SERVICES
8/31/2023	ACI Payments Inc	\$6,278.41	CONTRACTED SERVICES
8/31/2023	Tracey Badar	\$75.00	CONTRACTED SERVICES
8/3/2023	BankMobile Technologies Inc	\$22.05	CONTRACTED SERVICES
8/3/2023	Bekins Fire & Safety Services Co	\$138.82	CONTRACTED SERVICES
8/31/2023	Robert Bowman	\$75.00	CONTRACTED SERVICES
8/17/2023	Wendy J. Bryce	\$140.00	CONTRACTED SERVICES
8/17/2023	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
8/31/2023	DeeAnn S Zimmerman	\$140.00	CONTRACTED SERVICES
8/3/2023	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
8/10/2023	Document Depot & Destruction	\$196.00	CONTRACTED SERVICES
8/17/2023	Document Depot & Destruction	\$98.00	CONTRACTED SERVICES
8/31/2023	First Dakota Title Limited	\$275.00	CONTRACTED SERVICES
8/17/2023	Amy Fowler	\$22.00	CONTRACTED SERVICES
8/17/2023	Gill Hauling Inc	\$2,439.24	CONTRACTED SERVICES
8/19/2023	HealthEquity Inc	\$77.50	CONTRACTED SERVICES
8/17/2023	IMKO Enterprises Inc	\$10,936.32	CONTRACTED SERVICES
8/17/2023	IMKO Enterprises Inc	\$59,446.94	CONTRACTED SERVICES
8/17/2023	IMKO Enterprises Inc	\$2,297.67	CONTRACTED SERVICES
8/17/2023	IMKO Enterprises Inc	\$505.61	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/17/2023	IMKO Enterprises Inc	\$1,923.42	CONTRACTED SERVICES
8/3/2023	Innovative Educators Inc	\$10,995.00	CONTRACTED SERVICES
8/31/2023	ISI LLC	\$1,394.45	CONTRACTED SERVICES
8/17/2023	Justice Fire & Safety Inc	\$3,957.14	CONTRACTED SERVICES
8/10/2023	K&S Janitorial Services LLC	\$9,252.60	CONTRACTED SERVICES
8/31/2023	K&S Janitorial Services LLC	\$5,939.20	CONTRACTED SERVICES
8/3/2023	Lindblom Services Inc	\$1,098.82	CONTRACTED SERVICES
8/3/2023	Lindblom Services Inc	\$120.00	CONTRACTED SERVICES
8/3/2023	Mike Logan	\$2,100.00	CONTRACTED SERVICES
8/3/2023	National Council for State	\$4,000.00	CONTRACTED SERVICES
8/17/2023	Plains Area Mental Health Inc	\$180.00	CONTRACTED SERVICES
8/3/2023	Plunketts Pest Control Inc	\$55.00	CONTRACTED SERVICES
8/17/2023	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
8/24/2023	Plunketts Pest Control Inc	\$120.00	CONTRACTED SERVICES
8/24/2023	R&S Waste Disposal LLC	\$160.72	CONTRACTED SERVICES
8/24/2023	Rentokil North America	\$1,537.80	CONTRACTED SERVICES
8/24/2023	Rentokil North America	\$10,876.25	CONTRACTED SERVICES
8/24/2023	Rentokil North America	\$45.00	CONTRACTED SERVICES
8/3/2023	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
8/3/2023	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
8/31/2023	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	James Schaap	\$150.00	CONTRACTED SERVICES
8/3/2023	Preston L. Schultz	\$250.00	CONTRACTED SERVICES
8/31/2023	Dennis R Semple	\$2,220.00	CONTRACTED SERVICES
8/24/2023	Sandy Silbernagel	\$125.00	CONTRACTED SERVICES
8/3/2023	Siouxland African Association	\$1,000.00	CONTRACTED SERVICES
8/17/2023	Siouxland Certified Testing	\$2,367.00	CONTRACTED SERVICES
8/17/2023	Siouxland Chamber of Commerce	\$2,200.00	CONTRACTED SERVICES
8/17/2023	Siouxland Mental Health	\$340.00	CONTRACTED SERVICES
8/3/2023	Thompson Solutions Group	\$1,230.23	CONTRACTED SERVICES
8/3/2023	Thompson Solutions Group	\$285.00	CONTRACTED SERVICES
8/31/2023	Thompson Solutions Group	\$348.08	CONTRACTED SERVICES
8/31/2023	Tri State Nursing Enterprises Inc	\$3,912.17	CONTRACTED SERVICES
8/17/2023	Vans Sanitation Inc	\$76.73	CONTRACTED SERVICES
8/3/2023	Western Iowa Tech Comm Ed	\$75.00	CONTRACTED SERVICES
8/3/2023	Woodbury County Firemans	\$433.26	CONTRACTED SERVICES
8/10/2023	State Steel Supply Company Inc	\$3,111.79	COURSE FEE EXPENSE
8/17/2023	State Steel Supply Company Inc	\$7,342.85	COURSE FEE EXPENSE
8/3/2023	Western Iowa Tech AR	\$5,510.00	COURSE FEE EXPENSE
8/3/2023	Western Iowa Tech AR	\$4,819.00	COURSE FEE EXPENSE
8/17/2023	Corey M. Adair	\$370.00	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	AFP Corp	\$375.00	DUE FROM OTHERS-ASSET ACCOUNT

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8/24/2023	AFP Corp	\$1,197.20	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Tina M. Benton	\$581.73	DUE FROM OTHERS-ASSET ACCOUNT
8/10/2023	Breathe Clean Dry Ice Blasting	\$3,500.00	DUE FROM OTHERS-ASSET ACCOUNT
8/10/2023	Breathe Clean Dry Ice Blasting	\$3,450.00	DUE FROM OTHERS-ASSET ACCOUNT
8/24/2023	Breathe Clean Dry Ice Blasting	\$10,210.00	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Coil Us Buyer Inc	\$2,583.37	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	Coil Us Buyer Inc	\$350.46	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Cummins Inc	\$691.60	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Greg P. Deaton	\$424.00	DUE FROM OTHERS-ASSET ACCOUNT
8/22/2023	Greg P. Deaton	\$424.00	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Sheila Disterhaupt	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
8/10/2023	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Dunwell LLC	\$10,560.19	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Foulk Brothers Plumbing	\$8,167.41	DUE FROM OTHERS-ASSET ACCOUNT
8/24/2023	Foulk Brothers Plumbing	\$2,167.92	DUE FROM OTHERS-ASSET ACCOUNT
8/10/2023	Russell Gondek	\$120.91	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	High Point Networks LLC	\$6,692.20	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Amy L. Hueser	\$36.00	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	Amy L. Hueser	\$862.79	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	Iowa College Student Aid	\$7,003.00	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/3/2023	Pamela A Ives	\$89.84	DUE FROM OTHERS-ASSET ACCOUNT
8/10/2023	Jeff A. Jansen	\$107.50	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Merlyn L Kathol	\$994.00	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	Lisa L. Knecht	\$372.00	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Karen Mendez-Diaz	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Mid Iowa Refrigeration Inc	\$238.00	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Otis Elevator Company	\$14,368.00	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Mariana Pacheco	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
8/24/2023	Renee M. Romig	\$294.33	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	ScriptPro USA Inc	\$1,179.75	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	ScriptPro USA Inc	\$1,179.75	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
8/3/2023	Thompson Solutions Group	\$10,985.12	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Thompson Solutions Group	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Thompson Solutions Group	\$2,211.30	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Paola V. Valdovinos	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
8/10/2023	Visual Edge IT Inc	\$3,733.72	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	Steven H. Warnstadt	\$419.16	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Pamela L Woolridge	\$240.00	DUE FROM OTHERS-ASSET ACCOUNT
8/17/2023	Ziegler Inc	\$2,738.26	DUE FROM OTHERS-ASSET ACCOUNT
8/31/2023	Iowa College Student Aid Commi	\$500.00	DUE FROM STATE FUNDS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	Iowa College Student Aid Commi	\$205.00	DUE FROM STATE FUNDS
8/31/2023	James Andrews	\$1,556.50	DUE FROM STUDENTS
8/10/2023	Yesenia a Aragon	\$450.00	DUE FROM STUDENTS
8/24/2023	David L Arnts	\$5,871.00	DUE FROM STUDENTS
8/31/2023	Peter Bieber	\$993.00	DUE FROM STUDENTS
8/31/2023	Cherokee State Bank	\$775.50	DUE FROM STUDENTS
8/10/2023	Esmeralda Cruz	\$54.00	DUE FROM STUDENTS
8/10/2023	Payton K. Foster	\$85.00	DUE FROM STUDENTS
8/10/2023	Ian S. Johnson	\$1,133.00	DUE FROM STUDENTS
8/31/2023	Vicki Leinen	\$607.00	DUE FROM STUDENTS
8/10/2023	Kallie M. Reynolds	\$103.00	DUE FROM STUDENTS
8/31/2023	Sioux City Joint Apprenticeship	\$920.00	DUE FROM STUDENTS
8/10/2023	Karen Tellez	\$40.00	DUE FROM STUDENTS
8/10/2023	Citlalli Tovar-Lopez	\$300.00	DUE FROM STUDENTS
8/10/2023	Witcc	\$825.00	DUE FROM STUDENTS
8/10/2023	Witcc	\$413.54	DUE FROM STUDENTS
8/10/2023	Witcc	\$50.00	DUE FROM STUDENTS
8/10/2023	Witcc	\$70.00	DUE FROM STUDENTS
8/10/2023	Joanna R Wolpert	\$37.50	DUE FROM STUDENTS
8/31/2023	Todd Woollen	\$1,075.00	DUE FROM STUDENTS
8/28/2023	Western Iowa Tech 125 Plan	\$6,103.52	DUE TO AUXILIARY FUND

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	Western Iowa Tech Classroom	\$110.55	DUE TO PLANT FUND
8/12/2023	Western Iowa Tech Plant Fund	\$700,000.00	DUE TO PLANT FUND
8/26/2023	Western Iowa Tech Plant Fund	\$40,000.00	DUE TO PLANT FUND
8/24/2023	Productivity Inc	\$85.50	EQUIPMENT - \$5000 AND OVER
8/3/2023	American Income Life Insurance	\$11.52	GROUP MEETINGS AND WORKSHOPS
8/10/2023	Western Iowa Tech Accounts	\$4,725.75	GROUP MEETINGS AND WORKSHOPS
8/10/2023	Western Iowa Tech AR	\$3,414.00	GROUP MEETINGS AND WORKSHOPS
8/24/2023	Western Iowa Tech AR	\$12,557.07	GROUP MEETINGS AND WORKSHOPS
8/26/2023	HealthEquity Inc	\$10,695.16	HSA Payable
8/31/2023	Domino Publishing	\$1,278.00	INFO SERVICES/CLASSIFY ADS
8/10/2023	Empowering Conversations LLC	\$550.00	INFO SERVICES/CLASSIFY ADS
8/10/2023	Wm Bass Advertising Associates	\$14,908.96	INFO SERVICES/CLASSIFY ADS
8/31/2023	Wm Bass Advertising Associates	\$8,634.00	INFO SERVICES/CLASSIFY ADS
8/3/2023	Insurance Management Program	\$300,000.00	INSURANCE
8/26/2023	BusinessSolverComInc	\$460,029.49	INSURANCE PREMIUMS PAYABLE
8/26/2023	Iowa Public Employees	\$129,221.43	IPERS TAX PAYABLE
8/24/2023	Cole Papers Inc	\$1,242.20	JANITOR MATERIALS AND SUPPLIES
8/10/2023	Eakes Inc	\$6,105.58	JANITOR MATERIALS AND SUPPLIES
8/10/2023	Lawn Pros Inc	\$35,440.07	LANDSCAPING SERVICES AND SUPPLIES
8/17/2023	Lawn Pros Inc	\$22,413.00	LANDSCAPING SERVICES AND SUPPLIES
8/24/2023	Meyer Inc	\$440.00	LANDSCAPING SERVICES AND SUPPLIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	Meyer Inc	\$660.00	LANDSCAPING SERVICES AND SUPPLIES
8/10/2023	Ricks Computers Inc	\$2,193.65	MAINT & REPAIR-SU EQUIP
8/10/2023	John T. Burow	\$7,040.00	MAINT AND REPAIR BUILDINGS
8/24/2023	Guarantee Roofing Siding	\$5,429.00	MAINT AND REPAIR BUILDINGS
8/10/2023	Mikes Sioux City Carpet	\$23,611.10	MAINT AND REPAIR BUILDINGS
8/24/2023	Mikes Sioux City Carpet	\$175.00	MAINT AND REPAIR BUILDINGS
8/10/2023	Solid Fabrications Inc	\$3,751.00	MAINT AND REPAIR BUILDINGS
8/17/2023	Thompson Solutions Group	\$342.00	MAINT AND REPAIR BUILDINGS
8/17/2023	Van Osdel Plastering Drywall Inc	\$40,188.00	MAINT AND REPAIR BUILDINGS
8/24/2023	Ward Electric Company Inc	\$180.00	MAINT AND REPAIR BUILDINGS
8/24/2023	Breathe Clean Dry Ice Blasting	\$17,700.00	MAINT AND REPAIR EQUIPMENT
8/3/2023	City of Sioux City	\$1,200.00	MAINT AND REPAIR EQUIPMENT
8/17/2023	Drain Specialists Inc	\$900.00	MAINT AND REPAIR EQUIPMENT
8/10/2023	Eakes Inc	\$396.90	MAINT AND REPAIR EQUIPMENT
8/3/2023	Foulk Brothers Plumbing	\$9,414.44	MAINT AND REPAIR EQUIPMENT
8/10/2023	Foulk Brothers Plumbing	\$5,335.10	MAINT AND REPAIR EQUIPMENT
8/3/2023	Iowa Division of Labor	\$1,240.00	MAINT AND REPAIR EQUIPMENT
8/17/2023	Kneifl Electric Inc	\$1,750.00	MAINT AND REPAIR EQUIPMENT
8/17/2023	Layne Christensen Company	\$570.00	MAINT AND REPAIR EQUIPMENT
8/31/2023	Luesebrink Clifford Construction	\$95.00	MAINT AND REPAIR EQUIPMENT
8/24/2023	Riekes Equipment	\$106.86	MAINT AND REPAIR EQUIPMENT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/10/2023	Robert Baker	\$170.00	MAINTENANCE GROUNDS
8/3/2023	Bock Lawn & Landscaping LLC	\$1,510.00	MAINTENANCE GROUNDS
8/24/2023	Western Iowa Windbreaks	\$450.00	MAINTENANCE GROUNDS
8/17/2023	Bomgaars Supply Inc	\$349.75	MATERIALS AND SUPPLIES
8/31/2023	BSN Sports LLC	\$179.82	MATERIALS AND SUPPLIES
8/31/2023	Community Action Agency	\$307.92	MATERIALS AND SUPPLIES
8/10/2023	Great Western Dining Service Inc	\$4,366.10	MATERIALS AND SUPPLIES
8/24/2023	Iowa Department of Education	\$1,290.64	MATERIALS AND SUPPLIES
8/24/2023	ISU Extension	\$342.75	MATERIALS AND SUPPLIES
8/17/2023	Randi Mackey	\$94.47	MATERIALS AND SUPPLIES
8/17/2023	Performance Health Holdings Inc	\$5,620.34	MATERIALS AND SUPPLIES
8/17/2023	Performance Health Holdings Inc	\$1,570.44	MATERIALS AND SUPPLIES
8/24/2023	Redeemer Lutheran Church	\$170.50	MATERIALS AND SUPPLIES
8/10/2023	Verizon Wireless	\$242.08	MATERIALS AND SUPPLIES
8/31/2023	Western Iowa Tech Petty Cash	\$50.00	MATERIALS AND SUPPLIES
8/3/2023	Alliance for Innovation B176	\$2,625.00	MEMBERSHIP
8/3/2023	eTeamSponsor Inc	\$4,995.00	MEMBERSHIP
8/17/2023	Higher Learning Commission	\$9,000.00	MEMBERSHIP
8/31/2023	National Junior College Athletic	\$3,450.00	MEMBERSHIP
8/17/2023	National Public Radio Inc	\$83,664.48	MEMBERSHIP
8/31/2023	NJCAA Coaches Association Inc	\$443.00	MEMBERSHIP

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/10/2023	Promoting Iowa Education	\$500.00	MEMBERSHIP
8/24/2023	Window to the World	\$1,385.00	MEMBERSHIP
8/24/2023	Ace Refrigeration Co of Sioux	\$2,787.64	NON-CAPITAL EXP & EQUIP <5000
8/24/2023	BSN Sports LLC	\$2,276.75	NON-CAPITAL EXP & EQUIP <5000
8/24/2023	BSN Sports LLC	\$215.78	NON-CAPITAL EXP & EQUIP <5000
8/24/2023	BSN Sports LLC	\$1,055.52	NON-CAPITAL EXP & EQUIP <5000
8/3/2023	General Business Interiors Inc	\$7,171.96	NON-CAPITAL EXP & EQUIP <5000
8/31/2023	General Business Interiors Inc	\$31,080.65	NON-CAPITAL EXP & EQUIP <5000
8/24/2023	Safetymed LLC	\$3,051.00	NON-CAPITAL EXP & EQUIP <5000
8/26/2023	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	Friends Of FM 90	\$84.50	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	Nebraska Child Support	\$1,710.50	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	United Way of Siouxland Inc	\$985.50	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	Western Iowa Tech Foundation	\$2,202.43	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	Western Iowa Tech GF	\$1,100.00	OTHER EMPLOYEE PR DEDUCTIONS
8/28/2023	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
8/31/2023	APH Stores Inc	\$78.52	OTHER MATERIALS AND SUPPLIES
8/31/2023	Cengage Learning Inc	\$4,605.31	PERIODICALS
8/24/2023	Paymetric Inc	\$3,000.00	PERIODICALS
8/31/2023	FedEx	\$486.05	POSTAGE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	Postmaster	\$310.00	POSTAGE
8/31/2023	Postmaster	\$310.00	POSTAGE
8/3/2023	Anderson Brothers Printing	\$3,176.00	PRINTING & REPRODUCTION SVC
8/31/2023	Artisan Press Inc	\$1,210.00	PRINTING & REPRODUCTION SVC
8/3/2023	Holt Woodworking Inc	\$250.94	PRINTING & REPRODUCTION SVC
8/24/2023	Holt Woodworking Inc	\$156.75	PRINTING & REPRODUCTION SVC
8/31/2023	Iowa Office Supply Inc	\$470.99	PRINTING & REPRODUCTION SVC
8/3/2023	Omaha Paper Company	\$773.44	PRINTING & REPRODUCTION SVC
8/17/2023	Omaha Paper Company	\$452.86	PRINTING & REPRODUCTION SVC
8/17/2023	Omaha Paper Company	\$219.17	PRINTING & REPRODUCTION SVC
8/3/2023	Record Printing & Copy Center	\$2,230.00	PRINTING & REPRODUCTION SVC
8/10/2023	Record Printing & Copy Center	\$1,186.00	PRINTING & REPRODUCTION SVC
8/31/2023	Record Printing & Copy Center	\$1,181.00	PRINTING & REPRODUCTION SVC
8/17/2023	Ahlers & Cooney PC	\$366.50	PROFESSIONAL SERVICES
8/17/2023	Dentons Davis Brown PC	\$55,260.00	PROFESSIONAL SERVICES
8/24/2023	Iowa Department of Admin	\$950.00	PROFESSIONAL SERVICES
8/24/2023	Nebraska State Patrol Cid	\$31.00	PROFESSIONAL SERVICES
8/5/2023	Wells Fargo Bank	\$492,854.50	PURCHASE CARD CHECKING
8/31/2023	Siouxland Soccer Foundation	\$5,000.00	RENTED BUILDINGS & FACILITIES
8/3/2023	Quadient Leasing Usa Inc	\$1,907.97	RENTED EQUIPMENT
8/24/2023	Quadient Leasing Usa Inc	\$360.00	RENTED EQUIPMENT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/10/2023	Branded Custom Sportswear Inc	\$9,590.85	RESALE PURCHASES
8/17/2023	Branded Custom Sportswear Inc	\$6,858.30	RESALE PURCHASES
8/24/2023	Cambridge University Press	\$11,199.19	RESALE PURCHASES
8/24/2023	Cambridge University Press	(\$6,481.60)	RESALE PURCHASES
8/17/2023	Chesterman Company	\$435.58	RESALE PURCHASES
8/3/2023	Core Mark Midcontinent Inc	\$1,805.50	RESALE PURCHASES
8/10/2023	Core Mark Midcontinent Inc	\$998.37	RESALE PURCHASES
8/31/2023	Core Mark Midcontinent Inc	\$2,481.79	RESALE PURCHASES
8/3/2023	Iowa Community College Online	\$32,298.25	RESALE PURCHASES
8/17/2023	Iowa Community College Online	\$982.27	RESALE PURCHASES
8/17/2023	Susan Wolcott	\$1,563.90	RESALE PURCHASES
8/31/2023	Western Iowa Tech AR	\$1,000.00	SCHOLARSHIPS
8/10/2023	Burgess Health Center	\$10.00	SPONSORED BILLING RECEIVABLE
8/10/2023	Chapter 33 Students Internal	\$169.92	SPONSORED BILLING RECEIVABLE
8/10/2023	Chapter 33 Students Internal	\$2,608.90	SPONSORED BILLING RECEIVABLE
8/10/2023	Chapter 33 Students Internal	\$1,232.00	SPONSORED BILLING RECEIVABLE
8/10/2023	Chapter 33 Students Internal	\$54.18	SPONSORED BILLING RECEIVABLE
8/10/2023	Chapter 33 Students Internal	\$1,558.00	SPONSORED BILLING RECEIVABLE
8/10/2023	Gap Geer II	\$402.00	SPONSORED BILLING RECEIVABLE
8/31/2023	Peter Bieber	\$250.00	STUDENT DEPOSITS
8/31/2023	Emma G. Brookman	\$250.00	STUDENT DEPOSITS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/31/2023	Cody J. Christensen	\$250.00	STUDENT DEPOSITS
8/31/2023	Emily Crooks	\$250.00	STUDENT DEPOSITS
8/31/2023	Bethany Groos	\$250.00	STUDENT DEPOSITS
8/10/2023	Abigail a Jons	\$250.00	STUDENT DEPOSITS
8/31/2023	Misty Klemke	\$250.00	STUDENT DEPOSITS
8/24/2023	Koden H. Luu	\$250.00	STUDENT DEPOSITS
8/3/2023	Karen Mackey	\$250.00	STUDENT DEPOSITS
8/31/2023	Dalton Marshall	\$250.00	STUDENT DEPOSITS
8/31/2023	Lucas Ramey	\$250.00	STUDENT DEPOSITS
8/31/2023	Ethan L. Rogers	\$250.00	STUDENT DEPOSITS
8/31/2023	Astrid Z. Ruiz-Arce	\$250.00	STUDENT DEPOSITS
8/31/2023	Quintessa U. Short	\$250.00	STUDENT DEPOSITS
8/31/2023	Luke Shover	\$250.00	STUDENT DEPOSITS
8/31/2023	Annika Spors	\$250.00	STUDENT DEPOSITS
8/31/2023	Tarun Srikanan	\$250.00	STUDENT DEPOSITS
8/31/2023	Zack Sudbeck	\$250.00	STUDENT DEPOSITS
8/31/2023	Nicole Taylor	\$250.00	STUDENT DEPOSITS
8/31/2023	Henry Umunna	\$250.00	STUDENT DEPOSITS
8/31/2023	Mary Weir	\$250.00	STUDENT DEPOSITS
8/26/2023	Teachers Insurance & Annuity	\$104,755.20	TIAA-CREF PAYABLE
8/10/2023	Ann M. Clark	\$608.47	TRAVEL IN STATE

Western Iowa Tech Community College
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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/3/2023	Kyle R. Hueser	\$223.60	TRAVEL IN STATE
8/31/2023	Lori S. Kasperbauer	\$59.28	TRAVEL IN STATE
8/3/2023	Sara B. Klatt	\$240.24	TRAVEL IN STATE
8/3/2023	Kari Meyer	\$126.88	TRAVEL IN STATE
8/17/2023	Mindset LLC	\$3,500.00	TRAVEL IN STATE
8/3/2023	Terry A. Murrell	\$315.85	TRAVEL IN STATE
8/24/2023	Terry A. Murrell	\$42.00	TRAVEL IN STATE
8/31/2023	Terry A. Murrell	\$48.56	TRAVEL IN STATE
8/17/2023	Steven J. Postema	\$31.20	TRAVEL IN STATE
8/10/2023	Michael D. Rohlena	\$208.00	TRAVEL IN STATE
8/24/2023	Loren J. Schmoll	\$308.00	TRAVEL IN STATE
8/17/2023	Brandy L. TenHulzen	\$10.00	TRAVEL IN STATE
8/17/2023	Misty M. Wankum	\$47.84	TRAVEL IN STATE
8/16/2023	Northeast Community College	\$400.00	TRAVEL OUT OF STATE
8/10/2023	Matthew J. Pettit	\$354.64	TRAVEL OUT OF STATE
8/29/2023	Security National Bank	\$1,560.00	TRAVEL OUT OF STATE
8/16/2023	Southeast Community College	\$400.00	TRAVEL OUT OF STATE
8/10/2023	Brandon P. Treft	\$74.65	TRAVEL OUT OF STATE
8/26/2023	Voya Financial	\$15,635.47	TSA PAYABLE
8/24/2023	Christina R. Brandon	\$3,000.00	TUITION
8/24/2023	Joshua J. Elgert	\$1,040.00	TUITION

Western Iowa Tech Community College
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General & Auxiliary
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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/3/2023	Adeline M. Heilman	\$672.00	TUITION
8/24/2023	Angela K Kastner	\$1,248.00	TUITION
8/24/2023	Angela K Kastner	\$624.00	TUITION
8/10/2023	Lisa L. Knecht	\$507.00	TUITION
8/31/2023	Rachel E. Miller	\$1,215.00	TUITION
8/3/2023	Darin Moeller	\$1,248.00	TUITION
8/3/2023	Benjamin L. Mohning	\$816.00	TUITION
8/17/2023	Frances E. O Tool	\$624.00	TUITION
8/3/2023	Mary Beth Schorg	\$832.00	TUITION
8/24/2023	Steven J Smith	\$1,248.00	TUITION
8/24/2023	Steven H. Warnstadt	\$624.00	TUITION
8/24/2023	Steven H. Warnstadt	\$832.00	TUITION
8/10/2023	Berkshire Hathaway Energy	\$4,899.80	UTILITIES
8/17/2023	Berkshire Hathaway Energy	\$90,098.13	UTILITIES
8/17/2023	Berkshire Hathaway Energy	\$289.05	UTILITIES
8/17/2023	Berkshire Hathaway Energy	\$704.41	UTILITIES
8/24/2023	Berkshire Hathaway Energy	\$6,813.74	UTILITIES
8/24/2023	Black Hills Utility Holding	\$150.10	UTILITIES
8/24/2023	City Of Cherokee	\$144.07	UTILITIES
8/10/2023	City of Le Mars	\$51.47	UTILITIES
8/10/2023	City Of Mapleton	\$183.73	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/17/2023	City Of Mapleton	\$354.21	UTILITIES
8/10/2023	City of Sioux City	\$255.22	UTILITIES
8/10/2023	City of Sioux City	\$378.02	UTILITIES
8/10/2023	City of Sioux City	\$189.96	UTILITIES
8/10/2023	City of Sioux City	\$247.49	UTILITIES
8/10/2023	City of Sioux City	\$122.04	UTILITIES
8/10/2023	City of Sioux City	\$189.96	UTILITIES
8/10/2023	City of Sioux City	\$305.02	UTILITIES
8/10/2023	City of Sioux City	\$49.15	UTILITIES
8/10/2023	City of Sioux City	\$170.51	UTILITIES
8/10/2023	City of Sioux City	\$234.19	UTILITIES
8/10/2023	City of Sioux City	\$151.61	UTILITIES
8/10/2023	City of Sioux City	\$1,825.20	UTILITIES
8/10/2023	City of Sioux City	\$1,032.51	UTILITIES
8/10/2023	City of Sioux City	\$1,272.01	UTILITIES
8/17/2023	City of Sioux City	\$37.66	UTILITIES
8/17/2023	Denison Municipal Utilities	\$2,278.72	UTILITIES
8/3/2023	Interstate Power & Light Co	\$1,418.30	UTILITIES
8/24/2023	Interstate Power & Light Co	\$2,297.35	UTILITIES
8/31/2023	Interstate Power & Light Co	\$1,207.19	UTILITIES
8/10/2023	Sapp Brothers Petroleum Inc	\$100.00	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/17/2023	Woodbury County Rural Electric	\$3,178.56	UTILITIES
8/26/2023	Masters Transportation Inc	\$79,900.00	VEHICLES
8/10/2023	Advance Auto Parts	\$30.98	VEHICLES-MATERIALS & SUPPLIES
8/17/2023	Advance Auto Parts	\$141.59	VEHICLES-MATERIALS & SUPPLIES
8/3/2023	AVE PLP LLC	\$638.67	VEHICLES-MATERIALS & SUPPLIES
8/24/2023	AVE PLP LLC	\$616.81	VEHICLES-MATERIALS & SUPPLIES
8/17/2023	Brads Detail Center LLC	\$350.00	VEHICLES-MATERIALS & SUPPLIES
8/3/2023	City of Sioux City	\$3,097.98	VEHICLES-MATERIALS & SUPPLIES
8/3/2023	City of Sioux City	\$71.01	VEHICLES-MATERIALS & SUPPLIES
8/3/2023	City of Sioux City	\$497.61	VEHICLES-MATERIALS & SUPPLIES
8/3/2023	City of Sioux City	\$1,856.76	VEHICLES-MATERIALS & SUPPLIES
8/10/2023	D&L Equipment	\$179.97	VEHICLES-MATERIALS & SUPPLIES
8/17/2023	Dakota Graphics Sign Co	\$1,402.50	VEHICLES-MATERIALS & SUPPLIES
8/17/2023	Graham Tire Sioux City	\$3,041.61	VEHICLES-MATERIALS & SUPPLIES
8/31/2023	Graham Tire Sioux City	\$65.40	VEHICLES-MATERIALS & SUPPLIES
8/5/2023	Customers Bank	\$1,360.25	WITCC ONECARD PAYABLE
8/12/2023	Customers Bank	\$5,340.40	WITCC ONECARD PAYABLE
8/19/2023	Customers Bank	\$5,274.75	WITCC ONECARD PAYABLE
8/27/2023	Customers Bank	\$1,065.00	WITCC ONECARD PAYABLE
TOTAL		\$4,966,185.38	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting September 11, 2023

GENERAL FUND

Estimated for the month of September

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	688,875.00

Western Iowa Tech Community College
 Board Approval
 Special Federal
 9/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/5/2023	Western Iowa Tech General Fund	\$871.25	OTHER FEDERAL
8/26/2023	Western Iowa Tech General Fund	\$202,204.72	OTHER FEDERAL
8/26/2023	Western Iowa Tech General Fund	\$328,000.00	OTHER FEDERAL
8/26/2023	Western Iowa Tech General Fund	\$319.00	OTHER FEDERAL
TOTAL		\$531,394.97	

Western Iowa Tech Community College
Board Approval
Plant Fund
9/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/30/2023	Jensen Motors	\$37,369.00	VEHICLES
8/17/2023	Lampe Inc	\$17,995.00	VEHICLES
TOTAL		<u>\$55,364.00</u>	

Western Iowa Tech Community College
Board Approval
House File
9/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/19/2023	Security National Bank	\$2,124.00	SNB INVEST
8/19/2023	Security National Bank	\$4,589.16	SNB INVEST
8/19/2023	Security National Bank	\$14,641.00	SNB INVEST
8/19/2023	Security National Bank	\$37,204.00	SNB INVEST
8/19/2023	Security National Bank	\$77,362.14	SNB INVEST
8/19/2023	Security National Bank	\$1,626.02	SNB INVEST
8/19/2023	Security National Bank	\$79,645.45	SNB INVEST
8/19/2023	Security National Bank	\$25,544.00	SNB INVEST
8/19/2023	Security National Bank	\$6,179.00	SNB INVEST
8/19/2023	Security National Bank	\$61,054.12	SNB INVEST
8/19/2023	Security National Bank	\$23,482.00	SNB INVEST
8/19/2023	Security National Bank	\$13,780.91	SNB INVEST
8/15/2023	Food Locker Service Inc	\$29,683.75	TRAINING EXPENSE
8/15/2023	Seaboard Triumph Foods LLC	\$138,292.09	TRAINING EXPENSE
8/15/2023	Seaboard Triumph Foods LLC	\$49,616.63	TRAINING EXPENSE
8/15/2023	Seaboard Triumph Foods LLC	\$103,403.58	TRAINING EXPENSE
8/15/2023	Seaboard Triumph Foods LLC	\$2,185.00	TRAINING EXPENSE
8/15/2023	Seaboard Triumph Foods LLC	\$5,444.49	TRAINING EXPENSE
8/15/2023	Seaboard Triumph Foods LLC	\$37,064.84	TRAINING EXPENSE
8/15/2023	Superior Industrial Mechanical	\$4,305.25	TRAINING EXPENSE
8/1/2023	Western Iowa Tech Comm Ed	\$3,732.00	TRAINING EXPENSE

Western Iowa Tech Community College
Board Approval
House File
9/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/15/2023	Western Iowa Tech Comm Ed	\$10,200.00	TRAINING EXPENSE
8/15/2023	Western Iowa Tech Comm Ed	\$19,500.00	TRAINING EXPENSE
8/15/2023	Western Iowa Tech Comm Ed	\$11,769.12	TRAINING EXPENSE
8/15/2023	Western Iowa Tech Comm Ed	\$2,709.17	TRAINING EXPENSE
8/15/2023	Western Iowa Tech Comm Ed	\$4,100.00	TRAINING EXPENSE
TOTAL		<u>\$769,237.72</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting September 11, 2023

September 2023

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 788,295.57		\$ 788,295.57
Additional Warrants	\$ 66,560.55				\$ 6,427.20	\$ 72,987.75
Total	\$ 66,560.55	\$ -	\$ -	\$ 788,295.57	\$ 6,427.20	\$ 861,283.32

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING SEPTEMBER 11, 2023

GENERAL FUND

September 2022

IMKO Enterprises	\$ 66,560.55
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TOTAL	\$ 66,560.55
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Western Iowa Tech Community College
Board Approval Voucher Detail Report
Plant Fund
9/7/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/12/2023	H&R Construction Co	\$45,170.51	BUILDINGS & FIXED EQUIPMENT
9/12/2023	HCI Construction	\$1,454.50	BUILDINGS & FIXED EQUIPMENT
9/12/2023	Daktronics Inc	\$10,080.00	EQUIPMENT - \$5000 AND OVER
9/12/2023	CollegeNET Inc	\$5,413.28	NON-CAPITAL EXP & EQUIP <5000
9/12/2023	High Point Networks LLC	\$37,460.08	NON-CAPITAL EXP & EQUIP <5000
9/12/2023	JAMF Holdings Inc &	\$82,287.00	NON-CAPITAL EXP & EQUIP <5000
9/12/2023	Guarantee Roofing Siding &	\$64,596.24	OTHER STRUCTURES & IMPROVEMENT
9/12/2023	TR Harris Construction Inc	\$479,950.94	OTHER STRUCTURES & IMPROVEMENT
9/12/2023	Dewild Grant Reckert &	\$42,604.27	PROFESSIONAL SERVICES
9/12/2023	EDA Inc	\$638.75	PROFESSIONAL SERVICES
9/12/2023	EDA Inc	\$1,300.00	PROFESSIONAL SERVICES
9/12/2023	Farris Engineering	\$990.00	PROFESSIONAL SERVICES
9/12/2023	Farris Engineering	\$95.00	PROFESSIONAL SERVICES
9/12/2023	Inspec Inc	\$2,705.00	PROFESSIONAL SERVICES
9/12/2023	JEO Consulting Group Inc	\$4,688.75	PROFESSIONAL SERVICES
9/12/2023	JEO Consulting Group Inc	\$7,827.50	PROFESSIONAL SERVICES
9/12/2023	JEO Consulting Group Inc	\$1,033.75	PROFESSIONAL SERVICES
TOTAL		\$788,295.57	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING SEPTEMBER 11, 2023

HOUSE FILE

September 2023

Wells Enterprises	\$	6,427.20
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TOTAL	\$	6,427.20
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PERSONNEL REPORT
Regular Appointments
September 11, 2023

I. INSTRUCTIONAL STAFF

- A. **Lora C. Knaack** has submitted her voluntary resignation as Nursing Instructor effective August 15, 2023. She is to be paid for all time worked through that date.

II. ADMINISTRATIVE STAFF

- A. It is recommended that the employment of **Matthew J. Peabody**, International Education Specialist be continued effective August 16, 2023. No change in salary or full-time benefits.
- B. **Janna Vander Sluis** has been selected for the position as Counseling Services Coordinator effective September 18, 2023, at an annualized salary of \$55,607, grade 8 support position. This is a previously authorized position, vacant due to resignation, eligible for full-time benefits.

III. SUPPORT STAFF

- A. **John L. Sandman** has submitted his voluntary resignation as Instructional Assistant effective August 15, 2023. He is to be paid for all time worked through that date and all earned and unused vacation.
- B. It is recommended that the employment of **Matthew J. Pettit**, Lead Safety Officer be continued effective September 9, 2023, as he has successfully completed the probationary period. No change in hourly wage or full-time benefits.
- C. **Andrew S. Taylor** has been selected for the position as Safety Officer effective September 7, 2023, at an annualized salary of \$26,525, grade 4 support position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- D. **Lisa C. Purucker** has submitted her voluntary resignation as Secretary effective September 15, 2023. She is to be paid for all time worked through that date and all earned and unused vacation.

IV. TEMPORARY STAFF

- A. It is recommended that the minimum hourly wage for temporary professional tutors be increased effective September 16, 2023, from \$16.35 to \$18.00 per hour.

PERSONNEL REPORT
Regular Appointments
September 11, 2023

Page 2

- B. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report
Temporary Employees
(not eligible for benefits)

September 11, 2023

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Arreola, Juan	CLC	Tutor	08/28/23	12/20/23	\$10.00	Time Entry
Badar, Heather	PNN-602-02	Additional Students	08/23/23	12/20/23		1867.5
Boger, Ashley	EMT	Adjunct	09/05/23	09/05/25	\$41.50	Time Entry
Bol, Pani	Library	Work Study	09/05/23	05/10/24	\$ 9.00	Time Entry
Castillo Gonzalez, Jatzumy	TRIO/SSS	Work Study	08/28/23	05/10/24	\$ 9.00	Time Entry
Darwin, William	MUA-120-01	Applied Piano	08/23/23	12/20/23		\$ 332.00
Dicus, Breanna	Student Activites	Work Study	08/28/23	05/10/24	\$ 9.00	Time Entry
Fangman, Michael	CLC	Student Tutor	08/21/23	12/20/23	\$10.00	Time Entry
Fisher, Zii	Audio	Work Study	08/23/23	05/10/24	\$ 9.00	Time Entry
Foix, Chase	Student Worker	Corporate College	08/11/23	09/30/23	\$ 10.00	Time Entry
Griffin, Bradley	CLC	Student Tutor	08/28/23	12/20/23	\$10.00	Time Entry
Handke, Traci	EMT	Adjunct	09/05/23	09/05/25	\$41.50	Time Entry
Hoffman, Mikkala	CLC	Work Study	08/28/23	05/10/24	\$10.00	Time Entry
Jimenez, Areli	ELL	Work Study	08/28/23	05/13/23	\$ 9.00	Time Entry
Kern, Anna	CLC	Student Tutor	08/28/23	12/20/23	\$ 10.00	Time Entry
Kim, Seungjun	International Ed Assistant	Global International	08/14/23	06/30/24	\$ 9.00	Time Entry
Lofton, Marcus	EMS	Work Study	08/29/23	05/10/24	\$ 9.00	Time Entry
Lopez, Carlos	CLC	Tutor	08/21/23	06/30/24	\$10.00	Time Entry
Lopez-Anderson, Antonio Cru	Audio	Work Study	09/05/23	05/10/24	\$ 9.00	Time Entry
Mshana, Doreen	Student worker	Corporate College	08/08/23	09/30/23	\$10.00	Time Entry
Rempfer, Brandon	Bookstore	Adjunct	09/05/23	05/10/24	\$ 9.00	Time Entry
Rolling, Erin	Non Instructional	Instructor	08/17/23	06/30/24	\$ 22.00	Time Entry
Rolling, Erin	C.N.A College Now	Instructor	08/17/23	06/30/24	\$ 41.50	Time Entry
Rolling, Erin	C.N.A	Instructor	08/17/23	06/30/24	\$ 41.50	Time Entry
Smith, Pamela	CTRA-1106	Instructor	08/02/23	06/30/24	\$ 23.00	Time Entry
Svoboda, Zeb	Student Worker	Work Study	08/16/23	05/10/24	\$ 9.00	Time Entry
Thomas, Maryssa	Student Worker	Corporate College	07/27/23	09/30/23	\$ 10.00	Time Entry
Vaandrager, Brenda	PN Clinical	Adjunct	08/01/23	06/30/24	\$ 52.00	Time Entry
Vaandrager, Brenda	PN Lab	Adjunct	08/01/23	06/30/24	\$ 41.50	Time Entry
Vaandrager, Brenda	PN non instructional	Adjunct	08/01/23	06/30/24	\$ 22.00	Time Entry
Vaandrager, Brenda	A.D.N Clincial	Adjunct	08/01/23	06/30/24	\$ 52.00	Time Entry
Vaandrager, Brenda	A.D.N Lab	Adjunct	08/01/23	06/30/24	\$ 41.50	Time Entry
Vaandrager, Brenda	A.D.N Non instructional	Adjunct	08/01/23	06/30/24	\$ 22.00	Time Entry
Van Ravenswaay, Katie	CLC	Student Tutor	08/28/23	12/20/23	\$ 10.00	Time Entry
Vargas, William	EMT	Adjunct	09/05/23	09/05/25	\$ 41.50	Time Entry

I. INSTRUCTIONAL STAFF

No personnel change.

II. ADMINISTRATIVE STAFF

- A. It is recommended that the position of **Title III Comet Exchange Coordinator** be authorized as a grade 8, exempt administrative position. It is further recommended that **David N. Scott** be selected for this position effective October 2, 2023, at an annualized salary of \$32,272, eligible for part time benefits.
- B. **Juline S. Albert** has submitted her voluntary resignation as Vice President of Learning for purposes of retirement effective January 2, 2024. She is to be paid for all time worked through that date and for all earned and unused vacation.

III. SUPPORT STAFF

- A. **Hunter L. Johnson** has been selected for the position as Instructional Assistant effective September 25, 2023, at an annualized salary of \$27,501, grade 3 support position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.

IV. TEMPORARY STAFF

No personnel change.



AIA Document G702™ - 1992

SEP 23 8

Application and Certificate for Payment

TO OWNER: Western Iowa Tech P.O. Box 5199 Sioux City, IA 51106	PROJECT: 2022 Gaylord Smith Reroof	APPLICATION NO: 7	Distribution to:
FROM CONTRACTOR: Guarantee Roofing, Siding Co., LLC 2005 4th Street Sioux City, IA 51101	VIA ARCHITECT: Inspec, Inc. 5801 Duluth Street Golden Valley, MN 55422	PERIOD TO: 8/18/23	OWNER <input type="checkbox"/>
		CONTRACT FOR: 2022 Gaylord Smith Reroof	ARCHITECT <input type="checkbox"/>
		CONTRACT DATE: 7/1/2022	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: 215290	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™. Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 510,494.00
2. NET CHANGE BY CHANGE ORDERS	\$
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 510,494.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 502,495.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$ 25,124.75
b. _____ % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 25,124.75
6. TOTAL EARNED LESS RETAINAGE	\$ 477,370.25
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 412,774.01
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 64,596.24
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 33,123.75
(Line 3 minus Line 6)	

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature] Date: 8/18/23
State of: IA Fed. ID 42-0960902
County of: Woodbury
Subscribed and sworn to before me this 18th day of August, 2023

Notary Public: Kathy Theisen
My commission expires: 1/7/24

KATHY THEISEN
Commission Number 787775
My Commission Expires
January 7, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: [Signature] Date: 8/21/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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OK [Signature]

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 7
APPLICATION DATE: 8/18/23
PERIOD TO: 8/18/23
ARCHITECT'S PROJECT NO: 215290

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)		BALANCE TO FINISH (C - G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		% (G + C)			
1.	Mobilization/Staging	7,705	7,705	-0-		7,705	100	-0-	385.25
2.	Labor	1,874	1,874	-0-		1,874	100	-0-	93.70
3.	Roof Materials	219,153	219,153	-0-		219,153	100	-0-	10,957.65
4.	Painting Materials	999	-0-	-0-		-0-	0	999	.00
5.	Painting Labor	7,000	-0-	-0-		-0-	0	7,000	.00
6.	Roofing Labor	139,358	92,358	47,000		139,358	100	-0-	6,967.90
7.	Metal Stairs	3,095	3,095	-0-		3,095	100	-0-	154.75
8.	Stair Labor	1,905	1,905	-0-		1,905	100	-0-	95.25
9.	Roof Edge Metal	12,180	12,180	-0-		12,180	100	-0-	609.00
10.	Metal Labor	8,120	8,120	-0-		8,120	100	-0-	406.00
11.	HVAC Metal	37,000	37,000	-0-		37,000	100	-0-	1,850.00
12.	HVAC Labor	14,455	14,455	-0-		14,455	100	-0-	722.75
13.	Insulation	2,500	2,500	-0-		2,500	100	-0-	125.00
14.	Electrical	7,500	7,500	-0-		7,500	100	-0-	375.00
15.	Roof Drains	3,800	3,800	-0-		3,800	100	-0-	190.00
16.	Plumbing Labor	3,800	3,800	-0-		3,800	100	-0-	190.00
17.	Warranty/Bonding	5,640	4,054	1,586		5,640	100	-0-	282.00
18.	Overtime	9,410	-0-	9,410		9,410	100	-0-	470.50
19.	Proj.,Mgmt,O.H. Profit	25,000	15,000	10,000		25,000	100	-0-	1,250.00
GRAND TOTAL		510,494	434,499	67,996		502,495		7.999	25,124.75

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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Application for Payment

Bill To: Western Iowa Tech Community Col 4647 Stone Ave Sioux City, IA 51106	Owner: Western Iowa Tech Community College 4647 Stone Ave Sioux City, IA 51106	Project: WIT Center for Inclusive Excellence Job No: 23-3200 Sioux City, IA 51106
Contractor: H&R Construction Co. 307 E. 39th Street S. Sioux City, NE 68776	Architect: Arch Proj:	Application No: 1 Invoice No: 99157 Billing Thru: 07/31/2023 Invoice Date: 7/31/2023 Contract for: General Construction Contract Date: 07/07/2023 Payment Terms Net 15 Days

Application for Payment


This application is made for payment in connection with the attached Billing Detail (BD).

1. Original Contract:	436,000.00
2. Total Approved Change Orders:	0.00
3. Total Revised Contract:	436,000.00
4. Total Complete & Stored to Date:	15,444.00
5. Retainage:	
a. 5 % of completed work (Column D + E on BD)	772.20
b. 0 % of Stored Materials (Column F on BD)	0.00
Total Retainage (Column I)	772.20
6. Total Billed Less Retainage	14,671.80
7. Less Previous Amount Billed:	0.00
8. Current Amount Due:	14,671.80
9. Balance to Finish, Including Retainage Line 3 less Line 6	421,328.20

CHANGE ORDER SUMMARY	Additions	Deductions
Total change orders approved in previous periods:	0.00	0.00
Total change orders approved in this period:	0.00	0.00
Totals.	0.00	0.00
Net Change on Contract:		0.00

Contractor certifies that to the best of the Contractor's information, knowledge, and belief that the work covered by this application for payment has been completed in accordance with the contract documents, that all payments have been paid by the Contractor for work for which previous applications for payment have been made and payments received from the Owner, and the current payment shown herein is now due.

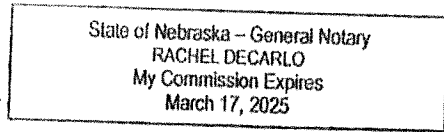
H&R Construction Co.

By:  Date: 8/8/23
H&R Construction Co

State of Nebraska County of Dakota

Subscribed and sworn to me before
this 8 day of August

Notary Public Rachel Decarlo
My Commission Expires: 3/17/25

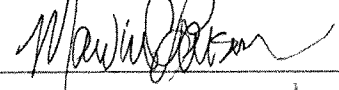


ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations, and that data comprising this application, the Architect certifies to the Owner that to the best of the Architect's information, knowledge and belief, the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the the amount certified.

Amount Certified: \$14,671.80

Attach explanation if the amount certified differs from the application amount. Initial all figures on this application and on the billing breakdown that are changed to conform with the amount

By:  Date: 8.22.2023

OK 

Billing Detail (BD)

Invoice No: 99157 Invoice Date:07/31/2023

Job 23-3200 Progress Bill No. 1

A	B	C	D	E	F	G		H	I
Item	Description of Work	Scheduled Value	Completed In Prev Apps	Completed This Period	Materials Stored	Total Compl And Stored	%	Balance To Finish	Retainage
1	Mobilization	10,000.00	0.00	2,000.00	0.00	2,000.00	20	8,000.00	100.00
2	Bond & Insurance	8,277.00	0.00	8,277.00	0.00	8,277.00	100	0.00	413.85
3	Permits	1,628.00	0.00	0.00	0.00	0.00	0	1,628.00	0.00
4	General Conditions	30,295.00	0.00	2,200.00	0.00	2,200.00	7	28,095.00	110.00
5	Demolition	16,922.00	0.00	0.00	0.00	0.00	0	16,922.00	0.00
6	Archtectural Wood Casement/Tops	21,798.00	0.00	2,967.00	0.00	2,967.00	14	18,831.00	148.35
7	Joint Sealants	397.00	0.00	0.00	0.00	0.00	0	397.00	0.00
8	Hollow Metal Doors/Frames/Hardware	27,791.00	0.00	0.00	0.00	0.00	0	27,791.00	0.00
9	Glazing	15,985.00	0.00	0.00	0.00	0.00	0	15,985.00	0.00
10	Gyp Board Assemblies	39,996.00	0.00	0.00	0.00	0.00	0	39,996.00	0.00
11	Acoustical Ceilings	33,294.00	0.00	0.00	0.00	0.00	0	33,294.00	0.00
12	Resilient Flooring, Carpet, & Tile	17,916.00	0.00	0.00	0.00	0.00	0	17,916.00	0.00
13	Painting	13,535.00	0.00	0.00	0.00	0.00	0	13,535.00	0.00
14	Signage	11,495.00	0.00	0.00	0.00	0.00	0	11,495.00	0.00
15	Specialties	5,127.00	0.00	0.00	0.00	0.00	0	5,127.00	0.00
16	HVAC	71,644.00	0.00	0.00	0.00	0.00	0	71,644.00	0.00
17	Electrical	71,900.00	0.00	0.00	0.00	0.00	0	71,900.00	0.00
18	Data Systems	5,000.00	0.00	0.00	0.00	0.00	0	5,000.00	0.00
19	Fire Alarm Systems	8,000.00	0.00	0.00	0.00	0.00	0	8,000.00	0.00
20	Contractors Fee	25,000.00	0.00	0.00	0.00	0.00	0	25,000.00	0.00
Original Contract Totals:		436,000.00	0.00	15,444.00	0.00	15,444.00		420,556.00	772.20
Progress Billing Totals:		436,000.00	0.00	15,444.00	0.00	15,444.00	4	420,556.00	772.20

Application for Payment

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Line 3 less Line 6	

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H&R Construction Co.

By: [Signature] Date: 8/18/23
H&R Construction Co

State of Nebraska County of Dakota

Subscribed and sworn to me before
this 8 day of August

Notary Public Rachel Decarlo
My Commission Expires: 3/17/25



ARCHITECT'S CERTIFICATE FOR PAYMENT

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3	Permits	1,628.00	0.00	0.00	0.00	0.00	0	1,628.00	0.00
4	General Conditions	30,295.00	0.00	2,200.00	0.00	2,200.00	7	28,095.00	110.00
5	Demolition	16,922.00	0.00	0.00	0.00	0.00	0	16,922.00	0.00
6	Archtectural Wood Casement/Tops	21,798.00	0.00	2,967.00	0.00	2,967.00	14	18,831.00	148.35
7	Joint Sealants	397.00	0.00	0.00	0.00	0.00	0	397.00	0.00
8	Hollow Metal Doors/Frames/Hardware	27,791.00	0.00	0.00	0.00	0.00	0	27,791.00	0.00
9	Glazing	15,985.00	0.00	0.00	0.00	0.00	0	15,985.00	0.00
10	Gyp Board Assemblies	39,996.00	0.00	0.00	0.00	0.00	0	39,996.00	0.00
11	Acoustical Ceilings	33,294.00	0.00	0.00	0.00	0.00	0	33,294.00	0.00
12	Resilient Flooring, Carpet, & Tile	17,916.00	0.00	0.00	0.00	0.00	0	17,916.00	0.00
13	Painting	13,535.00	0.00	0.00	0.00	0.00	0	13,535.00	0.00
14	Signage	11,495.00	0.00	0.00	0.00	0.00	0	11,495.00	0.00
15	Specialties	5,127.00	0.00	0.00	0.00	0.00	0	5,127.00	0.00
16	HVAC	71,644.00	0.00	0.00	0.00	0.00	0	71,644.00	0.00
17	Electrical	71,900.00	0.00	0.00	0.00	0.00	0	71,900.00	0.00
18	Data Systems	5,000.00	0.00	0.00	0.00	0.00	0	5,000.00	0.00
19	Fire Alarm Systems	8,000.00	0.00	0.00	0.00	0.00	0	8,000.00	0.00
20	Contractors Fee	25,000.00	0.00	0.00	0.00	0.00	0	25,000.00	0.00
Original Contract Totals:		436,000.00	0.00	15,444.00	0.00	15,444.00		420,556.00	772.20
Progress Billing Totals:		436,000.00	0.00	15,444.00	0.00	15,444.00	4	420,556.00	772.20

CERTIFICATE FOR PAYMENT

Contractor: T.R. Harris Construction Inc.
 102 Robert Street
 Homer, NE 68030

Payment No.: 4
 DGR Engineering

Project: 2023 WITCC Parking Lot 5 and 6 Paving
 Improvements Project

DGR Project No.: 270079

Owner: Western Iowa Tech Community College

Contract Date: March 13, 2023

For Period From: July 26, 2023 through August 29, 2023

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	1420 C.Y.	Excavation, Class 10	\$ 14.85	\$ 21,087.00	1420	\$ 21,087.00
2	8824 S.Y.	Subgrade Preparation, 12"	\$ 5.00	\$ 44,120.00	8845	\$ 44,225.00
3	30 L.F.	Storm Sewer, Trenched, 6"	\$ 55.00	\$ 1,650.00	30	\$ 1,650.00
4	299 L.F.	Storm Sewer, Trenched, SS, 12"	\$ 58.00	\$ 17,342.00	300	\$ 17,400.00
5	502 L.F.	Storm Sewer, Trenched, SS, 15"	\$ 67.00	\$ 33,634.00	502	\$ 33,634.00
6	636 L.F.	Removal of Storm Sewer, ≤12"	\$ 15.00	\$ 9,540.00	626	\$ 9,390.00
7	3 Ea.	Connect to Proposed Storm Sewer, Inserta-Tee	\$ 1,235.00	\$ 3,705.00	3	\$ 3,705.00
8	1171 L.F.	Subdrain, 6"	\$ 19.80	\$ 23,185.80	1171	\$ 23,185.80
9	6 Ea.	Subdrain Cleanout	\$ 1,100.00	\$ 6,600.00	3	\$ 3,300.00
10	6 Ea.	Subdrain Outlet	\$ 580.00	\$ 3,480.00	6	\$ 3,480.00
11	449 L.F.	Water Main, Trenched, 6"	\$ 55.00	\$ 24,695.00	470	\$ 25,850.00
12	8 Ea.	Fitting, DIP, Tee, 6"	\$ 800.00	\$ 6,400.00	11	\$ 8,800.00
13	7 Ea.	Fitting, DIP, MJ Cap, 6"	\$ 600.00	\$ 4,200.00	9	\$ 5,400.00
14	3 Ea.	Connect to Existing Water Main, 6"	\$ 1,500.00	\$ 4,500.00	5	\$ 7,500.00
15	5 Ea.	Valve, Gate/Box, 6"	\$ 2,200.00	\$ 11,000.00	6	\$ 13,200.00
16	1 Ea.	Fire Hydrant Assembly	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00
17	2 Ea.	Flushing Device (Temporary Blowoff)	\$ 3,100.00	\$ 6,200.00	3	\$ 9,300.00
18	2 Ea.	Flushing Device (Blowoff), w/ 1" Corp. Stop	\$ 600.00	\$ 1,200.00	1	\$ 600.00
19	1 Ea.	Fire Hydrant Assembly Removal	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
20	2 Ea.	Fire Hydrant Extension, 6"	\$ 1,300.00	\$ 2,600.00	2	\$ 2,600.00
21	2 Ea.	Manhole, SW-401, 48"	\$ 4,100.00	\$ 8,200.00	2	\$ 8,200.00
22	4 Ea.	Storm Intake, SW-507	\$ 5,600.00	\$ 22,400.00	3	\$ 16,800.00
23	1 Ea.	Storm Intake, SW-511	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
24	8494 S.Y.	Pavement, PCC, 7"	\$ 61.50	\$ 522,381.00	8340	\$ 512,910.00
25	837 S.F.	Removal of Sidewalk	\$ 1.03	\$ 862.11	837	\$ 862.11
26	743 S.F.	Sidewalk, PCC, 5" Over 12" Subgrade Prep.	\$ 15.10	\$ 11,219.30	332	\$ 5,013.20
27	2302 S.F.	Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 6.00	\$ 13,812.00	2302	\$ 13,812.00
28	8849 S.Y.	Pavement Removal	\$ 7.18	\$ 63,535.82	8870	\$ 63,686.60
29	3273 L.F.	Painted Pavement Markings, Epoxy	\$ 3.00	\$ 9,819.00		
30	1370 L.F.	Permanent Tape Markings, 4"	\$ 4.00	\$ 5,480.00		
31	6 Ea.	Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Marking)	\$ 1,600.00	\$ 9,600.00	1.5	
32	1 L.S.	Temporary Traffic Control	\$ 3,000.00	\$ 3,000.00	0.5	\$ 1,500.00
33	1 L.S.	SWPPP Management	\$ 7,000.00	\$ 7,000.00	0.3	\$ 2,100.00
34	1019 L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.70	\$ 5,808.30	145	\$ 826.50
35	1332 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.35	\$ 5,794.20	162	\$ 704.70
36	1 L.S.	Erosion Control	\$ 10,450.00	\$ 10,450.00	0.8	\$ 8,360.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
37	7 C.Y.	Combined Concrete Sidewalk and Retaining Wall, Type A	\$ 2,000.00	\$ 14,000.00	7	\$ 14,000.00
38	1 L.S.	Remove Light Pole, Pole Base, Conduit and Wiring	\$ 3,081.00	\$ 3,081.00	1	\$ 3,081.00
39	1 L.S.	Mobilization	\$ 32,750.00	\$ 32,750.00	1	\$ 32,750.00
40	6 Ea.	Light Pole & Base	\$ 2,950.00	\$ 17,700.00	1	\$ 2,950.00
41	10 Ea.	Fixture	\$ 1,338.00	\$ 13,380.00		
42	120 L.F.	Conduit, PVC, Schedule 40, 1.25"	\$ 4.25	\$ 510.00	120	\$ 510.00
43	1250 L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 5.00	\$ 6,250.00	1212	\$ 6,060.00
44	370 L.F.	Conduit, PVC, Schedule 80, 2"	\$ 7.00	\$ 2,590.00	342	\$ 2,394.00
45	60 L.F.	Conduit, 2/C-#12, Cu, 600 Volts	\$ 1.00	\$ 60.00	60	\$ 60.00
46	60 L.F.	Conduit, 4/C-#12, Cu, 600 Volts	\$ 1.50	\$ 90.00	60	\$ 90.00
47	650 L.F.	Conduit, 2/C-#10, Cu, 600 Volts	\$ 1.10	\$ 715.00	609	\$ 669.90
48	650 L.F.	Conduit, 4/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,430.00	609	\$ 1,339.80
49	800 L.F.	Trench, 30" Deep	\$ 11.50	\$ 9,200.00	780	\$ 8,970.00
50	7 L.F.	Junction Box	\$ 1,425.00	\$ 9,975.00	1	\$ 1,425.00
Total Original Contract				\$ 1,050,231.53		\$ 957,381.61

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Change Order No. 1						
Addition:						
51	324 SY	Subgrade Treatment, Cement, 12"	\$ 35.50	\$ 11,502.00	324	\$ 11,502.00
52	2 Ea.	Storm Sewer, Trenched, PVC, 45° Bend, 8"	\$ 382.00	\$ 764.00	2	\$ 764.00
53	1 Ea.	Fitting, DIP, MJ Cap, 4"	\$ 600.00	\$ 600.00	1	\$ 600.00
54	1 Ea.	Fitting, DIP, 6"x4" Reducer	\$ 700.00	\$ 700.00	1	\$ 700.00
55	1 Ea.	Fitting, Foster Adaptor, 4"	\$ 400.00	\$ 400.00	1	\$ 400.00
56	1 Ea.	Valve, Gate/Box, 4"	\$ 1,716.00	\$ 1,716.00	1	\$ 1,716.00
Total Addition				\$ 15,682.00		\$ 15,682.00
Total Change Order No. 1				\$ 15,682.00		\$ 15,682.00
Net Contract Cost to Date				\$ 1,065,913.53		\$ 973,063.61

Payment No.: 4

Value of Work Completed \$ 973,063.61

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 973,063.61

Less Retainage 5% \$ 48,653.18

Amount Due This Certificate for Payment \$ 924,410.43

Less Previous Estimates \$ 444,459.49

AMOUNT DUE THIS ESTIMATE \$ 479,950.94

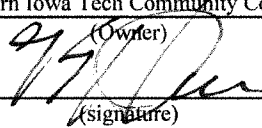
Payment Requestd by: T.R. Harris Construction Inc.
(Contractor)

 8-29, 2023
(signature) (Date)

Payment Recommended by: DGR Engineering

 8-30, 2023
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College
(Owner)

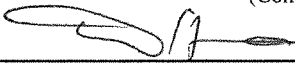
 8/20/03, 2023
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period July 26, 2023 through August 29, 2023, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated March 13, 2023 for 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 8-29-23

T.R. Harris Construction Inc.
(Contractor)

By: 

Title: sec

Application for Payment

Bill To: Western Iowa Tech Community Col 4647 Stone Ave Sioux City, IA 51106	Owner: Western Iowa Tech Community Colle 4647 Stone Ave Sioux City, IA 51106	Project: WIT Center for Inclusive Excellence Job No: 23-3200 Sioux City, IA 51106
Contractor: H&R Construction Co. 307 E. 39th Street S. Sioux City, NE 68776	Architect: Arch Proj:	Application No: 2 Invoice No: 99221 Billing Thru: 08/31/2023 Invoice Date: 8/31/2023 Contract for: General Construction Contract Date: 07/07/2023 Payment Terms Net 15 Days

Application for Payment

This application is made for payment in connection with the attached Billing Detail (BD).

1. Original Contract:	436,000.00
2. Total Approved Change Orders:	0.00
3. Total Revised Contract:	436,000.00
4. Total Complete & Stored to Date:	47,547.90
5. Retainage:	
a. 5 % of completed work (Column D + E on BD)	2,377.39
b. 0 % of Stored Materials (Column F on BD)	0.00
Total Retainage (Column I)	2,377.39
6. Total Billed Less Retainage	45,170.51
7. Less Previous Amount Billed:	14,671.80
8. Current Amount Due:	30,498.71
9. Balance to Finish, Including Retainage Line 3 less Line 6	390,829.49

CHANGE ORDER SUMMARY	Additions	Deductions
Total change orders approved in previous periods:	0.00	0.00
Total change orders approved in this period:	0.00	0.00
Totals.	0.00	0.00
Net Change on Contract:		0.00

Contractor certifies that to the best of the Contractor's information, knowledge, and belief that the work covered by this application for payment has been completed in accordance with the contract documents, that all payments have been paid by the Contractor for work for which previous applications for payment have been made and payments received from the Owner, and the current payment shown herein is now due.

H&R Construction Co.

By: [Signature]
H&R Construction Co

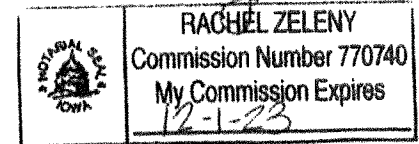
Date: 8/31/23

State of Iowa County of Woodbury

Subscribed and sworn to me before
this 31 day of August

Notary Public [Signature]

My Commission Expires: 12-1-23



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations, and that data comprising this application, the Architect certifies to the Owner that to the best of the Architect's information, knowledge and belief, the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the the amount certified.

Amount Certified: 30,498.71

Attach explanation if the amount certified differs from the application amount. Initial all figures on this application and on the billing breakdown that are changed to conform with the amount

By: [Signature]

Date: 9/5/2023

Billing Detail (BD)

Invoice No: 99221 Invoice Date:08/31/2023

Job 23-3200 Progress Bill No. 2

A	B	C	D	E	F	G	H	I	
Item	Description of Work	Scheduled Value	Completed In Prev Apps	Completed This Period	Materials Stored	Total Compl And Stored	%	Balance To Finish	Retainage
1	Mobilization	10,000.00	2,000.00	3,000.00	0.00	5,000.00	50	5,000.00	250.00
2	Bond & Insurance	8,277.00	8,277.00	0.00	0.00	8,277.00	100	0.00	413.85
3	Permits	1,628.00	0.00	1,628.00	0.00	1,628.00	100	0.00	81.40
4	General Conditions	30,295.00	2,200.00	3,000.00	0.00	5,200.00	17	25,095.00	260.00
5	Demolition	16,922.00	0.00	16,075.90	0.00	16,075.90	95	846.10	803.79
6	Architectural Wood Casement/Tops	21,798.00	2,967.00	0.00	0.00	2,967.00	14	18,831.00	148.35
7	Joint Sealants	397.00	0.00	0.00	0.00	0.00	0	397.00	0.00
8	Hollow Metal Doors/Frames/Hardware	27,791.00	0.00	0.00	0.00	0.00	0	27,791.00	0.00
9	Glazing	15,985.00	0.00	0.00	0.00	0.00	0	15,985.00	0.00
10	Gyp Board Assemblies	39,996.00	0.00	0.00	0.00	0.00	0	39,996.00	0.00
11	Acoustical Ceilings	33,294.00	0.00	0.00	0.00	0.00	0	33,294.00	0.00
12	Resilient Flooring, Carpet, & Tile	17,916.00	0.00	0.00	0.00	0.00	0	17,916.00	0.00
13	Painting	13,535.00	0.00	0.00	0.00	0.00	0	13,535.00	0.00
14	Signage	11,495.00	0.00	0.00	0.00	0.00	0	11,495.00	0.00
15	Specialties	5,127.00	0.00	0.00	0.00	0.00	0	5,127.00	0.00
16	HVAC	71,644.00	0.00	0.00	0.00	0.00	0	71,644.00	0.00
17	Electrical	71,900.00	0.00	8,400.00	0.00	8,400.00	12	63,500.00	420.00
18	Data Systems	5,000.00	0.00	0.00	0.00	0.00	0	5,000.00	0.00
19	Fire Alarm Systems	8,000.00	0.00	0.00	0.00	0.00	0	8,000.00	0.00
20	Contractors Fee	25,000.00	0.00	0.00	0.00	0.00	0	25,000.00	0.00
Original Contract Totals:		436,000.00	15,444.00	32,103.90	0.00	47,547.90		388,452.10	2,377.39
Progress Billing Totals:		436,000.00	15,444.00	32,103.90	0.00	47,547.90	11	388,452.10	2,377.39



To: Dr. Terry Murrell, President

From: Dr. Darla Struck, Director of the Cherokee Campus/Northern Service Area
 Pamela Woolridge, Director of Adult Education and Literacy
 Dr. Erin Volk, Dean of Quality

Subject: Northern Service Area Update

Date: September 1, 2023

Transformation – Better Lives

- Cherokee Campus nursing program has full roster. The facilities project with state-of-the-art classroom and simulation area already enhances the education of our students.
- TRiO Student Support Services program provides students with additional learning opportunities. The Cherokee Campus currently serves 40 students.
- Talent Search provides educational opportunities for high school students to transition into college and middle school students into high school. WITCC is serving 72 students in the LeMars school district and 101 students in the Cherokee school district.
- College Now program continues to offer dual credit options for area high school students, serving 213 students at LeMars High School and 43 students at Cherokee's Washington High School.

Engagement – Better Learning

- The Small Business Development Center has served 70 clients in Plymouth County with more than 375 hours and 55 clients in Cherokee County with nearly 400 hours.
- WITCC's Corporate College provides training opportunities for employees through the Iowa Jobs Training (260F) program in Plymouth County to further train existing employees at Wells and Langels and in Cherokee County at AgState. Accelerated Career Education (ACE, 260G) is offered at the Cherokee Regional Medical Center. In addition, leadership classes were offered at Wells in Plymouth County and a High Performance Management Class in Cherokee County. Industrial Maintenance courses were held for Wells at the LeMars Center with both day and evening options. A wide variety of computer training was offered for Wells, Bodeans, and IML Containers.

Community – Better Together

- Cherokee Promise Program continues to support Cherokee County students.
 - Since the program's start in Fall 2018, 67 student awards have been given, totaling over \$267,000 to cover tuition and fees for eligible students.
- Comet Food Pantry continuing to assist students with food insecurities.
- The Cherokee Campus partnered with Cherokee Regional Medical Center last year to host a continuing education conference, and plans are underway for another opportunity this coming spring.

Harmony – Everyone Better

- Mental Health services offered through a partnership with Plains Area Mental Health in Cherokee and zoom options for LeMars students.

Spotlight on LeMars

Adult Basic Education (ABE) has been at Western Iowa Tech since it opened in 1966 and at the LeMars location since 2015. This program works under one umbrella serving two very different areas, High School Equivalency and English Language Learning. Both federal and state funds support the program which is administered through Iowa Workforce Development.

The program begins with students participating in a Student Orientation where they take a Listening and a Reading Exam to place them in one of our 6 ELL Skill Levels. The learning levels range from basic to high school and from here, students transition into High School Equivalency or College.

Our students have many obstacles and barriers to overcome such as transportation, childcare, and learning the English Language which will help them be more successful in their community. One of the ways we support them is by providing laptops and offering flexible online learning.

Our program has started the year off with strong enrollment. We currently serve 289 new and returning students in the ELL program, including 14 students here in Le Mars. We provide evening classes at this location and offer multiple learning levels. The next opportunity for new students to start in Le Mars will be on October 17.



Date: 08/28/2023

To: Dr. Terry Murrell, President

From: Troy Jasman, Vice President of Finance & Administrative Services

Christina Brandon, Dean of Outreach and Information Technology

Merlyn Kathol, Director of Financial Aid

Re: Funding for WITCC Scholarship Programs 2024-2025

The Western Iowa Tech Community College Board has approved funding for scholarship for new students since 2009. These scholarships are proven to be effective in recruiting, retention, and student success.

The chart below demonstrates how the WITCC Board's generosity has positively impacted WITCC students. The college continues to feel scholarships assist students with completing their degrees on time. This year the new athletic and Esports scholarships were also awarded to students

Historically, the WITCC Board has approved the transfer of up to 3.75% of collected tuition to fund these scholarships. Due to the introduction of college athletics, this year we are requesting the transfer of up to 5% of collected tuition for 2023-2024 which would be approximately \$760,775.



**Western Iowa Tech
Community College**

	<u>Fall 2022</u>		<u>Fall 2023</u>	
	<u>Awards</u>	Amount	<u>Awards</u>	Amount
Board	71	\$53,250	71	\$53,250
Valedictorian	1	\$2,500	1	\$2,500
President's	54	\$66,250	54	\$67,500
Program/Housing	71	\$55,750	85	\$54,625
Comet Level	208	\$103,500	195	\$97,500
Total	405	\$281,250	406	\$275,375

	<u>Athletic Fall</u>	
	<u>2023 Awards</u>	Amount
Basketball	5	\$13,820
Competitive Cheer	9	\$4,500
Esports	7	\$3,250
Men's Soccer	22	\$36,362
Women's Soccer	18	\$26,913
Women's Volleyball	14	\$40,641
Total	75	\$125,486

RECOMMENDATION: The administrative recommendation is for continued support from Western Iowa Tech Community College for these scholarships. It is recommended to approve the transfer of up to 5% in collected tuition revenue to the WITCC Scholarship Fund with \$20,000 reserved for summer scholarships.



2023-2024 Scholarship Fact Sheet

Valedictorian Scholarship

- ▶ \$5000 (\$2500 per semester, maximum 4 semesters)
- ▶ Provide a final official high school transcript with a cumulative GPA of 4.0.
- ▶ Register for 12 or more credit hours each semester
- ▶ Renewal for spring semester after 2.0 Fall term GPA
- ▶ Renewable for 2nd year (2.0 Cumulative GPA and complete 24 credit hours during fall/spring academic year)

President's Level Scholarship

- ▶ \$2500 (\$1250 per semester, maximum 4 semesters)
- ▶ ACT composite 22 and a high school cumulative GPA of 2.5
- ▶ Submit a 7 or 8 semester official high school transcript
- ▶ Register for 12 or more credit hours each semester
- ▶ Renewal for spring semester after 2.0 fall term GPA
- ▶ Renewable for 2nd year (2.0 cumulative GPA and complete 24 credit hours during fall/spring academic year)

Western Iowa Tech Board Level Scholarship

- ▶ \$1500 (\$750 per semester, maximum 4 semesters)
- ▶ Two new students from each WITCC Merged Area/Partner High School
- ▶ Submit a 7 or 8 semester official high school transcript
- ▶ Register for 12 or more credit hours each semester
- ▶ Renewal for spring semester after a 2.0 fall term GPA
- ▶ Renewable for 2nd year (2.0 Cumulative GPA and complete 24 credit hours during fall/spring academic year)



Program Scholarship (stackable)

- ▶ \$1000 (\$1000 maximum 1 semester)
- ▶ Register for 12 or more credit hours each semester
- ▶ Restricted to Auto-Tech and Auto-Body tools & resources offered by WITCC
- ▶ Submit a 7 or 8 semester official high school transcript

Housing Scholarship (stackable)

- ▶ \$1500 (\$750 per semester, maximum 2 semesters—new housing students only)
- ▶ Completed WITCC housing application for Fall term by June 1
- ▶ Register for 12 or more credit hours for Fall term by June 1
- ▶ Renewal for spring semester after 2.0 Fall term GPA
- ▶ Submit a 7 or 8 semester official high school transcript

Comet Level Scholarships

- ▶ \$1000 (\$500 per semester, maximum 2 semesters)
- ▶ Register for 12 or more credit hours each semester
- ▶ Renewal for spring semester after 2.0 Fall term GPA
- ▶ Submit a 7 or 8 semester official high school transcript

- **College Now Scholarship**

- Student has taken a Western Iowa Tech college course(s) or other college courses during their high school and earn a Cumulative College GPA of 2.0 or higher. Courses from another college require an official transcript.



**Western Iowa Tech
Community College**

- **Upward Bound/Talent Search Scholarship**
 - Successful completion of any Upward Bound or Talent Search program. Documentation from the program director submitted to the Financial Aid Office
- **HSED/ELL Scholarship**
 - Successful completion of HSED or ELL program. Documentation from the program director submitted to the Financial Aid

Athletic and Esports Scholarships (stackable)

- ▶ Awarded by coaches based on team needs.
- ▶ Renewal for spring semester after 2.0 Fall term GPA
- ▶ Submit a 7 or 8 semester official high school transcript

*Only Program, Athletic, and Housing Scholarships are stackable. May include outside partnership agreements.



DATE: August 28, 2023
TO: Dr. Terry A. Murrell, President
FROM: Troy A. Jasman, Vice President of Finance
 and Administrative Services

RE: FISCAL YEAR 2024 OPEN PURCHASE ORDERS

Outlined below is a listing of the open purchase orders of \$40,000 or greater which have been issued for fiscal year 2024. Consistent with prior years, it is requested that these be recommended to the Board for their approval.

Snap On Industrial	(Auto Parts)	\$186,000
Delta Papa Aviation	(Aviation)	45,000
MBS Textbook Exchange	(Bookstore)	75,000
McGraw Hill LLC	(Bookstore)	50,000
Pearson Education	(Bookstore)	130,000
City Treasurer	(Corp. college)	49,000
Sysco	(Culinary)	60,000
City Treasurer	(Gas and Repairs)	75,000
Kilowatt, Inc.	(KWIT)	75,000
Woodbury County REC	(KWIT)	50,000
Postmaster	(Mailroom)	40,000
United States Postal Service	(Mailroom)	50,000
Coil US	(Physical Plant)	92,400
Consolidated Electrical Distrib	(Physical Plant)	150,000
Dewild Grant Reckert	(Physical Plant)	200,000
Dunwell	(Physical Plant)	600,000
Eakes (Janitor Depot)	(Physical Plant)	90,000
Foulk Brothers	(Physical Plant)	140,000
John T. Burow	(Physical Plant)	150,000
K & S Janitorial	(Physical Plant)	40,000
Paulsen Midwest Landscaping	(Physical Plant)	150,000



Thompson Solutions	(Physical Plant)	50,000
Van Osdell Drywall	(Physical Plant)	250,000
Ward Electric	(Physical Plant)	125,000
Great America Financial Service	(Print Shop)	42,790
Mid American Energy	(Sioux City)	800,000
Graves Graduation	(Student Services)	60,000
Tri State Nursing Enterprises	(Student Services)	150,000
Iowa Comm. Network	(Telephone)	80,000
Long Lines	(Telephone)	150,000
Verizon	(Telephone)	65,000
State Steel	(Welding)	40,000



TO: Dr. Terry A. Murrell, President
FROM: Troy A. Jasman, Vice President of Finance and Administrative Services
DATE: August 30, 2023
RE: ISCAP SOLVENCY RATIO

I have reviewed the College’s financial statements for the year ended June 30, 2023 computing a cash flow solvency ratio. Basically, this ratio reflects the organization’s ability to meet ongoing general fund liabilities from its accumulated fund balance.

On an unaudited basis, for the year ended June 30, 2023, the College’s ratio is calculated as follows:

Unrestricted General Fund Balance	\$6,172,645
Unrestricted General Fund Revenue	\$36,693,639
Solvency Ratio	16.82%

At this level the College is above ISCAP’s “targeted solvency position”, which is 5-10%. Being above this targeted range places the College above the highest category of solvency delineated by ISCAP, ahead of “acceptable”, “solvency alert” and “solvency concern”. The desire is to have a higher solvency ratio number. This solvency ratio achieves the Board’s desire to have as a minimum of one month or 8.33% as the fund balance reserve. WITCC’s solvency ratio at 16.82% is higher than the previous year because of the fund balance growth calculated against the flat revenue growth in Fiscal Year 2023. Any addition to fund balance is calculated against the relatively flat revenue growth amount. It should be noted that at the November 2019 Board of Directors meeting, the College’s auditors believe the College should maintain a solvency ratio of approximately 12.5% - 17.0%.

In order to visualize where we are in comparison to where we have been, listed below is a history of the solvency ratio and General Fund balance.

Fiscal Year	Solvency Ratio	Fund Balance
1994	6.01%	774,713
1995	6.16%	834,061
1996	6.20%	931,117
1997	6.31%	1,011,681
1998	6.67%	1,151,444
1999	8.02%	1,496,415
2000	9.71%	1,899,641
2001	10.12%	1,998,544
2002	10.68%	2,203,571
2003	11.26%	2,417,552
2004	11.52%	2,548,338
2005	11.48%	2,729,668
2006	11.42%	2,742,999
2007	11.35%	2,809,226
2008	11.13%	2,844,524



**Western Iowa Tech
Community College**

2009	11.46%	3,066,401
2010	12.14%	3,586,182
2011	13.00%	3,977,032
2012	14.10%	4,318,381
2013	14.80%	4,584,163
2014	15.16%	4,657,490
2015	14.78%	4,703,915
2016	14.23%	4,790,149
2017	15.05%	4,926,384
2018	15.44%	5,180,580
2019	15.98%	5,472,022
2020	16.16%	5,655,659
2021	15.54%	5,830,986
2022	16.41%	6,011,487
2022	16.82%	6,172,645 (unaudited)



**Western Iowa Tech
Community College**

DATE: September 6, 2023
TO: Dr. Terry Murrell, President
FROM: Christina Brandon, Dean Outreach & Information Technology
Tawnya Beermann, Dean of Students
SUBJECT: 2023 Fall Enrollment Report

Notable Upward Trends:

New College Student Head Count is UP 10.4%, up 110 students compared to last fall.

The advent of WITCC Athletics definitely contributed to this increase, with 82 new student athletes entering this fall. Continued strategies to connect in our communities, and market WITCC as the premier postsecondary provider of the region, also contribute. **This double-digit increase is both welcome and promising, given the downward enrollment trends across the state and country over the last few years.**

Racial & Ethnic Diversity continues to flourish at the WITCC~

Most notable, are the increases in Black/African American College Students, UP 34% compared to last fall; representing over 10% of the student body, and Hispanic/Latino College Students, who represent 24.7% of our student body, just shy of the 25% threshold required for the status of Hispanic Serving Institution. **WITCC is on track to be the first college or university in the state of Iowa to hold this designation!**

Overall College Students enrollment is UP 5% in Credit Hours, and a 4.9% in Head Count. In this cohort, Online course enrollments grew 7.4%, with On-Campus course enrollment also increased 3.5%.

Demand in program type increased across the board, with a notable increase in of 7.2% in Arts & Science course enrollment, likely attributable to athlete primarily enrolled in transfer programs. Career & Technical course demand also grew by 3.9%, with many programs at capacity.

Concurrent Student Trends:

Concurrent enrollments reflect a 7.8% decrease in headcount, with 5.6% fewer credit hours.

Leveling-out of recent gains resulting from the lifting of credit hour enrollment restrictions over the last two years were somewhat expected. Current declines are also directly attributed to high school instructor retirements, struggles to find and attract qualified faculty, and alternative offerings.

2023 Fall Credit Enrollment

Census Date: September 5, 2023, 11:59 PM

ALL STUDENTS

Total Enrollment

	Head count			% Change	Credit hours		
	Fall 2023	Fall 2022			Fall 2023	Fall 2022	% Change
College Students	2,692	2,566	4.9%	29,630	28,226	5.0%	
Concurrent Students	2,384	2,586	-7.8%	13,761	14,575	-5.6%	
TOTAL	5,076	5,152	-1.5%	43,391	42,801	1.4%	

All Students by Enrollment Format

	Student count (duplicated)			% Change	Credit hours		
	Fall 2023	Fall 2022			Fall 2023	Fall 2022	% Change
On-campus/HS location	3,355	3,478	-3.5%	26,335	26,582	-0.9%	
Online	2,932	2,811	4.3%	17,056	16,219	5.2%	
TOTAL	6,287	6,289	-0.03%	43,391	42,801	1.4%	

	Fall 2023	Fall 2022	% Change
Iowa Total	4,462	4,574	-2.4%
Cherokee	139	135	3.0%
Crawford	402	406	-1.0%
Ida	100	104	-3.8%
Monona	133	151	-11.9%
Plymouth	597	563	6.0%
Woodbury	2753	2,936	-6.2%
Other Iowa	338	279	21.1%

Out of State Total	614	578	6.2%
Nebraska	225	212	6.1%
South Dakota	174	190	-8.4%
Other States	107	83	28.9%
International	108	93	16.1%

2023 Fall Credit Enrollment

Census Date: September 5, 2023, 11:59 PM

COLLEGE STUDENTS

College Student Enrollment

	Head count			Credit hours		
	Fall 2023	Fall 2022	% Change	Fall 2023	Fall 2022	% Change
College Student Totals	2,692	2,566	4.9%	29,630	28,226	5.0%

College Students by Student Active Program

	Head count			Credit hours		
	Fall 2023	Fall 2022	% Change	Fall 2023	Fall 2022	% Change
Arts & Sciences	947	906	4.5%	9,669	9,017	7.2%
Career & Technical Education	1,745	1,660	5.1%	19,961	19,209	3.9%
TOTAL	2,692	2,566	4.9%	29,630	28,226	5.0%

College Students by Enrollment Format

	Student count (duplicated)			Credit hours		
	Fall 2023	Fall 2022	% Change	Fall 2023	Fall 2022	% Change
On-campus	1,812	1,751	3.5%	18,540	17,754	4.4%
Online	1,595	1,485	7.4%	11,090	10,472	5.9%
TOTAL	3,407	3,236	5.3%	29,630	28,226	5.0%

College Students Enrollment by Residency

	Fall 2023	Fall 2022	% Change
Iowa Total	2,114	2,042	3.5%
Cherokee	77	52	48.1%
Crawford	125	140	-10.7%
Ida	24	31	-22.6%
Monona	60	72	-16.7%
Plymouth	182	190	-4.2%
Woodbury	1,370	1,326	3.3%
Other Iowa	276	231	19.5%

Out of State Total	578	524	10.3%
Nebraska	223	208	7.2%
South Dakota	140	140	0.0%
Other States	107	83	28.9%
International	108	93	16.1%

2023 Fall Credit Enrollment

Census Date: September 5, 2023, 11:59 PM

CONCURRENT STUDENTS

Concurrent Student Enrollment

	Head count		% Change	Credit hours		% Change
	Fall 2023	Fall 2022		Fall 2023	Fall 2022	
Concurrent Student Total	2,384	2,586	-7.8%	13,761	14,575	-5.6%

Concurrent Student Enrollment by Sector

	Student count (duplicated)		% Change	Credit hours		% Change
	Fall 2023	Fall 2022		Fall 2023	Fall 2022	
Arts & Sciences	1,725	1,792	-3.7%	9,576	9,737	-1.7%
Career & Technical Education	975	1,191	-18.1%	4,185	4,838	-13.5%
TOTAL	2,700	2,983	-9.5%	13,761	14,575	-5.6%

Concurrent Students by Enrollment Format

	Student count (duplicated)		% Change	Credit hours		% Change
	Fall 2023	Fall 2022		Fall 2023	Fall 2022	
On-campus/HS location	1,543	1,727	-10.7%	7,795	8,828	-11.7%
Online	1,337	1,326	0.8%	5,966	5,747	3.8%
TOTAL	2,880	3,053	-5.7%	13,761	14,575	-5.6%

Concurrent Student Enrollment by Residency

	Fall 2023	Fall 2022	% Change
Iowa Total	2,348	2,532	-7.3%
Cherokee	62	83	-25.3%
Crawford	277	266	4.1%
Ida	76	73	4.1%
Monona	73	79	-7.6%
Plymouth	415	373	11.3%
Woodbury	1,383	1,610	-14.1%
Other Iowa	62	48	29.2%
Out of State Total	36	54	-33.3%
Nebraska	2	4	-50.0%
South Dakota	34	50	-32.0%
Other States	NA	NA	NA

2023 Fall Credit Enrollment

Census Date: September 5, 2023, 11:59PM

COLLEGE AND CONCURRENT STUDENT COUNTS

COLLEGE STUDENT COUNTS

	Fall 2023	Percent	Fall 2022	Percent	% Change
Full-Time	1,470	54.6%	1,404	54.7%	4.7%
Part-Time	1,222	45.4%	1,162	45.3%	5.2%
Total	2,692	100.0%	2,566	100.0%	
New Students	1,164	43.2%	1,054	41.1%	10.4%
Returning Students	1,528	56.8%	1,512	58.9%	1.1%
Total	2,692	100.0%	2,566	100.0%	

COLLEGE STUDENT CREDIT HOURS

	Fall 2023	Percent	Fall 2022	Percent	% Change
Arts & Sciences	9,669	32.6%	9,017	31.9%	7.2%
Career & Technical Education	19,961	67.4%	19,209	68.1%	3.9%
Total	29,630	100.0%	28,226	100.0%	
Average Age	25.6		25.4		
Average Credit Hours	11.0		11.0		

CONCURRENT STUDENT CREDIT HOURS

	Fall 2023	Percent	Fall 2022	Percent	% Change
Arts & Sciences	9,576	69.6%	9,737	66.8%	-1.7%
Career & Technical Education	4,185	30.4%	4,838	33.2%	-13.5%
Total	13,761	100.0%	14,575	100.0%	
Concurrent Students Average Credit Hours	5.8		5.6		

2023 Fall Credit Enrollment

Census Date: September 5, 2023, 11:59 PM

DEMOGRAPHICS

RACE/ETHNICITY	COLLEGE STUDENTS				
	Fall 2023	Percent	Fall 2022	Percent	% Change
American Indian	40	1.5%	50	1.9%	-20.0%
Asian	116	4.3%	148	5.8%	-21.6%
Black or African American	299	11.1%	222	8.7%	34.7%
Hawaiian/Pacific Islander	2	0.1%	5	0.2%	-60.0%
Hispanic	664	24.7%	606	23.6%	9.6%
Two or More Races	115	4.3%	105	4.1%	9.5%
Unknown	65	2.4%	47	1.8%	38.3%
White	1,391	51.7%	1,383	53.9%	0.6%
TOTAL	2,692	100.0%	2,566	100.0%	

RACE/ETHNICITY	CONCURRENT STUDENTS				
	Fall 2023	Percent	Fall 2022	Percent	% Change
American Indian	15	0.6%	25	1.0%	-40.0%
Asian	50	2.1%	53	2.0%	-5.7%
Black or African American	72	3.0%	76	2.9%	-5.3%
Hawaiian/Pacific Islander	5	0.2%	3	0.1%	66.7%
Hispanic	430	18.0%	537	20.8%	-19.9%
Two or More Races	17	0.7%	19	0.7%	-10.5%
Unknown	167	7.0%	131	5.1%	27.5%
White	1,628	68.3%	1,742	67.4%	-6.5%
TOTAL	2,384	100.0%	2,586	100.0%	



DATE: August 28, 2023

TO: Dr. Terry Murrell, President

FROM: Troy A. Jasman, Vice President of Finance/Admin. Services

RE: **CHANGE ORDER #1 FOR WITCC CENTER FOR INCLUSIVE EXCELLENCE PROJECT**

Background Information

Attached to this memo is change order #1 for the Center for Inclusive Excellence Project with H & R Construction Co. of South Sioux City, Nebraska.

This change order is to correct a wall placement that was not depicted correctly on the plans. This correction will align the wall in the conference room of the center. This change order of \$1,710.00 will increase the original contract.

Administrative Recommendation

It is the Administrative Recommendation that the College approves change order #1 for \$1,710.00 to H & R Construction Co. of South Sioux City, Nebraska to increase the Center for Inclusive Excellence Project original contract amount.

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> 2023 WITCC Center for Inclusive Excellence WITCC 4647 Stone Ave. Sioux City, IA 51106	CONTRACT INFORMATION: Contract For: General Construction Date: June 26, 2023	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: 8/24/2023
OWNER: <i>(Name and address)</i> Western Iowa Tech community College 4647 Stone Ave. Sioux City, IA 51106	ARCHITECT: <i>(Name and address)</i> JEO Architecture Inc. 2000 Q St. Suite 500 Lincoln NE, 68503	CONTRACTOR: <i>(Name and address)</i> H&R Construction Co. 307 E. 39th Street South Sioux City, NE 68776

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Revise west wall of Workshop 105 as described in response to RFI #004 (attached).

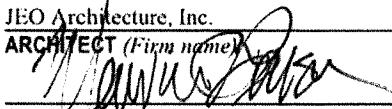
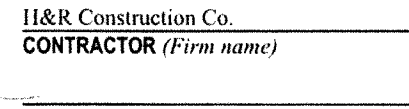
The contract amount shall be increased by \$1,710.00 per Contractor's pricing quote to RFI #004.

The original Contract Sum was	\$ 436,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 436,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,710.00
The new Contract Sum including this Change Order will be	\$ 437,710.00

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be unchanged

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

JEO Architecture, Inc. ARCHITECT <i>(Firm name)</i> <hr/>  SIGNATURE <hr/> Marvin C. Larson, Sr. Project Manager PRINTED NAME AND TITLE <hr/> 8/24/2023 DATE	H&R Construction Co. CONTRACTOR <i>(Firm name)</i> <hr/>  SIGNATURE <hr/> Mike Robinette, Vice President PRINTED NAME AND TITLE <hr/> DATE	Western Iowa Tech Community College OWNER <i>(Firm name)</i> <hr/> SIGNATURE <hr/> Russell Wray, WITCC Board President PRINTED NAME AND TITLE <hr/> DATE
--	---	---



DATE: August 28, 2023

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services

RE: **BOOKSTORE RELOCATION PROJECT CLOSEOUT - L & L BUILDERS**

Background Information

This project has come to a close for L & L Builders of Sioux City, Iowa for the Bookstore Relocation Project on the Sioux City, Iowa campus of Western Iowa Tech Community College. L & L Builders has met all the criteria as required by JEO Consulting Group, the College architects for this project.

The administrative Recommendation

It is the Administrative Recommendation that the College accepts the Bookstore Relocation Project and approves the release of the retainage amount of \$24,500.00 payable in 30 days.

AIA[®] Document G706[™] – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: <i>(Name and address)</i> 471-22F-B WITCC BOOKSTORE. SIOUX CITY, IA	ARCHITECT'S PROJECT NUMBER: 210898.00	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> SURETY: <input type="checkbox"/> OTHER: <input checked="" type="checkbox"/>
--	---	--

TO OWNER: *(Name and address)*
CONTRACT FOR: General Construction
CONTRACT DATED: NOVEMBER 17, 2022

WITCC
 4647 STONE AVE
 SIOUX CITY, IA 51106

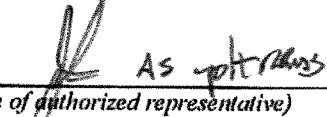
STATE OF: IOWA
COUNTY OF: WOODBURY

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: RETAINAGE TO MAJOR SUBCONTRACTORS

SUPPORTING DOCUMENTS ATTACHED HERETO:
 1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose
 Indicate Attachment Yes No

CONTRACTOR: *(Name and address)*
 L & L BUILDERS CO
 2205 4TH STREET
 SIOUX CITY, IA 51101

BY:  AS *VP/Treasurer*
(Signature of authorized representative)
JOHN D. LEE VP/TREASURER
(Printed name and title)

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

Subscribed and sworn to before me on this date:

Notary Public:
 My Commission Expires:

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AIA[®]

Document G706A™ – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 471-22F-B WITCC BOOKSTORE RELOCATION SIOUX CITY, IA	ARCHITECT'S PROJECT NUMBER: 210898.00	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> SURETY: <input type="checkbox"/> OTHER: <input checked="" type="checkbox"/>
TO OWNER: <i>(Name and address)</i> WITCC 4647 STONE AVE SIOUX CITY, IA 51106	CONTRACT FOR: JEO CONSULTING GROUP 2000 Q STREET, STE 500 LINCOLN, NE 68503	CONTRACT DATED: NOVEMBER 17, 2022

STATE OF: IOWA
COUNTY OF: WOODBURY

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

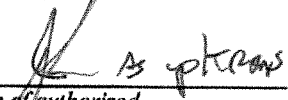
EXCEPTIONS: The attached releases constitute all major suppliers and subcontractors.

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*
L & L BUILDERS CO
2205 E 4TH STREET
SIOUX CITY, IA 51101

BY:


(Signature of authorized representative)
JOHN D. LEE VP/TREASURER
(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public:
My Commission Expires:

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User Notes:

(1231959661)

**CONSENT OF SURETY
TO FINAL PAYMENT**

AIA Document G707

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

TO OWNER:
(Name and address)
Western Iowa Tech Community College
4647 Stone Ave
Sioux City, IA 51106

ARCHITECT'S PROJECT NO.:
CONTRACT FOR: Western Iowa Tech Community College

PROJECT:
(Name and address) 2022 WITCC Bookstore Relocation - Sioux City, IA

CONTRACT DATED: 11/17/2022

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)
Berkley Insurance Company
475 Steamboat Road
Greenwich, CT 06830

, SURETY,

on bond of
(Insert name and address of Contractor)
L & L Builders Co.
2205 4th Street
Sioux City, IA 51101

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety of any of its obligations to
(Insert name and address of Owner)
Western Iowa Tech Community College
4647 Stone Ave
Sioux City, IA 51106

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: August 23rd, 2023
(Insert in writing the month followed by the numeric date and year.)

(Surety) Berkley Insurance Company

(Signature of authorized representative)

Attest:

Steven M Schultz, Attorney-in-Fact
(Printed name and title)

(Seal):

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: Enid P. DeVries; Kathy A. Detloff; Carol Albenesius; Steven M. Schultz; Larry J. Moser; Gina Reese; Nicole DeVries; Heather J. Murad; Priscila Diaz; Adam David Clark; Tammy Marie Park; or Martin Guzman of Arthur J. Gallagher Risk Management Services, Inc. of Sioux City, IA its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 15th day of October, 2020.

Attest:

(Seal)

By

Ira S. Lederman
Executive Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafter
Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)

) ss:

COUNTY OF FAIRFIELD)

Sworn to before me, a Notary Public in the State of Connecticut, this 15th day of October, 2020, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C. RINDRAKEN
NOTARY PUBLIC
CONNECTICUT
MY COMMISSION EXPIRES
APRIL 30, 2024

Maria C. Rindracken
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 23rd day of August, 2023.

(Seal)

Vincent P. Forte

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Date: August 29, 2023

To: Dr. Terry Murrell, President
From: Dr. Juline Albert, Vice President
RE: Bus purchase

With the addition of athletics to the already existing Lifelong Learning, student activities, and international student programming, there is an increased demand for vehicles college wide. Although the College owns several vans and one 56 passenger bus, it is necessary for the College to purchase a smaller bus (33 passenger) to accommodate travel.

It is the administrative recommendation that the College purchase a 2015 Champion Defender commercial bus from Masters Transportation in the amount of \$79,900.

**MEMO**

DATE: August 18, 2023

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean – Corporate College
Sam Pribil, Economic Development Coordinator

RE: 260E Preliminary Agreement for Knife River Midwest, LLC

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a State recognized INJT project start date. Knife River Midwest, LLC will be expanding its workforce in its Sioux City, Iowa location. Below is a synopsis of the company. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of Knife River Midwest, LLC and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before August 16, 2025. It is understood and agreed that if such a final agreement is not reached; neither Knife River Midwest, LLC nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

Company Description:

Knife River Midwest, LLC is going to hire additional employees to support the asphalt and paving area of the company. The expanded line is forecasted to happen at their Sioux City facility. Gradual hiring of additional workforce will begin this Fall of 2023.

Recommendation:

It is the administrative recommendation that the Board approves the Preliminary Iowa New Jobs Training Agreement with Knife River Midwest, LLC.

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.
(Knife River Midwest, LLC)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

_____, 2023

The Board of Directors of Western Iowa Tech Community College met in _____ session, at _____, _____, Iowa, at _____ o'clock __.M., on the above date. There were present President Russell Wray, in the chair, and the following named Board Members:

Absent: _____

* * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the President declared the Resolution duly adopted.

RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with Knife River Midwest, LLC (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:

That the Preliminary Agreement with Knife River Midwest, LLC and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this _____ day of _____, 2023.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

IOWA NEW JOBS TRAINING PROGRAM (260E)
PRELIMINARY AGREEMENT

Western Iowa Tech
Community College
The "College"

&

Knife River Midwest, LLC
The "Employer"

Project # _____

2220 Hawkeye Dr. Sioux City, IA 51105
Employer Address

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

Western Iowa Tech
Community College
Name of Community College

Knife River Midwest, LLC
Name of Employer

Signature of President of the Board

Juan P. Lopez
Signature of Employer Official

Signature of Secretary of the Board

8-17-2023
Date

Date

Notes: Base Employment Number: 122

**MEMO**

DATE: August 31, 2023

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean – Corporate College
Sam Pribil, Economic Development Coordinator

RE: 260E Preliminary Agreement for Cold Link Logistics Sioux City, LLC

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a state-recognized INJT project start date. Below is a synopsis of the company. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, Section 3.4 in the Preliminary Agreement, all commitments of Cold Link Logistics Sioux City, LLC, and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before August 29, 2025. It is understood and agreed that if such a final agreement is not reached; neither Cold Link Logistics Sioux City, LLC nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

Company Description:

Cold Link Logistics Sioux City, LLC is going to hire additional employees to support the future expansion of its cold storage warehousing facility in Sioux City.

Recommendation:

It is the administrative recommendation that the Board approves the Preliminary Iowa New Jobs Training Agreement with Cold Link Logistics Sioux City, LLC.

**IOWA NEW JOBS TRAINING PROGRAM (260E)
PRELIMINARY AGREEMENT**

**Western Iowa Tech
Community College**
The "College"

&

Cold-Link Logistics Sioux City, LLC
The "Employer"

Project # 72-2022-12-2100 2 Sam Pribil
8/31/23

7601 Alicia Ave. Sioux City, IA 51111

Employer Address

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

**Western Iowa Tech
Community College**
Name of Community College

Cold-Link Logistics Sioux City, LLC
Name of Employer

Signature of President of the Board

[Signature]
Signature of Employer Official

Signature of Secretary of the Board

8/25/2023
Date

Date

Notes: Base Employment Number: ~~90~~

73 Sam Pribil
8/31/23

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.
(Cold Link Logistics Sioux City, LLC)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

_____, 2023

The Board of Directors of Western Iowa Tech Community College met in _____ session, at _____, _____, Iowa, at _____ o'clock __.M., on the above date. There were present President Russell Wray, in the chair, and the following named Board Members:

Absent: _____

* * * * *

Board Member _____ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the President declared the Resolution duly adopted.

RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with Cold Link Logistics Sioux City, LLC, (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:

That the Preliminary Agreement with Cold Link Logistics Sioux City, LLC and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this _____ day of _____, 2023.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

DATE: August 28, 2023

TO: **Dr. Terry Murrell**, President/CEO
Western Iowa Tech Community College
4647 Stone Ave
Sioux City, IA
51106-1918

FROM: Jee Hang Lee, ACCT President and Chief Executive Officer

SUBJECT: VOTING DELEGATE NOTIFICATION FOR THE ACCT LEADERSHIP CONGRESS

According to our records, the board of Western Iowa Tech Community College is entitled to 1 **vote(s)** during the Annual ACCT Leadership Congress, October 9-12, 2023, at the Las Vegas Aria Resort and Casino.

Eligibility requirements for voting delegate(s) include:

- ✓ Fiscal year 2024 ACCT membership dues **MUST** have been received and verified at the time of delegate sign-in at Congress. If you have questions about your dues payment, please contact membershipupdates@acct.org.
- ✓ Only voting members of governing boards may serve as voting delegates (e.g., Chancellor/President, Professional Board Staff, and "trustee emeritus" may not serve as voting delegates.)
- ✓ Voting delegates must sign in and receive their voting delegate credentials at the ACCT Voting Delegate Desk, which will be located near the Congress Registration Desk on the following days:
 - **Monday, October 9th 7:30 a.m. – 6 p.m.**
 - Registration Desk, Level 1
 - **Tuesday, October 10th, 7 a.m. – 5 p.m.**
 - Registration Desk, Level 1
 - **Wednesday, October 11th, 8:30 a.m. – 10:30 a.m.**
 - Pinyon Ballroom 5, Level 1

Please note the following:

- **Ballots will be distributed only to registered voting delegates during the Regional Caucuses and Senate Meeting.**
- **Voting Delegate(s) MUST be determined by your Board Chair before approaching the Voting Delegate Desk to register. ACCT staff CANNOT be involved in the selection of ANY Voting Delegate(s).**

The Fall 2023 *Advisor* contains information on the Regional Caucuses and Meetings and the Senate Meeting. The *Advisor* also lists the candidates for Regional Directors, Directors-at-Large, and the Diversity Committee. Please visit www.acct.org/product/advisor to review the Fall 2023 *Advisor*.

If you have not had the opportunity to register for this year's Congress, I hope you will take the time to do so. Please register online at www.acct.org or contact congress@acct.org for registration information.

Thank you for your attention to this important matter. I look forward to seeing you in Las Vegas!



August 21, 2023

TO: Dr. Terry Murrell, President
From: Brenda Wright, Board Secretary
RE: Board Policy Revision – 2nd Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a second reading as follows:

102 – Educational Objectives, Philosophy, and Mission

The new mission statement that was approved at the board meeting on July 10, 2023 has been updated.

This revised Board Policy was presented for a first reading at the August 14, board meeting. Today, the policy update is being presented to the WITCC Board of Directors for a second reading and approval at the recommendation of the Administration.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 102
Title	Educational Objectives, Philosophy, and Mission

The philosophy and objectives of Western Iowa Tech Community College have been established through the joint effort of the local Board of Directors of Merged Area XII and the legislative action of the 61st Iowa General Assembly. It is through this combination of legislative guidelines interpreted by the local board of directors that educational opportunities may be optimally provided for the merged area served by Western Iowa Tech contingent on the principle of responsiveness to changing needs and conditions.

Educational Objectives

On a state level, the philosophy and the objectives for Iowa Area Schools are mandated by legislative action found in Chapter 260C.1, Code of Iowa. Quoting from this law, "It is hereby declared to be the policy of the State of Iowa and the purpose of this chapter to provide for the establishment of not more than fifteen areas which shall include all of the area of the state and which may operate community colleges offering, to the greatest extent possible, educational opportunities and services in each of the following when applicable, but not necessarily limited to:

1. The first two years of college work including preprofessional education.
2. Vocational and technical training.
3. Programs for in-service training and retraining of workers.
4. Programs for high school completion for students of post high school age.
5. Programs for all students of high school age who may best serve themselves by enrolling for vocational and technical training while also enrolled in a high school, public or private.
6. Programs for students of high school age to provide advanced college placement courses not taught at a student's high school while the student is also enrolled in the high school.
7. Student personnel services
8. Community services.
9. Vocational education for persons who have academic, socioeconomic, or other handicaps which prevent succeeding in regular vocational education programs.
10. Training, retraining, and all necessary preparation for productive employment of all citizens.
11. Vocational and technical training for persons who are not enrolled in a high school and who have not completed high school.
12. Developmental education for persons who are academically or personally underprepared to succeed in their programs of study.

Date of Adoption	9/5/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	9/7/2021		
Date of Current Revision	8/xx/2023		
Related Administrative Procedures and Cross References			

Philosophy

The Western Iowa Tech Community College Board believes that the primary obligation of public education is to improve the quality of personal and community life and to open doors of opportunity. This belief encompasses the concepts that an educated citizen is the most important asset of any community and that opportunity for individual and societal achievement is available through lifelong learning. The foundation of this belief is the philosophy of "providing opportunity through educational excellence" to all persons seeking to expand their knowledge.

Mission Statement

~~As a comprehensive Community College, our mission is to provide quality education and to economically enhance the communities we serve.~~

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

~~To accomplish the mission, the College will:~~

- ~~• Provide post-secondary occupational education leading to diplomas, certificates, and the Associate of Applied Science degree.~~
- ~~• Provide post-secondary general and transfer education leading to the Associate of Arts or Associate of Science degree.~~
- ~~• Provide basic education for the improvement of academic skills and/or leading to a HiSET diploma.~~
- ~~• Provide economic development programs and assistance.~~
- ~~• Provide lifelong community and continuing education.~~
- ~~• Develop partnerships with educational institutions, businesses, governmental agencies, and communities.~~
- ~~• Develop programs for participation in the global economy.~~
- ~~• Provide student development services to improve the academic success of our diverse student population.~~
- ~~• Provide opportunities for our students to participate in leadership development and in community, social, and recreational activities.~~
- ~~• Maintain a learning and working environment that is safe, clean, and comfortable.~~
- ~~• Provide student and employee support services to operate the College.~~

Values

Transformation	<i>Better Lives</i> – Transforming lives through quality education and commitment to community.
Engagement	<i>Better Learning</i> – Engaging individual learning enhanced by technology and real-world experiences.
Community	<i>Better Together</i> – Joining our collective strengths to drive innovation and progress.
Harmony	<i>Everyone Better</i> – Embracing a diverse and inclusive environment which welcomes, respects, and values all.

Guiding Principles

Student Learning. We value the personal, intellectual, and occupational growth of our students.

Quality. We are committed to quality instruction and services to maximize student success and employer satisfaction.

Access. We provide access to the College by addressing student needs related to time, location, and cost.

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Diversity. We respect individual differences and strive to meet the needs in our diverse communities.

Lifelong Learning. We promote lifelong learning for personal and professional development.

Academic Freedom. We are dedicated to the free exchange of ideas and information which promotes our growth as an educational institution.

Shared Governance. We believe in shared governance and encourage our employees and students to contribute to the development of the College.

Efficiency and Effectiveness. We are committed to continuous improvement and fiscal responsibility within our educational programs and College services.

Dedication. We value a workplace which promotes mutual respect and cooperation between the College and the employees.

Professional Integrity. We are committed to high standards of ethics and integrity in our relationships, our professional activities, and the performance of our duties.

WITCC in the News

SEP 23-23

Flight School:

<https://kiwaradio.com/local-news/new-flight-school-to-open-soon-in-sioux-city/>

<https://stormlakeradio.com/student-will-soon-learn-to-fly-at-new-sioux-city-school/>

<https://kscj.com/2023/07/28/new-aviation-school-about-to-take-flight/>

Leadership Siouxland:

https://siouxcityjournal.com/news/local/business/leadership-siouxland-announces-new-board-members-officers/article_d4c8ec18-36ff-11ee-8f24-1795630ddab4.html

Todd Raushc, SBDC Award

<https://myemail.constantcontact.com/PRESS-RELEASE--AMERICA-S-SBDC-IOWA-ANNOUNCES-RECIPIENT-OF-NATIONAL-AWARD.html?soid=1101824758491&aid=NvgfQzB8xy4>

Dorm Move-Ins

<https://www.siouxlandproud.com/news/local-news/siouxland-students-struggle-to-make-dorms-feel-like-home/>

IWD Grant Opportunity

<https://www.ktiv.com/2023/08/24/iowa-offering-5-million-grant-funding-community-college-cdl-programs/>

Brief Mentions-

Culinary provided Guidance on Kitchen:

https://siouxcityjournal.com/news/local/south-sioux-city-senior-center-reopens-with-new-facilities/article_41fbc626-32d1-11ee-92e0-677929a584e0.html

Lora VanderZwaag, Rivercade

https://siouxcityjournal.com/special-section/siouxland_life/past-river-cade-royalty-reflect-on-their-time-behind-the-sash/article_f47ffb5c-2483-11ee-9666-cb4bbe4f8f0d.html

Disc golf course mention:

https://siouxcityjournal.com/news/community/mountain-bike-cone-park-trails/article_f1faa0fe-37b0-11ee-84bd-f724d25ffce.html

WITCC in the News

SEP 23-23

LL instructor metnion:

https://www.nwestiowa.com/sentinel/flower-farms-blooming-all-over-plymouth-county/article_2ecfa182-389c-11ee-9887-17d53bd9410e.html

Local Artists, features WIT's Mike Jones

https://siouxcityjournal.com/news/community/sioux-city-artsplash-art-center/article_6c55001a-3c57-11ee-8721-ab8668556162.html

Jessica Garcia, Denison City Manager

<https://www.denisonfreepress.com/news/garcia-to-switch-from-city-council-to-city-manager>

Sioux City Schools construction trades facility:

https://siouxcityjournal.com/news/local/education/sioux-city-schools-construction-trades-facility/article_22082c14-4047-11ee-b0b3-433120d6a2a4.html

Trade union apprenticeships, Changing career course:

https://siouxcityjournal.com/news/local/plumbers-steamfitters-ibew-apprenticeship-north-central-states-regional-council-carpenters/article_80a5b9e4-45ce-11ee-b6c4-5fc2e21b62d9.html

Alumni References-

WITCC Alum, Chad Willer promoted to Project Manager:

https://siouxcityjournal.com/news/local/business/two-promoted-at-klinger/article_1f1ffe8c-3246-11ee-8452-03172f43e1e6.html

Chief Master Sgt. Lucas Terry and Chief Master Sgt. Zachary Terry, both WIT Business Administration graduates, were recently promoted to the rank of Chief Master Sergeant at the 185th ARW in Sioux City, Iowa. <https://www.185arw.af.mil/News/Article-Display/Article/3484581/pair-of-aces/>

Comets / Athletics-

WIT Comets become fifteenth member of ICCAC:

WITCC in the News

SEP 23-23

<https://www.siouxlandproud.com/sports/wit-comets-become-fifteenth-member-of-iccac/>

CCC's opening season game vs comets:

https://columbustelegram.com/sports/college/soccer/central-community-college-womens-soccer-eager-for-success-in-2023/article_89154e40-3850-11ee-868c-f300153fb44d.html

https://columbustelegram.com/sports/college/soccer/central-community-college-mens-soccer-working-towards-successful-2023-season/article_8e632010-36e4-11ee-8f4f-67134f5cf012.html

Iowa Central vs Comets mention

<https://www.messengernews.net/sports/local-sports/2023/08/iowa-central-women-continue-to-build/>

Western Iowa Tech ready for inaugural season

https://www.ktiv.com/2023/08/16/western-iowa-tech-ready-inaugural-season/?fbclid=IwAR00dpUvYd1MMHvD4sZ2wbiLFQPA1-c2Au_yMbmmdgaor_sR9bhOh2iRrd0

Western Iowa Tech makes history but falls in program opener

<https://www.ktiv.com/2023/08/18/western-iowa-tech-makes-history-falls-program-opener/>

WIT Comets women's volleyball team makes exciting home debut

<https://www.siouxlandproud.com/sports/wit-comets-womens-volleyball-team-makes-exciting-home-debut/>

Vball Tourney Score Mention:

<https://www.mccookgazette.com/story/3006715.html>

Soccer score vs Central

<https://bvmsports.com/2023/08/21/mens-soccer-raiders-blast-comets/>

Vball Northeast Game Recap

<https://www.ktiv.com/2023/08/24/northeast-take-match-three-sets-against-comets/>

WITCC in the News

SEP 23-23

Vball McCook Game Recap

<https://www.mccookgazette.com/story/3007621.html>

<https://www.mccookgazette.com/story/3007622.html>

Vball Marshalltown Game Recap

<https://www.timesrepublican.com/sports/local-sports/2023/08/tigers-adjust-on-the-fly-to-tip-wit/>

W Soccer Game Recap

https://www.ottumwacourier.com/sports/womens-soccer-ihcc-shuts-out-western-iowa-tech/article_d129fbfc-487e-11ee-a0a5-072784aaad07.html

Cherokee Chronicle Times, page number 2A

Date 8-11-2023

Gannon brings N.O.V.A. principles to Cherokee schools

BY ERIN RYDGREN

Cherokee School Resource Officer Sgt. Brett Gannon looks forward to an expanded role this upcoming school year.

Gannon, who was promoted to sergeant with the CPD in 2005, began his role as the SRO last year without knowing what to expect. "Learning how to talk to the kids was interesting," he said. "It was really a learning curve to see how the school works, how the children do things, and what their needs are."

He found that he really enjoyed the atmosphere. He spent quite a bit of time in the STEM classroom with Amy Letsche getting to know the kids, explaining what he does and what to do if they are interested in becoming a police officer one day.

"Sitting behind your desk or in your office doesn't build relationships. Getting out there and getting to know them is important," Gannon stressed.

"How many times do people see police officers who don't smile?" says Gannon, who works on smiling every day. He says the work inspires him. "You need to get to know their story. It makes it so much easier to make that relationship that is so important happen."

In Gannon's first year, he was a guest lecturer. This year he will lead his own classes by revamping the youth drug prevention program. He intends to implement the N.O.V.A. Principles, a program created in 2003 by officers from the Orem Police Department in Utah.

"This is an awesome foundation with five core principles and 10 applications. There are good life lessons coming out of this program and it is more interactive than DARE," Gannon said.

Gannon indicated that his research for a new program began while looking for an alternative to the Drug Abuse Resistance Education (DARE) program widely used across the country. Launched in 1983, DARE is touted as a comprehensive educational program taught by law enforcement from grades K-12. It's Gannon's belief that the students of Cherokee need to try something different.

"The nuts and bolts of it is that kids need positive reinforcement, positive opportunities and to see accountability for their actions," he said. "DARE emphasizes negative reinforcement. For example, 'Don't do drugs.'"

His enthusiasm for this new program is immense. Students in fifth and sixth grade will have a 13-week course. This will be built into their schedule like any other class. Students in the seventh and



Sgt. Brett Gannon is Cherokee's school resource officer.

eight grades will be receiving lessons too. He believes teaching these concepts in junior high will impact young people's lives, teaching them valuable and useful knowledge.

"These are concepts that families can use at home and lessons that will stay with them," Gannon said. "It is guidance on how to avoid bad choices or come back from mistakes. It is about accountability, not a shame game."

Gannon added: "Something powerful can be negative or positive — music, social media, all that. It's walking through the ideas and showing them how to use these tools in a positive way." He also advised "Never tell a teenager or middle schooler 'I've been your age, I know what it's all about,' because things are different now."

The acknowledgment and understanding that life as a 14-year-old today is much different than it was for parents and grandparents. He continued, "for example in one of their applications they have STS — Study the situation. With that it goes into substance awareness, how you can avoid engaging in risky behaviors, develop understanding of cause/ effect, harmful substances and how partaking in harmful substances can impede yourself and in your life choices. It involves your whole life."

Gannon said finding common ground and having a conversation rather than a lecture is an important teaching method.

Interacting outside of school is another.

"Seeing them outside of school in sports, in band, going to those events and seeing what they like and do. It shows support for them. It shows presence," he said, adding that he likes it when children wave at his car.

"The big thing about being an SRO is showing love. Love builds relationships. Showing kids that is what gets kids to open up and gives a new, favorable impression and experience of law enforcement."

An additional duty Gannon is taking on will be conducting the Intro to Criminal Justice class at Cherokee Washington High School in collaboration with WITCC. "This year is going to be busy, but I am so excited to get started," he stated.

A native of Dell Rapids, S.D., Gannon enlisted in the U.S. Army after high school and is a Desert Storm veteran. He returned home and attended college in his home state, earning a bachelor's degree in sociology and a double minor in criminal justice and psychology. He moved to Cherokee in 2001 and enjoys being a part of our community.

"We [law enforcement] are truly blessed in this community to be so supported and appreciated," he said.

5 NOVA Core Principles

1. Accountability: I own my thoughts, feelings, choices, and actions.
2. Positivity: When I choose Positivity I experience success and happiness.
3. Knowledge: Knowledge creates opportunities.
4. Work: The path to excellence requires work.
5. Respect: I respect myself, others, and everything around me.

10 NOVA Applications

1. The NOVA Lone Wolf Application: I courageously stand against those who want me to do wrong.
2. The STS Application: Study the Situation.
3. The Cause and Effect Application: When I do or do not do something, something happens.
4. The Paradigm Application: How I see things.
5. The True Colors Application: What is right is right and what is wrong is wrong.
6. The Lifetime Decisions Application: Good decisions I make now and forever.
7. The Which Wolf Am I Feeding Application: Which wolf is stronger? The one I feed.
8. The Fire Application: Some say fire is good, others say it is bad, in reality fire is powerful.
9. The Harvest Application: What I put in is what I get out.
10. The Initiative Application: I proactively look for what needs to be done and do it.