



WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

Date: September 12, 2022

Time: 4:00 pm

Location: WITCC Campus –Mapleton

A Community Event will take place at 3:00 on the Mapleton Campus

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Jessica Garcia, Director of Denison Campus and Southern Service Area

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Public Hearing – Bookstore Relocation Project. Published in Sioux City Journal on 8/26/22.	
IV. Oral Communications	
V. Written Communications	
A. Thank You Notes – Girls Inc. in addendum SEP-22-1, pages 1-6	
B. Thank You Note – Teammates in addendum SEP-22-2, page 7	
C. Thank You Note – Women Aware in addendum SEP-22-3, page 8-9	
VI. Consent Items	
A. The minutes of the regular Board of Directors meeting held August 8, 2022	
B. The Financial Report for August 2022 in addendum SEP-22-4, pages 10-16	

Item	Presenter
C. A list of General Fund bills in addendum SEP-22-5, pages 17-38. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum SEP-22-6a, pages 39-40. The Community and Continuing Education instructor list in addendum SEP-22-6b, pages 41. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #7 in the amount of \$57,356.18 to Haselhoff Construction, Inc. for WIT Nursing Renovation Project in addendum SEP-22-7, pages 42-44	
F. Application and Certificate for Payment #8 in the amount of \$51,548.08 to Haselhoff Construction, Inc. for WIT Nursing Renovation Project in addendum SEP-22-8, pages 45-48	
G. Application and Certificate for Payment #1 in the amount of \$113,231.83 to Barkley Asphalt for the Sun Ridge Court Parking Lot Improvement Project in addendum SEP-22-9, pages 49-51	
H. Application and Certificate for Payment #4 in the amount of \$23,658.60 to HCI Construction for the Water Curtain Project in addendum SEP-22-10, pages 52-54	
I. 2022 Summer Graduate Report in addendum SEP-22-11, pages 55-58	
<i>Motion needed for Consent Items</i>	
VII. Administrative Reports	
A. Mapleton Campus Update in addendum SEP-22-12, pages 59	Juline Albert Erin Volk Jessica Garcia
B. Fall 2022 Enrollment Report	Terry Murrell
C. Quality Faculty Plan in addendum SEP-22-13, pages 60-62 <i>Motion Needed</i>	Darin Moeller
D. Funding for WITCC Scholarship Programs 2023-2024 in addendum SEP-22-14, pages 63-65 <i>Motion Needed</i>	Troy Jasman Christina Brandon
E. FY23 Open Purchase Orders in addendum SEP-22-15, pages 66 <i>Motion Needed</i>	Troy Jasman
F. ISCAP Solvency Ratio in addendum SEP-22-16, pages 67	Troy Jasman
G. Change Orders #1, #2, and #3 for 2022 Water Curtain Project in addendum SEP-22-17, pages 68 <i>Motion Needed</i>	Troy Jasman
H. Closeout Water Curtain Project in addendum SEP-22-18, pages 69-71 <i>Motion Needed</i>	Troy Jasman
I. Cyber Security Incident Response Services Contract in addendum SEP-22-19, pages 72 <i>Motion Needed</i>	Christina Brandon
J. 1 st Reading Board Policy – 400.42 – Child Abuse Reporting in addendum SEP-22-20, pages 73-74	Jackie Plendl
K. 1 st Reading Board Policy – 400.43 – Abuse of Children by College Employees in addendum SEP-22-21, pages 75-76	Jackie Plendl
L. 2 nd Reading Board Policy – 400.51 – Shared Governance in addendum SEP-22-22, pages 77-78 <i>Motion Needed</i>	Terry Murrell

Item	Presenter
M. Community Colleges for Iowa Report in addendum SEP 22 23, page 79	Derrick Franck
N. President Report 1. FY23 Budget 2. WITCC In the News in addendum SEP-22-24, pages 80-82 3. Other	Terry Murrell
VIII. Unfinished Business	
A. Individual Board Member comments	
B. Constitution Day – Monday, September 19, 11:00 – 1:00 pm, in Cargill Auditorium, D103.	
C. Blood Drive with American Red Cross – September 15-16, 2022. Must register here .	
D. Hispanic Heritage Month Kick Off Event – Thursday, September 15 (11:00 am – 1:00 pm). Events running through October 15. See calendar here on WITCC.edu for list of events	
E. TRIO 29 th Anniversary – September 29, Rocklin Conference Center, 11:00 am – 1:00 pm.	
F. Immigration Simulation, Friday, September 30 – allows participants to learn about the current legal immigration system of the United States. 10:00 am – 12:00 pm – Rocklin Conference Center	
G. WITStock – Friday, October 7 – more information posted on WITCC.edu calendar of events.	
H. October 10, 2022 – Board Meeting will be on the Cherokee Campus at 4:00 pm and a Community Event at 3:00 pm.	
I. National Coming Out Day, Tuesday, October 11 – Safe Zone Training for Faculty/Staff on Friday, October 14 in W108	
For more information about Student Activities on Campus, check out the Campus Calendar here	
IX. Adjournment	
<i>Motion Needed</i>	

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES

Pics –

<https://www.flipsnack.com/girlsincimpact/toolbox-kickoff-2022/full-view.html>

<https://www.flipsnack.com/girlsincimpact/day-1-at-witcc-for-toolbox/full-view.html>

KWIT Podcast –

<https://www.kwit.org/podcast/spm-news-english/2022-08-02/toolbox-program-builds-strong-foundation-and-breaks-gender-barriers>



Thank You

For helping us learn
new skills for life.

girls
inc.

THANK
YOU
FOR THE
A C D R D F

Thank You ♥

For helping us learn
new skills for life.

girls
inc. ♥

I never realized how
COOL Plumbing was might
actually go into the field!

Thank you!

-Charlize



Thank You

For helping us learn
new skills for life.

girls
inc.

Thank you for
teaching us how to use
tools!





nk You

helping us learn
v skills for life.

irls
nc.

Thank you for
helping us with tool
box and with tools,
you guys are nice.

by Debbie

nk You

helping us learn
v skills for life.

irls
nc.

Thank you for
telling me difrent
types of tools.
And for letting
us come
for tool box

from Anisa

nk You

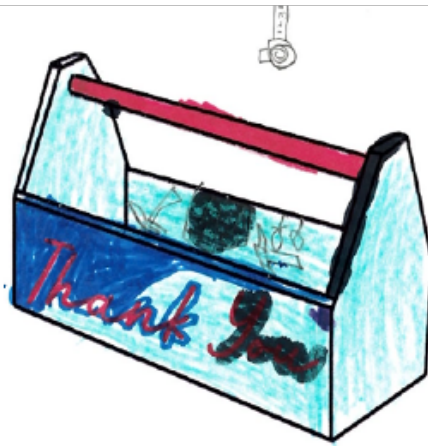
helping us learn
v skills for life.

irls
nc.



Thank
you!





Thank You

For helping us learn
new skills for life.

girls
inc.

Thank you for teaching
me how to use some types
of tools and showing me
how to use them. Also
giving me more knowledge
Knowledge.

Thank you.

Thank You

For helping us learn
new skills for life.

girls
inc.

Thank you



Love shenidan

Thank You

For helping us learn
new skills for life.

girls
inc.

Thanks you for teaching
us about plugging with
tools. Like how to fix a
toilet. And to make a hole
from Lynette
to: toolbox



Together We Transform Lives

TEAMMATESSM

MENTORING

Thank you and your team for providing scholarship opportunities for Teammates mentees! Your support will have a valuable impact on a young person's life! We appreciate the partnership we have with you. Enclosed are thank you's from a recipient of your scholarship.

Thank you,
Jaci McKeever
7

August 15, 2022

To: Board of Directors of Western Iowa Tech Community College:

From: Gretchen Gondek, board member of Women Aware

On behalf of the Board of Directors of Women Aware I express our gratitude to Dr. Terry Murrell and Dr. Juline Albert for supporting the 2022 Women of Excellence Banquet held on March 24th at the Marriot Hotel and Conference Center.

Dr. Murrell and staff of Western Iowa Tech and Siouxland Public Media attended the banquet and award presentation honoring women for their achievements and accomplishments in serving their community.

We were especially excited that La Shawna Moyle, an employee of WITCC, was honored with the “Women Taking Risks” award.

I’m proud of Western Iowa Tech for many reasons, namely because it is a place where women are supported, encouraged to explore diverse career paths and reach their professional goals.

Invitation:

LOGO

Please join us for a reception honoring Flora Lee, new Executive Director of Women Aware on Monday October 3rd 10:30 to 11:30 a.m., at Studio West downtown Sioux City.

Complimentary refreshments including Mimosas will be served

September 26, 2022



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING MINUTES

Date: Monday, August 8, 2022

Time: 4:00 pm

Location: WITCC Campus – Sioux City, Board Room A507

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Absent: Tricia Sutherland

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Dr. Teri Peterson, Associate Dean – Health Sciences | Carmen Wilson, Associate Dean – Corporate College | Laura Grell, Career Navigator-Project Director |

Meeting was called to order at 4:00 pm by President Russell Wray.

Roll Call of Directors was taken by Brenda Wright

Colby Drey – student in Physical Therapist Assistant program, addressed the board during Oral Communications. Oral Communications ended at 4:05 pm

There were two thank you notes for Written Communications. There was a thank you from the Siouxland Chamber of Commerce and from Rob and Pat Denson, regarding the conference held in July.

Motion to approve consent items by Jeremy Ogle and seconded by Neal Adler. All in favor. Motion carried.

Terry Murrell reported the survey results for the Employee Climate Survey Results (PACE) This survey is geared more towards college/higher education. It was done in March during staff development.

Laura Grell is requesting additional funds for the GEAR II grant for the Adult Education and Literacy Digital Initiative. WITCC is the fiscal agent for this grant which is shared among the Iowa community colleges and the Iowa Department of Education. These funds would develop a Canvas course shell and professional

development needed for instructor. Derrick Franck made a motion and Jeremy Ogle seconded the motion. All in favor, motion carried.

Darin Moeller and Teri Peterson talked about the many different clinical partners that we worked with this past academic year. It has been a challenging year but are working hard to add additional partners to fulfil our needs.

Darin Moeller also presented a College Now Contract for Woodbine High School. They are in the Iowa Western service area. Iowa Western gave us permission to offer this contract in order to offer courses not available through Iowa Western Community College. Linnea Fletcher made a motion to approve the contract. It was seconded by Neal Adler. All were in favor. Motion carried.

Darin Moeller and Carmen Wilson introduced a 260E Preliminary Agreement for Superior Industrial Mechanical, Inc. They are looking to expand their workforce. Neal Adler made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and motion was carried.

Darin Moeller and Carmen Wilson and also presented a 260E Preliminary Agreement for L&L Builders Co. L&L is also looking to expand. Jeremy Ogle made a motion to approve and it was seconded by Blanca Martinez. All were in favor. Motion carried.

Darin Moeller introduced the ICCOC 28E Agreement. WITCC is a founding member in the ICCOC partnership. With concerns when working with third party vendor, it was decided by Ahler's Law Firm that we should create a 28E Agreement. Derrick Franck made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and motion was carried.

Troy Jasman presented the FY23 Budget for the 2022-2023 Academic year. Jeremy Ogle made a motion to approve and it was seconded by Neal Adler. All were in favor and motion carried.

Troy Jasman brought forward the Bank Depositories. This shows the maximum amount we can have in each account. Linnea Fletcher motioned to approve and it was seconded by Derrick Franck. All were in favor and motion carried.

Troy Jasman presented the FY22 Annual Report Balance Sheet. This is the unaudited balance sheet. We will get the final once the audit is done. Derrick Franck made a motion to approve and it was seconded by Neal Adler. All were in favor and the motion was carried.

Troy Jasman also presented Contingency Change Order #3 for Cherokee Nursing Simulation Lab Project. We had to make a little change with the fire extinguishers. These funds will come of the contingency funds. Bill Anderson made a motion to approve and it was seconded by Derrick Franck. All were in favor and motion was carried.

Terry Murrell presented the 2023 Board Meeting and Conference Schedule. Jeremy Ogle made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and motion was carried.

Derrick Franck reported on Community College for Iowa Conference. He said he heard a lot of positive comments about the conference. He wanted to tell Terry and his staff that they did a great job. There were plenty of staff on hand to help out with whatever was needed.

Derrick Franck also gave the Audit and Finance Committee Report. The committee met before the board meeting and they reviewed the procedure for assigning adjunct faculty. They were very satisfied with the process. They also spot-checked some of the bill. The committee wanted to thank the staff for being so cooperative.

Derrick Franck gave his report from the Community Colleges for Iowa meeting held during the conference. The approved the June financials and discussed a self-evaluation survey.

Terry Murrell gave a President's Report

1. 2022 Fall Semester Enrollment
We are currently down 4.5%.
-

-
2. CARES Act Funding - We had opportunity to apply for additional CARES act funding. We had to meet certain criteria. We applied and got \$900,000. Half has to be distributed to students. Half will be used for costs or loss due to COVID.
 3. Closed on land purchase in Denison last Friday.
 4. Retreat in November – if you have thoughts on how you want it to run please talk to Russ or Terry.
-

Linnea Fletcher made a motion to adjourn the meeting and it was seconded by Jeremy Ogle. All in favor and motion was carried. Meeting was adjourned at 4:45 pm.

Russell Wray, Board President

Brenda Wright, Board Secretary

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement




Community



Harmony

WESTERN IOWA **TECH** VALUES

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: September 7, 2022

RE: **AUGUST 2022 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues for the two months ended August 31, 2022 totaled \$10.6 million. General Fund total income is 29% of budget, and expenditures are at 13% of budget. The student fees and tuition revenue of \$8.1 million reflect the Fall Semester enrollment as well as taking into consideration the new rates for the per credit hour tuition charge. Since the enrollment verification process occurs in September, there will be an adjustment for the credit hour student tuition and fees with the financials for September 2022. General Fund expenditures at \$4.7 million year to date are consistent with budget expectations as of the end of August. As a result, the College's financial position is consistent with that of the previous year with a slight increase in the fund balance change from the prior year of \$42K.

Restricted Fund activity for the month of August includes State Support of \$400K ACE Infrastructure funding the College receives restricted to capital improvement projects. The offsetting increase in Other Current Expenditures reflects the transfer of the \$400K Ace Infrastructure to the Plant Fund.

The Plant Fund revenue labeled Other Income reflects the transfer of \$351K from the General Fund for the laptop computer initiative and \$400K from the Restricted Fund for the ACE Infrastructure funding. Expenditures are consistent with budget expectations.

Auxiliary Enterprise operations for the two months ended August 31st reflect the start of the Fall Semester. Total revenues have increased \$82K from the prior year. This consists mainly of an increase in dormitory revenue of \$80K. Total expenditures have increased \$27K from the prior year mainly due to Auto Parts cost of goods sold offset by lower Bookstore expenditures. It should be noted that the dormitory expenditures will continue to increase as students utilize the all you care to eat meal plan. The overall fund balance change has an increase of \$110K from the prior year.

The College's cash flow in August shows strong receipt collections due to the start of the new semester as well as grant programs. Cash receipts totaled \$7.3 million for the month and disbursements totaled \$6.3 million for the month. Cash and investments on a consolidated basis totaled \$45.1 million at August 31, 2022. The College's investment portfolio's overall yield at 0.45% was up from 0.43% of the previous month.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Two Month Period Ending August 31, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$2,945,000	\$1,522,812	52%	\$2,971,000	\$1,359,103	46%
Tuition	14,025,000	6,540,002	47%	13,571,500	6,714,455	49%
Local Support	2,125,000	24,544	1%	2,050,000	21,569	1%
State Support	12,361,796	2,059,561	17%	11,993,091	1,997,748	17%
Federal Support	268,502	819	0%	263,684	1,935	1%
Sales & Services	215,000	36,686	17%	204,500	33,407	16%
Other Income	4,196,399	431,185	10%	4,384,625	365,198	8%
Total Income	\$36,136,697	\$10,615,609	29%	\$35,438,400	\$10,493,415	30%
EXPENDITURES						
Salaries & Related Costs	\$26,064,952	\$3,269,535	13%	\$25,150,943	\$3,012,702	12%
Services	5,584,375	739,851	13%	5,736,110	787,976	14%
Materials, Supplies & Travel	2,431,151	134,748	6%	2,363,710	229,265	10%
Other Current Expenditures	2,049,719	562,829	27%	2,181,137	597,835	27%
Capital Outlay	6,500	427	7%	6,500	(124)	(2)%
Total Direct Expense	\$36,136,697	\$4,707,390	13%	\$35,438,400	\$4,627,654	13%
Fund Balance Change	\$0	\$5,908,219		\$0	\$5,865,761	

16% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Two Month Period Ending August 31, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,437,951	62,206	1%	5,195,869	51,129	1%
State Support	2,357,776	496,214	21%	2,304,532	469,556	20%
Federal Support	3,255,646	607,315	19%	11,822,375	1,857,032	16%
Other Income	728,959	236,883	32%	578,545	20,196	3%
New Jobs Training Program	3,340,000	364,283	11%	3,340,000	437,117	13%
Total Income	\$15,120,332	\$1,766,901	12%	\$23,241,321	\$2,835,030	12%
EXPENDITURES						
Salaries & Related Costs	\$3,649,482	\$559,485	15%	\$3,440,348	\$500,523	15%
Services	4,212,258	593,905	14%	4,203,978	525,006	12%
Materials, Supplies & Travel	2,074,202	67,846	3%	10,421,045	819,314	8%
Other Current Expenditures	0	737,087	-	0	555,482	-
New Jobs Training Program	4,188,313	273	0%	4,167,804	270	0%
Capital Outlay	1,366,036	64,054	5%	1,561,900	601,459	39%
Total Direct Expense	\$15,490,291	\$2,022,650	13%	\$23,795,075	\$3,002,054	9%
Fund Balance Change	(\$369,959)	(\$255,749)		(\$553,754)	(\$167,024)	

16% of Year

Western Iowa Tech Community College
Plant Fund Income Statement
For the Two Month Period Ending August 31, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,125,000	\$24,544	1%	\$2,050,000	\$21,569	1%
Interest Income	30,250	6,124	20%	26,000	5,506	21%
Other Income	2,311,169	863,293	37%	2,561,332	898,925	35%
Total Income	\$4,466,419	\$893,961	20%	\$4,637,332	\$926,000	20%
EXPENDITURES						
Equipment	\$1,471,219	\$127,609	9%	\$1,594,137	\$69,321	4%
Buildings	1,830,250	0	0%	3,125,000	0	0%
Maintenance, Repairs & Supplies	35,000	9,567	27%	0	590	
Structural Improvements	120,000	114,312	95%	100,000	223,571	224%
Professional Services	583,000	0	0%	475,000	18,239	4%
Other Expenses	0	0		0	0	
Interest/Debt Service	676,950	30,733	5%	678,777	38,042	6%
Total Direct Expense	\$4,716,419	\$282,221	6%	\$5,972,914	\$349,763	4%
Fund Balance Change	(\$250,000)	\$611,740		(\$1,335,582)	\$576,237	

16% of Year

Note: Interest budget amounts include principal payments of \$495,000 and \$470,000 for FY2023 and FY2022, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000, while fund balance change for FY2022 reflects use of existing funds of \$1,335,582.

Western Iowa Tech Community College
 Auxiliary Enterprises
 For the Two Months Ending August 31, 2022

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES							
Sales and Service	\$860,014	\$692,573	\$178,430	\$0	\$8,793	\$1,739,810	\$1,671,743
Miscellaneous	2,676	4,809	0	988	71,745	80,218	65,940
Total Revenues	<u>\$862,690</u>	<u>\$697,382</u>	<u>\$178,430</u>	<u>\$988</u>	<u>\$80,538</u>	<u>\$1,820,028</u>	<u>\$1,737,683</u>
EXPENDITURES							
Salaries & Related Costs	\$39,843	\$34,941	\$0	\$0	\$1,397	\$76,181	\$50,807
Service Expenditures	26,071	2,315	0	346	236	28,968	52,500
Materials & Supplies	2,249	416	(74)	19,953	0	22,544	11,362
Cost of Goods Sold	0	540,369	162,372	0	0	702,741	740,667
Utilities	0	0	0	0	0	0	0
Other Current Expenditures	112,400	0	0	0	173	112,573	114,921
Total Expenditures	<u>\$180,563</u>	<u>\$578,041</u>	<u>\$162,298</u>	<u>\$20,299</u>	<u>\$1,806</u>	<u>\$943,007</u>	<u>\$970,257</u>
Fund Balance Change	<u>\$682,127</u>	<u>\$119,341</u>	<u>\$16,132</u>	<u>(\$19,311)</u>	<u>\$78,732</u>	<u>\$877,021</u>	<u>\$767,426</u>
Prior Year	\$600,298	\$110,653	\$6,575	\$4,520	\$45,380	\$767,426	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
AUGUST 2022**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (08/01/2022)	\$16,767,105	\$4,422	\$459,436	\$10,590,805	\$16,328,211	\$44,149,980
Receipts	5,161,933	\$1,469,273	44,134	330,194	250,000	7,255,534
TOTAL FUNDS AVAILABLE	<u>\$21,929,038</u>	<u>\$1,473,695</u>	<u>\$503,570</u>	<u>\$10,920,999</u>	<u>\$16,578,211</u>	<u>51,405,514</u>
DISBURSEMENTS						
Board Report	\$4,515,314	\$1,469,698	\$26,340	\$0	\$36,140	\$6,047,491
Dorm Revenue Bond Payment				0		0
Transfers to Operating Fund						0
Approved Previous Meeting				279,339		279,339
TOTAL DISBURSEMENTS	<u>\$4,515,314</u>	<u>\$1,469,698</u>	<u>\$26,340</u>	<u>\$279,339</u>	<u>\$36,140</u>	<u>\$6,326,830</u>
ENDING BALANCE (08/31/2022)	<u>\$17,413,725</u>	<u>\$3,997</u>	<u>\$477,230</u>	<u>\$10,641,660</u>	<u>\$16,542,072</u>	<u>\$45,078,684</u>

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
AUGUST 31, 2022

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$87,634					\$87,634	0.00%
Interest Checking	Security National		3,997				3,997	0.08%
Repurchase Agreement	Security National	4,716,159					4,716,159	0.40%
Certificate of Deposit	Central Bank	1,078,595					1,078,595	1.10%
Money Market	Northwest Bank	404,153					404,153	0.20%
Money Market	Liberty National Bank	10,316,119					10,316,119	0.45%
Money Market	Pioneer Bank	103,895					103,895	0.40%
Money Market	Liberty National Bank				10,217,426		10,217,426	0.35%
Checking	Cherokee State Bank	\$6,809					6,809	0.00%
Checking	Wells Fargo	\$20,255					20,255	0.49%
Checking	Wells Fargo			477,230	17,813	1,120,219	1,615,261	0.49%
Checking	Wells Fargo					718,814	718,814	0.40%
Repurchase Agreement	Security National				237,136	14,703,039	14,940,176	0.40%
Dorm Revenue Bond Funds	UMB Bank	680,107			169,285		849,392	2.13%
Total Cash & Investments		\$17,413,725	\$3,997	\$477,230	\$10,641,660	\$16,542,072	\$45,078,684	0.45%
Interest Earnings YTD		\$9,126	\$3	\$0	\$6,124	\$2,312	\$17,565	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting September 12, 2022

August 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 4,521,505.09	\$ 1,469,697.51	\$ 26,340.45		\$ 36,233.66	\$ 6,053,776.71
Cancelled warrants	(6,191.41)				(94.00)	\$ (6,285.41)
Subtotal	4,515,313.68	1,469,697.51	26,340.45	-	36,139.66	\$ 6,047,491.30
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	<u>\$ 5,204,188.68</u>	<u>\$ 1,469,697.51</u>	<u>\$ 26,340.45</u>	<u>\$ -</u>	<u>\$ 36,139.66</u>	<u>\$ 6,736,366.30</u>

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/13/2022	Wells Fargo Bank	\$717.96	CASH IN BANK-PAYROLL
8/28/2022	Wells Fargo Bank	\$1,426,945.82	CASH IN BANK-PAYROLL
8/25/2022	Frontier Communications	\$331.24	COMMUNICATION
8/25/2022	Frontier Communications	\$163.78	COMMUNICATION
8/11/2022	Qwest Corporation	\$345.06	COMMUNICATION
8/25/2022	Qwest Corporation	\$482.08	COMMUNICATION
8/25/2022	Burke Engineering Sales	\$123.60	CONSTRUCTION SUPPLIES
8/18/2022	Consolidated Electrical	\$478.00	CONSTRUCTION SUPPLIES
8/25/2022	Diamond Products Company	\$1,276.20	CONSTRUCTION SUPPLIES
8/18/2022	Echo Group Inc	\$234.96	CONSTRUCTION SUPPLIES
8/4/2022	Menards Inc	\$311.83	CONSTRUCTION SUPPLIES
8/18/2022	Menards Inc	\$916.33	CONSTRUCTION SUPPLIES
8/18/2022	Menards Inc	\$1,680.76	CONSTRUCTION SUPPLIES
8/18/2022	Menards Inc	\$5.83	CONSTRUCTION SUPPLIES
8/25/2022	Menards Inc	\$350.02	CONSTRUCTION SUPPLIES
8/11/2022	Sherwin Williams	\$225.76	CONSTRUCTION SUPPLIES
8/25/2022	WW Grainger Inc	\$292.32	CONSTRUCTION SUPPLIES
8/25/2022	Atomic Jolt Inc	\$138,000.00	CONTRACTED SERVICES
8/25/2022	BankMobile Technologies Inc	\$5,601.10	CONTRACTED SERVICES
8/11/2022	Barnhart Crane & Rigging Co	\$3,210.12	CONTRACTED SERVICES
8/11/2022	John T. Burow	\$22,680.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/18/2022	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
8/18/2022	Dakota Graphics Sign Co	\$192.50	CONTRACTED SERVICES
8/18/2022	Delta Papa Aviation LLC	\$2,500.00	CONTRACTED SERVICES
8/18/2022	Denison Community School	\$1,301.52	CONTRACTED SERVICES
8/11/2022	Eastern Iowa Community College	\$3,000.00	CONTRACTED SERVICES
8/18/2022	Ecowise Recycling LLC	\$100.00	CONTRACTED SERVICES
8/25/2022	Electric Innovations	\$9,324.46	CONTRACTED SERVICES
8/18/2022	Ellucian Company LP	\$4,500.00	CONTRACTED SERVICES
8/11/2022	English Estates Inc	\$5,254.06	CONTRACTED SERVICES
8/18/2022	Gill Hauling Inc	\$2,349.86	CONTRACTED SERVICES
8/27/2022	HealthEquity Inc	\$70.00	CONTRACTED SERVICES
8/11/2022	IMKO Enterprises Inc	\$5,534.90	CONTRACTED SERVICES
8/11/2022	IMKO Enterprises Inc	\$39,910.99	CONTRACTED SERVICES
8/11/2022	IMKO Enterprises Inc	\$1,559.58	CONTRACTED SERVICES
8/11/2022	IMKO Enterprises Inc	\$1,209.31	CONTRACTED SERVICES
8/18/2022	Interstate Mechanical Corp	\$550.00	CONTRACTED SERVICES
8/25/2022	Justice Fire & Safety Inc	\$3,297.65	CONTRACTED SERVICES
8/25/2022	K&S Janitorial Services LLC	\$3,039.00	CONTRACTED SERVICES
8/18/2022	Lindblom Services Inc	\$1,105.74	CONTRACTED SERVICES
8/25/2022	Literacy Minnesota	\$300.00	CONTRACTED SERVICES
8/11/2022	Rentokil North America	\$45.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/11/2022	Rentokil North America	\$874.80	CONTRACTED SERVICES
8/18/2022	Rentokil North America	\$45.00	CONTRACTED SERVICES
8/18/2022	Rentokil North America	\$63.00	CONTRACTED SERVICES
8/25/2022	Thomas M. Rice	\$2,400.00	CONTRACTED SERVICES
8/4/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
8/25/2022	James Schaap	\$270.00	CONTRACTED SERVICES
8/25/2022	Dennis R Semple	\$2,820.00	CONTRACTED SERVICES
8/18/2022	Siouxland Certified Testing	\$2,156.00	CONTRACTED SERVICES
8/11/2022	Siouxland Chamber of Commerce	\$2,200.00	CONTRACTED SERVICES
8/4/2022	Southeastern Community College	\$702.00	CONTRACTED SERVICES
8/18/2022	Tri State Nursing Enterprises Inc	\$2,162.48	CONTRACTED SERVICES
8/4/2022	Vans Sanitation Inc	\$69.75	CONTRACTED SERVICES
8/18/2022	Vans Sanitation Inc	\$69.75	CONTRACTED SERVICES
8/11/2022	Western Iowa Tech Community	\$4,392.00	CONTRACTED SERVICES
8/25/2022	Motor Parts Sales Co	\$12.49	COURSE FEE EXPENSE
8/18/2022	University of Iowa	\$3,614.00	COURSE FEE EXPENSE
8/18/2022	Corey M. Adair	\$700.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Dottie Baker	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Connie Brown	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	Holly J. Candor	\$361.50	DUE FROM OTHERS-ASSET ACCOUNT
8/4/2022	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/25/2022	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
8/25/2022	Dunwell LLC	\$25,665.42	DUE FROM OTHERS-ASSET ACCOUNT
8/25/2022	Electric Innovations	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
8/25/2022	Electric Innovations	\$165.00	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	Ellucian Company LP	\$180,561.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Ellucian Company LP	\$27,701.00	DUE FROM OTHERS-ASSET ACCOUNT
8/4/2022	Kimberly G. Hayes	\$55.00	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	High Point Networks LLC	\$46,884.60	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	High Point Networks LLC	\$3,078.20	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Marcia Hovland	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	Amy L. Hueser	\$516.00	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	Kyle R. Hueser	\$45.30	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	Jessica M. Huggenberger	\$200.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Iowa College Student Aid	\$1,313.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Iowa College Student Aid	\$275.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Jeff A. Jansen	\$326.82	DUE FROM OTHERS-ASSET ACCOUNT
8/11/2022	Lisa L. Knecht	\$521.00	DUE FROM OTHERS-ASSET ACCOUNT
8/4/2022	Novelty Machine & Supply Co	\$186.00	DUE FROM OTHERS-ASSET ACCOUNT
8/4/2022	Otis Elevator Company	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Plains Mechanical Services Inc	\$3,533.33	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	ScriptPro USA Inc	\$1,099.50	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/11/2022	Steven J Smith	\$720.00	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Steven J Smith	\$254.96	DUE FROM OTHERS-ASSET ACCOUNT
8/18/2022	Visual Edge IT Inc	\$791.48	DUE FROM OTHERS-ASSET ACCOUNT
8/4/2022	Ziegler Inc	\$2,738.26	DUE FROM OTHERS-ASSET ACCOUNT
8/4/2022	Western Iowa Tech Agency Fund	\$880.21	DUE TO AGENCY FUND
8/4/2022	Western Iowa Tech Agency Fund	\$5.10	DUE TO AGENCY FUND
8/25/2022	Western Iowa Tech Agency Fund	\$634.04	DUE TO AGENCY FUND
8/26/2022	Western Iowa Tech 125 Plan	\$6,017.85	DUE TO AUXILIARY FUND
8/4/2022	Western Iowa Tech Classroom	\$17,870.36	DUE TO PLANT FUND
8/13/2022	Western Iowa Tech Plant Fund	\$250,000.00	DUE TO PLANT FUND
8/4/2022	Western Iowa Tech Housefile	\$1,107.01	DUE TO RESTRICTED FUND
8/25/2022	Western Iowa Tech Housefile	\$887.73	DUE TO RESTRICTED FUND
8/18/2022	Fisher Scientific Co LLC	\$15,426.83	EQUIPMENT - \$5000 AND OVER
8/25/2022	Metro & Son Electric Inc	\$11,624.21	EQUIPMENT - \$5000 AND OVER
8/25/2022	Modular Services Company	\$20,011.07	EQUIPMENT - \$5000 AND OVER
8/4/2022	Commemorative Brands	\$3,467.34	GRADUATION EXPENSE
8/25/2022	American Income Life Insurance	\$624.96	GROUP MEETINGS AND WORKSHOPS
8/18/2022	Great Western Dining Service Inc	\$1,114.15	GROUP MEETINGS AND WORKSHOPS
8/18/2022	Great Western Dining Service Inc	\$580.00	GROUP MEETINGS AND WORKSHOPS
8/28/2022	HealthEquity Inc	\$9,898.66	HSA Payable
8/11/2022	Cherokee Regional Medical	\$100.00	INFO SERVICES/CLASSIFY ADS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/25/2022	Domino Publishing	\$800.88	INFO SERVICES/CLASSIFY ADS
8/18/2022	Wm Bass Advertising Associates	\$15,854.23	INFO SERVICES/CLASSIFY ADS
8/4/2022	Insurance Management Program	\$251,000.00	INSURANCE
8/27/2022	BusinessSolverComInc	\$432,859.04	INSURANCE PREMIUMS PAYABLE
8/13/2022	Iowa Public Employees	\$35.76	IPERS TAX PAYABLE
8/13/2022	Iowa Public Employees	\$131.41	IPERS TAX PAYABLE
8/28/2022	Iowa Public Employees	\$118,437.35	IPERS TAX PAYABLE
8/25/2022	Cole Papers Inc	\$1,352.64	JANITOR MATERIALS AND SUPPLIES
8/18/2022	Ricks Computers Inc	\$2,316.31	MAINT & REPAIR-SU EQUIP
8/18/2022	ARR Roofing of Iowa LLC	\$2,416.43	MAINT AND REPAIR BUILDINGS
8/11/2022	John T. Burow	\$7,280.00	MAINT AND REPAIR BUILDINGS
8/11/2022	Global Glass & Glazing LLC	\$600.00	MAINT AND REPAIR BUILDINGS
8/18/2022	Interstate Mechanical Corp	\$3,500.00	MAINT AND REPAIR BUILDINGS
8/4/2022	Interstate Metal Specialists LLC	\$17,515.00	MAINT AND REPAIR BUILDINGS
8/18/2022	Interstate Metal Specialists LLC	\$21,600.00	MAINT AND REPAIR BUILDINGS
8/4/2022	Mikes Sioux City Carpet	\$15,467.22	MAINT AND REPAIR BUILDINGS
8/4/2022	Van Osdel Plastering Drywall Inc	\$2,404.00	MAINT AND REPAIR BUILDINGS
8/18/2022	Van Osdel Plastering Drywall Inc	\$254.00	MAINT AND REPAIR BUILDINGS
8/18/2022	Van Osdel Plastering Drywall Inc	\$36,545.00	MAINT AND REPAIR BUILDINGS
8/25/2022	Eakes Inc	\$421.79	MAINT AND REPAIR EQUIPMENT
8/4/2022	Foulk Brothers Plumbing	\$349.06	MAINT AND REPAIR EQUIPMENT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/18/2022	Foulk Brothers Plumbing	\$13,767.36	MAINT AND REPAIR EQUIPMENT
8/18/2022	Foulk Brothers Plumbing	\$10,008.49	MAINT AND REPAIR EQUIPMENT
8/18/2022	Foulk Brothers Plumbing	\$150.00	MAINT AND REPAIR EQUIPMENT
8/18/2022	Iowa Division of Labor	\$1,280.00	MAINT AND REPAIR EQUIPMENT
8/25/2022	Iowa Division of Labor	\$300.00	MAINT AND REPAIR EQUIPMENT
8/11/2022	Luesebrink Clifford Construction	\$590.00	MAINT AND REPAIR EQUIPMENT
8/18/2022	Robert Baker	\$170.00	MAINTENANCE GROUNDS
8/18/2022	Bock Lawn & Landscaping LLC	\$1,565.00	MAINTENANCE GROUNDS
8/18/2022	JS Brothers Inc	\$3,550.00	MAINTENANCE GROUNDS
8/25/2022	Paulsen Midwest Landscaping	\$25,795.00	MAINTENANCE GROUNDS
8/4/2022	Bomgaars Supply Inc	\$488.52	MATERIALS AND SUPPLIES
8/25/2022	Food Bank of Siouxland Inc	\$221.82	MATERIALS AND SUPPLIES
8/25/2022	Food Bank of Siouxland Inc	\$229.51	MATERIALS AND SUPPLIES
8/11/2022	Siouxland District Health	\$150.00	MATERIALS AND SUPPLIES
8/18/2022	Verizon Wireless	\$1,720.43	MATERIALS AND SUPPLIES
8/18/2022	Western Iowa Tech Petty Cash	\$35.46	MATERIALS AND SUPPLIES
8/11/2022	New York Public Radio	\$1,599.50	MEMBERSHIP
8/25/2022	New York Public Radio	\$5,862.00	MEMBERSHIP
8/4/2022	General Business Interiors Inc	\$1,545.00	NON-CAPITAL EXP & EQUIP <5000
8/18/2022	General Business Interiors Inc	\$8,416.60	NON-CAPITAL EXP & EQUIP <5000
8/18/2022	General Business Interiors Inc	\$1,430.94	NON-CAPITAL EXP & EQUIP <5000

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/18/2022	General Business Interiors Inc	\$1,011.60	NON-CAPITAL EXP & EQUIP <5000
8/18/2022	General Business Interiors Inc	\$35,344.00	NON-CAPITAL EXP & EQUIP <5000
8/25/2022	General Business Interiors Inc	\$760.47	NON-CAPITAL EXP & EQUIP <5000
8/25/2022	Western Iowa Tech Plant Fund	\$2,199.44	NON-CAPITAL EXP & EQUIP <5000
8/28/2022	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	Friends Of FM 90	\$94.50	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	Nebraska Child Support	\$500.00	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	United Way of Siouxland Inc	\$1,128.45	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	Western Iowa Tech Foundation	\$2,117.00	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	Western Iowa Tech GF	\$123.62	OTHER EMPLOYEE PR DEDUCTIONS
8/26/2022	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
8/25/2022	Arnold Motor Supply LLP	\$153.75	OTHER MATERIALS AND SUPPLIES
8/25/2022	Western Iowa Tech Petty Cash	\$20.00	OTHER STUDENT FEES
8/18/2022	Postmaster	\$550.00	POSTAGE
8/4/2022	United States Postal Service	\$30,000.00	POSTAGE
8/18/2022	Mail House Inc	\$540.40	PRINTING & REPRODUCTION SVC
8/11/2022	Ahlers & Cooney PC	\$1,498.50	PROFESSIONAL SERVICES
8/11/2022	Dentons Davis Brown PC	\$25,663.00	PROFESSIONAL SERVICES
8/25/2022	Iowa Department of	\$950.00	PROFESSIONAL SERVICES
8/18/2022	Nebraska State Patrol Cid	\$31.00	PROFESSIONAL SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/18/2022	Reimer Lohman & Reitz	\$250.00	PROFESSIONAL SERVICES
8/25/2022	State of Oregon Department of	\$33.00	PROFESSIONAL SERVICES
8/13/2022	Wells Fargo Bank	\$537,628.20	PURCHASE CARD CHECKING
8/18/2022	Quadient Leasing Usa Inc	\$370.00	RENTED EQUIPMENT
8/25/2022	Artisan Press Inc	\$1,110.00	RESALE PURCHASES
8/18/2022	Branded Custom Sportswear Inc	\$5,711.40	RESALE PURCHASES
8/4/2022	Cengage Learning Inc	\$146,000.00	RESALE PURCHASES
8/18/2022	Chesterman Company	\$785.36	RESALE PURCHASES
8/18/2022	Southeastern Community College	\$1,661.33	RESALE PURCHASES
8/25/2022	Southeastern Community College	\$45.82	RESALE PURCHASES
8/4/2022	Western Iowa Tech Comm Ed	\$1,125.00	SCHOLARSHIPS
8/25/2022	Western Iowa Tech Comm Ed	\$15,300.00	SCHOLARSHIPS
8/25/2022	Western Iowa Tech Comm Ed	\$7,120.00	SCHOLARSHIPS
8/25/2022	Western Iowa Tech Housing	\$270.00	SCHOLARSHIPS
8/25/2022	Cedar Rapids Rural Fire	\$15.00	SPONSORED BILLING RECEIVABLE
8/25/2022	George Volunteer Fire Dept	\$95.00	SPONSORED BILLING RECEIVABLE
8/25/2022	Moville Ambulance	\$10.00	SPONSORED BILLING RECEIVABLE
8/25/2022	Odebolt Fire Dept	\$15.00	SPONSORED BILLING RECEIVABLE
8/25/2022	Sioux Center Fire Dept	\$30.00	SPONSORED BILLING RECEIVABLE
8/18/2022	Craig Jorgensen	\$250.00	STUDENT DEPOSITS
8/11/2022	Barbara Olson	\$250.00	STUDENT DEPOSITS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/18/2022	Sheri Toben	\$250.00	STUDENT DEPOSITS
8/11/2022	Omar E. Trejo-Jara	\$250.00	STUDENT DEPOSITS
8/18/2022	Kimberly Vandersloot	\$250.00	STUDENT DEPOSITS
8/13/2022	Teachers Insurance & Annuity	\$50.67	TIAA-CREF PAYABLE
8/28/2022	Teachers Insurance & Annuity	\$101,921.98	TIAA-CREF PAYABLE
8/11/2022	American Income Life Insurance	\$18.08	TRAVEL IN STATE
8/18/2022	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
8/4/2022	Kyle R. Hueser	\$223.60	TRAVEL IN STATE
8/11/2022	Darin Moeller	\$149.76	TRAVEL IN STATE
8/11/2022	Terry A. Murrell	\$169.52	TRAVEL IN STATE
8/11/2022	Terry A. Murrell	\$62.40	TRAVEL IN STATE
8/11/2022	Sue A. Owens	\$134.16	TRAVEL IN STATE
8/11/2022	Jason A. Palsma	\$69.30	TRAVEL IN STATE
8/11/2022	Todd A. Rausch	\$891.28	TRAVEL IN STATE
8/25/2022	Brandon P. Treft	\$424.33	TRAVEL IN STATE
8/11/2022	Misty M. Wankum	\$120.64	TRAVEL IN STATE
8/18/2022	Juline S Albert	\$184.00	TRAVEL OUT OF STATE
8/18/2022	Teri L. Peterson	\$124.80	TRAVEL OUT OF STATE
8/11/2022	Charles W. Polk	\$25.00	TRAVEL OUT OF STATE
8/4/2022	Sandy Silbernagel	\$127.58	TRAVEL OUT OF STATE
8/28/2022	Voya Financial	\$13,953.11	TSA PAYABLE

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/4/2022	Steven Garcia	\$3,000.00	TUITION
8/25/2022	Michael B. Gasaway	\$537.00	TUITION
8/18/2022	Gabrielle L. Jansen	\$600.00	TUITION
8/11/2022	Lisa L. Knecht	\$600.00	TUITION
8/4/2022	Abby J. Kraemer	\$800.00	TUITION
8/25/2022	Anna L. Meyer	\$600.00	TUITION
8/25/2022	Olivia J. Meyer	\$600.00	TUITION
8/4/2022	Tina M Miller	\$800.00	TUITION
8/4/2022	Renee A. Nemitz	\$1,578.00	TUITION
8/18/2022	Kerry J. Patchin	\$1,159.50	TUITION
8/25/2022	Noel J. Patterson	\$600.00	TUITION
8/4/2022	Michelle A. Simpson	\$1,955.00	TUITION
8/25/2022	Steven J Smith	\$600.00	TUITION
8/4/2022	Berkshire Hathaway Energy	\$1,993.73	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$37.36	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$82.56	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$470.44	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$5,658.83	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$1,760.33	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$1,069.00	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$1,281.44	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/4/2022	Berkshire Hathaway Energy	\$114.26	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$714.55	UTILITIES
8/4/2022	Berkshire Hathaway Energy	\$621.97	UTILITIES
8/11/2022	Berkshire Hathaway Energy	\$4,954.69	UTILITIES
8/18/2022	Berkshire Hathaway Energy	\$97,506.14	UTILITIES
8/18/2022	Berkshire Hathaway Energy	\$249.49	UTILITIES
8/18/2022	Berkshire Hathaway Energy	\$701.97	UTILITIES
8/18/2022	Berkshire Hathaway Energy	\$6,345.87	UTILITIES
8/25/2022	Black Hills Utility Holding	\$220.19	UTILITIES
8/25/2022	City Of Cherokee	\$226.48	UTILITIES
8/18/2022	City of Le Mars	\$52.28	UTILITIES
8/18/2022	City Of Mapleton	\$216.15	UTILITIES
8/11/2022	City of Sioux City	\$253.08	UTILITIES
8/11/2022	City of Sioux City	\$571.24	UTILITIES
8/11/2022	City of Sioux City	\$464.96	UTILITIES
8/11/2022	City of Sioux City	\$176.13	UTILITIES
8/11/2022	City of Sioux City	\$167.27	UTILITIES
8/11/2022	City of Sioux City	\$122.99	UTILITIES
8/11/2022	City of Sioux City	\$54.93	UTILITIES
8/11/2022	City of Sioux City	\$415.42	UTILITIES
8/11/2022	City of Sioux City	\$308.98	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/11/2022	City of Sioux City	\$149.56	UTILITIES
8/11/2022	City of Sioux City	\$116.94	UTILITIES
8/11/2022	City of Sioux City	\$429.54	UTILITIES
8/11/2022	City of Sioux City	\$1,892.74	UTILITIES
8/11/2022	City of Sioux City	\$956.98	UTILITIES
8/11/2022	City of Sioux City	\$34.03	UTILITIES
8/18/2022	Denison Municipal Utilities	\$2,207.96	UTILITIES
8/11/2022	Interstate Power & Light Co	\$1,517.26	UTILITIES
8/11/2022	Interstate Power & Light Co	\$67.76	UTILITIES
8/11/2022	Woodbury County Rural Electric	\$3,988.96	UTILITIES
8/11/2022	Advance Auto Parts	\$259.80	VEHICLES-MATERIALS & SUPPLIES
8/4/2022	B&D Enterprises	\$1,404.30	VEHICLES-MATERIALS & SUPPLIES
8/4/2022	Brads Detail Center LLC	\$350.00	VEHICLES-MATERIALS & SUPPLIES
8/25/2022	City of Sioux City	\$5,366.42	VEHICLES-MATERIALS & SUPPLIES
8/25/2022	City of Sioux City	\$129.50	VEHICLES-MATERIALS & SUPPLIES
8/25/2022	City of Sioux City	\$588.76	VEHICLES-MATERIALS & SUPPLIES
8/25/2022	City of Sioux City	\$5,663.21	VEHICLES-MATERIALS & SUPPLIES
8/4/2022	Craft Auto Body Inc	\$1,300.00	VEHICLES-MATERIALS & SUPPLIES
8/18/2022	D&L Equipment	\$4,091.07	VEHICLES-MATERIALS & SUPPLIES
8/18/2022	Graham Tire Sioux City	\$496.68	VEHICLES-MATERIALS & SUPPLIES
8/25/2022	M&M Automotive Services LLC	\$1,040.00	VEHICLES-MATERIALS & SUPPLIES

Western Iowa Tech Community College
 Board Approval
 General & Auxiliary
 9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/13/2022	Customers Bank	\$15,037.50	WITCC ONECARD PAYABLE
8/20/2022	Customers Bank	\$5,733.07	WITCC ONECARD PAYABLE
8/27/2022	Customers Bank	\$3,804.25	WITCC ONECARD PAYABLE
TOTAL		<u>\$4,521,505.09</u>	

Western Iowa Tech Community College
 Canceled Warrants
 General & Auxiliary
 9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/12/2021	AgriVision Equipment Group	-\$22.15	VEHICLES-MATERIALS & SUPPLIES
9/18/2020	Ikran A. Awad	-\$250.00	STUDENT DEPOSITS
2/12/2021	Karen K. Blake	-\$55.00	CONTRACTED SERVICES
2/12/2021	Dan Bormann	-\$55.00	CONTRACTED SERVICES
4/5/2019	Kyler D. Christiansen	-\$50.00	DUE FROM STUDENTS
12/14/2018	Mark Combs	-\$44.10	TRANSPORTATION
2/21/2020	Raymond Drey	-\$49.50	CONTRACTED SERVICES
9/18/2020	Debra Forst	-\$409.75	DUE FROM STUDENTS
4/9/2020	Barbara M. Frey	-\$125.00	DUE FROM OTHERS-ASSET ACCOUNT
4/24/2020	Barbara M. Frey	-\$35.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2020	Jennifer R. Hough	-\$33.81	INSURANCE PREMIUMS PAYABLE
5/5/2022	Veronica L. Juarez	-\$7.00	DUE FROM STUDENTS
9/23/2021	Emma J. Kotelowski- Carlson	-\$250.00	STUDENT DEPOSITS
7/9/2020	Melonee Lentell	-\$250.00	STUDENT DEPOSITS
4/16/2021	Becky McKenny	-\$50.00	DUE FROM OTHERS-ASSET ACCOUNT
6/3/2021	Jayson R. Moeller	-\$91.74	STUDENT DEPOSITS
7/1/2021	Jayson R. Moeller	-\$306.00	TUITION
2/3/2022	Monica M. Torres-Quintero	-\$500.00	DUE FROM STUDENTS
4/14/2022	Alejandra Ortiz Gonzalez	-\$50.00	DUE FROM STUDENTS
6/23/2022	Pride Group/Community Based	-\$119.00	SPONSORED BILLING RECEIVABLE
1/22/2021	Shreejana Rai	-\$772.80	DUE FROM STUDENTS
4/7/2022	Juan C. Rendon	-\$193.00	DUE FROM STUDENTS

Western Iowa Tech Community College
 Canceled Warrants
 General & Auxiliary
 9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/22/2021	Gisela Rodriguez	-\$250.00	STUDENT DEPOSITS
5/12/2022	Blake D. Ronfeldt	-\$2.00	DUE FROM STUDENTS
3/6/2020	Rotary Intl	-\$100.00	MEMBERSHIP
6/11/2020	Kathy A. Sieger	-\$35.00	DUE FROM OTHERS-ASSET ACCOUNT
5/27/2021	Juanita Spaur	-\$250.00	STUDENT DEPOSITS
3/3/2022	Natalie L. Stroman	-\$197.75	DUE FROM STUDENTS
9/4/2020	Jessica M. Thompson	-\$33.81	INSURANCE PREMIUMS PAYABLE
2/7/2020	Araceli Vargas	-\$1,549.00	DUE FROM STUDENTS
10/2/2020	Taylor M. Weidauer	-\$55.00	CONTRACTED SERVICES
TOTAL		<u>-\$6,191.41</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting September 12, 2022

GENERAL FUND

Estimated for the month of September

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	688,875.00

Western Iowa Tech Community College
Board Approval
Special Federal
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/27/2022	Western Iowa Tech General Fund	\$655.00	DUE TO GENERAL FUND
8/13/2022	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
8/13/2022	Western Iowa Tech General Fund	\$222.75	OTHER FEDERAL
8/27/2022	Western Iowa Tech General Fund	\$426.60	OTHER FEDERAL
8/27/2022	Western Iowa Tech General Fund	\$300,000.00	OTHER FEDERAL
8/27/2022	Western Iowa Tech General Fund	\$110,624.35	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$144,631.30	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$90,000.00	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$218,448.34	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$20,096.67	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$194,507.70	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$80,942.42	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$16,476.38	OTHER FEDERAL
8/28/2022	Western Iowa Tech General Fund	\$292,224.00	OTHER FEDERAL
TOTAL		<u>\$1,469,697.51</u>	

Western Iowa Tech Community College
Board Approval
Agency, Scholarship & Loan
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/23/2022	Western Iowa Tech General Fund	\$8,578.20	DUE TO GENERAL FUND
8/26/2022	Great Western Dining Service Inc	\$17,732.25	GROUP MEETINGS AND WORKSHOPS
8/16/2022	Scott Griffith	\$10.00	MATERIALS AND SUPPLIES
8/9/2022	Beatrice B. Houston	\$10.00	MATERIALS AND SUPPLIES
8/9/2022	Nancy A. Ramos	\$10.00	MATERIALS AND SUPPLIES
TOTAL		\$26,340.45	

Western Iowa Tech Community College
 Board Approval
 House File
 9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/2/2022	Western Iowa Tech General Fund	\$33,680.00	INCOME CLEARING ACCOUNT
8/23/2022	Western Iowa Tech General Fund	\$1,023.78	INCOME CLEARING ACCOUNT
8/9/2022	Hyvee Distribution	\$273.00	TRAINING EXPENSE
8/2/2022	Professional Computer Systems	\$262.88	TRAINING EXPENSE
8/9/2022	Tegra Corporation	\$94.00	TRAINING EXPENSE
8/2/2022	Western Iowa Tech Comm Ed	\$900.00	TRAINING EXPENSE
TOTAL		<u>\$36,233.66</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting September 12, 2022

September 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 769,121.24		\$ 769,121.24
Additional Warrants	\$ 48,270.08				\$ 96,880.00	\$ 145,150.08
Total	\$ 48,270.08	\$ -	\$ -	\$ 769,121.24	\$ 96,880.00	\$ 914,271.32

Western Iowa Tech Community College
Board Approval
Plant Fund
9/9/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/13/2022	Cannon Moss Brygger &	\$269.00	BUILDINGS & FIXED EQUIPMENT
9/13/2022	Electrical Automation LLC	\$14,780.00	BUILDINGS & FIXED EQUIPMENT
9/13/2022	Haselhoff Construction Inc	\$108,904.26	BUILDINGS & FIXED EQUIPMENT
9/13/2022	HCI Construction	\$3,786.00	BUILDINGS & FIXED EQUIPMENT
9/13/2022	HCI Construction	\$23,658.60	BUILDINGS & FIXED EQUIPMENT
9/13/2022	Western Iowa Tech General Fund	\$401,273.03	DUE TO GENERAL FUND
9/13/2022	Riverside Technologies Inc	\$1,050.00	MATERIALS AND SUPPLIES
9/13/2022	Moss Enterprises Inc	\$2,160.00	NON-CAPITAL EXP & EQUIP <5000
9/13/2022	OCLC Inc	\$2,304.81	NON-CAPITAL EXP & EQUIP <5000
9/13/2022	B&B Rogers Excavating Inc	\$7,310.25	OTHER STRUCTURES & IMPROVEMENT
9/13/2022	Barkley Asphalt Inc	\$113,231.83	OTHER STRUCTURES & IMPROVEMENT
9/13/2022	Dirt Movers LLC	\$26,861.25	OTHER STRUCTURES & IMPROVEMENT
9/13/2022	Steve Harris Construction Inc	\$24,934.17	OTHER STRUCTURES & IMPROVEMENT
9/13/2022	Dewild Grant Reckert &	\$20,755.54	PROFESSIONAL SERVICES
9/13/2022	EDA Inc	\$858.75	PROFESSIONAL SERVICES
9/13/2022	Inspec Inc	\$840.00	PROFESSIONAL SERVICES
9/13/2022	JEO Consulting Group Inc	\$4,366.25	PROFESSIONAL SERVICES
9/13/2022	JEO Consulting Group Inc	\$9,806.25	PROFESSIONAL SERVICES
9/13/2022	JEO Consulting Group Inc	\$1,971.25	PROFESSIONAL SERVICES
TOTAL		\$769,121.24	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING SEPTEMBER 12, 2022

GENERAL FUND

SEPTEMBER 2022

IMKO Enterprises \$ 48,270.08

TOTAL \$ 48,270.08

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING SEPTEMBER 12, 2022

HOUSE FILE

SEPTEMBER 2022

VT Industries	\$	87,109.00
Western Iowa Tech Comm Ed	\$	9,600.00
Western Iowa Tech ELL	\$	171.00
TOTAL	\$	96,880.00

Western Iowa Tech Community College
Canceled Warrants
House File
9/7/2022

CHECK DATE	VENDOR NAME	AMOUNT DESCRIPTION
11/16/2021	Tegra Corporation	<u>-\$94.00</u> TRAINING EXPENSE
TOTAL		-\$94.00

PERSONNEL REPORT
Regular Appointments
September 12, 2022

I. INSTRUCTIONAL STAFF

- A. It is recommended that the employment of **Mariana Pacheco**, Psychology Instructor be modified to an annualized salary of \$52,172 (MA+15, Step 5) effective August 19, 2022, due to her presenting evidence of satisfactory completion of coursework.
- B. **Lora Knaack**, Nursing Instructor has requested that her annual salary be increased and has presented evidence of satisfactory completion of coursework. Her contract is to be modified to change her educational lane and to increase her annualized salary effective September 1, 2022, from MA to DOC +\$1605.

II. ADMINISTRATIVE STAFF

- A. It is recommended that the employment of **Matthew J. Peabody**, International Education Specialist be continued effective August 13, 2022, through August 15, 2023. No change in salary or full-time benefits.
- B. It is recommended that the employment of **Charles A. Valentine**, Adult Basic Education Specialist be modified to full time effective August 16, 2022, at an annual salary of \$47,120, eligible for full time benefits.
- C. **Laura J. Grell**, Career Navigator/Project Director has been selected for the position as Educational Coordinator effective September 1, 2022, at an annual salary of \$53,576, grade 7, administrative position. This is a previously authorized position, vacant due to reassignment, full time benefits to be changed accordingly.
- D. **Susan A. Grau**, Admissions Representative/Career Navigator has submitted her voluntary resignation effective September 19, 2022. She is to be paid for all time worked through that date and for all earned and unused vacation.
- E. It is recommended that the employment of **Michelle Fiechtner**, Accommodation Services Coordinator be modified to full time effective September 13, 2022, at an annual salary of \$72,642, eligible for full time benefits.

III. SUPPORT STAFF

- A. **Laura Garcia** has submitted her voluntary resignation as Accounting Specialist effective August 19, 2022. She is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Lori Sis** has been selected for the position as Adult Basic Education Specialist at the Denison campus effective September 6, 2022, at an annualized salary of \$13,317, grade 6, support position. This is a previously authorized position, vacant due to retirement, eligible for retirement benefits.
- C. **Lisa F. Purucker** has been selected for the position as Secretary- Health Sciences effective September 13, 2022, at an annualized salary of \$34,703, grade 3 support position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.
- D. It is recommended that the employment of **Cale Connor**, Safety Officer be modified from 26 to 25 hours per week. Effective August 22, 2022. No change in hourly wage.
- E. **Derek L. Albert**, Adult Basic Education Specialist has submitted his voluntary resignation effective October 13, 2022. He is to be paid for all time worked through that date.
- F. **Pam S. Bezoni**, Secretary has submitted her voluntary resignation effective September 21, 2022. She is to be paid for all time worked through that date and for all earned and unused vacation.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

I. INSTRUCTIONAL STAFF

No personnel changes.

II. ADMINISTRATIVE STAFF

- A. It is recommended that the employment of **Tina M. Benton**, Career and Industry Specialist, be continued effective July 1, 2022, to June 30, 2023, based on continued funding. No change in annual wage or benefits.

III. SUPPORT STAFF

- A. **Lindsey M. Jensen**, Accounting Clerk has been selected for the position as Accounting Specialist effective September 13, 2022, at an annual salary of \$42,346, grade 5 support position. This is a previously authorized position, vacant due to resignation, full time benefits to be changed accordingly.
- B. **Courtney Schweigert** has been selected for the position as Career Navigator for Gateway to College effective September 27, 2022, to June 9, 2023, at an annualized salary of \$23,642, grade 6 position. This is a previously authorized position, vacant due to reassignment, eligible for part time benefits.

IV. TEMPORARY STAFF

No personnel changes.

Personnel Report
Temporary Employees
(not eligible for benefits)

September 12, 2022

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Agbazaou, Metongnon	IT	Workstudy	08/24/22	05/11/23	\$ 10.00	Time Entry
Agonafir, Firehiwot	ABE/ELL/ESL	Workstudy	08/15/22	05/15/23	\$ 9.00	Time Entry
Allen, Erin	C.N.A	Adjunct Instructor	08/02/22	06/30/22	\$ 41.50	Time Entry
Alvarado, Zoie	Student Activites	Student Senate	08/15/22	05/15/23	\$ 9.00	Time Entry
Bailey, Jami	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 41.50	Time Entry
Bailey, Jami	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 52.00	Time Entry
Bagshaw, Linda	ENG-105-02	Adjunct Instructor	08/22/22	12/20/22		\$ 2,490.00
Behr, Taylor	Student Activites	Student Worker	08/23/22	05/15/23	\$ 9.00	Time Entry
Boell, Randi	Nursing	Adjunct Instructor	08/23/22	06/30/23	\$ 41.50	Time Entry
Boell, Randi	Nursing	Adjunct Instructor	08/23/22	06/30/23	\$ 52.00	Time Entry
Bollin, Aris	Help Desk	Workstudy	08/29/22	05/15/23	\$ 10.00	Time Entry
Boyle, Brooke	Corporate College	Workstudy	08/29/22	05/15/23	\$ 9.00	Time Entry
Brady, Taleen	MAT-772-05	Adjunct Instructor	08/23/22	12/20/22		\$ 2,490.00
Burns, Rachel	EMS	Adjunct Instructor	08/03/22	06/30/23	\$ 25.91	Time Entry
Crouch, Emily	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 41.50	Time Entry
Crouch, Emily	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 52.00	Time Entry
Custer, Bella	Student Activites	Workstudy	08/23/22	05/15/23	\$ 9.00	Time Entry
Darwin Jr., William	MUA-101-01	Applied Voice	08/23/22	12/20/22		\$ 996.00
Darwin Jr., William	MUA-120-01	Applied Piano	08/23/22	12/20/22		\$ 996.00
Darwin Jr., William	MUS-291-02	Audio Principles & Theory	08/23/22	12/20/22		\$ 240.00
DeVall, John	Student Center Instructor	Instructor	08/23/22	12/20/22	\$ 25.91	Time Entry
Eberhardt, Adam	IT	Workstudy	08/23/22	05/15/23	\$ 10.00	Time Entry
Eldridge, Ashlyn	Library	Workstudy	08/22/22	05/15/23	\$ 9.00	Time Entry
Espinoza, Forest	ABE/ELL/ESL	Workstudy	08/29/22	05/15/23	\$ 9.00	Time Entry
Force, AnnMarie	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 41.50	Time Entry
Force, AnnMarie	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 52.00	Time Entry
Gangestad, Megan	Nursing	Adjunct Instructor	08/01/22	06/30/23	\$ 41.50	Time Entry
Gangestad, Megan	Nursing	Adjunct Instructor	08/01/22	06/30/23	\$ 52.00	Time Entry
Garcia, Maria	Student Activities	Workstudy	08/15/22	05/15/23	\$ 9.00	Time Entry
Hammack, Marilyn	C.N.A	Adjunct	08/02/22	06/30/22	\$ 41.50	Time Entry
Heisinger, Angel	Inclusion	Workstudy	09/06/22	05/15/23	\$ 9.00	Time Entry
Hensley, Courtney	Nursing	Adjunct Instructor	08/26/22	06/30/23	\$ 41.50	Time Entry
Hensley, Courtney	Nursing	Adjunct Instructor	08/26/22	06/30/23	\$ 52.00	Time Entry
Hilton, Miranda	Admissions	Workstudy	09/01/22	05/15/23	\$ 9.00	Time Entry
Hope, Brittany	Recruitment	Workstudy	09/07/22	05/15/23	\$ 9.00	Time Entry
James, Madison	Student Activites	Student Senate	08/15/22	05/15/23	\$ 9.00	Time Entry
Janssen, Steffany	Student Activites	Student Senate	08/18/22	05/15/23	\$ 9.00	Time Entry
LeFebvre, Kylee	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 41.50	Time Entry
LeFebvre, Kylee	Nursing	Adjunct Instructor	08/19/22	06/01/23	\$ 52.00	Time Entry
Lomeli, Jasmine	TRIO	Workstudy	09/02/22	05/15/23	\$ 9.00	Time Entry
Luu, Phi	IT	Workstudy	08/22/22	05/15/23	\$ 10.00	Time Entry
McNear, Keyan	CLC	Tutor/Workstudy	08/08/22	05/15/23	\$ 10.00	Time Entry
Moravek, Jill	IR (mission & vision meetings)	Non-instructional	06/21/22	08/17/22		\$ 66.00
Nolazco, Samuel	TRIO	Workstudy	08/25/22	05/15/23	\$ 9.00	Time Entry
Pelsor, Amber	Enrollment Services	Workstudy	08/18/22	05/15/23	\$ 9.00	Time Entry
Pithan, David	Library	Workstudy	08/23/22	05/11/23	\$ 9.00	Time Entry
Rosauer, Ellysa	TRIO	Peer Mentor	08/01/22	05/31/23	\$ 9.00	Time Entry
Samaniego, Cruz	Student Activities	Workstudy	08/15/22	05/15/23	\$ 9.00	Time Entry
Saxen, Paul	Audio Engineering	Workstudy	08/25/22	05/15/23	\$ 9.00	Time Entry
Swain, Ralph	ENG-105-506	Adjunct Instructor	08/22/22	12/20/22		\$ 2,490.00
Venass, Roger	MUA-170-01	Adjunct Instructor	08/25/22	12/20/22		\$ 1,245.00

PAYMENT APPLICATION

<p>TO: Western Iowa Tech 4647 Stone Ave Sioux City, Iowa 51102 Attn:</p> <p>FROM: Haselhoff Construction, Inc. P.O. Box 953 1525 South Second Cherokee, IA 51012</p> <p>FOR:</p>	<p>PROJECT NAME AND LOCATION: WIT Nursing Renovation 2021 WIT Nursing Renovation Cherokee Iowa 4647 Stone Ave Sioux City, Iowa 51102</p> <p>ARCHITECT: CMBA Architects 302 Jones Street Suite 200 Sioux City, Iowa 51101</p>	<p>APPLICATION # 7</p> <p>PERIOD THRU: 07/12/2022</p> <p>PROJECT #s: SC20161</p> <p>DATE OF CONTRACT: 10/18/2021</p>	<p>Distribution to:</p> <p><input type="checkbox"/> OWNER</p> <p><input type="checkbox"/> ARCHITECT</p> <p><input type="checkbox"/> CONTRACTOR</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
--	--	--	--

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$560,250.00
2. SUM OF ALL CHANGE ORDERS	\$10,887.95
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$571,137.95
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$431,640.06
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$43,164.01
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$43,164.01
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$388,476.05
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$331,119.87
8. PAYMENT DUE	\$57,356.18
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$182,661.90

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Haselhoff Construction, Inc.
By: [Signature] Date: 7/12/2022

State of: Iowa
County of: Cherokee
Subscribed and sworn to before me this 12th day of July 2022
Notary Public: [Signature]
My Commission Expires: 12/17/2022



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: [Signature] \$57,356.18

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: [Signature] Brent Koch
By: [Signature] Date: 08/08/2022

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$10,887.95	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$10,887.95	\$0.00
NET CHANGES	\$10,887.95	

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021
WIT Nursing Renovation Cherokee Iowa

APPLICATION #: 7
DATE OF APPLICATION: 07/12/2022
PERIOD THRU: 07/12/2022
PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	General Requirements	\$27,853.36	\$16,154.95	\$4,735.07	\$0.00	\$20,890.02	75%	\$6,963.34	\$2,089.00
2	Allowance	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,000.00	\$0.00
3	Bond	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
4	Demo Floor	\$8,750.00	\$8,750.00	\$0.00	\$0.00	\$8,750.00	100%	\$0.00	\$875.00
5	Replace Concrete Floor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$350.00
6	Demo Doors/Partitions	\$5,150.00	\$5,150.00	\$0.00	\$0.00	\$5,150.00	100%	\$0.00	\$515.00
7	Demo Ceiling/Wall Panels	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
8	Fill in Door Opening	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	100%	\$0.00	\$110.00
9	Landfill	\$4,000.00	\$1,850.00	\$750.00	\$0.00	\$2,600.00	65%	\$1,400.00	\$260.00
10	Rough Carpentry	\$1,700.00	\$1,450.00	\$250.00	\$0.00	\$1,700.00	100%	\$0.00	\$170.00
11	Casework	\$9,963.52	\$9,963.52	\$0.00	\$0.00	\$9,963.52	100%	\$0.00	\$996.35
12	Labor	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100%	\$0.00	\$650.00
13	Caulking	\$700.00	\$0.00	\$200.00	\$0.00	\$200.00	29%	\$500.00	\$20.00
14	Frames/Doors/Hardware	\$13,376.00	\$4,618.00	\$5,791.00	\$0.00	\$10,409.00	78%	\$2,967.00	\$1,040.90
15	Labor	\$4,290.00	\$750.00	\$0.00	\$0.00	\$750.00	17%	\$3,540.00	\$75.00
16	Floor Prep	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,000.00	\$0.00
17	Drywall	\$82,689.00	\$82,689.00	\$0.00	\$0.00	\$82,689.00	100%	\$0.00	\$8,268.90
18	Acoustical Ceilings	\$14,655.00	\$9,638.30	\$0.00	\$0.00	\$9,638.30	66%	\$5,016.70	\$963.83
19	Flooring	\$20,453.12	\$14,609.12	\$0.00	\$0.00	\$14,609.12	71%	\$5,844.00	\$1,460.91
20	Painting	\$13,850.00	\$11,850.00	\$0.00	\$0.00	\$11,850.00	86%	\$2,000.00	\$1,185.00
21	Paint Floor	\$3,375.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,375.00	\$0.00
22	Visual Display	\$941.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$941.00	\$0.00
23	Labor	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$750.00	\$0.00
24	Curtain Tracks	\$3,873.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,873.00	\$0.00
25	Labor	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,500.00	\$0.00
26	Wall/Door Protection	\$701.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$701.00	\$0.00
27	Labor	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$650.00	\$0.00
28	Glass	\$3,180.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,180.00	\$0.00
29	FRP	\$880.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$880.00	\$0.00
	SUB-TOTALS	\$297,380.00	\$182,072.89	\$18,226.07	\$0.00	\$200,298.96	67%	\$97,081.04	\$20,029.89

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021 APPLICATION #: 7
 WIT Nursing Renovation Cherokee Iowa DATE OF APPLICATION: 07/12/2022
 PERIOD THRU: 07/12/2022
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
30	Electrical Mobilization Temp	\$7,869.00	\$7,869.00	\$0.00	\$0.00	\$7,869.00	100%	\$0.00	\$786.90
31	Conduit Boxes Fittings hardware	\$24,000.00	\$18,960.00	\$3,840.00	\$0.00	\$22,800.00	95%	\$1,200.00	\$2,280.00
32	Light Fixtures	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$23,000.00	\$0.00
33	Wire Cable Terminations	\$9,100.00	\$0.00	\$8,645.00	\$0.00	\$8,645.00	95%	\$455.00	\$864.50
34	Devices	\$3,600.00	\$0.00	\$3,420.00	\$0.00	\$3,420.00	95%	\$180.00	\$342.00
35	Fire Alarms/Speakers	\$5,720.00	\$2,138.00	\$0.00	\$0.00	\$2,138.00	37%	\$3,582.00	\$213.80
36	Panels/Disconnects	\$4,428.00	\$2,703.00	\$1,282.20	\$0.00	\$3,985.20	90%	\$442.80	\$398.52
37	Nurse Call	\$3,583.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,583.00	\$0.00
38	Demo	\$5,750.00	\$5,750.00	\$0.00	\$0.00	\$5,750.00	100%	\$0.00	\$575.00
39	Plumbing General Requirement	\$10,640.00	\$8,512.00	\$2,128.00	\$0.00	\$10,640.00	100%	\$0.00	\$1,064.00
40	UG Waste and Storm M	\$440.00	\$440.00	\$0.00	\$0.00	\$440.00	100%	\$0.00	\$44.00
41	UG Waste and Storm L	\$1,280.00	\$1,280.00	\$0.00	\$0.00	\$1,280.00	100%	\$0.00	\$128.00
42	AG Waste and Storm M	\$1,480.00	\$1,258.00	\$222.00	\$0.00	\$1,480.00	100%	\$0.00	\$148.00
43	AG Waste and Storm L	\$3,100.00	\$3,100.00	\$0.00	\$0.00	\$3,100.00	100%	\$0.00	\$310.00
44	AG Domestic M	\$13,420.00	\$11,407.00	\$2,013.00	\$0.00	\$13,420.00	100%	\$0.00	\$1,342.00
45	AG Domestic L	\$9,570.00	\$8,134.50	\$1,435.50	\$0.00	\$9,570.00	100%	\$0.00	\$957.00
46	Compressed Air M	\$2,980.00	\$2,533.00	\$447.00	\$0.00	\$2,980.00	100%	\$0.00	\$298.00
47	Compressed Air L	\$4,920.00	\$4,674.00	\$246.00	\$0.00	\$4,920.00	100%	\$0.00	\$492.00
48	Hydronic Piping M	\$4,560.00	\$3,876.00	\$684.00	\$0.00	\$4,560.00	100%	\$0.00	\$456.00
49	Hydronic Piping L	\$4,530.00	\$3,850.50	\$679.50	\$0.00	\$4,530.00	100%	\$0.00	\$453.00
50	Plumbing Equipment M	\$7,560.00	\$6,652.80	\$907.20	\$0.00	\$7,560.00	100%	\$0.00	\$756.00
51	Plumbing Equipment L	\$1,390.00	\$139.00	\$1,251.00	\$0.00	\$1,390.00	100%	\$0.00	\$139.00
52	Plumbing Fixture M	\$3,730.00	\$2,798.00	\$932.00	\$0.00	\$3,730.00	100%	\$0.00	\$373.00
53	Plumbing Fixture L	\$680.00	\$0.00	\$680.00	\$0.00	\$680.00	100%	\$0.00	\$68.00
54	Hydronic Equipment M	\$6,620.00	\$3,310.00	\$3,310.00	\$0.00	\$6,620.00	100%	\$0.00	\$662.00
55	Hydronic Equipment L	\$1,130.00	\$960.50	\$169.50	\$0.00	\$1,130.00	100%	\$0.00	\$113.00
56	Plumbing Demo	\$1,630.00	\$978.00	\$652.00	\$0.00	\$1,630.00	100%	\$0.00	\$163.00
57	Sub Insulation	\$7,550.00	\$6,417.50	\$1,132.50	\$0.00	\$7,550.00	100%	\$0.00	\$755.00
58	Sub Mics	\$791.00	\$0.00	\$791.00	\$0.00	\$791.00	100%	\$0.00	\$79.10
SUB-TOTALS		\$472,431.00	\$289,813.69	\$53,093.47	\$0.00	\$342,907.16	73%	\$129,523.84	\$34,290.71

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021 APPLICATION #: 7
 WIT Nursing Renovation Cherokee Iowa DATE OF APPLICATION: 07/12/2022
 PERIOD THRU: 07/12/2022
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
59	HVAC General Requirements	\$5,269.00	\$5,005.55	\$0.00	\$0.00	\$5,005.55	95%	\$263.45	\$500.56
60	HVAC Equipment M	\$4,280.00	\$4,280.00	\$0.00	\$0.00	\$4,280.00	100%	\$0.00	\$428.00
61	HVAC Equipment L	\$880.00	\$880.00	\$0.00	\$0.00	\$880.00	100%	\$0.00	\$88.00
62	HVAC Duct M	\$10,810.00	\$10,810.00	\$0.00	\$0.00	\$10,810.00	100%	\$0.00	\$1,081.00
63	HVAC Duct L	\$3,860.00	\$3,860.00	\$0.00	\$0.00	\$3,860.00	100%	\$0.00	\$386.00
64	HVAC Grills and Diffusers M	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$1,030.00	100%	\$0.00	\$103.00
65	HVAC Grills and Diffusers L	\$510.00	\$51.00	\$459.00	\$0.00	\$510.00	100%	\$0.00	\$51.00
66	HVAC Demo	\$820.00	\$820.00	\$0.00	\$0.00	\$820.00	100%	\$0.00	\$82.00
67	Sub Insulation	\$1,460.00	\$1,460.00	\$0.00	\$0.00	\$1,460.00	100%	\$0.00	\$146.00
68	Sub Temp Controls	\$55,280.00	\$44,224.20	\$4,422.20	\$0.00	\$48,646.40	88%	\$6,633.60	\$4,864.64
69	Sub Balancing	\$3,620.00	\$0.00	\$543.00	\$0.00	\$543.00	15%	\$3,077.00	\$54.30
70	PCO 1 Wall at Rooms 312 and	\$2,726.52	\$2,726.52	\$0.00	\$0.00	\$2,726.52	100%	\$0.00	\$272.65
71	PCO 2 RFP E1	\$6,619.80	\$2,950.00	\$3,669.80	\$0.00	\$6,619.80	100%	\$0.00	\$661.98
72	PCO 3 RFP M2	\$1,541.63	\$0.00	\$1,541.63	\$0.00	\$1,541.63	100%	\$0.00	\$154.16
TOTALS		\$571,137.95	\$367,910.96	\$63,729.10	\$0.00	\$431,640.06	76%	\$139,497.89	\$43,164.01

PAYMENT APPLICATION

TO: Western Iowa Tech 4647 Stone Ave Sioux City, Iowa 51102 Attn:	PROJECT NAME AND LOCATION: WIT Nursing Renovation 2021 WIT Nursing Renovation Cherokee Iowa 4647 Stone Ave Sioux City, Iowa 51102	APPLICATION # 8 PERIOD THRU: 07/27/2022 PROJECT #s: SC20161	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: Haselhoff Construction, Inc. P.O. Box 953 1525 South Second Cherokee, IA 51012	ARCHITECT: CMBA Architects 302 Jones Street Suite 200 Sioux City, Iowa 51101	DATE OF CONTRACT: 10/18/2021	
FOR:			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$560,250.00
2. SUM OF ALL CHANGE ORDERS	\$10,887.95
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$571,137.95
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$488,915.70
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$48,891.57
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$48,891.57
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$440,024.13
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$388,476.05
8. PAYMENT DUE	\$51,548.08
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$131,113.82

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$10,887.95	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$10,887.95	\$0.00
NET CHANGES	\$10,887.95	


Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Haselhoff Construction, Inc.

By:  Date: 7/27/2022

State of: Iowa
County of: Cherokee

Subscribed and sworn to before me this 27th day of July 2022

Notary Public: 
My Commission Expires: 12/17/2022




ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....  \$51,548.08

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:  Brent Koch
By: _____ Date: 08/08/2022

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021
WIT Nursing Renovation Cherokee Iowa

APPLICATION #: 8
DATE OF APPLICATION: 07/27/2022
PERIOD THRU: 07/27/2022
PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
							1		
2	Allowance	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,000.00	\$0.00
3	Bond	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
4	Demo Floor	\$8,750.00	\$8,750.00	\$0.00	\$0.00	\$8,750.00	100%	\$0.00	\$875.00
5	Replace Concrete Floor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$350.00
6	Demo Doors/Partitions	\$5,150.00	\$5,150.00	\$0.00	\$0.00	\$5,150.00	100%	\$0.00	\$515.00
7	Demo Ceiling/Wall Panels	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
8	Fill in Door Opening	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	100%	\$0.00	\$110.00
9	Landfill	\$4,000.00	\$2,600.00	\$850.00	\$0.00	\$3,450.00	86%	\$550.00	\$345.00
10	Rough Carpentry	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	100%	\$0.00	\$170.00
11	Casework	\$9,963.52	\$9,963.52	\$0.00	\$0.00	\$9,963.52	100%	\$0.00	\$996.35
12	Labor	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	100%	\$0.00	\$650.00
13	Caulking	\$700.00	\$200.00	\$350.00	\$0.00	\$550.00	79%	\$150.00	\$55.00
14	Frames/Doors/Hardware	\$13,376.00	\$10,409.00	\$0.00	\$0.00	\$10,409.00	78%	\$2,967.00	\$1,040.90
15	Labor	\$4,290.00	\$750.00	\$2,750.00	\$0.00	\$3,500.00	82%	\$790.00	\$350.00
16	Floor Prep	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100%	\$0.00	\$200.00
17	Drywall	\$82,689.00	\$82,689.00	\$0.00	\$0.00	\$82,689.00	100%	\$0.00	\$8,268.90
18	Acoustical Ceilings	\$14,655.00	\$9,638.30	\$0.00	\$0.00	\$9,638.30	66%	\$5,016.70	\$963.83
19	Flooring	\$20,453.12	\$14,609.12	\$0.00	\$0.00	\$14,609.12	71%	\$5,844.00	\$1,460.91
20	Painting	\$13,850.00	\$11,850.00	\$0.00	\$0.00	\$11,850.00	86%	\$2,000.00	\$1,185.00
21	Paint Floor	\$3,375.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,375.00	\$0.00
22	Visual Display	\$941.00	\$0.00	\$941.00	\$0.00	\$941.00	100%	\$0.00	\$94.10
23	Labor	\$750.00	\$0.00	\$750.00	\$0.00	\$750.00	100%	\$0.00	\$75.00
24	Curtain Tracks	\$3,873.00	\$0.00	\$3,873.00	\$0.00	\$3,873.00	100%	\$0.00	\$387.30
25	Labor	\$2,500.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	80%	\$500.00	\$200.00
26	Wall/Door Protection	\$701.00	\$0.00	\$701.00	\$0.00	\$701.00	100%	\$0.00	\$70.10
27	Labor	\$650.00	\$0.00	\$650.00	\$0.00	\$650.00	100%	\$0.00	\$65.00
28	Glass	\$3,180.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,180.00	\$0.00
29	FRP	\$880.00	\$0.00	\$880.00	\$0.00	\$880.00	100%	\$0.00	\$88.00
SUB-TOTALS		\$297,380.00	\$200,298.96	\$18,530.34	\$0.00	\$218,829.30	74%	\$78,550.70	\$21,882.93

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021
WIT Nursing Renovation Cherokee Iowa

APPLICATION #: 8
DATE OF APPLICATION: 07/27/2022
PERIOD THRU: 07/27/2022
PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
30	Electrical Mobilization Temp	\$7,869.00	\$7,869.00	\$0.00	\$0.00	\$7,869.00	100%	\$0.00	\$786.90
31	Conduit Boxes Fittings hardware	\$24,000.00	\$22,800.00	\$0.00	\$0.00	\$22,800.00	95%	\$1,200.00	\$2,280.00
32	Light Fixtures	\$23,000.00	\$0.00	\$21,850.00	\$0.00	\$21,850.00	95%	\$1,150.00	\$2,185.00
33	Wire Cable Terminations	\$9,100.00	\$8,645.00	\$0.00	\$0.00	\$8,645.00	95%	\$455.00	\$864.50
34	Devices	\$3,600.00	\$3,420.00	\$0.00	\$0.00	\$3,420.00	95%	\$180.00	\$342.00
35	Fire Alarms/Speakers	\$5,720.00	\$2,138.00	\$3,296.00	\$0.00	\$5,434.00	95%	\$286.00	\$543.40
36	Panels/Disconnects	\$4,428.00	\$3,985.20	\$221.40	\$0.00	\$4,206.60	95%	\$221.40	\$420.66
37	Nurse Call	\$3,583.00	\$0.00	\$3,403.85	\$0.00	\$3,403.85	95%	\$179.15	\$340.39
38	Demo	\$5,750.00	\$5,750.00	\$0.00	\$0.00	\$5,750.00	100%	\$0.00	\$575.00
39	Plumbing General Requirement	\$10,640.00	\$10,640.00	\$0.00	\$0.00	\$10,640.00	100%	\$0.00	\$1,064.00
40	UG Waste and Storm M	\$440.00	\$440.00	\$0.00	\$0.00	\$440.00	100%	\$0.00	\$44.00
41	UG Waste and Storm L	\$1,280.00	\$1,280.00	\$0.00	\$0.00	\$1,280.00	100%	\$0.00	\$128.00
42	AG Waste and Strom M	\$1,480.00	\$1,480.00	\$0.00	\$0.00	\$1,480.00	100%	\$0.00	\$148.00
43	AG Waste and Storm L	\$3,100.00	\$3,100.00	\$0.00	\$0.00	\$3,100.00	100%	\$0.00	\$310.00
44	AG Domestic M	\$13,420.00	\$13,420.00	\$0.00	\$0.00	\$13,420.00	100%	\$0.00	\$1,342.00
45	AG Domestic L	\$9,570.00	\$9,570.00	\$0.00	\$0.00	\$9,570.00	100%	\$0.00	\$957.00
46	Compressed Air M	\$2,980.00	\$2,980.00	\$0.00	\$0.00	\$2,980.00	100%	\$0.00	\$298.00
47	Compressed Air L	\$4,920.00	\$4,920.00	\$0.00	\$0.00	\$4,920.00	100%	\$0.00	\$492.00
48	Hydronic Piping M	\$4,560.00	\$4,560.00	\$0.00	\$0.00	\$4,560.00	100%	\$0.00	\$456.00
49	Hydronic Piping L	\$4,530.00	\$4,530.00	\$0.00	\$0.00	\$4,530.00	100%	\$0.00	\$453.00
50	Plumbing Equipment M	\$7,560.00	\$7,560.00	\$0.00	\$0.00	\$7,560.00	100%	\$0.00	\$756.00
51	Plumbing Equipment L	\$1,390.00	\$1,390.00	\$0.00	\$0.00	\$1,390.00	100%	\$0.00	\$139.00
52	Plumbing Fixture M	\$3,730.00	\$3,730.00	\$0.00	\$0.00	\$3,730.00	100%	\$0.00	\$373.00
53	Plumbing Fixture L	\$680.00	\$680.00	\$0.00	\$0.00	\$680.00	100%	\$0.00	\$68.00
54	Hydronic Equipment M	\$6,620.00	\$6,620.00	\$0.00	\$0.00	\$6,620.00	100%	\$0.00	\$662.00
55	Hydronic Equipment L	\$1,130.00	\$1,130.00	\$0.00	\$0.00	\$1,130.00	100%	\$0.00	\$113.00
56	Plumbing Demo	\$1,630.00	\$1,630.00	\$0.00	\$0.00	\$1,630.00	100%	\$0.00	\$163.00
57	Sub Insulation	\$7,550.00	\$7,550.00	\$0.00	\$0.00	\$7,550.00	100%	\$0.00	\$755.00
58	Sub Mics	\$791.00	\$791.00	\$0.00	\$0.00	\$791.00	100%	\$0.00	\$79.10
SUB-TOTALS		\$472,431.00	\$342,907.16	\$47,301.59	\$0.00	\$390,208.75	83%	\$82,222.25	\$39,020.88

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021 APPLICATION #: 8
 WIT Nursing Renovation Cherokee Iowa DATE OF APPLICATION: 07/27/2022
 PERIOD THRU: 07/27/2022
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		% COMP. (G / C)			
							59		
60	HVAC Equipment M	\$4,280.00	\$4,280.00	\$0.00	\$0.00	\$4,280.00	100%	\$0.00	\$428.00
61	HVAC Equipment L	\$880.00	\$880.00	\$0.00	\$0.00	\$880.00	100%	\$0.00	\$88.00
62	HVAC Duct M	\$10,810.00	\$10,810.00	\$0.00	\$0.00	\$10,810.00	100%	\$0.00	\$1,081.00
63	HVAC Duct L	\$3,860.00	\$3,860.00	\$0.00	\$0.00	\$3,860.00	100%	\$0.00	\$386.00
64	HVAC Grills and Diffusers M	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$1,030.00	100%	\$0.00	\$103.00
65	HVAC Grills and Diffusers L	\$510.00	\$510.00	\$0.00	\$0.00	\$510.00	100%	\$0.00	\$51.00
66	HVAC Demo	\$820.00	\$820.00	\$0.00	\$0.00	\$820.00	100%	\$0.00	\$82.00
67	Sub Insulation	\$1,460.00	\$1,460.00	\$0.00	\$0.00	\$1,460.00	100%	\$0.00	\$146.00
68	Sub Temp Controls	\$55,280.00	\$48,646.40	\$6,633.60	\$0.00	\$55,280.00	100%	\$0.00	\$5,528.00
69	Sub Balancing	\$3,620.00	\$543.00	\$3,077.00	\$0.00	\$3,620.00	100%	\$0.00	\$362.00
70	PCO 1 Wall at Rooms 312 and	\$2,726.52	\$2,726.52	\$0.00	\$0.00	\$2,726.52	100%	\$0.00	\$272.65
71	PCO 2 RFP E1	\$6,619.80	\$6,619.80	\$0.00	\$0.00	\$6,619.80	100%	\$0.00	\$661.98
72	PCO 3 RFP M2	\$1,541.63	\$1,541.63	\$0.00	\$0.00	\$1,541.63	100%	\$0.00	\$154.16
TOTALS		\$571,137.95	\$431,640.06	\$57,275.64	\$0.00	\$488,915.70	86%	\$82,222.25	\$48,891.57

CERTIFICATE FOR PAYMENT

Contractor: **Barkley Asphalt**
 3320 Rustin St
 Sioux City, IA 51105

Payment No.: 1

DGR Engineering

Project: **WITCC Sun Ridge Court Parking Lot Improvements**

DGR Project No.: 270080

Owner: **Western Iowa Tech Community College**

Contract Date: May 13, 2022

For Period From: July 15, 2022 through August 1, 2022

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Division I - Drive Lanes & Parking - 2" HMA Overlay						
1	199 SY	Subgrade Preparation, 18"	\$ 20.00	\$ 3,980.00	199	\$ 3,980.00
2	1 Ea.	Connect to Existing Storm Sewer, Inserta-Fee	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
3	187 SY	Pavement, PCC, 7"	\$ 75.00	\$ 14,025.00	191	\$ 14,325.00
4	653 Ton	HMA Overlay	\$ 97.00	\$ 63,341.00	615	\$ 59,655.00
5	31 SF	Removal of Sidewalk	\$ 3.00	\$ 93.00	31	\$ 93.00
6	35 SF	Sidewalk, PCC, 6"	\$ 8.00	\$ 280.00	35	\$ 280.00
7	323 SF	Furnish and Install 1.5" Thick Extruded Polystyrene Type IV Insulation Board	\$ 2.80	\$ 904.40	323	\$ 904.40
8	80 SY	Full Depth Patch, PCC, 7"	\$ 82.00	\$ 6,560.00	212	\$ 17,384.00
9	370 SY	Milling, 0"-2"	\$ 20.00	\$ 7,400.00	131	\$ 2,620.00
10	187 SY	Pavement Removal	\$ 50.00	\$ 9,350.00	191	\$ 9,550.00
11	1 Ea.	Painted Symbols, Waterborne	\$ 75.00	\$ 75.00		\$ -
12	2636 LF	Painted Pavement Markings, Waterborne	\$ 1.20	\$ 3,163.20		\$ -
13	1 Ea.	Furnish and Install Handicap Sign	\$ 300.00	\$ 300.00		\$ -
14	1 LS	Temporary Traffic Control	\$ 1,200.00	\$ 1,200.00	0.75	\$ 900.00
15	1 LS	Mobilization	\$ 8,000.00	\$ 8,000.00	1	\$ 8,000.00
Total Original Contract				\$ 120,171.60		\$ 119,191.40

Payment No.: 1

Value of Work Completed \$ 119,191.40

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 119,191.40

Less Retainage 5% \$ 5,959.57

Amount Due This Certificate for Payment \$ 113,231.83

Less Previous Estimates \$ -

AMOUNT DUE THIS ESTIMATE \$ 113,231.83

Payment Requestd by:

Barkley Asphalt
(Contractor)
Matthew W. Barkley (signature) 8-8-22 (Date), 2022

Payment Recommended by: DGR Engineering

Rayan Wells (signature) 8-8 (Date), 2022

Payment Approved by:

Western Iowa Tech Community College
(Owner)
[Signature] (signature) 8/9 (Date), 2022

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period July 15, 2022 through August 1, 2022, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 12, 2021 for WITCC Sun Ridge Court Parking Lot Improvements executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 8.8.22

Barkley Asphalt
(Contractor)

By: *Matthew W. Barkley*

Title: V.P.

AIA Document G702™ - 1992

Ino # 110704

Application and Certificate for Payment

TO OWNER: Western Iowa Tech Community College 4647 Stove Ave Sioux City, IA 51106	PROJECT: WITCC Water Curtain	APPLICATION NO: 22.586400003 4	Distribution to:
FROM CONTRACTOR: HCI Construction 1505 Stable Drive S. Sioux City, NE 68776	VIA ARCHITECT:	PERIOD TO: 6/30/2022	OWNER <input type="checkbox"/>
		CONTRACT FOR:	ARCHITECT <input type="checkbox"/>
		CONTRACT DATE:	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: 225864 / /	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	64,700.00
2. NET CHANGE BY CHANGE ORDERS	\$	11,020.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	75,720.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	75,720.00
5. RETAINAGE:		
a. <u>5</u> % of Completed Work (Columns D + E on G703)	\$	<u>3,786.00</u>
b. _____ % of Stored Material (Column F on G703)	\$	_____
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$	0.00
6. TOTAL EARNED LESS RETAINAGE	\$	75,720.00
(Line 4 minus Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	46,275.40
(Line 6 from prior Certificate)		
8. CURRENT PAYMENT DUE	\$	<u>23,658.60</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	0.00
(Line 3 minus Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HCI Construction
 By: [Signature] Date: 6/30/2022
 State of: Iowa
 County of: Woodbury

Subscribed and sworn to before me this 30 day of June 2022
 Notary Public: [Signature]
 My commission expires: 7/16/23



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 23,658.60
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 11,020.00	\$
Total approved this month	\$ 11,020.00	\$
TOTAL	\$ 11,020.00	\$
NET CHANGES by Change Order	\$	\$

CAUTION: You should use an original AIA Contract Document, on which ink has been used, in order to avoid the possibility of changes that will not be observed. AIA Document G702™ - 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.



AIA Document G703™ – 1992

Continuation Sheet

AIA Document G703™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 22.586400003
 APPLICATION DATE: 6/30/2022
 PERIOD TO: 6/30/2022
 ARCHITECT'S PROJECT NO: 225864

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G ÷ C)</i>			
1	General Conditions	4,940.00	3,260.40	1,879.60		4,940.00	100.00		
2	Demolition	1,840.00	1,840.00			1,840.00	100.00		
3	Metals	29,680.00	22,260.00	7,420.00		29,680.00	100.00		
4	Wood & Plastics	19,180.00	14,385.00	4,795.00		19,180.00	100.00		
5	Thermal & Moisture Protection	250.00	125.00	125.00		250.00	100.00		
6	Doors & Windows	270.00	135.00	135.00		270.00	100.00		
7	Finishes	8,540.00	4,270.00	4,270.00		8,540.00	100.00		
8	CO #1 Corian Color	77.00		77.00		77.00	100.00		
9	CO #2 Laser cut water screen	5,885.00		5,885.00		5,885.00	100.00		
10	CO #3 12ft anti splash pad	5,058.00		5,058.00		5,058.00	100.00		
	Totals	75,720.00	46,275.40	29,444.60		75,720.00	100.00		
	GRAND TOTAL								

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original ensures that changes will not be obscured.

AIA Document G703™ – 1992. Copyright © 1993, 1995, 1996, 1997, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA Document is protected by U.S. Copyright Law and International Treaty. Unauthorized reproduction or distribution of this AIA Document, or any portion thereof, is prohibited. Violations will be prosecuted to the fullest extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

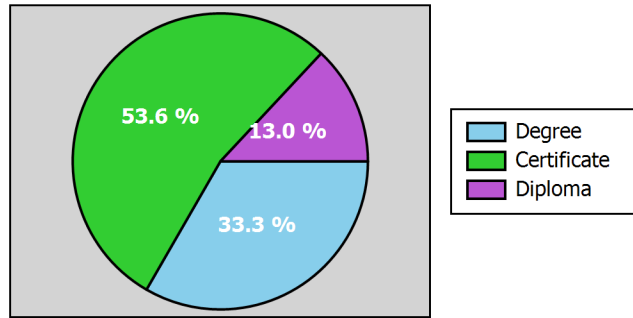
10429ACD-04

Graduates Summary 22/SU

08/06/2022

	Awards	Students
Degree	64	64
Certificate	103	101
Diploma	25	25

Award Types

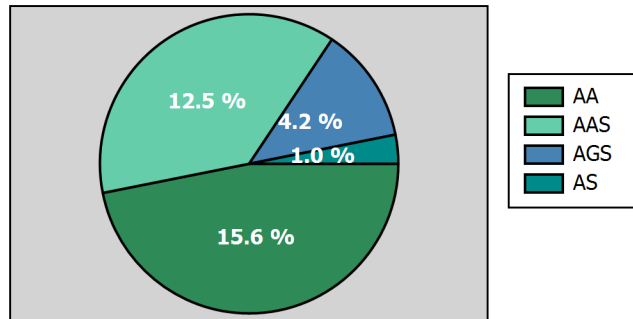


Overall Totals 192

Breakdown of Associates Degrees By Type

	Awards	Students
AA	30	30
AAS	24	24
AGS	8	8
AS	2	2

Award Types



Overall Totals 64

Total by State

State	Awards	Students
IA	172	158
NE	11	10
SD	8	8
AL	1	1
Totals	192	

Top 10 Cities

City	Awards	Students
IA Sioux City	82	76
IA Denison	25	23
IA Cherokee	10	10
IA Le Mars	9	9
SD North Sioux City	5	5
IA Sergeant Bluff	5	5
NE South Sioux City	5	4
IA Akron	4	4
IA Hinton	4	2
IA Mason City	4	1

Top 10 Programs

		Awards		Students	
NURSE.ASST.CERT	Nursing Assistant (C.N.A) - CERT	76	40 %	76	43 %
GEN.STUDIES.AA	General Studies-AA	20	10 %	20	11 %
GEN.STUDIES.AGS	Arts and Sciences	8	4 %	8	5 %
TECHSTUDIES.AAS	Technical Studies-AAS	7	4 %	7	4 %
COACHING.CERT	Coaching-CERT	7	4 %	7	4 %
EMT.CERTIFICATE	Emergency Medical Technician-CERT	6	3 %	6	3 %
MEDICAL.ASSISTANT.D	Medical Assistant-DIP	6	3 %	6	3 %
BUS.MGMT.AAS	Business Management-AAS	4	2 %	4	2 %
ENTREPREN.CERT	Entrepreneurship Concepts-Cert	4	2 %	4	2 %
ACCT.SPEC.AAS	Accounting Specialist-AAS	4	2 %	4	2 %

Top 5 Degree Programs

		Awards		Students	
GEN.STUDIES.AA	General Studies-AA	20	36 %	20	36 %
TECHSTUDIES.AAS	Technical Studies-AAS	7	13 %	7	13 %
BUS.MGMT.AAS	Business Management-AAS	4	7 %	4	7 %
ACCT.SPEC.AAS	Accounting Specialist-AAS	4	7 %	4	7 %
TR.EDELEM.AA	Elementary Education Transfer Major - AA	3	5 %	3	5 %

Top 5 Certificate Programs

		Awards		Students	
NURSE.ASST.CERT	Nursing Assistant (C.N.A) - CERT	76	74 %	76	75 %
COACHING.CERT	Coaching-CERT	7	7 %	7	7 %
EMT.CERTIFICATE	Emergency Medical Technician-CERT	6	6 %	6	6 %
ENTREPREN.CERT	Entrepreneurship Concepts-Cert	4	4 %	4	4 %
BOOK.CERT	Bookkeeping Certificate	2	2 %	2	2 %
AUTOELE.CERT	Automotive Electrical-CERT	2	2 %	2	2 %

Top 5 Diploma Programs

		Awards		Students	
MEDICAL.ASSISTANT.D	Medical Assistant-DIP	6	24 %	6	24 %
CUL.FOODSER.DIP	Food Service - DIP	3	12 %	3	12 %
MEDCODING.SPEC.DIP	Medical Coding Specialist-DIP	3	12 %	3	12 %
ACCOUNTING.DIPL	Accounting-DIP	2	8 %	2	8 %
WELDINDUS.DIP	Welding-Industrial Welding-DIP	2	8 %	2	8 %
LPN.NURSING.DIPL	Practical Nursing	2	8 %	2	8 %

Note: The student count will be equal to or less than the awards count. A student can achieve more than one award per term.



TO: Dr. Terry A. Murrell, President

FROM: Jessica Garcia, Director of Denison Campus and Southern Service Area,
Erin Volk, Director of Institutional Research & Resource Development
Dr. Juline Albert, Vice President of Learning

DATE: September 6, 2022

SUBJECT: Mapleton Center Update

The Mapleton Center expands Western Iowa Tech Community College's ability to serve the community, particularly those in rural Monona, Ida, Woodbury counties. Since its remodel in 2018, the College has offered Certified Nursing Assistant (CNA) coursework in Mapleton. Through dual enrollment partnerships with Maple Valley Anthon Oto, Odebolt Arthur Battle Creek Ida Grove, and West Monona school districts, WITCC has prepared high school students for careers in health science fields.

WITCC intends to further develop dual enrollment programming at the Mapleton Center. As the Denison Career Academy is established in the coming years, the College and partnering school districts are interested in expanding the use of the Mapleton Center for additional career pathways such as Agriculture.

We continue to monitor community needs and evaluate opportunities to grow the offerings in the Mapleton region.



Date: September 2, 2022

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction
Quality Faculty Plan Committee

Re: Quality Faculty Plan Update

Attached is the updated Quality Faculty Plan for hiring and developing quality faculty according to Iowa Code 260C.36 as recommended the WITCC Quality Faculty Plan Committee. As required by Iowa Code and the Iowa Community College State Accreditation Guide, the Quality Faculty Plan is being presented to the WITCC Board for approval.

The original Plan was approved by the WITCC Board of Directors on January 13, 2003 and implemented on July 1, 2003 as required by the legislature. The plan was reviewed and affirmed by the Board in May, 2009 and again in February, 2018.

This updated Plan includes minor revisions to reflect approval of the Board for past Plan revisions. Also, the Academic Center for Excellence, which provides much of the faculty orientation and development opportunities, would be responsible for maintaining summary data for faculty members. This responsibility fell under Human Resources in the previous Plan.

After Board approval, the Quality Faculty Plan Committee will submit this updated Quality Faculty Plan to the Iowa Department of Education and continue to implement the Plan.

The Quality Faculty Plan Committee implemented procedures consistent with the Quality Faculty Plan as approved by the Board in 2003. The Quality Faculty Committee monitors and reviews the procedures with regular updates being implemented over the past 19 years.

Recommendation:

It is the administrative recommendation to approve the updated Quality Faculty Plan.

Western Iowa Tech Community College Quality Faculty Plan

Introduction

The Western Iowa Tech Community College (WITCC) Board of Directors at its September 9, 2002, meeting established a Quality Faculty Plan Committee consisting of four faculty and four administrators. The Committee was established to develop a Quality Faculty Plan for hiring and developing quality faculty according to Iowa Code 260C.36. The WITCC Education Association appointed two arts and sciences faculty and two career and technical education faculty to serve on the Committee. The College President appointed four administrators to serve on the Committee.

Implementation Schedule for the Plan

The WITCC Quality Faculty Plan Committee submitted the Quality Faculty Plan to the WITCC Board of Directors, and the WITCC Board approved the Plan on January 13, 2003. WITCC submitted the Plan to the Iowa Department of Education and implemented the Plan on July 1, 2003. The Quality Faculty Plan Committee developed and implemented the Quality Faculty Plan Procedures on July 1, 2003.

The WITCC Quality Faculty Plan Committee updated the Quality Faculty Plan with approval from the WITCC Board of Directors in May 11, 2009 and again in February, 2018. WITCC submits the updated Plan to the Iowa Department of Education and implements procedures for executing the WITCC Quality Faculty Plan.

The WITCC Quality Faculty Plan Committee is responsible for implementing the Quality Faculty Plan and developing procedures to facilitate that plan. The WITCC Quality Faculty Plan Committee will regularly review the Quality Faculty Plan Procedures and will submit subsequent updated procedures to the Iowa Department of Education.

Orientation for New Faculty

WITCC provides new full-time and part-time faculty with an orientation designed to meet current and future needs. WITCC also provides options for faculty to enhance teaching strategies, curriculum development and student evaluation strategies. This orientation may include, but not be limited to, student advising, classroom management, faculty performance evaluation procedures, Board policies and a campus tour. The orientation may also include WITCC operational policies and procedures for the business office, human resources, information technologies, enrollment services and student services.

Continuing Professional Development for Faculty

WITCC provides and/or supports opportunities for continuing professional development for full-time and part-time faculty in content areas and instructional/pedagogical strategies. WITCC provides and/or supports these opportunities for adjunct credit faculty. This professional development may include, but not be limited to, such activities as college courses, technical certifications and licenses, professional conferences and workshops, industry experience, and WITCC staff development sessions.

Record Keeping and Documentation for Plan Monitoring

WITCC provides accurate record keeping and documentation for monitoring of the Quality Faculty Plan. Each faculty member is responsible for record keeping of his or her individual professional development. The Academic Center for Excellence (ACE) is responsible for maintaining summary data of the professional development records of each faculty member. The Quality Faculty Plan Committee is responsible for the administration, on-going evaluation and monitoring of the Plan.

Consortium Arrangements

Consortium arrangements may be established where appropriate, cost-effective and mutually beneficial. These arrangements may include, but not be limited to, consortiums with other community colleges and with public and private educational and business entities.

Instructional Competencies

Through the implementation of the Quality Faculty Plan, instructional competencies have been developed for WITCC faculty. These competencies are reflective of instructional and subject matter areas. Specific activities ensure faculty attain and demonstrate instructional competencies and knowledge in their subject or technical areas.

Faculty Records

Procedures have been developed for collection and maintenance of records demonstrating that each faculty member has attained, or documented progress towards attaining, minimum competencies. The data collected demonstrates how each full-time and part-time faculty member has attained, or has documented progress toward obtaining, minimum competencies. This data is also collected and maintained for adjunct credit faculty.

WITCC submits data files to the Iowa Department of Education as required.

Compliance with Faculty Accreditation Standards

WITCC complies with the faculty accreditation standards of the Higher Learning Commission and the Iowa Department of Education. WITCC also complies with the faculty standards required under specific programs that are offered by WITCC that are accredited by other accrediting agencies.

Faculty Included in the Plan

WITCC full-time and part-time instructors, counselors and media specialists are included in the Plan. WITCC credit adjunct instructors are also included in the Plan.

Summary

The Western Iowa Tech Community College Quality Faculty Plan Committee submitted to the WITCC Board of Directors and recommended approval of this Plan for hiring and developing quality faculty according to Iowa Code 260C.36.

Western Iowa Tech Community College Board of Directors
Quality Faculty Plan Approval

WITCC Board President

Date

Iowa Department of Education
Review of WITCC Quality Faculty Plan

DE Representative

Date



Date: August 26, 2022

To: Dr. Terry Murrell, President

From: Troy Jasman, Vice President of Finance & Administrative Services
 Merlyn Kathol, Director of Financial Aid
 Christina Brandon, Interim Dean of Outreach & Information Technology

RE: Funding for WITCC Scholarship Programs 2023-2024

BACKGROUND: In 2009, the Western Iowa Tech Community College Board approved funding for scholarships offered to new students. The College believes this has proven to be an effective recruiting and retention tool.

The chart below demonstrates how the WITCC Board's generosity has positively impacted WITCC students. The college continues to feel scholarships are a valuable tool for recruiting and retaining students but most importantly to assist students with completing their degrees on time.

For many years, the board has approved the transfer of up to 3.75% of collected tuition revenue to fund these scholarships. The projected 3.75% tuition revenue for 2022-23 is approximately \$525,938.

FALL 2020, 2021 AND 2022 SCHOLARSHIP COMPARISON

	<u>Fall 2020</u>		<u>Fall 2021</u>		<u>Fall 2022</u>	
	Awards	Fall Amount	Awards	Fall Amount	Awards	Fall Amount
Board	71	\$ 53,250	71	\$ 53,250	71	\$ 53,250
Valedictorian	1	\$ 2,150	2	\$ 4,300	1	\$ 2,500
President's	71	\$ 71,000	51	\$ 63,750	54	\$ 66,250
Program	13	\$ 4,975	61	\$ 61,125	71	\$ 55,750
Comet Level	274	\$ 121,787	230	\$ 112,000	208	\$ 103,500
Total	481	\$ 261,892	415	\$ 294,425	415	\$ 281,250

RECOMMENDATION: The administrative recommendation is for continued support from Western Iowa Tech Community College for these scholarships. It is recommended to approve the transfer of up to 3.75% in collected tuition revenue to the WITCC Scholarship Fund with \$20,000 reserved for summer scholarships.



Valedictorian Scholarship	\$5,000
President's Scholarship	\$2,500
Western Iowa Tech Board Scholarship	\$1,500
Program Scholarship* (Auto Tech & Auto Body tools & resources)	\$1,000
Housing Scholarship* (On Campus Housing)	\$1,500
Comet Level Scholarship -College Now -Upward Bound/Talent Search -HSED/ELL Completion	\$1,000

*Only Program and Housing Scholarships are stackable. May include outside partnership agreements.

2023-2024 Scholarship Fact Sheet

Valedictorian Scholarship

- \$5000 (\$2500 per semester, maximum 4 semesters)
- Provide a final official high school transcript with a cumulative GPA of 4.0.
- Register for 12 or more credit hours each semester
- Renewal for spring semester after 2.0 Fall term GPA
- Renewable for 2nd year (2.0 Cumulative GPA and complete 24 credit hours during fall/spring academic year)

President's Level Scholarship

- \$2500 (\$1250 per semester, maximum 4 semesters)
- ACT composite 22 and a high school cumulative GPA of 2.5 or 3.75 high school cumulative GPA.
- Submit a 7 or 8 semester official high school transcript
- Register for 12 or more credit hours each semester
- Renewal for spring semester after 2.0 fall term GPA
- Renewable for 2nd year (2.0 cumulative GPA and complete 24 credit hours during fall/spring academic year)

Western Iowa Tech Board Level Scholarship

- \$1500 (\$750 per semester, maximum 4 semesters)
- Two new students from each WITCC Merged Area and Partner High School will be awarded
- Submit a 7 or 8 semester official high school transcript
- Register for 12 or more credit hours each semester
- Renewal for spring semester after a 2.0 fall term GPA
- Renewable for 2nd year (2.0 Cumulative GPA and complete 24 credit hours during fall/spring academic year)

Program Scholarship (stackable)

- \$1000 (\$1000 maximum 1 semester)
- Register for 12 or more credit hours each semester
- Restricted to Auto-Tech and Auto-Body tools & resources offered by WITCC
- Submit a 7 or 8 semester official high school transcript

Housing Scholarship (stackable)

- \$1500 (\$750 per semester, maximum 2 semesters—new housing students only)
- Completed WITCC housing application for Fall term by June 1
- Register for 12 or more credit hours for Fall term by June 1
- Renewal for spring semester after 2.0 Fall term GPA
- Submit a 7 or 8 semester official high school transcript

Comet Level Scholarships

- \$1000 (\$500 per semester, maximum 2 semesters)
- Register for 12 or more credit hours each semester
- Renewal for spring semester after 2.0 Fall term GPA
- Submit a 7 or 8 semester official high school transcript
 - **College Now Scholarship**
 - Student has taken a Western Iowa Tech college course(s) or other college courses during their high school and earn a Cumulative College GPA of 2.0 or higher. Courses from another college require an official transcript.
 - **Upward Bound/Talent Search Scholarship**
 - Successful completion of any Upward Bound or Talent Search program. Documentation from the program director submitted to the Financial Aid Office
 - **HSED/ELL Scholarship**
 - Successful completion of HSED or ELL program. Documentation from the program director submitted to the Financial Aid Office




Western Iowa Tech
Community College
4647 Stone Avenue
P.O. Box 5199
Sioux City, IA 51102-5199
712-274-6400
800-352-4649
Fax: 712-274-6412
www.witcc.edu

Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

DATE: August 26, 2022

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services 

RE: **FISCAL YEAR 2023 OPEN PURCHASE ORDERS**

Outlined below is a listing of the open purchase orders of \$40,000 or greater which have been issued for fiscal year 2023. Consistent with prior years, it is requested that these be recommended to the Board for their approval.

Snap On Industrial	(Auto Parts)	\$200,000
Chesterman Company	(Bookstore)	40,000
MBS Textbook Exchange	(Bookstore)	75,000
McGraw Hill LLC	(Bookstore)	50,000
City Treasurer	(Corp. College)	49,000
Syco	(Culinary)	50,000
City Treasurer	(Gas & Repairs)	100,000
Woodbury County REC	(KWIT)	50,000
Postmaster	(Mailroom)	40,000
United States Postal Service	(Mailroom)	75,000
Conolidated Electrical Distrib	(Physical Plant)	150,000
Dewild Grant Reckert	(Physical Plant)	200,000
Dunwell	(Physical Plant)	650,000
Eakes (Janitor Depot)	(Physical Plant)	90,000
Electric Innovations	(Physical Plant)	50,000
Foulk Brothers	(Physical Plant)	160,000
John T. Burow	(Physical Plant)	150,000
Steve Harris Construction	(Physical Plant)	233,360
K & S Janitorial	(Physical Plant)	40,000
MJ Minor Utility Contractor	(Physical Plant)	40,000
Paulsen Midwest Landscaping	(Physical Plant)	150,000
Plains Mechanical Services	(Physical Plant)	92,400
Van Osdell Drywall	(Physical Plant)	300,000
Ward Electric	(Physical Plant)	50,000
WW Grainger	(Physical Plant)	50,000
MidAmerican Energy	(Sioux City)	850,000
Commemorative Brands	(Student Services)	40,000
Graves Graduation	(Student Services)	50,000
Iowa Comm. Network	(Telephone)	80,000
Long Lines	(Telephone)	150,000
Verizon	(Telephone)	65,000
State Steel	(Welding)	40,000



Community College

Western Iowa Tech
Community College
4647 Stone Avenue
P.O. Box 5199
Sioux City, IA 51102-5199
712-274-6400
800-352-4649
Fax: 712-274-6412
www.witcc.edu

Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and Administrative Services

DATE: August 12, 2022

RE: ISCAP SOLVENCY RATIO

I have reviewed the College's financial statements for the year ended June 30, 2022 computing a cash flow solvency ratio. Basically, this ratio reflects the organization's ability to meet ongoing general fund liabilities from its accumulated fund balance.

On an unaudited basis, for the year ended June 30, 2022, the College's ratio is calculated as follows:

Unrestricted General Fund Balance	\$6,011,487
Unrestricted General Fund Revenue	\$36,626,043
Solvency Ratio	16.41%

At this level the College is above ISCAP's "targeted solvency position", which is 5-10%. Being above this targeted range places the College above the highest category of solvency delineated by ISCAP, ahead of "acceptable", "solvency alert" and "solvency concern". The desire is to have a higher solvency ratio number. This solvency ratio achieves the Board's desire to have as a minimum of one month or 8.33% as the fund balance reserve. WITCC's solvency ratio at 16.41% is higher than the previous year because of the fund balance growth calculated against the decreased revenues due to lower COVID-19 funding in Fiscal Year 2022. Any addition to fund balance is calculated against the lower revenue amount. It should be noted that at the November 2019 Board of Directors meeting, the College's auditors believe the College should maintain a solvency ratio of approximately 12.5% - 17.0%.

In order to visualize where we are in comparison to where we have been, listed below is a history of the solvency ratio and General Fund balance.

Fiscal Year	Solvency Ratio	Fund Balance
1994	6.01%	774,713
1995	6.16%	834,061
1996	6.20%	931,117
1997	6.31%	1,011,681
1998	6.67%	1,151,444
1999	8.02%	1,496,415
2000	9.71%	1,899,641
2001	10.12%	1,998,544
2002	10.68%	2,203,571
2003	11.26%	2,417,552
2004	11.52%	2,548,338
2005	11.48%	2,729,668
2006	11.42%	2,742,999
2007	11.35%	2,809,226
2008	11.13%	2,844,524
2009	11.46%	3,066,401
2010	12.14%	3,586,182
2011	13.00%	3,977,032
2012	14.10%	4,318,381
2013	14.80%	4,584,163
2014	15.16%	4,657,490
2015	14.78%	4,703,915
2016	14.23%	4,790,149
2017	15.05%	4,926,384
2018	15.44%	5,180,580
2019	15.98%	5,472,022
2020	16.16%	5,655,659
2021	15.54%	5,830,986
2022	16.41%	6,011,487 (unaudited)



Community College

■
 Western Iowa Tech
 Community College
 4647 Stone Avenue
 P.O. Box 5199
 Sioux City, IA 51102-5199
 712-274-6400
 800-352-4649
 Fax: 712-274-6412
 www.witcc.edu

■
 Cherokee Campus
 & Conference Center
 Denison Campus
 Le Mars Center
 Mapleton Center
 Sioux City Campus

DATE: September 2, 2022

TO: Dr. Terry Murrell, President

FROM: Kyle Hueser, Director of Physical Plant and College Safety

RE: **CHANGE ORDERS #1, #2, #3 FOR 2022 WATER CURTAIN PROJECT**

Background Information

As the College installed the water curtain in the main entrance of the College, it was discovered that a few changes needed to be made. Change order #1 is for the change in the Corian color that the College selected. This change order will add an additional \$77.00 to the project. Change order #2 is for the laser cut water screen to shield the water pump from sight. This change order will add \$5,885.00 to the project. Change order #3 is for the anti-splash pad to prevent water from splashing out of the water collection basin. This change order will add \$5,058.00 to the project. The total for these change orders is \$11,020.00.

Administrative Recommendation

It is the Administrative Recommendation that the College approves change orders #1, #2 and #3 for a total of \$11,020.00 to HCI Construction of South Sioux City, Nebraska increase the 2022 Water Curtain Project original contract amount.




Community College

■
 Western Iowa Tech
 Community College
 4647 Stone Avenue
 P.O. Box 5199
 Sioux City, IA 51102-5199
 712-274-6400
 800-352-4649
 Fax: 712-274-6412
 www.witcc.edu

■
 Cherokee Campus
 & Conference Center
 Denison Campus
 Le Mars Center
 Mapleton Center
 Sioux City Campus

DATE: September 6, 2022

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
 and Administrative Services 

RE: **2022 WATER CURTAIN PROJECT CLOSEOUT- HCI
 CONSTRUCTION**

Background Information

This project has come to a close for HCI Construction for the water curtain project at the entrance of the Dr. Robert H. Kiser Building located on the Sioux City, Iowa campus of Western Iowa Tech Community College. HCI Construction has met all the criteria as required by JEO Consulting Group, the College engineers for this project.

The administrative Recommendation

It is the Administrative Recommendation that the College accepts the Water Curtain Project and approves the release of the retainage amount of \$3,786.00 payable in 30 days.

AIA Document G702™ - 1992

Ino# 11070B

Application and Certificate for Payment

TO OWNER: Western Iowa Tech Community College
4647 Stove Ave
Sioux City, IA 51106

PROJECT: WITCC Water Curtain

FROM CONTRACTOR: HCI Construction
1505 Stable Drive
S. Sioux City, NE 68776

VIA ARCHITECT:

APPLICATION NO: 22.586400003
PERIOD TO: 6/30/2022

CONTRACT FOR:

CONTRACT DATE:

PROJECT NOS: 225864

Distribution to:

OWNER

ARCHITECT

CONTRACTOR

FIELD

OTHER

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM \$ 64,700.00

2. NET CHANGE BY CHANGE ORDERS \$ 11,020.00

3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 75,720.00

4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 75,720.00

5. RETAINAGE:

a. % of Completed Work \$

(Columns D + E on G703)

b. % of Stored Material \$

(Column F on G703)

Total Retainage (Lines 5a + 5b, or Total in Column I of G703) \$ 0.00

6. TOTAL EARNED LESS RETAINAGE \$ 75,720.00

(Line 4 minus Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 46,275.40

(Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE \$ 29,444.60

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 0.00

(Line 3 minus Line 6)

3786.00
Retainage

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 11,020.00	\$
Total approved this month	\$ 11,020.00	\$
TOTAL	\$ 11,020.00	\$
NET CHANGES by Change Order	\$	\$

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: HCI Construction

By: _____ Date: 6/30/22

State of: Iowa

County of: Woodbury

Subscribed and sworn to before me this 30 day of June 2022

Notary Public: _____

My commission expires: 7/14/23

CHRISTINA M SCHNEE
Commission Number 717476
My Commission Expires July 14, 2023

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 3,786.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original means that changes will not be obscured. AIA Document G702™ - 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.



AIA Document G703™ – 1992

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 22.586400003
 APPLICATION DATE: 6/30/2022
 PERIOD TO: 6/30/2022
 ARCHITECT'S PROJECT NO: 225864

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		H BALANCE TO FINISH <i>(C - G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G + C)</i>			
1	General Conditions	4,940.00	3,260.40	1,679.60		4,940.00	100.00		
2	Demolition	1,840.00	1,840.00			1,840.00	100.00		
3	Metals	29,680.00	22,260.00	7,420.00		29,680.00	100.00		
4	Wood & Plastics	19,180.00	14,385.00	4,795.00		19,180.00	100.00		
5	Thermal & Moisture Protection	250.00	125.00	125.00		250.00	100.00		
6	Doors & Windows	270.00	135.00	135.00		270.00	100.00		
7	Finishes	8,540.00	4,270.00	4,270.00		8,540.00	100.00		
8	CO #1 Corian Color	77.00		77.00		77.00	100.00		
9	CO #2 Laser cut water screen	5,885.00		5,885.00		5,885.00	100.00		
10	CO #3 12ft anti splash pad	5,058.00		5,058.00		5,058.00	100.00		
Totals		75,720.00	46,275.40	29,444.60		75,720.00	100.00		
GRAND TOTAL									

CAUTION: You should sign an original AIA Contract Document, on which this list appears in RED. An original assures that changes will not be obscured.

AIA Document G703™ – 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA Document is protected by U.S. Copyright Law and International Treaties. It is the property of AIA. Its use, or any part of it, may be restricted and copyright permission, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.



Date: 9/8/22

To: Dr. Terry Murrell, President

From: Mike Logan, Dean of Information Technology
Christina Brandon, Interim Dean of Outreach and Information Technology

Re: Cyber Security Incident Response Services Contract Renewal

Cybersecurity has become critically important because it protects all categories of data from theft and damage. This includes sensitive data, personally identifiable information, protected health information, personal information, intellectual property, and all our college information systems.

With the growth of mobile technology and the ability to work from anywhere at any time, the opportunities for hackers have grown as well. The ever-increasing successful attacks have prompted us to engage with an expert in cybersecurity. This is also now a requirement to qualify for cyber-security insurance coverage.

Steve Brown, Matt Smith, and I worked with Kirkwood, NIACC and NICC to vet vendors that would provide consortium pricing and the best offerings. We chose two vendors so the Iowa Community Colleges could get that pricing from either vendor. They were ProCircular and FRSecure. We prefer FRSecure because they have substantially more resources.

In 2021, the board approved a 1-year contract with FRSecure for **\$73,900.00** for the following services:

Incident Managed Services

Designated incident response liaison who will familiarized with our environment; provide policy guidance; provide training of our IT staff; successfully resolve incidents from discovery through recovery; and provides us priority service in the event of any breach.

Incident Response Plan – Coaching

Their experts will work closely with the college to draft a mature and comprehensive incident response plan to ensure we are prepared before an incident occurs.

Incident Response Retainer Service prepaid hours

Pre-purchased hours to use in the event of an incident. Hours expire after 12 months and can be redeemed for other incident response support services such as penetration testing.

VCISO – Virtual Chief Information Security Officer.

A top-tier security analyst is available to the college for security expertise and guidance. They will establish a meeting cadence to help us accomplish security goals.

Administrative Recommendation

It is the College's recommendation that the board approve this contract renewal for a 5-year term with FRSecure for **\$61,244.00** per year. This purchase will be covered by existing funds.



August 30, 2022

TO: Dr. Terry Murrell, President
From: Jackie Plendl, Director of HR
RE: Board Policy Revision – 1st Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a first reading as follows:

400.42 – Child Abuse Reporting

These revised Board Policies will be presented to the WITCC Board of Directors for a second reading and approval at a future Board meeting.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.42
Title	All Personnel
	Child Abuse Reporting

In compliance with state law and to provide protection to victims of child abuse, ~~the Board believes incidents of suspected child abuse should be reported to the proper authorities. All employees are encouraged to report alleged incidents of child abuse. Employees of the College's child care center, as well as instructors working with children under the age of 18 years, are "mandatory r~~ this policy requires anyone who, in the scope of their employment responsibilities for the College, examines, attends, counsels, or treats a child, to report suspected physical or sexual abuse of a child. This includes employees of the College's childcare center, as well as instructors, coaches, student employees, administrators and staff working with children ("College Reporters"). If unsure of whether a report is required, this policy encourages erring on the side of caution and making a report. Reporters do not need to have proof that abuse has occurred. A "child" is a person under the age of 18 years.

College Reporters are required to report alleged incidents of child abuse (physical or sexual) when they see, know about, or reasonably suspect the abuse of a child. ~~become aware of within the scope of their assigned duties.~~ A report should be made within 48 hours of suspecting abuse to (1) College administration either in writing or by verbal report; and (2) the Iowa Department of Human Services, by written or verbal report. Verbal reports should be followed up in writing. Additionally, if a College Reporter believes the child is in immediate danger, the local law enforcement agency shall also be notified, and nothing in this policy prohibits any College employee from reporting suspected child abuse in good faith to law enforcement.

It is possible that some College Reporters, as well as others who interact with children who are on the College's premises or participating in College sponsored programs or activities may be Mandatory Reporters of child abuse under Iowa Code § 232.69. These individuals have additional responsibilities to report *all forms* of child abuse as described in Iowa Code § 232.68(2). Under § 232.69, Mandatory Reporters must report suspected abuse to the Department of Human Services. Child Abuse can be reported to the Department of Human Services by calling the toll-free child abuse reporting hotline 24 hours a day: 1-800-362-2178.

The College strongly encourages everybody, including those who are not College or Mandatory Reporters under Iowa Code § 232.69, to promptly report all forms of child abuse of children who are on the College's premises participating in College sponsored programs or activities

~~When a mandatory reporter suspects a child is the victim of abuse, the mandatory reporter shall orally notify the Iowa Department of Human Services. If any mandatory reporter believes the child is in immediate danger, the local law enforcement agency shall also be notified. Within forty-eight hours of the oral report, the mandatory reporter shall file a written report with the Iowa Department of Human Services. The Iowa Department of Human Services is responsible for the investigation of incidents of alleged child abuse.~~

~~Within six months of their initial employment, mandatory reporters shall take a specified training course involving the identification and reporting of child abuse. The course shall be re-taken as required by law.~~

Date of Adoption	12/11/1995		Legal Reference: (Code of Iowa)
Date of Last Revision	12/11/1995		232.67-77; 232A, 235A, 280.17, 260C.14(23)
Date of Current Revision	9/14/2020		
Related Administrative Procedures and Cross References			



August 30, 2022

TO: Dr. Terry Murrell, President
From: Jackie Plendl, Director of HR
RE: Board Policy Revision – 1st Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a first reading as follows:

400.43 – Abuse of Children by College Employees

These revised Board Policies will be presented to the WITCC Board of Directors for a second reading and approval at a future Board meeting.

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Number 400.43

Title All Personnel

Abuse of Children by College Employees

Physical or sexual abuse of children (defined as persons under the age of 18 years), including inappropriate and intentional sexual behavior, by College employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers under the direction and control of the College. ~~Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.~~

Employees who suspect child abuse by College employees shall promptly report incidents. ~~The College will respond promptly to allegations of abuse of students by College employees by reporting incidents of suspected child abuse~~ to the proper authorities, including College administration, the Iowa Department of Human Services and the local law enforcement agency, consistent with Board Policy 400.42. The College's processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in any ~~the~~ investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process.

~~The President is responsible for drafting administrative procedures to implement this policy.~~

Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

Date of adoption 12/11/95

Legal Reference: (Code of Iowa)

Date of last revision 10/11/04

232.67, .70, .73, .75; 235A; 272A; 260C.14(23)

Date of current revision 07/11/16

279.49; 280.17; 709; 728.12 (1).

Related Administrative Procedures and Cross References _____



August 10, 2022

TO: Board of Directors
From: Dr. Terry Murrell, President
RE: New Board Policy– 2nd Reading

The following Board Policy is being presented to the WITCC Board of Directors for a first reading as follows:

400.51 – Shared Governance

A group of employees has been focused on implementing the Strategic Initiative of Contribution (Empower people through equitable access and involvement). The group helped make changes to our shared Governance model and noted that there is no Board policy covering shared governance at the College.

It is the administrative recommendation that the board approve this new board policy.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.51
Title	Personnel
	Shared Governance

The President shall ensure that the College has a system of shared governance that supports the integrity of collaborative decision making with open and transparent communication and mutual respect. Shared governance is a process of aligning priorities and creating a culture of mutual responsibility to ensure that the College achieves its Mission, Values and Strategic Initiatives. It is a deliberate process through which the College community actively and respectfully participates to reach decisions on issues related to the College. The College recognizes the diversity of expertise found in different institutional constituents and engages constituents in order to make informed and timely decisions beneficial to students and the College.

Date of Adoption			Legal Reference: (Code of Iowa)
Date of Last Revision			
Date of Current Revision	7/11/22		
Related Administrative Procedures and Cross References			

To: IACCT Board and Presidents
 CC: Assistants and IACCT Staff

Presentation: Trends and Challenge in K-12 with the Iowa Association of School Boards (slides and recording will be posted in the member portal).

Reports:

- **Executive Committee Report** – The committee discussed the audit report and new accounting firm. They also discussed the proposed committee appointments to be made by the chair. All were in agreement with the appointments with one change that Moudy Nabulsi will continue to serve on the Community College Council.
- **Presidents' Report** – The presidents met this week for their regular meeting. They came in the day before for a presentation on the State General Aid distribution formula. There was also an orientation for the three new presidents. At the meeting they discussed recent issues related to workforce training programs and shared services collaboration opportunities.
- **Executive Director's Report** – Please see the written report for details. Communications Specialist Monica Clark shared an update on the current CCSmart marketing pilot with Phi Theta Kappa. Learn more at ccsmart.org.
- **Department of Education Report** – no report this month.

Action/Discussion Items:

- **Legislative Advocacy** – Smith shared an update on current legislative elections. The legislative priorities are complete. We are also working on handouts and talking points related to the 260E and 260F workforce training programs. Iowans for a Skilled Workforce PAC checks are now being distributed and we are collecting information on touchpoints with individual legislators to ensure we are connecting with all of them.
- **Annual Conference and Awards** – We have received very positive feedback on the conference and awards. We will continue to offer the staff and faculty awards and consider adding students.
- **Financial Oversight Committee** – We will be hiring a new accounting firm this month. TD&T gave the audit report and shared that there were no concerns or findings.
- **Alliance for Equity and Inclusion** – Roy Salcedo shared some tips and ideas for facilitating in local board discussions on diversity and inclusion.
- **Board Development and Leadership** – An outline of the October board retreat agenda was shared. It will be facilitated by Stacy Van Gorp from See What I Mean. The afternoon before we will have a joint meeting with the presidents focused on general updates and a discussion about the PAC. Board members are asked to read "So You Want to Talk About Race" in advance of the retreat.

Committee Reports:

- **Association of Community College Trustees** – Registration is open for the October [Leadership Congress](#). We will host a reception on the Thursday.
- **Community College Council** – The council met in Sioux City in advance of our conference and then attended our conference for the first time.
- **Iowa Association of School Boards** – The board is meeting in September to consider leaving the national association based on recent events.
- **Midwest Higher Education Compact** – Rick will participate remotely in their upcoming meeting.
- **FutureTracc** – The Investment Committee met and voted to return \$750,000 in fees to participants. We are also working on plans to pro-rate and reduce fees going forward.

Emily Shields (she/her/hers)

Executive Director

ejshields@ccforiowa.org

855 E Court Ave

Des Moines, IA 50309

515-321-6024

www.ccfioriowa.org

Sign up for our [newsletter!](#)

WITCC in the News

SEP-22-24

Cargill Donation / Truck Driver Shortage:

<https://www.kwit.org/podcast/spm-news-english/2022-09-02/road-to-success-western-iowa-tech-and-business-partner-work-to-solve-a-truck-driver-shortage>

<https://www.siouxlandproud.com/news/local-news/renovations-planned-for-witcc-auditorium/>

<https://siouxlandnews.com/news/local/local-business-donates-10k-for-western-iowa-tech-auditorium-remodel>

Classes Begin¶

<https://www.youtube.com/watch?v=XVR4zvZmiaw>

<https://www.siouxlandproud.com/news/local-news/classes-kick-off-at-western-iowa-tech/>

¶Toolbox program¶

<https://www.kwit.org/podcast/spm-news-english/2022-08-02/toolbox-program-builds-strong-foundation-and-breaks-gender-barriers>

¶¶BCU Articulation Agreement¶

<https://www.briarcliff.edu/family-and-friends/parents/news/briar-cliff-signs-articulation-agreement-with-western-iowa-tech-community-college->

<https://siouxlandnews.com/news/local/briar-cliff-witcc-teaming-up-for-more-educational-partnerships>

<https://www.siouxlandproud.com/news/local-news/witcc-briar-cliff-signed-education-transfer-agreement/>

<https://www.ktiv.com/2022/08/11/more-college-majors-available-through-sioux-city-higher-education-partnership/>

https://siouxcityjournal.com/news/local/briar-cliff-signs-articulation-agreement-with-witcc/article_dddc1a1b-83d4-51c4-9851-bc05c56b6d82.html

¶Federal Student Loans:¶

<https://www.siouxlandproud.com/news/local-news/federal-student-loan-payments-expected-to-resume-at-start-of-september/>

https://www.youtube.com/watch?v=xZ_gH1Snyw

¶Juline Albert Board Resignation¶<https://www.kwit.org/2022-08-26/the-exchange-08-24-22-sioux-city-school-board-chooses-new-member-friday-attorney-bob-tiefenthaler-to-join-iowa-district-court-3b-doing-right-by-u-s-veterans>

https://siouxcityjournal.com/news/local/education/juli-albert-resigns-from-sioux-city-school-board-citing-personal-reasons/article_0f74fd43-34e6-523b-8fd4-287dec58cc4a.html

<https://kscj.com/2022/08/06/albert-resigns-from-sioux-city-school-board/>

WITCC in the News

SEP-22-24

¶¶**Alumni Stories**–¶¶Interim Sherriff: https://www.nwestiowa.com/news/van-voorst-sworn-in-as-sioux-county-sheriff/article_53da9050-2a14-11ed-a5e7-1734c2e8742a.html

<https://www.ktiv.com/2022/09/01/sioux-county-officials-appoint-interim-sheriff/>

<https://kiwaradio.com/local-news/altena-retires-van-voorst-takes-sheriff-reins/>

<https://www.siouxlandproud.com/news/local-news/sioux-county-appoints-interim-county-sheriff/>

Iowa's best grocery bagger: ¶<https://siouxlandnews.com/news/local/sergeant-bluff-fareway-home-to-iowas-best-grocery-bagger>

https://wfcourier.com/news/state-and-regional/sergeant-bluff-sacker-selected-best-in-the-state-of-iowa/article_215f5f53-891b-57d0-87a2-124fb922d665.html

https://siouxcityjournal.com/news/local/columnists/horlyk/sergeant-bluff-sacker-selected-best-in-the-state-of-iowa/article_571b71dc-0636-561e-96b9-d5c9b0ac5e5d.html

https://muscatinejournal.com/watch-now-sgt-bluff-fareway-worker-wins-state-fair-grocery-bagging-contest/video_81cdf2a5-6ed9-59bb-b4d1-e54cf6d3c7e3.html

<https://www.ktiv.com/2022/09/03/sergeant-bluff-student-is-iowas-top-supermarket-sacker/>

<https://www.timesunion.com/news/article/Sergeant-Bluff-student-is-iowa-s-top-supermarket-17410896.php>

Gehlen Athletic Director:<https://www.lemarssentinel.com/story/2961407.html>

Nursing Alumni: https://www.carrollpaper.com/news/macumber-makes-career-strides-at-mrhc/article_518bb7d8-2ac9-11ed-a2b8-1f657dc5ed58.html

Alum reference: <https://www.idacountycourier.com/content/breaking-ice-ridge-view-g-h-elementary>

¶**Brief References**–¶Grant reference:

<http://today.ku.edu/2022/08/02/ku-center-secures-2-point-37m-college-assistance-migrant-program>

<https://www.diverseeducation.com/news-roundup/article/15295159/ku-awarded-237-million-for-migrant-agricultural-workerfamily-student-success-program>

UNI Future Ready scholarship: https://nonpareilonline.com/news/education/deal-between-uni-iowa-community-colleges-reduces-barriers-for-students/article_572e5cf4-134f-11ed-8332-e7668adfb42a.html

CCforIA Conference: <https://www.spencerdailyreporter.com/news/menning-oviatt-selected-outstanding-faculty-and-staff>

Troy United Way Board Member:https://siouxcityjournal.com/business/local/briefs/united-way-of-siouxland-announces-board-of-directors/article_b32676ca-0c0e-56f2-83d3-01a43e5bf038.html

WITCC in the News

SEP-22-24

Leadership Siouxland

Members: https://siouxcityjournal.com/business/local/people/leadership-siouxland-announces-officers-directors/article_4d608575-e720-5b1b-84d8-d5f8f86284d1.html

To Offer Right Here At Home!

15 Certifications

5 Diplomas

LPN, RN, CNA

WELDING

HVAC

Denison Campus
11 North 35th
Denison, Iowa 51442

WITCC