



## WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING

**Date:** October 13, 2025

**Time:** 4:00 pm

**Location:** WITCC Sioux City Campus, Board Room A507

Join virtually at: <https://witcc.zoom.us/j/3695445549>

### WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

### Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Hanna Reinders  
| Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Brenda Wright, Board Secretary

#### Administration:




Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Erin Volk, Vice President of Learning | Frank Arpan, Vice President of Student Success | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement

#### Presenters:

Carmen Wilson, Associate Dean – Corporate College |

Item	Presenter
<b>I. Call Meeting to Order</b>	Linnea Fletcher
<b>II. Roll Call of Directors</b>	Brenda Wright
<b>III. Oral Communications</b>	
<b>IV. Written Communications</b>	
A. Thank You – South Sioux City Chamber in addendum OCT 25 1, pages 1-2	
<b>V. Consent Items</b>	
A. The minutes of the regular Board of Directors meeting held September 8, 2025	
B. The Financial Report for September 2025 in addendum OCT-25-2, pages 3-9	
C. A list of General Fund bills in addendum OCT-25-3, pages 10-29. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum OCT-25-4a, pages 30-31. The Community and Continuing Education instructor list in addendum OCT-25-4b, pages 32-33. Additional Personnel Report may be presented at the meeting.	

Item	Presenter
E. Application and Certificate for Payment #5 in the amount of \$33,879.09 to Bainbridge Construction, LLC. for Ring Road Improvements Project in addendum OCT 25-5, pages 34-37.	
<i>Motion needed for Consent Items</i>	
<b>VI. Administrative Reports</b>	
A. Fall Semester Enrollment Report in addendum OCT 25-6, pages 38-44.	Tawnya Beermann Christina Brandon
B. Student Support Report in addendum OCT 25-7, pages 45-47.	Frank Arpan Tawnya Beermann
C. Graduation Compilation Report in addendum OCT 25-8, pages 48-51.	Frank Arpan Tawnya Beermann
D. Future Ready Iowa Programs in addendum OCT 25-9, pages 52-54. <i>Motion Needed</i>	Darin Moeller
E. Quality Faculty Plan in addendum OCT 25-10, pages 55-58. <i>Motion Needed</i>	Darin Moeller
F. 260G ACE Nursing Program in addendum OCT 25-11, pages 59-63. <i>Motion Needed</i>	Darin Moeller Carmen Wilson
G. 260E Seaboard Triumph Foods in addendum OCT 25 12, pages 64-71 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
H. 2 <sup>nd</sup> Reading Board Policy Updates in addendum OCT 25-13, pages 72-76. <i>Motion Needed</i>	Erin Volk Jackie Plendl
I. Foundation Compilation Report in addendum OCT 25-14, pages 77-91.	Troy Jasman
J. Bldg. A Generator Project in addendum OCT 25-15, pages 92-94 <i>Motion Needed</i>	Troy Jasman
K. Change Order #8 for the Denison Regional Academy in addendum OCT 25-16, pages 95-98. <i>Motion Needed</i>	Troy Jasman
L. Change Order #9 for the Denison Regional Academy in addendum OCT 25-17, pages 99-100. <i>Motion Needed</i>	Troy Jasman
M. ACCT Voting Delegate in addendum OCT 25-18, pages 101-104. <i>Motion Needed</i>	Terry Murrell
N. President Report 1. IPIB Training for Newly Elected and Appointed Officials - <a href="#">Explanation</a> - Training options coming via email 2. WITCC In the News in addendum AUG 25 19, pages 105-122. 3. Other	Terry Murrell
<b>VII. Unfinished Business</b>	
A. Individual Board Member comments	
B.  October 15 – Volleyball – DMACC - @ WIT – 6:00 pm	
C.  October 15 – Women’s Soccer – Central CC - @ WIT – 1:30 pm	
D.  October 15 – Men’s Soccer – Central (NE) CC - @ WIT – 4:00 pm	
E.  October 18 – Volleyball – York JV - @ WIT – 2:00 pm	
F.  October 20 – Volleyball – Southeast CC - @ WIT – 7:00 pm	
G.  October 23 – Volleyball – Iowa Lakes CC - @ WIT – 7:00 pm	
H.  October 29 – Volleyball – Iowa Central CC - @ WIT – 7:00 pm	

Item		Presenter
I.	 November 1 – Basketball – Fort Scott Community College @ WIT – 3:00 pm	
J.	 November 12 – Basketball – Highland Community College Kansas @ WIT – 7:00 pm	
K.	 November 22 – Basketball – North Platte Community College @ WIT – 3:00 pm	

For complete Sports schedule, click [here](#)

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

**VIII. Adjournment**

*Motion Needed*

**WIT's Vision**

*Unwavering commitment to the personalized success of every student, every employee, every time.*

**WIT's 2024-2027 Strategy**

**Advance Completion** - Elevate WIT's completion to the top 4 among Iowa community colleges

**Close the Gap** - Close the completion gap for at-risk groups (first-time, part-time, online, racial/ethnic minorities).

**Transform the Culture** - Strengthen the culture of belonging for employees through increased communication, engagement, and support



**T**ransformation



**E**ngagement



**C**ommunity



**H**armony

WESTERN IOWA **TECH** VALUES

# RESULTS

## Flight One

1<sup>st</sup> Place - Quality & Triview Communications 55

2<sup>nd</sup> Place - Richardson Milling 56

## Flight Two

1<sup>st</sup> Place - Gill Hauling 65

2<sup>nd</sup> Place Loffler Companies 65

Thank you to everyone who donated to our event .

Siouxland Well

Hy-Vee

Riddles Jewelry

Marriott Riverfront

Big Frig

Gunderson's

McArthur

Hard Rock-Main & Abby

Green Valley Golf Club

New York Life

Absolute Screen Art

Farrell's Htg & Air

Cond

Western Iowa Tech

Pepsi-Cola

Cottonwood Inn

Scooter's

Tyson's

Thank you to all our volunteers  
Ambassadors, Robert Rapp and the  
Covington Golf Course



32nd Annual

Thank you for  
a great event!

Covington Golf Course





# Thank You To Our Sponsors!

## Executive Sponsor



## Lunch Sponsor



## Cart Sponsor



## 19th Hole Sponsor



## Eagle Sponsors



## Hole Sponsors

- |                        |                                 |
|------------------------|---------------------------------|
| Stone Group Architects | Farrells Htg & Air Conditioning |
| L.P. Gill Landfill     | JEO Consulting                  |
| Servpro                | Old Chicago                     |
| Sparklight             | SSC Marriott Riverfront         |
| Gameday Men's Health   | Olsson                          |
| Chesterman Co.         | Long Lines                      |
| NNTC                   | Joe Morton & Sons               |
| F & M Bank             | Robertson Implement             |



Thank you for supporting Your Chamber and being involved with buiding Your Community!



Thank you for the donation of a laptop as a silent auction item. Your support helped us to make the 32nd Annual Chamber Golf Social a success!  
Chamber Staff



# BOARD MEETING MINUTES

**Date:** September 8, 2025

**Time:** 4:00 pm

**Location:** WITCC Denison Campus, 11 N 35<sup>th</sup> Street, Denison, Iowa ~ Room G3

## WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

## Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Brad Griffin | Hanna Reinders | Mary Parker  
| Jeremy Ogle | Russell Wray | Erin Muck

Brenda Wright, Board Secretary

Absent: Micah Lang

### Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Erin Volk, Vice President of Learning | Frank Arpan, Vice President of Student Success | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement

### Presenters:

Sandy Velasquez, Director of Denison Campus and Southern Service Area |

---

Meeting was called to order by Linnea Fletcher at 4:00 pm.

---

Brenda Wright took a Roll Call of Directors

---

Linnea Fletcher asked for any Oral Communications to be brought before the board. The following people spoke about the recently approved board policy change to the Voluntary Early Retirement.

---

Wendy Ohl, Joni Miller, Jill Moravek, Lana Brown, Jessica Thompson, Sima Dabir, Lily Castro, and Kristy Bowman.

---

Linnea Fletcher asked the board to review the Written Communication from the Diocesan Ministries.

---

Linnea asked the board for a motion for the Consent Items and Jeremy Ogle made a motion to approve and it was seconded by Tricia Sutherland. All were in favor and the motion carried.

---

Terry Murrell presented a proposal to name the new Denison Career Academy Building as the Rick and Marla Franck Career Academy. Russ spoke regarding Rick Franck's many years of service on the board and the accomplishments made while working in IACCT (now called Community Colleges for Iowa). Erin Muck made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

---

Erin Volk welcomed everyone to the new Denison Career Academy. She introduced Sandy Velasquez to present the Denison and Southern Service Area Update. Sandy highlighted several program areas on the Denison campus.

---

Christina Brandon presented the WITCC Scholarship Schedule for 2026 – 2027. Christina explained the program and some of the requirements. Russell Wray made a motion to approve and it was seconded by Hanna Reinders. All were in favor and the motion carried.

---

Jackie Plendl and Erin Volk presented four Board Policy Updates for a 1<sup>st</sup> Reading. There will be a second reading at a future meeting.

---

---

Darin Moeller introduced Carmen Wilson to present the 260E Preliminary Agreement for VT Industries. Brad Griffin made a motion to approve the agreement and Tricia Sutherland seconded the motion. All were in favor and the motion carried.

Darin Moeller and Carmen also presented the 260E Preliminary Agreement for L&L Builders. Jeremy Ogle made a motion to approve and it was seconded by Erin Muck. All were in favor and the motion carried.

Troy Jasman presented the FY26 Open Purchase Orders. These numbers are very similar to what was done last year. Russell Wray made a motion to approve and it was seconded by Brad Griffin. All were in favor and the motion carried.

Troy Jasman also presented the ISCAP Solvency Ratio.

Iowa School Cash Anticipation Program. 16.05. it is higher recommended but we are still in line with what the auditors suggested last year.

Troy Jasman then presented a Ruegger Lease Extension. The City of Sioux City has agreed the extension of the lease until 2035. Erin Muck made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

Troy Jasman also presented the WITCC Cherokee Campus Chiller Replacement Project for the Substantial Completion of the project. We can now utilize the space and the warranty begins August 15. Tricia made a motion to approve and it was seconded by Hanna Reinders. All were in favor and the motion carried.

Terry Murrell thanked the many staff and faculty that attend ed the board meeting today in his President Report. He thanks them for making their voices heard and explained that the Board is interested in some of the issues presented to them. Terry then talked about our Enrollment numbers. Although we are still reviewing the final numbers, we are not down as much as we thought we may be. All of the details will be presented at the next meeting.

Tricia Sutherland made a motion to go into Executive Session pursuant to Iowa Code 21.5(1)(a) to discuss strategy with legal counsel on present/pending litigation where disclosure would be likely to prejudice or cause disadvantage to the college. After a discussion, Brad Griffin made a motion to come out of Executive Session and Jeremy Ogle seconded. All were in favor and the motion carried.

Jeremy Ogle made a motion to adjourn the meeting and Erin Muck seconded the motion. All were in favor and the motion carried.

The next regular scheduled board meeting will be Monday, October 13, 2025, at 4:00 pm on the Sioux City campus in the Boardroom.

---


---

Linnea Fletcher, Board President

---

Brenda Wright, Board Secretary

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services/CFO 

**DATE:** October 8, 2025

**RE:** **SEPTEMBER 2025 FINANCIAL HIGHLIGHTS**

**Executive Summary**

General Fund revenues totaled \$1.6 million for the month and \$14.0 million year to date. Total revenue is \$96K higher than last year or +0.7%. This increase is mainly due to decreased enrollment offset by the per credit hour tuition increase and state aid increase. State general aid will have an increase of \$584K for the year. General Fund expenditures totaled \$3.3 million for the month. September's expenditures reflect the timing of expenses for the start of the fall semester as well as the once a year expenditures. As a result of the decreased enrollment and increased expenditures, the College financial position lags that of the previous year with a decrease in the fund balance change from the prior year of \$410K.

Restricted Fund activity for the month of September included revenues of \$1.4 million while expenditures increased by \$708K. The College received GAP, ABE and PACE funding in September from the State of Iowa.

The Plant Fund revenue increased \$260K for the month with \$180K reflecting the timing of property tax receipts. Expenditures increased \$763K for the month with the majority of the increase for the Denison Career Academy project, road project and equipment purchases.

Overall, Auxiliary Enterprise operations in September show a decrease in the fund balance change of \$103K from the prior year. Again, you will recall that dormitory expenditures will continue to increase as students utilize the all you care to eat meal plan. The increase in expenditures will reduce the dormitory fund balance over the fall semester.

The College's September cash flow was strong as a result of tuition collections, Federal Pell financial aid, Auxiliary operations, State Funding and NJTP collections. Again, all were the result of the start of the academic year with the exception of State Funding and NJTP collections. Cash and investments on a consolidated basis totaled \$37.7 million at September 30, 2025, an increase of \$2.4 million from August. The College's investment portfolio's overall yield at 3.81% was up from the 3.79% of the previous month.

**WESTERN IOWA TECH COMMUNITY COLLEGE  
UNRESTRICTED FUND INCOME STATEMENT  
FOR THE THREE MONTH PERIOD ENDING SEPTEMBER 30, 2025**

	Current Year			Prior Year		
	FY2026 Budget	YTD Actual	% of Budget	FY2025 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Student Fees	\$ 3,583,600	\$ 1,637,320	46%	\$ 3,675,500	\$ 1,617,092	44%
Tuition	16,119,738	7,998,289	50%	15,808,048	7,980,922	50%
Local Support	2,400,000	202,814	8%	2,300,000	192,582	8%
State Support	13,932,885	3,488,449	25%	13,364,260	3,334,098	25%
Federal Support	302,956	17,884	6%	276,858	5,965	2%
Sales & Services	176,000	49,317	28%	198,000	53,248	27%
Other Income	3,593,093	595,197	17%	3,836,172	708,908	18%
<b>Total Income</b>	<b>\$ 40,108,272</b>	<b>\$ 13,989,270</b>	<b>35%</b>	<b>\$ 39,458,838</b>	<b>\$ 13,892,815</b>	<b>35%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$ 27,595,850	\$ 5,790,827	21%	\$ 26,896,361	\$ 5,505,498	20%
Services	6,485,986	1,816,683	28%	6,553,649	1,853,928	28%
Materials, Supplies & Travel	2,821,702	657,284	23%	2,908,333	577,164	20%
Other Current Expenditures	3,194,743	1,113,340	35%	3,090,504	933,458	30%
Capital Outlay	9,991	1,456	15%	9,991	2,931	29%
<b>Total Direct Expense</b>	<b>\$ 40,108,272</b>	<b>\$ 9,379,590</b>	<b>23%</b>	<b>\$ 39,458,838</b>	<b>\$ 8,872,979</b>	<b>22%</b>
<b>Fund Balance Change</b>	<b>\$ -</b>	<b>\$ 4,609,680</b>		<b>\$ -</b>	<b>\$ 5,019,836</b>	

25% of Year

**WESTERN IOWA TECH COMMUNITY COLLEGE  
RESTRICTED FUND INCOME STATEMENT  
FOR THE THREE MONTH PERIOD ENDING SEPTEMBER 30, 2025**

	Current Year			Prior Year		
	FY2026 Budget	YTD Actual	% of Budget	FY2025 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Local Support	\$ 7,406,848	\$ 619,180	8%	\$ 6,756,389	\$ 555,987	8%
State Support	3,304,871	641,686	19%	3,321,832	707,538	21%
Federal Support	3,192,512	696,312	22%	3,139,306	653,299	21%
Other Income	766,431	214,310	28%	796,255	261,882	33%
New Jobs Training Program	3,700,000	527,589	14%	3,700,000	688,911	19%
<b>Total Income</b>	<b>\$ 18,370,662</b>	<b>\$ 2,699,077</b>	<b>15%</b>	<b>\$ 17,713,782</b>	<b>\$ 2,867,617</b>	<b>16%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$ 4,179,906	\$ 954,881	23%	\$ 4,154,415	\$ 1,017,131	24%
Services	5,106,345	794,077	16%	4,762,989	714,591	15%
Materials, Supplies & Travel	2,385,471	226,473	9%	2,385,341	246,519	10%
Other Current Expenditures	0	488,537		0	516,033	
New Jobs Training Program	4,189,724	210,526	5%	4,264,131	911,592	21%
Capital Outlay	1,462,989	381,765	26%	1,410,845	222,294	16%
<b>Total Direct Expense</b>	<b>\$ 17,324,435</b>	<b>\$ 3,056,259</b>	<b>18%</b>	<b>\$ 16,977,721.0</b>	<b>\$ 3,628,160.0</b>	<b>21%</b>
<b>Fund Balance Change</b>	<b>\$ 1,046,227</b>	<b>\$ (357,182)</b>		<b>\$ 736,061</b>	<b>\$ (760,543)</b>	

25% of Year

**WESTERN IOWA TECH COMMUNITY COLLEGE  
PLANT FUND INCOME STATEMENT  
FOR THE THREE MONTH PERIOD ENDING SEPTEMBER 30, 2025**

	Current Year			Prior Year		
	FY2026 Budget	YTD Actual	% of Budget	FY2025 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Property Taxes	\$ 2,400,000	\$ 202,814	8%	\$ 2,300,000	\$ 192,582	8%
Interest Income	315,000	68,289	22%	515,000	94,204	18%
Other Income	3,737,661	995,003	27%	5,766,567	939,843	16%
<b>Total Income</b>	<b>\$6,452,661</b>	<b>\$1,266,106</b>	<b>20%</b>	<b>\$ 8,581,567</b>	<b>\$ 1,226,629</b>	<b>14%</b>
<b>EXPENDITURES</b>						
Equipment	\$ 1,662,161	\$ 659,705	40%	\$ 1,366,842	\$ 144,448	11%
Buildings	2,500,000	727,881	29%	6,357,000	38,172	1%
Maintenance, Repairs & Supplies	100,000	16,273	16%	100,000	5,824	6%
Structural Improvements	558,574	339,498	61%	1,191,368	485,278	41%
Professional Services	955,426	69,414	7%	907,875	73,745	8%
Interest/Debt Service	676,500	38,525	6%	676,850	41,100	6%
<b>Total Direct Expense</b>	<b>\$ 6,452,661</b>	<b>\$ 1,851,296</b>	<b>29%</b>	<b>\$ 10,599,935</b>	<b>\$ 788,567</b>	<b>7%</b>
<b>Fund Balance Change</b>	<b>\$ -</b>	<b>\$ (585,190)</b>		<b>\$ (2,018,368)</b>	<b>\$ 438,062</b>	

25% of Year

Note: Interest budget amounts include principal payments of \$525,000 and \$515,000 for FY2026 and FY2025, respectively.  
Fund balance change for FY2025 reflects use of existing funds of \$2,018,368.

Western Iowa Tech Community College  
Auxiliary Enterprises  
For the Three Months Ending September 30, 2025

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs &amp; Clubs</u>	<u>Athletics</u>	<u>Other*</u>	<u>Total</u>	<u>Prior YTD Total</u>
<b>REVENUES</b>								
Sales and Service	1,063,279	872,517	178,350	100	-	18,105	2,132,351	2,334,049
Miscellaneous	7,817	30,416	-	107,841	443,713	125,300	715,088	578,127
<b>Total Revenues</b>	<u><u>1,071,096</u></u>	<u><u>902,933</u></u>	<u><u>178,350</u></u>	<u><u>107,941</u></u>	<u><u>443,713</u></u>	<u><u>143,406</u></u>	<u><u>2,847,439</u></u>	<u><u>2,912,176</u></u>
<b>EXPENDITURES</b>								
Salaries & Related Costs	65,739	75,348	-	-	190,764	52,446	384,296	329,387
Service Expenditures	108,336	13,201	-	20,535	78,043	1,446	221,562	235,498
Materials & Supplies	8,896	2,124	5,765	25,649	174,907	19,389	236,729	103,097
Cost of Goods Sold	-	709,495	164,598	-	-	-	874,093	977,855
Utilities	54,322	-	-	-	-	-	54,322	58,096
Other Current Expenditures	166,557	(59)	-	-	-	-	166,498	194,863
<b>Total Expenditures</b>	<u><u>403,850</u></u>	<u><u>800,109</u></u>	<u><u>170,363</u></u>	<u><u>46,184</u></u>	<u><u>443,713</u></u>	<u><u>73,281</u></u>	<u><u>1,937,500</u></u>	<u><u>1,898,798</u></u>
<b>Fund Balance Change</b>	<u><u>667,247</u></u>	<u><u>102,824</u></u>	<u><u>7,987</u></u>	<u><u>61,757</u></u>	<u><u>-</u></u>	<u><u>70,125</u></u>	<u><u>909,939</u></u>	<u><u>1,013,378</u></u>
Prior Year	756,912	145,526	19,184	22,932	0	68,824	1,013,378	

\* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

WESTERN IOWA TECH COMMUNITY COLLEGE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
SEPTEMBER 2025

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
<b>BEGINNING BALANCE (09/01/2025)</b>	\$10,711,994	\$6,539	\$392,025	\$6,796,820	\$17,353,697	\$35,261,076
<b>Receipts</b>	7,484,123	\$3,548,545	50	978,789	351,604	12,363,112
<b>TOTAL FUNDS AVAILABLE</b>	\$18,196,117	\$3,555,084	\$392,075	\$7,775,609	\$17,705,301	47,624,188
<b>DISBURSEMENTS</b>						
Board Report	\$5,657,626	\$3,548,049	\$0	\$0	\$49,508	\$9,255,182
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				0		0
Approved Previous Meeting				698,365		698,365
<b>TOTAL DISBURSEMENTS</b>	\$5,657,626	\$3,548,049	\$0	\$698,365	\$49,508	\$9,953,547
<b>ENDING BALANCE (09/30/2025)</b>	\$12,538,492	\$7,036	\$392,075	\$7,077,244	\$17,655,793	\$37,670,640

WESTERN IOWA TECH COMMUNITY COLLEGE  
INVESTMENT STATUS  
SEPTEMBER 30, 2025

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	(\$193,275)					(\$193,275)	0.00%
Interest Checking	Security National		7,036				7,036	4.00%
Repurchase Agreement	Security National	5,285,484					5,285,484	4.00%
Certificate of Deposit	Central Bank	1,224,796					1,224,796	4.18%
Money Market	Liberty National Bank	5,407,777					5,407,777	3.96%
Money Market	Liberty National Bank				6,537,930		6,537,930	3.96%
Checking	Cherokee State Bank	\$12,015					12,015	0.00%
Checking	Wells Fargo	\$20,820					20,820	1.20%
Checking	Wells Fargo			0	50,520	2,686,423	2,736,943	1.20%
Diversified Fund - Fixed Income	ISJIT			392,075			392,075	4.14%
Repurchase Agreement	Security National				261,896	14,969,370	15,231,266	4.00%
Dorm Revenue Bond Funds	UMB Bank	780,875			226,898		1,007,773	4.04%
<b>Total Cash &amp; Investments</b>		<b>\$12,538,492</b>	<b>\$7,036</b>	<b>\$392,075</b>	<b>\$7,077,244</b>	<b>\$17,655,793</b>	<b>\$37,670,640</b>	<b>3.81%</b>
<b>Interest Earnings YTD</b>		<b>\$90,325</b>	<b>\$516</b>	<b>\$308</b>	<b>\$68,289</b>	<b>\$102,476</b>	<b>\$261,914</b>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting October 13, 2025**

September 2025

	<u>Operating</u>	<u>Special Federal Funds</u>	<u>Funds Held For Others</u>	<u>Plant Fund</u>	<u>House File</u>	<u>Total</u>
Warrants	\$ 5,658,162.63	\$ 3,548,048.85			\$ 49,507.92	\$ 9,255,719.40
Cancelled warrants	(537.00)				-	\$ (537.00)
Subtotal	5,657,625.63	3,548,048.85	-	-	49,507.92	\$ 9,255,182.40
Estimated amount	\$ 1,195,000.00					\$ 1,195,000.00
Total	\$ 6,852,625.63	\$ 3,548,048.85	\$ -	\$ -	\$ 49,507.92	\$ 10,450,182.40

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
General & Auxiliary  
10/3/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/4/2025	A-Ox Welding Supply Co Inc	\$443.15	BOOKS SPECIAL RESALE-SPON STU
9/4/2025	A-Ox Welding Supply Co Inc	\$362.61	BOOKS SPECIAL RESALE-SPON STU
9/4/2025	A-Ox Welding Supply Co Inc	\$298.51	BOOKS SPECIAL RESALE-SPON STU
9/18/2025	A-Ox Welding Supply Co Inc	\$408.71	BOOKS SPECIAL RESALE-SPON STU
9/11/2025	Menards Inc	\$503.54	BOOKS SPECIAL RESALE-SPON STU
9/18/2025	Sioux City Winnelson	\$824.97	BOOKS SPECIAL RESALE-SPON STU
9/11/2025	RefQuest LLC	\$10,000.00	CASH IN BANK
9/20/2025	Wells Fargo Bank	\$1,827,828.79	CASH IN BANK-PAYROLL
9/18/2025	Frontier Communications	\$514.48	COMMUNICATION
9/18/2025	Frontier Communications	\$221.31	COMMUNICATION
9/18/2025	Imon Communications LLC	\$1,505.00	COMMUNICATION
9/11/2025	Iowa Communications	\$5,961.36	COMMUNICATION
9/25/2025	Qwest Corporation	\$568.66	COMMUNICATION
9/11/2025	Qwest Corporation	\$454.62	COMMUNICATION
9/4/2025	Burke Engineering Sales	\$13.00	CONSTRUCTION SUPPLIES
9/25/2025	Burke Engineering Sales	\$513.92	CONSTRUCTION SUPPLIES
9/11/2025	Burke Engineering Sales	\$137.92	CONSTRUCTION SUPPLIES
9/18/2025	Burke Engineering Sales	\$391.40	CONSTRUCTION SUPPLIES
9/25/2025	Dakwa Incorporated	\$43.18	CONSTRUCTION SUPPLIES
9/18/2025	Diamond Products Company	\$246.75	CONSTRUCTION SUPPLIES
9/25/2025	Echo Group Inc	(\$248.58)	CONSTRUCTION SUPPLIES
9/25/2025	Echo Group Inc	\$331.15	CONSTRUCTION SUPPLIES
9/4/2025	Menards Inc	\$7.98	CONSTRUCTION SUPPLIES
9/4/2025	Menards Inc	\$37.04	CONSTRUCTION SUPPLIES
9/25/2025	Menards Inc	\$17.98	CONSTRUCTION SUPPLIES
9/25/2025	Menards Inc	\$498.00	CONSTRUCTION SUPPLIES
9/4/2025	Menards Inc	\$10.06	CONSTRUCTION SUPPLIES

9/4/2025	Menards Inc	\$53.97	CONSTRUCTION SUPPLIES
9/11/2025	Menards Inc	\$517.98	CONSTRUCTION SUPPLIES
9/18/2025	Menards Inc	\$12.03	CONSTRUCTION SUPPLIES
9/18/2025	Menards Inc	\$668.97	CONSTRUCTION SUPPLIES
9/18/2025	Menards Inc	\$150.90	CONSTRUCTION SUPPLIES
9/18/2025	Menards Inc	\$21.99	CONSTRUCTION SUPPLIES
9/11/2025	NCH Corporation	\$1,430.00	CONSTRUCTION SUPPLIES
9/4/2025	Sherwin Williams	\$370.26	CONSTRUCTION SUPPLIES
9/25/2025	Sherwin Williams	\$176.00	CONSTRUCTION SUPPLIES
9/25/2025	Sherwin Williams	\$1,353.35	CONSTRUCTION SUPPLIES
9/18/2025	Sherwin Williams	\$1,933.90	CONSTRUCTION SUPPLIES
9/18/2025	Sherwin Williams	\$785.21	CONSTRUCTION SUPPLIES
9/25/2025	Sioux City Winnelson	\$1,805.08	CONSTRUCTION SUPPLIES
9/4/2025	Sioux City Winnelson	\$1,682.16	CONSTRUCTION SUPPLIES
9/25/2025	Okey F. Abara	\$150.00	CONTRACTED SERVICES
9/18/2025	Tasha Adams	\$44.00	CONTRACTED SERVICES
9/11/2025	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
9/11/2025	Juan D. Amaro	\$250.00	CONTRACTED SERVICES
9/18/2025	Juan D. Amaro	\$150.00	CONTRACTED SERVICES
9/18/2025	Elizabeth M. Anderson	\$44.00	CONTRACTED SERVICES
9/25/2025	BankMobile Technologies	\$25.90	CONTRACTED SERVICES
9/18/2025	Jeffery D. Barnes	\$44.00	CONTRACTED SERVICES
9/4/2025	Bekins Fire & Safety Services	\$236.00	CONTRACTED SERVICES
9/11/2025	Angela Bernard	\$100.00	CONTRACTED SERVICES
9/18/2025	Angela Bernard	\$50.00	CONTRACTED SERVICES
9/18/2025	Thad J. Boyer	\$44.00	CONTRACTED SERVICES
9/18/2025	Holli Brown	\$44.00	CONTRACTED SERVICES
9/18/2025	Wendy J. Bryce	\$44.00	CONTRACTED SERVICES
9/18/2025	Bunkers Feed and Supply	\$73.92	CONTRACTED SERVICES
9/18/2025	Kelsey Burger	\$44.00	CONTRACTED SERVICES
9/18/2025	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
9/18/2025	Convergint Technologies	\$949.17	CONTRACTED SERVICES
9/18/2025	Danny R. Cooper	\$44.00	CONTRACTED SERVICES

9/11/2025	Amber Dammann	\$1,830.00	CONTRACTED SERVICES
9/11/2025	Document Depot &	\$441.00	CONTRACTED SERVICES
9/11/2025	Everway Holdco, LLC	\$4,020.95	CONTRACTED SERVICES
9/18/2025	Blake Fehringer	\$44.00	CONTRACTED SERVICES
9/18/2025	Justin C. Ferguson	\$44.00	CONTRACTED SERVICES
9/18/2025	Aaron D. Freeman	\$260.00	CONTRACTED SERVICES
9/18/2025	Terry W. Gardner	\$44.00	CONTRACTED SERVICES
9/18/2025	Rylee S. Gehlsen	\$44.00	CONTRACTED SERVICES
9/11/2025	Gill Hauling Inc	\$4,667.48	CONTRACTED SERVICES
9/25/2025	Great Western Dining	\$20,997.50	CONTRACTED SERVICES
9/25/2025	Great Western Dining	\$16,798.00	CONTRACTED SERVICES
9/11/2025	Great Western Dining	\$12,598.50	CONTRACTED SERVICES
9/11/2025	Great Western Dining	\$968.75	CONTRACTED SERVICES
9/18/2025	Courtney S. Greene	\$44.00	CONTRACTED SERVICES
9/18/2025	Molli Griffin	\$44.00	CONTRACTED SERVICES
9/6/2025	HealthEquity Inc	\$87.50	CONTRACTED SERVICES
9/18/2025	Alison Hertenstein	\$44.00	CONTRACTED SERVICES
9/18/2025	High Point Networks LLC	\$2,691.00	CONTRACTED SERVICES
9/11/2025	IMKO Enterprises Inc	\$1,204.08	CONTRACTED SERVICES
9/11/2025	IMKO Enterprises Inc	\$52,112.63	CONTRACTED SERVICES
9/11/2025	IMKO Enterprises Inc	\$10,248.10	CONTRACTED SERVICES
9/11/2025	IMKO Enterprises Inc	\$1,052.93	CONTRACTED SERVICES
9/18/2025	Machaela Ingalls	\$44.00	CONTRACTED SERVICES
9/18/2025	Iowa State University	\$120.00	CONTRACTED SERVICES
9/18/2025	Jillian Joyce	\$44.00	CONTRACTED SERVICES
9/4/2025	K&S Janitorial Services LLC	\$7,725.00	CONTRACTED SERVICES
9/11/2025	Caleb M. Kawela	\$150.00	CONTRACTED SERVICES
9/18/2025	Riley Kluver	\$44.00	CONTRACTED SERVICES
9/16/2025	La Palapa LLC	\$940.00	CONTRACTED SERVICES
9/18/2025	Mattie I. Lane	\$44.00	CONTRACTED SERVICES
9/18/2025	Cherie A. Lee Johnson	\$1,000.00	CONTRACTED SERVICES
9/4/2025	Lindblom Services Inc	\$832.96	CONTRACTED SERVICES
9/25/2025	Lindblom Services Inc	\$689.68	CONTRACTED SERVICES

9/11/2025	Lindblom Services Inc	\$440.00	CONTRACTED SERVICES
9/11/2025	Lindblom Services Inc	\$1,468.00	CONTRACTED SERVICES
9/25/2025	Monahan Professional	\$2,925.00	CONTRACTED SERVICES
9/18/2025	Krista A. Nelson	\$44.00	CONTRACTED SERVICES
9/18/2025	Gary P. Niles	\$44.00	CONTRACTED SERVICES
9/18/2025	Emily Oehlerking	\$44.00	CONTRACTED SERVICES
9/18/2025	Jocelyn R. Osborne	\$44.00	CONTRACTED SERVICES
9/11/2025	Panefully Clear Window	\$4,656.00	CONTRACTED SERVICES
9/11/2025	Panefully Clear Window	\$4,975.00	CONTRACTED SERVICES
9/25/2025	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
9/4/2025	Plymouth County Extension	\$276.00	CONTRACTED SERVICES
9/18/2025	R&S Waste Disposal LLC	\$159.55	CONTRACTED SERVICES
9/11/2025	Red Line Recycling	\$175.00	CONTRACTED SERVICES
9/18/2025	Rentokil North America	\$52.47	CONTRACTED SERVICES
9/18/2025	Rentokil North America	\$1,800.76	CONTRACTED SERVICES
9/11/2025	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
9/18/2025	Benjamin J. Ricklefs	\$44.00	CONTRACTED SERVICES
9/18/2025	Robert Ferrilli LLC	\$1,312.50	CONTRACTED SERVICES
9/18/2025	Robert Ferrilli LLC	\$4,042.50	CONTRACTED SERVICES
9/11/2025	Hanah C. Runyon	\$50.00	CONTRACTED SERVICES
9/18/2025	Hanah C. Runyon	\$50.00	CONTRACTED SERVICES
9/20/2025	Leke Sahatqija	\$643.75	CONTRACTED SERVICES
9/25/2025	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
9/18/2025	Angela M. Sass	\$44.00	CONTRACTED SERVICES
9/25/2025	Scanning America Inc	\$30,519.84	CONTRACTED SERVICES
9/18/2025	Dennis R Semple	\$780.00	CONTRACTED SERVICES
9/4/2025	Siouxland Certified Testing	\$2,509.00	CONTRACTED SERVICES
9/11/2025	Siouxland Certified Testing	\$2,458.00	CONTRACTED SERVICES
9/18/2025	Tim K. Stoneking	\$44.00	CONTRACTED SERVICES
9/25/2025	Laurie L. Taylor	\$175.00	CONTRACTED SERVICES
9/11/2025	Thompson Solutions Group	\$149.46	CONTRACTED SERVICES
9/18/2025	Tieryn Tucker	\$44.00	CONTRACTED SERVICES
9/11/2025	Vans Sanitation Inc	\$84.31	CONTRACTED SERVICES

9/18/2025	John I. Vickery	\$44.00	CONTRACTED SERVICES
9/11/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
9/18/2025	Western Iowa Tech General	\$2,000.00	CONTRACTED SERVICES
9/11/2025	Rashard L. White	\$150.00	CONTRACTED SERVICES
9/18/2025	Rashard L. White	\$75.00	CONTRACTED SERVICES
9/18/2025	Ashley M. Widman	\$44.00	CONTRACTED SERVICES
9/18/2025	Jennifer A. Widrowicz	\$44.00	CONTRACTED SERVICES
9/11/2025	Wm Bass Advertising &	\$5,859.52	CONTRACTED SERVICES
9/18/2025	Tiffany Wright	\$44.00	CONTRACTED SERVICES
9/25/2025	Arnold Motor Supply LLP	\$97.25	COURSE FEE EXPENSE
9/25/2025	Arnold Motor Supply LLP	\$493.42	COURSE FEE EXPENSE
9/4/2025	Arnold Motor Supply LLP	\$169.00	COURSE FEE EXPENSE
9/18/2025	Charmaine R. Regino	\$873.50	COURSE FEE EXPENSE
9/25/2025	Sss Holdings, LLC	\$4,718.08	COURSE FEE EXPENSE
9/18/2025	Jennifer M. Weber	\$39.99	COURSE FEE EXPENSE
9/25/2025	Western Iowa Tech Comm	\$6,881.00	DEFERRED INCOME
9/25/2025	AFP Corp	\$1,508.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Juan D. Amaro	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Breathe Clean Dry Ice	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Rachel C. Burns	\$500.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Khoune N Chanthavong	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Coil US Buyer Inc	\$324.20	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	Coil US Buyer Inc	\$13,384.50	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Coil US Buyer Inc	\$4,395.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	ConvergeOne Inc	\$10,490.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Cummins Inc	\$2,450.42	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Daikin Applied Americas Inc	\$3,985.09	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Dunwell LLC	\$41,217.98	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Echo Group Inc	\$140.16	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	EDA Inc	\$3,500.00	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	EDA Inc	\$2,403.12	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Amanda Eifert	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT

9/18/2025	Ellucian Company LLC	\$30,633.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Foulk Brothers Plumbing &	\$305.20	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Foulk Brothers Plumbing &	\$157.50	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	FRSecure LLC	\$15,311.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	High Point Networks LLC	\$64,892.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	High Point Networks LLC	\$8,869.20	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Joseph C. Kerkaert	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Lady Boss Ventures LLC	\$315.92	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Lawler Fixture Company	\$1,645.18	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Lawler Fixture Company	(\$200.00)	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Metro & Son Electric Inc	\$2,434.08	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Metro & Son Electric Inc	\$2,690.03	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Metro & Son Electric Inc	\$90.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Metro & Son Electric Inc	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Metro & Son Electric Inc	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Otis Elevator Company	\$2,382.75	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Otis Elevator Company	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Otis Elevator Company	\$2,278.80	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Jeremy Owens	\$2,025.00	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Pye-Barker Fire & Safety LLC	\$2,610.00	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Pye-Barker Fire & Safety LLC	\$3,310.00	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	ScriptPro USA Inc	\$1,376.50	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Kai K. Slowman	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Barbara Stolle	\$700.00	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	Underground Location	\$18.90	DUE FROM OTHERS-ASSET ACCOUNT
9/4/2025	Visual Edge IT Inc	\$258.36	DUE FROM OTHERS-ASSET ACCOUNT
9/25/2025	Visual Edge IT Inc	\$8.12	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	Visual Edge IT Inc	\$59.05	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	Visual Edge IT Inc	\$7.43	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Visual Edge IT Inc	\$7.87	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Visual Edge IT Inc	\$2,656.83	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	Ward Electric Company Inc	\$200.00	DUE FROM OTHERS-ASSET ACCOUNT

9/25/2025	Western Iowa Tech 125 Plan	\$4,967.31	DUE FROM OTHERS-ASSET ACCOUNT
9/18/2025	Carmen D. White	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
9/11/2025	Kapri L. Anderson	\$272.00	DUE FROM STUDENTS
9/25/2025	Jackson E. Baker	\$1,000.00	DUE FROM STUDENTS
9/11/2025	Kevin Engel-Cartie	\$87.00	DUE FROM STUDENTS
9/11/2025	Sonni J. Johnson	\$562.43	DUE FROM STUDENTS
9/18/2025	Brian Kempfert	\$156.00	DUE FROM STUDENTS
9/25/2025	Lillian J. Miguda-Awich	\$800.00	DUE FROM STUDENTS
9/25/2025	Lillian J. Miguda-Awich	\$700.00	DUE FROM STUDENTS
9/25/2025	Lillian J. Miguda-Awich	\$399.00	DUE FROM STUDENTS
9/25/2025	Lillian J. Miguda-Awich	\$1,000.00	DUE FROM STUDENTS
9/11/2025	Samheet R. Mishra	\$418.75	DUE FROM STUDENTS
9/11/2025	Samheet R. Mishra	\$1,000.00	DUE FROM STUDENTS
9/18/2025	Amadou Napo	\$796.00	DUE FROM STUDENTS
9/25/2025	Thanh Phi Long Nguyen	\$709.88	DUE FROM STUDENTS
9/25/2025	Thanh Phi Long Nguyen	\$315.50	DUE FROM STUDENTS
9/25/2025	Regina L. Rogers	\$216.00	DUE FROM STUDENTS
9/11/2025	Ahna I. Sinclair	\$1,083.80	DUE FROM STUDENTS
9/11/2025	Siouxland Community	\$2,250.00	DUE FROM STUDENTS
9/25/2025	Siouxland Human	\$2,155.00	DUE FROM STUDENTS
9/4/2025	Samuel A. Teka	\$1,203.25	DUE FROM STUDENTS
9/4/2025	Samuel A. Teka	\$1,008.25	DUE FROM STUDENTS
9/18/2025	Witcc	\$2,000.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$1,000.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$1,600.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$1,500.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$276.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$1,500.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$1,000.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$250.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$70.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$250.00	DUE FROM STUDENTS
9/18/2025	Witcc	\$1,500.00	DUE FROM STUDENTS

9/11/2025	Safia H. Yusuf	\$764.00	DUE FROM STUDENTS
9/25/2025	Western Iowa Tech	\$179,870.97	DUE TO PLANT FUND
9/13/2025	Western Iowa Tech Plant	\$700,000.00	DUE TO PLANT FUND
9/11/2025	Midwest Technology	\$8,748.00	EQUIPMENT - \$5000 AND OVER
9/18/2025	Midwest Technology	\$13,033.00	EQUIPMENT - \$5000 AND OVER
9/25/2025	Great Western Dining	\$1,095.65	GROUP MEETINGS AND WORKSHOPS
9/11/2025	Great Western Dining	\$10,736.60	GROUP MEETINGS AND WORKSHOPS
9/18/2025	Great Western Dining	\$4,514.80	GROUP MEETINGS AND WORKSHOPS
9/27/2025	HealthEquity Inc	\$11,972.15	HSA Payable
9/18/2025	Crawford County	\$494.67	INFO SERVICES/CLASSIFY ADS
9/18/2025	Knowles Publishing Corp	\$49.00	INFO SERVICES/CLASSIFY ADS
9/25/2025	Stamats	\$15,000.00	INFO SERVICES/CLASSIFY ADS
9/4/2025	Storm Lake Times	\$738.00	INFO SERVICES/CLASSIFY ADS
9/20/2025	BusinessSolverComInc	\$515,148.95	INSURANCE PREMIUMS PAYABLE
9/20/2025	Iowa Public Employees	\$139,133.89	IPERS TAX PAYABLE
9/4/2025	Eakes Inc	\$571.44	JANITOR MATERIALS AND SUPPLIES
9/25/2025	Eakes Inc	\$3,855.49	JANITOR MATERIALS AND SUPPLIES
9/25/2025	Eakes Inc	\$1,351.90	JANITOR MATERIALS AND SUPPLIES
9/11/2025	Eakes Inc	\$67.69	JANITOR MATERIALS AND SUPPLIES
9/11/2025	Eakes Inc	\$528.34	JANITOR MATERIALS AND SUPPLIES
9/18/2025	Eakes Inc	\$1,723.00	JANITOR MATERIALS AND SUPPLIES
9/18/2025	Eakes Inc	\$135.38	JANITOR MATERIALS AND SUPPLIES
9/18/2025	Ricks Computers Inc	\$1,862.19	MAINT & REPAIR-SU EQUIP
9/11/2025	ARR Roofing of Iowa LLC	\$917.06	MAINT AND REPAIR BUILDINGS
9/11/2025	ARR Roofing of Iowa LLC	\$890.89	MAINT AND REPAIR BUILDINGS
9/11/2025	Brentwood Constictopm LLC	\$3,580.00	MAINT AND REPAIR BUILDINGS
9/11/2025	Burnight Glass & Porcelain	\$365.00	MAINT AND REPAIR BUILDINGS
9/11/2025	Drain Specialists Inc	\$160.00	MAINT AND REPAIR BUILDINGS
9/18/2025	Elder Joel Ortiz Ramirez	\$19,440.00	MAINT AND REPAIR BUILDINGS
9/4/2025	Metro & Son Electric Inc	\$2,200.00	MAINT AND REPAIR BUILDINGS
9/25/2025	Metro & Son Electric Inc	\$3,740.85	MAINT AND REPAIR BUILDINGS
9/25/2025	Metro & Son Electric Inc	\$270.00	MAINT AND REPAIR BUILDINGS
9/4/2025	Metro & Son Electric Inc	\$7,909.88	MAINT AND REPAIR BUILDINGS

9/4/2025	Metro & Son Electric Inc	\$183.96	MAINT AND REPAIR BUILDINGS
9/18/2025	Metro & Son Electric Inc	\$578.15	MAINT AND REPAIR BUILDINGS
9/4/2025	Mikes Sioux City Carpet	\$2,838.98	MAINT AND REPAIR BUILDINGS
9/4/2025	Mikes Sioux City Carpet	\$175.00	MAINT AND REPAIR BUILDINGS
9/25/2025	Mikes Sioux City Carpet	\$5,350.89	MAINT AND REPAIR BUILDINGS
9/18/2025	Van Osdel Plastering &	\$29,712.00	MAINT AND REPAIR BUILDINGS
9/18/2025	Van Osdel Plastering &	\$3,486.00	MAINT AND REPAIR BUILDINGS
9/25/2025	Thompson Solutions Group	\$6,015.69	MAINT AND REPAIR BUILDINGS
9/4/2025	Ward Electric Company Inc	\$44,341.91	MAINT AND REPAIR BUILDINGS
9/25/2025	Eakes Inc	\$416.91	MAINT AND REPAIR EQUIPMENT
9/4/2025	Foulk Brothers Plumbing &	\$2,314.93	MAINT AND REPAIR EQUIPMENT
9/25/2025	Foulk Brothers Plumbing &	\$1,561.60	MAINT AND REPAIR EQUIPMENT
9/25/2025	Foulk Brothers Plumbing &	\$120.15	MAINT AND REPAIR EQUIPMENT
9/25/2025	Foulk Brothers Plumbing &	\$1,435.11	MAINT AND REPAIR EQUIPMENT
9/25/2025	Foulk Brothers Plumbing &	\$247.10	MAINT AND REPAIR EQUIPMENT
9/4/2025	Foulk Brothers Plumbing &	\$1,283.02	MAINT AND REPAIR EQUIPMENT
9/4/2025	Foulk Brothers Plumbing &	\$2,586.72	MAINT AND REPAIR EQUIPMENT
9/11/2025	Foulk Brothers Plumbing &	\$150.00	MAINT AND REPAIR EQUIPMENT
9/18/2025	Foulk Brothers Plumbing &	\$1,565.13	MAINT AND REPAIR EQUIPMENT
9/18/2025	Foulk Brothers Plumbing &	\$798.45	MAINT AND REPAIR EQUIPMENT
9/18/2025	Foulk Brothers Plumbing &	\$105.00	MAINT AND REPAIR EQUIPMENT
9/25/2025	GreatAmerica Financial	\$3,109.41	MAINT AND REPAIR EQUIPMENT
9/25/2025	Kneifl Electric Inc	\$1,837.50	MAINT AND REPAIR EQUIPMENT
9/11/2025	Riekes Equipment	\$114.07	MAINT AND REPAIR EQUIPMENT
9/4/2025	Robert Baker	\$640.00	MAINTENANCE GROUNDS
9/4/2025	Bock Lawn & Landscaping	\$1,460.00	MAINTENANCE GROUNDS
9/18/2025	Bock Lawn & Landscaping	\$1,200.00	MAINTENANCE GROUNDS
9/18/2025	Edward Dandurand	\$7,500.00	MAINTENANCE GROUNDS
9/18/2025	Flewelling Farms LLC	\$1,943.50	MAINTENANCE GROUNDS
9/4/2025	Kelley Painting	\$667.71	MAINTENANCE GROUNDS
9/25/2025	Paulsen Midwest	\$15,365.00	MAINTENANCE GROUNDS
9/25/2025	Western Iowa Windbreaks &	\$2,654.39	MAINTENANCE GROUNDS
9/18/2025	Agile Sports Technologies,	\$20,050.00	MATERIALS AND SUPPLIES

9/11/2025	Blackbaud Inc	\$14,435.28	MATERIALS AND SUPPLIES
9/4/2025	Bomgaars Supply Inc	\$223.91	MATERIALS AND SUPPLIES
9/25/2025	Bomgaars Supply Inc	\$271.05	MATERIALS AND SUPPLIES
9/4/2025	Bomgaars Supply Inc	\$520.90	MATERIALS AND SUPPLIES
9/18/2025	Bomgaars Supply Inc	\$199.86	MATERIALS AND SUPPLIES
9/25/2025	BSN Sports LLC	\$143.50	MATERIALS AND SUPPLIES
9/25/2025	BSN Sports LLC	\$143.50	MATERIALS AND SUPPLIES
9/25/2025	BSN Sports LLC	\$288.00	MATERIALS AND SUPPLIES
9/25/2025	BSN Sports LLC	\$35.99	MATERIALS AND SUPPLIES
9/18/2025	BSN Sports LLC	\$200.00	MATERIALS AND SUPPLIES
9/18/2025	BSN Sports LLC	\$653.07	MATERIALS AND SUPPLIES
9/18/2025	BSN Sports LLC	\$2,203.20	MATERIALS AND SUPPLIES
9/4/2025	Scott Griffith	\$25.00	MATERIALS AND SUPPLIES
9/18/2025	Kraus Music Products Inc	\$3,711.85	MATERIALS AND SUPPLIES
9/11/2025	Loby's Auto and	\$662.00	MATERIALS AND SUPPLIES
9/18/2025	Tom Loftus	\$3,600.00	MATERIALS AND SUPPLIES
9/4/2025	Omaha Paper Company	\$552.73	MATERIALS AND SUPPLIES
9/25/2025	Omaha Paper Company	\$153.61	MATERIALS AND SUPPLIES
9/18/2025	Omaha Paper Company	\$1,058.35	MATERIALS AND SUPPLIES
9/25/2025	Theresa M. Petty	\$127.32	MATERIALS AND SUPPLIES
9/25/2025	Riverside Technologies Inc	\$75.00	MATERIALS AND SUPPLIES
9/11/2025	Siouxland Sports Academy	\$10,000.00	MATERIALS AND SUPPLIES
9/25/2025	Sysco Lincoln	\$1,145.17	MATERIALS AND SUPPLIES
9/25/2025	Sysco Lincoln	\$181.30	MATERIALS AND SUPPLIES
9/18/2025	Sysco Lincoln	\$3,489.29	MATERIALS AND SUPPLIES
9/4/2025	Visual Edge IT Inc	\$32.99	MATERIALS AND SUPPLIES
9/25/2025	Cherokee Symphony	\$75.00	MEMBERSHIP
9/18/2025	Radio Research Consortium	\$705.00	MEMBERSHIP
9/4/2025	South Sioux City Area Chamber of Commerce	\$385.00	MEMBERSHIP
9/11/2025	The Way Up	\$250.00	MEMBERSHIP
	C/O Rachael Koehler		
9/25/2025	APH Stores Inc	\$10,346.22	NON-CAPITAL EXP & EQUIP <5000

9/25/2025	APH Stores Inc	\$7,763.65	NON-CAPITAL EXP & EQUIP <5000
9/25/2025	City of Sioux City	\$5,000.00	NON-CAPITAL EXP & EQUIP <5000
9/25/2025	Echo Group Inc	\$1,019.30	NON-CAPITAL EXP & EQUIP <5000
9/4/2025	Ed M Feld Equipment Co Inc	\$7,340.00	NON-CAPITAL EXP & EQUIP <5000
9/18/2025	Foulk Brothers Plumbing &	\$14,676.93	NON-CAPITAL EXP & EQUIP <5000
9/11/2025	High Point Networks LLC	\$38,435.20	NON-CAPITAL EXP & EQUIP <5000
9/25/2025	Iowa Office Supply Inc	\$3,364.18	NON-CAPITAL EXP & EQUIP <5000
9/25/2025	Iowa Prison Industries	\$2,080.00	NON-CAPITAL EXP & EQUIP <5000
9/11/2025	Laerdal Medical Corporation	\$8,598.00	NON-CAPITAL EXP & EQUIP <5000
9/18/2025	Laerdal Medical Corporation	\$4,299.00	NON-CAPITAL EXP & EQUIP <5000
9/18/2025	Metro & Son Electric Inc	\$1,440.00	NON-CAPITAL EXP & EQUIP <5000
9/18/2025	Metro & Son Electric Inc	\$18,970.00	NON-CAPITAL EXP & EQUIP <5000
9/4/2025	Midwest Technology	\$7,100.00	NON-CAPITAL EXP & EQUIP <5000
9/11/2025	Midwest Technology	\$1,926.00	NON-CAPITAL EXP & EQUIP <5000
9/18/2025	Ward Electric Company Inc	\$8,218.54	NON-CAPITAL EXP & EQUIP <5000
9/11/2025	Zoom Communications Inc	\$138.00	NON-CAPITAL EXP & EQUIP <5000
9/25/2025	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	Nebraska Child Support	\$128.00	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	United Way of Siouxland Inc	\$616.34	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	Western Iowa Tech Agency	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	Western Iowa Tech	\$1,691.43	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	Winnebago Tribe of	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
9/25/2025	APH Stores Inc	\$1,185.85	OTHER MATERIALS AND SUPPLIES
9/18/2025	APH Stores Inc	\$2,548.15	OTHER MATERIALS AND SUPPLIES
9/25/2025	OReilly Auto Parts	\$730.38	OTHER MATERIALS AND SUPPLIES
9/18/2025	OReilly Auto Parts	\$1,300.53	OTHER MATERIALS AND SUPPLIES
9/18/2025	Quadient Finance Usa, Inc.	\$954.96	POSTAGE
9/20/2025	UPS	\$61.99	POSTAGE
9/27/2025	UPS	\$44.25	POSTAGE
9/6/2025	UPS	\$44.25	POSTAGE
9/13/2025	UPS	\$193.05	POSTAGE
9/13/2025	UPS	\$98.42	POSTAGE

9/18/2025	US Postal Service	\$1,450.00	POSTAGE
9/4/2025	Ahlers & Cooney PC	\$90.00	PROFESSIONAL SERVICES
9/11/2025	Ahlers & Cooney PC	\$4,845.00	PROFESSIONAL SERVICES
9/4/2025	Stamats	\$16,758.98	PROFESSIONAL SERVICES
9/4/2025	Mary A. Steinhauer	\$1,404.00	PROFESSIONAL SERVICES
9/6/2025	Wells Fargo Bank	\$505,134.26	PURCHASE CARD CHECKING
9/11/2025	Hawthorne Global Aviation	\$3,200.00	RENTED BUILDINGS & FACILITIES
9/25/2025	Quadient Leasing USA Inc	\$4,232.88	RENTED EQUIPMENT
9/18/2025	Quadient Leasing USA Inc	\$1,907.97	RENTED EQUIPMENT
9/11/2025	Artisans, Inc	\$961.75	RESALE PURCHASES
9/4/2025	Branded Custom Sportswear	\$1,038.91	RESALE PURCHASES
9/25/2025	Branded Custom Sportswear	\$1,971.70	RESALE PURCHASES
9/18/2025	Branded Custom Sportswear	\$4,176.01	RESALE PURCHASES
9/4/2025	Cengage Learning Inc	\$319,046.00	RESALE PURCHASES
9/25/2025	Cengage Learning Inc	\$3,523.81	RESALE PURCHASES
9/25/2025	Cengage Learning Inc	\$768.08	RESALE PURCHASES
9/18/2025	Chesterman Company	\$3,233.70	RESALE PURCHASES
9/25/2025	Core Mark Midcontinent Inc	\$2,340.67	RESALE PURCHASES
9/25/2025	Elsevier Inc	\$371.14	RESALE PURCHASES
9/4/2025	Elsevier Inc	\$9,673.21	RESALE PURCHASES
9/4/2025	GKSB Enterprises LLC	\$5,218.93	RESALE PURCHASES
9/25/2025	James E Rosenwald	\$305.75	RESALE PURCHASES
9/4/2025	Jones and Bartlett Publishers LLC	\$563.36	RESALE PURCHASES
9/4/2025	Jones and Bartlett Publishers LLC	\$2,611.78	RESALE PURCHASES
9/11/2025	Jones and Bartlett Publishers LLC	\$8,184.39	RESALE PURCHASES
9/25/2025	Lady Boss Ventures LLC	\$1,211.22	RESALE PURCHASES
9/25/2025	Lady Boss Ventures LLC	\$636.90	RESALE PURCHASES
9/4/2025	McGraw Hill LLC	\$2,840.10	RESALE PURCHASES
9/25/2025	Matthews Book Company	\$117.75	RESALE PURCHASES
9/4/2025	Matthews Book Company	\$5,304.53	RESALE PURCHASES

9/11/2025	Matthews Book Company	\$146.93	RESALE PURCHASES
9/18/2025	Matthews Book Company	(\$349.29)	RESALE PURCHASES
9/18/2025	Matthews Book Company	\$493.83	RESALE PURCHASES
9/25/2025	Pens, Etc., Inc	\$557.93	RESALE PURCHASES
9/25/2025	Scribe Opco Inc	\$493.43	RESALE PURCHASES
9/4/2025	Snap on Incorporated	\$80,656.80	RESALE PURCHASES
9/4/2025	Snap on Incorporated	\$610.68	RESALE PURCHASES
9/25/2025	VF Outdoor Inc	\$2,005.00	RESALE PURCHASES
9/25/2025	CMVost Grant Funds	\$3,275.00	SCHOLARSHIPS
9/18/2025	CMVost Grant Funds	\$3,275.00	SCHOLARSHIPS
9/11/2025	Western Iowa Tech General	\$3,060.00	SCHOLARSHIPS
9/11/2025	CMVost Grant Funds	\$6,550.00	SPONSORED BILLING RECEIVABLE
9/11/2025	Echo Electric Supply	\$95.00	SPONSORED BILLING RECEIVABLE
9/11/2025	Empirical Foods, Inc.	\$1,750.00	SPONSORED BILLING RECEIVABLE
9/11/2025	WA Klinger Construction LLC	\$250.00	SPONSORED BILLING RECEIVABLE
9/18/2025	WA Klinger Construction LLC	\$1,100.00	SPONSORED BILLING RECEIVABLE
9/25/2025	Dongwon Institute of Science	\$50.00	SPONSORED BILLING RECEIVABLE
9/18/2025	Jessica Baker	\$250.00	STUDENT DEPOSITS
9/25/2025	Jet A. Bergwall	\$250.00	STUDENT DEPOSITS
9/25/2025	Kenneth R. Butts	\$250.00	STUDENT DEPOSITS
9/25/2025	Pablo Calderon	\$250.00	STUDENT DEPOSITS
9/11/2025	Louka Carion--Janes	\$250.00	STUDENT DEPOSITS
9/25/2025	Tanya Danner	\$250.00	STUDENT DEPOSITS
9/25/2025	Kelly Dobrosky	\$250.00	STUDENT DEPOSITS
9/25/2025	Kathryn Ewing	\$250.00	STUDENT DEPOSITS
9/25/2025	Ross Feickert	\$250.00	STUDENT DEPOSITS
9/25/2025	Eric Kiekeben	\$250.00	STUDENT DEPOSITS
9/9/2025	Brett Provins	\$250.00	STUDENT DEPOSITS
9/25/2025	Wendy J. Ramirez	\$250.00	STUDENT DEPOSITS
9/25/2025	Louis Reed	\$250.00	STUDENT DEPOSITS
9/25/2025	Nainette C. Tucker	\$250.00	STUDENT DEPOSITS
9/25/2025	Gerrit J. Van Eldik	\$250.00	STUDENT DEPOSITS
9/11/2025	Crawford County Historical	\$260.00	STUDENT TRAVEL

9/11/2025	Donna Reed Foundation	\$780.00	STUDENT TRAVEL
9/20/2025	Teachers Insurance &	\$108,747.60	TIAA-CREF PAYABLE
9/4/2025	Nick Demke	\$39.52	TRAVEL IN STATE
9/18/2025	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
9/4/2025	Darin Moeller	\$371.28	TRAVEL IN STATE
9/11/2025	Terry A. Murrell	\$208.00	TRAVEL IN STATE
9/11/2025	Mut O. Toang	\$52.00	TRAVEL IN STATE
9/18/2025	Carmen L. Wilson	\$279.76	TRAVEL IN STATE
9/18/2025	Western Iowa Tech Petty	\$6,000.00	TRAVEL OUT OF STATE
9/20/2025	Voya Retirement Insurance	\$9,989.45	TSA PAYABLE
9/18/2025	Ann M. Chartier	\$1,377.00	TUITION
9/25/2025	Megan M. Frederick	\$1,204.00	TUITION
9/18/2025	Stephanie M. Hill	\$2,800.00	TUITION
9/4/2025	Wendy M. Ivarson	\$2,800.00	TUITION
9/25/2025	Daniel A. Reiss	\$555.00	TUITION
9/4/2025	Michelle A. Simpson	\$663.00	TUITION
9/11/2025	Berkshire Hathaway Energy	\$82,402.26	UTILITIES
9/11/2025	Berkshire Hathaway Energy	\$4,949.42	UTILITIES
9/11/2025	Berkshire Hathaway Energy	\$580.26	UTILITIES
9/11/2025	Berkshire Hathaway Energy	\$241.32	UTILITIES
9/18/2025	Berkshire Hathaway Energy	\$3,435.22	UTILITIES
9/18/2025	Black Hills Utility Holding	\$57.62	UTILITIES
9/18/2025	City Of Cherokee	\$415.18	UTILITIES
9/18/2025	City of Le Mars	\$79.43	UTILITIES
9/18/2025	City Of Mapleton	\$191.67	UTILITIES
9/4/2025	City of Sioux City	\$1,653.54	UTILITIES
9/4/2025	City of Sioux City	\$473.46	UTILITIES
9/4/2025	City of Sioux City	\$302.58	UTILITIES
9/4/2025	City of Sioux City	\$253.32	UTILITIES
9/4/2025	City of Sioux City	\$253.32	UTILITIES
9/4/2025	City of Sioux City	\$167.88	UTILITIES
9/4/2025	City of Sioux City	\$85.79	UTILITIES
9/4/2025	City of Sioux City	\$185.79	UTILITIES

9/4/2025	City of Sioux City	\$862.08	UTILITIES
9/4/2025	City of Sioux City	\$178.56	UTILITIES
9/4/2025	City of Sioux City	\$96.18	UTILITIES
9/4/2025	City of Sioux City	\$30.98	UTILITIES
9/4/2025	City of Sioux City	\$1,210.38	UTILITIES
9/4/2025	City of Sioux City	\$398.70	UTILITIES
9/4/2025	City of Sioux City	\$2,132.55	UTILITIES
9/11/2025	Denison Municipal Utilities	\$2,808.43	UTILITIES
9/11/2025	Woodbury County Rural	\$3,985.61	UTILITIES
9/25/2025	AVE PLP LLC	\$649.76	VEHICLES-MATERIALS & SUPPLIES
9/25/2025	AVE PLP LLC	\$119.83	VEHICLES-MATERIALS & SUPPLIES
9/4/2025	Craft Auto Body Inc	\$378.00	VEHICLES-MATERIALS & SUPPLIES
9/4/2025	Craft Auto Body Inc	\$406.00	VEHICLES-MATERIALS & SUPPLIES
9/11/2025	Craft Auto Body Inc	\$294.00	VEHICLES-MATERIALS & SUPPLIES
9/25/2025	Heartland Tire, Inc	\$56.00	VEHICLES-MATERIALS & SUPPLIES
9/20/2025	Customers Bank	\$2,740.29	WITCC ONECARD PAYABLE
9/20/2025	Customers Bank	\$5,175.50	WITCC ONECARD PAYABLE
9/6/2025	Customers Bank	\$9,297.13	WITCC ONECARD PAYABLE
9/13/2025	Customers Bank	\$362.00	WITCC ONECARD PAYABLE
		<u>\$5,658,162.63</u>	

Western Iowa Tech Community College  
Canceled Warrants Using Check Date  
General & Auxiliary  
10/3/2025

CHK DATE  
1/9/2025  
7/17/2025  
6/26/2025

VENDOR NAME  
Kevin Engel-Cartie  
Storm Lake Times  
Aubrianna Weatherspoon

CHK AMOUNT	DESCRIPTION
\$87.00	DUE FROM STUDENTS
\$200.00	INFO SERVICES/CLASSIFY ADS
\$250.00	STUDENT DEPOSITS
<u>\$537.00</u>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting October 13, 2025**

**GENERAL FUND**

**Estimated for the month of October**

<b>Federal tax</b>	<b>\$</b>	<b>147,000.00</b>
<b>State tax</b>	<b>\$</b>	<b>42,000.00</b>
<b>FICA</b>	<b>\$</b>	<b>255,000.00</b>
<b>Insurance</b>	<b>\$</b>	<b>504,000.00</b>
<b>IPERS</b>	<b>\$</b>	<b>140,000.00</b>
<b>TIAA-CREF</b>	<b>\$</b>	<b>107,000.00</b>
<b>Total</b>	<b>\$</b>	<b><u>1,195,000.00</u></b>

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
Special Federal  
10/3/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/20/2025	Western Iowa Tech General	\$940.00	DUE TO GENERAL FUND
9/20/2025	Western Iowa Tech General	\$1,150,314.23	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$8,680.28	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$1,303.00	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$19,476.76	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$2,653.00	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$5,814.00	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$87,812.56	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$7,273.00	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$60,279.38	OTHER FEDERAL
9/27/2025	Western Iowa Tech General	\$1,900,000.00	OTHER FEDERAL
9/27/2025	Western Iowa Tech General	\$3,519.75	OTHER FEDERAL
9/6/2025	Western Iowa Tech General	\$442.00	OTHER FEDERAL
9/6/2025	Western Iowa Tech General	\$270,460.01	OTHER FEDERAL
9/13/2025	Western Iowa Tech General	\$20,395.11	OTHER FEDERAL
9/20/2025	Western Iowa Tech General	\$8,685.77	SCHOLARSHIPS
		<u>\$3,548,048.85</u>	

Western Iowa Tech Community College  
 Board Approval Voucher Detail Report  
 House File  
 10/3/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/30/2025	Western Iowa Tech General	\$664.29	DUE TO GENERAL FUND
9/30/2025	Western Iowa Tech General	\$8,970.00	INCOME CLEARING ACCOUNT
9/16/2025	Central Service Association	\$463.40	TRAINING EXPENSE
9/23/2025	Central Service Association	\$4,817.91	TRAINING EXPENSE
9/9/2025	Seaboard Triumph Foods	\$9,099.45	TRAINING EXPENSE
9/9/2025	Western Iowa Tech Comm	\$3,573.87	TRAINING EXPENSE
9/9/2025	Western Iowa Tech Comm	\$21,100.00	TRAINING EXPENSE
9/23/2025	Western Iowa Tech Comm	\$819.00	TRAINING EXPENSE
		<u>\$49,507.92</u>	

**I. INSTRUCTIONAL STAFF**

- A. It is recommended that the employment of **Kelly S. Stenwall** Nursing Instructor be ended effective September 15, 2025, due to the employee's death. All time worked will be paid out.

**II. ADMINISTRATIVE STAFF**

- A. **Javier Perez** has been selected for the position of Housing Supervisor effective November 3, 2025, at an annual salary of \$48,993, grade 6 administrative position. This is a previously authorized position, vacant due to retirement, eligible for full time benefits.
- B. It is recommended that **Ralph A. Swain's** position as Title III Instructional Designer be ended and the position be deactivated effective October 17, 2025, due to the end of Title III funding for that position.
- C. It is recommended that **David N. Scott's** position as Title III Comet Exchange Coordinator be ended and the position be deactivated effective October 17, 2025, due to the end of Title III funding for that position.
- D. It is recommended that **Christian Supiot's** position as Title III Transfer Navigator be ended and the position be deactivated effective October 17, 2025, due to the end of Title III funding for that position.
- E. It is recommended that **Holly DeGrote's** position as Title III Project Manager be ended and the position be deactivated effective October 17, 2025, due to the end of Title III funding for that position.
- F. **Steven C. Brown** has requested Voluntary Early Retirement under Board Policy No. 400.5j effective July 31, 2026. He is to be paid for all time worked through that date and for all earned but unused vacation.
- G. **Pamela L. Woolridge** has requested Voluntary Early Retirement under Board Policy No. 400.5j effective July 31, 2026. She is to be paid for all time worked through that date and for all earned but unused vacation.
- H. It is recommended that the following inactive and vacant administrative positions be eliminated effective immediately:
- Director of Transitional Education

- Dean of Quality
- Dean of information Technology
- Dean of Corporate College and Branch Campuses

### III. SUPPORT STAFF

- A. **Mitchell A. Craig** has been selected for the position of Safety Officer effective September 19, 2025, at an annualized salary of \$25,553, grade 4 part time support position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- B. **Zach Heitritter** has been selected for the position of Safety Officer effective October 13, 2025, at an annualized salary of \$28,108, grade 4 part time support position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- C. **Tammy T. Huynh** starts as Secretary for TRiO effective October 20, 2025, at an annual salary of \$36,828, grade 3 support position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.
- D. **Jordyn A. Schubert** has submitted her voluntary resignation as Recruitment Specialist effective September 12, 2025. She is to be paid for all time worked through that date and for all earned and unused vacation.
- E. **Elizabeth Duvall** has submitted her voluntary resignation as Safety Officer effective October 15, 2025. She is to be paid for all time worked through that date and for all earned and unused vacation.
- F. It is recommended that the employment of **Edith Kathy Pfautsch KWIT** Announcer be changed from 12 hours per week to 16 hours per week effective October 16, 2025. No change in hourly wage, eligible for part time benefits.

### IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report  
Temporary Employees  
(not eligible for benefits)

October 13, 2025

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Adams, Holly	WEL-147-LF61	Adjunct Instructor	08/25/25	10/30/25		\$ 830.00
Adams, Holly	WEL-423-LF61	Adjunct Instructor	08/25/25	10/30/25		\$ 415.00
Ahmadi, Masoumeh (Farrah)	MAT-772-801, 602	Adjunct Instructor	05/27/25	06/30/26		\$ 4,980.00
Arreola, Naydelin	Denison	Work Study	09/26/25	05/08/26	\$ 9.00	Time Entry
Baysah, Rachel	CIE	Work Study	09/03/25	05/08/26	\$ 9.00	Time Entry
Bell, Jamie	GRA-242-601	Independent Study	08/25/25	12/14/25		\$ 480.00
Bell, Jamie	GRA-249-601	Independent Study	08/25/25	12/14/25		\$ 240.00
Bell, Jamie	GRA-257-601	Independent Study	08/25/25	12/14/25		\$ 240.00
Bretado, Thais	TRIO/SSS	Work Study	09/08/25	05/08/26	\$10.00	Time Entry
Bradley, Alicia	Mass Communications	Work Study	10/02/25	05/08/26	\$ 9.00	Time Entry
Bryan, Ted	CHM-166-01	Overload	08/25/25	12/22/25		\$ 1,988.38
Bryan, Ted	CHM-261-01	Overload	08/25/25	12/22/25		\$ 1,988.38
Cagley, Mike	MAT-772-14	Independent Study	10/24/25	12/22/25		\$ 240.00
Cleveland, Tina	Police Academy	Adjunct Instructor	09/01/25	06/30/26		\$ 249.00
Clark, Ford	ENG-105-05, 08	Adjunct Instructor	08/25/25	06/30/26		\$ 4,980.00
Clausen, Sam	Athletics	Work Study	09/05/25	05/08/26	\$ 9.00	Time Entry
Conover, Isaac	Student Activities	Work Study	10/06/25	05/08/26	\$ 9.00	Time Entry
Curtis, Jawanza	Athletics	Work Study	08/25/25	05/08/26	\$ 9.00	Time Entry
Dabir, Habib	MAT 772-602, MAT-743-601	Adjunct Instructor	08/25/25	06/30/26		\$ 4,980.00
Darwin, William Jr.	MUA-101-01	Applied Voice	08/25/25	12/22/25		\$ 332.00
Diimig, Tyler	Library	Work Study	09/15/25	05/08/26	\$ 9.00	Time Entry
Engel, John	BUS-197-01, BUS-102-01	Adjunct Instructor	08/25/25	06/30/26		\$ 4,980.00
Esobedo Garcia, Cintia	Marketing	Work Study	09/11/25	05/08/26	\$ 9.00	Time Entry
Flanigan, Mellisa	BCA-221-601	Independent Study	08/25/25	12/14/25		\$ 480.00
Flanigan, Mellisa	MGT-938-01	OJT - BUS	08/25/25	12/22/25		\$ 480.00
Flanigan, Mellisa	MGT-938-03	OJT - HR	08/25/25	12/22/25		\$ 1,120.00
Foreman, Dylan	Auto Communications	Work Study	09/29/25	05/08/26	\$ 9.00	Time Entry
Gasaway, Michael	HCM-240-01	Independent Study	08/25/25	12/22/25		\$ 160.00
Gates, Joshua	SMM-101-501	Adjunct Instructor	08/25/25	06/30/26		\$ 2,490.00
Gill, Brennan	CRJ-100-503	Instructor	08/25/25	06/30/26		\$ 2,490.00
Hanson, Candace	EDU-210-01	Adjunct Instructor	08/20/25	06/30/26		\$ 2,490.00
Hartnett, Mary	ENG-105-606, SPC-112-612, MMS-101-601	Adjunct Instructor	08/25/25	06/30/26		\$ 7,470.00
Johnson, Hope	C.N.A	Adjunct Instructor	09/23/25	06/30/26	\$41.50	Time Entry
Johnson, Hope	Non- Instructional	Adjunct Instructor	09/23/25	06/30/26	\$22.00	Time Entry
Johnson, Jaeda	Culinary	Work Study	09/04/25	05/08/26	\$ 9.00	Time Entry
Johnson, Whitney	Library	Work Study	09/29/25	05/08/26	\$ 9.00	Time Entry
Kaldahl, Lindee	BIO-163, BIO-168 Lab	Adjunct Instructor	08/25/25	06/30/26		\$ 2,490.00
Keller, Brian	ACC-131-02	Adjunct Instructor	08/20/25	06/30/26		\$ 3,320.00
Lee, Ronald	Library	Work Study	09/29/25	05/08/26	\$ 9.00	Time Entry
Mansfield, Chris	MMS-412-01	Independent Study	08/25/25	12/22/25		\$ 80.00
Mansfield, Chris	MMS-156-01	Independent Study	08/25/25	12/22/25		\$ 320.00
Martino, Kevin	Athletics -Men Soccer	Work Study	08/31/25	05/08/26	\$ 9.00	Time Entry
Mathis, Lexi	CLC	Tutor	08/25/25	05/08/26	\$10.00	Time Entry
McKenney, Camden	MUS-174-701	Adjunct Instructor	08/25/25	06/30/26		\$ 1,245.00
McWell, Noah	Athletics	Assistant Basketball Coach	10/01/25	04/30/26		\$ 4,500.00
Monk, Carmen	MAP-609-01	Practicum	08/25/25	12/22/25		\$ 480.00
Morris, Melissa	BUS-102/MGT-170/MKT-110	Adjunct Instructor	08/25/25	06/30/26		\$ 7,470.00
Mullins-Nepper, Emma	C.N.A	Adjunct Instructor	09/18/25	06/30/26	\$41.50	Time Entry
Mullins-Nepper, Emma	Non- Instructional	Adjunct Instructor	09/18/25	06/30/26	\$22.00	Time Entry
Nyreen, Alicia	ADN and PN Lab	Instructor	09/03/25	06/30/26	\$41.50	Time Entry
Nyreen, Alicia	ADN and PN Clinical	Instructor	09/03/25	06/30/26	\$52.00	Time Entry
Nyreen, Alicia	ADN and PN Non Instructional	Instructor	09/03/25	06/30/26	\$22.00	Time Entry
Ogboh, Chisom	Athletics	Student Worker	09/08/25	05/08/26	\$ 9.00	Time Entry
O'Neill, Liz	BIO-151-506, 802	Adjunct Instructor	08/25/25	06/30/26		\$ 4,980.00
Patchin, David	BCA-147-01, BCA-148-01	Adjunct Instructor	08/25/25	06/30/26		\$ 3,320.00

Personnel Report  
 Temporary Employees  
 (not eligible for benefits)

Pineda Franco, Sofia	Trio/SSS	Student Tutor	09/09/25	05/08/26	\$10.00	Time Entry
Pliner, Samantha	Student Activities	Work Study	09/24/25	05/08/26	\$ 9.00	Time Entry
Reyes, Anahi	Mass Communications	Work Study	10/02/25	05/08/26	\$ 9.00	Time Entry
Ring, Breanna	C.N.A	Adjunct Instructor	09/15/25	06/30/26	\$41.50	Time Entry
Ring, Breanna	Non- Instructional	Adjunct Instructor	09/15/25	06/30/26	\$22.00	Time Entry
Ruiz, Leslie	Recruitment	Work Study	10/02/25	05/08/26	\$ 9.00	Time Entry
Russell, Jamalieah	Athletics	Student Worker	09/22/25	12/23/25	\$ 9.00	Time Entry
Sideregts, Javier	Athletics	Work Study	09/29/25	05/08/26	\$ 9.00	Time Entry
Skarin, Xandor	Athletics	Workstudy	09/16/25	05/08/26	\$ 9.00	Time Entry
Taylor, Brair	EDU-245-501, 503	Adjunct Instructor	05/27/25	06/30/26		\$ 4,980.00
Thedford, Avery	Athletics	Assistant Basketball Coach	10/01/25	04/30/26		\$ 5,500.00
Towns, Ronica	CRJ-201-01, 02	Instructor	07/08/25	06/30/26		\$ 4,980.00
Van Buren, Martez	Athletics	Assistant Basketball Coach	10/01/25	04/30/26		\$ 5,000.00
Weber, Jennifer	ECE-241-601	Lab Independent Study	08/25/25	12/14/25		\$ 560.00
Weber, Jennifer	ECE-932-01	Internship	08/22/25	12/19/25		\$ 480.00
Yocum, Joseph	CRJ-200-501, CRJ-201-502	Adjunct Instructor	08/25/25	06/30/26		\$ 4,980.00

## CERTIFICATE FOR PAYMENT

Contractor: Bainbridge Construction, LLC  
 202 E.1st Street  
 PO Box 293  
 Kingsley, IA 51028

Payment No.: 5

DGR Engineering

Project: 2025 WITCC Ring Road Paving Improvements Project

DGR Project No.: 274075

Owner: Western Iowa Tech Community College

Contract Date: April 14, 2025

For Period From: August 19, 2025 through September 25, 2025

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	18.8	UNIT Clear and Grub Existing Trees	\$ 106.00	\$ 1,992.80	41.7	\$ 4,420.20
2	500	C.Y. Excavation, Class 10	\$ 6.70	\$ 3,350.00	800	\$ 5,360.00
3	2875	S.Y. Subgrade Preparation, 24"	\$ 1.00	\$ 2,875.00	3620	\$ 3,620.00
4	3026	S.Y. Subgrade Treatment, Non-Woven Geotextile	\$ 1.75	\$ 5,295.50	4486	\$ 7,850.50
5	641	C.Y. Subbase, Modified	\$ 55.00	\$ 35,255.00	760	\$ 41,800.00
6	401	L.F. Storm Sewer, Trenched, RCP, 15"	\$ 79.50	\$ 31,879.50	511	\$ 40,624.50
7	17	L.F. Storm Sewer, Trenched, RCP, 18"	\$ 91.00	\$ 1,547.00	19	\$ 1,729.00
8	77	L.F. Removal of Storm Sewer, ≤27"	\$ 2.50	\$ 192.50	77	\$ 192.50
9	1793	L.F. Subdrain, 6"	\$ 14.50	\$ 25,998.50	2528	\$ 36,656.00
10	16	Ea. Subdrain Outlet	\$ 95.00	\$ 1,520.00	26	\$ 2,470.00
11	4	Ea. Intake, SW-501	\$ 2,470.00	\$ 9,880.00	6	\$ 14,820.00
12	2	Ea. Intake, SW-505	\$ 3,375.00	\$ 6,750.00	2	\$ 6,750.00
13	1	Ea. Intake, SW-509	\$ 4,990.00	\$ 4,990.00		\$ -
14	1	Ea. Manhole Adjustment, Minor	\$ 1,250.00	\$ 1,250.00	1	\$ 1,250.00
15	3	Ea. Remove Intake	\$ 50.00	\$ 150.00	3	\$ 150.00
16	1	Ea. Replace Ex. SW-509 Intake Top	\$ 1,585.00	\$ 1,585.00	2	\$ 3,170.00
17	1	L.S. Remove Ex. SW-508 Intake Top and Replace With Flat Top Manhole Lid	\$ 2,240.00	\$ 2,240.00	1	\$ 2,240.00
18	2485	S.Y. Pavement, PCC, 8"	\$ 55.00	\$ 136,675.00	3203	\$ 176,165.00
19	3787	S.F. Removal of Sidewalk	\$ 0.35	\$ 1,325.45	3949	\$ 1,382.15
20	60	S.F. Detectable Warnings	\$ 40.00	\$ 2,400.00	60	\$ 2,400.00
21	480	S.Y. Driveway, Paved, PCC, 7"	\$ 76.00	\$ 36,480.00	535	\$ 40,660.00
22	4116	S.F. Sidewalk, PCC, 6"	\$ 8.00	\$ 32,928.00	4371	\$ 34,968.00
23	71	S.Y. Full Depth Patches, PCC, 8"	\$ 112.50	\$ 7,987.50	71	\$ 7,987.50
24	2946	S.Y. Pavement Removal	\$ 1.00	\$ 2,946.00	3726	\$ 3,726.00
25	230	L.F. Permanent Tape Markings, 4"	\$ 4.40	\$ 1,012.00	272	\$ 1,196.80
26	144	L.F. Permanent Tape Markings, 24"	\$ 27.50	\$ 3,960.00	94	\$ 2,585.00
27	9	Ea. Arrow Symbol (Permanent Tape Marking)	\$ 770.00	\$ 6,930.00	12	\$ 9,240.00
28	1	L.S. Temporary Traffic Control	\$ 21,450.00	\$ 21,450.00	1	\$ 21,450.00
29	1	L.S. SWPPP Management	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
30	977	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.50	\$ 5,373.50	45	\$ 247.50
31	1	L.S. Erosion Control	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00
32	1	L.S. Mobilization	\$ 20,000.00	\$ 20,000.00	1	\$ 20,000.00
33	1	L.S. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 3,715.80	\$ 3,715.80	1	\$ 3,715.80
34	1	Ea. Ring Road Twin Light Pole & Base	\$ 4,592.50	\$ 4,592.50	1	\$ 4,592.50
35	3	Ea. Ring Road Single Light Pole & Base	\$ 4,510.00	\$ 13,530.00	3	\$ 13,530.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
36	5	Ea. Ring Road Fixture	\$ 1,180.00	\$ 5,900.00	5	\$ 5,900.00
37	365	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 5.50	\$ 2,007.50	365	\$ 2,007.50
38	155	L.F. Conduit, PVC, Schedule 80, 1.25"	\$ 6.60	\$ 1,023.00	138	\$ 910.80
39	234	L.F. Conduit, PVC, Schedule 80, 2"	\$ 9.25	\$ 2,164.50	198	\$ 1,831.50
40	60	L.F. Conduit, PVC, Schedule 80, 4"	\$ 26.20	\$ 1,572.00	45	\$ 1,179.00
41	60	L.F. Conduit, PVC, Schedule 80, 6"	\$ 67.50	\$ 4,050.00	45	\$ 3,037.50
42	650	L.F. Conductor, 3/C-#6, Cu, 600 Volts	\$ 6.00	\$ 3,900.00	650	\$ 3,900.00
43	700	L.F. Trench, 30" Deep	\$ 15.45	\$ 10,815.00	1037	\$ 16,021.65
44	3	Ea. Junction Box	\$ 1,695.00	\$ 5,085.00	3	\$ 5,085.00
Total				\$ 478,573.55		\$ 560,821.90
Total Original Contract				\$ 478,573.55		\$ 560,821.90

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
<b>Change Order No. 1 - Electrical Items for Street Extension</b>						
<b>Addition:</b>						
45	2	Ea. Ring Road Single Light Pole & Base	\$ 4,726.00	\$ 9,452.00	2	\$ 9,452.00
46	2	Ea. Ring Road Fixture	\$ 1,290.30	\$ 2,580.60	2	\$ 2,580.60
47	305	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 5.75	\$ 1,753.75	301	\$ 1,730.75
48	198	L.F. Conduit, PVC, Schedule 80, 2"	\$ 9.25	\$ 1,831.50	177	\$ 1,637.25
49	305	L.F. Conductor, #/C #6, CU 600 Volts	\$ 6.25	\$ 1,906.25	154	\$ 962.50
50	1	L.S. Additional Bonding and Insurance	\$ 3,100.00	\$ 3,100.00	1	\$ 3,100.00
Total Addition				\$ 20,624.10		\$ 19,463.10
Total Change Order No. 1				\$ 20,624.10		\$ 19,463.10
Net Contract Cost to Date				\$ 499,197.65		\$ 580,285.00

Payment No.: 5  
 Value of Work Completed \$ 580,285.00

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 580,285.00

Less Retainage 5% \$ 29,014.25

Amount Due This Certificate for Payment \$ 551,270.75

Less Previous Estimates \$ 517,391.66

**AMOUNT DUE THIS ESTIMATE** \$ 33,879.09

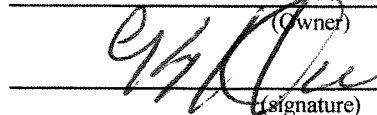
Payment Requested by: Bainbridge Construction, LLC  
 (Contractor)

 9-29, 2025  
 (signature) (Date)

Payment Recommended by: DGR Engineering

 9-29, 2025  
 (signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
 (Owner)

 9/29, 2025  
 (signature) (Date)

\_\_\_\_\_, 2025  
 (signature) (Date)

**CONTRACTOR'S DECLARATION**  
**For submittal each month with partial payment requests**  
**Must list change order items**  
**Items list and/or proposed prices required**

I hereby declare that I have not, during the period August 19, 2025 through September 25, 2025, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 14, 2025 for 2025 WITCC Ring Road Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 9/26/25

Bainbridge Construction, LLC

(Contractor)

By:



Title: Estimator/ Project Manager



TO: Dr. Terry Murrell, President

FROM: Christina Brandon, Dean of Outreach & Information Technology  
Tawnya Beermann, Dean of Students

DATE: September 21, 2025

SUBJECT: 2025 Fall Enrollment Report

### Overview

2025 Fall total enrollment locked in at 5,331, down 153 students (-2.8%) compared with Fall 2024. This includes 93 fewer College students and 60 fewer Concurrent High School (HS) students, resulting in a 3.2% overall decrease, at 45,611 total credit hours. WITCC's enrollment pattern mirrors national trends.

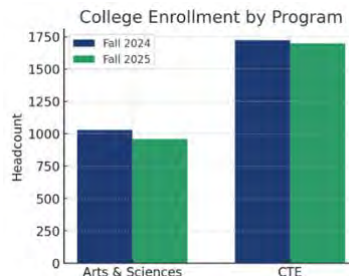
### College Students

College enrollment decreased by 4.9% (93 students). New students declined 9% (104 students), Full-time students declined 8% (123 students) and Arts & Sciences enrollment declined 6.5% (68 student). Some of the decline may be attributable to the College's expanded efforts to block fraudulent student enrollments, which would impact New, Full-Time, Arts & Sciences, and Online student counts. The national fraudulent student enrollment crisis continues to challenge open-access colleges, creating unresolved student debt, higher loan default rates, and negative impacts on graduation rates. The problem has intensified as institutions must release official transcripts regardless of outstanding student debt. WITCC remains proactive in addressing this issue.

2025 Fall Student Athlete enrollments dropped 25% (34 students), due to difficulties with federal student visa approval protocols, further contributing to declines in New, Full-Time, and Arts & Sciences categories. Lastly, enrollment of new students into WITCC's new Aviation Maintenance program for 25/FA weren't realized, as we anxiously await FAA final approval which has been significantly delayed due to federal staffing cuts within the FAA.

Encouragingly, WITCC's returning student enrollment continues upward, with a 1% gain compared to 2024, reflecting WITCC's continued focus on student retention, a critical factor as student recruitment challenges grow.

Academic program balance remains unchanged, with 66% of students in Career & Technical Education (CTE) programs and 34% in Arts & Sciences.





### Concurrent (High School) Students

Concurrent HS enrollment remains relatively flat compared to Fall 2024, with reported headcount down 60 students. This decrease is partially due to one school submitting registrations after census. There is a notable shift in enrollments by course delivery type for this group, with On-campus/HS on-site delivery up 10.1% and Online delivery down 6.3%.

New enrollment growth is apparent across several counties in the WITCC service area, likely a result of new promotion strategies launched by the College Now team in 2025 Spring, along with added onboarding supports in the high schools, ensuring the retention of new participants:

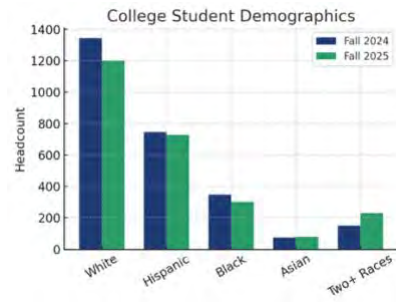
- Cherokee County: +27.9%
- Monona County: +20.3%
- Other Iowa regions: +32.6%

### Demographics

Among College students, the average age (25) and average credit load (11) are unchanged from Fall 2024. This stability suggests that part-time students may be enrolling just below full-time, offsetting some of the decline in full-time enrollment.

#### Residency shifts for College Students:

- Iowa residents: down 3.3% (-71)
- Nebraska residents: up 10% (+29)
- South Dakota residents: up 6.4% (+9)



Race and ethnicity trends are more challenging to track, with a major uptick in student records reflecting Two or More Races or Ethnicity Unknown. Enrollment declines among some groups were offset by growth in others, particularly multiracial students. Data for Concurrent HS students may reflect an overall correction this year with a new College Now enrollment platform gathering detailed data directly from students.

### Key Takeaways

Overall, 2025 Fall enrollment shows modest contraction compared to the growth in prior years. A declining new student enrollment trend highlights the need for continued strengthening and investment in recruitment strategies. As Western Iowa Tech continues to expand programming and refine outreach efforts, these trends provide important guidance for planning and resource allocation.

## 2025 Fall Credit Enrollment

Census Date: September 7, 2025, 11:30 PM

### ALL STUDENTS

#### Total Enrollment

	Head count			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
College Students	2,659	2,752	-3.4%	29,143	30,653	-4.9%
Concurrent Students	2,672	2,732	-2.2%	16,468	16,470	0.0%
<b>TOTAL</b>	<b>5,331</b>	<b>5,484</b>	<b>-2.8%</b>	<b>45,611</b>	<b>47,123</b>	<b>-3.2%</b>

#### All Students by Enrollment Format

	Student count (duplicated)			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
On-campus/HS location	3,486	3,385	3.0%	26,855	26,754	0.4%
Online	3,210	3,392	-5.4%	18,756	20,369	-7.9%
<b>TOTAL</b>	<b>6,696</b>	<b>6,777</b>	<b>-1.2%</b>	<b>45,611</b>	<b>47,123</b>	<b>-3.2%</b>

	Fall 2025	Fall 2024	% Change
<b>Iowa Total</b>	<b>4,627</b>	<b>4,814</b>	<b>-3.9%</b>
Cherokee	190	179	6.1%
Crawford	432	424	1.9%
Ida	102	97	5.2%
Monona	132	109	21.1%
Plymouth	552	635	-13.1%
Woodbury	2922	3053	-4.3%
Other Iowa	297	317	-6.3%

<b>Out of State Total</b>	<b>704</b>	<b>670</b>	<b>5.1%</b>
Nebraska	305	278	9.7%
South Dakota	190	180	5.6%
Other States	84	98	-14.3%
International	125	114	9.6%

## 2025 Fall Credit Enrollment

Census Date: September 7, 2025, 11:30 PM

### COLLEGE STUDENTS

#### College Student Enrollment

	Head count			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
College Student Totals	2,659	2,752	-3.4%	29,143	30,653	-4.9%

#### College Students by Student Active Program

	Head count			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
Arts & Sciences	960	1,028	-6.6%	9,990	10,681	-6.5%
Career & Technical Education	1,699	1,724	-1.5%	19,153	19,972	-4.1%
<b>TOTAL</b>	<b>2,659</b>	<b>2,752</b>	<b>-3.4%</b>	<b>29,143</b>	<b>30,653</b>	<b>-4.9%</b>

#### College Students by Enrollment Format

	Student count (duplicated)			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
On-campus	1,738	1,798	-3.3%	17,626	18,353	-4.0%
Online	1,627	1,701	-4.4%	11,517	12,300	-6.4%
<b>TOTAL</b>	<b>3,365</b>	<b>3,499</b>	<b>-3.8%</b>	<b>29,143</b>	<b>30,653</b>	<b>-4.9%</b>

#### College Students Enrollment by Residency

	Fall 2025	Fall 2024	% Change
<b>Iowa Total</b>	<b>2,002</b>	<b>2,127</b>	<b>-5.9%</b>
Cherokee	80	93	-14.0%
Crawford	123	130	-5.4%
Ida	22	22	0.0%
Monona	55	45	22.2%
Plymouth	136	163	-16.6%
Woodbury	1,346	1,400	-3.9%
Other Iowa	240	274	-12.4%

	Fall 2025	Fall 2024	% Change
<b>Out of State Total</b>	<b>657</b>	<b>625</b>	<b>5.1%</b>
Nebraska	299	273	9.5%
South Dakota	149	140	6.4%
Other States	84	98	-14.3%
International	125	114	9.6%

## 2025 Fall Credit Enrollment

Census Date: September 7, 2025, 11:30 PM

### CONCURRENT STUDENTS

#### Concurrent Student Enrollment

	Head count			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
Concurrent Student Total	2,672	2,732	-2.2%	16,468	16,470	0.0%

#### Concurrent Student Enrollment by Sector

	Student count (duplicated)			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
Arts & Sciences	2,028	2,046	-0.9%	11,669	11,840	-1.4%
Career & Technical Education	1,139	1,137	0.2%	4,799	4,630	3.7%
<b>TOTAL</b>	<b>3,167</b>	<b>3,183</b>	<b>-0.5%</b>	<b>16,468</b>	<b>16,470</b>	<b>0.0%</b>

#### Concurrent Students by Enrollment Format

	Student count (duplicated)			Credit hours		
	Fall 2025	Fall 2024	% Change	Fall 2025	Fall 2024	% Change
On-campus/HS location	1,748	1,587	10.1%	9,229	8,401	9.9%
Online	1,584	1,691	-6.3%	7,239	8,069	-10.3%
<b>TOTAL</b>	<b>3,332</b>	<b>3,278</b>	<b>1.6%</b>	<b>16,468</b>	<b>16,470</b>	<b>0.0%</b>

#### Concurrent Student Enrollment by Residency

	Fall 2025	Fall 2024	% Change
<b>Iowa Total</b>	<b>2,625</b>	<b>2,687</b>	<b>-2.3%</b>
Cherokee	110	86	27.9%
Crawford	309	294	5.1%
Ida	80	75	6.7%
Monona	77	64	20.3%
Plymouth	416	472	-11.9%
Woodbury	1,576	1,653	-4.7%
Other Iowa	57	43	32.6%

<b>Out of State Total</b>	<b>47</b>	<b>45</b>	<b>4.4%</b>
Nebraska	6	5	20.0%
South Dakota	41	40	2.5%
Other States	NA	NA	NA

## 2025 Fall Credit Enrollment

Census Date: September 7, 2025, 11:30 PM

### COLLEGE AND CONCURRENT STUDENT COUNTS

#### COLLEGE STUDENT COUNTS

	<b>Fall 2025</b>	<b>Percent</b>	<b>Fall 2024</b>	<b>Percent</b>	<b>% Change</b>
Full-Time	1,382	52.0%	1,505	54.7%	-8.2%
Part-Time	1,277	48.0%	1,247	45.3%	2.4%
<b>Total</b>	<b>2,659</b>	<b>100.0%</b>	<b>2,752</b>	<b>100.0%</b>	
New Students	1,042	39.2%	1,146	41.6%	-9.1%
Returning Students	1,617	60.8%	1,606	58.4%	0.7%
<b>Total</b>	<b>2,659</b>	<b>100.0%</b>	<b>2,752</b>	<b>100.0%</b>	

#### COLLEGE STUDENT CREDIT HOURS

	<b>Fall 2025</b>	<b>Percent</b>	<b>Fall 2024</b>	<b>Percent</b>	<b>% Change</b>
Arts & Sciences	9,990	34.3%	10,681	34.8%	-6.5%
Career & Technical Education	19,153	65.7%	19,972	65.2%	-4.1%
<b>Total</b>	<b>29,143</b>	<b>100.0%</b>	<b>30,653</b>	<b>100.0%</b>	
Average Age	25.1		25.4		
Average Credit Hours	11.0		11.1		

#### CONCURRENT STUDENT CREDIT HOURS

	<b>Fall 2025</b>	<b>Percent</b>	<b>Fall 2024</b>	<b>Percent</b>	<b>% Change</b>
Arts & Sciences	11,669	70.9%	11,840	71.9%	-1.4%
Career & Technical Education	4,799	29.1%	4,630	28.1%	3.7%
<b>Total</b>	<b>16,468</b>	<b>100.00%</b>	<b>16,470</b>	<b>100.0%</b>	
Concurrent Average Credit Hours	6.2		6		

## 2025 Fall Credit Enrollment

Census Date: September 7, 2025, 11:30 PM

### DEMOGRAPHICS

RACE/ETHNICITY	COLLEGE STUDENTS				
	Fall 2025	Percent	Fall 2024	Percent	% Change
American Indian	30	1.1%	28	1.0%	7.1%
Asian	80	3.0%	75	2.7%	6.7%
Black or African American	301	11.3%	347	12.6%	-13.3%
Hawaiian/Pacific Islander	13	0.5%	9	0.3%	44.4%
Hispanic	727	27.3%	747	27.1%	-2.7%
Two or More Races	230	8.6%	151	5.5%	52.3%
Unknown	78	2.9%	50	1.8%	56.0%
White	1,200	45.1%	1,345	48.9%	-10.8%
<b>TOTAL</b>	<b>2,659</b>	<b>100.0%</b>	<b>2,752</b>	<b>100.0%</b>	

RACE/ETHNICITY	CONCURRENT STUDENTS				
	Fall 2025	Percent	Fall 2024	Percent	% Change
American Indian	11	0.4%	21	0.8%	-47.6%
Asian	46	1.7%	65	2.4%	-29.2%
Black or African American	81	3.0%	110	4.0%	-26.4%
Hawaiian/Pacific Islander	10	0.4%	7	0.3%	42.9%
Hispanic	583	21.8%	568	20.8%	2.6%
Two or More Races	230	8.6%	14	0.5%	1542.9%
Unknown	43	1.6%	104	3.8%	-58.7%
White	1,668	62.4%	1,843	67.5%	-9.5%
<b>TOTAL</b>	<b>2,672</b>	<b>100.0%</b>	<b>2,732</b>	<b>100.0%</b>	



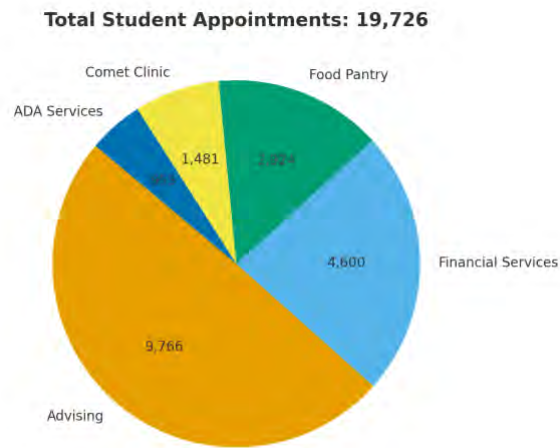
TO: Dr. Terry Murrell, President  
FROM: Dr. Frank Arpan, Vice President of Student Support  
Tawnya Beermann, Dean of Students  
DATE: September 30, 2025  
SUBJECT: WITCC Annual Student Support Report

**Executive Summary**

This year, WITCC Student Support Services made significant progress in enhancing learner onboarding processes, expanding communication tools, adding key student support positions, and achieving fiscal efficiency. This report provides a brief overview of several key accomplishments that further support WITCC students and the broader WITCC campus community.

**Front-Line Student Support Metrics**

Our front-line service teams provided vital direct support to students throughout the year, totaling 19,726 appointments:



**Student Support Innovations**  
**International Onboarding Team**



A cross-departmental team joined together, contributing to a more comprehensive international student onboarding process, resulting in:

- Website transformation with FAQs, new student checklists, and more.
- Flywire payment portal for secure streamlined international transactions.
- Pre-registration payment policy ensuring financial readiness before arrival.

**New Communication Tools**

- *Text-Em-All* emergency alert platform: Affordable, pay-as-you-go system delivering timely emergency and weather alerts for all members of the WITCC campus community.
- *Propio* Translation Services: Real-time interpretation in 300+ languages, supporting onboarding Zoom sessions, explaining financial/program requirements, and assisting families and visitors daily. Piloted for 2025 Fall new student onboarding.

**Staffing Investments to Further Support Students & Campus Community**

- *Campus Safety & Security Supervisor*: Curt Fiechtner retired; Kevin Criddle appointed.
- *Campus Safety Liaison Officer*: New full-time position authorized to enhance student connection and campus safety on the Sioux City campus.
- *Student Advocacy & Retention Coordinator*: New full-time position authorized to support individualized case management for management of concerns reported through automated alerts or staff/faculty referrals, helping students persist despite academic, financial, or personal barriers.

**Expanding Knowledge & Awareness of Students, Faculty & Staff**

- *Mental Health First Aid Training*: 30 staff trained in identifying and responding to mental health concerns, with overwhelmingly positive feedback and plans to expand.
- *Vector Solutions Student Training Library*: Provides all students with prevention and awareness training before and during enrollment. Further supports federal and state compliance requirements.
- *Wellness & Empowerment Workshop Series*: Expanded counseling initiatives promoting mental health and well-being for the entire campus community.

**Ensuring Fiscal Responsibility & ROI**

**Parchment Credential & E-Transcript Services Platform**

The transition to Parchment Diploma & Transcript Services Platform streamlined services and improved the student experience while generating revenue and cost savings.

Service	Prior Revenue/Savings	FY 2025+ Revenue/Savings	Net Impact
Diplomas (3-Year Contract)	Labor, paper, postage costs	\$55,000 savings	Cost reduction + faster delivery



Transcripts	\$11,500 annual revenue	\$28,800 annual revenue	+\$17,500 net revenue
-------------	-------------------------	-------------------------	-----------------------

### **Records Digitization, Archiving & Security**

The Historic Academic Records & Supportive Services Digitization Project eliminated risks of data loss by transferring 1966–1986 academic records from outdated microfiche to secure digital storage. The project was completed for \$48,000 (vs. initial \$150,000+ bid) and led to similar measures for archival of Accommodation & Counseling Services records, meeting compliance requirements and ensuring long-term accessibility.

### **Looking Ahead**

- Expand Mental Health First Aid Training to more staff and students.
- Explore in-house process for delivery of stackable certificates for additional cost savings.
- Advance data-driven student retention strategies through the Advocacy & Retention Coordinator role.



DATE: October 6, 2025  
TO: Dr. Terry Murrell, President  
FROM: Dr. Frank Arpan, Vice President of Student Support  
Tawnya Beermann, Dean of Students  
RE: 2024-2025 Graduation Compilation Report

Western Iowa Tech Community College continues to center its efforts around our mission—to strengthen the communities we serve through accessible, high-quality education. The *2024–2025 Graduation Compilation Report* highlights another year of measurable progress and student success. This academic year, WITCC awarded **1,902 credentials**, a **6.6% increase** over last year, and celebrated **1,524 graduates**, up **3.3%** compared to 2023–2024.

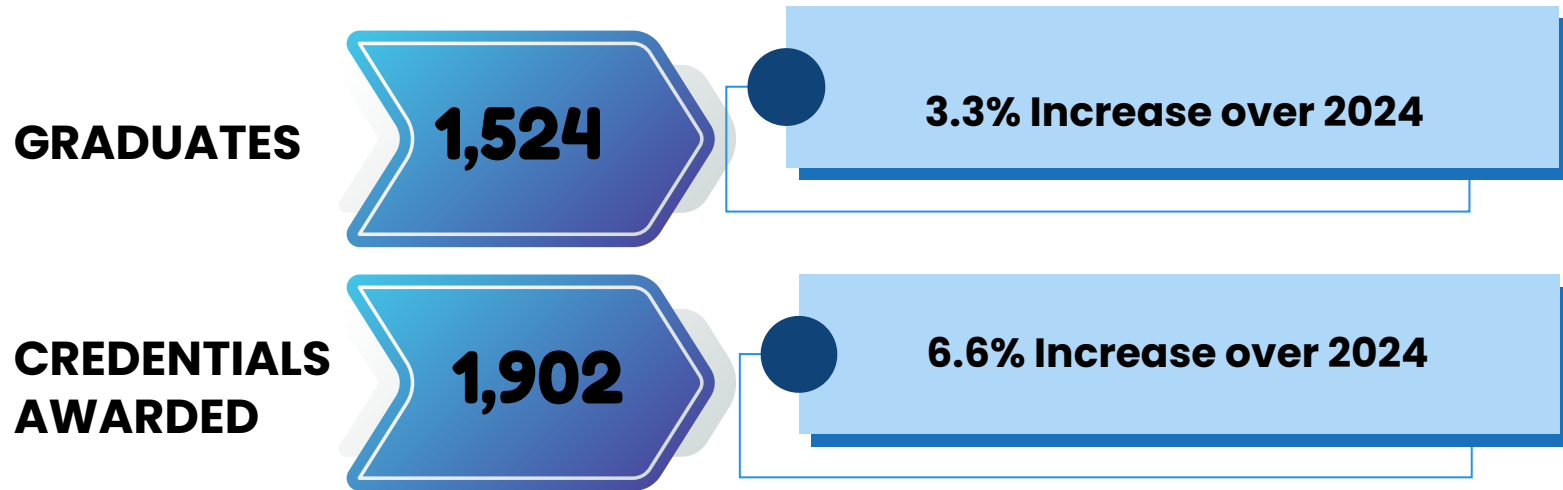
In an era of declining college enrollments nationwide, these achievements are especially meaningful. They reflect the institution's intentional focus on **student retention and program completion**, ensuring that more learners who begin their academic journey at WITCC are supported through to graduation.

These outcomes—along with a 9% increase in certificates, a 13.7% rise in Future Ready Iowa completions, and a notable 45% spike in Associate of Arts degrees—demonstrate WITCC's growing momentum in delivering real-world learning and personalized support. The increase in AA completions reflects the impact of WITCC's new **Athletics program**, which contributed over 50 graduates to this year's cohort, as well as the efforts of our **Title III focus on strengthening transfer student experience**, strategic collaboration **with numerous** four-year partners in our region, such as UNI, Bellevue University, and Buena Vista University, and the statewide effort to implement **common transfer majors** that provide seamless, efficient pathways to bachelor's degrees. Together, these efforts help students persist, complete, and contribute to the local economy, with **96% of graduates remaining in Iowa**.

# GRADUATION COMPILATION REPORT



# Graduate & Credential Totals 2024-2025 Academic Year

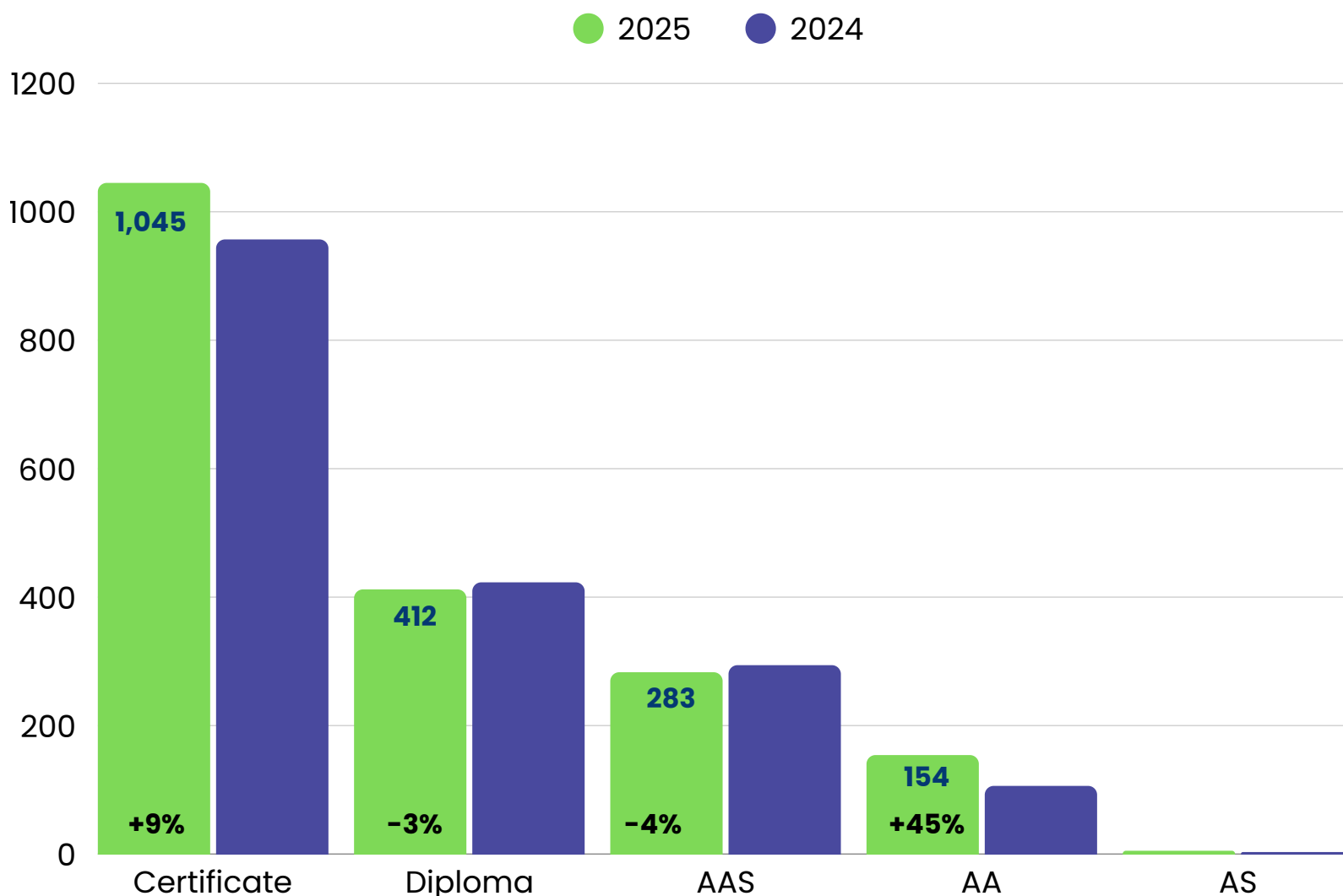


## 10-Year Trend of WITCC Completions Relative to Enrollment

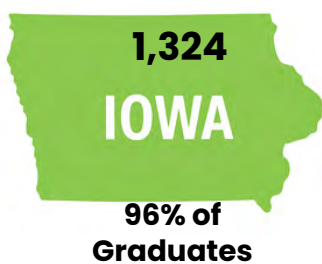
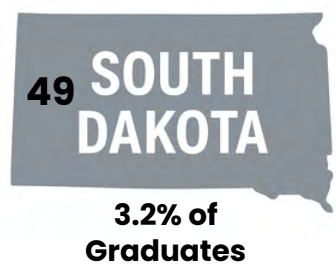
State Rank	1	1	1	1	2	2	2	3	3	TBD
------------	---	---	---	---	---	---	---	---	---	-----



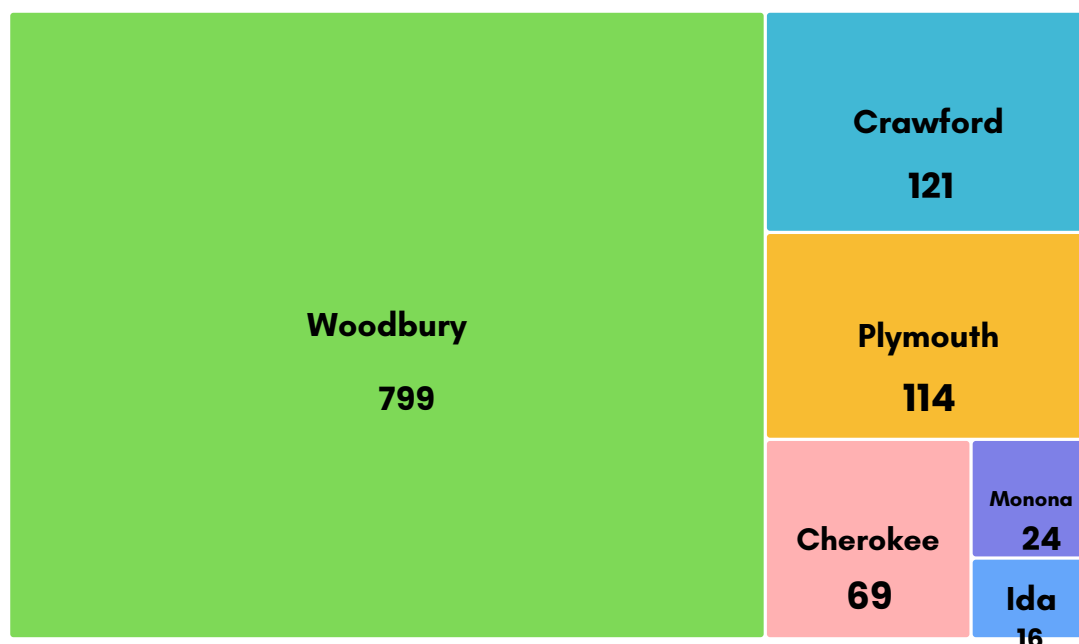
# Credentials Earned by Type



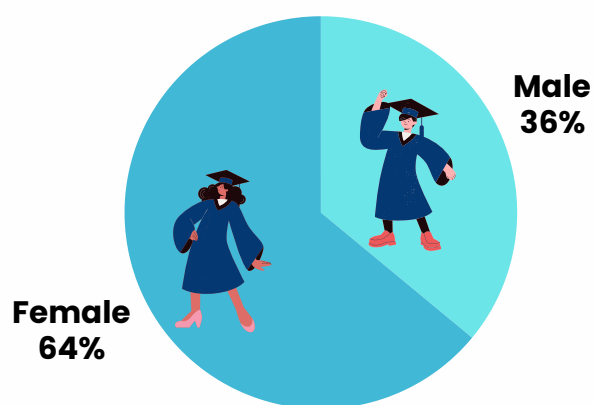
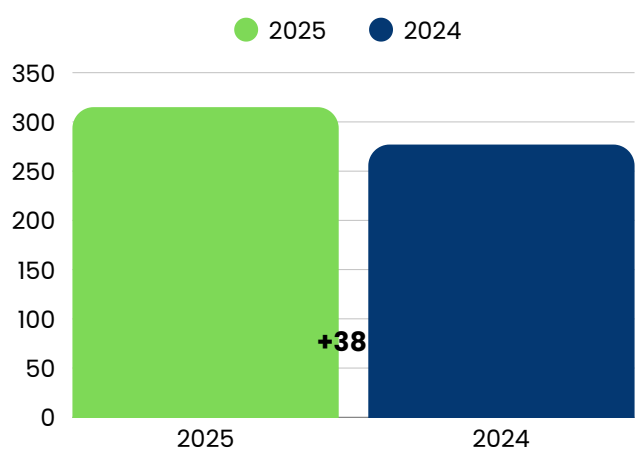
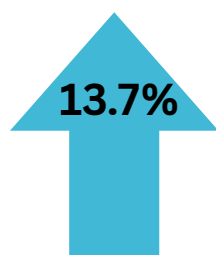
## Other Demographics



### Graduates-WITCC Service Area



## Future Ready Iowa Graduates





**MEMO**

Date: September 26, 2025  
To: Dr. Terry Murrell, President  
From: Darin Moeller, Executive Dean of Instruction  
Re: 2026-27 Future Ready Iowa Last Dollar Scholarship Programs



**Background:**

The Future Ready Iowa Program is an initiative to build the talent pipeline for high demand careers in the State of Iowa. The program includes a Last Dollar Scholarship program for students enrolled in programs that produce trained individuals in these high demand careers. The Last Dollar Scholarship provides students an affordable education by filling the gap between the cost of the tuition and federal grant funds awarded to a student.

Iowa Workforce Development develops a list of approved programs for the Last Dollar Scholarship. There have been a number of changes related to qualified programs which are listed on the attached document. Some current programs will no longer be approved for the last dollar scholarship in 2026-27. Students currently enrolled in these programs in 2025-26 will maintain eligibility in 2026-27 so long as they remain continuously enrolled in the program.

The following list of CIP (Classification of Instructional Programs) codes and associated credit programs at Western Iowa Tech are currently included in the state-approved programs for the 2026-27 academic year:

- |  |  |
|--|--|
| 11.1001 Network Administration & Security (AAS) & Computer Support Technician (DIP)    |  |
| 15.0406 Robotics & Automation (AAS)  | 15.0805 Manufacturing (DIP)                    |
| 15.1306 Mechanical Engineering Technology (AAS) & Industrial Drafting Technology (DIP) |  |
| 43.0403 Cyber Security & Digital Crime (AAS) & Information Security Analyst (DIP)      |  |
| 46.0201 Construction (DIP)   | 46.0302 Electrician (DIP)                      |
| 46.0503 Plumbing Systems (DIP)   | 47.0201 Air Cond., Heating & Ventilation (DIP) |
| 47.0604 Automotive Technology (AAS)  | 47.0608 Aviation Maintenance Technology (AAS)  |
| 48.0508 Welding Technology (DIP)   | 51.0703 Medical Coding Specialist (DIP)        |
| 51.0805 Pharmacy Technician (DIP)  | 51.0806 Physical Therapist Assistant (AAS)     |
| 51.0904 EMS-Paramedic (AAS)  | 51.0909 Surgical Technology (AAS)              |
| 51.3801 Associate Degree Nursing (AAS)   | 51.3901 Practical Nursing (DIP)                |



**Western Iowa Tech  
Community College**

In addition to the state-defined programs, each community college may identify up to five high-demand regional occupations in their service area to be included in the Last Dollar Scholarship Program. These programs listed below were adopted by the Board last year and no changes are recommended.

<u>CIP Code</u>	<u>Programs Included</u>
12.0503	Culinary Arts (AAS), Food Service (DIP)
43.0107	Police Science Technology (AAS)
43.0203	Firefighter/Paramedic (AAS)
47.0603	Auto Collision Repair Technology (AAS), Auto Body Repair (DIP)
51.0601	Dental Assistant (DIP)

**Recommendation:**

It is the administrative recommendation that the programs identified in the following CIP Codes 12.0503, 43.0107, 43.0203, 47.0603 and 51.0601, be included in the Future Ready Iowa Last Dollar Scholarship Program for 2026-27, in addition to the current programs and any future programs approved by Iowa Workforce Development.

**WIT PROGRAMS APPROVED BY IOWA WORKFORCE DEVELOPMENT FOR 2026-27**

CIP	SOC	Program Title	Eligibility
11.1001	15-1212, 15-1231, 15-1241	NETWORK ADMINISTRATION AND SECURITY	Statewide
15.0406	17-3023	ROBOTICS & AUTOMATION	Statewide
15.0805	17-3013	MANUFACTURING	Statewide
15.1306	17-3013	MECHANICAL ENGINEERING TECHNOLOGY	Statewide
43.0403	15-1212, 15-1299	CYBER SECURITY AND DIGITAL CRIME	Statewide
46.0201	47-2031	CONSTRUCTION	Statewide
46.0302	47-2111	ELECTRICIAN	Statewide
46.0503	47-2152	PLUMBING SYSTEMS	Statewide
47.0201	49-9021	AIR CONDITIONING	Statewide
47.0604	49-3023	AUTOMOTIVE TECHNOLOGY	New statewide 26-27
47.0608	49-3011	AVIATION MAINTENANCE TECHNOLOGY	Statewide
48.0508	51-4121, 51-4122	WELDING TECHNOLOGY	Statewide
51.0713	29-2072, 29-9021	MEDICAL CODING SPECIALIST	Statewide
51.0805	29-2052	PHARMACY TECHNICIAN DIPLOMA	New statewide 26-27
51.0806	31-2021	PHYSICAL THERAPIST ASSISTANT	Statewide
51.0904	29-2042, 29-2043	EMERGENCY MEDICAL SERVICES - PARAMEDIC	Statewide
51.0909	29-2055	SURGICAL TECHNOLOGY	Statewide
51.3801	29-1141	NURSING	Statewide
51.3901	29-2061	PRACTICAL NURSING	Statewide

**\*GRANDFATHERED PROGRAMS FOR 2026-27 PER IOWA WORKFORCE DEVELOPMENT**

15.0403		ELECTROMECHANICAL TECHNICIAN	removed from IWD statewide list
22.0302		PARALEGAL/LEGAL ASSISTANT	removed from IWD statewide list
43.0107		POLICE SCIENCE TECHNOLOGY	removed from IWD statewide list
43.0203		FIRE FIGHTER/PARAMEDIC	removed from IWD statewide list
50.0401		MARKETPLACE DESIGN	removed from IWD statewide list
51.0601		DENTAL ASSISTING	removed from IWD statewide list
51.0801		MEDICAL ASSISTANT	removed from IWD statewide list
52.0201		BUSINESS MANAGEMENT	removed from IWD statewide list
52.0302		BOOKKEEPING AND OFFICE SUPPORT	removed from IWD statewide list
52.0401		ADMINISTRATIVE OFFICE MANAGEMENT	removed from IWD statewide list
52.1001		HUMAN RESOURCES MANAGEMENT	removed from IWD statewide list

\* Students currently in these programs would maintain eligibility in 2026-27 as long as they remain continuously enrolled.

**CURRENT WIT BOARD APPROVED REGIONAL APPROVED PROGRAMS FOR 2025-26**

1.0105	13-1020	BUYERS AND PURCHASING AGENTS, FARM PRODUCTS	Regional 1
12.0503	35-1011	CHEFS & HEAD COOKS	Regional 2
47.0603	49-3021	AUTOMOTIVE BODY & RELATED REPAIR	Regional 3
47.0604	49-3023	AUTOMOTIVE TECHNOLOGY	Regional 4
51.0716	43-6013	MEDICAL SECRETARIES AND ADMINISTRATIVE ASSISTANTS	Regional 5

**RECOMMENDED REGIONAL PROGRAMS 2026-2027**

43.0107	33-3051	POLICE SCIENCE TECHNOLOGY	Regional 1
12.0503	35-1011	CHEFS & HEAD COOKS	Regional 2
47.0603	49-3021	AUTOMOTIVE BODY & RELATED REPAIR	Regional 3
43.0203	33-2011	FIREFIGHTER/PARAMEDIC	Regional 4
51.0601	31-9091	DENTAL ASSISTING	Regional 5

**RECOMMENDED REMOVAL FROM REGIONAL PROGRAMS FOR 2026-2027**

1.0105	13-1020	BUYERS AND PURCHASING AGENTS, FARM PRODUCTS	GRANDFATHERED**
51.0716	43-6013	MEDICAL SECRETARIES AND ADMINISTRATIVE ASSISTANTS	GRANDFATHERED**

\*\* These would be moved to the grandfathered list and current students would maintain eligibility in 2026-27.



**Western Iowa Tech  
Community College**

**MEMO**

Date: September 26, 2025  
To: Dr. Terry Murrell, President  
From: Darin Moeller, Executive Dean of Instruction  
Quality Faculty Plan Committee

Re: Quality Faculty Plan

---

Western Iowa Tech Community College maintains a Quality Faculty Plan for hiring and developing quality faculty in accordance with Iowa Code 260C.36 as recommended the WITCC Quality Faculty Plan Committee. As required by Iowa Code and the Iowa Community College State Accreditation Guide, the Quality Faculty Plan is being presented to the WITCC Board for review and approval.

The original Plan was approved by the WITCC Board of Directors on January 13, 2003, and implemented on July 1, 2003, as required by the legislature. The plan was reviewed and affirmed by the Board in May 2009, February 2018 and September 2022.

There are no recommended revisions to the current plan. After Board approval, the Quality Faculty Plan Committee will submit the reviewed and approved Quality Faculty Plan to the Iowa Department of Education.

As indicated in the Quality Faculty Plan, the Quality Faculty Plan Committee is responsible for implementing procedures consistent with the Quality Faculty Plan approved by the Board. The Quality Faculty Plan Committee meets on a regular basis monitoring and reviewing the procedures with regular updates to the procedures being implemented over the past 22 years.

**Recommendation:**

It is the administrative recommendation to approve the Quality Faculty Plan.



## Western Iowa Tech Community College Quality Faculty Plan

### Introduction

The Western Iowa Tech Community College (WITCC) Board of Directors at its September 9, 2002, meeting established a Quality Faculty Plan Committee consisting of four faculty and four administrators. The Committee was established to develop a Quality Faculty Plan for hiring and developing quality faculty according to Iowa Code 260C.36. The WITCC Education Association appointed two arts and sciences faculty and two career and technical education faculty to serve on the Committee. The College President appointed four administrators to serve on the Committee.

### Implementation Schedule for the Plan

The WITCC Quality Faculty Plan Committee submitted the Quality Faculty Plan to the WITCC Board of Directors, and the WITCC Board approved the Plan on January 13, 2003. WITCC submitted the Plan to the Iowa Department of Education and implemented the Plan on July 1, 2003. The Quality Faculty Plan Committee developed and implemented the Quality Faculty Plan Procedures on July 1, 2003.

The WITCC Quality Faculty Plan Committee submitted the Quality Faculty Plan with updates and/or reaffirmation from the WITCC Board of Directors on May 11, 2009, February 19, 2018, September 12, 2022, and October 12, 2025. WITCC submits the updated Plan to the Iowa Department of Education and implements procedures for executing the WITCC Quality Faculty Plan.

The WITCC Quality Faculty Plan Committee is responsible for implementing the Quality Faculty Plan and developing procedures to facilitate that plan. The WITCC Quality Faculty Plan Committee will regularly review the Quality Faculty Plan Procedures and will submit subsequent updated procedures to the Iowa Department of Education.

### Orientation for New Faculty

WITCC provides new full-time and part-time faculty with an orientation designed to meet current and future needs. WITCC also provides options for faculty to enhance teaching strategies, curriculum development and student evaluation strategies. This orientation may include, but not be limited to, student advising, classroom management, faculty performance evaluation procedures, Board policies and a campus tour. The orientation may also include WITCC operational policies and procedures for the business office, human resources, information technologies, enrollment services and student services.



### Continuing Professional Development for Faculty

WITCC provides and/or supports opportunities for continuing professional development for full-time and part-time faculty in content areas and instructional/pedagogical strategies. WITCC provides and/or supports these opportunities for adjunct credit faculty. This professional development may include, but not be limited to, such activities as college courses, technical certifications and licenses, professional conferences and workshops, industry experience, and WITCC staff development sessions.

### Record Keeping and Documentation for Plan Monitoring

WITCC provides accurate record keeping and documentation for monitoring of the Quality Faculty Plan. Each faculty member is responsible for record keeping of his or her individual professional development. The Academic Center for Excellence (ACE) is responsible for maintaining summary data of the professional development records of each faculty member. The Quality Faculty Plan Committee is responsible for the administration, on-going evaluation and monitoring of the Plan.

WITCC Quality Faculty Plan

Page 2

### Consortium Arrangements

Consortium arrangements may be established where appropriate, cost-effective and mutually beneficial. These arrangements may include, but not be limited to, consortiums with other community colleges and with public and private educational and business entities.

### Instructional Competencies

Through the implementation of the Quality Faculty Plan, instructional competencies have been developed for WITCC faculty. These competencies are reflective of instructional and subject matter areas. Specific activities ensure faculty attain and demonstrate instructional competencies and knowledge in their subject or technical areas.

### Faculty Records

Procedures have been developed for collection and maintenance of records demonstrating that each faculty member has attained, or documented progress towards attaining, minimum competencies. The data collected demonstrates how each full-time and part-time faculty member has attained, or has documented progress toward obtaining,



minimum competencies. This data is also collected and maintained for adjunct credit faculty. WITCC submits data files to the Iowa Department of Education as required.

### Compliance with Faculty Accreditation Standards

WITCC complies with the faculty accreditation standards of the Higher Learning Commission and the Iowa Department of Education. WITCC also complies with the faculty standards required under specific programs that are offered by WITCC that are accredited by other accrediting agencies.

### Faculty Included in the Plan

WITCC full-time and part-time instructors, counselors and media specialists are included in the Plan. WITCC credit adjunct instructors are also included in the Plan.

### Summary

The Western Iowa Tech Community College Quality Faculty Plan Committee submitted to the WITCC Board of Directors and recommended approval of this Plan for hiring and developing quality faculty according to Iowa Code 260C.36.

Western Iowa Tech Community College Board of Directors  
Quality Faculty Plan Approval

\_\_\_\_\_  
WITCC Board President

\_\_\_\_\_  
Date



**DATE:** September 29, 2025  
**TO:** Dr. Terry Murrell, President  
**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean of Corporate College  
Sam Pribil, Economic Development Coordinator  
**RE:** 260G ACE Program Approval

The Iowa Legislature established the Accelerated Career Education (ACE) program to help community colleges establish or expand programs that train individuals in highly skilled occupations needed by Iowa businesses. The program requires that an eligible business enter into an agreement with the community college to sponsor all or a portion of the seats created by the program.

Western Iowa Tech Community College has ACE agreements in place with local businesses to provide an enhanced skilled workforce in the areas of Truck Driving and Nursing.

Businesses entering into ACE agreements agree to interview graduating participants for full-time positions and agree to provide preferences to graduates of the ACE programs. They also agree to provide a wage level of no less than two hundred percent of the Federal Poverty Guidelines for a family of two.

Iowa Code 260G requires the Board of Directors to designate and approve certain programs of study as Accelerated Career Education (ACE) programs. The administration is in the process of submitting an ACE expansion application to the Iowa Workforce Development (IWD) to increase the student capacity of the current program: ACE Nursing Program.

**Recommendation:**

It is the administrative recommendation that the Board approve the expansion of the Nursing Program as an ACE Program.

## Accelerated Career Education (ACE) Program Application

1. Western Iowa Tech Community College

College Name

4647 Stone Ave

Street Address

Sioux City

City

51102

Zip Code

Sam Pribil

Contact Person

(712) 317-3167

Contact Phone #

Sam.Pribil@witcc.edu

Contact e-mail

2. ACE Program Name: 2027 Nursing Program

3. Description of ACE program:

This expansion program is designed to prepare students with the knowledge, techniques and procedures for promoting health, providing care for sick, disabled, infirmed, or other individuals or groups. The program includes instruction in the administration of medication and treatments, assisting a physician during treatments and examinations, referring patients to physicians and other health care specialists and planning education for health maintenance. Upon completion, students will earn an associate's degree in nursing.

4. Duration of the ACE Job Credit program: 1 year \_\_\_ 2 years \_\_\_ 3 years \_\_\_ 4 years \_\_\_ 5 years X

5. Is the ACE program a new program or an expansion of an existing program?

5a. If this is an expansion of an existing program, what is the *current* student capacity each fiscal year of the program? 144

5b. What will be the anticipated student capacity each fiscal year of the program once positions are sponsored by the employer(s?) (Total participants, including positions sponsored.) 145

6. How was the need/demand for the jobs for which this program is either being established or expanded determined?

The need for this new program was determined through feedback from local employers, current students, and future students. Currently, our student waitlists prevent students from getting into the nursing program in a timely manner. Furthermore, national and state statistics report a current shortage of nursing professionals throughout the region. The expansion of the credit program allows the College to offer another section to provide the means for nurses to be employed sooner rather than later.

7. Date the college Board of Trustees voted/will vote to establish this ACE program: October 13, 2025. Please attach a copy of the resolution or minutes of the board meeting at which such action was taken.

8. Is this (check one): X A. a credit career, vocational or technical educational program  
 \_\_\_ B. a credit equivalent program consisting of not less than 540 contact hours.  
 Number of contact hours provided \_\_\_\_\_

9. Upon completion of this program the student will receive (check all that apply):  
 A. a certificate  
 B. a diploma  
C. an associates degree

10. List the businesses you have contacted or anticipate contacting to sponsor participants in this program?

Business Name	Column A Salaries at Hire*	Column B Job Credits from Withholding for Each Position (Column A * 10%)	Column C Number of Sponsored positions	Column D Job Credits from Withholding for All Sponsored Positions (column B * column C)
Example	\$40,000	\$4,000	4	\$16,000
Cherokee Regional Medical Center	\$52,187.00	\$5,218.70	10	\$52,187.00
UnityPoint Health St. Luke's	\$50,000.00	\$5,000.00	14	\$70,000.00
Burgess Hospital	\$52,187.00	\$5,218.70	10	\$52,187.00
TOTAL	\$154,374.00	\$15437.40	34	\$174,374.00

\*Must be at least 200% of the current Federal Poverty Guidelines for a family of 2 as of the date on which the Program Agreement with the employer(s) is signed.

11. List the cash or In-Kind Contributions you are anticipating sponsors to provide for this program?

Business Name	Column A Cash or In-Kind Contribution
Example	\$40,000
Cherokee Regional Medical Center	\$20,330.00
UnityPoint Health St. Luke's	\$26,431.00
Burgess Hospital	\$20,330.00
TOTAL	\$67,091.00

12. Detail the marketing plan the college intends to use to promote this ACE program. Attach marketing materials.

The program will be advertised in like manner with other credit programs to include the college catalog, brochures, flyers and the college website.

13. Does this ACE program have any merged area stakeholder support? No If yes, attach supporting documentation.

Required attachments:

\_\_\_\_\_ Program Curriculum.

\_\_\_\_\_ Board of Trustees Minutes

\_\_\_\_\_ Stakeholder support or program agreement for each participating company

**Program Financial Data  
Exhibit A**

**PROGRAM BUDGET DATE 9/30/2025**

Program: 2027 Nursing Program 5 Years

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Total Participant Positions	145	145	145	145	145
Number of <b>Employer</b> Sponsored Positions	34	34	34	34	34
<b>Program Annual Costs:</b>					
Faculty Full Time	\$330,000.00	\$330,000.00	\$330,000.00	\$330,000.00	\$330,000.00
Faculty Adjunct	\$204,000.00	\$204,000.00	\$204,000.00	\$204,000.00	\$204,000.00
Fringe Benefits	\$ 71,712.00	\$ 71,712.00	\$ 71,712.00	\$ 71,712.00	\$ 71,712.00
Educational Supplies	\$114,000.00	\$114,000.00	\$114,000.00	\$114,000.00	\$114,000.00
Technical Materials	\$270,000.00	\$270,000.00	\$270,000.00	\$270,000.00	\$270,000.00
Support	\$210928.20	\$210928.20	\$210928.20	\$210928.20	\$210928.20
Non-instructional student support services	\$234720.00	\$234720.00	\$234720.00	\$234720.00	\$234720.00
Marketing Expenses	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
Other Expenses	\$ 24,774.00	\$ 24,774.00	\$ 24,774.00	\$ 24,774.00	\$ 24,774.00
<b>TOTAL PROGRAM ANNUAL COST</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>
<b>Program Annual Income:</b>					
Total Employer Cash/In Kind Match (must be 20% of total Program Costs)	\$ 68,651.12	\$ 68,651.12	\$ 68,651.12	\$ 68,651.12	\$ 68,651.12
Tuition Income	\$969,408.00	\$969,408.00	\$969,408.00	\$969,408.00	\$969,408.00
Program Job Credits from withholding	\$174,957.20	\$174,957.20	\$174,957.20	\$174,957.20	\$174,957.20
Other	\$250,867.88	\$250,867.88	\$250,867.88	\$250,867.88	\$250,867.88
<b>PROGRAM TOTAL ANNUAL INCOME:</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>	<b>\$1,463,884.20</b>
<b>Program costs per participant:</b>					
Total program annual costs divided by total participant positions	\$10,095.75	\$10,095.75	\$10,095.75	\$10,095.75	\$10,095.75
<b>Program Participant Income:</b>					
Total program annual income divided by total participant positions.	\$10,095.75	\$10,095.75	\$10,095.75	\$10,095.75	\$10,095.75



**DATE:** September 30, 2025  
**TO:** Dr. Terry Murrell, President  
**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean of Corporate College  
Sam Pribil, Economic Development Coordinator  
**RE:** 260E First Amendment to Preliminary  
Industrial New Jobs Training Agreement  
Seaboard Triumph Foods, LLC

**Background Information**

On April 8, 2024, the college approved and entered into a Preliminary Agreement for the Industrial New Jobs Training Agreement with Seaboard Triumph Foods, LLC.

**Company Description**

Seaboard Triumph Foods, LLC, as a pork processing manufacturer, has integrated as a food company, with farm operations and pork processing, controlling the entire process every step of the way from before the farm to the plate. Together, Seaboard Foods and Triumph Foods have aligned their farm operations and pork processing, including genetics, pig nutrition, animal care, food safety and product quality, to ensure consistent, premium pork products to their customers.

This production facility in Sioux City will manufacture raw materials and transport them across to the bacon processing plants in Salt Lake City, Utah, Missoula, Montana and St. Joseph, Missouri. As Seaboard and Triumph combine, they comprise the second largest hog producer, a top 5 U.S. pork processor, and a leading exporter of U.S. pork.

**Recommendation**

It is the administrative recommendation that the Board approve the First Amendment to Preliminary Agreement to the Industrial New Jobs Training Agreement with Seaboard Triumph Foods, LLC.

**ITEMS TO BE INCLUDED ON AGENDA**

**WESTERN IOWA TECH COMMUNITY COLLEGE**

- Resolution Approving First Amendment to Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2025

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ M., on the above date. There were present President Linnea Fletcher, in the chair, and the following named Board Members:

\_\_\_\_\_

\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING FIRST AMENDMENT TO PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved its adoption. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted as follows:

RESOLUTION APPROVING FIRST AMENDMENT TO  
PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT

WHEREAS, the Community College is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should issue Industrial New Jobs Training Certificates as authorized by Chapter 260E, Code of Iowa, as amended (the "Act"), for the purpose of providing funds to pay costs thereof; and

WHEREAS, pursuant to a Resolution adopted on April 8, 2024, the Community College previously approved and entered into a Preliminary Industrial New Jobs Training Agreement dated March 22, 2024, between the Community College and Seaboard Triumph Foods, LLC (the "Employer"); and

WHEREAS, a First Amendment to Preliminary Industrial New Jobs Training Agreement (the "First Amendment") has been negotiated with the Employer, which First Amendment provides for an extension of time within which the parties may enter into a permanent training agreement, through and including March 22, 2027, and such First Amendment is deemed to be beneficial to the Community College and to the Employer; and

WHEREAS, the form of First Amendment has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates may be issued to fund the project contemplated by the First Amendment, it is necessary to comply with the provisions of the Act and to approve the execution of the First Amendment.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:

That the First Amendment to the Preliminary Industrial New Jobs Training Agreement with Seaboard Triumph Foods, LLC and the form thereof are hereby approved and the President and Secretary are authorized to sign the First Amendment on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary



FIRST AMENDMENT TO PRELIMINARY INDUSTRIAL  
NEW JOBS TRAINING AGREEMENT

This First Amendment to Preliminary Industrial New Jobs Training Agreement (the "First Amendment") between Western Iowa Tech Community College (the "Community College") and Seaboard Triumph Foods, LLC (the "Employer"):

WITNESSETH:

WHEREAS, the Community College and the Employer have heretofore entered into a Preliminary Industrial New Jobs Training Agreement (the "Original Agreement") dated as of March 22, 2024; and

WHEREAS, the parties desire to amend the Original Agreement to provide for an extension of time within which the parties may enter into a permanent training agreement, through and including March 22, 2027.

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES AND THE MUTUAL REPRESENTATIONS AND AGREEMENTS HEREINAFTER CONTAINED, THE PARTIES AGREE AS FOLLOWS:

Section 1. The last sentence of the first paragraph of the Original Agreement shall be deleted and replaced with the following:

"This Preliminary Agreement is intended to remain in effect through and including March 22, 2027."

Section 2. That the Original Agreement shall be ratified, confirmed and adopted by the Community College and the Employer as amended by this First Amendment.

IN WITNESS WHEREOF, the Community College and the Employer have caused this First Amendment to be duly executed in their respective names this 24th day of September, 2025.

Western Iowa Tech Community College

\_\_\_\_\_  
President

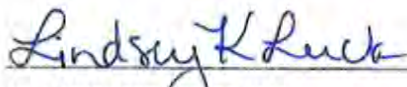
ATTEST:

\_\_\_\_\_  
Secretary

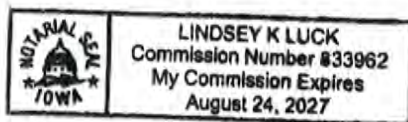
Seaboard Triumph Foods, LLC

By:  \_\_\_\_\_

ATTEST:

 \_\_\_\_\_

4911-4729-4825-213026-1000





Date: September 2, 2025  
To: Dr. Terry Murrell, President  
From: Jackie Plendl, Dean of Human Resources  
Erin Volk, Vice President of Learning

Subject: Board Policy Revision

The following revised Board Policies are being presented to the Western Iowa Tech Board of Directors for a second reading as follows:

- 400.2 – Equal Employment Opportunity/Affirmative Action  
This proposed change is due to state and federal legislation regarding Affirmative Action.
- 400.3 – Expense Reimbursement
- 400.7 – Meetings and Conferences  
These proposed changes are wording updates
- 400.8 – Physical Exam  
We propose to delete this policy

The proposed changes are a result of the 5-year review cycle for all Board policies by the Executive Council team.

**Administrative Recommendation**

It is the administrative recommendation to approve these board policy changes.

# B O A R D P O L I C Y

## WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.2
Title	All Personnel
	Equal Opportunity Employment/ <b>Affirmative Action</b>

It is the policy of the board to provide equal opportunities to all employees and to applicants for employment who meet the bona fide occupational qualifications established for the position for which they apply, while following the Non-Discrimination Board Policy (206.1) **in keeping with the law, veteran status of applicants will be considered.**

The President shall recommend, for Board approval, a designated **Affirmative Action/Equal Employment Opportunity Officer (AA/EEO)**, who shall also serve as coordinator for Title IX, Title VI, Americans with Disabilities Act, and Section 504 compliance. All announcements, notices, etc., pertaining to these responsibilities shall include the designee's name, office address, phone number, and office hours.

Date of Adoption	7/14/1975	Legal Reference: (Code of Iowa)
Date of Last Revision	1/08/2018	Civil Rights Act 1964: Title VI; Equal Pay Act as amended; <b>Presidential Executive Order 11240.</b>
Date of Current Revision	7/15/2025	<b>Amended by E.O. 11375;</b> Iowa Code Chapters 19B; 20; 35C; 73; 216; 260C; 279.8,
Related Administrative Procedures and Cross References		Americans with Disabilities Act

# B O A R D P O L I C Y

## WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.3
Title	All Personnel
	Expense Reimbursement

Expenses incurred by College employees for approved business purposes shall be reimbursed. Specific mileage rates and other expense parameters may be **determined through the collective bargaining process, where one exists, or will be** established by the Board not to exceed whatever limits may be imposed by statute.

Travel beyond the Merged Area XII boundaries or beyond Union County, South Dakota, or Dakota County, Nebraska, requires pre-approval.

The President shall be responsible for developing administrative procedures which implement this policy, including the appropriate forms to be used for pre-approval and/or reimbursement.

Date of Adoption	11/17/86		Legal Reference: (Code of Iowa) 70.9,11.
Date of Last Revision	11/17/86		
Date of Current Revision	12/11/95		
Related Administrative Procedures and Cross References			Last Reviewed: 8/25/25

# B O A R D P O L I C Y

## WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.7
Title	All Personnel
	Meetings and Conferences

Attendance at educational meetings, professional conferences, seminars, workshops, etc., may be permitted at full pay if approved by the President or his/her designee.

Requests shall be forwarded through the appropriate Division Chair or Vice President administrator for approval or disapproval. "Meeting/Travel Request" form shall be used for this purpose.

Date of Adoption	4/9/90		Legal Reference: (Code of Iowa) 260C; 279.12
Date of Last Revision	12/11/95		
Date of Current Revision	5/2025		Last Reviewed: 8/25/25
Related Administrative Procedures and Cross References			

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.8
Title	All Personnel
	Physical Exam

A certificate of health completed by a licensed physician may be required upon initial employment or at a subsequent date when such information may have a bona fide relationship to job qualifications. If a physical examination is required subsequent to employment, the extent of the examination shall be determined by the Board and costs of the examination shall be at the Board's expense.

Date of Adoption	11/17/86		Legal Reference:
Date of Last Revision	12/11/95		Iowa Administrative Code 670-3.4 (14)
Date of Current Revision	8/2025		Last Reviewed: 8/25/25
Related Administrative Procedures and Cross References			



**DATE:** September 22, 2025

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and Administrative Services

**RE:** **FOUNDATION COMPILATION REPORT**

I have received the Western Iowa Tech Community College Foundation compilation report for the fiscal year ended June 30, 2025. A compilation is limited to presenting in the form of financial statement information that is the representation of management. A compilation is not an audit and therefore no opinion is expressed, however the Foundation is included as a part of the College's audit since the records are on the school's books. The compilation merely pulls the Foundation financial information out for presentation format.

The Foundation total net assets (fund balance) increased by \$1,006,983.00 resulting in total net assets of \$10,586,849.00. The Foundation assets consist of \$10.34 million of cash and investments and \$248K of pledges receivable. Contribution revenue decreased \$98K from the prior year. Investment income for the Foundation was up \$26K. The unrealized gain on investments was \$500K due to changes in the market valuations while the realized gain on investments was \$96K. Scholarships to students increased by \$119K for a total of \$1.1 million.

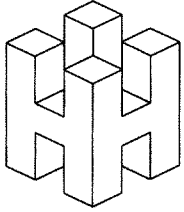
As in past years, there were no management comments for the Foundation compilation. I will review the key highlights as well as answer any questions concerning the compilation that you or the Board may have at their October 13, 2025 meeting.

WESTERN IOWA TECH  
COMMUNITY COLLEGE FOUNDATION  
COMPILED FINANCIAL STATEMENTS  
JUNE 30, 2025

CONTENTS

	<u>Page</u>
Independent Accountant's Compilation Report .....	1
Statement of Financial Position .....	2
Statement of Activities .....	3
Statement of Cash Flows .....	4
Notes to Financial Statements .....	5 - 12

\* \* \* \* \*



**HENJES, CONNER &  
WILLIAMS, P.C.**

CERTIFIED PUBLIC ACCOUNTANTS

PO BOX 1937  
801 STEVENS PORT DR  
DAKOTA DUNES, SD 57049

P: (605) 242-3900  
(800) 274-3931  
F: (605) 242-3901

To the Board of Directors  
Western Iowa Tech Community  
College Foundation  
Sioux City, Iowa

Management is responsible for the accompanying financial statements of WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

*Henjes Conner + Williams P.C.*  
Certified Public Accountants

Dakota Dunes, South Dakota  
August 19, 2025

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2025

ASSETS

Cash .....	\$ 744,615
Certificate of Deposit .....	1,089,074
Pledges Receivable .....	\$ 248,451
Investments:	
Money Market .....	\$ 39,693
Equity Securities .....	3,548,264
Exchange-Traded Funds (ETFs) .....	2,638,429
Bonds .....	1,763,398
Mutual Funds .....	<u>518,975</u>
Total Investments - Note 4 .....	\$ <u>8,508,759</u>
Total Assets .....	\$ <u>10,590,899</u>

LIABILITIES AND NET ASSETS

Accrued Salaries Payable .....	\$ <u>4,050</u>
Total Liabilities .....	\$ 4,050
Net Assets:	
Without Donor Restrictions .....	\$ 1,357,842
With Donor Restrictions - Note 5 .....	<u>9,229,007</u>
Total Net Assets .....	\$ <u>10,586,849</u>
Total Liabilities and Net Assets .....	\$ <u>10,590,899</u>

See Independent Accountant's Compilation Report  
See Accompanying Notes to Financial Statements

-2-

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2025

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<u>REVENUES AND OTHER SUPPORT</u>			
Contributions .....	\$ 109,391	\$ 1,318,842	\$ 1,428,233
Community College In-Kind Support .....	132,791		132,791
Investment Income .....		282,039	282,039
Unrealized Gain on Investments .....		500,402	500,402
Realized Gain on Investments .....		96,465	96,465
Net Assets Released from Restrictions .....	<u>1,145,004</u>	<u>(1,145,004)</u>	<u>-</u>
Total Revenues and Other Support .....	\$ 1,387,186	\$ 1,052,744	\$ 2,439,930
<u>EXPENSES</u>			
Educational - Note 6 .....	\$ 1,250,587		\$ 1,250,587
Management and General - Note 6 .....	<u>182,360</u>	<u>-</u>	<u>182,360</u>
Total Expenses .....	\$ <u>1,432,947</u>	<u>-</u>	\$ <u>1,432,947</u>
Change in Net Assets .....	\$( 45,761)	\$ 1,052,744	\$ 1,006,983
Net Assets at Beginning of Year .....	<u>1,403,603</u>	<u>8,176,263</u>	<u>9,579,866</u>
Net Assets at End of Year .....	\$ <u>1,357,842</u>	\$ <u>9,229,007</u>	\$ <u>10,586,849</u>

See Independent Accountant's Compilation Report  
See Accompanying Notes to Financial Statements

-3-

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2025

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received from Public and Community College Support .....	\$ 1,338,952
Cash Paid for Operating Activities and Scholarships .....	(1,273,331)
Investment Income Received .....	<u>282,039</u>
Net Cash Provided by Operating Activities .....	\$ 347,660

CASH FLOWS FROM INVESTING ACTIVITIES

Payments for Purchase of Investments .....	\$(1,998,306)
Cash Received from Sale of Securities .....	<u>1,800,390</u>
Net Cash (Used) by Investing Activities .....	\$( <u>197,916</u> )
Net Change in Cash and Cash Equivalents .....	\$ 149,744

Cash - Beginning of Year .....

594,871

Cash - End of Year .....

\$ 744,615

RECONCILIATION OF CHANGE IN NET ASSETS  
TO NET CASH PROVIDED BY OPERATING ACTIVITIES

Change in Net Assets .....	\$ 1,006,983
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by Operating Activities:	
Unrealized Gain on Investments .....	\$( 500,402)
Realized Gain on Investments .....	( 96,465)
<u>(Increase) Decrease in:</u>	
Pledges Receivable .....	( 89,281)
Due From Western Iowa Tech Community College .....	31,000
<u>Increase (Decrease) in:</u>	
Due to Western Iowa Tech Community College .....	( 4,686)
Accrued Payroll .....	<u>511</u>
Total Adjustments .....	\$( <u>659,323</u> )
Net Cash Provided by Operating Activities .....	\$ <u>347,660</u>

SCHEDULE OF NON-CASH ACTIVITIES

Community College Support .....	\$ <u>132,791</u>
Expenses Paid Directly by the Community College:	
Salary and Benefits .....	\$ 98,667
Services .....	12,987
Materials and Supplies .....	17,005
Travel and Meetings .....	<u>4,132</u>
	\$ <u>132,791</u>

See Independent Accountant's Compilation Report  
See Accompanying Notes to Financial Statements

-4-

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Western Iowa Tech Community College Foundation (the Foundation) was incorporated under the laws of Iowa on February 4, 1991, for the purpose of providing support to Western Iowa Tech Community College and scholarship funds to qualified students attending Western Iowa Tech Community College in Sioux City, Iowa. All support granted must meet the requirements of the Internal Revenue Code.

Basis of Presentation

The Foundation follows accounting standards set by the Financial Accounting Standards Board, commonly referred to as the FASB. The FASB sets generally accepted accounting principles (GAAP) that the Foundation follows to ensure we consistently report our financial condition, results of operations, and cash flows. References to GAAP issued by the FASB in these footnotes are to the *FASB Accounting Standards Codification*, sometimes referred to as the Codification or ASC.

The financial statements of the Foundation have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. Money market funds held in brokerage accounts are classified as investments.

Allowance for Uncollectible Pledges

The allowance for uncollectible pledges is maintained at a balance which, in the opinion of the Foundation, is adequate to reflect pledges receivable at their net realizable value. Management reviews its pledge listing monthly to determine the collectability of pledges. If management believes a pledge is uncollectible, an allowance is established. No allowance is considered necessary at June 30, 2025.

Investments

The Foundation's Mutual Funds, Bonds, Exchange-Traded Funds (ETFs) and Equity Securities are stated at fair market value based on quoted market prices. Certificates of deposit, if any, are stated at historical cost plus any accrued but unpaid interest. The fair market value of bank certificates is considered to be the same as historical cost.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(Cont.)

Fair Value

The Codification defines fair value, establishes a framework for measuring fair value in Generally Accepted Accounting Principles and establishes a hierarchy that categorizes and prioritizes the inputs to be used to estimate fair value. The three levels of inputs used are as follows:

- \* Level 1 - Quoted prices in active markets for identical assets or liabilities.
- \* Level 2 - Inputs other than Level 1 that are observable, either directly or indirectly, such as outside comparable sales.
- \* Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Net Assets

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the foundation. These net assets may be used at the discretion of the Foundation's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Other donor restrictions may be perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Contributions

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. In kind contributions are contributed primarily by Western Iowa Tech Community College at the estimated fair value and utilized by the Foundation for its Administrative and fundraising activities.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(Cont.) Pledges are recorded after discounting to the present value of the future cash flows. Those pledges are expected to be realized in the following periods:

In One Year or Less .....	\$ 117,925
Between One Year and Five Years .....	143,250
Between Five and Ten Years .....	-
Less: Present Value Discount (5%) .....	( 12,724)
	<u>\$ 248,451</u>

Contributions are predominately from Western Iowa Tech Community College's Merged Area XII.

Non-cash contributions are recorded at fair market value and recognized as revenue in the financial statements in the year pledged.

Allocation of Expenses by Function

The financial statements report certain categories of expenses that are attributable to one or more program or supporting functions of the Foundation. Where possible, expenses are charged directly to the applicable program or function. Other expenses require allocation on a reasonable basis that is consistently applied, based on management's best estimate. Salaries and benefits are allocated based on estimates of time and effort.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Tax Status

The Foundation is exempt from Federal and State income taxes under Section 501(c)(3) of the Internal Revenue Code. As such, income earned in the performance of its exempt purpose is not subject to income tax and accordingly, the financial statements do not reflect a provision for income taxes.

Management has concluded that any uncertain tax positions would be immaterial to the financial statements taken as a whole. Accordingly, the accompanying financial statements do not include any provision for uncertain tax positions, and no related interest or penalties have been recorded in the statement of activities or accrued in the statement of financial position.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 2 - AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Foundation's financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions, available within 1 year of the balance sheet date to meet cash needs for general expenditure consisting of the following:

Cash .....	\$ 744,615
Certificate of Deposit .....	1,089,074
Pledges Receivable .....	248,451
Due From Western Iowa Tech Community College .....	-
Investments .....	<u>8,508,759</u>
 Total Financial Assets .....	 \$ 10,590,899
 Less: Assets Unavailable for General Expenditure Due to:	
Contractual or Donor Restrictions - In Perpetuity .....	\$( 1,480,901)
Restricted by Donor by Time or Purpose .....	( 7,748,106)
Plus: Distributions Expected/Available from Endowments and	
Restricted Investments Within One Year (5% Endowment) .	<u>461,450</u>
 Financial Assets Available to Meet Cash Needs for	
General Expenditure Within One Year .....	 \$ <u>1,823,342</u>

The Foundation has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet normal operating and program (scholarship & project) expenses, which are, on average, approximately \$950,000 annually. The Foundation has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

The Foundation's endowment funds consist of donor-restricted endowments. Income from the endowment is restricted for scholarships.

Note 3 - ENDOWMENT

The Foundation's endowment consists of numerous individual funds established for a variety of purposes. As required by the Codification, net assets associated with endowment funds are classified and reported based on the existence of donor-imposed restrictions.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 3 - ENDOWMENT

(Cont.)

The Board of Directors of the Foundation has interpreted the Iowa Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not retained in perpetuity are held until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the endowment fund;
- (2) The needs of the students of Western Iowa Tech Community College;
- (3) General economic conditions;
- (4) The possible effect of inflation or deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) The investment policy of the Foundation

Changes in endowment net assets for the year ended June 30, 2025:

	<u>With Donor Restrictions</u>		
	<u>For Purpose</u>	<u>In Perpetuity</u>	<u>Total</u>
Donor - Restricted Endowment Net Assets, Beginning of Year .....	\$ 3,003,010	\$ 1,470,900	\$ 4,473,910
Contributions .....	139,536	10,000	149,536
Investment Income .....	204,398		204,398
Scholarships .....	( 19,750)		( 19,750)
Total Change in Endowment Funds .....	<u>324,184</u>	<u>10,000</u>	<u>334,184</u>
Donor - Restricted Endowment Net Assets, End of the Year .....	\$ <u>3,327,194</u>	\$ <u>1,480,900</u>	\$ <u>4,808,094</u>

See Independent Accountant's Compilation Report

-9-

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 3 - ENDOWMENT

(Cont.) Return Objectives and Risk Parameters

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide for the long-term financial well-being of the Foundation. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period(s) as well as Board designated funds. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to maintain the total long-term return on assets while maintaining enough liquidity at all times to provide scholarships, loan funds, and award grants for the sole benefit of worthy and needy students of Western Iowa Tech Community College.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation to achieve its long-term return objectives within prudent risk constraints.

The remaining portion of the endowment funds with donor restrictions that are not classified as in perpetuity shall be classified as net assets restricted for purpose until appropriated for expenditure by the Foundation in a manner consistent with the Standard of Prudence prescribed by Uniform Prudent Management of Institutional Funds Act (UPMIFA).

The Foundation's endowment consists of numerous individual funds established for a variety of purposes. As required by the Codification, net assets associated with endowment funds are classified and reported based on the existence of donor-imposed restrictions.

Note 4 - INVESTMENTS

The fair value of the Foundation's investments is summarized as follows:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain on Investments</u>
Mutual Funds, Money Market Funds, ETFs, Bonds and Equity Securities .....	\$ <u>5,747,164</u>	\$ <u>8,508,759</u>	\$ <u>2,761,595</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 4 - INVESTMENTS

(Cont.) Input levels by investment category as of June 30, 2025:

<u>Assets</u>	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money Market .....	\$ 39,693	\$ 39,693		
Mutual Funds .....	518,975	518,975		
Bonds .....	1,763,398	1,763,398		
ETF's .....	2,638,429	2,638,429		
Equity Securities .....	<u>3,548,264</u>	<u>3,548,264</u>	_____	_____
Total .....	\$ <u>8,508,759</u>	\$ <u>8,508,759</u>	=====	=====

Note 5 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purposes at June 30, 2025.

Subject to expenditure for specified purpose:	
Endowment Net Assets .....	\$ 3,327,194
Scholarships and Projects .....	1,659,318
Unallocated Investment Gains .....	<u>2,761,595</u>
	\$ 7,748,107
Subject to spending policies and appropriation:	
Investments in Perpetuity:	
Scholarships and Projects .....	\$ <u>1,480,900</u>
Total Net Assets with Donor Restrictions .....	\$ <u>9,229,007</u>

Note 6 - FUNCTIONAL EXPENSES

The following is a detail of expenses by function:

	<u>Educational</u>	<u>Management and General</u>	<u>Total</u>
Salary and Benefits .....	\$	\$ 99,178	\$ 99,178
Services .....		55,395	55,395
Materials and Supplies .....		22,995	22,995
Travel and Meeting Expenses .....		4,792	4,792
Charitable Contributions .....	37,784		37,784
Scholarship Donations .....	<u>1,212,803</u>	_____	<u>1,212,803</u>
	\$ <u>1,250,587</u>	\$ <u>182,360</u>	\$ <u>1,432,947</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

Note 6 - FUNCTIONAL EXPENSES

(Cont.) Due to the nature of the Foundation's operations, all of the management and general expenses are related to fundraising. Most of these expenses are in kind contributions from the Community College.

Note 7 - IN-KIND CONTRIBUTIONS

In-Kind contributions included in the Statement of Activities are comprised of the following paid by the Community College:

Salary and Benefits .....	\$ 98,667
Services .....	12,987
Materials and Supplies .....	17,005
Travel and Meeting Expenses .....	<u>4,132</u>
	\$ <u>132,791</u>

Fair value techniques

Payroll and Services are valued at current rates paid by the college for those services. Materials, supplies and travel are valued at the actual cost incurred by the college to provide those items to the foundation.

Note 8 - RELATED PARTY TRANSACTIONS

During fiscal year 2025, the Foundation received pledge payments and gifts from the individuals on the Board of Directors or their respective companies totaling \$31,100 and has outstanding pledges receivable from those related parties of \$36,550 at June 30, 2025.

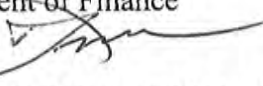
Note 9 - OFF-BALANCE SHEET RISK

At June 30, 2025, and at times during the year, the Foundation's cash and cash equivalents balance exceeded the amount insured by the Federal Deposit Insurance Corporation. The Foundation has exposure on any amount that exceeds this limit, should any of the financial institutions fail. The Foundation analyzes the strength of the financial institutions it uses to minimize this risk.

Note 10 - SUBSEQUENT EVENTS

In preparing the financial statements, the Foundation has evaluated for all subsequent events through August 19, 2025, the date the financial statements were available to be issued.



**DATE:** October 1, 2025  
**TO:** Dr. Terry Murrell, President  
**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services   
**RE:** **SIoux CITY, IOWA BUILDING A CURTAILMENT GENERATOR BID**

**Background Information**

On September 25, 2025, the College opened bids for the Sioux City, Iowa Building A Curtailment Generator Project. The Generator Project replaces the existing equipment that is approximately 25 years old and is limited in what can be powered in an outage. The new equipment will provide greater coverage as well as keeping the Overlook Café operational. This generator will also be eligible to provide power to the building during a curtailment period where MidAmerican needs to reduce power consumption and provides a monetary incentive to the College estimated at approximately \$30,000.00 per year. This project does not require any structural changes or modifications to the building.

The College received four bids for the project. The bid tabulation sheet is attached to this memo. The College bid the project with alternates for the different brands of generators. After review by the engineer, E.D.A., Inc., it was determined that the base bid of the Generac generator is the best value in terms of cost. The base bids ranged from a low of \$687,000.00 to a high of \$849,800.00. The engineer's estimate for the Building A Curtailment Generator Project is \$910,000.00.

**Administrative Recommendation**

It is the administrative recommendation that the College accepts the lowest qualified base bid of \$687,000.00 from Metro Electric of Sioux City, Iowa for the Sioux City, Iowa Building A Curtailment Generator Project. Funding will come from the Plant Fund.



Engineering Design Associates, Inc.

385 12th Street, NE  
Sioux Center, Iowa 51250

Phone: 712-722-0228

Fax: 712-722-0238

[www.edaengineers.com](http://www.edaengineers.com)

October 1, 2025

Ms. Brenda Wright  
Western Iowa Tech Community College  
4647 Stone Ave.  
PO Box 5199  
Sioux City, IA 51102-5199

RE: WESTERN IOWA TECH COMMUNITY COLLEGE (WITCC) – SIOUX CITY, IOWA  
BUILDING A CURTAILMENT GENERATOR  
BID RECOMMENDATION

Dear Ms. Wright,

At the bid opening for the Western Iowa Tech Community College (WITCC) – Building A Curtailment Generator, Sioux City, Iowa which occurred on September 25, 2025, at 2:00 PM, the following base bids were received:

Nystrom Electrical:	\$716,000.00
Ward Electric:	\$715,875.00
Metro Electric:	\$687,000.00
Thompson Solutions Group:	\$849,800.00

All bidders acknowledged Addendum #1 and included a Bid Bond of 5% with their bid package. Metro Electric did not include a price for Alternate E1 or E2. All bids received appear to be in good order.

EDA's cost opinion was \$910,000.

After a review of the bid submittals and contacting the low-bidder Metro Electric, we recommend, after consultation with the College's Attorney, the College award the bid to Metro Electric in the amount of \$687,000.

Please let me know if you have any questions or concerns.

Sincerely,

EDA INC.

Andy Landman, PE

Cc: File(2025-10-01 albw.L)  
WITCC - Kyle Hueser  
WITCC - Troy Jasman

**Tabulation of Bids**

Bid Date: September 25, 2025, 2:00 pm



Engineering Design Associates, Inc.

385 12th Street, NE  
Sioux Center, Iowa 51250

Phone: 712-722-0228

Fax: 712-722-0238

[www.edaengineers.com](http://www.edaengineers.com)

**Project:**

Western Iowa Tech Community College (WITCC)

Building A Curtailment Generator

Sioux City, Iowa

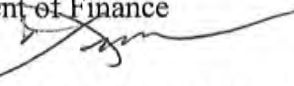
EDA Inc. Project #2513

BIDDERS	BASE BID GENERAC Generator	ALT. E1 CATERPILLAR Generator	ALT. E2 CUMMINS Generator	ALT. E3 INTERSTATE ENERGY SYSTEMS Generator	BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA	CONTRACTOR CAN MEET SCHEDULE	BIDDER STATUS FORM	BID BOND
Nystrom Electrical	\$716,000	Add \$304,000	Add \$64,000	Add \$152,000	YES	YES	YES	5%
Ward Electric	\$715,875	Add \$238,400	Add \$47,500	Add \$105,368	YES	YES	YES	5%
Metro Electric	\$687,000	NA	NA	Add \$110,000	YES	YES	YES	5%
Thompson Solutions Group	\$849,800	Add \$276,151	Add \$33,426	Add \$121,976	YES	YES	YES	5%



**DATE:** September 10, 2025

**TO:** Dr. Terry Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services 

**RE:** **CHANGE ORDER #008 FOR WITCC DENISON CAMPUS ADDITION PROJECT**

**Background Information**

Attached to this memo is change order #008 for the WITCC Denison Campus Addition - Career Academy Project with L & L Builders Co. of Sioux City, Iowa.

This charge order has three components. The first component is for additional work on the roof for the change in the paint booth from what was originally specified. The change order for this component is an addition of \$4,564.00. The second component is to include door handles for the new entrance to the building. The architects did not have door hardware in their architectural plan. The change order for this component is an addition of \$3,432.00. The third component is to account for the builder exceeding the required completion date. The contract stipulates that for each day the contractor goes past the agreed upon completion date, there is a \$500.00 per day credit to the owner. The change order for this component is a reduction of \$15,500.00. The total for change order #008 will be a decrease in the amount of the original contract by \$7,504.00.

**Administrative Recommendation**

It is the Administrative Recommendation that the College approves change order #008 to L & L Builders Co. of Sioux City, Iowa for a reduction of \$7,504.00 for the Denison Career Academy Building Project.



**AIA**<sup>®</sup>

# Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
23117 WITCC-Denison Career Academy  
Denison, IA

**CONTRACT INFORMATION:**  
Contract For:  
Date: 07-03-2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 008  
Date: 09/03/2025

**OWNER:** *(Name and address)*  
Western Iowa Tech Community College  
4647 Stone Ave.  
PO Box 5199  
Sioux City, IA 51102

**ARCHITECT:** *(Name and address)*  
CMBA Architects  
302 Jones St.  
Suite 200  
Sioux City, IA 51101

**CONTRACTOR:** *(Name and address)*  
Story Construction dba L & L Builders  
2205 4th St.  
Sioux City, IA 51101

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

COP 024: Roof Work for Paint Booth ADD \$4,564.00  
COP 025: Front Door Hardware ADD \$3,432.00  
Liquidated Damages (31 Days @ \$500.00) DEDUCT (\$15,500.00)

TOTAL (\$7,504.00)

The original was	\$ 6,357,000.00
The net change by previously authorized Change Orders	\$ 83,270.00
The prior to this Change Order was	\$ 6,440,270.00
The will be decreased by this Change Order in the amount of	\$ -7,504.00
The new including this Change Order will be	\$ 6,432,766.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:**

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

\_\_\_\_\_  
**ARCHITECT** *(Signature)*  
BY: Brent Koch, Principal  
*(Printed name, title, and license number if required)*

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*  
BY: Dana Rand, Vice President  
*(Printed name and title)*

\_\_\_\_\_  
**OWNER** *(Signature)*  
BY: Linnea Fletcher, Board President  
*(Printed name and title)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

## Change Order

**PROJECT:** *(Name and address)*  
23117 WITCC-Denison Career Academy  
Denison, IA

**CONTRACT INFORMATION:**  
Contract For:  
Date: 07-03-2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 008  
Date: 09/03/2025

**OWNER:** *(Name and address)*  
Western Iowa Tech Community College  
4647 Stone Ave.  
PO Box 5199  
Sioux City, IA 51102

**ARCHITECT:** *(Name and address)*  
CMBA Architects  
302 Jones St.  
Suite 200  
Sioux City, IA 51101

**CONTRACTOR:** *(Name and address)*  
Story Construction dba L & L Builders  
2205 4th St.  
Sioux City, IA 51101

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

COP 024: Roof Work for Paint Booth ADD \$4,564.00  
COP 025: Front Door Hardware ADD \$3,432.00  
Liquidated Damages (31 Days @ \$500.00) DEDUCT (\$15,500.00)

TOTAL (\$7,504.00)

The original was	\$ 6,357,000.00
The net change by previously authorized Change Orders	\$ 83,270.00
The prior to this Change Order was	\$ 6,440,270.00
The will be decreased by this Change Order in the amount of	\$ -7,504.00
The new including this Change Order will be	\$ 6,432,766.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:**

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

\_\_\_\_\_  
**ARCHITECT** *(Signature)*  
BY: Brent Koch, Principal  
\_\_\_\_\_  
*(Printed name, title, and license number if required)*

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*  
BY: Dana Rand, Vice President  
\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
**OWNER** *(Signature)*  
BY: Linnea Fletcher, Board President  
\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



# Document G701<sup>®</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
23117 WITCC-Denison Career Academy  
Denison, IA

**CONTRACT INFORMATION:**  
Contract For:  
Date: 07-03-2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 008  
Date: 09/03/2025

**OWNER:** *(Name and address)*  
Western Iowa Tech Community College  
4647 Stone Ave.  
PO Box 5199  
Sioux City, IA 51102

**ARCHITECT:** *(Name and address)*  
CMBA Architects  
302 Jones St.  
Suite 200  
Sioux City, IA 51101

**CONTRACTOR:** *(Name and address)*  
Story Construction dba L & L Builders  
2205 4th St.  
Sioux City, IA 51101

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

COP 024: Roof Work for Paint Booth ADD \$4,564.00  
COP 025: Front Door Hardware ADD \$3,432.00  
Liquidated Damages (31 Days @ \$500.00) DEDUCT (\$15,500.00)

TOTAL (\$7,504.00)

The original was  
The net change by previously authorized Change Orders  
The prior to this Change Order was  
The will be decreased by this Change Order in the amount of  
The new including this Change Order will be

\$	6,357,000.00
\$	83,270.00
\$	6,440,270.00
\$	-7,504.00
\$	6,432,766.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:**

This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

\_\_\_\_\_  
**ARCHITECT** *(Signature)*  
BY: Brent Koch, Principal  
\_\_\_\_\_  
*(Printed name, title, and license number if required)*

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*  
BY: Dana Rand, Vice President  
\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
**OWNER** *(Signature)*  
BY: Linnea Fletcher, Board President  
\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
*Date*


\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*



**DATE:** September 18, 2025

**TO:** Dr. Terry Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services 

**RE:** **CHANGE ORDER #009 FOR WITCC DENISON CAMPUS ADDITION PROJECT**

**Background Information**

Attached to this memo is change order #009 for the WITCC Denison Campus Addition - Career Academy Project with L & L Builders Co. of Sioux City, Iowa.

This charge order is to release the unused contingency amount that was set up as part of the project. Since none of the change orders were done as contingency change orders, the entire \$100,000.00 amount will be released and will reduce the original amount of the project by \$100,000.00.

**Administrative Recommendation**

It is the Administrative Recommendation that the College approves change order #009 to L & L Builders Co. of Sioux City, Iowa for a reduction of \$100,000.00 for the Denison Career Academy Building Project.



# AIA® Document G701® – 2017

## Change Order

**PROJECT:** *(Name and address)*  
23117 WITCC-Denison Career Academy  
Denison, IA

**CONTRACT INFORMATION:**  
Contract For:  
Date: 07-03-2024

**CHANGE ORDER INFORMATION:**  
Change Order Number: 009  
Date: 09-17-2025

**OWNER:** *(Name and address)*  
Western Iowa Tech Community College  
4647 Stone Ave. PO Box 5199 Sioux City,  
IA

**ARCHITECT:** *(Name and address)*  
302 Jones St.  
Suite 200  
Sioux City, IA 51101

**CONTRACTOR:** *(Name and address)*  
Story Construction dba L & L Builders  
2205 4th St.  
Sioux City, IA 51101

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Remaining Contingency	DEDUCT	(\$100,000.00)
	TOTAL CONTINGENCY DEDUCT	(\$100,000.00)

The original Contract Sum was	\$	6,357,000.00
The net change by previously authorized Change Orders	\$	75,766.00
The Contract Sum prior to this Change Order was	\$	6,432,766.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	(100,000.00)
The new Contract Sum including this Change Order will be	\$	6,332,766.00

The Contract Time will be unchanged by Zero ( ) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

\_\_\_\_\_  
**ARCHITECT** *(Signature)*  
BY: Brent Koch, Principal Architect  
*(Printed name, title, and license number if required)*

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*  
BY: Dana Rand, Estimating Manager  
*(Printed name and title)*

\_\_\_\_\_  
**OWNER** *(Signature)*  
BY: Linnea Fletcher, Board President  
*(Printed name and title)*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

**DATE:** September 9, 2025

**TO:** Terry Murrell  
4647 Stone Ave  
Sioux City, IA  
51106-1918

**FROM:** Jee Hang Lee, ACCT President and Chief Executive Officer

**SUBJECT: VOTING DELEGATE NOTIFICATION FOR THE ACCT LEADERSHIP CONGRESS**

According to our records, the board of Western Iowa Tech Community College is entitled to **1 vote(s)** during the Annual ACCT Leadership Congress, October 22-25, 2025, at the New Orleans Marriot, New Orleans, Louisiana.

**Eligibility requirements for voting delegate(s) include:**

- ✓ Fiscal year 2026 ACCT membership dues **MUST** have been received and verified at the time of delegate sign-in at Congress. If you have questions about your dues payment, please contact [membershipupdates@acct.org](mailto:membershipupdates@acct.org).
- ✓ Only voting members of governing boards may serve as voting delegates (e.g., Chancellor/President, Professional Board Staff, and "trustee emeritus" may not serve as voting delegates.)
- ✓ Voting delegates must sign in and receive their voting delegate credentials at the ACCT Voting Delegate Desk, which will be located near the Congress Registration Desk on the following days:
  - **Wednesday, October 22<sup>nd</sup>, 7:30 a.m. – 6 p.m.**
    - Preservation Hall Foyer, 2<sup>nd</sup> Floor
  - **Thursday, October 23<sup>rd</sup>, 7 a.m. – 6 p.m.**
    - Preservation Hall Foyer, 2<sup>nd</sup> Floor
  - **Friday, October 24<sup>th</sup>, 7:30 a.m. – 10:30 a.m.**
    - Preservation Hall Foyer, 2<sup>nd</sup> Floor

Please note the following:

- **Ballots will be distributed only to registered voting delegates during the Regional Caucuses and Senate Meeting.**
- **Voting Delegate(s) MUST be determined by your Board or Board Chair before approaching the Voting Delegate Desk to register. ACCT staff CANNOT be involved in the selection of ANY Voting Delegate(s.)**

The Fall 2025 *Advisor* contains information on the Regional Caucuses and Meetings and the Senate Meeting. The *Advisor* also lists the candidates for Regional Directors and Directors-at-Large. Please visit [www.acct.org/product/advisor](http://www.acct.org/product/advisor) to review the Fall 2025 *Advisor*.

If you have not had the opportunity to register for this year's Congress, I hope you will take the time to do so. Please register online at [www.acct.org](http://www.acct.org) or contact [congress@acct.org](mailto:congress@acct.org) for registration information.

We strongly encourage all eligible ACCT member institutions to designate voting delegate(s) to participate in the Regional Caucuses and Meetings and the Senate Meeting. The process provides a crucial role for your institution in the governance of ACCT.

Thank you for your commitment to ACCT. I look forward to seeing you in New Orleans!

## **Voting Delegates at the ACCT Leadership Congress Frequently Asked Questions**

### **1. Who are the voting delegates?**

- a. Voting delegates are members of an ACCT Member College board that have been selected by their board to attend the ACCT Leadership Congress and vote on behalf of the institution in ACCT elections and on association-wide matters. Voting delegates must be voting members of their board.

### **2. Why are there voting delegates at the ACCT Leadership Congress?**

- a. The ACCT Leadership Congress is not only an opportunity to learn about trusteeship and network with peers from around the world, but it is also an opportunity to participate in ACCT's internal governance. Voting delegates elect members to the ACCT Board of Directors and Nominating Committees. Additionally, voting delegates vote on matters of concern to the entire membership at the ACCT Senate meeting, including proposed Bylaws amendments and resolutions.

### **3. How many voting delegates can a college send?**

- a. While each college can send as many individuals as they like to the ACCT Leadership Congress, the number of delegates eligible to vote on their behalf is determined by the enrollment size of the college. If you are unsure of how many delegates your college is entitled to, please contact [membershipupdates@acct.org](mailto:membershipupdates@acct.org)

### **4. How are voting delegates selected?**

- a. Each college board decides for itself how to select its voting delegates. ACCT only requires that each individual must be a voting member of their board.

### **5. Do I need to tell ACCT in advance who the voting delegate is?**

- a. No. Once they have registered at the Leadership Congress, they should go to the Voting Delegate Desk and ACCT staff will help them register as the voting delegate.

**6. How do I vote?**

- a. Each delegate is entitled to vote at both their Regional Caucus and the ACCT Senate meeting. Times and locations will be listed in the Leadership Congress Program and instructions will be given on site. The delegate *must* register at the Voting Delegate Desk first, where their conference attendee badge will be marked. Only individuals with marked attendee badges will be allowed to vote at the Regional Caucus and ACCT Senate meetings. Voting delegates should sit in the specially designated areas at the Regional Caucus and ACCT Senate meetings.

**7. Where can I find out who the candidates are for the ACCT elections?**

- a. Candidates are listed in the latest version of the *Advisor*, which is available on the ACCT website. Physical copies of the *Fall Advisor* are mailed to every ACCT member and will be available on site as well. Candidates are also allowed to run from the floor at the Leadership Congress. Candidates will be permitted to speak to the membership on their candidacies at the Regional Caucuses as well as at the ACCT Senate meeting.

**8. I was my college's delegate last year; can I do it again?**

- a. As long as you are still a voting member of your board, and your board chooses you as a voting delegate, there is no restriction on how many times you are selected.

**9. My college selected me as a voting delegate, but I will not be able to attend the Regional Caucus and/or the Senate meeting. Can I vote by proxy?**

- a. Voting delegates are not permitted to vote by proxy. Your college should designate an alternative voting member of your board attending the Leadership Congress to serve as a voting delegate. ACCT staff at the Voting Delegate Desk can assist with changing a college's voting delegate(s) if needed.

# WITCC in the News

OCT 25 19

## **Denison Career Academy Ribbon Cutting**

<https://www.kwit.org/podcast/spm-news/2025-09-05/de>

<https://www.siouxlandproud.com/news/local-news/witcc-hosts-ribbon-cutting-for-denison-career-academy/>

[https://dbrnews.com/news/local/education/article\\_cbf89470-0756-40b3-a2c2-b665f1b217c1.html](https://dbrnews.com/news/local/education/article_cbf89470-0756-40b3-a2c2-b665f1b217c1.html)

<https://educate.iowa.gov/headline-story/2025-09-23/denison-regional-center-enhance-career-academy-opportunities-five-school-districts>

<https://www.einpresswire.com/article/851700496/denison-regional-center-to-enhance-career-academy-opportunities-for-five-school-districts>

## **Lifelong Learning approaching 30 Years**

<https://www.kwit.org/podcast/whats-the-frequency/2025-09-18/approaching-30-year-anniversary-people-share-why-lifelong-learning-institute-at-witcc-has-been-a-continuing-success>

## **Murrell's Retirement**

<https://www.kwit.org/podcast/spm-news/2025-09-08/witcc-president-murrell-announces-upcoming-retirement-from-college-in-sioux-city>

<https://www.siouxlandproud.com/news/local-news/it-has-been-an-honor-to-serve-as-president-witcc-president-retiring/>

<https://www.ktiv.com/2025/09/09/president-witcc-announces-retirement/>

<https://kscj.com/2025/09/09/murrell-to-retire-from-western-iowa-tech-in-may/>

<https://iowacapitaldispatch.com/briefs/western-iowa-tech-community-college-president-to-retire-next-spring/>

<https://www.thegazette.com/news/western-iowa-tech-community-college-president-to-retire-next-spring/>

<https://www.kotatv.com/video/2025/09/10/president-witcc-announces-retirement/>

<https://www.radioiowa.com/2025/09/10/western-iowa-tech-community-college-president-to-retire/>

<https://www.ccdaily.com/2025/09/newsmakers-333/>

<https://universitybusiness.com/president-moves-hiring-slows-exits-pick-up-through-september/>

## **Mass Comm - KWSR FM 94.3 Ribbon-Cutting**

<https://kscj.com/2025/09/29/ribbon-cutting-western-iowa-tech-community-college/>

<https://www.youtube.com/watch?v=MDij7vcV3Hk>

## **Area College Enrollment Rates**

### **ALUMNI –**

Candidate Profile: John Den Beste for Sioux City City Council (wit alumni)

<https://www.ktiv.com/2025/09/22/candidate-profile-john-den-beste-sioux-city-city-council/>

### **BRIEF REFERENCES –**

Mike Jones, Faculty, Art Exhibit

[https://www.nwestiowa.com/sentinel/le-mars-arts-center-presents-over-under-exhibition-by-mike-jones/article\\_983dbf6b-3b53-4816-96a6-9e7a287b46da.html#/gallery](https://www.nwestiowa.com/sentinel/le-mars-arts-center-presents-over-under-exhibition-by-mike-jones/article_983dbf6b-3b53-4816-96a6-9e7a287b46da.html#/gallery)

Iowa, 4yr Degree Possibility for Iowa Community Colleges

[https://www.kmaland.com/news/kinney-assesses-possibility-of-four-year-degrees-at-iowa-community-colleges/article\\_6a404976-cbef-4f33-b916-7f419f3cd55f.html](https://www.kmaland.com/news/kinney-assesses-possibility-of-four-year-degrees-at-iowa-community-colleges/article_6a404976-cbef-4f33-b916-7f419f3cd55f.html)

Best Online Colleges in Iowa, #16, UniversityMagazine.com

<https://www.universitymagazine.ca/best-online-colleges-in-iowa/>

# WITCC in the News

OCT 25 19

SCCSD School Board Forum at WITCC

<https://www.siouxlandproud.com/news/your-local-election-hq/sioux-city-community-school-districts-board-of-directors-candidates-announced/>

<https://www.siouxlandproud.com/news/your-local-election-hq/2-forums-set-for-sioux-city-community-school-district-board-and-city-council/>

A free, one-man play touring Iowa - at WIT Oct 12

<https://www.iowapublicradio.org/arts-life/2025-09-23/clarence-darrow-history-free-iowa-play>

## **ATHLETICS –**

Mens Soccer #8 Ranking:

<https://www.siouxlandproud.com/sports/western-iowa-tech-mens-soccer-ranked-8-in-njcaa-top-25/>

Soccer vs Southeast

<https://www.ktiv.com/2025/09/04/comets-stave-off-bobcats-shutout-win/>

<https://www.siouxlandproud.com/news/8-wit-mens-soccer-takes-down-20-southeast-cc-in-1-0-home-victory/>

Vball vs Central

<https://ruralradio.com/bull/news/cc-loses-to-western-iowa-tech/>

Vball vs. Kirkwood

<https://www.siouxlandproud.com/sports/kirkwood-cc-remains-undefeated-following-3-0-road-sweep-at-western-iowa-tech/>

Vball Triangular

<https://www.ktiv.com/2025/09/23/comets-drop-both-games-home-triangular/>

Vball vs Marshalltown

<https://www.timesrepublican.com/sports/local-sports/2025/09/comets-spoil-mccs-community-night/>

MSoccer vs Northeast

<https://www.ktiv.com/2025/09/24/comets-outlast-hawks-pick-up-top-5-win/>

MSoccer vs Iowa Central

<https://www.messengernews.net/sports/local-sports/2025/09/triton-men-take-down-no-6-western-iowa-tech/>

Msoccer: Top5 plays of the week

<https://www.siouxlandproud.com/sports/sportszone-top-5-plays-of-the-week-9-28-25/amp/>

[https://siouxcityjournal.com/news/local/education/article\\_a35fa9bb-8579-45ea-b0f0-119edde80edb.html](https://siouxcityjournal.com/news/local/education/article_a35fa9bb-8579-45ea-b0f0-119edde80edb.html)


ALERT TOP STORY EDITOR'S PICK

# Many Siouxland colleges report growth in enrollment numbers this fall

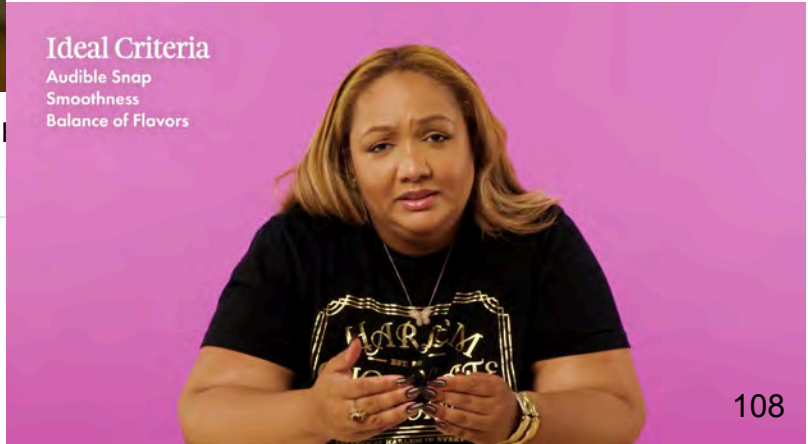
Caitlin Yamada

Sep 30, 2025



 Briar Cliff University students walk though Heelan  
Tim Hynds, Sioux City Journal

Caitlin Yamada



**M**ost Siouxland universities and colleges have reported enrollment growth this year compared to previous years, and some have reported record-breaking figures.

Universities and colleges around the area have released their 10th-day enrollment data, a metric used by the higher education community to review student body changes each semester.

Here’s a look at total enrollments this fall, compared to last year, for schools in The Journal’s circulation area.



Alexavier Fennell, a Briar Cliff University freshman from Orange Park, Florida, checks his phone Sept. 22 in the Heelan Hall Atrium on the campus of the S **RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...**

Tim Hynds photos, Sioux City Journal

## Briar Cliff University, Sic

2025: 1,458

2024: 947

2023: 941

2022: 928

2021: 1,001

Briar Cliff University has reported a record-breaking enrollment this fall, the largest in the university's history.

---

## People are also reading...

- 1 **Veteran news editor takes command of the Sioux City Journal newsroom**
  - 2 **Neighbors raise concerns about proposed retreat center on Sioux City's west side**
  - 3 **South Sioux City casino work to start next summer as part of WarHorse refinancing**
  - 4 **Sioux City man charged with causing infant's skull fracture**
- 

A majority of the growth was associated with the creation of their “On-Demand” platform, a way to offer courses nationwide, according to a news release. The program reports 573 students enrolled.

“We are proud to serve more students than ever before in Briar Cliff's history,” said Matthew Draud, president of Briar Cliff University. “Our record headcount reflects the collective effort of our enrollment team, the energy of our campus community, and the University's adaptability in meeting student needs, both on campus and beyond.”

RELATED NEWS: [Pro Chefs Blind Taste Test Every Dark Chocol...](#)

Other changes associated with the growth at keeping Briar Cliff affordable, including the Connection Scholarship, and the expansion added new programs to the mix, including partnership with the University of North



Briar Cliff University students gather in the Heelan Hall atrium on the campus of the Sioux City university Sept. 22.

Tim Hynds, Sioux City Journal

# Morningside University, Sioux City

2025: Did not provide

2024: 2,056

2023: 2,156

2022: 2,180

2021: 2,319

Morningside University reported the la  
They had more than 400 full-time unde  
news release.

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

“We’re welcoming the largest first-year class in Morningside’s modern history, and that speaks volumes about the students and families who see themselves as part of our community,” said Steph Peters, vice president for enrollment management. “With initiatives like Siouxland Proud, Mside Bound, we’re showing our commitment to the region by offering tuition aid packages to deserving students across Siouxland.

They also reported students from 18 states and 21 countries. Of their students, 43 percent of the incoming class are Iowans.

## Western Iowa Tech Community College, Sioux City

2025: 5,381

2024: Not provided

2023: 5,076

2022: 5,152

2021: 5,451

Western Iowa Tech Community College saw a slight decrease in enrollment compared to last year.

The college reported a 2.2 percent decrease in students, according to a news release.

“While enrollment is slightly lower, we are excited for the year ahead and remain focused on helping students thrive and achieve their goals. We continue to expand hands-on learning opportunities, strengthen options for students to learn on campus statement. “In line with our mission to communities, we remain committed to education.”

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

## Dordt University, Sioux Center

2025: 2,077

2024: 1,943

2023: 1,911

2022: 1,858

2021: 1,786

Dordt University has reported growth in enrollment for the fifth year in a row.

“This year’s numbers exceeded even our most optimistic expectations,” says Greg Van Dyke, vice president for enrollment. “It’s a tremendous blessing to see so many students eager to join the Dordt community.”

The total enrollment includes 1,655 full-time undergraduate students and 247 graduate students.

## University of South Dakota, Vermillion

2025: 10,405

2024: 10,619

2023: 9,868

2022: 9,856

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

2021: 9,464

The University of South Dakota reporte

The university reported total enrollmen  
years, according to a news release.

“USD is proud to provide a high-quality education that positions students for success in their careers,” said USD President Sheila K. Gestring. “In and beyond the classroom, our students are gaining the skills and experiences they need — and that is evident when they join the workforce. From our health systems to boardrooms, USD graduates are leading the way in their fields and serving South Dakota.”

The university’s Sioux Falls campus had an overall headcount increase of 19.1 percent from last fall. The graduate programs with the highest enrollment include business administration, social work, educational administration and leadership, and computer science.

At the undergraduate level, nursing, kinesiology and sport management, medical biology, psychology and elementary education saw the highest enrollment.

## Northeast Community College, Norfolk

2025: 5,890

2024: 5,601

2023: 5,503

2022: 5,219

2021: 5,072

Northeast Community College reported enrollment growth for the fourth year in a row and its largest first-time freshman class. RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

The college reported a 7 percent increase in enrollment. release.

“We are proud to be the college of choice for our students,” said USD president of Northeast. “This growth demonstrates the success of our programs. Whether students are preparing for careers in health care, education, or business, we are committed to providing them with the highest quality education possible.”

training for high-demand careers in the trades, or pursuing one of the many other pathways Northeast offers, they know we are here to help them succeed.”

The college enrolled 1,014 first-time freshmen this fall, representing a 10% increase over Fall 2024 and 13% more high school students are taking advantage of Northeast’s tuition-free courses compared to Fall 2024.

## Northwestern College, Orange City

2025: 1,665

2024: 1,719

2023: 1,715

2022: 1,712

2021: 1,585

Northwestern College reported its fourth-largest fall enrollment in school history.

They also had the fourth-largest enrollment of graduate students, at 471, according to a news release.

“We’re grateful to welcome another large freshman class,” said Tamara Fynaardt, Northwestern’s vice president for enrollment and marketing. “Especially in the current higher education environment of program cuts, contracting budgets and even failing institutions, it’s a testimony to God’s faithfulness that Northwestern continues to flourish on multiple fronts.”

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

Northwestern reported a total of 354 new number of transfers in nine years. It also 5.5% of Northwestern’s traditional undergraduate

## Northwest Iowa Commu

2025: 2,009

**2024: 1,907**

**2023: 1,792**

**2022: 1,811**

**2021: 1,716**

Northwest Iowa Community College reported the largest fall class in the college's history.

This is the first time the college has surpassed 2,000 students, with a 5.35 percent increase from last year, according to a news release.

“We are grateful to see our fall enrollment reach new heights again this year. Having two consecutive years of record-breaking growth, and a decade of steady progress, reminds us that students and families trust NCC to deliver on our promise of quality, affordable, hands-on education,” said Kristin Kollbaum, director of marketing & communications.

NCC's fall enrollment has grown from 1,612 students in 2015 to 2,009 in 2025—a nearly 25% increase.

## Wayne State College, Wayne

**2025: Not provided**

**2024: Not provided**

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

**2023: 4,595**

**2022: 4,394**

**2021: 4,249**

Wayne State College reported stable en:

It also had a freshman class of more than 750 students, in the top 10 historically for the college, according to a news release.

”Wayne State saw a 1.36% increase in our returning students. We also have a retention rate (of freshmen to sophomores) of 75.5%, which is up 3.5% this year. The average retention rate for an open enrollment college of our size is between 59% and 62%,” according to the news release.

## Buena Vista University, Storm Lake

2025: 836 undergraduate students

2024: 810 undergraduate students

2023: 800 undergraduate students

2022: 1,973

2021: 1,959

Buena Vista University reported its largest student body since 2015 and its largest incoming class since 2013.

“Welcoming our largest Storm Lake class in a decade is a powerful statement about BVU’s momentum,” said Buena Vista University President Brian A. Lenzmeier, Ph.D. “Every year, our transformational programs are preparing more students for lifelong success, strengthening our region, and ensuring BVU is building for the future.”

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...



Dr. Matthew Draud, Briar Cliff University's 13th president, talks about his appointment to the Sioux City university's top job, saying he's "all in" and working to find financial stability at Briar Cliff.

Jesse Brothers



### **Siouxland colleges release 10th-day enrollment numbers**

Caitlin Yamada

RELATED NEWS: Pro Chefs Blind Taste Test Every Dark Chocol...

[https://siouxcityjournal.com/news/local/education/article\\_6bd8666c-3b54-42b3-9b31-466e1e06b263.html](https://siouxcityjournal.com/news/local/education/article_6bd8666c-3b54-42b3-9b31-466e1e06b263.html)

ALERT TOP STORY EDITOR'S PICK

## WITCC's Terry Murrell to retire next year; president since 2011

Mason Dockter

Sep 10, 2025



Western Iowa Tech Community College president Terry Murrell addresses the media at a Jan. 21, 2020 news conference on international students from Chile and Brazil attending the school through the J-1 visa program. A group of the students filed a lawsuit against WITCC, likening the program to forced labor and human trafficking.

Mason Dockter

**S** IOUX CITY — Longtime Western Iowa Tech Community College President Dr. Terry A. Murrell is retiring next spring, the college said Tuesday.

Murrell's retirement is effective May 15, 2026. He joined the college in 2007 as vice president of instruction and student services, and became the WITCC's president in 2011.

He is the third president in the history of the college. Its first was Dr. Robert H. Kiser, followed by Dr. Robert E. Dunker.

WITCC'S board of directors will begin the process of choosing a new president "later this year," the college said in its press release.

The past five years of Murrell's tenure have been turbulent ones for WITCC. In November 2020, students from Chile filed a lawsuit against the school alleging its J-1 Student Study Program -- in which they were promised a two-year degree program in culinary arts or robotics with tuition, room and board covered -- amounted to, in effect, a program of forced labor and human trafficking. Less than two months later, in January 2021, more students from Chile and Brazil filed a similar lawsuit.

---

## People are also reading...

- 1 **Sioux City man charged with causing infant's skull fracture**
  - 2 **Maximus Johnson**
  - 3 **South Sioux City casino work to start next summer as part of WarHorse refinancing**
  - 4 **Man charged with cashing forged checks totaling nearly \$20,000 in Woodbury County**
-

The students said they were often forced to work more than 50 hours a week at local factories and were told they'd be deported or have their housing and food withheld if they missed work because of illness.

The lawsuits resulted in WITCC paying one of the groups of students a \$3 million settlement in the April 2024, while the other lawsuit was settled for \$2.3 million a few months later, in July.

As of July of this year, it remained unclear if WITCC's insurance carrier would pay the settlements.

This year, the college reported its fall semester enrollment had dropped 8.7 percent from the year before, with a loss of international students accounting for nearly half the loss.

"I think that really has to do with some of the visa issues and maybe some of the uncertainty internationally about whether now's the right time to come to the United States," Murrell told the college's board last month.

The college this year also considered an early retirement program for employees 57 years or older who have at least 17 years with the college. Murrell himself would have been eligible for that program. Murrell said savings from the voluntary early retirement offer could help the college avoid additional cutbacks.

"I need to have some conversations with my wife to decide on that one," Murrell said in July about the early retirement, as it applied to himself.

In its announcement of Murrell's retirement, the college pointed to positive developments over his tenure: A graduation rate that has nearly tripled, new athletic programs, a food pantry, a health center and expanded mental health services.

"His leadership has left a lasting impact on both the college and the region," WITCC said in its statement.



Western Iowa Tech president Terry Murrell talks about \$2.3 million lawsuit settlement with foreign students.

