



WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING

**Date:** October 14, 2024

**Time:** 4:00 pm

**Location:** WITCC Sioux City Campus

Board Retreat 2:00 pm – Wells Fargo

Join virtually at: <https://witcc.zoom.us/j/3695445549>

## WITCC Mission

We elevate our diverse learners and strengthen our communities through *inclusive* and innovative education.

## Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Blanca Martinez | Linnea Fletcher | Mary Parker | Jeremy Ogle | Erin Muck

Brenda Wright, Board Secretary

### Administration:















Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

### Presenters:

Natnael Solomon, Comet CLASS Student | Hector Vega Aceves, Comet CLASS Student | Jeremy Ross, Comet CLASS Student | Elizabeth Perez, Comet CLASS Student | Harlie Nolze, Comet CLASS Student | Jatzumy Castillo-Gonzalez, Comet CLASS Student | Jordyn Schubert, Comet CLASS Student | Kevin Romo, Comet CLASS Student | Teresa McElroy, Associate Dean of Admissions and Advising

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright

Item	Presenter
<b>III. Oral Communications</b>	
<b>IV. Written Communications</b>	
<b>V. Consent Items</b>	
A. The minutes of the regular Board of Directors meeting held September 9, 2024	
B. The Financial Report for September 2024 in addendum OCT-24-x, pages 1-7	
C. A list of General Fund bills in addendum OCT-24-2, pages 5-28. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum SEP-24-3a, pages 29-30. The Community and Continuing Education instructor list in addendum OCT-24-3b, pages 31-32. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #6 in the amount of \$35,129.90 to Steve Harris Construction Inc. for Parking Lot 4 Paving Improvements Project in addendum OCT-24-4, pages 33-38.	
F. Application and Certificate for Payment #4 in the amount of \$17,470.50 to Van't Hof Concrete, Inc. for Cherokee Campus Paving Improvements Project in addendum OCT-24-5, pages 39-42.	
G. Application and Certificate for Payment #10 in the amount of \$4,438.51 to Steve Harris Construction, Inc. for Soccer Field Improvements Project in addendum OCT-24-6, pages 43-47.	
H. Application and Certificate for Payment #1 in the amount of \$713,328.40 to L&L Builders Co. for Denison Regional Academy Project in addendum OCT-24-7, pages 48-52.	
I. Application and Certificate for Payment #3 in the amount of \$43,384.35 to Van't Hof Concrete, Inc. for Cherokee Campus Paving Improvements Project in addendum OCT-24-8, pages 53-54	
<i>Motion needed for Consent Items</i>	
<b>VI. Administrative Reports</b>	
A. Comet CLASS Leaders Report in addendum OCT-24-9, pages 55-56.	Revathi Vongsiprasom Natnael Solomon Hector Vega Aceves Jeremy Ross Elizabeth Perez Harlie Nolze Jatzumy Castillo-Gonzalez Jordyn Schubert Kevin Romo
B. Change Order #1 for the Soccer Field Improvements Project in addendum OCT 24 10, pages 57-63.	Troy Jasman
C. 28E Denison Community School District in addendum OCT 24 11, pages 64-70.	Troy Jasman Darin Moeller
D. Foundation Compilation Report in addendum OCT 24 12, pages 71-86.	Troy Jasman

Item	Presenter
E. ACCT Voting Delegate in addendum OCT 24 13, page 87-89	Terry Murrell
F. Student Support Report (Clinic and other services) in addendum OCT 24 14, pages 90-97.	Tawnya Beermann Teresa McElroy
G. Graduation Report in addendum OCT 24 15, pages 98-101.	Tawnya Beermann Erin Volk
H. Educational Outcomes in addendum OCT 24 16, pages 102-103.	Erin Volk
I. Iowa Department of Education Profile Report in addendum OCT 24 17, pages 104-116.	Erin Volk
J. Community Colleges for Iowa Report	Tricia Sutherland
K. President Report 1. WITCC In the News in addendum OCT-24-18, pages 117-127. 2. Other	Terry Murrell
<b>VII. Unfinished Business</b>	
A. Individual Board Member comments	
B.  October 14, 2024 – Women’s Soccer vs. Briar Cliff University JV @Ruegger Field – TBA	
C.  October 15, 2024 – eSports – Super Smash Bros. Ultimate – 6-8 pm – A203	
D.  October 16, 2024 – eSports – Overwatch – 6-8 pm – A203	
E.  October 17, 2024 – eSports – Valorant – 7-10 pm – A203	
F.  October 18, 2024 – eSports – Rocket League – 6-8 pm – A203	
G.  October 17, 2024 – Women’s Volleyball vs Des Moines Area Community College – 6:00 pm	
H.  October 19, 2024 – Women’s Soccer vs. Iowa Lakes Community College – @Bishop Heelan Memorial Field – 7:30 pm	
I.  October 19, 2024 – Men’s Soccer vs. Iowa Lakes Community College @Bishop Heelan Memorial Field – 5:00 pm	
J.  October 22, 2024 – eSports – Super Smash Bros. Ultimate – 6-8 pm – A203	
K.  October 23, 2024 – Men’s Soccer vs. Northwest Iowa Community College @ Ruegger Field – 2:00 pm	
L.  October 23, 2024 – Women’s Soccer vs. Northwest Iowa Community College – @ Ruegger Field – 4:30 pm	
M.  October 23, 2024 – eSports – Overwatch – 6-8 pm – A203	
N.  October 23, 2024 – Women’s Volleyball vs Marshalltown Community College – 7:00 pm	
O.  October 24, 2024 – Men’s Basketball vs. Morningside College – 7:00 pm	

Item	Presenter
P.  October 24, 2024 – eSports – Valorant – 7-10 pm – A203	
Q.  October 25, 2024 – eSports – Rocket League – 6-8 pm – A203	
R. October 28, 2024 –Smart Choices, Great Experiences: A Sexual Wellness Fair – 11:00 am – 1:00 pm – Center for Inclusive Excellence Hallway (near A454)	
S.  October 29, 2024 – eSports – Overwatch – 6-8 pm – A203	
T.  October 30, 2024 – eSports – Overwatch – 6-8 pm – A203	
U.  October 31, 2024 – eSports – Valorant – 7-10 pm – A203	
V.  November 1, 2024 – eSports – Rocket League – 6-8 pm – A203	
W.  November 4, 2024 – Men’s Basketball – vs. Johnson County Community College - 7:00 pm	
X. November 6, 2024 – Bridging Divides: Indian Education and the Overlooked Aspects of Manifest Destiny – 10:00 am – 12:00 pm – D103. In Honor of Native American Heritage Month.	
Y.  November 9, 2024 – Men’s Basketball – vs. Cloud County Community College - 3:00 pm	
Z. November 11, 2024 – Board Meeting – Sioux City Campus – 4:00 pm	

For complete Sports schedule, click [here](#)

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

### VIII. Adjournment

*Motion Needed*

#### WIT’s Vision

*Unwavering commitment to the personalized success of every student, every employee, every time.*

#### WIT’s 2024-2027 Strategy

Advance Completion - Elevate WIT’s completion to the top 4 among Iowa community colleges

Close the Gap - Close the completion gap for at-risk groups (first-time, part-time, online, racial/ethnic minorities).

Transform the Culture - Strengthen the culture of belonging for employees through increased communication, engagement, and support



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING MINUTES

**Date:** September 9, 2024

**Time:** 4:00 pm

**Location:** WITCC Cherokee Campus – Room 301

Join virtually at: <https://witcc.zoom.us/j/3695445549>

## WITCC Mission

We elevate our diverse learners and strengthen our communities *through* inclusive and innovative education.

## Board Members

Present: Russell Wray, President | Tricia Sutherland, Vice President (Zoom) | Micah Lang | Brad Griffin | Linnea Fletcher | Mary Parker | Jeremy Ogle | Erin Muck

Absent: Blanca Martinez

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Carmen Wilson, Associate Dean – Corporate College | Wendy Iverson, Director of Cherokee Campus and Northern Service Area |

### Item

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Meeting was called to order at 4:00 pm by Russell Wray.

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Brenda Wright took the roll call of directors.

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No Oral Communications were brought forward to the board.

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Russ asked the board to review the Written Communications from Shannon Jorstad.

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**Item**

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Russ asked the board if there were any questions or concerns regarding the Consent Items. No questions or concerns from the board. Jeremy made a motion to approve the Consent Items and it was seconded by Micah Lang. All were in favor and the motion carried.

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Erin Volk introduced Wendy Iverson to report on the Cherokee and Northern Service Area Update. Wendy has been the Campus Director for about a year. Wendy reported on what has been happening on the Cherokee campus.

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Tawnya Beermann and Christina Brandon presented the Fall Semester Enrollment Report. Fall enrollment up 5.5%. High schools students were up 14.6%. Online is up 26.5% from last year. Terry thanked the entire staff for their hard work.

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Troy Jasman presented the FY25 Open Purchase Orders. This is a list of any blanket purchase order over \$100,000. Linnea Fletcher made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

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Troy Jasman also presented Change Order #1 for the 2024 WITCC Parking Lot 4 Paving Improvements Project. Found some subsoil that was not suitable. Had to put down a polymer grid. This increased the project by \$10,221. Micah Lang made a motion to approve and it was seconded by Brad Griffin. All were in favor and the motion carried.

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Troy Jasman presented Change Order #2 for WITCC Denison Campus Addition Project. It was discovered that the soil was not a good building foundation. Had to bring in soil. This increased the project by \$38,202. Erin Muck made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and the motion carried.

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Troy Jasman then presented the ISCAP Solvency Ratio. This is unaudited information. We are at 15.83%, down slightly. Our auditors said we should be between 12.5 and 17%. We are still a strong institution.

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Christina presented a contract for a Partnership with Digital Marketing Agency. This contract will show us how to optimize our budget and impact on our community. Brings marketing – digital and puts our plan/strategy under one roof and can expand our marketing efforts and do more digital marketing more efficiently. Linnea Fletcher made a motion to approve and it was seconded by Erin Muck. All were in favor and the motion carried.

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Christina also presented the WITCC Scholarships plan for 2025-2026. Christina worked with Financial Aid to look at our current scholarships and to make our scholarships more appealing. Jeremy Ogle made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and the motion carried.

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Darin Moeller introduced Carmen Wilson to present the Resolution Approving Assignment and Assumption Agreement between Matheson Tri-Gas, Inc. and Western Iowa Tech Community College. Erin Muck made a motion to approve and it was seconded by Micah Lang. All were in favor and the motion was carried.

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Tricia Sutherland reported on Community Colleges for Iowa meeting this past month. She explained the new platform adopted, Quorum Grass Roots. This will be communicated out to board members across the state. This is a program that will help us better communicate and advocate for our students. There will be a webinar on September 20 to explain and help everyone log in. This program will help us write our legislators. More information will be coming soon.

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Terry Murrell gave his President's Report. He encouraged everyone to go to 4 Brothers restaurant in Sioux City during September to order the Comet Burger to help support WITCC.

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**Item**

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Jeremy Ogle made a motion to go into Executive Session to Finalize the Administrative Contract Strategy in compliance with Chapter 21.9, Code of Iowa, 2024. Linnea Fletcher seconded the motion. Brenda Wright took a roll call of directors.

Present: Russell Wray, President | Tricia Sutherland, Vice President (zoom) | Micah Lang | Brad Griffin | Linnea Fletcher | Mary Parker | Jeremy Ogle | Erin Muck

Absent: Blanca Martinez

After a discussion, Erin Muck made a motion to exit the Executive Session. Linnea Fletcher seconded the motion. In Open Session, Brad Griffin made a motion to increase Terry Murrell's pay for next year by 3.9% to match this year's faculty and staff increase. Linnea Fletcher seconded the motion. All were in favor. Motion carried.

Russ reviewed the upcoming events with the board. Micah Lang made a motion to adjourn and Erin Muck seconded. All were in favor and the motion carried.

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**The next regular scheduled board meeting will be Monday, October 14, 2024, at 4:00 pm on the Sioux City campus in the Boardroom.**

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Russell Wray, Board President

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Brenda Wright, Board Secretary

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services/CFO 

**DATE:** October 8, 2024

**RE:** SEPTEMBER 2024 FINANCIAL HIGHLIGHTS

### Executive Summary

General Fund revenues totaled \$1.4 million for the month and \$13.8 million year to date. Total revenue is \$1.2 million higher than last year or +9.1%. This increase is mainly due to the increase in enrollment as well as the per credit hour tuition increase, state aid increase and exclusive agreement. State general aid will have an increase of \$615K for the year. General Fund expenditures totaled \$3.1 million for the month. September's expenditures reflect the timing of expenses for the start of the fall semester as well as the once a year expenditures. As a result, the College financial position exceeds that of the previous year with an increase in the fund balance change from the prior year of \$803K.

Restricted Fund activity for the month of September included revenues of \$1.8 million while expenditures increased by \$855K. The College received GAP, ABE and PACE funding in September from the State of Iowa.

The Plant Fund revenue increased \$243K for the month with \$172K reflecting the timing of property tax receipts. Expenditures increased \$262K for the month with the majority of the increase for the parking lot project and equipment purchases.

Overall, Auxiliary Enterprise operations in September show a decrease in the fund balance change of \$78K from the prior year. Again, you will recall that dormitory expenditures will continue to increase as students utilize the all you care to eat meal plan. The increase in expenditures will reduce the dormitory fund balance over the semester.

The College's September cash flow was strong as a result of tuition collections, Federal Pell financial aid, Auxiliary operations, State Funding and NJTP collections. Again, all were the result of the start of the academic year with the exception of State Funding and NJTP collections. Cash and investments on a consolidated basis totaled \$40.9 million at September 30, 2024, an increase of \$765K from August. The College's investment portfolio's overall yield at 4.18% was down from the 4.21% of the previous month.

Western Iowa Tech Community College  
 Unrestricted Fund Income Statement  
 For the Three Month Period Ending September 30, 2024

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Student Fees	\$3,675,500	\$1,617,092	44%	\$3,298,500	\$1,623,036	49%
Tuition	15,808,048	7,980,922	50%	15,215,500	7,138,868	47%
Local Support	2,300,000	192,582	8%	2,195,000	169,762	8%
State Support	13,364,260	3,334,098	25%	12,776,317	3,180,456	25%
Federal Support	276,858	5,965	2%	284,071	5,192	2%
Sales & Services	198,000	53,248	27%	203,000	50,286	25%
Other Income	3,836,172	652,503	17%	4,476,416	513,816	11%
<b>Total Income</b>	<b>\$39,458,838</b>	<b>\$13,836,410</b>	<b>35%</b>	<b>\$38,448,804</b>	<b>\$12,681,416</b>	<b>33%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$26,896,361	\$5,502,795	20%	\$26,911,171	\$5,329,083	20%
Services	6,553,649	1,733,097	26%	6,355,205	1,681,507	26%
Materials, Supplies & Travel	2,908,333	577,401	20%	2,457,999	489,162	20%
Other Current Expenditures	3,090,504	933,458	30%	2,719,429	896,902	33%
Capital Outlay	9,991	2,931	29%	5,000	535	11%
<b>Total Direct Expense</b>	<b>\$39,458,838</b>	<b>\$8,749,682</b>	<b>22%</b>	<b>\$38,448,804</b>	<b>\$8,397,189</b>	<b>22%</b>
<b>Fund Balance Change</b>	<b>\$0</b>	<b>\$5,086,728</b>		<b>\$0</b>	<b>\$4,284,227</b>	

25% of Year

Western Iowa Tech Community College  
 Restricted Fund Income Statement  
 For the Three Month Period Ending September 30, 2024

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	6,756,389	555,987	8%	5,843,636	449,313	8%
State Support	3,321,832	1,396,918	42%	2,438,086	1,411,165	58%
Federal Support	3,139,306	653,299	21%	2,931,837	795,614	27%
Other Income	796,255	261,330	33%	771,303	290,559	38%
New Jobs Training Program	3,700,000	633,550	17%	3,445,000	1,207,987	35%
<b>Total Income</b>	<b>\$17,713,782</b>	<b>\$3,501,084</b>	<b>20%</b>	<b>\$15,429,862</b>	<b>\$4,154,638</b>	<b>27%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$4,154,415	\$1,007,241	24%	\$4,022,119	\$977,317	24%
Services	4,762,989	775,527	16%	5,295,855	703,766	13%
Materials, Supplies & Travel	2,385,341	243,245	10%	1,270,032	92,808	7%
Other Current Expenditures	0	467,019	-	0	512,718	-
New Jobs Training Program	4,264,131	911,592	21%	4,240,107	390,712	9%
Capital Outlay	1,410,845	223,686	16%	1,460,219	83,956	6%
<b>Total Direct Expense</b>	<b>\$16,977,721</b>	<b>\$3,628,310</b>	<b>21%</b>	<b>\$16,288,332</b>	<b>\$2,761,277</b>	<b>12%</b>
<b>Fund Balance Change</b>	<b>\$736,061</b>	<b>(\$127,226)</b>		<b>(\$858,470)</b>	<b>\$1,393,361</b>	

25% of Year

Western Iowa Tech Community College  
 Plant Fund Income Statement  
 For the Three Month Period Ending September 30, 2024

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Property Taxes	\$2,300,000	\$192,582	8%	\$2,195,000	\$169,762	8%
Interest Income	515,000	92,707	18%	260,000	156,844	60%
Other Income	5,766,567	939,843	16%	2,322,237	928,307	40%
<b>Total Income</b>	<b>\$8,581,567</b>	<b>\$1,225,132</b>	<b>14%</b>	<b>\$4,777,237</b>	<b>\$1,254,913</b>	<b>26%</b>
<b>EXPENDITURES</b>						
Equipment	\$1,366,842	\$174,088	13%	\$1,658,237	\$724,562	44%
Buildings	6,357,000	8,532	0%	436,000	78,090	18%
Maintenance, Repairs & Supplies	315,000	5,824	2%	35,000	50,313	144%
Structural Improvements	1,191,368	485,278	41%	988,000	819,244	83%
Professional Services	692,875	73,745	11%	483,000	74,931	16%
Other Expenses	0	0		500,000	0	0%
Interest/Debt Service	676,850	41,100	6%	677,000	43,625	6%
<b>Total Direct Expense</b>	<b>\$10,599,935</b>	<b>\$788,567</b>	<b>7%</b>	<b>\$4,777,237</b>	<b>\$1,790,765</b>	<b>37%</b>
<b>Fund Balance Change</b>	<b>(\$2,018,368)</b>	<b>\$436,565</b>		<b>\$0</b>	<b>(\$535,852)</b>	

25% of Year

Note: Interest budget amounts include principal payments of \$515,000 and \$505,000 for FY2025 and FY2024, respectively. Fund balance change for FY2025 reflects use of existing funds of \$2,018,368.

Western Iowa Tech Community College  
 Auxiliary Enterprises  
 For the Three Months Ending September 30, 2024

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs &amp; Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
<b>REVENUES</b>								
Sales and Service	1,106,825.00	987,576.00	224,680.00	-	-	14,940.00	2,334,021.00	2,256,489.00
Miscellaneous	31,927.00	17,079.00	-	94,044.00	317,444.00	105,641.00	566,135.00	461,233.00
<b>Total Revenues</b>	<u>1,138,752.00</u>	<u>1,004,655.00</u>	<u>224,680.00</u>	<u>94,044.00</u>	<u>317,444.00</u>	<u>120,581.00</u>	<u>2,900,156.00</u>	<u>2,717,722.00</u>
<b>EXPENDITURES</b>								
Salaries & Related Costs	64,009.00	64,130.00	-	-	155,637.00	49,743.00	333,519.00	265,746.00
Service Expenditures	92,776.00	15,477.00	-	49,401.00	71,223.00	357.00	229,234.00	147,513.00
Materials & Supplies	4,053.00	2,832.00	1,037.00	23,157.00	62,267.00	12,707.00	106,053.00	178,114.00
Cost of Goods Sold	-	772,772.00	204,459.00	-	-	-	977,231.00	871,647.00
Utilities	58,096.00	-	-	-	-	-	58,096.00	-
Other Current Expenditures	166,204.00	-	-	-	28,317.00	342.00	194,863.00	175,255.00
<b>Total Expenditures</b>	<u>385,138.00</u>	<u>855,211.00</u>	<u>205,496.00</u>	<u>72,558.00</u>	<u>317,444.00</u>	<u>63,149.00</u>	<u>1,898,996.00</u>	<u>1,638,275.00</u>
<b>Fund Balance Change</b>	<u>753,614.00</u>	<u>149,444.00</u>	<u>19,184.00</u>	<u>21,486.00</u>	<u>-</u>	<u>57,432.00</u>	<u>1,001,160.00</u>	<u>1,079,447.00</u>
Prior Year	886,669.00	123,395.00	16,796.00	2,277.00	-	50,310.00	1,079,447.00	

\* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

WESTERN IOWA TECH COMMUNITY COLLEGE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
SEPTEMBER 2024

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (09/01/2024)	\$13,316,329	\$5,658	\$378,676	\$7,089,837	\$19,309,368	\$40,099,867
Receipts	7,157,789	\$3,058,368	1,313	381,403	78,457	10,677,330
<b>TOTAL FUNDS AVAILABLE</b>	<b>\$20,474,117</b>	<b>\$3,064,026</b>	<b>\$379,989</b>	<b>\$7,471,240</b>	<b>\$19,387,825</b>	<b>50,777,198</b>
<b>DISBURSEMENTS</b>						
Board Report	\$6,573,308	\$3,047,863	\$0	-\$6,064	\$142,090	\$9,757,196
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				0		0
Approved Previous Meeting				155,401		155,401
<b>TOTAL DISBURSEMENTS</b>	<b>\$6,573,308</b>	<b>\$3,047,863</b>	<b>\$0</b>	<b>\$149,337</b>	<b>\$142,090</b>	<b>\$9,912,598</b>
<b>ENDING BALANCE (09/30/2024)</b>	<b>\$13,900,810</b>	<b>\$16,163</b>	<b>\$379,989</b>	<b>\$7,321,903</b>	<b>\$19,245,735</b>	<b>\$40,864,600</b>

WESTERN IOWA TECH COMMUNITY COLLEGE  
INVESTMENT STATUS  
SEPTEMBER 30, 2024

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$404,661					\$404,661	0.00%
Interest Checking	Security National		16,163				16,163	4.00%
Repurchase Agreement	Security National	4,063,189					4,063,189	4.00%
Certificate of Deposit	Central Bank	1,170,060					1,170,060	4.91%
Money Market	Liberty National Bank	7,480,637					7,480,637	5.05%
Money Market	Liberty National Bank				6,819,737		6,819,737	5.05%
Checking	Cherokee State Bank	\$11,808					11,808	0.00%
Checking	Wells Fargo	\$23,724					23,724	1.65%
Checking	Wells Fargo			379,989	23,074	1,734,945	2,138,009	1.65%
Checking	Wells Fargo					850,611	850,611	0.93%
Repurchase Agreement	Security National				251,637	16,660,179	16,911,816	4.00%
Dorm Revenue Bond Funds	UMB Bank	746,730			227,454		974,184	4.83%
<b>Total Cash &amp; Investments</b>		<b>\$13,900,810</b>	<b>\$16,163</b>	<b>\$379,989</b>	<b>\$7,321,903</b>	<b>\$19,245,735</b>	<b>\$40,864,600</b>	<b>4.18%</b>
<b>Interest Earnings YTD</b>		<b>\$169,328</b>	<b>\$267</b>	<b>\$0</b>	<b>\$92,707</b>	<b>\$117,703</b>	<b>\$380,005</b>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting October 14, 2024**

September 2024

	<b>Operating</b>	<b>Special Federal Funds</b>	<b>Funds Held For Others</b>	<b>Plant Fund</b>	<b>House File</b>	<b>Total</b>
<b>Warrants</b>	\$ 6,579,776.77	\$ 3,047,862.70			\$ 142,089.76	\$ 9,769,729.23
<b>Cancelled warrants</b>	(6,469.00)			(6,063.75)		\$ (12,532.75)
<b>Subtotal</b>	<b>6,573,307.77</b>	<b>3,047,862.70</b>	<b>-</b>	<b>(6,063.75)</b>	<b>142,089.76</b>	<b>\$ 9,757,196.48</b>
<b>Estimated amount</b>	\$ 688,875.00					\$ 688,875.00
<b>Total</b>	<b>\$ 7,262,182.77</b>	<b>\$ 3,047,862.70</b>	<b>\$ -</b>	<b>\$ (6,063.75)</b>	<b>\$ 142,089.76</b>	<b>\$ 10,446,071.48</b>

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
General & Auxiliary  
10/7/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/12/2024	Menards Inc	\$365.61	BOOKS SPECIAL RESALE-SPON STU
9/26/2024	RefQuest LLC	\$10,000.00	CASH IN BANK
9/7/2024	Wells Fargo Bank	\$1,469.08	CASH IN BANK-PAYROLL
9/28/2024	Wells Fargo Bank	\$1,789,000.60	CASH IN BANK-PAYROLL
9/5/2024	Security National Bank	\$57.50	CASH ON HAND
9/26/2024	Frontier Communications	\$195.79	COMMUNICATION
9/26/2024	Frontier Communications	\$420.83	COMMUNICATION
9/19/2024	Iowa Communications	\$5,727.82	COMMUNICATION
9/26/2024	Qwest Corporation	\$505.38	COMMUNICATION
9/12/2024	Qwest Corporation	\$187.48	COMMUNICATION
9/19/2024	Burke Engineering Sales	\$266.01	CONSTRUCTION SUPPLIES
9/26/2024	Burke Engineering Sales	\$359.03	CONSTRUCTION SUPPLIES
9/12/2024	Echo Group Inc	\$546.10	CONSTRUCTION SUPPLIES
9/19/2024	Menards Inc	\$735.21	CONSTRUCTION SUPPLIES
9/5/2024	Menards Inc	\$368.32	CONSTRUCTION SUPPLIES
9/26/2024	Menards Inc	\$186.95	CONSTRUCTION SUPPLIES
9/26/2024	Menards Inc	\$832.97	CONSTRUCTION SUPPLIES
9/19/2024	NCH Corporation	\$1,290.54	CONSTRUCTION SUPPLIES
9/12/2024	Sioux City Winnelson	\$255.36	CONSTRUCTION SUPPLIES
9/12/2024	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
9/26/2024	Juan D. Amaro	\$125.00	CONTRACTED SERVICES
9/12/2024	Juan D. Amaro	\$75.00	CONTRACTED SERVICES
9/26/2024	Elizabeth M. Anderson	\$44.00	CONTRACTED SERVICES

9/5/2024	BankMobile Technologies Inc	\$5,000.00	CONTRACTED SERVICES
9/26/2024	Karen K. Blake	\$44.00	CONTRACTED SERVICES
9/26/2024	Wendy J. Bryce	\$44.00	CONTRACTED SERVICES
9/26/2024	Bunkers Feed and Supply Inc	\$657.04	CONTRACTED SERVICES
9/26/2024	Lori J. Carter	\$44.00	CONTRACTED SERVICES
9/12/2024	Champion Propane	\$140.00	CONTRACTED SERVICES
9/26/2024	Ann Cole Nelson	\$450.00	CONTRACTED SERVICES
9/26/2024	Convergint Technologies LLC	\$991.59	CONTRACTED SERVICES
9/26/2024	Amber Dammann	\$1,140.00	CONTRACTED SERVICES
9/12/2024	Amber Dammann	\$1,380.00	CONTRACTED SERVICES
9/12/2024	Amber Dammann	\$450.00	CONTRACTED SERVICES
9/26/2024	Scott F. Davidson	\$44.00	CONTRACTED SERVICES
9/12/2024	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
9/26/2024	Christine S. Derochie	\$44.00	CONTRACTED SERVICES
9/12/2024	Document Depot &	\$245.00	CONTRACTED SERVICES
9/19/2024	Ellucian Company LLC	\$15,164.00	CONTRACTED SERVICES
9/12/2024	English Estates Inc	\$2,508.41	CONTRACTED SERVICES
9/26/2024	Blake Fehringer	\$44.00	CONTRACTED SERVICES
9/19/2024	Aaron D. Freeman	\$140.00	CONTRACTED SERVICES
9/26/2024	Terry W. Gardner	\$44.00	CONTRACTED SERVICES
9/26/2024	Anthony J Gaul	\$44.00	CONTRACTED SERVICES
9/26/2024	Rylee S. Gehlsen	\$44.00	CONTRACTED SERVICES
9/26/2024	Brennan M. Gill	\$44.00	CONTRACTED SERVICES
9/19/2024	Gill Hauling Inc	\$4,681.56	CONTRACTED SERVICES
9/26/2024	Great Western Dining Service	\$16,970.00	CONTRACTED SERVICES
9/12/2024	Great Western Dining Service	\$21,212.50	CONTRACTED SERVICES
9/26/2024	Molli Griffin	\$44.00	CONTRACTED SERVICES
9/7/2024	HealthEquity Inc	\$75.00	CONTRACTED SERVICES
9/26/2024	Crystal Holt	\$44.00	CONTRACTED SERVICES
9/12/2024	IMKO Enterprises Inc	\$9,935.41	CONTRACTED SERVICES

9/12/2024	IMKO Enterprises Inc	\$55,224.29	CONTRACTED SERVICES
9/12/2024	IMKO Enterprises Inc	\$1,084.20	CONTRACTED SERVICES
9/12/2024	IMKO Enterprises Inc	\$1,193.66	CONTRACTED SERVICES
9/12/2024	IMKO Enterprises Inc	\$2,095.43	CONTRACTED SERVICES
9/26/2024	Machaela Ingalls	\$44.00	CONTRACTED SERVICES
9/26/2024	Jillian Joyce	\$44.00	CONTRACTED SERVICES
9/26/2024	Stacia M. Kelly	\$44.00	CONTRACTED SERVICES
9/26/2024	Riley Kluver	\$44.00	CONTRACTED SERVICES
9/17/2024	La Palapa LLC	\$1,595.00	CONTRACTED SERVICES
9/26/2024	Mattie I. Lane	\$44.00	CONTRACTED SERVICES
9/26/2024	Lindblom Services Inc	\$598.00	CONTRACTED SERVICES
9/12/2024	Lindblom Services Inc	\$1,065.44	CONTRACTED SERVICES
9/19/2024	Grace Linden	\$80.00	CONTRACTED SERVICES
9/26/2024	Todd D. Lindsey	\$762.50	CONTRACTED SERVICES
9/26/2024	Marcus Lofton	\$375.00	CONTRACTED SERVICES
9/26/2024	Kelsey A. Miller	\$44.00	CONTRACTED SERVICES
9/26/2024	Kristine Mohning	\$150.00	CONTRACTED SERVICES
9/26/2024	Krista A. Nelson	\$44.00	CONTRACTED SERVICES
9/26/2024	Gary P. Niles	\$44.00	CONTRACTED SERVICES
9/26/2024	Emily Oehlerking	\$44.00	CONTRACTED SERVICES
9/26/2024	Jocelyn R. Osborne	\$44.00	CONTRACTED SERVICES
9/12/2024	Panefully Clear Window	\$4,975.00	CONTRACTED SERVICES
9/26/2024	Spencer T. Pauley	\$44.00	CONTRACTED SERVICES
9/26/2024	Jacob Pedersen	\$44.00	CONTRACTED SERVICES
9/5/2024	Plains Area Mental Health Inc	\$240.00	CONTRACTED SERVICES
9/12/2024	Plunketts Pest Control Inc	\$115.00	CONTRACTED SERVICES
9/5/2024	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
9/19/2024	R&S Waste Disposal LLC	\$156.34	CONTRACTED SERVICES
9/26/2024	Rentokil North America	\$69.30	CONTRACTED SERVICES
9/12/2024	Rentokil North America	\$49.50	CONTRACTED SERVICES

9/12/2024	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
9/26/2024	Benjamin J. Ricklefs	\$44.00	CONTRACTED SERVICES
9/26/2024	Angela M. Sass	\$44.00	CONTRACTED SERVICES
9/26/2024	Charles L Schuett	\$390.00	CONTRACTED SERVICES
9/12/2024	Charles L Schuett	\$145.00	CONTRACTED SERVICES
9/5/2024	Charles L Schuett	\$145.00	CONTRACTED SERVICES
9/12/2024	Preston L. Schultz	\$250.00	CONTRACTED SERVICES
9/12/2024	Dennis R Semple	\$1,080.00	CONTRACTED SERVICES
9/12/2024	Dennis R Semple	\$1,620.00	CONTRACTED SERVICES
9/26/2024	Norbert A. Shoumaker, III	\$44.00	CONTRACTED SERVICES
9/12/2024	Silverstone Group LLC	\$5,025.00	CONTRACTED SERVICES
9/26/2024	Simplified Entertainment Inc.	\$2,000.00	CONTRACTED SERVICES
9/26/2024	Simplified Entertainment Inc.	\$2,000.00	CONTRACTED SERVICES
9/19/2024	Sioux Commercial Sweeping	\$200.00	CONTRACTED SERVICES
9/26/2024	Siouxland Certified Testing	\$3,850.80	CONTRACTED SERVICES
9/26/2024	Tim K. Stoneking	\$44.00	CONTRACTED SERVICES
9/26/2024	Zeb E. Svoboda	\$300.00	CONTRACTED SERVICES
9/26/2024	Katie Tesch	\$44.00	CONTRACTED SERVICES
9/26/2024	Tri State Nursing Enterprises	\$538.10	CONTRACTED SERVICES
9/12/2024	Tri State Nursing Enterprises	\$14,642.93	CONTRACTED SERVICES
9/12/2024	Tri State Nursing Enterprises	\$274.81	CONTRACTED SERVICES
9/19/2024	Tri State Nursing Enterprises	\$495.61	CONTRACTED SERVICES
9/5/2024	Tri State Nursing Enterprises	\$5,168.38	CONTRACTED SERVICES
9/19/2024	Vans Sanitation Inc	\$80.64	CONTRACTED SERVICES
9/19/2024	Visual Edge IT Inc	\$506.50	CONTRACTED SERVICES
9/7/2024	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
9/7/2024	Weat Dae Hak	\$7,500.00	CONTRACTED SERVICES
9/26/2024	Western Iowa Tech General	\$140.00	CONTRACTED SERVICES
9/19/2024	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
9/26/2024	Ashley M. Widman	\$44.00	CONTRACTED SERVICES

9/26/2024	Jennifer A. Widrowicz	\$44.00	CONTRACTED SERVICES
9/26/2024	Tifany Wright	\$44.00	CONTRACTED SERVICES
9/19/2024	Iowa Department of	\$990.00	COURSE FEE EXPENSE
9/26/2024	Southwestern Community	\$700.00	COURSE FEE EXPENSE
9/26/2024	AFP Corp	\$875.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Angela M. Archer	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Ashton L. Blair	\$200.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Breathe Clean Dry Ice Blasting	\$10,800.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Breathe Clean Dry Ice Blasting	\$1,500.00	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Breathe Clean Dry Ice Blasting	\$1,500.00	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Nick Demke	\$600.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Dunwell LLC	\$68,544.64	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Ellucian Company LLC	\$29,698.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Connie Eriksen	\$77.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Audrey Fenton	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Foulk Brothers Plumbing &	\$522.03	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Foulk Brothers Plumbing &	\$5,104.61	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Foulk Brothers Plumbing &	\$5,520.58	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Foulk Brothers Plumbing &	\$24,744.06	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	FRSecure LLC	\$15,311.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Russell Gondek	\$2.48	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Cy M. Handke	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Gloria Hawks	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Sandra L. Heath	\$30.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Eliva Porras Hernandez	\$2,965.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	High Point Networks LLC	\$6,801.20	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Albert Huisman	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Christine S. Huisman	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	IdentiSys Inc	\$735.00	DUE FROM OTHERS-ASSET ACCOUNT

9/5/2024	Katie Hahn	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Taylor Klein	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Lawler Fixture Company	\$610.67	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Lawler Fixture Company	\$712.91	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Alice Lawrenson	\$135.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Carole D Massey	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Becky McKenny	\$45.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Metro & Son Electric Inc	\$90.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Metro & Son Electric Inc	\$450.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Metro & Son Electric Inc	\$13,088.92	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Metro & Son Electric Inc	\$21,142.61	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Metro & Son Electric Inc	\$2,790.00	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Metro & Son Electric Inc	\$803.88	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Judy M. Monson	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Raymond Nanek	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Novelty Machine & Supply Co	\$521.71	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Jackie O'Hara	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Ann K. Petersen	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Jerry Peterson	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Sean Roll	\$125.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	ScriptPro USA Inc	\$1,255.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Denna E. Smutzler	\$351.20	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Strachan Sales Inc	\$9,226.00	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Thompson Solutions Group	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Thompson Solutions Group	\$245.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Visual Edge IT Inc	\$28.27	DUE FROM OTHERS-ASSET ACCOUNT
9/5/2024	Visual Edge IT Inc	\$1,928.69	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Ward Electric Company Inc	\$1,195.91	DUE FROM OTHERS-ASSET ACCOUNT

9/19/2024	Ward Electric Company Inc	\$95.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Ward Electric Company Inc	\$972.00	DUE FROM OTHERS-ASSET ACCOUNT
9/19/2024	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Esther Amene	\$66.75	DUE FROM STUDENTS
9/26/2024	Kalo Amundson	\$5,304.00	DUE FROM STUDENTS
9/5/2024	Keaton J. Andersen	\$550.00	DUE FROM STUDENTS
9/26/2024	Terri Conover	\$1,095.00	DUE FROM STUDENTS
9/26/2024	Sarah Davis	\$1,116.00	DUE FROM STUDENTS
9/19/2024	Sara Freiberg	\$1,136.75	DUE FROM STUDENTS
9/26/2024	Eleanor Hanna-Dyb	\$649.25	DUE FROM STUDENTS
9/26/2024	Alexis Hartwig	\$184.00	DUE FROM STUDENTS
9/26/2024	Dean Herbst	\$2,035.00	DUE FROM STUDENTS
9/26/2024	Caden A. Kvernmo	\$1,122.00	DUE FROM STUDENTS
9/26/2024	Yu Hsien Lee	\$275.20	DUE FROM STUDENTS
9/26/2024	Brian Madsen	\$509.75	DUE FROM STUDENTS
9/26/2024	Arden K. Marquardt	\$378.00	DUE FROM STUDENTS
9/26/2024	Michael E. Meister	\$540.00	DUE FROM STUDENTS
9/12/2024	Tina Milbrodt	\$622.00	DUE FROM STUDENTS
9/12/2024	Brittany I. Monge	\$151.00	DUE FROM STUDENTS
9/26/2024	Robin J. Mordhorst	\$284.00	DUE FROM STUDENTS
9/26/2024	Cassie Risetter	\$1,377.00	DUE FROM STUDENTS
9/26/2024	Willa Sickelka	\$1,122.00	DUE FROM STUDENTS
9/26/2024	Nicole L. Stolpe	\$300.00	DUE FROM STUDENTS
9/26/2024	Kristen Strasheim	\$106.50	DUE FROM STUDENTS
9/26/2024	Todd Or Kris Taggart	\$1,100.00	DUE FROM STUDENTS
9/26/2024	William H. Tubbs	\$750.00	DUE FROM STUDENTS
9/12/2024	Kylie J. Westhoff	\$162.19	DUE FROM STUDENTS
9/26/2024	Western Iowa Tech Agency	\$1,313.34	DUE TO AGENCY FUND
9/26/2024	Western Iowa Tech 125 Plan	\$5,501.13	DUE TO AUXILIARY FUND
9/26/2024	Western Iowa Tech	\$172,423.87	DUE TO PLANT FUND

9/5/2024	Western Iowa Tech	\$324.10	DUE TO PLANT FUND
9/14/2024	Western Iowa Tech Plant	\$125,000.00	DUE TO PLANT FUND
9/26/2024	Laerdal Medical Corporation	\$6,038.00	EQUIPMENT - \$5000 AND OVER
9/26/2024	Laerdal Medical Corporation	\$19,158.43	EQUIPMENT - \$5000 AND OVER
9/26/2024	Wheatstone Corporation	\$72,562.00	EQUIPMENT - \$5000 AND OVER
9/21/2024	Leke Sahatqija	\$871.50	FEDERAL INCOME TAX PAYABLE
9/28/2024	Wells Fargo Bank	\$373.50	FEDERAL INCOME TAX PAYABLE
9/5/2024	Cynthia L. Donovan	\$53.15	GROUP MEETINGS AND WORKSHOPS
9/5/2024	G.A. Investments LLC	\$709.00	GROUP MEETINGS AND WORKSHOPS
9/12/2024	Great Western Dining Service	\$17,972.24	GROUP MEETINGS AND WORKSHOPS
9/19/2024	Great Western Dining Service	\$466.35	GROUP MEETINGS AND WORKSHOPS
9/26/2024	Great Western Dining Service	\$857.40	GROUP MEETINGS AND WORKSHOPS
9/26/2024	MO KAN NE	\$5,250.00	GROUP MEETINGS AND WORKSHOPS
9/24/2024	Lily Quinonez-Simental	\$500.00	GROUP MEETINGS AND WORKSHOPS
9/26/2024	Sierra Hotel Aero Inc	\$5,205.00	GROUP MEETINGS AND WORKSHOPS
	Sierra Hotel Arro Inc		
9/12/2024	Manuel A. Tellez	\$1,000.00	GROUP MEETINGS AND WORKSHOPS
9/5/2024	University of Northern Iowa	\$150.00	GROUP MEETINGS AND WORKSHOPS
9/29/2024	HealthEquity Inc	\$9,726.31	HSA Payable
9/19/2024	Denison Community School	\$700.00	INFO SERVICES/CLASSIFY ADS
9/19/2024	Knowles Publishing Corp	\$49.00	INFO SERVICES/CLASSIFY ADS
9/12/2024	Universal Press LLC	\$475.00	INFO SERVICES/CLASSIFY ADS
9/12/2024	Universal Press LLC	\$1,278.00	INFO SERVICES/CLASSIFY ADS
9/5/2024	Wm Bass Advertising &	\$2,000.00	INFO SERVICES/CLASSIFY ADS
9/5/2024	Wm Bass Advertising &	\$938.82	INFO SERVICES/CLASSIFY ADS
9/14/2024	BusinessSolverComInc	\$457,987.48	INSURANCE PREMIUMS PAYABLE
9/28/2024	Iowa Public Employees	\$135,622.98	IPERS TAX PAYABLE
9/12/2024	Iowa Information Media	\$17.28	LEGAL PUBLICATIONS
9/12/2024	Ricks Computers Inc	\$1,548.55	MAINT & REPAIR-SU EQUIP
9/19/2024	Ricks Computers Inc	\$562.50	MAINT & REPAIR-SU EQUIP

9/19/2024	Ricks Computers Inc	\$75.00	MAINT & REPAIR-SU EQUIP
9/19/2024	Ricks Computers Inc	\$1,189.10	MAINT & REPAIR-SU EQUIP
9/12/2024	Ricks Computers Inc	\$262.50	MAINT & REPAIR-SU EQUIP
9/26/2024	ARR Roofing of Iowa LLC	\$2,613.20	MAINT AND REPAIR BUILDINGS
9/26/2024	Drain Specialists Inc	\$300.00	MAINT AND REPAIR BUILDINGS
9/19/2024	Metro & Son Electric Inc	\$6,390.00	MAINT AND REPAIR BUILDINGS
9/19/2024	Metro & Son Electric Inc	\$9,247.24	MAINT AND REPAIR BUILDINGS
9/5/2024	Metro & Son Electric Inc	\$22,431.70	MAINT AND REPAIR BUILDINGS
9/5/2024	Metro & Son Electric Inc	\$9,046.71	MAINT AND REPAIR BUILDINGS
9/26/2024	Metro & Son Electric Inc	\$4,685.61	MAINT AND REPAIR BUILDINGS
9/19/2024	Mikes Sioux City Carpet	\$702.00	MAINT AND REPAIR BUILDINGS
9/26/2024	Mikes Sioux City Carpet	\$181.00	MAINT AND REPAIR BUILDINGS
9/19/2024	Pella Gateway LLC	\$3,222.17	MAINT AND REPAIR BUILDINGS
9/19/2024	Van Osdel Plastering &	\$4,050.00	MAINT AND REPAIR BUILDINGS
9/19/2024	Ward Electric Company Inc	\$95.00	MAINT AND REPAIR BUILDINGS
9/12/2024	Balancing Professionals Inc	\$3,836.10	MAINT AND REPAIR EQUIPMENT
9/12/2024	Drain Specialists Inc	\$300.00	MAINT AND REPAIR EQUIPMENT
9/19/2024	Eakes Inc	\$378.25	MAINT AND REPAIR EQUIPMENT
9/5/2024	Eakes Inc	\$235.00	MAINT AND REPAIR EQUIPMENT
9/12/2024	Eakes Inc	\$212.55	MAINT AND REPAIR EQUIPMENT
9/12/2024	Foulk Brothers Plumbing &	\$1,482.66	MAINT AND REPAIR EQUIPMENT
9/12/2024	Foulk Brothers Plumbing &	\$2,002.38	MAINT AND REPAIR EQUIPMENT
9/19/2024	Foulk Brothers Plumbing &	\$1,310.19	MAINT AND REPAIR EQUIPMENT
9/19/2024	Foulk Brothers Plumbing &	\$534.06	MAINT AND REPAIR EQUIPMENT
9/26/2024	Foulk Brothers Plumbing &	\$2,095.72	MAINT AND REPAIR EQUIPMENT
9/26/2024	Foulk Brothers Plumbing &	\$234.06	MAINT AND REPAIR EQUIPMENT
9/26/2024	Foulk Brothers Plumbing &	\$6,718.19	MAINT AND REPAIR EQUIPMENT
9/26/2024	Foulk Brothers Plumbing &	\$3,044.44	MAINT AND REPAIR EQUIPMENT
9/26/2024	GreatAmerica Financial	\$3,109.41	MAINT AND REPAIR EQUIPMENT
9/19/2024	Kneifl Electric Inc	\$1,540.00	MAINT AND REPAIR EQUIPMENT

9/19/2024	Riekes Equipment	\$986.14	MAINT AND REPAIR EQUIPMENT
9/12/2024	Robert Baker	\$555.00	MAINTENANCE GROUNDS
9/26/2024	Bock Lawn & Landscaping LLC	\$480.00	MAINTENANCE GROUNDS
9/19/2024	I & A Construction Llp	\$21,282.82	MAINTENANCE GROUNDS
9/19/2024	JS Brothers Inc	\$600.00	MAINTENANCE GROUNDS
9/26/2024	KP Construction Inc	\$35,626.00	MAINTENANCE GROUNDS
9/26/2024	Paulsen Midwest Landscaping	\$70,070.00	MAINTENANCE GROUNDS
9/12/2024	Western Iowa Windbreaks &	\$1,134.93	MAINTENANCE GROUNDS
9/26/2024	Bomgaars Supply Inc	\$161.30	MATERIALS AND SUPPLIES
9/19/2024	Bomgaars Supply Inc	\$373.87	MATERIALS AND SUPPLIES
9/12/2024	Bomgaars Supply Inc	\$484.66	MATERIALS AND SUPPLIES
9/26/2024	BSN Sports LLC	\$1,662.98	MATERIALS AND SUPPLIES
9/12/2024	Freeland Corporation	\$155.31	MATERIALS AND SUPPLIES
9/5/2024	Freeland Corporation	\$455.90	MATERIALS AND SUPPLIES
9/5/2024	Kraus Music Products Inc	\$1,228.98	MATERIALS AND SUPPLIES
9/12/2024	Leading Edge Group LLC	\$139.96	MATERIALS AND SUPPLIES
9/26/2024	Samara M. Lopez	\$150.00	MATERIALS AND SUPPLIES
9/26/2024	Rev-Tec	\$1,140.00	MATERIALS AND SUPPLIES
9/24/2024	Gloria L. Romero	\$726.00	MATERIALS AND SUPPLIES
9/26/2024	Sioux City East High School	\$3,250.00	MATERIALS AND SUPPLIES
9/19/2024	Synchrony Bank	\$609.88	MATERIALS AND SUPPLIES
9/26/2024	Sysco Lincoln	\$524.90	MATERIALS AND SUPPLIES
9/12/2024	Sysco Lincoln	\$1,070.30	MATERIALS AND SUPPLIES
9/5/2024	Sysco Lincoln	\$754.82	MATERIALS AND SUPPLIES
9/5/2024	Sysco Lincoln	\$1,076.76	MATERIALS AND SUPPLIES
9/26/2024	Uptown Wedding & Event	\$484.60	MATERIALS AND SUPPLIES
9/5/2024	Visual Edge IT Inc	\$47.98	MATERIALS AND SUPPLIES
9/26/2024	Iowa Schools Buildings & Grounds Association	\$50.00	MEMBERSHIP
9/26/2024	Leadership Siouxland	\$675.00	MEMBERSHIP

9/19/2024	Rotary Intl	\$100.00	MEMBERSHIP
9/12/2024	Scorekeepers Music Inc	\$1,500.00	MEMBERSHIP
9/12/2024	Giulia Carelli	\$150.00	MISC INCOME
9/26/2024	Western Iowa Tech Petty	\$47.17	MISC INCOME
9/19/2024	Arnold Motor Supply	\$170.88	NON-CAPITAL EXP & EQUIP <5000
9/12/2024	Blackbaud Inc	\$13,410.45	NON-CAPITAL EXP & EQUIP <5000
9/5/2024	Iowa Office Supply Inc	\$2,631.16	NON-CAPITAL EXP & EQUIP <5000
9/12/2024	Iowa Office Supply Inc	\$3,875.12	NON-CAPITAL EXP & EQUIP <5000
9/12/2024	Iowa Office Supply Inc	\$1,460.00	NON-CAPITAL EXP & EQUIP <5000
9/12/2024	PowerSchool Holdings	\$15,793.40	NON-CAPITAL EXP & EQUIP <5000
9/12/2024	Solaire Medical Storage, LLC	\$5,372.67	NON-CAPITAL EXP & EQUIP <5000
9/19/2024	Visual Edge IT Inc	\$650.00	NON-CAPITAL EXP & EQUIP <5000
9/26/2024	The Winsford Company, LLC	\$26,002.50	NON-CAPITAL EXP & EQUIP <5000
9/12/2024	Zoom Video Communications	\$138.00	NON-CAPITAL EXP & EQUIP <5000
9/19/2024	Crawford County Treasurer	\$1,958.00	OTHER CURRENT EXPENSE
9/19/2024	Woodbury County Treasurer	\$1,012.00	OTHER CURRENT EXPENSE
9/28/2024	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	United Way of Siouxland Inc	\$916.00	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	Western Iowa Tech Agency	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	Western Iowa Tech	\$1,832.43	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	Western Iowa Tech GF	\$334.38	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
9/26/2024	Arnold Motor Supply LLP	\$1,037.48	OTHER MATERIALS AND SUPPLIES
9/19/2024	Cengage Learning Inc	\$4,835.58	PERIODICALS
9/5/2024	US Postal Service	\$700.00	POSTAGE
9/19/2024	Anderson Brothers Printing	\$2,148.00	PRINTING & REPRODUCTION SVC
9/5/2024	Omaha Paper Company	\$294.22	PRINTING & REPRODUCTION SVC
9/26/2024	Omaha Paper Company	\$560.72	PRINTING & REPRODUCTION SVC
9/5/2024	Record Printing & Copy	\$992.00	PRINTING & REPRODUCTION SVC

9/12/2024	Ahlers & Cooney PC	\$1,218.00	PROFESSIONAL SERVICES
9/5/2024	Blank Rome Llp	\$2,931.65	PROFESSIONAL SERVICES
9/12/2024	Dentons Davis Brown PC	\$104,141.22	PROFESSIONAL SERVICES
9/19/2024	Monahan Professional	\$3,950.00	PROFESSIONAL SERVICES
9/5/2024	Nebraska State Patrol Cid	\$31.00	PROFESSIONAL SERVICES
9/5/2024	Nebraska State Patrol Cid	\$46.50	PROFESSIONAL SERVICES
9/19/2024	Stamats	\$26,000.00	PROFESSIONAL SERVICES
9/5/2024	Wm Bass Advertising &	\$9,290.40	PROFESSIONAL SERVICES
9/26/2024	Wm Bass Advertising &	\$17,900.00	PROFESSIONAL SERVICES
9/7/2024	Wells Fargo Bank	\$595,057.45	PURCHASE CARD CHECKING
9/12/2024	Evertex Inc	\$1,750.00	RENTED BUILDINGS & FACILITIES
9/19/2024	Quadient Leasing USA Inc	\$1,907.97	RENTED EQUIPMENT
9/19/2024	United Rentals Inc	\$2,654.76	RENTED EQUIPMENT
9/19/2024	Branded Custom Sportswear	\$5,786.20	RESALE PURCHASES
9/12/2024	Branded Custom Sportswear	\$2,254.00	RESALE PURCHASES
9/12/2024	Branded Custom Sportswear	\$1,998.72	RESALE PURCHASES
9/5/2024	Cambridge University Press	\$3,582.44	RESALE PURCHASES
9/19/2024	Chesterman Company	\$4,000.43	RESALE PURCHASES
9/12/2024	City of Sioux City	\$155.00	RESALE PURCHASES
9/26/2024	City of Sioux City	\$155.00	RESALE PURCHASES
9/19/2024	Core Mark Midcontinent Inc	\$1,561.44	RESALE PURCHASES
9/12/2024	GKSB Enterprises LLC	\$1,576.17	RESALE PURCHASES
9/19/2024	Lady Boss Ventures LLC	\$692.00	RESALE PURCHASES
9/12/2024	Lady Boss Ventures LLC	\$493.80	RESALE PURCHASES
9/12/2024	Lady Boss Ventures LLC	\$75.60	RESALE PURCHASES
9/5/2024	Lady Boss Ventures LLC	\$911.55	RESALE PURCHASES
9/12/2024	Tri Five LLC	\$11,038.19	RESALE PURCHASES
9/5/2024	Eduardo Mesillas	\$625.00	SCHOLARSHIPS
9/5/2024	Western Iowa Tech Comm Ed	\$6,120.00	SCHOLARSHIPS
9/5/2024	Chapter 33 Students Internal	\$112.67	SPONSORED BILLING RECEIVABLE

9/12/2024	Empirical Foods, Inc.	\$1,250.00	SPONSORED BILLING RECEIVABLE
9/26/2024	Justin L. Werner	\$250.00	STUDENT DEPOSITS
9/19/2024	Security National Bank	\$500.00	STUDENT TRAVEL
9/26/2024	Eventide	\$495.00	STUDENT WORK STUDY FEDERAL
9/28/2024	Teachers Insurance & Annuity	\$104,407.59	TIAA-CREF PAYABLE
9/7/2024	Teachers Insurance & Annuity	\$227.99	TIAA-CREF PAYABLE
9/21/2024	Teachers Insurance & Annuity	\$227.99	TIAA-CREF PAYABLE
9/26/2024	Curt A. Brodsky	\$154.44	TRAVEL IN STATE
9/19/2024	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
9/26/2024	Bret A. Hayworth	\$43.16	TRAVEL IN STATE
9/26/2024	Brent M. Jarvis	\$135.20	TRAVEL IN STATE
9/19/2024	Darin Moeller	\$316.16	TRAVEL IN STATE
9/19/2024	Terry A. Murrell	\$85.28	TRAVEL IN STATE
9/5/2024	Terry A. Murrell	\$335.92	TRAVEL IN STATE
9/5/2024	Korey E. Smith	\$233.48	TRAVEL IN STATE
9/26/2024	Kevin L. Stover	\$265.20	TRAVEL IN STATE
9/12/2024	Tom Utesch	\$108.16	TRAVEL IN STATE
9/12/2024	Tracy L. Henrich	\$52.00	TRAVEL OUT OF STATE
9/28/2024	Voya Financial	\$8,630.80	TSA PAYABLE
9/5/2024	Heather Badar	\$856.00	TUITION
9/12/2024	Benjamin L. Mohning	\$855.00	TUITION
9/12/2024	Berkshire Hathaway Energy	\$91,252.32	UTILITIES
9/5/2024	Berkshire Hathaway Energy	\$4,095.85	UTILITIES
9/19/2024	Berkshire Hathaway Energy	\$681.36	UTILITIES
9/19/2024	Berkshire Hathaway Energy	\$5,029.14	UTILITIES
9/19/2024	Berkshire Hathaway Energy	\$763.35	UTILITIES
9/19/2024	Black Hills Utility Holding	\$271.55	UTILITIES
9/19/2024	City Of Cherokee	\$284.26	UTILITIES
9/19/2024	City of Le Mars	\$80.63	UTILITIES
9/19/2024	City Of Mapleton	\$187.98	UTILITIES

9/5/2024	City of Sioux City	\$391.73	UTILITIES
9/5/2024	City of Sioux City	\$507.11	UTILITIES
9/5/2024	City of Sioux City	\$454.66	UTILITIES
9/5/2024	City of Sioux City	\$238.46	UTILITIES
9/5/2024	City of Sioux City	\$406.28	UTILITIES
9/5/2024	City of Sioux City	\$84.41	UTILITIES
9/5/2024	City of Sioux City	\$227.97	UTILITIES
9/5/2024	City of Sioux City	\$206.99	UTILITIES
9/5/2024	City of Sioux City	\$4,217.64	UTILITIES
9/5/2024	City of Sioux City	\$757.86	UTILITIES
9/5/2024	City of Sioux City	\$310.66	UTILITIES
9/5/2024	City of Sioux City	\$106.16	UTILITIES
9/5/2024	City of Sioux City	\$30.47	UTILITIES
9/5/2024	City of Sioux City	\$1,720.22	UTILITIES
9/5/2024	City of Sioux City	\$175.52	UTILITIES
9/19/2024	Denison Municipal Utilities	\$2,298.61	UTILITIES
9/19/2024	Interstate Power & Light Co	\$1,466.05	UTILITIES
9/19/2024	Interstate Power & Light Co	\$790.22	UTILITIES
9/26/2024	Interstate Power & Light Co	\$1,322.76	UTILITIES
9/12/2024	Sapp Bros Inc	\$1,423.97	UTILITIES
9/19/2024	Woodbury County Rural	\$3,237.90	UTILITIES
9/26/2024	Brads Detail Center LLC	\$400.00	VEHICLES-MATERIALS & SUPPLIES
9/26/2024	City of Sioux City	\$2,981.41	VEHICLES-MATERIALS & SUPPLIES
9/26/2024	City of Sioux City	\$98.46	VEHICLES-MATERIALS & SUPPLIES
9/26/2024	City of Sioux City	\$686.79	VEHICLES-MATERIALS & SUPPLIES
9/26/2024	City of Sioux City	\$52.53	VEHICLES-MATERIALS & SUPPLIES
9/12/2024	Craft Auto Body Inc	\$800.00	VEHICLES-MATERIALS & SUPPLIES
9/12/2024	Graham Tire Sioux City	\$455.80	VEHICLES-MATERIALS & SUPPLIES
9/21/2024	Customers Bank	\$1,846,712.89	WITCC ONECARD PAYABLE
9/7/2024	Customers Bank	\$11,025.75	WITCC ONECARD PAYABLE

9/14/2024	Customers Bank	\$2,445.75	WITCC ONECARD PAYABLE
9/7/2024	Customers Bank	\$3,941.96	WITCC ONECARD PAYABLE
		<u>\$6,579,776.77</u>	

**Western Iowa Tech Community College  
Canceled Warrants  
General & Auxiliary  
10/7/2024**

<b>CHK DATE</b>	<b>VENDOR NAME</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
8/29/2024	Performance Food Group Inc	\$1,444.00	RESALE PURCHASES
8/29/2024	Silverstone Group LLC	\$5,025.00	CONTRACTED SERVICES
		<u>\$6,469.00</u>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting October 14, 2024**

**GENERAL FUND**

**Estimated for the month of October**

<b>Federal tax</b>	<b>\$</b>	<b>137,000.00</b>
<b>FICA</b>		<b>86,000.00</b>
<b>Insurance</b>		<b>310,000.00</b>
<b>IPERS</b>		<b>65,000.00</b>
<b>TIAA-CREF</b>		<b>90,000.00</b>
<b>United Farmers Telephone</b>		<b>875.00</b>
<b>Total</b>	<b>\$</b>	<b>688,875.00</b>

**Western Iowa Tech Community College**  
**Board Approval Voucher Detail Report**  
**Special Federal**  
**10/7/2024**

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/14/2024	Western Iowa Tech General	\$15,526.39	OTHER FEDERAL
9/7/2024	Western Iowa Tech General	\$30,667.09	OTHER FEDERAL
9/21/2024	Western Iowa Tech General	\$710,000.00	OTHER FEDERAL
9/21/2024	Western Iowa Tech General	\$28,584.18	OTHER FEDERAL
9/21/2024	Western Iowa Tech General	\$3,967.70	OTHER FEDERAL
9/21/2024	Western Iowa Tech General	\$103,623.04	OTHER FEDERAL
9/21/2024	Western Iowa Tech General	\$209,324.69	OTHER FEDERAL
9/29/2024	Western Iowa Tech General	\$7,761.00	OTHER FEDERAL
9/29/2024	Western Iowa Tech General	\$11,081.75	OTHER FEDERAL
9/29/2024	Western Iowa Tech General	\$624.00	OTHER FEDERAL
9/29/2024	Western Iowa Tech General	\$26,702.86	OTHER FEDERAL
9/21/2024	Western Iowa Tech General	<u>\$1,900,000.00</u>	OTHER FEDERAL
		<u><u>\$3,047,862.70</u></u>	

Western Iowa Tech Community College  
Canceled Warrants  
Plant Fund  
10/7/2024

CHK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/9/2024	Dirt Movers LLC	<u>\$6,063.75</u>	OTHER STRUCTURES & IMPROVEMENT
		<u><u>\$6,063.75</u></u>	

**Western Iowa Tech Community College**  
**Board Approval Voucher Detail Report**  
**House File**  
**10/7/2024**

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/17/2024	Western Iowa Tech General	\$1,342.19	DUE TO GENERAL FUND
9/17/2024	Coil US Buyer Inc	\$2,000.00	TRAINING EXPENSE
9/3/2024	Hirschbach Motor Lines	\$5,000.00	TRAINING EXPENSE
9/10/2024	Seaboard Triumph Foods LLC	\$29,755.80	TRAINING EXPENSE
9/10/2024	Seaboard Triumph Foods LLC	\$20,164.37	TRAINING EXPENSE
9/10/2024	Seaboard Triumph Foods LLC	\$56,085.00	TRAINING EXPENSE
9/10/2024	Smithfield Packaged Meats	\$26,812.40	TRAINING EXPENSE
9/10/2024	Western Iowa Tech Comm Ed	\$930.00	TRAINING EXPENSE
		\$142,089.76	

PERSONNEL REPORT  
Regular Appointments  
October 14, 2024

**I. INSTRUCTIONAL STAFF**

No Personnel changes.

**II. ADMINISTRATIVE STAFF**

- A. It is recommended that the position of **Title III Transfer Scholars Coordinator** be authorized as a grade 8 exempt, administrative position. It is further recommended that **Jennifer C. Gomez** be selected for this position effective October 21, 2024, at an annual salary of \$32,918, eligible for part time benefits.
- B. **Sydnee Sanchez** has been selected for the position of Administrative Program Coordinator- Health Sciences effective October 23, 2024, at an annual salary of \$65,835, grade 8 administrative position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- C. **Kevin S. Criddle**, Lead Safety Officer has been selected for the position as Safety and Security Supervisor effective October 16, 2024, at an annual salary of \$65,835, grade 8 administrative position. This is a previously authorized position, vacant due to retirement. Full time benefits to be changed accordingly.
- D. **Jennifer Peterson** has submitted her voluntary resignation as Administrative Program Coordinator- CNA effective October 15, 2024. She is to be paid for all time worked through that date and for all earned and unused vacation.
- E. **Lauryn M. Norton** has submitted her voluntary resignation as Administrative Program Coordinator- Nursing Simulation effective October 18, 2024. She is to be paid for all time worked through that date and for all earned and unused vacation.

**III. SUPPORT STAFF**

- A. **Thomas Dirks** has been selected for the position of Secretary in Health Sciences effective September 30, 2024, at an annual salary of \$36,106 grade 3 support position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- B. **Adrian Sanchez** has been selected for the position of Maintenance Engineer effective September 30, 2024, at an annual salary of \$40,082, grade 4 support

position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.

- C. **Mark Hirschman** has been selected for the position of Maintenance Engineer effective October 14, 2024, at an annual salary of \$40,082, grade 4 support position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- D. It is recommended that the position of **Suwicha McMullen**, TRiO Secretary be changed to 32 hours per week effective October 16, 2024. No change in hourly wage. Full time benefits to be changed accordingly.

#### IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report  
Temporary Employees  
(not eligible for benefits)

October 14, 2024

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Abdallah, Sadhia	Athletics	Student Worker	09/03/24	12/19/24	\$ 9.00	Time Entry
Adam, Vidal	IT	Work Study	09/16/24	05/13/25	\$10.00	Time Entry
Amundson, Evan	Mass Communications	Work Study	09/19/24	05/13/25	\$ 9.00	Time Entry
Badar, Heather	PNN-625	Extra Students	08/22/24	12/19/24		\$ 1,452.50
Bell, Jamie	GRA	Open Lab	08/22/24	12/19/24		\$ 2,490.00
Biggerstaff, Gillian	BIO-163-502	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Blunk, Madilyn	BIO-163-30	Adjunct Instructor	08/23/24	12/19/24		\$ 1,245.00
Bonfils, Kabwe	Athletics	Student Worker	09/16/24	12/19/24	\$ 9.00	Time Entry
Bonilla, Alfredo	MAT-917-01	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Bouma, Stephanie	Clinical	Adjunct Instructor	09/11/24	09/11/25	\$52.00	Time Entry
Bouma, Stephanie	Lab	Adjunct Instructor	09/11/24	09/11/25	\$41.50	Time Entry
Bouma, Stephanie	Non-Instructional	Adjunct Instructor	09/11/24	09/11/25	\$22.00	Time Entry
Boutwell, Abbi	BIO-168-702	Adjunct	08/22/24	12/19/24		\$ 2,490.00
Bryan, Ted	CHM-261-01	Adjunct Instructor	08/22/24	12/19/24		\$ 1,660.00
Bryan, Ted	CHM-166-01	Adjunct Instructor	08/22/24	12/19/24		\$ 1,660.00
Castillo, Jesse	Assistant Soccer	Coach	10/08/24	09/15/25		\$ 15,000.00
Certain, Marsha	C.N.A	Adjunct Instructor	09/30/24	06/30/25	\$41.50	Time Entry
Chian, Monaliza	EDU-210-01	Adjunct Instructor	06/03/24	12/19/24		\$ 2,490.00
Christensen, Tiffany	BIO-168-740	Adjunct Instructor	04/03/24	05/10/24		\$ 1,245.00
Cobbs, Sydney	FIN-035-02	Independent Study	08/22/24	08/28/24		\$ 83.00
Darwin, William Jr.	MUA-101-01	Applied Voice	08/22/24	12/19/24		\$ 664.00
Darwin, William Jr.	MUA-120-01	Applied Piano	08/22/24	12/19/24		\$ 996.00
Dossouhon, Emmanuel	Athletics	Student Worker	09/03/24	12/19/24	\$ 9.00	Time Entry
Evans, Jordaynn	Student Activities	Work Study	09/05/24	05/13/25	\$ 9.00	Time Entry
Fisher, Anna	BIO-173-01	Adjunct Instructor	08/22/24	12/31/24		\$ 2,490.00
Fisher, Faith	SOC-110-01	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Fowler, Amy	MAT-772-41	Adjunct	08/20/24	12/19/24		\$ 2,490.00
Francisquez-Antonio, Cristobal	ABE	Instructor	09/16/24	08/15/25	\$23.09	Time Entry
Fuller, Sarah	HCM-287-601	Adjunct Instructor	08/22/24	06/30/25		\$ 1,660.00
Funke, Isaac	BIO-163-03	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Garcia Castilla, Matias	CLC	Tutor	09/01/24	12/19/24	\$10.00	Time Entry
Gashaw, Rediat	Inclusion	Work Study	09/09/24	05/13/25	\$ 9.00	Time Entry
Godwin, Luka	Student Activities	Work Study	09/18/24	05/13/24	\$ 9.00	Time Entry
Guerra, Debbie	Clinical	Adjunct Instructor	09/11/24	09/11/25	\$52.00	Time Entry
Guerra, Debbie	Lab	Adjunct Instructor	09/11/24	09/11/25	\$41.50	Time Entry
Guerra, Debbie	Non-Instructional	Adjunct Instructor	09/11/24	09/11/25	\$22.00	Time Entry
Gutierrez, Diana Jimenez	Athletics	Work Study	09/30/24	05/13/25	\$ 9.00	Time Entry
Gutierrez, Diana Jimenez	Student Activities	Work Study	09/30/24	05/13/25	\$ 9.00	Time Entry
Gutierrez, Sarayh	SOC-110-02	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Hansen, Harlan	MGT-101-701	Adjunct	08/22/24	12/19/24		\$ 2,490.00
Hategekimana, Yannick	CLC	Student Worker	09/30/24	12/19/24	\$10.00	Time Entry
Hernandez, Lydia	Clinical	Adjunct Instructor	09/26/24	09/26/25	\$52.00	Time Entry
Hernandez, Lydia	Lab	Adjunct Instructor	09/26/24	09/26/25	\$41.50	Time Entry
Hernandez, Lydia	Non-Instructional	Adjunct Instructor	09/26/24	09/26/25	\$22.00	Time Entry
Hernandez Vivar, Aran	CLC	Tutor	09/01/24	12/19/24	\$10.00	Time Entry
Hofland, Sarah	ECE-170-01	Adjunct Instructor	08/15/24	12/19/24		\$ 2,490.00
Holm, Charles	ENG-105-02	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Houston, Bea	FLS-141-701	Independent Study	08/22/24	12/19/24		\$ 320.00
Houston, Bea	FLS-142-01	Independent Study	08/22/24	12/19/24		\$ 320.00
Ibrahim, Erit	CLC	Tutor	09/10/24	12/19/24	\$10.00	Time Entry
Jackson, Blake	ABE	Instructor	09/17/24	10/31/24	\$23.09	Time Entry
Jolin, Jenny	SUR-138-02	Overload	08/22/24	12/19/24		\$ 4,980.00
Jons, Abigail	Clinical	Adjunct Instructor	08/29/24	06/30/25	\$52.00	Time Entry
Jons, Abigail	Lab	Adjunct Instructor	08/29/24	06/30/25	\$41.50	Time Entry
Jons, Abigail	Non-Instructional	Adjunct Instructor	08/29/24	06/30/25	\$22.00	Time Entry

Personnel Report  
Temporary Employees  
(not eligible for benefits)

Kawela, Caleb	Athletics	Student Worker	09/18/24	12/19/24	\$9.00	Time Entry
Kleinberg, Philip	Cyber Security	Non-Instructor	08/02/24	12/19/24	\$22.00	Time Sheet
Klocke, Hailey	Recruitment	Work Study	09/23/24	05/13/25	\$ 9.00	Time Entry
Knudson, Elaine	ABE	Instructor	09/10/24	08/15/25	\$23.09	Time Entry
Krause, Cinda	Clinical	Adjunct Instructor	10/01/24	10/02/25	\$52.00	Time Entry
Krause, Cinda	Lab	Adjunct Instructor	10/01/24	10/02/25	\$41.50	Time Entry
Krause, Cinda	Non-Instructional	Adjunct Instructor	10/01/24	10/02/25	\$22.00	Time Entry
Larson, Luke	Mass Communications	Work Study	09/12/24	05/13/25	\$ 9.00	Time Entry
Lincoln, Justin	MUS-174/176	Adjunct Instructor	09/05/24	12/19/24		\$ 1,245.00
Loofe, Daniel	EMS	Adjunct Instructor	09/25/24	06/30/25	\$41.50	Time Entry
Loofe, Daniel	Paramedic	Adjunct Instructor	09/25/24	09/25/26	\$41.50	Time Entry
Mabior, Nyibol	ABE	Work Study	10/07/24	05/13/25	\$9.00	Time Entry
Magana Valdovinos, Sofia	Trio	Work Study	09/16/24	05/13/25	\$ 9.00	Time Entry
Magana Valdovinos, Sofia	Recruitment	Work Study	09/25/24	05/13/25	\$ 9.00	Time Entry
Mansfield, Chris	CIN-161-01	Independent Study	08/22/24	12/19/24		\$ 80.00
Mathison, Lea	Paramedic	Instructor	09/27/24	09/25/26	\$41.50	Time Entry
Mueller, Sandra	MGT-938-01	OJT (BUS)	08/22/24	12/19/24		\$ 160.00
Mueller, Sandra	MGT-938-03	OJT (HR)	08/22/24	12/19/24		\$ 480.00
Nash, Shelly	EDU 220 01	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Norton, Johnny	Mass Communications	Work Study	09/19/24	05/13/25	\$ 9.00	Time Entry
Norton, Lauryn	ADN-622	Extra Students	08/22/24	12/19/24		\$ 622.50
Pearson, Stephan	CRJ-201-02	Adjunct Instructor	08/22/24	12/31/24		\$ 2,490.00
Quiett, Darrin	CLC	Tutor	09/26/24	12/19/24	\$10.00	Time Entry
Rasco, Caitlin	Inclusion	Work Study	09/09/24	05/13/25	\$ 9.00	Time Entry
Reiss, Rachel	SPC-170-01	Independent Study	09/23/24	12/15/24		\$ 240.00
Roslansky, Kirsten	Assistant Volleyball	Coach	09/16/24	09/15/25		\$ 15,000.00
Sahu, Malory	ENG-105-606	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Simpson, Michelle	ADN-622-01	Adjunct Instructor	09/30/24	12/19/24		\$ 3,621.82
Simpson, Michelle	Nursing	Extra Students	09/30/24	12/19/24		\$ 350.15
Simpson, Michelle	ADN-622-01	Additional Duties	09/30/24	12/19/24		\$ 2,178.75
Struck, Megan	BIO-168-701	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Sturges, Stephen	Welding	Instructional Assistant	09/09/24	05/13/25	\$20.75	Time Entry
Thiner, Adam	PHI 105-504	Adjunct Instructor	08/22/24	12/19/24		\$ 2,490.00
Trask, Avery	Coffee Spot	Work Study	09/05/24	05/13/25	\$ 9.00	Time Entry
Schipper, Devan	FIR-320-01	Instructor	09/25/24	11/22/24		\$ 2,490.00
Stark, Taylor	Physiscal Plant	Grounds	10/08/24	12/08/24	\$14.00	Time Card
Sudrla, Terry	EMS-541-01	OJT	10/06/24	12/16/24		\$ 2,400.00
Trimble, Donald	ART 101-02	Adjunct Instructor	08/20/24	12/31/24		\$ 2,490.00
Utesch, Thomas	CTRA 1076 Motorcycle	Instructor	09/20/24	06/30/25	\$28.00	Time Entry
Velazquez, Mayra	MAT 772-31	Adjunct Instructor	08/20/24	12/31/24		\$ 2,490.00
Walde, Mitchell	CLC	Student Worker	10/07/24	12/19/24	\$10.00	Time Entry
Weber, Jennifer	ECE-241-601	EC Lab	08/27/24	12/15/24		\$ 640.00
Weber, Jennifer	ECE-262-01	Field Experience	08/22/24	12/19/24		\$ 320.00
Weber, Jennifer	ECE-932-01	Internship	08/22/24	12/19/24		\$ 320.00



September 25, 2024

Kyle Hueser  
Western Iowa Tech Community College  
P. O. Box 5199  
Sioux City, IA 51102

**Re: 2024 WITCC Parking Lot 4 Paving Improvements Project  
DGR File 273068**

Dear Mr. Hueser:

Three copies of Certificate for Payment No. 6 for the project referenced above for work completed, from August 27, 2024, through September 16, 2024, are enclosed. Please sign all three copies. Retain one copy for your files, return one copy to DGR for our files, and forward one copy with payment in the amount of \$35,129.90 to the contractor, Steve Harris Construction Inc.

Sincerely,

DGR Engineering

A handwritten signature in blue ink that reads 'Bryan Wells'. The signature is fluid and cursive, written over the printed name 'Bryan Wells, P.E.'.

Bryan Wells, P.E.

BNW:kaf

Enclosures

**CERTIFICATE FOR PAYMENT**

Contractor: Steve Harris Construction Inc.  
4793 Fiddler Creek Rd.  
Homer, NE 68030

Payment No.: 6  
DGR Engineering

Project: 2024 WITCC Parking Lot 4 Paving Improvements Project

DGR Project No.: 273068

Owner: Western Iowa Tech Community College

Contract Date: February 12, 2024

For Period From: August 27, 2024 through September 16, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
<b>Division I - General</b>						
1	1	L.S. Temporary Traffic Control	\$ 3,520.00	\$ 3,520.00	1	\$ 3,520.00
2	1	L.S. SWPPP Management	\$ 1,000.00	\$ 1,000.00	0.9	\$ 900.00
3	1	L.S. Erosion Control	\$ 3,850.00	\$ 3,850.00	0.9	\$ 3,465.00
4	1	L.S. Mobilization	\$ 51,325.00	\$ 51,325.00	1	\$ 51,325.00
<b>Subtotal - Division I</b>				<b>\$ 59,695.00</b>		<b>\$ 59,210.00</b>
<b>Division II - Parking Lot 4 Improvements</b>						
5	40.8	UNIT Clear and Grub Existing Trees	\$ 110.00	\$ 4,488.00	40.8	\$ 4,488.00
6	2687	C.Y. Excavation, Class 10	\$ 13.20	\$ 35,468.40	2687	\$ 35,468.40
7	7630	S.Y. Subgrade Preparation, 12"	\$ 3.00	\$ 22,890.00	7642	\$ 22,926.00
8	106	L.F. Sanitary Sewer Gravity Main, Trenched, PVC SDR26, 6"	\$ 65.05	\$ 6,895.30	109	\$ 7,090.45
9	104	L.F. Removal of Sanitary Sewer Main	\$ 8.00	\$ 832.00	107	\$ 856.00
10	1	Ea. Connect to Existing Sanitary Sewer Main	\$ 552.95	\$ 552.95	1	\$ 552.95
11	110	L.F. Storm Sewer, Trenched, SS, 15"	\$ 75.85	\$ 8,343.50	108	\$ 8,191.80
12	30	L.F. Storm Sewer, Trenched, SS, 18"	\$ 99.95	\$ 2,998.50	30	\$ 2,998.50
13	264	L.F. Storm Sewer, Trenched, HPPP, 30"	\$ 143.52	\$ 37,889.28	264	\$ 37,889.28
14	404	L.F. Removal of Storm Sewer, ≤27"	\$ 15.00	\$ 6,060.00	404	\$ 6,060.00
15	1	Ea. Manhole, SW-301, 48"	\$ 7,320.10	\$ 7,320.10	1	\$ 7,320.10
16	1	Ea. Intake, SW-545R, 14' Opening	\$ 4,902.90	\$ 4,902.90	1	\$ 4,902.90
17	1	Ea. Manhole Adjustment, Minor	\$ 1,397.24	\$ 1,397.24	1	\$ 1,397.24
18	1	Ea. Remove Sanitary Manhole	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
19	4	Ea. Remove Intake	\$ 750.00	\$ 3,000.00	4	\$ 3,000.00
20	1	L.S. Existing Oil/Sand Separator Access and Cleanout Adjustments	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
21	7297	S.Y. Pavement, PCC, 7"	\$ 59.29	\$ 432,639.13	7329	\$ 434,536.41
22	184	S.F. Removal of Sidewalk	\$ 3.30	\$ 607.20	184	\$ 607.20
23	1835	S.F. Sidewalk, PCC, 6"	\$ 10.25	\$ 18,808.75	1828	\$ 18,737.00
24	5976	S.F. Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 3.00	\$ 17,928.00	3847	\$ 11,541.00
25	6800	S.Y. Pavement Removal	\$ 8.80	\$ 59,840.00	6800	\$ 59,840.00
26	2998	L.F. Painted Pavement Markings, Epoxy	\$ 2.86	\$ 8,574.28	3034	\$ 8,677.24
27	542	L.F. Permanent Tape Markings, 4"	\$ 3.85	\$ 2,086.70	499	\$ 1,921.15
28	11	Ea. Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Markings)	\$ 1,595.00	\$ 17,545.00	5	\$ 7,975.00
29	746	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 7.98	\$ 5,953.08		\$ -
30	149	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 7.21	\$ 1,074.29	20	\$ 144.20

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
31	1	L.S. Flume Replacement at Bur Oaks Student Housing Location	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
32	1	L.S. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,892.00	\$ 1,892.00	1	\$ 1,892.00
33	5	Ea. Parking Lot Twin Light Pole & Base	\$ 3,338.50	\$ 16,692.50	5	\$ 16,692.50
34	10	Ea. Parking Lot Fixture	\$ 1,595.00	\$ 15,950.00	10	\$ 15,950.00
35	893	L.F. Conduit, PVC, Schedule 40, 1"	\$ 3.85	\$ 3,438.05	950	\$ 3,657.50
36	1786	L.F. Conduit, PVC, Schedule 40, 2"	\$ 6.88	\$ 12,287.68	1900	\$ 13,072.00
37	576	L.F. Conduit, PVC, Schedule 80, 1.25"	\$ 7.70	\$ 4,435.20	591	\$ 4,550.70
38	72	L.F. Conduit, PVC, Schedule 80, 2"	\$ 9.57	\$ 689.04	78	\$ 746.46
39	684	L.F. Conductor, 2/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,504.80	650	\$ 1,430.00
40	684	L.F. Conductor, 4/C-#8, Cu, 600 Volts	\$ 4.29	\$ 2,934.36	650	\$ 2,788.50
41	1541	L.F. Trench, 30" Deep	\$ 4.24	\$ 6,533.84	1541	\$ 6,533.84
42	7	Ea. Junction Box	\$ 1,639.00	\$ 11,473.00	7	\$ 11,473.00
42A	4	Ea. Furnish and Install Bollard	\$ 550.00	\$ 2,200.00	4	\$ 2,200.00
<b>Subtotal - Division II</b>				<b>\$ 791,125.07</b>		<b>\$ 771,107.32</b>
<b>Division III - Ring Road Reconstruction</b>						
43	692	C.Y. Excavation, Class 10	\$ 13.20	\$ 9,134.40	692	\$ 9,134.40
44	3016	S.Y. Subgrade Preparation, 12"	\$ 4.00	\$ 12,064.00	3056	\$ 12,224.00
45	3011	S.Y. Subgrade Treatment, Non-Woven Geotextile	\$ 3.10	\$ 9,334.10	3054	\$ 9,467.40
46	474	C.Y. Subbase, Modified	\$ 66.00	\$ 31,284.00	481	\$ 31,746.00
47	73	L.F. Storm Sewer, Trenched, SS, 15"	\$ 85.93	\$ 6,272.89	73	\$ 6,272.89
48	8	L.F. Storm Sewer, Trenched, RCP, 15"	\$ 152.48	\$ 1,219.84	8	\$ 1,219.84
49	8	L.F. Storm Sewer, Trenched, RCP, 18"	\$ 160.51	\$ 1,284.08	40	\$ 6,420.40
50	63	L.F. Removal of Storm Sewer, ≤27"	\$ 20.00	\$ 1,260.00	95	\$ 1,900.00
51	2	Ea. Connect to Existing Storm Sewer, ≤30"	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
52	1475	L.F. Subdrain, 6"	\$ 18.96	\$ 27,966.00	1475	\$ 27,966.00
53	13	Ea. Subdrain Outlet	\$ 331.03	\$ 4,303.39	13	\$ 4,303.39
54	2	Ea. Intake, SW-501	\$ 4,421.98	\$ 8,843.96	2	\$ 8,843.96
55	3	Ea. Intake, SW-505	\$ 6,384.45	\$ 19,153.35	3	\$ 19,153.35
56	1	Ea. Manhole Adjustment, Minor	\$ 1,374.24	\$ 1,374.24	1	\$ 1,374.24
57	1	Ea. Connect to Existing Manhole	\$ 1,150.00	\$ 1,150.00	1	\$ 1,150.00
58	3	Ea. Remove Intake	\$ 750.00	\$ 2,250.00	3	\$ 2,250.00
59	1	Ea. Reconstruct DW-12 Intake Top	\$ 2,402.90	\$ 2,402.90	1	\$ 2,402.90
60	213	S.Y. Pavement, PCC, 7"	\$ 64.04	\$ 13,640.52	213	\$ 13,640.52
61	2489	S.Y. Pavement, PCC, 8"	\$ 61.08	\$ 152,028.12	2523	\$ 154,104.84
62	261	S.F. Detectable Warnings	\$ 40.18	\$ 10,486.98	261	\$ 10,486.98
63	55	S.Y. Driveway, Paved, PCC, 6"	\$ 50.26	\$ 2,764.30	55	\$ 2,764.30
64	5765	S.F. Removal of Sidewalk	\$ 3.30	\$ 19,024.50	5765	\$ 19,024.50
65	7122	S.F. Sidewalk, PCC, 6"	\$ 10.09	\$ 71,860.98	7122	\$ 71,860.98
66	2682	S.Y. Pavement Removal	\$ 8.80	\$ 23,601.60	2716	\$ 23,900.80
67	180	L.F. Permanent Tape Markings, 4"	\$ 3.85	\$ 693.00	180	\$ 693.00
68	186	L.F. Permanent Tape Markings, 24"	\$ 22.00	\$ 4,092.00		\$ -
69	4	Ea. Arrow Symbol (Permanent Tape Marking)	\$ 550.00	\$ 2,200.00		\$ -
70	351	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 7.98	\$ 2,800.98		\$ -
71	467	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 7.21	\$ 3,367.07		\$ -
72	1	L.S. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,419.00	\$ 1,419.00	1	\$ 1,419.00
73	4	Ea. Ring Road Twin Light Pole & Base	\$ 2,304.50	\$ 9,218.00	4	\$ 9,218.00
74	1	Ea. Ring Road Single Light Pole & Base	\$ 2,304.50	\$ 2,304.50	1	\$ 2,304.50
75	9	L.F. Ring Road Fixture	\$ 1,540.00	\$ 13,860.00	9	\$ 13,860.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
76	674	L.F. Conduit, PVC, Schedule 80, 1.25"	\$ 7.70	\$ 5,189.80	721	\$ 5,551.70
77	465	L.F. Conductor, 2/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,023.00	513	\$ 1,128.60
78	800	L.F. Conductor, 4/C-#8, Cu, 600 Volts	\$ 4.29	\$ 3,432.00	793	\$ 3,401.97
79	674	L.F. Trench, 30" Deep	\$ 4.24	\$ 2,857.76	721	\$ 3,057.04
80	2	Ea. Junction Box	\$ 1,639.00	\$ 3,278.00	2	\$ 3,278.00
<b>Subtotal - Division III</b>				<b>\$ 490,439.26</b>		<b>\$ 487,523.50</b>
<b>Division IV - KWIT Parking Lot Improvements</b>						
81	161	C.Y. Excavation, Class 10	\$ 13.20	\$ 2,125.20	161	\$ 2,125.20
82	780	S.Y. Subgrade Preparation, 12"	\$ 3.00	\$ 2,340.00	780	\$ 2,340.00
83	22	L.F. Storm Sewer, Trenched, PVC, 6"	\$ 95.59	\$ 2,102.98	22	\$ 2,102.98
84	20	L.F. Storm Sewer, Trenched, PVC, 8"	\$ 103.73	\$ 2,074.60	23	\$ 2,385.79
85	183	L.F. Storm Sewer, Trenched, SS, 18"	\$ 104.96	\$ 19,207.68	183	\$ 19,207.68
86	17	L.F. Removal of Storm Sewer, ≤27"	\$ 30.00	\$ 510.00	17	\$ 510.00
87	2	Ea. Connect to Existing Storm Sewer, ≥6"	\$ 1,074.45	\$ 2,148.90	2	\$ 2,148.90
88	1	Ea. Intake, SW-501	\$ 4,421.97	\$ 4,421.97	1	\$ 4,421.97
89	1	Ea. Remove Intake	\$ 750.00	\$ 750.00	1	\$ 750.00
90	662	S.Y. Pavement, PCC, 7"	\$ 74.74	\$ 49,477.88	662	\$ 49,477.88
91	429	S.F. Removal of Sidewalk	\$ 3.30	\$ 1,415.70	429	\$ 1,415.70
92	632	S.F. Sidewalk, PCC, 6"	\$ 10.31	\$ 6,515.92	647	\$ 6,670.57
93	892	S.F. Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 3.00	\$ 2,676.00	892	\$ 2,676.00
94	803	S.Y. Pavement Removal	\$ 8.80	\$ 7,066.40	803	\$ 7,066.40
95	72	L.F. Painted Pavement Markings, Epoxy	\$ 2.86	\$ 205.92	54	\$ 154.44
96	77	L.F. Permanent Tape Markings, 4"	\$ 3.85	\$ 296.45	83	\$ 319.55
97	1	Ea. Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Markings)	\$ 1,595.00	\$ 1,595.00	1	\$ 1,595.00
98	1	Ea. Furnish and Install Bollard	\$ 550.00	\$ 550.00		\$ -
99	93	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 7.98	\$ 742.14		\$ -
100	140	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 7.21	\$ 1,009.40	30	\$ 216.30
101	1	L.S. Light Pole Relocation & Base	\$ 1,430.00	\$ 1,430.00	1	\$ 1,430.00
102	180	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 5.23	\$ 941.40	176	\$ 920.48
103	36	L.F. Conduit, PVC, Schedule 80, 2"	\$ 9.57	\$ 344.52	84	\$ 803.88
104	200	L.F. Conductor, 3/C-#10, Cu, 600 Volts	\$ 2.86	\$ 572.00	194	\$ 554.84
105	216	Ea. Trench, 30" Deep	\$ 4.24	\$ 915.84	219	\$ 928.56
106	1	Ea. Junction Box	\$ 1,639.00	\$ 1,639.00	1	\$ 1,639.00
<b>Subtotal - Division IV</b>				<b>\$ 113,074.90</b>		<b>\$ 111,861.12</b>
<b>Total Original Contract Divisions I, II, III and IV</b>				<b>\$ 1,454,334.23</b>		<b>\$ 1,429,701.94</b>

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
<b>Change Order No. 1</b>						
<b>Addition:</b>						
107	388	SY Additional 12" Subgrade Treatment, with Polymer Grid	\$ 24.18	\$ 9,381.84	388	\$ 9,381.84
108	1	Ea. Adjust Fiber Vault to Grade	\$ 839.50	\$ 839.50	1	\$ 839.50
<b>Total Addition</b>				<b>\$ 10,221.34</b>		<b>\$ 10,221.34</b>
<b>Total Change Order No. 1</b>				<b>\$ 10,221.34</b>		<b>\$ 10,221.34</b>
<b>Net Contract Cost to Date</b>				<b>\$ 1,464,555.57</b>		<b>\$ 1,439,923.28</b>

Payment No.: 6

Value of Work Completed \$ 1,439,923.28

STORED MATERIALS				
No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 1,439,923.28

Less Retainage 5% \$ 71,996.16

Amount Due This Certificate for Payment \$ 1,367,927.12

Less Previous Estimates \$ 1,332,797.22

**AMOUNT DUE THIS ESTIMATE** \$ 35,129.90

Payment Requestd by: Steve Harris Construction Inc.  
(Contractor)

[Signature] 9/24, 2024  
(signature) (Date)

Payment Recommended by: DGR Engineering

[Signature] 9/25, 2024  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

[Signature] 9/25, 2024  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

\_\_\_\_\_, 2024  
(signature) (Date)

**CONTRACTOR'S DECLARATION**

**For submittal each month with partial payment requests**

**Must list change order items**

**Items list and/or proposed prices required**

I hereby declare that I have not, during the period August 27, 2024 through September 16, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated February 12, 2024 for 2024 WITCC Parking Lot 4 Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 9/24/24

Steve Harris Construction Inc.

(Contractor)

By: [Signature]

Title: Project Manager



September 25, 2024

Kyle Hueser  
Western Iowa Tech Community College  
P. O. Box 5199  
Sioux City, IA 51102

**Re: 2024 WITCC Cherokee Campus Paving Improvements Project  
DGR File 273084**

Dear Mr. Hueser:

Three copies of Certificate for Payment No. 4 for the project referenced above for work completed, from August 27, 2024, through September 16, 2024, are enclosed. Please sign all three copies. Retain one copy for your files, return one copy to DGR for our files, and forward one copy with payment in the amount of \$17,470.50 to the contractor, Van't Hof Concrete, Inc.

Sincerely,

DGR Engineering

A handwritten signature in blue ink that reads 'Bryan Wells'.

Bryan Wells, P.E.

BNW:kaf

Enclosures

## CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.  
 1245 N. Main  
 Sioux Center, Iowa 51106

Payment No.: 4

DGR Engineering

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: August 27, 2024 through September 16, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56	262	\$ 17,129.56
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00	1339	\$ 16,068.00
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00	1261	\$ 70,616.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00	166	\$ 1,660.00
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00	20	\$ 1,200.00
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00	166	\$ 664.00
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	586	\$ 63,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching. Permanent. Type 1	\$ 14,000.00	\$ 7,000.00	0.56	\$ 7,840.00
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00	382	\$ 1,814.50
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	1	\$ 11,500.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00	4	\$ 1,400.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00	2	\$ 7,500.00
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00	1	\$ 1,850.00
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00	385	\$ 3,080.00
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00	458	\$ 2,748.00
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00	385	\$ 5,775.00
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00	190	\$ 13,300.00
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
<b>Total</b>				<b>\$ 236,013.56</b>		<b>\$ 270,773.06</b>
<b>Total Original Contract</b>				<b>\$ 236,013.56</b>		<b>\$ 270,773.06</b>

Payment No.: 4

Value of Work Completed \$ 270,773.06

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 270,773.06

Less Retainage 5% \$ 13,538.65

Amount Due This Certificate for Payment \$ 257,234.41

Less Previous Estimates \$ 239,763.91

**AMOUNT DUE THIS ESTIMATE** \$ 17,470.50

Payment Requested by: Van't Hof Concrete, Inc.  
(Contractor)

Dylon Van't Hof  
Digitally signed by Dylon Van't Hof  
DN: C=US, E=dylon@vanthofconcrete.com,  
O=Van't Hof Concrete, CN=Dylon Van't Hof  
Date: 2024.09.23.16:53:50-05'00'  
(signature)

9/23/2024, 2024  
(Date)

Payment Recommended by: DGR Engineering

Bryan Wells  
(signature)

9/25, 2024  
(Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

[Signature]  
(signature)

9/25, 2024  
(Date)

**CONTRACTOR'S DECLARATION**  
**For submittal each month with partial payment requests**  
**Must list change order items**  
**Items list and/or proposed prices required**

I hereby declare that I have not, during the period August 27, 2024 through September 16, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 8, 2024 for 2024 WITCC Cherokee Campus Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 9/23/2024

Van't Hof Concrete, Inc.  
(Contractor)

By: Dylon Van't Hof Dylon Van't Hof Digitally signed by Dylon Van't Hof  
DN: c=US, e=dylond@vanthofconcrete.com,  
O=Van't Hof Concrete, CN=Dylon Van't Hof  
Date: 2024.09.23 16:55:19-0500

Title: Vice President



September 25, 2024

Kyle Hueser  
Western Iowa Tech Community College  
P. O. Box 5199  
Sioux City, IA 51102

**Re: WITCC Soccer Field Improvements Project  
DGR File 273067**

Dear Mr. Hueser:

Enclosed are the following items

1. Three copies of Change Order No. 1 in the amount of \$4,672.12. Please sign all three copies, retain one copy for your files, return one copy to DGR for our files and forward one copy to Steve Harris Construction, Inc.
2. Three copies of Certificate for Payment No. 10 for the project referenced above for work completed, from August 26, 2024, through September 16, 2024, are enclosed. Please sign all three copies. Retain one copy for your files, return one copy to DGR for our files, and forward one copy with payment in the amount of \$4,438.51 to the contractor, Steve Harris Construction Inc.

Sincerely,

DGR Engineering

A handwritten signature in blue ink that reads 'Bryan Wells'.

Bryan Wells, P.E.

BNW:kaf

Enclosures

## CERTIFICATE FOR PAYMENT

Steve Harris Construction, Inc.  
 PO Box 343  
 Homer, NE 68030-0343

Payment No.: 10  
 DGR Engineering

Project: WITCC Soccer Field Improvements Project

DGR Project No.: 273067

Owner: Western Iowa Tech Community College

Contract Date: October 16, 2023

For Period From: August 26, 2024 through September 16, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	2.8 AC	Clearing & Grubbing	\$ 20,000.00	\$ 56,000.00	2.8	\$ 56,000.00
2	48600 C.Y.	Excavation, Class 10	\$ 3.50	\$ 170,100.00	48700	\$ 170,450.00
3	750 C.Y.	Excavation, Class 10, Unsuitable or Unstable Materials	\$ 17.50	\$ 13,125.00	28	\$ 490.00
4	1125 S.Y.	Subgrade Treatment, Non-Woven Geotextile	\$ 5.00	\$ 5,625.00	42	\$ 210.00
5	1125 S.Y.	Subgrade Treatment, Polymer Grid	\$ 5.00	\$ 5,625.00	42	\$ 210.00
6	750 C.Y.	Furnish and Install 2"-5" Crushed Rock	\$ 92.28	\$ 69,210.00	50	\$ 4,614.00
7	25 L.F.	Storm Sewer, Trenched, HDPE, 18"	\$ 101.65	\$ 2,541.25	20	\$ 2,033.00
8	58 L.F.	Storm Sewer, Trenched, SS, 30"	\$ 141.61	\$ 8,213.38	58	\$ 8,213.38
9	138 L.F.	Storm Sewer, Trenched, SS, 36"	\$ 180.58	\$ 24,920.04	138	\$ 24,920.04
10	140 L.F.	Storm Sewer, Trenched, CMP, 36"	\$ 184.10	\$ 25,774.00	144.5	\$ 26,602.45
11	26 L.F.	Storm Sewer, Trenched, CMP, 42"	\$ 340.55	\$ 8,854.30	25.5	\$ 8,684.03
12	489 L.F.	Removal of Storm Sewer, ≤36"	\$ 30.00	\$ 14,670.00	484	\$ 14,520.00
13	1 L.S.	Remove or Abandon/Fill Existing 36" Storm Sewer	\$ 1,600.00	\$ 1,600.00	1	\$ 1,600.00
14	1 Ea.	Connect to Existing Storm Sewer, 18"	\$ 1,707.93	\$ 1,707.93	1	\$ 1,707.93
15	1 L.S.	Maintain Temporary Storm Water Drainage	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00
16	1 Ea.	Pipe Apron, RCP, 42" w/ Footing & Guard	\$ 10,357.09	\$ 10,357.09	1	\$ 10,357.09
17	323 L.F.	Subdrain, 6"	\$ 17.79	\$ 5,746.17	324	\$ 5,763.96
18	627 L.F.	Subdrain, 8"	\$ 21.18	\$ 13,279.86	627	\$ 13,279.86
19	2 Ea.	Subdrain Outlet	\$ 374.98	\$ 749.96	2	\$ 749.96
20	1 Ea.	Manhole, SW-404, 6'x6' w/ Grated Casting	\$ 23,245.07	\$ 23,245.07	1	\$ 23,245.07
21	1 Ea.	Intake, SW-502, 60"	\$ 11,868.63	\$ 11,868.63	1	\$ 11,868.63
22	2 Ea.	Manhole Adjustment, Minor	\$ 1,580.30	\$ 3,160.60	2	\$ 3,160.60
23	3 Ea.	Remove Intake	\$ 1,000.00	\$ 3,000.00	3	\$ 3,000.00
24	1 Ea.	Storm Manhole, SW-401, 60", Base, Ring and Cover and External Seal	\$ 4,847.68	\$ 4,847.68	1	\$ 4,847.68
25	15.6 V.F.	Storm Manhole, SW-401, 60"	\$ 771.99	\$ 12,043.04	15.5	\$ 11,965.85
26	3 Ea.	Intake, 15" Nyloplast w/ 15"x15" Standard Grate	\$ 2,431.39	\$ 7,294.17	3	\$ 7,294.17
27	1 Ea.	Intake, 18" Nyloplast w/ 18" Standard Grate	\$ 4,409.01	\$ 4,409.01	1	\$ 4,409.01
28	138 S.F.	Removal of Sidewalk	\$ 5.00	\$ 690.00	138	\$ 690.00
29	3209 S.Y.	Pavement Removal	\$ 15.00	\$ 48,135.00	3209	\$ 48,135.00
30	1 L.S.	Temporary Traffic Control	\$ 7,640.00	\$ 7,640.00	1	\$ 7,640.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
31	3.36 AC	Hydraulic Seeding, Seeding, Fertilizing, and Mulching, Type 2 Slope Mix	\$ 6,600.00	\$ 22,176.00	3.36	\$ 22,176.00
32	1 L.S.	SWPPP Management	\$ 1,500.00	\$ 1,500.00	0.9	\$ 1,350.00
33	564 L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 6.00	\$ 3,384.00	390	\$ 2,340.00
34	120 TN	Rip Rap, Class D w/ Fabric	\$ 83.32	\$ 9,998.40	121.24	\$ 10,101.72
35	4180 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.62	\$ 19,311.60	6262	\$ 28,930.44
36	1 L.S.	Erosion Control	\$ 5,800.00	\$ 5,800.00	0.9	\$ 5,220.00
37	300 L.F.	Remove and Salvage Existing Fence to Owner	\$ 15.00	\$ 4,500.00	300	\$ 4,500.00
38	1 L.S.	Mobilization	\$ 17,800.00	\$ 17,800.00	1	\$ 17,800.00
39	1 L.S.	Removal of Existing Light Poles, Bases, Wire and Conduit	\$ 12,000.00	\$ 12,000.00	1	\$ 12,000.00
40	1 L.S.	Construct Shed Foundation and Floor Slab	\$ 27,000.00	\$ 27,000.00	1	\$ 27,000.00
<b>Total Original Contract</b>				<b>\$ 697,902.18</b>		<b>\$ 618,079.86</b>

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
<b>Change Order No. 1</b>						
<b>Addition:</b>						
41	8 Ea.	8" ADS Drop-in Grate w/2' of 8" SDR35	\$ 487.14	\$ 3,897.12	8	\$ 3,897.12
42	1 LS	Storm Sewer, Trenched, PVC, 45° Bend, 8"	\$ 775.00	\$ 775.00	1	\$ 775.00
<b>Total Addition</b>				<b>\$ 4,672.12</b>		<b>\$ 4,672.12</b>
<b>Total Change Order No. 1</b>				<b>\$ 4,672.12</b>		<b>\$ 4,672.12</b>
<b>Net Contract Cost to Date</b>				<b>\$ 702,574.30</b>		<b>\$ 622,751.98</b>

Payment No.: 10

Value of Work Completed \$ 622,751.98

STORED MATERIALS				
No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 622,751.98

Less Retainage 5% \$ 31,137.60

Amount Due This Certificate for Payment \$ 591,614.38

Less Previous Estimates \$ 587,175.87

**AMOUNT DUE THIS ESTIMATE** \$ 4,438.51


Payment Requested by: Steve Harris Construction, Inc.  
(Contractor)

 9/24, 2024  
(signature) (Date)

Payment Recommended by: DGR Engineering

 9/25, 2024  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

 9/25, 2024  
(signature) (Date)

\_\_\_\_\_, 2024  
(signature) (Date)

**CONTRACTOR'S DECLARATION**  
**For submittal each month with partial payment requests**  
**Must list change order items**  
**Items list and/or proposed prices required**

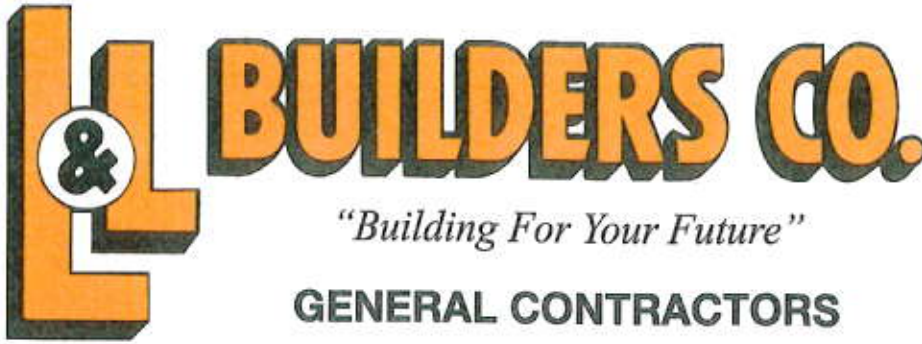
I hereby declare that I have not, during the period August 27, 2024 through September 16, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated October 16, 2023 for WITCC Soccer Field Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 9/24/24

\_\_\_\_\_  
Steve Harris Construction, Inc.  
(Contractor)

By: [Signature]

Title: Project Manager



2205 EAST FOURTH STREET  
 P.O. BOX 1497  
 SIOUX CITY, IOWA 51102  
 PHONE 712-255-0657  
 FAX 712-255-8205  
 www.llbuilders.com

WITCC REGIONAL ACADEMY DENISON \_\_\_\_\_ CUSTOMER# 2234 INVOICE 20312  
 11 NORTH 35TH STREET \_\_\_\_\_ JOB# 516-1 DATE 7/12/2024  
 DENISON, IA 51442 \_\_\_\_\_

Past due accounts subject to interest at maximum legal rate.  
 TERMS: NET 30 DAYS

RE: WITCC REGIONAL ACADEMY DENISON  
 PO NO. B0013966

CONTRACT AMOUNT: \$ 6,357,000.00  
 APPROVED CHANGE ORDERS: \$0.00  
 REVISED CONTRACT AMOUNT: \$ 6,357,000.00

	WORK COMPLETED	PREVIOUSLY BILLED	THIS BILLING
COMPLETED	\$ 750,872.00		\$ 750,872.00
RETAINAGE	\$ 37,543.60		\$ 37,543.60
NET	\$ 713,328.40	\$ -	\$ 713,328.40

**THANK YOU**

# APPLICATION FOR PAYMENT

CAP702

Page: 1 of 4

To:  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

PROJECT:  
516-24W-B  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

From Contractor:  
L & L BUILDERS CO.  
2205 E. 4th ST., PO BOX 1497  
SIOUX CITY, IA 51102

VIA ARCHITECT:  
CMBA  
302 JONES STREET, SUITE200  
SIOUX CITY, IA 51101

Application No.:	Application Date:	Period To:	Contract Date:
1	JUL 29, 2024	SEP 12, 2024	JUL 3, 2024
Project Nos:			
Distribution List:	<input type="checkbox"/> Owner	<input type="checkbox"/> Construction Mgr	
	<input type="checkbox"/> Architect	<input type="checkbox"/> Field	
	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other	

CONTRACT FOR:

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 6,357,000.00
- 2. Net of Change Orders: \$ 0.00
- 3. Net Amount of Contract: \$ 6,357,000.00
- 4. Total Completed & Stored to Date: \$ 750,872.00
- 5. Retainage Summary:

a. 5.00 % of Completed Work \$ 37,543.60

b. 5.00 % of Stored Material \$ 0.00

Total Retainage: \$ 37,543.60

6. Total Completed Less Retainage: \$ 713,328.40

7. Less Previous Applications: \$ 0.00

8. Current Payment Due, This Application: \$ 713,328.40

9. Contract Balance (Including Retainage): \$ 5,643,671.60

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders:	0.00	

## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature)

L & L BUILDERS CO.

Date: JUL 29, 2024

State Authorized: Iowa

County of: WOODBURY

Subscribed and sworn to before

me this 29th day of July 2024

Notary Public:

My Commission expires: 6/13/2029



## ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment. \$713,328.40

## AMOUNT CERTIFIED:

Todd Campbell

(Architects Signature)

Date: 9/16/2024

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 4 Pages

<p><u>From:</u> L &amp; L BUILDERS CO. 2205 E. 4th ST...PO BOX 1497 SIOUX CITY, IA 51102</p>	<p><u>To:</u> WITCC REGIONAL ACADEMY DENISON 11 NORTH 35TH STREET DENISON, IA 51442</p>	<p><u>Project:</u> 516-24W-B WITCC REGIONAL ACADEMY DENISON 11 NORTH 35TH STREET DENISON, IA 51442</p>	<p>Application No: 1 Application Date: 7/29/2024 Period To: 9/12/2024 Contract Date: 7/03/2024 Architects Project#:</p>
--	---	--	---

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	GENERAL CONDITIONS	308,827.00	0.00	28,075.00	0.00	28,075.00	9	280,752.00	1,403.75
2	PERMIT	22,655.00	0.00	22,655.00	0.00	22,655.00	100	0.00	1,132.75
3	PERFORMANCE & PAYMENT BOND	34,262.00	0.00	34,262.00	0.00	34,262.00	100	0.00	1,713.10
4	FINAL CLEANING	7,942.00	0.00	0.00	0.00	0.00	0	7,942.00	0.00
5	DEMO	41,510.00	0.00	1,000.00	0.00	1,000.00	2	40,510.00	50.00
6	SITWORK	660,110.00	0.00	162,326.00	0.00	162,326.00	25	497,784.00	8,116.30
7	CONCRETE	243,377.00	0.00	0.00	0.00	0.00	0	243,377.00	0.00
8	MASONRY	547,148.00	0.00	34,200.00	0.00	34,200.00	6	512,948.00	1,710.00
9	STRUCTURAL & STEEL MAT'L	305,865.00	0.00	3,990.00	0.00	3,990.00	1	301,875.00	199.50
10	ROUGH CARPENTRY	42,492.00	0.00	0.00	0.00	0.00	0	42,492.00	0.00
11	FINISH CARPENTRY MILLWORK	76,042.00	0.00	0.00	0.00	0.00	0	76,042.00	0.00
12	THERMAL & MOISTURE	278,750.00	0.00	0.00	0.00	0.00	0	278,750.00	0.00
13	DOORS HRDWARE	99,884.00	0.00	0.00	0.00	0.00	0	99,884.00	0.00
14	SECTIONAL DOORS	45,357.00	0.00	0.00	0.00	0.00	0	45,357.00	0.00
15	GLASS AND GLAZING	132,273.00	0.00	0.00	0.00	0.00	0	132,273.00	0.00
16	DRYWALL	364,218.00	0.00	0.00	0.00	0.00	0	364,218.00	0.00
17	ACOUSTICAL CEILINGS	23,421.00	0.00	0.00	0.00	0.00	0	23,421.00	0.00
18	CERAMIC TILE	36,446.00	0.00	0.00	0.00	0.00	0	36,446.00	0.00
19	CARPET/RESIL	52,202.00	0.00	0.00	0.00	0.00	0	52,202.00	0.00
20	PAINTING	65,694.00	0.00	0.00	0.00	0.00	0	65,694.00	0.00
21	SPECIALTIES	19,616.00	0.00	0.00	0.00	0.00	0	19,616.00	0.00
22	FURNISHINGS	4,684.00	0.00	0.00	0.00	0.00	0	4,684.00	0.00
23	GEOHERMAL WELL	292,337.00	0.00	292,337.00	0.00	292,337.00	100	0.00	14,616.85
24	FIRE SUPPRESSION ENG	4,500.00	0.00	0.00	0.00	0.00	0	4,500.00	0.00
25	FIRE SUPPRESSION MAT'L / LABOR	95,137.00	0.00	0.00	0.00	0.00	0	95,137.00	0.00
		3,804,749.00	0.00	578,845.00	0.00	578,845.00	15	3,225,904.00	28,942.25

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 3 of 4 Pages

From:

L & L BUILDERS CO.  
2205 E. 4th ST...PO BOX 1497  
SIOUX CITY, IA 51102

To:

WITCC REGIONAL ACADEMY DENISON 516-24W-B  
11 NORTH 35TH STREET  
DENISON, IA 51442

Project:

WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

Application No: 1

Application Date: 7/29/2024

Period To: 9/12/2024

Contract Date: 7/03/2024

Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed E		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
26	MOBILIZATION MECHANICAL	37,603.00	0.00	20,482.00	0.00	20,482.00	54	17,121.00	1,024.10
27	UNDERGROUND WASTE STORM MAT L	43,972.00	0.00	23,039.00	0.00	23,039.00	52	20,933.00	1,151.95
28	ABOVE GROUND WAST STORM MAT LA	66,836.00	0.00	0.00	0.00	0.00	0	66,836.00	0.00
29	ABOVE GRND DOMESTIC WTR MAT LA	71,643.00	0.00	0.00	0.00	0.00	0	71,643.00	0.00
30	ABOVE GROUND PLUMBING INSULATI	25,995.00	0.00	0.00	0.00	0.00	0	25,995.00	0.00
31	COMPRESSED AIR GAS PIPING	52,332.00	0.00	0.00	0.00	0.00	0	52,332.00	0.00
32	HYDRONIC PIPING MAT LABOR	104,054.00	0.00	0.00	0.00	0.00	0	104,054.00	0.00
33	HYDRONIC PIPE INSULATION	25,853.00	0.00	0.00	0.00	0.00	0	25,853.00	0.00
34	HYDRONIC ANTIFREEZE MAT LAB	20,756.00	0.00	0.00	0.00	0.00	0	20,756.00	0.00
35	PLUMBING EQUIP MATL LABOR	93,088.00	0.00	0.00	0.00	0.00	0	93,088.00	0.00
36	PLUMBING FIXTURES MAT LABOR	92,593.00	0.00	0.00	0.00	0.00	0	92,593.00	0.00
37	HYDRONIC EQUIP MAT LABOR	70,054.00	0.00	0.00	0.00	0.00	0	70,054.00	0.00
38	DUCTWORK MAT LABOR	144,179.00	0.00	0.00	0.00	0.00	0	144,179.00	0.00
39	DUCTWORK INSULATION	23,408.00	0.00	0.00	0.00	0.00	0	23,408.00	0.00
40	HVAC EQUIP MATL LABOR	373,574.00	0.00	0.00	0.00	0.00	0	373,574.00	0.00
41	TESTING AND BALANCING	40,190.00	0.00	0.00	0.00	0.00	0	40,190.00	0.00
42	CONTROLS ENGINEERING	10,000.00	0.00	0.00	0.00	0.00	0	10,000.00	0.00
43	CONTROLS MAT'L LABOR	87,747.00	0.00	0.00	0.00	0.00	0	87,747.00	0.00
44	MOBILIZATION ELECTRICAL	31,547.00	0.00	20,771.00	0.00	20,771.00	66	10,776.00	1,038.55
45	DEMOLITION ELECTRICAL	21,327.00	0.00	9,120.00	0.00	9,120.00	43	12,207.00	456.00
46	CONDUIT BOXES FITTING MATL LAB	330,025.00	0.00	54,155.00	0.00	54,155.00	16	275,870.00	2,707.75
47	WIRING DEVICES MATL LABOR	48,325.00	0.00	0.00	0.00	0.00	0	48,325.00	0.00
48	PANELS / GEAR MATL LABOR	173,325.00	0.00	9,120.00	0.00	9,120.00	5	164,205.00	456.00
49	WIRE / CABLE MATL LABOR	92,525.00	0.00	0.00	0.00	0.00	0	92,525.00	0.00
50	LIGHTING FIXTURES MATL LABOR	143,325.00	0.00	7,410.00	0.00	7,410.00	5	135,915.00	370.50
		6,029,025.00	0.00	722,942.00	0.00	722,942.00	12	5,306,083.00	36,147.10

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 4 of 4 Pages

From:

L & L BUILDERS CO.  
2205 E. 4th ST...PO BOX 1497  
SIOUX CITY, IA 51102

To:

WITCC REGIONAL ACADEMY DENISON 516-24W-B  
11 NORTH 35TH STREET  
DENISON, IA 51442

Project:

WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

Application No: 1  
Application Date: 7/29/2024  
Period To: 9/12/2024  
Contract Date: 7/03/2024  
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
51	FIRE ALARM MATL LABOR	78,325.00	0.00	7,410.00	0.00	7,410.00	9	70,915.00	370.50
52	INTERCOM SYSTM MATL LABOR	16,325.00	0.00	0.00	0.00	0.00	0	16,325.00	0.00
53	DATA & FIBER CONDUIT INFRASTRU	133,325.00	0.00	20,520.00	0.00	20,520.00	15	112,805.00	1,026.00
54	CONTINGENCY	100,000.00	0.00	0.00	0.00	0.00	0	100,000.00	0.00
		6,357,000.00	0.00	750,872.00	0.00	750,872.00	12	5,606,128.00	37,543.60

**CERTIFICATE FOR PAYMENT**

Contractor: Van't Hof Concrete, Inc.  
1245 N. Main  
Sioux Center, Iowa 51106

Payment No.: 3

DGR Engineering

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: July 27, 2024 through August 26, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56	262	\$ 17,129.56
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00	1339	\$ 16,068.00
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00	1261	\$ 70,616.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00	166	\$ 1,660.00
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00	20	\$ 1,200.00
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00	166	\$ 664.00
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	586	\$ 63,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching. Permanent. Type 1	\$ 14,000.00	\$ 7,000.00		\$ -
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00	382	\$ 1,814.50
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	0.9	\$ 1,350.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	1	\$ 11,500.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00	1	\$ 350.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00		\$ -
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00		\$ -
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00	385	\$ 3,080.00
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00	458	\$ 2,748.00
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00	385	\$ 5,775.00
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00	190	\$ 13,300.00
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
<b>Total</b>				<b>\$ 236,013.56</b>		<b>\$ 252,383.06</b>
<b>Total Original Contract</b>				<b>\$ 236,013.56</b>		<b>\$ 252,383.06</b>

Payment No.: 3

Value of Work Completed \$ 252,383.06

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 252,383.06

Less Retainage 5% \$ 12,619.15

Amount Due This Certificate for Payment \$ 239,763.91

Less Previous Estimates \$ 194,379.56

**AMOUNT DUE THIS ESTIMATE** \$ 45,384.35

Payment Requestd by: Van't Hof Concrete, Inc.  
(Contractor)

Dylon Van't Hof Digitally signed by Dylon Van't Hof 8/29, 2024  
(signature) (Date)

Payment Recommended by: DGR Engineering

Bryan Wells 8/29, 2024  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

[Signature] 9/10, 2024  
(signature) (Date)



Date: October 10, 2024  
To: Dr. Terry Murrell, President  
From: Jennifer McCune, Student Leadership Coordinator  
Revathi Vongsiprasom, Dean of Opportunity and Engagement  
RE: FY2024-25 Overview of Comet CLASS Activities and Initiatives

I am pleased to provide an overview of Comet CLASS (Cultivating Leadership, Advocacy, and Student Success), formerly known as the Student Senate. This program allows students to apply for membership or receive nominations from faculty or staff. For the 2024-2025 academic year, we have 17 dedicated student leaders participating in Comet CLASS, representing a diverse range of academic programs, including General Studies/Transfer, Police Science, Business Management, Nursing, Automotive Technology, and Accounting. They also represent various campus organizations, such as TRIO, PTK, Athletics, and Tutoring, and encompass part-time, full-time, and online students.

### **Cultivating Leadership**

Comet CLASS provides personalized leadership development, enabling participants to identify their unique strengths, articulate their capabilities, and build the confidence to present their authentic selves. Leadership skills are developed through a comprehensive curriculum, conferences, and a new mentoring program. This program connects student leaders with faculty, staff, alumni, and industry professionals for mentorship, while also empowering them to mentor prospective student leaders interested in future Comet CLASS participation.

### **Advocacy**

Members of Comet CLASS are encouraged to act as advocates for both the campus and broader community. Our student leaders hone their advocacy skills through student listening sessions, community service, and active participation in campus committees such as the Academic Council and the Student Support Council. Furthermore, they support current and prospective students by assisting with student activities and recruitment events.

Recently, Comet CLASS recommended the establishment of a Dining Service Committee to facilitate communication and collaboration between students, staff, and the Overlook Café



management. Additionally, student leaders have conducted listening sessions at our branch campuses in Cherokee and Denison to gather feedback directly from their peers.

### **Student Success**

WITCC student leaders play a crucial role in fostering a sense of belonging and inclusion on campus. Comet CLASS members are expected to attend at least one inclusion event per semester and participate in bi-weekly collaboration meetings and leadership lunches. This initiative encourages mutual support among peers through social activities, events, and regular check-ins.

For the academic year, Comet CLASS has adopted the theme "Creating Meaningful Connections." As part of this initiative, we will present a Name Tag Initiative at the upcoming Staff Development event to enhance interactions between students and campus staff. Additionally, we will host a monthly "What's Your Jam" event in the Center for Inclusive Excellence, providing students an opportunity to connect over shared interests.

Thank you to the WITCC Board for your continued support in enabling us to serve our students through these valuable leadership opportunities.


### **Fall 2024 Comet CLASS Student Leaders:**

- Ashlyn Reintzel
- Carter Huls
- Damilola Moritiwon
- Elizabeth Perez
- Georgina Magana Valdovinos
- Harlie Nolze
- Hector Vega Aceves
- Ireland Lanagan
- Jatzumy Castillo-Gonzalez
- Jeremy Ross
- Jordyn Schubert
- Kevin Romo
- Kira Anderson
- Merhawi Andy
- Miller Staab
- Natnael Solomon
- Stefani Nunez



**DATE:** September 26, 2024

**TO:** Dr. Terry Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services 

**RE:** **CHANGE ORDER #01 FOR WITCC SOCCER FIELD IMPROVEMENTS PROJECT**

### **Background Information**

Attached to this memo is change order #01 for the WITCC Soccer Field Improvements Project with Steve Harris Construction, Inc. of Homer, Nebraska.

This change order has two components. The first item was to install additional drains along the field to provide proper drainage as water was pooling along the area closest to the road. The second item is to correct a sink hole that developed due to the storm drain that runs under the soccer field. There were a couple of areas that needed to be re-grouted and the vendor was able to take care of this issue. This change order will increase the amount of the original contract by \$4,672.12.

### **Administrative Recommendation**

It is the Administrative Recommendation that the College approves change order #01 to Steve Harris Construction Inc. of Homer, Nebraska for \$4,672.12 to provide additional drainage for the soccer field as well as correcting an issue with the storm drain that runs under the field. The additional funds will come from the Plant Fund.

# Change Order



6115 Whispering Creek Drive  
 Sioux City, IA 51106  
 (712) 266-1554  
 Fax: (712) 266-1707

Contractor: Steve Harris Construction Inc.  
 4793 Fiddler Creek Rd.  
 Homer, NE 68030

Project No.: 273067

Project: WITCC Soccer Field Improvements Project

Change Order No.: 1

Owner: Western Iowa Tech Community College  
 4647 Stone Avenue  
 Sioux City, IA 51106

Contract Date: October 16, 2023

You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
Addition					
41	8	Ea.	8" ADS Drop-in Grate w/2' of 8" SDR35	\$ 487.14	\$ 3,897.12
42	1	LS	Dug up Ex. Manhole and Grout Ex. 30" Pipe	\$ 775.00	\$ 775.00
Total Addition					\$ <u>4,672.12</u>
Total Change Order No. 1					\$ <u><u>4,672.12</u></u>

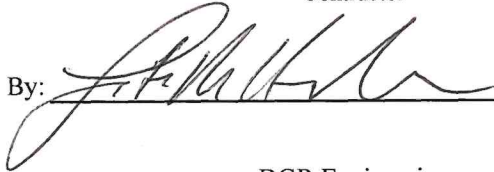
Project No.: 273067

Change Order No.: 1

The original Contract Sum was	\$	697,902.18
Net change by previous Change Orders (+ or -)	\$	-
The Contract Sum will be increased by this Change Order	\$	4,672.12
The New Contract Sum including this Change Order will be	\$	702,574.30
The Contract Time will be increased by	( 0 )	Days.

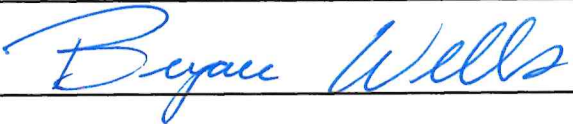
Steve Harris Construction Inc.

Contractor

By: 

Date: 9/24, 2024

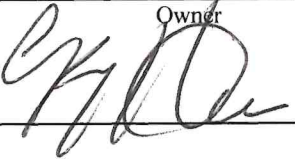
DGR Engineering

By: 

Date: 9/25, 2024

Western Iowa Tech Community College

Owner

By: 

Date: 9/25, 2024

# Change Order



6115 Whispering Creek Drive  
 Sioux City, IA 51106  
 (712) 266-1554  
 Fax: (712) 266-1707

Contractor: Steve Harris Construction Inc.  
 4793 Fiddler Creek Rd.  
 Homer, NE 68030

Project No.: 273067

Project: WITCC Soccer Field Improvements Project

Change Order No.: 1

Owner: Western Iowa Tech Community College  
 4647 Stone Avenue  
 Sioux City, IA 51106

Contract Date: October 16, 2023

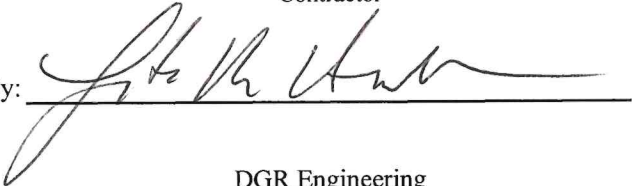


You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
Addition					
41	8	Ea.	8" ADS Drop-in Grate w/2' of 8" SDR35	\$ 487.14	\$ 3,897.12
42	1	LS	Dug up Ex. Manhole and Grout Ex. 30" Pipe	\$ 775.00	\$ 775.00
Total Addition					\$ <u>4,672.12</u>
Total Change Order No. 1					\$ <u><u>4,672.12</u></u>

Project No.: 273067

Change Order No.: 1

The original Contract Sum was	\$	697,902.18
Net change by previous Change Orders (+ or -)	\$	-
The Contract Sum will be increased by this Change Order	\$	4,672.12
The New Contract Sum including this Change Order will be	\$	702,574.30
The Contract Time will be increased by	( 0 )	Days.

<u>Steve Harris Construction Inc.</u>		
Contractor		
By: 		Date: <u>9/24</u> , 2024
<u>DGR Engineering</u>		
By: 		Date: <u>9/25</u> , 2024
<u>Western Iowa Tech Community College</u>		
Owner		
By: 		Date: <u>9/25</u> , 2024

# Change Order

**DGR**  
ENGINEERING  
6115 Whispering Creek Drive  
Sioux City, IA 51106  
(712) 266-1554  
Fax: (712) 266-1707

Contractor: Steve Harris Construction Inc.  
4793 Fiddler Creek Rd.  
Homer, NE 68030

Project No.: 273067

Project: WITCC Soccer Field Improvements Project

Change Order No.: 1

Owner: Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, IA 51106

Contract Date: October 16, 2023

You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
Addition					
41	8	Ea.	8" ADS Drop-in Grate w/2' of 8" SDR35	\$ 487.14	\$ 3,897.12
42	1	LS	Dug up Ex. Manhole and Grout Ex. 30" Pipe	\$ 775.00	\$ 775.00
Total Addition					\$ <u>4,672.12</u>
Total Change Order No. 1					\$ <u><u>4,672.12</u></u>

Project No.: 273067

Change Order No.: 1

The original Contract Sum was	\$	697,902.18
Net change by previous Change Orders (+ or -)	\$	-
The Contract Sum will be increased by this Change Order	\$	4,672.12
The New Contract Sum including this Change Order will be	\$	702,574.30
The Contract Time will be increased by	( 0 )	Days.

Steve Harris Construction Inc.

Contractor

By: 

Date: 9/24, 2024

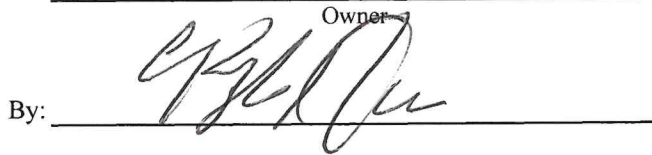
DGR Engineering

By: 

Date: 9/25, 2024

Western Iowa Tech Community College

Owner

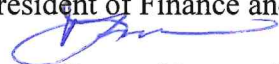

By: 

Date: 9/25, 2024



**DATE:** September 17, 2024

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and  
Administrative Services   
Darin D. Moeller, Executive Dean of Instruction 

**RE:** **DENISON COMMUNITY SCHOOL DISTRICT  
28E AGREEMENT**

Attached is the Agreement between the Denison Community School District and Western Iowa Tech Community College for the facility expansion at the Western Iowa Tech Community College Denison campus for the construction and usage of the Career Academy. This 28E Agreement formalizes the terms and conditions that both parties have previously agreed. This agreement notes the financial terms and usage of the facility. The 28E Agreement will begin upon the date it is filed with the Iowa Secretary of State and will end on June 20, 2028. This 28E Agreement was prepared by the Ahlers Law Firm.

**Recommendation:**

It is the administrative recommendation that the 28E Agreement between Western Iowa Tech Community College and the Denison Community School District for the facility expansion of the Western Iowa Tech Community College Denison campus for the Career Academy be approved.

## 28E AGREEMENT FOR FACILITY EXPANSION

This 28E Agreement (“Agreement”) is dated \_\_\_\_\_, 2024 and is between Western Iowa Tech Community College (“College”) and the Denison Community School District (“District”).

The College operates a campus in Denison, Iowa, and desires to construct a regional Career Academy (the “Facility”) at the Denison campus to offer new programs to students to learn workplace skills, that includes but is not limited to programs in agriculture, business, auto technology, and education. Upon completion of the Facility, the District desires to use the Facility to teach courses and allow its students to take courses offered by the College. The District is willing to pledge funds for the construction and use of the Facility for the purpose of offering classes under a district-to-community college sharing agreement or concurrent enrollment program that meets the requirements for funding under section 257.11, subsection 3. The College desires to accept the pledge and permit such use.

The District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund (“SAVE Revenue”) pursuant to Iowa Code Section 423F.2, as amended.

Iowa Code Section 423F.3(3)(c) permits the board of directors of a school district to use SAVE Revenue for a joint infrastructure project with one or more school districts or one or more school districts and a community college established under chapter 260C, for which buildings or facilities are constructed or leased for the purpose of offering classes under a district-to-community college sharing agreement or concurrent enrollment program that meets the requirements for funding under section 257.11, subsection 3.

Iowa Code Section 28E.3 permits public agencies to enter into an agreement for joint and cooperative action. The College and the District qualify for inclusion under Chapter 28E because they are both public agencies.

The parties therefore agree as follows:

1. **Purpose.** The purpose of this Agreement is for the parties to jointly exercise their powers for a joint infrastructure project for which the Facility will be constructed for the purpose of offering classes under a district-to-community college sharing agreement or concurrent enrollment program that meets the requirements for funding under section 257.11, subsection 3..

2. **Duration.** This Agreement will commence upon the date it is filed with the Iowa Secretary of State in accordance with Iowa Code Section 28E.8 and will end on June 30, 2028.

3. **Administration.** No separate legal or administrative entity or joint board shall be established by this Agreement. The President of the College and the Superintendent of the District shall be designated as the joint administrators of the Agreement for purposes of Iowa Code Section 28E.6. No joint budget will be established or maintained for purposes of carrying out the terms of this Agreement.

4. **Property.** There shall be no joint acquisition or ownership of any real or personal property. The Facility shall remain the property of the College. Any real or personal property

acquired by a party to this Agreement for the purpose of carrying out this Agreement shall be acquired, held, owned, and disposed solely by, in the discretion of, and the expense of, the party acquiring title.

5. **Design and Construction.** The College shall design and construct the Facility at its sole cost and in accordance with Iowa's public construction bidding act. The College shall have control over the design and construction of the Facility. The College shall remain the owner of the Facility.

6. **Use of Facility.**

- a. Use. The College shall permit the District to teach courses and allow students of the District to take classes at the Facility offered by the College under a district-to-community college sharing agreement or concurrent enrollment program. The College and the District acknowledge and agree that the activities of each user of the Facility are the responsibility of such user, and that each user of the Facility is responsible for any damages such user causes to the Facility.
- b. Scheduling. The College will determine the hours of operation of the Facility and have control over the scheduling of use of the Facility. The College and the District shall cooperate to establish a reasonable schedule for use of the Facility by the District to teach courses and allow its students to take courses offered by the College.
- c. Employees. The College and the District acknowledge and agree that each respective party is responsible for its employees with regard to use, discipline, procedures, safety, insurance, and pay.

7. **District Contribution.**

- a. Pledge. The District agrees to pledge \$2,500,000.00 to the College using available SAVE Revenue in accordance with the installment schedule in **Exhibit A.**
- b. Waiver of Section Fee. The College shall waive the \$825 section fee charged to the District for each course originated by the College for the District during the term of this Agreement.
- c. Tuition Freeze. The College shall maintain the current tuition rate for concurrent enrollment courses (\$87.00 per student) taught at the District's high school utilizing a District instructor during the term of this Agreement. The College also agrees to maintain the current rate of tuition (\$148.00 per credit) for District students that take courses at the College utilizing College faculty during the term of this Agreement.

8. **Insurance.**

- a. Liability Insurance. The College and the District shall each carry a Commercial General Liability insurance policy for protection of each, respectively, from any liability arising out of accidents or other occurrences causing injury and/or damage to person or property at the Facility or arising from the performance or nonperformance of their obligations under this Agreement, due directly or indirectly to the actions or omissions of the insured. Liability policies shall have limits of not less than \$2,000,000.00 per occurrence and \$4,000,000.00 annual aggregate. At each party's option, the limits specified may be satisfied with a combination of Primary and Umbrella/Excess Insurance.
- b. Property Insurance. The College shall carry property insurance on the Facility in its full replacement value.
- c. Builder's Risk. The College shall carry builder's risk insurance during construction of the Facility. If the Facility is damaged or destroyed during construction, the College shall first attempt to complete construction without any additional contribution from the District except as provided in this Agreement. If the Facility is no longer feasible, the College may abandon construction and shall first reimburse the District for any contribution it made to the Facility to date.
- d. Contractual Liability Insurance. Each party's insurance policy or policies must include Contractual Liability coverage.
- e. Additional Insured. Each party to this Agreement shall be named on the other party's policy or policies as an Additional Insured. Additional insured status shall be on a primary and noncontributory basis.
- f. Other Insurance Provisions. Each policy shall be issued by an insurance company authorized to write such insurance in the State of Iowa. These policies shall not be cancelled without at least thirty (30) days prior written notice to the other party. Upon request, both parties shall provide a properly executed Certificate of Insurance showing evidence of these insurance requirements.

9. **Indemnification.** To the extent permitted by law, each party agrees to indemnify and hold harmless the other party from and against any and all demands, claims, liabilities, damages, losses, and expenses (including reasonable attorney fees) arising out of the indemnifying party's actions or omissions in the performance of this Agreement. This section shall survive termination of this Agreement.

10. **Termination.** This Agreement may be terminated at any time by written agreement of the parties.

11. **Compliance.** Each party agrees that it will comply with all federal, state, and local laws and regulations applicable to its performance under this Agreement.

12. **Notices.** All notices or other communications to be given under this Agreement shall be deemed given when either personally delivered or mailed by first class mail, postage prepaid, with proper address to the following addresses until otherwise notified:

To College: Western Iowa Tech Community College  
Attn: President  
4647 Stone Avenue  
Sioux City, Iowa 51106

To District: Denison Community School District  
Attn: Superintendent  
819 North 16<sup>th</sup> Street  
Denison, Iowa 51442

13. **Choice of Law.** All claims relating to this Agreement shall be governed by the laws of the State of Iowa without regard to principles of conflicts of law.

14. **Forum.** The sole and exclusive jurisdiction for any action arising from or relating to this Agreement shall be in the state or federal courts located in the State of Iowa.

15. **Severability.** The parties agree that if a dispute between the parties arises out of this Agreement, they would want the court to interpret this Agreement as follows:

- a. With respect to any provision that it holds to be unenforceable, by modifying that provision to the minimum extent necessary to make it enforceable or, if that modification is not permitted by law, by disregarding that provision;
- b. If an unenforceable provision is modified or disregarded in accordance with this section, by holding that the rest of this Agreement will remain in effect;
- c. By holding that any unenforceable provision will remain as written in any circumstances other than those in which the provision is held to be unenforceable; and
- d. If modifying or disregarding the unenforceable provision would result in failure of an essential purpose of this Agreement, by holding the entire agreement unenforceable.

16. **Waiver.** No waiver under this Agreement will be effective unless it is in writing and signed by the party granting the waiver.

17. **Assignment.** Neither party may transfer to any other person (i) any discretion granted under this Agreement, (ii) any right under this Agreement, (iii) any remedy under this Agreement, or (iv) any obligation imposed under this Agreement.

18. **Entire Agreement.** This Agreement constitutes the entire understanding between the parties with respect to the subject matter of this Agreement and supersedes all other agreements, whether written or oral, between the parties.

19. **Amendments.** No amendment of this Agreement will be effective unless it is in writing, signed by both parties, and filed with the Iowa Secretary of State in accordance with Iowa Code Section 28E.8.

The parties hereto duly approve and execute this Agreement on the dates set forth below.

**WESTERN IOWA TECH  
COMMUNITY COLLEGE**

**DENISON COMMUNITY  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
Russell Wray, Board President

By: \_\_\_\_\_  
Derek Lambert, Board President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

By: \_\_\_\_\_  
Board Secretary

By: \_\_\_\_\_  
Board Secretary

**EXHIBIT A**  
**Pledge Schedule**


<b>Payment Date</b>	<b>Amount</b>
November 1, 2024	\$500,000.00
April 1, 2025	\$500,000.00
October 1, 2025	\$250,000.00
April 1, 2026	\$250,000.00
October 1, 2026	\$250,000.00
April 1, 2027	\$250,000.00
October 1, 2027	\$250,000.00
April 1, 2028	\$250,000.00

02403982\17260-012



**DATE:** October 1, 2024

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and  
Administrative Services 

**RE:** **FOUNDATION COMPILATION REPORT**

I have received the Western Iowa Tech Community College Foundation compilation report for the fiscal year ended June 30, 2024. A compilation is limited to presenting in the form of financial statement information that is the representation of management. A compilation is not an audit and therefore no opinion is expressed, however the Foundation is included as a part of the College's audit since the records are on the school's books. The compilation merely pulls the Foundation financial information out for presentation format.

The Foundation total net assets (fund balance) increased by \$1,568,761.00 resulting in total net assets of \$9,579,866.00. The Foundation assets consist of \$9.4 million of cash and investments, \$159K of pledges receivable and \$31K due from College. Contribution revenue increased \$368K from the prior year. Investment income for the Foundation was up \$102K. The unrealized gain on investments was \$877K due to changes in the market valuations while the realized gain on investments was \$76K. Scholarships to students increased by \$531K for a total of \$1.1 million.

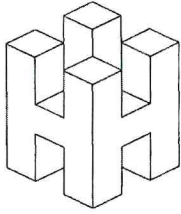
As in past years, there were no management comments for the Foundation compilation. I will review the key highlights as well as answer any questions concerning the compilation that you or the Board may have at their October 14, 2024 meeting.

WESTERN IOWA TECH  
COMMUNITY COLLEGE FOUNDATION  
COMPILED FINANCIAL STATEMENTS  
JUNE 30, 2024

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\* \* \* \* \*



**HENJES, CONNER &  
WILLIAMS, P.C.**

CERTIFIED PUBLIC ACCOUNTANTS

PO BOX 1937  
801 STEVENS PORT DR  
DAKOTA DUNES, SD 57049

P: (605) 242-3900  
(800) 274-3931  
F: (605) 242-3901

To the Board of Directors  
Western Iowa Tech Community  
College Foundation  
Sioux City, Iowa

Management is responsible for the accompanying financial statements of WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION (a nonprofit organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

*Henjes Conner + Williams P.C.*  
Certified Public Accountants

Dakota Dunes, South Dakota  
August 5, 2024

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2024

ASSETS

Cash .....	\$ 594,871
Certificate of Deposit .....	1,045,366
Pledges Receivable .....	\$ 159,170
Due From Western Iowa Tech Community College .....	31,000
Investments:	
Money Market .....	\$ 378,300
Equity Securities .....	3,242,695
Exchange-Traded Funds (ETFs) .....	2,387,548
Bonds .....	1,267,884
Mutual Funds .....	<u>481,258</u>
Total Investments .....	\$ <u>7,757,685</u>
Total Assets .....	\$ <u>9,588,092</u>

LIABILITIES AND NET ASSETS

Due to Western Iowa Tech Community College .....	\$ 4,686
Accrued Salaries Payable .....	<u>3,540</u>
Total Liabilities .....	\$ 8,226
Net Assets:	
Without Donor Restrictions .....	\$ 1,403,603
With Donor Restrictions .....	<u>8,176,263</u>
Total Net Assets .....	\$ <u>9,579,866</u>
Total Liabilities and Net Assets .....	\$ <u>9,588,092</u>

See Independent Accountant's Compilation Report  
See Accompanying Notes to Financial Statements

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WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2024

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<u>REVENUES AND OTHER SUPPORT</u>			
Contributions .....	\$ 168,129	\$ 1,358,287	\$ 1,526,416
Community College In-Kind Support .....	128,324		128,324
Investment Income .....		255,695	255,695
Unrealized Gain on Investments .....		877,462	877,462
Realized Gain on Investments .....		76,321	76,321
Net Assets Released from Restrictions .....	<u>1,100,468</u>	<u>(1,100,468)</u>	<u>-</u>
Total Revenues and Other Support .....	\$ 1,396,921	\$ 1,467,297	\$ 2,864,218
<u>EXPENSES</u>			
Educational - Note 6 .....	\$ 1,131,318		\$ 1,131,318
Management and General - Note 6 .....	<u>164,139</u>	<u>-</u>	<u>164,139</u>
Total Expenses .....	\$ <u>1,295,457</u>	<u>-</u>	\$ <u>1,295,457</u>
Change in Net Assets .....	\$ 101,464	\$ 1,467,297	\$ 1,568,761
Net Assets at Beginning of Year .....	<u>1,302,139</u>	<u>6,708,966</u>	<u>8,011,105</u>
Net Assets at End of Year .....	\$ <u>1,403,603</u>	\$ <u>8,176,263</u>	\$ <u>9,579,866</u>

See Independent Accountant's Compilation Report  
See Accompanying Notes to Financial Statements

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WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2024

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received from Public and Community College Support .....	\$ 1,541,980
Cash Paid for Operating Activities and Scholarships .....	(1,193,663)
Investment Income Received .....	<u>255,695</u>
Net Cash Provided by Operating Activities .....	\$ 604,012

CASH FLOWS FROM INVESTING ACTIVITIES

Payments for Purchase of Investments .....	\$(2,663,564)
Cash Received from Sale of Securities .....	<u>2,240,892</u>
Net Cash (Used) by Investing Activities .....	\$( 422,672)
Net Change in Cash and Cash Equivalents .....	\$ 181,340

Cash - Beginning of Year .....

413,531

Cash - End of Year .....

\$ 594,871

RECONCILIATION OF CHANGE IN NET ASSETS  
TO NET CASH PROVIDED BY OPERATING ACTIVITIES

Change in Net Assets .....	\$ 1,568,761
Adjustments to Reconcile Change in Net Assets to Net Cash	
Provided by Operating Activities:	
Unrealized Gain on Investments .....	\$( 877,462)
Realized Gain on Investments .....	( 76,321)
(Increase) Decrease in:	
Pledges Receivable .....	15,564
Due From Western Iowa Tech Community College .....	( 31,000)
Increase (Decrease) in:	
Due to Western Iowa Tech Community College .....	4,686
Accrued Payroll .....	( 216)
Total Adjustments .....	\$( 964,749)
Net Cash Provided by Operating Activities .....	\$ <u>604,012</u>

SCHEDULE OF NON-CASH ACTIVITIES

Community College Support .....	\$ <u>128,324</u>
Expenses Paid Directly by the Community College:	
Salary and Benefits .....	\$ 94,320
Services .....	13,207
Materials and Supplies .....	18,426
Travel and Meetings .....	<u>2,371</u>
	\$ <u>128,324</u>

See Independent Accountant's Compilation Report  
See Accompanying Notes to Financial Statements

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WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Western Iowa Tech Community College Foundation (the Foundation) was incorporated under the laws of Iowa on February 4, 1991, for the purpose of providing support to Western Iowa Tech Community College and scholarship funds to qualified students attending Western Iowa Tech Community College in Sioux City, Iowa. All support granted must meet the requirements of the Internal Revenue Code.

Basis of Presentation

The Foundation follows accounting standards set by the Financial Accounting Standards Board, commonly referred to as the FASB. The FASB sets generally accepted accounting principles (GAAP) that the Foundation follows to ensure we consistently report our financial condition, results of operations, and cash flows. References to GAAP issued by the FASB in these footnotes are to the *FASB Accounting Standards Codification*, sometimes referred to as the Codification or ASC.

The financial statements of the Foundation have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. Money market funds held in brokerage accounts are classified as investments.

Allowance for Uncollectible Pledges

The allowance for uncollectible pledges is maintained at a balance which, in the opinion of the Foundation, is adequate to reflect pledges receivable at their net realizable value. Management reviews its pledge listing monthly to determine the collectability of pledges. If management believes a pledge is uncollectible, an allowance is established. No allowance is considered necessary at June 30, 2024.

Investments

The Foundation's Mutual Funds, Bonds, Exchange-Traded Funds (ETFs) and Equity Securities are stated at fair market value based on quoted market prices. Certificates of deposit, if any, are stated at historical cost plus any accrued but unpaid interest. The fair market value of bank certificates is considered to be the same as historical cost.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(Cont.)

Fair Value

The Codification defines fair value, establishes a framework for measuring fair value in Generally Accepted Accounting Principles and establishes a hierarchy that categorizes and prioritizes the inputs to be used to estimate fair value. The three levels of inputs used are as follows:

- \* Level 1 - Quoted prices in active markets for identical assets or liabilities.
- \* Level 2 - Inputs other than Level 1 that are observable, either directly or indirectly, such as outside comparable sales.
- \* Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Net Assets

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the foundation. These net assets may be used at the discretion of the Foundation's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Other donor restrictions may be perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Contributions

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation. In kind contributions are contributed primarily by Western Iowa Tech Community College at the estimated fair value and utilized by the Foundation for its Administrative and fundraising activities.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(Cont.) Pledges are recorded after discounting to the present value of the future cash flows. Those pledges are expected to be realized in the following periods:

In One Year or Less .....	\$ 87,592
Between One Year and Five Years .....	76,633
Between Five and Ten Years .....	-
Less: Present Value Discount (5%) .....	( 5,055)
	<u>\$ 159,170</u>

Contributions are predominately from Western Iowa Tech Community College's Merged Area XII.

Non-cash contributions are recorded at fair market value and recognized as revenue in the financial statements in the year pledged.

Allocation of Expenses by Function

The financial statements report certain categories of expenses that are attributable to one or more program or supporting functions of the Foundation. Where possible, expenses are charged directly to the applicable program or function. Other expenses require allocation on a reasonable basis that is consistently applied, based on management's best estimate. Salaries and benefits are allocated based on estimates of time and effort.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Tax Status

The Foundation is exempt from Federal and State income taxes under Section 501(c)(3) of the Internal Revenue Code. As such, income earned in the performance of its exempt purpose is not subject to income tax and accordingly, the financial statements do not reflect a provision for income taxes.

Management has concluded that any uncertain tax positions would be immaterial to the financial statements taken as a whole. Accordingly, the accompanying financial statements do not include any provision for uncertain tax positions, and no related interest or penalties have been recorded in the statement of activities or accrued in the statement of financial position.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 2 - AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Foundation's financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions, available within 1 year of the balance sheet date to meet cash needs for general expenditure consisting of the following:

Cash .....	\$ 594,871
Certificate of Deposit .....	1,045,366
Pledges Receivable .....	159,170
Due From Western Iowa Tech Community College .....	31,000
Investments .....	<u>7,757,685</u>
 Total Financial Assets .....	 \$ 9,588,092
 Less: Assets Unavailable for General Expenditure Due to:	
Contractual or Donor Restrictions - In Perpetuity .....	\$(1,470,900)
Restricted by Donor by Time or Purpose .....	(6,705,363)
Plus: Distributions Expected/Available from Endowments and Restricted Investments Within One Year (5% Endowment) .	 <u>408,813</u>
 Financial Assets Available to Meet Cash Needs for General Expenditure Within One Year .....	  \$ <u>1,820,642</u>

The Foundation has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet normal operating and program (scholarship & project) expenses, which are, on average, approximately \$950,000 annually. The Foundation has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

The Foundation's endowment funds consist of donor-restricted endowments. Income from the endowment is restricted for scholarships.

Note 3 - ENDOWMENT

The Foundation's endowment consists of numerous individual funds established for a variety of purposes. As required by the Codification, net assets associated with endowment funds are classified and reported based on the existence of donor-imposed restrictions.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 3 - ENDOWMENT

(Cont.)

The Board of Directors of the Foundation has interpreted the Iowa Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not retained in perpetuity are held until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the endowment fund;
- (2) The needs of the students of Western Iowa Tech Community College;
- (3) General economic conditions;
- (4) The possible effect of inflation or deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) The investment policy of the Foundation

Changes in endowment net assets for the year ended June 30, 2024:

	<u>With Donor Restrictions</u>		<u>Total</u>
	<u>For Purpose</u>	<u>In Perpetuity</u>	
Donor - Restricted Endowment Net Assets, Beginning of Year .....	\$ 2,738,815	\$ 1,195,450	\$ 3,934,265
Contributions .....	101,032	275,450	376,482
Investment Income .....	177,135		177,135
Scholarships .....	( 13,972)		( 13,972)
Total Change in Endowment Funds .....	<u>264,195</u>	<u>275,450</u>	<u>539,645</u>
Donor - Restricted Endowment Net Assets, End of the Year .....	\$ <u>3,003,010</u>	\$ <u>1,470,900</u>	\$ <u>4,473,910</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 3 - ENDOWMENT

(Cont.)

Return Objectives and Risk Parameters

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide for the long-term financial well-being of the Foundation. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period(s) as well as Board designated funds. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to maintain the total long-term return on assets while maintaining enough liquidity at all times to provide scholarships, loan funds, and award grants for the sole benefit of worthy and needy students of Western Iowa Tech Community College.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation to achieve its long-term return objectives within prudent risk constraints.

The remaining portion of the endowment funds with donor restrictions that are not classified as in perpetuity shall be classified as net assets restricted for purpose until appropriated for expenditure by the Foundation in a manner consistent with the Standard of Prudence prescribed by Uniform Prudent Management of Institutional Funds Act (UPMIFA).

The Foundation's endowment consists of numerous individual funds established for a variety of purposes. As required by the Codification, net assets associated with endowment funds are classified and reported based on the existence of donor-imposed restrictions.

Note 4 - INVESTMENTS

The fair value of the Foundation's investments is summarized as follows:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain on Investments</u>
Mutual Funds, Money Market Funds, ETFs, Bonds and Equity Securities	\$ <u>5,496,492</u>	\$ <u>7,757,685</u>	\$ <u>2,261,193</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 4 - INVESTMENTS

(Cont.) Input levels by investment category as of June 30, 2024:

<u>Assets</u>	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money Market .....	\$ 378,300	\$ 378,300		
Mutual Funds .....	481,258	481,258		
Bonds .....	1,267,884	1,267,884		
ETF's .....	2,387,548	2,387,548		
Equity Securities .....	<u>3,242,695</u>	<u>3,242,695</u>	_____	_____
 Total .....	 \$ <u>7,757,685</u>	 \$ <u>7,757,685</u>	 =====	 =====

The following table shows the Foundation's investments' gross unrealized losses and fair value, aggregated by investment category and length of time that individual securities have been in a continuous unrealized loss position:

	<u>Less Than 12 Months</u>		<u>More Than 12 Months</u>		<u>Total</u>	
	<u>Fair Value</u>	<u>Unrealized Losses</u>	<u>Fair Value</u>	<u>Unrealized Losses</u>	<u>Fair Value</u>	<u>Unrealized Losses</u>
Bonds .....	\$ 546,792	\$ 4,255	\$ 671,071	\$ 153,127	\$ 1,217,863	\$ 157,382
Mutual Funds .	-		24,660	6,925	24,660	6,925
ETF's .....	51,012	385	997,470	123,011	1,048,482	123,396
Equity Securities ....	<u>94,378</u>	<u>8,111</u>	<u>87,179</u>	<u>16,221</u>	<u>181,557</u>	<u>24,332</u>
2024 Total .....	\$ <u>692,182</u>	\$ <u>12,751</u>	\$ <u>1,780,380</u>	\$ <u>299,284</u>	\$ <u>2,472,562</u>	\$ <u>312,035</u>

The Foundation has determined that the unrealized losses are deemed to be temporary impairments as of June 30, 2024. The Foundation believes that the unrealized losses generally are caused by liquidity discounts and increases in the risk premiums required by market participants rather than a materially adverse change in cash flows or a fundamental weakness in the credit quality of the issuer or underlying asset.

The Foundation is primarily invested in well diversified equity securities, bonds, ETF's and mutual funds several of which incurred losses due to the market environment of the past year. The Foundation has the ability and intent to hold these investments for a reasonable period of time sufficient for the recovery of fair value. The Foundation does not consider these investments to be other than temporarily impaired at June 30, 2024.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 5 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purposes at June 30, 2024.

Subject to expenditure for specified purpose:

Endowment Net Assets .....	\$ 3,003,010
Scholarships and Projects .....	1,441,160
Unallocated Investment Gains .....	<u>2,261,193</u>
	<u>\$ 6,705,363</u>

Subject to spending policies and appropriation:

Investments in Perpetuity:	
Scholarships and Projects .....	\$ <u>1,470,900</u>

Total Net Assets with Donor Restrictions ..... \$ 8,176,263

Note 6 - FUNCTIONAL EXPENSES

The following is a detail of expenses by function:

	<u>Educational</u>	<u>Management and General</u>	<u>Total</u>
Salary and Benefits .....	\$	\$ 94,104	\$ 94,104
Services .....		49,411	49,411
Materials and Supplies .....		18,477	18,477
Travel and Meeting Expenses .....		2,147	2,147
Charitable Contributions .....	37,353		37,353
Scholarship Donations .....	<u>1,093,965</u>	_____	<u>1,093,965</u>
	<u>\$ 1,131,318</u>	<u>\$ 164,139</u>	<u>\$ 1,295,457</u>

Due to the nature of the Foundation's operations, all of the management and general expenses are related to fundraising. Most of these expenses are in kind contributions from the Community College.

Note 7 - IN-KIND CONTRIBUTIONS

In-Kind contributions included in the Statement of Activities are comprised of the following paid by the Community College:

Salary and Benefits .....	\$ 94,320
Services .....	13,207
Materials and Supplies .....	18,426
Travel and Meeting Expenses .....	<u>2,371</u>
	<u>\$ 128,324</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2024

Note 7 - IN-KIND CONTRIBUTIONS

(Cont.)

Fair value techniques

Payroll and Services are valued at current rates paid by the college for those services. Materials, supplies and travel are valued at the actual cost incurred by the college to provide those items to the foundation.

Note 8 - RELATED PARTY TRANSACTIONS

During fiscal year 2024, the Foundation received pledge payments and gifts from the individuals on the Board of Directors or their respective companies totaling \$53,050 and has outstanding pledges receivable from those related parties of \$4,600 at June 30, 2024.

Note 9 - OFF-BALANCE SHEET RISK

At June 30, 2024, and at times during the year, the Foundation's cash and cash equivalents balance exceeded the amount insured by the Federal Deposit Insurance Corporation. The Foundation has exposure on any amount that exceeds this limit, should any of the financial institutions fail. The Foundation analyzes the strength of the financial institutions it uses to minimize this risk.

Note 10 - SUBSEQUENT EVENTS

In preparing the financial statements, the Foundation has evaluated for all subsequent events through August 5, 2024, the date the financial statements were available to be issued.



**DATE:** September 3, 2024  
**TO:** Dr. Terry Murrell, President  
 Western Iowa Tech Community College  
 4647 Stone Ave  
 Sioux City, IA 51106-1918

**FROM:** Jee Hang Lee, ACCT President and Chief Executive Officer

**SUBJECT: VOTING DELEGATE NOTIFICATION FOR THE ACCT LEADERSHIP CONGRESS**

According to our records, the board of Western Iowa Tech Community College is entitled to 1 **vote(s)** during the Annual ACCT Leadership Congress, October 23-26, 2024, at the Seattle Convention Center in Seattle, Washington.

**Eligibility requirements for voting delegate(s) include:**

- ✓ Fiscal year 2025 ACCT membership dues **MUST** have been received and verified at the time of delegate sign-in at Congress. If you have questions about your dues payment, please contact [membershipupdates@acct.org](mailto:membershipupdates@acct.org).
- ✓ Only voting members of governing boards may serve as voting delegates (e.g., Chancellor/President, Professional Board Staff, and "trustee emeritus" may not serve as voting delegates.)
- ✓ Voting delegates must sign in and receive their voting delegate credentials at the ACCT Voting Delegate Desk, which will be located near the Congress Registration Desk on the following days:
  - **Wednesday, October 23<sup>rd</sup>, 7:30 a.m. – 6 p.m.**
    - Convention Center, 6<sup>th</sup> floor
  - **Thursday, October 24<sup>th</sup>, 7 a.m. – 5 p.m.**
    - Convention Center, 6<sup>th</sup> floor
  - **Friday, October 25<sup>th</sup>, 8:30 a.m. – 10:30 a.m.**
    - Convention Center, 6<sup>th</sup> floor

Please note the following:

- **Ballots will be distributed only to registered voting delegates during the Regional Caucuses and Senate Meeting.**
- **Voting Delegate(s) MUST be determined by your Board or Board Chair before approaching the Voting Delegate Desk to register. ACCT staff CANNOT be involved in the selection of ANY Voting Delegate(s.)**

The Fall 2024 *Advisor* contains information on the Regional Caucuses and Meetings and the Senate Meeting. The *Advisor* also lists the candidates for Regional Directors, Directors-at-Large, and the Diversity, Equity and Inclusion Committee. Please visit [www.acct.org/product/advisor](http://www.acct.org/product/advisor) to review the Fall 2024 *Advisor*.

If you have not had the opportunity to register for this year's Congress, I hope you will take the time to do so. Please register online at [www.acct.org](http://www.acct.org) or contact [congress@acct.org](mailto:congress@acct.org) for registration information.

Thank you for your attention to this important matter. I look forward to seeing you in Seattle!

## **Voting Delegates at the ACCT Leadership Congress Frequently Asked Questions**

### **1. Who are the voting delegates?**

- a. Voting delegates are members of an ACCT Member College board that have been selected by their board to attend the ACCT Leadership Congress and vote on behalf of the institution in ACCT elections and on association-wide matters. Voting delegates must be voting members of their board.

### **2. Why are there voting delegates at the ACCT Leadership Congress?**

- a. The ACCT Leadership Congress is not only an opportunity to learn about trusteeship and network with peers from around the world, but it is also an opportunity to participate in ACCT's internal governance. Voting delegates elect members to the ACCT Board of Directors, Diversity, Equity, and Inclusion Committee, and Nominating Committees. Additionally, voting delegates vote on matters of concern to the entire membership at the ACCT Senate meeting, including proposed Bylaws amendments and resolutions.

### **3. How many voting delegates can a college send?**

- a. While each college can send as many individuals as they like to the ACCT Leadership Congress, the number of delegates eligible to vote on their behalf is determined by the enrollment size of the college. If you are unsure of how many delegates your college is entitled to, please contact [membershipupdates@acct.org](mailto:membershipupdates@acct.org)

### **4. How are voting delegates selected?**

- a. Each college board decides for itself how to select its voting delegates. ACCT only requires that each individual must be a voting member of their board.

### **5. Do I need to tell ACCT in advance who the voting delegate is?**

- a. No. Once they have registered at the Leadership Congress, they should go to the Voting Delegate Desk and ACCT staff will help them register as the voting delegate.

**6. How do I vote?**

- a. Each delegate is entitled to vote at both their Regional Caucus and the ACCT Senate meeting. Times and locations will be listed in the Leadership Congress Program and instructions will be given on site. The delegate must register at the Voting Delegate Desk first, where their conference attendee badge will be marked. Only individuals with marked attendee badges will be allowed to vote at the Regional Caucus and ACCT Senate meetings. Voting delegates should sit in the specially designated areas at the Regional Caucus and ACCT Senate meetings.

**7. Where can I find out who the candidates are for the ACCT elections?**

- a. Candidates are listed in the latest version of the Advisor, which is available on the ACCT website. Physical copies of the Fall Advisor are mailed to every ACCT member and will be available on site as well. Candidates are also allowed to run from the floor at the Leadership Congress. Candidates will be permitted to speak to the membership on their candidacies at the Regional Caucuses as well as at the ACCT Senate meeting.

**8. I was my college's delegate last year; can I do it again?**

- a. As long as you are still a voting member of your board, and your board chooses you as a voting delegate, there is no restriction on how many times you are selected.

**9. My college selected me as a voting delegate, but I will not be able to attend the Regional Caucus and/or the Senate meeting. Can I vote by proxy?**

- a. Voting delegates are not permitted to vote by proxy. Your college should designate an alternative voting member of your board attending the Leadership Congress to serve as a voting delegate. ACCT staff at the Voting Delegate Desk can assist with changing a college's voting delegate(s) if needed.



Date: October 1, 2024

To: Dr. Terry Murrell, President

From: Tawnya Beermann, Dean of Students  
Teresa McElroy, Associate Dean of Admissions & Advising

Subject: WITCC Supportive Services for Students Annual Report

Colleges continue to grapple with shrinking budgets, increasing operating costs while attempting to address increasing student support needs. Despite this, Western Iowa Tech Community College continues to prioritize investment in supportive services for learners, intent on providing a learning experience that elevates our learners and strengthens our communities. Intentional efforts to foster awareness and access to these services, continues across the college. Student retention rates are the highest they have ever been. Supportive services and intentional collaborations across the college most certainly contribute to retention of students.

### **SPECIAL PROJECT~ Refine Supports for WITCC Student Athletics Program**

Over the past 18 months, Student Services, Student Records, Institutional Research, Financial Services, Global Education, and numerous other departments have been diligent in connecting with the WITCC Athletics department to learn key information related to the athletics program and NJCAA requirements as well as reshape services, processes and procedures in support of WITCC's new Athletic programs.

- **Support for Athletes**
  - Strengthening on-boarding and advising processes
  - Safeguards on student record to protect eligibility
  - Alerts to student for academic and financial concerns
  - Comet Clinic for Sports Physicals and other needs



- **Support for Athletic Director & Coaches**
  - Academic tracking dashboard access & training
  - Academic eligibility report developed
  - Advising partnerships
- **Supporting Compliance**
  - Electronic records process for individual athlete eligibility files
  - Internal academic eligibility audit and sign-off for individual athlete files
  - Student Information System processes implemented
  - Registration safeguards implemented to protect eligibility
  - AD & Coach Academic Monitoring Dashboard access and trainings

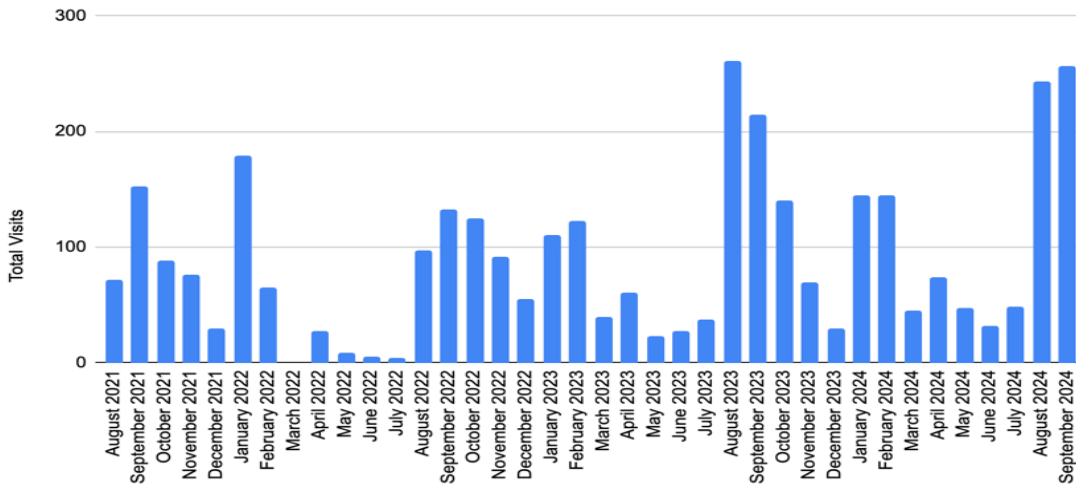
## **HIGHLIGHTS FROM SUPPORTIVE SERVICE AREAS~**

WITCC proudly offers an array of free supportive services for students such as Comet Clinic, ADA accommodations, Comet Cupboard, mental health services, military learner supports, sensory room, and lactation room. This report highlights support provided through ADA Accommodations, Comet Clinic, Advising/Financial Services and New Student Orientation. WITCC continues to experience an increased demand and utilization for these free supportive services. These services play an essential role in addressing barriers for WITCC students, allowing them to focus on learning.

## **COMET CLINIC**

WITCC's continued investment in providing onsite clinic services via community connection with Tri-State Nursing has proven welcome and worthwhile as evidenced by the utilization data in the 2021-2024 Monthly visits report referenced here.

Comet Clinic Visits by Month



**Comet Clinic Services Eliminate Financial Burdens for Learners and WITCC Team:**

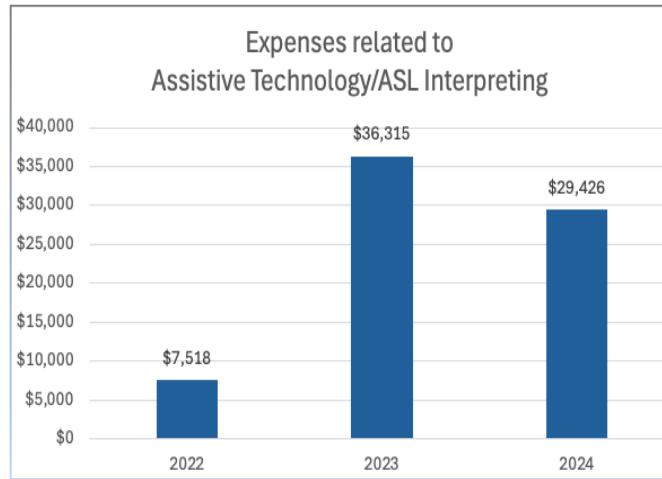
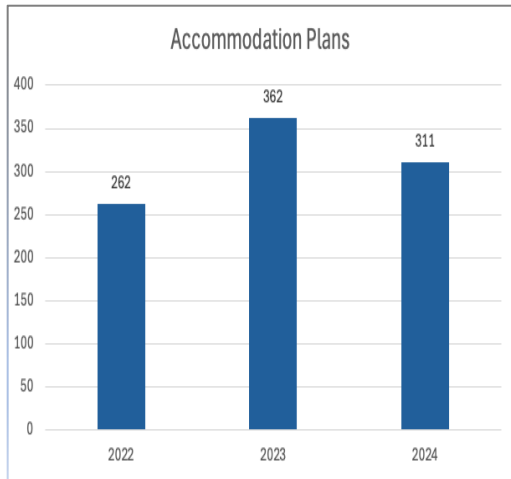
- **\$62,000 estimated costs savings to students in Health Programs**
  - 478 services provided (Physical, Lab, TB Testing, etc.)
- **\$18,700 in cost savings to students for Athletics Sports Physicals**
  - \$275 Average cost savings for a sports physical
  - 67 Sports Physicals provided (23/FA to 24/FA)
- **\$13,600 cost savings for CDL learners**
  - \$200 Average cost savings for DOT Physical and Drug Screen
  - 24 DOT Physicals provided; 88 DOT Drug Screens provided
- **COVID Testing continues to be offered**
  - 68 tests performed 24/FA
- **College employees also enjoy convenient access to services**



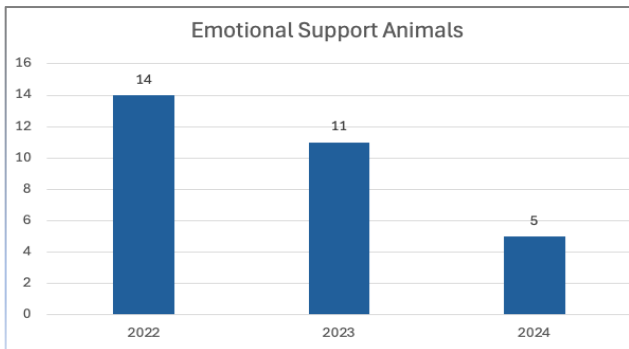
## ADA ACCOMMODATION SERVICES

The demand for providing ADA Accommodation Services continues to rise, as shown in the data below. Demand in 2024 is on pace to exceed previous trends. WITCC's Accommodation Services Coordinator develops strong connections with students receiving accommodations, and these students tend to have high success and graduation rates. The ADA office recently implemented electronic case management utilizing the Maxient case management system. This advancement also opened the door for providing student an online ADA request process for regular and temporary ADA Accommodation requests. Supporting ADA needs of our learners does not come without challenges. The College has experienced a significant financial burden in providing required assistive technology tools, modification of facilities, contracted interpreter services, and other supports, which is cause for concern.

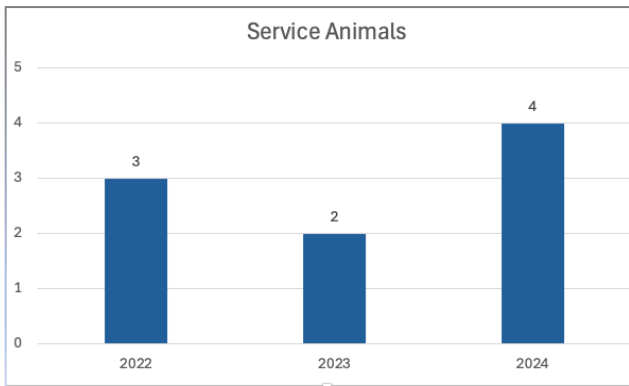
### Accommodation Trends



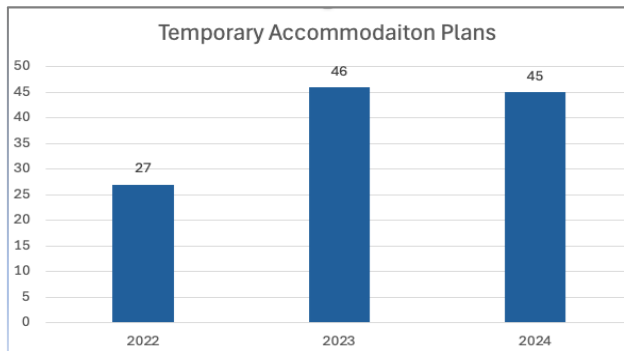
## Additional Types of Accommodations



Under the Fair Housing Act (FHA) an emotional support animal provides companionships, relieve loneliness, and sometimes help with depression, anxiety, and certain phobias, but do not have special training to perform tasks that assist people with disabilities. Emotional support animals are not limited to dogs.



Under the Americans with Disabilities Act (ADA), a service animal is defined as a dog that has been specifically trained to do work or perform tasks for an individual with a disability.

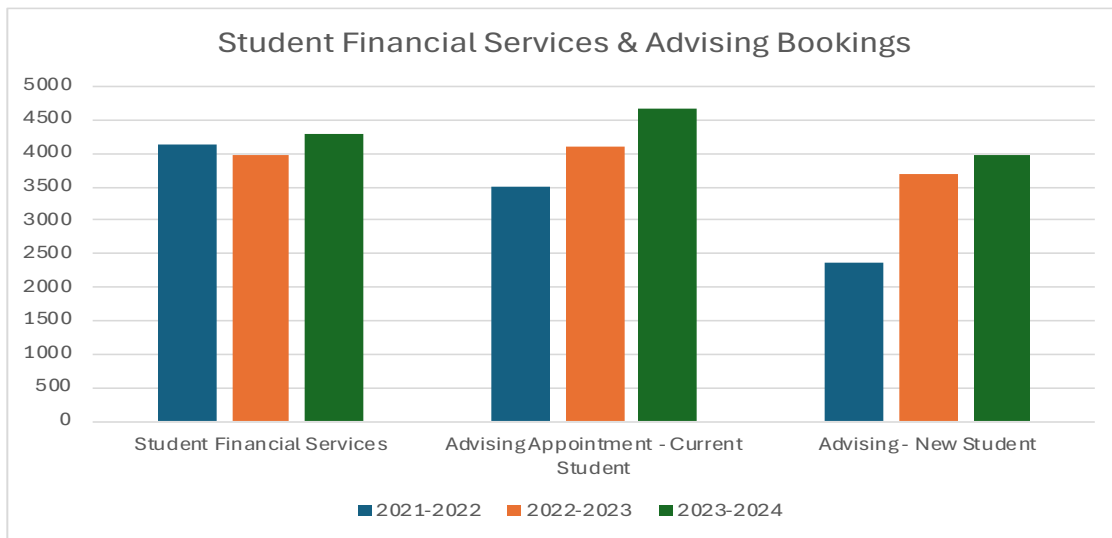


Temporary Accommodations include pregnancy, illness, accident recovery time, hospitalizations which can include mental health and addiction



## WITCC STUDENT FINANCIAL SERVICES AND ADVISING

Western Iowa Tech’s Student Services Advising & Financial Services teams continue to collaborate to provide efficient, accurate, and timely service for all students. The data below reflects the growing utilization of financial and advising services. Students continue to appreciate the flexibility and choice of in-person, phone and virtual services.



WITCC’s Advising team collaborates with the Student Financial Services for an intentional hand-off after an advising meeting with the student, to ensure the student has financial plans in order before they begin classes.



## Student Feedback from recent “Friendly Check-In” Retention Campaign~

“Hi! Everything is going amazing! Brought my grades up. Might be starting a new job in positive environment, and healthy👍👍😊

---

Thanks for checking in! Means a lot 😊”

---

“I’m doing great! I’m loving my classes and my grades look awesome, thank you!”

---

“Everything is going great! Feels like a challenging, yet manageable course load so far - all A’s but one class which is a B+, but I’ll get that up to an A soon! Enjoying learning and my professors are all very helpful!”

---

Enrollment Services and Supportive Services: Closing the gap on completion!

## NEW STUDENT ORIENTATIONS

### ~ A fun opportunity to welcome new students!

WITCC hosted several “open house” New Student Orientations in Sioux City, Cherokee and Denison. Emphasis was placed on encouraging students to meet with Student Financial Services, to ensure financial aid and billing processes were covered. Students who participated reviewed their student account, financial aid, checked out a laptop, set up the laptop, received assistance with technology, email, student portal, etc. Attendance was overwhelming, and exceeded the previous fall, with **747 students participating** along with family members and support persons, in the three Sioux City events. The branch campuses also had great success with **Denison hosting 40 students** attending, and **Cherokee hosting 30**. The energy students and their parents brought to campus with the kick-off of a new semester was inspiring to the entire WITCC team!



## **Did someone say .....ICE CREAM & PRIZES??**

Thanks to a \$5,000 FAFSA grant from ECMC, specifically aimed at offering FAFSA application assistance during orientations, WITCC was able to purchase three soft serve ice cream machines, along with toppings and other supplies. Each WITCC campus will be able to utilize an ice cream machine for orientations and other social events or student activities. Serving ice cream put a fun spin on the orientation events. The remaining proceeds of the grant were used to purchase WITCC branded prizes from the WITCC bookstore, for students who completed the challenge to visit with all of the showcased services represented at the orientation events. Eight sets of apple ear pods were also given as prizes between the three campuses.



**TO:** Dr. Terry Murrell, President  
**FROM:** Erin Volk, Dean of Quality  
 Tawnya Beermann, Dean of Students  
**DATE:** October 1, 2024  
**SUBJECT:** Annual Graduates Report

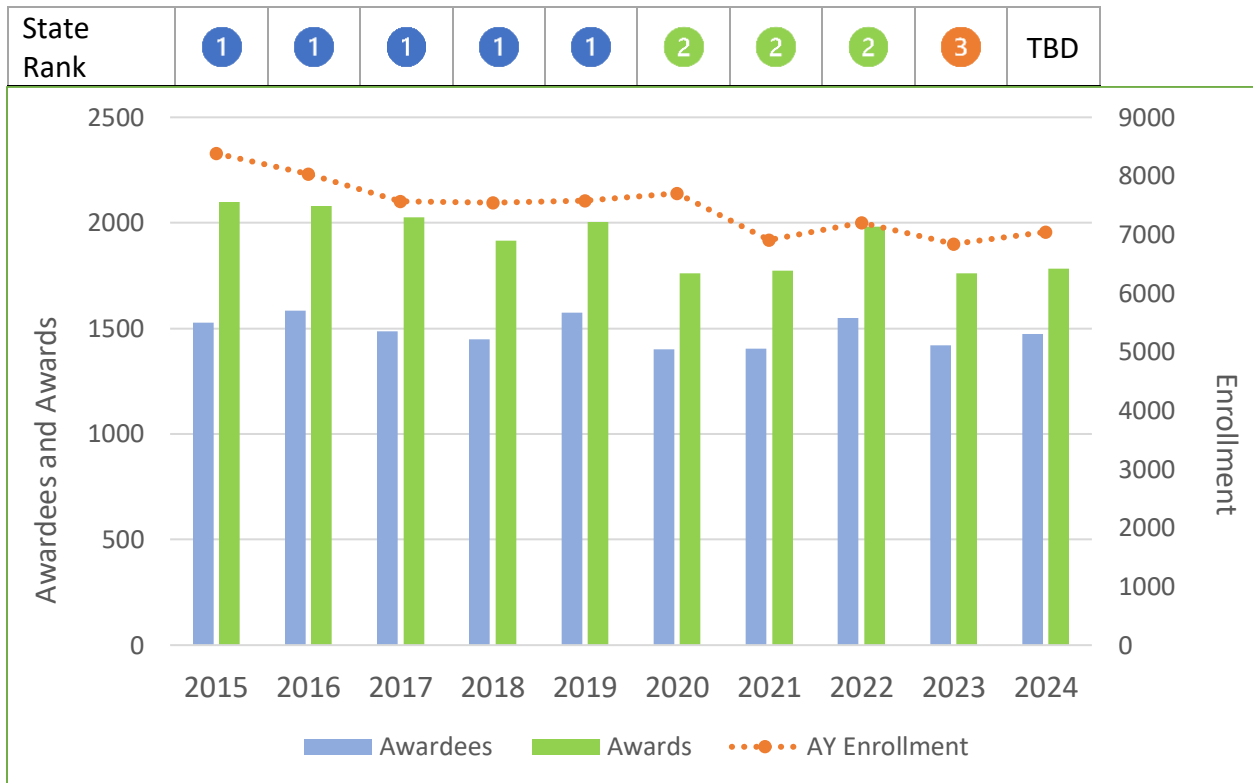
Every year, hundreds of Western Iowa Tech Community College students reach the academic milestone of earning a postsecondary credential. Each graduate bolsters the community by elevating the Siouxland workforce and contributing their local economy. Academic year 2023-2024 was no exception; with **1,474** students earning a total of **1,783** credentials. The College continues to creatively stretch funding and resources, to offer a wide range of training opportunities that address workforce needs in the communities we serve. This year, graduates earned credentials in over **115** different academic programs.

**Notable data trends:**

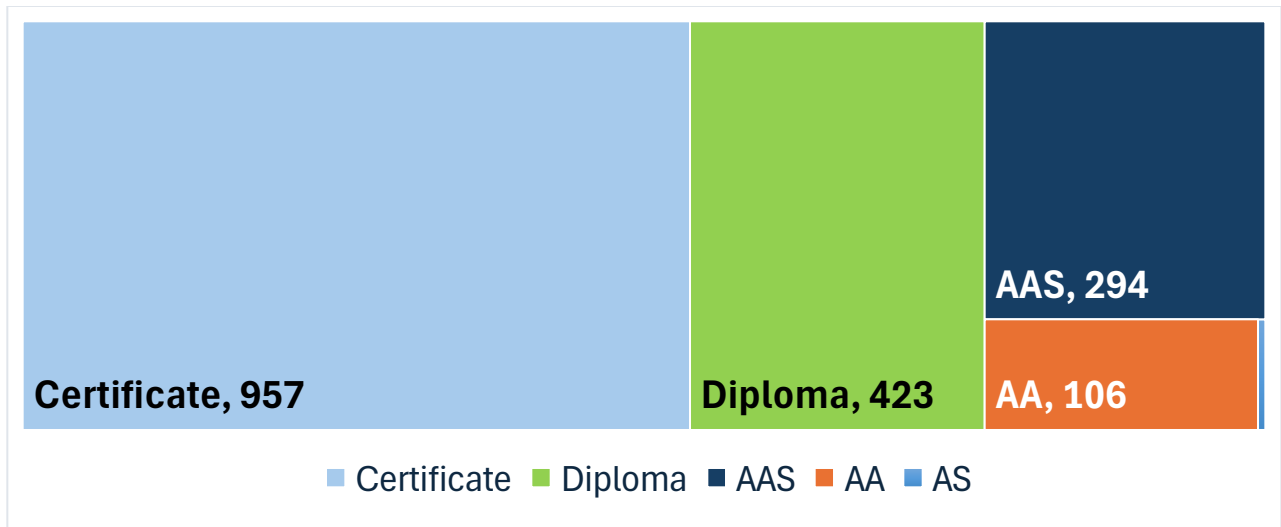
<p>Health Sciences accounted for 52% of all awarded credentials</p>	<p>WITCC is making significant contributions toward addressing the shortage of healthcare workers in our region. <b>924 Credentials were awarded in the Health Sciences</b></p>
<p>The Percentage of Male Graduates is Down 12%</p>	<p>The percentage of male graduates was 34% of total graduates compared to 46% in the 2022-2023 Academic Year.</p>
<p>19% of graduates utilized Iowa's Free Tuition Funding</p>	<p>WITCC successfully utilizes Future Ready Iowa- Last Dollar Scholarship funding, with 277 completers in the 2023-2024 Academic Year Cohort.</p>
<p>Hispanic students are graduating at higher rates</p>	<p>Hispanic students represent 23% of the graduate cohort, while accounting for 21% of total enrollment, indicating a stronger success and completion rate compared to other students.</p>



**Figure 1: 10-Year Trend of WITCC Completions Relative to Enrollment**

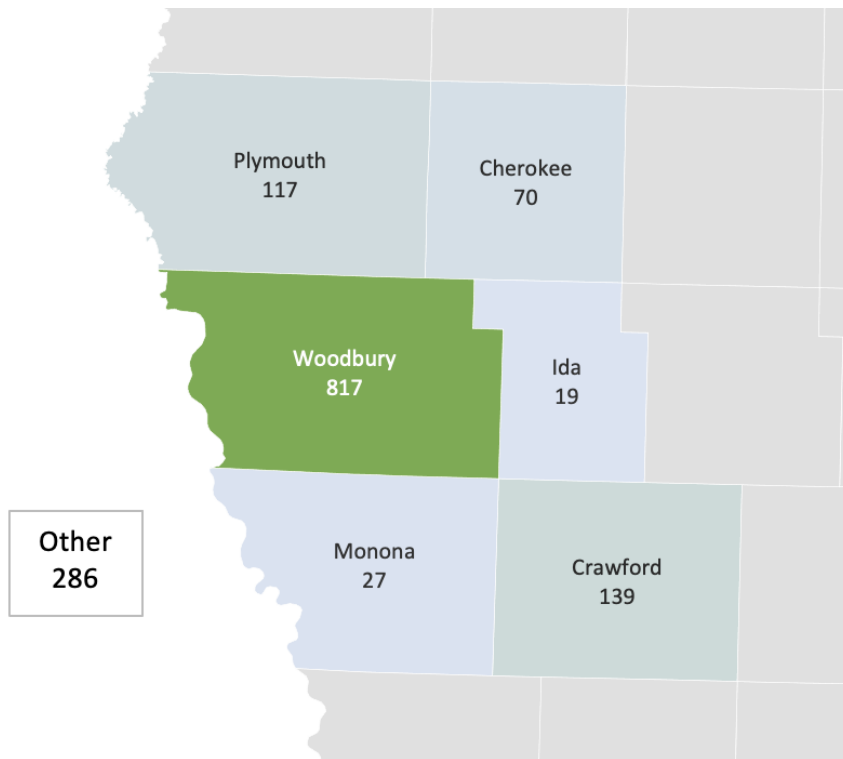


**Figure 2: AY 2023-24 WITCC Credentials by Degree Type**



**Figure 3: AY 2023-24 WITCC Graduates by County**

**98% of WITCC graduates are from Iowa, Nebraska, and South Dakota**





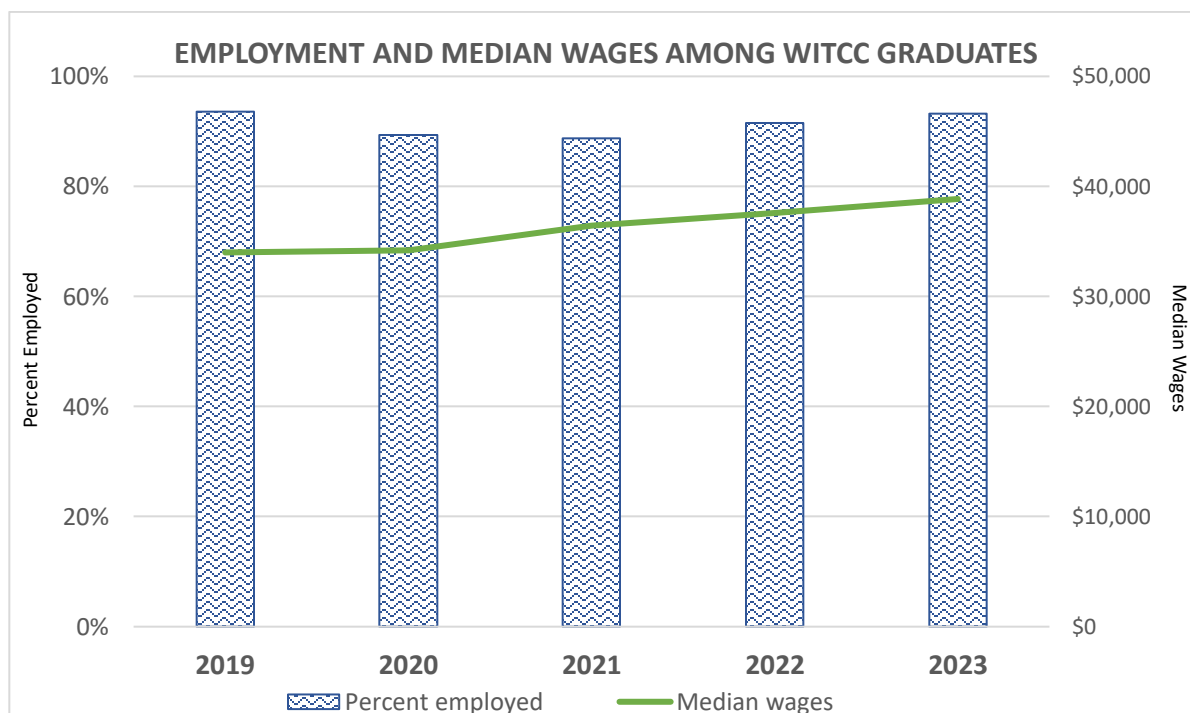
TO: Dr. Terry Murrell, President

FROM: Dr. Erin Volk, Director of Institutional Research & Resource Development,

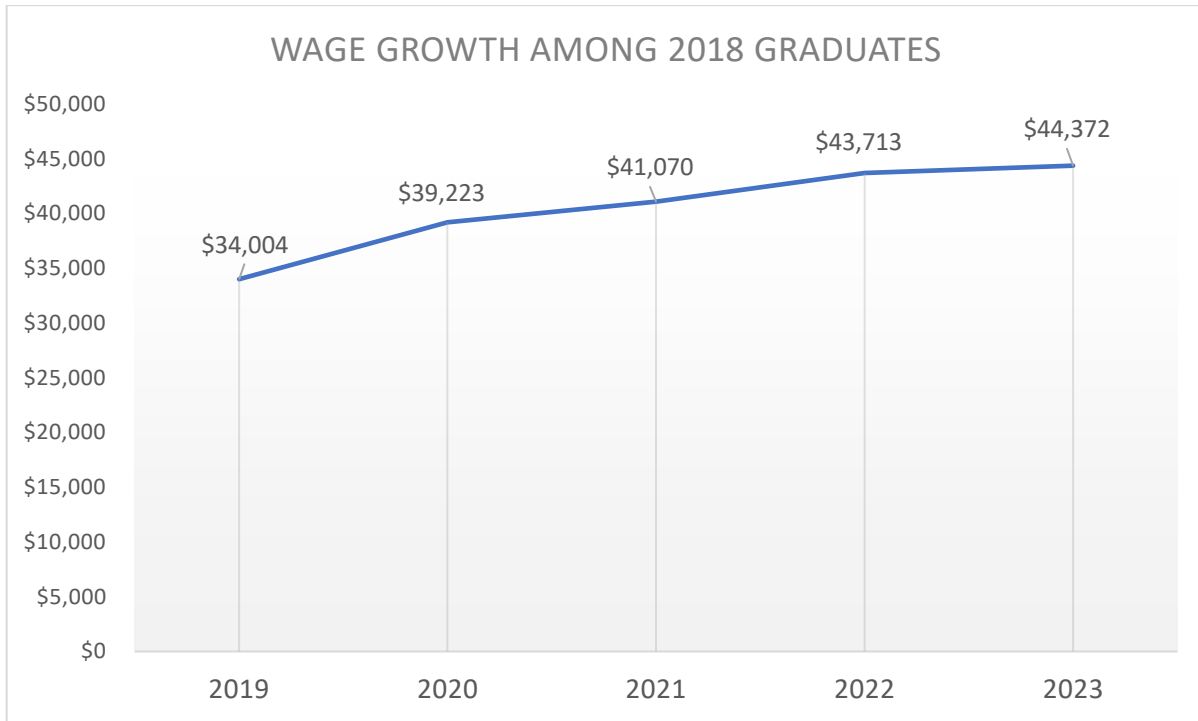
DATE: September 22, 2024

SUBJECT: Educational Outcomes Report

The College evaluates the educational outcomes of graduates with respect to employment and wages using several tools provided by the Iowa Department of Education. The Department assesses students who have earned a credential and left postsecondary education using a nationwide wage match system to determine their participation in the workforce. The following figures contain data from the 2023 *Credit Program Outcomes Report*.



Source: IDE Credit Outcomes Report, graduation cohorts 2017-2022



Source: IDE Credit Outcomes Report, 2018 graduation cohort

### TOP EARNING PROGRAMS AMONG 2022 GRADUATES

	Program	Degree	Median Wage
1	Technical Studies	AAS	\$83,564
2	Associate Degree Nursing	AAS	\$72,382
3	Mechanical Engineering	AAS	\$70,868
4	Robotics	AAS	\$63,147
5	Autobody Collision Repair	AAS	\$51,133

Source: IDE Credit Outcomes Report, 2022 graduation cohort



**TO:** Dr. Terry Murrell, President  
**FROM:** Erin Volk, Director of Institutional Research & Resource Development  
**DATE:** September 19, 2024  
**SUBJECT:** Iowa Department of Education Profile Report

Each year, the Iowa Department of Education (IDE) prepares the community college Profile Report based on academic year data reported by each college. The report includes credit and non-credit students, enrollments, and awards, as well as data on employees. The IDE assembles data across all Iowa community colleges and provides medians, averages, and rankings. WITCC values the perspective provided by this report and often leverages this information when developing new initiatives at the College. The complete report follows this memo and below are several highlights from the recently published 2023 report.

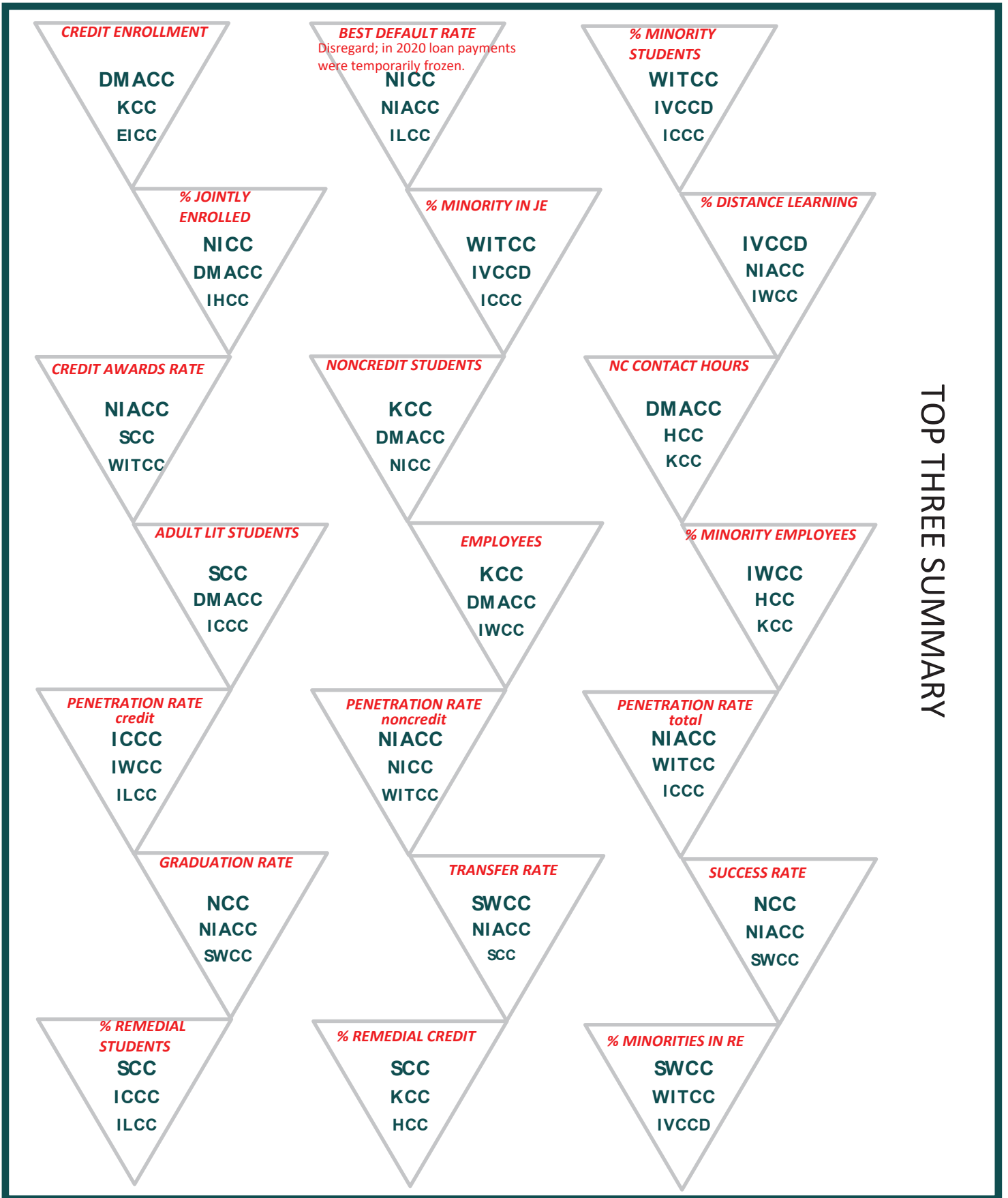
- ⇒ WITCC ranks 5<sup>th</sup> in total credit student enrollment and 1<sup>st</sup> in minority student enrollment at 36.0% compared to the state average of 24.7%.
- ⇒ Similarly, WITCC ranks 4<sup>th</sup> in total joint enrollment and 1<sup>st</sup> in minority student dual enrollment at 29.2% compared to the state average of 18.2%.
- ⇒ Community impact is measured through credit and non-credit enrollments relative to the service area population of individuals at least 15 years of age. WITCC ranks 2<sup>nd</sup> in the state with a rate of 12.8%.
- ⇒ WITCC ranks 3<sup>rd</sup> with respect to credit awards (as a percentage of total credit enrollment).
- ⇒ The College's graduation rate is 42.3% compared to the state average of 42.1%; WITCC's transfer rate is 14.2% while the state average is 27.3%.
- ⇒ Non-credit enrollments rank 4<sup>th</sup> in the state with the College serving over 14,000 students in this capacity.
- ⇒ The College ranks 8<sup>th</sup> in the percentage of racial/ethnic minority employees, at 11.9%.

# Western Iowa Tech Community College Profile 2023



BUREAU OF COMMUNITY  
COLLEGES & POSTSECONDARY  
READINESS

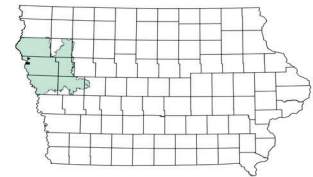
TOP THREE SUMMARY



# Western Iowa Tech Community College Profile

2022-2023 Academic Year

*President: Dr. Terry Murrell*  
*Administrative Center: Sioux City*  
*Year Established: 1966*  
*Area Number: 12*



**About this report:**  
*Community College Profile is an infrequent publication intended to provide community college Management Information System (MIS) data and information about one of Iowa's 15 community colleges*

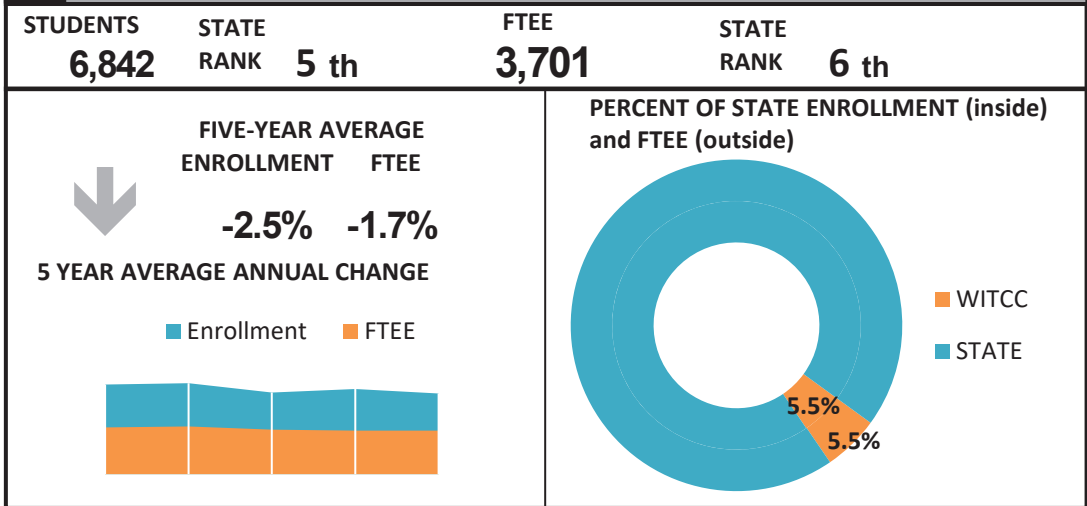
- Contents:**
- ◊ Total Enrollment
  - ◊ Student Demographics
  - ◊ Program Enrollment
  - ◊ Online Enrollment
  - ◊ Joint Enrollment
  - ◊ Non-Credit Enrollment
  - ◊ Adult Literacy
  - ◊ Awards
  - ◊ Human Resources
  - ◊ Penetration Rate
  - ◊ Graduation Rate
  - ◊ Transfer Rate
  - ◊ Success Rate
  - ◊ Remedial Education
  - ◊ Loans Default Rate

Ranking is conducted from the best (not necessarily largest) value down.

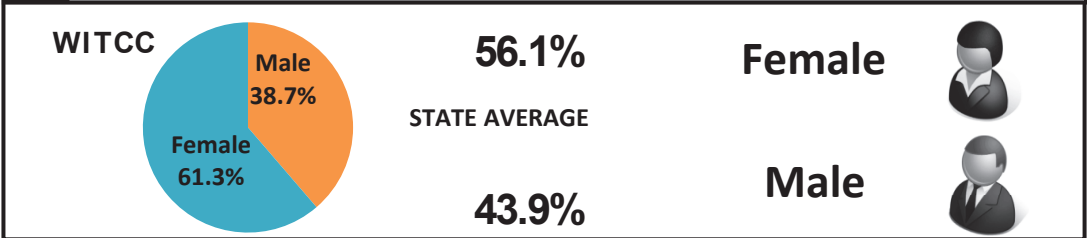
**Iowa Department of Education**

Grimes State Office Building  
Des Moines, IA  
50319-0146  
Phone: (515) 281-3671  
Fax: (515) 242-5988  
vladimir.bassis@iowa.gov

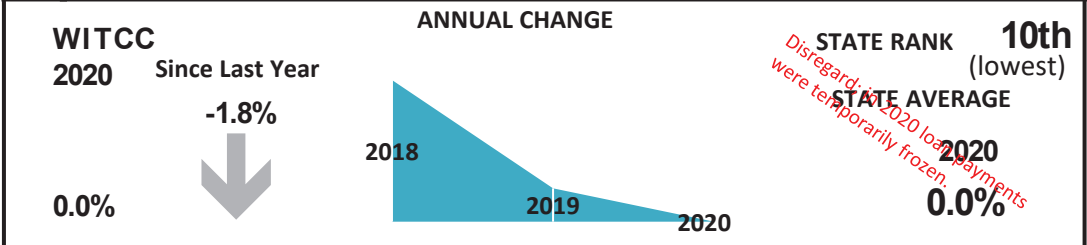
## 1 Total Enrollment



## 2 Enrollment by Gender



## 3 Federal Loans Default Rates



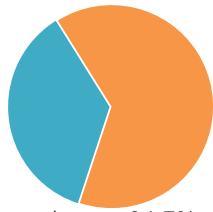
### 4 Enrollment by Racial and Ethnic Background

Percentage of Racial and Ethnic Minorities

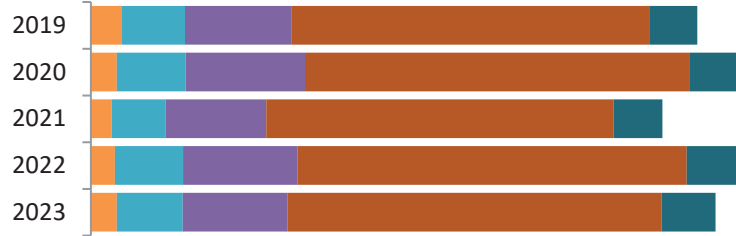
**36.0%**

Total Minority

**2,390**

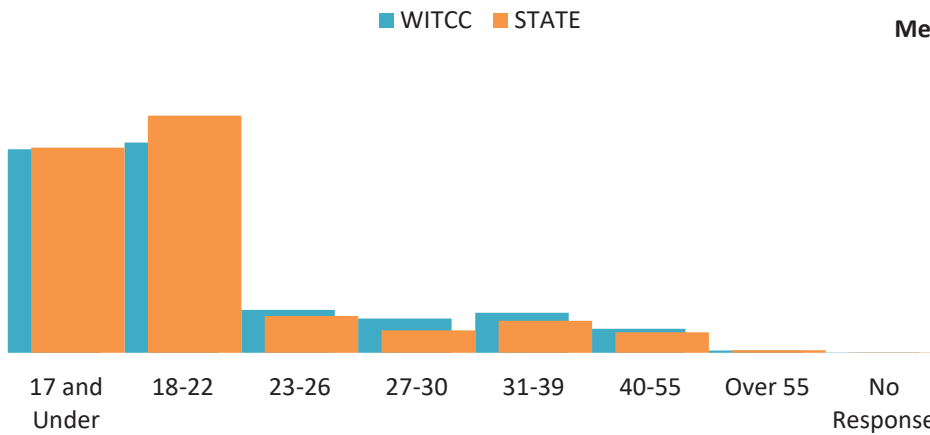


State Avg 24.7%



American Indian Asian Black Hispanic Two or more races

### 5 Enrollment by Age Group



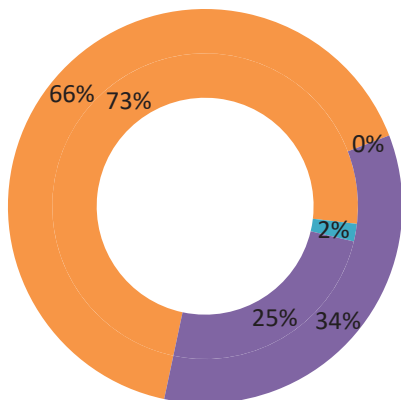
Median Age (College/State)

**18.8 18.8**

Average Age (College/State)

**22.0 21.39**

### 6 Enrollment by Program Area



Inside: State

Outside: WITCC

Arts & Sciences Enrollment



**4,504**

Career & Technical Enrollment



**2,338**

**7 Joint Enrollment**

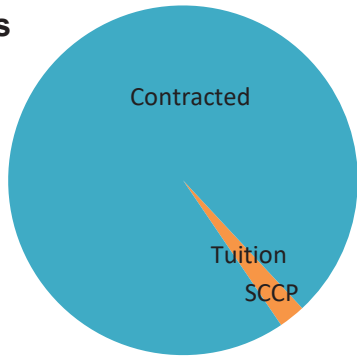
**3,195 students**

Average Credit Hours Per Student

**9.1**

Percentage of Total Credit Hours

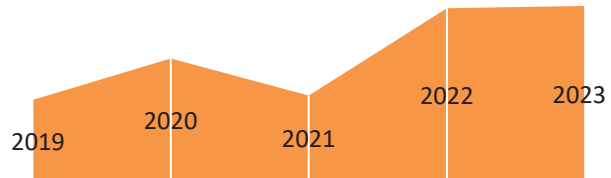
**32.9%**



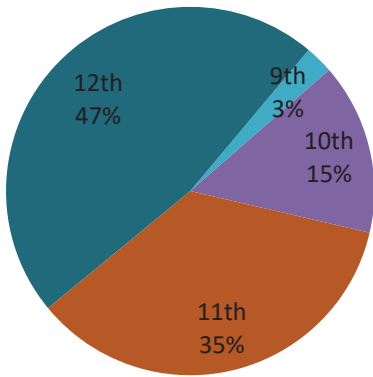
Percentage of Students Jointly Enrolled **46.7%**

State Rank **4<sup>th</sup>**

Latest Five-Years Percentage of Students Jointly Enrolled



**High School Grade Level**

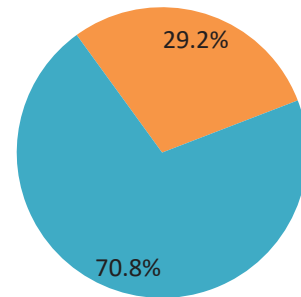


**Student Gender**

**57.8%** **Female**

**42.2%** **Male**

**Minority Racial and Ethnic Background**



State Average **18.2%**

**8 Distance Learning (DL=100% or partially online)**

**5,053** Students (in one or more DL Courses)

**73.9%** Students Enrolled in DL

**7<sup>th</sup>\*** State Rank

**Average DL Credit Hours Per Student**

WITCC **8.8**

STATE AVG. **8.9**

**Median Age**

**19**

**Average Age**

**23**

**Residency, DL Students**

**85.9% Iowa**

**13.0% U.S.**

**1.1% Intl.**

\*By percentage of total credit enrollment.

9 Credit Student Awards\*\*

1,760 Awards

State Rank 3<sup>rd</sup>\*



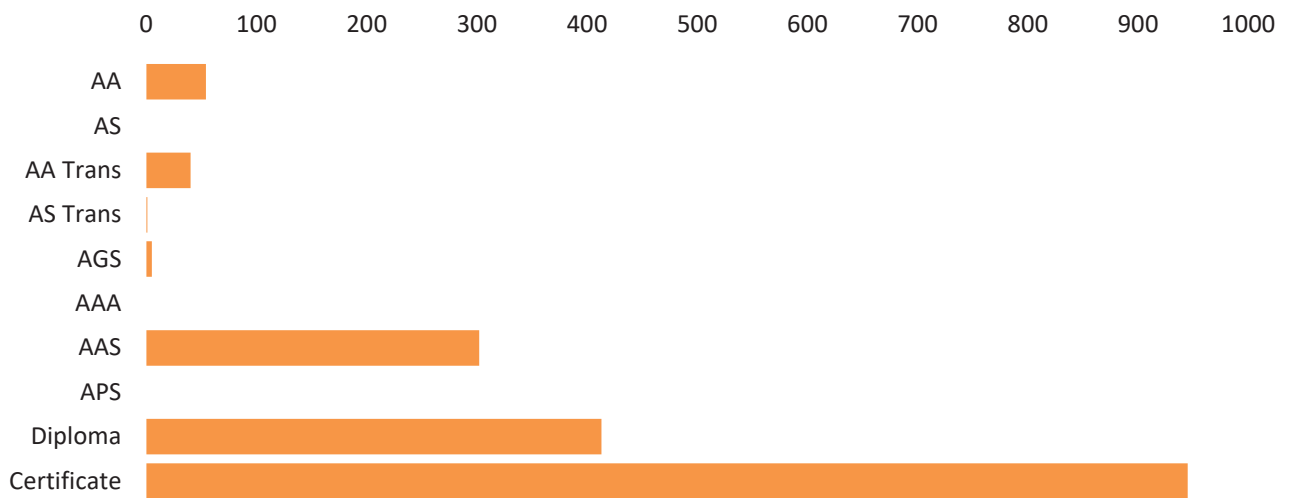
-3.2%

Five -Year Average Annual Change



\*By percentage of total credit enrollment. \*\*No bar indicates no enrollment in the programs under this cluster.

Type of Award\*\*



**10 Non-Credit Enrollment**

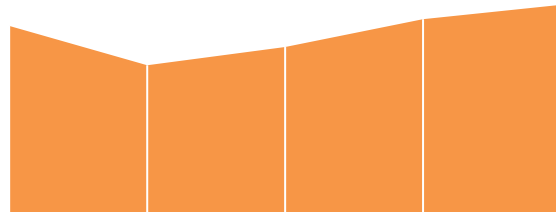
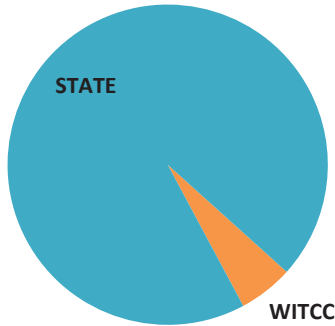
Students  
**14,857**

State Rank  
**4<sup>th</sup>**



**2.7%**

Five-Year Average Annual Change



\*Local activities (Special Emphasis code = 70) are not included.

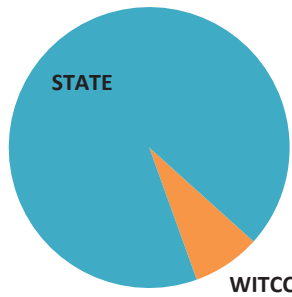
Contact Hours  
**423,691**

State Rank  
**4<sup>th</sup>**

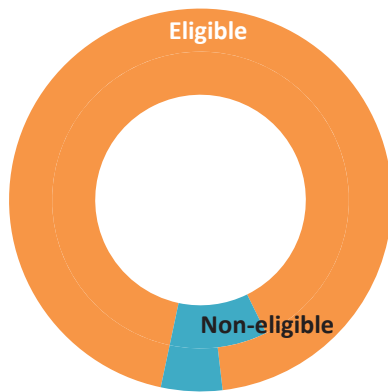


**1.6%**

Five-Year Average Annual Change



**Contact Hours by State General Aid (SGA) Eligibility**



Inside: State  
Outside: WITCC

Average Contact Hours Per Student  
**28.5**

State Average  
**45.9**

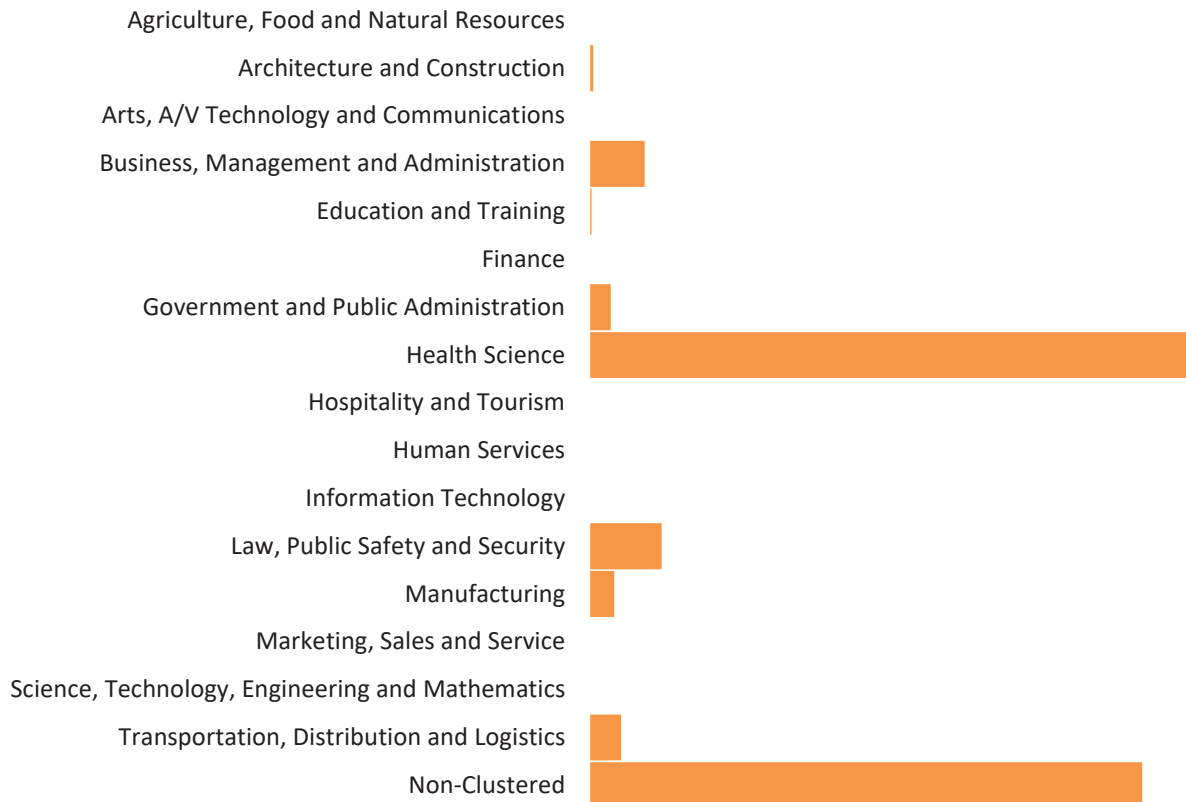
Average Courses Per Student

**1.9**

State Average

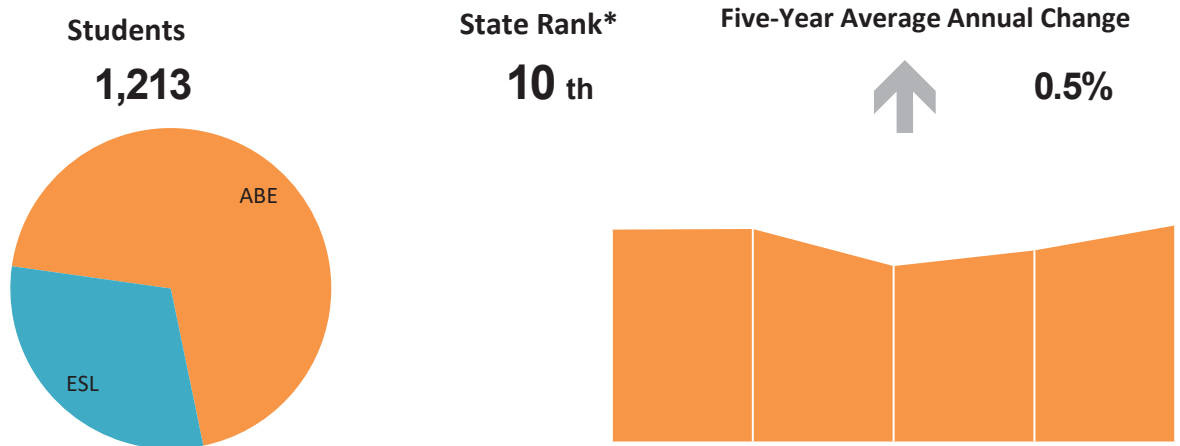
**2.0**

**10 Non-Credit Enrollment, continued\***



\*No bar indicates no enrollment in the programs under this cluster.

**11 Adult Literacy**



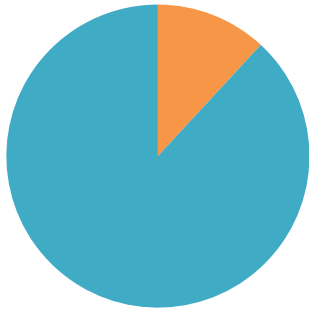
\*By percentage of total non-credit enrollment.

**12 Human Resources**

**606** All Employees

State Rank

**8<sup>th</sup>**



Racial Minorities

**11.9%**

**8<sup>th</sup>**

State Rank

State Average **12.1%**



**58.4%**

**Female**



**41.6%**

**Male**

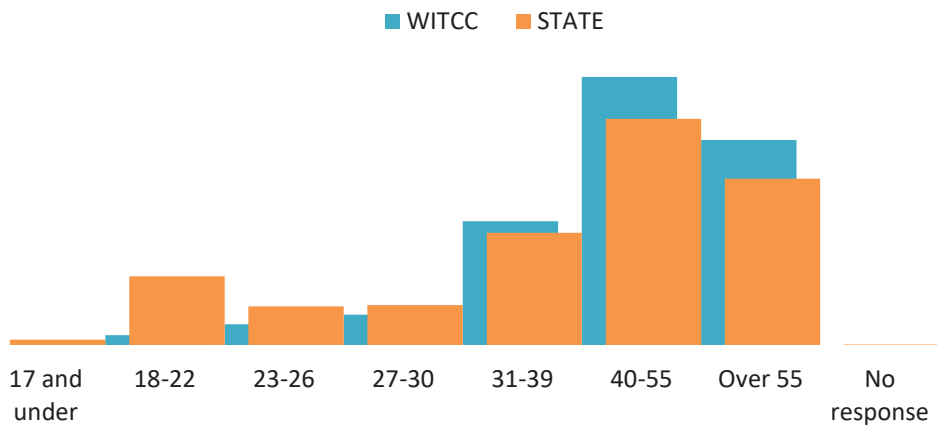
**Employees' Age**

Median Age

**49.4**

Average Age

**48.8**



All Instructors

**406**

Full-Time Instructors

**69**

400  
350  
300  
250  
200  
150  
100  
50  
0


Full-Time

Part-Time

Temporary

Adjunct




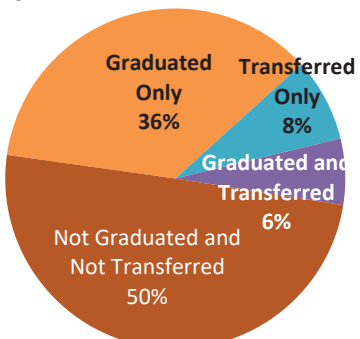
**13 Penetration rate\***

Credit	Non-Credit	Combined	Four-Year Average Annual Change	Combined
<b>4.0%</b>	<b>8.7%</b>	<b>12.8%</b>		<b>5.3%</b>
State	State	State	State Rank: <b>2<sup>nd</sup></b>	State
<b>3.7%</b>	<b>8.0%</b>	<b>11.6%</b>		<b>-1.3%</b>
Four-year credit		Four-year non-credit		Four-year combined



\*Calculated as credit, non-credit or combined enrollment divided by college area population using latest available U.S. Census data estimates.

**14 Graduation, Transfer, and Success Rates\*\***

<p><b>Graduation rate</b></p> <p>WITCC <b>42.3%</b> State <b>42.1%</b></p> <p>State Rank <b>11<sup>th</sup></b></p> <p>Five-Year Average Annual Change <b>1.0%</b> </p> 	<p><b>Transfer rate</b></p> <p>WITCC <b>14.2%</b> State <b>27.3%</b></p> <p>State Rank <b>13<sup>th</sup></b></p> <p>Since last year <b>-1.4%</b> </p> 
--	---

<p><b>Success Rate</b></p> <p>WITCC <b>50.3%</b></p> <p>State <b>52.8%</b></p> <p>Since last year <b>-0.1%</b> </p> <p>State Rank <b>12<sup>th</sup></b></p>	
---	---

\*\*Graduation Rate: number of students who graduated from this college with any type of award within 150% of the time allocated for completion of that type of award divided by number of first time/full-time students in this college at starting year. Students could both graduate and transfer.  
 Transfer Rate: number of students who transferred to four year institutions from this college within three years divided by number of first time/full-time students in this college at starting year. Some students could both transfer and graduate.  
 Success Rate: number of students who either graduated from this college within 150% of time for completion, or transferred without graduation divided by number of first time/full-time students in this college at starting year. No student is counted more than once.

**15 Remedial Education**

**90** Students\*

Since last year

**9.8%**



Percent of total enrollment

State Rank\*\* **12** th

WITCC **1.3%**

STATE **4.1%**

**315** Credit Hours

Since last year

**-18.0%**



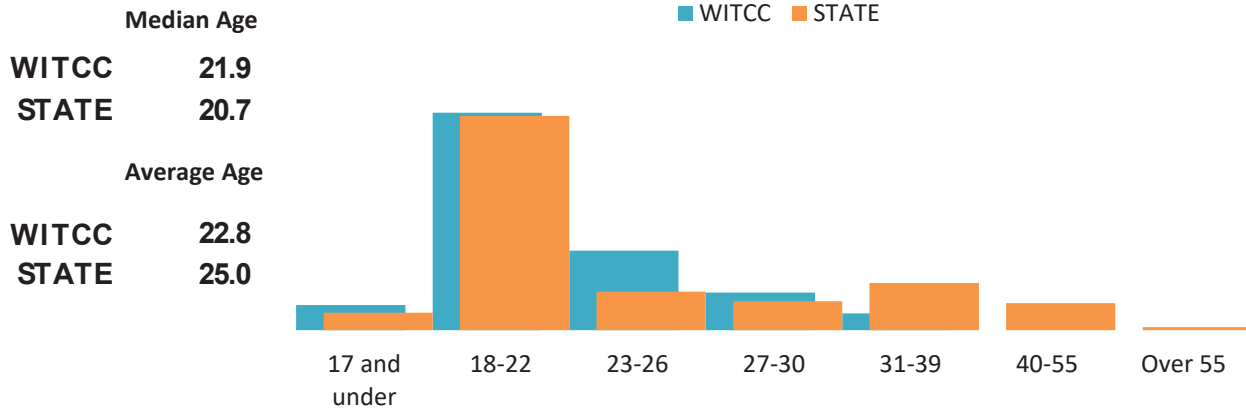
Percent of total credit hours

State Rank\*\* **12** th

WITCC **0.4%**

STATE **1.4%**

**Age of Remedial Education Students**



Racial Minorities

**83.1%**

WITCC

**75.6%**

STATE

**58.0%**

  
**Female**

State Rank

**2** nd

State Average

**46.3%**

  
**Male**

**24.4%**

**42.0%**

\*Headcount of students who took one or more remedial courses.

\*\*State rank is calculated so that #1 represents the largest number of students in remedial education vs. total enrollment or total credit hours.



BUREAU OF COMMUNITY COLLEGES  
& POSTSECONDARY  
READINESS

WITCC In The News – September 2024

CDL Training Grant



# Cherokee Chronicle Times

NEWS ▾ AGRICULTURE STUDENT NEWS SPORTS OPINION ENTERTAINMENT RECORDS ▾ CALENDAR PUBLIC

## Iowa community colleges receive grants to expand CDL training programs

Posted Thursday, September 5, 2024 5:24 pm

U.S. Sen. Chuck Grassley (R-Iowa) recently announced that four community colleges across Iowa will receive a total of \$509,775 in federal grants to expand their commercial driver's license training programs.

The U.S. Department of Transportation will administer the awards as follows:

- \$132,375 to Hawkeye Community College in Waterloo
- \$131,000 to Western Iowa Tech Community College in Sioux City
- \$127,400 to Des Moines Area Community College in Ankeny
- \$119,000 to Iowa Central Community College in Fort Dodge

“Improving pathways for eligible individuals to secure commercial driver’s licenses is a simple way we can boost the economy. These resources will unlock good-paying jobs, address labor shortages in the trucking industry and streamline supply chain operations. Iowa community colleges receive grants to expand CDL training programs

I’ve seen firsthand the efficacy of commercial driver’s license programs in Iowa and am confident our community colleges will use this federal investment to build on their proven successes,” Grassley said.

In 2021, Grassley met with Hawkeye Community College students earning their commercial driving credentials.

On the heels of the COVID-19 pandemic, Grassley sought to bolster Iowa’s trucking workforce by urging the Federal Motor Carrier Safety Administration to allow individuals aged 18 or older to qualify for commercial driver’s licenses.

Complementing his focus on training opportunities is Grassley’s support for enhancing Iowa’s roads and bridges.

Modern infrastructure and robust trucking fleets, together, will aid efforts to efficiently move Iowa’s manufacturing and agricultural products to market.



2024-2025 M... Saint \$500 - 24 admissions & Angel \$250 - 12 admissions & Friend \$120 - 6 admissions & Patron \$60 - 3 admissions  
To reserve seating through the website, 1 Online Member \$60 - 3 admissions -10%

### TOP STORIES

Celebrate National

Law threatening ar immigrants reache

Kading to build 30 Cherokee

Cherokee Depot Re annual Fall Family

Cherokee Middle S therapeutic classro

More news ▶



Are you currently struggl plan of self-harm and

Use open access (walk-in) a 8 AM - 2:30 PM Monday-Th

Do you currently hav harmed yo

Call 911

212 E Bow Dr • Cherokee, IA 712.225.2129 www.cherokeeinc.org

<https://www.msn.com/en-us/news/offbeat/gmfs-a-b-cdl-courses/ar-AA1pUXJY>

### Career Fairs

<https://www.siouxlandproud.com/news/local-news/witcc-iowaworks-announce-three-career-fairs-for-siouxland/>

<https://www.msn.com/en-us/money/careers/witcc-iowaworks-announce-three-career-fairs-for-siouxland/ar-AA1qfYwu>

## Lifelong Learning, Russ Gifford Classes

<https://www.kwit.org/community-calendar/event/mondays-with-russ-lifelong-learning-programs-by-russ-gifford-03-09-2024-12-37-47>

## OSHA Grant

<https://www.dol.gov/newsroom/releases/osha/osha20240919>

## Siouxland Enrollment Rates

<https://siouxcitytimes.com/stories/664555760-students-paid-more-for-higher-education-in-woodbury-county-in-2022-23-school-year>

## Hispanic Heritage Month, Roots & Rhythms

<https://www.youtube.com/watch?v=qWG3AleJk5A>

## College Radio Day

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-hosting-college-radio-day/>

## Local candidate forums; WIT Mass Comm helping to produce

<https://www.siouxlandproud.com/news/local-news/siouxland-organizations-sponsoring-local-candidate-forums/>

## Auction

# Western Iowa Tech Auction

Save

Share

## Details for Western Iowa Tech Auction

Updated 6 hrs ago

AUCTION WESTERN IOWA TECH CC SAT., OCT. 5TH - 9:30 A.M. PARKING LOT 4 2009 KIA SEDONA MINI VAN 2012 CHEVROLET S10 PICKUP WITH TOPPER 12 OPEN FACE CABINETS, METAL SHELVES, 12 SECTIONS OF STAGE ON WHEELS, 3 STAND UP COOLERS WITH EXTERNAL COMPRESSORS, SINGLE AND 3 PHASE WELDERS, BLUE HYDRAULIC LIFTS, POWER HAMMER, DOUBLE GRINDER, ENGLISH WHEEL, STEEL BENDER, OC TORCH KITS, OVER 200 STACK CHAIRS AND OTHERS, PLUS MANY UNLISTED ITEMS NO GUARANTEES OF ANY KIND. ALL ITEMS SELL AS IS. TERMS: CASH OR CHECK  
QUADE AUCTIONS TY QUADE SCOTT KROSCH 712 - 239 - 1432

## BRIEF REFERENCE-

### SBL Bond

<https://www.ktiv.com/2024/10/02/sergeant-bluff-luton-school-district-seeks-approval-54-million-bond-november/>

## FEMA Disaster Assistance

# WITCC in the News

OCT 24 18

<https://www.weareiowa.com/article/money/fema-assistance-college-students-iowa-disaster-recovery/524-41088948-5893-428e-9f8c-f2b33a55582e>

## ATHLETICS—

Women Soccer vs Barton

<https://www.adastraradio.com/adastra-sports/late-first-half-surge-powers-barton-womens-soccer-to-4-0-win-over-coffeyville>

Men Soccer JV vs Dordt

<https://www.youtube.com/watch?v=lehTRDYyAW8>

Vball vs Hawkeye

<https://www.siouxlandproud.com/sports/western-iowa-tech-womens-volleyball-extends-win-streak-to-four-matches-with-3-2-win-over-hawkeye-cc/>

vball vs Morningside jv

<https://www.ktiv.com/2024/09/17/morningside-jv-picks-up-sweep-over-wit-2/>

Ruegger Field Lease Renewal

<https://www.msn.com/en-us/sports/other/western-iowa-tech-community-college-renews-lease-with-ruegger-field/ar-BB1hPQR2?>

## J1—

<https://www.siouxlandproud.com/news/local-news/royal-canin-usa-tur-pak-terminated-from-one-lawsuit-over-j-1-visa-program/>

Re: Chronicle times articles month of Sept



Cherokee <cherokee@witcc.edu>  
To: Brenda Wright

Today at 2:54 PM

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Modern infrastructure and robust trucking fleets, together, will aid efforts to efficiently move Iowa's manufacturing and agricultural products to market.

10/3/24, 10:36 AM

Siouxland colleges release 10th-day enrollment numbers

[https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article\\_7c306ce6-79ea-11ef-8848-dba137787dd9.html](https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article_7c306ce6-79ea-11ef-8848-dba137787dd9.html)

ALERT | TOP STORY

WELCOME, STUDENTS

## Siouxland colleges release 10th-day enrollment numbers

Caitlin Yamada

Sep 24, 2024



A pair of students greet each other while walking through Hilker Campus Mall to and from classes at Morningside University. Tim Hynds, Sioux City Journal

Caitlin Yamada

[https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article\\_7c306ce6-79ea-11ef-8848-dba137787dd9.html#tncms-source=login](https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article_7c306ce6-79ea-11ef-8848-dba137787dd9.html#tncms-source=login) 1/14

*Universities and colleges around the area have released their 10th-day enrollment data, a metric used by the higher education community to review student body changes each semester. Here's a look at total enrollments this fall, compared to last year, for schools in the Journal's circulation area.*

## WITCC in the News

OCT 24 18

*Briar Cliff University, Sioux City*

2024: 947

2023: 941

2022: 928

2021: 1,001

*Briar Cliff University's fall enrollment grew by six students, compared to 2023, with one of the largest classes of dual-enrolled students in the university's history.*

*The university credited the growth in dual enrollment of high school students to partnerships with Bishop Heelan Schools and Gehlen Catholic High Schools, according to a news release.*

*"Our partnership with local Catholic high schools has been instrumental in fostering an interest in higher education," said Matthew Draud, Briar Cliff president. "By providing students with an affordable option to accumulate college credit, we are allowing students to begin their college experience early and empowering them to succeed in their future."*

*Other areas of growth include enrollment of transfer students, online students, and retention. In areas of diversity, Briar Cliff shared that the student body consists of:*

*Over 15 faith traditions, with 35% being Catholic;*

*Over 10 distinct ethnicities;*

*41% of students of color and;*

*Geographic hometowns consisting of 37 states, American Samoa, and 32 foreign countries.*

*Dr. Matthew Draud talks about receiving the call offering him the position as president of Briar Cliff University and addresses the issue of stability in leadership at the Sioux City university. He was introduced as Briar Cliff's 13th president during a campus event Tuesday.*

*Morningside University, Sioux City*

2024: Not provided

2023: 2,156

2022: 2,180

2021: 2,319

*Morningside University reported they exceeded full-time undergraduate enrollment goals for the second year in a row, according to a news release.*

*They also reported an improvement in retention rates, with a more than nine percent increase in year one to year two retention over the past two years.*

*"Two years ago, our campus community committed to improving retention on campus, leading to a remarkable nine percent improvement," said Erin Edlund, chief of staff and vice president for university engagement. "This impressive progress reflects the unwavering dedication of our faculty and staff to our students, and I am incredibly grateful to all who continue to work tirelessly on behalf of our students."*

*Areas that saw increases include:*

*Increased enrollment of transfer and readmitted students,*

*Increased enrollment in the Master of Science in Nursing and Doctor of Nursing Practice programs increasing by 25% and 31%, respectively and;*

*Increased diversity, with 13% more freshmen and transfer students identify ingas students of color compared to the previous year, representing students from 19 states and 13 countries.*

*"We are absolutely delighted to welcome an impressive number of new and returning students across both undergraduate and graduate programs," said Morningside University President Albert Mosley.*

*"In these uncertain times, when questions about the value of higher education are prevalent and the complexities surrounding FAFSA*

*10/3/24, 10:36 AM Siouxland colleges release 10th-day enrollment numbers*

*[https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article\\_7c306ce6-79ea-11ef-8848-dba137787dd9.html#tncms-source=login](https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article_7c306ce6-79ea-11ef-8848-dba137787dd9.html#tncms-source=login) 4/14*

## WITCC in the News

OCT 24 18

have posed notable hurdles, our students' and families' ongoing trust in Morningside is profoundly appreciated. We are committed to going above and beyond to support them in reaching their academic and personal milestones.”

Mia Wenzel, a counseling psychology major and admissions department campus tour guide, talks about what she tells prospective students during tours.

Western Iowa Tech Community College, Sioux City

2024: Not provided

2023: 5,076

2022: 5,152

2021: 5,451

Western Iowa Tech Community College reported increased enrollment compared to 2023, with an overall headcount increase of 8 percent.

10/3/24, 10:36 AM Siouxland colleges release 10th-day enrollment numbers

[https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article\\_7c306ce6-79ea-11ef-8848-dba137787dd9.html#tncms-source=login](https://siouxcityjournal.com/news/local/education/siouxland-college-enrollment-numbers/article_7c306ce6-79ea-11ef-8848-dba137787dd9.html#tncms-source=login) 5/14

The college reported headcount among college students is up 2.2 percent with a credit hour increase of 3.5 percent, compared with the previous fall, according to a news release.

“We are pleased to the upward trend in our fall enrollment considering the US Department of Education’s FAFSA application crisis created significant barriers to enrollment for the nation’s most at-risk students,” said Christina Brandon, dean of outreach and IT. “Many colleges across the country reporting negative enrollment impact due to this problem. Fortunately, WIT was poised to respond by quickly flexing processes and increasing supports for impacted students, such as additional outreach, wrap-around services, and on-boarding events.”

Minority students now make up 51.1 percent of Western Iowa Tech’s college student enrollment.

Similar to last year, the college reports they are on track to becoming the first college or university in the state of Iowa to hold the Hispanic Serving Institution designation.

Other areas that saw increases include:

Retention of Fall 2024 returning college students was up 5.5%;

Headcount among concurrent high school students saw a 14.6% increase and;

Fall 2024 online course enrollments was up 15.7%.

10/3/24, 10:36 AM Siouxland colleges release 10th-day enrollment numbers

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Dr. Terry Murrell, President of Western Iowa Tech Community College, talks about Sioux City college’s new logo during a ribbon cutting event held Thursday, Sept. 7, 2023.

Dordt University, Sioux Center

2024: 1,943

2023: 1,911

2022: 1,858

2021: 1,786

Dordt University once again reported record enrollment. The institution’s overall enrollment for the fall of 2024 is the largest enrollment in Dordt’s history. This is the fourth year in a row the university has done so.

The university also broke other institutional records including a total degree-seeking undergraduate enrollment of 1,581, and 460 first-time degree-seeking students, according to a news release.

This is also the fourth year in a row that Dordt has seen an increase in headcount and full-time equivalent enrollment.

“Dordt’s record enrollment reflects the value students find in both the education and the community here,” said Greg Van Dyke, director of admissions. “It speaks to the meaningful connections they

## WITCC in the News

OCT 24 18

*build with professors and peers, creating a supportive environment where academic rigor and personal growth go hand in hand.”*

*The university had a freshman-to-sophomore retention rate of 84.7 percent and a six-year graduation rate of 72.4 percent.*

*Deb Bomgaars, director of the nursing department at Dordt University, shows what the nursing simulation labs can offer students in Sioux Center.*

*Jesse Brothers*

*University of South Dakota, Vermillion*

*2024: 10,619*

*2023: 9,868*

*2022: 9,856*

*2021: 9,464*

*The University of South Dakota continues to report record enrollments. This year, USD reported records in overall headcount, total graduate enrollment, and first-time, full-time undergraduate student enrollment.*

*The university reported 751 more students than 2023, according to a news release. The university also reported its all-time largest entering class of first-time, full-time undergraduate students, with 1,371 enrolled and the university’s graduate program reached a record with 3,000 students enrolled.*

*There was also a 7.6 percent increase in total enrollment compared to 2023 and a 17.2 percent increase in enrollment at its USD – Sioux Falls campus.*

*“It’s an exciting time to be a Coyote,” USD President Sheila K. Gestring said. “This record-breaking year reflects a demand for a high-quality liberal arts education at a manageable cost, and we are proud to offer that for South Dakota.”*

*March 1, 2024: McKayla Cagle, a freshman from Grand Rapids, Minnesota, talks about why she enrolled in a football officiating class offered at the University of South Dakota.*

*Northeast Community College, Norfolk*

*2024: 5,601*

*2023: 5,503*

*2022: 5,219*

*2021: 5,072*

*Northeast Community College reported the largest enrollment in the college’s history, with an increase of 98 students compared to last year.*

*“In 2022 and 2023 Northeast, experienced its largest enrollment in the last 10 years, and Northeast has matched that enrollment again this year,” said Amanda Nipp, vice president of student services.*

*“Compared to Fall 2023, Northeast has seen an increase of 98 students, the majority of those students being high school students enrolling dual or college credit classes.”*

*Northeast also reported a 6.5% increase in Early College student enrollment, an 8.2% rise in returning students, and a 19% jump in students transferring to Northeast, according to a news release.*

*Northwestern College, Orange City*

*2024: 1,719*

*2023: 1,715*

*2022: 1,712*

*2021: 1,585*

*Northwestern College reported a sixth consecutive year of record enrollment and the largest freshman class since 2010.*

*This fall enrollment is up 44 students compared to last year, according to a new release.*

## WITCC in the News

OCT 24 18

The record-breaking freshman class has 327 full-time, first-year students enrolled, compared to 283 last year. Northwestern also continued to set a record in graduate students, with 521 enrolled, up two from 2023.

"We are excited to have another year of record-setting enrollment and to see the largest freshman class in 14 years," said Tamara Fynaardt, Northwestern's vice president for enrollment and marketing. "It's clear that Northwestern's success at helping students stand out academically, spiritually and relationally is attractive to new students and their families. We are thrilled the God has provided more students who desire to be prepared to lead lives of significance."

This year's freshman class includes 46 students of color, 14.1%, another record for the college. Total international student enrollment is the highest since at least 2007, with 49 residential undergraduates.

Northwestern College's Logan Meyer scores a rushing touchdown for the Red Raiders' offense during the annual NWC spring football game in Orange City on April, 27, 2024.

Ryan Timmerman

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Northwest Iowa Community College, Sheldon

2024: 1,907

2023: 1,792

2022: 1,811

2021: 1,716

Northwest Iowa Community College reported the largest fall class since the college's founding in 1966. The college also reported

The college reported a 6.42% increase from the Fall 2023 enrollment of 1,792 students, which was the previous second-highest in NCC's history, according to a news release.

In August 2024, at the conclusion of the 2023-2024 academic year, NCC recorded a total of 2,778 a 2.85% increase over the 2022-2023 academic year of 2,701 enrolled students.

"We are thrilled to see our fall enrollment reach new heights," said Kristin Kollbaum, director of marketing & communications. "Despite facing challenges this summer, including the severe flooding that affected much of Northwest Iowa, our employees demonstrated resilience and unwavering dedication to our students. This record enrollment is a direct reflection of their hard work, as well as NCC's commitment to providing high-quality, affordable, and accessible education. Our steady growth over the past decade shows that our programs meet the evolving needs of Northwest Iowans and align with industry demands."

The college also reported the highest student success rate in Iowa at 61.2%, higher than the statewide average of 52.8%, and a higher graduation rate of 55.4%, outpacing the state average of 42.1%.

Wayne State College, Wayne

2024: Not provided

2023: 4,595

2022: 4,394

2021: 4,249

Wayne State College reported the fourth-largest freshman class in history, with 780 new students enrolling.

Wayne State reported a 4.5 percent increase in total undergraduate enrollment, according to a news release. Including enrollment in graduate education and dual credit, Wayne State grew by 1.1 percent, making it the eighth straight year of enrollment growth.

Coralie Hughes, granddaughter of John G. Neihardt, reveals the contents found inside her grandfather's time capsule during an annual Neihardt Spring Conference at Wayne State College.

# WITCC in the News

OCT 24 18

*Jesse Brothers*

*Buena Vista University, Storm Lake*

*2024: Did not provide*

*2023: Did not provide*

*2022: 1,973*

*2021: 1,959*

*By*

*Caitlin Yamada*

*Education and county government reporter*