



WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

Date: October 10, 2022

Time: 4:00 pm

Location: WITCC Campus –Cherokee, Room 301

A Community Reception will be hosted by Western Iowa Tech Community College on Monday, October 10, 2022, at 3:00 pm at the WITCC Campus, 200 Victory Drive, Cherokee, Iowa.

The regular Board of Directors Meeting will be held following at 4:00 pm, Room 301

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Dr. Darla Struck, Director of Cherokee Campus and Northern Service Area | Matt Pfister, Executive Director of College Development | Carmen Wilson, Associate Dean – Corporate College | Steve Warnstadt, Government Relations and Special Projects Manager | Theresa Umshied, ICCOC | Elle Voss, Student | Caden Thomas, Student | Hayley Heims, Student

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	
A. Thank You – Camp High Hopes in addendum OCT-22-1, page 1-2	
B. Thank You – Community Action in addendum OCT-22-2, page 3	
V. Consent Items	

Item	Presenter
A. The minutes of the regular Board of Directors meeting held September 12, 2022	
B. The Financial Report for September 2022 in addendum OCT-22-3, pages 4-10	
C. A list of General Fund bills in addendum OCT-22-4, pages 11-37. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum OCT-22-5a, pages 38. The Community and Continuing Education instructor list in addendum OCT-22-5b, pages 39. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #1 in the amount of \$86,704.60 to Guarantee Roofing for the Gaylord Smith Re-Roofing Project in addendum OCT-22-6, pages 40-41	
<i>Motion needed for Consent Items</i>	
VI. Administrative Reports	
A. Cherokee Campus Report in addendum OCT-22-7, pages 42-43	Juline Albert Erin Volk Darla Struck Elle Voss Caden Thomas Hayley Heims
B. Iowa Department of Education Profile Report in addendum OCT-22-8, pages 44-56	Juline Albert Erin Volk
C. ICCOC Update	Theresa Umsheid
D. Graduation Compilation Report in addendum OCT-22-9, pages 57-59	Tawnya Beermann Erin Volk
E. Foundation Compilation Report in addendum OCT-22-10, pages 60-75	Troy Jasman Matt Pfister
F. Contingency Change Order #4 for the Cherokee Nursing Simulation Lab in addendum OCT-22-11, pages 76-77 <i>Motion Needed</i>	Troy Jasman
G. Sun Ridge Court Siding Improvement Project in addendum OCT-22-12, page 78 <i>Motion Needed</i>	Troy Jasman
H. Northwest Iowa Regents Resource Center Operations Report/UNI Partnership in addendum OCT-22-13, pages 79-80	Terry Murrell Steve Warnstadt
I. Aviation Agreement in addendum OCT-22-14, pages 81-84 <i>Motion Needed</i>	Darin Moeller
J. Commercial Driver's License Testing Tester Agreement in addendum OCT-22-15, pages 85-94 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
K. Lab Vehicles for Auto Technology Program in addendum OCT-22-16, page 95 <i>Motion Needed</i>	Darin Moeller
L. Voting Delegate Notification for the ACCT Leadership Congress and Alternate in addendum OCT-22-17, page 96 <i>Motion Needed</i>	Brenda Wright
M. 2 ND Reading Board Policy - 400.42 - Child Abuse Reporting in addendum OCT-22-18, pages 97-98 <i>Motion Needed</i>	Jackie Plendl

Item	Presenter
N. 2 ND Reading Board Policy – 400.43 – Abuse of Children by College Employees in addendum OCT-22-19, pages 99-100 <i>Motion Needed</i>	Jackie Plendl
O. Community Colleges for Iowa Report	Derrick Franck
P. President Report <ul style="list-style-type: none"> 1. Title III Grant Update 2. State Accreditation Visit, November 9-10 3. Board Retreat 4. WITCC In the News in addendum OCT-22-20, pages 101-107 5. Other 	Terry Murrell

VII. Unfinished Business

- A. Individual Board Member comments
- B. PTK Forum, Tuesday, October 11, Rocklin Conference Center
- C. National Coming Out Day, Tuesday, October 11 – Safe Zone Training for Faculty/Staff on Friday, October 14
- D. Free Speech Week – October 17-18 - check out the Campus Calendar [here](#)
- E. The Association of Community College Trustees Fall Leadership Congress will be held October 26-29 in New York City, New York.
- F. Safe Zone Training for Students, Wednesday, October 26, A448, 2:00 – 5:00 pm.
- G. October 27 is Dia Del Los Muertos in the Rocklin Conference Center from 11:00 am – 1:00 pm.
- H. October is LGBTQ History Month and Bullying Awareness Month
- I. Drug and Alcohol event in Cargill. Shot of Reality, Nov. 2, 11:00 – 1:00 pm.
- J. Veteran’s Day Celebration, November 11
- K. November 14, 2022 – WITCC Board of Directors will meet on the Sioux City Campus at:
 - 4:00 – Regular WITCC Board Meeting
 - 5:00 – Dinner
 - 5:30 – 8:00 - Retreat

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

VIII. Adjournment

Motion Needed

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES

OCT 22 1



5804 Correctionville Road
Sioux City, IA 51106
712-224-2267
www.camphighhopes.com



Dear WITCC & Russell

Thank you so much for sponsoring the 5th Annual Miles for Smiles Poker Run this year! We had an incredible event and raised a lot of money to support our amazing campers. Your involvement helped us reach our miles for smiles goals, and we thank you for your continued support of camp High Hopes!



September 13, 2022

Western Iowa Tech Community College
4647 Stone Ave.
Sioux City, IA 51106

Dear Mike Logan and WITCC Board of Directors:

The Community Action Agency of Siouxland is deeply grateful for your donation to our silent auction for the Siouxland Sleep Out. The silent auction will open October 28th and close November 4th of this year. All of the funds raised from your donation will go directly to support the families in our Welcome Home Transitional Housing Program.

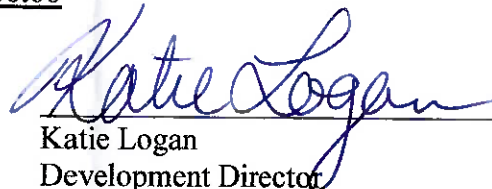
The following donation was made to Community Action Agency of Siouxland on September 12, 2022:

Brand New 13-inch MacBook Air, WITCC HydroFlask Water Bottle, WITCC Tie-Dye Blanket, WITCC Face Mask, WITCC Draw String Bag, and Reversible Umbrella

Community Action Agency of Siouxland is a non-profit organization. No goods or services were transferred to you in connection with this donation. You may wish to consult your accountant regarding the possibility that your contribution may be tax deductible. Our Tax Exemption number is 42-0989589.

Community Action Agency of Siouxland and our clients appreciate your support of our organization and its efforts.

Donation Value (Donor's Estimate): **\$1100.00**


Katie Logan
Development Director

WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING MINUTES

Date: September 12, 2022

Time: 4:00 pm

Location: WITCC Campus –Mapleton

A Community Event will take place at 3:00 on the Mapleton Campus

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Linnea Fletcher | Jeremy Ogle | Derrick Franck

Brenda Wright, Board Secretary

Absent: Bill Anderson, Blanca Martinez, Al Aymar

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Jessica Garcia, Director of Denison Campus and Southern Service Area

Meeting was called to order at 4:00 by Russell Wray.

Roll Call of Directors was taken by Brenda Wright

Comments for Public Hearing – Bookstore Relocation Project were opened. No comments presented. The notice of Public hearing was published in the Sioux City Journal on August 26, 2022.

The floor was opened for Oral Communications. No oral communications were presented.

Written Communications presented to the board were as follows:

- A. Thank You Notes – Girls Inc.
- B. Thank You Note – Teammates
- C. Thank You Note – Women Aware

Motion to approve Consent Items (including amended Meeting Minutes from 8/8/2022 by Derrick Franck and seconded by Jeremy Ogle. All were in favor and motion was carried.

Juline Albert introduced Erin Volk and Jessica Garcia to give a Mapleton Campus update. This campus initially served as the location for the electrician program. Starting in 2018, we started CNA classes. We will

be expanding with dual enrollment with the area high schools. We are looking to add an Ag lab. Possibly adding a test plot.

Terry reported on the Fall 2022 Enrollment Report. We are down in both headcount and credit hours. We are hearing similar stories from other Iowa community colleges. Future Ready Iowa helped keep our CTE program students.

Darin Moeller presented the Quality Faculty Plan to the board. Since 2003, we have had a Quality Faculty Plan approved by the board. We have a Quality Faculty committee comprised of Faculty and administration who develop procedures to carry out the Quality Faculty Plan. One revision to the plan is that we are reassigning the responsibility to maintaining the data. We are now using ACE (Academic Center for Excellence) instead of HR. Once approved, we will make some procedural changes to take to Department of Education. Motion to approve the Quality Faculty Plan was made by Jeremy Ogle and seconded by Linnea Fletcher. All were in favor and motion was carried.

Troy Jasman and Christina Brandon reported the Funding for WITCC Scholarship Programs 2023-2024. We look at the total package of students and we look to see how we can help them. We look at programs with large tool purchases need. By getting scholarships, they will be able to help pay for their tools. Tricia Sutherland made a motion to approve and it was seconded by Derrick Franck. All were in favor and motion was carried.

Troy Jasman presented the FY23 Open Purchase Orders. This list includes any Purchase Order of \$40,000 or greater. It is very consistent as previous years. Jeremy Ogle made a motion to approve and it was seconded by Neal Adler. All were in favor and motion was carried.

Troy Jasman also reported the ISCAP Solvency Ratio This is unaudited. The auditors are still reviewing the numbers. We have come a long way since we started this. Auditors said we should be between 12-17%. We are at 16.41%

Troy presented three Change Orders for 2022 Water Curtain Project. These changes were needed to complete the water curtain project. The water curtain has been a hotspot for students. They are loving it and take a lot of selfies in front of it. This is a great “wow” factor for our college. Tricia Sutherland made a motion to approve and it was seconded by Neal Adler. All were in favor and motion was carried.

Troy also presented the Closeout for the Water Curtain Project. The project is now complete. Derrick Franck made a motion to approve and it was seconded by Neal Adler. All were in favor and motion was carried.

Christina Brandon presented the Cyber Security Incident Response Services Contract with Christy Kleve from FR Secure. This is a 5-year renewal contract with FR Secure. Cyber security is a high focus for everyone. Jeremy Ogle made a motion to approve the contract and Tricia Sutherland seconded the motion. All were in favor and motion was carried.

Jackie presented a first reading for Board Policy – 400.42 – Child Abuse Reporting. Jackie explained the changes recommended. This better reflects the changes recommended by Iowa Code. This is be brought to the board again for a second reading.

Jackie also presented a first reading for Board Policy – 400.43 – Abuse of Children by College Employees. This better reflects the changes recommended by Iowa Code. This is be brought to the board again for a second reading.

Terry Murrell presented Board Policy – 400.51 – Shared Governance for a second reading. Jeremy Ogle made a motion to approve the new board policy and Derrick Franck seconded the motion. All were in favor and motion was carried.

Derrick Franck reviewed the Community Colleges for Iowa Report Derrick said that they also had a nice discussion with our lobbyists. He foresees changes in education committee chairs.

Terry Murrell gave a Presidents Report.

1. FY23 Budget. We are not down as much as we thought. We have some Cares Act money. We fully expect to meet the budget.
 2. We wrote a Title III grant a year ago and it was reviewed and we did not get funded. This year they are funding down. We have the opportunity to get some of that funding. The focus is arts and sciences and DEI initiatives. We should find out in October if we get it.
 3. Also had opportunity to talk to you about athletics. All 9 board members said open to idea. We would like to put in an application NJCAA. Deadline is October 1.
-

4. We are looking to expand our childcare on campus. Will talk about it more in our retreat. If you have questions or ideas, please talk to Terry.
5. Retreat in November – We may need to find a time so that we can get with all nine board members.

Tricia Sutherland made a motion to adjourn and it was seconded by Linnea Fletcher. Meeting adjourned at 4:43 pm.

Strategic Initiatives 2021-2024

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WESTERN IOWA **TECH** VALUES

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: October 6, 2022

RE: SEPTEMBER 2022 FINANCIAL HIGHLIGHTS

Executive Summary

General Fund revenues totaled \$2.25 million for the month and \$12.9 million year to date. Total revenue is \$179K higher than last year or +1.4%. This increase is mainly due to the federal backfill monies to make up for lost tuition revenue due to the pandemic. State general aid will have an increase of \$369K for the year. General Fund expenditures totaled \$2.7 million for the month. September's expenditures reflect the timing of expenses for the start of the fall semester as well as the once a year expenditures. Year to date expenditures at \$7.45 million are consistent with budget expectations. As a result, the College's financial position is consistent with that of the previous year with a slight increase in the fund balance change from the prior year of \$16K.

Restricted Fund activity for the month of September included revenues of \$2.1 million for the month while expenditures increased by \$1.1 million for the month. The College received GAP, ABE and PACE funding in September from the State of Iowa. September included Federal Support revenue for lost revenue as well as the expenditures related to the pandemic.

The Plant Fund property tax revenue increased \$255K for the month and reflects the timing of property tax receipts. Expenditures increased \$332K for the month with the majority of the increase for building renovations.

Overall, Auxiliary Enterprise operations in September show an increase in the fund balance change of \$148K from the prior year. Again, you will recall that dormitory expenditures will continue to increase as students utilize the all you care to eat meal plan. The increase in expenditures will reduce the dormitory fund balance change over the semester.

The College's September cash flow was strong as a result of tuition collections, Federal Pell financial aid, Auxiliary operations, State Funding and NJTP collections. Again, all were the result of the start of the academic year with the exception of the State funding and NJTP collections. Cash and investments on a consolidated basis totaled \$48.4 million at September 30, 2022, an increase of \$3.3 million from August. The College's investment portfolio's overall yield at 0.77% was up from 0.45% of the previous month.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Three Month Period Ending September 30, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$2,945,000	\$1,494,987	51%	\$2,971,000	\$1,362,474	46%
Tuition	14,025,000	6,855,671	49%	13,571,500	6,741,611	50%
Local Support	2,125,000	227,197	11%	2,050,000	189,076	9%
State Support	12,361,796	3,085,543	25%	11,993,091	2,993,005	25%
Federal Support	268,502	8,558	3%	263,684	8,703	3%
Sales & Services	215,000	49,936	23%	204,500	45,138	22%
Other Income	4,196,399	1,144,769	27%	4,384,625	1,348,080	31%
Total Income	\$36,136,697	\$12,866,661	36%	\$35,438,400	\$12,688,087	36%
EXPENDITURES						
Salaries & Related Costs	\$26,064,952	\$5,326,387	20%	\$25,150,943	\$5,000,938	20%
Services	5,584,375	1,273,255	23%	5,736,110	1,279,855	22%
Materials, Supplies & Travel	2,431,151	285,676	12%	2,363,710	419,335	18%
Other Current Expenditures	2,049,719	560,240	27%	2,181,137	585,370	27%
Capital Outlay	6,500	2,802	43%	6,500	322	5%
Total Direct Expense	\$36,136,697	\$7,448,360	21%	\$35,438,400	\$7,285,820	21%
Fund Balance Change	\$0	\$5,418,301		\$0	\$5,402,267	

25% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Three Month Period Ending September 30, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,437,951	575,556	11%	5,195,869	475,754	9%
State Support	2,357,776	816,189	35%	2,304,532	923,610	40%
Federal Support	3,255,646	1,424,952	44%	11,822,375	2,829,441	24%
Other Income	728,959	255,037	35%	578,545	76,461	13%
New Jobs Training Program	3,340,000	823,822	25%	3,340,000	543,843	16%
Total Income	\$15,120,332	\$3,895,556	26%	\$23,241,321	\$4,849,109	12%
EXPENDITURES						
Salaries & Related Costs	\$3,649,482	\$819,580	22%	\$3,440,348	\$810,747	24%
Services	4,212,258	723,557	17%	4,203,978	422,499	10%
Materials, Supplies & Travel	2,074,202	152,711	7%	10,421,045	961,909	9%
Other Current Expenditures	0	1,303,038	-	0	1,341,229	-
New Jobs Training Program	4,188,313	99,422	2%	4,167,804	76,070	2%
Capital Outlay	1,366,036	67,132	5%	1,561,900	601,459	39%
Total Direct Expense	\$15,490,291	\$3,165,440	20%	\$23,795,075	\$4,213,913	9%
Fund Balance Change	(\$369,959)	\$730,116		(\$553,754)	\$635,196	

25% of Year

Western Iowa Tech Community College
 Plant Fund Income Statement
 For the Three Month Period Ending September 30, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,125,000	\$227,197	11%	\$2,050,000	\$189,076	9%
Interest Income	30,250	9,271	31%	26,000	8,178	31%
Other Income	2,311,169	912,306	39%	2,561,332	939,381	37%
Total Income	\$4,466,419	\$1,148,774	26%	\$4,637,332	\$1,136,635	25%
EXPENDITURES						
Equipment	\$1,471,219	\$164,677	11%	\$1,594,137	\$77,331	9%
Buildings	1,830,250	79,869	4%	3,125,000	71,305	(1)%
Maintenance, Repairs & Supplies	35,000	10,617	30%	0	12,542	
Structural Improvements	120,000	286,649	239%	100,000	840,247	840%
Professional Services	583,000	26,340	5%	475,000	72,462	15%
Other Expenses	0	0		0	0	
Interest/Debt Service	676,950	46,100	7%	678,777	57,063	8%
Total Direct Expense	\$4,716,419	\$614,252	13%	\$5,972,914	\$1,130,950	18%
Fund Balance Change	(\$250,000)	\$534,522		(\$1,335,582)	\$5,685	

25% of Year

Note: Interest budget amounts include principal payments of \$495,000 and \$470,000 for FY2023 and FY2022, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000, while fund balance change for FY2022 reflects use of existing funds of \$1,335,582.

Western Iowa Tech Community College
 Auxiliary Enterprises
 For the Three Months Ending September 30, 2022

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES							
Sales and Service	\$867,628	\$754,150	\$178,430	\$0	\$14,543	\$1,814,751	\$1,712,843
Miscellaneous	4,052	30,733	0	224,442	94,550	353,777	116,388
Total Revenues	<u>\$871,680</u>	<u>\$784,883</u>	<u>\$178,430</u>	<u>\$224,442</u>	<u>\$109,093</u>	<u>\$2,168,528</u>	<u>\$1,829,231</u>
EXPENDITURES							
Salaries & Related Costs	\$63,355	\$56,229	\$137	\$0	\$8,878	\$128,599	\$81,898
Service Expenditures	142,484	8,987	0	46,955	445	198,871	99,561
Materials & Supplies	3,830	462	649	46,537	3,028	54,506	34,726
Cost of Goods Sold	0	608,124	162,372	0	0	770,496	742,133
Utilities	0	0	0	0	0	0	0
Other Current Expenditures	168,600	0	0	0	195	168,795	172,008
Total Expenditures	<u>\$378,269</u>	<u>\$673,802</u>	<u>\$163,158</u>	<u>\$93,492</u>	<u>\$12,546</u>	<u>\$1,321,267</u>	<u>\$1,130,326</u>
Fund Balance Change	<u>\$493,411</u>	<u>\$111,081</u>	<u>\$15,272</u>	<u>\$130,950</u>	<u>\$96,547</u>	<u>\$847,261</u>	<u>\$698,905</u>
Prior Year	\$505,077	\$153,743	(\$9,274)	(\$6,964)	\$56,323	\$698,905	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
SEPTEMBER 2022**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (09/01/2022)	\$17,413,725	\$3,997	\$477,230	\$10,641,660	\$16,542,072	\$45,078,684
Receipts	11,059,247	\$2,816,637	12,940	866,670	1,128,626	15,884,119
TOTAL FUNDS AVAILABLE	\$28,472,972	\$2,820,634	\$490,169	\$11,508,330	\$17,670,697	60,962,803
DISBURSEMENTS						
Board Report	\$8,142,718	\$2,816,631	\$13,668	\$0	\$804,287	\$11,777,304
Dorm Revenue Bond Payment				0		0
Transfers to Operating Fund						0
Approved Previous Meeting				769,121		769,121
TOTAL DISBURSEMENTS	\$8,142,718	\$2,816,631	\$13,668	\$769,121	\$804,287	\$12,546,426
ENDING BALANCE (09/30/2022)	\$20,330,254	\$4,003	\$476,502	\$10,739,209	\$16,866,410	\$48,416,377

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
SEPTEMBER 30, 2022

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$380,742					\$380,742	0.00%
Interest Checking	Security National		4,003				4,003	0.08%
Repurchase Agreement	Security National	7,328,108					7,328,108	1.00%
Certificate of Deposit	Central Bank	1,079,601					1,079,601	1.10%
Money Market	Northwest Bank	404,226					404,226	0.20%
Money Market	Liberty National Bank	10,320,571					10,320,571	0.49%
Money Market	Pioneer Bank	103,928					103,928	0.60%
Money Market	Liberty National Bank				10,227,041		10,227,041	0.35%
Checking	Cherokee State Bank	\$7,069					7,069	0.00%
Checking	Wells Fargo	\$25,018					25,018	1.15%
Checking	Wells Fargo			476,502	49,341	835,057	1,360,899	1.15%
Checking	Wells Fargo					733,783	733,783	0.40%
Repurchase Agreement	Security National				237,217	15,297,571	15,534,788	1.00%
Dorm Revenue Bond Funds	UMB Bank	680,992			225,611		906,603	2.91%
Total Cash & Investments		\$20,330,254	\$4,003	\$476,502	\$10,739,209	\$16,866,410	\$48,416,377	0.77%
Interest Earnings YTD		\$9,126	\$3	\$0	\$6,124	\$2,312	\$17,565	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting October 10, 2022

October 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 301,915.52		\$ 301,915.52
Additional Warrants	\$ 46,415.62				\$ 9,669.00	\$ 56,084.62
Total	\$ 46,415.62	\$ -	\$ -	\$ 301,915.52	\$ 9,669.00	\$ 358,000.14

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING OCTOBER 10, 2022

GENERAL FUND

OCTOBER 2022

IMKO Enterprises Inc \$ 46,415.62

TOTAL \$ **46,415.62**

Western Iowa Tech Community College
Board Approval
Plant Fund
10/10/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/11/2022	BR Exteriors LLC	\$80,700.00	BUILDINGS & FIXED EQUIPMENT
10/11/2022	Cannon Moss Brygger &	\$1,836.00	BUILDINGS & FIXED EQUIPMENT
10/11/2022	Solid Fabrications Inc	\$9,987.00	BUILDINGS & FIXED EQUIPMENT
10/11/2022	Western Iowa Tech General Fund	\$34,018.03	DUE TO GENERAL FUND
10/11/2022	Riverside Technologies Inc	\$5,634.00	MATERIALS AND SUPPLIES
10/11/2022	CollegeNET Inc	\$5,155.50	NON-CAPITAL EXP & EQUIP <5000
10/11/2022	High Point Networks LLC	\$29,594.00	NON-CAPITAL EXP & EQUIP <5000
10/11/2022	Shamrock Solutions LLC	\$7,750.00	NON-CAPITAL EXP & EQUIP <5000
10/11/2022	Guarantee Roofing Siding &	\$86,704.60	OTHER STRUCTURES & IMPROVEMENT
10/11/2022	Dewild Grant Reckert &	\$29,123.89	PROFESSIONAL SERVICES
10/11/2022	JEO Consulting Group Inc	\$770.00	PROFESSIONAL SERVICES
10/11/2022	JEO Consulting Group Inc	\$10,642.50	PROFESSIONAL SERVICES
TOTAL		\$301,915.52	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING OCTOBER 10, 2022

HOUSE FILE

OCTOBER 2022

Western Iowa Tech Comm Ed	9,669.00
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TOTAL	\$ 9,669.00
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WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting October 10, 2022

September 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 8,145,591.17	\$ 2,816,631.38	\$ 13,667.86		\$ 804,287.21	\$ 11,780,177.62
Cancelled warrants	(2,873.28)					\$ (2,873.28)
Subtotal	8,142,717.89	2,816,631.38	13,667.86	-	804,287.21	\$ 11,777,304.34
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 8,831,592.89	\$ 2,816,631.38	\$ 13,667.86	\$ -	\$ 804,287.21	\$ 12,466,179.34

Western Iowa Tech Community College
Board Approval
General & Auxiliary
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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	A Ox Welding Supply Co Inc	\$508.14	BOOKS SPECIAL RESALE-SPON STU
9/22/2022	Dakwa Incorporated	\$1,109.62	BOOKS SPECIAL RESALE-SPON STU
9/22/2022	Dakwa Incorporated	\$1,109.62	BOOKS SPECIAL RESALE-SPON STU
9/30/2022	Wells Fargo Bank	\$1,718,353.35	CASH IN BANK-PAYROLL
9/29/2022	Frontier Communications	\$163.78	COMMUNICATION
9/22/2022	Frontier Communications	\$339.22	COMMUNICATION
9/22/2022	Iowa Communications Network	\$11,009.80	COMMUNICATION
9/8/2022	Qwest Corporation	\$345.06	COMMUNICATION
9/29/2022	Qwest Corporation	\$482.08	COMMUNICATION
9/15/2022	Burke Engineering Sales	\$1,271.10	CONSTRUCTION SUPPLIES
9/1/2022	Consolidated Electrical	\$933.21	CONSTRUCTION SUPPLIES
9/15/2022	Consolidated Electrical	\$24,571.20	CONSTRUCTION SUPPLIES
9/15/2022	Diamond Products Company	\$170.50	CONSTRUCTION SUPPLIES
9/15/2022	Menards Inc	\$299.74	CONSTRUCTION SUPPLIES
9/15/2022	Menards Inc	\$490.31	CONSTRUCTION SUPPLIES
9/29/2022	Menards Inc	\$833.15	CONSTRUCTION SUPPLIES
9/29/2022	Menards Inc	\$186.40	CONSTRUCTION SUPPLIES
9/22/2022	Menards Inc	\$411.83	CONSTRUCTION SUPPLIES
9/22/2022	Menards Inc	\$95.14	CONSTRUCTION SUPPLIES
9/15/2022	Sherwin Williams	\$326.97	CONSTRUCTION SUPPLIES
9/15/2022	Mary Andersen	\$44.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	Charity S. Anderson	\$44.00	CONTRACTED SERVICES
9/15/2022	Elizabeth M. Anderson	\$44.00	CONTRACTED SERVICES
9/22/2022	B&D AQUA Inc	\$10.85	CONTRACTED SERVICES
9/29/2022	Linda R. Bagshaw	\$44.00	CONTRACTED SERVICES
9/15/2022	Erin S. Baker	\$44.00	CONTRACTED SERVICES
9/29/2022	BankMobile Technologies Inc	\$22.00	CONTRACTED SERVICES
9/15/2022	Karen K. Blake	\$44.00	CONTRACTED SERVICES
9/8/2022	Karen K. Blake	\$55.00	CONTRACTED SERVICES
9/22/2022	Bluespace Creative Inc	\$48.75	CONTRACTED SERVICES
9/8/2022	Dan Bormann	\$55.00	CONTRACTED SERVICES
9/1/2022	Joshua J. Brown	\$4,150.00	CONTRACTED SERVICES
9/22/2022	Brown Underground Inc	\$505.00	CONTRACTED SERVICES
9/15/2022	Wendy J. Bryce	\$44.00	CONTRACTED SERVICES
9/15/2022	John T. Burow	\$40,960.00	CONTRACTED SERVICES
9/15/2022	Lori J. Carter	\$44.00	CONTRACTED SERVICES
9/29/2022	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
9/22/2022	D Stafford & Associates	\$3,500.00	CONTRACTED SERVICES
9/15/2022	Delta Papa Aviation LLC	\$2,500.00	CONTRACTED SERVICES
9/29/2022	Document Depot & Destruction	\$720.00	CONTRACTED SERVICES
9/8/2022	Raymond Drey	\$49.50	CONTRACTED SERVICES
9/22/2022	Ecowise Recycling LLC	\$125.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	Blake Fehringer	\$44.00	CONTRACTED SERVICES
9/15/2022	Paul M. Fischer	\$44.00	CONTRACTED SERVICES
9/15/2022	Terry W. Gardner	\$44.00	CONTRACTED SERVICES
9/15/2022	Anthony J Gaul	\$44.00	CONTRACTED SERVICES
9/15/2022	Gill Hauling Inc	\$2,494.69	CONTRACTED SERVICES
9/29/2022	Great Western Dining Service Inc	\$32,578.52	CONTRACTED SERVICES
9/15/2022	Molli Griffin	\$44.00	CONTRACTED SERVICES
9/1/2022	Hawkeye Community College	\$3,000.00	CONTRACTED SERVICES
9/17/2022	HealthEquity Inc	\$75.00	CONTRACTED SERVICES
9/15/2022	Benjamin J. Hertenstein	\$44.00	CONTRACTED SERVICES
9/15/2022	Danielle J. Heying	\$44.00	CONTRACTED SERVICES
9/15/2022	Brandon Hollopeter	\$44.00	CONTRACTED SERVICES
9/15/2022	Crystal Holt	\$44.00	CONTRACTED SERVICES
9/15/2022	Jocelyn Hommes	\$44.00	CONTRACTED SERVICES
9/8/2022	Jocelyn Hommes	\$44.00	CONTRACTED SERVICES
9/15/2022	IMKO Enterprises Inc	\$4,664.30	CONTRACTED SERVICES
9/15/2022	IMKO Enterprises Inc	\$39,545.23	CONTRACTED SERVICES
9/15/2022	IMKO Enterprises Inc	\$1,980.75	CONTRACTED SERVICES
9/15/2022	IMKO Enterprises Inc	\$36.49	CONTRACTED SERVICES
9/15/2022	IMKO Enterprises Inc	\$2,043.31	CONTRACTED SERVICES
9/22/2022	International Academy of Science	\$12,500.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	Iowa Association of Community College Trustees	\$2,332.00	CONTRACTED SERVICES
9/1/2022	Jamco Abatement Services Inc	\$1,320.00	CONTRACTED SERVICES
9/15/2022	Justice Fire & Safety Inc	\$174.49	CONTRACTED SERVICES
9/15/2022	K&S Janitorial Services LLC	\$4,399.50	CONTRACTED SERVICES
9/15/2022	Stacia M. Kelly	\$44.00	CONTRACTED SERVICES
9/15/2022	Joe Kopal	\$435.00	CONTRACTED SERVICES
9/15/2022	Mattie I. Lane	\$44.00	CONTRACTED SERVICES
9/29/2022	Todd D. Lindsey	\$530.00	CONTRACTED SERVICES
9/15/2022	Megan M. Livengood	\$44.00	CONTRACTED SERVICES
9/15/2022	Kerry Mathiesen	\$29,750.00	CONTRACTED SERVICES
9/22/2022	Metropolitan Community College	\$240.00	CONTRACTED SERVICES
9/15/2022	Ryan C. Moritz	\$44.00	CONTRACTED SERVICES
9/15/2022	Krista A. Nelson	\$44.00	CONTRACTED SERVICES
9/8/2022	Krista A. Nelson	\$44.00	CONTRACTED SERVICES
9/15/2022	Panefully Clear Window Service	\$4,963.00	CONTRACTED SERVICES
9/15/2022	Spencer T. Pauley	\$44.00	CONTRACTED SERVICES
9/29/2022	Michelle R. Pick	\$22.00	CONTRACTED SERVICES
9/29/2022	Plains Area Mental Health Inc	\$810.00	CONTRACTED SERVICES
9/22/2022	Plunketts Pest Control Inc	\$57.00	CONTRACTED SERVICES
9/22/2022	Plunketts Pest Control Inc	\$122.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	Michael Prichard	\$44.00	CONTRACTED SERVICES
9/8/2022	Michael Prichard	\$44.00	CONTRACTED SERVICES
9/22/2022	R&S Waste Disposal LLC	\$146.11	CONTRACTED SERVICES
9/22/2022	Rentokil North America	\$45.00	CONTRACTED SERVICES
9/22/2022	Rentokil North America	\$63.00	CONTRACTED SERVICES
9/22/2022	Rentokil North America	\$8,750.00	CONTRACTED SERVICES
9/22/2022	Rentokil North America	\$874.80	CONTRACTED SERVICES
9/15/2022	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
9/22/2022	Ruby Dietz LLC	\$3,600.00	CONTRACTED SERVICES
9/30/2022	Leke Sahatqija	\$871.50	CONTRACTED SERVICES
9/1/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
9/29/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
9/15/2022	Angela M. Sass	\$44.00	CONTRACTED SERVICES
9/15/2022	James Schaap	\$150.00	CONTRACTED SERVICES
9/15/2022	Kathy A. Scholl	\$44.00	CONTRACTED SERVICES
9/15/2022	Dennis R Semple	\$3,240.00	CONTRACTED SERVICES
9/15/2022	Sherry L. Shaefer	\$44.00	CONTRACTED SERVICES
9/15/2022	Norbert A. Shoumaker, III	\$44.00	CONTRACTED SERVICES
9/15/2022	Siouxland Certified Testing	\$1,554.00	CONTRACTED SERVICES
9/15/2022	Siouxland Mental Health	\$220.00	CONTRACTED SERVICES
9/29/2022	Sky Blue Technologies Inc	\$2,566.36	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	Smith Agency Inc	\$3,200.00	CONTRACTED SERVICES
9/15/2022	Jenna Snyder	\$44.00	CONTRACTED SERVICES
9/8/2022	Jenna Snyder	\$44.00	CONTRACTED SERVICES
9/15/2022	Southeastern Community College	\$91,009.40	CONTRACTED SERVICES
9/15/2022	Steffen Engineering Inc	\$2,300.00	CONTRACTED SERVICES
9/15/2022	Tim K. Stoneking	\$44.00	CONTRACTED SERVICES
9/15/2022	Katie Tesch	\$44.00	CONTRACTED SERVICES
9/22/2022	Tri State Nursing Enterprises Inc	\$9,343.77	CONTRACTED SERVICES
9/15/2022	Joseph K. Vannatta	\$44.00	CONTRACTED SERVICES
9/15/2022	Vans Sanitation Inc	\$69.75	CONTRACTED SERVICES
9/15/2022	John I. Vickery	\$44.00	CONTRACTED SERVICES
9/30/2022	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
9/17/2022	Weat Dae Hak	\$33,000.00	CONTRACTED SERVICES
9/22/2022	Taylor M. Weidauer	\$55.00	CONTRACTED SERVICES
9/8/2022	Taylor M. Weidauer	\$33.00	CONTRACTED SERVICES
9/15/2022	Taylor M. Weidauer	\$44.00	CONTRACTED SERVICES
9/29/2022	Western Iowa Tech AR	\$1,400.00	CONTRACTED SERVICES
9/15/2022	Paige N. Whitney	\$44.00	CONTRACTED SERVICES
9/15/2022	Ashley M. Widman	\$44.00	CONTRACTED SERVICES
9/15/2022	Woodbury County Firemans	\$789.11	CONTRACTED SERVICES
9/29/2022	Woodbury County Firemans	\$591.83	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	Tiffany Wright	\$44.00	CONTRACTED SERVICES
9/22/2022	Iowa Department of Education	\$540.00	COURSE FEE EXPENSE
9/22/2022	Kraus Music Products Inc	\$149.28	COURSE FEE EXPENSE
9/1/2022	Southwestern Community	\$350.00	COURSE FEE EXPENSE
9/1/2022	State Steel Supply Company Inc	\$2,505.72	COURSE FEE EXPENSE
9/15/2022	Sysco Lincoln	\$1,732.01	COURSE FEE EXPENSE
9/1/2022	Western Iowa Tech General Fund	\$5,896.00	COURSE FEE EXPENSE
9/15/2022	Western Iowa Tech Comm Ed	\$1,581.00	DEFERRED INCOME
9/22/2022	Marbati M. Ali	\$1.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Holly J. Candor	\$257.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Holly J. Candor	\$181.50	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Dunwell LLC	\$54,019.45	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Ellucian Company LP	\$27,701.00	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Christopher J. Erickson	\$100.00	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Russell Gondek	\$495.81	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Russell Gondek	\$353.30	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Amy Hecht	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Rebbel L. Henningfeld	\$600.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	High Point Networks LLC	\$28,578.20	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	High Point Networks LLC	\$58,955.88	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/29/2022	Amy L. Hueser	\$34.00	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Amy L. Hueser	\$27.66	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Kyle R. Hueser	\$65.01	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Kyle R. Hueser	\$9.99	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Jessica M. Huggenberger	\$200.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Pamela A Ives	\$76.04	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Jeff A. Jansen	\$235.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Lisa L. Knecht	\$16.19	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Lisa L. Knecht	\$149.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Charlene E. Kruse	\$90.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Matthew P Laposky	\$720.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Becky McKenny	\$50.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Becky McKenny	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Bill McKenny	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Sarah E. McSweeny	\$298.38	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Sarah E. McSweeny	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Michael E. Meister	\$22.97	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Mid Iowa Refrigeration Inc	\$216.13	DUE FROM OTHERS-ASSET ACCOUNT
9/8/2022	MidAmerican Energy Company	\$18,664.94	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Otis Elevator Company	\$9,751.00	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Plains Mechanical Services Inc	\$5,015.62	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	Plains Mechanical Services Inc	\$3,533.33	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Plains Mechanical Services Inc	\$15,577.06	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Plains Mechanical Services Inc	\$268.09	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Plains Mechanical Services Inc	\$855.45	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Charles L. Prior	\$30.00	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Nancy A. Ramos	\$28.13	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Renee M. Romig	\$803.01	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Drew D. Schramm	\$2,499.96	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	ScriptPro USA Inc	\$1,099.50	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Kathy A. Sieger	\$35.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Laura M. Tabbert	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Laura M. Tabbert	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Visual Edge IT Inc	\$592.36	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Visual Edge IT Inc	\$405.00	DUE FROM OTHERS-ASSET ACCOUNT
9/1/2022	Revathi R. Vongsiprasom	\$1,600.00	DUE FROM OTHERS-ASSET ACCOUNT
9/29/2022	Carmen L. Wilson	\$743.84	DUE FROM OTHERS-ASSET ACCOUNT
9/15/2022	Pamela L Woolridge	\$240.00	DUE FROM OTHERS-ASSET ACCOUNT
9/22/2022	Joshua N. Armstrong	\$3.34	DUE FROM STUDENTS
9/1/2022	Ash N. Bachman	\$272.00	DUE FROM STUDENTS
9/29/2022	Allen Baker	\$894.50	DUE FROM STUDENTS
9/30/2022	Allen Baker	\$1,054.99	DUE FROM STUDENTS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/29/2022	Jean Barr	\$1,000.00	DUE FROM STUDENTS
9/22/2022	Kyler D. Christiansen	\$50.00	DUE FROM STUDENTS
9/29/2022	Tonya Claussen	\$50.00	DUE FROM STUDENTS
9/22/2022	Community Bank	\$200.00	DUE FROM STUDENTS
9/29/2022	Christie M Cuttell	\$46.00	DUE FROM STUDENTS
9/1/2022	James B. Faausuus	\$101.00	DUE FROM STUDENTS
9/22/2022	Debra Forst	\$409.75	DUE FROM STUDENTS
9/1/2022	Daisy P. Garcia	\$48.00	DUE FROM STUDENTS
9/29/2022	Ashley Hagestrom	\$120.00	DUE FROM STUDENTS
9/29/2022	Melissa N Herrald	\$591.00	DUE FROM STUDENTS
9/29/2022	Carter J. Hoch	\$1,344.00	DUE FROM STUDENTS
9/1/2022	Theresa J. Hofmeister	\$826.00	DUE FROM STUDENTS
9/8/2022	Melony K. Jackson	\$730.00	DUE FROM STUDENTS
9/29/2022	John Johnson	\$130.75	DUE FROM STUDENTS
9/29/2022	Robert Johnson	\$2,120.00	DUE FROM STUDENTS
9/30/2022	Peggy Van de Kieft	\$500.00	DUE FROM STUDENTS
9/29/2022	Sarah Kleber	\$34.00	DUE FROM STUDENTS
9/30/2022	Syenrotta Krohn	\$752.57	DUE FROM STUDENTS
9/1/2022	Nancy Magana	\$900.00	DUE FROM STUDENTS
9/29/2022	Jeaneen Mathewson	\$253.00	DUE FROM STUDENTS
9/29/2022	Brooklynn M. McDanel	\$103.00	DUE FROM STUDENTS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/29/2022	Karen Meyer	\$158.50	DUE FROM STUDENTS
9/29/2022	Hadiyo Mohamed	\$2,863.00	DUE FROM STUDENTS
9/29/2022	Cheryl Mordhorst	\$232.00	DUE FROM STUDENTS
9/22/2022	Shreejana Rai	\$772.80	DUE FROM STUDENTS
9/29/2022	Karri E Schrunck	\$50.00	DUE FROM STUDENTS
9/30/2022	Jodie Stuhrenberg	\$151.00	DUE FROM STUDENTS
9/22/2022	Araceli Vargas	\$1,549.00	DUE FROM STUDENTS
9/8/2022	Kelsey F. Wagner	\$1,200.00	DUE FROM STUDENTS
9/29/2022	Lisa Weitzel	\$4,915.00	DUE FROM STUDENTS
9/29/2022	William Welch	\$359.00	DUE FROM STUDENTS
9/1/2022	Witcc	\$500.00	DUE FROM STUDENTS
9/29/2022	Western Iowa Tech Agency Fund	\$454.89	DUE TO AGENCY FUND
9/27/2022	Western Iowa Tech 125 Plan	\$6,017.85	DUE TO AUXILIARY FUND
9/1/2022	Western Iowa Tech Classroom	\$6,673.89	DUE TO PLANT FUND
9/17/2022	Western Iowa Tech Plant Fund	\$800,000.00	DUE TO PLANT FUND
9/29/2022	Western Iowa Tech Housefile	\$434.85	DUE TO RESTRICTED FUND
9/22/2022	Metro & Son Electric Inc	\$1,704.51	EQUIPMENT - \$5000 AND OVER
9/30/2022	Wells Fargo Bank	\$373.50	FEDERAL INCOME TAX PAYABLE
9/22/2022	American Income Life Insurance	\$84.96	GROUP MEETINGS AND WORKSHOPS
9/22/2022	Great Western Dining Service Inc	\$11,104.39	GROUP MEETINGS AND WORKSHOPS
9/29/2022	Great Western Dining Service Inc	\$779.75	GROUP MEETINGS AND WORKSHOPS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	Security National Bank	\$300.00	GROUP MEETINGS AND WORKSHOPS
9/30/2022	HealthEquity Inc	\$9,898.66	HSA Payable
9/29/2022	Amperage LLC	\$5,041.80	INFO SERVICES/CLASSIFY ADS
9/29/2022	Cherokee Community School	\$100.00	INFO SERVICES/CLASSIFY ADS
9/22/2022	Knowles Publishing Corp	\$100.00	INFO SERVICES/CLASSIFY ADS
9/15/2022	Monahan Professional Services	\$1,100.00	INFO SERVICES/CLASSIFY ADS
9/15/2022	Wm Bass Advertising &	\$11,292.84	INFO SERVICES/CLASSIFY ADS
9/22/2022	Marilyn A. Hammack	\$44.00	INSTRUCTIONAL PART TIME
9/22/2022	Roger Venaas	\$44.00	INSTRUCTIONAL PART TIME
9/8/2022	Insurance Management Program	\$1,647,094.72	INSURANCE
9/24/2022	BusinessSolverComInc	\$427,179.10	INSURANCE PREMIUMS PAYABLE
9/8/2022	Jennifer R. Hough	\$33.81	INSURANCE PREMIUMS PAYABLE
9/8/2022	Jessica M. Thompson	\$33.81	INSURANCE PREMIUMS PAYABLE
9/30/2022	Iowa Public Employees	\$128,038.87	IPERS TAX PAYABLE
9/22/2022	Cole Papers Inc	\$80.19	JANITOR MATERIALS AND SUPPLIES
9/22/2022	Cole Papers Inc	\$793.12	JANITOR MATERIALS AND SUPPLIES
9/1/2022	Eakes Inc	\$8,279.39	JANITOR MATERIALS AND SUPPLIES
9/29/2022	Lawn Pros Inc	\$483.00	LANDSCAPING SERVICES AND SUPPLIES
9/15/2022	John T. Burow	\$1,280.00	MAINT AND REPAIR BUILDINGS
9/15/2022	Mikes Sioux City Carpet	\$10,819.22	MAINT AND REPAIR BUILDINGS
9/29/2022	Mikes Sioux City Carpet	\$3,339.50	MAINT AND REPAIR BUILDINGS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	Van Osdel Plastering Drywall Inc	\$23,397.00	MAINT AND REPAIR BUILDINGS
9/22/2022	Van Osdel Plastering Drywall Inc	\$780.00	MAINT AND REPAIR BUILDINGS
9/29/2022	City of Sioux City	\$20.00	MAINT AND REPAIR EQUIPMENT
9/15/2022	Drain Specialists Inc	\$12,540.00	MAINT AND REPAIR EQUIPMENT
9/29/2022	Kneifl Electric Inc	\$768.75	MAINT AND REPAIR EQUIPMENT
9/15/2022	Layne Christensen Company	\$1,125.00	MAINT AND REPAIR EQUIPMENT
9/15/2022	Luesebrink Clifford Construction	\$170.00	MAINT AND REPAIR EQUIPMENT
9/15/2022	Panefully Clear Window Service	\$9,800.00	MAINT AND REPAIR EQUIPMENT
9/22/2022	Bock Lawn & Landscaping LLC	\$805.00	MAINTENANCE GROUNDS
9/29/2022	Western Iowa Windbreaks	\$450.00	MAINTENANCE GROUNDS
9/1/2022	Western Iowa Windbreaks	\$397.59	MAINTENANCE GROUNDS
9/15/2022	Bishop Heelan Catholic School	\$300.00	MATERIALS AND SUPPLIES
9/29/2022	Bomgaars Supply Inc	\$391.96	MATERIALS AND SUPPLIES
9/29/2022	Bomgaars Supply Inc	\$394.23	MATERIALS AND SUPPLIES
9/15/2022	Bomgaars Supply Inc	\$1,247.14	MATERIALS AND SUPPLIES
9/29/2022	Elliott Creek Presbyterian Church	\$104.50	MATERIALS AND SUPPLIES
9/22/2022	Heather E. Erickson	\$243.28	MATERIALS AND SUPPLIES
9/22/2022	Food Bank of Siouxland Inc	\$192.86	MATERIALS AND SUPPLIES
9/22/2022	Beatrice B. Houston	\$124.48	MATERIALS AND SUPPLIES
9/22/2022	International Academy Science	\$12,537.00	MATERIALS AND SUPPLIES
9/29/2022	Pat Phisitkul	\$55.48	MATERIALS AND SUPPLIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	Plymouth County Extension	\$259.75	MATERIALS AND SUPPLIES
9/15/2022	Record Printing & Copy Center	\$509.50	MATERIALS AND SUPPLIES
9/22/2022	Verizon Wireless	\$1,720.43	MATERIALS AND SUPPLIES
9/15/2022	Blackbaud Inc	\$10,243.52	MEMBERSHIP
9/22/2022	Rotary Intl	\$100.00	MEMBERSHIP
9/8/2022	Rotary Intl	\$100.00	MEMBERSHIP
9/22/2022	Scorekeepers Music Inc	\$1,500.00	MEMBERSHIP
9/22/2022	Stephen Arnold Group LLC	\$300.00	MEMBERSHIP
9/1/2022	General Business Interiors Inc	\$2,539.78	NON-CAPITAL EXP & EQUIP <5000
9/1/2022	General Business Interiors Inc	\$6,998.57	NON-CAPITAL EXP & EQUIP <5000
9/1/2022	General Business Interiors Inc	\$4,344.45	NON-CAPITAL EXP & EQUIP <5000
9/1/2022	General Business Interiors Inc	\$5,303.34	NON-CAPITAL EXP & EQUIP <5000
9/15/2022	General Business Interiors Inc	\$529.00	NON-CAPITAL EXP & EQUIP <5000
9/15/2022	High Point Networks LLC	\$1,300.00	NON-CAPITAL EXP & EQUIP <5000
9/22/2022	Western Iowa Tech Plant Fund	\$649.00	NON-CAPITAL EXP & EQUIP <5000
9/30/2022	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
9/27/2022	Friends Of FM 90	\$84.50	OTHER EMPLOYEE PR DEDUCTIONS
9/27/2022	Nebraska Child Support	\$500.00	OTHER EMPLOYEE PR DEDUCTIONS
9/27/2022	United Way of Siouxland Inc	\$1,128.45	OTHER EMPLOYEE PR DEDUCTIONS
9/27/2022	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
9/27/2022	Western Iowa Tech Foundation	\$2,055.00	OTHER EMPLOYEE PR DEDUCTIONS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/27/2022	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
9/15/2022	APH Stores	\$722.75	OTHER MATERIALS AND SUPPLIES
9/30/2022	Arthur J Gallagher Risk	\$22,250.00	PREPAID EXPENSES
9/15/2022	Artisan Press Inc	\$7,547.50	PRINTING & REPRODUCTION SVC
9/15/2022	Freeland Corporation	\$164.41	PRINTING & REPRODUCTION SVC
9/1/2022	Holt Woodworking Inc	\$355.37	PRINTING & REPRODUCTION SVC
9/1/2022	Iowa Office Supply Inc	\$288.54	PRINTING & REPRODUCTION SVC
9/22/2022	Omaha Paper Company	\$935.08	PRINTING & REPRODUCTION SVC
9/1/2022	Omaha Paper Company	\$964.65	PRINTING & REPRODUCTION SVC
9/15/2022	Ahlers & Cooney PC	\$2,723.50	PROFESSIONAL SERVICES
9/1/2022	Dentons Davis Brown PC	\$23,468.50	PROFESSIONAL SERVICES
9/15/2022	Speer Financial Inc	\$460.00	PROFESSIONAL SERVICES
9/17/2022	Wells Fargo Bank	\$425,411.63	PURCHASE CARD CHECKING
9/15/2022	Branded Custom Sportswear Inc	\$1,577.20	RESALE PURCHASES
9/15/2022	Chesterman Company	\$757.32	RESALE PURCHASES
9/15/2022	Core Mark Midcontinent Inc	\$929.82	RESALE PURCHASES
9/29/2022	Core Mark Midcontinent Inc	\$1,098.91	RESALE PURCHASES
9/29/2022	Core Mark Midcontinent Inc	\$824.69	RESALE PURCHASES
9/15/2022	Douglas Stewart Company	\$8,665.40	RESALE PURCHASES
9/22/2022	Western Iowa Tech AR	\$3,740.00	RESIDENT TUITION
9/22/2022	Western Iowa Tech Comm Ed	\$2,000.00	SCHOLARSHIPS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/29/2022	Western Iowa Tech Comm Ed	\$9,180.00	SCHOLARSHIPS
9/15/2022	Western Iowa Tech Comm Ed	\$16,570.00	SCHOLARSHIPS
9/15/2022	Western Iowa Tech Comm Ed	\$15,300.00	SCHOLARSHIPS
9/1/2022	Western Iowa Tech GF	\$600.00	SCHOLARSHIPS
9/22/2022	IBC Insurance LLC	\$1,498.00	SPONSORED BILLING RECEIVABLE
9/1/2022	Talent Search	\$40.00	SPONSORED BILLING RECEIVABLE
9/30/2022	Chapter 33 Students Internal	\$12.60	SPONSORED BILLING RECEIVABLE
9/30/2022	Chapter 33 Students Internal	\$190.15	SPONSORED BILLING RECEIVABLE
9/1/2022	Alison Herman	\$250.00	STUDENT DEPOSITS
9/1/2022	Jacob L. Jones	\$250.00	STUDENT DEPOSITS
9/22/2022	Emma J. Kotelowski- Carlson	\$250.00	STUDENT DEPOSITS
9/22/2022	Melonee Lentell	\$250.00	STUDENT DEPOSITS
9/1/2022	Sean T. Miller	\$250.00	STUDENT DEPOSITS
9/1/2022	Jill Phillips	\$250.00	STUDENT DEPOSITS
9/22/2022	Gisela Rodriguez	\$250.00	STUDENT DEPOSITS
9/1/2022	Tatenda D. Samudzi	\$250.00	STUDENT DEPOSITS
9/1/2022	Joseph Sartell	\$250.00	STUDENT DEPOSITS
9/1/2022	McCade D. Smith	\$250.00	STUDENT DEPOSITS
9/22/2022	Juanita Spaur	\$250.00	STUDENT DEPOSITS
9/1/2022	James Steele	\$250.00	STUDENT DEPOSITS
9/29/2022	Cherokee Chamber Commerce	\$154.00	STUDENT WORK STUDY FEDERAL

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/30/2022	Teachers Insurance & Annuity	\$101,874.87	TIAA-CREF PAYABLE
9/8/2022	Mark Combs	\$44.10	TRANSPORTATION
9/29/2022	Rex K. Hawkins	\$39.52	TRAVEL IN STATE
9/22/2022	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
9/1/2022	Iowa Health Educators	\$35.00	TRAVEL IN STATE
9/15/2022	Sara B. Klatt	\$147.68	TRAVEL IN STATE
9/8/2022	Sara B. Klatt	\$147.68	TRAVEL IN STATE
9/29/2022	Mike Logan	\$211.64	TRAVEL IN STATE
9/29/2022	Terry A. Murrell	\$178.88	TRAVEL IN STATE
9/15/2022	Terry A. Murrell	\$213.72	TRAVEL IN STATE
9/29/2022	Cory R Schmadeke	\$126.88	TRAVEL IN STATE
9/26/2022	Security National Bank	\$800.00	TRAVEL IN STATE
9/29/2022	Kevin L. Stover	\$265.20	TRAVEL IN STATE
9/1/2022	Brenda Wright	\$12.48	TRAVEL IN STATE
9/15/2022	Tracy L. Henrich	\$53.56	TRAVEL OUT OF STATE
9/29/2022	Todd A. Rausch	\$307.71	TRAVEL OUT OF STATE
9/22/2022	Western Iowa Tech GF	\$2,220.00	TRAVEL OUT OF STATE
9/30/2022	Voya Financial	\$13,953.11	TSA PAYABLE
9/22/2022	Jessica G. Garcia	\$689.00	TUITION
9/22/2022	Sara B. Klatt	\$1,128.00	TUITION
9/8/2022	Jayson R. Moeller	\$306.00	TUITION

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	Benjamin L. Mohning	\$780.00	TUITION
9/8/2022	Kerry J. Patchin	\$1,159.50	TUITION
9/15/2022	Shane A. Sampson	\$800.00	TUITION
9/8/2022	Berkshire Hathaway Energy	\$1,372.10	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$27.07	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$63.63	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$190.83	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$4,362.18	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$1,736.30	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$524.73	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$680.86	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$282.15	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$478.48	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$410.59	UTILITIES
9/8/2022	Berkshire Hathaway Energy	\$4,764.04	UTILITIES
9/22/2022	Berkshire Hathaway Energy	\$710.92	UTILITIES
9/22/2022	Berkshire Hathaway Energy	\$6,353.90	UTILITIES
9/15/2022	Berkshire Hathaway Energy	\$109,644.72	UTILITIES
9/15/2022	Berkshire Hathaway Energy	\$257.00	UTILITIES
9/22/2022	Black Hills Utility Holding	\$246.97	UTILITIES
9/29/2022	City Of Cherokee	\$209.22	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/15/2022	City of Le Mars	\$57.67	UTILITIES
9/22/2022	City Of Mapleton	\$221.54	UTILITIES
9/8/2022	City of Sioux City	\$272.73	UTILITIES
9/8/2022	City of Sioux City	\$505.30	UTILITIES
9/8/2022	City of Sioux City	\$764.70	UTILITIES
9/8/2022	City of Sioux City	\$195.69	UTILITIES
9/8/2022	City of Sioux City	\$383.53	UTILITIES
9/8/2022	City of Sioux City	\$133.07	UTILITIES
9/8/2022	City of Sioux City	\$55.39	UTILITIES
9/8/2022	City of Sioux City	\$167.80	UTILITIES
9/8/2022	City of Sioux City	\$267.25	UTILITIES
9/8/2022	City of Sioux City	\$186.74	UTILITIES
9/8/2022	City of Sioux City	\$145.22	UTILITIES
9/8/2022	City of Sioux City	\$494.15	UTILITIES
9/8/2022	City of Sioux City	\$2,124.90	UTILITIES
9/8/2022	City of Sioux City	\$44.24	UTILITIES
9/8/2022	City of Sioux City	\$977.20	UTILITIES
9/22/2022	Denison Municipal Utilities	\$2,035.56	UTILITIES
9/1/2022	Interstate Power & Light Co	\$1,540.44	UTILITIES
9/22/2022	Interstate Power & Light Co	\$2,754.25	UTILITIES
9/15/2022	Woodbury County Rural Electric	\$3,807.11	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/22/2022	AgriVision Equipment Group	\$339.08	VEHICLES-MATERIALS & SUPPLIES
9/29/2022	Brads Detail Center LLC	\$1,500.00	VEHICLES-MATERIALS & SUPPLIES
9/15/2022	Craft Auto Body Inc	\$250.00	VEHICLES-MATERIALS & SUPPLIES
9/15/2022	Graham Tire Sioux City	\$58.41	VEHICLES-MATERIALS & SUPPLIES
9/1/2022	Growmark Inc	\$382.06	VEHICLES-MATERIALS & SUPPLIES
9/29/2022	Holzhauser Motors	\$34.24	VEHICLES-MATERIALS & SUPPLIES
9/30/2022	Customers Bank	\$367,422.11	WITCC ONECARD PAYABLE
9/30/2022	Customers Bank	\$1,341,318.48	WITCC ONECARD PAYABLE
9/24/2022	Customers Bank	\$4,712.00	WITCC ONECARD PAYABLE
9/17/2022	Customers Bank	\$3,149.00	WITCC ONECARD PAYABLE
TOTAL		<u>\$8,145,591.17</u>	

Western Iowa Tech Community College
 Canceled Warrants
 General & Auxiliary
 10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
4/17/2020	Ephrem G. Adefris	-\$1,000.00	DUE FROM STUDENTS
5/8/2020	Jorge M. Estrada	-\$850.00	DUE FROM STUDENTS
5/21/2020	Helen N. Gebrestadic	-\$534.51	DUE FROM STUDENTS
5/21/2020	Kari A. Harris	-\$42.50	DUE FROM STUDENTS
11/24/2021	Lainey C. Merep	-\$76.75	DUE FROM STUDENTS
6/11/2020	Diego I. Mondaca	-\$294.42	DUE FROM STUDENTS
5/28/2020	Juana P. Munoz	-\$75.10	DUE FROM STUDENTS
TOTAL		-\$2,873.28	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting October 10, 2022

GENERAL FUND

Estimated for the month of October

Federal tax	\$ 137,000.00
FICA	86,000.00
Insurance	310,000.00
IPERS	65,000.00
TIAA-CREF	90,000.00
United Farmers Telephone	875.00
Total	\$ 688,875.00

Western Iowa Tech Community College
Board Approval
Special Federal
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/24/2022	Western Iowa Tech General Fund	\$1,836.00	OTHER FEDERAL
9/24/2022	Western Iowa Tech General Fund	\$44,498.55	OTHER FEDERAL
9/17/2022	Western Iowa Tech General Fund	\$1,624.00	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$2,496.60	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$1,798.95	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$59,308.67	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$615,000.00	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$70,239.30	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$3,591.60	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$2,000,000.00	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$3,350.00	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$1,895.00	OTHER FEDERAL
9/30/2022	Western Iowa Tech General Fund	\$10,550.71	OTHER FEDERAL
9/22/2022	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
TOTAL		<u>\$2,816,631.38</u>	

Western Iowa Tech Community College
Board Approval
Agency, Scholarship & Loan
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/13/2022	Western Iowa Tech General Fund	\$13,647.86	DUE TO GENERAL FUND
9/13/2022	Holly J. Candor	\$10.00	MATERIALS AND SUPPLIES
9/26/2022	Marlene A. Smith	\$10.00	MATERIALS AND SUPPLIES
TOTAL		<u>\$13,667.86</u>	

Western Iowa Tech Community College
Board Approval Voucher Detail Report
House File
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/17/2022	Security National Bank	\$50,823.00	SNB INVEST
9/17/2022	Security National Bank	\$54,124.37	SNB INVEST
9/30/2022	Security National Bank	\$78,397.28	SNB INVEST
9/17/2022	Security National Bank	\$4,744.89	SNB INVEST
9/17/2022	Security National Bank	\$9,060.70	SNB INVEST
9/17/2022	Security National Bank	\$56,464.09	SNB INVEST
9/30/2022	Security National Bank	\$75,733.30	SNB INVEST
9/17/2022	Security National Bank	\$24,750.00	SNB INVEST
9/17/2022	Security National Bank	\$78,746.19	SNB INVEST
9/17/2022	Security National Bank	\$22,368.82	SNB INVEST
9/30/2022	Security National Bank	\$20,747.21	SNB INVEST
9/17/2022	Security National Bank	\$18,069.09	SNB INVEST
9/17/2022	Security National Bank	\$7,037.00	SNB INVEST
9/17/2022	Security National Bank	\$9,092.45	SNB INVEST
9/17/2022	Security National Bank	\$48,133.13	SNB INVEST
9/30/2022	Security National Bank	\$62,881.37	SNB INVEST
9/17/2022	Security National Bank	\$7,428.00	SNB INVEST
9/17/2022	Security National Bank	\$3,080.00	SNB INVEST
9/17/2022	Security National Bank	\$6,830.00	SNB INVEST
9/30/2022	Security National Bank	\$3,244.00	SNB INVEST
9/30/2022	Security National Bank	\$2,172.99	SNB INVEST

Western Iowa Tech Community College
Board Approval Voucher Detail Report
House File
10/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
9/17/2022	Security National Bank	\$7,385.70	SNB INVEST
9/17/2022	Security National Bank	\$7,326.00	SNB INVEST
9/17/2022	Security National Bank	\$14,263.00	SNB INVEST
9/17/2022	Security National Bank	\$13,526.63	SNB INVEST
9/20/2022	First Cooperative Association	\$13,780.00	TRAINING EXPENSE
9/20/2022	Plains Mechanical Services Inc	\$2,140.00	TRAINING EXPENSE
9/13/2022	VT Industries Inc	\$87,109.00	TRAINING EXPENSE
9/13/2022	Western Iowa Tech Comm Ed	\$1,750.00	TRAINING EXPENSE
9/13/2022	Western Iowa Tech Comm Ed	\$139.00	TRAINING EXPENSE
9/13/2022	Western Iowa Tech Comm Ed	\$900.00	TRAINING EXPENSE
9/13/2022	Western Iowa Tech Comm Ed	\$9,600.00	TRAINING EXPENSE
9/20/2022	Western Iowa Tech Comm Ed	\$2,269.00	TRAINING EXPENSE
9/13/2022	Western Iowa Tech General Fund	\$171.00	TRAINING EXPENSE
TOTAL		\$804,287.21	

ADDENDUM to PERSONNEL REPORT
Regular Appointments
October 10, 2022

I. INSTRUCTIONAL STAFF

No personnel changes.

II. ADMINISTRATIVE STAFF

- A. **Karina L. Pedroza** has been selected for the position of Title III Project Manager effective October 11, 2022, at an annual salary of \$77,342, grade 10, exempt administrative position. This is a previously authorized position; full time benefits to be changed accordingly.

- B. **Drew D. Schramm** has submitted his voluntary resignation as Administrative Program Coordinator- EMS, effective October 21, 2022. He is to be paid for all time worked through that date and for all earned and unused vacation.

III. SUPPORT STAFF

No personnel changes.

IV. TEMPORARY STAFF

No personnel changes.

PERSONNEL REPORT
Regular Appointments
October 10, 2022

I. INSTRUCTIONAL STAFF

No personnel changes.

II. ADMINISTRATIVE STAFF

- A. **Martin P. Miglionico** has submitted his voluntary resignation as Library Specialist effective September 26, 2022. He is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Carol F. Muhs** has submitted her voluntary resignation as Career Navigator effective December 31, 2022, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Sue A. Owens**, Library Specialist has been selected for the position as Lifelong Learning Coordinator effective October 17, 2022, at an annual salary of \$63,279, grade 8, administrative position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.

III. SUPPORT STAFF

No personnel changes.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report
 Temporary Employees
 (not eligible for benefits)

OCT 22 5B

October 10, 2022

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Anderson, Austin	Culinary	Work Study	10/03/22	05/15/22	\$ 9.00	Time Entry
Bell, Jamie	GRA-209-LF11	Overage	08/23/22	01/12/23		\$ 332.69
Bell, Jamie	GRA-140-LF12	Overage	08/23/22	01/12/23		\$ 332.69
Bishop, JJ	Inclusion	Work Study	09/08/22	05/15/23	\$ 9.00	Time Entry
Boon, Nicholas	CLC	Student Tutor	09/23/22	12/20/22	\$ 10.00	Time Entry
Brown, Stacey	ECE-103-01	Adjunct Instructor	08/22/22	12/20/22		\$ 2,490.00
Fitch, William	WEL-424-949	Independent Study	08/23/22	12/20/22		\$ 120.00
Fitch, William	WEL-420-949	Independent Study	08/23/22	12/20/22		\$ 640.00
Fitch, William	WEL-294-949	Independent Study	08/23/22	12/20/22		\$ 160.00
Frenchman, Jered	WEL-424-949	Independent Study	08/23/22	12/20/22		\$ 120.00
Frenchman, Jered	WEL-420-949	Independent Study	08/23/22	12/20/22		\$ 640.00
Frenchman, Jered	WEL-294-949	Independent Study	08/23/22	12/20/22		\$ 160.00
Fryer, Melissa	Library	Work Study	09/14/22	05/15/23	\$ 9.00	Time Entry
Gurung, Prabina	ECE/EDU	Work Study	09/19/22	05/15/23	\$ 9.00	Time Entry
Hansen, Landen	Audio Engineering	Work Study	09/01/22	05/11/23	\$ 9.00	Time Entry
Habeger, Alex	BIO-163-03	Adjunct Instructor	08/23/22	12/20/22		\$ 41.50
Hahn, Katelyn	CLC	Student Tutor	09/28/22	12/20/22	\$ 10.00	Time Entry
Hardyk, Tim	Auto Body	Extra Time	08/23/22	12/20/22		\$ 4,150.00
Houston, Bea	FLS-141-701	Independent Study	08/23/22	12/20/22		\$ 1,280.00
Jones, Michael	MMS-132-01	Independent Study	08/23/22	12/20/22		\$ 480.00
Kasande, Esther	Housing	Work Study	09/09/22	05/11/23	\$ 9.00	Time Entry
Larrey, Matthew	BIO-105-601	Adjunct Instructor	08/22/22	12/20/22		\$ 3,735.00
Larrey, Matthew	BIO-163-602	Adjunct Instructor	08/22/22	12/11/22		\$ 3,735.00
Mansfield, Chris	MMS-412-01	Independent Study	08/23/22	12/11/22		\$ 80.00
Mayer, Rebekah	CLC	Work Study	09/07/22	05/15/23	\$ 10.00	Time Entry
Mohning, Ben	FIN-035-01	Independent Study	08/23/22	12/20/22		\$ 240.00
Monk, Carmen	MAP-609-01	Practicum	08/23/22	12/20/22		\$ 960.00
Mueller, Sandra	MGT-938-01	OJT BUS	08/23/22	12/20/22		\$ 320.00
Mueller, Sandra	MGT-938-03	OJT HR	08/23/22	12/20/22		\$ 320.00
Ocran, Kevin	Audio Engineering	Work Study	10/04/22	05/11/23	\$ 9.00	Time Entry
Overfelt, Susanna	Accompanist	Adjunct Instructor	09/14/22	05/15/22	\$ 22.00	Time Entry
Paulson, Kierstan	CLC	Tutor	09/20/22	05/15/23	\$ 10.00	Time Entry
Pelsor, Amber	Inclusion	Work Study	09/19/22	05/15/22	\$ 9.00	Time Entry
Phelps, Chad	Audio Engineering	Work Study	09/29/22	05/15/23	\$ 9.00	Time Entry
Pomerson, Tracy	BCA-148-01	Adjunct Instructor	10/24/22	12/15/22		\$ 1,660.00
Pomerson, Tracy	BCA-147-01	Adjunct Instructor	08/23/22	10/15/22		\$ 1,660.00
Quinn, Morgan	Project Success	Work Study	09/13/22	05/15/23	\$ 9.00	Time Entry
Rodriguez, Debbie	HSC-148	Adjunct Instructor	08/23/22	12/20/22		\$ 2,697.50
Romig, Greg	BIO-116-02	Overload	08/23/22	12/20/22		\$ 1,823.79
Salyer, Kayla	EMS	Adjunct Instructor	09/19/22	09/19/24	\$ 41.50	Time Entry
Sandy, Higuchy	Housing	Work Study	09/09/22	05/15/23	\$ 9.00	Time Entry
Sis, Lori	ABE	ABE Specialist	08/23/22	09/05/22	\$ 22.20	Time Entry
Valdovinos, Angelica	Nursing	Adjunct Instructor	09/15/22	05/15/23	\$ 52.00	Time Entry
Valdovinos, Angelica	Nursing	Adjunct Instructor	09/15/22	05/15/23	\$ 41.00	Time Entry
Valdovinos, Angelica	Nursing	Adjunct Instructor	09/15/22	05/15/23	\$ 22.00	Time Entry
Vo, Jamie	CLC	Student Tutor	09/13/22	12/20/22	\$ 10.00	Time Entry
Wamstadt, Steve	HIS-151-01	Adjunct Instructor	09/30/22	12/20/22		\$ 1,695.32
Weber, Jennifer	ECE-241-601	OJT	08/22/22	12/11/22		\$ 560.00

Application and Certificate for Payment

TO OWNER: Western Iowa Tech Community College P.O. Box 5199 Sioux City, IA 51102	PROJECT: 2022 Gaylord Smith Reroof	APPLICATION NO: 1	Distribution to:
FROM CONTRACTOR: Guarantee Roofing Co., LLC 2005 4th Street Sioux City, IA 51101	VIA ARCHITECT: Inspecc, Inc. 5801 Duluth Street Golden Valley, MN 55422	PERIOD TO: 9/19/22	OWNER <input type="checkbox"/>
		CONTRACT FOR: 2022 Gaylord Smith Reroof	ARCHITECT <input type="checkbox"/>
		CONTRACT DATE: 7/1/2022	CONTRACTOR <input type="checkbox"/>
		PROJECT NOS: 215290	FIELD <input type="checkbox"/>
			OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703[™], Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 510,494.00
2. NET CHANGE BY CHANGE ORDERS	\$
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 510,494.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 91,268.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Columns D + E on G703)	\$ 4,563.40
b. % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 4,563.40
6. TOTAL EARNED LESS RETAINAGE	\$ 86,704.60 <i>(Line 3 minus Line 5 Total)</i>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ -0-
<i>(Line 6 from prior Certificate)</i>	
8. CURRENT PAYMENT DUE	\$ 86,704.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE <i>(Line 3 minus Line 6)</i>	\$ 423,789.40

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: Charese E. Yanney Charese E. Yanney Date: 9/19/22
State of: Iowa Fed. 41-0960902
County of: Woodbury
Subscribed and sworn to before me this 19th day of September, 2022

Notary Public: Kathy Theisen
My commission expires: 1/7/2024

KATHY THEISEN
Commission Number 787775
My Commission Expires
January 7, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 86,704.60
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: David P. Date: 9/20/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G702[™] – 1992. Copyright © 1953, 1963, 1965, 1971, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA[®] Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA[®] Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

AIA Document G703™ – 1992

Continuation Sheet

AIA Document G703™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 1
 APPLICATION DATE: 9/19/22
 PERIOD TO: 9/19/22
 ARCHITECT'S PROJECT NO: 215290

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G		BALANCE TO FINISH <i>(H - G)</i>	RETAINAGE <i>(if variable rates)</i>
			FROM PREVIOUS APPLICATION <i>(D - E)</i>	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE <i>(D + E + F)</i>	% <i>(G - C)</i>		
1.	Mobilization/Staging	7,705						7,705	
2.	Labor	1,874						1,874	
3.	Roof Materials	219,153			82,214	82,214	38	136,939	4,110.70
4.	Painting Materials	999						999	
5.	Painting Labor	7,000						7,000	
6.	Roofing Labor	139,358						139,358	
7.	Metal Stairs	3,095						3,095	
8.	Stair Labor	1,905						1,905	
9.	Roof Edge Metal	12,180						12,180	
10.	Metal Labor	8,120						8,120	
11.	HVAC Metal	37,000						37,000	
12.	HVAC Labor	14,455						14,455	
13.	Insulation	2,500						2,500	
14.	Electrical	7,500						7,500	
15.	Roof Drains	3,800						3,800	
16.	Plumbing Labor	3,800						3,800	
17.	Warranty/Bonding	5,640		4,054		4,054	71	1,586	202.70
18.	Overtime	9,410						9,410	
19.	Proj. Mgmt.OH & Profit	25,000		5,000		5,000	20	20,000	250.00
GRAND TOTAL		510,494		9,054	82,214	91,268		419,226	4,563.40

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G703™ – 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA™ Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA™ Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.



To: Dr. Terry Murrell, President

From: Dr. Erin Volk, Director of Institutional Research and Resource Development
Dr. Darla Struck, Director of the Cherokee Campus and Northern Service Area

Subject: Cherokee Campus and Northern Service Area update

Date: October 4, 2022

The WITCC Cherokee Campus has seen much excitement this past year. With the completion of the new nursing areas on campus, students are taking advantage of updated technology and lab equipment for an enhanced learning opportunity. Students are extremely appreciative. Other student services making an impact are the food pantry, mental health counseling and increased class offerings in all modalities. The Cherokee Campus staff is constantly listening and responding to the needs of our WITCC students to provide the best possible educational experience.

Transformation – Better Lives

- Cherokee Campus nursing facilities project completed with a current state-of-the art classroom and simulation area.
- TRiO Student Support Services program provides 25 students annually with additional learning opportunities.
- Talent Search provides a pathway for area middle and high school students to transition into postsecondary education.
- College Now program continues to offer dual credit options for area high school students.
- Summer camp for middle school students focused on learning activities and career exploration with the Minecraft program.

Engagement – Better Learning

- A wide variety of class delivery options are currently being offered to meet student needs (Face-to-face, On-line, Hybrid, Zoom).
- Partnership with the Comet Learning Center provides multiple tutoring options.

- ABE/HSED classes are expanding with face-to-face, online and hybrid options.
- Opportunities to meet with transfer university representatives on campus again.
- New classroom tables and chairs enhanced our learning spaces.

Community – Better Together

- Cherokee Promise Program continues to support local students.
 - Since the program’s start in Fall 2018, 125 student awards have been given totaling nearly \$210,000 to cover tuition and fees for eligible students.
- Comet Food Pantry continuing to assist students with food insecurities.
- Partnering with local non-profits for off-campus work study opportunities for WITCC students.
- Replaced classroom tables and chairs were donated to local nonprofits for use in the community.
- Corporate College trainings upskill workers from both Cherokee and LeMars locations.

Harmony – Everyone Better

- Mental Health services offered through a partnership with Plains Area Mental Health in Cherokee.
- Student activities continue to increase with the addition of a minivan to assist in transportation.
- The WITCC Cherokee Campus will be highlighted in staff development activities in Fall 2022.
- Through partnerships with the Associate Dean of Inclusion and Diversity and the Library Director, we have exposed branch campus students to a wider variety of student demographics, cultures, and customs.
- With technology advances, our staff members are enabled to participate in additional professional growth options by attending staff development sessions and regularly contributing to WITCC committees.



TO: Dr. Terry Murrell, President

FROM: Erin Volk, Director of Institutional Research & Resource Development
Dr. Juline Albert, Vice President of Learning

DATE: October 3, 2022

SUBJECT: Iowa Department of Education Profile Report

Each year, the Iowa Department of Education (IDE) prepares the community college Profile Report based on academic year data reported by each college. The report includes credit and non-credit students, enrollments, and awards, as well as data on employees. The IDE assembles data across all Iowa community colleges and provides medians, averages, and rankings. WITCC values the perspective provided by this report and often leverages this information when developing new initiatives at the College. The complete report follows this memo and below are several highlights from the recently published 2021 report.

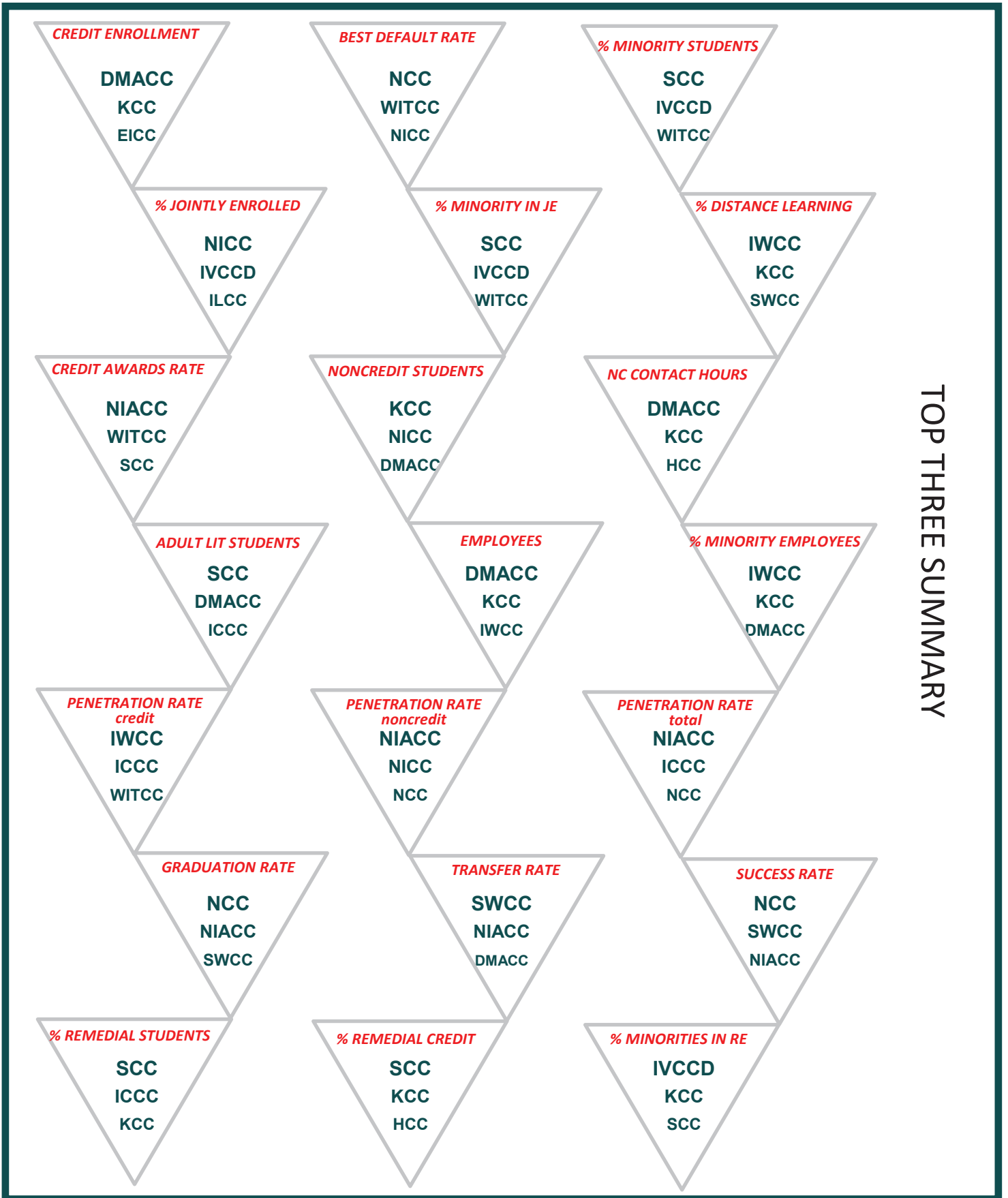
- ⇒ WITCC ranks 6th in total credit student enrollment and 3rd in minority student enrollment at 32.4% compared to the state average of 23.4%.
- ⇒ Similarly, WITCC ranks 9th in total dual enrollment and 3rd in minority student dual enrollment at 25% compared to the state average of 16.6%.
- ⇒ One measure of community impact is penetration rate, which considers credit and non-credit enrollment relative to the service area population of individuals at least 15 years of age. WITCC ranks 4th in the state with a penetration rate of 13.8%.
- ⇒ WITCC ranks 2nd with respect to credit awards (as a percentage of total credit enrollment).
- ⇒ The College's graduation rate is 41.6% compared to the state average of 39.1%; WITCC's transfer rate is 14.4% while the state average is 26.5%.
- ⇒ The student loan default rate among credit students ranks 2nd in the state, up from 6th last year.
- ⇒ Non-credit enrollments rank 5th in the state with the College serving nearly 12,000 students in this capacity.
- ⇒ The College ranks 6th in the percentage of minority employees, at 9.5% compared to the state average of 10.3%.

Western Iowa Tech Community College Profile 2021



IOWA DEPARTMENT OF EDUCATION
DIVISION OF COMMUNITY COLLEGES &
WORKFORCE PREPARATION

TOP THREE SUMMARY





DIVISION OF COMMUNITY COLLEGES & WORKFORCE PREPARATION

Western Iowa Tech Community College Profile

2020-2021 Academic Year

About this report: Community College Profile is an infrequent publication intended to provide community college Management Information System (MIS) data and information about one of Iowa's 15 community colleges

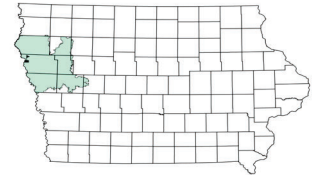
- Contents:**
- ◇ Total Enrollment
 - ◇ Student Demographics
 - ◇ Program Enrollment
 - ◇ Online Enrollment
 - ◇ Joint Enrollment
 - ◇ Non-Credit Enrollment
 - ◇ Adult Literacy
 - ◇ Awards
 - ◇ Human Resources
 - ◇ Penetration Rate
 - ◇ Graduation Rate
 - ◇ Transfer Rate
 - ◇ Success Rate
 - ◇ Remedial Education
 - ◇ Loans Default Rate

Ranking is conducted from the best (not necessarily largest) value down.

Iowa Department of Education

Grimes State Office Building
Des Moines, IA
50319-0146
Phone: (515) 281-3671
Fax: (515) 242-5988
vladimir.bassis@iowa.gov

President: Dr. Terry Murrell
Administrative Center: Sioux City
Year Established: 1966
Area Number: 12



1 Total Enrollment

6,903 STUDENTS		STATE RANK 6th
<p>FIVE-YEAR AVERAGE</p> <p style="text-align: center;">↓ -2.3%</p> <p>AVERAGE ANNUAL CHANGE</p>	<p>PERCENT OF STATE ENROLLMENT</p> <p style="text-align: right;">STATE WITCC 5.9%</p>	

2 Enrollment by Gender

<p>WITCC</p>	<p>57.1%</p> <p>STATE AVERAGE</p>	<p>Female </p> <p>Male </p>
	<p>42.9%</p>	

3 Federal Loans Default Rates

<p>WITCC 2018</p> <p>Since Last Year</p> <p style="text-align: center;">↓ -7.2%</p> <p>7.6%</p>	<p>ANNUAL CHANGE</p>	<p>STATE RANK 2nd (lowest)</p> <p>STATE AVERAGE</p> <p style="text-align: center;">2018</p> <p>11.5%</p>
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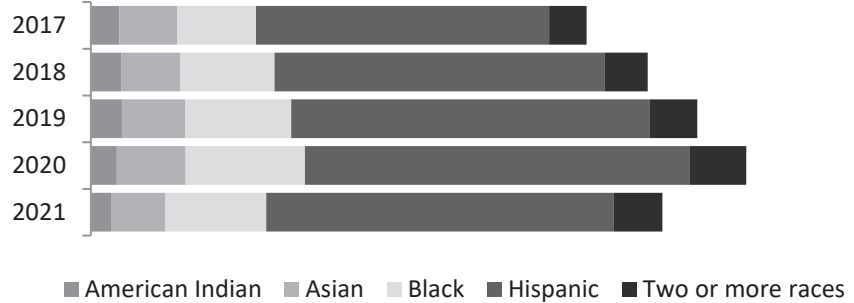
4 Enrollment by Racial and Ethnic Background

Percentage of Racial and Ethnic Minorities

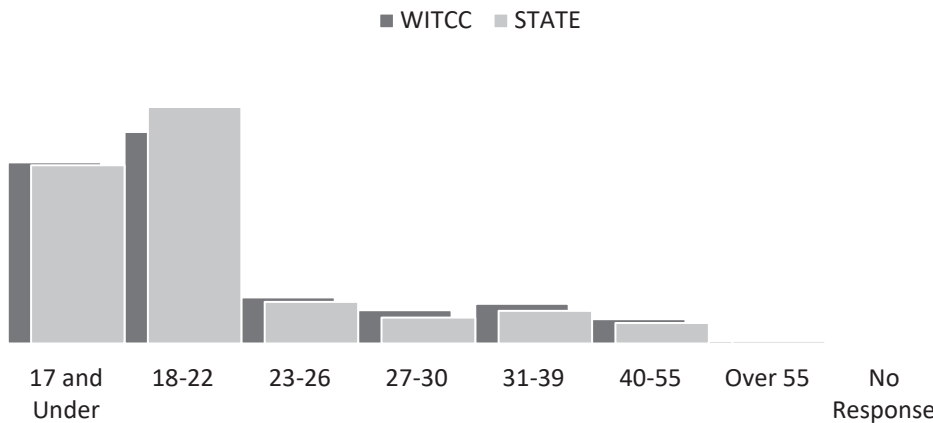
32.4%

Total Minority

2,187



5 Enrollment by Age Group



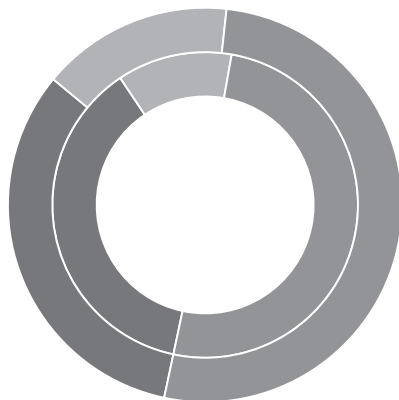
Median Age (State)

19.1

Average Age (State)

21.7

6 Enrollment by Program Area



Arts & Sciences Enrollment



4,371

Career & Technical Enrollment



2,105

Inside: State

Outside: WITCC

7 Joint Enrollment

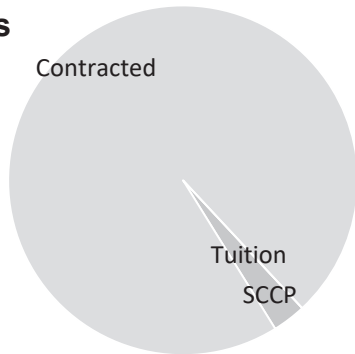
2,916 students

Average Credit Hours Per Student

8.1

Percentage of Total Credit Hours

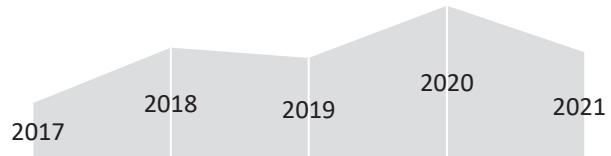
26.3%



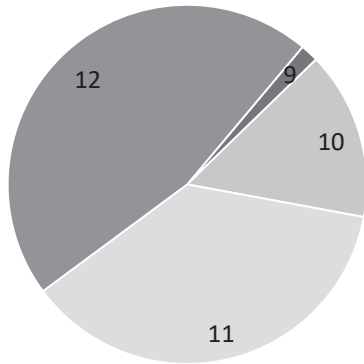
Percentage of Students Jointly Enrolled **42.2%**

State Rank **9th**

Latest Five-Years Percentage of Students Jointly Enrolled



High School Grade Level



Student Gender

58.1%



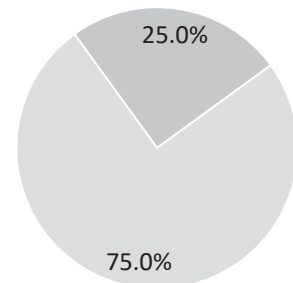
Female

41.9%



Male

Minority Racial and Ethnic Background



State Average **16.6%**

8 Distance Learning (DL)

4,972 Students (in one or more DL Courses)

72.0%

Students Enrolled in DL

11th*

State Rank

Average DL Credit Hours Per Student

WITCC

9.1

STATE AVG.

10.1

Median Age

20

Average Age

23

Residency, DL Students



85.0% Iowa



14.5% U.S



0.4% Intl.

*By percentage of total credit enrollment.

9 Credit Student Awards**

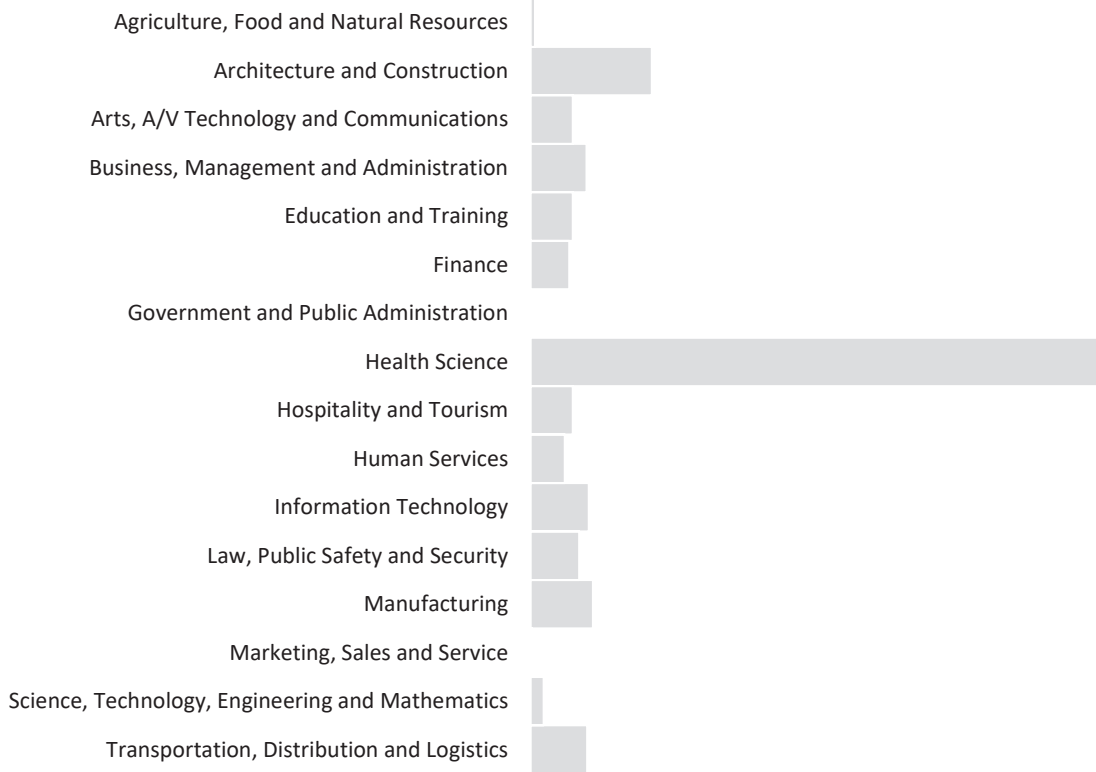
1,775 Awards

State Rank 2nd*



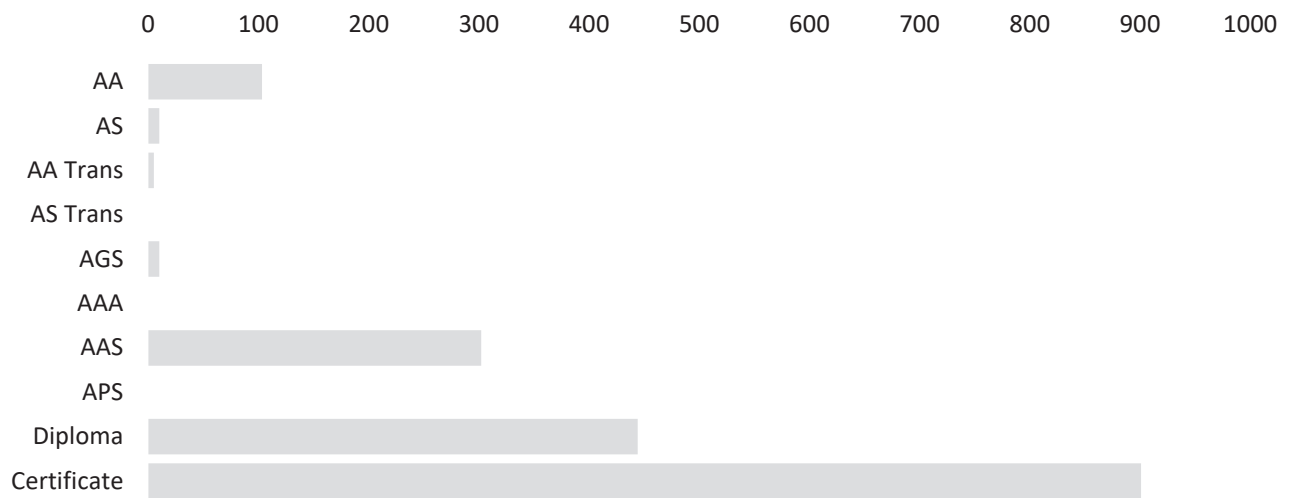
-3.3%

Five -Year Average Annual Change



*By percentage of total credit enrollment. **No bar indicates no enrollment in the programs under this cluster.

Type of Award**



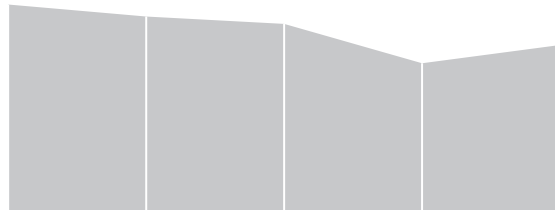
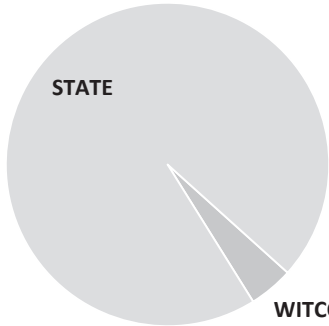
10 Non-Credit Enrollment

Students
11,852

State Rank
5th

↓ **-5.3%**

Five-Year Average Annual Change



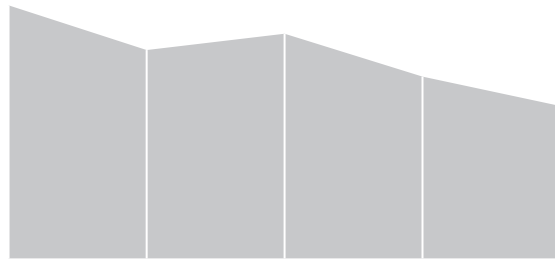
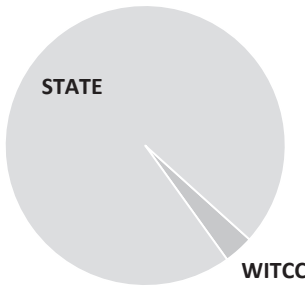
*Local activities (Special Emphasis code = 70) are not included.

Contact Hours
269,373

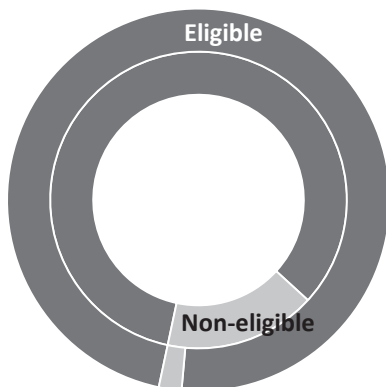
State Rank
7th

↓ **-11.9%**

Five-Year Average Annual Change



Contact Hours by State General Aid (SGA) Eligibility



Inside: State
Outside: WITCC

Average Contact Hours Per Student
22.7

State Average
31.5

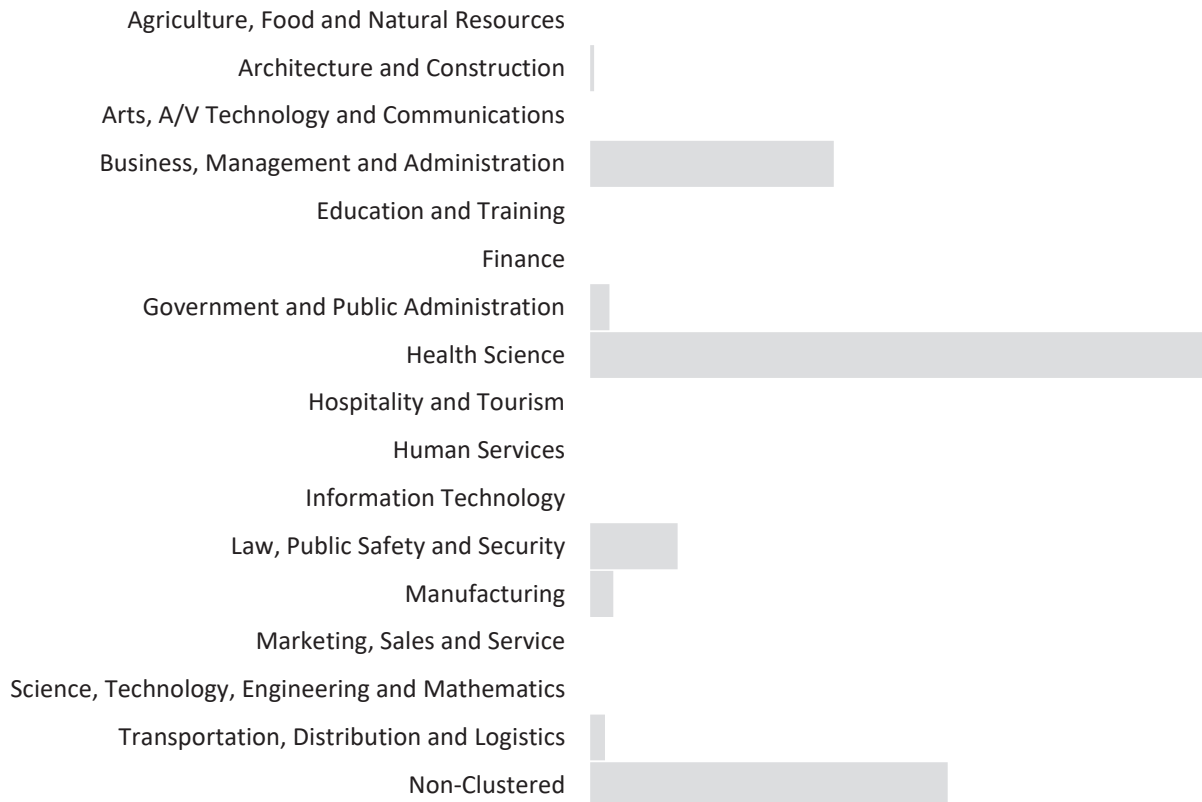
Average Courses Per Student

1.7

State Average

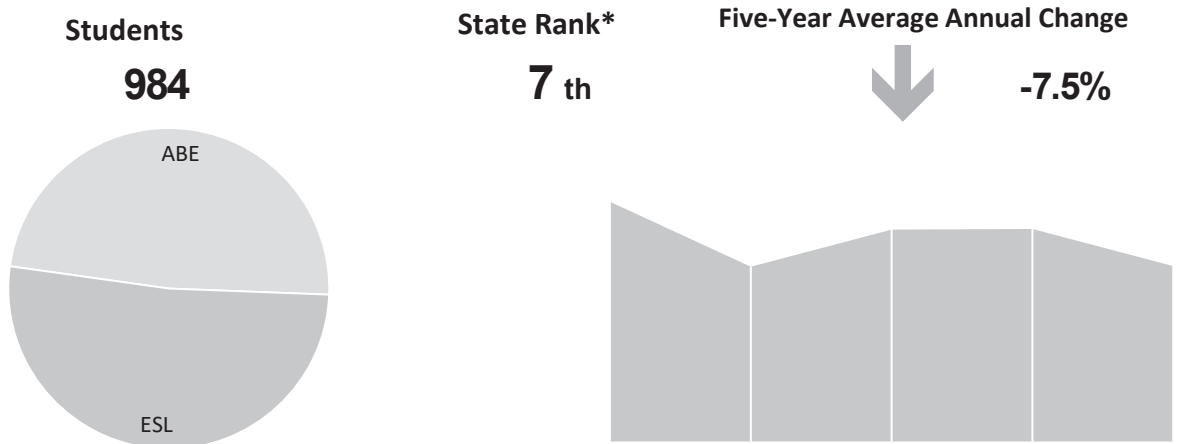
1.7

10 Non-Credit Enrollment, continued*



*No bar indicates no enrollment in the programs under this cluster.

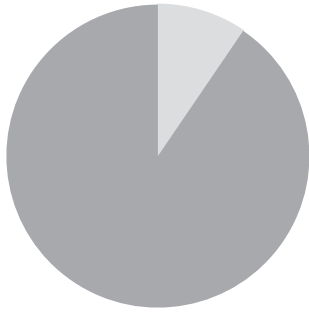
11 Adult Literacy



*By percentage of total non-credit enrollment.

12 Human Resources

620 All Employees



State Rank

7th



60.6%

Female

Racial Minorities

9.5%

6th

State Rank



39.4%

Male

State Average **10.3%**

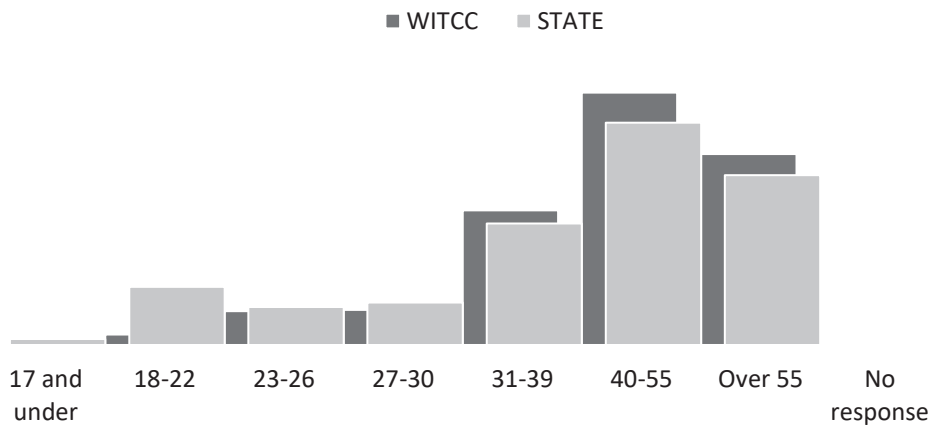
Employees' Age

Median Age

47.7

Average Age

47.8



All Instructors

431

Full-Time Instructors

70

400
350
300
250
200
150
100
50
0

Full-Time

Part-Time

Temporary

Adjunct

13 Penetration rate*

Credit	Non-Credit	Combined	Four-Year Average Annual Change	Combined
5.8%	8.0%	13.8%	↓	-6.6%
State	State	State	State Rank: 4th	State
5.0%	9.9%	14.9%		-0.8%
Four-year credit	Four-year non-credit	Four-year combined		



*Calculated as credit, non-credit or combined enrollment divided by college area population of >=15 years olds. Latest available census data is one year behind reported fiscal year.

14 Graduation, Transfer, and Success Rates**

<p>Graduation rate</p> <p>WITCC 41.6% State 39.1%</p> <p>State Rank 6th</p> <p>Five-Year Average Annual Change 4.4% ↑</p>	<p>Transfer rate</p> <p>WITCC 14.4% State 26.5%</p> <p>State Rank 15th</p> <p>Since last year -0.7% ↓</p>
--	--

<p>Success Rate</p> <p>WITCC 48.6%</p> <p>State 49.7%</p> <p>Since last year -4.8% ↓</p> <p>State Rank 10th</p>	
---	--

**Graduation Rate: number of students who graduated from this college with a ny type of award within 150% of the time allocated for completion of that type of award divided by number of first time/full time students in this college at starting year. Students could both graduate and transfer.
 Transfer Rate: number of students who transferred to four year institutions from this college within three years divided by number of first time/full time students in this college at starting year. Some students could both transfer and graduate.
 Success Rate: number of students who either graduated from this college within 150% of time for completion, or transferred without graduation divided by number of first time/full time students in this college at starting year. No student is counted more than once.

15 Remedial Education

42 Students* Since last year **-62.8%** ↓

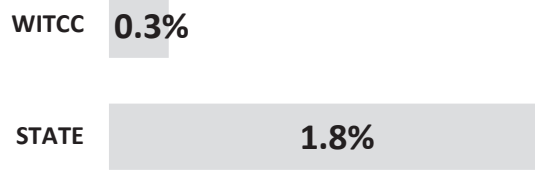
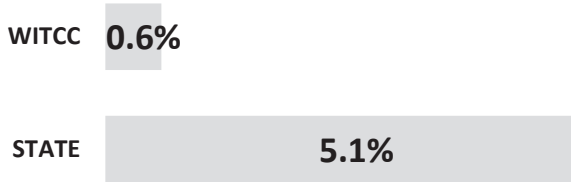
228 Credit Hours Since last year **-56.0%** ↓

Percent of total enrollment

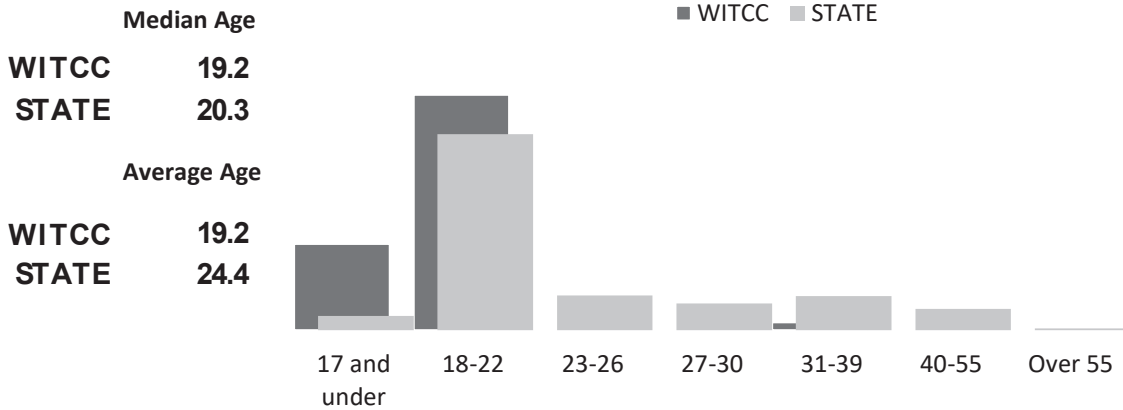
Percent of total credit hours

State Rank** **14 th**

State Rank** **13 th**



Age of Remedial Education Students



	WITCC	STATE
Racial Minorities	22.5%	58.4%
Female	38.1%	58.4%
Male	61.9%	41.6%

*Headcount of students who took one or more remedial courses.

**State rank is calculated so that #1 represents the largest number of students in remedial education vs. total enrollment or total credit hours.



IOWA DEPARTMENT OF EDUCATION
DIVISION OF COMMUNITY COLLEGES &
WORKFORCE PREPARATION



TO: Dr. Terry Murrell, President

FROM: Erin Volk, Director of Institutional Research & Resource Development
Tawnya Beermann, Dean of Students

DATE: October 3, 2022

SUBJECT: Annual Graduates Report

Each year, hundreds of Western Iowa Tech Community College students reach the academic milestone of earning a postsecondary credential. Each graduate bolsters the community by elevating the Siouxland workforce. Academic year 2021-2022 was no exception; 1,549 students earned 1,983 credentials in over 120 programs.

Figure 1: 10-Year Trend of WITCC Completions Relative to Enrollments

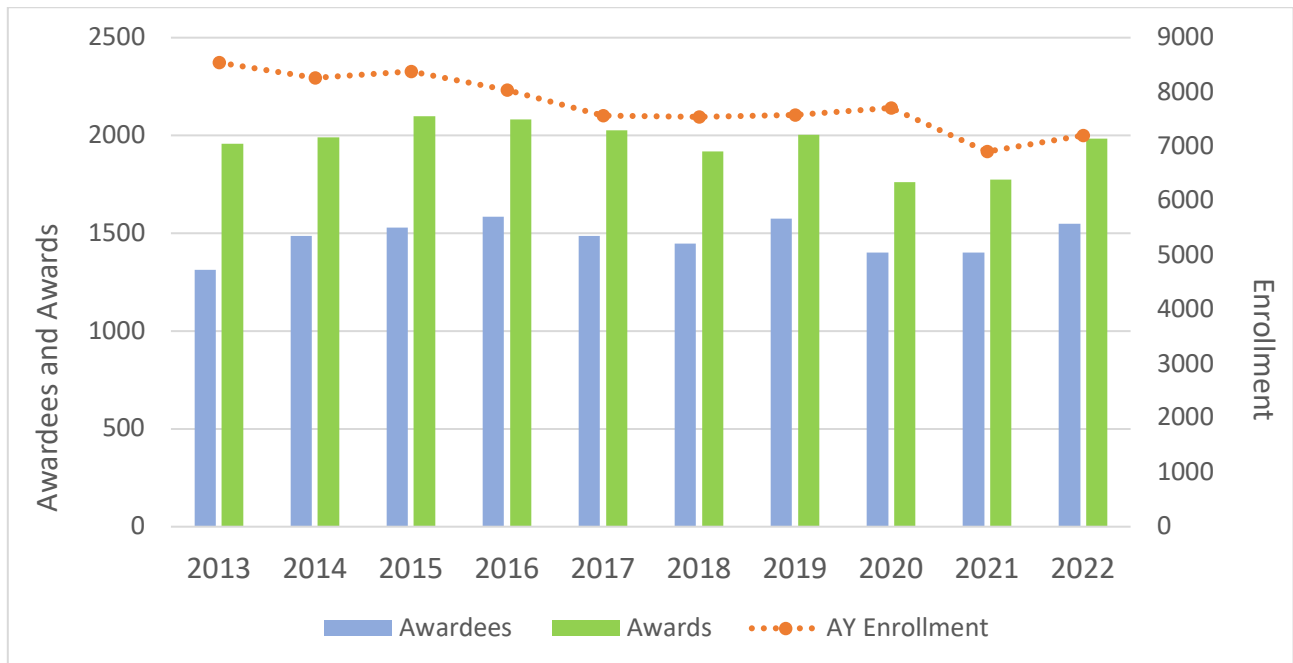


Figure 2: AY 2021-2022 WITCC Credentials by Degree Type

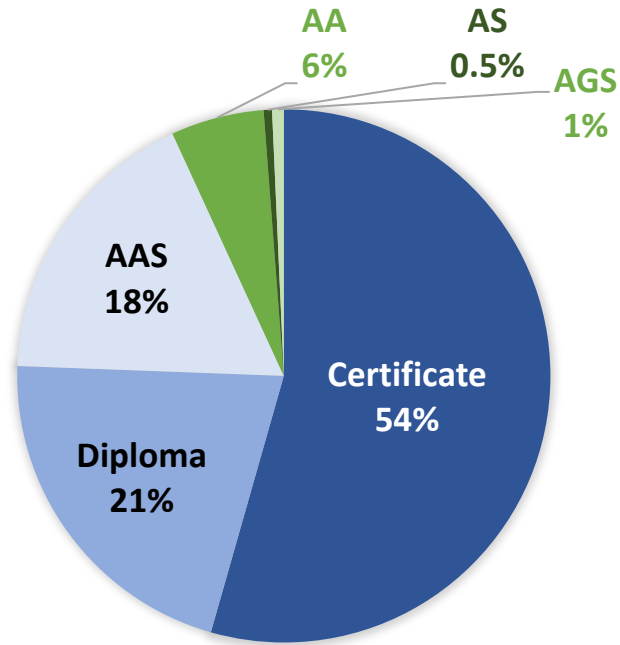


Table 1: Top 10 Most Frequently Awarded Credentials at WITCC in 2021-2022

Program	Credential Count
Nursing Assistant- CNA Certificate	412
Nursing- PN Diploma	101
Coaching Certificate	97
General Studies- AA	88
Nursing ADN- AAS	88
Emergency Medical Responder Certificate	84
Emergency Medical Technician Certificate	48
Entrepreneurship Certificate	29
Dental Diploma	29
Help Desk Technician Certificate	28

Table 2: Demographics of WITCC AY 2021-2022 Graduates

	Graduates %	Enrollment %
Female	60%	62%
Male	40%	38%
17 & under	5%	37%
18-22	53%	37%
23-30	22%	14%
31-39	11%	7%
40-55	8%	4%
Over 55	1%	0%
American Indian or Alaska Native	1%	1%
Asian	2%	3%
Black or African American	6%	6%
Native Hawaiian/ Pacific Islander	0%	0%
Hispanic	25%	21%
Two or More Races	3%	3%
Unknown	3%	2%
White	58%	63%



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■
Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

DATE: October 5, 2022
TO: Dr. Terry A. Murrell, President
FROM: Troy A. Jasman, Vice President of Finance and
Administrative Services
RE: **FOUNDATION COMPILATION REPORT**

I have received the Western Iowa Tech Community College Foundation compilation report for the fiscal year ended June 30, 2022. A compilation is limited to presenting in the form of financial statement information that is the representation of management. A compilation is not an audit and therefore no opinion is expressed, however the Foundation is included as a part of the College's audit since the records are on the school's books. The compilation merely pulls the Foundation financial information out for presentation format.

The Foundation total net assets (fund balance) decreased by \$693K resulting in total net assets of \$6,872,273.00. The Foundation assets consist of \$6.6 million of cash and investments and \$295K of pledges receivable. Contribution revenue decreased \$214K from the prior year. Investment income for the Foundation was up \$24K. The unrealized loss on investments was \$893K due to changes in the market valuations while the realized gain on investments was \$37K. Scholarships to students decreased by \$119K for a total of \$648K.

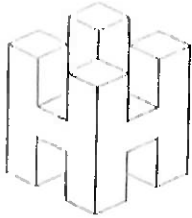
As in past years, there were no management comments for the Foundation compilation. I will review the key highlights as well as answer any questions concerning the compilation that you or the Board may have at their October 10, 2022 meeting.

WESTERN IOWA TECH
COMMUNITY COLLEGE FOUNDATION
COMPILED FINANCIAL STATEMENTS
JUNE 30, 2022

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Statement of Financial Position	2
Statement of Activities	3
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* * * * *



**HENJES, CONNER &
WILLIAMS, P.C.**

CERTIFIED PUBLIC ACCOUNTANTS

PO BOX 1937
801 STEVENS PORT DR
DAKOTA DUNES, SD 57049

P: (605) 242-3900
(800) 274-3931
F: (605) 242-3901

To the Board of Directors
Western Iowa Tech Community
College Foundation
Sioux City, Iowa

Management is responsible for the accompanying financial statements of WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION (a nonprofit organization), which comprise the statement of financial position as of June 30, 2022, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Henjes, Conner & Williams, P.C.
Certified Public Accountants

Dakota Dunes, South Dakota
September 29, 2022

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2022

ASSETS

Cash	\$ 1,040,135
Pledges Receivable	\$ 294,731
Investments:	
Money Market	\$ 286,656
Equity Securities	2,021,823
Exchange-Traded Funds (ETFs)	1,971,976
Bonds	901,247
Mutual Funds	<u>356,969</u>
Total Investments	\$ <u>5,538,671</u>
Total Assets	\$ <u>6,873,537</u>

LIABILITIES AND NET ASSETS

Due to Western Iowa Tech Community College	\$ 676
Accrued Salaries Payable	<u>588</u>
Total Liabilities	\$ 1,264
Net Assets:	
Without Donor Restrictions	\$ 1,292,386
With Donor Restrictions	<u>5,579,887</u>
Total Net Assets	\$ <u>6,872,273</u>
Total Liabilities and Net Assets	\$ <u>6,873,537</u>

See Independent Accountant's Compilation Report
See Accompanying Notes to Financial Statements

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2022

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<u>REVENUES AND OTHER SUPPORT</u>			
Contributions	\$	\$ 736,129	\$ 736,129
Community College In-Kind Support	118,646		118,646
Investment Income		120,794	120,794
Unrealized Loss on Investments		(892,873)	(892,873)
Realized Gain on Investments		37,349	37,349
Net Assets Released from Restrictions	<u>777,752</u>	<u>(777,752)</u>	<u> -</u>
Total Revenues and Other Support	\$ 896,398	\$ (776,353)	\$ 120,045
<u>EXPENSES</u>			
Educational - Note 6	\$ 665,149		\$ 665,149
Management and General - Note 6 ..	<u>148,223</u>	<u> -</u>	<u>148,223</u>
Total Expenses	\$ <u>813,372</u>	<u> -</u>	\$ <u>813,372</u>
Change in Net Assets	\$ 83,026	\$(776,353)	\$(693,327)
Net Assets at Beginning of Year	<u>1,209,360</u>	<u>6,356,240</u>	<u>7,565,600</u>
Net Assets at End of Year	\$ <u>1,292,386</u>	\$ <u>5,579,887</u>	\$ <u>6,872,273</u>

See Independent Accountant's Compilation Report
See Accompanying Notes to Financial Statements

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2022

INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH FLOWS FROM OPERATING ACTIVITIES

Cash Received from Public and Community College Support	\$ 870,580
Cash Paid for Operating Activities and Scholarships	(716,523)
Invest Income Received	<u>120,794</u>
Net Cash Provided by Operating Activities	\$ 274,851

CASH FLOWS FROM INVESTING ACTIVITIES

Payments for Purchase of Investments	\$(1,569,651)
Cash Received from Sale of Securities	<u>1,481,653</u>
Net Cash (Used) by Investing Activities	\$(87,998)

Net Change in Cash and Cash Equivalents

Cash - Beginning of Year	<u>853,282</u>
Cash - End of Year	\$ <u>1,040,135</u>

RECONCILIATION OF CHANGE IN NET ASSETS
TO NET CASH PROVIDED BY OPERATING ACTIVITIES

Change in Net Assets	\$(693,327)
Adjustments to Reconcile Change in Net Assets to Net Cash	
Provided by Operating Activities:	
Unrealized Loss on Investments	\$ 892,873
Realized (Gain) on Investments	(37,349)
(Increase) Decrease in:	
Pledges Receivable	134,451
Increase (Decrease) in:	
Due to Western Iowa Tech Community College	(18,776)
Accrued Payroll	<u>(3,021)</u>
Total Adjustments	\$ <u>968,178</u>
Net Cash Provided by Operating Activities	\$ <u>274,851</u>

SCHEDULE OF NON-CASH ACTIVITIES

Community College Support	\$ <u>118,646</u>
Expenses Paid Directly by the Community College:	
Salary and Benefits	\$ 104,082
Services	13,762
Travel and Meetings	<u>802</u>
	\$ <u>118,646</u>

See Independent Accountant's Compilation Report
See Accompanying Notes to Financial Statements

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of Activities

Western Iowa Tech Community College Foundation (the Foundation) was incorporated under the laws of Iowa on February 4, 1991, for the purpose of providing support to Western Iowa Tech Community College and scholarship funds to qualified students attending Western Iowa Tech Community College in Sioux City, Iowa. All support granted must meet the requirements of the Internal Revenue Code.

Basis of Presentation

The Foundation follows accounting standards set by the Financial Accounting Standards Board, commonly referred to as the FASB. The FASB sets generally accepted accounting principles (GAAP) that the Foundation follows to ensure we consistently report our financial condition, results of operations, and cash flows. References to GAAP issued by the FASB in these footnotes are to the *FASB Accounting Standards Codification*, sometimes referred to as the Codification or ASC.

The financial statements of the Foundation have been prepared on the accrual basis of accounting.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Foundation considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. Money market funds held in brokerage accounts are classified as investments.

Allowance for Uncollectible Pledges

The allowance for uncollectible pledges is maintained at a balance which, in the opinion of the Foundation, is adequate to reflect pledges receivable at their net realizable value. Management reviews its pledge listing monthly to determine the collectability of pledges. If management believes a pledge is uncollectible, an allowance is established. No allowance is considered necessary at June 30, 2022.

Investments

The Foundation's Mutual Funds, Bonds, Exchange-Traded Funds (ETFs) and Equity Securities are stated at fair market value based on quoted market prices. Certificates of deposit, if any, are stated at historical cost plus any accrued but unpaid interest. The fair market value of bank certificates is considered to be the same as historical cost.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Cont.)

Fair Value

The Codification defines fair value, establishes a framework for measuring fair value in Generally Accepted Accounting Principles and establishes a hierarchy that categorizes and prioritizes the inputs to be used to estimate fair value. The three levels of inputs used are as follows:

- * Level 1 - Quoted prices in active markets for identical assets or liabilities.
- * Level 2 - Inputs other than Level 1 that are observable, either directly or indirectly, such as outside comparable sales.
- * Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets or liabilities.

Net Assets

Net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the foundation. These net assets may be used at the discretion of the Foundation's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Other donor restrictions may be perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Contributions

Unconditional contributions are recognized when pledged and recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Conditional promises to give are recognized when the conditions on which they depend are substantially met. Gifts of cash and other assets are reported with donor restricted support if they are received with donor stipulations that limit the use of the donated assets.

Donations of property and equipment are recorded as support at their estimated fair value at the date of donation.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 1 - ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(Cont.) Pledges are recorded after discounting to the present value of the future cash flows. Those pledges are expected to be realized in the following periods:

In One Year or Less	\$ 129,575
Between One Year and Five Years	178,325
Between Five and Ten Years	1,000
Less: Present Value Discount (5%)	(14,169)
	<u>\$ 294,731</u>

Contributions are predominately from Western Iowa Tech Community College's Merged Area XII.

Non-cash contributions are recorded at fair market value and recognized as revenue in the financial statements in the year pledged.

Allocation of Expenses by Function

The financial statements report certain categories of expenses that are attributable to one or more program or supporting functions of the Foundation. Where possible, expenses are charged directly to the applicable program or function. Other expenses require allocation on a reasonable basis that is consistently applied, based on management's best estimate. Salaries and benefits are allocated based on estimates of time and effort.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Tax Status

The Foundation is exempt from Federal and State income taxes under Section 501(c)(3) of the Internal Revenue Code. As such, income earned in the performance of its exempt purpose is not subject to income tax and accordingly, the financial statements do not reflect a provision for income taxes.

Management has concluded that any uncertain tax positions would be immaterial to the financial statements taken as a whole. Accordingly, the accompanying financial statements do not include any provision for uncertain tax positions, and no related interest or penalties have been recorded in the statement of activities or accrued in the statement of financial position.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 2 - AVAILABILITY OF FINANCIAL ASSETS

The following reflects the Foundation's financial assets as of the balance sheet date, reduced by amounts not available for general use because of contractual or donor-imposed restrictions, available within 1 year of the balance sheet date to meet cash needs for general expenditure consisting of the following:

Cash	\$ 1,040,135
Pledges Receivable	294,731
Investments	<u>5,538,671</u>
Total Financial Assets	\$ 6,873,537
Less: Assets Unavailable for General Expenditure Due to:	
Contractual or Donor Restrictions - In Perpetuity	\$(675,925)
Restricted by Donor by Time or Purpose	(4,903,962)
Plus: Distributions Expected/Available from Endowments and Restricted Investments Within One Year (5% Endowment)	<u>278,994</u>
Financial Assets Available to Meet Cash Needs for General Expenditure Within One Year	\$ <u>1,572,644</u>

The Foundation has a goal to maintain financial assets, which consist of cash and short-term investments, on hand to meet normal operating and program (scholarship & project) expenses, which are, on average, approximately \$950,000 annually. The Foundation has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

The Foundation's endowment funds consist of donor-restricted endowments. Income from the endowment is restricted for a specific purpose and, therefore, is not available for general expenditure.

Note 3 - ENDOWMENT

The Foundation's endowment consists of numerous individual funds established for a variety of purposes. As required by the Codification, net assets associated with endowment funds are classified and reported based on the existence of donor-imposed restrictions.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 3 - ENDOWMENT

(Cont.)

The Board of Directors of the Foundation has interpreted the Iowa Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation retains in perpetuity (a) the original value of gifts donated to the endowment, (b) the original value of subsequent gifts to the endowment, and (c) accumulations to the endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not retained in perpetuity are held until those amounts are appropriated for expenditure by the Foundation in a manner consistent with the standard of prudence prescribed by UPMIFA. In accordance with UPMIFA, the Foundation considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the endowment fund;
- (2) The needs of the students of Western Iowa Tech Community College;
- (3) General economic conditions;
- (4) The possible effect of inflation or deflation;
- (5) The expected total return from income and the appreciation of investments;
- (6) The investment policy of the Foundation

Changes in endowment net assets for the year ended June 30, 2022:

	<u>With Donor Restrictions</u>		<u>Total</u>
	<u>For Purpose</u>	<u>In Perpetuity</u>	
Donor - Restricted Endowment Net Assets, Beginning of Year	\$ 2,515,547	\$ 665,925	\$ 3,181,472
Contributions	5,056	10,000	15,056
Investment Income	90,052		90,052
Scholarships	(11,375)		(11,375)
Total Change in Endowment Funds	<u>83,733</u>	<u>10,000</u>	<u>93,733</u>
Donor - Restricted Endowment Net Assets, End of the Year	\$ <u>2,599,280</u>	\$ <u>675,925</u>	\$ <u>3,275,205</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 3 - ENDOWMENT

(Cont.)

Return Objectives and Risk Parameters

The Foundation has adopted investment and spending policies for endowment assets that attempt to provide for the long-term financial well-being of the Foundation. Endowment assets include those assets of donor-restricted funds that the Foundation must hold in perpetuity or for a donor-specified period(s) as well as Board designated funds. Under this policy, as approved by the Board of Directors, the endowment assets are invested in a manner that is intended to maintain the total long-term return on assets while maintaining enough liquidity at all times to provide scholarships, loan funds, and award grants for the sole benefit of worthy and needy students of Western Iowa Tech Community College.

Strategies Employed for Achieving Objectives

To satisfy its long-term rate-of-return objectives, the Foundation relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation to achieve its long-term return objectives within prudent risk constraints.

The remaining portion of the endowment funds with donor restrictions that are not classified as in perpetuity shall be classified as net assets restricted for purpose until appropriated for expenditure by the Foundation in a manner consistent with the Standard of Prudence prescribed by Uniform Prudent Management of Institutional Funds Act (UPMIFA).

The Foundation's endowment consists of numerous individual funds established for a variety of purposes. As required by the Codification, net assets associated with endowment funds are classified and reported based on the existence of donor-imposed restrictions.

Note 4 - INVESTMENTS

The fair value of the Foundation's investments is summarized as follows:

	<u>Cost</u>	<u>Fair Value</u>	<u>Unrealized Gain on Investments</u>
Mutual Funds, Money Market Funds, ETFs, Bonds and Equity Securities	\$ <u>4,675,038</u>	\$ <u>5,538,671</u>	\$ <u>863,633</u>

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 4 - INVESTMENTS

(Cont.) Input levels by investment category as of June 30, 2022:

<u>Assets</u>	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Money Market	\$ 286,656	\$ 286,656		
Mutual Funds	356,969	356,969		
Bonds	901,247	901,247		
ETF's	1,971,976	1,971,976		
Equity Securities	<u>2,021,823</u>	<u>2,021,823</u>	_____	_____
Total	<u>\$ 5,538,671</u>	<u>\$ 5,538,671</u>	_____	_____

The following table shows the Foundation's investments' gross unrealized losses and fair value, aggregated by investment category and length of time that individual securities have been in a continuous unrealized loss position:

	<u>Less Than 12 Months</u>		<u>More Than 12 Months</u>		<u>Total</u>	
	<u>Fair Value</u>	<u>Unrealized Losses</u>	<u>Fair Value</u>	<u>Unrealized Losses</u>	<u>Fair Value</u>	<u>Unrealized Losses</u>
Money Markets	\$ 49,141	\$ 52	\$	\$	\$ 49,141	\$ 52
Bonds	764,175	81,307	137,072	37,428	901,247	118,735
Mutual Funds	13,957	1,219			13,957	1,219
ETF's	1,164,524	118,464			1,164,524	118,464
Equity Securities	<u>104,645</u>	<u>21,957</u>	<u>64,231</u>	<u>26,986</u>	<u>168,876</u>	<u>48,943</u>
2022 Total	<u>\$ 2,096,442</u>	<u>\$ 222,999</u>	<u>\$ 201,303</u>	<u>\$ 64,414</u>	<u>\$ 2,297,745</u>	<u>\$ 287,413</u>

The Foundation has determined that the unrealized losses are deemed to be temporary impairments as of June 30, 2022. The Foundation believes that the unrealized losses generally are caused by liquidity discounts and increases in the risk premiums required by market participants rather than a materially adverse change in cash flows or a fundamental weakness in the credit quality of the issuer or underlying asset.

The Foundation is primarily invested in well diversified equity securities, bonds, ETF's and mutual funds several of which incurred losses due to the market environment of the past year. The Foundation has the ability and intent to hold these investments for a reasonable period of time sufficient for the recovery of fair value. The Foundation does not consider these investments to be other than temporarily impaired at June 30, 2022.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 5 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions are restricted for the following purposes at June 30, 2022.

	<u>2022</u>
Subject to expenditure for specified purpose:	
Endowment Net Assets	\$ 2,599,280
Scholarships and Projects	1,441,049
Unallocated Investment Gains	<u>863,633</u>
	\$ 4,903,962
Subject to spending policies and appropriation:	
Investments in Perpetuity:	
Scholarships and Projects	\$ <u>675,925</u>
 Total Net Assets with Donor Restrictions	 \$ <u>5,579,887</u>

Note 6 - FUNCTIONAL EXPENSES

The following is a detail of expenses by function:

	<u>Educational</u>	<u>Management and General</u>	<u>Total</u>
Salary and Benefits		\$ 101,060	\$ 101,060
Services		46,276	46,276
Materials and Supplies			
Travel and Meeting Expenses		887	887
Charitable Contributions	\$ 17,049		17,049
Scholarship Donations	<u>648,100</u>	<u> </u>	<u>648,100</u>
	\$ <u>665,149</u>	\$ <u>148,223</u>	\$ <u>813,372</u>

Due to the nature of the Foundation's operations, all of the management and general expenses are related to fundraising. Most of these expenses are in kind contributions from the Community College.

Note 7 - RELATED PARTY TRANSACTIONS

During fiscal year 2022, the Foundation received pledge payments and gifts from the individuals on the Board of Directors or their respective companies totaling \$97,650 and has outstanding pledges receivable from those related parties of \$136,000 at June 30, 2022.

WESTERN IOWA TECH COMMUNITY COLLEGE FOUNDATION

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2022

Note 8 - OFF-BALANCE SHEET RISK

At June 30, 2022, and at times during the year, the Foundation's cash and cash equivalents balance exceeded the amount insured by the Federal Deposit Insurance Corporation. The Foundation has exposure on any amount that exceeds this limit, should any of the financial institutions fail. The Foundation analyzes the strength of the financial institutions it uses to minimize this risk.

Note 9 - SUBSEQUENT EVENTS

In preparing the financial statements, the Foundation has evaluated for all subsequent events through September 29, 2022, the date the financial statements were available to be issued.




Community College

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■
 Cherokee Campus
 & Conference Center
 Denison Campus
 Le Mars Center
 Mapleton Center
 Sioux City Campus

DATE: September 29, 2022

TO: Dr. Terry Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
 and Administrative Services 

RE: **CONTINGENCY CHANGE ORDER 004 FOR CHEROKEE
 NURSING SIMULATION LAB PROJECT**

Background Information

Attached to this memo is the contingency change order 004 for the Cherokee Nursing Simulation Lab Project with Haselhoff Construction of Cherokee, IA. During the electrical inspection of the renovation project, there was some additional electrical work that is required. This change of \$420.75 will decrease the \$50,000.00 contingency amount as set up as part of the original contract. The second part of this change order will release the remainder of the unused contingency amount to the College. This amounts to \$36,297.44.

Administrative Recommendation

It is the Administrative Recommendation that the College approves the contingency change order 004 for \$420.75 to Haselhoff Construction of Cherokee, IA to decrease the Cherokee Nursing Simulation Lab Project contingency amount as well as releasing the unused contingency amount of \$36,297.44 to the College.




Community College

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■
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 Mapleton Center
 Sioux City Campus

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and
 Administrative Services/CFO 

DATE: September 30, 2022

RE: **SUN RIDGE COURT SIDING IMPROVEMENT PROJECT**

As requested earlier this year, the Sun Ridge Court Dormitory siding is deteriorating. The apartment style dorms were building in 1982. The College did a pilot project this spring to determine how best to combat the siding issue. The College sought pricing from various vendors and received three quotes. The pricing for the siding, windows, soffit, fascia, gutters and window wrap were \$64,800.00, \$59,750.00 and \$35,000.00 per building. The College chose to go with the low bid as a pilot. The College is very satisfied with the pilot project and would like to continue with the upgrades to the Sun Ridge Court Dormitory. The desire is to complete two additional building in the spring. Students continue to note how much they like the improvements and how this renovation has made these dorms the more desirable dorms. The College would also like to replace doors in the buildings as the siding is replaced. The vendor has agreed to honor the current pricing with no increase. The cost to renovate each dormitory building would be \$33,600.00 for siding and \$10,600.00 for the doors to be replaced.

Recommendation

It is the administrative recommendation, that the College utilize Mullin Awning & Siding, of Sioux City, Iowa to replace the siding, soffit, fascia, gutters, windows and doors on two buildings for a cost of \$88,400.00 excluding any unforeseen condition issues. This project will be funded from existing College resources.



DATE: October 4, 2022

TO: Dr. Terry Murrell, President

FROM: Steve Warnstadt, Coordinator for Western Iowa Regents Resource Center

RE: Western Iowa Regents Resource Center operations

The Western Iowa Regents Resource Center (WIRRC) is a collaboration between the Iowa Board of Regents, Iowa's three public universities, along with Western Iowa Tech Community College, Iowa Western Community College, Northwest Iowa Community College and Southwestern Community College. The primary goal for the center is to increase access to high-quality program opportunities online and on campus to undergraduate and graduate students in western Iowa.

WIRRC is now completing its fourth year of operation after consolidating the operations of the Northwest and Southwest Iowa Regents Resource Centers. The Center has one part-time coordinator in Sioux City, and five part-time transfer specialists located in Council Bluffs, Creston, Harlan, Sheldon and Sioux City. The employees all work to emphasize transfer assistance, distance education and event/outreach activities.

The Center was appropriated \$268,297 by the legislature last year. In the WITCC service area, those funds cover 50% of the costs of the Transfer Specialist based in the Advising area of the WITCC main campus and Sioux City Career Academy, and 50% of the costs for the Coordinator.

The total number of residents in the WITCC service area has declined since the Center's inception in 2013. (Chart 1) Iowa State University is the primary institution of interest for prospective students (Chart 2). The number of students from across the WIRRC service area seeking assistance from transfer specialists rebounded to slightly exceed pre-pandemic levels. (Chart 3) In calendar year 21, 18% expressed an interest in Engineering, 12% expressed interest in Education, and 11% sought to pursue the RN-BSN program.

Outreach activities this year included presentations at the Sioux City Career Academies by University of Iowa Biomedical Science, University of Northern Iowa College of Business and the Criminal Justice program. Representatives of UNI's Colleges of Business, Education, and Department of Technology conducted an on-campus recruiting and information day

The Center will increase its focus in the WITCC region on transfer programs to Iowa State University and the University of Iowa, as the University of Northern Iowa has hired staff on the WITCC Sioux City campus. UNI will be offering tuition at the community college rate for five undergraduate distance education programs for WITCC graduates. The Center will still partner with UNI to help promote all programs.

WIRRC staff appreciates the level of support provided by the staff and board at WITCC. We look forward to continuing this partnership and aiding the college mission of providing quality education and economically advancing the communities of northwest Iowa.

Chart 1

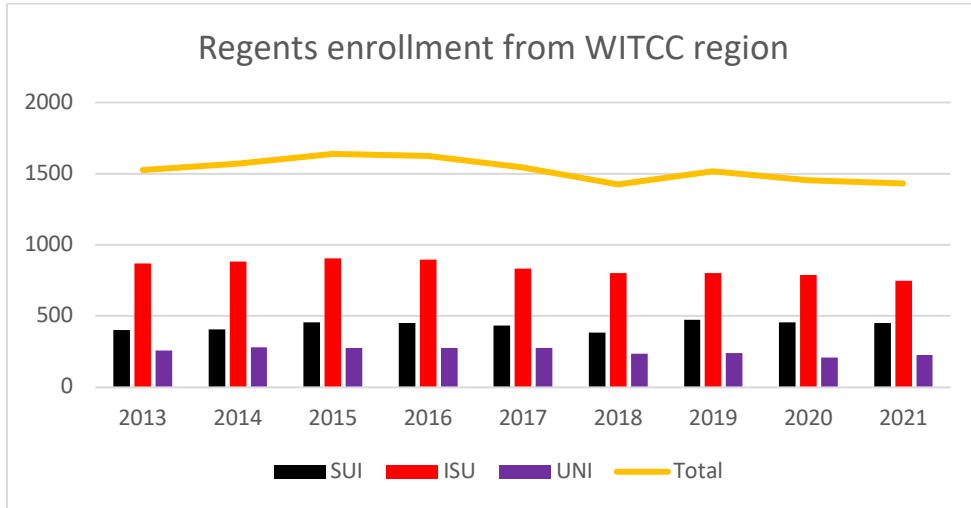


Chart 2

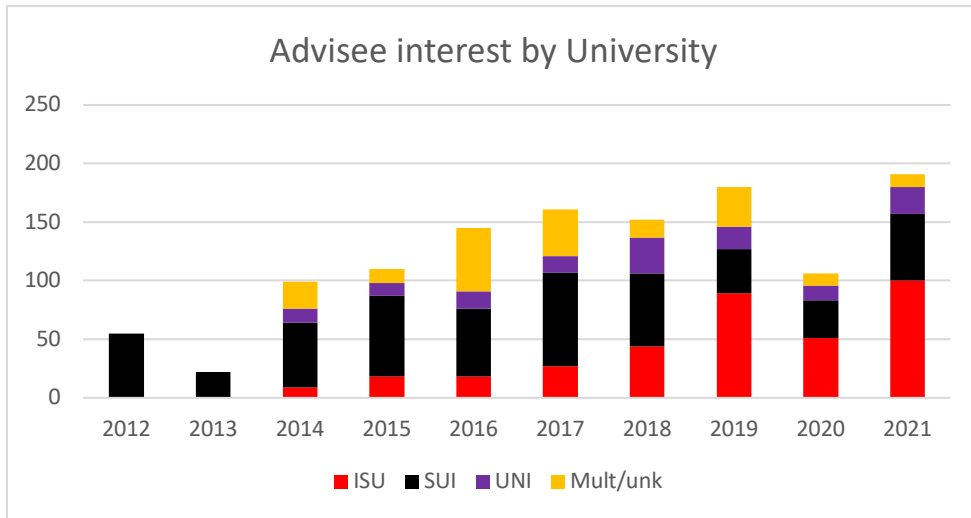
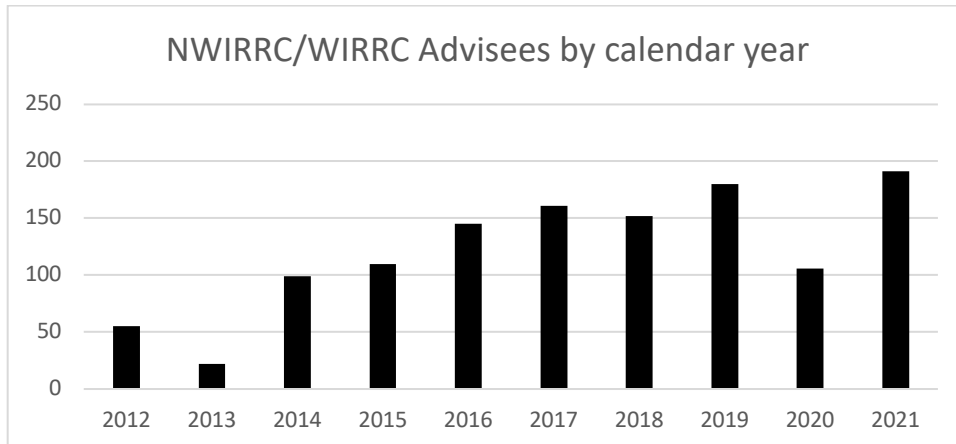


Chart 3






Western Iowa Tech
Community College
4647 Stone Avenue
P.O. Box 5199
Sioux City, IA 51102-5199
712-274-6400
800-352-4649
Fax: 712-274-6412
www.witcc.edu

Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

DATE: October 3, 2022

TO: Dr. Terry A. Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction 

RE: **INDEPENDENT CONTRACTOR AGREEMENT AND STATEMENT OF WORK – AVIATION MECHANIC PROGRAM**

The College desires to expand the program offerings to include aviation mechanic. The College has utilized the services of Dave Poole in the past to assist with this endeavor of developing curriculum, determining equipment needs as well as preparation of required documentation for the FAA. Recently, The Siouxland Initiative has committed to providing additional funding to accomplish this goal as well as partnering with Morningside University for an aviation program. The Siouxland Initiative will contribute \$15,000.00 to the College to provide some funding to pay for some of the cost of the services provided. The original agreement was drafted by the Ahlers Law Firm.

The administrative Recommendation

It is the Administrative Recommendation that the College approve the Independent Contractor Agreement and Statement of work with Dave Poole for the development of the aviation mechanic program.

INDEPENDENT CONTRACTOR AGREEMENT AND STATEMENT OF WORK

This Independent Contractor Agreement and Statement of Work (the "Agreement") is entered into by and between Western Iowa Tech Community College (the "College") and Dave Poole ("Poole") as of October 1, 2022 (the "Effective Date"). The College hereby engages the services of Poole as an independent contractor upon the following terms and conditions:

1. Services. Poole will provide the following services to the College:

Develop the curriculum for the College's Aviation Mechanics program that is aligned with Federal Aviation Administration (FAA) standards.

Determine the type of equipment needed for the Aviation Mechanics program and assist the College with the purchase of the equipment.

Advise the College, including preparation of documents and facilitating steps, necessary steps to obtain FAA approval and licensing needed for development of the College's Aviation Mechanics program.

Coordinate the design of the facility where the Aviation Mechanics courses will be held.

Consult and/or assist with recruitment of the potential instructor and the plan to recruit students for the Aviation Mechanics program.

(collectively, the "Services").

- 2. Term.** The term of this Agreement commences on the Effective Date and shall continue for a period of one (1) year ("Term"), unless otherwise terminated consistent with Section 3, and continue thereafter for additional one (1) year periods until terminated. This Independent Contractor Agreement and Statement of Work amends, restates and supersedes the previous Independent Contractor Agreement and Statement of Work between Western Iowa Tech Community and Dave Poole dated effective January 1, 2022 as of the October 1, 2022 effective date.
- 3. Termination of Contract.** This Agreement may be terminated by either party upon thirty (30) days written notice to the other party of its intention to terminate this agreement, and no cause shall be required for any party to give any such notice. This Agreement shall also terminate on the earliest of the following: Poole's death, completion of the goals and deliverables agreed upon by the parties or immediately on written notice from Western Iowa Tech Community College to Poole if The Siouxland Initiative terminates its agreement with Western Iowa Tech Community College to contribute toward the payments to be made to Poole pursuant to this Agreement.


4. **Compensation.** The College will pay Poole the sum of forty-five thousand dollars (\$45,000.00), payable in monthly installments of three thousand seven hundred fifty dollars (\$3,750.00), during the Term. If either party terminates this Agreement or Poole defaults, the College will only pay Poole for the months in which he provided Services.
5. **Equipment and Personnel.** Poole will provide all equipment and materials to perform the Services under this Agreement, and will determine the nature, order and sequence of the work that is necessary to perform the Services. If the work of any other individuals are needed for Poole to perform the Services, Poole will be solely and exclusively responsible for securing and paying for such work, directing the work of such individuals, and such individuals will not be employees of the College. Poole is responsible for the taxes, benefits, and other compensation for such individuals, including as applicable payroll taxes, unemployment, and/or workers' compensation insurance.
6. **Independent Contractor Status.** This is an agreement for the provision of professional services which is entered into between the College and Poole as an independent contractor, and nothing in this Agreement is intended to, or should be construed to, create a partnership, agency, joint venture, or employment relationship. Poole's performance of Services for the College is not exclusive, and Poole can perform or market his services to others during the Term. No part of Poole's compensation will be subject to withholding by the College for the payment of any social security, federal, state or any other employee payroll taxes. The College will report amounts paid to Poole by filing a Form 1099-MISC with the Internal Revenue Service as required by law. Poole understands that it is Poole's responsibility to pay, according to applicable law, all taxes related to Poole's Services.
7. **Employee Benefits not Applicable.** Because Poole is not an employee of the College, Poole is not eligible for, and shall not participate in, any employee benefit plan of the College, including but not limited to group health insurance, life insurance, retirement benefits, paid leave, or workers' compensation insurance.
8. **Insurance.** Poole is solely responsible for all of Poole's own insurance and shall maintain such types and amounts of insurance (including liability insurance) appropriate to fulfill this Agreement, or as reasonably requested by the College. Without limiting the foregoing, Poole shall obtain liability insurance coverage in an amount sufficient to cover the performance of the Services, and shall provide the College with an original Certificate of Insurance and proof that a policy of insurance has been issued. The College must be named as an additional insured on this liability insurance policy.
9. **Indemnification:** Poole agrees to indemnify, defend, and hold harmless the College, its employees, agents, and assigns from any and all liabilities, claims, obligations, costs and expenses, including reasonable attorneys' fees, court costs and cost of appeal, arising out of Poole's breach of this Agreement or the negligent acts or omissions of Poole, his employees or agents, in the performance of the Services.

10. **Ownership of Property:** Poole acknowledges and agrees that all documents and other materials produced by Poole in the course of providing Services for the College, including but not limited to curriculum, applications, correspondence, emails, and reports, shall be the property of the College, and Poole shall retain no ownership, interest, or rights therein without being granted a specific license to use any and all documents or materials for his own use by the College.
11. **Governing Law:** This Agreement shall be governed by and construed pursuant to the laws of the State of Iowa. Any dispute under this Agreement or any related document shall be decided in the state or federal courts in the state of Iowa.
12. **Complete Agreement.** This is the entire Agreement of the parties with respect to any matters covered hereby, including any exhibits, schedules, or attachments hereto.
13. **Assignment.** The Services to be performed by Poole hereunder are personal in nature, and the College has engaged Poole as a result of Poole's expertise relating to such Services. Poole, therefore, agrees that it will not assign, sell, transfer, delegate or otherwise dispose of this Agreement or any right, duty or obligation under this Agreement without the College's prior written consent.
14. **Waiver.** No waiver of any provision of this Agreement shall constitute a waiver of any other provision(s) or of the same provision on another occasion. Failure of either party to enforce any provision of this Agreement shall not constitute a waiver of such provision or any other provision(s) of this Agreement.
15. **Severability:** If any provision of this Agreement is held by a court of competent jurisdiction to be unenforceable, such provision shall be modified so as best to accomplish the original intent of the parties to the fullest extent permitted by law, and the remaining provisions of this Agreement shall remain in effect.
16. **Modification or Amendment:** This Agreement may be supplemented, amended or revised only by further written agreement executed by both parties.

This Agreement is entered into this _____ day of October, 2022.

Western Iowa Tech Community College

By: _____
Dr. Terry Murrell, President


Dave Poole

Date: _____

Date: 9/30/22



Western Iowa Tech Community College

Date: September 20, 2022

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean of Corporate College

Re: Commercial Driver's License Testing as a third-party tester with Iowa Department of Transportation

Background:

The Iowa Department of Transportation (DOT) partners with Western Iowa Tech Community College (WITCC) and the Truck Driving program to provide third-party testing of WITCC truck driving students as well as citizens holding a Commercial Learners Permit (CLP). This would be the 12th year of this exemplary partnership agreement.

Under this arrangement, the Community College allows the Federal Motor Carrier Safety Administration (FMCSA), or its representative, and the Iowa DOT to conduct random examinations, inspections, and audits of its records, facilities, and operations without prior notice. The Community College uses CDL test examiners who have successfully completed a nationwide criminal background check and formal CDL test examiner training courses as prescribed by the DOT, and who hold a valid, unexpired certificate of authority issued by the Department pursuant to 761 IAC 607.30(3).

This partnership has resulted in expanded testing opportunities for students in the Truck Driving program offered as both credit and non-credit as well as community members. This agreement has also eliminated the need for students to test at the local Driver's License Station.

The Iowa Department of Transportation and Western Iowa Tech Community College are very pleased with how this partnership and arrangement has benefitted WITCC students, the Iowa DOT and the Siouxland community. The attached agreement continues the current relationship and will automatically renew for successive one-year periods. No changes are recommended to the contract.

Recommendation:

It is the administrative recommendation to approve the "Third-Party Tester" agreement with the Iowa Department of Transportation to be able to perform commercial driver's license testing as a third-party tester.

Document prepared by:
Iowa Department of Transportation
Motor Vehicle Division
PO Box 9204
Des Moines, Iowa 50306-9204

MEMORANDUM OF AGREEMENT BETWEEN
_____ **COMMUNITY COLLEGE**
AND
THE IOWA DEPARTMENT OF TRANSPORTATION

THIS AGREEMENT is made and entered into this ____ day of _____, 2022, by and between _____, hereinafter referred to as the Community College, and the Iowa Department of Transportation, hereinafter referred to as the Department.

I. AUTHORITY

This Agreement is entered into pursuant to the provisions of Iowa Code § 321.187 and Iowa Code Chapter 28E.

II. DURATION

This Agreement shall become effective upon filing with the Community College and the Secretary of the State of Iowa in accordance with the provisions of Iowa Code section 28E.8, Filing and Recording. This Agreement shall begin upon its electronic filing with the secretary of state pursuant to section 28E.8(1) of the Iowa Code and shall expire at midnight on June 30, 2023. Thereafter, this Agreement shall automatically renew for successive one-year periods of July 1 to midnight on the following June 30, unless either party, at least 30 days prior to June 30, gives written notice to the other party of its intention not to renew this Agreement for an additional one-year term.

If this Agreement is automatically renewed, all terms and obligations contained in this Agreement shall remain the same and continue unless changed by written amendment pursuant to Article VIII.

III. PURPOSE

The purpose of this Agreement is to establish the terms and conditions whereby the Community College will perform commercial driver's license testing as a third-party tester, pursuant to 49 C.F.R. § 383.75, Iowa Code §321.187 and 761 Iowa Administrative Code (IAC) 607.30.

The terms "test", "tests", and "testing" as used throughout this Agreement, refer to and shall include the following tasks as designated by the Department in accordance with 49 C.F.R. § 383.75 and subparts G and H of 49 C.F.R. part 383: pre-trip vehicle inspection, basic control skills testing, and on-road driving skills, and shall also include the general knowledge test and specialized knowledge tests designated by the Department in accordance with subparts E, F, and G of 49 C.F.R. part 383.

IV. TERMS AND CONDITIONS

The Community College, in consideration of the authority to serve as a third-party tester within the purposes outlined herein, agrees to the following:

- A. The Community College shall comply with all applicable statutes and administrative rules of the State of Iowa; with all applicable federal laws, including regulations of the Federal Motor Carrier Safety Administration (FMCSA); and all standard operating testing procedures of the Department as set forth in procedural memos, e-mails, manuals, or other documented standards of the Department for the testing of commercial driver license applicants which the Department may make known to the Community College. The obligations herein specifically include, but are not limited to, the obligation to comply to with the requirements of 49 C.F.R. §§ 383.75, 384.228, and 384.229, and Iowa Code section 321.187, as adopted by rule by the Department in 761 IAC 607.30.
- B. The Community College shall only administer the types of knowledge and skills tests for which the Department has certified the Community College under 761 IAC 607.30(2). The Department shall notate in the department's records which types of test the Community College is authorized to offer, and the Community College shall provide a minimum of 30 days' notice to the Department prior to beginning or ending the administration of any type of knowledge or skills test.
- C. The CDL tests given by the Community College shall be the same as those that would otherwise be given by the Department using the same version of the tests, the same written instructions for test applicants, and the same scoring sheets as those prescribed in subparts G and H of 49 C.F.R. part 383. The Community College shall verify whether an applicant has complied with the applicable entry-level driver training requirements under 49 C.F.R. part 380, subpart F, or 49 C.F.R. part 383, subpart E, and if the applicant is otherwise qualified to take the skills test or hazardous materials endorsement knowledge test prior to administering the skills test or hazardous materials endorsement knowledge test.
- D. The Community College shall not allow a skills test examiner who is also a skills instructor either as a part of a school, training program or otherwise to administer a skills test to an applicant who received skills training by that skills test examiner.
- E. The Community College shall not knowingly allow an applicant who fails a test to repeat that test the same day.
- F. The Community College shall allow the Federal Motor Carrier Safety Administration (FMCSA), or its representative, and the Department to conduct random examinations, inspections, and audits of its records, facilities, and operations without prior notice.
- G. The Community College shall allow the Department to do any of the following:
 - 1. Have Department employees covertly take the tests administered by the Community College as if the Department employee were a test applicant;
 - 2. Have Department employees co-score along with the Community College skills test examiner during CDL skills tests to compare pass/fail results;

3. Allow the Department to temporarily install audio or visual recording equipment in the facility or vehicle of the Community College to allow the Department to observe CDL testing when it is impracticable for a Department employee to be present in the facility or vehicle while the test is taking place; or
 4. Re-test a sample of drivers who were examined by the Community College to compare pass/fail results.
- H. The Community College shall use only CDL test examiners who have successfully completed a nationwide criminal background check and formal CDL test examiner training courses as prescribed by the Department, have been certified by the Department as a CDL examiner qualified to administer CDL tests, complete a refresher training course and examination every four years and upon request of the Department, and hold a valid, unexpired certificate of authority issued by the Department pursuant to 761 IAC 607.30(3).
- I. The Community College shall use only CDL skills test examiners who have and maintain a valid, unexpired driver's license other than a temporary restricted license or instruction permit. The Community College shall require all CDL skills test examiners employed or used by the Community College to notify the Community College of any denial, suspension, revocation, bar, cancellation, or disqualification of his or her driver's license or any driver improvement action ordered by a court or state, within one (1) business day after receiving notice of said sanction or action. The Community College shall immediately notify the Department if a CDL skills test examiner employed by the Community College is subject to a license denial, suspension, revocation, bar, cancellation, or disqualification.
- J. The Community College shall submit a request to the Department if a commercial driver's license examiner employed by the Community College seeks to temporarily provide examiner services for any other third-party tester, county, or driver's license location. The examiner shall not conduct tests for any other third-party tester, county, or driver's license location unless and until approved by the Department.
- K. The Community College shall only use designated road test routes that have been approved by the Department.
- L. The Community College shall submit a schedule of CDL testing appointments to the Department no later than two business days prior to each test in a manner designated by the Department. Skills tests may not be backdated in the system of record (CSTIMS).
- M. The Community College assumes full responsibility for assuring record maintenance and protection, including determining the methods used for recordkeeping and the sufficiency of such methods under all applicable state and federal law and this Agreement. The Community College shall maintain copies of the following records at its principal place of business:
1. A copy of the certificate issued by the Department under 761 IAC 607.30(3) authorizing the Community College to administer a CDL testing program for the classes and types of commercial motor vehicles listed;

2. A copy of each Community College CDL test examiner's certificate authorizing the examiner to administer CDL tests for the classes and types of commercial motor vehicles listed;
 3. A current copy of this Agreement;
 4. A copy of each completed CDL skills test scoring sheet for the current year and the past three calendar years;
 5. A record of each CDL knowledge test administered by the Community College for the current year and the past three calendar years, including the name of the test applicant, the type of test administered, and the date the test was administered, for the current year and the past three calendar years;
 6. A copy of the Community College's Department-approved road test route(s); and
 7. A copy of each Community Colleges CDL test examiner's training record.
- N. The Community College must notify the Department through a secure electronic means determined by the Department when a driver applicant passes a test administered by the third-party tester.
- O. The Community College shall not engage the services of any individual employed by the Department.
- P. The Community College shall not allow its CDL test examiners, employees, contractors, or any other person to assist any driver's license applicant in obtaining a passing score during a test.
- Q. The Community College shall designate an administrative level employee in charge of the professional truck driver preparation program to be responsible for the Community College's performance under this Agreement.
- R. The Community College shall immediately notify the Department of any fraudulent activity it suspects or discovers related to the conduct of CDL tests under its authority, or any failure to comply with the requirements, qualifications, and standards of 761 IAC chapter 607, this Agreement, or 49 C.F.R. parts 383 and 384 applicable to third-party knowledge or skills testing that the Community College suspects or discovers, and shall allow the Department and FMCSA to investigate as necessary and reasonably cooperate in such investigation.
- S. **Knowledge testing terms and requirements.** The Community College, if certified by the Department to administer knowledge tests under paragraph "B" of this division, shall adhere to the following requirements:
1. Knowledge testing will be conducted through a web-based remote knowledge testing portal established by the Department and its knowledge testing vendor. Results will be passed directly to the Department by the vendor in a form and manner determined by the Department.
 2. The Community College shall notify the Department as soon as practicable, but no less than three business days, after a knowledge test examiner is no longer employed by the Community College.
 3. The Community College shall not allow a knowledge test examiner to share assigned logon credentials with any other examiner or individual or use those credentials in any manner

inconsistent with their authorized use under this Agreement. Improper use of logon credentials will be grounds for termination of the knowledge test examiner's access privilege. At the discretion of Department, examiners found to be in violation of this section may have their individual access terminated temporarily or permanently and may be subject to criminal charges.

4. The Community College shall not allow an applicant to complete a knowledge test if the applicant has in their possession any of the following prohibited items: textbooks, manuals, scratch paper, notes, reading material, study aids, or any electronic device, including mobile phones, smart watches, fitness bands, media players, iPads, wired or wireless headphones or earbuds, cameras, or any other devices with recording, internet, or communication capabilities. However, an applicant may use headphones provided by the Community College for the exclusive purpose of accessing audio within the remote knowledge testing portal.
5. Any classroom or computer lab used to administer knowledge tests must also include one computer reserved for use by the examiner. Separate testing rooms must have separate examiners. Computers used for the administration of knowledge tests must be able to access the Remote Proctor Portal and Remote Testing Portal using any of the supported web browsers: Internet Explorer version 10 or 11 run on Windows 7, 8.1, or 10; Microsoft Edge; Google Chrome; Mozilla Firefox; or Apple Osx. All technical and configuration requirements are provided in the "Iowa Automated Testing Configuration Guide," which will be provided to the Community College and is hereby incorporated by reference into this Agreement.
- T. The Community College is solely responsible for ensuring any person or entity providing examiner or tester services for the college is in compliance with the terms and conditions of this Agreement. If the Community College chooses to authorize a person or entity other than itself or its direct employees to provide testing services associated with this Agreement, the College must first provide the Department with the contract or agreement outlining the responsibilities and authorities of the person or entity providing testing services on behalf of the College. The Department may refuse or revoke certification of the Community College under Article VI of this Agreement if the contract or agreement between the College and other entity does not require strict adherence to the terms and conditions of this Agreement, or if any person or entity providing examiner or tester services for the College violates the terms and conditions of this Agreement.

U. Title VI Program Requirements.

1. The Community College agrees to comply with Title VI of the Civil Rights Act of 1964 and related nondiscrimination authority which prohibits to discrimination against any person on the grounds of race, color, national origin, sex, age, disability, income, or Limited English Proficiency (LEP) under any program or activity receiving Federal financial assistance.
2. Notification to Beneficiaries/Participants: The Community College agrees to post the Public Notice hard copy in a place easily visible to customers (and on a website if the Community College maintains a publicly accessed website).

3. **Complaint Disposition Process:** The Community College shall forward any inquiry or complaint regarding the Title VI Program to the Iowa DOT's Civil Rights Bureau. See Discrimination Complaint Process link below:

Iowa Department of Transportation
Civil Rights Bureau Director
Ames, IA 50010
515-233-7970

<https://iowadot.gov/civilrights/>

<https://forms.iowadot.gov/BrowseForms.aspx?templateid=107009>

- V. **Limitations on use and protection of data.** The Community College and all examiners employed by the Community College agree to use any motor vehicle record information obtained under this Agreement subject to and in accordance with the limitations of all applicable state and Federal laws, including the Driver's Privacy Protection Act (DPPA), 18 U.S.C. §§2721-25, and Iowa Code § 321.11. The Community College and its examiners further agree that any personal information used in connection with this Agreement will not be published, redisclosed, or used to contact individuals, in accordance with 18 U.S.C. §2721(b)(5). The Community College shall employ any and all security measures as are reasonably necessary to protect any and all data and/or information that the Community College (including its agents and employees) come to possess as a result of this Agreement from illegal or unauthorized access or redisclosure. The Community College shall not to sell, assign, or otherwise transfer or disclose any data or information obtained or received pursuant to this Agreement except for purposes expressly permitted under the DPPA and Iowa Code §321.11, and only then with the express permission of the Department. Transfer means dissemination by written, audio, or electronic means. The Community College agrees and acknowledges that the duties set forth herein are ongoing for the life of the data and do not lapse or cease in the event this Agreement is terminated or otherwise modified. In the event of any breach of law or security involving personal information, including breach by any third party, the Community College shall immediately notify the Department upon discovery and will fully cooperate with the Department to investigate the issue(s) and take all corrective action required by the Department.

V. FUNDING

The Community College is not a vendor, and this Agreement creates no obligation for compensation or reimbursement from the Department to the Community College. The Department will not fund, reimburse, or otherwise compensate the Community College for testing. The Community College is responsible for all costs and expenses it incurs in connection with the performance of its obligations under this Agreement. The Department is not responsible for any such costs or expenses of the Community College. This does not preclude the Community College from assessing a fee for testing services rendered to a driver.

VI. REMEDIAL MEASURES, REVOCATION OF AUTHORIZATION, AND TERMINATION OF AGREEMENT

- A. The Department reserves the right to take prompt and appropriate remedial action against the Community College in the event the Community College fails to comply with the requirements and standards of for the CDL testing program set forth in 49 C.F.R. parts 383 and 384, including 49 C.F.R. §§ 383.75, 384.228, and 384.229, and 761 IAC 607.30, or with any other terms of this Agreement. Remedial action may include revocation of the Community College's certificate of authority to conduct CDL tests pursuant to 761 IAC 607.30(3).
- B. In the event the Department determines that grounds to revoke the certificate of authority exist, the Department in its discretion may immediately revoke the certificate of authority and terminate this Agreement, or may stay revocation and place the Community College on probation for a period of at least 30 but no more than 180 days to afford the Community College the opportunity to correct the non-compliance and ensure compliance with this Agreement and the applicable standards, subject to such conditions as the Department in its discretion may impose. In the event the Department elects immediate revocation and termination, the Department shall give the Community College written notice of the revocation and termination ten (10) days prior to termination.
- C. Notice of revocation and termination or probation shall be in writing addressed to the program administrator appointed by the community college and may be delivered electronically. The notice shall set forth the reasons for the withdrawal of authorization or probation.
- D. The Department may reauthorize the Community College upon correction of the non-compliance to the Department's satisfaction.
- E. In the event the Community College is placed on probation, failure to correct the non-compliance and obtain reauthorization within the time allotted shall result in revocation of the certificate of authority and termination of this Agreement. The Department shall give the Community College written notice of the revocation and termination ten (10) days prior to termination.
- F. The Community College may voluntarily terminate this Agreement at any time, by giving the Department written notice ten (10) days prior to termination.
- G. Upon revocation and termination by the Department or voluntary termination by the Community College, or in the event this Agreement expires and is not automatically renewed under Article II, the Community College shall:
 - 1. Cease administration of CDL tests.
 - 2. Undertake no new obligations and confine its activities solely and entirely to finishing work on obligations already undertaken in connection with the performance of this Agreement.
 - 3. Take such action as may be necessary, or as may be directed, for the protection and preservation of all property related to this Agreement which is in the possession of the Community College and in which the Department has or may acquire an interest as provided in Article X of this Agreement.
 - 4. Maintain a copy of CDL skills test scoring sheets and a record of CDL knowledge tests administered for the period of time required by Article IV, paragraph "M", subparagraphs 4 and 5 of this Agreement. The obligation to maintain such copies and records shall survive termination of this Agreement.

H. Unless mutually agreed to and upon termination or expiration of this Agreement, property provided by the Department and assigned to the Community college shall be returned to the Department in the same condition as initially provided, reasonable wear and tear excepted.

VII. AMENDMENT

This Agreement may be amended only by the mutual assent of both parties in writing. **VIII. CONSTRUCTION AND INTERPRETATION**

This Agreement shall be construed and interpreted to be in compliance with 49 C.F.R. § 383.75, as adopted by rule by the Department in 761 IAC 607.30. In the event any part of this Agreement shall be determined to be in conflict with the requirements of those provisions, those requirements shall apply and shall supersede any conflicting term in this Agreement. The failure to specifically enumerate in this Agreement any term, condition, provision, standard or requirement set forth in 49 C.F.R. parts 383 and 384 applicable to third-party knowledge and skills testing including 49 C.F.R. §§ 383.75, 384.228, and 384.229, and/or 761 IAC 607.30 shall not waive, excuse, or otherwise preclude their application and enforcement.

IX. PROPERTY

With the exception of 1) the web-based remote knowledge testing portal referenced in Article IV, paragraph S and 2) the Commercial Skills Test Information Management System (CSTIMS) referenced in Article IV, paragraph L, the Community College shall provide, at its own expense, any hardware and software necessary to accomplish the purposes of the Agreement.

The Department may in its discretion assign any properties/equipment to the third-party tester. Any properties/equipment assigned by the Department in its discretion to the Community College and used for the purpose of the Agreement, shall remain assigned to the Community College for use by the Community College for as long as there is a need for the property to accomplish the purposes of the Agreement. The Department may recall or replace equipment as it determines appropriate.

The Department recognizes the fact that the property assigned to the Community College for the purposes of this Agreement will, over time, exhibit normal wear and tear. The Department shall be responsible for all such normal wear and tear.

The Department shall, in its discretion, provide all maintenance, repair and replacement of the property or equipment assigned to the Community College.

X. LEGAL ENTITY

No new legal or administrative entity is created by this Agreement nor does this Agreement create any agency relationship between the parties, which remain separate legal entities.

XI. LIMITATION OF LIABILITY

The parties agree and acknowledge that the Department has no liability for any acts or omissions committed by the Community College in the course of or related to its performance under this Agreement

and has no liability or responsibility for any obligations incurred by the Community College in the course of or related to its performance under this Agreement.

XII. ASSIGNABILITY

The rights and interests of the parties under this Agreement shall not be assignable.

IN WITNESS WHEREOF, the Department and the Community College have caused this Agreement to be executed in two counterparts, each of which shall be considered an original.

Administrator,
_____ Community College

Daniel Yeh
Director, Central Programs Bureau
Iowa Department of Transportation


Date

Date

**MEMO**

DATE: October 3, 2022

TO: Dr. Terry Murrell, President

FROM:  Darin Moeller, Executive Dean of Instruction

RE: Lab Vehicles for Auto Technology Program

Background:

The College is always striving to provide the best learning environment and equipment for our students to best prepare them for entry into the workforce. With the surge of new technology in the cars and trucks on our roads, the Auto Technology program needs to ensure students are exposed to the new systems integrated into those vehicles to troubleshoot and repair issues they will see in the workplace.

The Equipment Purchase Team recently reviewed a request from the Auto Technology program to upgrade the fleet of vehicles available to them in their lab environment. This is part of a five-year plan to upgrade the technology in their lab developed during their last program review. The first proposed upgrade is to add 5 vehicles, with a model year of 2014 or newer, that have the specifications necessary to enhance learning opportunities for the students. The Equipment Purchase Team approved a budget of up to \$140,000 for the purchase of these vehicles pending Board approval.

Recommendation:

It is the administrative recommendation that the Board approve the purchase of up to five vehicles at a cumulative cost of up to \$140,000 for the Auto Technology program. Perkins and/or 3&6 cent equipment funds would be used for the purchases.



The Voice of Community College Leaders

DATE: September 14, 2022

TO: Dr. Terry Murrell
Western Iowa Tech Community College
President

FROM: Jee Hang Lee, ACCT President, and Chief Executive Officer

SUBJECT: VOTING DELEGATE NOTIFICATION FOR THE ACCT LEADERSHIP CONGRESS

According to our records, the board of Western Iowa Tech Community College is entitled to **1 vote(s)** during the Annual ACCT Leadership Congress, October 26-29, 2022, at the New York Marriott Marquis Hotel.

Eligibility requirements for voting delegate(s) include:

- ✓ Fiscal year 2022 ACCT membership dues **MUST** have been received and verified at the time of Congress registration. Please disregard if you have remitted your dues renewal payment.
- ✓ Only voting members of governing boards may serve as voting delegates (i.e., Chancellor/President, Professional Board Staff, and "trustee emeritus" may not serve as voting delegates.)
- ✓ Voting delegates must sign in and receive their voting delegate credentials at the ACCT Voting Delegate Desk, which will be located near the Congress Registration Desk on the following days:
 - Wednesday, October 26th, between 7:30 a.m. and 6:00 p.m.
 - Thursday, October 27th, between 7:00 a.m. and 5:00 p.m. (Note: Regional Caucuses will be held from 2:00 p.m. – 3:30 p.m. on this day.)
 - Friday, October 28th, between 8:30 a.m. and 10:30 a.m. (Note: Voting Delegate Desk will be in the Senate Room only on this day.)

Please note the following:

- **Ballots will be distributed only to registered voting delegates during the Regional Caucuses and Senate Meeting.**
- **Voting Delegate(s) MUST be determined by your Board Chair before approaching the Voting Delegate Desk to register. ACCT staff CANNOT be involved in the selection of ANY Voting Delegate(s.)**

The fall 2022 *Advisor* contains information on the Regional Caucuses and Meetings and the Senate Meeting. The *Advisor* also lists the candidates for Regional Directors, Directors-at-Large, and the Diversity Committee. Please visit www.acct.org/product/advisor to review the fall 2022 *Advisor*.

If you have not had the opportunity to register for this year's Congress, I hope you will take the time to do so. Please register online at www.acct.org or contact ACCT's office at (202) 775-4667 for registration information.

Thank you for your attention to this important matter. I look forward to seeing you in New York City!



September 13, 2022

TO: Dr. Terry Murrell, President
From: Jackie Plendl, Director of HR
RE: Board Policy Revision – 2nd Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a second reading as follows:

400.42 – Child Abuse Reporting

It is the administration recommendation to approve these changes.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.42
Title	All Personnel
	Child Abuse Reporting

In compliance with state law and to provide protection to victims of child abuse, ~~the Board believes incidents of suspected child abuse should be reported to the proper authorities. All employees are encouraged to report alleged incidents of child abuse. Employees of the College's child care center, as well as instructors working with children under the age of 18 years, are "mandatory r~~ this policy requires anyone who, in the scope of their employment responsibilities for the College, examines, attends, counsels, or treats a child, to report suspected physical or sexual abuse of a child. This includes employees of the College's childcare center, as well as instructors, coaches, student employees, administrators and staff working with children ("College Reporters"). If unsure of whether a report is required, this policy encourages erring on the side of caution and making a report. Reporters do not need to have proof that abuse has occurred. A "child" is a person under the age of 18 years.

College Reporters are required to report alleged incidents of child abuse (physical or sexual) when they see, know about, or reasonably suspect the abuse of a child. ~~become aware of~~ within the scope of their assigned duties. A report should be made within 48 hours of suspecting abuse to (1) College administration either in writing or by verbal report; and (2) the Iowa Department of Human Services, by written or verbal report. Verbal reports should be followed up in writing. Additionally, if a College Reporter believes the child is in immediate danger, the local law enforcement agency shall also be notified, and nothing in this policy prohibits any College employee from reporting suspected child abuse in good faith to law enforcement.

It is possible that some College Reporters, as well as others who interact with children who are on the College's premises or participating in College sponsored programs or activities may be Mandatory Reporters of child abuse under Iowa Code § 232.69. These individuals have additional responsibilities to report *all forms* of child abuse as described in Iowa Code § 232.68(2). Under § 232.69, Mandatory Reporters must report suspected abuse to the Department of Human Services. Child Abuse can be reported to the Department of Human Services by calling the toll-free child abuse reporting hotline 24 hours a day: 1-800-362-2178.

The College strongly encourages everybody, including those who are not College or Mandatory Reporters under Iowa Code § 232.69, to promptly report all forms of child abuse of children who are on the College's premises participating in College sponsored programs or activities

~~When a mandatory reporter suspects a child is the victim of abuse, the mandatory reporter shall orally notify the Iowa Department of Human Services. If any mandatory reporter believes the child is in immediate danger, the local law enforcement agency shall also be notified. Within forty-eight hours of the oral report, the mandatory reporter shall file a written report with the Iowa Department of Human Services. The Iowa Department of Human Services is responsible for the investigation of incidents of alleged child abuse.~~

~~Within six months of their initial employment, mandatory reporters shall take a specified training course involving the identification and reporting of child abuse. The course shall be re-taken as required by law.~~

Date of Adoption	12/11/1995		Legal Reference: (Code of Iowa)
Date of Last Revision	12/11/1995		232.67-77; 232A, 235A, 280.17, 260C.14(23)
Date of Current Revision	9/14/2020		
Related Administrative Procedures and Cross References			



September 13, 2022

TO: Dr. Terry Murrell, President
From: Jackie Plendl, Director of HR
RE: Board Policy Revision – 2nd Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a second reading as follows:

400.43 – Abuse of Children by College Employees

It is the administrative recommendation to approve these changes.

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Number 400.43

Title All Personnel

Abuse of Children by College Employees

Physical or sexual abuse of children (defined as persons under the age of 18 years), including inappropriate and intentional sexual behavior, by College employees will not be tolerated. The definition of employees for the purpose of this policy includes not only those who work for pay but also those who are volunteers under the direction and control of the College. ~~Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.~~

Employees who suspect child abuse by College employees shall promptly report incidents. ~~The College will respond promptly to allegations of abuse of students by College employees by reporting incidents of suspected child abuse~~ to the proper authorities, including College administration, the Iowa Department of Human Services and the local law enforcement agency, consistent with Board Policy 400.42. The College's processing of a complaint or allegation will be handled confidentially to the maximum extent possible. Employees are required to assist in any ~~the~~ investigation when requested to provide information and to maintain the confidentiality of the reporting and investigation process.

~~The President is responsible for drafting administrative procedures to implement this policy.~~

Employees found in violation of this policy will be subject to disciplinary action up to and including discharge.

Date of adoption 12/11/95

Legal Reference: (Code of Iowa)

Date of last revision 10/11/04

232.67, .70, .73, .75; 235A; 272A; 260C.14(23)

Date of current revision 07/11/16

279.49; 280.17; 709; 728.12 (1).

Related Administrative Procedures and Cross References _____

WITCC in the News

OCT-22-X

Dept of Labor Grant

<https://www.osha.gov/news/newsreleases/national/09222022>

Career Fair

<https://www.siouxlandproud.com/news/local-news/looking-for-a-job-change-try-these-upcoming-career-fairs/>

SCJ weekend calendar: Career Fairs: https://siouxcityjournal.com/weekender-calendar/article_d67b4af6-3848-568d-9332-4dd5684a7d56.html

Blood Drive

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-community-college-holds-a-blood-drive/>

WITCC Sports:

<https://siouxlandnews.com/news/local/witcc-to-add-athletics>

<https://www.ktiv.com/2022/09/14/witcc-gets-green-light-pursue-athletics/>

<https://kscj.com/2022/09/14/western-iowa-tech-hopes-to-add-athletic-teams/>

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-announces-plan-to-add-athletics/>

<https://www.youtube.com/watch?v=Nie78wVEdCk>

https://siouxcityjournal.com/sports/college/western-iowa-tech-hopes-to-keep-local-student-athletes-home/article_c2ea0b34-dc74-5f43-8025-8f13cfb813a3.html

Lead Podcast

<https://www.kwit.org/podcast/the-lead-podcast/2022-09-23/the-lead-western-iowa-tech-community-colleges-dr-terry-murrell>

Susan Grau, UNI

https://siouxcityjournal.com/business/local/transitions/grau-to-serve-as-uni-s-student-support-specialist-at-witcc/article_2763054b-9d3b-5d4a-984b-b7d74cbe2e28.html

Zoom Phone:

<https://edtechmagazine.com/higher/article/2022/09/colleges-move-communications-cloud>

Alumni Mentions–

WITCC alumni Agustin Martinez: https://www.nwestiowa.com/news/policing-and-breaking-language-barriers/article_01ab0568-3085-11ed-8c0c-0b8d49b64db0.html?

Jamie VanVoorst Sioux County sheriff: https://www.nwestiowa.com/news/van-voorst-sworn-in-as-sioux-county-sheriff/article_53da9050-2a14-11ed-a5e7-1734c2e8742a.html?

New Bomgaars Store Manager Joel Kempte: <https://www.messengernews.net/news/local-business/2022/09/theres-always-a-new-challenge/>

Brief Mentions–

WITCC in the News

OCT-22-X

New employees, former witcc: <https://vista.today/2022/09/church-farm-school-new-faculty>

UNI future partnership reference: <https://www.northerniowan.com/17478/showcase/uniacc-program-expands/>

VT Industries Training Reference: <https://www.westerniowaadvantage.com/news-and-resources/p/item/45725/western-iowa-manufacturing-month-spotlight-vt-industries>

Hawarden PD officer joining WITCC

training: https://www.nwestiowa.com/independent/meghan-danielson-joins-hawarden-police-staff/article_b0400170-3a88-11ed-a0a0-4f0660382251.html

WITCC in the News

OCT-22-X

Cherokee Chronicle Times, page number 6 - Advertising Guide
Date Sept 20, 2022

Western Iowa Tech Community College is accepting applications for the following position at the Cherokee campus:

Secretary - part time: Provide clerical and secretarial support to the Cherokee Campus working approximately 25 hours per week, NO WEEKENDS, with a wage of \$16.68 per hour. Education and experience in related field. Benefits include retirement, paid vacation, sick leave and holidays.

*Minority and bi-lingual applicants are encouraged to apply.
To apply please visit the College web site at www.witcc.edu/jobs.*



Human Resources Office
Western Iowa Tech Community College
P.O. Box 5199, Sioux City, IA 51102-5199
(712) 274-6400; FAX (712) 274-6412
800-352-4649, e-mail: hr@witcc.edu
WITCC is an AA/EEO Employer

WITCC in the News

OCT-22-X

Cherokee Chronicle Times, page number Pg 7
Date 9-21-22

Friday, September 23

•Chamber Coffee will be held at Western Iowa Tech Community College, 200 Victory Drive, Cherokee at 9:30 a.m.
This will be a Red Ribbon cutting.

WITCC in the News

OCT-22-X

Cherokee Chronicle Times, page number 8
Date Sept 23-2022

Western Iowa Tech Community College is accepting applications for the following position at the Cherokee campus:

Secretary - part time: Provide clerical and secretarial support to the Cherokee Campus working approximately 25 hours per week, NO WEEKENDS, with a wage of \$16.68 per hour. Education and experience in related field. Benefits include retirement, paid vacation, sick leave and holidays.

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WITCC in the News

OCT-22-X

Advertising Guide

Storm Lake Times Pilot

Cherokee Chronicle Times, page number Pg. 7

Date 9-27-22

Western Iowa Tech Community College is accepting applications for the following position at the Cherokee campus:

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Cherokee Paper: Front Page
Sept 20, 2022



WITCC management and Cherokee Chamber of Commerce members celebrated a ribbon cutting last week to reveal the new state-of-the-art nursing department equipment at the Cherokee campus. WITCC Campus Director Dr. Darla Struck cuts the ribbon, assisted by WITCC President Dr. Terry Murrell and nursing Stephanie Hill. Photo contributed

Executive board meets Oct. 10

The Western Iowa Tech Community College Executive Board of Directors will hold its monthly meeting at the Cherokee WITCC Campus on Monday, Oct. 10 at 4 p.m.

A community reception will be held from 3-4 p.m. featuring public tours of the new nursing facility. Both the classroom and state-of-the-art simulation lab will be open to the public during that time.

The Cherokee campus recently underwent a significant renovation project to house its nursing program complete with classrooms and a fully equipped simulation lab.

SEE FOR YOURSELF

Tour new WITCC nursing facility

WITCC offers several nursing programs for students wanting to pursue a nursing career. Once a student completes the Nurs-

ing/Assistant (CNA) certificate program or work can enroll in the Practical Nursing (PN) diploma. Practical Nursing is a one-year program available through the Cherokee Campus, with a hybrid option available for students.

The PN diploma prepares students for an exam in order to practice as a Licensed Practical Nurse. When a student becomes an LPN, they progress to a second year of additional training with the Nursing program.

Graduates of the Associate Degree of Nursing are prepared to write for the NCLEX-RN to practice as a Registered Nurse.