



WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

Date: November 14, 2022

Time: 4:00 pm

Location: WITCC Campus –Sioux City

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Mike Tramp, CPA, Henjes, Conner & Williams, PC | Timothy Dutcher, Henjes, Conner & Williams, PC | Tito Parker, Associate Dean of Students | Mike Brown, Student Activities & Alumni Coordinator | Amy Hueser, Faculty Development and Assessment Coordinator | Jennifer Hough, Faculty Development Specialist | Carmen Wilson, Associate Dean – Corporate College

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	
a. Thank you – Siouxland African Association in addendum NOV-22-1, page 1	
V. Consent Items	
A. The minutes of the regular Board of Directors meeting held October 10, 2022	
B. The Financial Report for October 2022 in addendum NOV-22-2, pages 2-9	
C. A list of General Fund bills in addendum NOV-22-3, pages 10-33. Additional bills may be presented at the Board Meeting.	

Item	Presenter
D. The Personnel Report Regular Appointments in addendum NOV-22-4a, pages 34-35. The Community and Continuing Education instructor list in addendum NOV-22-4b, page 36. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #2 in the amount of \$108,889.00 to Guarantee Roofing for Gaylord Smith Re-Roofing Project in addendum NOV-22-5, pages 37-38	
F. Application and Certificate for Payment #2 in the amount of \$24,997.59 to CW Suter Services for Kiser Bldg. Chiller and Pump Replacement Project in addendum NOV-22-6, pages 39-40	
G. Application and Certificate for Payment #3 in the amount of \$12,499.15 to CW Suter Services for Kiser Bldg. Chiller and Pump Replacement Project in addendum NOV-22-7, pages 41-42	
<i>Motion needed for Consent Items</i>	
VI. Administrative Reports	
A. KWIT-KOJI FM Radio Audit Report for 22FY <i>Motion Needed</i>	Mike Tramp
B. WITCC Financial Audit for 22FY <i>Motion Needed</i>	Mike Tramp
C. College Athletics and Esports at Western Iowa Tech Community College in addendum NOV 22 8, pages 43 <i>Motion Needed</i>	Juline Albert
D. Student Activities Annual Report in addendum NOV-22-9, pages 44-45	Juline Albert Tito Parker Mike Brown
E. Student Senate Leaders in addendum NOV-22-10, pages 46-47	Juline Albert Tito Parker Mike Brown
F. VFA Report in addendum NOV-22-11, pages 48-50	Juline Albert Erin Volk
G. Staff Development Program Annual Report in addendum NOV-22-12, pages 51-53	Jackie Plendl Amy Hueser Jennifer Hough
H. Education Association Negotiating Team in addendum NOV-22-13, pages 54 <i>Motion Needed</i>	Jackie Plendl
I. Moving Colleague to SaaS in addendum NOV 22 14, pages 55-56 <i>Motion Needed</i>	Mike Logan Christina Brandon
J. SBDC Subtract in addendum NOV-22-15, pages 57-92 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
K. Change Order – Gaylord Smith Roof Replacement in addendum NOV-22-16, pages 93-94 <i>Motion Needed</i>	Troy Jasman
L. Foodbank and Community Action Agency Agreement in addendum NOV-22-17, pages 95-99 <i>Motion Needed</i>	Troy Jasman
M. Bids for Bookstore in addendum NOV 22 18, pages 100-102 <i>Motion Needed</i>	Troy Jasman
N. Report on ACCT Conference	Blanca Martinez Linnea Fletcher Tricia Sutherland

Item	Presenter
	Al Aymar Russell Wray Derrick Franck
O. Community Colleges for Iowa Report	Derrick Franck
P. President Report <ul style="list-style-type: none"> 1. Holiday Reception 2. State Accreditation Visit 3. WITCC In the News in addendum NOV-22-19, pages 103-109 4. Other 	Terry Murrell
Q. Finalize Administrative Contract Strategy Executive Session, Chapter 21.9, Code of Iowa, 2018 <i>Motion Needed</i>	
VII. Unfinished Business	
A. Individual Board Member comments	
B. Truthsgiving – November 15, 2 presentations (11:00 am and 12:00 pm) in Overlook Café. Trisha Etringer from Great Plains Action Society will discuss the myths and conceptions centering around Thanksgiving. www.truthsgiving.org Native American inspired cuisine will be served in the Overlook Café.	
C. Thanksgiving Break – College Closed – November 24-25, 2022	
D. Fall Semester ends – December 20, 2022	
E. Holiday Reception, December 21, 2022 – Overlook Café – 11:00 – 1:00 pm	
F. College Closed – December 22 – January 1, 2023	
For more information about Student Activities on Campus, check out the Campus Calendar here	
VIII. Adjournment <i>Motion Needed</i>	

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

- Communication:** Knowing Who We Are & What We Do
- Collaboration:** Cultivating Inclusion, Belonging, & Connection
- Contribution:** Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



SIUXLAND AFRICAN ASSOCIATION

SAFAS

CONTACT

**IRS 501(c)(3) tax-deductible
Organization (EIN: 85-1314052)**

PHONE: 712-258-0119

ADDRESS:
1915 Nebraska Street
Sioux City, Iowa 51104

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Siouxland1safas@gmail.com

October 8, 2022

Terry Murrell, President
Western Iowa Tech Community College
4647 Stone Avenue
Sioux City, IA 51106

Dear President Murrell:

On behalf of the entire board of the Siouland African Association, I am writing to express our heartfelt appreciation for your \$1000 donation towards our FREE 7th Annual Siouland African Festival – SA-fest 2022 held at the Riverside Park on August 6th, 2022.

This was our second outdoor festival. Although it was a very hot day, the event was quite well attended estimating **about 1000** people.

Attendees enjoyed free African Food from several African countries, were educated about the people and cultures, enjoyed entertainment from professional African musicians and folklore performers, and offered the opportunity to participate in drumming and dancing.

For the first time in our festival history, this year we sponsored a free African Drumming and dancing workshop for the community at the Sioux City Public Library and First United Methodist Church.

We had very good feedback regarding the set-up and organization of the event from the community and vendors.

We are truly grateful for WITCC's support for diversity within our community, and would respectfully ask for your on-going partnership with SAFAS to grow this annual African festival which occurs the first Saturday of August.

We promoted WITCC on a big banner displayed at the entrance to the park; on a 24"x24" Yard Sign; on the festival T-Shirt; and on our event brochure. A copy of the brochure is included. Thank You Again!

Sincerely Yours,

Albert Okine, SAFAS Acting Secretary
Mobile#: 605-205-0092



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING MINUTES

Date: October 10, 2022

Time: 4:00 pm

Location: WITCC Campus –Cherokee, Room 301

A Community Reception will be hosted by Western Iowa Tech Community College on Monday, October 10, 2022, at 3:00 pm at the WITCC Campus, 200 Victory Drive, Cherokee, Iowa.

The regular Board of Directors Meeting was held following at 4:00 pm, Room 301

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Absent – Blanca Martinez

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Dr. Darla Struck, Director of Cherokee Campus and Northern Service Area | Matt Pfister, Executive Director of College Development | Carmen Wilson, Associate Dean – Corporate College | Steve Warnstadt, Government Relations and Special Projects Manager | Theresa Umshied, ICCOC | Elle Voss, Student | Caden Thomas, Student | Hayley Heims, Student

The meeting was called to order by Russ Wray at 4:01 pm.

Brenda Wright did a roll call of Directors.

Russ Wray asked for any Oral Communications. No oral communications were brought to the board.

Russ Wray reviewed the Written Communications submitted in the board packet.

Russ Wray asked for any questions or concerns regarding the Consent Items. No questions or feedback received. Jeremy Ogle made a motion to approve the Consent Items and Neal Adler seconded. All were in favor. Motion was carried.

Administrative Reports

Juline Albert introduced Erin Volk and Darla Struck. Darla then introduced three students that wanted to share their experiences of Western Iowa Tech on the Cherokee Campus. All three students talked about how much they love the campus and the attention that they receive. They receive help from the staff and faculty whenever they need it or have questions. All three students are participating in the Cherokee Promise program and were very appreciative of the funding they have received.

Juline Albert and Erin Volk reviewed the Iowa Department of Education Profile Report. This report shows all the data and how we compare to the other community colleges.

Theresa Umsheid joined our meeting to give an ICCOC Update. There are six community colleges in the consortium. This year we became a legal separate entity. Doing this makes it more secure for each college. We have a new board of directors which consists of the presidents from all six community colleges in the consortium. Erin Volk and Tawnya Beermann reviewed the Graduation Compilation Report. WITCC is the 2nd highest in credentials awarded in the state.

Troy Jasman came forward to introduce Matt Pfister as our new Executive Director of the Foundation. Troy then explained the Foundation Compilation Report results. The board unanimously stated audibly that they accept the compilation report.

Troy Jasman also presented the Contingency Change Order #4 for the Cherokee Nursing Simulation Lab. Linnea Fletcher made a motion to accept the change order and Jeremy Ogle seconded the motion. All in favor and the motion was carried.

Troy Jasman also brought forward a proposal for the Sun Ridge Court Siding Improvement Project. Troy proposed to continue the siding improvements on the Sun Ridge Court dorms. He would like to update two additional buildings. Jeremy Ogle made a motion to approve the project and Al Aymar seconded the nomination. All were in favor and the motion was carried.

Steve Warnstadt reported on the Northwest Iowa Regents Resource Center Operations Report/UNI Partnership. The new partnership with UNI with UNI's new program, UNI@CommunityCollege, now includes WITCC. We will have a full-time person on our campus. Students can continue their education at UNI from the WITCC campus at the WITCC tuition rate.

Darin Moeller presented an Aviation Agreement. This will continue our work with Dave Poole to assist us with creating curriculum and advising on the Aviation Maintenance program. Jeremy Ogle made a motion to approve and it was seconded by Neal Adler. All were in favor and the motion was carried.

Darin Moeller and Carmen Wilson presented a renewal of the Commercial Driver's License Testing Tester Agreement. This agreement allows WITCC to be a tester for CDL licensing. It's a great service to the community. Tricia Sutherland made a motion to approve and it was seconded by Bill Anderson. All were in favor and the motion was carried.

Darin Moeller presented a proposal to purchase some Lab Vehicles for the Auto Technology. With the growing technology in vehicles, our students need to know how to work on the newer features in vehicles. The request is to purchase up to vehicles spending up to \$140,000. Funding for the purchases would be from Perkins funds or 3/6 cent funding. Linnea Fletcher made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion was carried.

Jeremy Ogle nominated Derrick Franck to be the Voting Delegate for the ACCT Leadership. Bill Anderson seconded the nomination. All were in favor and the motion was carried.

Jackie Plendl did a 2ND Reading Board Policy – 400.42 – Child Abuse Reporting. She reviewed a suggestion from last month that is now included in this revision. Derrick Franck made a motion to approve the board policy changes and Neal Adler seconded. All were in favor and motion was carried.

Jackie also reviewed the 2ND Reading Board Policy - 400.43 - Abuse of Children by College Employees. Jeremy Ogle made a motion to approve the suggestions and it was seconded by Tricia Sutherland. All were in favor and the motion was carried.

Tricia attended the last meeting for the Community Colleges for Iowa and gave her report. She talked about a book that was discussed, So You Want to Talk about Race. She said they had some great respectful conversations. She expressed how Diversity and Inclusion are very prominent now and suggested we purchase some additional copies of the book for our library and encourage our staff and faculty to read the book.

Terry Murrell gave a Presidents Report


1. Title III Grant Update - We received the grant. The focus of this grant is to improve transfer rate, continue to move inclusion efforts, and sustainability.
1. State Accreditation Visit, November 9-10
2. Board Retreat - will be after the November board meeting. We will have dinner and then start the retreat at 5:30 pm.
3. We are also looking at purchasing a piece of land in Mapleton. It would be just behind the building. We think it will be a great spot for the Ag program. More info to follow.
4. Athletics - we did get approved in the first step. We meet with NJCAA soon. We should have more info at our next meeting.

Bill Anderson made a motion to adjourn the meeting and it was seconded by Neal Adler. All were in favor and the motion was carried.

Russell Wray, Board President

Brenda Wright, Board Secretary

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: November 9, 2022

RE: **OCTOBER 2022 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues totaled \$2.4 million for the month and \$15.2 million year to date. At 42% of budgeted annual revenue, October year to date revenues were some \$243K or 1.6% higher than last year. This continues to be mainly due to the federal backfill monies to make up for lost tuition revenue due to the pandemic. General Fund expenditures totaled \$3.0 million for the month and \$10.5 million year to date. At 29% of budgeted annual expenditures, October year to date expenditures are consistent with budget expectations while higher than the prior year in actual dollars and percent of budget. As a result, the College's financial position lags that of the previous year with a decrease in the fund balance change from the prior year of \$243K.

Restricted Fund activity for the month of October included receipts of federal grant funds, state support, property tax receipts and quarterly New Jobs Training Program (NJTP) receipts. Other activities across the various restricted funds were routine.

The Plant Fund activity through October reflected property tax receipts and other Plant Fund revenues consistent with budget. Property tax receipts increased \$817K for the month while expenditures for the month increased \$479K. The increase in expenditures is primarily related to equipment purchases and building renovations.

Overall, Auxiliary Enterprise operations in October exceed that of the previously year. The fund balance change of \$859K is \$84K greater than the prior year fund balance change. Again, dormitory expenditures will continue to increase as students utilize the all you care to eat meal plan and the College receives invoices from the third-party operator. This will continue to reduce the dormitory fund balance change over the semester.

The College's October cash flow was strong as a result of property tax receipts, federal financial aid, Auxiliary operations, State Funding and NJTP collections. Cash and investments on a consolidated basis totaled \$49.9 million at October 31, 2022, an increase of \$1.5 million from September. The College's investment portfolio's overall yield at 1.42% was up from 0.77% of the previous month.

Included with November's request for Board consent for payment are the debt service payments due December 1, 2022 on previously issued NJTP certificates and dormitory revenue bonds. The payments total some \$531K.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Four Month Period Ending October 31, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$2,945,000	\$1,537,518	52%	\$2,971,000	\$1,329,236	45%
Tuition	14,025,000	7,012,359	50%	13,571,500	6,837,223	50%
Local Support	2,125,000	1,044,553	49%	2,050,000	1,021,365	50%
State Support	12,361,796	4,131,582	33%	11,993,091	4,008,267	33%
Federal Support	268,502	17,316	6%	263,684	110,856	42%
Sales & Services	215,000	65,000	30%	204,500	60,216	29%
Other Income	4,196,399	1,420,535	34%	4,384,625	1,618,652	37%
Total Income	\$36,136,697	\$15,228,863	42%	\$35,438,400	\$14,985,815	42%
EXPENDITURES						
Salaries & Related Costs	\$26,064,952	\$7,396,484	28%	\$25,150,943	\$7,005,640	28%
Services	5,584,375	1,755,627	31%	5,736,110	1,588,259	28%
Materials, Supplies & Travel	2,431,151	523,196	22%	2,363,710	619,469	26%
Other Current Expenditures	2,049,719	775,469	38%	2,181,137	751,473	34%
Capital Outlay	6,500	1,066	16%	6,500	823	13%
Total Direct Expense	\$36,136,697	\$10,451,842	29%	\$35,438,400	\$9,965,664	28%
Fund Balance Change	\$0	\$4,777,021		\$0	\$5,020,151	

33% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Four Month Period Ending October 31, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,437,951	2,646,029	49%	5,195,869	2,585,574	50%
State Support	2,357,776	1,025,402	43%	2,304,532	893,967	39%
Federal Support	3,255,646	1,631,281	50%	11,822,375	3,088,522	26%
Other Income	728,959	255,037	35%	578,545	76,461	13%
New Jobs Training Program	3,340,000	1,301,873	39%	3,340,000	768,141	23%
Total Income	\$15,120,332	\$6,859,622	45%	\$23,241,321	\$7,412,665	32%
EXPENDITURES						
Salaries & Related Costs	\$3,649,482	\$1,139,877	31%	\$3,440,348	\$1,083,332	31%
Services	4,212,258	1,096,662	26%	4,203,978	567,680	14%
Materials, Supplies & Travel	2,074,202	311,496	15%	10,421,045	1,095,825	11%
Other Current Expenditures	0	1,341,215	-	0	1,380,049	-
New Jobs Training Program	4,188,313	106,822	3%	4,167,804	248,330	6%
Capital Outlay	1,366,036	95,983	7%	1,561,900	627,648	40%
Total Direct Expense	\$15,490,291	\$4,092,055	26%	\$23,795,075	\$5,002,864	21%
Fund Balance Change	(\$369,959)	\$2,767,567		(\$553,754)	\$2,409,801	

33% of Year

Western Iowa Tech Community College
 Plant Fund Income Statement
 For the Four Month Period Ending October 31, 2022

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,125,000	\$1,044,553	49%	\$2,050,000	\$1,021,365	50%
Interest Income	30,250	15,461	51%	26,000	10,997	42%
Other Income	2,311,169	975,012	42%	2,561,332	996,238	39%
Total Income	\$4,466,419	\$2,035,026	46%	\$4,637,332	\$2,028,600	44%
EXPENDITURES						
Equipment	\$1,471,219	\$444,465	30%	\$1,594,137	\$277,545	17%
Buildings	1,830,250	157,612	9%	3,125,000	0	0%
Maintenance, Repairs & Supplies	35,000	16,251	46%	0	20,089	
Structural Improvements	120,000	346,067	288%	100,000	976,975	977%
Professional Services	583,000	67,602	12%	475,000	96,781	20%
Other Expenses	0	0		0	0	
Interest/Debt Service	676,950	61,467	9%	678,777	76,084	11%
Total Direct Expense	\$4,716,419	\$1,093,464	23%	\$5,972,914	\$1,447,474	24%
Fund Balance Change	(\$250,000)	\$941,562		(\$1,335,582)	\$581,126	

33% of Year

Note: Interest budget amounts include principal payments of \$495,000 and \$470,000 for FY2023 and FY2022, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000, while fund balance change for FY2022 reflects use of existing funds of \$1,335,582.

Western Iowa Tech Community College
 Auxiliary Enterprises
 For the Four Months Ending October 31, 2022

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES							
Sales and Service	\$869,628	\$806,102	\$184,606	\$0	\$3,918	\$1,864,254	\$1,812,142
Miscellaneous	5,947	26,102	0	267,721	282,016	\$581,786	449,647
Total Revenues	<u>\$875,575</u>	<u>\$832,204</u>	<u>\$184,606</u>	<u>\$267,721</u>	<u>\$285,934</u>	<u>\$2,446,040</u>	<u>\$2,261,789</u>
EXPENDITURES							
Salaries & Related Costs	\$87,150	\$76,287	\$324	\$0	\$3,637	\$167,398	\$122,047
Service Expenditures	177,495	16,177	0	85,646	9,026	\$288,344	243,964
Materials & Supplies	4,797	517	3,197	85,840	5,270	\$99,621	61,855
Cost of Goods Sold	0	643,551	162,372	0	0	\$805,923	829,946
Utilities	0	0	0	0	0	\$0	0
Other Current Expenditures	224,800	0	0	280	195	\$225,275	228,868
Total Expenditures	<u>\$494,242</u>	<u>\$736,532</u>	<u>\$165,893</u>	<u>\$171,766</u>	<u>\$18,128</u>	<u>\$1,586,561</u>	<u>\$1,486,680</u>
Fund Balance Change	<u>\$381,333</u>	<u>\$95,672</u>	<u>\$18,713</u>	<u>\$95,955</u>	<u>\$267,806</u>	<u>\$859,479</u>	<u>\$775,109</u>
Prior Year	\$337,907	\$113,801	(\$635)	\$114,655	\$209,381	\$775,109	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
OCTOBER 2022**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (10/01/2022)	\$20,330,254	\$4,003	\$476,502	\$10,739,209	\$16,866,410	\$48,416,377
Receipts	6,719,895	\$1,169,976	(680)	602,044	561,569	9,052,804
TOTAL FUNDS AVAILABLE	\$27,050,150	\$1,173,978	\$475,822	\$11,341,253	\$17,427,979	57,469,182
DISBURSEMENTS						
Board Report	\$5,383,948	\$1,166,314	\$109,810	\$36,879	\$541,491	\$7,238,442
Dorm Revenue Bond Payment				0		0
Transfers to Operating Fund						0
Approved Previous Meeting				301,916		301,916
TOTAL DISBURSEMENTS	\$5,383,948	\$1,166,314	\$109,810	\$338,795	\$541,491	\$7,540,357
ENDING BALANCE (10/31/2022)	\$21,666,202	\$7,665	\$366,012	\$11,002,458	\$16,886,488	\$49,928,824

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
OCTOBER 31, 2022

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$95,585					\$95,585	0.00%
Interest Checking	Security National		7,665				7,665	0.08%
Repurchase Agreement	Security National	8,938,484					8,938,484	1.00%
Certificate of Deposit	Central Bank	1,080,574					1,080,574	1.10%
Money Market	Northwest Bank	404,292					404,292	0.20%
Money Market	Liberty National Bank	10,324,473					10,324,473	1.95%
Money Market	Pioneer Bank	103,969					103,969	0.60%
Money Market	Liberty National Bank				10,435,526		10,435,526	1.95%
Checking	Cherokee State Bank	\$7,139					7,139	0.00%
Checking	Wells Fargo	\$29,480					29,480	1.15%
Checking	Wells Fargo			366,012	47,546	338,058	751,615	1.15%
Checking	Wells Fargo					732,743	732,743	0.50%
Repurchase Agreement	Security National				237,302	15,815,687	16,052,989	1.00%
Dorm Revenue Bond Funds	UMB Bank	682,205			282,084		964,289	3.07%
Total Cash & Investments		\$21,666,202	\$7,665	\$366,012	\$11,002,458	\$16,886,488	\$49,928,824	1.42%
Interest Earnings YTD		\$21,641	\$8	\$0	\$9,629	\$13,134	\$44,413	

**NEW JOBS TRAINING PROGRAM
PRINCIPAL & INTEREST PAYMENTS
DECEMBER 2022**

ISSUE	PRINCIPAL	INTEREST	TOTAL	FUND
2013-1 MULTIPLE		2,062.50	2,062.50	
2014-1 MULTIPLE		6,125.00	6,125.00	
2015-1 MULTIPLE		5,425.00	5,425.00	
2016-1 MULTIPLE		4,437.50	4,437.50	
2017-1 MULTIPLE		34,320.00	34,320.00	
2018-1 MULTIPLE		69,070.00	69,070.00	
2019-1 MULTIPLE		5,302.50	5,302.50	
2020-1 MULTIPLE		7,190.00	7,190.00	
2021-1 MULTIPLE		20,286.75	20,286.75	
2022-1 MULTIPLE		39,937.50	39,937.50	
TOTAL NJTP	0.00	194,156.75	194,156.75	\$194,156.75 HOUSE FILE
OTHER PRINCIPAL & INTEREST PAYMENTS DECEMBER 2022				
DORM REV 2021	245,000.00	92,200.00	337,200.00 *	
TOTAL OTHER	245,000.00	92,200.00	337,200.00	337,200.00 PLANT
COMBINED TOTAL	\$245,000.00	\$286,356.75	\$531,356.75	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting November 14, 2022

October 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 5,389,080.42	\$ 1,166,313.70	\$ 109,810.12	\$ 36,879.00	\$ 541,491.43	\$ 7,243,574.67
Cancelled warrants	\$ (5,132.90)					\$ (5,132.90)
Subtotal	5,383,947.52	1,166,313.70	109,810.12	36,879.00	541,491.43	\$ 7,238,441.77
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 6,072,822.52	\$ 1,166,313.70	\$ 109,810.12	\$ 36,879.00	\$ 541,491.43	\$ 7,927,316.77

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/27/2022	A Ox Welding Supply Co Inc	\$523.88	BOOKS SPECIAL RESALE-SPON STU
10/13/2022	Dakwa Incorporated	\$1,109.62	BOOKS SPECIAL RESALE-SPON STU
10/13/2022	Dakwa Incorporated	\$1,109.62	BOOKS SPECIAL RESALE-SPON STU
10/13/2022	Dakwa Incorporated	\$1,109.62	BOOKS SPECIAL RESALE-SPON STU
10/13/2022	Dakwa Incorporated	\$1,109.62	BOOKS SPECIAL RESALE-SPON STU
10/4/2022	Jeff A. Jansen	\$500.00	CASH IN BANK-PAYROLL
10/29/2022	Wells Fargo Bank	\$1,727,926.65	CASH IN BANK-PAYROLL
10/27/2022	Frontier Communications	\$162.19	COMMUNICATION
10/27/2022	Frontier Communications	\$334.86	COMMUNICATION
10/13/2022	Iowa Communications Network	\$5,505.62	COMMUNICATION
10/13/2022	Qwest Corporation	\$345.06	COMMUNICATION
10/27/2022	Qwest Corporation	\$478.80	COMMUNICATION
10/27/2022	Burke Engineering Sales	\$2,792.56	CONSTRUCTION SUPPLIES
10/13/2022	Consolidated Electrical	\$1,090.04	CONSTRUCTION SUPPLIES
10/6/2022	Echo Group Inc	\$78.53	CONSTRUCTION SUPPLIES
10/27/2022	Echo Group Inc	\$254.50	CONSTRUCTION SUPPLIES
10/13/2022	Menards Inc	\$53.66	CONSTRUCTION SUPPLIES
10/13/2022	Menards Inc	\$24.99	CONSTRUCTION SUPPLIES
10/27/2022	Menards Inc	\$265.46	CONSTRUCTION SUPPLIES
10/27/2022	Menards Inc	\$905.28	CONSTRUCTION SUPPLIES
10/27/2022	Menards Inc	\$71.17	CONSTRUCTION SUPPLIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/27/2022	Menards Inc	\$4.57	CONSTRUCTION SUPPLIES
10/13/2022	Sherwin Williams	\$456.56	CONSTRUCTION SUPPLIES
10/13/2022	Sioux City Winnelson	\$73.20	CONSTRUCTION SUPPLIES
10/27/2022	Sioux City Winnelson	\$41.86	CONSTRUCTION SUPPLIES
10/6/2022	WW Grainger Inc	\$964.80	CONSTRUCTION SUPPLIES
10/13/2022	WW Grainger Inc	\$588.00	CONSTRUCTION SUPPLIES
10/27/2022	Linda R. Bagshaw	\$22.00	CONTRACTED SERVICES
10/27/2022	BankMobile Technologies Inc	\$96.45	CONTRACTED SERVICES
10/13/2022	John T. Burow	\$34,120.00	CONTRACTED SERVICES
10/6/2022	Champion Propane	\$105.00	CONTRACTED SERVICES
10/13/2022	Delta Papa Aviation LLC	\$2,500.00	CONTRACTED SERVICES
10/27/2022	Document Depot & Destruction	\$450.00	CONTRACTED SERVICES
10/27/2022	Tania J. Gallegos-Espinoza	\$150.00	CONTRACTED SERVICES
10/27/2022	Russell Gifford	\$460.00	CONTRACTED SERVICES
10/27/2022	Russell Gifford	\$480.00	CONTRACTED SERVICES
10/27/2022	Gill Hauling Inc	\$4,785.54	CONTRACTED SERVICES
10/15/2022	HealthEquity Inc	\$72.50	CONTRACTED SERVICES
10/13/2022	IMKO Enterprises Inc	\$4,767.10	CONTRACTED SERVICES
10/13/2022	IMKO Enterprises Inc	\$36,652.85	CONTRACTED SERVICES
10/13/2022	IMKO Enterprises Inc	\$2,389.41	CONTRACTED SERVICES
10/13/2022	IMKO Enterprises Inc	\$2,606.26	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/27/2022	Joe Kopal	\$1,700.00	CONTRACTED SERVICES
10/6/2022	Lindblom Services Inc	\$640.40	CONTRACTED SERVICES
10/27/2022	Grace Linden	\$200.00	CONTRACTED SERVICES
10/24/2022	Tucker J. Long	\$5,750.00	CONTRACTED SERVICES
10/27/2022	NGWeb Solutions LLC	\$12,700.00	CONTRACTED SERVICES
10/13/2022	North Sioux City Holdings LLC	\$1,398.84	CONTRACTED SERVICES
10/6/2022	Plunketts Pest Control Inc	\$119.00	CONTRACTED SERVICES
10/27/2022	R&S Waste Disposal LLC	\$146.11	CONTRACTED SERVICES
10/27/2022	Rentokil North America	\$937.80	CONTRACTED SERVICES
10/27/2022	Rentokil North America	\$45.00	CONTRACTED SERVICES
10/13/2022	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
10/29/2022	Leke Sahatqija	\$871.50	CONTRACTED SERVICES
10/27/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
10/27/2022	James Schaap	\$120.00	CONTRACTED SERVICES
10/27/2022	Preston L. Schultz	\$200.00	CONTRACTED SERVICES
10/27/2022	Dennis R Semple	\$2,220.00	CONTRACTED SERVICES
10/6/2022	Sioux Commercial Sweeping Inc	\$2,537.50	CONTRACTED SERVICES
10/27/2022	Siouxland Certified Testing	\$108.00	CONTRACTED SERVICES
10/27/2022	Siouxland Mental Health	\$770.00	CONTRACTED SERVICES
10/6/2022	Vans Sanitation Inc	\$69.75	CONTRACTED SERVICES
10/27/2022	Mary Vaught	\$160.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	Veel Hoeden Consulting LLC	\$4,990.00	CONTRACTED SERVICES
10/27/2022	Western Iowa Tech Agency Fund	\$70.00	CONTRACTED SERVICES
10/27/2022	Matheson Tri Gas Inc	\$358.82	COURSE FEE EXPENSE
10/27/2022	Sioux City Foundry	\$1,200.00	COURSE FEE EXPENSE
10/27/2022	Southwestern Community	\$700.00	COURSE FEE EXPENSE
10/6/2022	State Steel Supply Company Inc	\$2,590.50	COURSE FEE EXPENSE
10/6/2022	Sysco Lincoln	\$1,536.75	COURSE FEE EXPENSE
10/13/2022	Sysco Lincoln	\$571.38	COURSE FEE EXPENSE
10/27/2022	Western Iowa Tech Accounts	\$630.00	COURSE FEE EXPENSE
10/27/2022	Western Iowa Tech Petty Cash	\$242.30	COURSE FEE EXPENSE
10/21/2022	Corey M. Adair	\$700.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	AFP Corp	\$375.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Marbati M. Ali	\$299.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Tawnya L. Beermann	\$2,499.96	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Anna T. Boettger	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Karen A. Bonner	\$120.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Rhonda S. Briggs	\$28.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Tamara Brodersen	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Holly J. Candor	\$400.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Valerie Conaway-Cote	\$35.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/27/2022	Dunwell LLC	\$62,793.31	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Allen L. Ekstrom	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Electric Innovations	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Electric Innovations	\$3,132.49	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Ellucian Company LP	\$27,701.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Michael J. Esch	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	FRSecure LLC	\$15,311.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Janice Galli	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Roberto Garcia-Gutierrez	\$299.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Jay Gelfand	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Beverly J. Hall	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	High Point Networks LLC	\$5,028.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	High Point Networks LLC	\$6,192.20	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	High Point Networks LLC	\$79,302.31	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Wendy S. Hopkins	\$30.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Amy L. Hueser	\$266.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Kyle R. Hueser	\$9.99	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Jessica M. Huggenberger	\$200.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	IdentiSys Inc	\$710.00	DUE FROM OTHERS-ASSET ACCOUNT
10/21/2022	Jeff A. Jansen	\$350.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Carla J. Johnson	\$28.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/13/2022	Lora C. Knaack	\$504.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Georgette Kroc	\$28.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Rogelio Lozano	\$299.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Ku Moo	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Jana Niehus	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Novelty Machine & Supply Co	\$1,949.76	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Otis Elevator Company	\$2,873.60	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Otis Elevator Company	\$1,453.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Mary Phelps	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Plains Mechanical Services Inc	\$3,533.33	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Bryan A. Quintanilla	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Rorie R. Reynolds	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Karen K. Rupiper	\$55.00	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Drew D. Schramm	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	ScriptPro USA Inc	\$1,099.50	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Steven J Smith	\$225.04	DUE FROM OTHERS-ASSET ACCOUNT
10/6/2022	Laura M. Tabbert	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	TeamDynamix Solutions LLC	\$3,993.00	DUE FROM OTHERS-ASSET ACCOUNT
10/13/2022	Gloria L. Urban	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Visual Edge IT Inc	\$2,499.96	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Visual Edge IT Inc	\$1,093.24	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	Ward Electric Company Inc	\$23,960.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Steven H. Warnstadt	\$1,500.00	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Brenda Wright	\$42.78	DUE FROM OTHERS-ASSET ACCOUNT
10/27/2022	Denise Bottjen	\$128.06	DUE FROM STUDENTS
10/27/2022	Brynn A. Chicoine	\$160.00	DUE FROM STUDENTS
10/27/2022	Brynn A. Chicoine	\$194.00	DUE FROM STUDENTS
10/27/2022	Dylan B. Ehrig	\$100.00	DUE FROM STUDENTS
10/27/2022	Ronald Emory	\$44.00	DUE FROM STUDENTS
10/6/2022	Ashley Hagestrom	\$250.00	DUE FROM STUDENTS
10/6/2022	Craig Harris	\$750.00	DUE FROM STUDENTS
10/13/2022	Alyxia N. Lammers	\$600.00	DUE FROM STUDENTS
10/13/2022	Christian I. Lavariega	\$2,909.00	DUE FROM STUDENTS
10/13/2022	Christian I. Lavariega	\$227.00	DUE FROM STUDENTS
10/13/2022	Lainey C. Merep	\$76.75	DUE FROM STUDENTS
10/6/2022	Darwin Olson	\$753.00	DUE FROM STUDENTS
10/13/2022	Omaha Tribe of Nebraska	\$846.00	DUE FROM STUDENTS
10/13/2022	Mason B. Ruhland	\$300.13	DUE FROM STUDENTS
10/13/2022	Hannah R. Stevens	\$29.50	DUE FROM STUDENTS
10/6/2022	Daisy Thayer	\$250.00	DUE FROM STUDENTS
10/6/2022	Valerie F. Uken	\$190.80	DUE FROM STUDENTS
10/6/2022	Valerie F. Uken	\$108.58	DUE FROM STUDENTS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	Valerie F. Uken	\$5.85	DUE FROM STUDENTS
10/21/2022	David Weinmann	\$1,637.00	DUE FROM STUDENTS
10/13/2022	Samuel R. Wenger	\$9.75	DUE FROM STUDENTS
10/13/2022	Witcc	\$1,410.00	DUE FROM STUDENTS
10/13/2022	Daniel Ouellette	\$1,500.00	DUE FROM STUDENTS
10/27/2022	Western Iowa Tech 125 Plan	\$7,467.85	DUE TO AUXILIARY FUND
10/6/2022	Western Iowa Tech Classroom	\$202,653.18	DUE TO PLANT FUND
10/15/2022	Western Iowa Tech Plant Fund	\$300,000.00	DUE TO PLANT FUND
10/15/2022	Western Iowa Tech Plant Fund	\$37,000.00	DUE TO PLANT FUND
10/6/2022	Foulk Brothers Plumbing	\$29,222.38	EQUIPMENT - \$5000 AND OVER
10/29/2022	Wells Fargo Bank	\$373.50	FEDERAL INCOME TAX PAYABLE
10/6/2022	Commemorative Brands	\$791.34	GRADUATION EXPENSE
10/6/2022	Parchment LLC	\$20,136.00	GRADUATION EXPENSE
10/27/2022	Cy Wakeman Inc	\$1,050.00	GROUP MEETINGS AND WORKSHOPS
10/29/2022	HealthEquity Inc	\$10,023.66	HSA Payable
10/27/2022	Renaе Claussen	\$80.00	INFO SERVICES/CLASSIFY ADS
10/6/2022	East High School	\$4,000.00	INFO SERVICES/CLASSIFY ADS
10/6/2022	Monahan Professional Services	\$75.00	INFO SERVICES/CLASSIFY ADS
10/27/2022	Wm Bass Advertising &	\$7,317.20	INFO SERVICES/CLASSIFY ADS
10/27/2022	Insurance Management Program	\$250,000.00	INSURANCE
10/29/2022	BusinessSolverComInc	\$456,092.54	INSURANCE PREMIUMS PAYABLE

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/29/2022	Iowa Public Employees	\$124,571.53	IPERS TAX PAYABLE
10/27/2022	Cole Papers Inc	\$1,046.75	JANITOR MATERIALS AND SUPPLIES
10/6/2022	Eakes Inc	\$8,836.05	JANITOR MATERIALS AND SUPPLIES
10/13/2022	Eakes Inc	\$2,558.24	JANITOR MATERIALS AND SUPPLIES
10/13/2022	Ricks Computers Inc	\$4,086.49	MAINT & REPAIR-SU EQUIP
10/13/2022	Ricks Computers Inc	\$5,308.15	MAINT & REPAIR-SU EQUIP
10/27/2022	Ricks Computers Inc	\$1,089.10	MAINT & REPAIR-SU EQUIP
10/27/2022	Ricks Computers Inc	\$474.55	MAINT & REPAIR-SU EQUIP
10/13/2022	Interstate Mechanical Corp	\$6,450.00	MAINT AND REPAIR BUILDINGS
10/6/2022	Interstate Metal Specialists LLC	\$12,083.00	MAINT AND REPAIR BUILDINGS
10/27/2022	Interstate Metal Specialists LLC	\$4,169.25	MAINT AND REPAIR BUILDINGS
10/6/2022	Mikes Sioux City Carpet	\$318.50	MAINT AND REPAIR BUILDINGS
10/27/2022	Nikkel & Associates Inc	\$649.36	MAINT AND REPAIR BUILDINGS
10/27/2022	RJ Thomas Manufacturing	\$2,485.95	MAINT AND REPAIR BUILDINGS
10/6/2022	Ward Electric Company Inc	\$27,830.89	MAINT AND REPAIR BUILDINGS
10/27/2022	Ward Electric Company Inc	\$25,021.00	MAINT AND REPAIR BUILDINGS
10/13/2022	Drain Specialists Inc	\$275.00	MAINT AND REPAIR EQUIPMENT
10/6/2022	Electric Pump Inc	\$3,958.50	MAINT AND REPAIR EQUIPMENT
10/6/2022	Foulk Brothers Plumbing &	\$14,643.96	MAINT AND REPAIR EQUIPMENT
10/27/2022	Iowa Division of Labor	\$80.00	MAINT AND REPAIR EQUIPMENT
10/6/2022	Riekes Equipment	\$858.27	MAINT AND REPAIR EQUIPMENT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	Robert Baker	\$255.00	MAINTENANCE GROUNDS
10/27/2022	Robert Baker	\$170.00	MAINTENANCE GROUNDS
10/6/2022	Flewelling Farms LLC	\$1,071.50	MAINTENANCE GROUNDS
10/6/2022	Paulsen Midwest Landscaping	\$25,860.00	MAINTENANCE GROUNDS
10/6/2022	Larry Bradley	\$45.27	MATERIALS AND SUPPLIES
10/27/2022	Jessica A. Comstock	\$72.55	MATERIALS AND SUPPLIES
10/6/2022	General Business Interiors Inc	\$10.00	MATERIALS AND SUPPLIES
10/27/2022	McArthur Sheet Metal Co Inc	\$70.09	MATERIALS AND SUPPLIES
10/27/2022	Nicole Lynn Nelson	\$25.00	MATERIALS AND SUPPLIES
10/6/2022	John Rush	\$1,500.00	MATERIALS AND SUPPLIES
10/13/2022	Katherine A. Sanders	\$18.72	MATERIALS AND SUPPLIES
10/6/2022	Security National Bank	\$200.00	MATERIALS AND SUPPLIES
10/13/2022	Spin Magic	\$2,699.00	MATERIALS AND SUPPLIES
10/6/2022	Supa Smoked Meats	\$840.00	MATERIALS AND SUPPLIES
10/6/2022	Verizon Wireless	\$1,664.96	MATERIALS AND SUPPLIES
10/27/2022	Visual Edge IT Inc	\$44.99	MATERIALS AND SUPPLIES
10/27/2022	Revathi R. Vongsiprasom	\$10.00	MATERIALS AND SUPPLIES
10/27/2022	Revathi R. Vongsiprasom	\$10.00	MATERIALS AND SUPPLIES
10/27/2022	Encoura LLC	\$3,950.00	MEMBERSHIP
10/6/2022	Higher Learning Commission	\$1,000.00	MEMBERSHIP
10/13/2022	Home Builders Association of	\$400.00	MEMBERSHIP

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	Western Iowa Tech Foundation	\$25.00	MISC INCOME
10/27/2022	ConvergeOne Inc	\$42,541.98	NON-CAPITAL EXP & EQUIP <5000
10/6/2022	General Business Interiors Inc	\$19,876.00	NON-CAPITAL EXP & EQUIP <5000
10/6/2022	General Business Interiors Inc	\$15,690.58	NON-CAPITAL EXP & EQUIP <5000
10/6/2022	General Business Interiors Inc	\$615.63	NON-CAPITAL EXP & EQUIP <5000
10/6/2022	General Business Interiors Inc	\$2,670.68	NON-CAPITAL EXP & EQUIP <5000
10/6/2022	General Business Interiors Inc	\$39,782.00	NON-CAPITAL EXP & EQUIP <5000
10/6/2022	General Business Interiors Inc	\$2,408.54	NON-CAPITAL EXP & EQUIP <5000
10/13/2022	General Business Interiors Inc	\$18,378.00	NON-CAPITAL EXP & EQUIP <5000
10/27/2022	South Dakota State Treasurer	\$78.50	OTHER CURRENT EXPENSE
10/24/2022	United States Treasury	\$15,518.97	OTHER CURRENT EXPENSE
10/6/2022	Western Iowa Tech Spec Federal	\$2.23	OTHER CURRENT EXPENSE
10/29/2022	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	Friends Of FM 90	\$84.50	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	Nebraska Child Support	\$500.00	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	United Way of Siouxland Inc	\$1,083.45	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	Western Iowa Tech Foundation	\$2,030.00	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
10/27/2022	APH Stores	\$2,172.79	OTHER MATERIALS AND SUPPLIES
10/27/2022	Laerdal Medical Corporation	\$19,158.43	PERIODICALS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	Postmaster	\$1,100.00	POSTAGE
10/27/2022	Artisan Press Inc	\$9,560.00	PRINTING & REPRODUCTION SVC
10/27/2022	Artisan Press Inc	\$200.00	PRINTING & REPRODUCTION SVC
10/13/2022	Freeland Corporation	\$1,728.84	PRINTING & REPRODUCTION SVC
10/6/2022	Iowa Office Supply Inc	\$196.98	PRINTING & REPRODUCTION SVC
10/13/2022	Iowa Office Supply Inc	\$92.99	PRINTING & REPRODUCTION SVC
10/13/2022	Omaha Paper Company	\$394.97	PRINTING & REPRODUCTION SVC
10/27/2022	Omaha Paper Company	\$598.65	PRINTING & REPRODUCTION SVC
10/6/2022	Record Printing & Copy Center	\$1,088.00	PRINTING & REPRODUCTION SVC
10/6/2022	Record Printing & Copy Center	\$558.00	PRINTING & REPRODUCTION SVC
10/6/2022	Ahlers & Cooney PC	\$416.00	PROFESSIONAL SERVICES
10/13/2022	Ahlers & Cooney PC	\$728.00	PROFESSIONAL SERVICES
10/27/2022	Curley Immigration Law PC LLO	\$10.00	PROFESSIONAL SERVICES
10/6/2022	Dentons Davis Brown PC	\$23,549.50	PROFESSIONAL SERVICES
10/15/2022	Wells Fargo Bank	\$479,556.59	PURCHASE CARD CHECKING
10/6/2022	Quadient Leasing Usa Inc	\$4,176.00	RENTED EQUIPMENT
10/13/2022	Quadient Leasing Usa Inc	\$360.00	RENTED EQUIPMENT
10/6/2022	Cengage Learning Inc	\$297,840.00	RESALE PURCHASES
10/27/2022	Chesterman Company	\$1,699.54	RESALE PURCHASES
10/13/2022	Core Mark Midcontinent Inc	\$1,186.86	RESALE PURCHASES
10/6/2022	MBS Textbook Exchange	\$275.35	RESALE PURCHASES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	MBS Textbook Exchange	\$7,079.78	RESALE PURCHASES
10/6/2022	MBS Textbook Exchange	(\$3,817.87)	RESALE PURCHASES
10/27/2022	MBS Textbook Exchange	\$635.81	RESALE PURCHASES
10/6/2022	McGraw Hill LLC	\$7,648.44	RESALE PURCHASES
10/6/2022	McGraw Hill LLC	(\$1,426.00)	RESALE PURCHASES
10/6/2022	McGraw Hill LLC	(\$4,696.22)	RESALE PURCHASES
10/6/2022	McGraw Hill LLC	(\$255.00)	RESALE PURCHASES
10/27/2022	Pearson Education	\$2,865.29	RESALE PURCHASES
10/27/2022	Pearson Education	(\$279.96)	RESALE PURCHASES
10/27/2022	Roaring Spring Blank Book Co	\$5,235.31	RESALE PURCHASES
10/13/2022	Samsill Corporation	\$928.08	RESALE PURCHASES
10/27/2022	Southeastern Community College	\$47,886.79	RESALE PURCHASES
10/6/2022	Western Iowa Tech Comm Ed	\$175.00	SCHOLARSHIPS
10/27/2022	Western Iowa Tech Comm Ed	\$4,765.00	SCHOLARSHIPS
10/13/2022	Cherokee Specialty Care	\$804.00	SPONSORED BILLING RECEIVABLE
10/6/2022	Seaboard Triumph Foods LLC	\$749.00	SPONSORED BILLING RECEIVABLE
10/13/2022	Kaitlynn P. Kelley	\$125.00	STUDENT DEPOSITS
10/13/2022	Alexandra E. Kistner	\$250.00	STUDENT DEPOSITS
10/13/2022	Jacob S. Lehn	\$250.00	STUDENT DEPOSITS
10/27/2022	So Y Ko	\$100.00	STUDENT TRAVEL
10/13/2022	Cherokee Chamber Of Commerce	\$101.75	STUDENT WORK STUDY FEDERAL

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/29/2022	Teachers Insurance & Annuity	\$100,135.47	TIAA-CREF PAYABLE
10/27/2022	Medical Assisting Education	\$200.00	TRAINING EXPENSE
10/13/2022	Mark Combs	\$55.12	TRAVEL IN STATE
10/27/2022	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
10/13/2022	Teresa P. McElroy	\$215.80	TRAVEL IN STATE
10/6/2022	Terry A. Murrell	\$62.40	TRAVEL IN STATE
10/27/2022	Terry A. Murrell	\$350.48	TRAVEL IN STATE
10/27/2022	Ryan Reinking	\$93.81	TRAVEL IN STATE
10/27/2022	Lilia R. Saucedo	\$14.56	TRAVEL IN STATE
10/13/2022	Siouxland SHRM	\$110.00	TRAVEL IN STATE
10/27/2022	Kevin L. Stover	\$353.60	TRAVEL IN STATE
10/27/2022	Rod E Tondreau	\$371.44	TRAVEL IN STATE
10/13/2022	Association of Title IX	\$2,750.88	TRAVEL OUT OF STATE
10/6/2022	Jennifer L. McCune	\$111.80	TRAVEL OUT OF STATE
10/13/2022	Nancy A. Ramos	\$45.77	TRAVEL OUT OF STATE
10/29/2022	Voya Financial	\$13,953.11	TSA PAYABLE
10/6/2022	Sheila Disterhaupt	\$3,000.00	TUITION
10/13/2022	Berkshire Hathaway Energy	\$2,293.33	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$25.15	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$79.58	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$315.64	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/13/2022	Berkshire Hathaway Energy	\$5,187.61	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$2,751.67	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$744.34	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$939.79	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$346.95	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$608.72	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$596.86	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$105,408.09	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$5,609.36	UTILITIES
10/13/2022	Berkshire Hathaway Energy	\$158.91	UTILITIES
10/27/2022	Berkshire Hathaway Energy	\$563.26	UTILITIES
10/27/2022	Berkshire Hathaway Energy	\$4,204.84	UTILITIES
10/27/2022	Black Hills Utility Holding	\$776.35	UTILITIES
10/27/2022	City Of Cherokee	\$97.03	UTILITIES
10/13/2022	City of Le Mars	\$56.37	UTILITIES
10/27/2022	City Of Mapleton	\$244.54	UTILITIES
10/6/2022	City of Sioux City	\$2,071.99	UTILITIES
10/6/2022	City of Sioux City	\$809.43	UTILITIES
10/6/2022	City of Sioux City	\$773.65	UTILITIES
10/6/2022	City of Sioux City	\$836.26	UTILITIES
10/6/2022	City of Sioux City	\$249.36	UTILITIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2022	City of Sioux City	\$329.86	UTILITIES
10/6/2022	City of Sioux City	\$240.41	UTILITIES
10/6/2022	City of Sioux City	\$46.44	UTILITIES
10/6/2022	City of Sioux City	\$328.81	UTILITIES
10/6/2022	City of Sioux City	\$231.47	UTILITIES
10/6/2022	City of Sioux City	\$195.69	UTILITIES
10/6/2022	City of Sioux City	\$145.22	UTILITIES
10/6/2022	City of Sioux City	\$2,571.73	UTILITIES
10/6/2022	City of Sioux City	\$35.30	UTILITIES
10/6/2022	City of Sioux City	\$1,085.99	UTILITIES
10/13/2022	City of Sioux City	\$4,398.97	UTILITIES
10/27/2022	Denison Municipal Utilities	\$1,921.76	UTILITIES
10/13/2022	Interstate Power & Light Co	\$1,382.00	UTILITIES
10/27/2022	Interstate Power & Light Co	\$1,721.31	UTILITIES
10/13/2022	Woodbury County Rural Electric	\$3,724.22	UTILITIES
10/27/2022	Advance Auto Parts	\$22.29	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	City of Sioux City	\$6,553.58	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	City of Sioux City	\$121.28	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	City of Sioux City	\$183.43	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	City of Sioux City	\$29.02	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	City of Sioux City	\$3,339.40	VEHICLES-MATERIALS & SUPPLIES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/27/2022	City of Sioux City	\$4,494.39	VEHICLES-MATERIALS & SUPPLIES
10/27/2022	City of Sioux City	\$142.84	VEHICLES-MATERIALS & SUPPLIES
10/27/2022	City of Sioux City	\$160.32	VEHICLES-MATERIALS & SUPPLIES
10/27/2022	City of Sioux City	\$2,908.27	VEHICLES-MATERIALS & SUPPLIES
10/27/2022	Craft Auto Body Inc	\$350.00	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	Graham Tire Sioux City	\$59.37	VEHICLES-MATERIALS & SUPPLIES
10/6/2022	Marx Truck Trailer Sales Inc	\$163.87	VEHICLES-MATERIALS & SUPPLIES
10/27/2022	Marx Truck Trailer Sales Inc	\$18.60	VEHICLES-MATERIALS & SUPPLIES
10/15/2022	Customers Bank	\$25,759.29	WITCC ONECARD PAYABLE
10/15/2022	Customers Bank	\$32,015.42	WITCC ONECARD PAYABLE
10/29/2022	Customers Bank	\$85,270.96	WITCC ONECARD PAYABLE
10/29/2022	Customers Bank	\$107,677.11	WITCC ONECARD PAYABLE
TOTAL		<u>\$5,389,080.42</u>	

Western Iowa Tech Community College
 Canceled Warrants
 General & Auxiliary
 11/4/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
5/3/2019	Shiil I. Ahmed	-\$545.00	DUE FROM OTHERS-ASSET ACCOUNT
8/24/2018	Michael R. Arrington	-\$3.50	DUE FROM STUDENTS
8/24/2018	Reyna A. Auyon-Escobar	-\$2.66	DUE FROM STUDENTS
1/11/2019	Stephaine M. Brower	-\$10.00	DUE FROM STUDENTS
1/25/2019	Trenton J. Buyert	-\$1.00	DUE FROM STUDENTS
7/20/2018	Jeudhielise Carrion	-\$12.00	DUE FROM STUDENTS
2/1/2019	Kimberly L. Croonquist	-\$12.00	BOOKSTORE TEXTBOOKS
8/24/2018	Trisha M. Davis	-\$3.54	DUE FROM STUDENTS
5/31/2019	Kelsey M. Hoffmann	-\$1.00	DUE FROM STUDENTS
8/10/2018	Kaitlynn P. Kelley	-\$125.00	STUDENT DEPOSITS
9/2/2021	Christian I. Lavariega	-\$3,136.00	DUE FROM STUDENTS
8/24/2018	Jacob S. Lehn	-\$250.00	STUDENT DEPOSITS
6/21/2019	Omaha Tribe of Nebraska	-\$846.00	DUE FROM STUDENTS
8/24/2018	Angelica M. Perez	-\$2.71	DUE FROM STUDENTS
8/24/2018	Deanna E. Simpson	-\$2.84	DUE FROM STUDENTS
3/22/2019	Tikila D. Sloan	-\$18.90	TRANSPORTATION
9/21/2018	Hannah R. Stevens	-\$29.50	DUE FROM STUDENTS
7/13/2018	Jestin K. Van Maanen	-\$78.50	DUE FROM STUDENTS
7/6/2018	Elisabeth J. Walsh	-\$43.00	DUE FROM STUDENTS
8/24/2018	Samuel R. Wenger	-\$9.75	DUE FROM STUDENTS
TOTAL		-\$5,132.90	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting November 14, 2022

GENERAL FUND

Estimated for the month of November

Federal tax	\$ 137,000.00
FICA	86,000.00
Insurance	310,000.00
IPERS	65,000.00
TIAA-CREF	90,000.00
United Farmers Telephone	875.00
Total	\$ 688,875.00

Western Iowa Tech Community College
 Board Approval
 Special Federal
 11/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/15/2022	Western Iowa Tech General Fund	\$305.23	OTHER FEDERAL
10/15/2022	Western Iowa Tech General Fund	\$5,301.50	OTHER FEDERAL
10/29/2022	Western Iowa Tech General Fund	\$17,972.84	OTHER FEDERAL
10/29/2022	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
10/29/2022	Western Iowa Tech General Fund	\$325,000.00	OTHER FEDERAL
10/29/2022	Western Iowa Tech General Fund	\$810,000.00	OTHER FEDERAL
10/29/2022	Western Iowa Tech General Fund	\$7,292.13	OTHER FEDERAL
TOTAL		<u>\$1,166,313.70</u>	

Western Iowa Tech Community College
 Board Approval
 Agency, Scholarship & Loan
 11/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/4/2022	Western Iowa Tech Community	\$5,422.00	DUE TO AUXILIARY FUND
10/25/2022	Western Iowa Tech General Fund	\$102,723.12	DUE TO AUXILIARY FUND
10/4/2022	Western Iowa Tech General Fund	\$455.00	DUE TO GENERAL FUND
10/4/2022	Western Iowa Tech General Fund	\$1,210.00	DUE TO GENERAL FUND
TOTAL		\$109,810.12	

Western Iowa Tech Community College
Board Approval
Plant Fund
11/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/7/2022	Jensen Motors	\$36,879.00	VEHICLES
TOTAL		<u>\$36,879.00</u>	

Western Iowa Tech Community College
Board Approval
House File
11/7/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/25/2022	Western Iowa Tech General Fund	\$2,000.00	INCOME CLEARING ACCOUNT
10/25/2022	Western Iowa Tech General Fund	\$630.00	PROFESSIONAL SERVICES
10/29/2022	Security National Bank	\$4,154.00	SNB INVEST
10/29/2022	Security National Bank	\$3,084.00	SNB INVEST
10/29/2022	Security National Bank	\$3,820.00	SNB INVEST
10/29/2022	Security National Bank	\$4,444.25	SNB INVEST
10/29/2022	Security National Bank	\$7,926.00	SNB INVEST
10/29/2022	Security National Bank	\$116,736.63	SNB INVEST
10/29/2022	Security National Bank	\$1,810.74	SNB INVEST
10/29/2022	Security National Bank	\$10,175.96	SNB INVEST
10/29/2022	Security National Bank	\$119,750.50	SNB INVEST
10/29/2022	Security National Bank	\$115,129.41	SNB INVEST
10/29/2022	Security National Bank	\$25,276.56	SNB INVEST
10/29/2022	Security National Bank	\$104,253.38	SNB INVEST
10/11/2022	Plains Mechanical Services Inc	\$1,200.00	TRAINING EXPENSE
10/11/2022	Plains Mechanical Services Inc	\$150.00	TRAINING EXPENSE
10/11/2022	Western Iowa Tech Comm Ed	\$3,600.00	TRAINING EXPENSE
10/11/2022	Western Iowa Tech Comm Ed	\$3,800.00	TRAINING EXPENSE
10/11/2022	Western Iowa Tech Comm Ed	\$12,250.00	TRAINING EXPENSE
10/25/2022	Western Iowa Tech Comm Ed	\$1,300.00	TRAINING EXPENSE
TOTAL		<u>\$541,491.43</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting November 14, 2022

November 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 426,301.67		\$ 426,301.67
Additional Warrants	\$ 59,328.61				\$ 13,745.00	\$ 73,073.61
Total	\$ 59,328.61	\$ -	\$ -	\$ 426,301.67	\$ 13,745.00	\$ 499,375.28

Western Iowa Tech Community College
Board Approval
Plant Fund
11/14/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
11/15/2022	Cannon Moss Brygger &	\$827.00	BUILDINGS & FIXED EQUIPMENT
11/15/2022	CW Suter Services Inc	\$37,496.74	BUILDINGS & FIXED EQUIPMENT
11/15/2022	Electrical Automation LLC	\$28,397.00	BUILDINGS & FIXED EQUIPMENT
11/15/2022	Otis Elevator Company	\$14,368.00	BUILDINGS & FIXED EQUIPMENT
11/15/2022	Western Iowa Tech General Fund	\$159,069.78	DUE TO GENERAL FUND
11/15/2022	High Point Networks LLC	\$33,398.00	EQUIPMENT - \$5000 AND OVER
11/15/2022	Salesforcecominc	\$3,799.92	NON-CAPITAL EXP & EQUIP <5000
11/15/2022	B&B Rogers Excavating Inc	\$384.75	OTHER STRUCTURES & IMPROVEMENT
11/15/2022	Guarantee Roofing Siding &	\$108,889.00	OTHER STRUCTURES & IMPROVEMENT
11/15/2022	Dewild Grant Reckert &	\$18,918.13	PROFESSIONAL SERVICES
11/15/2022	EDA Inc	\$4,197.50	PROFESSIONAL SERVICES
11/15/2022	Farris Engineering	\$3,385.00	PROFESSIONAL SERVICES
11/15/2022	Farris Engineering	\$1,035.00	PROFESSIONAL SERVICES
11/15/2022	Inspec Inc	\$3,154.60	PROFESSIONAL SERVICES
11/15/2022	JEO Consulting Group Inc	\$4,048.75	PROFESSIONAL SERVICES
11/15/2022	JEO Consulting Group Inc	\$4,242.50	PROFESSIONAL SERVICES
11/15/2022	JEO Consulting Group Inc	\$690.00	PROFESSIONAL SERVICES
TOTAL		\$426,301.67	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING NOVEMBER 14, 2022

GENERAL FUND

NOVEMBER 2022

IMKO Enterprises \$ 59,328.61

TOTAL \$ **59,328.61**

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING NOVEMBER 14 , 2022

HOUSE FILE

NOVEMBER 2022

Western Iowa Tech Comm Ed \$ 13,745.00

TOTAL \$ **13,745.00**

PERSONNEL REPORT
Regular Appointments
November 14, 2022

I. INSTRUCTIONAL STAFF

- A. **Kathy A. Pierce** has submitted her voluntary resignation as Dental Assisting Instructor effective December 31, 2022, for purposes of retirement. She is to be paid for all time worked through that date.

II. ADMINISTRATIVE STAFF

- A. **Tina K. Miller** has been selected for the position as Adult Basic Education Specialist effective October 21, 2022, at an annualized salary of \$23,083, grade 6 administrative position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- B. **Nicholas R. Demke**, Career Navigator has been selected for the position as Educational Coordinator- TRiO/Student Support Services effective November 16, 2022, at an annual salary of \$50,945, grade 7, administrative position. This is a previously authorized position vacant due to reassignment, full time benefits to be changed accordingly.
- C. **Mary E. Madsen** has submitted her voluntary resignation as Adult Basic Education Specialist effective December 31, 2022, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.

III. SUPPORT STAFF

- A. **Katlyne A. Pitts** has been selected for the position as Secretary at the Cherokee campus effective October 24, 2022, at an annualized salary of \$22,124, grade 3, support position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- B. **Lindsey M. Jensen** has submitted her voluntary resignation as Accounting Specialist effective October 28, 2022. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **James C. Varvais** has submitted his voluntary resignation as Help Desk Technician effective November 9, 2022. He is to be paid for all time worked through that date and for all earned and unused vacation.

- D. **William D. Jensen**, Accounting Clerk has been selected for the position as Accounting Specialist effective November 15, 2022, at an annualized salary of \$42,346, grade 5, support position. This is a previously authorized position, vacant due to resignation, full time benefits to be changed accordingly.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report
Temporary Employees
(not eligible for benefits)

November 14, 2022

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Braunschweig, Heidi	C.N.A	Adjunct Instructor	11/05/22	06/30/23	\$ 41.50	Time Entry
Braunschweig, Heidi	C.N.A Non-Instructional	Adjunct Instructor	11/05/22	06/30/23	\$ 22.00	Time Entry
Carbajal, Cesar	Audio Engineering	Work Study	10/17/22	05/15/23	\$ 9.00	Time Entry
Cleveringa, Kyle	Police Academy	Adjunct Instructor	09/26/22	10/10/22		\$ 871.50
Conlon, Stephanie	Graphic Design	Work Study	11/03/22	05/11/23	\$ 9.00	Time Entry
Daugherty, Rachel	Student Activities	Work Study	10/24/22	05/15/23	\$ 9.00	Time Entry
Garcia, Yairi	Admissions	Work Study	10/12/22	05/15/23	\$ 9.00	Time Entry
Gutierrez, Pablo	Audio Engineering	Work Study	10/10/22	05/11/23	\$ 9.00	Time Entry
Harris, Kara	MAT-121-901	Adjunct Instructor	09/14/22	12/20/22		\$ 3,320.00
Holbrook, Tiffany	Admissions	Counseling Services Coordinator	10/11/22	02/28/23	\$ 30.42	Time Sheet
James, Miriam	Bookstore/Coffee Spot	Work Study	10/13/22	05/11/23	\$ 9.00	Time Entry
Mackey, Randi	Lifelong Learning	Instructor	09/15/22	06/30/23	\$ 25.91	Time Entry
Magana, Maria	A.D.N Clinical	Adjunct Instructor	11/07/22	06/30/23	\$ 52.00	Time Entry
Magana, Maria	A.D.N Lab	Adjunct Instructor	11/07/22	06/30/23	\$ 41.50	Time Entry
Magana, Maria	PN Clinical	Adjunct Instructor	11/07/22	06/30/23	\$ 52.00	Time Entry
Magana, Maria	PN Lab	Adjunct Instructor	11/07/22	06/30/23	\$ 41.50	Time Entry
Marquez, Abigail	CLC	Tutor	10/11/22	12/20/22	\$ 10.00	Time Entry
Mathison, Lea	EMS	Adjunct Instructor	10/24/22	10/24/23	\$ 41.50	Time Entry
Nanek, Pamela	ABE/HISET/ELL/ESL	Work Study	10/12/22	05/15/23	\$ 9.00	Time Entry
Quinn, Bailey	A.D.N Lab	Adjunct Instructor	10/11/22	12/20/22	\$ 41.50	Time Entry
Quinn, Bailey	A.D.N Clinical	Adjunct Instructor	10/11/22	12/20/22	\$ 52.00	Time Entry
Slemp, Jessica	C.N.A	Adjunct Instructor	10/05/22	12/20/22	\$ 41.50	Time Entry
Slemp, Jessica	C.N.A Non-Instructional	Adjunct Instructor	10/05/22	12/20/22	\$ 22.00	Time Entry
Wollman, Molly	Admissions	Work Study	10/11/22	05/15/23	\$ 9.00	Time Entry
Wulweber, Jesper	Physical Plant	Groundskeeper	10/31/22	12/20/22	\$ 9.00	Time Card

ATA Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: Western Iowa Tech Community College P.O. Box 5199 Sioux City, IA 51102	PROJECT: 2022 Gaylord Smith Reroof	APPLICATION NO: 2 PERIOD TO: 10/17/22	Distribution to:
FROM CONTRACTOR: Guarantee Roofing Co., LLC 2005 4th Street Sioux City, IA 51101	VIA ARCHITECT: Inspec, Inc. 5801 Duluth Street Golden Valley, MN 55422	CONTRACT FOR: Gaylord Smith Reroof CONTRACT DATE: 7/1/2022 PROJECT NOS: 215290 / /	OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 510,494.00
2. NET CHANGE BY CHANGE ORDERS	\$
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 510,494.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 205,888.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Columns D + E on G703)	\$ 10,294.40
b. _____ % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 10,294.40
6. TOTAL EARNED LESS RETAINAGE	\$ 195,593.60
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 86,704.60
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 108,889.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 314,900.40

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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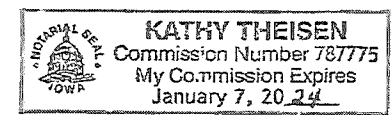
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: Charese E. Yanney Date: 10/17/22

State of: Iowa Fed. 41-0960902
County of: Woodbury

Subscribed and sworn to before me this 17th day of Oct.

Notary Public: Kathy Theisen
My commission expires: 1/17/2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 108,889.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: [Signature] Date: 10/21/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Continuation Sheet

AIA Document G702™-1992, Application and Certificate for Payment, or G732™-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
 APPLICATION DATE: 10/17/22
 PERIOD TO: 10/17/22
 ARCHITECT'S PROJECT NO: 215290

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G - C)		
1.	Mobilization/Staging	7,705						7,705	
2.	Labor	1,874						1,874	
3.	Roof Materials	219,153	82,214		109,280	191,494	87	27,659	9,574.70
4.	Painting Materials	999						999	
5.	Painting Labor	7,000						7,000	
6.	Roofing Labor	139,358						139,358	
7.	Metal Stairs	3,095						3,095	
8.	Stair Labor	1,905						1,905	
9.	Roof Edge Metal	12,180			5,340	5,340	44	6,840	267.00
10.	Metal Labor	8,120						8,120	
11.	HVAC Metal	37,000						37,000	
12.	HVAC Labor	14,455						14,455	
13.	Insulation	2,500						2,500	
14.	Electrical	7,500						7,500	
15.	Roof Drains	3,800						3,800	
16.	Plumbing Labor	3,800						3,800	
17.	Warranty/Bonding	5,640	4,054			4,054	71	1,586	202.70
18.	Overtime	9,410						9,410	
19.	Proj. Mgmt.OH & Profit	25,000	5,000			5,000	20	20,000	250.00
GRAND TOTAL		510,494	91,268		114,620	205,888		304,606	10,294.40

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G703™ – 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

101210ACD44

TO OWNER: WESTERN IOWA TECH COM COLLEGE PROJECT: WITCC KISER BLDG CHILLER & PUM
 PO BOX 5199
 SIOUX CITY, IA 51102

APPLICATION NO.: 02
 PERIOD TO: 8/25/2022
 PROJECT NO.: 6221029
 PURCHASE ORDER NO.: B13037
 CONTRACT DATE:

Distribution to:
 CONTRACTOR
 ARCHITECT
 SUBCONTRACTOR

FROM CONTRACTOR: CW Suter Services ARCHITECT:
 1800 11th Street
 Sioux City, IA 51101

INVOICE NO.: JC12331

CONTRACTOR FOR: WITCC KISER BLDG CHILLER & PUM

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

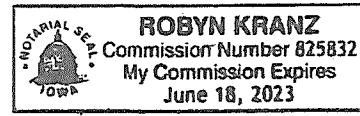
1. ORIGINAL CONTRACT AMOUNT	\$	<u>828,900.00</u>
2. SUM OF ALL CHANGE ORDERS	\$	<u>0.00</u>
3. CONTRACT AMOUNT TO DATE (Line 1 ± 2)	\$	<u>828,900.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Continuation Page)	\$	<u>34,813.25</u>
5. a. 5.00% of Completed Work (Column D & E on Continuation Page)	\$	<u>1,740.66</u>
b. 5.00% of Stored Materials (Column F on Continuation Page)	\$	<u>0.00</u>
Total Retainage (Lines 5a & 5b)	\$	<u>1,740.66</u>
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$	<u>33,072.59</u>
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$	<u>8,075.00</u>
8. PAYMENT DUE	\$	<u>24,997.59</u>
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$	<u>795,827.41</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

Subcontractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Subcontract Documents, (2) all sums previously paid to Subcontractor under the Subcontract have been used to pay Subcontractor's cost for labor, material and other obligations under the Subcontract for Work previously paid for, and (3) Subcontractor is legally entitled to this payment.

Contractor:
 By: [Signature] Date: 8/24/2022

State of: IA
 County of: [Signature]
 Subscribed and sworn to before
 me this 24th day of August
 Notary Public: [Signature]
 My Commission Expires: June 18, 2023



ARCHITECT'S CERTIFICATION
 In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 24,997.59
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to amount certified.)

ARCHITECT:
 By: Dale E. Wanchter Date: 10/26/22

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made to Subcontractor, and is without prejudice to any rights of Owner or Subcontractor under the Subcontract Documents or otherwise.

[Signature]

CONTINUATION SHEET

APPLICATION AND CERTIFICATION FOR PAYMENT,
containing Contractor's signed certification, is attached.

APPLICATION NO.: 02
APPLICATION DATE: 8/24/2022
PERIOD TO: 8/25/2022
INVOICE NO.: JC12331

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		%			
			(D + E)				(D + E + F)		
1	GENERAL CONDITIONS	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00	0.00	425.00
2	HYDRONIC PIPING MATERIAL	88,195.00	0.00	0.00	0.00	0.00	0.00	88,195.00	0.00
3	HYDRONIC PIPING LABOR	37,765.00	0.00	0.00	0.00	0.00	0.00	37,765.00	0.00
4	HVAC EQUIP MATERIAL	526,265.00	0.00	26,313.25	0.00	26,313.25	5.00	499,951.75	1,315.66
5	HVAC EQUIP LABOR	7,670.00	0.00	0.00	0.00	0.00	0.00	7,670.00	0.00
6	DEMOLITION	8,500.00	0.00	0.00	0.00	0.00	0.00	8,500.00	0.00
7	HVAC CONTROLS	44,385.00	0.00	0.00	0.00	0.00	0.00	44,385.00	0.00
8	INSULATION	43,550.00	0.00	0.00	0.00	0.00	0.00	43,550.00	0.00
9	ELECTRICAL	12,100.00	0.00	0.00	0.00	0.00	0.00	12,100.00	0.00
10	BALANCING	1,970.00	0.00	0.00	0.00	0.00	0.00	1,970.00	0.00
11	CONTINGENCIES	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00
Totals		828,900.00	8,500.00	26,313.25	0.00	34,813.25		794,086.75	1,740.66

TO OWNER: WESTERN IOWA TECH COM COLLEGE PROJECT:
PO BOX 5199
SIOUX CITY, IA 51102

WITCC KISER BLDG CHILLER & PUM
PO BOX 5199
SIOUX CITY, IA 51102

APPLICATION NO.: 03
PERIOD TO: 10/25/2022
PROJECT NO.: 622I029
PURCHASE ORDER NO.: B13037
CONTRACT DATE:

Distribution to:
 CONTRACTOR
 ARCHITECT
 SUBCONTRACTOR

FROM CONTRACTOR: CW Suter Services
1800 11th Street
Sioux City, IA 51101

ARCHITECT:

INVOICE NO.: JC12709

CONTRACTOR FOR: WITCC KISER BLDG CHILLER & PUM

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT	\$	<u>828,900.00</u>
2. SUM OF ALL CHANGE ORDERS	\$	<u>0.00</u>
3. CONTRACT AMOUNT TO DATE (Line 1 ± 2)	\$	<u>828,900.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Continuation Page)	\$	<u>47,970.25</u>
5. a. 5.00% of Completed Work (Column D & E on Continuation Page)	\$	<u>2,398.51</u>
b. 5.00% of Stored Materials (Column F on Continuation Page)	\$	<u>0.00</u>
Total Retainage (Lines 5a & 5b)	\$	<u>2,398.51</u>
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$	<u>45,571.74</u>
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$	<u>33,072.59</u>
8. PAYMENT DUE	\$	<u>12,499.15</u>
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$	<u>783,328.26</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

Subcontractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Subcontract Documents, (2) all sums previously paid to Subcontractor under the Subcontract have been used to pay Subcontractor's cost for labor, material and other obligations under the Subcontract for Work previously paid for, and (3) Subcontractor is legally entitled to this payment.

Contractor:

By: [Signature] Date: 10/25/2022

State of: IA

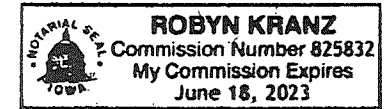
County of:

Subscribed and sworn to before

me this 25th day of October

Notary Public:

My Commission Expires June 18, 2023



ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 12,499.15

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to amount certified.)

ARCHITECT:

By: Dale E. Woudwater Date: 10/26/22

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made to Subcontractor, and is without prejudice to any rights of Owner or Subcontractor under the Subcontract Documents or otherwise.

OK [Signature]

CONTINUATION SHEET

APPLICATION AND CERTIFICATION FOR PAYMENT,
containing Contractor's signed certification, is attached.

APPLICATION NO.: 03
APPLICATION DATE: 10/25/2022
PERIOD TO: 10/25/2022
INVOICE NO.: JC12709

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE	%		
			(D + E)			(D + E + F)	(G ÷ C)		
1	GENERAL CONDITIONS	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00	0.00	425.00
2	HYDRONIC PIPING MATERIAL	88,195.00	0.00	0.00	0.00	0.00	0.00	88,195.00	0.00
3	HYDRONIC PIPING LABOR	37,765.00	0.00	0.00	0.00	0.00	0.00	37,765.00	0.00
4	HVAC EQUIP MATERIAL	526,265.00	26,313.25	13,157.00	0.00	39,470.25	7.50	486,794.75	1,973.51
5	HVAC EQUIP LABOR	7,670.00	0.00	0.00	0.00	0.00	0.00	7,670.00	0.00
6	DEMOLITION	8,500.00	0.00	0.00	0.00	0.00	0.00	8,500.00	0.00
7	HVAC CONTROLS	44,385.00	0.00	0.00	0.00	0.00	0.00	44,385.00	0.00
8	INSULATION	43,550.00	0.00	0.00	0.00	0.00	0.00	43,550.00	0.00
9	ELECTRICAL	12,100.00	0.00	0.00	0.00	0.00	0.00	12,100.00	0.00
10	BALANCING	1,970.00	0.00	0.00	0.00	0.00	0.00	1,970.00	0.00
11	CONTINGENCIES	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00
Totals		828,900.00	34,813.25	13,157.00	0.00	47,970.25		780,929.75	2,398.51



Date: November 14, 2022

To: Dr. Terry Murrell, President

From: Dr. Juline Albert, Vice President of Learning

RE: College Athletics and Esports at Western Iowa Tech Community College

In our effort to continue to better connect with our community and create a dynamic and engaging student experience at Western Iowa Tech Community College (WITCC), the College desires to begin the following athletics: women's volleyball, men's basketball and men's and women's soccer and cheer. We have completed the application with the National Junior College Athletic Association (NJCAA) and have been accepted into the association with a projected start date of Fall, 2023. We have also been approved by the Iowa Community College Athletic Conference (ICCAAC) to play and offer scholarships at the division II level.

It is our intent initially to play only Iowa colleges and out-of-state colleges that are within a 100-mile driving radius of WITCC. Our current facilities require only minor changes to accommodate both practice and home games.

In addition to the three sports mentioned above, we intend to offer competitive esports beginning in the Spring of 2023. Our application to NJCAA E (the National Junior College Athletic Association Esports) has been approved. We are currently working on several partnerships to provide the equipment in order for students to play competitive esports on our campus and have begun a high school recruitment plan.

The college will establish a budget for academic year 2022-2023 and academic year 2023-2024.

It is the administrative recommendation that the Board approve Western Iowa Tech Community College to participate in esports beginning Spring 2023 and intercollegiate athletics beginning Fall 2023.



Date: November 14, 2022

To: Dr. Terry Murrell, President

From: Dr. Juline Albert, VP of Learning
Tito Parker, Associate Dean of Students
Mike Brown, Student Activities Coordinator

RE: FY2022-23 Student Activities

Thank you to the WITCC Board for allowing us to continue serving our students through the Robert E. Dunker Student Center and the activities.

Students are seeking opportunities for extracurricular activities, physical fitness and the friendships that are known to influence a student's connection to the campus community---all of which are shown to improve students' sense of belonging, motivation and commitment to complete their academic program.

We are excited this year to be offering a variety of in-person activities. Welcome Week was a success and included such activities as housing orientation, Title IX training, sneaker and Funko Pop raffles, and off-campus activities.

This year, more than ever, we are celebrating the many cultures represented at Western Iowa Tech. In partnership with other campus departments, we have hosted multiple diversity, equity and inclusion events including Hispanic Awareness Month, Native American Awareness Month, LGBTQ National Coming Out Day and others.

Student Senate also brought back student travel with trips to Spring Green, WI, for the American Players Theater, Minneapolis for an NFL football game, and Council Bluffs for the Anime Nebraskon.

We believe Student Activities bring our campus culture to life and engage students while supporting their career goals.



FY 2022-23 Budget Proposal

Academic, Diversity, Equity, & Inclusion Programming	\$15,000
Program and presentations on topics including drugs and alcohol, cultural awareness, racism, and various campus celebrations are funded in this category. Appropriations for honorariums, lodging, Title IX training and transportation are also funded in this category.	
Administrative	\$10,000
Compensation for officers of the Student Senate and office supplies.	
Club Funding & Support	\$18,000
Club projects, travel and Intramural and league athletic activities are funded through Student Senate. Anime appreciation, Business Club conferences, and veteran's support groups are covered by the student clubs.	
Community Service	\$3,000
Student community service projects such as Habitat for Humanity, Camp High Hopes, Big Brothers/Big Sisters of Siouxland, Council on Sexual Assault and Domestic Violence, Boys and Girls Home, Disabilities Resource Center (DRC) and Siouxland Autism Support Group are funded in this category. Meals and Transportation at the job site are typically included, while lodging is funded by the individual Student contributions.	
Entertainment	\$20,000
Major campus activities such as The WITSTOCK Festival, Festival of Nations, and Welcome Week are funded in this category. Comedy nights, free student snacks, games, Movie Night at Promenade, off-campus events, and traveling musicians.	
Leadership Training	\$4,400
Conferences on leadership skill development, annual IACCT lobbying trip, leadership academy Projects, Nebraskon and Iowa Women Lead Change.	
Student Health & Wellness	\$8,000
Maintenance of Robert E. Dunker Center Fitness equipment/weight room and Student Health Fair.	
Total Request	\$77,400



MEMO

Date: November 14, 2022

To: Dr. Terry Murrell, President

From: Dr. Juline Albert, VP of Learning

Tito Parker, Associate Dean of Students

Mike Brown, Student Activities Coordinator

RE: FY2022-23 Student Leadership

Thank you to the WITCC Board for allowing us to continue serving our students by providing leadership opportunities to our WITCC Students. Below you will find a list of our current Student Senate leaders and the areas they represent:

- Cruz Samaniego (Swing Senator and Anime Club Vice President)
- Madison James (Business, Management, Administration Senator)
- Ariyanna Flores (CTE Senator and TRiO Student)
- Tosin Ehikioya (Inclusion Senator and Campus News Reporter)
- Tess Fryer (Online Senator and Active Education Club Member)
- Taylor Behr (First Responder Senator)
- Zoie Alvarado (Health Science Senator and Dance Team Member)
- Leslie Zamago (Resident Life Senator and Resident Assistant, LGBTQ President)
- Jordan Hicklin (Transfer Senator and Phi Theta Kappa President)
- Alicia Campuzano (Non-Traditional Senator and Awesome Single Mother)
- Brett Rosenbaum (Off-Campus Senator)
- Steffany Janssen (Denison Campus Senator)
- Cherokee Campus Senator (Vacant at this time)

The students are involved in numerous community service projects including Red Cross, WITSTOCK Festival, Arts and Crafts with children, Lobby at the State Capital, Phi Theta Kappa, Gordon Drive Clean-up, and more. I'm pleased to announce that their combined GPA is 3.49. Further, the Student Senate leaders develop the knowledge, confidence,



and practical leadership skills required to achieve their goals. Here are just a few of the opportunities our leaders have had to expand their leadership skills.

- Student Senate Training
- Title IX events and Training
- Community Service (Siouxland Parades and Red Cross student volunteers)
- Civic Responsibility (Constitution Day)
- Club Congress (WITCC Clubs)



TO: Dr. Terry A. Murrell, President

FROM: Erin Volk, Director of Institutional Research & Resource Development
Dr. Juline Albert, Vice President of Learning

DATE: November 4, 2022

SUBJECT: Voluntary Framework of Accountability 2021-22

Through participation in the Voluntary Framework of Accountability (VFA) system of community college success metrics, Western Iowa Tech is able to

- (1) consistently measure and monitor internal progress,
- (2) benchmark with in-state and national peers to evaluate the College's relative performance, and
- (3) observe outcome trends over time.

The attached report contains a compilation of five years of College data and comparisons to all VFA participating colleges, Iowa community colleges, and selected peer institutions. Ten peer institutions were identified with characteristics similar to WITCC, with respect to student population size, percentage of part-time students, and the student population's race and ethnicity.

Using a scorecard approach, we evaluated the College's progress in 2018-19 compared to prior years and examined outcomes relative to peers. WIT has demonstrated overall progress and improvement this year across ten measures, performed consistently well in an additional 4 measures, and has flagged one area of concern. Nearly 35% of the WIT cohort had earned a credential in two years; Iowa peers trailed by 2.5% and national peers by over 16% (item f). The College also continues to excel in terms of awarding Certificates (items k and l), exceeding state and national peers by nearly 3-fold. Furthermore, 5-year VFA trends demonstrated overall growth across all 2-year progress measures, which will positively impact all outcomes moving forward.

2021 & 2022 VFA Summary Results Western Iowa Tech Community College

1. Two-year Progress

Main Cohort, Fall 2018 & 2019

	WITCC Fall 2017	WITCC Fall 2018	WITCC Fall 2019	WITCC +/-	Peer +/-	Peer Colleges* (n= 10)	All Iowa (n=14)	All VFA (n= 175)
a. No Success in First Term	17.5%	15.4%	15.5%			16.0%	13.4%	15.9%
b. Fall to Spring Retention	76.8%	69.0%	71.1%			69.9%	76.8%	65.1%
c. First Term Credit Success	73.8%	67.4%	70.1%			71.0%	73.9%	71.0%
d. Two-Year Credit Success	75.4%	72.2%	74.2%			74.6%	76.9%	74.4%
e. Reached Credit Threshold	56.5%	51.5%	56.6%			34.7%	54.9%	40.6%

2. Two-Year Persistence & Attainment

Main Cohort, Fall 2018 & 2019

	WITCC Fall 2017	WITCC Fall 2018	WITCC Fall 2019	WITCC +/-	Peer +/-	Peer Colleges	All Iowa	All VFA
f. Completion in Two Years	39.0%	33.1%	34.9%			13.1%	32.4%	18.0%
g. Transfer in Two Years	7.6%	11.9%	9.2%			14.1%	15.3%	12.4%
h. Still Enrolled after Two Years	24.5%	20.6%	23.1%			35.6%	24.5%	33.4%
	71.1%	65.6%	67.2%			62.8%	72.2%	63.8%

4. Six-Year Outcomes

Main Cohort, Fall 2014 & 2015

	WITCC Fall 2013	WITCC Fall 2014	WITCC Fall 2015	WITCC +/-	Peer +/-	Peer Colleges (n= 10)	All Iowa (n= 14)	All VFA (n= 175)
i. Associate with Transfer	7.1%	7.2%	5.7%			11.3%	16.5%	12.9%
j. Associate without Transfer	12.1%	15.0%	15.8%			10.8%	17.3%	11.8%
k. Certificate with Transfer	3.1%	3.0%	3.5%			1.1%	0.8%	1.3%
l. Certificate without Transfer	12.5%	13.1%	14.9%			4.2%	5.8%	4.3%
m. No Award Transfer	18.9%	19.3%	20.4%			26.0%	22.3%	23.4%
n. Still Enrolled	2.0%	2.0%	2.1%			3.2%	1.5%	3.0%
o. Left with at least 30 Credits	10.0%	8.4%	6.7%			10.4%	9.9%	9.2%
p. Left with less than 30 Credits	34.3%	32.1%	30.9%			33.0%	25.9%	33.9%

- WITCC has demonstrated progress and/or excels relative to comparison groups
- WITCC results are consistent with prior year and/or peers
- WITCC has shown a decline and/or lags behind comparison groups
- Scoring is not applicable

* Selected peers are similar in size, racial and ethnic demographics and part-time enrollments

Western Iowa Tech Community College's Selected VFA Peers

African American:	Less than 2.5% to < 10%
Hispanic:	10% to < 40%
Enrollment:	5,000 to 9,999
Enrollment Intensity:	56% to 70% or more
Urbanicity:	(All)
Institution Type:	(All)
Developmental Edu. Referrals:	(All)
State(s):	(All)

Name of Colleges	City	State
Aims Community College	Greeley	Colorado
Central Community College	Grand Island	Nebraska
Clackamas Community College	Oregon City	Oregon
Dutchess Community College	Poughkeepsie	New York
Eastern Iowa Community College District	Davenport	Iowa
Lane Community College	Eugene	Oregon
Lehigh Carbon Community College	Schnecksville	Pennsylvania
Mt Hood Community College	Gresham	Oregon
NorthWest Arkansas Community College	Bentonville	Arkansas
San Juan College	Farmington	New Mexico



November 7, 2022

To: WITCC Board of Directors and Dr. Terry Murrell, President
From: Jennifer Hough, Amy Hueser, Jackie Plendl
Re: Annual Staff Development Report

Western Iowa Tech Community College believes in providing diverse training and development opportunities to employees at all levels. Board Policy 400.9 states the College shall develop, implement, and maintain a plan for the training and development of all employees. This annual report highlights some of the many professional development activities in the last year.

Each year the Executive Council recommends employees for participation in the Iowa Community College Leadership Institute (ICCLI), Leadership in a New Century (LINC), Leadership Siouxland, and WITCC's High Performance Management classes. Ten employees participated in these programs which provided both academic and experiential leadership development opportunities to enhance leadership and management skills.

Another opportunity that the college provided to enhance leadership and management skills was monthly manager meetings. This past year, the Counseling Services Team facilitated Reality-Based Leadership (RBL) training to over 50 managers. RBL is designed to help managers diffuse drama within their teams and help employees find greater satisfaction and personal accountability in their jobs.

New employees attended four onboarding sessions which covered topics designed to increase connection to the college and provided an understanding of college policies and procedures. During these sessions, they were able to meet other new employees, tour portions of the campus, and hear from subject matter experts in the areas of Inclusion, IT, Safety, Student Services, Student Activities, and Human Resources. New employees were also assigned a mentor. The mentors periodically checked in with the new employee to see how they were doing and provided a connection for the new employee outside of their department.

The college continues to offer tuition waivers to full-time and part-time employees who are enrolled in WITCC classes.



Employees may be working on a diploma or degree or taking classes to improve their knowledge or skills in a particular area. Twelve employees requested a tuition waiver this year.

In 2021 a tuition assistance program was implemented that reimburses employees up to \$3,000 annually for classes towards a Bachelors, Masters, or Doctorate degree. Twenty-six employees who are pursuing a degree beyond an Associates benefited from this program last year.

Throughout the year, many employees attended workshops, trainings, and conferences to obtain certifications, enhance their skills and knowledge in a particular area, and help them better perform in their jobs. Employees from Admissions, TRiO, IT, HR, Physical Plant, Financial Aid, Corporate College, Recruitment, and Academics attended over 50 different trainings or conferences this past year. In 2020 and 2021, COVID caused many of those events to be canceled or held virtually. Trainings and conferences are very valuable to the professional development of employees, and we were very excited to see a return to in-person events this year.

The Academic Center for Excellence (ACE) provided ongoing development opportunities for full time and adjunct faculty. A variety of sessions were offered to help faculty stay current with teaching strategies, student engagement, online resources, college policies, classroom technology, digital textbooks, and so forth. This fall multiple sessions were held focusing on using Canvas, the learning management system along with grading strategies. Cengage partnered with the ACE to hold sessions related to Cengage Unlimited. Faculty also were encouraged to drop in whenever they needed help with teaching.

Staff Development occurs on a bi-annual basis, offering all employees 2 days of professional development opportunities and a chance for the college to come together. Jennifer Hough and Amy Hueser assumed responsibilities for the Staff Development Committee and the planning of Staff Development in the fall of 2019. Since then, each Staff Development has featured something different and unique adapting to the semester and its needs, including modality. These have included the following: focusing on team building and spotlighting departments (FA19), volunteering in our service area (SP20), utilizing an online platform through Zoom (FA20), partnering with Chris Mansfield and his Broadcasting & Multimedia Journalism students to broadcast through



the in-house studio as well as creating Design Your Own options to give flexibility and personalization to employees (SP21), providing access to the fall virtual NISOD conference to give more options (FA21), creating a YouTube channel to give access to past Staff Development sessions (SP22), and turning Design Your Own into a whole day (FA22).

Spring 2022's Staff Development was the last of four fully virtual staff developments that started in Fall 2020. Through virtual staff developments, we developed a partnership with the Broadcasting & Multimedia Journalism department and their students that continued this fall and allowed for employees at a distance to join. Our virtual staff developments showed an increase in attendance and accessibility, especially for adjuncts, which is why we continued to provide access through Zoom.

One of the biggest changes that was popular with employees was creating the Design Your Own option, which allowed employees to create professional development that was personalized to them. This option began as a couple of hours each staff development, and this fall (22) we worked with Dr. Murrell to create an entire day focused on ways to improve the student experience.

We continued to help employees learn about the college's various departments and what they do. Learning about each other's roles helps create a sense of community and allows for easier collaboration along with helping to assist students better. Department Spotlights started in Fall 2019 and continued through this fall. Thus far, Admissions, Corporate College, Denison, and Cherokee campuses have all been spotlighted.

Finally, it is always the goal to provide variety in the topics available to employees to allow for the many different types of work at the college. Working with Darin Moeller, we purchased institutional access to the fall virtual National Institute for Staff and Organizational Development (NISOD) conference. This provided multiple tracks of live and pre-recorded sessions that employees could participate in, and also have access to for six months after the conference ends.

Thank you for recognizing the importance of professional development and for your continued support of the many different staff development opportunities that are available to WITCC employees.



MEMORANDUM

November 1, 2022

To: Dr. Terry Murrell, President

From: Jackie Plendl, Dean of Human Resources

Re: Negotiating Team for Western Iowa Tech Community College Education Association

As we prepare to begin contract negotiations with the Western Iowa Tech Community College Education Association (WITCCEA) faculty, the following Board negotiating team is recommended:

Darin Moeller, Executive Dean of Instruction
Teri Petersen, Associate Dean of Health Sciences
Jackie Plendl, Dean of Human Resources
Terry Murrell, College President

It is the administrative recommendation that the Board approve this negotiating team.

HR/324



Date: 11/14/22

To: Dr. Terry Murrell, President

From: Mike Logan, Dean of Information Technology
Christina Brandon, Interim Dean of Outreach and Information Technology

Re: Moving Colleague (ERP system) from Cloud Hosted to Software as a Service (SaaS)

To move forward with technological improvements and economies of scale, the college desires to move Colleague from a hosted model to a more secure and supported offering. Ellucian is proposing that WITCC make this move to a fully cloud SaaS environment. This opportunity offers a more modern interface and experience that provides students, faculty and staff with easier access to the information they need to make students successful. This also reduces cyber security vulnerabilities that are not feasible on the local level due to hosting on Amazon Web Services.

The table on the next page illustrates the graduated costs of this project with subsequent savings that allow a 5-year payback of the initial investment. The first table illustrates what our current contract would cost over the next 6 years. The second table illustrates the cost of moving to SaaS for implementation. The third table illustrates the savings over the same period.

Administrative Recommendation

It is the College's recommendation that the board approve this contract for a 6-year term with Ellucian for the annual amounts as shown in the table on the next page. This purchase will be covered IMPACC.

Account Name							
Western Iowa Tech Community College							
Current Estimated Scenario - Assuming 6 year term/5% escalation							
Current Solution Set Fees	Year 1 ('22/'23)	Year 2 ('23/'24)	Year 3 ('24/'25)	Year 4 ('25/'26)	Year 5 ('26/'27)	Year 6 ('27/'28)	Total 6 Year
Maintenance replaced by Modernization Subscription	\$311,512	\$327,088	\$343,442	\$360,614	\$378,645	\$397,577	\$1,721,300
A la carte maintenance	\$71,378	\$74,947	\$78,694	\$82,629	\$86,760	\$91,098	\$394,409
Current Managed Cloud	\$332,424	\$342,994	\$356,383	\$367,600	\$385,980	\$397,559	\$1,785,381
Current Subscriptions	\$185,061	\$185,061	\$185,061	\$190,613	\$196,331	\$202,221	\$942,127
Assumed value added investment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other support costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Fees	\$900,375	\$930,090	\$963,580	\$1,001,456	\$1,047,716	\$1,088,456	\$4,843,217

Modernization Path - SaaS License replaces perpetual licenses under maintenance with exception of a la carte product maintenance -							
6 year term commitment/3% escalation for SaaS License - 6 year term/5% escalation for a la carte product maintenance							
SaaS Proposal	Year 1 ('22/'23)	Year 2 ('23/'24)	Year 3 ('24/'25)	Year 4 ('25/'26)	Year 5 ('26/'27)	Year 6 ('27/'28)	Total 6 Year
SaaS Software	\$572,900	\$590,087	\$607,790	\$626,023	\$644,804	\$664,148	\$3,041,604
Modernization Credit Program		\$0	\$0	\$0	\$0	\$0	\$0
A la carte maintenance	\$71,378	\$74,947	\$0	\$0	\$0	\$0	\$146,325
Current Managed Cloud	\$332,424	\$342,994					\$675,418
Current Subscriptions	\$159,450	\$159,450	\$159,450	\$164,234	\$169,161	\$174,235	\$811,744
Cloud transition services	\$100,000						\$100,000
Professional services	\$581,230	\$0	\$0	\$0	\$0	\$0	\$581,230
Other support costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Fees	\$1,817,382	\$1,167,478	\$767,240	\$790,257	\$813,965	\$838,383	\$5,356,321

Estimated Modernization Path Cost Increase (Decrease) Per Year							
SaaS Proposal	Year 1 ('22/'23)	Year 2 ('23/'24)	Year 3 ('24/'25)	Year 4 ('25/'26)	Year 5 ('26/'27)	Year 6 ('27/'28)	Total 6 Year
SaaS Software	\$261,388	\$262,999	\$264,348	\$265,409	\$266,159	\$266,571	\$1,320,303
Modernization Credit Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
A la carte maintenance	\$0	\$0	(\$78,694)	(\$82,629)	(\$86,760)	(\$91,098)	(\$248,084)
Current Managed Cloud	\$0	\$0	(\$356,383)	(\$367,600)	(\$385,980)	(\$397,559)	(\$1,109,963)
Current Subscriptions	(\$25,611)	(\$25,611)	(\$25,611)	(\$26,379)	(\$27,171)	(\$27,986)	(\$130,383)
Cloud transition services	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000
Professional services	\$581,230	\$0	\$0	\$0	\$0	\$0	\$581,230
Other support costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Fees	\$917,007	\$237,388	(\$196,341)	(\$211,199)	(\$233,752)	(\$250,073)	\$263,031
Estimated AVG Increase/(Decrease)							\$43,839
Estimated AVG Increase/(Decrease) w/o transition services							\$27,172



DATE: October 26, 2022

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean - Corporate College
Todd Rausch, Director of SBDC

RE: WIT Small Business Development Center Sub Contract -- ISU No. 026198

Background

The U.S. Small Business Administration (SBA) through the Office of Small Business Development Center (SBDC) provides management assistance to current and prospective small business owners. SBDCs offer one-stop assistance to individuals and small businesses by providing a wide variety of information and guidance in central and easily accessible branch locations.

Iowa State University (ISU) has the prime agreement with the SBA to oversee the management and operations of the Iowa Small Business Development Center program. ISU subcontracts with other educational institutions for the placement and operation of the fifteen SBDCs in Iowa.

Any Iowa Small Business Development Center (SBDC) is located on the Sioux City campus of Western Iowa Tech Community College under the name WIT Small Business Development Center (WIT SBDC).

A contract is renewed on an annual basis for operation of a center. The FY-2023 contract will fund the full-time position of the WIT SBDC Executive Director and the center's direct operating costs. The contract period is from July 1, 2022 through April 30, 2023.

ISU Subcontract No. 026198 is written for \$ 7,000 to be used to fund operational costs of the center. These funds are issued contingent on a one-to-one dollar match to be secured by the WITCC SBDC Center from other private or public entities. These entities are detailed in Exhibit B of the contract.

Recommendation

It is the administrative recommendation that the Board approve the FY-2023 contract 026198 with Iowa State University for operation of the WIT Small Business Development Center.

IOWA STATE UNIVERSITY SUBCONTRACT AGREEMENT No. 026198M

This agreement (hereinafter referred to as “Subcontract”) is entered into by and between Iowa State University of Science and Technology, with a mailing address of Office of Sponsored Programs Administration, 1138 Pearson Hall, 505 Morrill Road, Ames, IA 50011-2103, an agency of the State of Iowa (hereinafter referred to as “ISU”), and

Western Iowa Tech Community College
 (“Subcontractor”)

4647 Stone Avenue, Sioux City, IA 51106
 (mailing address)

Each party hereto may be referred to individually as a “Party” and the parties hereto may be referred to collectively as the “Parties”.

BACKGROUND

The Board of Regents, State of Iowa, has received an appropriation and allocated funds to Iowa State University under the Regents Innovation Fund. Funding is provided to the state Board of Regents for institutions of higher learning (ISU among others) for specific activities. Regulations governing these funds may be found in Iowa House File 2564 (hereinafter referred to as “Prime Agreement”) attached hereto as Exhibit A, deemed incorporated into and made an integral part of this Subcontract.

ISU desires to have Subcontractor conduct work in connection with the Prime Agreement for program capacity building infrastructure in areas related to technology commercialization, marketing and business development efforts in areas related to technology commercialization, entrepreneurship, and business growth, and infrastructure projects and programs needed (“Project”).

Therefore, the Parties agree that this Subcontract will be performed in accordance with the following conditions:

I. SCOPE OF WORK

Accomplishment of the Project entitled Regents Innovation Fund. Project is further described in Exhibit B (Special Conditions), Exhibit C (Regional Center Budget), and Exhibit D (SBDC Financial Report) attached hereto, deemed incorporated into and made an integral part of this Subcontract. None of the stated work for the Project shall be further subcontracted without prior written approval of the SBDC State Director.

II. PERFORMANCE PERIOD

The performance period of this Subcontract shall begin on July 1, 2022 (“Start Date”) and shall not extend beyond April 30, 2023 (“Termination Date”) unless agreed to in writing by both Parties. No costs shall be incurred under this Subcontract prior to the Start Date nor subsequent to the Termination Date.

Whenever the Subcontractor knows or reasonably should know that any actual or potential condition due to circumstances beyond its control is delaying or threatens to delay the timely

performance of the work under the Project, the Subcontractor shall immediately give the SBDC State Director written notice to that effect.

III. ESTIMATED COST AND EXPENDITURE LIMITATION

ISU will reimburse the Subcontractor for actual expenses incurred under the Subcontract, but not to exceed \$7,000 unless agreed to in writing by both Parties. This is the maximum amount that the Subcontractor is authorized to expend or have committed for this Project and is subject to the availability of funding from the Board of Regents, State of Iowa. ISU shall not be obligated to pay Subcontractor for any costs in excess of this obligated amount.

The Subcontractor shall provide \$7,000 of matching funds, from its own sources or obtained from outside sources. Match will be reported on a monthly basis (see Section IV.B.) and will be verifiable actual match contributed to the SBDC program.

IV. ALLOWABLE COST AND PAYMENT

A. Cost Reimbursement. ISU will reimburse the Subcontractor for costs incurred in the performance of this Subcontract, provided that:

1. The total of such costs does not exceed the allowable cost as provided in Article III herein.
2. The allowability of costs chargeable to this agreement shall be in accordance with Exhibit A. Subcontractor's normal policies governing salaries, wages and fringe benefits shall apply to all its employees paid from this agreement. Subcontractor's published policy on travel and travel reimbursement shall apply to all costs for travel and transportation charged to this agreement. When policies conflict with Prime Agreement, the more restrictive rules will apply. If a policy does not exist, 2 CFR Part 200, Subpart E must be followed.

B. Reimbursement Vouchers.

1. The Subcontractor will submit vouchers to ISU for reimbursement monthly to the following address:

Iowa Small Business Development Center
Iowa State University
1805 Collaboration Place, Suite 1340
Ames, IA 50010-9166

In order for the Subcontractor to receive payment, the vouchers must be prepared in the format of the blank SBDC Financial Report attached as Exhibit D unless prior approval for a different form has been given by the SBDC State Center. The Exhibit D details expenditures and match by line item.

Vouchers must be received in the SBDC State Center by the 15th of the following month. If the vouchers are not received in the SBDC State Center by the 15th of the month, the voucher will be paid in the following month. **Vouchers for the final month must be received in the SBDC State Center by May 20, 2023** and

must be marked "Final" by the Subcontractor. ISU may refuse to reimburse expenditures for vouchers that are not received by the dates specified above.

2. Subcontractor's SBDC Regional Director must verify and attest by signature that the expenses shown on reimbursement vouchers are correct, allowable and for services pursuant to this Subcontract. If the SBDC Regional Director is unable or unavailable to sign as required, an Interim Signatory must be approved by the SBDC State Center.
 3. Payments by ISU to Subcontractor will not be authorized by the SBDC State Center until voucher verification by SBDC Regional Director is in hand at the SBDC State Center.
- C. Deviations from Budget. The Subcontractor may deviate from the approved line item budget within the following parameters.
1. Transfer of funds from one major budget line item to another that exceeds 10% of the total subcontract budget, as specified in Article III, requires prior written approval of the SBDC State Director. Under no circumstances may the total of line items exceed the amount specified in Article III.
- D. Out of State Travel. Out-of-state travel must have prior written approval (via U.S. mail or e-mail) of the SBDC Associate State Director.
- E. Equipment Purchases. Equipment purchases with SBDC funds that are not specifically described in the award must be approved in writing, in advance, by the SBDC Associate State Director, who will secure approval of ISU's Authorized Official and the SBA when required. Equipment is defined as tangible personal property with a useful life of more than one year and a unit cost of \$5,000, or the capitalization established by the contracting organization, whichever is lowest.
- F. Accounts, Audits and Records. Subcontractor shall maintain books, records, documents, and other evidence, accounting procedures, and practices, sufficient to reflect properly all direct and facilities and administration costs of whatever nature s/he claims to have incurred for the performance of this agreement. The foregoing constitutes "records" for the purposes of this clause.

Subcontractor's records shall be subject at all reasonable times to inspection and audit by ISU's authorized official; his/her authorized representatives, and/or the cognizant federal audit agency. Subcontractor shall preserve and make available its records until the expiration of five (5) years after the end of the budget period which they cover or until audit is completed and all resulting questions are resolved, whichever occurs first.

60

- G. Recapture of Funds. If at any time during the term of this Subcontract, Board of Regents, ISU or Subcontractor receives information that the proceeds of the Subcontract have not been or will no longer be used to further the purposes of the Project, ISU shall demand reimbursement of all or a portion of the amount of the

Subcontract which is no longer being used for the purposes of the Project. This recapture provision shall be made part of all agreements executed under this Subcontract and may be in addition to any recapture provisions required by ISU. If Subcontractor declines to demand reimbursement, ISU in its sole discretion may make demand for reimbursement consistent with the provisions of this section.

V. ISU'S AUTHORIZED OFFICIAL

Only the Director of the Office of Sponsored Programs Administration, or his/her authorized representative, is authorized to amend or alter this Subcontract for ISU. Any such alterations or amendments must be approved by written mutual agreement of the Parties hereto.

VI. SUBCONTRACTOR'S PRINCIPAL INVESTIGATOR

- A. The Subcontractor's Principal Investigator responsible for the conduct of work contemplated hereunder is Todd Rausch, SBDC Regional Director. No change of Principal Investigator (SBDC Regional Director) may be made without the prior written approval of ISU's Authorized Official and the SBDC State Director.
- B. In the event that a vacancy in the SBDC Regional Director position occurs, the SBDC State Center should be notified within 10 days of the vacancy. All position descriptions and other statements of qualifications required by Subcontractor for the SBDC Regional Director shall be approved by the SBDC State Director before a search process is begun. The SBDC State Center must concur in the selection of an SBDC Regional Director.

VII. REPORTS

All activity related to this subcontract must be reported in the standardized SBDC Neoserra reporting system no later than the 10th day of the month following the activity.

VIII. TERMINATION BY ISU OR THE SUBCONTRACTOR

If the Subcontractor determines that termination is in its best interest because of payment delays under Section IV.C., or if ISU determines that termination is in its best interest because of termination of the Prime Agreement, lack of sufficient funds, breach of subcontract or other substantial reason, then either Party may terminate this Subcontract upon thirty (30) calendar days written notice to the other. Upon issuance/receipt of such notification, the Subcontractor may make no further commitments under the Subcontract and must take all responsible actions to cancel outstanding obligations. The total cost of the Subcontract shall then be negotiated between ISU and the Subcontractor. The Subcontractor shall reimburse ISU for any losses resulting from audit disallowances relating to costs originally incurred by Subcontractor. In addition, the Subcontractor shall return any remaining program income funds and any ISU equipment to ISU within ninety (90) days of the notification.

IX. NONDISCRIMINATION

Title VI of the Civil Rights Act of 1964 (Public Law 88-352; 42 USC.2000d-1) provides that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Title IX of the Education Amendments

of 1972 (Public Law 92-318; 20 USC.1681-1686), prohibits the exclusion of persons on the basis of sex from any education program or activity receiving Federal financial assistance. By acceptance of the Subcontract, the Subcontractor agrees that it will comply with the provisions stated herein.

X. DEBARMENT, ASSURANCES, DRUG-FREE WORKPLACE AND LOBBYING

Payments under this Subcontract require that appropriate certifications for debarment, ineligibility and voluntary exclusion; drug-free workplace; lobbying; and assurances are kept on file with the SBDC State Center.

XI. RECORDS

The Subcontractor will maintain adequate financial records, in accordance with generally accepted expense accounting practices, to clearly and easily identify the income and expenses of the Subcontract, to describe the nature of each expense and to establish relationship to this Subcontract. All records related to the Subcontract shall be reasonably available for inspection by ISU or the SBDC State Center.

Subcontractor must, if requested by the SBDC State Center, ISU, or authorized State of Iowa auditors, verify the actual expenditure of funds pledged as Cash Match (attached as Exhibit C). Match should be reported monthly on the Exhibit D form.

The records of this Subcontract will be retained for a period of five (5) years after completion of the Subcontract Performance Period. In all cases, records must be retained until resolution of any audit questions. ISU reserves the right to call for a compliance or financial audit, and application of evaluation requirements per public law 98-395.

XII. LAW

This Subcontract shall be governed by, and constructed in accordance with, the laws of the State of Iowa.

XIII. CONFLICT OF INTEREST

Subcontractor certifies that it has established a written, enforced policy on conflict of interest. In the event Subcontractor does not have such policy established, Subcontractor shall request a copy of ISU's written conflict of interest policy and Subcontractor certifies that Subcontractor shall comply with ISU's conflict of interest policy.

By acceptance of and/or performance under this Subcontract, Subcontractor affirms that there exists no actual or potential conflict of interest between any Subcontractor employee, agent or officers of Subcontractor and ISU. IN the event of a change in Subcontractor's private interest or service under this Agreement, that has potential for conflict of interest, Subcontractor will promptly notify ISU. No Subcontractor employee, officer, or agent shall participate in the selection, award, or administration of a contract supported by Federal funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent of Subcontractor, is an employee of ISU or his/her immediate family is an

employee of ISU and has a financial or other interest in the Subcontractor. If ISU is made aware of conflict of interest in the performance of this agreement, it has the right to terminate this agreement as per the guidelines in Article VIII. This provision applies to all persons working under this agreement.

XIV. PATENTS AND INVENTIONS

Subject to any pertinent obligations to other sponsors, including the provisions of Public Laws 96-517 and 98-620, intellectual property (IP) which results from this project which is created solely by ISU employees will be owned by ISU (ISU’s IP), intellectual property created solely by Subcontractor’s employees will be owned by Subcontractor (Subcontractor’s IP), intellectual property created jointly by ISU employees and Subcontractor’s employees will be owned jointly by ISU and Subcontractor (Joint IP).

XV. COPYRIGHTS

Subcontractor may own copyrights in all subject writings. Copyright in all subject writing shall be subject to a nonexclusive, nontransferable, irrevocable, royalty-free license to ISU and Board of Regents, State of Iowa. All subcontracts or other arrangements entered into by Subcontractor for the purpose of developing or procuring subject writing shall specifically reference and reserve the right of ISU with respect to subject writings. Such license to ISU is only to the extent needed by ISU to fulfill its obligations to the Board of Regents, State of Iowa.

SPECIAL CONDITIONS

The Special Conditions attached hereto as Exhibit B and by reference incorporated herein apply to this Subcontract, and in case of any conflict between the General Conditions and the Special Conditions, the Special Conditions will prevail.

By signing below, the Subcontract certifies that no ISU employee, their spouse, or minor child, holds an ownership of interest of 5% or more in the Subcontractor’s business.

Approved and Agreed:

ISU

Subcontractor

Pamela Helfer
Senior Award Administrator
Office of Sponsored Programs Administration
Date:_____

Name:
Title:
Date:_____

EIN# (Federal Tax Identification Number)
42-0926922

NOTE: PLEASE PROVIDE THE FOLLOWING INFORMATION FOR THE PERSON RESPONSIBLE FOR FISCAL MATTERS PERTAINING TO THIS AGREEMENT:

Name: _____
Address: _____
City, State, Zip: _____
Phone: _____
Fax: _____
Email: _____



KIM REYNOLDS
GOVERNOR

OFFICE OF THE GOVERNOR

ADAM GREGG
LT GOVERNOR

June 17, 2022

The Honorable Paul Pate
Secretary of State of Iowa
State Capitol
Des Moines, Iowa 50319

Dear Mr. Secretary,

I hereby transmit:

House File 2564, an Act making appropriations to the department of cultural affairs, the economic development authority, the Iowa finance authority, the public employment relations board, the department of workforce development, the state board of regents and certain regents institutions, providing for properly related matters, and including applicability provisions.

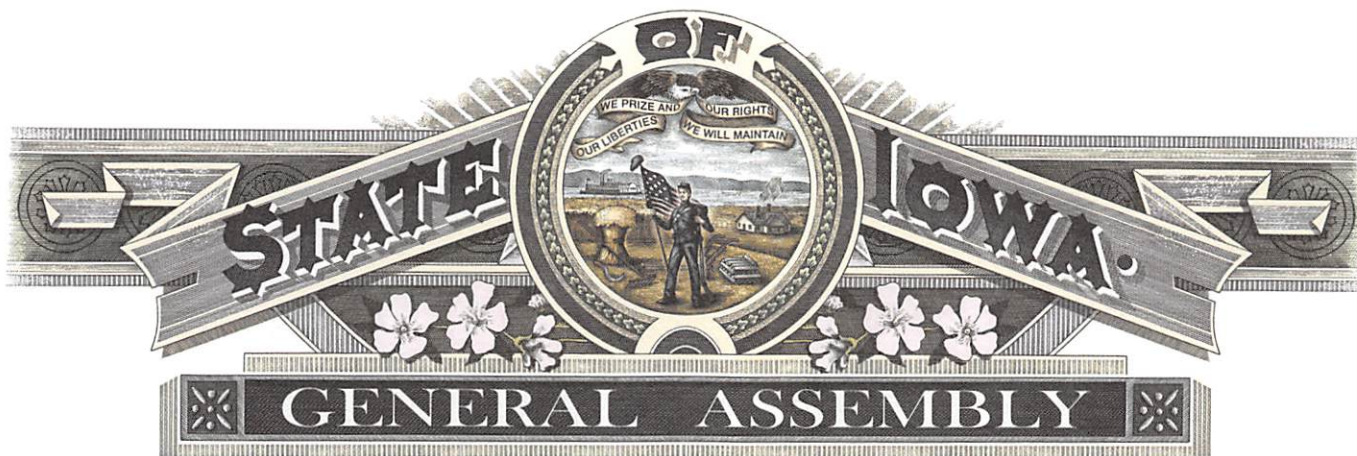
The above House File is hereby approved on this date.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Reynolds".

Kim Reynolds
Governor of Iowa

cc: Secretary of the Senate
Clerk of the House



House File 2564

AN ACT

MAKING APPROPRIATIONS TO THE DEPARTMENT OF CULTURAL AFFAIRS, THE ECONOMIC DEVELOPMENT AUTHORITY, THE IOWA FINANCE AUTHORITY, THE PUBLIC EMPLOYMENT RELATIONS BOARD, THE DEPARTMENT OF WORKFORCE DEVELOPMENT, THE STATE BOARD OF REGENTS AND CERTAIN REGENTS INSTITUTIONS, PROVIDING FOR PROPERLY RELATED MATTERS, AND INCLUDING APPLICABILITY PROVISIONS.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

DIVISION I

FY 2022-2023 APPROPRIATIONS

Section 1. DEPARTMENT OF CULTURAL AFFAIRS.

1. There is appropriated from the general fund of the state to the department of cultural affairs for the fiscal year

beginning July 1, 2022, and ending June 30, 2023, the following amounts, or so much thereof as is necessary, to be used for the purposes designated:

a. ADMINISTRATION

For salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions for the department:

.....	\$	168,637
.....	FTEs	55.24

The department of cultural affairs shall coordinate activities with the tourism office of the economic development authority to promote attendance at the state historical building and at the state's historic sites.

Full-time equivalent positions authorized under this paragraph are funded, in full or in part, using moneys appropriated under this paragraph and paragraphs "c" through "g".

b. COMMUNITY CULTURAL GRANTS

For planning and programming for the community cultural grants program established under section 303.3:

.....	\$	172,090
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c. HISTORICAL DIVISION

For the support of the historical division:

.....	\$	3,142,351
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d. HISTORIC SITES

For the administration and support of historic sites:

.....	\$	426,398
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e. ARTS DIVISION

For the support of the arts division:

.....	\$	1,317,188
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Of the moneys appropriated in this paragraph, the department shall allocate \$300,000 for purposes of the film office.

f. IOWA GREAT PLACES

For the Iowa great places program established under section 303.3C:

.....	\$	150,000
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g. CULTURAL TRUST GRANTS

For grant programs administered by the Iowa arts council including those programs supporting the long-term

financial stability and sustainability of nonprofit cultural organizations:

..... \$ 150,000

2. Notwithstanding section 8.33, moneys appropriated in this section that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

Sec. 2. GOALS AND ACCOUNTABILITY — ECONOMIC DEVELOPMENT.

1. For the fiscal year beginning July 1, 2022, the goals for the economic development authority shall be to expand and stimulate the state economy, increase the wealth of Iowans, and increase the population of the state.

2. To achieve the goals in subsection 1, the economic development authority shall do all of the following for the fiscal year beginning July 1, 2022:

a. Concentrate its efforts on programs and activities that result in commercially viable products and services.

b. Adopt practices and services consistent with free market, private sector philosophies.

c. Ensure economic growth and development throughout the state.

d. Work with businesses and communities to continually improve the economic development climate along with the economic well-being and quality of life for Iowans.

e. Coordinate with other state agencies to ensure that they are attentive to the needs of an entrepreneurial culture.

f. Establish a strong and aggressive marketing image to showcase Iowa's workforce, existing industry, and potential. A priority shall be placed on recruiting new businesses, business expansion, and retaining existing Iowa businesses. Emphasis shall be placed on entrepreneurial development through helping entrepreneurs secure capital, and developing networks and a business climate conducive to entrepreneurs and small businesses.

g. Encourage the development of communities and quality of life to foster economic growth.

h. Prepare communities for future growth and development

through development, expansion, and modernization of infrastructure.

i. Develop public-private partnerships with Iowa businesses in the tourism industry, Iowa tour groups, Iowa tourism organizations, and political subdivisions in this state to assist in the development of advertising efforts.

j. Develop, to the fullest extent possible, cooperative efforts for advertising with contributions from other sources.

Sec. 3. ECONOMIC DEVELOPMENT AUTHORITY.

1. APPROPRIATION

a. There is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated in this subsection, and for not more than the following full-time equivalent positions:

.....	\$ 13,318,553
.....	FTEs 105.85

b. (1) For salaries, support, miscellaneous purposes, programs, marketing, and the maintenance of an administration division, a business development division, a community development division, a small business development division, and other divisions the authority may organize.

(2) The full-time equivalent positions authorized under this section are funded, in whole or in part, by the moneys appropriated under this subsection or by other moneys received by the authority, including certain federal moneys.

(3) For business development operations and programs, international trade, export assistance, workforce recruitment, and the partner state program.

(4) For transfer to a fund created pursuant to section 15.313 for purposes of financing strategic infrastructure projects.

(5) For community economic development programs, tourism operations, community assistance, plans for Iowa green corps and summer youth programs, the main street and rural main street programs, the school-to-career program, the community development block grant, and housing and shelter-related programs.

(6) For achieving the goals and accountability, and fulfilling the requirements and duties required under this Act.

c. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated in this subsection until the close of the succeeding fiscal year.

2. FINANCIAL ASSISTANCE RESTRICTIONS

a. A business creating jobs through moneys appropriated in subsection 1 shall be subject to contract provisions requiring new and retained jobs to be filled by individuals who are citizens of the United States who reside within the United States, or any person authorized to work in the United States pursuant to federal law, including legal resident aliens residing in the United States.

b. Any vendor who receives moneys appropriated in subsection 1 shall adhere to such contract provisions and provide periodic assurances as the state shall require that the jobs are filled solely by citizens of the United States who reside within the United States, or any person authorized to work in the United States, pursuant to federal law, including legal resident aliens residing in the United States.

c. A business that receives financial assistance from the authority from moneys appropriated in subsection 1 shall only employ individuals legally authorized to work in this state. In addition to all other applicable penalties provided by current law, all or a portion of the assistance received by a business which is found to knowingly employ individuals not legally authorized to work in this state is subject to recapture by the authority.

3. USES OF APPROPRIATIONS

a. From the moneys appropriated in subsection 1, the authority may provide financial assistance in the form of a grant to a community economic development entity for conducting a local workforce recruitment effort designed to recruit former citizens of the state and former students at colleges and universities in the state to meet the needs of local employers.

b. From the moneys appropriated in subsection 1, the authority may provide financial assistance to early stage

industry companies being established by women entrepreneurs.

c. From the moneys appropriated in subsection 1, the authority may provide financial assistance in the form of grants, loans, or forgivable loans for advanced research and commercialization projects involving value-added agriculture, advanced technology, or biotechnology.

d. The authority shall not use any moneys appropriated in subsection 1 for purposes of providing financial assistance for the Iowa green streets pilot project or for any other program or project that involves the installation of geothermal systems for melting snow and ice from streets or sidewalks.

4. WORLD FOOD PRIZE

In lieu of the standing appropriation in section 15.368, there is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount for the world food prize:

..... \$ 375,000

5. IOWA COMMISSION ON VOLUNTEER SERVICE

a. There is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount for allocation to the Iowa commission on volunteer service for purposes of the Iowa state commission grant program, the Iowa's promise and Iowa mentoring partnership programs, and for not more than the following full-time equivalent positions:

..... \$ 168,201

..... FTEs 12.70

Of the moneys appropriated in this subsection, the authority shall allocate \$75,000 for purposes of the Iowa state commission grant program and \$93,201 for purposes of the Iowa's promise and Iowa mentoring partnership programs.

b. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

6. COUNCILS OF GOVERNMENTS — ASSISTANCE

There is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount to be used for the purposes of providing financial assistance to Iowa's councils of governments:

..... \$ 250,000

7. FUTURE READY IOWA REGISTERED APPRENTICESHIP DEVELOPMENT PROGRAM

a. There is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount to be used for the funding of the future ready Iowa registered apprenticeship development program under chapter 15C, to encourage small to midsize businesses to start or grow registered apprenticeships:

..... \$ 760,000

b. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

8. BUTCHERY INNOVATION AND REVITALIZATION PROGRAM

a. There is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, for the purpose designated:

For support of the butchery innovation and revitalization program established in section 15E.370:

..... \$ 633,325

b. There is appropriated from the Iowa skilled worker and job creation fund created in section 8.75 to the Iowa economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

For support of the butchery innovation and revitalization program established in section 15E.370:

..... \$ 366,675

9. TOURISM OFFICE

a. There is appropriated from the general fund of the state to the economic development authority for the fiscal year beginning July 1, 2021, and ending June 30, 2022, the following amount for the tourism office to be used for advertising, promoting, placement, and implementation of the economic development authority's strategic plan for tourism and travel:

..... \$ 1,100,000

b. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

c. The economic development authority shall submit an annual report on or before January 15 to the general assembly regarding the tourism office's activities funded with moneys appropriated under this subsection. The report shall be provided in an electronic format and shall include metrics and criteria that allow the general assembly to quantify and evaluate the effectiveness and economic impact of the tourism office's activities related to advertising, promoting, placement, and implementation of the economic development authority's strategic plan for tourism and travel.

10. SCIENCE, TECHNOLOGY, ENGINEERING, AND MATHEMATICS INTERNSHIPS

a. There is appropriated from the Iowa skilled worker and job creation fund created in section 8.75 to the Iowa economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

For the funding of internships for students studying in the fields of science, technology, engineering, and mathematics with eligible Iowa employers as provided in section 15.411, subsection 3, paragraph "c":
..... \$ 633,325

b. No more than 3 percent of the moneys appropriated in this subsection may be used by the authority for costs associated with administration of the internship program.

c. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated in subsequent fiscal years.

11. FUTURE READY IOWA — VOLUNTEER MENTORING PROGRAM

a. There is appropriated from the Iowa skilled worker and job creation fund created in section 8.75 to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

For allocation to the Iowa commission on volunteer services to be used for establishing a volunteer mentor program to support implementation of the future ready Iowa skilled workforce last-dollar scholarship program in section 261.131 and the future ready Iowa skilled workforce grant program created in section 261.132, and for not more than the following full-time equivalent positions:

.....	\$	400,000
.....	FTEs	1.15

b. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

12. STEM BEST AND EMPOWER RURAL IOWA

a. There is appropriated from the Iowa skilled worker and job creation fund created in section 8.75 to the economic development authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

STEM best:

.....	\$	700,000
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Empower rural Iowa program:

.....	\$	700,000
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b. Notwithstanding section 8.33, moneys appropriated in this subsection that remain unencumbered or unobligated at the

close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

c. The authority shall adopt rules pursuant to chapter 17A to establish criteria for the distribution of the moneys appropriated in this subsection.

Sec. 4. LIMITATIONS OF STANDING APPROPRIATIONS — FY 2022-2023. Notwithstanding the standing appropriations in the following designated sections for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the amounts appropriated from the general fund of the state pursuant to those sections for the following purposes shall not exceed the following amounts:

1. For operational support grants and community cultural grants under section 99F.11, subsection 4, paragraph "d", subparagraph (1):

..... \$ 448,403

2. For the purposes of regional tourism marketing under section 99F.11, subsection 4, paragraph "d", subparagraph (2):

..... \$ 1,443,700

Sec. 5. FINANCIAL ASSISTANCE REPORTING — ECONOMIC DEVELOPMENT AUTHORITY. The economic development authority shall submit an annual report to the general assembly no later than November 1, 2022, that details the amount of every direct loan, forgivable loan, tax credit, tax exemption, tax refund, grant, or any other financial assistance awarded to a person during the prior fiscal year by the authority under an economic development program administered by the authority. The report shall identify the county where the project associated with each such award is located.

Sec. 6. INSURANCE ECONOMIC DEVELOPMENT. From the moneys collected by the insurance division in excess of the anticipated gross revenues under section 505.7, subsection 3, during the fiscal year beginning July 1, 2022, \$100,000 shall be transferred to the economic development authority for insurance economic development and international insurance economic development.

Sec. 7. IOWA FINANCE AUTHORITY.

1. There is appropriated from the general fund of the state

to the Iowa finance authority for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used to provide reimbursement for rent expenses to eligible persons under the home and community-based services rent subsidy program established in section 16.55:

..... \$ 658,000

2. Of the moneys appropriated in this section, not more than \$35,000 may be used for administrative costs.

3. Notwithstanding section 8.33, moneys appropriated in this section that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

Sec. 8. IOWA FINANCE AUTHORITY AUDIT. The auditor of state is requested to review the audit of the Iowa finance authority performed by the auditor hired by the authority.

Sec. 9. PUBLIC EMPLOYMENT RELATIONS BOARD.

1. There is appropriated from the general fund of the state to the public employment relations board for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

For salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

..... \$ 1,492,452

..... FTEs 10.00

2. Of the moneys appropriated in this section, the board shall allocate \$15,000 for maintaining an internet site that allows access to a searchable database of collective bargaining information.

Sec. 10. DEPARTMENT OF WORKFORCE DEVELOPMENT. There is appropriated from the general fund of the state to the department of workforce development for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amounts, or so much thereof as is necessary, to be used for the purposes designated:

1. DIVISION OF LABOR SERVICES

a. For the division of labor services, including salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

.....	\$	3,491,252
.....	FTEs	58.46

b. From the contractor registration fees, the division of labor services shall reimburse the department of inspections and appeals for all costs associated with hearings under chapter 91C, relating to contractor registration.

2. DIVISION OF WORKERS' COMPENSATION

a. For the division of workers' compensation, including salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

.....	\$	3,321,044
.....	FTEs	26.15

b. The division of workers' compensation shall charge a \$100 filing fee for workers' compensation cases. The filing fee shall be paid by the petitioner of a claim. However, the fee can be taxed as a cost and paid by the losing party, except in cases where it would impose an undue hardship or be unjust under the circumstances. The moneys generated by the filing fee allowed under this paragraph are appropriated to the department of workforce development to be used for purposes of administering the division of workers' compensation.

3. WORKFORCE DEVELOPMENT OPERATIONS

a. For the operation of field offices, the workforce development board, and for not more than the following full-time equivalent positions:

.....	\$	6,675,650
.....	FTEs	188.63

b. Of the moneys appropriated in paragraph "a", the department shall allocate \$150,000 to the state library for the purpose of licensing an online resource which prepares persons to succeed in the workplace through programs which improve job skills and vocational test-taking abilities.

4. OFFENDER REENTRY PROGRAM

a. For the development and administration of an offender reentry program to provide offenders with employment skills, and for not more than the following full-time equivalent

positions:

.....	\$	387,158
.....	FTEs	5.00

b. The department of workforce development shall partner with the department of corrections to provide staff within the correctional facilities resources to improve offenders' abilities to find and retain productive employment.

5. INTEGRATED INFORMATION FOR IOWA SYSTEM

For the payment of services provided by the department of administrative services related to the integrated information for Iowa system:

.....	\$	228,822
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6. SUMMER YOUTH INTERN PILOT PROGRAM

For the funding of a summer youth intern pilot program that will help young people at risk of not graduating from high school to explore and prepare for high-demand careers through summer work experience, including the development of soft skills:

.....	\$	250,000
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7. NONREVERSION

Notwithstanding section 8.33, moneys appropriated in this section that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

Sec. 11. GENERAL FUND — EMPLOYEE MISCLASSIFICATION PROGRAM. There is appropriated from the general fund of the state to the department of workforce development for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

For enhancing efforts to investigate employers that misclassify workers, and for not more than the following full-time equivalent positions:

.....	\$	379,631
.....	FTEs	3.15

Sec. 12. SPECIAL EMPLOYMENT SECURITY CONTINGENCY FUND.

1. There is appropriated from the special employment security contingency fund to the department of workforce

development for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for field offices:

..... \$ 2,416,084

2. Any remaining additional penalty and interest revenue collected by the department of workforce development is appropriated to the department for the fiscal year beginning July 1, 2022, and ending June 30, 2023, to accomplish the mission of the department.

Sec. 13. UNEMPLOYMENT COMPENSATION RESERVE FUND — FIELD OFFICES. Notwithstanding section 96.9, subsection 8, paragraph "e", there is appropriated from interest earned on the unemployment compensation reserve fund to the department of workforce development for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amount, or so much thereof as is necessary, to be used for the purposes designated:

For the operation of field offices:

..... \$ 2,200,000

Sec. 14. VIRTUAL ACCESS WORKFORCE DEVELOPMENT OFFICES. The department of workforce development shall require a unique identification login for all users of workforce development centers operated through electronic means.

Sec. 15. UNEMPLOYMENT COMPENSATION PROGRAM. Notwithstanding section 96.9, subsection 4, paragraph "a", moneys credited to the state by the secretary of the treasury of the United States pursuant to section 903 of the Social Security Act are appropriated to the department of workforce development and shall be used by the department for the administration of the unemployment compensation program only. This appropriation shall not apply to any fiscal year beginning after December 31, 2022.

Sec. 16. IOWA SKILLED WORKER AND JOB CREATION FUND.

1. There is appropriated from the Iowa skilled worker and job creation fund created in section 8.75 to the following departments, agencies, and institutions for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amounts, or so much thereof as is necessary, to be used for the purposes designated:

a. ECONOMIC DEVELOPMENT AUTHORITY

(1) For the purposes of providing assistance as described in section 15.335B for the high quality jobs program:

..... \$ 11,700,000

From the moneys appropriated in this subparagraph, the economic development authority may use not more than \$1,000,000 for purposes of providing infrastructure grants to main street communities under the main street Iowa program and may allocate not more than \$300,000 for the purposes of supporting statewide worker education and quality preapprenticeship programs.

(2) As a condition of receiving moneys appropriated in this lettered paragraph "a", an entity shall testify upon the request of the joint appropriations subcommittee on economic development regarding the expenditure of such moneys.

b. STATE BOARD OF REGENTS AND REGENTS INSTITUTIONS

(1) STATE BOARD OF REGENTS. For capacity building infrastructure in areas related to technology commercialization, marketing and business development efforts in areas related to technology commercialization, entrepreneurship, and business growth, and infrastructure projects and programs needed to assist in implementation of activities under chapter 262B:

..... \$ 3,000,000

(a) Of the moneys appropriated pursuant to this subparagraph (1), 35 percent shall be allocated for Iowa state university of science and technology, 35 percent shall be allocated for the state university of Iowa, and 30 percent shall be allocated for the university of northern Iowa.

(b) The institutions shall provide a one-to-one match of additional moneys for the activities funded with moneys appropriated under this subparagraph (1).

(c) The state board of regents shall submit a report by January 15, 2023, to the governor and the general assembly regarding the activities, projects, and programs funded with moneys appropriated under this subparagraph (1). The report shall be provided in an electronic format and shall include a list of metrics and criteria mutually agreed to in advance by the board of regents and the economic development authority. The metrics and criteria shall allow the governor's office and

the general assembly to quantify and evaluate the progress of the board of regents institutions with regard to their activities, projects, and programs in the areas of technology commercialization, entrepreneurship, regional development, and market research.

(2) IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY. For small business development centers, the research park, and the center for industrial research and service, and for not more than the following full-time equivalent positions:

.....	\$	2,424,302
.....	FTEs	50.95

(a) Of the moneys appropriated in this subparagraph (2), Iowa state university of science and technology shall allocate at least \$735,728 for purposes of funding small business development centers. Iowa state university of science and technology may allocate the appropriated moneys to the various small business development centers in any manner necessary to achieve the purposes of this subparagraph.

(b) Iowa state university of science and technology shall do all of the following:

(i) Direct expenditures for research toward projects that will provide economic stimulus for Iowa.

(ii) Provide emphasis to providing services to Iowa-based companies.

(c) It is the intent of the general assembly that the industrial incentive program focus on Iowa industrial sectors and seek contributions and in-kind donations from businesses, industrial foundations, and trade associations, and that moneys for the center for industrial research and service industrial incentive program shall be allocated only for projects which are matched by private sector moneys for directed contract research or for nondirected research. The match required of small businesses as defined in section 15.102 for directed contract research or for nondirected research shall be \$1 for each \$3 of state funds. The match required for other businesses for directed contract research or for nondirected research shall be \$1 for each \$1 of state funds. The match required of industrial foundations or trade associations shall be \$1 for each \$1 of state funds.

(d) Iowa state university of science and technology shall report annually to the general assembly the total amount of private contributions, the proportion of contributions from small businesses and other businesses, and the proportion for directed contract research and nondirected research of benefit to Iowa businesses and industrial sectors.

(3) STATE UNIVERSITY OF IOWA. For the state university of Iowa research park and for university of Iowa pharmaceuticals located at the research park, including salaries, support, maintenance, equipment, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

.....	\$	209,279
.....	FTEs	6.00

The state university of Iowa shall do all of the following:

(a) Direct expenditures for research toward projects that will provide economic stimulus for Iowa.

(b) Provide emphasis to providing services to Iowa-based companies.

(4) STATE UNIVERSITY OF IOWA. For the purpose of implementing the entrepreneurship and economic growth initiative, and for not more than the following full-time equivalent positions:

.....	\$	2,000,000
.....	FTEs	8.00

(5) UNIVERSITY OF NORTHERN IOWA. For the metal casting center, the center for business growth and innovation, and the institute for decision making, including salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

.....	\$	1,066,419
.....	FTEs	10.00

(a) Of the moneys appropriated in this subparagraph, the university of northern Iowa shall allocate at least \$617,638 for purposes of support of entrepreneurs through the university's center for business growth and innovation and advance Iowa program.

(b) The university of northern Iowa shall do all of the following:

(i) Direct expenditures for research toward projects that

will provide economic stimulus for Iowa.

(ii) Provide emphasis to providing services to Iowa-based companies.

(6) As a condition of receiving moneys appropriated in this lettered paragraph "b", an entity shall testify upon the request of the joint appropriations subcommittee on economic development regarding the expenditure of such moneys.

c. DEPARTMENT OF WORKFORCE DEVELOPMENT

To develop a long-term sustained program to train unemployed and underemployed central Iowans with skills necessary to advance to higher-paying jobs with full benefits:

..... \$ 100,000

(1) The department of workforce development shall begin a request for proposals process, issued for purposes of this lettered paragraph "c", no later than September 1, 2022.

(2) As a condition of receiving moneys appropriated under this lettered paragraph "c", an entity shall testify upon the request of the joint appropriations subcommittee on economic development regarding the expenditure of such moneys.

d. DEPARTMENT OF WORKFORCE DEVELOPMENT

For the funding of a future ready Iowa coordinator in the department, and for not more than the following full-time equivalent positions:

..... \$ 150,000

..... FTEs 1.00

2. Notwithstanding section 8.33, moneys appropriated in this section that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

Sec. 17. GENERAL FUND — CERTAIN REGENTS INSTITUTIONS.

1. There is appropriated from the general fund of the state to the following institutions for the fiscal year beginning July 1, 2022, and ending June 30, 2023, the following amounts, or so much thereof as is necessary, to be used for the purposes designated:

a. IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY

In cooperation with the Iowa economic development authority, for support of a biosciences innovation ecosystem, to

strengthen Iowa's leadership positions in the area of bio-based chemicals, digital agriculture, vaccines, and medical devices, including salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

.....	\$	2,623,481
.....	FTEs	10.01

b. STATE UNIVERSITY OF IOWA

In cooperation with the Iowa economic development authority, for support of a biosciences innovation ecosystem, to strengthen Iowa's leadership positions in the area of bio-based chemicals, digital agriculture, vaccines, and medical devices, including salaries, support, maintenance, and miscellaneous purposes:

.....	\$	874,494
.....	FTEs	4.35

c. UNIVERSITY OF NORTHERN IOWA

For equipment and technology to expand the university's additive manufacturing capabilities related to investment castings technology and industry support, including salaries, support, maintenance, and miscellaneous purposes, and for not more than the following full-time equivalent positions:

.....	\$	394,321
.....	FTEs	2.73

The university of northern Iowa shall make a good-faith effort to coordinate with private entities to seek moneys to supplement this appropriation to support the expansion of the university's additive manufacturing capabilities.

2. Notwithstanding section 8.33, moneys appropriated in subsection 1, paragraphs "a" and "b", that remain unencumbered or unobligated at the close of the fiscal year shall not revert but shall remain available for expenditure for the purposes designated until the close of the succeeding fiscal year.

DIVISION II

BEER AND LIQUOR CONTROL FUND — STATEWIDE TOURISM MARKETING SERVICES AND EFFORTS

Sec. 18. NEW SECTION. 15.275 Statewide tourism marketing services and efforts.

1. From the moneys transferred to the authority from the

beer and liquor control fund pursuant to section 123.17, subsection 7, the authority shall award contracts to one or more entities to conduct statewide tourism marketing services and efforts and to provide services to campaigns, workshops, and conferences that promote travel and tourism throughout the state. Each contract awarded by the authority shall specify that the entity must conduct statewide tourism marketing services and efforts that meet all of the following requirements:

a. The marketing services and efforts shall be of professional quality and shall be coordinated with, and not duplicate, existing programs or services conducted by the authority that are related to tourism marketing.

b. The marketing services and efforts shall include hosting and leveraging tourism advocacy events.

c. The marketing services and efforts shall be accessible to tourism-focused organizations.

d. The marketing services and efforts shall advocate for the travel and tourism industry and the sectors connected to Iowa's visitor economy to leverage public and private partnerships to market and promote the state as a travel destination.

2. The authority shall report to the general assembly on or before September 1 of each fiscal year on the effectiveness of each entity that conducted statewide tourism marketing services and efforts in the immediately preceding fiscal year pursuant to a contract awarded under subsection 1. The report shall be provided in an electronic format and shall include metrics and criteria that allow the general assembly to quantify and evaluate the effectiveness and economic impact of each entity's statewide tourism marketing services and efforts.

Sec. 19. Section 123.17, subsection 7, Code 2022, is amended by striking the subsection and inserting in lieu thereof the following:

7. After any transfers provided for in subsections 3, 5, and 6, and before any other transfer to the general fund, the department of commerce shall transfer to the economic development authority from the beer and liquor control fund two million dollars annually for statewide tourism marketing services and efforts pursuant to section 15.275.

DIVISION III
HOUSING RENEWAL PILOT PROGRAM

Sec. 20. HOUSING RENEWAL PILOT PROGRAM.

1. For purposes of this section, "nonprofit Iowa affiliate" means a nonprofit Iowa affiliate of a nonprofit international organization whose primary activity is the promotion of the construction, remodeling, or rehabilitation of one-family or two-family dwellings for use by low-income families.

2. a. A housing renewal program fund is created in the state treasury under the control of the Iowa finance authority. The fund shall consist of moneys appropriated to or deposited in the fund. Moneys in the fund are appropriated to the authority to establish and administer a housing renewal pilot program.

b. For the fiscal year beginning July 1, 2022, and ending June 30, 2023, there is appropriated from the general fund of the state to the Iowa finance authority five hundred thousand dollars for deposit in the housing renewal program fund.

c. Notwithstanding section 12C.7, subsection 2, interest or earnings on moneys in the housing renewal program fund shall be credited to the fund. Payment of interest, recaptures of grant awards, and other repayments under the housing renewal pilot program shall be deposited in the fund.

3. a. The Iowa finance authority shall provide moneys from the housing renewal program fund to a nonprofit Iowa affiliate that shall use the moneys to award grants under the housing renewal pilot program to eligible participants.

b. Eligible participants under paragraph "a" shall use a grant awarded under the housing renewal pilot program only for purposes of the acquisition, rehabilitation, and resale of ownership units; the acquisition and demolition of blighted structures; and the redevelopment of ownership units.

4. Twenty-five percent of moneys appropriated to the housing renewal program fund shall be allocated to rural communities in the eighty-eight least populated counties in the state.

5. a. The nonprofit Iowa affiliate may partner with a city, a county, a consortium of local governments, or an organization exempt from taxation pursuant to section 501(c)(3) of the

Internal Revenue Code; however, the nonprofit Iowa affiliate shall determine the geographic location of all projects for which a grant is awarded.

b. The nonprofit Iowa affiliate shall not award a grantee more than one hundred thousand dollars per ownership unit. A grantee may use up to five percent of a grant for administration expenses related to the grantee's project.

c. (1) A grantee shall have thirty-six months from the date a contract is executed between the nonprofit Iowa affiliate and the grantee for the grantee's project. The grantee's project shall be considered complete when all grant funds awarded to the grantee have been expended, and all ownership units that are covered by the contract are finished and available for sale.

(2) If a grantee has no project activity within thirty-six months from the date a contract is executed between the nonprofit Iowa affiliate and the grantee, the grant award shall be returned to the Iowa finance authority for deposit in the housing renewal program fund.

d. A grantee shall sell each completed ownership unit to a homebuyer whose income is under the one hundred twenty percent area median income and who must occupy the ownership unit as the homebuyer's primary residence. The deed to the ownership unit must contain a restrictive resale requirement that prohibits the homebuyer or a subsequent owner from selling the ownership unit to a person with an income above the one hundred twenty percent area median income for five calendar years from the date the grantee sold the ownership unit to the first homebuyer whose income is under the one hundred twenty percent area median income.

6. A grantee may use income generated from the sale of an ownership unit only for the purpose of additional eligible expenses under the housing renewal pilot program.

7. The Iowa finance authority shall not use more than five percent of moneys allocated to the housing renewal program fund for administration and oversight of the housing renewal pilot program.

8. The Iowa finance authority shall adopt rules pursuant to chapter 17A to administer this division.

9. The Iowa finance authority, in coordination with the nonprofit Iowa affiliate, shall submit a report to the general assembly on or before December 31, 2023, describing the community, economic, and financial impact of the housing renewal pilot program.

DIVISION IV

HIGH QUALITY JOBS TAX CREDITS

Sec. 21. Section 15.119, subsection 2, paragraph a, subparagraph (2), Code 2022, is amended to read as follows:

(2) In allocating tax credits pursuant to this subsection for the fiscal year beginning July 1, ~~2021~~ 2022, and for each fiscal year thereafter, the authority shall not allocate more than ~~seventy~~ sixty-eight million dollars for purposes of this paragraph.

DIVISION V

EMPLOYER CHILD CARE TAX CREDIT

Sec. 22. NEW SECTION. 237A.31 Employer child care tax credit.

1. The taxes imposed under chapter 422, subchapter II or III, the franchise tax imposed under chapter 422, subchapter V, the gross premiums tax under chapter 432, or the moneys and credits tax imposed under section 533.329 shall be reduced by an employer child care tax credit equal to the amount of the federal employer-provided child care tax credit provided in section 45F of the Internal Revenue Code the taxpayer was eligible for in the same tax year.

2. Any credit in excess of the tax liability is not refundable but the excess for the tax year may be credited to the tax liability for the following five years or until depleted, whichever is earlier.

3. a. The aggregate amount of tax credits authorized pursuant to this section shall not exceed an aggregate limit of two million dollars annually.

b. To receive a tax credit, a taxpayer must submit an application to the economic development authority in the form and manner prescribed by the authority by rule. The economic development authority shall issue certificates under this section on a first-come, first-served basis, which certificates may be redeemed for tax credits. The economic development

authority shall issue such certificates so that not more than the amount authorized for such tax credits under paragraph "a" may be claimed.

4. The department of revenue, in consultation with the economic development authority, shall adopt rules pursuant to chapter 17A to administer this section.

Sec. 23. NEW SECTION. 422.120 Employer child care tax credit.

1. The taxes imposed under this subchapter, less the credits allowed under section 422.12, shall be reduced by an employer child care tax credit allowed pursuant to section 237A.31.

2. An individual may claim the tax credit allowed a partnership, S corporation, limited liability company, estate, or trust electing to have the income taxed directly to the individual. The amount claimed by the individual shall be based upon the pro rata share of the individual's earnings of a partnership, S corporation, limited liability company, estate, or trust.

Sec. 24. Section 422.33, Code 2022, is amended by adding the following new subsection:

NEW SUBSECTION. 32. The taxes imposed under this subchapter shall be reduced by an employer child care tax credit allowed pursuant to section 237A.31.

Sec. 25. Section 422.60, Code 2022, is amended by adding the following new subsection:

NEW SUBSECTION. 15. The taxes imposed under this division shall be reduced by an employer child care tax credit allowed pursuant to section 237A.31.

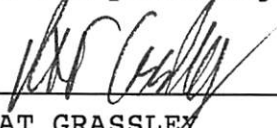
Sec. 26. NEW SECTION. 432.120 Employer child care tax credit.

The taxes imposed under this chapter shall be reduced by an employer child care tax credit allowed pursuant to section 237A.31.

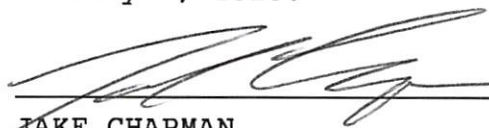
Sec. 27. Section 533.329, subsection 2, Code 2022, is amended by adding the following new paragraph:

NEW PARAGRAPH. *m*. The moneys and credits tax imposed under this section shall be reduced by an employer child care tax credit allowed pursuant to section 237A.31.

Sec. 28. APPLICABILITY. This division of this Act applies to tax years beginning on or after January 1, 2023.

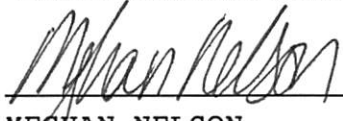


PAT GRASSLEY
Speaker of the House



JAKE CHAPMAN
President of the Senate

I hereby certify that this bill originated in the House and is known as House File 2564, Eighty-ninth General Assembly.



MEGHAN NELSON
Chief Clerk of the House

Approved June 17th, 2022



KIM REYNOLDS
Governor

EXHIBIT B
SPECIAL CONDITIONS

1. **Funds That Qualify for Match**

SBDC Regional Center must obtain matching funds from non-federal sources.

- a. Such sources can include, but are not limited to, the following: donations from banks, host institution additional cash contributions, economic development agencies, or Pappajohn Entrepreneurial Center funds.
- b. Match cannot include program income funds or host institution contributions already committed to the annual SBA contract.
- c. No other Regents Funds sources can be used as match.
- d. Compensation for services provided to the Subcontractor by the SBDC Regional Director or other paid consultants working at the Regional Director's direction, such as for teaching services, may not be used by the Subcontractor to satisfy its cash match requirements.

2. **Recording of Cash Match**

A separate account is not required for salaries and benefits that are reported as match. All other match is required to be maintained in a separate account.

3. **Monthly Reporting**

Economic impact and counseling sessions are to be reported in the SBDC Neoserra system by the 10th day of each month following the activity. Reporting for this Subcontract will be for the 7/1/22 – 4/30/23 time period. Approximately 5% of the annual milestones will be applied to this Subcontract for reporting to the Board of Regents.

Exhibit C

FY 2023

Budget Sheet - Regents Innovation Fund

Center Name

7/1/2022-5/31/2023

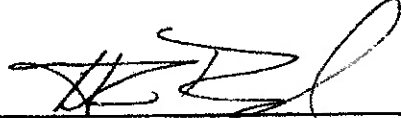
	REGENTS INNOVATION FUND	CENTER MATCH	TOTAL FUNDS
SALARIES, WAGES, TUITION			
Director	4,730	4,730	9,460
Assoc. Directors			0
Professional Staff			0
Grad/Students			0
Administrative Staff			0
Total Employees	4,730	4,730	9,460
BENEFITS	2,270	2,270	4,540
CONSULTANTS			0
TRAVEL			
In-State Travel			0
Out of State Travel			0
PERMANENT EQUIPMENT			0
SUPPLIES			0
Sub-Total	2,270	2,270	4,540
OTHER			
Telephone			0
Postage			0
Printing & Copying			0
Computer Service & Maintenance			0
Meetings/Trainings			0
Research & Publications			0
Certification/Dues			0
Facilities			0
Marketing			0
Total Other	0	0	0
TOTAL	7,000	7,000	14,000

Benefit rate is 48.00

(if more than one benefit rate, list each rate separately)

Travel includes personal car mileage reimbursement at \$ \$0.52 per mile


plus meals, lodging, etc.



Signature - SBDC Regional Director

4-27-2022

Date



Signature - Authorized Host Institution Representative/Officer

4-27-2022

Date

EXHIBIT D-RIF
Small Business Development Center Financial Report

CENTER NAME	CENTER LOCATION		FOR THE PERIOD
Center Name (Code)	City		Month, Year
	A. RIF funds	B. Center Match	COMMENTS
SALARIES, WAGES, TUITION			
Director	\$ _____	\$ _____	_____
Asst. or Assoc. Director	_____	_____	_____
Professional Staff	_____	_____	_____
Grad/Students	_____	_____	_____
Administrative Staff	_____	_____	_____
BENEFITS			
CONSULTANTS			
TRAVEL			
In-State Travel	_____	_____	_____
Out of State Travel	_____	_____	_____
PERMANENT EQUIPMENT			
SUPPLIES			
OTHER			
Telephone	_____	_____	_____
Postage	_____	_____	_____
Printing & Copying	_____	_____	_____
Computer Service & Maintenance	_____	_____	_____
Meetings/Training	_____	_____	_____
Research & Publications	_____	_____	_____
Certifications/Dues	_____	_____	_____
Facilities	_____	_____	_____
Marketing	_____	_____	_____
TOTAL DIRECT COSTS	0.00	0.00	_____
Indirect Cost	_____	_____	_____
TOTAL THIS PERIOD	0.00	0.00	_____
Total Previous Reports	_____	_____	_____
TOTAL TO DATE	\$ 0.00	\$ 0.00	_____

"I certify that all expenditures are for appropriate purposes and in accordance with the agreement set forth in the application and award documents."

Signature - SBDC Regional Director Date

Signature - Subcontractor's Financial Officer Date



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www.witcc.edu

Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

DATE: October 17, 2022

TO: Dr. Terry Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services

RE: **CHANGE ORDER #001 FOR 2022 ROOF REPLACEMENT –
GAYLORD SMITH BUILDING PROJECT**

Background Information

Attached to this memo is change order #001 for the 2022 Roof Replacement – Gaylord Smith Building Project with Guarantee Roofing, Siding, and Insulation Co., LLC of Sioux City, Iowa.

Due to supply change issues, the contractor was not able to secure all of the necessary items for the roof replacement on the Gaylord Smith Building as initially planned. The original timeline was to complete the project over the summer. This roof replacement project is slated to take approximately nine weeks to complete. With the unpredictable Iowa weather, the College is concerned that the weather would not cooperate with the installation during the fall/winter months and is agreeable to changing the start and completion dates. This change order will not change the amount as previously approved by the Board of Directors.

Administrative Recommendation

It is the Administrative Recommendation that the College approves change order #001 to Guarantee Roofing, Siding, and Insulation Co., LLC of Sioux City, Iowa to change the start and finish dates for the 2022 Roof Replacement – Gaylord Smith Building Project.

AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> 2022 Roof Replacement at Gaylord Smith Building (215290) Western IA Tech Community College Sioux City, IA	CONTRACT INFORMATION: Contract For: General Construction Date: July 01, 2022	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: October 14, 2022
OWNER: <i>(Name and address)</i> Western Iowa Tech Community College 4647 Stone Avenue P.O. Box 5199 Sioux City, IA 51102-5199	ARCHITECT: <i>(Name and address)</i> Inspec, Inc. 5801 Duluth Street Golden Valley, MN 55422	CONTRACTOR: <i>(Name and address)</i> Guarantee Roofing, Siding, and Insulation Co, LLC 2005 4th Street Sioux City, IA 51101

THE CONTRACT IS CHANGED AS FOLLOWS:

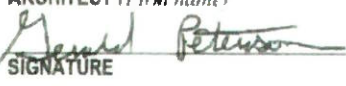
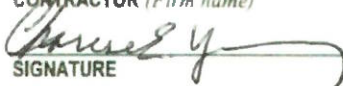
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change the construction Start date to **April 1, 2023** and change the Substantial Completion date to **July 1, 2023**
The Contractor **must** have all of the roofing materials available prior to the start of the Work.

The original Contract Sum was	\$ 510,494.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 510,494.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 510,494.00
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be July 1, 2023	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Inspec, Inc.	Guarantee Roofing, Siding, and Insulation Co, LLC	Western Iowa Tech Community College
ARCHITECT <i>(Firm name)</i>	CONTRACTOR <i>(Firm name)</i>	OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Gerald Peterson, Sr. Project Mgr. PRINTED NAME AND TITLE	Charese E. Yanney, Managing Prtnr. PRINTED NAME AND TITLE	 PRINTED NAME AND TITLE
10/14/22 DATE	10/14/22 DATE	 DATE



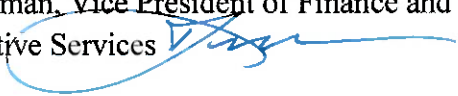
Community College

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Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

DATE: November 7, 2022

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and
Administrative Services 

RE: **MEMORANDUM OF UNDERSTANDING – COMMUNITY
ACTION AGENCY**

The College was recently contacted by the Food Bank of Siouxland concerning the ability to obtain food supplies for the food pantries maintained on the Sioux City, Denison and Cherokee campuses. Due to changes on the national level, Western Iowa Tech Community College no longer qualifies to be an eligible partner with the Food Bank of Siouxland. In order to continue to be able to purchase food supplies from the Food Bank of Siouxland, the College must find an eligible partner to act as the sponsor of the program. The College reached out to the Community Action Agency to become the sponsor for the College. Community Action Agency is agreeable to be the sponsor for the College. This sponsorship qualifies the College to remain an agency of the Food Bank of Siouxland. The College will be able to continue to order food supplies for the food pantries on the three campuses and will reimburse Community Action Agency for the cost of the food the College ordered. This agreement will allow the College to continue to assist students with food insecurity. This is a standard agreement template as drafted by the Ahlers Law Firm.

The administrative Recommendation

It is the Administrative Recommendation that the College approve the Memorandum of Understanding with Community Action Agency for access to the Food Bank of Siouxland.

MEMORANDUM OF UNDERSTANDING

Community Action Agency of Siouxland and Western Iowa Tech Community College

Food Bank of Siouxland Access

This Memorandum of Understanding is for providing access to the Food Bank of Siouxland for the Comet Cupboard. The Community Action Agency of Siouxland will sponsor Western Iowa Tech Community College in order for the College to remain an agency of the Food Bank of Siouxland, is made and effective on December 1, 2022, by and between Community Action Agency of Siouxland and Western Iowa Tech Community College.

The parties agree as follows:

1.0 IDENTITY OF PARTIES

- A. Community Action Agency of Siouxland, (referred to in this document as “CAAS”) is the sponsor for the Food Bank of Siouxland for access to food from the food bank. Community Action Agency address is: 2700 Leech Avenue, Sioux City, Iowa 51106.
- B. Western Iowa Tech Community College (referred to in this document as “College”) is the recipient of the food bank items. The College address is: 4647 Stone Avenue, Sioux City, Iowa 51106.

2.0 DURATION

The terms of this Agreement shall begin upon the establishment of the sponsorship relationship on December 1, 2022, and shall continue until terminated in writing by either the CAAS or the College giving such written notice at least thirty days prior to the termination.

3.0 PURPOSE

The parties have entered into this Agreement for the purpose of enabling the CAAS to serve as the fiscal sponsor in order for the College to maintain membership with the Food Bank of Siouxland. To be an eligible partner with the Food Bank, an organization must be a 501(c)(3) public charity; private foundations are not eligible. This agreement and sponsorship extend to the three WITCC campuses in Sioux City, Cherokee and Denison for the College.

4.0 SCOPE OF SERVICES

- 1) The CAAS will sponsor all food banks any of the campuses for the College. All billings for invoices, statements and financial communications for the College will be sent direct to the CAAS. The CAAS will be responsible for payment of the College’s monthly statements. The CAAS will in turn, invoice the College for food supplies

obtained from the Food Bank of Siouxland for items the College ordered. The CAAS will add \$30 to each monthly invoice to cover administrative costs. The CAAS will request a copy of College's annual inspection.

- 2) The College will be responsible for ordering food for the food pantries and submitting numbers served each month. The College will reimburse the CAAS for cost of food items received from the Food Bank of Siouxland. The College will supply the CAAS with required documentation reports.

5.0 AGREEMENT ADMINISTRATION

- A. Authorization.** Each party to this Agreement represents and warrants to the other that:
 - a. It has the right, power and authority to enter into and perform its obligations under this Agreement.
- B. Successors in Interest.** All the terms, provision, and conditions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.
- C. Cumulative Rights.** The various rights, powers, options, elections and remedies of either party provided in this Agreement, shall be construed as cumulative and none is exclusive of the others or exclusive of any rights, remedies or priorities allowed either party by law, or shall in any way affect or impair the right of either party to pursue any other equitable or legal remedy to which either party may be entitled as long as any default remains in any way not remedied, not satisfied, or not discharged.
- D. Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part of provision of this Agreement.
- E. Time is of the Essence.** Time is of the essence with respect to the performance of the terms of this Agreement.
- F. Third Party Beneficiaries.** There are no third party beneficiaries to the Agreement.
- G. Not a Joint Venture.** Nothing in this Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the parties hereto. Each party shall be deemed to be an independent contractor contracting for services and acting

toward the mutual benefits expected to be derived therefrom. No party, unless otherwise specifically provided herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name or, or binding upon another party to the Agreement.

- H. Amendments.** This Agreement may be amended in writing from time to time by mutual consent of the parties. All amendments to this Agreement must be fully executed by both parties.
- I. Additional Provision.** The parties agree that if an Addendum, Attachment or Exhibit is attached hereto by the parties, and referred to herein, then the same shall be deemed incorporated herein by reference.
- J. Headings or Caption.** The paragraph headings or captions used in this Agreement are for identification purposed only and do not limit or construe the contents of the paragraphs.
- K. Integration.** This Agreement represents the entire Agreement between the parties and neither party is relying on any representation that may have been made which is not included in this Agreement.
- L. Counterparts.** The parties agree that this Agreement has been or may be executed in several counterparts, each of which shall be deemed an original and all such counterparts shall together constitute one and the same instrument.
- M. Waiver.** Except as specifically provided in a waiver signed and duly authorized representative of Department and College, failure by either party at any time to require performance by the other party or to claim a breach of any provision of the Agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.
- N. Notices.** Notices under this Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party to receive notice as it appears below or as otherwise provided for by proper date of mailing which may be effected by certified U.S. Mail, return receipt requested, with postage prepaid thereon or by recognized overnight delivery services, such as Federal Express or UPS:

If to Community Action Agency of Siouxland:

Jean Logan
2700 Leech Avenue
Sioux City, Iowa 51106

If to Western Iowa Tech Community College:

Dr. Terry A. Murrell
4647 Stone Avenue
Sioux City, Iowa 51106

6.0 Execution

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other goods and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the above Agreement and have caused their duly authorized representative to execute this Agreement.

Community Action Agency of Siouxland

By: _____ Date: _____

Name: _____

Title: _____

Western Iowa Tech Community College

By: _____ Date: _____

Name: _____

Title: _____



■
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■
 Cherokee Campus
 & Conference Center
 Denison Campus
 Le Mars Center
 Mapleton Center
 Sioux City Campus

TO: Dr. Terry A. Murrell, President
FROM: Troy A. Jasman, Vice President of Finance and
 Administrative Services/CFO
DATE: November 9, 2022
RE: **BOOKSTORE RELOCATION PROJECT**

On November 8, 2022, the College opened bids for the Bookstore Relocation Project on the Sioux City, Iowa campus. This project is to provide a full renovation of existing space to relocate the Bookstore to the front area of the college. The Bookstore is currently located in the center of the building near the Overlook Café and this relocation to near the main entrance will assist students in being able to more easily find the Bookstore. The relocation project will also allow the Bookstore to adapt the sales floor to now account for the transition to digital books. The Bookstore will add an area that will carry additional food and drink items as well as showcasing spirit gear. This project is scheduled to be completed for the Fall 2023 Semester. The College architects for this project is JEO Architects, South Sioux City, Nebraska. The estimate for this project is \$483,990.00.

The College received 2 bids for this project in the amount of \$494,000.00 from L & L Builders of Sioux City, Iowa and \$598,539.99 from Elk Ridge Construction Services, LLC of Colon, Nebraska. The low bid is \$10,010 or 2.07% above the architect's cost estimate. Funding for this project was to come from the Plant Fund.

Recommendation

It is the administrative recommendation, as well as that from the architect, that the College accept the low bid of \$494,000.00 from L & L Builders of Sioux City, Iowa.



November 9, 2022

Kyle Hueser, WITCC Physical Plant Director
Western Iowa Tech Community College
4647 Stone Ave.
Sioux City, Iowa 51102

RE: WITCC 2022
Bookstore Relocation Project – Contractor Selection, Summary and Recommendation
JEO Project No. 210898.01

Dear Mr. Hueser,

JEO has conducted a review of the bids received for the construction of the Bookstore Relocation. Based on that review, we offer the following summary and recommendation.

The bid opening held November 8, 2022, had two (2) contractors participate and submit bids. The bids are as follows (listed in the order they were opened):

1. Elk Ridge Construction Services, LLC - \$598,539.99
2. L&L Builders Co. – \$494,000.00

Based on these numbers, we feel the apparent low bid is in the range of what can be expected on a project of this size and scope and was close to the Architect's final opinion of cost range (factoring in recent material and labor cost increases) of \$483,990.00. The two (2) bidders indicated their bid price and provided a bid security. Both bidders acknowledged the two addendums that were issued prior to the bid date. JEO Consulting Group has contacted L&L Builders Co. to confirm their bid price of \$494,000.00. Based on our review of the bids, L&L Builders Co. Sioux City, Iowa is the apparent low bidder.

Based on the information summarized above and the fact that, L&L Builders Co. has worked on and completed projects for WITCC in the past, we recommend that you proceed with establishing a contract for construction with the low bidder, L&L Builders Co.

As the project moves into the Construction and Construction Administration Phases, the Contractor, L&L Builders Co. will become highly involved in the construction of the Bookstore Relocation Project and the Architect/Engineer, JEO Consulting Group, Inc, will take on an administrative role in observing the construction. We suggest that some construction contingencies be established for any potential unforeseen conditions and/or change orders that may arise during construction.

If you have any questions or concerns, based on the information and recommendation provided herein, please do not hesitate to give me a call. We look forward to our continued involvement in the successful completion of the Bookstore Relocation Project.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Marvin Larson', is written over a light blue horizontal line.

Marvin Larson, AIA
JEO Architecture, Inc.

Enclosures, Bid Tab



Bid Tab

PROJECT | 2022 Bookstore Relocation for Western Iowa Tech Community College

JEO PROJECT NO. | 210898.01

LOCATION | Sioux City, Iowa

LETTING | 11/08/2022 02:00 PM CDT

Bidder	Total Base Bid	Acknowledge Addenda (2)	Bid Bond Present
L & L Builders Co. Sioux City, IA	\$494,000.00	1, 2 - Yes	Yes
Elk Ridge Construction Services, LLC Colon, NE	\$598,539.99	1, 2 - Yes	Yes
Sweis Construction LLC Sioux City, IA	No Bid		

WITCC in the News

NOV-22-19

Tanzania Miracle Kids' return as WITCC Students

<https://www.siouxlandproud.com/news/local-news/tanzanian-miracle-kids-celebrated-announce-education-at-western-iowa-tech/>

<https://www.kwit.org/podcast/spm-news-english/2022-10-03/tanzanian-miracle-kids-return-to-siouxland>

https://siouxcityjournal.com/news/local/briefs/five-years-after-accident-the-tanzania-miracle-kids-return-as-western-iowa-tech-students/article_afc4ae46-6b1c-545b-8614-16129767c408.html

WITSTOCK

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-to-host-music-festival/>

Truck Driving Training

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-working-to-meet-truck-driver-shortages/>

<https://www.youtube.com/watch?v=vOKSKYObXEo>

Enrollment for Area Colleges

https://siouxcityjournal.com/news/local/education/multiple-siouxland-colleges-report-all-time-high-enrollments-this-fall/article_bb5446d4-6628-562b-a9f8-fc4606a337e1.html

Candidate Forum produced by WITCC Mass Comm

<https://www.siouxlandproud.com/news/local-news/watch-live-first-night-of-lwvsc-candidate-forum/>

<https://kscj.com/2022/10/10/local-candidate-forums-to-be-held-at-w-i-t/>

<https://siouxlandnews.com/news/local/woodbury-co-auditor-ready-for-midterm-elections-eyeing-voter-and-ballot-security>

<https://www.siouxlandproud.com/news/your-local-election-hq/day-2-of-league-of-women-voters-of-sioux-city-candidate-forum-at-witcc/>

Online Classes:

<https://educateiowa.gov/article/online-learning-offers-flexibility-adult-learners>

Career Fairs

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-holds-first-career-fair-of-the-year/>

<https://www.siouxlandproud.com/news/local-news/witcc-hosts-emergency-responder-career-fair/>

Student Loan Forgiveness

<https://www.siouxlandproud.com/news/local-news/student-loan-forgiveness-program-now-available/>

WITCC in the News

NOV-22-19

PTK CCSmart Presentation

<https://www.sioxlandproud.com/news/local-news/witcc-hosts-event-to-dispel-community-college-myths/>

State Auditor Rob Sand Visit

<https://www.sioxlandproud.com/news/local-news/witcc-iowa-state-auditor-start-initiative-to-help-with-accountant-shortage/>

<https://www.ktiv.com/2022/11/01/iowa-state-auditor-making-changes-office/>

<https://sioxlandnews.com/news/local/iowas-auditor-launching-program-to-bring-new-accountants-to-the-states-workforce>

Aviation Center

https://sioxcityjournal.com/news/local/city-officials-business-leaders-break-ground-on-new-aviation-center-at-siox-gateway-airport/article_dd819e9c-712c-5dff-81ea-ba24797a68f4.html

<https://www.aviationpros.com/airports/press-release/21285807/oracle-aviation-breaks-ground-on-new-aviation-center-in-siox-city-ia>

<https://www.iowapublicradio.org/ipr-news/2022-11-02/siox-city-officials-break-ground-on-a-new-flight-school>

Brief Mention–

<https://kesq.com/news/2022/10/06/siox-city-man-knew-entering-u-s-capitol-during-jan-6-riot-was-wrong/>

Student debt relief (photo reference) <https://idahocapitalsun.com/2022/10/17/the-student-debt-relief-application-is-live-heres-what-you-need-to-know/>

Mike Franken visit: https://sioxcityjournal.com/news/local/mike-franken-at-western-iowa-tech/image_746138a3-81da-56a8-8178-b414eeba844a.html

Alumni–

Bruce Jacobsma joins Sheldon PD

https://www.nwestiowa.com/news/officer-jacobsma-joins-sheldon-police-force/article_84de9bf4-4ff0-11ed-9f01-3b4dcc56d13a.html

Cherokee Chronicle Times, page number Page 2

Date Friday 10-7-22

Monday, October 10

- Are you ready to vote? If you can't vote in person, you can vote by mail in Iowa! You must submit a written application for a mailed absentee ballot to your County Auditor's office. Go to sos.iowa.gov/elections or call the Cherokee County Auditor's Office at 712-225-6705 for more information. Absentee ballots must be received by the Cherokee County Auditor's Office no later than 5 p.m.
- WITCC will be holding a community reception at the Cherokee Campus, 200 Victory Drive, from 3 to 4 pm
- WaTanYe will meet at 4:30 pm at Danny's Sport Spot.



**William M.
"Bill" Robinson**

William M. "Bill" Robinson, 77, of Calumet, Iowa, passed away on Sunday, October 16, 2022 at Ac-

cura Healthcare of Aurelia surrounded by his family.

Graveside memorial services with military rites will be held on Friday, October 21, 2022 at 2:00 p.m. at the Meriden Cemetery. Rev. Ken Miller will officiate. Military rites will be performed by L.A. Wescott Post #2253 and the Cherokee American Legion. Visitation will be held on Thursday, October 20, 2022 from 4:00 p.m. to 7:00 p.m. with the family present from 5-7 p.m. with a prayer service and time of sharing beginning at 6:30 p.m. at Boothby Funeral Home in Cherokee,

Iowa. Online condolences may be left at www.boothbyfuneral.com.

In lieu of flowers the family suggests memorials be made to a Fire Department of your choice in memory of Bill.

Bill was born on February 1, 1945 to Bernard and Ruth (Johnson) Robinson at Cherokee, Iowa. He attended Meriden Schools, graduating in 1963. Bill served in the United States Navy from August 1963 until September 1967 during the Vietnam War. He attended Western Iowa Tech Community College for

Paramedic and Nursing.

Bill was born to be a paramedic serving the Cherokee and Storm Lake communities. He instructed CPR to numerous students over the course of 40 years. He had owned Robbie's Tap in Sutherland. He worked as a dispatcher for the Cherokee County Sheriff's Office and worked as a transporter for the Y.E.S. Center in Cherokee.

He was affiliated with the First Presbyterian Church in Paullina, Iowa.

In his spare time he enjoyed fishing, boating, buying and selling boats and

spending time with his family.

Bill was preceded in death by his parents; wife Cathy in 2019; two brothers, Bob (Madonna) Robinson and Dick Robinson; and his beloved dog, Biscotti.

Left to cherish Bill's memories are his children, Marty Robinson of Calumet, Iowa, Mindy (Rick) Johnson of Primghar, Iowa, Justin Foresman of Cherokee, Iowa and Seth Foresman of Kokomo, Indiana; nine grandchildren, Payton Johnson (Jamie) and Lennie Johnson (Dillon), Rylee, Cooper, and Harrison

Foresman, Maci Schneider, Dylan Doehner, Colby Foresman, Cole Plum; siblings, Chuck (Rita) Robinson of Sioux Falls, South Dakota, Vicki (Kenney) Fassler of Meriden, Iowa, Linda (Les) Noonan of Sioux Falls, South Dakota; sister-in-law Mary Robinson of Meriden, Iowa; special neighbors Andrew and Lauren Lichter and their children, Noah and Hudson; several nieces, nephews and many friends.

Cherokee Chronicle Times, page number 2
Date October 21, 2022

Anderson joins Central Bank



Central Bank is pleased to welcome Bill Anderson as Vice President, Commercial Banking Officer in Cherokee.

Prior to joining Central Bank, Bill served as Executive Director of the Cherokee Area Economic Development Corporation. He also served as an aid to U.S. Senator Chuck Grassley and Congressman Steve King. Bill was elected to the Iowa Senate in 2010 and re-elected in 2014.

"Bill brings a wealth of expertise to our team," said Jon Wilcke, Senior Vice President and Market President of Cherokee. "His extensive knowledge and understanding of our rural business economy creates a unique partnership benefiting both our customers and the community."

"By bringing together Bill and his focus on business development, Jon Wilcke with his market leadership and extensive agriculture knowledge, and Chris Jenness with his experience in mortgage and consumer loans, we have built a strong lending team of industry leaders that's hard to match," said John Brown, President of Central Bank.

Bill, a Sioux City native, is a veteran of the Iowa Army National Guard. After graduating from North High School in Sioux City, he earned a business degree from Northwest Community College in Norfolk, Neb.

He serves on the boards of Cherokee Area Economic Development Corporation, Mid-Sioux Opportunity, Western Iowa Tech Community College and as vice president of the Cherokee Rotary Club. He is also a member of the American Legion and Iowa Supreme Court Grievance Commission.

Bill and his wife, Angie, have a son, Joseph, 14; and two daughters, Eva, 12; and Mary, 8.



**Laura L.
Messenger**

Laura L. Messenger, 61, of Central City, died on Tuesday, September 27, 2022 at the University of Nebraska Medical Center. Memorial Services were held Saturday, October 1, 2022 at 1 p.m. at Solt-Wagner Funeral Home in Central City with Pastor Shawn Linnell officiating. Burial of ashes will be at a later date.

Memorials are suggested to the family to be designated at a later date. Condolences may be sent to the family at www.soltwagner-funeral.com.

Laura was born on March 29, 1961 to Paul J. and Elizabeth A. (Redenius) Laposky in Cherokee, IA. Laura grew up primarily in the Cherokee County Iowa area being raised by her paternal grandparents, John and Velma Laposky. She attended the Battle Creek Iowa school district for a short period, then moved to California and married David Messenger. After parting ways with David, Laura lived many years in Minnesota. She always had a compassion for helping

people and made the decision to move back to Meriden to help her grandparents in their failing health. Upon their death, Laura decided that nursing was a career choice for her and graduated WIT nursing and became a traveling nurse primarily out of Minnesota but traveling to wherever nursing was needed. In 2012, she moved to Central City, Nebraska, befriending Sue Brandenburg and became house mates for her remaining time on earth.

Laura was baptized and

confirmed in St. Paul's Lutheran Church and was remembered by Pastor Gruber on her desire to teach children during a summer Bible Camp in the area while searching for her history. Laura loved to stay busy, often working several jobs and making new friends in every aspect of life. She particularly enjoyed her time at the Qwik Stop in Central City as she worked there during her other employment throughout the area. Laura also loved to read and listen to many genres of

music. She will be greatly missed by family and many friends.

Laura is survived by her father, Paul Laposky of Kingman, AZ; her siblings, Larry (Laura) Laposky of Helena, MT, and Anna (Michael Alvin) Reitz of Battle Creek, IA; and her half siblings, Janet Laposky of Batesville, AR, Paula Jean Laposky of Arkansas, and Henry Ramirez of Houston, TX.

She was preceded in death by her mother, Elizabeth Goodman.

Guardado named WITCC Achiever for November

Sara Guardado Rodriguez has received the WITCC TRIO- Student Support Services Achiever of the Month Award for November. This award recognizes Western Iowa Tech TRIO students for demonstrating leadership and citizenship qualities while achieving collegiate academic success. Sara began attending Western Iowa Tech Community College in January 2022. On top of being a student, Sara works as a Patient Access Representative at the Cherokee Regional Medical Center. When she isn't studying or working, Sara enjoys travelling, reading, and spending time with family and friends. Congratulations, Sara. Keep up the excellent work!

