

WESTERN IOWA TECH COMMUNITY COLLEGE
BOARD MEETING

Date: March 10, 2025

Time: 4:00 pm

Location: WITCC Sioux City Campus

Join virtually at: <https://witcc.zoom.us/j/3695445549>

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Hanna Reinders
| Mary Parker | Jeremy Ogle | Russell Wray | Erin Muck

Brenda Wright, Board Secretary

Administration:







Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller,
Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of
Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean
of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Carmen Wilson, Associate Dean – Corporate College | Jennifer McCune, Student Leadership Coordinator
| Holly Olson, Administrative Program Coordinator - College Now | Merlyn Kathol, Director of Financial
Aid

Item	Presenter
I. Call Meeting to Order	Linnea Fletcher
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	
a. Thank You – Cherokee Washington High School in addendum MAR 25 1, page 1	
V. Consent Items	
A. The minutes of the regular Board of Directors meeting held February 10, 2025	
B. The Financial Report for February 2025 in addendum MAR-25-2, pages 2-8	
C. A list of General Fund bills in addendum MAR-25-3, pages 9-29. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum MAR-25-4a, page 30. The Community and Continuing Education instructor list in	

Item	Presenter
addendum MAR-25-4b, page 31. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #6 in the amount of \$452,354.85 to Story Construction for the Denison Regional Academy Project in addendum MAR-25-5, pages 32-44	
F. Terry Murrell traveling to Chicago, Il for HLC conference on April 6-7, 2025.	
<i>Motion needed for Consent Items</i>	
VI. Administrative Reports	
A. Annual Community Colleges for Iowa Student Legislative Summit in addendum MAR-25-6, pages 45-46	Revathi Vongsiprasom Jennifer McCune
B. College Now Report and 2025-2026 Contracts in addendum MAR 25 7, pages 47-51 <i>Motion Needed</i>	Erin Volk Holly Olson
C. Federal Funding Profile in addendum MAR 25 8, page 52	Erin Volk
D. Board Policy Updates – 2 nd Reading in addendum MAR 25 9, pages 53-58 <i>Motion Needed</i>	Erin Volk
E. Credit Instructional Programs Report in addendum MAR 25 10, pages 59-60 <i>Motion Needed</i>	Darin Moeller
F. Cengage Contract in addendum MAR 25 11, pages 61-64 <i>Motion Needed</i>	Darin Moeller
G. 260G ACE Program in addendum MAR 25 12, pages 65-69 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
H. Change Order #5 – Denison Regional Academy in addendum MAR 25 13, pages 70-71 <i>Motion Needed</i>	Troy Jasman
I. Buena Vista Lease for Sioux City Campus in addendum MAR 25 14, pages 72-75 <i>Motion Needed</i>	Troy Jasman
J. Buena Vista Lease for Denison Campus in addendum MAR 25 15, pages 76-79 <i>Motion Needed</i>	Troy Jasman
K. FY26 Tuition, Fees, and Other Charges in addendum MAR 25 16, pages 80-84 <i>Motion Needed</i>	Troy Jasman Darin Moeller
L. Cohort Default Rate Summary in addendum MAR 25 17, pages 85-86	Troy Jasman Merlyn Kathol
M. Proposed Published Budget for FY25 in addendum MAR-24-18, pages x. The administrative recommendation is to publish the FY24 Budget in the Sioux City Journal on March 18, 2025, and to hold the public hearing at the Board meeting on April 14, 2025, at 4:00 pm, WITCC, 25 5 th Avenue NW, Le Mars, Iowa, with the certification to be completed prior to April 30, 2025. In case of inclement weather, a telephonic Board meeting will be held on April 14, 2025, in room A507 Kiser Building, Western Iowa Tech Community College, Sioux City, Iowa, in addendum MAR-25-18, pages 87-88. <i>Motion Needed</i>	
N. Community Colleges for Iowa Report	Tricia Sutherland
O. President Report 1. Legislative Update 2. WITCC In the News in addendum MAR 25 19, pages 89-100 3. Other	Terry Murrell

Item	Presenter
VII. Unfinished Business	
A. Individual Board Member comments	
B.  March 30, 2025 – Women’s Soccer – at Morningside University – 12:30 pm	
C.  March 30, 2025 – Men’s Soccer – at Morningside University – 2:30 pm	
D.  April 11, 2025 – Women’s Volleyball – at CNOS Fieldhouse in North Sioux City	
E.  April 12, 2025 – Men’s Soccer – at Briar Cliff University – 2:00 pm	
F. April 15, 2025 – Beyond the Mirror: Deconstructing Beauty Standards – 11:00 am – 1:00 pm – Rocklin Conference Center	
G.  April 16, 2025 – Women’s Soccer – Comet Cup at Sioux City Expo Center – 5-10 pm	
H. May 7, 2025, Cherokee Evening Reception for Graduates – 6-8pm, Cherokee Campus	
I.  April 26, 2025 – Men’s Soccer – Tourney – 9:15 am	
J. May 12, 2025, Evening Reception for Graduates, 6:00 – 8:00 pm, Rocklin Conference Center	
K. May 3, 2024, WITSTOCK – 5:00 – 10:00 pm – Sioux City Campus	
L. May 12, 2025, Board of Directors Meeting will be on the Sioux City Campus at 4:00 pm and a Retiree Dinner following at 5:30 pm in L136.	
M. May 13, 2025, Spring semester ends; Graduation Ceremony at Tyson Events Center <ul style="list-style-type: none"> • 6:00 – Spring Commencement Ceremony 	
N. May 14, 2025, Employee Appreciation Lunch in Overlook Café, 11:00 – 1:00 pm	
For complete Sports schedule, click here	
For more information about Student Activities on Campus, check out the Campus Calendar here	
VIII. Adjournment	
<i>Motion Needed</i>	

WIT's Vision

Unwavering commitment to the personalized success of every student, every employee, every time.

WIT's 2024-2027 Strategy

Advance Completion - Elevate WIT's completion to the top 4 among Iowa community colleges

Close the Gap - Close the completion gap for at-risk groups (first-time, part-time, online, racial/ethnic minorities).

Transform the Culture - Strengthen the culture of belonging for employees through increased communication, engagement, and support



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



Cherokee Washington High School
600 W. Bluff Street
Cherokee, Iowa 51012
(712) 225 -6755

Dear Wendy and Cherokee WIT Staff,

On behalf of Cherokee Washington High School, we want to extend our heartfelt thanks for your participation in our Future Ready Day. Your involvement made a significant impact on our students, and we are incredibly grateful for the time, knowledge, and energy you shared with them.

Your contributions helped create an inspiring and valuable experience, equipping our students with insights, skills, and the confidence they need to thrive in their futures. Whether through sharing your expertise, mentoring, or guiding discussions, you played a crucial role in shaping their journey toward success.

Thank you for helping us make this event a memorable and meaningful one. We look forward to continuing our partnership and building an even brighter future for our students.

With gratitude,

Tim Stoneking, CWHS Business & CAPS Instructor
Ashley Brady, CWHS Counselor
Natalie Barkley, CWHS Instructional Coach
Matt Malausky, CWHS Principal
Staff and Students of CWHS



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING MINUTES

Date: February 10, 2025

Time: 4:00 pm

Location: WITCC Sioux City Campus

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Present: Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Mary Parker | Jeremy Ogle | Russell Wray | Erin Muck

Absent: NA

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Carmen Wilson, Associate Dean – Corporate College

Item
Meeting was called to order at 4:00 pm by Linnea Fletcher.
Roll Call of Directors taken by Brenda Wright
No Oral Communications were brought forward to the board.
Linnea Fletcher reviewed the Written Communications from Siouxland Chamber, Food Bank of Siouxland, The Warming Shelter, and Kirkwood College
Linnea asked for a motion for Consent Items. Jeremy Ogle made a motion and it was seconded by Brad Griffin. All were in favor and motion carried.
Terry Murrell brought forward a request to Appoint a Board Member to fill the opening for District III. Hanna Reinders was presented and Russ Wray made a motion to approve and it was seconded by Erin Muck. All were in favor and motion was granted. Hanna was then sworn in by the Board Secretary.
Tawnya Beermann and Christina Brandon presented the Spring Semester Credit Enrollment Report. We were up 2.3% in college student headcount and 4.1% increase in credit hours.
Erin Volk presented a first ready of five Board Policies to be updated/ These will be presented again at a future meeting for a second reading.
Erin Volk also presented the Student Outcomes Comparison (IPED) Report. This report compares enrollment from year to year and how we compare with other Iowa community colleges as well as nationally.
Erin then presented the Grant Fiscal Year Activity Report. This report tracks new and continued grant funding.

Item

Troy Jasman presented a request for the Cherokee Campus Chiller Replacement Project. This will replace the chiller on the Cherokee campus. We can no longer find parts for the current chiller. Our engineers are recommending to accept the \$221,947 bid from Thompson Solutions. Micah Lang made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

Troy also presented Change Order #04 for the WITCC Denison Regional Academy. This change order will change garage door types. The new garage door will be in accordion-type door that will work better in the building and for the program. This will be a \$5,568 increase. Tricia Sutherland made a motion to approve and it was seconded by Russ Wray. All were in favor and the. Motion carried.

Darin Moeller and Carmen Wilson brought forward a 260E Preliminary Agreement for Lopez Foods. Lopez is planning to add 50-75 new employees. Brad Griffin made a motion to approve and it was seconded by Erin Muck. All were in favor and the. Motion carried.

Darin Moeller also presented a request to purchase a Paint Booth/Mixing Room Equipment for the new Denison Regional Academy on the Denison campus. Auto Collision lab would use this equipment. The bid for \$151,453 from Auto Refinish Solutions in Spencer, Iowa, was the lowest qualified bid. Perkins and 3/6 cent funding would be used. Jeremy Ogle made a motion to approve and it was seconded by Erin Muck. All were in favor and the motion carried.

Tricia updated us on Community Colleges for Iowa activities. They have a meeting next week. Community College Day on the Hill is coming up next week. Tricia announced that she is also on the IASB board representing community colleges.

Terry Murrell gave a Legislative Update.


Linnea reviewed the calendar events and then asked for a motion to adjourn. Micah made a motion to adjourn and it was seconded by Erin Muck. All were in favor and the meeting adjourned at 4:40 pm.

The next regular scheduled board meeting will be Monday, March 10, 2025, at 4:00 pm on the Sioux City campus in the Boardroom.

Linnea Fletcher, Board President

Brenda Wright, Board Secretary

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: March 5, 2025

RE: **FEBRUARY 2025 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues totaled \$1.5 million for the month of February and \$30.6 million year to date. At 78% of budget, revenues were \$1.8 million or 6.3% higher than the prior year after eight months. Overall, year to date revenues as a percentage of budget after eight months are consistent with budget expectations and higher than the previous year as a percentage of budget and in actual dollars. Again, the increase in revenue is mainly attributable to the growth in enrollment with the new tuition and fee rate as well as the increase in State General Aid. General Fund expenditures totaled \$2.8 million for the month and \$24.5 million year to date, which is 62% of the annual budget. As a result, the College financial position exceeds that of the previous year with an increase in the fund balance change from the prior year of \$2.6 million.

Restricted Fund activity for the month of February was routine. The increase in revenue of \$1.1 million is due to additional Local Support, State Support, Federal Support and New Jobs Training Program revenue. Expenditures for the month increased \$1.5 million mainly attributable to the grant funded programs.

Plant Fund activity for the month of February was also routine. Revenues increased \$391K while expenditures as a whole increased \$494K mainly related to equipment and facility improvement projects.

Auxiliary Enterprise operations continue to reflect spring semester enrollment. Total revenues for the month increased \$191K while expenditures increased \$390K. Overall, the Auxiliary operations in February show a decrease in the fund balance change from the prior year of \$392K.

The College's February cash flow included receipts of \$11.6 million and disbursements of \$10.2 million. The receipts in the Operating and Special Federal Funds are related to the spring semester tuition and fees. Cash and investments on a consolidated basis increased \$1.4 million for a total of \$41.4 million at February 28, 2025. The College's investment portfolio's overall yield at 3.87% was down from the 4.02% of the previous month.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Eight Month Period Ending February 28, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$3,675,500	\$3,189,424	87%	\$3,298,500	\$3,058,955	93%
Tuition	15,808,048	14,901,530	94%	15,215,500	13,823,252	91%
Local Support	2,300,000	1,383,590	60%	2,195,000	1,311,182	60%
State Support	13,364,260	8,904,146	67%	12,776,317	8,497,936	67%
Federal Support	276,858	200,841	73%	284,071	169,998	60%
Sales & Services	198,000	142,034	72%	203,000	155,261	76%
Other Income	3,836,172	1,902,198	50%	4,476,416	1,805,158	40%
Total Income	\$39,458,838	\$30,623,763	78%	\$38,448,804	\$28,821,742	75%
EXPENDITURES						
Salaries & Related Costs	\$26,896,361	\$15,853,715	59%	\$26,911,171	\$15,628,054	58%
Services	6,553,649	4,471,812	68%	6,355,205	5,774,347	91%
Materials, Supplies & Travel	2,908,333	1,932,824	66%	2,457,999	2,073,362	84%
Other Current Expenditures	3,090,504	2,218,882	72%	2,719,429	1,770,832	65%
Capital Outlay	9,991	(6,138)	(61)%	5,000	30,891	618%
Total Direct Expense	\$39,458,838	\$24,471,095	62%	\$38,448,804	\$25,277,486	66%
Fund Balance Change	\$0	\$6,152,668		\$0	\$3,544,256	

67% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Eight Month Period Ending February 28, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	6,756,389	4,025,375	60%	5,843,636	3,486,392	60%
State Support	3,321,832	2,753,644	83%	2,438,086	1,881,668	77%
Federal Support	3,139,306	2,318,272	74%	2,931,837	1,986,434	68%
Other Income	796,255	269,155	34%	771,303	301,301	39%
New Jobs Training Program	3,700,000	3,017,637	82%	3,445,000	2,932,923	85%
Total Income	\$17,713,782	\$12,384,083	70%	\$15,429,862	\$10,588,718	69%
EXPENDITURES						
Salaries & Related Costs	\$4,154,415	\$2,665,465	64%	\$4,022,119	\$2,573,954	64%
Services	4,762,989	2,901,510	61%	5,295,855	3,084,758	58%
Materials, Supplies & Travel	2,385,341	730,143	31%	1,270,032	233,838	18%
Other Current Expenditures	0	2,050,769	-	0	719,296	-
New Jobs Training Program	4,264,131	1,483,242	35%	4,240,107	1,275,120	30%
Capital Outlay	1,410,845	467,730	33%	1,460,219	502,886	34%
Total Direct Expense	\$16,977,721	\$10,298,859	61%	\$16,288,332	\$8,389,852	52%
Fund Balance Change	\$736,061	\$2,085,224		(\$858,470)	\$2,198,866	

67% of Year

Western Iowa Tech Community College
Plant Fund Income Statement
For the Eight Month Period Ending February 28, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,300,000	\$1,383,590	60%	\$2,195,000	\$1,311,182	60%
Interest Income	515,000	240,788	47%	260,000	428,832	165%
Other Income	5,766,567	3,671,073	64%	2,322,237	1,895,107	82%
Total Income	\$8,581,567	\$5,295,451	62%	\$4,777,237	\$3,635,121	76%
EXPENDITURES						
Equipment	\$1,366,842	\$761,485	56%	\$1,658,237	\$2,206,945	133%
Buildings	6,357,000	2,268,483	36%	436,000	492,680	113%
Maintenance, Repairs & Supplies	315,000	22,833	7%	35,000	88,152	252%
Structural Improvements	1,191,368	664,896	56%	988,000	1,216,855	123%
Professional Services	692,875	172,532	25%	483,000	485,793	101%
Other Expenses	0	0		500,000	0	0%
Interest/Debt Service	676,850	108,325	16%	677,000	115,083	17%
Total Direct Expense	\$10,599,935	\$3,998,554	38%	\$4,777,237	\$4,605,508	96%
Fund Balance Change	(\$2,018,368)	\$1,296,897		\$0	(\$970,387)	

67% of Year

Note: Interest budget amounts include principal payments of \$515,000 and \$505,000 for FY2025 and FY2024, respectively.
Fund balance change for FY2025 reflects use of existing funds of \$2,018,368.

Western Iowa Tech Community College
Auxiliary Enterprises
For the Eight Months Ending February 28, 2025

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES								
Sales and Service	2,111,697	2,235,070	228,328	250	-	42,088	4,617,433	4,500,901
Miscellaneous	54,004	12,120	-	167,588	908,595	267,366	1,409,673	1,533,036
Total Revenues	<u><u>2,165,701</u></u>	<u><u>2,247,190</u></u>	<u><u>228,328</u></u>	<u><u>167,838</u></u>	<u><u>908,595</u></u>	<u><u>309,454</u></u>	<u><u>6,027,106</u></u>	<u><u>6,033,937</u></u>
EXPENDITURES								
Salaries & Related Costs	184,611	192,882	-	-	501,735	111,832	991,060	795,770
Service Expenditures	520,030	57,357	-	46,939	134,306	12,222	770,854	710,707
Materials & Supplies	7,066	17,239	26,952	81,485	244,237	29,642	406,621	520,810
Cost of Goods Sold	-	1,718,682	207,778	-	-	-	1,926,460	1,844,170
Utilities	170,272	-	-	-	-	-	170,272	-
Other Current Expenditures	444,547	-	-	3,088	28,317	1,653	477,605	486,682
Total Expenditures	<u><u>1,326,526</u></u>	<u><u>1,986,160</u></u>	<u><u>234,730</u></u>	<u><u>131,512</u></u>	<u><u>908,595</u></u>	<u><u>155,349</u></u>	<u><u>4,742,872</u></u>	<u><u>4,358,139</u></u>
Fund Balance Change	<u><u>839,175</u></u>	<u><u>261,030</u></u>	<u><u>(6,402)</u></u>	<u><u>36,326</u></u>	<u><u>-</u></u>	<u><u>154,105</u></u>	<u><u>1,284,234</u></u>	<u><u>1,675,798</u></u>
Prior Year	1,038,433	280,140	(8,078)	84,145	-	281,158	1,675,798	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FEBRUARY 2025**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (02/01/2025)	\$11,208,224	\$6,116	\$380,547	\$8,527,540	\$19,902,552	\$40,024,980
Receipts	7,518,435	\$2,765,563	0	773,340	543,520	11,600,858
TOTAL FUNDS AVAILABLE	\$18,726,659	\$2,771,679	\$380,547	\$9,300,880	\$20,446,073	51,625,838
DISBURSEMENTS						
Board Report	\$6,710,969	\$2,765,563	\$0	\$8,240	\$84,807	\$9,569,579
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				0		0
Approved Previous Meeting				660,789		660,789
TOTAL DISBURSEMENTS	\$6,710,969	\$2,765,563	\$0	\$669,029	\$84,807	\$10,230,369
ENDING BALANCE (02/28/2025)	\$12,015,690	\$6,116	\$380,547	\$8,631,851	\$20,361,265	\$41,395,470

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
FEBRUARY 28, 2025

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$10,607					\$10,607	0.00%
Interest Checking	Security National		6,116				6,116	4.00%
Repurchase Agreement	Security National	4,718,365					4,718,365	4.00%
Certificate of Deposit	Central Bank	1,193,946					1,193,946	4.91%
Money Market	Liberty National Bank	5,301,292					5,301,292	4.05%
Money Market	Liberty National Bank				8,138,502		8,138,502	4.05%
Checking	Cherokee State Bank	\$6,329					6,329	0.00%
Checking	Wells Fargo	\$23,212					23,212	1.40%
Checking	Wells Fargo			380,547	64,809	2,385,162	2,830,519	1.40%
Repurchase Agreement	Security National				255,881	17,976,103	18,231,985	4.00%
Dorm Revenue Bond Funds	UMB Bank	761,940			172,658		934,598	4.29%
Total Cash & Investments		\$12,015,690	\$6,116	\$380,547	\$8,631,851	\$20,361,265	\$41,395,470	3.87%
Interest Earnings YTD		\$399,718	\$600	\$1,062	\$215,551	\$406,199	\$1,023,131	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting March 10, 2025

February 2025

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 6,717,586.52	\$ 2,765,562.95	\$ -	\$ 8,240.01	\$ 84,807.39	\$ 9,576,196.87
Cancelled warrants	(6,617.51)					\$ (6,617.51)
Subtotal	6,710,969.01	2,765,562.95	-	8,240.01	84,807.39	\$ 9,569,579.36
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 7,399,844.01	\$ 2,765,562.95	\$ -	\$ 8,240.01	\$ 84,807.39	\$ 10,258,454.36

Western Iowa Tech Community College
Board Approval Voucher Detail Report
General & Auxiliary
3/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/13/2025	A-Ox Welding Supply Co	\$355.27	BOOKS SPECIAL RESALE-SPON STU
2/6/2025	Dakwa Incorporated	\$1,215.22	BOOKS SPECIAL RESALE-SPON STU
2/6/2025	Dakwa Incorporated	\$1,157.35	BOOKS SPECIAL RESALE-SPON STU
2/27/2025	Sioux City Winnelson	\$750.00	BOOKS SPECIAL RESALE-SPON STU
2/5/2025	Tyler A. Phelps	\$1,200.00	CASH IN BANK-PAYROLL
2/22/2025	Wells Fargo Bank	\$1,842,452.74	CASH IN BANK-PAYROLL
2/27/2025	Frontier Communications	\$619.98	COMMUNICATION
2/13/2025	Iowa Communications	\$5,714.09	COMMUNICATION
2/13/2025	Qwest Corporation	\$422.82	COMMUNICATION
2/27/2025	Qwest Corporation	\$539.26	COMMUNICATION
2/13/2025	Burke Engineering Sales	\$26.00	CONSTRUCTION SUPPLIES
2/27/2025	Burke Engineering Sales	\$31.00	CONSTRUCTION SUPPLIES
2/27/2025	Consolidated Electrical	\$745.78	CONSTRUCTION SUPPLIES
2/27/2025	Echo Group Inc	\$964.10	CONSTRUCTION SUPPLIES
2/27/2025	Echo Group Inc	\$1,208.35	CONSTRUCTION SUPPLIES
2/13/2025	Filter Specialists Inc	\$3,984.91	CONSTRUCTION SUPPLIES
2/6/2025	Menards Inc	\$64.02	CONSTRUCTION SUPPLIES
2/6/2025	Menards Inc	\$633.67	CONSTRUCTION SUPPLIES
2/6/2025	Menards Inc	\$9.98	CONSTRUCTION SUPPLIES
2/13/2025	Menards Inc	\$150.00	CONSTRUCTION SUPPLIES
2/20/2025	Menards Inc	\$85.44	CONSTRUCTION SUPPLIES
2/27/2025	Menards Inc	\$389.59	CONSTRUCTION SUPPLIES
2/27/2025	Sherwin Williams	\$125.80	CONSTRUCTION SUPPLIES
2/6/2025	Sioux City Winnelson	\$2,165.64	CONSTRUCTION SUPPLIES
2/13/2025	Juline S Albert	\$4,167.00	CONTRACTED SERVICES

2/6/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
2/13/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
2/27/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
2/6/2025	Gregory D. Anderson	\$44.00	CONTRACTED SERVICES
2/27/2025	Karen V. Arredondo	\$10.00	CONTRACTED SERVICES
2/6/2025	AspirEDU Inc	\$9,585.00	CONTRACTED SERVICES
2/27/2025	BankMobile Technologies	\$32.10	CONTRACTED SERVICES
2/6/2025	Angela Bernard	\$25.00	CONTRACTED SERVICES
2/13/2025	Angela Bernard	\$25.00	CONTRACTED SERVICES
2/6/2025	Bunkers Feed and Supply	\$188.16	CONTRACTED SERVICES
2/20/2025	Bunkers Feed and Supply	\$307.20	CONTRACTED SERVICES
2/6/2025	Nathan B. Cale	\$44.00	CONTRACTED SERVICES
2/20/2025	Canusia Inc	\$12,607.50	CONTRACTED SERVICES
2/27/2025	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
2/6/2025	Convergint Technologies	\$527.50	CONTRACTED SERVICES
2/6/2025	Convergint Technologies	\$881.50	CONTRACTED SERVICES
2/13/2025	Convergint Technologies	\$4,233.17	CONTRACTED SERVICES
2/13/2025	Amber Dammann	\$2,700.00	CONTRACTED SERVICES
2/27/2025	Amber Dammann	\$2,220.00	CONTRACTED SERVICES
2/13/2025	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
2/13/2025	Document Depot &	\$49.00	CONTRACTED SERVICES
2/27/2025	Document Depot &	\$98.00	CONTRACTED SERVICES
2/13/2025	Ellucian Company LLC	\$111.50	CONTRACTED SERVICES
2/6/2025	Rylee S. Gehlsen	\$44.00	CONTRACTED SERVICES
2/13/2025	Gill Hauling Inc	\$3,801.61	CONTRACTED SERVICES
2/6/2025	Great Western Dining	\$24,925.32	CONTRACTED SERVICES
2/13/2025	Great Western Dining	\$20,771.10	CONTRACTED SERVICES
2/13/2025	Great Western Dining	\$20,845.20	CONTRACTED SERVICES
2/27/2025	Great Western Dining	\$20,599.65	CONTRACTED SERVICES
2/6/2025	Brennan M. Haukap	\$44.00	CONTRACTED SERVICES
2/6/2025	Brennan M. Haukap	\$88.00	CONTRACTED SERVICES
2/8/2025	HealthEquity Inc	\$85.00	CONTRACTED SERVICES
2/13/2025	IMKO Enterprises Inc	\$6,203.72	CONTRACTED SERVICES

2/13/2025	IMKO Enterprises Inc	\$60,379.20	CONTRACTED SERVICES
2/13/2025	IMKO Enterprises Inc	\$2,865.49	CONTRACTED SERVICES
2/13/2025	IMKO Enterprises Inc	\$3,226.54	CONTRACTED SERVICES
2/6/2025	Iowa Association of College Trustees	\$3,500.00	CONTRACTED SERVICES
2/13/2025	Iowa Community College	\$2,770.00	CONTRACTED SERVICES
2/27/2025	Iowa Community College	\$25,328.00	CONTRACTED SERVICES
2/20/2025	Johnshoy Landscaping LLC	\$110.00	CONTRACTED SERVICES
2/20/2025	K&S Janitorial Services LLC	\$4,722.40	CONTRACTED SERVICES
2/27/2025	Lindblom Services Inc	\$183.00	CONTRACTED SERVICES
2/27/2025	Naomi M. Mangiapane	\$135.00	CONTRACTED SERVICES
2/13/2025	Mayo Clinic	\$5,273.80	CONTRACTED SERVICES
2/6/2025	North Sioux City Holdings	\$1,937.28	CONTRACTED SERVICES
2/6/2025	Emily Oehlerking	\$44.00	CONTRACTED SERVICES
2/6/2025	Emily Oehlerking	\$44.00	CONTRACTED SERVICES
2/6/2025	Jocelyn R. Osborne	\$44.00	CONTRACTED SERVICES
2/27/2025	Panefully Clear Window	\$4,975.00	CONTRACTED SERVICES
2/13/2025	Grazi Pardino	\$45.00	CONTRACTED SERVICES
2/20/2025	Grazi Pardino	\$45.00	CONTRACTED SERVICES
2/27/2025	Grazi Pardino	\$45.00	CONTRACTED SERVICES
2/6/2025	Spencer T. Pauley	\$44.00	CONTRACTED SERVICES
2/20/2025	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
2/20/2025	Pye-Barker Fire & Safety	\$8,017.50	CONTRACTED SERVICES
2/27/2025	Pye-Barker Fire & Safety	\$9,502.00	CONTRACTED SERVICES
2/13/2025	R&S Waste Disposal LLC	\$153.42	CONTRACTED SERVICES
2/13/2025	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
2/13/2025	Robert Ferrilli LLC	\$3,097.50	CONTRACTED SERVICES
2/13/2025	Robert Ferrilli LLC	\$15,172.50	CONTRACTED SERVICES
2/13/2025	Hanah C. Runyon	\$25.00	CONTRACTED SERVICES
2/22/2025	Leke Sahatqija	\$1,867.50	CONTRACTED SERVICES
2/20/2025	Sanders Painting	\$5,100.00	CONTRACTED SERVICES
2/27/2025	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
2/27/2025	Charles L Schuett	\$215.00	CONTRACTED SERVICES

2/13/2025	Dennis R Semple	\$1,860.00	CONTRACTED SERVICES
2/13/2025	Dane R. Shenton	\$25.00	CONTRACTED SERVICES
2/27/2025	Dane R. Shenton	\$35.00	CONTRACTED SERVICES
2/24/2025	Simplified Entertainment	\$2,200.00	CONTRACTED SERVICES
2/13/2025	Siouxland Certified Testing	\$594.00	CONTRACTED SERVICES
2/20/2025	Anna B. Sousa	\$45.00	CONTRACTED SERVICES
2/6/2025	Tri State Nursing	\$355.33	CONTRACTED SERVICES
2/13/2025	Tri State Nursing	\$354.00	CONTRACTED SERVICES
2/13/2025	Tri State Nursing	\$354.00	CONTRACTED SERVICES
2/20/2025	Tri State Nursing	\$10,618.91	CONTRACTED SERVICES
2/6/2025	William H. Tubbs	\$25.00	CONTRACTED SERVICES
2/13/2025	William H. Tubbs	\$25.00	CONTRACTED SERVICES
2/27/2025	William H. Tubbs	\$35.00	CONTRACTED SERVICES
2/13/2025	Vans Sanitation Inc	\$84.31	CONTRACTED SERVICES
2/13/2025	Wenner Holdings LLC	\$3,900.00	CONTRACTED SERVICES
2/20/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
2/20/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
2/20/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
2/6/2025	Arnold Motor Supply LLP	\$1,630.43	COURSE FEE EXPENSE
2/13/2025	Arnold Motor Supply LLP	\$128.56	COURSE FEE EXPENSE
2/20/2025	Arnold Motor Supply LLP	\$69.12	COURSE FEE EXPENSE
2/27/2025	Arnold Motor Supply LLP	\$158.59	COURSE FEE EXPENSE
2/13/2025	Matheson Tri Gas Inc	\$1,799.09	COURSE FEE EXPENSE
2/6/2025	State Steel Supply	\$3,776.24	COURSE FEE EXPENSE
2/27/2025	Viewpoint LLC	\$4,475.00	COURSE FEE EXPENSE
2/13/2025	Chad M. Weir-Golladay	\$23.96	COURSE FEE EXPENSE
2/20/2025	Food Locker Service Inc	\$189.50	DEFERRED INCOME
2/20/2025	Superior Industrial	\$7,800.00	DEFERRED INCOME
2/20/2025	Western Iowa Tech Comm	\$3,400.00	DEFERRED INCOME
2/20/2025	AFP Corp	\$4,650.08	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	AFP Corp	\$1,300.00	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Sarah J. Anderson	\$833.32	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Breathe Clean Dry Ice	\$1,500.00	DUE FROM OTHERS-ASSET ACCOUNT

2/6/2025	Coil US Buyer Inc	\$2,319.40	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Coil US Buyer Inc	\$4,290.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Coil US Buyer Inc	\$9,265.36	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Coil US Buyer Inc	\$8,027.89	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Dunwell LLC	\$50,269.11	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Echo Group Inc	\$2,923.25	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Echo Group Inc	\$5,925.98	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Ellucian Company LLC	\$30,633.00	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Foulk Brothers Plumbing &	\$280.00	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Foulk Brothers Plumbing &	\$165.00	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Foulk Brothers Plumbing &	\$4,758.90	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Foulk Brothers Plumbing &	\$372.14	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Foulk Brothers Plumbing &	\$115.00	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Foulk Brothers Plumbing &	\$690.00	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Foulk Brothers Plumbing &	\$4,767.47	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	FRSecure LLC	\$3,750.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Emilee Gehling	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Delores Guest	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Cy M. Handke	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	High Point Networks LLC	\$8,301.60	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Johnson Controls Inc	\$3,524.40	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Michael W. Jones	\$63.96	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Naomi Krapfl	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Nicholas J. Masuen	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Metro & Son Electric Inc	\$92.69	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Metro & Son Electric Inc	\$6,921.84	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Metro & Son Electric Inc	\$33,698.59	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Modern Campus Usa Inc	\$15,223.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Modern Campus Usa Inc	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Ryan Orzechowski	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	ScriptPro USA Inc	\$1,288.50	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Steven J Smith	\$219.58	DUE FROM OTHERS-ASSET ACCOUNT

2/20/2025	Denna E. Smutzler	\$116.25	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Thompson Solutions Group	\$5,944.02	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Tristen L. Vanderschaaf	\$100.00	DUE FROM OTHERS-ASSET ACCOUNT
2/6/2025	Visual Edge IT Inc	\$1,946.72	DUE FROM OTHERS-ASSET ACCOUNT
2/20/2025	Ward Electric Company Inc	\$2,601.34	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Ward Electric Company Inc	\$18,748.39	DUE FROM OTHERS-ASSET ACCOUNT
2/27/2025	Judith Wascher	\$50.00	DUE FROM OTHERS-ASSET ACCOUNT
2/26/2025	Western Iowa Tech 125	\$4,525.64	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	Matt Wise	\$50.00	DUE FROM OTHERS-ASSET ACCOUNT
2/13/2025	American Indian Council	\$382.00	DUE FROM STUDENTS
2/13/2025	American Indian Council	\$15.50	DUE FROM STUDENTS
2/13/2025	Trinity A. Callahan	\$103.00	DUE FROM STUDENTS
2/27/2025	Cole-Hadenfeldt	\$900.00	DUE FROM STUDENTS
2/27/2025	Cole-Hadenfeldt	\$856.00	DUE FROM STUDENTS
2/20/2025	Michelle Colvert	\$1,000.00	DUE FROM STUDENTS
2/13/2025	Sienna L. Conlon	\$50.00	DUE FROM STUDENTS
2/20/2025	Terri Conover	\$402.75	DUE FROM STUDENTS
2/20/2025	Sarha Davis	\$1,865.00	DUE FROM STUDENTS
2/27/2025	Alicia N. Ellison	\$100.00	DUE FROM STUDENTS
2/27/2025	Adeline R. Graves	\$182.05	DUE FROM STUDENTS
2/27/2025	Diana Hollinrake	\$261.75	DUE FROM STUDENTS
2/20/2025	Lyudia Huerta	\$1,450.00	DUE FROM STUDENTS
2/20/2025	Amy Iverson	\$1,497.25	DUE FROM STUDENTS
2/27/2025	James Jackson	\$70.00	DUE FROM STUDENTS
2/27/2025	James Jackson	\$30.00	DUE FROM STUDENTS
2/13/2025	Mia M. Japel	\$805.54	DUE FROM STUDENTS
2/27/2025	Margee Joines	\$87.25	DUE FROM STUDENTS
2/20/2025	Geoff Or Chris Kling	\$259.25	DUE FROM STUDENTS
2/13/2025	Angela Kruse	\$1,250.00	DUE FROM STUDENTS
2/20/2025	Patricia Lecates	\$1,447.50	DUE FROM STUDENTS
2/27/2025	Yu Hsien Lee	\$275.20	DUE FROM STUDENTS
2/20/2025	James Litzenberger	\$453.25	DUE FROM STUDENTS
2/13/2025	Diana Lopez-Anastacio	\$73.28	DUE FROM STUDENTS

2/20/2025	Brian Madsen	\$2,283.00	DUE FROM STUDENTS
2/13/2025	Teddy L. Mammen	\$1,500.00	DUE FROM STUDENTS
2/13/2025	Destiny J. Martin	\$6.20	DUE FROM STUDENTS
2/20/2025	Rachel W. Mburu	\$3,170.75	DUE FROM STUDENTS
2/20/2025	Trinette Monzon	\$180.00	DUE FROM STUDENTS
2/13/2025	Juana P. Munoz	\$75.10	DUE FROM STUDENTS
2/20/2025	Stephen J Navin	\$388.00	DUE FROM STUDENTS
2/13/2025	Ashley Olivarez	\$603.25	DUE FROM STUDENTS
2/20/2025	Dawn O'Neill	\$606.50	DUE FROM STUDENTS
2/13/2025	Ian J. Penne	\$570.00	DUE FROM STUDENTS
2/13/2025	Tess S. Rademacker	\$212.52	DUE FROM STUDENTS
2/20/2025	Cassie Risetter	\$5,914.50	DUE FROM STUDENTS
2/6/2025	Oswaldo T. Rodriguez	\$2,800.00	DUE FROM STUDENTS
2/6/2025	Oswaldo T. Rodriguez	\$772.00	DUE FROM STUDENTS
2/13/2025	Kylee R. Skarin	\$1,013.50	DUE FROM STUDENTS
2/13/2025	Teammates Mentoring of	\$500.00	DUE FROM STUDENTS
2/27/2025	Dan Tjaden	\$214.00	DUE FROM STUDENTS
2/6/2025	Witcc	\$900.00	DUE FROM STUDENTS
2/6/2025	Witcc	\$2,000.00	DUE FROM STUDENTS
2/6/2025	Witcc	\$1,734.00	DUE FROM STUDENTS
2/6/2025	Witcc	\$1,500.00	DUE FROM STUDENTS
2/6/2025	Witcc	\$860.00	DUE FROM STUDENTS
2/13/2025	Witcc	\$2,200.00	DUE FROM STUDENTS
2/20/2025	Michael Wolpert	\$177.75	DUE FROM STUDENTS
2/27/2025	Western Iowa Tech	\$16,131.16	DUE TO PLANT FUND
2/8/2025	Western Iowa Tech Plant	\$675,000.00	DUE TO PLANT FUND
2/21/2025	Arnold Motor Supply LLP	\$45,436.00	EQUIPMENT - \$5000 AND OVER
2/13/2025	Laerdal Medical	\$41,937.31	EQUIPMENT - \$5000 AND OVER
2/6/2025	Instructure Inc	\$5,250.00	GRADUATION EXPENSE
2/27/2025	Michelle D. Wallace	\$12.84	GRADUATION EXPENSE
2/6/2025	Great Western Dining	\$2,557.35	GROUP MEETINGS AND WORKSHOPS
2/20/2025	Great Western Dining	\$1,858.10	GROUP MEETINGS AND WORKSHOPS
2/14/2025	Caitlin M. Nelson	\$500.00	GROUP MEETINGS AND WORKSHOPS

2/13/2025	Sierra Hotel Aero Inc	\$750.00	GROUP MEETINGS AND WORKSHOPS
	Sierra Hotel Arro Inc		
2/20/2025	Jo Marlene Sprouse	\$1,800.00	GROUP MEETINGS AND WORKSHOPS
2/6/2025	Manuel A. Tellez	\$1,000.00	GROUP MEETINGS AND WORKSHOPS
2/20/2025	WageWorks Inc	\$120.00	GROUP MEETINGS AND WORKSHOPS
2/23/2025	HealthEquity Inc	\$11,272.15	HSA Payable
2/6/2025	Cherokee Community	\$500.00	INFO SERVICES/CLASSIFY ADS
2/20/2025	Stamats	\$12,412.31	INFO SERVICES/CLASSIFY ADS
2/27/2025	Wm Bass Advertising &	\$8,530.00	INFO SERVICES/CLASSIFY ADS
2/22/2025	BusinessSolverComInc	\$474,922.49	INSURANCE PREMIUMS PAYABLE
2/22/2025	Iowa Public Employees	\$138,257.84	IPERS TAX PAYABLE
2/6/2025	Eakes Inc	\$2,294.40	JANITOR MATERIALS AND SUPPLIES
2/13/2025	Eakes Inc	\$249.91	JANITOR MATERIALS AND SUPPLIES
2/13/2025	Eakes Inc	\$994.44	JANITOR MATERIALS AND SUPPLIES
2/20/2025	Eakes Inc	\$1,347.18	JANITOR MATERIALS AND SUPPLIES
2/20/2025	Eakes Inc	\$122.57	JANITOR MATERIALS AND SUPPLIES
2/27/2025	Eakes Inc	\$1,216.83	JANITOR MATERIALS AND SUPPLIES
2/27/2025	Eakes Inc	\$72.00	JANITOR MATERIALS AND SUPPLIES
2/27/2025	Eakes Inc	\$203.77	JANITOR MATERIALS AND SUPPLIES
2/6/2025	Ricks Computers Inc	\$766.50	MAINT & REPAIR-SU EQUIP
2/13/2025	Ricks Computers Inc	\$1,280.13	MAINT & REPAIR-SU EQUIP
2/13/2025	Ricks Computers Inc	\$2,056.73	MAINT & REPAIR-SU EQUIP
2/13/2025	Ricks Computers Inc	\$112.50	MAINT & REPAIR-SU EQUIP
2/27/2025	Ricks Computers Inc	\$787.50	MAINT & REPAIR-SU EQUIP
2/27/2025	Ricks Computers Inc	\$660.58	MAINT & REPAIR-SU EQUIP
2/27/2025	Ricks Computers Inc	\$225.00	MAINT & REPAIR-SU EQUIP
2/13/2025	Drain Specialists Inc	\$160.00	MAINT AND REPAIR BUILDINGS
2/27/2025	Global Glass & Glazing LLC	\$675.00	MAINT AND REPAIR BUILDINGS
2/6/2025	Metro & Son Electric Inc	\$130.11	MAINT AND REPAIR BUILDINGS
2/6/2025	Metro & Son Electric Inc	\$1,223.48	MAINT AND REPAIR BUILDINGS
2/13/2025	Metro & Son Electric Inc	\$1,839.68	MAINT AND REPAIR BUILDINGS
2/20/2025	Metro & Son Electric Inc	\$15,119.66	MAINT AND REPAIR BUILDINGS
2/27/2025	Metro & Son Electric Inc	\$4,396.62	MAINT AND REPAIR BUILDINGS

2/6/2025	Mikes Sioux City Carpet	\$24,373.25	MAINT AND REPAIR BUILDINGS
2/20/2025	Mikes Sioux City Carpet	\$590.00	MAINT AND REPAIR BUILDINGS
2/6/2025	Van Osdel Plastering &	\$73,892.00	MAINT AND REPAIR BUILDINGS
2/6/2025	Thompson Solutions Group	\$6,900.00	MAINT AND REPAIR BUILDINGS
2/6/2025	Drain Specialists Inc	\$240.00	MAINT AND REPAIR EQUIPMENT
2/27/2025	Drain Specialists Inc	\$500.00	MAINT AND REPAIR EQUIPMENT
2/27/2025	Drain Specialists Inc	\$160.00	MAINT AND REPAIR EQUIPMENT
2/6/2025	Eakes Inc	\$350.28	MAINT AND REPAIR EQUIPMENT
2/20/2025	Eakes Inc	\$130.00	MAINT AND REPAIR EQUIPMENT
2/27/2025	Eakes Inc	\$733.25	MAINT AND REPAIR EQUIPMENT
2/6/2025	Foulk Brothers Plumbing &	\$1,495.97	MAINT AND REPAIR EQUIPMENT
2/13/2025	Foulk Brothers Plumbing &	\$583.28	MAINT AND REPAIR EQUIPMENT
2/13/2025	Foulk Brothers Plumbing &	\$118.40	MAINT AND REPAIR EQUIPMENT
2/20/2025	Foulk Brothers Plumbing &	\$2,176.63	MAINT AND REPAIR EQUIPMENT
2/20/2025	Foulk Brothers Plumbing &	\$128.00	MAINT AND REPAIR EQUIPMENT
2/27/2025	Foulk Brothers Plumbing &	\$1,033.94	MAINT AND REPAIR EQUIPMENT
2/27/2025	GreatAmerica Financial	\$3,109.41	MAINT AND REPAIR EQUIPMENT
2/6/2025	Luesebrink Clifford	\$195.00	MAINT AND REPAIR EQUIPMENT
2/27/2025	Luesebrink Clifford	\$2,300.00	MAINT AND REPAIR EQUIPMENT
2/6/2025	Benson Construction	\$850.00	MAINTENANCE GROUNDS
2/27/2025	Kovarna Bros Lawn	\$4,159.10	MAINTENANCE GROUNDS
2/27/2025	Kovarna Bros Lawn	\$22,889.29	MAINTENANCE GROUNDS
2/27/2025	Kovarna Bros Lawn	\$2,576.85	MAINTENANCE GROUNDS
2/27/2025	KP Construction Inc	\$5,100.00	MAINTENANCE GROUNDS
2/6/2025	Bomgaars Supply Inc	\$72.94	MATERIALS AND SUPPLIES
2/6/2025	Bomgaars Supply Inc	\$292.40	MATERIALS AND SUPPLIES
2/13/2025	Bomgaars Supply Inc	\$2,060.98	MATERIALS AND SUPPLIES
2/20/2025	Bomgaars Supply Inc	\$26.67	MATERIALS AND SUPPLIES
2/27/2025	Bomgaars Supply Inc	\$130.95	MATERIALS AND SUPPLIES
2/27/2025	Bomgaars Supply Inc	\$64.71	MATERIALS AND SUPPLIES
2/27/2025	Community Action Agency	\$406.68	MATERIALS AND SUPPLIES
2/13/2025	Great Western Dining	\$1,648.90	MATERIALS AND SUPPLIES
2/13/2025	Iowa State University	\$4,800.00	MATERIALS AND SUPPLIES

2/20/2025	Leading Edge Group LLC	\$156.75	MATERIALS AND SUPPLIES
2/20/2025	NSG Logistics LLC	\$2,455.26	MATERIALS AND SUPPLIES
2/27/2025	NSG Logistics LLC	\$2,453.52	MATERIALS AND SUPPLIES
2/13/2025	Riverside Technologies Inc	\$200.00	MATERIALS AND SUPPLIES
2/6/2025	Sysco Lincoln	\$3,486.71	MATERIALS AND SUPPLIES
2/20/2025	Sysco Lincoln	\$2,455.04	MATERIALS AND SUPPLIES
2/27/2025	Sysco Lincoln	\$3,630.73	MATERIALS AND SUPPLIES
2/20/2025	Vestis Group, Inc.	\$84.32	MATERIALS AND SUPPLIES
2/13/2025	Carmen L. Wilson	\$17.85	MATERIALS AND SUPPLIES
2/13/2025	Carmen L. Wilson	\$75.63	MATERIALS AND SUPPLIES
2/27/2025	Dakota Valley Business	\$125.00	MEMBERSHIP
2/6/2025	Scott Griffith	\$30.00	MEMBERSHIP
2/6/2025	Iowa Office Supply Inc	\$1,963.24	NON-CAPITAL EXP & EQUIP <5000
2/6/2025	Tri State Communications	\$176.40	NON-CAPITAL EXP & EQUIP <5000
2/6/2025	Zoom Communications Inc	\$138.00	NON-CAPITAL EXP & EQUIP <5000
2/22/2025	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Nebraska Child Support	\$228.00	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	United Way of Siouxland	\$616.34	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Western Iowa Tech Agency	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Western Iowa Tech	\$1,682.43	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Western Iowa Tech GF	\$302.25	OTHER EMPLOYEE PR DEDUCTIONS
2/26/2025	Winnebago Tribe of	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
2/6/2025	APH Stores Inc	\$2,890.72	OTHER MATERIALS AND SUPPLIES
2/6/2025	Arnold Motor Supply LLP	\$469.44	OTHER MATERIALS AND SUPPLIES
2/13/2025	Arnold Motor Supply LLP	\$489.53	OTHER MATERIALS AND SUPPLIES
2/27/2025	Arnold Motor Supply LLP	\$421.21	OTHER MATERIALS AND SUPPLIES
2/6/2025	Dakotaland Holdings LLC	\$160.20	OTHER MATERIALS AND SUPPLIES
2/13/2025	Dakotaland Holdings LLC	\$85.26	OTHER MATERIALS AND SUPPLIES
2/6/2025	OReilly Auto Parts	\$189.32	OTHER MATERIALS AND SUPPLIES
2/13/2025	OReilly Auto Parts	\$449.92	OTHER MATERIALS AND SUPPLIES
2/20/2025	OReilly Auto Parts	\$135.32	OTHER MATERIALS AND SUPPLIES

2/6/2025	Jomi LLC	\$1,085.00	PERIODICALS
2/27/2025	MBS Textbook Exchange	\$9,363.00	PERIODICALS
2/20/2025	Quadient Finance Usa, Inc.	\$573.87	POSTAGE
2/2/2025	UPS	\$175.83	POSTAGE
2/8/2025	UPS	\$36.00	POSTAGE
2/15/2025	UPS	\$36.00	POSTAGE
2/22/2025	UPS	\$69.80	POSTAGE
2/6/2025	Artisan Press Inc	\$1,980.00	PRINTING & REPRODUCTION SVC
2/27/2025	Artisan Press Inc	\$990.00	PRINTING & REPRODUCTION SVC
2/13/2025	Omaha Paper Company	\$596.56	PRINTING & REPRODUCTION SVC
2/6/2025	Ahlers & Cooney PC	\$30.00	PROFESSIONAL SERVICES
2/6/2025	Dentons Davis Brown PC	\$10,080.45	PROFESSIONAL SERVICES
2/13/2025	JEO Consulting Group Inc	\$3,100.00	PROFESSIONAL SERVICES
2/13/2025	Monahan Professional	\$300.00	PROFESSIONAL SERVICES
2/13/2025	Jeffrey O'Tool	\$1,200.00	PROFESSIONAL SERVICES
2/13/2025	Signs By Tomorrow	\$1,759.00	PROFESSIONAL SERVICES
2/13/2025	Frank D Urbanski	\$65.00	PROFESSIONAL SERVICES
2/2/2025	Wells Fargo Bank	\$273,376.71	PURCHASE CARD CHECKING
2/27/2025	Evertex Inc	\$875.00	RENTED BUILDINGS & FACILITIES
2/20/2025	Chesterman Company	\$2,294.74	RESALE PURCHASES
2/6/2025	Core Mark Midcontinent Inc	\$1,780.33	RESALE PURCHASES
2/13/2025	Core Mark Midcontinent Inc	\$828.21	RESALE PURCHASES
2/13/2025	GKSB Enterprises LLC	\$1,051.76	RESALE PURCHASES
2/13/2025	Iowa Community College	\$6,033.33	RESALE PURCHASES
2/13/2025	Lady Boss Ventures LLC	\$186.30	RESALE PURCHASES
2/20/2025	Lady Boss Ventures LLC	\$606.87	RESALE PURCHASES
2/27/2025	Lady Boss Ventures LLC	\$391.97	RESALE PURCHASES
2/6/2025	MBS Textbook Exchange	\$38.00	RESALE PURCHASES
2/6/2025	MBS Textbook Exchange	\$3,448.00	RESALE PURCHASES
2/13/2025	MBS Textbook Exchange	\$122.50	RESALE PURCHASES
2/6/2025	McGraw Hill LLC	\$3,761.00	RESALE PURCHASES
2/13/2025	McGraw Hill LLC	\$7,879.60	RESALE PURCHASES
2/20/2025	Susan Wolcott	\$840.00	RESALE PURCHASES

2/13/2025	Cmvost Grant Funds	\$6,550.00	SCHOLARSHIPS
2/13/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
2/20/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
2/27/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
2/27/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
2/27/2025	Cmvost Grant Funds	\$9,825.00	SCHOLARSHIPS
2/6/2025	Western Iowa Tech Comm	\$175.00	SCHOLARSHIPS
2/27/2025	Western Iowa Tech General	\$6,250.00	SCHOLARSHIPS
2/13/2025	Rosecrance Jackson	\$126.00	SPONSORED BILLING RECEIVABLE
2/13/2025	Aaron A. Herrera	\$250.00	STUDENT DEPOSITS
2/13/2025	Jeremy Murfin	\$250.00	STUDENT DEPOSITS
2/27/2025	Dan Tjaden	\$250.00	STUDENT DEPOSITS
2/13/2025	Eventide	\$660.00	STUDENT WORK STUDY FEDERAL
2/22/2025	Teachers Insurance &	\$106,968.87	TIAA-CREF PAYABLE
2/27/2025	D Stafford & Associates	\$895.00	TRAINING EXPENSE
2/6/2025	Kevin Dionicio	\$60.00	TRAINING EXPENSE
2/6/2025	Estela J. Lupian	\$100.00	TRAINING EXPENSE
2/6/2025	Shaylee Malloy	\$100.00	TRAINING EXPENSE
2/6/2025	Karla S. Rodriguez	\$100.00	TRAINING EXPENSE
2/6/2025	Guadalupe K. Soria Prado	\$60.00	TRAINING EXPENSE
2/6/2025	Western Iowa Tech General	\$2,450.00	TRAINING EXPENSE
2/6/2025	Daneah M. Williams	\$20.00	TRAINING EXPENSE
2/6/2025	Jorge L. Zuniga	\$100.00	TRAINING EXPENSE
2/27/2025	Curt A. Brodsky	\$154.44	TRAVEL IN STATE
2/13/2025	Dori L. Claycamp	\$338.00	TRAVEL IN STATE
2/6/2025	Bradley C. Griffin	\$114.40	TRAVEL IN STATE
2/13/2025	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
2/6/2025	Kari Meyer	\$191.36	TRAVEL IN STATE
2/27/2025	Korey E. Smith	\$156.00	TRAVEL IN STATE
2/27/2025	Kevin L. Stover	\$442.00	TRAVEL IN STATE
2/13/2025	Brandy L. TenHulzen	\$144.00	TRAVEL IN STATE
2/27/2025	Brandon P. Treft	\$427.87	TRAVEL IN STATE
2/13/2025	Frank D Urbanski	\$310.20	TRAVEL IN STATE

2/20/2025	Devlun Whiteing	\$58.24	TRAVEL IN STATE
2/13/2025	Jennifer L. McCune	\$502.46	TRAVEL OUT OF STATE
2/27/2025	Terry A. Murrell	\$197.69	TRAVEL OUT OF STATE
2/6/2025	Security National Bank	\$550.00	TRAVEL OUT OF STATE
2/22/2025	Voya Retirement Insurance	\$11,680.80	TSA PAYABLE
2/13/2025	Berkshire Hathaway Energy	\$1,914.75	UTILITIES
2/13/2025	Berkshire Hathaway Energy	\$38,631.63	UTILITIES
2/13/2025	Berkshire Hathaway Energy	\$982.80	UTILITIES
2/13/2025	Berkshire Hathaway Energy	\$296.84	UTILITIES
2/20/2025	Berkshire Hathaway Energy	\$1,522.85	UTILITIES
2/20/2025	Black Hills Utility Holding	\$1,526.05	UTILITIES
2/27/2025	City Of Cherokee	\$88.83	UTILITIES
2/13/2025	City of Le Mars	\$48.86	UTILITIES
2/13/2025	City Of Mapleton	\$942.78	UTILITIES
2/6/2025	City of Sioux City	\$184.79	UTILITIES
2/6/2025	City of Sioux City	\$196.50	UTILITIES
2/6/2025	City of Sioux City	\$402.22	UTILITIES
2/6/2025	City of Sioux City	\$95.67	UTILITIES
2/6/2025	City of Sioux City	\$2,576.88	UTILITIES
2/6/2025	City of Sioux City	\$206.99	UTILITIES
2/6/2025	City of Sioux City	\$454.66	UTILITIES
2/6/2025	City of Sioux City	\$381.24	UTILITIES
2/6/2025	City of Sioux City	\$175.52	UTILITIES
2/6/2025	City of Sioux City	\$511.17	UTILITIES
2/6/2025	City of Sioux City	\$144.06	UTILITIES
2/6/2025	City of Sioux City	\$51.45	UTILITIES
2/6/2025	City of Sioux City	\$189.30	UTILITIES
2/6/2025	City of Sioux City	\$926.67	UTILITIES
2/6/2025	City of Sioux City	\$2,455.82	UTILITIES
2/6/2025	Constellation Energy	\$28,714.81	UTILITIES
2/13/2025	Denison Municipal Utilities	\$3,025.08	UTILITIES
2/20/2025	Sapp Bros Inc	\$721.18	UTILITIES
2/13/2025	Woodbury County Rural	\$2,779.54	UTILITIES

2/27/2025	Advance Auto Parts	\$163.38	VEHICLES-MATERIALS & SUPPLIES
2/6/2025	Blu Sky Enterprises LLC	\$2,000.00	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	City of Sioux City	\$3,151.95	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	City of Sioux City	\$69.00	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	City of Sioux City	\$1,048.31	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	City of Sioux City	\$47.31	VEHICLES-MATERIALS & SUPPLIES
2/6/2025	D&L Equipment	\$536.84	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	D&L Equipment	\$252.20	VEHICLES-MATERIALS & SUPPLIES
2/6/2025	Dakota Graphics Sign Co	\$210.00	VEHICLES-MATERIALS & SUPPLIES
2/6/2025	Heartland Tire, Inc	\$280.82	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	Heartland Tire, Inc	\$364.02	VEHICLES-MATERIALS & SUPPLIES
2/20/2025	Marx Truck Trailer Sales Inc	\$24.00	VEHICLES-MATERIALS & SUPPLIES
2/8/2025	Customers Bank	\$7,342.00	WITCC ONECARD PAYABLE
2/15/2025	Customers Bank	\$2,802.25	WITCC ONECARD PAYABLE
2/22/2025	Customers Bank	\$1,837,760.81	WITCC ONECARD PAYABLE
2/22/2025	Customers Bank	\$94,447.47	WITCC ONECARD PAYABLE
2/20/2025	Insurance Management	\$537.00	WORKMANS COMPENSATION
		<u>\$6,717,586.52</u>	

Western Iowa Tech Community College
 Canceled Warrants Using Check Date
 General & Auxiliary
 3/4/2025

CHK DATE	VENDOR NAME	CHK AMOUNT	DESCRIPTION
3/28/2024	Juan Fernando T. Aguilar	\$205.52	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	American Indian Council	\$382.00	DUE FROM STUDENTS
3/21/2024	American Indian Council	\$15.50	DUE FROM STUDENTS
2/15/2024	Gregory D. Anderson	\$44.00	CONTRACTED SERVICES
2/15/2024	Nathan B. Cale	\$44.00	CONTRACTED SERVICES
4/18/2024	Trinity A. Callahan	\$103.00	DUE FROM STUDENTS
2/15/2024	Sienna L. Conlon	\$50.00	DUE FROM STUDENTS
6/20/2024	Kevin Dionicio	\$60.00	TRAINING EXPENSE
9/26/2024	Rylee S. Gehlsen	\$44.00	CONTRACTED SERVICES
3/7/2024	Brennan M. Haukap	\$88.00	CONTRACTED SERVICES
9/26/2024	Brennan M. Haukap	\$44.00	CONTRACTED SERVICES
3/21/2024	Bradley C. Griffin	\$114.40	TRAVEL IN STATE
9/26/2024	Cy M. Handke	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Aaron A. Herrera	\$250.00	STUDENT DEPOSITS
8/15/2024	Mia M. Japel	\$805.54	DUE FROM STUDENTS
1/30/2025	Shaylee M. Jones	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Yu Hsien Lee	\$275.20	DUE FROM STUDENTS
6/6/2024	Diana Lopez-Anastacio	\$73.28	DUE FROM STUDENTS
6/20/2024	Estela J. Lupian	\$100.00	TRAINING EXPENSE
3/21/2024	Shaylee Malloy	\$100.00	TRAINING EXPENSE
5/2/2024	Shaylee Malloy	\$140.00	TRAINING EXPENSE
5/9/2024	Destiny J. Martin	\$6.20	DUE FROM STUDENTS
6/6/2024	Nicholas J. Masuen	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
5/16/2024	Samuel A. McNally	\$46.00	DUE FROM STUDENTS
3/28/2024	Juana P. Munoz	\$75.10	DUE FROM STUDENTS
3/21/2024	Jeremy Murfin	\$250.00	STUDENT DEPOSITS

8/15/2024	Emily Oehlerking	\$44.00 CONTRACTED SERVICES
9/26/2024	Emily Oehlerking	\$44.00 CONTRACTED SERVICES
4/25/2024	Ashley Olivarez	\$603.25 DUE FROM STUDENTS
9/26/2024	Jocelyn R. Osborne	\$44.00 CONTRACTED SERVICES
9/26/2024	Spencer T. Pauley	\$44.00 CONTRACTED SERVICES
9/2/2021	Tess S. Rademacker	\$212.52 DUE FROM STUDENTS
6/20/2024	Karla S. Rodriguez	\$100.00 TRAINING EXPENSE
5/4/2023	Ryan Rozechowski	\$25.00 DUE FROM OTHERS-ASSET ACCOUNT
9/26/2024	Norbert A. Shoumaker, III	\$44.00 CONTRACTED SERVICES
6/20/2024	Guadalupe K. Soria Prado	\$60.00 TRAINING EXPENSE
10/7/2021	Brad Stange	\$1,329.00 DUE FROM STUDENTS
1/25/2024	Tristen L. Vanderschaaf	\$100.00 DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Daneah M. Williams	\$20.00 TRAINING EXPENSE
5/2/2024	Hunter Wise	\$50.00 DUE FROM OTHERS-ASSET ACCOUNT
12/7/2023	Jorge L. Zuniga	\$100.00 TRAINING EXPENSE
		<u>\$6,617.51</u>

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting March 10, 2025

GENERAL FUND

Estimated for the month of March

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	<u>688,875.00</u>

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Special Federal
3/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/22/2025	Western Iowa Tech General	\$8,815.00	DUE TO GENERAL FUND
2/2/2025	Western Iowa Tech General	\$885.99	OTHER FEDERAL
2/8/2025	Western Iowa Tech General	\$662,644.11	OTHER FEDERAL
2/8/2025	Western Iowa Tech General	\$13,135.77	OTHER FEDERAL
2/15/2025	Western Iowa Tech General	\$665.60	OTHER FEDERAL
2/15/2025	Western Iowa Tech General	\$571.56	OTHER FEDERAL
2/15/2025	Western Iowa Tech General	\$14,320.05	OTHER FEDERAL
2/15/2025	Western Iowa Tech General	\$59,473.28	OTHER FEDERAL
2/15/2025	Western Iowa Tech General	\$1,750,000.00	OTHER FEDERAL
2/22/2025	Western Iowa Tech General	\$1,695.70	OTHER FEDERAL
2/22/2025	Western Iowa Tech General	\$250,000.00	OTHER FEDERAL
2/8/2025	Western Iowa Tech General	\$3,355.89	SCHOLARSHIPS
		<u>\$2,765,562.95</u>	

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Plant Fund
3/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/3/2025	Ace Sign Displays	<u>\$8,240.01</u>	EQUIPMENT - \$5000 AND OVER
		<u><u>\$8,240.01</u></u>	

Western Iowa Tech Community College
 Board Approval Voucher Detail Report
 House File
 3/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/18/2025	Food Locker Service Inc	\$12,505.38	TRAINING EXPENSE
2/25/2025	Food Locker Service Inc	\$5,179.82	TRAINING EXPENSE
2/11/2025	Seaboard Triumph Foods	\$9,000.00	TRAINING EXPENSE
2/11/2025	Seaboard Triumph Foods	\$11,011.00	TRAINING EXPENSE
2/11/2025	Seaboard Triumph Foods	\$9,000.00	TRAINING EXPENSE
2/18/2025	Superior Industrial	\$7,200.00	TRAINING EXPENSE
2/11/2025	Western Iowa Tech Comm	\$4,200.00	TRAINING EXPENSE
2/11/2025	Western Iowa Tech Comm	\$11,000.00	TRAINING EXPENSE
2/11/2025	Western Iowa Tech Comm	\$13,511.19	TRAINING EXPENSE
2/11/2025	Western Iowa Tech Comm	\$2,200.00	TRAINING EXPENSE
		<u>\$84,807.39</u>	

PERSONNEL REPORT
Regular Appointments
March 10, 2025

I. INSTRUCTIONAL STAFF

- A. **Jolene M. Newman** has submitted her voluntary resignation as Nursing Instructor effective July 15, 2025. She is to be paid for all time worked through that date.

II. ADMINISTRATIVE STAFF

- A. **Rosana Salgado Burrigh** has submitted her voluntary resignation as Housing Supervisor effective September 30, 2025, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Nancy M. Davis** has submitted her voluntary resignation as Educational Coordinator effective June 30, 2025, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.

III. SUPPORT STAFF

- A. **Tykell M. Truitt** has submitted his voluntary resignation as Safety Officer effective February 15, 2025. He is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Donna M. Larson** has submitted her voluntary resignation as Secretary effective February 28, 2025, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Eric N. Nava** has been selected for the position as Safety Officer effective February 25, 2025, at an annualized salary of \$25,051, grade 4 support position. This is a previously authorized position, vacant due to reassignment, eligible for part time benefits.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report
Temporary Employees
(Not eligible for benefits)

March 10, 2025

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Barngrover, Jami	Nurse Aide Clinical	Instructor	02/27/25	06/30/25	\$41.50	Time Entry
Baysah, Rachel	Inclusive Excel	Work Study	02/17/25	05/13/25	\$ 9.00	Time Entry
Flanigan, Melissa	NACEP Visit CSC 116 Denison	Instructor	02/27/25	02/27/25		\$ 100.00
Iddi, Shantal	Inclusive Excel	Work Study	02/17/25	05/13/25	\$ 9.00	Time Entry
Jensen, William	C.N.A	Live Patient	03/08/25	06/30/25	\$15.84	Time Sheet
Jones, Savannah	Mass Communications	Work Study	02/27/25	05/13/25	\$ 9.00	Time Entry
Knecht, Lisa	NACEP Visit MAT 211 Cherokee	Instructor	02/27/25	02/27/25		\$ 100.00
Kruse, Jodee	Student Activities	Work Study	02/17/25	05/13/25	\$ 9.00	Time Entry
Meza, Edith	Paramedic	Adjunct Instructor	02/05/25	02/05/27		\$ 41.50
Mueller, Sandra	MGT-938-01	OJT BUS MGT	01/15/25	05/13/25		\$ 2,080.00
Mueller, Sandra	MGT-938-03	OJT HR	01/15/25	05/13/25		\$ 1,760.00
Mueller, Sandra	MGT-975-01	Service Learning	01/15/25	05/13/25		\$ 80.00
Paeper, Amanda	Cherokee	Work Study	02/14/25	05/13/25	\$ 9.00	Time entry
Steele, Carla	Nursing	Adjunct Instructor	02/17/25	06/30/25	\$41.50	Time Sheet
Weber, Jennifer	ECE-241-01	EC Lab	01/15/25	05/13/25		\$ 160.00
Weber, Jennifer	ECE-932-01	Internship	01/15/25	05/13/25		\$ 480.00

APPLICATION FOR PAYMENT

CAP702

Page: 1 of 4

To:
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

PROJECT
516-24W-B
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

Application No.:	Application Date:	Period To:	Contract Date:
6	FEB 13,2025	FEB 15,2025	JUL 3,2024
Project Nos:			
Distribution List:	<input type="checkbox"/> Owner	<input type="checkbox"/> Construction Mgr	
	<input type="checkbox"/> Architect	<input type="checkbox"/> Field	
	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other	

From Contractor:
STORY CONSTRUCTION CO.
D/B/A L & L BUILDERS
2205 4TH STREET PO BOX 1497
SIOUX CITY, IA 51102

VIA ARCHITECT
CMBA
302 JONES STREET, SUITE200
SIOUX CITY, IA 51101

CONTRACT FOR

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 6,357,000.00
2. Net of Change Orders: \$ 64,032.00
3. Net Amount of Contract: \$ 6,421,032.00
4. Total Completed & Stored to Date: \$ 2,830,582.00
5. Retainage Summary:
 - a. 5.00 % of Completed Work \$ 137,529.10
 - b. 5.00 % of Stored Material \$ 4,000.00

Total Retainage: \$ 141,529.10
6. Total Completed Less Retainage: \$ 2,689,052.90
7. Less Previous Applications: \$ 2,236,698.05
8. Current Payment Due, This Application: \$ 452,354.85
9. Contract Balance (Including Retainage): \$ 3,731,979.10

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	51,510.00	0.00
Total approved this Month:	12,522.00	0.00
Sub Totals:	64,032.00	0.00
NET of Change Orders:	64,032.00	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

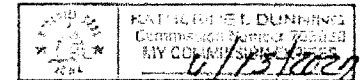
(Authorizing Signature) *[Signature]*

L & L BUILDERS CO.

Date: FEB 13, 2025

State Authorized: Iowa
County of: WOODBURY

Subscribed and sworn to before me this 13th day of FEB 2025.
[Signature]
My Commission expires: 6/13/2027



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$452,354.85

[Signature] Date: 2/21/2025
(Architect's Signature)

[Handwritten Signature]



2205 FOURTH STREET
 P.O. BOX 1497
 SIOUX CITY, IOWA 51102
 PHONE 712-255-0657
 FAX 712-255-8205
 www.llbuilders.com

WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

CUSTOMER# 2234 INVOICE 10006
 JOB# 516-6 DATE 2/14/2025

Past due accounts subject to interest at maximum legal rate.

TERMS: NET 30 DAYS

RE: WITCC REGIONAL ACADEMY DENISON
 PO NO. B0013966

CONTRACT AMOUNT: \$ 8,357,000.00
 APPROVED CHANGE ORDERS: \$64,032.00
 REVISED CONTRACT AMOUNT: \$ 6,421,032.00

	WORK COMPLETED	PREVIOUSLY BILLED	THIS BILLING
COMPLETED	\$ 2,830,582.00	\$ 2,354,418.00	\$ 476,163.00
RETAINAGE	\$ 141,529.10	\$ 117,720.95	\$ 23,808.15
NET	\$ 2,689,052.90	\$ 2,236,698.05	\$ 452,354.85

THANK YOU

APPLICATION FOR PAYMENT

CAP702
Page: 1 of 4

To:
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

PROJECT:
516-24W-B
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

Application No.: Application Date: Period To: Contract Date:
6 FEB 13, 2025 FEB 15, 2025 JUL 3, 2024
Project Nos:

From Contractor:
STORY CONSTRUCTION CO.
D/B/A L & L BUILDERS
2205 4TH STREET PO BOX 1497
SIOUX CITY, IA 51102

VIA ARCHITECT:
CMBA
302 JONES STREET, SUITE 200
SIOUX CITY, IA 51101

Distribution List: Owner Construction Mgr
 Architect Field
 Contractor Other

CONTRACT FOR:

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 6,357,000.00
2. Net of Change Orders: \$ 64,032.00
3. Net Amount of Contract: \$ 6,421,032.00
4. Total Completed & Stored to Date: \$ 2,830,582.00
5. Retainage Summary:
 - a. 5.00 % of Completed Work \$ 137,529.10
 - b. 5.00 % of Stored Material \$ 4,000.00

Total Retainage: \$ 141,529.10
6. Total Completed Less Retainage: \$ 2,689,052.90
7. Less Previous Applications: \$ 2,236,698.05
8. Current Payment Due, This Application: \$ 452,354.85
9. Contract Balance (Including Retainage): \$ 3,731,979.10

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	51,510.00	0.00
Total approved this Month:	12,522.00	0.00
Sub Totals:	64,032.00	0.00
NET of Change Orders:	64,032.00	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) _____

L & L BUILDERS CO.

Date: FEB 13, 2025

State Authorized: Iowa

County of: WOODBURY

Subscribed and sworn to before me this 13th day of Feb 2025

Noted Public

My Commission expires: 6/13/2027



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED:

(Architect's Signature) Date: _____

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 4 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 6
Application Date: 2/13/2025
Period To: 2/15/2025
Contract Date: 7/03/2024
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	GENERAL CONDITIONS	308,827.00	141,005.00	28,075.00	0.00	169,080.00	55	139,747.00	8,454.00
2	PERMIT	22,655.00	22,655.00	0.00	0.00	22,655.00	100	0.00	1,132.75
3	PERFORMANCE & PAYMENT BOND	34,262.00	34,262.00	0.00	0.00	34,262.00	100	0.00	1,713.10
4	FINAL CLEANING	7,942.00	0.00	0.00	0.00	0.00	0	7,942.00	0.00
5	DEMO	41,510.00	11,400.00	1,100.00	0.00	12,500.00	30	29,010.00	625.00
6	SITWORK	660,110.00	269,878.00	16,056.00	0.00	285,934.00	43	374,176.00	14,296.70
7	CONCRETE	243,377.00	91,507.00	108,817.00	0.00	200,324.00	82	43,053.00	10,016.20
8	MASONRY	547,148.00	433,200.00	34,200.00	0.00	467,400.00	85	79,748.00	23,370.00
9	STRUCTURAL & STEEL MAT'L	305,865.00	301,432.00	0.00	0.00	301,432.00	99	4,433.00	15,071.60
10	ROUGH CARPENTRY	42,492.00	19,410.00	0.00	0.00	19,410.00	46	23,082.00	970.50
11	FINISH CARPENTRY MILLWORK	76,042.00	0.00	0.00	0.00	0.00	0	76,042.00	0.00
12	THERMAL & MOISTURE	278,750.00	169,918.00	13,538.00	0.00	183,456.00	66	95,294.00	9,172.80
13	DOORS HRDWARE	99,884.00	78,126.00	0.00	0.00	78,126.00	78	21,758.00	3,906.30
14	SECTIONAL DOORS	45,357.00	0.00	0.00	0.00	0.00	0	45,357.00	0.00
15	GLASS AND GLAZING	132,273.00	0.00	0.00	0.00	0.00	0	132,273.00	0.00
16	DRYWALL	364,218.00	127,543.00	0.00	0.00	127,543.00	35	236,675.00	6,377.15
17	ACOUSTICAL CEILINGS	23,421.00	0.00	0.00	0.00	0.00	0	23,421.00	0.00
18	CERAMIC TILE	36,446.00	0.00	0.00	0.00	0.00	0	36,446.00	0.00
19	CARPET/RESIL	52,202.00	0.00	0.00	0.00	0.00	0	52,202.00	0.00
20	PAINTING	65,694.00	0.00	0.00	0.00	0.00	0	65,694.00	0.00
21	SPECIALTIES	19,616.00	6,145.00	8,580.00	0.00	14,725.00	75	4,891.00	736.25
22	FURNISHINGS	4,684.00	0.00	0.00	0.00	0.00	0	4,684.00	0.00
23	GEOTHERMAL WELL	292,337.00	0.00	0.00	0.00	0.00	0	292,337.00	0.00
		3,705,112.00	1,706,481.00	210,366.00	0.00	1,916,847.00	52	1,788,265.00	95,842.35

THIS WAS BILLED ON PAY APP 1. WORK HAS NOT BEEN COMPLETED CREDIT BACK ON PAY APP 2.

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APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 3 of 4 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 6
 Application Date: 2/13/2025
 Period To: 2/15/2025
 Contract Date: 7/03/2024
 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C - G)	J Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
24	FIRE SUPPRESSION ENG	4,500.00	0.00	0.00	0.00	0.00	0	4,500.00	0.00
25	FIRE SUPPRESSION MAT'L / LABOR	95,137.00	0.00	0.00	0.00	0.00	0	95,137.00	0.00
26	MOBILIZATION MECHANICAL	37,603.00	25,200.00	12,403.00	0.00	37,603.00	100	0.00	1,880.15
27	UNDERGROUND WASTE STORM MAT'L	43,972.00	37,576.00	0.00	0.00	37,576.00	85	6,396.00	1,878.80
28	ABOVE GROUND WASTE STORM MAT'L	66,836.00	55,250.00	0.00	0.00	55,250.00	83	11,586.00	2,762.50
29	ABOVE GRND DOMESTIC WTR MAT'L	71,643.00	36,903.00	0.00	0.00	36,903.00	52	34,740.00	1,845.15
30	ABOVE GROUND PLUMBING INSULATION	25,995.00	912.00	0.00	0.00	912.00	4	25,083.00	45.60
31	COMPRESSED AIR GAS PIPING	52,332.00	29,920.00	0.00	0.00	29,920.00	57	22,412.00	1,496.00
32	HYDRONIC PIPING MAT'L LABOR	104,054.00	0.00	16,530.00	0.00	16,530.00	16	87,524.00	826.50
33	HYDRONIC PIPE INSULATION	25,853.00	0.00	0.00	0.00	0.00	0	25,853.00	0.00
34	HYDRONIC ANTIFREEZE MAT'L LAB	20,756.00	0.00	0.00	0.00	0.00	0	20,756.00	0.00
35	PLUMBING EQUIP MAT'L LABOR	93,088.00	30,555.00	8,175.00	0.00	38,730.00	42	54,358.00	1,936.50
36	PLUMBING FIXTURES MAT'L LABOR	92,593.00	0.00	0.00	0.00	0.00	0	92,593.00	0.00
37	HYDRONIC EQUIP MAT'L LABOR	70,054.00	0.00	24,698.00	0.00	24,698.00	35	45,356.00	1,234.90
38	DUCTWORK MAT'L LABOR	144,179.00	4,560.00	12,084.00	0.00	16,644.00	12	127,535.00	832.20
39	DUCTWORK INSULATION	23,408.00	0.00	0.00	0.00	0.00	0	23,408.00	0.00
40	HVAC EQUIP MAT'L LABOR	373,574.00	74,425.00	0.00	0.00	74,425.00	20	299,149.00	3,721.25
41	TESTING AND BALANCING	40,190.00	0.00	0.00	0.00	0.00	0	40,190.00	0.00
42	CONTROLS ENGINEERING	10,000.00	0.00	0.00	0.00	0.00	0	10,000.00	0.00
43	CONTROLS MAT'L LABOR	87,747.00	0.00	0.00	0.00	0.00	0	87,747.00	0.00
44	MOBILIZATION ELECTRICAL	31,547.00	20,771.00	0.00	0.00	20,771.00	66	10,776.00	1,038.55
45	DEMOLITION ELECTRICAL	21,327.00	9,120.00	0.00	0.00	9,120.00	43	12,207.00	456.00
46	CONDUIT BOXES FITTING MAT'L LAB	330,025.00	144,411.00	54,155.00	0.00	198,566.00	60	131,459.00	9,928.30
47	WIRING DEVICES MAT'L LABOR	48,325.00	0.00	1,995.00	0.00	1,995.00	4	46,330.00	99.75
48	PANELS / GEAR MAT'L LABOR	173,325.00	45,600.00	18,240.00	0.00	63,840.00	37	109,485.00	3,192.00
		5,793,175.00	2,221,684.00	358,646.00	0.00	2,580,330.00	40	3,212,845.00	129,016.50

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APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 4 of 4 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 6
Application Date: 2/13/2025
Period To: 2/15/2025
Contract Date: 7/03/2024
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
49	WIRE / CABLE MATL LABOR	92,525.00	0.00	0.00	0.00	0.00	0	92,525.00	0.00
50	LIGHTING FIXTURES MATL LABOR	143,325.00	22,230.00	7,410.00	80,000.00	109,640.00	77	33,685.00	5,482.00
51	FIRE ALARM MATL LABOR	78,325.00	11,115.00	3,705.00	0.00	14,820.00	19	63,505.00	741.00
52	INTERCOM SYSTM MATL LABOR	16,325.00	0.00	200.00	0.00	200.00	1	16,125.00	10.00
53	DATA & FIBER CONDUIT INFRASTRU	133,325.00	47,880.00	13,680.00	0.00	61,560.00	46	71,765.00	3,078.00
54	CONTINGENCY	100,000.00	0.00	0.00	0.00	0.00	0	100,000.00	0.00
55	CC1 UNSUITABLE MATERIAL	38,202.00	38,202.00	0.00	0.00	38,202.00	100	0.00	1,910.10
56	CC2 UNSUITABLE MAT'L FOUNDATIO	13,308.00	13,308.00	0.00	0.00	13,308.00	100	0.00	665.40
57	CC3 ADDED ROOF BLOCKING	1,462.00	0.00	1,462.00	0.00	1,462.00	100	0.00	73.10
58	CC3 FINAL CAMERA LAYOUT	1,178.00	0.00	1,178.00	0.00	1,178.00	100	0.00	58.90
59	CC3 REMOVE BL6 WINDOW/ADD D12	2,399.00	0.00	2,399.00	0.00	2,399.00	100	0.00	119.95
60	CC3 MODIFY CASEWORK, FLOORING, PLUMBING, ELEC	7,483.00	0.00	7,483.00	0.00	7,483.00	100	0.00	374.15
		6,421,032.00	2,354,419.00	396,163.00	80,000.00	2,830,582.00	40	3,590,450.00	141,529.10

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): WITCC
4847 Stone Ave
Sioux City, IA 51106

PROJECT: WIT - Denison

APPLICATION NO: 7
PERIOD TO: 2/10/2025

DISTRIBUTION
TO:
- OWNER
- ARCHITECT
- CONTRACTOR

FROM (CONTRACTOR): Metro Electric, Inc.
931 Steuben St.
Sioux City, IA 51101

VIA (ARCHITECT): CMBA
302 Jones St., Suite 200
Sioux City, IA 51101

ARCHITECT'S
PROJECT NO: 516-24W-B

CONTRACT FOR: L & L Builders Co.

CONTRACT DATE: 7/8/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

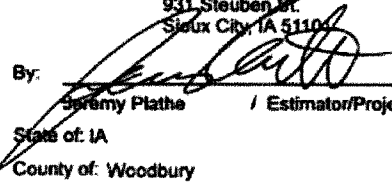
Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

1. ORIGINAL CONTRACT SUM	\$	<u>935,120.00</u>
2. Net Change by Change Orders	\$	<u>1,865.00</u>
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	<u>936,985.00</u>
4. TOTAL COMPLETED AND STORED TO DATE	\$	<u>432,237.50</u>
5. RETAINAGE:		
a. <u>5.00</u> % of Completed Work	\$	<u>17,611.88</u>
b. <u>5.00</u> % of Stored Material	\$	<u>4,000.00</u>
Total retainage (Line 5a + 5b)	\$	<u>21,611.88</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>410,625.62</u>
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>250,942.50</u>
8. CURRENT PAYMENT DUE	\$	<u>159,683.12</u>
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	<u>526,359.38</u>

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	0.00
Total approved this Month	1,865.00	0.00
TOTALS	1,865.00	0.00
NET CHANGES by Change Order	1,865.00	

The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

CONTRACTOR: Metro Electric, Inc.
931 Steuben St.
Sioux City, IA 51101

By: 
Jeremy Platha / Estimator/Project Mgr
State of IA

Date: 26-2-25

County of: Woodbury
Subscribed and Sworn to before me this 6 Day of Feb 2025

Notary Public: 
My Commission Expires: 10-1-25

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ _____

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:
By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**AIA Type Document
Application and Certification for Payment**

TO (OWNER): WITCC
4647 Stone Ave
Sioux City, IA 51106

PROJECT: WIT - Denison

APPLICATION NO: 7
PERIOD TO: 2/10/2025

DISTRIBUTION TO:
_ OWNER
_ ARCHITECT
_ CONTRACTOR

FROM (CONTRACTOR): Metro Electric, Inc.
931 Steuben St.
Sioux City, IA 51101

VIA (ARCHITECT): CMBA
302 Jones St., Suite 200
Sioux City, IA 51101

ARCHITECT'S PROJECT NO: 516-24W-B

CONTRACT FOR: L & L Builders Co.

CONTRACT DATE: 7/8/2024

ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
1	Mobilization	18,220.00	18,220.00	0.00	0.00	18,220.00	100.00	0.00	911.00
2	Demolition	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00	0.00	400.00
3	Conduit/Boxes/Fittings Material & Labor	318,700.00	126,680.00	47,505.00	0.00	174,185.00	55.00	142,515.00	8,709.25
4	Wire Devices Mat. & Labor	35,000.00	0.00	1,750.00	0.00	1,750.00	5.00	33,250.00	87.50
5	Panels/Gear Mat. & Labor	160,000.00	40,000.00	16,000.00	0.00	56,000.00	35.00	104,000.00	2,800.00
6	Wire/Cable Mat. & Labor	79,200.00	0.00	0.00	0.00	0.00	0.00	79,200.00	0.00
7	Lighting Fixtures Mat. & Labor	130,000.00	19,500.00	6,500.00	80,000.00	106,000.00	81.54	24,000.00	5,300.00
8	Fire Alarm Mat. & Labor	85,000.00	9,750.00	3,250.00	0.00	13,000.00	20.00	52,000.00	650.00
9	Intercom Systems Mat. & Labor	3,000.00	0.00	150.00	0.00	150.00	5.00	2,850.00	7.50
10	Data & Fiber Conduit Infrastructure	120,000.00	42,000.00	12,000.00	0.00	54,000.00	45.00	66,000.00	2,700.00
C.O. #1	Circuit for Water Cooler	850.00	0.00	425.00	0.00	425.00	50.00	425.00	21.25
C.O. #2	Camera Changes & F/A Smoke Damper	1,015.00	0.00	507.50	0.00	507.50	50.00	507.50	25.38
REPORT TOTALS		\$936,985.00	\$264,150.00	\$88,087.50	\$80,000.00	\$432,237.50	46.13	\$504,747.50	\$21,611.88



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/07/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Mills-Shellhammer-Puetz & Associates 117 Pierce Street Suite 200 Sioux City IA 51101		CONTACT NAME: Megan McIntosh PHONE (A/C No. Ext.): (712) 258-2580 FAX (A/C No.): (712) 258-2184 E-MAIL ADDRESS: megan@mspinsurance.com	
INSURED Metro & Sons Electric Inc DBA Metro Electric, Inc. PO Box 1713 Sioux City IA 51102		INSURER(S) AFFORDING COVERAGE INSURER A: IMT Insurance Co NAIC # 14257 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL24122008120 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER			GLN3103	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CVN3103	01/01/2025	01/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UCN3103	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WWN3103	01/01/2025	01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Leased/Rented Equipment			ICN3103	01/01/2025	01/01/2026	Limit \$100,000 Deductible \$500

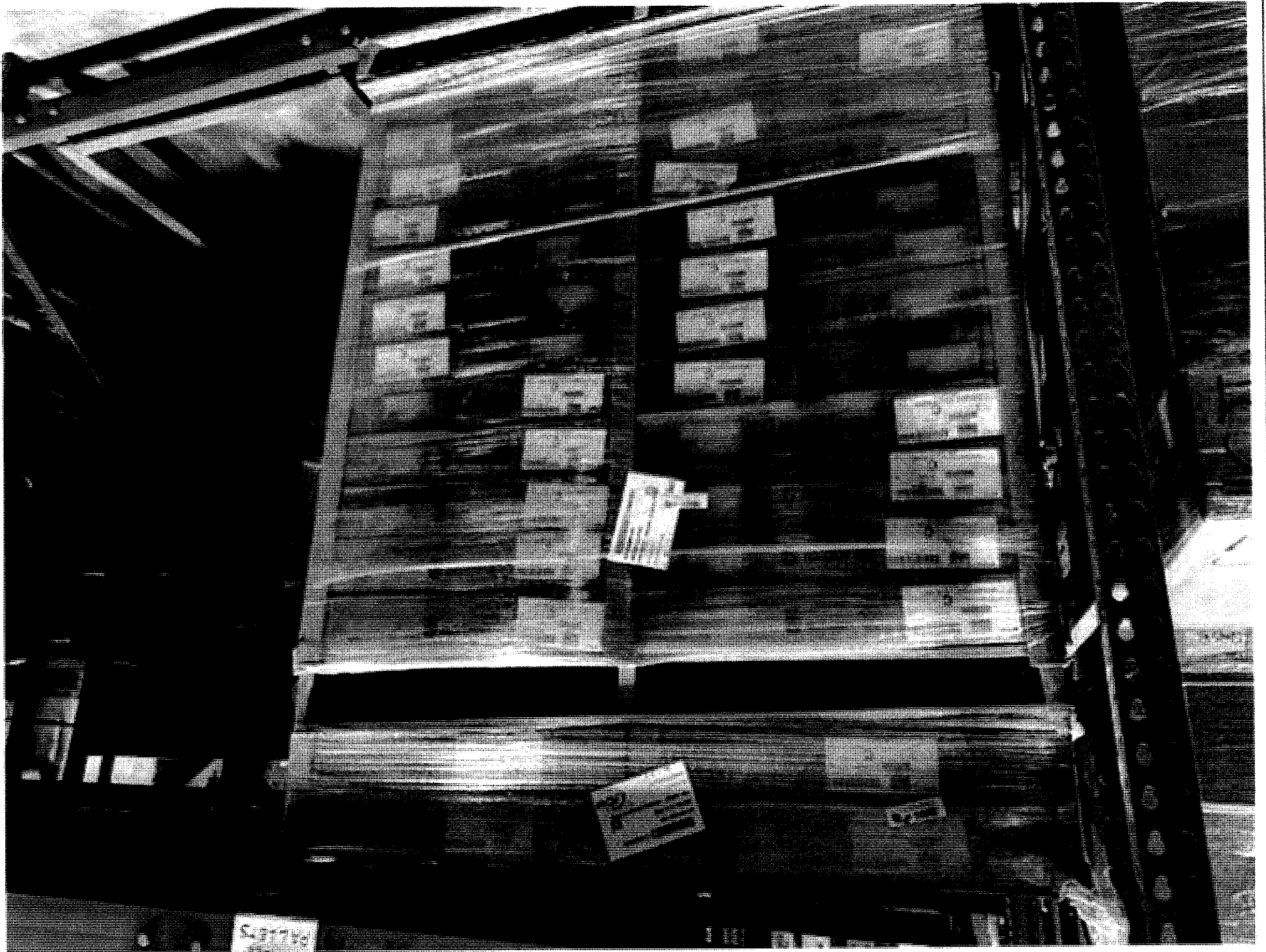
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required):
 Coverage for stored materials valued at \$80,000 stored at 1200 Cunningham Dr, Sioux City, IA 51108 for the project of WITCC - Denison.

CERTIFICATE HOLDER Echo Electric Supply 1200 Cunningham Dr Sioux City IA 51108	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Date: March 3, 2025

To: Dr. Terry Murrell, President

From: Jennifer McCune, Student Leadership Coordinator
Revathi Vongsiprasom, Dean of Opportunity and Engagement

RE: Community College Day on the Hill, 2025

On Tuesday, February 18th, twelve students from Western Iowa Tech Community College participated in the Student Legislative Seminar hosted by the Community Colleges for Iowa (CCFI). Students in attendance included Asha Loutsch, Carter Huls, Harlie Nolze, Jeremy Ross, Jordyn Schubert, Kira Anderson, Lauren Hanna-Dyb, Merhawi Andy, Miller Staab, Evan Amundson, Luke Larson, and London Russell. Students were guided by Student Leadership Coordinator Jennifer McCune and Dean of Opportunity and Engagement Revathi Vongsiprasom.

Upon arrival, the students were warmly welcomed by Emily Shields, Executive Director of the Community Colleges for Iowa (CCFI). Students then participated in a legislative Q&A session featuring Iowa State Representative Megan Srinivas. This session allowed students to engage in meaningful discussions on topics such as immigration, student debt, and the cancer crisis in the state. Students also took part in a “What, Why, How” activity, fostering dialogue on how to collaboratively address key issues and move closer to compromise.

WITCC students were given a guided tour of the Iowa State Capitol following the legislative seminar. During this tour, they had the unique opportunity to meet Iowa State Auditor Rob Sand. Auditor Sand shared insights into opportunities and challenges within the State Auditor’s Office, providing valuable exposure to public service and state government operations.

In the evening, students participated in an escape room experience. This fun and challenging activity helped strengthen relationships, enhance communication skills, and hone problem-solving abilities.

Community College Day on the Hill - February 19th

The theme for Community College Day on the Hill was highlighting business partnerships and programs funded through Workforce Training and Economic Development Funds. WITCC showcased its advanced welding program, demonstrating the impact of these funds on workforce development. The day served as a platform to educate legislators and stakeholders on the past, present, and future successes of Iowa’s students, workforce, and economy.

Students began the day at the Capitol by meeting with several area legislators. They shared their personal stories, academic programs, and aspirations, including plans to complete associate degrees and transfer to four-year institutions. Each student expressed gratitude for the continued legislative support that helps make college accessible and affordable. They also emphasized the importance of keeping college tuition manageable to support Iowa’s future workforce.



Before departing Des Moines, students had the exceptional opportunity to visit the Consulate of the Republic of Kosovo. This visit provided a broader perspective on international relations and diplomatic engagement.

Throughout the event, WITCC students served as enthusiastic ambassadors for the college, showcasing their appreciation for the dedicated faculty and staff, high-quality educational programs, state-of-the-art technology, affordable tuition, and the invaluable benefit of staying close to home while pursuing higher education.

WITCC is incredibly proud of these student leaders, who represented the college with professionalism, passion, and a strong commitment to student success. Their voices and stories contributed to a meaningful and impactful event that strengthened connections between Iowa's community colleges and state leaders.



Date: March 4, 2025

To: Dr. Terry Murrell, President

From: Erin Volk, Dean of Quality
Holly Olson, Administrative Program Coordinator, College Now

RE: College Now 2024-2025 Report / 2025-2026 Contracts

The College Now program continues to serve as a vital source in providing students with the opportunity to earn college credit while in high school. Through the College Now program, students can enhance their academic preparedness through college-level courses, challenging them academically and preparing them for their future academic goals.

Partnerships & Course Offering:

The College Now program collaboratively worked with 31 school districts to provide quality concurrent enrollment opportunities to their students. Currently, the College Now program offers 77 courses taught within our partner school districts in addition to 21 Pathways on our campus. The Denison Regional Center will open in the Fall to provide expanded opportunities in career and technical areas. In collaboration with five area school districts, the Regional Center will offer Career Academies in areas of Education, Business, Auto Collision and Agriculture.

Program Overview & Growth:

The current academic year has seen over 2,500 students participating in concurrent enrollment courses, representing nearly ½ of the overall WITCC enrollment. This Fall, the program had a 14.6% increase in students and a 19.7% increase in credit hours. During the Spring, the program saw a 2.8% increase in students and a 4.8% increase in credit hours. The latest Iowa Department of Education Profile Report for 2023 shows 46.7% of Western Iowa Tech students are jointly enrolled ranking the college 4th in the state. The College Now program would not be successful in serving our students without strong partnerships throughout the college including IT, Recruitment, Advising and other campus staff and faculty.

Areas for Growth:

The College Now program is excited to launch our online registration platform this Spring. College Now staff will visit each of our partner schools to assist in the process. This endeavor would not be possible without the help of the Recruitment teams, along with other campus staff, for their willingness to travel with us and assist in the schools. The College Now program is working with other areas of the campus to develop ways to increase advising and student engagement opportunities for the 2025-2026 school year.

As we look to the 2025-2026 school year, please find contracts for the College Now program. These contracts pertain to courses accessed by students at our partner schools, on a WITCC campus, online or through an alternative delivery format. This proposed contract reflects an increase in the per pupil and/or per credit rate for the respective course offerings.

Recommendation: It is the administrative recommendation to approve the contracts for the included school districts for the 2025/2026 academic year.

Iowa Partner High Schools:



Akron Westfield, Alta-Aurelia, Ar-We-Va, Bishop Heelan, Boyer Valley, Cherokee Washington, Denison, Hinton, IKM-Manning, Kingsley Pierson, Lawton Bronson, Le Mars, Le Mars Gehlen, MMCRU, MVAOCO, OABCIG, Panorama, Red Oak, Remsen St. Mary's, Ridge View, River Valley, Sergeant Bluff-Luton, Sioux City Community Schools, Siouxland Christian, West Harrison, West Monona, Westwood, Whiting, Woodbine, Woodbury Central

South Dakota Partner High Schools:

Alcester-Hudson, Beresford, Dakota Valley, Elk Point-Jefferson, Irene-Wakonda, McCook Central

Nebraska Partner High Schools:

Homer, Laurel-Concord, South Sioux City, Winnebago, Wynot

CONTRACT BETWEEN
School District
AND
WESTERN IOWA TECH COMMUNITY COLLEGE

This Contract establishes the terms and extent of a relationship between **School District** and Western Iowa Tech Community College for the purpose of providing concurrent enrollment for college level courses to high school students. This instrument describes the scope of this contractual relationship.

SECTION I

TITLE OF CONTRACT: **Concurrent Enrollment Contract for College Level Courses**

SECTION II

CONTRACT AGENCIES: Provider: Western Iowa Tech Community College (WITCC)
Participant: **School District**

SECTION III

UNDERSTANDING AND PURPOSE OF THE CONTRACT:

Western Iowa Tech Community College and **School District** agrees to enter into a Contract. The purpose of this contract is to assist specified secondary students in receiving college credit career education training/courses and to utilize the expertise of WITCC in providing such college level instruction. Whereas, pursuant to Chapter 261E, “Senior Year Plus” and 260C.18A of the Code of Iowa, WITCC and the **School District** for mutual consideration and benefits agree to provide joint services and facilities on the terms and conditions hereinafter set forth.

SECTION IV

TERM OF COMMITMENT:

The Western Iowa Tech Community College’s calendar shall be the calendar for college credit instruction taught at the WITCC campus, online or other methods of distance education. The participant and provider will jointly determine the annual calendar for courses offered at the participant’s location.

Beginning Date: August 1, 2025

End Date: July 31, 2026

SECTION V

FACILITIES, STUDENTS, PERSONNEL AND SERVICES:

A. Facilities:

- (1) By the Provider: The Provider agrees to provide facilities located at a WITCC campus.
- (2) By the Participant: The Participant agrees to provide facilities located at the high school.

B. Personnel:

- (1) By the Provider: The Provider shall provide administrative, supervisory, instructional, coordinating and other necessary staff to carry out the purposes of the project. The College’s Instructional Leaders will provide instructor orientation and on-going training, and visit classes to assess the delivery of instruction. WITCC will employ a High School Relations representative to provide coordination, planning and direction for all jointly administered programs. The Provider shall make available to the Participant staff members for consultative purposes as needed for activities related to this project.
- (2) By the Participant: The rules, regulations and personnel policies of the Provider shall apply to project personnel. The Participant shall make staff members available for consultative purposes as needed for activities related to this project. The Participant will ensure that instructors employed by the Participant complete an orientation with the Provider and attend at least one development session administered by the Provider each academic year.

C. Students:

- 1) By the Provider: Policies and procedures in the WITCC Student Handbook, College Catalog and course syllabus will be administered. The student rules and regulations of the Participant will supplement the Provider’s rules and regulations. The Provider will contribute support services, including career exploration, career guidance, and transition information and support.
- 2) By the Participant: The Participant agrees to facilitate the completion of required student online registration process, with all necessary information, on or before the agreed upon start of the semester. The rules, regulations and policies of the Provider shall apply to project students. The Participant will provide properly screened and counseled students for enrollment in courses offered in this project. All students in grades 9-

12 are eligible to enroll in Career & Technical courses. Students proficient in the content areas of the Iowa Statewide Assessment of Student Progress (ISASP) are eligible to enroll in Arts & Science courses. Students not proficient in one or more of the contents areas of ISASP, may be eligible to enroll if they have achieved a high school GPA of 2.0 in the corresponding discipline or subject area for which they are enrolling. The GPA is based on a regular unweighted GPA grade scale. High schools using alternate grade scales may adapt the GPA requirement to an equivalent GPA measurement.

SECTION VI INSTRUCTIONAL AND RELATED SERVICES:

(1) By the Provider: The Provider shall make available career/college transfer courses, activities and programs to the Participant's students. College credit instructional offerings shall have been approved by governing board(s) of the Provider and by the Iowa Department of Education. The Provider will provide counseling services as well as admission, registration and record-keeping services to supplement those same services provided by the Participant. The Provider will develop and maintain the curricula.

(2) By the Participant: Instructional programs/courses taught at the participant's location will be jointly determined by the Participant and Provider based on need, interest and demand as determined by the Participant and subsequently approved by the Provider. The participant will ensure only instructors approved by the provider are delivering classroom instruction and will work with Provider to ensure courses are delivered with the appropriate rigor and environment consistent with the expectations of the Provider. The Participant will ensure Provider adopted master course shells, gradebooks, textbooks and digital resources, such as Cengage Unlimited, are used consistent with the Provider. The Participant is responsible for all consumable expenses and equipment associated with the course. If mutually agreed, the Provider may assist in initial equipment costs.

SECTION VII SPECIFIC TERMS OF THE CONTRACT:

A. Courses taught on a WITCC campus, online or distance delivery format within the Fall 2025 and Spring 2026 terms.

By the Participant: The Participant agrees to the following:

- (1) Pay costs as follows: \$151/credit hour enrolled
- (2) Pay the Provider within 30 days for any costs billed to the Participant.
- (3) Textbook(s) return shipping costs

By the Provider: The Provider agrees to the following:

- (1) Provide instructional materials required for the course.
- (2) Provide a qualified instructor at the expenses of the Provider.
- (3) Serve as the fiscal agent to establish and maintain the budget.
- (4) Administer the jointly shared programs of instruction.
- (5) Provide computer and any required software to students in specific CTE programs with approval by the College Now Coordinator.
- (6) Develop and maintain college approved curricula.
- (7) Facilitate enrollment of students.

B. Courses taught at the Participant's location or at a WITCC campus restricted to concurrently enrolled students within the Fall 2025 and Spring 2026 terms.

By the Participant: The Participant agrees to the following:

- (1) Pay for college course offerings (per section) as follows:
 - (a) Instructional costs (includes salary, fringe benefits, and mileage if applicable)
 - (b) Credit services (includes registration, tuition/fees, etc.)
Cost: \$842 Section Fee, plus \$89 per student enrolled
The Section Fee is waived for the 3rd and any subsequent sections taught in a specific course by a specific instructor within the Participant's academic semester.
 - (c) Textbook(s) costs, if applicable
 - (d) Consumable expenses incurred by the Provider, if applicable.
 - (e) Equipment expenses incurred by the Provider, if applicable.
 - (f) Allow Provider access to the classroom to share College information and advising.
- (2) Pay the Provider within 30 days for any costs billed to the Participant, as outlined above.
- (3) Utilize only instructors approved by the Provider to teach the course.

Western Iowa Tech Community College
FY 2024 FEDERAL FUNDING PROFILE

Fiscal year 2024: July 1, 2023 through June 30, 2024

Ten Year Federal Pell Grant Summary Table			
Award Year	Number of Recipients	Average Grant per Student	Total Grant Dollars Dispersed
FY24	1,752	\$4,373	\$7,661,932
FY23	1,600	\$3,833	\$6,132,202
FY22	1,670	\$3,656	\$6,106,279
FY21	1,718	\$3,661	\$6,290,118
FY20	1,848	\$3,617	\$6,684,602
FY19	1,886	\$3,652	\$6,886,759
FY18	1,913	\$3,603	\$6,892,534
FY17	2,005	\$3,466	\$6,948,833
FY16	2,435	\$3,353	\$8,163,763
FY15	2,624	\$3,425	\$8,987,651

Student Financial Aid Cluster	
Total Pell Grant Dollars Dispersed	\$7,661,932
1. Number of Federal SEOG Recipients	212
Federal SEOG Funds Expended	\$165,521
2. Number of Federal College Work-Study Program Participants	75
Federal College Work-Study Funds Expended	\$99,713
3. Number of Federal Direct Loan Recipients	1,073
Federal Direct Loan Funds Expended	\$5,449,118
Subtotal- Student Assistance via Pell, SEOG, Work-Study and Direct Loans	\$13,376,284
<i>FY 2023 Funding Level</i>	<i>\$11,804,741</i>

Formula Allocations, Grants and Special Appropriation Funding	
4. All TRIO Programs	\$1,280,820
Student Support Services	\$644,028
Talent Search	\$358,297
Upward Bound	\$278,495
5. US Department of Education- Career and Technical Education	\$622,268
6. US Department of Education- Adult Basic Education	\$264,151
7. US Department of Education- Vocational Rehabilitation	\$91,092
8. OSHA- Susan Harwood Training Grant Program	\$204,940
9. US Department of Education Coronavirus Aid, Relief, and Economic Security Act	\$1,475
10. US Department of Education- Title III Strengthening Institutions	\$461,724
11. US Small Business Administration- Small Business Development Center	\$88,841
12. US Department of Education- College Assistance Migrant program	\$89,331
13. US Department of Education- Iowa College & Career Transition Counselor	\$50,717
Subtotal- Grants and Special Appropriation Funding	\$3,155,359
<i>FY 2023 Funding Level</i>	<i>\$3,858,113</i>

TOTAL FY24- Federal Funds assisting WITCC and Students	\$16,531,643
<i>FY 2023 Funding Level</i>	<i>\$15,662,854</i>



DATE: February 24, 2025
TO: Dr. Terry A. Murrell, President
FROM: Erin Volk, Dean of Quality
RE: Board Policy Revisions

The following revised Board Policies are being presented to the Western Iowa Tech Board of Directors for a first reading as follows:

203.1 – Orientation of New Members
205.12 – Public Participation in Board Meetings.
205.13 – Minutes and Other Records
205.14 – Attendance of President and Other Staff
205.3 – Closed Sessions

The proposed changes are a result of the 5-year review cycle for all Board policies by the Executive Council team.

Administrative Recommendation

It is the Administrative recommendation to approve these board policy changes.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 203.1
Title	Board Members
	Orientation of New Members

It shall be the primary responsibility of the President and the President of the Board to orient new Board members.

The orientation shall serve to acquaint new members with the policies, duties, and responsibilities of the Board and the programs of the College.

New Board members shall receive ~~a Board Policy Manual~~, a Board of Director’s Handbook and any other documents as appropriate.

Date of Adoption	7/17/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		
Date of Current Revision	11/26/2024		Date of Last Review: 11/26/2024
Related Administrative Procedures and Cross References			Board of Director’s Handbook

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.12
Title	Board Meetings
	Public Participation in Board Meetings

The Board recognizes the right of free expression on the part of ~~citizens~~ persons living in the Merged Area. Persons wishing to address the Board on an agenda item should notify the President's office at least 72 hours prior to the time of the meeting. Persons wishing to present petitions may do so at the agenda time set for Oral Communications. However, the Board will only receive the petition(s) and no action will be taken. The President of the Board may set an appropriate time limit for public participation and discussion.

Persons who have a complaint about employees may bring their complaint to the Board only after they have followed Board Policy addressing ~~citizen's~~ person's complaints.

Date of Adoption	7/16/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		21 and 22; 279.8
Date of Current Revision	1/8/1996		Date of Last Review: 12/4/2024
Related Administrative Procedures and Cross References			

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.13
Title	Board Meetings
	Minutes and Other Records

The Board shall keep and maintain permanent records of the Board including, but not limited to, records of the minutes of Board meetings and other required records of the Board.

It shall be the responsibility of the Board Secretary to keep the minutes of the Board meetings. The minutes of each Board meeting shall include as a minimum the following items; a record of the date, time, place, members present, action taken, and the vote of each member. ~~and the schedule of bills allowed. This information shall be available within two weeks of the Board meeting.~~

~~Minutes waiting for approval at the next Board meeting will be available for inspection at the administration office at 4647 Stone Avenue, Sioux City, Iowa, after the Board Secretary transcribes the notes into typewritten material which has been proofread for errors and retyped.~~

Date of Adoption	7/16/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		21 and 22; 260; 291.6, .7
Date of Current Revision	12/5/2024		Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References			

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.14
Title	Board Meetings
	Attendance of President and Other Staff

The College President shall generally attend ~~be present at all~~ meetings of the Board ~~with the exception of that portion of a meeting at which terms of his/her contract and evaluation are considered.~~

Other College staff members shall attend Board meetings on a regular or periodic basis, as directed by the President ~~or the Board~~, to act as advisors and consultants ~~to the President and Board~~ and/or to make reports ~~to the Board~~.

Date of Adoption	8/18/1986		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		21.7
Date of Current Revision	01/17/2025		Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References			

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.3
Title	Board Meetings
	Closed Session

In general, all meetings of the Board of Directors shall be conducted in open public sessions. There are two categories which allow the Board to meet in sessions closed to the public. The first category is known as "exceptions" to the Open Meetings Law. The second category is known as "exemptions" to the Open Meetings Law.

Exceptions to the Open Meetings Law

This form of a closed session takes place during an open meeting. A specific motion stating the reason for the closed meeting must be made and seconded, followed by a two-thirds affirmative roll call vote of the total membership of the Board or all members present. The most commonly used reasons for which a Board may enter into a closed session are as follows:

1. To review or discuss records which are required or authorized by state or federal law to be kept confidential, or to be kept confidential as a condition for the Board's possession or receipt of federal funds.
2. To discuss strategy with legal counsel in matters presently in litigation or where litigation is imminent if disclosure would be to the disadvantage of the Board.
3. To discuss suspension or expulsion of a student, unless an open session is requested by the student or his parent or guardian.
4. To discuss specific law enforcement matters which, if disclosed, would enable law violators to avoid detection.
5. To evaluate the professional competence of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and when the individual requests a closed session.
6. To discuss the purchase of particular real estate, but only when premature disclosure could be reasonably expected to increase the price the Board would have to pay for the property. (Once the transaction is complete, however, the minutes and ~~tape~~ audio recording of the closed session will be available to the public.)

The vote of each member on the question of holding the closed session and the reason for holding the session shall be announced publicly in open session and entered in the minutes. Final action on all matters discussed in closed session shall be taken in open session.

All closed sessions shall be ~~tape~~ audio recorded and have detailed minutes kept. The ~~tape~~ audio recordings shall be kept for one year from the date of the meeting. Real estate related minutes and tapes shall be available after the transaction is complete.

Exemptions to the Open Meetings Law

A meeting that is exempt from the Open Meetings Law can be held without public notice and may be separate from any open public meeting.

All negotiation meetings except the first two between a certified bargaining unit and the Board are exempt from the Open Meetings Law unless both parties mutually agree to bargain in open sessions.

The Board may meet at any time to discuss negotiation strategy regarding a certified bargaining unit, to discuss negotiation strategy for groups of employees not included in a certified bargaining unit, and to conduct a private hearing relating to the recommended termination of a teacher's contract or an administrator's contract if the teacher or administrator has requested said private hearing.

Date of Adoption	7/21/1986	Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996	<u>20.17, 21.5, 279.15, 279.16</u>
Date of Current Revision	01/17/2025	Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References		

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

There are no legal requirements for any type of a record to be maintained of the negotiation strategy sessions. The private hearing in the teacher's contract termination shall be recorded verbatim by a court reporter.



To: Dr. Terry Murrell, President
 From: Darin Moeller, Executive Dean of Instruction
 Date: February 13, 2025
 RE: 2025 Credit Instructional Programs Report

Curriculum is central to any instructional program and current curriculum is necessary for programs to remain relevant and meet the needs of students and our workforce.

Credit based programs at Western Iowa Tech fall into three categories:

Degree: Programs with a minimum of 64 credit hours taking approximately 2 years to complete.
 Associate of Applied Science (AAS) Associate of Arts (AA) Associate of Science (AS)

Diploma: Programs with a minimum of 30 credits that may be completed within one year.

Certificate: Programs with fewer than 30 credits that may be completed in less than a year.

This report summarizes the modifications and proposals for credit instructional programs at Western Iowa Tech Community College that will be included in the 2025-26 College Catalog. Advisory boards for each of our Career and Technical programs meet generally in the fall and spring to review curriculum and provide feedback to our instructors to ensure we are meeting the changing workforce needs.

The Executive Dean of Instruction and the supervisory team conduct regular reviews of all academic programs in addition to comprehensive Program Reviews required for each program every five years. Area workforce needs are closely considered in monitoring the performance of our programs to ensure the resources allocated toward academic programs are consistent with the needs of the communities we serve. Programs are reviewed based on workforce need, job wages, and trends for student enrollment, retention and completion.

Comprehensive Program Reviews completed and/or in progress over the past year include:
 Cyber Security and Digital Crime, Firefighter/Paramedic, Broadcasting, Video Production and Audio Production, Coaching, Paralegal/Legal Assistant, Administrative Office Management, Agriculture, Mechanical Engineering/Drafting/Manufacturing

Curriculum Revisions for Fall 2025

Manufacturing (DIP)

Industrial Drafting (DIP)



Mechanical Engineering Technology (AAS) Physical Therapist Assistant (AAS)
Network Administration & Security (AAS) Digital Marketing Strategist (Cert)
Plumbing Systems (DIP) Residential Plumbing (Cert)

New Program Offerings

Aviation Maintenance Technology– AAS (Fall 2025)

Aviation Airframe Technician – DIP (Fall 2025)

General Aviation Maintenance – Cert (Fall 2025)

Program Deactivations - None

Programs of Concern


Areas of concern have been identified for the following programs. Actions may be taken and additional resources allocated as necessary to promote growth and viability in each program. Outcomes will be monitored throughout the 2025-26 academic year.

Video Game Design Pharmacy Technician Music Programming

Future Program Considerations

The College’s New Programs Committee continues to examine potential new programming. Discussions have included curriculum related to AI programming and applications, along with other new technologies.

**MEMO**

To: Dr. Terry Murrell, President
 From: Darin Moeller, Executive Dean of Instruction 
 Date: February 28, 2025
 RE: Cengage Contract

Western Iowa Tech is focused on providing the highest quality instruction at the lowest expense possible for our students. As part of that initiative, we have partnered with Cengage Learning Inc. for the past four years to seamlessly allow students access to Cengage Unlimited services. This partnership provides students with access to all Cengage materials with a subscription provided by the College and allows students immediate access to Cengage course materials through the Canvas Learning Management System. This contract provides for access to all concurrent students as well.

The College is committed to continuing to maximize the resources from Cengage in our courses. Western Iowa Tech students are accessing, on average, 3 Cengage products each semester. In courses where Cengage does not have available materials, we have partnered with the ICCOC to provide digital materials in those courses. With these partnerships we have approximately 90% of our course sections utilizing digital content, providing substantial savings to students and taking full advantage of the benefits that come from our one-one initiative and partnership with Apple.

Our proposed two-year contract with Cengage Learning Inc. would provide for access to all Cengage Resources for all credit students. The 1st year cost for an institutional subscription would be \$797,615. The 2nd year cost would be to \$845,741.

Recommendation:

It is the administrative recommendation to approve the contract with Cengage Learning Inc. to provide educational resources to students for the 2025-26 and 2026-27 academic years.

nor will it permit any Authorized User to, use any content, data, or text in any form in the Offerings to text or data mine, or to develop or train any application, software, code, or data models, such as ChatGPT or other similar terms; and (iv) the Customer Materials, if any, do not infringe any right including without limitation any intellectual property right, or violate any proprietary, privacy, publicity or moral right, or contain any libelous, or unlawful matter. To the extent allowable by law, Customer shall defend, indemnify, and hold Cengage and its distributors and service providers, and their respective officers, directors, employees and agents harmless against all claims, demands, suits, losses, costs, damages, and expenses (including attorneys' fees and costs) that Cengage may sustain or incur by reason of any breach or alleged breach of the aforesaid warranties of Customer or any of Customer's other obligations under this Agreement.

6. Term and Termination. This Agreement shall commence as of the date specified in this Agreement and shall continue in full force and effect for the duration of the Term.

7. Payments and Fees. In consideration of the Offerings provided by Cengage to Customer, Customer agrees to pay the fee provided on this Agreement, plus any applicable shipping and handling fees, service fees, and applicable taxes. Customer shall remit payment within thirty (30) days of receipt of an invoice. Purchases are nonrefundable and cannot be exchanged. If Customer fails to make payment, Cengage may, without prejudice to its other rights and remedies (1) charge interest on any unpaid amounts on a daily basis from the original due date at the rate of the lesser of 1.5% per month or the maximum amount permissible by law, (2) suspend or terminate Customer's (and Customer's Authorized Users') use and/or access to the Offerings or both (1) and (2). Customer shall reimburse Cengage for all reasonable expenses Cengage incurs in collecting past due amounts, including wire transfer fees, collection agency fees, reasonable attorneys' fees, and court costs. Cengage may charge a fee for reinstatement of suspended or terminated service.

8. Limited Liability. Neither Cengage nor its suppliers, nor their respective directors, employees, officers, or representatives will be liable for any damages of any kind arising from the use of or inability to use the Offerings, including but not limited to, any direct, indirect, incidental, special, consequential, exemplary, or punitive damages, or any lost profits, lost data, or loss of revenue. Without limiting the foregoing, Cengage's total liability will at all times be limited to the fees paid by Customer for use of the Offerings at issue during the immediately preceding twelve (12) month period.

9. Assignment. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their heirs, and legal representatives and permitted

successors and assigns, provided that the Customer may not assign this Agreement.

10. Confidentiality. The Customer shall not use itself or reveal to any person or business, confidential or proprietary information or material gained as a result of performing its obligations herein, including without limitation, the terms and conditions of this Agreement, except as may be required by any court of competent jurisdiction, governmental agency, law or regulation (in such event, the Customer shall notify Cengage before disclosing this Agreement). Notwithstanding the foregoing, the terms and conditions of this Agreement may be revealed by Customer as part of the normal reporting or review procedure to the Customer's accountants, auditors and legal counsel, provided such accountants, auditors, and legal counsel agree to keep such information confidential.

11. Miscellaneous. This Agreement constitutes the entire agreement between the parties relating to the subject matter of this Agreement, and supersedes all other oral or written proposals, negotiations and other communications relating thereto. In the event of a conflict between this Agreement, the terms, or other attachment hereto, the terms and conditions of this Agreement shall prevail. No amendment of this Agreement will be effective unless it is in writing and signed by both parties. No waiver of satisfaction of a condition or noncompliance with an obligation under this Agreement will be effective unless it is in writing and signed by the party granting the waiver, and no such waiver will constitute a waiver of satisfaction of any other condition or noncompliance with any other obligation. Any terms of this Agreement that contemplate compliance or otherwise by their nature should extend after the termination of this Agreement will remain in effect until fulfilled. Except for Customer's payment obligations, neither party shall be responsible for delays or failure of performance resulting from acts beyond the reasonable control of such party, including but not limited to, acts of God, acts of terrorism, strikes, walkouts, riots, acts of war, epidemics, failure of suppliers to perform, governmental regulations, power failure(s), earthquakes and other natural disasters. The terms of any Customer purchase order, invoice, or other similar document are null and void. The parties may sign this Agreement in several counterparts, each of which will be deemed an original but all of which together will constitute one instrument. This Agreement will be considered signed when the signature of a party is delivered by scanned image (e.g. as a "portable document format" or "PDF" file) as an attachment to electronic mail (email), and any such scanned signature is to be treated in all respects as having the same effect as an original signature, except that either party may require the exchange of original signatures.

**APPENDIX A
TERM SHEET**

Term	8/1/25 through 7/31/27 (the "Term").
Launch Date	Cengage shall launch live courses with Customer by 8/1/25 (the "Launch Date"). Customer shall send a full course list with applicable Cengage titles at least 6 weeks before the Launch Date. Any delays in Cengage's receiving such list may result in implementation delays.
Agent	{N/A}
Subscriber Group	All registered students identified by Customer, including Dual Credit (each, a "Subscriber").
Subscription Length	Subscriber access shall be for the duration of 12 months beginning on the Launch Date (each, a "Subscription").
License Price	US\$ per year (the "License Price"). Year 1: US\$ 797,615 Year 2: US\$ 845,471
Billing Periods	Each year of the Term shall consist of 3 billing periods.
Payment	For each billing period, Cengage shall invoice Customer or, where applicable, Agent the applicable amount owed on the following date(s): September 1: 40% February 1: 40% June 1: 20% Invoices shall be due and payable 30 days from the applicable invoice date.
Print	Beginning on the Launch Date, each Subscriber may purchase up to 8 print rentals for any digital courseware or eBook. Print rental offers are subject to change.
Delivery	LMS integrated solution. Cengage shall be responsible for integrating activation links directly into Customer's LMS.
Publicity	Any public facing communication (e.g. press release, website posting, marketing material, etc.) disclosing the existence or contents of this Agreement must be approved by both CL and Customer prior to such disclosure.
Other	{N/A}



DATE: February 18, 2025

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean of Corporate College
Sam Pribil, Economic Development Coordinator

RE: 260G ACE Program Approval

The Iowa Legislature established the Accelerated Career Education (ACE) program to help community colleges establish or expand programs that train individuals in highly skilled occupations needed by Iowa businesses. The program requires that an eligible business enter into an agreement with the community college to sponsor all or a portion of the seats created by the program.

Western Iowa Tech Community College has ACE agreements in place with local businesses to provide an enhanced skilled workforce in the areas of Truck Driving and Nursing.

Businesses entering into ACE agreements agree to interview graduating participants for full-time positions and agree to provide preferences to graduates of the ACE programs. They also agree to provide a wage level of no less than two hundred percent of the Federal Poverty Guidelines for a family of two.

Iowa Code 260G requires the Board of Directors to designate and approve certain programs of study as Accelerated Career Education (ACE) programs. The administration is in the process of submitting an ACE expansion application to the Iowa Workforce Development (IWD) to increase the student capacity of the current program: Truck Driving Certificate.

Recommendation:

It is the administrative recommendation that the Board approve the expansion of the Truck Driving Certificate as an ACE Program.

Accelerated Career Education (ACE) Program Application

1. Western Iowa Tech Community College

College Name

4647 Stone Ave

Street Address

Sioux City

City

51102

Zip Code

Sam Pribil

Contact Person

(712) 317-3490

Contact Phone #

Sam.Pribil@witcc.edu

Contact e-mail

2. ACE Program Name: 2026 Credit Truck Driving Program

3. Description of ACE program:

This program is designed to prepare students for over-the-road tractor trailer driving employment by providing classroom instruction, simulator training, along with hands-on inspection and actual driving. Upon completion, students will earn a college credit certificate.

4. Duration of the ACE Job Credit program: 1 year ___ 2 years ___ 3 years ___ 4 years ___ 5 years X

5. Is the ACE program a new program or an expansion of an existing program? An expansion.

5a. If this is an expansion of an existing program, what is the *current* student capacity each fiscal year of the program? 40.

5b. What will be the anticipated student capacity each fiscal year of the program once positions are sponsored by the employer(s?) (Total participants, including positions sponsored.) 41

6. How was the need/demand for the jobs for which this program is either being established or expanded determined?

the College's non-credit program as well as feedback from local employers. Furthermore, national and state statistics report a current shortage of truck drivers throughout the region. The addition of a credit program allows the College to offer a new format for education/training that also provides a more transportable credential for future education by truck drivers and establishes a formal truck driving advisory committee among business partners.

7. Date the college Board of Trustees voted/will vote to establish this ACE program: March 10, 2025 . Please attach a copy of the resolution or minutes of the board meeting at which such action was taken.

8. Is this (check one): X A. a credit career, vocational or technical educational program
 ___ B. a credit equivalent program consisting of not less than 540 contact hours.
 Number of contact hours provided 260

9. Upon completion of this program the student will receive (check all that apply):
 A. a certificate - X
 B. a diploma
 C. an associates degree

10. List the businesses you have contacted or anticipate contacting to sponsor participants in this program?

Business Name	Column A Salaries at Hire*	Column B Job Credits from Withholding for Each Position (Column A * 10%)	Column C Number of Sponsored positions	Column D Job Credits from Withholding for All Sponsored Positions (column B * column C)
Example	\$40,000.00	\$4,000.00	4	\$16,000.00
Jebro	\$48,000.00	\$4,800.00	5	\$24,000.00
Consumers Supply Distributing LLC	\$48,000.00	\$4,800.00	4	\$19,200.00
Knife River Midwest	\$48,000.00	\$4,800.00	5	\$24,000.00
TOTAL	\$144,000.00	\$14,400.00	14	\$67,200.00

*Must be at least 200% of the current Federal Poverty Guidelines for a family of 2 as of the date on which the Program Agreement with the employer(s) is signed.

11. List the cash or In-Kind Contributions you are anticipating sponsors to provide for this program?

Business Name	Column A Cash or In-Kind Contribution
Example	\$40,000.00
Jebro	\$9,095.49
Consumers Supply Distributing LLC	\$7,276.38
Knife River Midwest	\$9,095.49
TOTAL	\$25,467.36

12. Detail the marketing plan the college intends to use to promote this ACE program. Attach marketing materials.

13. Does this ACE program have any merged area stakeholder support? ____ If yes, attach supporting documentation.

No.

Required attachments:

____ Program Curriculum.

____ Board of Trustees Minutes

____ Stakeholder support or program agreement for each participating company

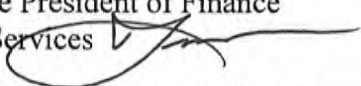
**Program Financial Data
Exhibit A**

PROGRAM BUDGET DATE					
Program: Name of Program & # of years	2026 Credit Truck Driving Program 5 Years				
	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Total Participant Positions	41	41	41	41	41
Number of Employer Sponsored Positions	14	14	14	14	14
Program Annual Costs:					
Faculty Full Time	\$170,052.00	\$170,052.00	\$170,052.00	\$170,052.00	\$170,052.00
Faculty Adjunct	\$98,047.00	\$98,047.00	\$98,047.00	\$98,047.00	\$98,047.00
Fringe Benefits	\$18,757.00	\$18,757.00	\$18,757.00	\$18,757.00	\$18,757.00
Educational Supplies	\$4,037.00	\$4,037.00	\$4,037.00	\$4,037.00	\$4,037.00
Technical Materials	\$31,974.00	\$31,974.00	\$31,974.00	\$31,974.00	\$31,974.00
Support	\$31,974.00	\$31,974.00	\$31,974.00	\$31,974.00	\$31,974.00
Non-instructional student support services	\$3,072.00	\$3,072.00	\$3,072.00	\$3,072.00	\$3,072.00
Marketing Expenses	\$3,072.00	\$3,072.00	\$3,072.00	\$3,072.00	\$3,072.00
Other Expenses	\$11,928.00	\$11,928.00	\$11,928.00	\$11,928.00	\$11,928.00
TOTAL PROGRAM ANNUAL COST	372,913.00	372,913.00	372,913.00	372,913.00	372,913.00
Program Annual Income:					
Total Employer Cash/In Kind Match (must be 20% of total Program Costs)	\$74,583.00	\$74,583.00	\$74,583.00	\$74,583.00	\$74,583.00
Tuition Income	\$125,460.00	\$125,460.00	\$125,460.00	\$125,460.00	\$125,460.00
Program Job Credits from withholding	\$67,200.00	\$67,200.00	\$67,200.00	\$67,200.00	\$67,200.00
Other	\$105,670.00	\$105,670.00	\$105,670.00	\$105,670.00	\$105,670.00
PROGRAM TOTAL ANNUAL INCOME:	\$372,913.00	\$372,913.00	\$372,913.00	\$372,913.00	\$372,913.00
Program costs per participant:					
Total program annual costs divided by total participant positions	\$9,095.44	\$9,095.44	\$9,095.44	\$9,095.44	\$9,095.44
Program Participant Income:					
Total program annual income divided by total participant positions.	\$9,095.44	\$9,095.44	\$9,095.44	\$9,095.44	\$9,095.44



DATE: February 26, 2025

TO: Dr. Terry Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services 

RE: **CHANGE ORDER #05 FOR WITCC DENISON CAMPUS ADDITION PROJECT**

Background Information

Attached to this memo is change order #05 for the WITCC Denison Campus Addition - Career Academy Project with L & L Builders Co. of Sioux City, Iowa.

This charge order has two components. The first component is for additional electrical re-work due to previously approved changes in the auto lab. The change order for this component is \$3,300.00. The second component is to fur out the walls for the hospital bed headwall units. The change order for this component is \$1,258.00. Change order #05 will increase the amount of the original contract by \$4,558.00.

Administrative Recommendation

It is the Administrative Recommendation that the College approves change order #05 to L & L Builders Co. of Sioux City, Iowa for \$4,558.00 for the Denison Career Academy Building Project. The additional funds will come from the Plant Fund.



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
2024 WITCC Denison Regional Academy
Denison, IA

CONTRACT INFORMATION:
Contract For:
Date: July 3, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 005
Date: February 21, 2025

OWNER: *(Name and address)*
Western Iowa Tech Community College
4647 Stone Ave.
PO Box 5199
Sioux City, IA 51102

ARCHITECT: *(Name and address)*
CMBA Architects
302 Jones St.
Suite 200
Sioux City, IA 51101

CONTRACTOR: *(Name and address)*
L & L Builders Co.
2205 4th St.
Sioux City, IA 51101

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP 011: Auto Lab Changes	ADD	\$3,300.00
COP 012: Fur out Walls for Headwall Units	ADD	\$1,258.00
	TOTAL	\$4,558.00

The original Contract Sum was	\$	<u>6,357,000.00</u>
The net change by previously authorized Change Orders	\$	<u>69,600.00</u>
The Contract Sum prior to this Change Order was	\$	<u>6,426,600.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>4,558.00</u>
The new Contract Sum including this Change Order will be	\$	<u>6,431,158.00</u>

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

CMBA Architects

ARCHITECT *(Firm name)*

L & L Builders Co.

CONTRACTOR *(Firm name)*

Western Iowa Tech Community College

OWNER *(Firm name)*

SIGNATURE

Brent Koch, Principal Architect
PRINTED NAME AND TITLE

SIGNATURE

Dana Rand, Vice President
PRINTED NAME AND TITLE

SIGNATURE

Linnea Fletcher, Board President
PRINTED NAME AND TITLE

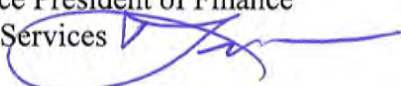
DATE

DATE

DATE



TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services 

DATE: February 20, 2025

RE: **BUENA VISTA UNIVERSITY – SIOUX CITY LEASE**

Attached is the lease agreement with Buena Vista University and Western Iowa Tech Community College for office/classroom space at the Sioux City campus. The College has had a longstanding relationship with Buena Vista University and believes that this agreement will continue to serve the community well. The lease renewal is for two years with a monthly rental of \$5,000.00.

Recommendation:

It is the administrative recommendation that the lease with Buena Vista University for office/classroom space at the Sioux City campus be approved.

BUENA VISTA UNIVERSITY
and
WESTERN IOWA TECH COMMUNITY COLLEGE – SIOUX CITY

AGREEMENT

This lease made and entered into on this 1st day of July 2024, by and between Western Iowa Tech Community College, 4647 Stone Avenue, Sioux City, Iowa 51106 (hereinafter referred to as the LESSOR or WIT) and Buena Vista University, 610 West Fourth Street, Storm Lake, IA, 50588 (hereinafter referred to as the LESSEE or BVU).

Whereas, it is mutually agreed as follows:

PREMISES LEASED: WIT hereby leases to BVU the real property or that part thereof, more particularly described as office space and or classroom space on the campus of WIT Sioux City, Iowa. Arrangements for these spaces will be determined on an ongoing basis in order to facilitate scheduling of classes for both parties.

TERM: This agreement shall commence on the 1st day of July 2024, and end on the 30th day of June 2026, unless sooner terminated as provided hereinafter or extended as agreed by both parties.

RENT: The rent for different spaces as provided for in this Lease shall be \$5,000 per month and paid to the LESSOR on the 20th day of each month and includes the following:

OFFICE SPACE: BVU will occupy the office suite that includes A413, A415, A418, A419, office spaces on the campus in Sioux City.

GENERAL CLASSROOM SPACE: Buena Vista University shall utilize furnished classroom space to conduct instructional classes. WIT Sioux City shall work in cooperation with BVU – Sioux City to schedule classroom space. Room reservations will be made through the WITCC and BVU staff on site.

USE OF PREMISES: Buena Vista University shall use said premises for educational purposes. Offices shall be used by BVU staff and adjunct faculty. BVU staff may occupy the building over fall, winter, and spring breaks and hold regularly scheduled classes during these times. Whenever possible, timely notice will be given to BVU staff for building closures.

Western Iowa Tech Community College agrees at all times during the lease term to see to it that said premises are safe and meet the approval of local ordinances, laws and regulations.

INTERNET, UTILITIES AND TELEPHONES: WIT Sioux City shall furnish at its expense the necessary utilities for the leased premises, the electric power for lighting and operation of any equipment, devices and machinery used in connection with the educational program of BVU and access to internet. BVU, at its expense shall be required to install all of its own telephone services at said premises and pay for its use.

CARE AND MAINTENANCE: WIT Sioux City, at its expense, shall provide adequate and sufficient maintenance and janitorial services to the leased premises, including trash removal and general office cleaning on a regular basis.

OFFICE FURNITURE AND EQUIPMENT: WIT will provide office desks for A13, A18, A19, including the reception desk in A15. BVU will provide office desk chairs, reception chairs, books shelves, along with a large storage cabinet and file cabinets for student records.

SIGNAGE: BVU may erect exterior and interior signage at their cost with the permission of WIT and in a manner consistent with existing signage.

RECRUITING AND ENROLLMENT ACTIVITIES: WIT agrees to allow BVU to inform potential transfer students about the programs and services of the university. This will be achieved working collaboratively with appropriate staff at WIT to organize the following:

- Recruiter table set-ups
- BVU-WIT advisor annual meetings to share information about new programs and current program changes
- Faculty/student lunch and learns regarding programs and enrollment information
- BVU-WIT Dean or program director meetings to discuss new opportunities
- Joint marketing with shared investment by both institutions if desired by WIT; reviewed on an annual basis
- Advertising on WIT's campus such as posters, TV monitor student stories and ads, etc. at no charge to BVU.
- WIT will provide current student contact list of enrolled students who have said, Yes to Directory Information Release, each fall and spring.

INSURANCE: Certificate of Liability Insurance attached.

TAXES: WIT agrees to pay the general property taxes on the leased premises, if any such taxes should become due.

DAMAGE OR DESTRUCTION TO THE PREMISES: in the event the premises are damaged or destroyed so as to require fifteen (15) working days or more to repair the premises to tenantable condition, this lease shall at BVU's option terminate.

EMERGENCY NOTIFICATIONS: In accordance with the Clery Act, BVU and WIT mutually agree to full and timely reporting and to furnish to each institution, all data and information relating to or arising out of crimes on each other's respective campuses and if applicable, crimes off campus.

BVU Sioux City students and staff will be allowed to sign up for emergency notifications or emails through WIT's emergency alert system.

The owner and tenant agree to abide by all federal and state laws and regulations in meeting their respective duties under this lease.

ACADEMIC OFFERINGS: Buena Vista University will offer the following undergraduate programs and any new programs added in the future.

Degrees offered:

Bachelor of Arts

Majors:

Accounting

Ag Education

Business – (Ag Business, Marketing, Management, Sport Leadership, and Finance)

Criminology and Criminal Justice

Distributive

Educational Studies

Elementary Education

English

Human Services

Organizational Leadership

Post Baccalaureate Certification Program

Psychology

Selected education endorsements are offered.

*Secondary (5-12) certification options available:

Business, English, and All Social Science

Special Education

Special Education Bachelor's +1

Social Work

TERMINATION: This lease agreement may be terminated by either party without payment of any damages in its entirety provided a written notice of termination is given to the other party at least 180 days prior to the start of BVU's normal fall term. This lease may be terminated by either party prior to the termination date upon the other party's material breach of a provision that is not corrected within 30 days of written notice thereof.

This lease agreement shall be construed and be enforceable in accordance with the laws of the State of Iowa.

Signed that day as first written above:

Western Iowa Tech Community College

Buena Vista University

Dr. Russell C. Wray, Board President



Dr. Brian Lenzmeier, President


Brenda K. Wright
Board Secretary



Suzette Radke
Vice President for Finance and Administration



TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services 

DATE: February 20, 2025

RE: **BUENA VISTA UNIVERSITY – DENISON LEASE**

Attached is the lease agreement with Buena Vista University and Western Iowa Tech Community College for office/classroom space at the Denison campus. The College has had a longstanding relationship with Buena Vista University and believes that this agreement serves the community well. The lease extends our agreement to June 30, 2025 with a monthly rental of \$1,000.00.

Recommendation:

It is the administrative recommendation that the lease with Buena Vista University for office/classroom space at the Denison campus be approved.

BUENA VISTA UNIVERSITY
and
WESTERN IOWA TECH COMMUNITY COLLEGE – DENISON

AGREEMENT

This lease made and entered into on this 1st day of July 2024, by and between Western Iowa Tech Community College, 11 N 35th St, Denison, IA 51442 (hereinafter referred to as the LESSOR or WIT) and Buena Vista University, 610 West Fourth Street, Storm Lake, IA, 50588 (hereinafter referred to as the LESSEE or BVU).

Whereas, it is mutually agreed as follows:

PREMISES LEASED: WIT hereby leases to BVU the real property or that part thereof, more particularly described as office space and or classroom space on the campus of WIT Denison, Iowa. Arrangements for these spaces will be determined on an ongoing basis in order to facilitate scheduling of classes for both parties.

TERM: This agreement shall commence on the 1st day of July 2024, and end on the 30th day of June 2025, unless sooner terminated as provided hereinafter or extended as agreed by both parties.

RENT: The rent for different spaces as provided for in this Lease shall be \$1,000 per month and paid to the LESSOR on the 20th day of each month and includes the following:

OFFICE SPACE: BVU will occupy the office C-6 office on the campus in Denison.

GENERAL CLASSROOM SPACE: Buena Vista University shall utilize furnished classroom space to conduct instructional classes. WIT Denison shall work in cooperation with BVU – Denison to schedule classroom space. Room reservations will be made through the WITCC and BVU staff on site.

USE OF PREMISES: Buena Vista University shall use said premises for educational purposes. Offices shall be used by BVU staff and adjunct faculty. BVU staff may occupy the building over fall, winter, and spring breaks and hold regularly scheduled classes during these times. Whenever possible, timely notice will be given to BVU staff for building closures.

Western Iowa Tech Community College agrees at all times during the lease term to see to it that said premises are safe and meet the approval of local ordinances, laws and regulations.

INTERNET, UTILITIES AND TELEPHONES: WIT Denison shall furnish at its expense the necessary utilities for the leased premises, the electric power for lighting and operation of any equipment, devices and machinery used in connection with the educational program of BVU and access to internet. BVU, at its expense shall be required to install all of its own telephone services at said premises and pay for its use.

CARE AND MAINTENANCE: WIT Denison, at its expense, shall provide adequate and sufficient maintenance and janitorial services to the leased premises, including trash removal and general office cleaning on a regular basis.

OFFICE FURNITURE AND EQUIPMENT: BVU will provide office equipment and office furniture for C-6.

SIGNAGE: BVU may erect exterior and interior signage at their cost with the permission of WIT and in a manner consistent with existing signage.

RECRUITING AND ENROLLMENT ACTIVITIES: WIT agrees to allow BVU to inform potential transfer students about the programs and services of the university. This will be achieved working collaboratively with appropriate staff at WIT to organize the following:

- Recruiter table set-ups
- BVU-WIT advisor annual meetings to share information about new programs and current program changes
- Faculty/student lunch and learns regarding programs and enrollment information
- BVU-WIT Dean or program director meetings to discuss new opportunities
- Joint marketing with shared investment by both institutions if desired by WIT; reviewed on an annual basis
- Advertising on WIT's campus such as posters, TV monitor student stories and ads, etc. at no charge to BVU.
- WIT will provide current student contact list of enrolled students who have said, Yes to Directory Information Release, each fall and spring.

INSURANCE: Certificate of Liability Insurance attached.

TAXES: WIT agrees to pay the general property taxes on the leased premises, if any such taxes should become due.

DAMAGE OR DESTRUCTION TO THE PREMISES: in the event the premises are damaged or destroyed so as to require fifteen (15) working days or more to repair the premises to tenantable condition, this lease shall at BVU's option terminate.

EMERGENCY NOTIFICATIONS: In accordance with the Clery Act, BVU and WIT mutually agree to full and timely reporting and to furnish to each institution, all data and information relating to or arising out of crimes on each other's respective campuses and if applicable, crimes off campus.

BVU Denison students and staff will be allowed to sign up for emergency notifications or emails through WIT's emergency alert system.

The owner and tenant agree to abide by all federal and state laws and regulations in meeting their respective duties under this lease.

ACADEMIC OFFERINGS: Buena Vista University will offer the following undergraduate programs and any new programs added in the future.

Degrees offered:
Bachelor of Arts

Majors:
Accounting
Ag Education
Business – (Ag Business, Marketing, Management, Sport Leadership, and Finance)
Criminology and Criminal Justice
Distributive
Educational Studies
Elementary Education
English
Human Services
Organizational Leadership
Post Baccalaureate Certification Program
Psychology
Selected education endorsements are offered.
*Secondary (5-12) certification options available:
Business, English, and All Social Science
Social Work
Special Education
Special Education Bachelor's +1

TERMINATION: This lease agreement may be terminated by either party without payment of any damages in its entirety provided a written notice of termination is given to the other party at least 180 days prior to the start of BVU's normal fall term. This lease may be terminated by either party prior to the termination date upon the other party's material breach of a provision that is not corrected within 30 days of written notice thereof.

This lease agreement shall be construed and be enforceable in accordance with the laws of the State of Iowa.

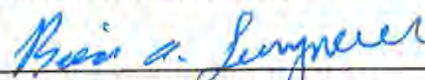
Signed that day as first written above: _____

Western Iowa Tech Community College

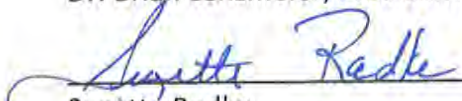
Russell C. Wray, Board President

Brenda K. Wright
Board Secretary

Buena Vista University



Dr. Brian Lenzmeier, President



Suzette Radke
Vice President for Finance and
Administration



TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services

DATE: February 26, 2025

RE: **FY 2026 TUITION, FEES, AND OTHER CHARGES**

Consistent with last year, the College is bringing the recommended tuition, fees and other charges for Fiscal Year 2026 to the Board much earlier than in past years so that students will know the cost of attendance when they register for classes beginning in April.

Outlined below are the recommendations for changes in tuition, student fees and other college charges to take effect for the 2025 Fall Semester. It is the administrative recommendation that the identified charges be approved by the Board of Directors. Unless specifically listed below, all other credit student fees and college charges are to remain at the amount currently being assessed. The College will follow Iowa Uniform Policy on Student Residency Status guideline which includes military members.

Tuition and Fees

It is recommended that the College's in-state tuition rate be increased \$5.00 per credit hour to \$184.00. We are only aware of one community colleges that has proposed their new tuition rate for next year. The one community college is proposing a \$9.00 per credit hour increase. The recommended increase of \$5.00 per credit hour would have the College remain below the average tuition charge (was \$205.15 per credit hour for FY '25). Western Iowa Tech Community College would also remain as having the lowest tuition charge per credit hour in FY '26. It is recommended that out-of-state tuition be increased \$5.00 per credit hour to \$190.00.

The tuition for the on-line consortium is the same for all seven participating Iowa community colleges and is a blend of the various tuition rates charged by each college. While the tuition for the on-line consortium has not been set as of this time, it is the recommendation that the College follow the tuition rate as approved by the consortium. The current tuition as set by the consortium is \$221.00 per credit hour.



It is recommended that the company-based instruction (CBI) increase \$5.00 per credit hour to \$204.00. Company based instruction allows all employees of a company to take classes at a blended in-state and out-of-state tuition rate with no additional fees.

The College is not recommending any per credit hour fee increase in total. The recommendation is that the matriculation fee remain at \$10.00 per credit hour. It is also recommended that the technology student fee remain at \$19.00 per credit hour to continue with the mobile technology initiative. These fees will be charged to all students that incur the standard tuition charge.

Non-credit Tuition

Each year the college offers numerous non-credit course offerings. Because of the many variations in courses (estimated enrollment, length, location, material/supplies expenses, instructor cost, mileage, etc.) we determine the tuition and fee to be charged on a course-by-course basis. However, we do have a minimum tuition fee, which is established by the Board for courses offered to the general public. For Fiscal Year 2025, the current minimum fee is \$5.50 per contact hour. It is the administrative recommendation that the rate remain unchanged for Fiscal Year 2026.

Other Fees

It is recommended that the College fee for educational resources to provide access to learning resources such as textbooks, career planning, etc. charged to all regular college credit students remain unchanged at a rate of \$97.00 per semester.

It is also recommended that the College offer a 5 meal per week commuter student meal plan for \$613.00 per semester. This will allow students and/or their parents to purchase a meal plan for students not living in the dormitories. This is a \$20.00 increase from the prior year rate. This increase is based on contractual language in the agreement.

Student Housing Fees

It is recommended that the charges for the Bur Oak Suites, Prairie Place Dormitory and Sun Ridge Court Dormitory be increased as noted below. The primary reason for the increase is due to the contractual language about increases in the meal plan. The charge for the student housing fee for the partially furnished unit includes all paid utilities (heat, water, air conditioning and electricity), garbage, laundry machines and wireless Internet access. Additionally, all housing students required to have the



**Western Iowa Tech
Community College**

meal plan will receive 14 all you choose to eat meals per week as part of their room and board housing fee. The College has phased out the family housing option.

Bur Oak Suites and Prairie Place

Current Rates:

Two Bedroom: Rate per student \$3,400.00 per semester

Four Bedroom: Rate per student \$3,400.00 per semester

Proposed Rates:

Two Bedroom: Rate per student \$3,450.00 per semester

Four Bedroom: Rate per student \$3,450.00 per semester

Sun Ridge Court

Current Rates:

One Bedroom: (2 students per unit) \$3,200.00 per semester

Two Bedroom: (4 students per unit) \$3,200.00 per semester

Two Bedroom: (2 students per unit) \$3,900.00 per semester

Proposed Rates:

One Bedroom: (2 students per unit) \$3,250.00 per semester

Two Bedroom: (4 students per unit) \$3,250.00 per semester

Two Bedroom: (2 students per unit) \$3,950.00 per semester



Course Fees

The College charges various course fees depending on the program cost. The cost is based on the amount of consumable supplies that the student uses during the semester. Other costs may be based on testing, insurance or certification fees that the College must pay on behalf of the student. Listed below are the course fee changes broken into four main categories. Only the fees recommended for change are listed. The College may also have charges for embedded books or materials and varies by course/program.

The following page list the proposed course fee changes.


Proposed Course Fee Changes for 2025-2026

New Courses		Current Fee	Proposed Fee
AVM 211	Airframe Structures and Standard Practices	\$0	\$75
New Fee to Existing Courses		Current Fee	Proposed Fee
AVM 103	Aircraft Materials and Processes	\$0	\$20
AVM 127	Aircraft Wood/Fabric/Finishes	0	110
MUA 174	Wind Instrument Playing Techniques I	0	15
MUS 289	System Assembly and Maintenance	0	15
Increase in Fees		Current Fee	Proposed Fee
ADN 622	Nursing IV	\$1195	\$1223
BIO 163	Essentials of Anatomy and Physiology	25	35
BIO 168	Human Anatomy and Physiology I	25	35
BIO 173	Human Anatomy and Physiology II	25	35
CRJ 242	Applied Criminalistics	24	75
CRR 102	Sheet Metal Welding	80	120
CRR 323	Sheet Metal Fundamentals	55	80
CRR 805	Refinishing I	40	50
CRR 811	Surface Preparation	80	150
CRR 834	Refinishing II	50	100
CRR 874	Advanced Refinishing	140	280
HCM 275	Baking II	175	200
MUS 285	Audio Production and Equipment I	100	275
MUS 336	Advanced Audio Engineering Electronics	100	150
PNN 625	Nursing II	1050	1078
PTA 270	Physical Therapy Science II	30	119
Decreased Fees		Current Fee	Proposed Fee
CRR 411	Interior Body Construction	\$40	\$30
CRR 504	Frame and Unibody Damage Analysis	60	50
HCM 116	Fundamentals of Baking	340	315
HCM 188	Knife Skills	590	515
PTA 189	Physical Agents	30	15
TDT 140	Driver Training CDL	993	833
Eliminated Fees		Current Fee	Proposed Fee
DEA 256	Dental Anatomy	\$30	\$0
DEA 270	Dental Therapeutics	10	0
DEA 701	Dental Office Procedures	10	0
HSC 127	Kinesiology	25	0
MUS 287	Audio Production and Equipment	15	0
Deleted Courses		Current Fee	Proposed Fee
BMA 175	Basic Plumbing	\$25	\$0
AGV 102	Animal Handling & Restraint	15	0



**Western Iowa Tech
Community College**

TO: Dr. Terry Murrell, President
Troy Jasman, V.P. of Finance & Administrative Services

FROM: Merlyn Kathol, Director of Financial Aid
Brian D. Smith, Controller 

DATE: February 24, 2025

SUBJECT: Cohort Default Rate Summary and Action Plan Update

Summary:

The U.S Department of Education releases official cohort default rates once per year. The school's cohort default rate is the percentage of a school's borrowers who enter repayment on the William D. Ford Federal Direct Loans (Direct Loans) during a fiscal year (October 1 to September 30) and default prior to the end of the second following fiscal year.

Western Iowa Tech Community College 3-Year Cohort Default Rates			
Fiscal Year	3 Year Cohort Default Rate	# of Students in Default	# of Students in Repayment
FY2012	20.50%	338	1,635
FY2013	18.66%	306	1,640
FY2014	19.67%	311	1,581
FY2015	18.50%	261	1,409
FY2016	18.90%	263	1,385
FY2017	15.00%	186	1,236
FY2018	7.60%	86	1,114
FY2019	1.70%	19	1,060
FY2020	0.00%	1	1025
FY2021	0.00%	0	894
FY2022**	0.00%	0	893

**On February 24, 2025, the U.S. Department of Education released the FY2022 "Draft" 3 Year Cohort Default Rates. The final FY2022 3-Year Cohort Default Rates will be published in September 2025.

Western Iowa Tech contracted with Inceptia nine years ago to help connect our delinquent borrowers with their servicers. Since contracting with them, they have assisted in reducing our cohort default rate by over 20.5%. It should be noted that the Federal Fresh Start initiative put all defaulted loans into good standing causing this 0.00% default rate anomaly.



Overall, Iowa community colleges experienced a decrease of 3.5% in cohort default rates from FY2019 to FY2021. The decreases at each community college ranged from 1.5% to 7.4% from FY2019 to FY2021.

Iowa Community College Average 3-Year Cohort Default Rates-Final	
Fiscal Year	3 Year Cohort Default Rate
FY2014	18.50%
FY2015	17.87%
FY2016	16.93%
FY2017	16.12%
FY2018	11.40%
FY2019	3.50%
FY2020	0.00%
FY2021	0.00%

Action Plan:

The cohort default rate decreased from a high of 20.50% in FY2012 to 0.00% in FY2022. The Federal Fresh Start initiative is in effect for one year and is the cause of the 0.0% default rate for this year. WITCC must continue to provide financial literacy and communicate every option available to students before they borrow and when entering repayment. The College will continue to partner with Inceptia to better serve our students and to realize the full impact of this partnership.

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE
 Fiscal Year July 1, 2025 - June 30, 2026 WESTERN IOWA TECH CC

The Board of Directors of WESTERN IOWA TECH CC in the counties of BUENA VISTA, CARROLL, CHEROKEE, CRAWFORD, HARRISON, IOWA, MONONA, PLYMOUTH, SAC, SHELBY, SIOUX, WOODBURY in Iowa will conduct a PUBLIC HEARING on the proposed budget as follows:
 Meeting Date: 4/14/2025 Meeting Time: 04:00 PM Meeting Location: Western Iowa Tech Community College, Le Mars Campus, Le Mars, Iowa
 At the public hearing, any resident or taxpayer may present their objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budget receipts and expenditures on file with the Board Secretary. Copies of the Supplemental Detail will be furnished to any taxpayer upon their request.


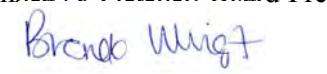
Resources:		General Funds FY 2025/2026 Budget	Plant Funds FY 2025/2026 Budget	Bonds & Interest Funds FY 2025/2026 Budget	Total of All Funds FY 2025/2026 Budget	FY 2024/2025 Re-Estimated Budget	FY 2023/2024 Audited Actual
Taxes Levied on Property	1	9,457,770	2,324,919	0	11,782,689	10,953,692	10,406,170
Utility Replacement Tax	2	363,303	89,306	0	452,609	441,499	0
Student Fees	3	3,660,000	0	0	3,660,000	3,300,000	3,477,858
Tuition	4	17,400,000	0	0	17,400,000	15,500,000	15,300,928
State Aid	5	14,000,000	0	0	14,000,000	13,000,000	12,721,826
Other State Aid	6	3,555,000	1,500,000	0	5,055,000	3,555,000	2,514,625
Federal Aid	7	5,760,000	0	0	5,760,000	5,775,000	3,421,632
Sales-Service	8	200,000	750,000	0	950,000	975,000	357,932
Other	9	6,750,000	14,000,000	0	20,750,000	21,000,000	8,855,691
Proceeds from Certificates	10	12,000,000	0	0	12,000,000	12,000,000	5,324,707
Total Resources	II	73,146,073	18,664,225	0	91,810,298	86,500,191	62,381,369
Expenditures:							
Liberal Arts and Sciences	12	3,584,793	0	0	3,584,793	3,452,838	3,252,362
Vocational and Technical	13	15,363,467	0	0	15,363,467	15,416,919	13,613,331
Adult Education	14	3,728,935	0	0	3,728,935	3,799,892	3,270,713
Cooperative Programs/Services	15	12,451,544	0	0	12,451,544	12,494,100	5,563,523
Administration	16	4,586,444	0	0	4,586,444	3,507,104	9,461,126
Student Services	17	9,803,074	0	0	9,803,074	9,820,272	4,727,182
Learning Resources	18	277,227	0	0	277,227	235,283	251,519
Physical Plant	19	10,512,466	18,664,225	0	29,176,691	29,130,263	19,399,844
General Institution	20	11,356,506	0	0	11,356,506	11,572,122	10,072,811
Total Expenditures	21	71,664,456	18,664,225	0	90,328,681	89,428,793	69,612,411
Net Resources minus Expenditures	22	1,481,617	0	0	1,481,617	-2,928,602	-7,231,042
Beginning Fund Balance	23	2,462,918	10,037,133	0	12,500,051	15,428,653	22,659,695
Ending Fund Balance	24	3,944,535	10,037,133	0	13,981,668	12,500,051	15,428,653

Estimated Total Tax Rate per \$1000 Valuation 1.02627

**Western Iowa Tech Community College
Fiscal Year July 1, 2025 - June 30, 2026**

Entry Record of Consideration and Filing of Estimate

On Monday, March 10, 2025 the Board of Directors of Western Iowa Tech Community College, of Merged Area XII, met to consider and approve for filing and publication the proposed budget for the ensuing year. A quorum was present. The Board of Directors fixed the time and place for the public hearing on Monday, April 14, 2025 at 4:00 o'clock p.m., at the Le Mars Campus, Western Iowa Tech Community College, Le Mars, Plymouth County, Iowa. The secretary was directed to publish the required notices and estimate summary as required by law. In case of inclement weather, the Hearing will be held on Tuesday, April 15, 2025 at 7:30 a.m. in Room A507 Kiser Building, Western Iowa Tech Community College, Sioux City, Woodburv Countv. IA.

Board President Signature	 _____ Linnea A. Fletcher, Board President
Board Secretary Signature	 _____ Brenda K. Wright, Board Secretary

WITCC in the News

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WITCC In The News – February 2025

Mass Comm Radio station

<https://www.kwit.org/podcast/spm-news-english/2025-02-04/newscast-2-4-2025-sioux-city-councilmen-deride-cuts-on-social-services-sioux-city-low-income-housing-project-nw-iowa-schools-get-grants-south-dakota-agency-leader-says-attacks-on-refugee-resettlement-off-base>

Dean's List

https://www.indianola-ia.com/news/indianola-native-makes-top-marks-at-western-iowa-tech/article_a033d086-e78d-11ef-a38c-bff03bfcd924.html

<https://www.stormlake.com/stories/area-students-on-deans-list,133735>

<https://www.sergeantbluffadvocates.com/stories/witcc-announces-fall-2024-presidents-list,35354>

PTK All-Iowa Academic Team

<https://www.ccforiowa.org/events/community-college-leadership-in-action-week1/ptk/2025>

Power of Hair

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-holds-power-of-hair-expo/>

Culinary VDay Dinner

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-students-show-cooking-is-easy-ahead-of-valentines-day/>

Cherokee Nursing Visit Day

<https://www.chronicletimes.com/stories/nursing-program-visit-day,134012>

<https://www.siouxlandproud.com/news/local-news/mrhd-hands-out-300k-in-grants-to-sioux-city-colleges>

<https://www.ktiv.com/2025/02/20/missouri-river-historical-development-awards-scholarships-local-colleges-universities/>

Denison Career Academy Grant

<https://www.kwit.org/podcast/spm-news-english/2025-02-28/newscast-2-28-2025-doge-recommends-closure-to-2-fed-offices-in-sioux-city-siouxland-colleges-get-funding-for-career-academies-sioux-city-an-lee-gets-black-caucus-award>

<https://www.ktiv.com/2025/02/27/2-siouxland-colleges-awarded-competitive-grants-expand-their-career-academy-programs/>

<https://www.siouxlandproud.com/news/local-news/2-siouxland-colleges-to-receive-1m-grants-for-career-academy-programs/>

BRIEF REFERENCE–

SC Career Academy Hospitality Pathway - Dual Credit

<https://www.ktiv.com/2025/02/21/sioux-city-career-academy-launches-new-hospitality-pathway/>

<https://www.siouxlandproud.com/news/local-news/sioux-city-career-academy-celebrates-grand-opening-of-hospitality-suite/>

Tanzania 'Miracle Kids'

<https://www.ktiv.com/2025/02/26/movie-about-tanzania-miracle-kids-story-sioux-city-production/?outputType=amp>

WITCC in the News

MAR 25 19

Reference to Community College on Hill Day, WIT students visit capital

<https://www.chronicletimes.com/stories/capitol-letters-the-alons-archive-week-6,135480>

ALUMNI–

<https://www.sdpb.org/arts-life/2025-02-05/happy-ducks-dakota-life>

ATHLETICS–

Bball vs. Northeast

https://www.norfolkneradio.com/sports/williams-game-winner-propels-northeast-over-western-iowa-tech/article_3975f116-e239-11ef-88cb-33cf22a8b610.html

Bball vs Dmacc

<https://bvmsports.com/2025/02/02/carson-fisher-power-dmacc-to-victory-over-witcc-with-46-points/>

bball vs Iowa Lakes

<https://www.siouxlandproud.com/news/iowa-lakes-cc-avenge-earlier-season-loss-with-win-over-witcc/>

Bball vs Ellsworth

https://www.timescitizen.com/sports/panthers-shoot-50-percent-in-dominating-win/article_890a3702-ef9d-11ef-bba0-2b598d20be57.html

J1, related cases –

<https://www.siouxlandproud.com/news/local-news/former-witcc-students-local-company-reach-settlement-in-lawsuit/>

<https://www.ktiv.com/2025/02/06/former-witcc-students-involved-visa-program-settle-lawsuit-against-staffing-company/>

https://www.newspressnow.com/news/regional_news/iowa/ex-witcc-students-lawsuit-against-local-companies-settled/article_d9e673a6-847e-5603-8273-c1dfcce5a7a5.html

Why it is that Western Iowa Tech hosted its own take on 'Chopped'?

Earl Horlyk Feb 19, 2025 Updated Feb 19, 2025 0



Judge Natalia Dunnington takes half of a sandwich made during Western Iowa Tech Community College's "Chopped" Cook-off, held Feb. 12 on the campus' Bur Oaks Suite.

Earl Horlyk, The Weekender

A team of chefs compete against one another in a timed contest involving a multitude of shared ingredients as well as one “mystery ingredient.”

Wait, that’s the format for the Food Network’s long-running competition show “Chopped,” isn’t it?

While this is true, the Ted Allen-hosted series also served as the inspiration for a “Chopped”-style cook-off, held Feb. 12 inside Bur Oaks Suite dormitories at Western Iowa Tech Community College (WITCC).

The event, which featured four teams competing for Walmart gift cards as well as bragging rights, was the brainchild of resident advisers Victoria Lee and Ben Gallardo.

“We’re not looking for expert cooks,” Gallardo, himself a WITCC culinary arts student, explained moments before the competition began. “I think creativity will go a long way.”



■ People are also reading...

[Prosecution deferred for manager accused of stealing meat from Tyson](#)

What kind of sandwich would you make in a competition inspired by the Food Network show “Chopped.” Four teams of Western Iowa Tech Community College students took the culinary challenge at an event held Feb. 12.

Earl Horlyk, The Weekender.



Western Iowa Tech Community College culinary arts student Ben Gallardo cuts one of the sandwiches created by Bur Oaks Suite residents for a "Chopped"-style competition held at the dormitory.

Earl Hörlyk, The Weekender



“We wanted to keep things simple and non-time consuming,” Gallardo suggested. “After all, we’re just students and don’t have access to much in our dorm rooms.”

Even more important to Bur Oaks Suite housing supervisor Sarah Markworth, the exercise gave residents the chance to socialize, build a community within the dorms and hone in on significant life skills.

“You can’t underestimate how cooking creative foods can actually relieve stress,” she added. “Hopefully, this will give everyone some ideas for simple meals that won’t break the bank.”

According to Markworth, WITCC is uniquely suitable for this type of culinary competition because of its large number of international students.

Indeed, the four teams in competition at “Chopped: Bur Oaks Suite Edition” were Team Africa, Team Mexico, Team Chula (featuring one Lithuanian and two Chilean students) as well as Team Mason Greenwood (whose contestants consisted of ... um, your guess is as good as ours).



Sandwiches, salad and easy-to-make meals were on the menu at Western Iowa Tech Community College's dorm version of the TV show "Chopped." ? Students had 30 minute to impress a panel of their peers.

Earl Horlyx, The Weekender



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WITCC in the News

MAR 25 19

As the timer began ticking, the culinary combatants were told that the secret ingredient in “Best Sandwich and/or Salad” contest was fruit. Each team could choose between an apple, a pineapple, a nectarine and, in the opinion of Judge Natalia Dunnington, one sorry looking mango.

“That mango is definitely not ripe,” Dunnington remarked.



Western Iowa Tech Community College student Mason Greenwood shows off his sandwich entry at his dorm's "Chopped" cooking contest. Featuring an uncut parsnip and pepper impaling a piece of toasted bread, this sandwich did not win the competition.

Earl Horlyk, The Weekender



Table of food was made available for the student contestants at Western Iowa Tech Community College's first-ever "Chopped"-style cooking competition.

Earl Horlyk, the Weekender

Well, it is a Walmart mango, so our options were limited," Markworth explained.

"Also, that nectarine was totally a Plan B. I was looking for something else entirely."

Despite its level of ripeness, Team Chula quickly snatched up the mango, which was a move applauded by Gallardo.

"I think that was smart because I'm guessing guys from Chile would know how to use tropical fruits like mangoes," he noted. "On the other hand, the Chilean guys probably wouldn't know how to use parsnips, which isn't common in their cuisine."

To be fair, Team Mason Greenwood was equally as clueless when it came to parsnips. They used the root vegetable as a form of artistic expression.

“Don't anyone move because I'm decorating the top of this sandwich with an uncut parsnip,” Mason Greenwood said, doing just that.

Hey, so that's where the team's name came from. It consists of Mason Greenwood as well as friends of Mason Greenwood.

Alas, the sandwich which had a parsnip sticking out of it didn't inspire much confidence. Neither did the team's “Completely Covered in Cheese” cheese sandwich.

Team Africa, on the other hand, took a decidedly less chaotic approach with their snack-centric selection.

Eschewing the concept of creating either a sandwich or a salad, the team found inspiration with creative dips and tortilla chips.

“That was very smart,” Dunnington said. “It was super tasty.”

If Team Africa was thinking outside of the box, Team Mexico sort of forgot the *box* entirely.

Thought of as being the early favorites, Team Mexico was penalized for not using their secret ingredient, an apple.



Team Mexico seeks to dazzle judge Ben Gallardo (far right) at a Western Iowa Tech Community College's "Chopped" cooking contest at the campus' Bur Oaks Suite.

Earl Horlyk, The Weekender

“Not only did they not make an apple the star of the show, they didn’t use their apple at all,” Gallardo said, noticing the uncut apple on Team Mexico’s workstation.



Team Chula's plating skills impressed judges at Western Iowa Tech Community College's "Chopped"-inspired contest, created by culinary arts student Ben Gallardo.

This made Team Chula (comprised up of Christopher Dzelecioman, Sebastian Alacid, and Benjamin Zambelli) the unexpected winners of “Chopped: Bur Oaks Suite Edition.”

“When I’m judging, I like looking at everybody’s reaction to food,” Gallardo said.

“Tasting good is a given, but how food is presented on a plate is also important.”

“Team Chula gave us food that was exciting to look at as well as delicious to eat,” he added.

Markworth said this approach can be a lifelong lesson for everyone.

“You don’t need expensive ingredients to make creative dorm food,” she said. “All you need is simple ingredients, an eye for detail and some ingenuity, then you can have a ‘Chopped’-worthy meal.”

WITCC in the News

MAR 25 19

SIOUX CITY — Thursday morning, the Missouri River Historical Development (MRHD) gave out a total of \$300,000 to four Sioux City colleges.



Dr. Matthew Draud, Briar Cliff University's 13th president, talks about his appointment to the Sioux City university's top job, saying he's "all in" and working to find financial stability at Briar Cliff.

Jesse Brothers



Emily Chicoine, a 2024 graduate of Morningside University's Applied Agricultural and Food Studies program, talks about making a pass in pulling a planter in the university's Lags Farm. Chicoine and other 2024 graduates in the program planned the crop that was planted as part of their senior capstone class.

Tim Hynds

WITCC in the News

MAR 25 19

Briar Cliff University, Morningside University, St. Luke's College and Western Iowa Tech Community College each received \$75,000 during a ceremony at the Lewis & Clark Interpretive Center. The money comes through MRHD's scholarship grant program for the 2025-2026 academic year. The purpose of the grant program is to provide funding for local colleges to support students with a scholarship of up to \$5,000, according to a release from MRHD. Those recipients are required to have graduated from a public or private high school in Woodbury County and considers factors such as financial need and GPA.

"As we embark on another year of supporting our community's future leaders, it is a privilege to announce our annual scholarship grant to local colleges," said MRHD Board of Directors President Sarah Kleber. "MRHD is deeply committed to fostering academic success and empowering students to achieve their educational goals. By investing in their potential today, we are investing in a brighter tomorrow for our entire community."
