



# WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

**Date:** March 13, 2023

**Time:** 4:00 pm

**Location:** WITCC Campus –Sioux City, Iowa

## WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

## Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

### Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology | Revathi Vongsiprasom, Associate Dean of Inclusion

### Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Carmen Wilson, Associate Dean – Corporate College | Revathi Vongsiprasom, Associate Dean of Inclusion | Jennifer McCune, Student Leadership Coordinator | Andrea Rohlena, Director of Marketing and Publications | Matt Pfister, Executive Director of College Development | Merlyn Kathol, Director of Financial Aid |

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Public Hearing for Published Budget – published in Sioux City Journal on February 25, 2023	
IV. Oral Communications	
V. Written Communications	
VI. Consent Items	
A. The minutes of the regular Board of Directors meeting held on February 13, 2023	
B. The minutes of the Board Retreat meeting held on February 13, 2023	
C. The Financial Report for February 2023 in addendum MAR-23-x, pages 1-7	

Item	Presenter
D. A list of General Fund bills in addendum MAR-23-2, pages 8-29. Additional bills may be presented at the Board Meeting.	
E. The Personnel Report Regular Appointments in addendum MAR-23-3a, pages 30-31. The Community and Continuing Education instructor list in addendum MAR-23-3b, pages 32. Additional Personnel Report may be presented at the meeting.	
F. Application and Certificate for Payment #2 in the amount of \$110,807.05 to L&L Builders for Bookstore Relocation Project in addendum MAR-23-4, pages 33-34	
<i>Motion needed for Consent Items</i>	
<b>VII. Administrative Reports</b>	
A. Annual Community Colleges for Iowa Student Legislative Summit in addendum MAR-23-5, pages 35	Juline Albert Revathi Vongsiprasom Jennifer McCune
B. Redistricting in addendum MAR-23-6, pages 36-38 <i>Motion Needed</i>	Terry Murrell
C. New Logo in addendum MAR-23-7, pages 39 <i>Motion Needed</i>	Terry Murrell
D. Public Relations Report in addendum MAR-23-8, pages 40	Juline Albert Andrea Rohlena
E. FY2022 Federal Funding Profile in addendum MAR-23-9, pages 41	Juline Albert Erin Volk
F. FY24 Tuition, Fees, and Other Charges in addendum MAR-23-10, pages 42-45 <i>Motion Needed</i>	Troy Jasman Darin Moeller
G. 260E Preliminary Agreement for TEC Equipment in addendum MAR-23-11, pages 46-52 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
H. 260E Preliminary Agreement for Thermogenics in addendum MAR-23-12, pages 53-59 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
I. College Foundation Board Nominee in addendum MAR-23-13, page 60 <i>Motion Needed</i>	Troy Jasman Matt Pfister
J. Cohort Default Rate Summary and Action Plan Update in addendum MAR-23-14, page 61	Troy Jasman Merlyn Kathol
K. Great Western Dining Contract – in addendum MAR-23-15, pages 62-67 <i>Motion Needed</i>	Troy Jasman
L. Published Budget in addendum MAR-23-16, pages 68-71 <i>Motion Needed</i>	Troy Jasman
M. Parking Lots 5&6 Bids in addendum MAR-23-17, pages 72-76 <i>Motion Needed</i>	Troy Jasman
N. Audit and Finance Committee Report	Derrick Franck, Chair Linnea Fletcher Jeremy Ogle
O. Community Colleges for Iowa Report	Derrick Franck
P. President Report 1. Legislative Update 2. WITCC In the News in addendum MAR-23-18, pages 77-78 3. Other	Terry Murrell

Item	Presenter
VIII. <b>Executive/Closed Session</b> pursuant to Iowa Code sec.21.5(1)(c) to discuss strategy with legal counsel on a matter presently in litigation, where its disclosure would likely to prejudice or disadvantage the position of the College in that litigation.	
IX. <b>Unfinished Business</b>	
A. Individual Board Member comments	
B. March 22, 2023 – Representation & Resilience Panel – 11:00 am – 12:00 pm W108. Local Professionals will speak to their lived experiences specific to breaking barriers.	
C. April 6, 2023 – WIT TED Talks – 11:00 am – 1:00 pm, Rocklin Conference Center	
D. April 10, 2023 – Community Event, 3:00 pm, Denison Campus with Board meeting following at 4:00 pm, Room B3, on Denison Campus	
E. April 22, 2023 – Autism Walk – WITCC Campus	
F. April 26, 2023 – Celebrate Diversity Carnival and Tabling Event (WITCC Hallways) – 10:30 am – 1:30 pm	
G. April 28, 2023 – Celebrate Diversity Parade – 12:00 pm – WITCC Campus	
H. May 5, 2023 – Reception for Diverse Graduates – 6:00 – 7:00 pm – Rocklin Conference Center	
I. May 11, 2023, Spring semester ends; Graduation Ceremony at Tyson Events Center <ul style="list-style-type: none"> <li>• 2:00 – Nursing Pinning Ceremony</li> <li>• 4:00 – Health Sciences/Arts &amp; Sciences</li> <li>• 6:30 – All other Career &amp; Tech/HISED/Gateway Programs</li> </ul>	
For more information about Student Activities on Campus, check out the Campus Calendar <a href="#">here</a>	
X. <b>Adjournment</b>	
<i>Motion Needed</i>	

### Strategic Initiatives 2021-2024

#### Advancing Our College by Instilling a Culture of Connection via~

**Communication:** Knowing Who We Are & What We Do

**Collaboration:** Cultivating Inclusion, Belonging, & Connection

**Contribution:** Empowering People Through Equitable Access & Involvement



**T**ransformation



**E**ngagement



**C**ommunity



**H**armony

WESTERN IOWA **TECH** VALUES

# WESTERN IOWA TECH COMMUNITY COLLEGE

## BOARD MEETING MINUTES

**Date:** February 13, 2023

**Time:** 2:00 PM

**Location:** WITCC Campus –Sioux City, Iowa

Retreat 3:00 – 5:00 PM

### WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

### Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Bill Anderson | Blanca Martinez  
| Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Absent: Neal Adler

### Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

### Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Carmen Wilson, Associate Dean – Corporate College

### Item

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Meeting was called to order at 2:02 pm by Russell Wray.

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Brenda Wright took a Roll Call of Directors

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There were no oral communications to come to the board.

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There were no written communications to come to the board.

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Russell Wray asked for any questions or concerns regarding the Consent items. No questions or feedback received. Derrick Franck made a motion to approved and it was seconded by Jeremy Ogle. All in favor. Motion carried.

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Christina Brandon and Tawnya Beermann reported on the Enrollment for 23 Spring Semester Credit Numbers were down. We have students taking more online classes. We are very proud of our retention rate.

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Christina Brandon and Mike Logan presented the Microsoft O365 A5 License Cyber Security Purchase Request. Due to the urgency of cyber security and recent spam activity. This new software will increase the protection against some ransomware threats. This will check links and attachments coming into our emails. Jeremy Ogle made a motion to approve and it was seconded by Al Aymar. All in favor and the motion was carried.

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Juline Albert, Sima Dabir, and Lisa Bryan presented the Arts and Sciences Transfer Outcomes Report. Juline introduced Sima Dabir and Lisa Bryan. Sima reviewed the numbers for retention. Lisa presented the top 5

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**Item**

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transfer schools. Sima then explained the plan to help attract the transfer student and how we would assist them in transferring to a four-year college. We have a lot of articulation programs that we are going to promote and market to.

Juline Albert and Erin Volk reviewed the Student Outcomes Comparison (IPEDS) Report. We review internal growth, across the state, and also nationwide.

Juline Albert also presented the University of Northern Iowa – Memorandum of Understanding. UNI has selected WITCC to work with our graduates to get their last two years at UNI at the WITCC tuition rate. We selected the Education program to focus on. Tricia Sutherland made a motion to approve the agreement and it was seconded by Linnea Fletcher. All were in favor and the motion was carried.

Juline Albert also presented the Future Ready Iowa Programs During the 22/FA semester, 617 scholarships were given to students. The programs listed in the memo are what the state has approved. On page 2, are the selected 5 programs for local needs. Jeremy Ogle made a motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Troy Jasman presented the report to request permission to publish the Published Budget in the Sioux City Journal on February 25, 2023. Bill Anderson made a motion to approve and it was seconded by Derrick Franck. All were in favor and the motion was carried.

Troy Jasman also presented the Statewide Comparison of Percentage of Revenue and Expenditures. Troy explained the statewide comparison between WITCC and the other community colleges in Iowa.

Troy Jasman presented a Vehicle Purchase Request to the Board. Troy explained the need to request the permission to Russ to purchase the vehicle right away due to availability issues. Derrick Franck made a motion to approve and it was seconded by Jeremy Ogle. All in favor and motion was carried.

Troy Jasman also presented to purchase bleachers. Jeremy Ogle made a motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Troy Jasman and Carmen Wilson presented the 260E Preliminary Agreement for Perdue Specialty Meats Co. This will help them pay for training for 120-130 new employees. Tricia Sutherland made a motion to approve and it was seconded by Al Aymar. All were in favor and the motion was carried.

Troy Jasman and Carmen Wilson also reported on the 260E Preliminary Agreement for Wells Enterprises, Inc. They expect to hire 180 new employees. Question was asking if there would be a name change for Wells since they were bought out. There will be no name change for Wells Enterprises. Linnea Fletcher made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion was carried.

Terry Murrell introduced Revathi Vongsiprasom to give the Annual Diversity and Inclusion Report. Revathi introduced LaShawna Moyle as the new Coordinator for the Diversity, Equity, and Inclusion department. They are working on the plan for this year. Also working on suicide response procedures.

Derrick Franck summarized the Community Colleges for Iowa report. There are notes and a PowerPoint in the Dropbox folder. The PowerPoint explains the 260E and F programs. It's very helpful.

Terry Murrell gave his President Report. He updated us on the legislative events.

Linnea Fletcher made a motion to adjourn the meeting and it was seconded by Bill Anderson.

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Russell Wray, Board President

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Brenda Wright, Board Secretary



# WESTERN IOWA TECH COMMUNITY COLLEGE

## BOARD RETREAT MINUTES

**Date:** Monday, February 13, 2023

**Time:** 3:00 pm

**Location:** WITCC Campus – 4647 Stone Avenue, Sioux City, IA, Wells Fargo Conference Room

### Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Terry Murrell, College President | Brenda Wright, Board Secretary

Absent: Neal Adler

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Russell Wray called the meeting to order at 3:18 pm

Brenda Wright did a roll call of directors. It was decided to go out of order for the agenda. Jeremy Ogle made a motion to go into Executive Session, per Chapter 21.5 (l.i.), Code of Iowa 2019. Derrick Franck seconded the motion. All in favor and the motion was carried. Roll call was taken. After discussion regarding the Personnel Matter, Derrick Franck made a motion to leave Executive Session and it was seconded by Jeremy Ogle. All in favor and the motion was carried. Roll call was taken by Brenda Wright.

Board Comments – Some discussion was had regarding the excitement for the different sports teams starting this fall.

Terry Murrell gave his College President Comments. He explained the redistricting process. We should have more information by our next meeting with the final due out by March 15.

Terry also explained that there is a committee currently working on a new mission statement. There has been a lot of work and discussion around the mission statement. We will bring a draft to the board once it's ready.

Bass Advertising then joined the meeting to present the draft of the new WITCC logo for their review. The Board members did not have a problem with moving forward with formal approval.

Terry talked about Campus Security changing to Campus Safety. The focus is more on making a safe campus.

Terry also talked to the Board about possibly arming an additional safety officer. We currently have two armed officers. A six-month mentor program was just completed by this officer. The board recommended to continue the mentorship and to offer a six-month probationary period with the officer

Bill Anderson made a motion to adjourn and it was seconded by Jeremy Ogle. All were in favor and the motion was carried.

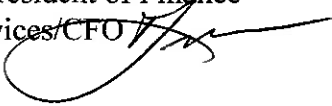
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Russell Wray, Board President

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Brenda Wright, Board Secretary

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services/CFO 

**DATE:** March 7, 2023

**RE:** **FEBRUARY 2023 FINANCIAL HIGHLIGHTS**

### **Executive Summary**

General Fund revenues totaled \$1.3 million for the month of February and \$27.8 million year to date. At 77% of budget, revenues were \$286K or 1.0% lower than the prior year after eight months. Overall, year to date revenues as a percentage of budget after eight months are consistent with budget expectations and lower than that of the previous year in terms of percentage of budget and actual dollars. The decrease in revenue is mainly attributable to the growth in tuition and fee revenue as well as the increase in State General Aid less the previous year federal backfill monies recorded in the transfer revenue line to offset reduced revenues due to the pandemic. General Fund expenditures totaled \$2.9 million for the month and \$22.5 million year to date, which is 62% of the annual budget. As a result, the College's financial position lags that of the previous year with a decrease in the fund balance change from the prior year of \$893K.

Restricted Fund activity for the month of February was routine. The increase in revenue of \$891K is due to additional Local Support, State Support, Federal Support and New Jobs Training Program revenue. Expenditures for the month increased \$1.5 million mainly attributable to the grant funded programs.

Plant Fund activity for the month of February was also routine. Revenue increased \$83K while expenditures as a whole increased \$208K mainly related to equipment and facility improvement projects.

Auxiliary Enterprise operations continue to reflect spring semester enrollment. Total revenues for the month increased \$396K while expenditures increased \$466K. Overall, the Auxiliary operations in February show a decrease in the fund balance change from the prior year of \$19K.

The College's February cash flow included receipts of \$9.6 million and disbursements of \$9.7 million. The receipts in the Operating and Special Federal Funds are related to the spring semester tuition and fees. Cash and investments on a consolidated basis decreased \$134K for a total of \$48.7 million at February 28, 2023. The College's investment portfolio's overall yield at 1.95% was higher than the 1.87% of the previous month.

Western Iowa Tech Community College  
 Unrestricted Fund Income Statement  
 For the Eight Month Period Ending February 28, 2023

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Student Fees	\$2,945,000	\$2,743,905	93%	\$2,971,000	\$2,555,525	86%
Tuition	14,025,000	12,947,665	92%	13,571,500	12,647,234	93%
Local Support	2,125,000	1,268,678	60%	2,050,000	1,211,989	59%
State Support	12,361,796	8,235,514	67%	11,993,091	7,990,219	67%
Federal Support	268,502	175,342	65%	263,684	267,025	101%
Sales & Services	215,000	147,028	68%	204,500	179,440	88%
Other Income	4,196,399	2,315,665	55%	4,384,625	3,268,680	75%
<b>Total Income</b>	<b>\$36,136,697</b>	<b>\$27,833,797</b>	<b>77%</b>	<b>\$35,438,400</b>	<b>\$28,120,112</b>	<b>79%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$26,064,952	\$15,388,446	59%	\$25,150,943	\$14,712,816	58%
Services	5,584,375	3,913,191	70%	5,736,110	3,729,344	65%
Materials, Supplies & Travel	2,431,151	1,498,952	62%	2,363,710	1,791,005	76%
Other Current Expenditures	2,049,719	1,648,715	80%	2,181,137	1,609,784	74%
Capital Outlay	6,500	2,110	32%	6,500	1,644	25%
<b>Total Direct Expense</b>	<b>\$36,136,697</b>	<b>\$22,451,414</b>	<b>62%</b>	<b>\$35,438,400</b>	<b>\$21,844,593</b>	<b>62%</b>
<b>Fund Balance Change</b>	<b>\$0</b>	<b>\$5,382,383</b>		<b>\$0</b>	<b>\$6,275,519</b>	

67% of Year

Western Iowa Tech Community College  
 Restricted Fund Income Statement  
 For the Eight Month Period Ending February 28, 2023

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,437,951	3,213,765	59%	5,195,869	3,068,799	59%
State Support	2,357,776	1,695,220	72%	2,304,532	1,619,231	70%
Federal Support	3,255,646	2,762,637	85%	11,822,375	9,790,503	83%
Other Income	728,959	338,106	46%	578,545	99,014	17%
New Jobs Training Program	3,340,000	2,335,529	70%	3,340,000	2,019,613	60%
<b>Total Income</b>	<b>\$15,120,332</b>	<b>\$10,345,257</b>	<b>68%</b>	<b>\$23,241,321</b>	<b>\$16,597,160</b>	<b>71%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$3,649,482	\$2,246,082	62%	\$3,440,348	\$2,253,740	66%
Services	4,212,258	3,163,778	75%	4,203,978	2,448,493	58%
Materials, Supplies & Travel	2,074,202	465,166	22%	10,421,045	1,430,944	14%
Other Current Expenditures	0	1,896,759	-	0	7,168,914	-
New Jobs Training Program	4,188,313	365,873	9%	4,167,804	420,427	10%
Capital Outlay	1,366,036	362,157	27%	1,561,900	853,900	55%
<b>Total Direct Expense</b>	<b>\$15,490,291</b>	<b>\$8,499,815</b>	<b>55%</b>	<b>\$23,795,075</b>	<b>\$14,576,418</b>	<b>61%</b>
<b>Fund Balance Change</b>	<b>(\$369,959)</b>	<b>\$1,845,442</b>		<b>(\$553,754)</b>	<b>\$2,020,742</b>	

67% of Year

Western Iowa Tech Community College  
Plant Fund Income Statement  
For the Eight Month Period Ending February 28, 2023

	Current Year			Prior Year		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Property Taxes	\$2,125,000	\$1,268,678	60%	\$2,050,000	\$1,211,989	58%
Interest Income	30,250	101,562	336%	26,000	22,091	85%
Other Income	2,311,169	1,896,272	82%	2,561,332	1,959,552	77%
<b>Total Income</b>	<b>\$4,466,419</b>	<b>\$3,266,512</b>	<b>73%</b>	<b>\$4,637,332</b>	<b>\$3,193,632</b>	<b>69%</b>
<b>EXPENDITURES</b>						
Equipment	\$1,471,219	\$645,077	44%	\$1,594,137	\$982,297	62%
Buildings	1,830,250	347,143	19%	3,125,000	159,751	5%
Maintenance, Repairs & Supplies	35,000	23,763	68%	0	46,512	
Structural Improvements	120,000	481,700	401%	100,000	1,184,096	1,184%
Professional Services	583,000	227,754	39%	475,000	270,621	57%
Other Expenses	0	0		0	0	
Interest/Debt Service	676,950	121,708	18%	678,777	142,431	21%
<b>Total Direct Expense</b>	<b>\$4,716,419</b>	<b>\$1,847,145</b>	<b>39%</b>	<b>\$5,972,914</b>	<b>\$2,785,708</b>	<b>47%</b>
<b>Fund Balance Change</b>	<b>(\$250,000)</b>	<b>\$1,419,367</b>		<b>(\$1,335,582)</b>	<b>\$407,924</b>	

67% of Year

Note: Interest budget amounts include principal payments of \$495,000 and \$470,000 for FY2023 and FY2022, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000, while fund balance change for FY2022 reflects use of existing funds of \$1,335,582.

Western Iowa Tech Community College  
 Auxiliary Enterprises  
 For the Eight Months Ending February 28, 2023

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs &amp; Clubs</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
<b>REVENUES</b>							
Sales and Service	\$1,489,473	\$1,836,431	\$187,984	\$0	\$18,623	\$3,532,511	\$3,494,895
Miscellaneous	20,658	6,546	0	407,754	361,251	\$796,209	553,075
Total Revenues	<u>\$1,510,131</u>	<u>\$1,842,977</u>	<u>\$187,984</u>	<u>\$407,754</u>	<u>\$379,874</u>	<u>\$4,328,720</u>	<u>\$4,047,970</u>
<b>EXPENDITURES</b>							
Salaries & Related Costs	\$180,921	\$161,965	\$871	\$0	\$27,135	\$370,892	\$249,565
Service Expenditures	415,055	35,316	0	115,880	48,355	\$614,606	595,775
Materials & Supplies	8,521	9,337	17,272	144,966	38,700	\$218,796	121,638
Cost of Goods Sold	0	1,451,537	174,715	0	0	\$1,626,252	1,585,247
Utilities	0	0	0	0	0	\$0	0
Other Current Expenditures	449,457	0	0	20,444	23,654	\$493,555	472,146
Total Expenditures	<u>\$1,053,954</u>	<u>\$1,658,155</u>	<u>\$192,858</u>	<u>\$281,290</u>	<u>\$137,844</u>	<u>\$3,324,101</u>	<u>\$3,024,371</u>
<b>Fund Balance Change</b>	<u>\$456,177</u>	<u>\$184,822</u>	<u>(\$4,874)</u>	<u>\$126,464</u>	<u>\$242,030</u>	<u>\$1,004,619</u>	<u>\$1,023,599</u>
Prior Year	\$424,631	\$245,926	(\$3,986)	\$97,276	\$259,752	\$1,023,599	

\* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
FEBRUARY 2023**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
<b>BEGINNING BALANCE (02/01/2023)</b>	\$19,071,086	\$6,483	\$370,827	\$11,890,617	\$17,536,052	\$48,875,065
<b>Receipts</b>	5,047,809	\$2,558,206	325	329,075	1,663,817	9,599,232
<b>TOTAL FUNDS AVAILABLE</b>	\$24,118,895	\$2,564,690	\$371,152	\$12,219,692	\$19,199,869	58,474,297
<b>DISBURSEMENTS</b>						
Board Report	\$6,036,297	\$2,556,299	-\$200	\$0	\$936,512	\$9,528,909
Dorm Revenue Bond Payment						0
Transfers to Operating Fund						0
Approved Previous Meeting				204,420		204,420
<b>TOTAL DISBURSEMENTS</b>	\$6,036,297	\$2,556,299	-\$200	\$204,420	\$936,512	\$9,733,329
<b>ENDING BALANCE (02/28/2023)</b>	\$18,082,598	\$8,390	\$371,352	\$12,015,272	\$18,263,356	\$48,740,968

WESTERN IOWA TECH COMMUNITY COLLEGE  
INVESTMENT STATUS  
FEBRUARY 28, 2023

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$491,752					\$491,752	0.00%
Interest Checking	Security National		8,390				8,390	0.08%
Repurchase Agreement	Security National	4,885,590					4,885,590	1.49%
Certificate of Deposit	Central Bank	1,086,101					1,086,101	4.00%
Money Market	Northwest Bank	404,565					404,565	0.20%
Money Market	Liberty National Bank	10,393,402					10,393,402	2.35%
Money Market	Pioneer Bank	104,179					104,179	0.60%
Money Market	Liberty National Bank				11,566,072		11,566,072	2.35%
Checking	Cherokee State Bank	\$6,950					6,950	0.00%
Checking	Wells Fargo	\$20,390					20,390	1.65%
Checking	Wells Fargo			371,352	39,236	1,576,967	1,987,555	1.65%
Checking	Wells Fargo					1,078,738	1,078,738	0.80%
Repurchase Agreement	Security National				238,230	15,607,651	15,845,881	1.49%
Dorm Revenue Bond Funds	UMB Bank	689,669			171,734		861,403	4.48%
<b>Total Cash &amp; Investments</b>		<b>\$18,082,598</b>	<b>\$8,390</b>	<b>\$371,352</b>	<b>\$12,015,272</b>	<b>\$18,263,356</b>	<b>\$48,740,968</b>	<b>1.95%</b>
<b>Interest Earnings YTD</b>		<b>\$132,067</b>	<b>\$13</b>	<b>\$0</b>	<b>\$101,562</b>	<b>\$72,495</b>	<b>\$306,136</b>	

## WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting March 13, 2023

February 2023

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 6,048,097.11	\$ 2,556,299.48			\$ 936,512.21	\$ 9,540,908.80
Cancelled warrants	(11,800.00)		(200.00)			\$ (12,000.00)
<b>Subtotal</b>	6,036,297.11	2,556,299.48	(200.00)	-	936,512.21	\$ 9,528,908.80
Estimated amount	\$ 688,875.00					\$ 688,875.00
<b>Total</b>	<b>\$ 6,725,172.11</b>	<b>\$ 2,556,299.48</b>	<b>\$ (200.00)</b>	<b>\$ -</b>	<b>\$ 936,512.21</b>	<b>\$ 10,217,783.80</b>

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/16/2023	A Ox Welding Supply Co Inc	\$358.70	BOOKS SPECIAL RESALE-SPON STU
2/11/2023	Wells Fargo Bank	\$14,336.21	CASH IN BANK-PAYROLL
2/25/2023	Wells Fargo Bank	\$1,711,806.46	CASH IN BANK-PAYROLL
2/23/2023	Frontier Communications	\$163.63	COMMUNICATION
2/9/2023	Iowa Communications Network	\$11,403.57	COMMUNICATION
2/9/2023	Qwest Corporation	\$342.78	COMMUNICATION
2/16/2023	Burke Engineering Sales	\$767.60	CONSTRUCTION SUPPLIES
2/23/2023	Echo Group Inc	\$135.40	CONSTRUCTION SUPPLIES
2/2/2023	Mechanical Sales Parts Iowa Inc	\$5,618.54	CONSTRUCTION SUPPLIES
2/23/2023	Menards Inc	\$835.80	CONSTRUCTION SUPPLIES
2/2/2023	Menards Inc	\$272.75	CONSTRUCTION SUPPLIES
2/9/2023	Menards Inc	\$111.32	CONSTRUCTION SUPPLIES
2/9/2023	Menards Inc	\$265.30	CONSTRUCTION SUPPLIES
2/9/2023	Sherwin Williams	\$249.44	CONSTRUCTION SUPPLIES
2/9/2023	Sioux City Winnelson	\$1,675.29	CONSTRUCTION SUPPLIES
2/2/2023	ACI Payments Inc	\$4,520.83	CONTRACTED SERVICES
2/9/2023	American Red Cross	\$880.80	CONTRACTED SERVICES
2/2/2023	Mary Andersen	\$44.00	CONTRACTED SERVICES
2/2/2023	Aaron M. Baker	\$44.00	CONTRACTED SERVICES
2/2/2023	Brown Underground Inc	\$112.00	CONTRACTED SERVICES
2/2/2023	Nathan B. Cale	\$44.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/23/2023	Champion Propane	\$140.00	CONTRACTED SERVICES
2/2/2023	Charlotte C. Clovis	\$44.00	CONTRACTED SERVICES
2/2/2023	Rachel E. Cunningham	\$44.00	CONTRACTED SERVICES
2/2/2023	Document Depot & Destruction	\$180.00	CONTRACTED SERVICES
2/9/2023	Electric Innovations	\$260.02	CONTRACTED SERVICES
2/2/2023	Blake Fehringer	\$44.00	CONTRACTED SERVICES
2/16/2023	Dante Frattini	\$2,000.00	CONTRACTED SERVICES
2/23/2023	Galles Construction Inc	\$1,380.00	CONTRACTED SERVICES
2/2/2023	Bryan M. Getchell	\$44.00	CONTRACTED SERVICES
2/16/2023	Gill Hauling Inc	\$3,673.37	CONTRACTED SERVICES
2/18/2023	HealthEquity Inc	\$80.00	CONTRACTED SERVICES
2/9/2023	High Point Networks LLC	\$13,500.00	CONTRACTED SERVICES
2/2/2023	Brandon Hollopeter	\$44.00	CONTRACTED SERVICES
2/2/2023	Crystal Holt	\$44.00	CONTRACTED SERVICES
2/2/2023	Matt Hoskinson	\$44.00	CONTRACTED SERVICES
2/16/2023	Idaho State Police	\$20.00	CONTRACTED SERVICES
2/16/2023	IMKO Enterprises Inc	\$400.32	CONTRACTED SERVICES
2/16/2023	IMKO Enterprises Inc	\$2,090.21	CONTRACTED SERVICES
2/16/2023	IMKO Enterprises Inc	\$4,876.25	CONTRACTED SERVICES
2/16/2023	IMKO Enterprises Inc	\$34,378.65	CONTRACTED SERVICES
2/16/2023	Justice Fire & Safety Inc	\$86.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/16/2023	Justice Fire & Safety Inc	\$2,292.75	CONTRACTED SERVICES
2/2/2023	Justice Fire & Safety Inc	\$14,746.94	CONTRACTED SERVICES
2/2/2023	K&S Janitorial Services LLC	\$3,568.00	CONTRACTED SERVICES
2/2/2023	Stacia M. Kelly	\$44.00	CONTRACTED SERVICES
2/16/2023	Lindblom Services Inc	\$124.00	CONTRACTED SERVICES
2/9/2023	Lindblom Services Inc	\$757.98	CONTRACTED SERVICES
2/9/2023	Todd D. Lindsey	\$295.00	CONTRACTED SERVICES
2/9/2023	Metropolitan Community College	\$600.00	CONTRACTED SERVICES
2/2/2023	Ryan C. Moritz	\$44.00	CONTRACTED SERVICES
2/16/2023	Nebraska State Patrol Cid	\$31.00	CONTRACTED SERVICES
2/2/2023	North Sioux City Holdings LLC	\$716.43	CONTRACTED SERVICES
2/16/2023	Pathful Inc	\$4,300.00	CONTRACTED SERVICES
2/2/2023	Jacob Pedersen	\$44.00	CONTRACTED SERVICES
2/2/2023	Michelle R. Pick	\$44.00	CONTRACTED SERVICES
2/9/2023	R&S Waste Disposal LLC	\$292.22	CONTRACTED SERVICES
2/2/2023	Aaron L. Ratliff	\$44.00	CONTRACTED SERVICES
2/23/2023	Rentokil North America	\$9,887.50	CONTRACTED SERVICES
2/23/2023	Rentokil North America	\$323.80	CONTRACTED SERVICES
2/9/2023	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
2/2/2023	Safety Kleen Systems Inc	\$141.50	CONTRACTED SERVICES
2/25/2023	Leke Sahatqija	\$1,089.39	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/9/2023	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
2/2/2023	James Schaap	\$120.00	CONTRACTED SERVICES
2/2/2023	James D. Schmit	\$44.00	CONTRACTED SERVICES
2/2/2023	Preston L. Schultz	\$200.00	CONTRACTED SERVICES
2/2/2023	Dennis R Semple	\$1,740.00	CONTRACTED SERVICES
2/2/2023	Sioux City Human Rights	\$60.00	CONTRACTED SERVICES
2/9/2023	Siouxland Mental Health	\$1,385.00	CONTRACTED SERVICES
2/9/2023	Southeastern Community College	\$19,437.00	CONTRACTED SERVICES
2/2/2023	Steffen Engineering Inc	\$2,300.00	CONTRACTED SERVICES
2/23/2023	Tri State Nursing Enterprises Inc	\$8,756.81	CONTRACTED SERVICES
2/9/2023	Vans Sanitation Inc	\$76.73	CONTRACTED SERVICES
2/2/2023	John I. Vickery	\$44.00	CONTRACTED SERVICES
2/2/2023	Western Iowa Tech Agency Fund	\$70.00	CONTRACTED SERVICES
2/2/2023	Western Iowa Tech Agency Fund	\$70.00	CONTRACTED SERVICES
2/9/2023	Western Iowa Tech General Fund	\$70.00	CONTRACTED SERVICES
2/16/2023	Western Iowa Tech PTK	\$70.00	CONTRACTED SERVICES
2/2/2023	Woodbury County Extension	\$20.00	CONTRACTED SERVICES
2/2/2023	Melissa Wurth	\$44.00	CONTRACTED SERVICES
2/2/2023	Arnold Motor Supply LLP	\$418.03	COURSE FEE EXPENSE
2/23/2023	DSS Sustainable	\$3,536.00	COURSE FEE EXPENSE
2/2/2023	Iowa Law Enforcement Academy	\$1,125.00	COURSE FEE EXPENSE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/2/2023	Sysco Lincoln	\$2,865.34	COURSE FEE EXPENSE
2/23/2023	Western Iowa Tech Comm Ed	\$3,100.00	DEFERRED INCOME
2/16/2023	2nd Wind Exercise Equipment Inc	\$1,268.60	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	AFP Corp	\$598.60	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	Jaylene J. Bauerly	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Holly J. Candor	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
2/23/2023	Cummins Inc	\$691.60	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	Nick Denke	\$299.90	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Digital Architecture LLC	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Dunwell LLC	\$3,330.00	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Dunwell LLC	\$51,395.45	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	Electric Innovations	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Ellucian Company LP	\$28,582.00	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Russell Gondek	\$50.30	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	High Point Networks LLC	\$72,000.00	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	High Point Networks LLC	\$64.00	DUE FROM OTHERS-ASSET ACCOUNT
2/23/2023	Kyle R. Hueser	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Kyle R. Hueser	\$793.50	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Kyle R. Hueser	\$7.46	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	Kyle R. Hueser	\$21.18	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Jeff A. Jansen	\$84.82	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/23/2023	Merlyn L Kathol	\$189.84	DUE FROM OTHERS-ASSET ACCOUNT
2/23/2023	Rosalva V. Linares	\$378.04	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Rosalva V. Linares	\$526.77	DUE FROM OTHERS-ASSET ACCOUNT
2/23/2023	Mid Iowa Refrigeration Inc	\$432.34	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Mariana Pacheco	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Mariana Pacheco	\$160.00	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Mariana Pacheco	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
2/23/2023	Plains Mechanical Services Inc	\$3,533.33	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Plains Mechanical Services Inc	\$3,533.33	DUE FROM OTHERS-ASSET ACCOUNT
2/17/2023	Aleta Proffitt	\$15.00	DUE FROM OTHERS-ASSET ACCOUNT
2/17/2023	Lea Reid	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	Sherry Ritz	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Greg P. Romig	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Greg P. Romig	\$45.37	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	ScriptPro USA Inc	\$1,179.75	DUE FROM OTHERS-ASSET ACCOUNT
2/9/2023	TeamDynamix Solutions LLC	\$4,114.00	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Visual Edge IT Inc	\$420.04	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Visual Edge IT Inc	\$574.33	DUE FROM OTHERS-ASSET ACCOUNT
2/2/2023	Ward Electric Company Inc	\$3,001.93	DUE FROM OTHERS-ASSET ACCOUNT
2/16/2023	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
2/17/2023	Juline Albert	\$780.00	DUE FROM STUDENTS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/17/2023	Adamaris I. Caballero	\$750.00	DUE FROM STUDENTS
2/17/2023	Tonya Claussen	\$700.00	DUE FROM STUDENTS
2/23/2023	Aleah G. Cochran	\$100.00	DUE FROM STUDENTS
2/17/2023	Tiffany Gohr; Representative P	\$3,918.00	DUE FROM STUDENTS
2/17/2023	Juan Mancilla Gomez	\$310.75	DUE FROM STUDENTS
2/17/2023	Robin Gray	\$406.00	DUE FROM STUDENTS
2/17/2023	Sheri Harvey	\$379.50	DUE FROM STUDENTS
2/23/2023	Mariah Koerselman	\$99.55	DUE FROM STUDENTS
2/17/2023	Kenneth D Lame	\$1,552.50	DUE FROM STUDENTS
2/23/2023	Marisela Luna	\$10.00	DUE FROM STUDENTS
2/23/2023	Raven M. McDaniel	\$4.75	DUE FROM STUDENTS
2/17/2023	Jeffrey Meinen	\$655.50	DUE FROM STUDENTS
2/17/2023	Katie Marie Meyer	\$2,711.00	DUE FROM STUDENTS
2/23/2023	Diego I. Mondaca	\$294.42	DUE FROM STUDENTS
2/23/2023	Juana P. Munoz	\$75.10	DUE FROM STUDENTS
2/23/2023	Christopher K. Palmer	\$20.00	DUE FROM STUDENTS
2/17/2023	Chelsie M. Reynolds	\$50.00	DUE FROM STUDENTS
2/9/2023	Sharon R. Roslansky	\$30.00	DUE FROM STUDENTS
2/17/2023	Sallie Mae	\$3,730.00	DUE FROM STUDENTS
2/17/2023	Nancy Schader	\$575.00	DUE FROM STUDENTS
2/17/2023	Nancy Schader	\$718.00	DUE FROM STUDENTS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/23/2023	Olivia M. Sorlie	\$100.00	DUE FROM STUDENTS
2/23/2023	Brianna N. Sturges	\$166.00	DUE FROM STUDENTS
2/17/2023	Paula Tranmer	\$97.75	DUE FROM STUDENTS
2/23/2023	Jay Y. Van	\$175.00	DUE FROM STUDENTS
2/23/2023	John J. Wango	\$50.00	DUE FROM STUDENTS
2/17/2023	Amelie Woollen	\$1,075.00	DUE FROM STUDENTS
2/28/2023	Western Iowa Tech 125 Plan	\$6,186.84	DUE TO AUXILIARY FUND
2/2/2023	Western Iowa Tech Classroom	\$26,776.72	DUE TO PLANT FUND
2/18/2023	Western Iowa Tech Plant Fund	\$225,000.00	DUE TO PLANT FUND
2/16/2023	American Income Life Insurance	\$10.48	GROUP MEETINGS AND WORKSHOPS
2/2/2023	Cherokee Community Theater	\$325.00	GROUP MEETINGS AND WORKSHOPS
2/9/2023	Great Western Dining Service Inc	\$13.40	GROUP MEETINGS AND WORKSHOPS
2/16/2023	Great Western Dining Service Inc	\$77.50	GROUP MEETINGS AND WORKSHOPS
2/16/2023	Paradigm Shift LLP	\$3,050.00	GROUP MEETINGS AND WORKSHOPS
2/16/2023	Phi Theta Kappa Iowa Region	\$7,491.00	GROUP MEETINGS AND WORKSHOPS
2/25/2023	HealthEquity Inc	\$11,340.99	HSA Payable
2/9/2023	Amperage LLC	\$1,625.00	INFO SERVICES/CLASSIFY ADS
2/9/2023	Knowles Publishing Corp	\$145.00	INFO SERVICES/CLASSIFY ADS
2/9/2023	Nexstar Media Inc	\$999.97	INFO SERVICES/CLASSIFY ADS
2/9/2023	Wm Bass Advertising &	\$14,947.00	INFO SERVICES/CLASSIFY ADS
2/2/2023	Wm Bass Advertising &	\$750.00	INFO SERVICES/CLASSIFY ADS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/16/2023	Wm Bass Advertising &	\$20,723.92	INFO SERVICES/CLASSIFY ADS
2/16/2023	Insurance Management Program	\$343,753.93	INSURANCE
2/25/2023	BusinessSolverComInc	\$436,936.64	INSURANCE PREMIUMS PAYABLE
2/25/2023	Iowa Public Employees	\$127,418.74	IPERS TAX PAYABLE
2/16/2023	Cole Papers Inc	\$1,573.50	JANITOR MATERIALS AND SUPPLIES
2/23/2023	Eakes Inc	\$724.50	JANITOR MATERIALS AND SUPPLIES
2/23/2023	Eakes Inc	\$5,649.97	JANITOR MATERIALS AND SUPPLIES
2/2/2023	Ricks Computers Inc	\$1,443.55	MAINT & REPAIR-SU EQUIP
2/23/2023	Ace Refrigeration Co of Sioux	\$305.80	MAINT AND REPAIR BUILDINGS
2/9/2023	John T. Burow	\$22,750.00	MAINT AND REPAIR BUILDINGS
2/16/2023	Interstate Metal Specialists LLC	\$8,812.79	MAINT AND REPAIR BUILDINGS
2/2/2023	Ward Electric Company Inc	\$4,333.50	MAINT AND REPAIR BUILDINGS
2/16/2023	D&N Kent Pools LLC	\$3,623.17	MAINT AND REPAIR EQUIPMENT
2/23/2023	D&N Kent Pools LLC	\$249.99	MAINT AND REPAIR EQUIPMENT
2/23/2023	Eakes Inc	\$1,479.44	MAINT AND REPAIR EQUIPMENT
2/9/2023	Foulk Brothers Plumbing &	\$12,321.26	MAINT AND REPAIR EQUIPMENT
2/9/2023	Foulk Brothers Plumbing &	\$5,209.23	MAINT AND REPAIR EQUIPMENT
2/9/2023	Foulk Brothers Plumbing &	\$2,944.48	MAINT AND REPAIR EQUIPMENT
2/16/2023	Luesebrink Clifford Construction	\$95.00	MAINT AND REPAIR EQUIPMENT
2/9/2023	Riekes Equipment	\$210.54	MAINT AND REPAIR EQUIPMENT
2/16/2023	Riekes Equipment	\$277.81	MAINT AND REPAIR EQUIPMENT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/2/2023	Totten Plumbing & Heating	\$100.00	MAINT AND REPAIR EQUIPMENT
2/23/2023	Benson Construction	\$2,400.00	MAINTENANCE GROUNDS
2/2/2023	Bomgaars Supply Inc	\$144.91	MATERIALS AND SUPPLIES
2/2/2023	Bomgaars Supply Inc	\$185.30	MATERIALS AND SUPPLIES
2/9/2023	Community Action Agency	\$631.23	MATERIALS AND SUPPLIES
2/9/2023	Alexx L. Conyers	\$20.00	MATERIALS AND SUPPLIES
2/2/2023	General Business Interiors Inc	\$391.30	MATERIALS AND SUPPLIES
2/9/2023	General Business Interiors Inc	\$524.75	MATERIALS AND SUPPLIES
2/9/2023	Jenny S. Jolin	\$10.00	MATERIALS AND SUPPLIES
2/9/2023	Matthew J. Pettit	\$10.00	MATERIALS AND SUPPLIES
2/9/2023	Verizon Wireless	\$1,601.50	MATERIALS AND SUPPLIES
2/2/2023	Visual Edge IT Inc	\$284.97	MATERIALS AND SUPPLIES
2/2/2023	Michelle D. Wallace	\$25.00	MATERIALS AND SUPPLIES
2/2/2023	Western Iowa Tech Petty Cash	\$30.00	MATERIALS AND SUPPLIES
2/16/2023	Western Iowa Tech Petty Cash	\$14.98	MATERIALS AND SUPPLIES
2/16/2023	Western Iowa Tech Petty Cash	\$13.45	MATERIALS AND SUPPLIES
2/9/2023	Jullina D. Williams	\$10.00	MATERIALS AND SUPPLIES
2/16/2023	Terry W. Yi	\$2,478.26	MATERIALS AND SUPPLIES
2/2/2023	Iowa State University	\$4,800.00	MEMBERSHIP
2/2/2023	New York Public Radio	\$1,599.50	MEMBERSHIP
2/9/2023	Siouxland Chamber of Commerce	\$130.00	MEMBERSHIP

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/2/2023	General Business Interiors Inc	\$1,769.66	NON-CAPITAL EXP & EQUIP <5000
2/2/2023	High Point Networks LLC	\$3,487.43	NON-CAPITAL EXP & EQUIP <5000
2/9/2023	Western Iowa Tech Comm Ed	\$50,310.00	OTHER CURRENT EXPENSE
2/25/2023	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	Friends Of FM 90	\$84.50	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	Nebraska Child Support	\$500.00	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	United Way of Siouland Inc	\$1,005.50	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	Western Iowa Tech Agency Fund	\$30.00	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	Western Iowa Tech Foundation	\$2,339.43	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	Western Iowa Tech GF	\$150.00	OTHER EMPLOYEE PR DEDUCTIONS
2/28/2023	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
2/16/2023	APH Stores	\$1,232.30	OTHER MATERIALS AND SUPPLIES
2/9/2023	Arnold Motor Supply LLP	\$1,044.99	OTHER MATERIALS AND SUPPLIES
2/9/2023	Ebsco Industries Inc	\$303.13	PERIODICALS
2/9/2023	Ebsco Industries Inc	\$20.60	PERIODICALS
2/2/2023	Ebsco Industries Inc	\$148.32	PERIODICALS
2/9/2023	Ebsco Industries Inc	\$6,741.72	PERIODICALS
2/2/2023	Jomi Surgical Video Journal	\$1,050.00	PERIODICALS
2/23/2023	MBS Textbook Exchange	\$7,522.00	PERIODICALS
2/16/2023	Artisan Press Inc	\$9,460.00	PRINTING & REPRODUCTION SVC
2/23/2023	Freeland Corporation	\$1,058.93	PRINTING & REPRODUCTION SVC

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/2/2023	Holt Woodworking Inc	\$279.20	PRINTING & REPRODUCTION SVC
2/16/2023	Mail House Inc	\$52.81	PRINTING & REPRODUCTION SVC
2/2/2023	Omaha Paper Company	\$994.56	PRINTING & REPRODUCTION SVC
2/9/2023	Ahlers & Cooney PC	\$1,447.50	PROFESSIONAL SERVICES
2/16/2023	Dentons Davis Brown PC	\$44,011.50	PROFESSIONAL SERVICES
2/11/2023	Wells Fargo Bank	\$291,972.46	PURCHASE CARD CHECKING
2/9/2023	Quadient Leasing Usa Inc	\$360.00	RENTED EQUIPMENT
2/16/2023	Artisan Press Inc	\$250.00	RESALE PURCHASES
2/16/2023	Cengage Learning Inc	\$297,840.00	RESALE PURCHASES
2/16/2023	Cengage Learning Inc	(\$326.25)	RESALE PURCHASES
2/16/2023	Core Mark Midcontinent Inc	\$873.10	RESALE PURCHASES
2/23/2023	Core Mark Midcontinent Inc	\$676.58	RESALE PURCHASES
2/23/2023	Elsevier Inc	\$18,992.74	RESALE PURCHASES
2/23/2023	MBS Textbook Exchange	\$7,563.26	RESALE PURCHASES
2/2/2023	McGraw Hill LLC	\$8,290.74	RESALE PURCHASES
2/23/2023	Snap on Incorporated	\$5,745.06	RESALE PURCHASES
2/16/2023	Southeastern Community College	\$4,385.78	RESALE PURCHASES
2/9/2023	Southeastern Community College	\$19,716.91	RESALE PURCHASES
2/9/2023	Western Iowa Tech Foundation	\$13,725.00	RESIDENT TUITION
2/9/2023	Western Iowa Tech Comm Ed	\$953.00	SCHOLARSHIPS
2/2/2023	Western Iowa Tech Comm Ed	\$8,347.00	SCHOLARSHIPS

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General & Auxiliary  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/16/2023	Western Iowa Tech Comm Ed	\$953.00	SCHOLARSHIPS
2/2/2023	Chapter 33 Students Internal	\$426.60	SPONSORED BILLING RECEIVABLE
2/9/2023	Chapter 33 Students Internal	\$789.60	SPONSORED BILLING RECEIVABLE
2/9/2023	Chapter 33 Students Internal	\$562.56	SPONSORED BILLING RECEIVABLE
2/25/2023	Teachers Insurance & Annuity	\$103,190.93	TIAA-CREF PAYABLE
2/2/2023	Kevin M. Erickson	\$261.83	TRAVEL IN STATE
2/23/2023	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
2/2/2023	Kyle R. Hueser	\$205.40	TRAVEL IN STATE
2/2/2023	Mike Logan	\$213.20	TRAVEL IN STATE
2/16/2023	Teresa P. McElroy	\$228.80	TRAVEL IN STATE
2/9/2023	Michael E. Meister	\$110.00	TRAVEL IN STATE
2/2/2023	Terry A. Murrell	\$41.60	TRAVEL IN STATE
2/2/2023	Brandon P. Treft	\$390.00	TRAVEL IN STATE
2/16/2023	Devlun Whiteing	\$26.00	TRAVEL IN STATE
2/16/2023	Juline S Albert	\$80.00	TRAVEL OUT OF STATE
2/2/2023	Mike Brown	\$161.20	TRAVEL OUT OF STATE
2/16/2023	Dante Frattini	\$118.56	TRAVEL OUT OF STATE
2/9/2023	John G Heiden	\$125.00	TRAVEL OUT OF STATE
2/23/2023	Terry A. Murrell	\$283.92	TRAVEL OUT OF STATE
2/25/2023	Voya Financial	\$15,406.41	TSA PAYABLE
2/16/2023	Christina R. Brandon	\$3,000.00	TUITION

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/16/2023	Amy L. Hueser	\$3,000.00	TUITION
2/16/2023	Tina M Miller	\$624.00	TUITION
2/16/2023	Berkshire Hathaway Energy	\$1,285.52	UTILITIES
2/23/2023	Berkshire Hathaway Energy	\$1,858.24	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$2,138.39	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$11,206.33	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$1,606.81	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$66.75	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$2,850.90	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$8,188.19	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$4,397.54	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$2,612.22	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$2,362.87	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$2,041.30	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$2,289.65	UTILITIES
2/9/2023	Berkshire Hathaway Energy	\$1,758.02	UTILITIES
2/16/2023	Berkshire Hathaway Energy	\$342.06	UTILITIES
2/16/2023	Berkshire Hathaway Energy	\$44,814.79	UTILITIES
2/23/2023	Black Hills Utility Holding	\$2,034.20	UTILITIES
2/23/2023	City Of Cherokee	\$55.07	UTILITIES
2/16/2023	City of Le Mars	\$36.31	UTILITIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/23/2023	City Of Mapleton	\$745.18	UTILITIES
2/9/2023	City of Sioux City	\$308.51	UTILITIES
2/9/2023	City of Sioux City	\$433.74	UTILITIES
2/9/2023	City of Sioux City	\$567.91	UTILITIES
2/9/2023	City of Sioux City	\$159.91	UTILITIES
2/9/2023	City of Sioux City	\$133.07	UTILITIES
2/9/2023	City of Sioux City	\$150.96	UTILITIES
2/9/2023	City of Sioux City	\$55.39	UTILITIES
2/9/2023	City of Sioux City	\$185.69	UTILITIES
2/9/2023	City of Sioux City	\$625.05	UTILITIES
2/9/2023	City of Sioux City	\$168.85	UTILITIES
2/9/2023	City of Sioux City	\$109.44	UTILITIES
2/9/2023	City of Sioux City	\$26.35	UTILITIES
2/9/2023	City of Sioux City	\$1,399.80	UTILITIES
2/9/2023	City of Sioux City	\$2,330.00	UTILITIES
2/9/2023	City of Sioux City	\$1,645.12	UTILITIES
2/16/2023	Denison Municipal Utilities	\$1,937.16	UTILITIES
2/23/2023	Interstate Power & Light Co	\$254.18	UTILITIES
2/16/2023	Interstate Power & Light Co	\$3,721.35	UTILITIES
2/9/2023	Sapp Brothers Petroleum Inc	\$3,451.23	UTILITIES
2/9/2023	Sapp Brothers Petroleum Inc	\$867.79	UTILITIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/16/2023	Woodbury County Rural Electric	\$2,955.23	UTILITIES
2/9/2023	Advance Auto Parts	\$316.97	VEHICLES-MATERIALS & SUPPLIES
2/16/2023	City of Sioux City	\$5,367.15	VEHICLES-MATERIALS & SUPPLIES
2/16/2023	City of Sioux City	\$235.14	VEHICLES-MATERIALS & SUPPLIES
2/16/2023	City of Sioux City	\$600.96	VEHICLES-MATERIALS & SUPPLIES
2/2/2023	D&L Equipment	\$8,464.18	VEHICLES-MATERIALS & SUPPLIES
2/9/2023	Graham Tire Sioux City	\$117.60	VEHICLES-MATERIALS & SUPPLIES
2/9/2023	Growmark Inc	\$77.69	VEHICLES-MATERIALS & SUPPLIES
2/9/2023	Marx Truck Trailer Sales Inc	\$6,473.89	VEHICLES-MATERIALS & SUPPLIES
2/25/2023	Customers Bank	\$78,355.02	WTCC ONECARD PAYABLE
2/25/2023	Customers Bank	\$1,426,695.26	WTCC ONECARD PAYABLE
2/11/2023	Customers Bank	\$4,137.00	WTCC ONECARD PAYABLE
2/18/2023	Customers Bank	\$10,469.25	WTCC ONECARD PAYABLE
TOTAL		<u>\$6,048,097.11</u>	

Western Iowa Tech Community College  
Canceled Warrants  
General & Auxiliary  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
11/29/2022	CSC ServiceWorks Inc	-\$7,500.00	RENTED BUILDINGS
1/12/2023	Pathful Inc	-\$4,300.00	CONTRACTED SERVICES
TOTAL		<u>-\$11,800.00</u>	

# WESTERN IOWA TECH COMMUNITY COLLEGE

## Bills to be approved at the board meeting March 13, 2023

### GENERAL FUND

Estimated for the month of March

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
<b>Total</b>	<b>\$</b>	<b>688,875.00</b>

Western Iowa Tech Community College  
Board Approval  
Special Federal  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/11/2023	Western Iowa Tech General Fund	\$2,272.00	OTHER FEDERAL
2/11/2023	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
2/11/2023	Western Iowa Tech General Fund	\$29,316.80	OTHER FEDERAL
2/11/2023	Western Iowa Tech General Fund	\$86,638.03	OTHER FEDERAL
2/11/2023	Western Iowa Tech General Fund	\$12,189.90	OTHER FEDERAL
2/18/2023	Western Iowa Tech General Fund	\$458,416.28	OTHER FEDERAL
2/18/2023	Western Iowa Tech General Fund	\$75,000.00	OTHER FEDERAL
2/18/2023	Western Iowa Tech General Fund	\$1,600,000.00	OTHER FEDERAL
2/25/2023	Western Iowa Tech General Fund	\$923.40	OTHER FEDERAL
2/25/2023	Western Iowa Tech General Fund	\$1,796.40	OTHER FEDERAL
2/25/2023	Western Iowa Tech General Fund	\$12,720.95	OTHER FEDERAL
2/25/2023	Western Iowa Tech General Fund	\$275,000.00	OTHER FEDERAL
2/18/2023	Western Iowa Tech General Fund	\$1,583.72	SCHOLARSHIPS
TOAL		<u>\$2,556,299.48</u>	

Western Iowa Tech Community College  
 Canceled Warrants  
 Agency, Scholarship & Loan  
 3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
10/6/2020	Juline S Albert	-\$10.00	MATERIALS AND SUPPLIES
9/30/2019	Bekka M. Bates	-\$10.00	MATERIALS AND SUPPLIES
11/9/2021	Matthew J. Pettit	-\$10.00	MATERIALS AND SUPPLIES
10/28/2019	Nicholas J. Christiansen	-\$10.00	MATERIALS AND SUPPLIES
2/17/2020	Michael A. Craig	-\$10.00	MATERIALS AND SUPPLIES
12/14/2020	Jenny S. Jolin	-\$10.00	MATERIALS AND SUPPLIES
11/16/2021	Michael E. Meister	-\$110.00	TRAVEL IN STATE
6/21/2021	Trang T. Nguyen	-\$10.00	MATERIALS AND SUPPLIES
9/21/2021	Revathi R. Vongsiprasom	-\$10.00	MATERIALS AND SUPPLIES
6/15/2020	Jullina D. Williams	-\$10.00	MATERIALS AND SUPPLIES
TOTAL		-\$200.00	

Western Iowa Tech Community College  
Board Approval  
House File  
3/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/21/2023	Western Iowa Tech General Fund	\$6,392.00	INCOME CLEARING ACCOUNT
2/11/2023	Security National Bank	\$2,481.51	SNB INVEST
2/11/2023	Security National Bank	\$105,457.54	SNB INVEST
2/11/2023	Security National Bank	\$25,665.00	SNB INVEST
2/11/2023	Security National Bank	\$71,957.49	SNB INVEST
2/11/2023	Security National Bank	\$20,658.91	SNB INVEST
2/11/2023	Security National Bank	\$5,406.00	SNB INVEST
2/11/2023	Security National Bank	\$21,367.46	SNB INVEST
2/11/2023	Security National Bank	\$20,805.04	SNB INVEST
2/11/2023	Security National Bank	\$3,562.00	SNB INVEST
2/11/2023	Security National Bank	\$3,589.35	SNB INVEST
2/11/2023	Security National Bank	\$7,160.00	SNB INVEST
2/11/2023	Security National Bank	\$37,985.54	SNB INVEST
2/11/2023	Security National Bank	\$600,130.37	SNB INVEST
2/21/2023	Central Service Association	\$2,144.00	TRAINING EXPENSE
2/14/2023	Western Iowa Tech Comm Ed	\$700.00	TRAINING EXPENSE
2/14/2023	Western Iowa Tech Comm Ed	\$1,050.00	TRAINING EXPENSE
TOTAL		<u>\$936,512.21</u>	

# WESTERN IOWA TECH COMMUNITY COLLEGE

## Bills to be paid at the Board Meeting March 13, 2023

MARCH 2023

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 206,596.94		\$ 206,596.94
Additional Warrants	\$ 44,512.89				\$ 64,301.28	\$ 108,814.17
<b>Total</b>	<b>\$ 44,512.89</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 206,596.94</b>	<b>\$ 64,301.28</b>	<b>\$ 315,411.11</b>

Western Iowa Tech Community College  
Board Approval  
Plant Fund  
3/10/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/14/2023	L&L Builders Inc	\$110,807.05	BUILDINGS & FIXED EQUIPMENT
3/14/2023	MTC Mechanical	\$6,995.00	BUILDINGS & FIXED EQUIPMENT
3/14/2023	Rasmussen Mechanical Services	\$20,512.00	BUILDINGS & FIXED EQUIPMENT
3/14/2023	Western Iowa Tech General Fund	\$9,897.71	DUE TO GENERAL FUND
3/14/2023	CollegeNET Inc	\$5,413.28	NON-CAPITAL EXP & EQUIP <5000
3/14/2023	Dewild Grant Reckert &	\$31,359.00	PROFESSIONAL SERVICES
3/14/2023	Farris Engineering	\$5,077.50	PROFESSIONAL SERVICES
3/14/2023	Farris Engineering	\$475.00	PROFESSIONAL SERVICES
3/14/2023	Inspec Inc	\$505.40	PROFESSIONAL SERVICES
3/14/2023	JEO Consulting Group Inc	\$6,118.75	PROFESSIONAL SERVICES
3/14/2023	JEO Consulting Group Inc	\$350.00	PROFESSIONAL SERVICES
3/14/2023	JEO Consulting Group Inc	\$2,411.25	PROFESSIONAL SERVICES
3/14/2023	JEO Consulting Group Inc	\$6,675.00	PROFESSIONAL SERVICES
TOTAL		<u>\$206,596.94</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING MARCH 13, 2023

GENERAL FUND

MARCH 2023

IMKO ENTERPRISES \$ 44,512.89

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TOTAL \$ 44,512.89

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WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING MARCH 13, 2023

HOUSE FILE

MARCH 2023

Wells Enterprises	\$	32,067.03
Westrock	\$	30,234.25
Western Iowa Tech Comm Ed	\$	2,000.00

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TOTAL	\$	64,301.28
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PERSONNEL REPORT  
Regular Appointments  
March 13, 2023

**I. INSTRUCTIONAL STAFF**

No personnel change.

**II. ADMINISTRATIVE STAFF**

- A. **Clifford A. Martin** has submitted his voluntary resignation as EMS Specialist effective February 28, 2023. He is to be paid for all time worked through that date.
- B. **Katherine A. Sanders** has submitted her voluntary resignation as Instructional Specialist effective May 19, 2023, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Michael W. Logan** has submitted his voluntary resignation as Dean of Information Technology effective June 30, 2023, for purposes of retirement. He is to be paid for all time worked through that date and for all earned and unused vacation.
- D. **Thomas J. Utesch** has been selected for the position as Corporate Training Developer effective March 27, 2023, at an annual salary of \$70,308, grade 9, administrative position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.

**III. SUPPORT STAFF**

- A. **Gregory J. Chavis** has submitted his voluntary resignation as Help Desk Technician effective February 24, 2023. He is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Logan Brown Veen-Strege** has been selected for the position as Help Desk Technician effective March 22, 2023, at an annual salary of \$42,346, grade 5, support position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.
- C. **Beth Lees** has been selected for the position as Secretary in Cherokee effective February 24, 2023, at an annualized salary of \$11,279, grade 3, support position. This is a previously authorized position, vacant due to resignation, eligible for limited part time benefits.

- D. It is recommended that the position of **Matthew J. Pettit**, Safety Officer be changed to Lead Safety Officer effective March 13, 2023, through September 8, 2023, at an annualized salary of \$42,346, grade 5, support position.

#### IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report  
Temporary Employees  
(Not eligible for benefits)

March 13, 2023

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Amaro, Juan D	Student Activites	Student Worker	02/16/23	05/15/23	\$ 9.00	Time Entry
Bilello, Trent	Student Activites	Work Study	02/15/23	05/11/23	\$ 9.00	Time Entry
Hageman, Brenda	C.N.A	Patient Care	02/20/23	06/30/23	\$15.84	Time Sheet
Hailemichael, Weldeab	ABE	Work Study	02/16/23	05/11/23	\$ 9.00	Time Entry
Hardyk, Tim	Auto	Extra Time 1st year Student	01/12/23	05/11/23		\$ 4,150.00
Houston, Bea	FLS-142-01	Independent Study	01/12/23	05/11/23		\$ 240.00
Launderville, Robert	Custodian	Work Study	02/15/23	05/11/23	\$ 9.00	Time Entry
Mansfield, Chris	MMS-157-01	Independent Study	01/12/23	05/11/23		\$ 240.00
Mansfield, Chris	MMS-163-01	Practicum	01/12/23	05/11/23		\$ 160.00
McCrary, Janice	Denison	Work Study	02/15/23	05/11/23	\$ 9.00	Time Entry
Miller, Rachel	SPC-170-30	Independent Study	01/12/23	05/11/23		\$ 240.00
Mohning, Ben	FIN-020-02	Independent Study	01/12/23	05/11/23		\$ 240.00
Mueller, Sandra	MGT-938-01	OJT	01/12/23	05/11/23		\$ 320.00
Mueller, Sandra	MGT-938-03	OJT	01/12/23	05/11/23		\$ 1,120.00
Neff, Ethan	A.D.N & PN Lab	Adjunct	02/07/23	06/30/24	\$41.50	Time Entry
Neff, Ethan	A.D.N & PN Clinical	Adjunct	02/07/23	06/30/24	\$52.00	Time Entry
Neff, Ethan	Non-Instructional	Instructor	02/07/23	06/30/24	\$22.00	Time Entry
Neff, Ethan	EMS	Adjunct	02/07/23	06/30/24	\$41.50	Time Entry
Rickleff, Ben	AUT-163-LS12, AUT-163-LS13	Extra Pay	01/12/23	05/11/23		\$ 3,054.40
Sandman, John	SDV-066-01	Independent Study	01/15/23	05/11/23		\$ 240.00
Sudria, Terry	EMS-546-01	OJT	01/12/23	05/11/23		\$ 2,880.00
Sudria, Terry	EMS-547-01	OJT	03/20/23	05/11/23		\$ 960.00
Tarimo, Wilson	Student Activites	Student Worker	02/14/23	05/15/23	\$ 9.00	Time Entry
Totten, Jeremy	HCR-305-30	Adjunct	02/17/23	05/12/23	\$41.50	Time Entry
Truc, Phan	Student Activites	Student Worker	02/07/23	05/15/23	\$ 9.00	Time Entry
Weber, Jennifer	ECE-241-01	Lab Independent Study	01/12/23	05/11/23		\$ 320.00
Weber, Jennifer	ECE-932	Internship	01/12/23	05/11/23		\$ 800.00
Wilcke, Bob	CON-136-01	Adjunct	01/12/23	01/25/23		\$ 830.00
William, Darwin Jr	Mua-101-01	Applied Voice	01/12/23	05/11/23		\$ 332.00
William, Darwin Jr	MUA-120-01	Applied Piano	01/12/23	05/11/23		\$ 332.00
William, Darwin Jr	MUS-102-02	Music Fundmentals	01/12/23	05/11/23		\$ 240.00

ADDENDUM to PERSONNEL REPORT  
Regular Appointments  
March 13, 2023

Page 1

**I. INSTRUCTIONAL STAFF**

No personnel change.

**II. ADMINISTRATIVE STAFF**

A. **Phouthasone E. Vongsiprasom**, has been selected for the position as Head Coach Women's Soccer effective March 20, 2023, at an annualized salary of \$35,000, grade 6, administrative position. This is a previously approved position, eligible for part time benefits.

B. **Cale M. Conner**, Safety Officer has been selected for the position of Head Coach E-Sports effective March 27, 2023, at an annualized salary of \$28,854, grade 6, administrative position. This is a previously approved position, eligible for part time benefits.

**III. SUPPORT STAFF**

No personnel change.

**IV. TEMPORARY STAFF**

No personnel change.

# APPLICATION FOR PAYMENT

CAP702  
Page: 1 of 2

**To:**  
WITCC  
4647 STONE AVE  
SIOUX CITY, IA 51106

**PROJECT:**  
471-22F-B  
WITCC BOOKSTORE RELOCATION  
4647 STONE AVENUE  
SIOUX CITY, IA 51106

Application No.: 2    Application Date: FEB 15, 2023    Period To: FEB 15, 2023    Contract Date: NOV 17, 2022

**From Contractor:**  
L & L BUILDERS CO.  
2205 4th ST  
SIOUX CITY, IA 51101

**VIA ARCHITECT:**  
JEO CONSULTING GROUP  
2000 Q STREET, STE 500  
LINCOLN, NE 68503

Distribution List:  Owner  Construction Mgr  
 Architect  Field  
 Contractor  Other

CONTRACT FOR:

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 494,000.00
- 2. Net of Change Orders: \$ 0.00
- 3. Net Amount of Contract: \$ 494,000.00
- 4. Total Completed & Stored to Date: \$ 175,483.00
- 5. Retainage Summary:
  - a. 5.00 % of Completed Work \$ 8,774.15
  - b. 5.00 % of Stored Material \$ 0.00
- Total Retainage: \$ 8,774.15
- 6. Total Completed Less Retainage: \$ 166,708.85
- 7. Less Previous Applications: \$ 55,901.80

8. Current Payment Due, This Application: \$ 110,807.05

9. Contract Balance (Including Retainage): \$ 327,291.15

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	0.00	0.00
NET of Change Orders:	0.00	

## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) AS INTERGAS

L & L BUILDERS CO.

Date: FEB 15, 2023

State Authorized: Iowa

County of: WOODBURY

Subscribed and sworn to before me this 15<sup>th</sup> day of Feb 2023 -  
Notary Public: Katherine L. Dunning  
My Commission expires: 6/13/2024



## ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$110,807.05

(Architect's Signature) [Signature]

Date: 2/22/2023

**APPLICATION FOR PAYMENT - CONTINUATION SHEET**

CAP703

<b>From:</b> L & L BUILDERS CO. 2205 4th ST SIOUX CITY, IA 51101	<b>To:</b> WITCC 4647 STONE AVE SIOUX CITY, IA 51106	<b>Project:</b> 471-22F-B WITCC BOOKSTORE RELOCATION 4647 STONE AVENUE SIOUX CITY, IA 51106	Application No: 2 Application Date: 2/15/2023 Period To: 2/15/2023 Contract Date: 11/17/2022 Architects Project#:
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A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	BOND / PERMIT	5,905.00	5,905.00	0.00	0.00	5,905.00	100	0.00	295.25
2	GENERAL CONDITIONS	34,459.00	8,315.00	6,650.00	0.00	14,965.00	43	19,494.00	748.25
3	DEMO	13,600.00	13,600.00	0.00	0.00	13,600.00	100	0.00	680.00
4	CONCRETE	624.00	624.00	0.00	0.00	624.00	100	0.00	31.20
5	MASONRY	1,404.00	0.00	0.00	0.00	0.00	0	1,404.00	0.00
6	CARPENTRY	47,524.00	4,000.00	4,000.00	0.00	8,000.00	17	39,524.00	400.00
7	SEALANTS	944.00	0.00	500.00	0.00	500.00	53	444.00	25.00
8	OPENINGS	44,635.00	0.00	2,685.00	0.00	2,685.00	6	41,950.00	134.25
9	FINISHES - TECTUM WALL PANELS	1,292.00	0.00	0.00	0.00	0.00	0	1,292.00	0.00
10	GYPSUM / FRAMING	44,010.00	0.00	36,404.00	0.00	36,404.00	83	7,606.00	1,820.20
11	CEILING TILES	93,541.00	0.00	0.00	0.00	0.00	0	93,541.00	0.00
12	FLOORING	25,077.00	0.00	0.00	0.00	0.00	0	25,077.00	0.00
13	PAINTING	4,566.00	0.00	0.00	0.00	0.00	0	4,566.00	0.00
14	SPECIALTIES	4,890.00	0.00	0.00	0.00	0.00	0	4,890.00	0.00
15	HVAC	66,261.00	11,400.00	38,400.00	0.00	49,800.00	75	16,461.00	2,490.00
16	ELECTRICAL	105,268.00	15,000.00	28,000.00	0.00	43,000.00	41	62,268.00	2,150.00
		494,000.00	58,844.00	116,639.00	0.00	175,483.00	36	318,517.00	8,774.15



**2023 Student Legislative Seminar Report Out**  
**Prepared by: Jennifer McCune, Student Leadership Coordinator**

On Monday, February 27<sup>th</sup>, 10 Western Iowa Tech Community College students attended the Student Legislative Seminar hosted by Community Colleges for Iowa. Students in attendance included Jordan Hicklin, Anna Kerns, Maryssa Thomas, Ariyanna Flores, Alicia Campuzano, Madison James, Tess Fryer, Cruz Samaniego, Brett Rosenbaum, Adam Eberhart, and Student Leadership Coordinator Jennifer McCune.

Upon arriving in Des Moines, students were welcomed by Emily Shields, Executive Director for Community Colleges for Iowa. Students then had the opportunity to participate in a legislative panel featuring Iowa State Representatives Carter Nordman, Heather Matson, and Senator Izaah Knox. This panel allowed students to ask legislators questions on numerous topics of interest including support for mental health in education and how to keep graduates in the state. Finally, keynote speaker Adam Carroll shared messages of POWER (Promoting Opportunities While Establishing Relationships) and the importance of building connections. In the evening after the legislative seminar, students participated in an escape room to strengthen relationships, practice communication, and hone problem solving skills.

The Iowa Legislature and Governor designated Tuesday, February 28<sup>th</sup> as Community College Day to educate others about the success that Community Colleges have had, continue to have, and will have in the future for Iowa's students, workforce, and economy. Students began the day at the Capitol by meeting with several area legislators where they shared their individual stories, programs of concentration, plans to complete an Associate's degree, as well as goals to transfer to four-year institutions. Students individually conveyed their appreciation for the continued investment in student success through support given to Western Iowa Tech Community College by our legislators and shared their hopes that college tuition would remain affordable. Additionally, a Capitol tour was made available for students.

Western Iowa Tech Community College students were enthusiastic ambassadors for the College in expressing their appreciation for the continual support offered by Western Iowa Tech Community College's faculty and staff, our excellent educational programs, cutting-edge technology, affordable costs, and the ability to stay close to their families.



To: Board of Directors  
From: Terry A. Murrell, Ph.D.  
RE: Redistricting  
Date: March 9, 2023

Every ten years Western Iowa Tech Community College is required by law to redraw the director district boundaries based on new U.S. Census data. The purpose of the redistricting process is to realign director districts based on population and the number of seats required for the Board. The Iowa community colleges agreed to work with the Iowa Department of Education in creating a consistent process for community colleges to create director districts. The following link is a proposed interactive map for Western Iowa Tech Community College districts. (There is a dropdown menu in the upper right-hand corner to zoom the map to your college and open the proposed plan. There is also a search button/tool to locate a specific address. School district's boundaries are included as the only other layer in this interactive map.)

<https://iowa.maps.arcgis.com/apps/dashboards/520fb859f69a42af9120e8867283f8c2>

Attached are the redistricting guidelines as published by Community Colleges for Iowa (CCFI) and approved by the Iowa Department of Education. Administration has reviewed the interactive map and believes the map fulfills the guidelines set forth by CCFI and state law.

It is the administrative recommendation that the Board adopt the proposed redistricting plan which will take effect for the November 2023 election.



## REDISTRICTING IN IOWA

### What is Redistricting?

Redistricting is the redrawing of congressional and legislative district boundaries based on U.S. Census data. This process takes place every ten years, during years ending in 1, after the U.S. Census data has been collected. The purpose of the redistricting process is to realign Congressional and state legislative districts based on population and the number of seats allowed. The U.S. Constitution requires each Representative in Congress to represent an equal number of citizens and mandates a census to determine the number of citizens and apportion seats to each state. Iowa carries this requirement over into its legislative districts, and other elected boards.

### Summary of Iowa's Process

Like most states, Iowa's legislature has the primary responsibility for adopting district maps. But unlike other states, Iowa assigns the task of drawing the lines that the legislature votes on to nonpartisan legislative staff. These staffers refer congressional, state House and state Senate maps to the state legislature, which then must give the maps an up-or-down vote. A simple majority of the legislature is required to adopt maps. Since the Iowa statutory process for redistricting was established in 1980, the redistricting plans adopted have not been challenged in court.

Iowa requires its state legislative and congressional districts to comply with both traditional and emerging criteria. Unlike many other states, Iowa prohibits its nonpartisan staff from considering partisan data when drawing district maps. Examples of partisan data: the addresses of incumbent legislators and members of Congress; the political affiliation of registered voters; previous election results, and demographic information apart from population data.

### Community College Redistricting Standards

Boundary lines of directors' (Trustees) districts shall be drawn according to:

- The Secretary of State's office approves the city and county precinct boundaries. Then maps must be gathered of all the K12 school district boundaries and the AEA boundaries, before the Community College boundaries can be drawn.
- Community college boundaries do not necessarily coincide with the K12 school district boundaries, although most do. All boundaries shall follow precinct boundaries or school district boundaries, unless a community college trustee boundary follows the boundary of a school district which divides into one or more election precincts.
- To the extent possible all districts shall be as nearly equal as practicable to the ideal population for the districts, as determined by dividing the number of districts established into the population of the community college district.
- All districts shall be contiguous and as compact as practicable.

- Redistricting plans must be drawn and approved by the respective community college boards using strict standards. Only population headcounts are considered in drawing up districts. Consideration *shall not be* given to the addresses of incumbent officeholders, political affiliations of registered voters, previous election results, or demographic information, such as race or ethnicity.
- Cities shall not be divided into two or more districts unless the population of that portion of a city is greater than the ideal size of a trustee district. Cities shall be divided into the smallest number of districts possible.
- If a map is rejected, the board can never go back to that map again.

#### 2020 Timetable

August 2021	Delivery of Census data to Legislative Services Agency (LSA).
September 16, 2021	Delivery of first LSA redistricting plan to the Commission.
October 2021	Special session to approve legislative maps.
Late 2021 (60 days after redistricting plan becomes law)	Deadline for cities to draw precincts and wards.
Late 2021 (90 days after redistricting plan becomes law)	Deadline for counties to draw precincts.
November 16, 2021	Earliest that a K-12 school district board may adopt new boundaries.
January 15, 2022	New boundaries take effect and are used in subsequent elections (legislature/city/county).
February 2023	All CC plan materials (PDFs and shapefiles) released into shared google folder to colleges.
March-April 2023	Board consideration of plans: determine if plan has 'preliminary' acceptance or if the plan will be rejected.
May-July 2023	Boards approve redistricting plans. Alternative plans will be presented as requested.
August 1, 2023	Deadline for Community College Boards to have adopted new district districts.
November 2023	New maps take effect for this election.

#### Election Impacts

- New maps take effect in January of the year after which they are adopted, therefore do not impact the off-year race held that year.
- If more than one incumbent officeholder resided in a redrawn district, their terms of office expire after the next regular board election.



**Date:** March 6, 2023

**To:** Dr. Terry Murrell, President

**From:** Andrea Rohlena, Director of Marketing and Publications  
Dr. Juline Albert, Vice-President of Learning

**Re:** New Logo

As Western Iowa Tech Community College embarked on finding a new logo, it was important that we follow best practices:

- The new brand is not left to chance and must be based on research.
- When doing branding research, we gather feedback from as many people as possible and from all areas of the college.
- The branding process is well-thought out and intentional.

In the Spring 2022, the College contracted with AMPERAGE Fundraising and Marketing to conduct college-wide branding research. They held focus groups and one-on-one interviews with members of our college community including students, employees, alumni, business partners, and board members. AMPERAGE gathered feedback from over 100 people regarding their thoughts and perceptions of WITCC.

The research outcomes were overwhelmingly positive. Our students tell us they choose WITCC because of our location, affordable pricing, and breadth of program offerings. Once they attend classes, they are impressed with the large amount of student support services and quickly come to realize the value of their WITCC education. Our students expressed how much they are cared for by the faculty and staff and how they feel fully welcomed and supported during the different stages of their student experience. Students zeroed in on the welcoming environment and see the college as inclusive and empowering for individuals who are striving to improve their lives. They are proud to be students and are grateful for the opportunities to launch their educational journeys or career.

Two advertising agencies were provided the research and asked to design a new logo. They provided over 20 options for us to consider. After much deliberation, the logo we selected best represents WITCC and best reflects the research. It is simple, clean, modern, memorable, versatile, relevant, and timeless. The logo is a large, swooping “W” accompanied by the words “Western Iowa Tech Community College.” The curved lines of the “W” represent the College’s friendly, welcoming, and supportive personality. The third line stroke extends slightly higher and longer to represent how we help our students thrive and succeed on their educational journey. The logo incorporates the fresh and bold lime green color, but balances it out with a traditional navy blue.

Over the course of the next six months, we will prepare to retire the current logo and roll out the new branding. April through July we will work with each department/area of the college to update materials with the new logo. Since we will not be able to change everything at once, the departments will assist in identifying areas of high priority, that being areas that are highly visible to the public. High priority materials will be complete for the public launch on August 1. At that time, we will host a ribbon cutting, invite the media, and showcase our new branded bookstore.

It is the administrative recommendation that the board approves the new logo and brand rollout plan.



**Date: March 6, 2023**

**To: Dr. Terry Murrell, President**

**From: Andrea Rohlena, Director of Marketing and Publications; Dr. Juline Albert, Vice-President of Learning**

**Re: Public Relations Procedures**

One of the roles of the Western Iowa Tech Community College Marketing Department is maintaining WITCC's positive public image in the Siouxland Community. The marketing does this by disseminating favorable information for the purposes of earned media. Press releases are written and distributed to media outlets regarding graduations, honor roll, events, awards, and achievements.

In 2022, the Marketing Department disseminated 37 press releases to 24 media outlets in Woodbury, Plymouth, Ida, Monona, Crawford, and Cherokee counties. The press releases resulted in 61 media stories regarding the Last Dollar Scholarship, Phi Theta Kappa, athletics, articulation agreements, and many others. The online media articles were then reshared on the College's social media platforms, garnering even more publicity. In 2022, the media contacted WITCC for a story or mentioned WITCC in 45 additional media stories. The College was also mentioned briefly in 70 other obituaries or articles featuring alumni.

**Western Iowa Tech Community College**  
**FY 2022 FEDERAL FUNDING PROFILE**

*Fiscal year 2022: July 1, 2021 through June 30, 2022*

(per annual audit)

<b>Ten Year Federal Pell Grant Summary Table</b>			
<b>Award Year</b>	<b>Number of Recipients</b>	<b>Average Grant per Student</b>	<b>Total Grant Dollars Dispersed</b>
<b>FY22</b>	<b>1,670</b>	<b>\$3,656</b>	<b>\$6,106,279</b>
FY21	1,718	\$3,661	\$6,290,118
FY20	1,848	\$3,617	\$6,684,602
FY19	1,886	\$3,652	\$6,886,759
FY18	1,913	\$3,603	\$6,892,534
FY17	2,005	\$3,466	\$6,948,833
FY16	2,435	\$3,353	\$8,163,763
FY15	2,624	\$3,425	\$8,987,651
FY14	2,814	\$3,359	\$9,453,077
FY13	3,021	\$3,348	\$10,114,381

<b>Student Financial Aid Cluster</b>	
Total Pell Grant Dollars Dispersed	<b>\$6,106,279</b>
1. Number of Federal SEOG Recipients	216
Federal SEOG Funds Expended	\$128,167
2. Number of Federal College Work-Study Program Participants	76
Federal College Work-Study Funds Expended	\$101,295
3. Number of Federal Direct Loan Recipients	1,151
Federal Direct Loan Funds Expended	\$5,713,068
<b>Subtotal- Student Assistance via Pell, SEOG, Work-Study and Direct Loans</b>	<b>\$12,048,809</b>
<i>FY 2021 Funding Level</i>	<i>\$13,142,165</i>

<b>Formula Allocations, Grants and Special Appropriation Funding</b>	
4. All TRIO Programs	\$1,386,274
Student Support Services	\$532,058
Talent Search	\$420,524
Upward Bound	\$433,692
5. US Department of Education- Career and Technical Education	\$612,905
6. US Department of Education- Adult Basic Education	\$252,367
7. US Department of Education- Vocational Rehabilitation	\$79,021
8. OSHA- Susan Harwood Training Grant Program	\$107,510
9. US Department of Education Coronavirus Aid, Relief, and Economic Security Act	\$8,464,266
Higher Education Emergency Relief Fund-Student portion	\$3,576,605
Higher Education Emergency Relief Fund- Institutional portion	\$4,785,202
Higher Education Emergency Relief Fund- Strengthening Institutions	\$102,419
10. US Department of Education- Iowa Department of Education	\$550,032
Governor's Emergency Education Relief Fund a	\$154,475
Governor's Emergency Education Relief Fund b	\$1,145
Governor's Emergency Education Relief Fund c	\$394,412
11. US Small Business Administration- Small Business Development Center	\$89,067
<b>Subtotal- Grants and Special Appropriation Funding</b>	<b>\$11,541,442</b>
<i>FY 2021 Funding Level</i>	<i>\$9,039,273</i>

<b>TOTAL FY22- Federal Funds assisting WITCC and Students</b>	<b>\$23,590,251</b>
<i>FY 2021 Funding Level</i>	<i>\$22,181,438</i>



**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and Administrative Services *[Signature]*

**DATE:** March 3, 2023

**RE:** **FY 2024 TUITION, FEES, AND OTHER CHARGES**

Western Iowa Tech  
Community College  
4647 Stone Avenue  
P.O. Box 5199  
Sioux City, IA 51102-5199  
712-274-6400  
800-352-4649  
Fax: 712-274-6412  
www.witcc.edu

Cherokee Campus  
& Conference Center  
Denison Campus  
Le Mars Center  
Mapleton Center  
Sioux City Campus

Consistent with last year, the College is bringing the recommended tuition, fees and other charges for Fiscal Year 2024 to the Board much earlier than in past years so that students will know the cost of attendance when they register for classes beginning in April.

Outlined below are the recommendations for changes in tuition, student fees and other college charges to take effect for the 2023 Fall Semester. It is the administrative recommendation that the identified charges be approved by the Board of Directors. Unless specifically listed below, all other credit student fees and college charges are to remain at the amount currently being assessed. The College will follow Iowa Uniform Policy on Student Residency Status guideline which includes military members.

**Tuition and Fees**

It is recommended that the College’s in-state tuition rate be increased \$5.00 per credit hour to \$173.00. We are only aware of a few community colleges that have finalized their new tuition rate for next year. Based on the very limited data collected, the increases range from a low of \$4.00 per credit hour to a high of \$10.00 per credit hour with an average increase of \$6.57 per credit hour. The recommended increase of \$5.00 per credit hour would have the College remain below the average tuition charge (was \$191.18 per credit hour for FY ’23). Western Iowa Tech Community College would also remain as having the lowest tuition charge per credit hour in FY ‘24. It is recommended that out-of-state tuition be increased \$10.00 per credit hour to \$179.00.

The tuition for the on-line consortium is the same for all seven participating Iowa community colleges and is a blend of the various tuition rates charged by each college. While the tuition for the on-line consortium has not been set as of this time, it is the recommendation that the College follow the tuition rate as approved by the consortium. The current tuition as set by the consortium is \$208.00 per credit hour.

It is recommended that the company-based instruction (CBI) increase \$5.00 per credit hour to \$193.00. Company based instruction allows all employees of a company to take classes at a blended in-state and out-of-state tuition rate with no additional fees.

The College is not recommending any per credit hour fee increase in total. The recommendation is that the matriculation fee increase \$2.00 per credit hour to \$10.00 per credit hour. It is also recommended that the technology student fee decrease \$2.00 to \$19.00 per credit hour to continue with the mobile technology initiative. These fees will be charged to all students that incur the standard tuition charge.

### **Non-credit Tuition**

Each year the college offers numerous non-credit course offerings. Because of the many variations in courses (estimated enrollment, length, location, material/supplies expenses, instructor cost, mileage, etc.) we determine the tuition and fee to be charged on a course-by-course basis. However, we do have a minimum tuition fee, which is established by the Board for courses offered to the general public. For Fiscal Year 2023, the current minimum fee is \$5.50 per contact hour. It is the administrative recommendation that the rate remain unchanged for Fiscal Year 2024.

### **Other Fees**

It is recommended that the College fee for educational resources to provide access to learning resources such as textbooks, career planning, etc. charged to all regular college credit students remain unchanged at a rate of \$97.00 per semester.

It is also recommended that the College offer a 5 meal per week commuter student meal plan for \$565.00 per semester. This will allow students and/or their parents to purchase a meal plan for students not living in the dormitories. This is a \$45.00 increase from the prior year rate. This increase is based on contractual language in the agreement.

### **Student Housing Fees**

It is recommended that the charges for the Bur Oak Suites, Prairie Place Dormitory and Sun Ridge Court Dormitory be increased as noted below. The primary reason for the increase is due to the contractual language about increases in the meal plan. The charge for the student housing fee for the partially furnished unit includes all paid utilities (heat, water, air conditioning and electricity), garbage, laundry machines and wireless Internet access. Additionally, all housing students required to have the meal plan will receive 14 all you choose to eat meals per week as part of their room and board housing fee. The College has phased out the family housing option.

### **Bur Oak Suites and Prairie Place**

#### **Current Rates:**

Two Bedroom:	Rate per student	\$3,075.00 per semester
Four Bedroom:	Rate per student	\$3,075.00 per semester

#### **Proposed Rates:**

Two Bedroom:	Rate per student	\$3,275.00 per semester
Four Bedroom:	Rate per student	\$3,275.00 per semester

## **Sun Ridge Court**

### **Current Rates:**

One Bedroom:	(2 students per unit)	\$2,775.00 per semester
Two Bedroom:	(4 students per unit)	\$2,775.00 per semester
Two Bedroom:	(2 students per unit)	\$3,475.00 per semester

### **Proposed Rates:**

One Bedroom:	(2 students per unit)	\$2,975.00 per semester
Two Bedroom:	(4 students per unit)	\$2,975.00 per semester
Two Bedroom:	(2 students per unit)	\$3,675.00 per semester

## **Course Fees**

The College charges various course fees depending on the program cost. The cost is based on the amount of consumable supplies that the student uses during the semester. Other costs may be based on testing, insurance or certification fees that the College must pay on behalf of the student. Listed below are the course fee changes broken into four main categories. Only the fees recommended for change are listed. The College may also have charges for embedded books or materials and varies by course/program.

**The following pages list the proposed course fee changes.**

## Proposed Course Fee Changes for 2023-2024

<b>New Courses</b>		<b>Current Fee</b>	<b>Proposed Fee</b>
<b>New Fee to Existing Courses</b>		<b>Current Fee</b>	<b>Proposed Fee</b>
BIR 101	The BIR Industry	0	\$300
EDU 218	Initial Field Experience	0	\$35
SUR 350	Surgical Board Review	0	\$80
<b>Increase in Fees</b>		<b>Current Fee</b>	<b>Proposed Fee</b>
ADN 621	Nursing III	\$895	\$1195
ADN 622	Nursing IV	\$853	\$1150
DEA 508	Fundamentals of Dental Assisting	\$410	\$435
DEA 613	Dental Assisting Specialties	\$350	\$365
ECE 133	Child Health, Safety, and Nutrition	\$150	\$175
EMS 114	Emergency Medical Responder	\$225	\$260
EMS 217	Emergency Medical Technician	\$350	\$375
HCM 275	Baking II	\$145	\$155
HCM 277	Protein fabrication	\$175	\$200
HCM 307	Intermediate Cooking Methods	\$145	\$155
HCM 148	Medication Aide	\$65	\$75
HSC 173	Nurse Aide Theory	\$75	\$115
MAP 215	Medical Laboratory Techniques	\$300	\$325
MAP 333	Fundamentals of Medical Assisting I	\$235	\$245
MAP 338	Fundamentals of Medical Assisting II	\$142	\$150
PHR 947	Pharmacy Technician Practicum	\$75	\$85
PNN 624	Nursing I	\$730	\$1095
PNN 625	Nursing II	\$688	\$1050
PNN 853	IV Therapy: Concepts & Techniques	\$85	\$175
PTA 130	Activities of Daily Living	\$20	\$190
<b>Decreased Fees</b>		<b>Current Fee</b>	<b>Proposed Fee</b>
<b>Eliminated Fees</b>		<b>Current Fee</b>	<b>Proposed Fee</b>
MUS 241	Audio Seminar II	\$20	0
<b>Deleted Courses</b>		<b>Current Fee</b>	<b>Proposed Fee</b>
ESI 061	Intensive ESL Listening/Speaking III	\$10	0
HCM 410	Culinary Seminar I	\$450	0
MUA 102	Applied Voice I	\$235	0
PTA 441	Clinical Affiliation I	\$80	0
PTA 442	Clinical Affiliation II	\$110	0
PTA 443	Clinical Affiliation III	\$150	0

**MEMO**

**DATE:** February 16, 2023

**TO:** Dr. Terry Murrell, President

**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean – Corporate College  
Sam Pribil, Economic Development Coordinator

**RE:** 260E Preliminary Agreement for TEC Equipment

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a State recognized INJT project start date.

TEC Equipment will have a new location in Sioux City, Iowa. The proposed plan is to design and build a new full-service truck and trailer dealership (approx. 40,000 square feet) on 8.5 acres located on the vacant site with common property line of Pilot Truck Stop. Completion dates estimated late 2023. Below is a synopsis of the company. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of TEC Equipment and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before February 25, 2025. It is understood and agreed that if such a final agreement is not reached; neither TEC Equipment nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

**Company Description:**

TEC Equipment is the largest Mack and Volvo full-service truck and trailer dealerships in North America operating in 8 states. Offering service, parts, and new and used trucks and trailers, financing, and insurance in addition a 2600-unit leasing/rental. The company will be hiring approximately 15 new employees.

**Recommendation:**

It is the administrative recommendation that the Board approves the Preliminary Iowa New Jobs Training Agreement with TEC Equipment.

**IOWA NEW JOBS TRAINING PROGRAM (260E)  
PRELIMINARY AGREEMENT**

**Western Iowa Tech  
Community College**  

---

*The "College"*

&

**TEC Equipment**  

---

*The "Employer"*

**Project #**     1    

4535 Harbor Drive, Sioux City, Iowa 51111

**Employer Address**

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

**Western Iowa Tech  
Community College**

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*Name of Community College*

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*Signature of President of the Board*

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*Signature of Secretary of the Board*

---

*Date*

**TEC Equipment**

---

*Name of Employer  
Chris Collins*

---

*Signature of Employer Official*

---

*2/13/2023*

---

*Date*

**Notes: Base Employment Number: 19**

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.  
(TEC Equipment)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2023

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ o'clock \_\_.M., on the above date. There were present President Russell Wray, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted.

**RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT**

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with TEC Equipment (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:**

That the Preliminary Agreement with TEC Equipment and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors



**MEMO**

**DATE:** March 6, 2023

**TO:** Dr. Terry Murrell, President

**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean – Corporate College  
Sam Pribil, Economic Development Coordinator

**RE:** 260E Preliminary Agreement for Thermogenics

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a State recognized INJT project start date.

Thermogenics is a leading North American manufacturer of coiled tube steam, hot water, and thermal fluid boilers and related equipment in Cincinnati, Ohio. Below is a synopsis of the company. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of the Thermogenics and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before February 23, 2025. It is understood and agreed that if such a final agreement is not reached; neither Thermogenics nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

**Company Description:**

Thermogenics is a Canadian-based company that plans to expand its North American footprint. The company recently acquired Plains Mechanical Services Inc. out of Sioux City, Iowa as part of its expansion.

**Recommendation:**

It is the administrative recommendation that the Board approves the Preliminary Iowa New Jobs Training Agreement with Thermogenics.

**IOWA NEW JOBS TRAINING PROGRAM (260E)  
PRELIMINARY AGREEMENT**

**Western Iowa Tech  
Community College**  

---

*The "College"*

&

**Thermogenics**  

---

*The "Employer"*

**Project #** \_\_\_\_\_

2300 Hawkeye Drive Sioux City, IA 51105  

---

**Employer Address**

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

**Western Iowa Tech  
Community College**

\_\_\_\_\_  
*Name of Community College*

\_\_\_\_\_  
*Signature of President of the Board*

\_\_\_\_\_  
*Signature of Secretary of the Board*

\_\_\_\_\_  
*Date*

**Thermogenics**

\_\_\_\_\_  
*Name of Employer*

\_\_\_\_\_  
*Signature of Employer Official*

\_\_\_\_\_  
*2/24/2023*

\_\_\_\_\_  
*Date*

**Notes: Base Employment Number: 0**

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.  
(Thermogenics)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2023

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ o'clock \_\_.M., on the above date. There were present President Russell Wray, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted.

**RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT**

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with Thermogenics (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:**

That the Preliminary Agreement with Thermogenics and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors





To: Dr. Terry Murrell

From: Troy Jasman, Vice President of Finance and Administrative Services  
Matt Pfister, Executive Director of College Development

Date: February 20, 2023

Re: College Foundation Board Nominees

It is our pleasure to nominate the following individual for the Western Iowa Tech Community College Foundation Board.

Keith Obermiller

Keith is a Western Iowa Tech alum, graduating in 1984 with a Retail Meat Cutting Associates of Arts Degree. Keith has worked for three major beef packers over the past 34 years, laying the foundation for their international exports. His efforts increased financial options for products while securing financial stability for the companies and employees. Keith has traveled and built business relationships in over 40 countries.

Keith has greatly supported WITCC since his graduation and was honored in 2019 as the alumnus of the year. He has sponsored the Keith Obermiller Scholarship, awarded to WITCC Culinary students. Keith is passionate about his career and partnerships in over 40 countries. He hopes to help open doors for WITCC students in Siouxland and the world. He is honored to be considered to work as an advocate for the Western Iowa Tech Community College Foundation.

It is the administrative recommendation to approve Keith Obermiller as a board member for the Western Iowa Tech Community College Foundation Board.



■  
 Western Iowa Tech  
 Community College  
 4647 Stone Avenue  
 P.O. Box 5199  
 Sioux City, IA 51102-5199  
 712-274-6400  
 800-352-4649  
 Fax: 712-274-6435  
 www.witcc.edu

■  
 Cherokee Campus  
 & Conference Center  
 Denison Campus  
 Le Mars Center  
 Mapleton Center  
 Sioux City Campus

**TO:** Dr. Terry Murrell, President  
 Troy Jasman, V.P. of Finance & Administrative Services  
**FROM:** Merlyn Kathol, Director of Financial Aid  
 Brian D. Smith, Controller  
**DATE:** March 1, 2023  
**SUBJECT:** Cohort Default Rate Summary and Action Plan Update

**Summary:**

The U.S Department of Education releases official cohort default rates once per year. The school's cohort default rate is the percentage of a school's borrowers who enter repayment on the William D. Ford Federal Direct Loans (Direct Loans) during a fiscal year (October 1 to September 30) and default prior to the end of the second following fiscal year.

Fiscal Year	3 Year Cohort Default Rate	# of Students in Default	# of Students in Repayment
FY2012	20.50%	338	1,635
FY2013	18.66%	306	1,640
FY2014	19.67%	311	1,581
FY2015	18.50%	261	1,409
FY2016	18.90%	263	1,385
FY2017	15.00%	186	1,236
FY2018	7.60%	86	1,114
FY2019	1.70%	19	1,060
FY2020**	0.00%	1	1025

\*\*On February 28, 2023, the U.S. Department of Education released the FY2020 "Draft" 3 Year Cohort Default Rates. The final FY2020 3-Year Cohort Default Rates will be published in September 2023.

Western Iowa Tech contracted with Inceptia seven years ago to help connect our delinquent borrowers with their servicers. Since contracting with them, they have assisted in reducing our cohort default rate by over 20.5%. It should be noted that the Federal Fresh Start initiative put all defaulted loans into good standing causing this 0.00% default rate anomaly.

Overall, Iowa community colleges experienced a decrease of 7.9% in cohort default rates from FY2018 to FY2019. The decreases at each community college ranged from 1.3% to 12.8% from FY2018 to FY2019.

Fiscal Year	3 Year Cohort Default Rate
FY2014	18.50%
FY2015	17.87%
FY2016	16.93%
FY2017	16.12%
FY2018	11.40%
FY2019	3.50%

**Action Plan:**

The cohort default rate decreased from a high of 20.50% in FY2012 to 0.00% in FY2020. The Federal Fresh Start initiative is in effect for one year and is the cause of the 0.0% default rate for this year. WITCC must continue to provide financial literacy and communicate every option available to students before they borrow and when entering repayment. The College will continue to partner with Inceptia to better serve our students and to realize the full impact of this partnership.

**Western Iowa Tech Community College... "The Best Place to Start!"**



Western Iowa Tech  
Community College

4647 Stone Avenue

P.O. Box 5199

Sioux City, IA 51102-5199

712-274-6400

800-352-4649

Fax: 712-274-6412

www.witcc.edu

Cherokee Campus  
& Conference Center

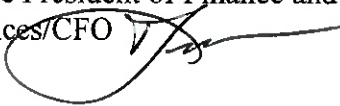
Denison Campus

Le Mars Center

Mapleton Center

Sioux City Campus

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and  
Administrative Services/CFO 

**DATE:** March 6, 2023

**RE:** **DINING SERVICE AGREEMENT RENEWAL – GREAT  
WESTERN DINING SERVICE, INC.**

Students at Western Iowa Tech Community College expressed the desire to convert from a fixed dollar amount declining balance food plan to a true meal plan. As a result, the College entered into a Dining Service Agreement in January, 2020 with Great Western Dining Service, Inc. The meal plan allows the student to utilize an “all you care to eat” option. Students no longer have to worry about running out of available funds and are able to have food for the entire semester. The current agreement is set to expire at the end of the Spring 2023 semester. Based on feedback from the students, the College would like to continue to have the true meal plan continue for the benefit of the students. The College has worked with Great Western Dining Service, Inc. to establish a new five-year agreement.

The Dining Service Agreement with Great Western Dining Service, Inc. would begin on July 1, 2023 and would continue for five years with options for additional renewals annually thereafter. The Ahlers Law Firm had reviewed the Agreement.

### **Recommendation**

It is the administrative recommendation that the College approve the Dining Service Agreement with Great Western Dining Service, Inc. for the operation of the food service of Western Iowa Tech Community College.

## DINING SERVICE AGREEMENT

### “EXHIBIT A”

1. **LOCATION:** Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, Iowa 51106
2. **COMMENCEMENT DATE:** July 1, 2023 (Year 1 of 5)
3. **INITIAL TERM OF CONTRACT:** The initial term of the contract shall be for a five (5) year period, commencing July 1, 2023 and extending through June 30, 2028 with options for additional renewals annually thereafter by mutual agreement of Western Iowa Tech and Great Western Dining.
4. **PURPOSE OF EXHIBIT A:** Exhibit A sets forth the terms and conditions upon which Western Iowa Tech retains Great Western Dining to manage and operate the Dining Services for College's students, faculty, staff, employees, visitors and invited guests. Great Western Dining's Proposal (“Proposal”) submitted to Western Iowa Tech is incorporated herein by reference. In the event there is a discrepancy between this Agreement and the Proposal, the following order of precedence shall prevail: (1) this Agreement, (2) the Proposal.
5. **MINIMUM WAGE INCREASE:** In the event legislation or government intervention makes law any increases in minimum hourly rates or mandatory fringe benefits after the first year of this Agreement, Great Western Dining will pass these on to Western Iowa Tech commensurate with the effective date decreed at cost.
6. **SPECIAL PROVISIONS:**
  - 6.1 **Commissions to the College.**

Casual Meals	5-percent (5%) of Net Sales
Non-College Sponsored Catering	5-percent (5%) of Net Sales
  - 6.2 **Presidential Catering Fund.** Great Western Dining shall provide to the President of Western Iowa Tech a fund of **ONE THOUSAND DOLLARS (\$1,000.00)** to be used for catering services at the President's discretion.
  - 6.3 **Admissions Meal Rates for Prospective Students.** Limited to recruited students only and will be charged a special rate of **SIX DOLLARS and TWENTY-FIVE CENTS (\$6.25)** for meals when visiting campus for prospective enrollment with Admissions. Western Iowa Tech will be responsible for the issue of guest passes, notifying the Dining Service Director and planning mealtimes so that prospective students can be accommodated in the Overlook Cafe.

**6.4 Meal Plan Descriptions.**

- 14-Meal Plan
- 10-Meal Faculty/Staff Punch Card
- 5-Meal Commuter Meal Plan

The **14 Meal Plan** consists of breakfast, lunch, and dinner served Monday-Thursday, breakfast and lunch only on Friday. Your students may make any food choices they desire in the Overlook Cafe with unlimited servings.

The **10-Meal Faculty/Staff Punch Card** can be used for any meal with unlimited servings except for premium meals and offers a discounted price from the Casual Meal Rate. The cards do not expire and transfer from semester to semester.

The **Commuter 5-Meal Plan** may be used for any five of the 14 meals served per week during open hours of operation.

**6.5 Meal Plan Assumptions.** A 14-Meal Plan is mandatory for all students living on-campus. Rates are based on a minimum guarantee of **160** board days.

**6.6 Contract Campus Dining Rates.** Points are not included in the below meal plan rates and must be collected in addition to meal plan charge.

Number of Boarders	14-Meal Plan Rate
495-Above	\$10.56
480-494	\$10.64
465-479	\$10.70
450-464	\$10.85
435-449	\$11.02
420-434	\$11.19
405-419	\$11.37
390-404	\$11.58
375-389	\$11.79
360-374	\$12.03
345-359	\$12.25
330-344	\$12.56
315 -329	\$12.85
300-314	\$13.17
285-299	\$13.72
270-284	\$13.91
255-269	\$14.37
240-254	\$14.74
225-239	\$15.27
210-224	\$15.87
209	To Be Negotiated

**6.7 Commuter 5-Meal Plan.** The Commuter 5-Meal Plan consisting of five (5) meals per week, Monday thru Friday, will be offered for **FIVE HUNDRED SIXTY-FIVE DOLLARS (\$565.00)** per 16-week semester.

**6.8 Casual Meal Rates.**

Breakfast	\$5.00
Lunch	\$7.25
Dinner	\$7.50
Special & Steak Meals	\$8.35
Faculty & Staff 10-Meal Card	\$66.75

Applicable sales tax will be charged on the above prices. To-go containers will be available at cashier stand. The to-go price would remain the same as the all-you-care-to-eat price. GWD will bill the College for any Faculty and Staff who use payroll deductions for the purchase of meal cards.

**6.9 Overlook Café Hours of Operation.** Hours of service are listed below. Changes to hours shall be mutually agreed upon by Western Iowa Tech and Great Western Dining.

**MONDAY—THURSDAY**

Breakfast	7:30 A.M.—9:00 A.M.
Lunch	11:00 A.M.—1:00 P.M.
Dinner	5:30 P.M.—6:30 P.M.

**FRIDAY**

Breakfast	7:30 A.M.—8:30 A.M.
Continental	8:30 A.M.—9:30 A.M.
Lunch	11:30 A.M.—1:00 P.M.

**6.11 Summer Camps/Conferences.** Minimum of 25 people is requested for Dining Services during summer. Rates are per group, three meals per day, Monday—Thursday, breakfast on Friday. Groups present during the same timeframe may be combined to determine rate.

<b>Number of Participants</b>	<b>Daily Rate</b>
101 - Above	\$19.55
76 – 100	\$20.60
51 – 75	\$21.76
25 – 50	\$22.90

**6.12 Summer Partial Day Rates 2022.**

Breakfast only	35-percent (35%) of Daily Rate
Dinner only	50-percent (50%) of Daily Rate
Lunch & Dinner only	75-percent (75%) of Daily Rate

**6.13 Advance Board Billing:** GWD will submit an invoice of one (1) month average anticipated board cost to Western Iowa Tech by August 1 of the corresponding year. The College will need to pay this invoice by September 1. The advance board bill will be paid back to the College in full by June each year.

**6.14 Guarantee of Rates and Fees.** All rates and fees proposed to Western Iowa Tech and any other financial arrangements related to the Dining Services operation and contained in this proposal will be maintained and guaranteed by Great Western Dining for a period of TWELVE (12) FULL MONTHS from the date Great Western Dining commences operations. However, in the event that legislation or government intervention makes law any increases in minimum hourly rates, mandatory fringe benefits, or state and federal payroll taxes, Great Western Dining will pass these on to Western Iowa Tech commensurate with the effective date decreed. Subsequent years' board rates shall be negotiated with the College and shall be guided by the Consumer Price Index "Food Away From Home", for all urban consumers.

**6.15 Additional Dining Program Components.** The following additions from the Dining Program section of GWD's submitted Proposal shall be incorporated into the dining program for the College.

Healthy Dietary Options	Sick Tray Service
Physician-Planned Diets	Exam Snacks
Unlimited Servings	Late Night (Midnight) Breakfast
Campus Dining Brochure	Vendor Preferences
Cookouts/Special Functions	Birthday Bash
Dining Service Committee	Weekly Fun Bars
Special Themed Meal Events	Reciprocal Service
Students on Tour/Team Travel Meals/Carry-Out	
Monthly Premium Entrees (STEAK NIGHT)	
Weekly Carved Meats On The Line	

**Western Iowa Tech Community College**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date below written:

**WESTERN IOWA TECH  
COMMUNITY COLLEGE**

**GREAT WESTERN DINING  
SERVICE, INC.**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** John Nilges

**Title:** \_\_\_\_\_

**Title:** President

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Supplemental Detail - Current Year Budget  
Fiscal Year July 1, 2023 - June 30, 2024

Name: Western Iowa Tech Community College

		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		General Funds											
Resources:		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest	Total
Taxes Levied on Property	1	2,149,678		0	267,516	3,923,879	487,685	955,413		0	2,149,678	0	9,933,849
Utility Replacement Tax	2	86,578		0	10,756	158,046	19,670	38,479		0	86,578	0	400,107
Student Fees	3	3,100,000	0	0	0	0	0	0	0	0	0	0	3,100,000
Tuition	4	14,900,000	0	0	0	0	0	0	0	0	0	0	14,900,000
State Aid	5	12,625,000	0	0	0	0	0	0	0	0	0	0	12,625,000
Other State Aid	6	55,000	3,500,000	0	0	0	0	0	0	0	50,000	0	3,605,000
Federal Aid	7	275,000	5,500,000	0	0	0	0	0	0	0	1,000,000	0	6,775,000
Sales-Services	8	225,000	0	0	0	0	0	0	0	0	750,000	0	975,000
Other	9	5,325,000	1,750,000	0	0	0	0	0	0	0	10,000,000	0	17,075,000
Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	0	-	0	12,000,000
<b>Total Resources</b>	<b>11</b>	<b>38,741,256</b>	<b>22,750,000</b>	<b>0</b>	<b>278,272</b>	<b>4,081,925</b>	<b>507,355</b>	<b>993,892</b>	<b>0</b>	<b>0</b>	<b>14,036,256</b>	<b>0</b>	<b>81,388,956</b>
<b>Expenditures</b>													
Liberal Arts	12	3,113,414	0	0	0	0	0	377,792	0	0	0	0	3,491,206
Vocational	13	12,175,528	0	0	0	0	0	543,294	0	0	0	0	12,718,822
Adult Education	14	1,749,284	0	0	0	0	0	72,806	0	0	0	0	1,822,090
Cooperative Servies	15	487,989	12,000,000	0	0	0	0	0	0	0	0	0	12,487,989
Administration	16	2,903,812	0	0	0	0	0	0	0	0	0	0	2,903,812
Student Services	17	3,530,715	5,500,000	0	0	0	0	0	0	0	0	0	9,030,715
Learning Resources	18	242,431	0	0	0	0	0	0	0	0	0	0	242,431
Physical Plant	19	7,237,149	0	0	338,507	3,272,338	0	0	0	0	14,036,256	0	24,884,250
General Institution	20	7,300,934	5,250,000	115,565	0	60,258	0	0	0	0	0	0	12,726,757
<b>Total Expenditures</b>	<b>21</b>	<b>38,741,256</b>	<b>22,750,000</b>	<b>115,565</b>	<b>338,507</b>	<b>3,332,596</b>	<b>0</b>	<b>993,892</b>	<b>0</b>	<b>0</b>	<b>14,036,256</b>	<b>0</b>	<b>80,308,072</b>
<b>Net Resources</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>(115,565)</b>	<b>(60,235)</b>	<b>749,329</b>	<b>507,355</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,080,884</b>
<b>Beginning Fund Balance</b>	<b>23</b>	<b>6,011,487</b>	<b>1,218,138</b>	<b>115,565</b>	<b>60,235</b>	<b>(749,329)</b>	<b>(507,355)</b>	<b>-</b>	<b>678,851</b>	<b>-</b>	<b>10,921,822</b>	<b>-</b>	<b>17,749,414</b>
<b>Ending Fund Balance</b>	<b>24</b>	<b>6,011,487</b>	<b>1,218,138</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>678,851</b>	<b>0</b>	<b>10,921,822</b>	<b>0</b>	<b>18,830,298</b>

Supplemental Detail - Current Budget Year  
 Fiscal Year July 1, 2023 - June 30, 2024  
 WESTERN IOWA TECH CC

Resources		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
Taxes Levied on Property	1	2,149,678		0	267,516	3,923,879	487,685	955,413		0	2,149,678	0	9,933,849
Utility Replacement Tax	2	86,578		0	10,756	158,046	19,670	38,479		0	86,578	0	400,107
400-409 Student Fees	3	3,100,000	0	0	0	0	0	0	0	0	0	0	3,100,000
410-414 Tuition	4	14,900,000	0	0	0	0	0	0	0	0	0	0	14,900,000
421-424 State Aid	5	12,625,000	0	0	0	0	0	0	0	0	0	0	12,625,000
429 Other State Aid	6	55,000	3,500,000	0	0	0	0	0	0	0	50,000	0	3,605,000
430-449 Federal Aid	7	275,000	5,500,000	0	0	0	0	0	0	0	1,000,000	0	6,775,000
450-469 Sales-Service	8	225,000	0	0	0	0	0	0	0	0	750,000	0	975,000
470-499 Other	9	5,325,000	1,750,000	0	0	0	0	0	0	0	10,000,000	0	17,075,000
480 Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	0	0	0	12,000,000
<b>Total Resources</b>	11	<b>38,741,256</b>	<b>22,750,000</b>	<b>0</b>	<b>278,272</b>	<b>4,081,925</b>	<b>507,355</b>	<b>993,892</b>	<b>0</b>	<b>0</b>	<b>14,036,256</b>	<b>0</b>	<b>81,388,956</b>
<b>Beginning Fund Balance</b>	12	<b>6,011,487</b>	<b>1,218,138</b>	<b>115,565</b>	<b>60,235</b>	<b>-749,329</b>	<b>-507,355</b>	<b>0</b>	<b>678,851</b>	<b>0</b>	<b>10,921,822</b>	<b>0</b>	<b>17,749,414</b>

**Supplemental Detail - Current Budget Year**  
**Fiscal Year July 1, 2023 - June 30, 2024**  
**WESTERN IOWA TECH CC**

Expenditures		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
1000 Liberal Arts and Sciences	1	3,113,414	0	0	0	0	0	377,792	0	0	0	0	3,491,206
2000 Vocational and Technical	2	12,175,528	0	0	0	0	0	543,294	0	0	0	0	12,718,822
3000 Adult Education	3	1,749,284	0	0	0	0	0	72,806	0	0	0	0	1,822,090
4000 Cooperative Programs/Services	4	487,989	12,000,000	0	0	0	0	0	0	0	0	0	12,487,989
5000 Administration	5	2,903,812	0	0	0	0	0	0	0	0	0	0	2,903,812
6000 Student Services	6	3,530,715	5,500,000	0	0	0	0	0	0	0	0	0	9,030,715
7000 Learning Resources	7	242,431	0	0	0	0	0	0	0	0	0	0	242,431
8000 Physical Plant	8	7,237,149	0	0	338,507	3,272,338	0	0	0	0	14,036,256	0	24,884,250
9000 General Institution	9	7,300,934	5,250,000	115,565	0	60,258	0	0	0	0	0	0	12,726,757
<b>Total Expenditures</b>	10	38,741,256	22,750,000	115,565	338,507	3,332,596	0	993,892	0	0	14,036,256	0	80,308,072
<b>Ending Fund Balance</b>	11	6,011,487	1,218,138	0	0	0	0	0	678,851	0	10,921,822	0	18,830,298

**Adopted Budget and Certification of Community College Taxes**

Fiscal Year July 1, 2023 - June 30, 2024

WESTERN IOWA TECH CC

Control County: **WOODBURY COUNTY**

TO: County Auditors and Board of Supervisors in the counties of BUENA VISTA , CARROLL , CHEROKEE , CRAWFORD , HARRISON , IDA , MONONA , PLYMOUTH , SAC , SHELBY , SIOUX , WOODBURY

ESTIMATED TAX LEVIES COMPLETED BY THE COMMUNITY COLLEGE		Estimated Dollars Necessary to be Raised By Property Tax AND Utility Replacement Tax	Approved Tax Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
<b>Tax Levies Adopted</b>					
Unrestricted General	1	2,236,256	0.20250	2,149,678	86,578
Restricted General	2				
Unemployment Compensation	3	0	0.00000	0	0
Tort Liability	4	278,272	0.02520	267,516	10,756
Insurance	5	4,081,925	0.36963	3,923,879	158,046
Early Retirement	6	507,355	0.04594	487,685	19,670
Equipment Replacement	7	993,892	0.09000	955,413	38,479
Cash Reserve	8				
Standby	9	0	0.00000	0	0
<b>Total General Funds</b>	10	8,097,700	0.73327	7,784,171	313,529
Plant Funds	11	2,236,256	0.20250	2,149,678	86,578
Bonds & Interest Funds	12	0	0.00000	0	0
<b>Grand Total - All Funds</b>	13	10,333,956	0.93577	9,933,849	400,107

**Valuations**

Taxable Valuation	WITH Gas & Elec Util	11,043,239,217	WITHOUT Gas & Elec	10,615,695,412
Tax Increment Valuation	WITH Gas & Elec Util	874,658,758	WITHOUT Gas & Elec	874,658,758
Debt Service Valuation	WITH Gas & Elec Util	11,917,897,975	WITHOUT Gas & Elec	11,490,354,170

**Adopted Date:** (entered upon adoption)

(Board Secretary)

(County Auditor)



Western Iowa Tech  
Community College

4647 Stone Avenue

P.O. Box 5199

Sioux City, IA 51102-5199

712-274-6400

800-352-4649

Fax: 712-274-6412

www.witcc.edu

Cherokee Campus  
& Conference Center


Denison Campus

Le Mars Center

Mapleton Center

Sioux City Campus

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and  
Administrative Services/CFO 

**DATE:** March 3, 2023

**RE:** **2023 WITCC PARKING LOT 5 AND 6 PAVING  
IMPROVEMENTS PROJECT**

A public hearing was held at the January 9, 2023 Western Iowa Tech Community College Board of Director's meeting for the proposed 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project. The current parking lots located on the backside of the Dr. Robert H. Kiser Building are showing considerable wear and tear and need a total replacement. In addition to removing the existing surface and replacing with concrete, the College will also update the underground sewer and storm water lines below the parking lots. The College will also install fire hydrants in the lots and new lighting to better illuminate the space as well as meeting city code requirements. Attached to this memo is a letter from DeWild, Grant, Reckert and Associates Company (DGR) regarding the bid opening. A total of 5 bids were received. Bryan Wells, P.E. of DGR has reviewed the bids.

### **Recommendation**

It is the administrative recommendation, as well as the engineer's recommendation, that the College award the 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project to the lowest bidder, T.R. Harris Construction, Inc., Homer, NE for the base bid of \$1,050,231.53 based on the number of units. The base bid is below the engineer's estimate of \$1,189,991.00. This project will be funded from existing resources from the Plant Fund.

March 3, 2023



Dr. Terry Murrell, Ph.D.  
Western Iowa Tech Community College  
P. O. Box 5199  
Sioux City, IA 51102

**Re: 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project  
DGR File 270079**

Dear Dr. Murrell:

Bids were opened for the project referenced above at 1:00 p.m. on March 3, 2023. Five bids were received as follows:

TR Harris Construction, Inc.	\$1,050,231.53 *
Hulstein Excavating, Inc.	\$1,075,099.30
Van't Hof Concrete	\$1,113,885.69 #
SuBSurfco, LLC	\$1,189,426.15
KP Construction, Inc.	\$1,514,839.75

\* Apparent Low Bidder    # Corrected Amount

The low bid of \$1,050,231.53 from TR Harris Construction, Inc. was \$139,759.67, or 11.74 percent, lower than the engineer's estimate of \$1,189,991.00.

Based on our review of the bids we recommend award of the project to TR Harris Construction, Inc. in the amount of \$1,050,231.53.

The bid tab and the original bids are enclosed for your file.

Sincerely,

DGR Engineering

A handwritten signature in blue ink that reads 'Bryan Wells'.

Bryan Wells, P.E.

BNW:dir  
Enclosures

DGR Engineering — 6115 Whispering Creek Drive — Sioux City, IA 51106

phone: 712.266.1554 — fax: 712.266.1707 — [dgr.com](http://dgr.com)  
P:\02\270\079\doc\2023 WITCC Parking Lot 5 and 6 Paving Improvements Project - Recommendation Letter.docx

**BID TABULATION**

2023 WITCC Parking Lot 5 and 6 Paving Improvements Project  
Sioux City, IA



Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, Iowa 51106

6115 Whispering Creek Drive  
Sioux City, Iowa

Letting: Friday, March 3, 2023, 1:00pm

DGR Project No. 270079

Bid Security					10% Bid Bond		10% Bid Bond			
Bidder and Address					Engineer's Estimate		TR Harris Construction, Inc. P.O. Box 129 Homer NE 68030		Hulstein Excavating Inc. 147 175 Ave. Edgerton, MN 56128	
Item No.	Qty. of Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
1	1420 C.Y.	Excavation, Class 10	\$ 12.00	\$ 17,040.00	\$ 14.85	\$ 21,087.00	\$ 17.00	\$ 24,140.00		
2	8824 S.Y.	Subgrade Preparation, 12"	\$ 4.00	\$ 35,296.00	\$ 5.00	\$ 44,120.00	\$ 2.50	\$ 22,060.00		
3	30 L.F.	Storm Sewer, Trenched, 6"	\$ 40.00	\$ 1,200.00	\$ 55.00	\$ 1,650.00	\$ 62.00	\$ 1,860.00		
4	299 L.F.	Storm Sewer, Trenched, SS, 12"	\$ 60.00	\$ 17,940.00	\$ 58.00	\$ 17,342.00	\$ 66.00	\$ 19,734.00		
5	502 L.F.	Storm Sewer, Trenched, SS, 15"	\$ 75.00	\$ 37,650.00	\$ 67.00	\$ 33,634.00	\$ 63.00	\$ 31,626.00		
6	636 L.F.	Removal of Storm Sewer, ≤ 12"	\$ 10.00	\$ 6,360.00	\$ 15.00	\$ 9,540.00	\$ 12.00	\$ 7,632.00		
7	3 Ea.	Connect to Proposed Storm Sewer, Inserta-Tee	\$ 1,500.00	\$ 4,500.00	\$ 1,235.00	\$ 3,705.00	\$ 1,112.00	\$ 3,336.00		
8	1171 L.F.	Subdrain, 6"	\$ 18.00	\$ 21,078.00	\$ 19.80	\$ 23,185.80	\$ 13.00	\$ 15,223.00		
9	6 Ea.	Subdrain Cleanout	\$ 600.00	\$ 3,600.00	\$ 1,100.00	\$ 6,600.00	\$ 575.00	\$ 3,450.00		
10	6 Ea.	Subdrain Outlet	\$ 400.00	\$ 2,400.00	\$ 580.00	\$ 3,480.00	\$ 600.00	\$ 3,600.00		
11	449 L.F.	Water Main, Trenched, 6"	\$ 65.00	\$ 29,185.00	\$ 55.00	\$ 24,695.00	\$ 61.00	\$ 27,389.00		
12	8 Ea.	Fitting, DIP, Tee, 6"	\$ 750.00	\$ 6,000.00	\$ 800.00	\$ 6,400.00	\$ 1,270.00	\$ 10,160.00		
13	7 Ea.	Fitting, DIP, MJ Cap, 6"	\$ 350.00	\$ 2,450.00	\$ 600.00	\$ 4,200.00	\$ 990.00	\$ 6,930.00		
14	3 Ea.	Connect to Existing Water Main, 6"	\$ 1,500.00	\$ 4,500.00	\$ 1,500.00	\$ 4,500.00	\$ 1,650.00	\$ 4,950.00		
15	5 Ea.	Valve, Gate/Box, 6"	\$ 2,500.00	\$ 12,500.00	\$ 2,200.00	\$ 11,000.00	\$ 2,565.00	\$ 12,825.00		
16	1 Ea.	Fire Hydrant Assembly	\$ 8,500.00	\$ 8,500.00	\$ 7,500.00	\$ 7,500.00	\$ 6,475.00	\$ 6,475.00		
17	2 Ea.	Flushing Device (Temporary Blowoff)	\$ 1,000.00	\$ 2,000.00	\$ 3,100.00	\$ 6,200.00	\$ 2,835.00	\$ 5,670.00		
18	2 Ea.	Flushing Device (Blowoff), w/ 1" Corp. Stop	\$ 750.00	\$ 1,500.00	\$ 600.00	\$ 1,200.00	\$ 1,397.00	\$ 2,794.00		
19	1 Ea.	Fire Hydrant Assembly Removal	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 665.00	\$ 665.00		
20	2 Ea.	Fire Hydrant Extension, 6"	\$ 750.00	\$ 1,500.00	\$ 1,300.00	\$ 2,600.00	\$ 1,850.00	\$ 3,700.00		
21	2 Ea.	Manhole, SW-401,48"	\$ 6,500.00	\$ 13,000.00	\$ 4,100.00	\$ 8,200.00	\$ 4,295.00	\$ 8,590.00		
22	4 Ea.	Storm Intake, SW-507	\$ 6,500.00	\$ 26,000.00	\$ 5,600.00	\$ 22,400.00	\$ 5,462.00	\$ 21,848.00		
23	1 Ea.	Storm Intake, SW-511	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00	\$ 3,708.00	\$ 3,708.00		
24	8494 S.Y.	Pavement, PCC, 7"	\$ 65.00	\$ 552,110.00	\$ 61.50	\$ 522,381.00	\$ 60.50	\$ 513,887.00		
25	837 S.F.	Removal of Sidewalk	\$ 3.00	\$ 2,511.00	\$ 1.03	\$ 862.11	\$ 3.75	\$ 3,138.75		
26	743 S.F.	Sidewalk, PCC, 5", Over 12" Subgrade Prep.	\$ 7.50	\$ 5,572.50	\$ 15.10	\$ 11,219.30	\$ 8.75	\$ 6,501.25		

**BID TABULATION**

2023 WITCC Parking Lot 5 and 6 Paving Improvements Project  
Sioux City, IA



Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, Iowa 51106

6115 Whispering Creek Drive  
Sioux City, Iowa

Letting: Friday, March 3, 2023, 1:00pm

DGR Project No. 270079

Bid Security					10% Bid Bond		10% Bid Bond			
Bidder and Address					Engineer's Estimate		TR Harris Construction, Inc. P.O. Box 129 Homer NE 68030		Hulstein Excavating Inc. 147 175 Ave. Edgerton, MN 56128	
Item No.	Qty. of Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
27	2302 S.F.	Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 3.00	\$ 6,906.00	\$ 6.00	\$ 13,812.00	\$ 2.15	\$ 4,949.30		
28	8849 S.Y.	Pavement Removal	\$ 8.00	\$ 70,792.00	\$ 7.18	\$ 63,535.82	\$ 6.50	\$ 57,518.50		
29	3273 L.F.	Painted Pavement Markings, Epoxy	\$ 3.00	\$ 9,819.00	\$ 3.00	\$ 9,819.00	\$ 2.50	\$ 8,182.50		
30	1370 L.F.	Permanent Tape Markings, 4"	\$ 6.00	\$ 8,220.00	\$ 4.00	\$ 5,480.00	\$ 3.75	\$ 5,137.50		
31	6 Ea.	Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Marking)	\$ 2,000.00	\$ 12,000.00	\$ 1,600.00	\$ 9,600.00	\$ 1,585.00	\$ 9,510.00		
32	1 L.S.	Temporary Traffic Control	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 2,150.00	\$ 2,150.00		
33	1 L.S.	SWPPP Management	\$ 1,000.00	\$ 1,000.00	\$ 7,000.00	\$ 7,000.00	\$ 1,890.00	\$ 1,890.00		
34	1019 L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.00	\$ 5,095.00	\$ 5.70	\$ 5,808.30	\$ 5.00	\$ 5,095.00		
35	1332 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 5.00	\$ 6,660.00	\$ 4.35	\$ 5,794.20	\$ 4.00	\$ 5,328.00		
36	1 L.S.	Erosion Control	\$ 2,500.00	\$ 2,500.00	\$ 10,450.00	\$ 10,450.00	\$ 1,535.00	\$ 1,535.00		
37	7 C.Y.	Combined Concrete Sidewalk and Retaining Wall, Type A	\$ 1,200.00	\$ 8,400.00	\$ 2,000.00	\$ 14,000.00	\$ 2,526.00	\$ 17,682.00		
38	1 L.S.	Remove Light Pole, Pole Base, Conduit and Wiring	\$ 6,000.00	\$ 6,000.00	\$ 3,081.00	\$ 3,081.00	\$ 2,552.00	\$ 2,552.00		
39	1 L.S.	Mobilization	\$ 125,000.00	\$ 125,000.00	\$ 32,750.00	\$ 32,750.00	\$ 90,675.00	\$ 90,675.00		
40	6 Ea.	Light Pole & Base	\$ 8,000.00	\$ 48,000.00	\$ 2,950.00	\$ 17,700.00	\$ 2,985.00	\$ 17,910.00		
41	10 Ea.	Fixture	\$ 1,500.00	\$ 15,000.00	\$ 1,338.00	\$ 13,380.00	\$ 2,556.00	\$ 25,560.00		
42	120 L.F.	Conduit, PVC, Schedule 40, 1.25"	\$ 5.00	\$ 600.00	\$ 4.25	\$ 510.00	\$ 13.00	\$ 1,560.00		
43	1250 L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 8.00	\$ 10,000.00	\$ 5.00	\$ 6,250.00	\$ 8.25	\$ 10,312.50		
44	370 L.F.	Conduit, PVC, Schedule 80, 2"	\$ 12.00	\$ 4,440.00	\$ 7.00	\$ 2,590.00	\$ 6.00	\$ 2,220.00		
45	60 L.F.	Conduit, 2/C-#12, Cu, 600 Volts	\$ 1.50	\$ 90.00	\$ 1.00	\$ 60.00	\$ 17.00	\$ 1,020.00		
46	60 L.F.	Conduit, 4/C-#12, Cu, 600 Volts	\$ 2.40	\$ 144.00	\$ 1.50	\$ 90.00	\$ 17.00	\$ 1,020.00		
47	650 L.F.	Conduit, 2/C-#10, Cu, 600 Volts	\$ 2.30	\$ 1,495.00	\$ 1.10	\$ 715.00	\$ 8.00	\$ 5,200.00		

**BID TABULATION**

2023 WITCC Parking Lot 5 and 6 Paving Improvements Project  
Sioux City, IA



Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, Iowa 51106

6115 Whispering Creek Drive  
Sioux City, Iowa

Letting: Friday, March 3, 2023, 1:00pm

DGR Project No. 270079

Bid Security					10% Bid Bond		10% Bid Bond	
Bidder and Address					Engineer's Estimate		TR Harris Construction, Inc.	
							Hulstein Excavating Inc.	
							147 175 Ave. Edgerton, MN 56128	
Item No.	Qty. of Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
48	650 L.F.	Conduit, 4/C-#10, Cu, 600 Volts	\$ 3.75	\$ 2,437.50	\$ 2.20	\$ 1,430.00	\$ 8.00	\$ 5,200.00
49	800 L.F.	Trench, 30" Deep	\$ 20.00	\$ 16,000.00	\$ 11.50	\$ 9,200.00	\$ 7.00	\$ 5,600.00
50	7 L.F.	Junction Box	\$ 1,000.00	\$ 7,000.00	\$ 1,425.00	\$ 9,975.00	\$ 2,200.00	\$ 15,400.00
<b>TOTAL BID</b>				<b>\$ 1,189,991.00</b>		<b>\$ 1,050,231.53</b>	*	<b>\$ 1,075,099.30</b>

\* Apparent Low Bidder  
# Corrected Amount

Other Bids:

Van't Hof Concrete	\$ 1,113,885.69	#
SuBSurfco, LLC	\$ 1,189,426.15	
KP Construction, Inc.	\$ 1,514,839.75	

# WITCC in the News

MAR 23 18

Higher Ed panel

[https://siouxcityjournal.com/news/local/briefs/sioux-city-higher-education-presidents-to-be-part-of-a-city-panel-discussion-at-public/article\\_4fd46506-4284-5471-8d25-5c7b08d92ca8.html](https://siouxcityjournal.com/news/local/briefs/sioux-city-higher-education-presidents-to-be-part-of-a-city-panel-discussion-at-public/article_4fd46506-4284-5471-8d25-5c7b08d92ca8.html)

Chris Mansfield

<https://www.siouxcityschools.org/article/987486>

Fall Graduates

[https://www.carrollpaper.com/news/western-iowa-tech-community-college-announces-witcc-graduates/article\\_2ca8b69c-a665-11ed-afa5-137b8f70689b.html](https://www.carrollpaper.com/news/western-iowa-tech-community-college-announces-witcc-graduates/article_2ca8b69c-a665-11ed-afa5-137b8f70689b.html)

[https://www.carrollpaper.com/news/western-iowa-tech-community-college-announces-witcc-graduates/article\\_2ca8b69c-a665-11ed-afa5-137b8f70689b.html](https://www.carrollpaper.com/news/western-iowa-tech-community-college-announces-witcc-graduates/article_2ca8b69c-a665-11ed-afa5-137b8f70689b.html)

MRHD Grant Scholarship

<https://www.ktiv.com/2023/02/09/mrhd-awards-300000-scholarship-funds-sioux-city-college-university-students/>

<https://siouxlandnews.com/news/local/mrhd-gives-local-colleges-universities-grants-for-student-scholarships>

<https://www.siouxlandproud.com/news/local-news/mrhd-awards-300000-in-scholarships-to-siouxland-colleges/>

SC Career Academy Fire School

<https://www.radioiowa.com/2023/02/13/sioux-city-high-school-students-preparing-to-become-firefighters/>

SC Railroad documentary created by Chris Mansfield & students

<https://siouxlandnews.com/news/local/documentary-of-local-railroad-museum-debuting-in-march>

Siouxland Home Show

[https://siouxcityjournal.com/news/local/columnists/horlyk/2023-siouxland-home-show-to-showcase-new-trends-for-diy-ers/article\\_958362b5-7e8b-5501-a039-3ed4eab4ec39.html](https://siouxcityjournal.com/news/local/columnists/horlyk/2023-siouxland-home-show-to-showcase-new-trends-for-diy-ers/article_958362b5-7e8b-5501-a039-3ed4eab4ec39.html)

Brief References–

## WITCC in the News

MAR 23 18

Future goals [https://siouxcityjournal.com/news/local/columnists/horlyk/career-academy-students-get-hands-on-experience-as-elementary-teachers/article\\_974dae4a-19c9-5c1f-b84c-43e496a54a15.html](https://siouxcityjournal.com/news/local/columnists/horlyk/career-academy-students-get-hands-on-experience-as-elementary-teachers/article_974dae4a-19c9-5c1f-b84c-43e496a54a15.html)