



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING

Date: July 8, 2024

Time: 4:00 pm

Location: WITCC Sioux City Campus

WITCC Mission

We elevate our diverse learners and strengthen **our** communities through inclusive and innovative education.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Blanca Martinez | Linnea Fletcher | Mary Parker | Jeremy Ogle | Erin Muck

Brenda Wright, Board Secretary

Administration:









Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality



Presenters:

Mike Meister, Director of College Effectiveness | Jason Palsma, Registrar | LaShawna Moyle, Coordinator for Inclusive Excellence |

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	
A. Thank You – Asian Fest Committee in addendum JUL-24-1, page 1.	
V. Consent Items	

Item	Presenter
A. The minutes of the regular Board of Directors meeting held June 8, 2024	
B. A list of General Fund bills in addendum JUL-24-2, pages 2-29. Additional bills may be presented at the Board Meeting.	
C. The Personnel Report Regular Appointments in addendum JUL-24-3a, pages 30-31. The Community and Continuing Education instructor list in addendum JUL-24-3b, page 32. Additional Personnel Report may be presented at the meeting.	
D. Application and Certificate for Payment #3 in the amount of \$5,728.50 to Steve Harris Construction, Inc. for the WITCC GSM and Building H Storm Sewer Improvements Project in addendum JUL-24-4, pages 33-35	
E. Application and Certificate for Payment #1 in the amount of \$55,839.10 to Van't Hof Concrete, Inc. for the WITCC Cherokee Campus Paving Improvements Project in addendum JUL-24-5, pages 36-41	
F. Application and Certificate for Payment #8 in the amount of 11,480.43 to Steve Harris Construction, Inc. for the WITCC Soccer Field Improvements Project in addendum JUL-24-6, pages 42-45	
G. Application and Certificate for Payment #3 in the amount of \$654,422.47 to Steve Harris Construction, Inc. for the WITCC Parking Lot 4 Paving Improvements Project in addendum JUL-24-7, pages 46-50	
<i>Motion needed for Consent Items</i>	
VI. Administrative Reports	
A. Appointment of Secretary and Treasurer, Chapter 279.3, Oath of Office, Chapter 277.28, Code of Iowa, 2024 and required bond Chapter 291.2. <i>Motion Needed</i>	Russell Wray Brenda Wright Troy Jasman
B. ICCLI Participation Report and Appointment in addendum JUL-24-8, pages 51-52. <i>Motion Needed</i>	Jackie Plendl Mike Meister
C. LINC Participation Report and Appointment in addendum JUL-24-9, pages 53-55 <i>Motion Needed</i>	Jackie Plendl LaShawna Moyle Jason Palsma
D. Leadership Siouxland Program Report in addendum JUL-24-10, pages 56-57	Jackie Plendl
E. Board Policy Updates – 2 nd Reading in addendum JUL-24-11, pages 58-67 <i>Motion Needed</i>	Jackie Plendl
F. Detail Budget in addendum JUL-24-12, pages 68-78 <i>Motion Needed</i>	Troy Jasman

Item	Presenter
G. Gaylord Smith and Building H Storm Sewer Improvements Project – Engineer’s Statement of Completion in addendum JUL-24-13, page 79 <i>Motion Needed</i>	Troy Jasman
H. Gaylord Smith and Building H Storm Sewer Improvements Project – Project Closeout in addendum JUL-24-14, page 80 <i>Motion Needed</i>	Troy Jasman
I. Sale of Property in addendum JUL-24-15, pages 81-82	Troy Jasman
J. Community Colleges for Iowa Report	Tricia Sutherland
K. President Report 1. FY24 Budget 2. Fall Enrollment 3. WITCC In the News in addendum JULY-24-16, pages 83-86 4. Other	Terry Murrell
VII. Executive/Closed Session pursuant to Iowa Code sec.21.5(1)(c) to discuss strategy with legal counsel on a matter presently in litigation, where its disclosure would be likely to prejudice or disadvantage the position of the College in that litigation. <i>Motion Needed</i>	
VIII. Unfinished Business	
A. Individual Board Member comments	
B. The Community Colleges for Iowa Annual Conference will be held at Hawkeye Community College, July 10-11, 2024	
C.  August 10, 2024 – Women’s Soccer vs. Dakota Wesleyan University – 12:00 pm	
D.  August 10, 2024 – Men’s Soccer vs. Dakota Wesleyan University – 2:00 pm	
E. August 12, 2024 – August Board Meeting – Sioux City WITCC Campus – 4:00 pm	
F.  August 15, 2024 – Men’s Soccer at Morningside University – 7:30 pm	
G.  August 16, 2024 – Women’s Volleyball vs Iowa Central Community College – 3:00 pm	
H. August 22, 2024 – Fall Semester Starts	
I.  August 27, 2024 – Men’s Soccer vs. Central Community College - Columbus – 1:00 pm	
J.  August 27, 2024 – Women’s Soccer vs. Central Community College - Columbus – 3:30 pm	
K.  August 30, 2024 – Women’s Volleyball vs North Dakota State College of Science – 2:00 pm at The Arena Sports Academy – Court 3	
L.  August 31, 2024 – Women’s Volleyball vs Minnesota West Community & Technical College – 9:00 am at The Arena Sports Academy	

Item	Presenter
M.  August 31, 2024 – Women’s Volleyball vs Northeastern Oklahoma A&M College – 1:00 pm at The Arena Sports Academy	
N.  September 7, 2024 – Women’s Soccer vs. Barton Community College – 4:00 pm	
O. September 9, 2024 – September Board Meeting – Cherokee WITCC Campus – 4:00 pm; Community Event – 3:00 pm.	

For complete Sports schedule, click [here](#)

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

IX. Adjournment
Motion Needed

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES

AUDIT & FINANCE COMMITTEE MEETING

Date: July 8, 2024

Time: 3:00 pm

Location: WITCC Campus –Sioux City, Iowa – A454

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Committee Members

Jeremy Ogle, Chair | Linnea Fletcher, Vice Chair | Micah Lang

Brenda Wright, Board Secretary

Item	Presenter
I. Audit Process	Troy Jasman
II. Individual Board Comments	Board Members

Strategic Initiatives 2021-2024

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Transformation



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Harmony

WESTERN IOWA **TECH** VALUES

WITCC-

Thank you for another
year of your generous donation
& participating in our 15th
Annual Asian Fest! We hope you'll
join us again next year &
maybe speak on stage!

Gratefully -
-Asian Fest Committee-



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING MINUTES

Date: June 17, 2024

Time: 4:00 pm

Location: AEA – Room 5, Discovery Center, 5800 Discovery Blvd., Room 5, Sioux City, IA

WITCC Mission

We elevate our diverse learners and **strengthen** our communities through inclusive and innovative education.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Linnea Fletcher | Mary Parker | Jeremy Ogle | Erin Muck

Brenda Wright, Board Secretary

Absent: Brad Griffin and Blanca Martinez

Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Jason Palsma, Registrar | Steve Warnstadt, Government Relations and Special Projects Coordinator |

Item
Russ Wray called the meeting to order at 4:00 pm.
Brenda Wright did a roll call of Directors.
Russ opened the floor for Oral Communications. No one came forward.
Russ reviewed the Written Communications with the board.
Russ asked the Board to review the Consent Items. There were no questions or concerns brought forward. Jeremy Ogle made a motion to approve and Linnea Fletcher seconded the motion. All were in favor and the motion carried.

Item

Tawnya Beermann and Jason Palsma presented the Graduation report for Spring 2024. Tawnya showed some pictures from the commencement ceremony. We broadcasted the ceremony on YouTube and Facebook live. We had over 700 people watching on YouTube and over 6500 people on Facebook Live. Tawnya Beermann and Christina Brandon presented the Summer Semester Credit Enrollment Report. We were up 8% in student count and up 9.5% in credit hours. Our online enrollment was 81% of total enrollment.

Darin Moeller brought forward the 2024-25 Project Home Agreement with Home Builders Association. This agreement will allow the Construction students to build a house for the 22nd year. Tricia Sutherland made a motion to approved and it was seconded by Erin Muck. All were in favor and the motion carried.

Darin Moeller also presented the proposed 2025-2026 College Calendar. The dates are similar to the previous calendar with holiday adjustments. The calendar was presented to the faculty, Executive Council, and Meet and Confer group. The Board discussed the option of adding Juneteenth as an official holiday. This calendar lands on a Friday, so we will revisit this option for the 2026-2027 calendar. Jeremy Ogle made a motion to approve and it was seconded by Micah Lang. All were in favor and the motion carried.

Darin then presented the 2024-28E agreement with the Iowa Department of Transportation. This will allow WITCC to continue to provide 3rd party CDL testing. This is a great opportunity for our community. Micah Lang made a motion to approve the agreement and Jeremy Ogle seconded the motion. All were in favor and the motion carried.

Erin Volk presented the proposed 2024-2027 Strategic Initiative to the Board. A cross-departmental team was created to look at building a new strategic initiative to align with our new goals. Tricia Sutherland made a motion to approve and it was seconded by Erin Muck. All were in favor and the motion carried.

Troy Jasman brought a change order for the Cherokee Paving Improvements Project. There were some unexpected repairs and also to get the sidewalk up to ADA compliance. Micah Lang made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and the motion carried.

Troy also presented an Exclusive Agreement with Chesterman's. This is a 25-year exclusive soft drink and snack agreement and in return, Chesterman's will provide the College with one million dollars payable over five years. Jeremy Ogle made a motion to approve the agreement and Linnea Fletcher seconded the motion. All were in favor and the motion carried.

Troy also presented the bids to print the annual report. The Sergeant Bluff Advocate came in with the lowest bid. The report will be scheduled to print on August 8, 2024. Erin Muck made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

Troy presented the Denison Regional Academy bids. This is a joint project with the Denison Community School District. We received a million dollar grant from the State of Iowa. Denison High School and WITCC each put in two million dollars. Architect estimates and bids came in over \$6 million dollars. We are requesting to approve the project with a low bid from L&L Builders contingent on Denison getting approval from their board for additional funds. We are also working with the Denison community to talk about fund-raising with local businesses. Erin Muck made a motion to approve with the contingency and Tricia Sutherland seconded the motion. All were in favor and motion carried.

Jackie presented a first ready of three Board Policy changes. These changes are due to the Title IX regulations that will go into effect on August 1. We will bring these back to the July meeting for a vote. Tricia Sutherland did not have any updates for the Community Colleges for Iowa. They plan to meet next week so will have an update in July.

Item

Terry Murrell gave a President's Report. He stated that the FY24 budget is almost done and we are preparing for the FY25 budget. He also asked if there were any others interested in attending the CCFI Conference next month. Tricia Sutherland and Russ Wray are attending.

Jeremy Ogle asked the Board if WITCC was going to be making a public announcement regarding the J1 lawsuit to show that we are addressing the concerns. Terry explained that because we are still in ongoing litigation, legal recommends not responding until the 2nd case is resolved.

Linnea Fletcher made a motion to adjourn the meeting and it was seconded by Tricia Sutherland. All were in favor and the motion carried. Meeting adjourned at 4:54 pm.

The next regular scheduled board meeting will be Monday, July 8, 2024, at 4:00 pm on the Sioux City campus in the Boardroom.

Russell Wray, Board President

Brenda Wright, Board Secretary

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting July 8, 2024

June 2024

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 4,209,867.86	\$ 484,722.03			\$ 1,192,230.51	\$ 5,886,820.40
Cancelled warrants	(540.40)					\$ (540.40)
Subtotal	4,209,327.46	484,722.03	-	-	1,192,230.51	\$ 5,886,280.00
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 4,898,202.46	\$ 484,722.03	\$ -	\$ -	\$ 1,192,230.51	\$ 6,575,155.00

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting July 8, 2024

GENERAL FUND

Estimated for the month of July

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	688,875.00

**Western Iowa Tech Community College
Board Approval Voucher Detail Report
General & Auxiliary
7/2/2024**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/22/2024	Wells Fargo Bank	\$1,656,236.50	CASH IN BANK-PAYROLL
6/27/2024	Frontier Communications	\$613.94	COMMUNICATION
6/13/2024	Iowa Communications	\$5,699.13	COMMUNICATION
6/13/2024	Qwest Corporation	\$390.00	COMMUNICATION
6/27/2024	Qwest Corporation	\$520.50	COMMUNICATION
6/13/2024	Burke Engineering Sales	\$1,439.65	CONSTRUCTION SUPPLIES
6/6/2024	Consolidated Electrical	\$31,135.74	CONSTRUCTION SUPPLIES
6/13/2024	Dakwa Incorporated	\$44.28	CONSTRUCTION SUPPLIES
6/6/2024	Menards Inc	\$288.47	CONSTRUCTION SUPPLIES
6/13/2024	Menards Inc	\$7.44	CONSTRUCTION SUPPLIES
6/13/2024	Menards Inc	\$168.85	CONSTRUCTION SUPPLIES
6/13/2024	Menards Inc	\$340.89	CONSTRUCTION SUPPLIES
6/13/2024	Menards Inc	\$186.67	CONSTRUCTION SUPPLIES
6/27/2024	Menards Inc	\$389.04	CONSTRUCTION SUPPLIES
6/20/2024	NCH Corporation	\$826.75	CONSTRUCTION SUPPLIES
6/27/2024	Sioux City Winnelson	\$313.20	CONSTRUCTION SUPPLIES
6/6/2024	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
6/27/2024	Alchemy Technology Group	\$18,980.00	CONTRACTED SERVICES
6/6/2024	BankMobile Technologies Inc	\$96.00	CONTRACTED SERVICES
6/27/2024	BankMobile Technologies Inc	\$39.75	CONTRACTED SERVICES
6/20/2024	Bekins Fire & Safety Services	\$111.36	CONTRACTED SERVICES
6/20/2024	Bunkers Feed and Supply Inc	\$60.64	CONTRACTED SERVICES
6/6/2024	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES

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<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/13/2024	CNOS PC	\$3,015.42	CONTRACTED SERVICES
6/6/2024	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
6/27/2024	Document Depot &	\$196.00	CONTRACTED SERVICES
6/6/2024	Electrical Automation LLC	\$6,618.63	CONTRACTED SERVICES
6/27/2024	Ellucian Company LLC	\$51,217.50	CONTRACTED SERVICES
6/13/2024	English Estates Inc	\$6,382.52	CONTRACTED SERVICES
6/13/2024	Aaron D. Freeman	\$390.00	CONTRACTED SERVICES
6/27/2024	Aaron D. Freeman	\$50.00	CONTRACTED SERVICES
6/6/2024	Russell Gifford	\$940.00	CONTRACTED SERVICES
6/20/2024	Gill Hauling Inc	\$4,710.73	CONTRACTED SERVICES
6/8/2024	HealthEquity Inc	\$75.00	CONTRACTED SERVICES
6/20/2024	IMKO Enterprises Inc	\$10,974.67	CONTRACTED SERVICES
6/20/2024	IMKO Enterprises Inc	\$69,650.92	CONTRACTED SERVICES
6/20/2024	IMKO Enterprises Inc	\$2,777.22	CONTRACTED SERVICES
6/20/2024	IMKO Enterprises Inc	\$4,034.49	CONTRACTED SERVICES
6/20/2024	Justice Fire & Safety Inc	\$14,792.50	CONTRACTED SERVICES
6/27/2024	K&S Janitorial Services LLC	\$4,449.75	CONTRACTED SERVICES
6/6/2024	Lindblom Services Inc	\$508.00	CONTRACTED SERVICES
6/13/2024	Lindblom Services Inc	\$1,426.24	CONTRACTED SERVICES
6/6/2024	Mike Logan	\$2,100.00	CONTRACTED SERVICES
6/27/2024	Diane M. Niewohner	\$250.00	CONTRACTED SERVICES
6/13/2024	Panefully Clear Window	\$3,613.00	CONTRACTED SERVICES
6/27/2024	Plains Area Mental Health Inc	\$360.00	CONTRACTED SERVICES

**Western Iowa Tech Community College
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<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/6/2024	Planview Inc	\$4,508.40	CONTRACTED SERVICES
6/13/2024	Plunketts Pest Control Inc	\$115.00	CONTRACTED SERVICES
6/27/2024	R&S Waste Disposal LLC	\$156.34	CONTRACTED SERVICES
6/6/2024	Terry J. Ragaller	\$500.00	CONTRACTED SERVICES
6/27/2024	Red Line Recycling	\$100.00	CONTRACTED SERVICES
6/27/2024	Rentokil North America	\$49.50	CONTRACTED SERVICES
6/6/2024	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
6/6/2024	Preston L. Schultz	\$250.00	CONTRACTED SERVICES
6/6/2024	Sierra Hotel Aero Inc	\$3,119.91	CONTRACTED SERVICES
6/13/2024	Siouxland Certified Testing	\$1,483.00	CONTRACTED SERVICES
6/13/2024	Tri State Nursing Enterprises	\$4,925.25	CONTRACTED SERVICES
6/6/2024	Vans Sanitation Inc	\$80.64	CONTRACTED SERVICES
6/22/2024	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
6/27/2024	Iowa Department of	\$885.00	COURSE FEE EXPENSE
6/13/2024	Motor Parts Sales Co	\$129.54	COURSE FEE EXPENSE
6/13/2024	State Steel Supply Company	\$5,904.24	COURSE FEE EXPENSE
6/6/2024	University of Iowa	\$2,704.00	COURSE FEE EXPENSE
6/20/2024	Overhead Door of Sioux City	\$2,790.00	DEFERRED INCOME
6/20/2024	Western Iowa Tech Comm Ed	\$1,950.00	DEFERRED INCOME
6/20/2024	Western Iowa Tech Comm Ed	\$1,599.00	DEFERRED INCOME
6/6/2024	AFP Corp	\$650.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	AFP Corp	\$1,150.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Jose Alegria	\$56.48	DUE FROM OTHERS-ASSET ACCOUNT

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6/13/2024	Sarah J. Anderson	\$1,249.98	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Kathleen Badger	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Joyce R. Brady	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Robert Brady	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Breathe Clean Dry Ice	\$12,620.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Breathe Clean Dry Ice	\$3,500.00	DUE FROM OTHERS-ASSET ACCOUNT
6/13/2024	Nick Demke	\$600.00	DUE FROM OTHERS-ASSET ACCOUNT
6/20/2024	Dunwell LLC	\$37,966.75	DUE FROM OTHERS-ASSET ACCOUNT
6/20/2024	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Echo Group Inc	\$2,379.35	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Electrical Automation LLC	\$8,527.25	DUE FROM OTHERS-ASSET ACCOUNT
6/20/2024	Electrical Automation LLC	\$5,589.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Electrical Automation LLC	\$400.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Sarah Ferneding	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Foulk Brothers Plumbing &	\$353.28	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Janice Galli	\$90.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Kristina K. Haakenson	\$508.01	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Iris E. Hemmingson	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	High Point Networks LLC	\$6,801.20	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Michael W. Jones	\$292.80	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Lisa L. Knecht	\$258.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Connie Lamoreux	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Matthew P Laposky	\$780.00	DUE FROM OTHERS-ASSET ACCOUNT

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<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/6/2024	Lawler Fixture Company	\$126.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Alice Lawrenson	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Nicholas J. Masuen	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Amber L. McPeek	\$45.00	DUE FROM OTHERS-ASSET ACCOUNT
6/13/2024	Metro & Son Electric Inc	\$170.00	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Metro & Son Electric Inc	\$18,142.13	DUE FROM OTHERS-ASSET ACCOUNT
6/13/2024	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Mid Iowa Refrigeration Inc	\$1,388.66	DUE FROM OTHERS-ASSET ACCOUNT
6/13/2024	Katherine L. Newell	\$768.81	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Novelty Machine & Supply Co	\$1,177.66	DUE FROM OTHERS-ASSET ACCOUNT
6/13/2024	Otis Elevator Company	\$2,237.50	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Mary Schuh	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Linda Shoemaker	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Shawn M. Starr	\$125.00	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Visual Edge IT Inc	\$9.12	DUE FROM OTHERS-ASSET ACCOUNT
6/6/2024	Ward Electric Company Inc	\$4,125.42	DUE FROM OTHERS-ASSET ACCOUNT
6/27/2024	Ward Electric Company Inc	\$3,798.70	DUE FROM OTHERS-ASSET ACCOUNT
6/13/2024	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
6/20/2024	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
6/20/2024	Ashly M. Clabaugh	\$219.24	DUE FROM STUDENTS
6/6/2024	Emma L. Dake	\$66.69	DUE FROM STUDENTS
6/13/2024	Hallie M. Dicus	\$164.00	DUE FROM STUDENTS

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<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/20/2024	Tessa L. Ellensohn	\$833.00	DUE FROM STUDENTS
6/6/2024	Anna E. Garcia	\$53.90	DUE FROM STUDENTS
6/13/2024	Anna E. Garcia	\$83.00	DUE FROM STUDENTS
6/6/2024	Brandi L. Hanks	\$150.00	DUE FROM STUDENTS
6/6/2024	Brandi L. Harmon	\$1,428.00	DUE FROM STUDENTS
6/6/2024	Tanikia L. Harper	\$681.00	DUE FROM STUDENTS
6/6/2024	Chloe R. Jacobson	\$1,121.00	DUE FROM STUDENTS
6/20/2024	Kelsey J. Kluver	\$102.00	DUE FROM STUDENTS
6/13/2024	Cyndel M. Kranz	\$244.95	DUE FROM STUDENTS
6/6/2024	Diana Lopez-Anastacio	\$73.28	DUE FROM STUDENTS
6/27/2024	Stephanie E. Mavinga	\$1,357.25	DUE FROM STUDENTS
6/13/2024	Jadyn V. Pacheco	\$36.00	DUE FROM STUDENTS
6/20/2024	Jose A. Sarceno Esquivel	\$135.05	DUE FROM STUDENTS
6/20/2024	Stacy L. Segebart	\$170.00	DUE FROM STUDENTS
6/6/2024	Carsyn L. Sisco	\$59.24	DUE FROM STUDENTS
6/27/2024	Jacob H. Sulzbach	\$866.00	DUE FROM STUDENTS
6/20/2024	Selena I. Terrazas	\$1,196.00	DUE FROM STUDENTS
6/27/2024	Teri L. Whitham	\$413.00	DUE FROM STUDENTS
6/20/2024	Elizabeth Zacarias	\$300.00	DUE FROM STUDENTS
6/6/2024	Western Iowa Tech Agency	\$13,570.85	DUE TO AGENCY FUND
6/27/2024	Western Iowa Tech	\$1,000.00	DUE TO AGENCY FUND
6/25/2024	Western Iowa Tech 125 Plan	\$4,541.13	DUE TO AUXILIARY FUND
6/26/2024	Western Iowa Tech Agency	\$504.14	DUE TO LOAN FUND

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<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/27/2024	Western Iowa Tech	\$21,189.51	DUE TO PLANT FUND
6/15/2024	Western Iowa Tech Plant	\$325,000.00	DUE TO PLANT FUND
6/6/2024	TSS Automotive equipment	\$15,381.15	EQUIPMENT - \$5000 AND OVER
6/13/2024	Wicks Truck Trailers Inc	\$36,493.00	EQUIPMENT - \$5000 AND OVER
6/20/2024	Graves Graduation	\$13,469.19	GRADUATION EXPENSE
6/6/2024	Great Western Dining Service	\$8,202.83	GROUP MEETINGS AND WORKSHOPS
6/27/2024	Great Western Dining Service	\$3,979.60	GROUP MEETINGS AND WORKSHOPS
6/22/2024	HealthEquity Inc	\$10,326.31	HSA Payable
6/20/2024	LULAC Council 381	\$1,500.00	INFO SERVICES/CLASSIFY ADS
6/13/2024	Nexstar Media Inc	\$10,000.00	INFO SERVICES/CLASSIFY ADS
6/27/2024	RC Enterprises	\$50.00	INFO SERVICES/CLASSIFY ADS
6/13/2024	Signs By Tomorrow	\$99.00	INFO SERVICES/CLASSIFY ADS
6/6/2024	Wm Bass Advertising &	\$20,020.00	INFO SERVICES/CLASSIFY ADS
6/6/2024	Wm Bass Advertising &	\$3,066.00	INFO SERVICES/CLASSIFY ADS
6/20/2024	Broadcasters General Store	\$503.06	INSURANCE
6/22/2024	BusinessSolverComInc	\$480,679.95	INSURANCE PREMIUMS PAYABLE
6/22/2024	Iowa Public Employees	\$134,979.63	IPERS TAX PAYABLE
6/20/2024	Cole Papers Inc	\$1,774.48	JANITOR MATERIALS AND SUPPLIES
6/13/2024	Eakes Inc	\$6,786.01	JANITOR MATERIALS AND SUPPLIES
6/13/2024	Lawn Pros Inc	\$10,585.35	LANDSCAPING SERVICES AND SUPPLIES
6/20/2024	Lawn Pros Inc	\$27,999.39	LANDSCAPING SERVICES AND SUPPLIES
6/13/2024	John T. Burow	\$2,560.00	MAINT AND REPAIR BUILDINGS
6/13/2024	Metro & Son Electric Inc	\$2,436.29	MAINT AND REPAIR BUILDINGS

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6/27/2024	Metro & Son Electric Inc	\$24,009.33	MAINT AND REPAIR BUILDINGS
6/27/2024	Mikes Sioux City Carpet	\$5,496.80	MAINT AND REPAIR BUILDINGS
6/13/2024	Pella Gateway LLC	\$75.91	MAINT AND REPAIR BUILDINGS
6/13/2024	Van Osdel Plastering &	\$30,257.00	MAINT AND REPAIR BUILDINGS
6/6/2024	Ward Electric Company Inc	\$135.00	MAINT AND REPAIR BUILDINGS
6/27/2024	Ward Electric Company Inc	\$2,604.35	MAINT AND REPAIR BUILDINGS
6/6/2024	Drain Specialists Inc	\$1,885.00	MAINT AND REPAIR EQUIPMENT
6/6/2024	Drain Specialists Inc	\$310.00	MAINT AND REPAIR EQUIPMENT
6/13/2024	Eakes Inc	\$640.61	MAINT AND REPAIR EQUIPMENT
6/27/2024	Foulk Brothers Plumbing &	\$8,909.26	MAINT AND REPAIR EQUIPMENT
6/27/2024	Foulk Brothers Plumbing &	\$4,866.24	MAINT AND REPAIR EQUIPMENT
6/27/2024	GreatAmerica Financial	\$3,109.41	MAINT AND REPAIR EQUIPMENT
6/13/2024	Iowa Department of	\$80.00	MAINT AND REPAIR EQUIPMENT
6/20/2024	Kneifl Electric Inc	\$2,392.50	MAINT AND REPAIR EQUIPMENT
6/27/2024	Premier Fence & Gate LLC	\$2,800.00	MAINT AND REPAIR EQUIPMENT
6/20/2024	Steven C. Brown	\$218.40	MAINTENANCE GROUNDS
6/20/2024	Flewelling Farms LLC	\$853.50	MAINTENANCE GROUNDS
6/27/2024	Western Iowa Windbreaks &	\$2,520.00	MAINTENANCE GROUNDS
6/13/2024	American Pop Corn Company	\$106.00	MATERIALS AND SUPPLIES
6/6/2024	Bomgaars Supply Inc	\$516.56	MATERIALS AND SUPPLIES
6/13/2024	Bomgaars Supply Inc	\$166.03	MATERIALS AND SUPPLIES
6/6/2024	BSN Sports LLC	\$1,320.30	MATERIALS AND SUPPLIES
6/6/2024	BSN Sports LLC	\$811.98	MATERIALS AND SUPPLIES

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6/6/2024	BSN Sports LLC	\$956.58	MATERIALS AND SUPPLIES
6/6/2024	BSN Sports LLC	\$437.40	MATERIALS AND SUPPLIES
6/13/2024	BSN Sports LLC	\$534.45	MATERIALS AND SUPPLIES
6/6/2024	Community Action Agency of	\$462.34	MATERIALS AND SUPPLIES
6/20/2024	Community Action Agency of	\$644.21	MATERIALS AND SUPPLIES
6/13/2024	Filter Specialists Inc	\$9,288.16	MATERIALS AND SUPPLIES
6/20/2024	Will Jensen	\$25.00	MATERIALS AND SUPPLIES
6/6/2024	Leading Edge Group LLC	\$297.94	MATERIALS AND SUPPLIES
6/6/2024	Mitchell J. Miller	\$63.63	MATERIALS AND SUPPLIES
6/27/2024	Anne Neumann	\$75.00	MATERIALS AND SUPPLIES
6/27/2024	OReilly Auto Parts	\$91.73	MATERIALS AND SUPPLIES
6/27/2024	Lu Anne Ruba	\$25.00	MATERIALS AND SUPPLIES
6/6/2024	Tri State Nursing Enterprises	\$177.00	MATERIALS AND SUPPLIES
6/27/2024	Revathi R. Vongsiprasom	\$1,120.00	MATERIALS AND SUPPLIES
6/27/2024	Western Iowa Tech Petty	\$70.00	MATERIALS AND SUPPLIES
6/26/2024	Western Iowa Tech Petty	\$25.52	MATERIALS AND SUPPLIES
6/26/2024	Western Iowa Tech Petty	\$30.00	MATERIALS AND SUPPLIES
6/6/2024	Rotary International	\$430.54	MEMBERSHIP
6/27/2024	Iowa Office Supply Inc	\$1,507.40	NON-CAPITAL EXP & EQUIP <5000
6/22/2024	Collection Services Center	\$479.64	OTHER EMPLOYEE PR DEDUCTIONS
6/25/2024	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
6/25/2024	United Way of Siouxland Inc	\$961.00	OTHER EMPLOYEE PR DEDUCTIONS
6/25/2024	Western Iowa Tech Agency	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS

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6/25/2024	Western Iowa Tech	\$1,907.43	OTHER EMPLOYEE PR DEDUCTIONS
6/25/2024	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
6/25/2024	Western Iowa Tech GF	\$322.95	OTHER EMPLOYEE PR DEDUCTIONS
6/25/2024	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
6/6/2024	Arnold Motor Supply LLP	\$227.84	OTHER MATERIALS AND SUPPLIES
6/13/2024	Iowa State University	\$400.00	OUTSIDE TUITION
6/20/2024	Brightly Software Inc	\$11,014.26	PREPAID EXPENSES
6/6/2024	Iowa Community College	\$99,200.42	PREPAID EXPENSES
6/13/2024	Mail House Inc	\$978.16	PRINTING & REPRODUCTION SVC
6/20/2024	Mail House Inc	\$454.94	PRINTING & REPRODUCTION SVC
6/13/2024	Ahlers & Cooney PC	\$2,241.00	PROFESSIONAL SERVICES
6/6/2024	Break the Chain	\$10,000.00	PROFESSIONAL SERVICES
6/13/2024	Dentons Davis Brown PC	\$171,226.38	PROFESSIONAL SERVICES
6/13/2024	Julie A Armstrong	\$5,000.00	PROFESSIONAL SERVICES
6/27/2024	Jeffrey O'Tool	\$1,200.00	PROFESSIONAL SERVICES
6/8/2024	Wells Fargo Bank	\$255,671.41	PURCHASE CARD CHECKING
6/27/2024	Bishop Heelan Catholic School	\$500.00	RENTED BUILDINGS & FACILITIES
6/6/2024	CSC ServiceWorks Inc	\$7,500.00	RENTED BUILDINGS & FACILITIES
6/20/2024	Evertex Inc	\$875.00	RENTED BUILDINGS & FACILITIES
6/27/2024	Chesterman Company	\$662.79	RESALE PURCHASES
6/27/2024	Lady Boss Ventures LLC	\$310.40	RESALE PURCHASES
6/13/2024	Mr Idea Inc	\$406.34	RESALE PURCHASES
6/20/2024	Western Iowa Tech	\$7,808.25	RESIDENT TUITION

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6/27/2024	Akron Care Center	\$115.00	SPONSORED BILLING RECEIVABLE
6/6/2024	Chapter 33 Students Internal	\$818.40	SPONSORED BILLING RECEIVABLE
6/27/2024	Galva Holstein Community	\$180.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Kingsley Specialty Care	\$175.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Le Mars Community School	\$30.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Odebolt Arthur Battle Creek	\$24.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Sergeant Bluff Fire & Rescue	\$10.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Talent Search	\$150.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Woodbine Community School	\$30.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Woodbine Community School	\$100.00	SPONSORED BILLING RECEIVABLE
6/27/2024	Woodbury Central Comm	\$270.00	SPONSORED BILLING RECEIVABLE
6/13/2024	Juline Albert	\$250.00	STUDENT DEPOSITS
6/13/2024	Cheryl Arnts	\$250.00	STUDENT DEPOSITS
6/13/2024	Rebecca Chavez	\$250.00	STUDENT DEPOSITS
6/27/2024	Teresa Cooper	\$250.00	STUDENT DEPOSITS
6/27/2024	Christie Cuttell	\$250.00	STUDENT DEPOSITS
6/27/2024	Jeff Day	\$250.00	STUDENT DEPOSITS
6/27/2024	Dana Decker	\$250.00	STUDENT DEPOSITS
6/6/2024	Nicole Dvorak	\$250.00	STUDENT DEPOSITS
6/13/2024	Heather Grandgenett	\$250.00	STUDENT DEPOSITS
6/6/2024	Evangelina Guerrero	\$250.00	STUDENT DEPOSITS
6/27/2024	Todd Hammer	\$250.00	STUDENT DEPOSITS
6/13/2024	Kathy Hart	\$250.00	STUDENT DEPOSITS

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6/13/2024	Cindy Herrboldt	\$250.00	STUDENT DEPOSITS
6/27/2024	Aaron A. Herrera	\$250.00	STUDENT DEPOSITS
6/27/2024	Clayton Huisman	\$250.00	STUDENT DEPOSITS
6/27/2024	Jesse Kitrell	\$250.00	STUDENT DEPOSITS
6/27/2024	Jennifer Koval	\$250.00	STUDENT DEPOSITS
6/13/2024	Julie Lake	\$115.00	STUDENT DEPOSITS
6/27/2024	Jason Lamprecht	\$250.00	STUDENT DEPOSITS
6/6/2024	Jeslyn R. Miller	\$250.00	STUDENT DEPOSITS
6/13/2024	Staci Neumann	\$250.00	STUDENT DEPOSITS
6/27/2024	Sandra Oliveira	\$250.00	STUDENT DEPOSITS
6/27/2024	Angela Van Ommeren	\$250.00	STUDENT DEPOSITS
6/27/2024	Kamilla Pierce	\$250.00	STUDENT DEPOSITS
6/13/2024	Jim Pottebaum	\$250.00	STUDENT DEPOSITS
6/13/2024	Danielle Quinn	\$250.00	STUDENT DEPOSITS
6/13/2024	Nathan Reusch	\$250.00	STUDENT DEPOSITS
6/13/2024	Heather Rosburg	\$250.00	STUDENT DEPOSITS
6/13/2024	Summer Sattler	\$250.00	STUDENT DEPOSITS
6/13/2024	Duane Schiefen	\$140.00	STUDENT DEPOSITS
6/27/2024	Vicki Schrock	\$250.00	STUDENT DEPOSITS
6/13/2024	Nancy Schroeder	\$250.00	STUDENT DEPOSITS
6/13/2024	Stephanie Schwebach	\$250.00	STUDENT DEPOSITS
6/13/2024	Jodi Sears	\$250.00	STUDENT DEPOSITS
6/13/2024	Lsa Thomssen	\$100.00	STUDENT DEPOSITS

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6/13/2024	Ofelia Topete	\$250.00	STUDENT DEPOSITS
6/27/2024	Walker Family Education	\$250.00	STUDENT DEPOSITS
6/13/2024	Erikca Weinmann	\$250.00	STUDENT DEPOSITS
6/27/2024	Witcc - Camp Grant	\$250.00	STUDENT DEPOSITS
6/27/2024	Witcc - Talent Search	\$250.00	STUDENT DEPOSITS
6/13/2024	Maria G. Mendoza-Pena	\$36.67	STUDENT TRAVEL
6/27/2024	Sue A. Owens	\$240.00	STUDENT TRAVEL
6/27/2024	Siouxland Regional Transit	\$135.00	STUDENT TRAVEL
6/6/2024	Eventide	\$495.00	STUDENT WORK STUDY FEDERAL
6/22/2024	Teachers Insurance & Annuity	\$104,106.53	TIAA-CREF PAYABLE
6/20/2024	Brian Acosta	\$60.00	TRAINING EXPENSE
6/20/2024	Brian Acosta	\$60.00	TRAINING EXPENSE
6/20/2024	Valeria Acosta	\$60.00	TRAINING EXPENSE
6/20/2024	Ismael Alfaro	\$100.00	TRAINING EXPENSE
6/20/2024	Mario Alfaro	\$100.00	TRAINING EXPENSE
6/20/2024	Miriam Alvarez	\$40.00	TRAINING EXPENSE
6/20/2024	Helen S. Belisle	\$100.00	TRAINING EXPENSE
6/20/2024	Lilia Bolles	\$100.00	TRAINING EXPENSE
6/20/2024	Lilia Bolles	\$100.00	TRAINING EXPENSE
6/20/2024	Okihinyanpiwin Bolles	\$100.00	TRAINING EXPENSE
6/20/2024	Tenanjilawin Bolles	\$100.00	TRAINING EXPENSE
6/20/2024	Keaghan Bracy	\$60.00	TRAINING EXPENSE
6/20/2024	Jasmyne Brenner	\$100.00	TRAINING EXPENSE

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6/20/2024	Jesenia Carranza	\$100.00	TRAINING EXPENSE
6/20/2024	Dianne Castillo	\$100.00	TRAINING EXPENSE
6/20/2024	Mr. Abdiel Corona	\$60.00	TRAINING EXPENSE
6/20/2024	Angela J. Cruz	\$100.00	TRAINING EXPENSE
6/20/2024	Juan C. Diaz	\$100.00	TRAINING EXPENSE
6/20/2024	Kevin Dionicio	\$60.00	TRAINING EXPENSE
6/20/2024	Heidi Duarte-Valdez	\$100.00	TRAINING EXPENSE
6/20/2024	Maritza Y. Escobar	\$40.00	TRAINING EXPENSE
6/20/2024	Joselyn Factor	\$100.00	TRAINING EXPENSE
6/20/2024	Andrea E. Flores	\$100.00	TRAINING EXPENSE
6/20/2024	Zahyra G. Flores	\$100.00	TRAINING EXPENSE
6/20/2024	Evelin Y. Franco	\$60.00	TRAINING EXPENSE
6/20/2024	Alyssa Gallardo	\$100.00	TRAINING EXPENSE
6/20/2024	Mia N. Garcia	\$100.00	TRAINING EXPENSE
6/20/2024	Angelina Gutierrez	\$100.00	TRAINING EXPENSE
6/20/2024	Isadora Gutierrez	\$100.00	TRAINING EXPENSE
6/20/2024	Leila Jaime	\$100.00	TRAINING EXPENSE
6/20/2024	Dakota Kropf	\$60.00	TRAINING EXPENSE
6/20/2024	Yaretsy Landeros	\$40.00	TRAINING EXPENSE
6/20/2024	Vanessa Lara	\$100.00	TRAINING EXPENSE
6/20/2024	Aiden Leclair	\$60.00	TRAINING EXPENSE
6/20/2024	Aiden Leclair	\$60.00	TRAINING EXPENSE
6/20/2024	Carly Ledesma	\$100.00	TRAINING EXPENSE

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6/20/2024	Ivan Ledesma	\$100.00	TRAINING EXPENSE
6/20/2024	Emmaleigh L. List	\$100.00	TRAINING EXPENSE
6/20/2024	Genesis P. Lopez	\$40.00	TRAINING EXPENSE
6/20/2024	Johnny J. Lopez	\$100.00	TRAINING EXPENSE
6/20/2024	Yessica Y. Lucas	\$60.00	TRAINING EXPENSE
6/20/2024	Estela J. Lupian	\$100.00	TRAINING EXPENSE
6/20/2024	Jimena Lupian	\$100.00	TRAINING EXPENSE
6/20/2024	Melanie Martinez	\$100.00	TRAINING EXPENSE
6/20/2024	Aiden Medrano	\$100.00	TRAINING EXPENSE
6/20/2024	Ruvy Pena	\$100.00	TRAINING EXPENSE
6/20/2024	Tiffany Ramirez	\$40.00	TRAINING EXPENSE
6/20/2024	Joshua Ramos	\$100.00	TRAINING EXPENSE
6/20/2024	Remigia Raymundo Lopez	\$100.00	TRAINING EXPENSE
6/20/2024	Wilson Riphin II	\$100.00	TRAINING EXPENSE
6/20/2024	Wilmide Riphin	\$100.00	TRAINING EXPENSE
6/20/2024	Janelly Rivas	\$40.00	TRAINING EXPENSE
6/20/2024	Jelissa K. Rivas	\$40.00	TRAINING EXPENSE
6/20/2024	Karla S. Rodriguez	\$100.00	TRAINING EXPENSE
6/20/2024	Christell G. Salazar	\$100.00	TRAINING EXPENSE
6/20/2024	Ashley Saravia Gomez	\$100.00	TRAINING EXPENSE
6/20/2024	Carina J. Sartun Vasquez	\$100.00	TRAINING EXPENSE
6/20/2024	Guadalupe K. Soria Prado	\$60.00	TRAINING EXPENSE
6/20/2024	Alexis J. Tarr	\$100.00	TRAINING EXPENSE

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6/20/2024	Alexa Z. Tremblay	\$40.00	TRAINING EXPENSE
6/20/2024	Kiara J. Vallecillo	\$100.00	TRAINING EXPENSE
6/20/2024	Emily M. Wanberg	\$100.00	TRAINING EXPENSE
6/20/2024	Jorge L. Zuniga	\$100.00	TRAINING EXPENSE
6/27/2024	Dori L. Claycamp	\$154.96	TRAVEL IN STATE
6/13/2024	Amber M. Denman-Weathers	\$61.36	TRAVEL IN STATE
6/13/2024	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
6/6/2024	Troy A Jasman	\$218.00	TRAVEL IN STATE
6/20/2024	Blanca I. Martinez	\$52.52	TRAVEL IN STATE
6/6/2024	Terry A. Murrell	\$218.40	TRAVEL IN STATE
6/13/2024	Todd A. Rausch	\$918.84	TRAVEL IN STATE
6/6/2024	Michael D. Rohlena	\$212.16	TRAVEL IN STATE
6/27/2024	Kevin L. Stover	\$88.40	TRAVEL IN STATE
6/6/2024	Brandy L. TenHulzen	\$131.00	TRAVEL IN STATE
6/27/2024	Russell C. Wray	\$867.88	TRAVEL IN STATE
6/13/2024	Ted Bryan	\$486.36	TRAVEL OUT OF STATE
6/27/2024	Sima Dabir	\$10,742.76	TRAVEL OUT OF STATE
6/13/2024	Revathi R. Vongsiprasom	\$297.31	TRAVEL OUT OF STATE
6/27/2024	Revathi R. Vongsiprasom	\$284.64	TRAVEL OUT OF STATE
6/6/2024	Western Iowa Tech Petty	\$104.06	TRAVEL OUT OF STATE
6/22/2024	Voya Financial	\$12,818.20	TSA PAYABLE
6/6/2024	Amy L. Hueser	\$3,000.00	TUITION
6/6/2024	Tanner R. Hueser	\$3,096.00	TUITION

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6/13/2024	Berkshire Hathaway Energy	\$54,192.03	UTILITIES
6/13/2024	Berkshire Hathaway Energy	\$2,747.61	UTILITIES
6/20/2024	Berkshire Hathaway Energy	\$911.33	UTILITIES
6/20/2024	Berkshire Hathaway Energy	\$717.57	UTILITIES
6/20/2024	Berkshire Hathaway Energy	\$3,901.66	UTILITIES
6/20/2024	Black Hills Utility Holding	\$558.46	UTILITIES
6/13/2024	City of Le Mars	\$141.76	UTILITIES
6/20/2024	City Of Mapleton	\$302.63	UTILITIES
6/6/2024	City of Sioux City	\$430.04	UTILITIES
6/6/2024	City of Sioux City	\$628.24	UTILITIES
6/6/2024	City of Sioux City	\$523.07	UTILITIES
6/6/2024	City of Sioux City	\$136.58	UTILITIES
6/6/2024	City of Sioux City	\$113.95	UTILITIES
6/6/2024	City of Sioux City	\$235.68	UTILITIES
6/6/2024	City of Sioux City	\$582.53	UTILITIES
6/6/2024	City of Sioux City	\$60.41	UTILITIES
6/6/2024	City of Sioux City	\$320.51	UTILITIES
6/6/2024	City of Sioux City	\$588.60	UTILITIES
6/6/2024	City of Sioux City	\$225.77	UTILITIES
6/6/2024	City of Sioux City	\$4,897.03	UTILITIES
6/6/2024	City of Sioux City	\$28.93	UTILITIES
6/6/2024	City of Sioux City	\$1,601.18	UTILITIES
6/13/2024	City of Sioux City	\$1,305.98	UTILITIES

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6/20/2024	City of Sioux City	\$925.54	UTILITIES
6/6/2024	Constellation Energy	\$15,037.42	UTILITIES
6/20/2024	Denison Municipal Utilities	\$2,030.41	UTILITIES
6/20/2024	Interstate Power & Light Co	\$1,269.56	UTILITIES
6/13/2024	Sapp Bros Inc	\$564.56	UTILITIES
6/20/2024	Woodbury County Rural	\$3,028.54	UTILITIES
6/20/2024	Advance Auto Parts	\$26.78	VEHICLES-MATERIALS & SUPPLIES
6/27/2024	AVE PLP LLC	\$1,472.21	VEHICLES-MATERIALS & SUPPLIES
6/27/2024	City of Sioux City	\$2,439.82	VEHICLES-MATERIALS & SUPPLIES
6/27/2024	City of Sioux City	\$974.79	VEHICLES-MATERIALS & SUPPLIES
6/27/2024	City of Sioux City	\$78.74	VEHICLES-MATERIALS & SUPPLIES
6/6/2024	Craft Auto Body Inc	\$225.00	VEHICLES-MATERIALS & SUPPLIES
6/13/2024	Dakota Graphics Sign Co	\$280.00	VEHICLES-MATERIALS & SUPPLIES
6/13/2024	Graham Tire Sioux City	\$1,798.99	VEHICLES-MATERIALS & SUPPLIES
6/13/2024	Holzauer Motors	\$40.99	VEHICLES-MATERIALS & SUPPLIES
6/8/2024	Customers Bank	\$7,511.00	WITCC ONECARD PAYABLE
6/15/2024	Customers Bank	\$4,122.00	WITCC ONECARD PAYABLE
6/22/2024	Customers Bank	\$6,963.75	WITCC ONECARD PAYABLE
6/22/2024	Customers Bank	\$1,913.72	WITCC ONECARD PAYABLE
	TOTAL	<u>\$4,209,867.86</u>	

Western Iowa Tech Community College
Canceled Warrants Using Check Date
General & Auxiliary
7/2/2024

<u>CHK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
5/2/2024	Cleo Harder	(\$10.00)	DUE FROM OTHERS-ASSET
6/20/2024	Brian Acosta	(\$60.00)	TRAINING EXPENSE
6/20/2024	Lilia Bolles	(\$100.00)	TRAINING EXPENSE
6/27/2024	Lady Boss Ventures LLC	(\$310.40)	RESALE PURCHASES
6/20/2024	Aiden Leclair	(\$60.00)	TRAINING EXPENSE
	TOTAL	(\$540.40)	

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Special Federal
7/2/2024

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/8/2024	Western Iowa Tech General Fund	\$1,012.50	DUE TO GENERAL FUND
6/8/2024	Western Iowa Tech General Fund	\$826.00	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$2,022.00	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$18,009.15	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$2,622.00	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$4,201.50	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$10,935.15	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$5,937.00	OTHER FEDERAL
6/8/2024	Western Iowa Tech General Fund	\$2,849.00	OTHER FEDERAL
6/15/2024	Western Iowa Tech General Fund	\$6,530.73	OTHER FEDERAL
6/15/2024	Western Iowa Tech General Fund	\$111,043.48	OTHER FEDERAL
6/15/2024	Western Iowa Tech General Fund	\$97,450.66	OTHER FEDERAL
6/15/2024	Western Iowa Tech General Fund	\$5,142.00	OTHER FEDERAL
6/22/2024	Western Iowa Tech General Fund	\$164,500.00	OTHER FEDERAL
6/22/2024	Western Iowa Tech General Fund	\$50,179.11	OTHER FEDERAL
6/22/2024	Western Iowa Tech General Fund	\$519.75	OTHER FEDERAL
6/22/2024	Western Iowa Tech General Fund	\$500.00	SCHOLARSHIPS
	TOTAL	\$484,722.03	

Western Iowa Tech Community College
Board Approval Voucher Detail Report
House File
7/2/2024

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/26/2024	Iowa Workforce Development	\$5,400.00	CONTRACTED SERVICES
6/26/2024	Iowa Workforce Development	\$1,800.00	CONTRACTED SERVICES
6/26/2024	Iowa Workforce Development	\$9,050.00	CONTRACTED SERVICES
6/26/2024	Iowa Workforce Development	\$4,700.00	CONTRACTED SERVICES
6/25/2024	Western Iowa Tech General Fund	\$105,300.00	CONTRACTED SERVICES
6/25/2024	Western Iowa Tech General Fund	\$35,100.00	CONTRACTED SERVICES
6/25/2024	Western Iowa Tech General Fund	\$176,475.00	CONTRACTED SERVICES
6/25/2024	Western Iowa Tech General Fund	\$91,650.00	CONTRACTED SERVICES
6/25/2024	Western Iowa Tech General Fund	\$1,016.63	DUE TO GENERAL FUND
6/4/2024	Monogram Quality Foods LLC	\$72,940.00	INCOME CLEARING ACCOUNT
6/4/2024	Western Iowa Tech General Fund	\$21,429.00	INCOME CLEARING ACCOUNT
6/26/2024	Ahlers & Cooney PC	\$3,350.84	PROFESSIONAL SERVICES
6/26/2024	Ahlers & Cooney PC	\$1,116.95	PROFESSIONAL SERVICES
6/26/2024	Ahlers & Cooney PC	\$5,615.75	PROFESSIONAL SERVICES
6/26/2024	Ahlers & Cooney PC	\$2,916.46	PROFESSIONAL SERVICES
6/26/2024	Moodys Investors Service Inc	\$3,737.46	PROFESSIONAL SERVICES
6/26/2024	Moodys Investors Service Inc	\$1,245.83	PROFESSIONAL SERVICES
6/26/2024	Moodys Investors Service Inc	\$6,263.72	PROFESSIONAL SERVICES
6/26/2024	Moodys Investors Service Inc	\$3,252.99	PROFESSIONAL SERVICES
6/26/2024	Speer Financial Inc	\$2,899.76	PROFESSIONAL SERVICES
6/26/2024	Speer Financial Inc	\$966.58	PROFESSIONAL SERVICES
6/26/2024	Speer Financial Inc	\$4,859.79	PROFESSIONAL SERVICES
6/26/2024	Speer Financial Inc	\$2,523.87	PROFESSIONAL SERVICES
6/22/2024	Security National Bank	\$154,888.79	SNB INVEST
6/22/2024	Security National Bank	\$2,911.14	SNB INVEST

Western Iowa Tech Community College
Board Approval Voucher Detail Report
House File
7/2/2024

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
6/22/2024	Security National Bank	\$152,685.91	SNB INVEST
6/22/2024	Security National Bank	\$18,544.27	SNB INVEST
6/22/2024	Security National Bank	\$118,815.88	SNB INVEST
6/22/2024	Security National Bank	\$8,743.83	SNB INVEST
6/18/2024	Coil US Buyer Inc	\$2,000.00	TRAINING EXPENSE
6/25/2024	Prodenco	\$874.59	TRAINING EXPENSE
6/26/2024	Sabre Industries	\$27,600.00	TRAINING EXPENSE
6/18/2024	Superior Industrial Mechanical Inc	\$87,899.40	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$6,523.85	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$289.15	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$13,892.07	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$8,050.00	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$2,000.00	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$12,000.00	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$4,401.00	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$200.00	TRAINING EXPENSE
6/18/2024	Western Iowa Tech Comm Ed	\$6,300.00	TRAINING EXPENSE
	TOTAL	<u>\$1,192,230.51</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting July 8, 2024

July 2024

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 1,119,178.88		\$ 1,119,178.88
Additional Warrants	\$ 50,737.54				\$ 469,396.93	\$ 520,134.47
Total	\$ 50,737.54	\$ -	\$ -	\$ 1,119,178.88	\$ 469,396.93	\$ 1,639,313.35

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING JULY 8, 2024

GENERAL FUND

JULY 2024

IMKO Enterprises	\$ 50,737.54
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TOTAL	\$ 50,737.54
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Western Iowa Tech Community College
Board Approval Voucher Detail Report
Plant Fund
7/3/2024

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
7/9/2024	Mikes Sioux City Carpet	\$ 31,571.82	BUILDINGS & FIXED EQUIPMENT
7/9/2024	Maxient LLC	\$ 6,000.00	NON-CAPITAL EXP & EQUIP <5000
7/9/2024	OCLC Inc	\$ 20,943.90	NON-CAPITAL EXP & EQUIP <5000
7/9/2024	Riverside Technologies, Inc.	\$ 226,864.30	NON-CAPITAL EXP & EQUIP <5000
7/9/2024	B&B Rogers Excavating Inc	\$ 29,545.95	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	B&B Rogers Excavating Inc	\$ 1,939.80	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Dirt Movers LLC	\$ 1,646.25	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Dirt Movers LLC	\$ 4,417.50	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Steve Harris Construction Inc	\$ 11,480.43	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Steve Harris Construction Inc	\$ 654,422.47	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Steve Harris Construction Inc	\$ 1,312.33	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Steve Harris Construction Inc	\$ 11,818.50	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Steve Harris Construction Inc	\$ 5,728.50	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Vant Hof Concrete Inc	\$ 55,839.10	OTHER STRUCTURES & IMPROVEMENT
7/9/2024	Dewild Grant Reckert & Associates C	\$ 360.00	PROFESSIONAL SERVICES
7/9/2024	Dewild Grant Reckert & Associates C	\$ 50,288.03	PROFESSIONAL SERVICES
7/9/2024	EDA Inc	\$ 5,000.00	PROFESSIONAL SERVICES
	TOTAL	\$ 1,119,178.88	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING JULY 8, 2024

HOUSE FILE

July 2024

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
Professional Computer Systems	\$ 2,195.00	Training Expense
Seaboard Triumph Foods LLC	\$ 7,879.70	Training Expense
Seaboard Triumph Foods LLC	\$ 184,973.10	Training Expense
Seaboard Triumph Foods LLC	\$ 5,450.00	Training Expense
Seaboard Triumph Foods LLC	\$ 18,588.65	Training Expense
Seaboard Triumph Foods LLC	\$ 183,297.21	Training Expense
Seaboard Triumph Foods LLC	\$ 5,338.00	Training Expense
Seaboard Triumph Foods LLC	\$ 37,500.00	Training Expense
Superior Industrial Mechanical Inc	\$ 19,550.25	Training Expense
Western Iowa Tech Comm Ed	\$ 1,000.00	Training Expense
Western Iowa Tech Comm Ed	\$ 3,625.02	Training Expense
TOTAL	\$ 469,396.93	

PERSONNEL REPORT
Regular Appointments
July 8, 2024

I. INSTRUCTIONAL STAFF

- A. **Michael B. Gasaway** has submitted his voluntary resignation as Culinary Arts Instructor effective July 8, 2024. He is to be paid for all time worked through that date.

II. ADMINISTRATIVE STAFF

- A. **Michael B. Gasaway** has been selected for the position of Administrative Program Coordinator- Culinary Arts effective July 9, 2024, at an annual salary of \$67,161 grade 8 exempt administrative position. This is a previously authorized position, vacant due to resignation, eligible for full benefits.
- B. **Melissa A. Davis** has submitted her voluntary resignation as EMS Specialist effective July 18, 2024. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. It is recommended that the position of **Dean of Global Engagement and Partnerships** be authorized as a grade 12 exempt administrative position effective immediately. It is further recommended that the position of **Terry W. Yi**, Dean of International Education Institute be changed to Dean of Global Engagement and Partnerships effective July 9, 2024. No change in salary or full-time benefits.

III. SUPPORT STAFF

- A. **Debra M. Angerman** has submitted her voluntary resignation as Accounting Specialist effective June 27, 2024. She is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Nathan Schulz** has submitted his voluntary resignation as Accounting Clerk effective July 10, 2024. He is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Isaac J. Jolin** has submitted his voluntary resignation as Safety Officer effective July 14, 2024. He is to be paid for all time worked through that date and for all earned and unused vacation.

- D. **M. Theresa Hilts** has submitted her voluntary resignation as Secretary effective August 1, 2024, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report
 Temporary Employees
 (not eligible for benefits)

July 8, 2024

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Flanigan, Mellisa	ADM-123	Master Shared Maint	06/11/24	06/11/24		\$ 210.00
Flanigan, Mellisa	ADM-123	Master Restricted Maint	06/11/24	06/11/24		\$ 210.00
Gemmill, Megan	EDU-220	Master Restricted Maint	06/26/24	07/28/24		\$ 210.00
Gnorie, Amanuel	MAT-211	Master Shared & Restricted	06/26/24	06/26/24		\$ 700.00
Gnorie, Amanuel	MAT-217	Master Shared & Restricted	06/26/24	06/26/24		\$ 700.00
Gnorie, Amanuel	MAT-219	Master Shared & Restricted	06/26/24	06/26/24		\$ 560.00
Guedes, Jeniffer	Peer Mentor	Trio	06/10/24	08/22/24	\$ 9.00	Time Entry
Knecht, Lisa	MAT-102	Master Maintenance	06/11/24	06/11/24		\$ 280.00
Knecht, Lisa	MAT-111	Master Maintenance	06/11/24	06/11/24		\$ 280.00
Knecht, Lisa	MAT-121	Master Maintenance	06/11/24	06/11/24		\$ 280.00
Knecht, Lisa	MAT-157	Master Maintenance	06/11/24	06/11/24		\$ 280.00
Miller, Rachel	SPC-112	Master New Text Edition	06/11/24	06/11/24		\$ 270.00
Miller, Rachel	SPC-112	Master Shared Maint	06/11/24	06/11/24		\$ 210.00
Miller, Rachel	SPC-122	Master Shared & Restricted	06/11/24	06/11/24		\$ 420.00
Miller, Rachel	SPC-169	Master New Text	06/11/24	06/11/24		\$ 2,400.00
Moravek, Jill	PSY Faculty	Interview	06/13/24	06/13/24		\$ 88.00
Moravek, Jill	PSY Faculty	Interview	06/17/24	06/17/24		\$ 44.00
Polk, Chuck	PSY Faculty	Interview	06/13/24	06/13/24		\$ 88.00
Polk, Chuck	PSY Faculty	Interview	06/17/24	06/17/24		\$ 44.00
Sampson, Shane	AUT-947-01	Practicum	05/28/24	08/02/24		\$ 5,440.00
Simpson, Michelle	CNUR-8853-702	Adjunct	06/17/24	07/22/24		\$ 2,685.00
Thompson, Jessica	HSC-111-501	Independent Study	05/28/24	07/21/24		\$ 480.00
Torno, John	CTRA-1048-02	Adjunct	01/02/24	06/06/24		\$ 2,500.00
Williams, Jullina	PHR-933-01	OJT	05/28/24	08/02/24		\$ 160.00

CERTIFICATE FOR PAYMENT

Contractor: Steve Harris Construction, Inc.
 P.O. Box 343
 Homer, NE 68030

Payment No.: 3-Final
 DGR Engineering

Project: WITCC GSM and Building H Storm Sewer Improvements

DGR Project No.: 271177

Owner: Western Iowa Tech Community College

Contract Date: May 9, 2022

For Period From: July 29, 2022 through May 29, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Division I - GSM Storm Sewer Outlet						
1	129 S.Y.	Subgrade Preparation, 18"	\$ 10.00	\$ 1,290.00	237	\$ 2,370.00
2	99 L.F.	Storm Sewer, Trenched, SS, 15"	\$ 70.00	\$ 6,930.00	100	\$ 7,000.00
3	298 L.F.	Storm Sewer, Trenched, SS, 18"	\$ 86.00	\$ 25,628.00	293	\$ 25,198.00
4	1 L.S.	Storm Sewer Abandonment, Fill and Plug	\$ 2,000.00	\$ 2,000.00	1	\$ 2,000.00
5	2 Ea.	Storm Manhole, SW-401, 48"	\$ 6,200.00	\$ 12,400.00	2	\$ 12,400.00
6	1 Ea.	Intake, SW-502, 60"	\$ 8,700.00	\$ 8,700.00	1	\$ 8,700.00
7	1 Ea.	Connect to Existing Intake	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
8	1 Ea.	Remove Storm Structure	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
9	114 S.Y.	Pavement, PCC, 7"	\$ 75.00	\$ 8,550.00	146	\$ 10,950.00
10	108 S.Y.	Pavement Removal	\$ 20.00	\$ 2,160.00	142	\$ 2,840.00
11	226 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 5.00	\$ 1,130.00		\$ -
12	1 L.S.	Erosion Control	\$ 700.00	\$ 700.00	1	\$ 700.00
13	1 L.S.	Mobilization	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00
14		Subtotal - Division I		\$ 81,488.00		\$ 84,158.00
Division II - Building H Storm Sewer Improvements						
14	1 L.S.	Clearing and Grubbing	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
15	550 C.Y.	Topsoil, Off-Site, 4"	\$ 20.00	\$ 11,000.00	550	\$ 11,000.00
16	31 S.Y.	Subgrade Preparation, 18"	\$ 20.00	\$ 620.00	31	\$ 620.00
17	350 C.Y.	Excavation, Class 10	\$ 15.00	\$ 5,250.00	361	\$ 5,415.00
18	143 L.F.	Storm Sewer, Trenched, SS, 15"	\$ 80.00	\$ 11,440.00	143	\$ 11,440.00
19	338 L.F.	Storm Sewer, Trenched, SS, 18"	\$ 91.00	\$ 30,758.00	338	\$ 30,758.00
20	117 L.F.	Storm Sewer, Trenched, SS, 24"	\$ 105.00	\$ 12,285.00	117	\$ 12,285.00
21	24 L.F.	Removal of Storm Sewer, ≤ 24"	\$ 25.00	\$ 600.00	24	\$ 600.00
22	1 Ea.	Pipe Apron w/ Footing, Class III RCP, 24"	\$ 3,500.00	\$ 3,500.00	1	\$ 3,500.00
23	4 Ea.	Storm Manhole, SW-401, 48"	\$ 7,000.00	\$ 28,000.00	4	\$ 28,000.00
24	2 Ea.	Intake, SW-507	\$ 7,500.00	\$ 15,000.00	2	\$ 15,000.00
25	23 S.Y.	Pavement, PCC, 6"	\$ 78.00	\$ 1,794.00	23	\$ 1,794.00
26	56 S.Y.	Pavement Removal	\$ 30.00	\$ 1,680.00	56	\$ 1,680.00
27	1 L.S.	Hydraulic Seeding, Fertilizing and Mulching w/ Bonded Fiber Matrix, Type 1	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
28	1178 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 5.00	\$ 5,890.00	1178	\$ 5,890.00
29	1 L.S.	Remove, Salvage and Re-Install Existing Rip Rap	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
30	1 L.S.	Erosion Control	\$ 700.00	\$ 700.00	1	\$ 700.00
31	53 S.Y.	Base Stone, w/ Engineering Fabric	\$ 35.00	\$ 1,855.00	58	\$ 2,030.00
32	1 L.S.	Mobilization	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00
		Subtotal - Division II		\$ 151,872.00		\$ 152,212.00
Total Original Contract				\$ 233,360.00		\$ 236,370.00

Payment No.: 3-Final

Value of Work Completed \$ 236,370.00

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 236,370.00

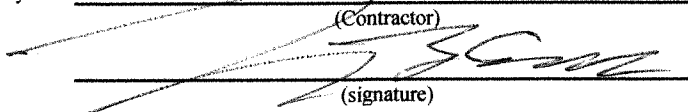
Less Retainage 5% \$ 11,818.50

Amount Due This Certificate for Payment \$ 224,551.50

Less Previous Estimates \$ 218,823.00

AMOUNT DUE THIS ESTIMATE \$ 5,728.50

Payment Requested by: Steve Harris Construction, Inc.
(Contractor)


(signature)

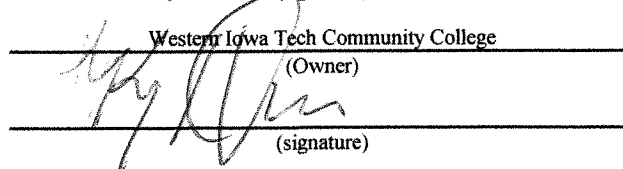
6-3, 2024
(Date)

Payment Recommended by: DGR Engineering


(signature)

6-12, 2024
(Date)

Payment Approved by: Western Iowa Tech Community College
(Owner)


(signature)

6/15, 2024
(Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period July 29, 2022 through May 29, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated May 9, 2022 for WITCC GSM and Building H Storm Sewer Improvements executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 6-3-2024

Steve Harris Construction, Inc.
(Contractor)

By: 

Title: President

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 1
DGR Engineering

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: June 17, 2024 through June 28, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56		\$ -
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00		\$ -
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00		\$ -
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00		\$ -
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00		\$ -
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00		\$ -
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	336	\$ 36,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	0.5	\$ 500.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching. Permanent. Type 1	\$ 14,000.00	\$ 7,000.00		\$ -
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00		\$ -
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	0.1	\$ 150.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	0.5	\$ 5,750.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	0.5	\$ 750.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00		\$ -
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00		\$ -
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00		\$ -
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00		\$ -
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00		\$ -
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00		\$ -
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00		\$ -
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00		\$ -
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00		\$ -
Total				\$ 236,013.56		\$ 58,778.00
Total Original Contract				\$ 236,013.56		\$ 58,778.00

Payment No.: 1

Value of Work Completed \$ 58,778.00

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 58,778.00

Less Retainage 5% \$ 2,938.90

Amount Due This Certificate for Payment \$ 55,839.10

Less Previous Estimates \$ -

AMOUNT DUE THIS ESTIMATE \$ 55,839.10

Payment Requested by: Van't Hof Concrete, Inc.
(Contractor)

B. M. Pres 7/1/24, 2024
(signature) (Date)

Payment Recommended by: DGR Engineering

Bryan Wells 7/1, 2024
(signature) (Date)

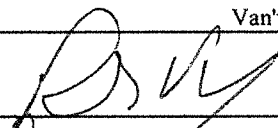
Payment Approved by: Western Iowa Tech Community College
(Owner)

99/0u 7/1, 2024
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period June 17, 2024 through June 28, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 8, 2024 for 2024 WITCC Cherokee Campus Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 07/01/2024

By: 
Title: President

Van't Hof Concrete, Inc.
(Contractor)

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 1
DGR Enginee

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: June 17, 2024 through June 28, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56		\$ -
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00		\$ -
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 56.00	\$ 56.00	1	\$ 56.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 5,200.00	\$ 6,504.00		\$ -
7	166	S.F. Sidewalk, PCC, 6"	\$ 56.00	\$ 9,296.00		\$ -
8	20	S.F. Detectable Warnings	\$ 10.00	\$ 200.00		\$ -
9	166	S.F. Removal of Sidewalk	\$ 60.00	\$ 9,960.00		\$ -
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 4.00	\$ 1,068.00		\$ -
11	1	L.S. Temporary Traffic Control	\$ 108.00	\$ 108.00		\$ -
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix	\$ 1,000.00	\$ 500.00	336	\$ 36,288.00
13	400	L.F. Hvdromulching. Permanent. Type 1 Silt Fence, Furnish, Install, Maintain and	\$ 14,000.00	\$ 5,600.00	0.5	\$ 500.00
14	1	L.S. Remove Erosion Control	\$ 4.75	\$ 4.75		\$ -
15	1	L.S. Mobilization	\$ 1,500.00	\$ 1,500.00		\$ -
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 11,500.00	\$ 23,000.00	0.1	\$ 150.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 1,500.00	\$ 6,000.00	0.5	\$ 750.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 350.00	\$ 700.00	0.5	\$ 175.00
19	1	Ea. Light Fixture	\$ 3,750.00	\$ 3,750.00		\$ -
20	3	Ea. Light Pole and Base	\$ 1,850.00	\$ 5,550.00		\$ -
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 6,500.00	\$ 2,600.00		\$ -
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 8.00	\$ 3,800.00		\$ -
23	400	L.F. Trench, 30" Deep	\$ 6.00	\$ 2,400.00		\$ -
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 15.00	\$ 2,850.00		\$ -
25	2	Ea. Junction Box	\$ 70.00	\$ 140.00		\$ -
Total			\$ 1,500.00	\$ 13,300.00		\$ -
Total Original Contract				\$ 236,013.56		\$ 58,778.00
				\$ 236,013.56		\$ 58,778.00

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 1

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Engineering

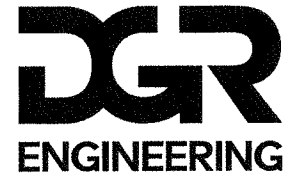
Owner: Western Iowa Tech Community College

DGR Project No.: 273084

For Period From: June 17, 2024 through June 28, 2024

Contract Date: April 8, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10				
2	1339	S.Y. Subgrade Preparation, 24"	\$ 65.38	\$ 17,129.56		
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 12.00	\$ 16,068.00		
4	1	Ea. Manhole, SW-401, 60"	\$ 65.00	\$ 4,940.00		
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	76	\$ 4,940.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 56.00	\$ 70,616.00	1	\$ 5,200.00
8	20	S.F. Detectable Warnings	\$ 10.00	\$ 1,660.00		
9	166	S.F. Removal of Sidewalk	\$ 60.00	\$ 1,200.00		
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 4.00	\$ 664.00		
11	1	L.S. Temporary Traffic Control	\$ 108.00	\$ 28,836.00		
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix	\$ 1,000.00	\$ 1,000.00	336	\$ 36,288.00
13	400	L.F. Hvdromulching. Permanent. Type 1 Silt Fence, Furnish, Install, Maintain and Remove	\$ 14,000.00	\$ 7,000.00	0.5	\$ 500.00
14	1	L.S. Erosion Control	\$ 4.75	\$ 1,900.00		
15	1	L.S. Mobilization	\$ 1,500.00	\$ 1,500.00		
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 11,500.00	\$ 11,500.00	0.1	\$ 150.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 1,500.00	\$ 3,000.00	0.5	\$ 5,750.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 350.00	\$ 1,400.00		
19	1	Ea. Light Fixture	\$ 3,750.00	\$ 7,500.00		
20	3	Ea. Light Pole and Base	\$ 1,850.00	\$ 1,850.00		
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 6,500.00	\$ 19,500.00		
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 8.00	\$ 3,200.00		
23	400	L.F. Trench, 30" Deep	\$ 6.00	\$ 2,850.00		
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 15.00	\$ 6,000.00		
25	2	Ea. Junction Box	\$ 70.00	\$ 13,300.00		
Total			\$ 1,500.00	\$ 3,000.00		
Total Original Contract				\$ 236,013.56		\$ 58,778.00
				\$ 236,013.56		\$ 58,778.00



July 1, 2024

Kyle Hueser
Western Iowa Tech Community College
P. O. Box 5199
Sioux City, IA 51102

**Re: 2024 WITCC Cherokee Campus Paving Improvements Project
DGR File 273084**

Dear Mr. Hueser:

Three copies of Certificate for Payment No. 1 for the project referenced above for work completed, from June 17, 2024, through June 28, 2024, are enclosed. Please sign all three copies. Retain one copy for your files, return one copy to DGR for our files, and forward one copy with payment in the amount of \$55,839.10 to the contractor, Van't Hof Concrete, Inc.

Sincerely,

DGR Engineering

A handwritten signature in black ink, appearing to read 'Bryan Wells', written over a horizontal line.

Bryan Wells, P.E.

BNW:tmh

Enclosures

CERTIFICATE FOR PAYMENT

Steve Harris Construction, Inc.
 PO Box 343
 Homer, NE 68030-0343

Payment No.: 8

DGR Engineering

Project: WITCC Soccer Field Improvements Project

DGR Project No.: 273067

Owner: Western Iowa Tech Community College

Contract Date: October 16, 2023

For Period From: April 23, 2024 through June 24, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	2.8 AC	Clearing & Grubbing	\$ 20,000.00	\$ 56,000.00	2.8	\$ 56,000.00
2	48600 C.Y.	Excavation, Class 10	\$ 3.50	\$ 170,100.00	48700	\$ 170,450.00
3	750 C.Y.	Excavation, Class 10, Unsuitable or Unstable Materials	\$ 17.50	\$ 13,125.00	28	\$ 490.00
4	1125 S.Y.	Subgrade Treatment, Non-Woven Geotextile	\$ 5.00	\$ 5,625.00	42	\$ 210.00
5	1125 S.Y.	Subgrade Treatment, Polymer Grid	\$ 5.00	\$ 5,625.00	42	\$ 210.00
6	750 C.Y.	Furnish and Install 2"-5" Crushed Rock	\$ 92.28	\$ 69,210.00	50	\$ 4,614.00
7	25 L.F.	Storm Sewer, Trenched, HDPE, 18"	\$ 101.65	\$ 2,541.25	20	\$ 2,033.00
8	58 L.F.	Storm Sewer, Trenched, SS, 30"	\$ 141.61	\$ 8,213.38	58	\$ 8,213.38
9	138 L.F.	Storm Sewer, Trenched, SS, 36"	\$ 180.58	\$ 24,920.04	138	\$ 24,920.04
10	140 L.F.	Storm Sewer, Trenched, CMP, 36"	\$ 184.10	\$ 25,774.00	144.5	\$ 26,602.45
11	26 L.F.	Storm Sewer, Trenched, CMP, 42"	\$ 340.55	\$ 8,854.30	25.5	\$ 8,684.03
12	489 L.F.	Removal of Storm Sewer, ≤36"	\$ 30.00	\$ 14,670.00	484	\$ 14,520.00
13	1 L.S.	Remove or Abandon/Fill Existing 36" Storm Sewer	\$ 1,600.00	\$ 1,600.00	1	\$ 1,600.00
14	1 Ea.	Connect to Existing Storm Sewer, 18"	\$ 1,707.93	\$ 1,707.93	1	\$ 1,707.93
15	1 L.S.	Maintain Temporary Storm Water Drainage	\$ 10,000.00	\$ 10,000.00	1	\$ 10,000.00
16	1 Ea.	Pipe Apron, RCP, 42" w/ Footing & Guard	\$ 10,357.09	\$ 10,357.09	1	\$ 10,357.09
17	323 L.F.	Subdrain, 6"	\$ 17.79	\$ 5,746.17	324	\$ 5,763.96
18	627 L.F.	Subdrain, 8"	\$ 21.18	\$ 13,279.86	627	\$ 13,279.86
19	2 Ea.	Subdrain Outlet	\$ 374.98	\$ 749.96	2	\$ 749.96
20	1 Ea.	Manhole, SW-404, 6'x6' w/ Grated Casting	\$ 23,245.07	\$ 23,245.07	1	\$ 23,245.07
21	1 Ea.	Intake, SW-502, 60"	\$ 11,868.63	\$ 11,868.63	1	\$ 11,868.63
22	2 Ea.	Manhole Adjustment, Minor	\$ 1,580.30	\$ 3,160.60	2	\$ 3,160.60
23	3 Ea.	Remove Intake	\$ 1,000.00	\$ 3,000.00	3	\$ 3,000.00
24	1 Ea.	Storm Manhole, SW-401, 60", Base, Ring and Cover and External Seal	\$ 4,847.68	\$ 4,847.68	1	\$ 4,847.68
25	15.6 V.F.	Storm Manhole, SW-401, 60"	\$ 771.99	\$ 12,043.04	15.5	\$ 11,965.85
26	3 Ea.	Intake, 15" Nyloplast w/ 15"x15" Standard Grate	\$ 2,431.39	\$ 7,294.17	3	\$ 7,294.17
27	1 Ea.	Intake, 18" Nyloplast w/ 18" Standard Grate	\$ 4,409.01	\$ 4,409.01	1	\$ 4,409.01
28	138 S.F.	Removal of Sidewalk	\$ 5.00	\$ 690.00	138	\$ 690.00
29	3209 S.Y.	Pavement Removal	\$ 15.00	\$ 48,135.00	3209	\$ 48,135.00
30	1 L.S.	Temporary Traffic Control	\$ 7,640.00	\$ 7,640.00	1	\$ 7,640.00
31	3.36 AC	Hydraulic Seeding, Seeding, Fertilizing, and Mulching, Type 2 Slope Mix	\$ 6,600.00	\$ 22,176.00	3.36	\$ 22,176.00
32	1 L.S.	SWPPP Management	\$ 1,500.00	\$ 1,500.00	0.9	\$ 1,350.00
33	564 L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 6.00	\$ 3,384.00	390	\$ 2,340.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
34	120 TN	Rip Rap, Class D w/ Fabric	\$ 83.32	\$ 9,998.40	121.24	\$ 10,101.72
35	4180 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.62	\$ 19,311.60	4662	\$ 21,538.44
36	1 L.S.	Erosion Control	\$ 5,800.00	\$ 5,800.00	0.9	\$ 5,220.00
37	300 L.F.	Remove and Salvage Existing Fence to Owner	\$ 15.00	\$ 4,500.00	300	\$ 4,500.00
38	1 L.S.	Mobilization	\$ 17,800.00	\$ 17,800.00	1	\$ 17,800.00
39	1 L.S.	Removal of Existing Light Poles, Bases, Wire and Conduit	\$ 12,000.00	\$ 12,000.00	1	\$ 12,000.00
40	1 L.S.	Construct Shed Foundation and Floor Slab	\$ 27,000.00	\$ 27,000.00	1	\$ 27,000.00
Total Original Contract				\$ 697,902.18		\$ 610,687.86

Payment No.: 8

Value of Work Completed \$ 610,687.86

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 610,687.86

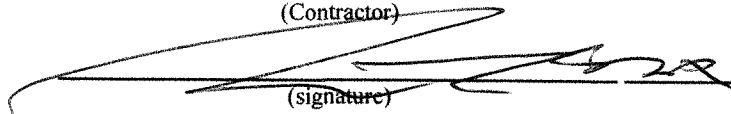
Less Retainage 5% \$ 30,534.39

Amount Due This Certificate for Payment \$ 580,153.47

Less Previous Estimates \$ 568,673.04

AMOUNT DUE THIS ESTIMATE \$ 11,480.43

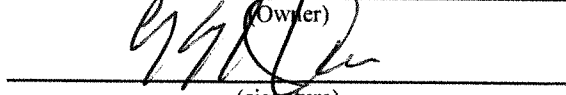
Payment Requested by: Steve Harris Construction, Inc.
(Contractor)

 6-28, 2024
(signature) (Date)

Payment Recommended by: DGR Engineering

 6-28, 2024
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College
(Owner)

 7/1, 2024
(signature) (Date)

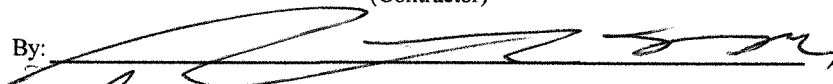
_____, 2024
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period April 23, 2024 through June 24, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated October 16, 2023 for WITCC Soccer Field Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 6-28-2024

Steve Harris Construction, Inc.
(Contractor)

By: 
Title: Project Manager

CERTIFICATE FOR PAYMENT

Contractor: Steve Harris Construction Inc.
4793 Fiddler Creek Rd.
Homer, NE 68030

Payment No.: 3
DGR Engineering

Project: 2024 WITCC Parking Lot 4 Paving Improvements Project

DGR Project No.: 273068

Owner: Western Iowa Tech Community College

Contract Date: February 12, 2024

For Period From: May 23, 2024 through June 26, 2024

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Division I - General						
1	1	L.S. Temporary Traffic Control	\$ 3,520.00	\$ 3,520.00	0.5	\$ 1,760.00
2	1	L.S. SWPPP Management	\$ 1,000.00	\$ 1,000.00	0.5	\$ 500.00
3	1	L.S. Erosion Control	\$ 3,850.00	\$ 3,850.00	0.8	\$ 3,080.00
4	1	L.S. Mobilization	\$ 51,325.00	\$ 51,325.00	1	\$ 51,325.00
Subtotal - Division I				\$ 59,695.00		\$ 56,665.00
Division II - Parking Lot 4 Improvements						
5	40.8	UNIT Clear and Grub Existing Trees	\$ 110.00	\$ 4,488.00	40.8	\$ 4,488.00
6	2687	C.Y. Excavation, Class 10	\$ 13.20	\$ 35,468.40	2687	\$ 35,468.40
7	7630	S.Y. Subgrade Preparation, 12"	\$ 3.00	\$ 22,890.00	7630	\$ 22,890.00
8	106	L.F. Sanitary Sewer Gravity Main, Trenched, PVC SDR26, 6"	\$ 65.05	\$ 6,895.30	100	\$ 6,505.00
9	104	L.F. Removal of Sanitary Sewer Main	\$ 8.00	\$ 832.00	100	\$ 800.00
10	1	Ea. Connect to Existing Sanitary Sewer Main	\$ 552.95	\$ 552.95	1	\$ 552.95
11	110	L.F. Storm Sewer, Trenched, SS, 15"	\$ 75.85	\$ 8,343.50	105	\$ 7,964.25
12	30	L.F. Storm Sewer, Trenched, SS, 18"	\$ 99.95	\$ 2,998.50	30	\$ 2,998.50
13	264	L.F. Storm Sewer, Trenched, HPPP, 30"	\$ 143.52	\$ 37,889.28	250	\$ 35,880.00
14	404	L.F. Removal of Storm Sewer, ≤27"	\$ 15.00	\$ 6,060.00	394	\$ 5,910.00
15	1	Ea. Manhole, SW-301, 48"	\$ 7,320.10	\$ 7,320.10	1	\$ 7,320.10
16	1	Ea. Intake, SW-545R, 14' Opening	\$ 4,902.90	\$ 4,902.90	0.9	\$ 4,412.61
17	1	Ea. Manhole Adjustment, Minor	\$ 1,397.24	\$ 1,397.24	1	\$ 1,397.24
18	1	Ea. Remove Sanitary Manhole	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
19	4	Ea. Remove Intake	\$ 750.00	\$ 3,000.00	4	\$ 3,000.00
20	1	L.S. Existing Oil/Sand Separator Access and Cleanout Adjustments	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
21	7297	S.Y. Pavement, PCC, 7"	\$ 59.29	\$ 432,639.13	6747	\$ 400,029.63
22	184	S.F. Removal of Sidewalk	\$ 3.30	\$ 607.20	184	\$ 607.20
23	1835	S.F. Sidewalk, PCC, 6"	\$ 10.25	\$ 18,808.75		\$ -
24	5976	S.F. Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 3.00	\$ 17,928.00	2413	\$ 7,239.00
25	6800	S.Y. Pavement Removal	\$ 8.80	\$ 59,840.00	6800	\$ 59,840.00
26	2998	L.F. Painted Pavement Markings, Epoxy	\$ 2.86	\$ 8,574.28		\$ -
27	542	L.F. Permanent Tape Markings, 4"	\$ 3.85	\$ 2,086.70		\$ -
28	11	Ea. Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Markings)	\$ 1,595.00	\$ 17,545.00		\$ -
29	746	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 7.98	\$ 5,953.08		\$ -
30	149	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 7.21	\$ 1,074.29	20	\$ 144.20
31	1	L.S. Flume Replacement at Bur Oaks Student Housing Location	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
32	1	L.S. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,892.00	\$ 1,892.00	0.9	\$ 1,702.80
33	5	Ea. Parking Lot Twin Light Pole & Base	\$ 3,338.50	\$ 16,692.50		\$ -

Item No.	Estimated Units		Description	Unit Price	Contract Cost	Completed Units	Value of Work
34	10	Ea.	Parking Lot Fixture	\$ 1,595.00	\$ 15,950.00		
35	893	L.F.	Conduit, PVC, Schedule 40, 1"	\$ 3.85	\$ 3,438.05	950	\$ 3,657.50
36	1786	L.F.	Conduit, PVC, Schedule 40, 2"	\$ 6.88	\$ 12,287.68	1900	\$ 13,072.00
37	576	L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 7.70	\$ 4,435.20	591	\$ 4,550.70
38	72	L.F.	Conduit, PVC, Schedule 80, 2"	\$ 9.57	\$ 689.04	78	\$ 746.46
39	684	L.F.	Conductor, 2/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,504.80	591	\$ 1,300.20
40	684	L.F.	Conductor, 4/C-#8, Cu, 600 Volts	\$ 4.29	\$ 2,934.36	591	\$ 2,535.39
41	1541	L.F.	Trench, 30" Deep	\$ 4.24	\$ 6,533.84	1541	\$ 6,533.84
42	7	Ea.	Junction Box	\$ 1,639.00	\$ 11,473.00	7	\$ 11,473.00
42A	4	Ea.	Furnish and Install Bollard	\$ 550.00	\$ 2,200.00		\$ -
Subtotal - Division II					\$ 791,125.07		\$ 656,018.97
Division III - Ring Road Reconstruction							
43	692	C.Y.	Excavation, Class 10	\$ 13.20	\$ 9,134.40	388	\$ 5,121.60
44	3016	S.Y.	Subgrade Preparation, 12"	\$ 4.00	\$ 12,064.00	1693	\$ 6,772.00
45	3011	S.Y.	Subgrade Treatment, Non-Woven Geotextile	\$ 3.10	\$ 9,334.10	1656	\$ 5,133.60
46	474	C.Y.	Subbase, Modified	\$ 66.00	\$ 31,284.00	258	\$ 17,028.00
47	73	L.F.	Storm Sewer, Trenched, SS, 15"	\$ 85.93	\$ 6,272.89	32	\$ 2,749.76
48	8	L.F.	Storm Sewer, Trenched, RCP, 15"	\$ 152.48	\$ 1,219.84		\$ -
49	8	L.F.	Storm Sewer, Trenched, RCP, 18"	\$ 160.51	\$ 1,284.08	40	\$ 6,420.40
50	63	L.F.	Removal of Storm Sewer, ≤27"	\$ 20.00	\$ 1,260.00	54	\$ 1,080.00
51	2	Ea.	Connect to Existing Storm Sewer, ≤30"	\$ 1,000.00	\$ 2,000.00	2	\$ 2,000.00
52	1475	L.F.	Subdrain, 6"	\$ 18.96	\$ 27,966.00	773	\$ 14,656.08
53	13	Ea.	Subdrain Outlet	\$ 331.03	\$ 4,303.39	6	\$ 1,986.18
54	2	Ea.	Intake, SW-501	\$ 4,421.98	\$ 8,843.96	0.9	\$ 3,979.78
55	3	Ea.	Intake, SW-505	\$ 6,384.45	\$ 19,153.35	0.9	\$ 5,746.01
56	1	Ea.	Manhole Adjustment, Minor	\$ 1,374.24	\$ 1,374.24	1	\$ 1,374.24
57	1	Ea.	Connect to Existing Manhole	\$ 1,150.00	\$ 1,150.00	1	\$ 1,150.00
58	3	Ea.	Remove Intake	\$ 750.00	\$ 2,250.00	2	\$ 1,500.00
59	1	Ea.	Reconstruct DW-12 Intake Top	\$ 2,402.90	\$ 2,402.90		\$ -
60	213	S.Y.	Pavement, PCC, 7"	\$ 64.04	\$ 13,640.52	99	\$ 6,339.96
61	2489	S.Y.	Pavement, PCC, 8"	\$ 61.08	\$ 152,028.12	1406	\$ 85,878.48
62	261	S.F.	Detectable Warnings	\$ 40.18	\$ 10,486.98		\$ -
63	55	S.Y.	Driveway, Paved, PCC, 6"	\$ 50.26	\$ 2,764.30		\$ -
64	5765	S.F.	Removal of Sidewalk	\$ 3.30	\$ 19,024.50	5490	\$ 18,117.00
65	7122	S.F.	Sidewalk, PCC, 6"	\$ 10.09	\$ 71,860.98		\$ -
66	2682	S.Y.	Pavement Removal	\$ 8.80	\$ 23,601.60	1515	\$ 13,332.00
67	180	L.F.	Permanent Tape Markings, 4"	\$ 3.85	\$ 693.00		\$ -
68	186	L.F.	Permanent Tape Markings, 24"	\$ 22.00	\$ 4,092.00		\$ -
69	4	Ea.	Arrow Symbol (Permanent Tape Marking)	\$ 550.00	\$ 2,200.00		\$ -
70	351	L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 7.98	\$ 2,800.98		\$ -
71	467	L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 7.21	\$ 3,367.07		\$ -
72	1	L.S.	Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,419.00	\$ 1,419.00	0.75	\$ 1,064.25
73	4	Ea.	Ring Road Twin Light Pole & Base	\$ 2,304.50	\$ 9,218.00		\$ -
74	1	Ea.	Ring Road Single Light Pole & Base	\$ 2,304.50	\$ 2,304.50		\$ -
75	9	L.F.	Ring Road Fixture	\$ 1,540.00	\$ 13,860.00		\$ -
76	674	L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 7.70	\$ 5,189.80	531	\$ 4,088.70
77	465	L.F.	Conductor, 2/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,023.00	311	\$ 684.20
78	800	L.F.	Conductor, 4/C-#8, Cu, 600 Volts	\$ 4.29	\$ 3,432.00	531	\$ 2,277.99
79	674	L.F.	Trench, 30" Deep	\$ 4.24	\$ 2,857.76	531	\$ 2,251.44
80	2	Ea.	Junction Box	\$ 1,639.00	\$ 3,278.00		\$ -
Subtotal - Division III					\$ 490,439.26		\$ 210,731.67
Division IV - KWIT Parking Lot Improvements							
81	161	C.Y.	Excavation, Class 10	\$ 13.20	\$ 2,125.20	140	\$ 1,848.00
82	780	S.Y.	Subgrade Preparation, 12"	\$ 3.00	\$ 2,340.00	550	\$ 1,650.00
83	22	L.F.	Storm Sewer, Trenched, PVC, 6"	\$ 95.59	\$ 2,102.98	22	\$ 2,102.98
84	20	L.F.	Storm Sewer, Trenched, PVC, 8"	\$ 103.73	\$ 2,074.60	23	\$ 2,385.79

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
85	183	L.F. Storm Sewer, Trenched, SS, 18"	\$ 104.96	\$ 19,207.68	175	\$ 18,368.00
86	17	L.F. Removal of Storm Sewer, ≤27"	\$ 30.00	\$ 510.00	17	\$ 510.00
87	2	Ea. Connect to Existing Storm Sewer, ≥6"	\$ 1,074.45	\$ 2,148.90	2	\$ 2,148.90
88	1	Ea. Intake, SW-501	\$ 4,421.97	\$ 4,421.97	0.75	\$ 3,316.48
89	1	Ea. Remove Intake	\$ 750.00	\$ 750.00	1	\$ 750.00
90	662	S.Y. Pavement, PCC, 7"	\$ 74.74	\$ 49,477.88		\$ -
91	429	S.F. Removal of Sidewalk	\$ 3.30	\$ 1,415.70	275	\$ 907.50
92	632	S.F. Sidewalk, PCC, 6"	\$ 10.31	\$ 6,515.92		\$ -
93	892	S.F. Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 3.00	\$ 2,676.00		\$ -
94	803	S.Y. Pavement Removal	\$ 8.80	\$ 7,066.40	803	\$ 7,066.40
95	72	L.F. Painted Pavement Markings, Epoxy	\$ 2.86	\$ 205.92		\$ -
96	77	L.F. Permanent Tape Markings, 4"	\$ 3.85	\$ 296.45		\$ -
97	1	Ea. Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Markings)	\$ 1,595.00	\$ 1,595.00		\$ -
98	1	Ea. Furnish and Install Bollard	\$ 550.00	\$ 550.00		\$ -
99	93	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 7.98	\$ 742.14		\$ -
100	140	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 7.21	\$ 1,009.40	30	\$ 216.30
101	1	L.S. Light Pole Relocation & Base	\$ 1,430.00	\$ 1,430.00		\$ -
102	180	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 5.23	\$ 941.40		\$ -
103	36	L.F. Conduit, PVC, Schedule 80, 2"	\$ 9.57	\$ 344.52	84	\$ 803.88
104	200	L.F. Conductor, 3/C-#10, Cu, 600 Volts	\$ 2.86	\$ 572.00		\$ -
105	216	Ea. Trench, 30" Deep	\$ 4.24	\$ 915.84	43	\$ 182.32
106	1	Ea. Junction Box	\$ 1,639.00	\$ 1,639.00		\$ -
Subtotal - Division IV				\$ 113,074.90		\$ 42,256.55
Total Original Contract Divisions I, II, III and IV				\$ 1,454,334.23		\$ 965,672.18

Payment No.: 3

Value of Work Completed \$ 965,672.18

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 965,672.18

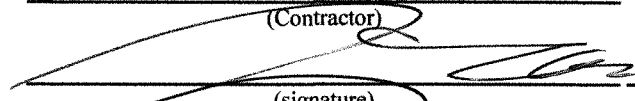
Less Retainage 5% \$ 48,283.61

Amount Due This Certificate for Payment \$ 917,388.57

Less Previous Estimates \$ 262,966.10

AMOUNT DUE THIS ESTIMATE \$ 654,422.47

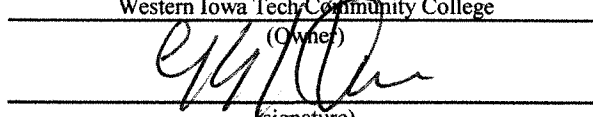
Payment Requested by: Steve Harris Construction Inc.
(Contractor)


(signature) 6-28, 2024
(Date)

Payment Recommended by: DGR Engineering


(signature) 6-28, 2024
(Date)

Payment Approved by: Western Iowa Tech Community College
(Owner)


(signature) 7/1, 2024
(Date)

Payment Approved by: Western Iowa Tech Community College
(Owner)

(signature) _____, 2024
(Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period May 23, 2024 through June 26, 2024, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated February 12, 2024 for 2024 WITCC Parking Lot 4 Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 6-26-2024

Steve Harris Construction Inc.

(Contractor)

By: [Signature]

Title: Project Manager



May 16, 2024

Dear WITCC Board of Directors,

Please accept my appreciation for sponsoring my participation in the 2023-2024 Iowa Community College Leadership Institute (ICCLI). In reflecting on this year's Institute, I was especially struck by the rich and diverse aspects of "community" portrayed.

The colleges represented ranged from Des Moines Area Community College with a 2022 credit student enrollment of 33,308 to Southwestern with 1,943, representing a wide range of learners. The triumphs and challenges shared by the resident and host presidents, Iowa State University facilitators, and 22 participants from community colleges and the Iowa Department of Education showed how much we have in common.

Showcasing the best practices of the Iowa Community Colleges with the many effective initiatives of WITCC will strengthen my accreditation reporting. It is easy to see our daily processes as routine when they are really exceptional. Learning more about planning, financials, athletics, communication, etc. spotlighted how our college serves our communities.

The word community includes the State that instituted our community college system and the legislature that supports it. We had a great opportunity to learn from the community colleges' representatives on The Hill, including Western Iowa Tech's own Steve Warnstadt. During the ICCLI class's visit to the Iowa Capital I was inspired by a quote from G.W. Curtis on the wall above the grand stairway. It reads, "Courageous confidence in the intelligence of the community is the sure sign of leadership and success."

Thank you to the WITCC Board of Directors for this important opportunity to learn and represent our incredible community college. And a special thank you to President Murrell for taking the time to be my mentor.

Sincerely,

Mike Meister

Director of College Effectiveness



July 1, 2024

To: WITCC Board of Directors

From: Jackie Plendl,  Dean of Human Resources

Re: 2024-25 Iowa Community College Leadership Institute (ICCLI)

The WITCC Executive Council nominates the following employee for the 2024-25 Iowa Community College Leadership Institute (ICCLI) class:

Matthew Pfister, Executive Director of College Development

This program is jointly sponsored by Community Colleges for Iowa Trustees and Presidents and Iowa State University and focuses on advanced community college knowledge and issues for mid to upper-level leaders, as well as advanced leadership development to inspire upward career movement.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve this nominee.



DATE: June 4, 2024

TO: Terry Murrell, President

FROM: Jason Palsma, Registrar *JP*

RE: LINC Participant

I want to express my appreciation for WITCC allowing me to participate in the Leadership Institute for New Century (LINC) program. I appreciate this opportunity as I continue to grow as the Registrar.

During the program, I had the opportunity to interact with other talented leaders from various fields and engage in stimulating discussions on emerging trends, challenges, and opportunities within education. These exchanges increased my knowledge and broadened my perspective, enabling me to apply new insights and innovative ideas in my role at the college, such as using social media to inform graduating students and their families. LINC also taught me to build a network of peers which is helpful as a resource when helping students and faculty. Seeing the differences between the Iowa community colleges was very eye-opening, and it gave me a better appreciation for Western Iowa Tech Community College's welcoming campus, staff, and the communities we serve.

I strive to continue to grow in my personal development and leadership with all the information and advice I learned this past year. It was an honor to represent WITCC at LINC, and hope to be considered for future leadership opportunities.



Western Iowa Tech
Community College

Monday, June 17, 2024

Dear Members of the Board,

I am writing to extend my heartfelt thanks for approving my participation in the Leadership for a New Century (LINC) program. I am deeply grateful for the opportunity to have been a part of this program, which I believe has significantly contributed to my professional and personal growth.

Your support in this endeavor demonstrates your confidence in my potential and your commitment to fostering leadership development within our organization. I am eager to continue to apply the knowledge, skills, and insights gained from this program to benefit our institution and contribute to our collective success.

Once again, thank you for your trust and encouragement. I am honored to have been chosen for this learning opportunity.

Warm regards,



LaShawna Moyle, LMSW, IICDP

Coordinator for Inclusive Excellence

Social Science Adjunct Instructor

Preferred Pronouns: She/Her/Hers *Why this matters*

Western Iowa Tech Community College (Go Comets!)

4647 Stone Ave

Sioux City, IA 51106

Zoom Phone: 712-317-3461 (Call/Video Chat/SMS)

712-274-6400 Ext. 8753

Lashawna.moyle@witcc.edu



July 1, 2024

To: WITCC Board of Directors

From: Jackie Plendl, Dean of Human Resources

Re: 2024-25 Leadership in a New Century (LINC)

The WITCC Executive Council nominates the following employees for the 2024-25 Leadership Institute for a New Century (LINC) class:

Holly Olson, Administrative Program Coordinator-College Now
Wendy Ivarson, Director of Cherokee Campus and Northern Service Area

The LINC program, jointly sponsored by Community Colleges for Iowa Trustees and Presidents and Iowa State University, focuses on foundational community college knowledge for new and early career professionals and faculty, as well as foundational leadership development to inspire a “lead from where you are” approach.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve these nominees.

O/HR/312



WITCC Board of Directors:

I had lived in Sioux City for not quite three months when I learned WIT nominated me to attend Leadership Siouxland.

Over the next calendar year, I was introduced to organizations, locations and people that I may never have known no matter how long I lived in Siouxland. Monthly meetings gave me reason to visit and learn about the Girl Scouts, West 21st Center, Riviera Theatre, Community Health Center, Boys and Girls Club and more. Each monthly meeting increased my awareness of and appreciation for what makes our community work.

The greatest fulfillment came from the connection Leadership Siouxland (LS) brokered between myself, my LS group, and the Center Against Abuse and Sexual Assault (CAASA). We knew our volunteer work with CAASA was tangible and important, and I intend to keep my ties with CAASA for future community service work.

Thank you for offering for a newcomer to Siouxland the opportunity to immerse himself in the community, the geography and the organizations that buttress the area with progress and empathy.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dante Frattini', is written over a horizontal line.

Dante Frattini
Sports Information Director | Assistant Athletic Director
Western Iowa Tech Community College
4647 Stone Ave
Sioux City, IA 51106
dante.frattini@witcc.edu



Steven Garcia
Director of Outreach and Residence Life
Western Iowa Tech Community College (WITCC)
June 20, 2024

Dear WITCC Board Members:

Thank you for your willingness to support programs such as Leadership Siouxland and give WITCC employees opportunities to grow in their personal and professional lives. I met many individuals throughout the nine months I was part of Leadership Siouxland and was challenged in many different areas of leadership and personal beliefs. I am thankful for the growth I made as a professional during my monthly meetings.

Friends Of The Animal Shelter (FOTAS), is not an organization that I would typically volunteer my time to, so being placed with them allowed me to see through the lenses of others who are more passionate about animals. It opened my eyes and heart to the work that people put into this organization and the impact that it makes on our community. I have more compassion for this line of work because of my experience with Leadership Siouxland, and I thank you for that.

Lastly, I want to ask that you continue to provide motivated employees opportunities to get involved in programs like Leadership Siouxland. Making connections with community members and representing WITCC in the process allows us to give our college a positive name in our community. I thank you for trusting me to represent WITCC in this program and hope to be considered in future opportunities.

Sincerely,

A handwritten signature in black ink that reads 'Steven Garcia'.

Steven Garcia



DATE: July 1, 2024

TO: Dr. Terry A. Murrell, President

FROM: Jackie Plendl, Dean of Human Resources

RE: Board Policy Revisions

The following revised Board Policies are being presented to the Western Iowa Tech Board of Directors for a second reading as follows:

206.1 – Non-Discrimination

400.10 – Discrimination and Harassment

506.7 – Discrimination, Harassment and Abuse (Title IX)

The proposed changes are a result of changes to the U.S. Department of Education's Title IX regulations to be effective August 1, 2024.

Administrative Recommendation

The administrative recommendation is that the Board approve the revised Board Policies 206.1, 400.10, and 506.7 as proposed.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 206.1
Title	All Personnel
	Nondiscrimination Policy

Western Iowa Tech Community College's official Nondiscrimination Policy will be as follows;

Nondiscrimination Statement

It is the policy of Western Iowa Tech Community College not to discriminate on the basis of race, creed, color, sex (including pregnancy), national origin, religion, age, disability, sexual orientation, gender identity, socioeconomic status, actual or potential parent, family or marital status, or other characteristic protected by law in its programs, activities, or employment practices as required by state and federal civil rights regulation.

If you have questions or complaints, please contact Dean of Human Resources (employees) 4647 Stone Avenue, Sioux City, IA 51106; 712-274-6400 ext. 1406; equity@witcc.edu or Dean of Opportunity and Engagement (students) 4647 Stone Avenue, Sioux City, IA 51106; 712-274-6400 ext. 2887; equity@witcc.edu or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204, phone number (312) 730-1560, fax (312) 730-1576, TDD 800-877-8339; email: OCR.Chicago@ed.gov. Inquiries about Title IX may be referred to the College's Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both. The College's Title IX Coordinator is the same as the Dean of Human Resources, with the contact information set forth above.

The College's Nondiscrimination Statement and grievance procedures can be found prominently posted on the College's website, and/or by request from the Title IX/Equity Coordinator. Please refer to these policies and procedures to report information that may constitute discrimination, including a report of sex discrimination under Title IX.

Abbreviated Equity Statement:

It is the policy of Western Iowa Tech Community College not to discriminate on the basis of race, creed, color, sex (including pregnancy), national origin, religion, age, disability, sexual orientation, gender identity, socioeconomic status, actual or potential parent, family or marital status, or other characteristic protected by law in its programs, activities, or employment practices as required by state and federal civil

Date of Adoption	11/12/2019		Legal Reference: (Code of Iowa)
Date of Last Revision	6/13/2022		
Date of Current Revision	2/12/2024		Date of Last Review: 2/12/2024
Related Administrative Procedures and Cross References			302.1, 303.3, 400.17, 400.19, 400.2, 400.5(h), 502.4, 805.3, 806.1

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

rights regulation. Individuals who feel they have been discriminated against can reference the Western Iowa Tech website, www.witcc.edu, for more information and contacts. Individuals may report concerns or questions to the Title IX/Equity Coordinator at equity@witcc.edu. The Notice of Nondiscrimination is located at Board Policy 206.1.

~~If you have questions or complaints, please contact Dean of Human Resources (employees) 4647 Stone Avenue, Sioux City, IA 51106; 712-274-6400 ext. 1406; equity@witcc.edu or Dean of Opportunity and Engagement (students) 4647 Stone Avenue, Sioux City, IA 51106; 712-274-6400 ext. 2887; equity@witcc.edu.~~

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.10
Title	All Personnel
	Discrimination and Harassment

As described in the College’s Nondiscrimination Policy, Western Iowa Tech Community College does not discriminate, including against any employee, applicant for employment, student, or applicant for admission, on the basis of protected class characteristics. Any member of the College community whose acts deny, deprive, or limit the educational or employment access, benefits, and/or opportunities of any member of the College community on the basis of that person’s membership in the protected classes listed in the Non-discrimination Policy is in violation of College policy.

Additionally, harassment of employees and students based on protected class will not be tolerated, including by Board members, administrators, employees, parents, vendors, and others doing business with the College. This includes incidents within college facilities, college premises, and on other property if the employee or student is at any College-sponsored or related activity or function, ~~such as field trips where students are involved in a college-supervised activity or where the employee is engaged in college business~~, or where the conduct affects the order, management, environment, or operations of the College.

Harassment means any electronic, written, verbal, or physical act or conduct ~~toward a student or employee~~ which is based on an actual or perceived protected characteristic included in Non-Discrimination Board Policy (206.1), and which creates an objectively hostile work or educational environment that meets one or more of the following conditions:

- submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment or educational program, activity, or benefit;
- submission to or rejection of such conduct by an individual is used as the basis for employment or educational decisions affecting such individual; or
- such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance and/or is sufficiently severe or pervasive and objectively offensive as to create an intimidating, hostile, or offensive working or educational environment.

Date of Adoption	8/11/08		Legal Reference: (Code of Iowa)
Date of Last Revision	8/10/2020		216
Date of Current Revision	6/10/2024		Date of Last Review: 6/10/2024
Related Administrative Procedures and Cross References			400.11 Grievance Procedure

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Other types of harassment may include, but not be limited to, jokes, stories, pictures or objects that are offensive, tend to alarm, annoy, abuse, or demean certain protected individuals and groups.

If an employee believes they, or someone else in the College community, has been subject to discrimination or harassment, it should be immediately reported to a supervisor, the Title IX/Equity Coordinator, or other College administrator for adjudication consistent with applicable procedures.

~~The College also protects against some forms of sexual harassment under its Sexual Harassment and Abuse Policy and procedures, which is applicable to complaints of Title IX sexual harassment.~~

~~Employees and students who believe they have suffered harassment shall report such matters to the Title IX Coordinator. Employees whose behavior is alleged to be in violation of this policy will be subject to the investigation procedure which may result in discipline up to and including discharge or other appropriate action. Other individuals whose behavior is alleged to be in violation of this policy will be subject to appropriate sanctions as determined and imposed by the President or Board.~~

~~Upon receiving a complaint, the Title IX Coordinator shall confer with the complainant to obtain an understanding and a statement of the facts. It shall be the responsibility of the conciliator to promptly and reasonably investigate claims of harassment and to pass the findings on to the President who shall complete such further investigation as deemed necessary and take such final action as deemed appropriate. Information regarding an investigation of harassment shall be confidential to the extent possible, and those individuals who are involved in the investigation shall not discuss information regarding the complaint outside the investigation process.~~

No one shall retaliate against a person because they have engaged in protected activity under this policy, including by filing a harassment or discrimination complaint; assisting or participating in a complaint investigation, proceeding, or because they have opposed language or conduct that violates this policy.

For instances of discrimination or harassment based on sex, the Board has adopted a more specific Policy on Sex Discrimination, Harassment, and Abuse (Title IX) and grievance procedures, which should be referenced. Other complaints of discrimination and harassment will be handled under the College's Grievance Procedures

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 506.7
Title	Health and Safety Regulations and Procedures
	Sexual Discrimination, Harassment, and Abuse (Title IX)

Western Iowa Tech Community College is pledged to maintain an environment conducive to work and study for all persons. Such an environment is free of incidents of ~~sexual discrimination harassment~~, which includes ~~sex-based harassment sexual assault and abuse, dating violence, domestic violence, and stalking~~, as defined below. ~~Prohibited conduct also includes attempting or aiding in the commission of sexual harassment or retaliation for exercising rights under this Policy.~~

Information will be provided to all students about counseling services and campus security. Educational programs related to the means of preventing sexual abuse, of protection from sexual abuse, and of the rights and duties of students and employees will be provided on a periodic basis.

It is intended to ensure that this policy and its procedures related to sex discrimination (including sex-based harassment) ~~sexual harassment~~ are interpreted and applied consistently with Title IX, the Clery Act, Iowa Code § 260C.14(18), and other applicable law.

A. Scope

~~The College's scope under Title IX is limited to locations, events, or circumstances over which it substantially controls both the respondent accused of violating the College's prohibition on sexual harassment and the context in which the alleged harassment occurs. The College's scope under Title IX is also limited to conduct against a person that occurs in the United States.~~

~~Any person may file a complaint alleging sexual harassment against a student or employee of the College. If a report or complaint falls under the College's scope under Title IX, the College will utilize its Title IX administrative procedures to respond and will not proceed under any other College policy or procedure if doing so would interfere with any right or privilege provided to a party under Title IX. If the College determines that a report or complaint of sexual harassment~~

Date of Adoption	9/21/87	Legal Reference: (Code of Iowa) HF 2028,
Date of Last Revision	8/10/2020	PL101-542, Student Right to Know and Campus Security Act; Code of Iowa Ch. 709.1
Date of Current Revision	6/10/2024	Date of Last Review: 6/10/2024
Related Administrative Procedures and Cross References		Statement of General Conduct, Student Handbook ; 400.10, Harassment

~~does not fall under the College's scope under Title IX, the College may still take action for such alleged conduct, consistent with applicable law and policy, and based on the nature of the alleged conduct. The parties will be notified of this decision.~~

The purpose of this Policy is the prohibition of all forms of sex discrimination, including harassment, as defined below. This policy covers conduct that occurs at all College sponsored programs and activities, as well as conduct that occurs on the campus or on property owned or controlled by the College. The policy can also cover prohibited conduct that initially occurs off-campus when students or employees experience continuing effects of the off-campus acts in the educational or work setting that effectively deprive them of access to the college's educational programs. The Policy covers conduct perpetrated by faculty, staff, students, and third parties. For sex discrimination and harassment only, under Title IX the College's "jurisdiction" also includes any building owned or controlled by a student organization that is officially recognized by the College, such as a fraternity or sorority.

B. Prohibited Conduct

Sex Discrimination is a form of discrimination prohibited by Board Policy 206.1, and is discrimination in employment, admissions, or the College's educational programs or activities on the basis of sex, including based on pregnancy, family status, marital status, sexual orientation, or gender identity.

~~Sexual Based Harassment means unwelcome behavior (verbal, written, physical) that is directed at someone because of that person's sex or gender, and that meets any of the following definitions:~~ is a form of harassment prohibited by Board Policy 206.1. Prohibited acts of sex-based harassment may be committed by any person upon any other person, regardless of the sex, sexual orientation, and/or gender identity of those involved. Sex-based harassment, as an umbrella category, includes the offenses below:

1. Harassing conduct on the basis of sex that satisfies one or more of the following:
 - a. Quid Pro Quo: An employee, agent, or other person authorized by the College to provide an aid, benefit, or services of the College expressly or impliedly conditions the provision of an aid, benefit, or service upon participation in unwelcome sexual conduct.
 - b. Hostile Environment: Unwelcome sex-based conduct that, based on the totality of the circumstances, is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from a College program or activity. Whether a hostile environment has been created is a fact-specific inquiry that includes consideration of the following:
 - i. The degree to which the conduct affects the recipient's ability to access program activity;
 - ii. The type, frequency, and duration of the conduct;

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

- iii. The parties' ages, roles within the College, previous interactions, and other factors about each party that may be relevant to evaluating the effects of the conduct;
 - iv. The location of the conduct and the context in which the conduct occurred; or
 - v. Other sex-based harassment in the College's program or activity.
2. *Sexual Assault*: One of the following offenses in which one has or attempts to have sexual contact or sexual penetration with another individual without their consent:
 - i. Rape: the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person without consent of the victim;
 - ii. Fondling: the touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim;
 - iii. Incest: sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law; or
 - iv. Statutory rape: sexual intercourse with a person who is under the statutory age of consent.
3. *Dating Violence*: Violence committed by a person who has been in a romantic or intimate relationship with the victim. The existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
4. *Domestic Violence*: Felony or misdemeanor crime of violence committed by:
 - i. Current or former spouse or intimate partner of the victim;
 - ii. Person with whom the victim shares a child in common;
 - iii. Person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
 - iv. Person similarly situated to a spouse of the victim under the laws of the State of Iowa or the jurisdiction in which the incident reported occurred; and
 - v. Any other person against an adult or youth victim who is protected from that person's act under the laws of the State of Iowa.

To categorize an incident as Domestic Violence, the relationship between the parties must be more than just two people living together as roommates. The people cohabitating must be current or former spouses or have an intimate relationship.

5. *Stalking*: Engaging in a course of conduct toward another person under circumstances that would reasonably cause a person to fear for the person's safety or the safety of others, or to suffer substantial emotional distress.

Retaliation occurs when an individual harasses or intimidates another person because that other person filed a complaint, participated in a grievance procedure for a violation of this Policy, supported a party to a complaint, and/or acted in good faith to oppose conduct that constitutes a violation of this Policy. Harassment or intimidation includes but is not limited to threats or actual violence against the person or the person's property, adverse educational or employment consequences, ridicule, taunting, or ostracism. Retaliation is prohibited under this Policy and is expressly prohibited by Title IX.

Charging an individual with a code of conduct violation for making a materially false statement in bad faith during a grievance procedure does not constitute retaliation, provided that a determination regarding responsibility, alone, is not sufficient to conclude that any party has made a materially false statement in bad faith.

- ~~2.—A College employee, agent, or other individual under the College's control or authority explicitly or implicitly conditions a decision or benefit on submission to sexual conduct (e.g., sexual favors for a better grade or promotion; implicitly or explicitly threatening negative consequences if the student or employee rejects sexual advances).~~
- ~~3.—Unwelcome conduct that creates a hostile, intimidating or demeaning environment that is sufficiently severe, pervasive, and objectively offensive that it effectively denies a person equal access to participation in the College's educational program or activity. Examples can include persistent and unwelcome efforts to develop a sexual relationship; bullying/cyber-bullying of a sexual nature or for a sexual purpose; sexual exploitation; unwanted sexual attention; repeated and unwelcome sexually oriented teasing, joking or flirting; or verbal abuse of a sexual nature. Behavior could be verbal, non-verbal (e.g., gestures, touching), written or electronic.~~
- ~~4.—Sexual assault or abuse, defined as one of the following offenses in which one has or attempts to have sexual contact or sexual penetration with another individual without their consent:
 - ~~a.—Rape: the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person without consent of the victim;~~
 - ~~b.—Fondling: the touching of the private body parts of another person for the purpose of sexual gratification without consent of the victim;~~
 - ~~c.—Incest: sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law; or~~
 - ~~d.—Statutory rape: sexual intercourse with a person who is under the statutory age of consent.~~~~
- ~~5.—Dating violence, which is violence committed by a person who is or has been in a social relationship of a romantic, sexual, or intimate nature with the individual. The existence of such a relationship shall be determined based on the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.~~

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- ~~6. Domestic violence, which is a felony or misdemeanor crime of violence committed by a:~~
- ~~• Current or former spouse or intimate partner of the victim;~~
 - ~~• Person with whom the victim shares a child in common;~~
 - ~~• Person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;~~
 - ~~• Person similarly situated to a spouse of the victim under the laws of the State of Iowa or the jurisdiction in which the incident reported occurred; and~~
 - ~~• Any other person against an adult or youth victim who is protected from that person's act under the laws of the State of Iowa or the jurisdiction in which the incident reported occurred.~~
- ~~7. Stalking, which is engaging in a course of conduct toward another person under circumstances that would reasonably cause a person to fear bodily injury to themselves or others or to experience substantial emotional distress.~~

~~The determination as to whether the alleged conduct constitutes sexual harassment should take into consideration all of the circumstances, including the context in which the alleged incidents occurred.~~

C. Resources, Reporting/Making a Complaint, Investigation, and **Resolution** **Procedures****Grievance Procedures**

For information on reporting **and complaint** options, resources and contact information, and the **grievance resolution grievance** procedures which apply to a report of complaint of **sex discrimination, including sex-based sexual harassment or abuse** under this Policy, see the College's Title IX **Sexual Sex Discrimination and Harassment Procedures**.

D. Title IX Coordinator

The College's Title IX Coordinators ("Title IX Coordinator") coordinates the College's response to reports of **sexual sex discrimination, including sex-based harassment** under this Policy. The Title IX Coordinator does not serve as an advocate for **parties to a complaint, but either the complainant or the respondent.** ~~The Title IX Coordinator~~ will coordinate with other campus officials to implement and coordinate appropriate supportive measures. ~~such as mutual no-contact orders and academic accommodations.~~ The Title IX Coordinator is trained and knowledgeable about enforcement, compliance, communication, and implementation of the College's anti-harassment and anti-discrimination policies. The name, title, and contact information for the College's Title IX Coordinators **s are** is prominently posted and published on the College's website consistent with applicable law. **To the extent the College utilizes any deputy or other Title IX Coordinators, there will remain a single Title IX Coordinator with ultimate oversight and responsibility to ensure consistent compliance with the College's responsibilities under Title IX and this part.**

The Title IX Coordinator will monitor the College's programs and activities for any barriers to reporting information about conduct that reasonably may constitute sex discrimination, and take steps reasonably calculated to address such barriers.

~~A party may also contact the Assistant Secretary for Civil Rights of the United States Department of Education for matters under Title IX.~~


WESTERN IOWA TECH COMMUNITY COLLEGE

FISCAL YEAR 2025

DETAIL BUDGET

Prepared 7-1-24

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Administrative Services and Chief Financial Officer 

DATE: July 1, 2024

RE: **FY 2025 DETAIL BUDGET**

Attached you will find an Executive Summary of the Fiscal Year 2025 Detail Budget for the College's **General Fund, Restricted Fund, Auxiliary Fund and Plant Fund**. These budgets have been prepared with guidance from the College's budget officers and the Executive Council. All sources of anticipated revenues and projected expenditures have been incorporated into these budgets as well as abiding by Board Policy to present a balanced budget for the General Fund.

The FY'25 General Fund budget is based on the projection for the past fiscal year as well as taking into consideration known and estimated changes for fiscal year 2025. Tuition and fee revenue are based upon the new tuition rate as set by the Board of Directors. Tuition and student fees account for 49.37% of the revenue for the General Fund. State General Aid saw an increase of \$614,559 from the prior year. The revenue budget for FY '25 is 1.11% lower than the projected year end for FY '24. This decrease is due to higher estimated enrollment as well as higher State General Aid offset by reduced other income of transfer revenue..

The General Fund expenditures for FY'25 consist of 68.16% for salaries and benefits, the largest expenditure category. The College continues to carefully manage staffing at the optimal mix to best serve the needs of our students. The increase in salaries and benefits takes into consideration the negotiated salary and benefit increases as well as positions budgeted to be filled. Other expenditure line items take into consideration the projected needs of the College. The College continues with our strong heritage with vocational education comprising of 33.16% of the General Fund expenditure budget, the largest expenditure by function.

It should be noted that the FY '25 Detail Budget is less than the Published Budget approved by the Board at its April 8, 2024 meeting.

I would like to extend my appreciation and thanks to the Executive Council and all the budget officers for their commitment, time and effort in this year's budget process. Many hard decisions were made in order to contain expenditures and to limit the tuition increase to our students. I would like to acknowledge the budget officer's insights and guidance in this budget document.

I would especially like to thank Mary Beth Schorg, Accounting Specialist Extraordinaire for her countless hours assisting me with the budget creation as well as additional programming of the budget module. Although this final product consists of only a few pages, Mary Beth keyed thousands of numbers from hundreds of pages with accuracy and a smile every time modifications were required. I would also be remiss if I did not recognize Brian D. Smith, Controller for assistance with the budgeting process as well as preparing the Restricted Fund, and Jeff Jansen, Assistant Controller for preparing the Auxiliary Fund budget.

WESTERN IOWA TECH COMMUNITY COLLEGE

FISCAL YEAR 2025 BUDGET

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WESTERN IOWA TECH COMMUNITY COLLEGE

FISCAL YEAR 2024 GENERAL FUND BUDGET

COMPARATIVE INCOME STATEMENT

	FY '23 ACTUAL	FY '24 PROJECTED	FY '25 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '24 PROJECTED	
					AMOUNT	PERCENT
<u>REVENUES</u>						
Tuition	\$14,484,126	\$15,282,802	\$15,808,048	40.06%	\$525,246	3.44%
Fees	3,208,678	3,500,749	3,675,500	9.31%	174,751	4.99%
Property Taxes	2,146,834	2,233,217	2,300,000	5.83%	66,783	2.99%
State Funds	12,367,095	12,762,859	13,364,260	33.87%	601,401	4.71%
Federal Funds	248,292	260,288	276,858	0.70%	16,570	6.37%
Other Income	4,244,460	5,862,891	4,034,172	10.22%	(1,828,719)	-31.19%
TOTAL REVENUES	36,699,485	39,902,806	39,458,838	100.00%	(443,968)	-1.11%
<u>EXPENDITURES</u>						
Salaries	17,551,533	17,768,490	19,577,417	49.61%	1,808,927	10.18%
Benefits	6,406,240	6,567,460	7,318,944	18.55%	751,484	11.44%
Contract Services	6,564,147	8,714,446	6,553,649	16.61%	(2,160,797)	-24.80%
Materials, Supply & Travel	5,997,364	6,742,150	5,998,837	15.20%	(743,313)	-11.02%
SUB-TOTAL	36,519,284	39,792,546	39,448,847	99.97%	(343,699)	-0.86%
Equipment	19,568	53,202	9,991	0.03%	(43,211)	-81.22%
TOTAL EXPENDITURES	36,538,852	39,845,748	39,458,838	100.00%	(386,910)	-0.97%
FUND BALANCE CHANGE	\$160,633	\$57,058	\$0			

WESTERN IOWA TECH COMMUNITY COLLEGE

GENERAL FUND REVENUES

		FY '23 ACTUAL	FY '24 PROJECTED	FY '25 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '24 PROJECTED	
						Amount	Percent
Lab Fee	401	\$1,496,220	\$1,650,004	\$1,783,500	4.52%	\$133,496	8.09%
Matriculation	402	0	0	0	0.00%	0	0.00%
Transcript	404	10,928	12,001	11,000	0.03%	(1,001)	0.00%
Other	406	1,701,530	1,838,744	1,881,000	4.77%	42,256	2.30%
Fee Refund	407	0	0	0	0.00%	0	0.00%
TOTAL FEES		3,208,678	3,500,749	3,675,500	9.31%	174,751	4.99%
Tuition	411	13,122,781	13,724,538	14,173,048	35.92%	448,510	3.27%
Out of State Tuition	412	1,361,345	1,558,264	1,635,000	4.14%	76,736	4.92%
Tuition Refund	414	0	0	0	0.00%	0	0.00%
TOTAL TUITION		14,484,126	15,282,802	15,808,048	40.06%	525,246	3.44%
PROPERTY TAXES		2,146,834	2,233,217	2,300,000	5.83%	66,783	2.99%
General State Aid	421	12,311,796	12,721,826	13,336,385	33.80%	614,559	4.83%
College Work Study	428	0	0	0	0.00%	0	0.00%
Other	429	55,299	41,033	27,875	0.07%	(13,158)	-32.07%
TOTAL STATE		12,367,095	12,762,859	13,364,260	33.87%	601,401	4.71%
SEOG-Admin	433	7,238	8,199	7,844	0.02%	(355)	0.00%
College Work Study	434	65,501	69,909	86,812	0.22%	16,903	24.18%
PELL-Admin	436	8,255	9,135	9,250	0.02%	115	1.26%
Federal Voc	439	0	0	0	0.00%	0	0.00%
Adult Basic Educ.	446	0	0	0	0.00%	0	0.00%
Other Federal	449	167,298	173,045	172,952	0.44%	(93)	-0.05%
TOTAL FEDERAL		248,292	260,288	276,858	0.70%	16,570	6.37%
Food Services	452	33,650	37,399	30,000	0.08%	(7,399)	-19.78%
Facilities Rent	453	99,342	101,515	144,000	0.36%	42,485	41.85%
Other Sales	455	31,739	32,393	24,000	0.06%	(8,393)	-25.91%
Interest	471	334,672	695,792	550,000	1.39%	(145,792)	-20.95%
Gifts & Grants	473	0	0	0	0.00%	0	0.00%
Fines	477	1,678	1,225	1,500	0.00%	275	22.45%
Misc'l Income	485	2,674,849	2,648,840	2,698,070	6.84%	49,230	1.86%
Transfers	490	1,068,530	2,345,727	586,602	1.49%	(1,759,125)	-74.99%
TOTAL OTHER INCOME		4,244,460	5,862,891	4,034,172	10.22%	(1,828,719)	-31.19%
TOTAL INCOME		\$36,699,485	\$39,902,806	\$39,458,838	100.00%	(\$443,968)	-1.11%
Increase (Decrease) from Prior Year			\$3,203,321	(\$443,968)			
% Increase			8.73%	-1.11%			

WESTERN IOWA TECH COMMUNITY COLLEGE

GENERAL FUND EXPENDITURES

		FY '23 ACTUAL	FY '24 PROJECTED	FY '25 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '24 PROJECTED	
						Amount	Percent
Supervisory	510	\$1,180,718	\$1,239,948	\$1,228,471	3.11%	(\$11,477)	-0.93%
Instructors	520	3,784,295	3,757,480	4,079,023	10.34%	321,543	8.56%
Adjuncts	521	3,386,400	3,483,988	4,101,021	10.39%	617,033	17.71%
Professional Staff	530	6,598,823	6,585,666	7,236,750	18.34%	651,084	9.89%
Full Time Clerical	540	1,554,767	1,598,664	1,734,266	4.40%	135,602	8.48%
Part Time Clerical	541	258,384	267,902	268,393	0.68%	491	0.18%
Service Staff	550	680,633	718,774	799,216	2.03%	80,442	11.19%
Federal Work Study	570	65,831	69,414	86,812	0.22%	17,398	25.06%
Other Students	572	41,682	46,654	43,465	0.11%	(3,189)	-6.84%
SALARIES		17,551,533	17,768,490	19,577,417	49.61%	1,808,927	10.18%
Benefits	590	3,622,337	3,764,792	4,217,493	10.69%	452,701	12.02%
Work Comp	591	0	0	0	0.00%	0	0.00%
FICA	592	1,269,502	1,286,662	1,487,214	3.77%	200,552	15.59%
Retirement Plans	593	1,377,922	1,384,305	1,464,237	3.71%	79,932	5.77%
Tuition	594	109,654	84,850	75,000	0.19%	(9,850)	-11.61%
Early Retirement	596	(13,040)	0	0	0.00%	0	0.00%
Unemployment Comp.	597	0	0	0	0.00%	0	0.00%
Vacation Accrual	598	39,865	46,851	75,000	0.19%	28,149	60.08%
BENEFITS		6,406,240	6,567,460	7,318,944	18.55%	751,484	11.44%
TOTAL SALARY & BENEFITS		23,957,773	24,335,950	26,896,361	68.16%	2,560,411	10.52%
Professional Service	601	778,745	2,239,794	894,020	2.27%	(1,345,774)	-60.08%
Election Expense	602	0	26,536	0	0.00%	(26,536)	0.00%
Memberships	604	275,053	436,636	288,347	0.73%	(148,289)	-33.96%
Publications	605	309	310	500	0.00%	190	61.29%
Equipment Repair	606	199,387	175,189	331,742	0.84%	156,553	89.36%
Building Repair	609	414,498	249,074	400,500	1.01%	151,426	60.80%
Grounds	610	128,728	125,397	118,000	0.30%	(7,397)	-5.90%
Information	611	373,782	251,904	177,237	0.45%	(74,667)	-29.64%
Printing	612	36,407	34,280	32,100	0.08%	(2,180)	-6.36%
Communications	615	256,804	279,999	265,500	0.67%	(14,499)	-5.18%
Insurance	618	1,421	60,925	0	0.00%	(60,925)	0.00%
Utilities	619	1,371,915	1,056,118	1,173,000	2.97%	116,882	11.07%
Rent - Material	620	0	0	0	0.00%	0	0.00%
Rent - Buildings	621	250	10,809	0	0.00%	(10,809)	-100.00%
Rent - Equipment	622	20,249	25,267	33,500	0.08%	8,233	32.58%
Postage	623	75,099	37,722	65,178	0.17%	27,456	72.79%
Meeting Expense	624	76,767	92,917	106,155	0.27%	13,238	14.25%
Purchased Services	626	2,554,733	3,611,569	2,667,870	6.76%	(943,699)	-26.13%
CONTRACT SERVICES		6,564,147	8,714,446	6,553,649	16.61%	(2,160,797)	-24.80%

WESTERN IOWA TECH COMMUNITY COLLEGE

GENERAL FUND EXPENDITURES

		FY '23 ACTUAL	FY '24 PROJECTED	FY '25 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '24 PROJECTED	
						Amount	Percent
Lab Expense	630	842,193	949,079	1,103,971	2.80%	154,892	16.32%
Educational Materials	632	568,736	914,571	487,910	1.24%	(426,661)	-46.65%
Minor Equipment	633	342,442	502,373	362,100	0.92%	(140,273)	-27.92%
Periodicals	634	31,925	28,932	37,197	0.09%	8,265	28.57%
Construction Supplies	637	352,066	273,567	180,000	0.46%	(93,567)	-34.20%
Janitor Materials	641	105,196	135,986	120,000	0.30%	(15,986)	-11.76%
Vehicle Supplies	642	200,811	173,431	187,700	0.48%	14,269	8.23%
Grounds Maint.	644	77,787	59,228	36,000	0.09%	(23,228)	-39.22%
Other Materials	646	0	0	0	0.00%	0	0.00%
Out of State Travel	647	151,614	214,801	204,592	0.52%	(10,209)	-4.75%
In State Travel	648	60,852	85,470	117,863	0.30%	32,393	37.90%
Student Travel	649	14,039	30,138	71,000	0.18%	40,862	135.58%
Scholarships	675	4,000	280	3,000	0.01%	2,720	971.43%
Collection Expense	678	47,891	74,091	67,000	0.17%	(7,091)	-9.57%
Transfers	680	2,412,603	2,940,248	2,369,504	6.01%	(570,744)	-19.41%
Graduation	687	84,142	62,560	67,500	0.17%	4,940	7.90%
Bad Debt	694	600,864	727,362	560,000	1.42%	(167,362)	-23.01%
Other Current Expense	695	100,203	(429,967)	23,500	0.06%	453,467	-105.47%
MATERIAL,SUPPLY, & TRAVEL		5,997,364	6,742,150	5,998,837	15.20%	(743,313)	-11.02%
EQUIPMENT	710	19,568	53,202	9,991	0.03%	(43,211)	-81.22%
TOTAL EXPENDITURES		\$36,538,852	\$39,845,748	\$39,458,838	100.00%	(\$386,910)	-0.97%
Increase (Decrease) from Prior Year			\$3,306,896	(\$386,910)			
% Increase			9.05%	-0.97%			

WESTERN IOWA TECH COMMUNITY COLLEGE

SUMMARY OF EXPENDITURES BY FUNCTION

FISCAL YEAR 2025 BUDGET

	ARTS & SCIENCES	CAREER EDUCATION	COMMUNITY EDUCATION	COOPERATIVE SERVICES	ADMINISTRATIVE SERVICES	STUDENT AFFAIRS	LEARNING RESOURCES	PHYSICAL PLANT	GENERAL INSTITUTION	TOTAL
Salary & Benefits	\$3,375,535	\$9,963,491	\$1,663,054	\$255,268	\$2,053,159	\$3,508,625	\$215,339	\$980,025	\$4,881,865	\$26,896,361
Contracted Services	8,180	199,450	61,150	1,000	1,043,300	197,789	5,934	3,123,242	1,913,604	6,553,649
Material, Supply & Travel	89,712	2,923,287	284,127	15,150	95,800	1,390,906	43,000	830,500	326,355	5,998,837
SUBTOTAL	3,473,427	13,086,228	2,008,331	271,418	3,192,259	5,097,320	264,273	4,933,767	7,121,824	39,448,847
Equipment	0	0	0	0	0	0	5,000	0	4,991	9,991
GRAND TOTAL	\$3,473,427	\$13,086,228	\$2,008,331	\$271,418	\$3,192,259	\$5,097,320	\$269,273	\$4,933,767	\$7,126,815	\$39,458,838
% OF TOTAL	8.80%	33.16%	5.09%	0.69%	8.09%	12.92%	0.68%	12.50%	18.06%	100.00%
FY '24 BUDGET	\$3,528,951	\$12,595,758	\$2,130,706	\$334,790	\$2,749,600	\$5,026,875	\$251,979	\$4,942,436	\$6,887,709	\$38,448,804
% OF TOTAL	9.18%	32.76%	5.54%	0.87%	7.15%	13.07%	0.66%	12.85%	17.91%	100.00%

WESTERN IOWA TECH COMMUNITY COLLEGE

RESTRICTED FUND*

COMPARATIVE INCOME STATEMENT

	FY ' 23 ACTUAL	FY ' 24 BUDGET	FY '25 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM FY '24 BUDGET	
					Amount	Percent
<u>REVENUES</u>						
Property Taxes	5,438,255	5,843,636	6,756,389	38.14%	912,753	15.62%
State Support	2,461,082	2,438,086	3,321,832	18.75%	883,746	36.25%
Federal Support	3,873,271	2,931,837	3,139,306	17.72%	207,469	7.08%
Other Income	502,597	771,303	796,255	4.50%	24,952	3.24%
NJTP Financing	2,869,634	3,445,000	3,700,000	20.89%	255,000	7.40%
TOTAL REVENUES	15,144,839	15,429,862	17,713,782	100.00%	2,283,920	14.80%
<u>EXPENDITURES</u>						
Salaries & Benefits	3,462,336	4,022,119	4,092,014	24.10%	69,895	1.74%
Contracted Services	5,479,952	5,295,855	4,825,390	28.42%	-470,465	-8.88%
Materials, Supplies & Travel	2,788,145	1,270,032	2,385,341	14.05%	1,115,309	87.82%
New Jobs Training	2,663,186	4,240,107	4,264,131	25.12%	24,024	0.57%
Capital Outlay	605,974	1,460,219	1,410,845	8.31%	-49,374	-3.38%
TOTAL EXPENDITURES	14,999,593	16,288,332	16,977,721	100.00%	689,389	4.23%
FUND BALANCE CHANGE	\$145,246	(\$858,470)	\$736,061		1,594,531	

* Includes New Jobs Training Program, Economic Development, ACE Infrastructure, ACE Projects, Trio Grants, Insurance programs, Title III, early retirement, and miscellaneous grants.

WESTERN IOWA TECH COMMUNITY COLLEGE

AUXILIARY ENTERPRISE FUND

COMPARATIVE INCOME STATEMENT

FISCAL YEAR 2025 BUDGET

	DORMS	BOOKSTORE	ATHLETICS	PARTS	STUDENT ORGS & CLUBS	OTHER*	TOTAL	% OF BUDGET	FY '24 BUDGET	BUDGET VARIANCE AMOUNT	%
REVENUES											
Sales & Service	\$1,966,150	\$2,587,500	\$0	\$200,000	\$0	\$35,000	\$4,788,650	71.39%	\$4,183,750	\$604,900	14.46%
Misc'l Income	10,000	4,000	1,142,840	0	279,446	482,536	1,918,822	28.61%	1,942,984	-\$24,162	-1.24%
TOTAL REVENUE	1,976,150	2,591,500	1,142,840	200,000	279,446	517,536	6,707,472	100%	6,126,734	580,738	9.48%
EXPENDITURES											
Salaries & Benefits	281,300	302,883	768,723	0	0	124,341	1,477,247	22.02%	1,143,620	\$333,627	29.17%
Contract Services	1,003,500	67,800	138,420	0	64,200	46,850	1,320,770	19.69%	1,161,851	\$158,919	13.68%
Materials/Supplies	14,500	2,072,075	235,697	200,000	200,246	346,345	3,068,863	45.75%	2,772,649	\$296,214	10.68%
Other Current Exp.	676,850	148,742	0	0	15,000	0	840,592	12.53%	1,079,705	-\$239,113	-22.15%
TOTAL EXPENSES	1,976,150	2,591,500	1,142,840	200,000	279,446	517,536	6,707,472	100%	6,157,825	549,647	8.93%
SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0	\$0	\$0	\$0		-\$31,091	\$31,091	

* Includes Voc. Servicing, 125 Plan, Exclusive Agreement, etc.

WESTERN IOWA TECH COMMUNITY COLLEGE

PLANT FUND

FISCAL YEAR 2025 BUDGET

RECEIPTS

Denison Funding for Career Academy	\$ 2,500,000
Property Taxes	2,300,000
Existing Funds	2,018,368
Technology Fees	1,131,842
State Funds for Career Academy	1,000,000
Dormitory Transfer	676,850
Investment Income	515,000
State Aid for Infrastructure	400,000
Title III Grant	30,000
Other State Support	27,875

TOTAL REVENUES \$ 10,599,935

DISBURSEMENTS

Denison Career Academy	\$ 6,357,000
Equipment and Maintenance	1,167,875
Parking Lot 4 Replacment	1,191,368
Technology Fee Expenses	1,131,842
Dormitory Debt Service	676,850
Technology Maintenance	75,000

TOTAL DISBURSEMENTS \$ 10,599,935

NET RECEIPTS (DISBURSEMENTS) \$0



DATE: June 26, 2024

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and Administrative Services

RE: WITCC GAYLORD SMITH AND BUILDING H STORM SEWER IMPROVEMENTS PROJECT – Engineer’s Statement of Completion

Background Information

The WITCC Gaylord Smith and Building H Storm Sewer Improvements Project has been completed. Attached to this memo is the Engineer’s Statement of Completion for the project. The final construction cost of the project was \$236,370.00 which is \$3,010.00 or 1.29% higher than the original contract amount of \$233,360.00 based on actual units.

The Administrative Recommendation

It is the administrative recommendation that the College approves the Engineer’s Statement of Completion and accepts the project for the WITCC Gaylord Smith and Building H Storm Sewer Improvements Project.



DATE: June 26, 2024

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services

RE: WITCC GAYLORD SMITH AND BUILDING H STORM
SEWER IMPROVEMENTS PROJECT CLOSEOUT- STEVE
HARRIS CONSTRUCTION, INC.

Background Information

This project has come to a close for Steve Harris Construction, Inc. for the Gaylord Smith and Building H storm sewer improvements project for the Sioux City, Iowa campus of Western Iowa Tech Community College. Steve Harris Construction, Inc. has met all the criteria as required by DGR Engineering, the College engineers for this project.

The administrative Recommendation

It is the Administrative Recommendation that the College accepts the WITCC Gaylord Smith and Building H Storm Sewer Improvements Project and approves the release of the retainage amount of \$11,818.50 payable in 30 days.



DATE: July 1, 2024

TO: Dr. Terry A. Murrell, President

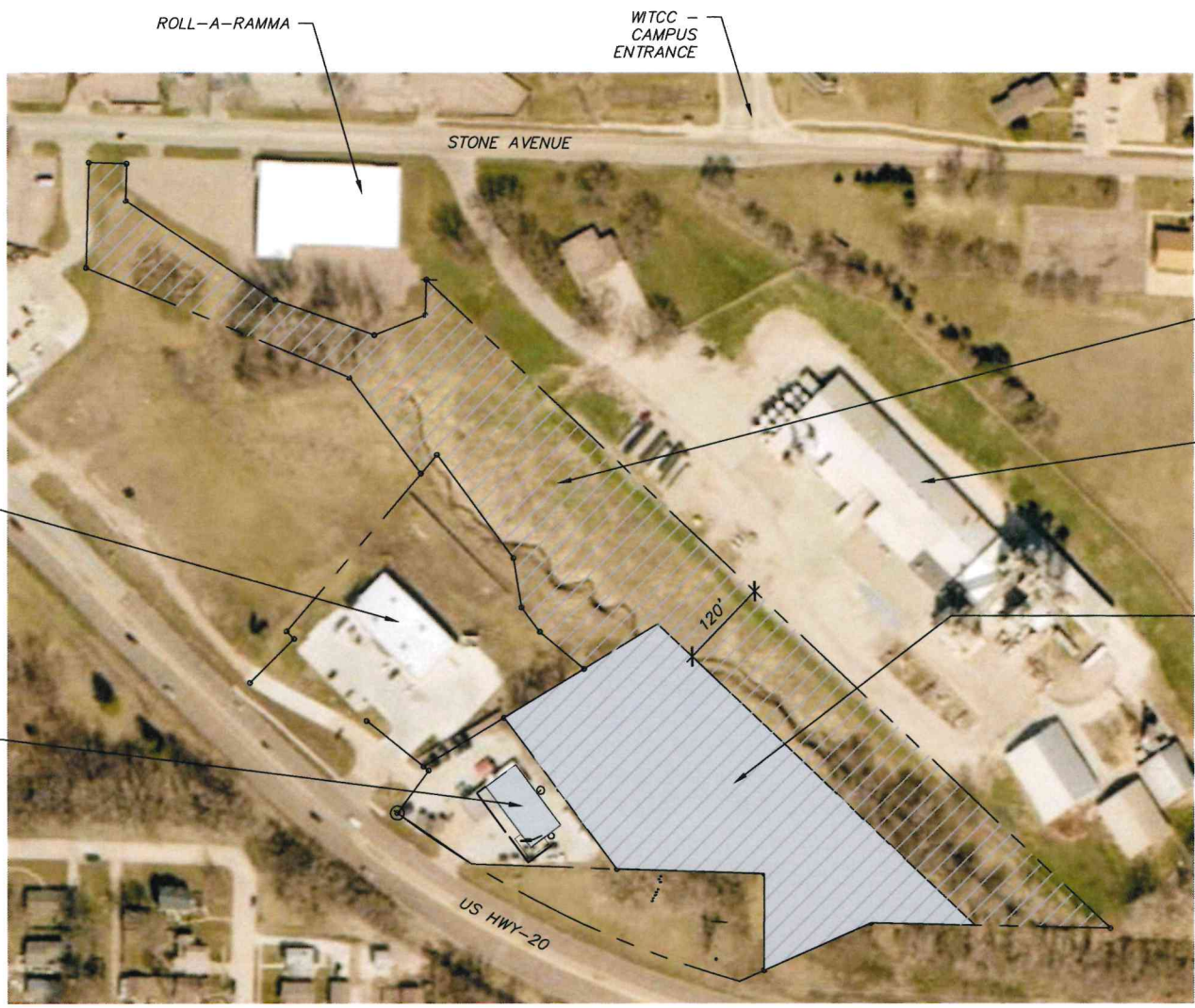
FROM: Troy A. Jasman, Vice President of Finance and
Administrative Services

RE: **SALE OF PART OF DONATED PROPERTY**

The College has been contacted by an adjacent property owner of the donated property that the College received from Larry Book. The property owner is needing to acquire a portion of the property in order to expand his business. The portion of the property is located directly behind Toy Scout Auto on Gordon Drive. The College does not have any use of this portion of the property in the foreseeable future. The property owner has offered the College \$75,000.00 for this portion of the property. Should the College agree to sell off a portion of the property, the College would work with the Ahlers Law Firm to handle all of the legal requirements.

Administrative Recommendation

It is the administrative recommendation that the College pursue the offer to purchase a portion of the donated property for \$75,000.00. The College will work with the Ahlers Law Firm to handle all of the legal requirements.



ORIGINAL PARCEL
325,939.73 SQ. FT.
(7.48 ACRES)

RALSTON PURINA

PARCEL TO BE PURCHASED
116,201.60 SQ. FT.
(2.67 ACRES)

DOLLAR
GENERAL
STORE

TOY SCOUT

SITE - PLAN
1" = 150'-0"



DRAWN BY: DER DATE: 6-28-24	BACON CREEK DESIGN INC. <small>2000 CRT. DR. SIoux CITY, IA 51108</small>		WITCC LAND PURCHASE	JOEL MAGEE
			SIoux CITY, IA	SIoux CITY, IA
C1				

WITCC in the News

JUL 24 16

Radio Station

https://siouxcityjournal.com/news/local/education/western-iowa-tech-radio-station/article_c5da9a44-2367-11ef-82ae-ff02326a2661.html (see below for article if you do not have a subscription to the Sioux City Journal.)

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-mass-communication-establishing-sioux-citys-newest-radio-station/>

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-excited-to-get-new-radio-station/>

<https://www.ktiv.com/2024/06/05/witcc-granted-permit-establish-new-radio-station/>

Brief Mentions–

Congressional Candidates Debate at Cherokee Campus:

<https://www.chronicletimes.com/articles/news/primary-election-2024-supervisor-race-too-close-to-call>

Brief Mention in reference to area flooding and Woodbury County Emergency Mngt on WIT Campus–

https://siouxcityjournal.com/news/local/government-politics/woodbury-county-emergency-management-and-city-of-sioux-city-to-hold-press-conference-at-witcc/article_8367da2e-3310-11ef-904a-5b9cbd5d8cac.html

https://www.newspressnow.com/news/regional_news/iowa/woodbury-county-emergency-management-and-city-of-sioux-city-to-hold-press-conference-at-witcc/article_8ec16e7f-e1c8-5a75-a945-99f1ec50897d.html

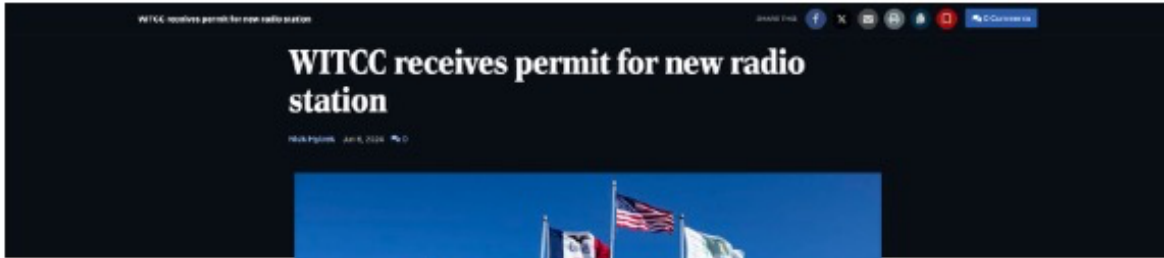
https://siouxcityjournal.com/news/local/record-flooding-at-correctionville-displaces-some-residents-knocks-out-power-city-closed-to-non-residents/article_cc057b0e-323b-11ef-b192-53591a348c67.html

https://siouxcityjournal.com/news/local/weather/highway-20-correctionville-flooding/article_bd43c4a0-33d9-11ef-ac68-db1790ffd57e.html

J1 –

https://siouxcityjournal.com/opinion/editorial/witcc-human-trafficking-case/article_ca354938-290a-11ef-8787-2bffd4c1e889.html (see below for article if you do not have a subscription to the Sioux City Journal.)

https://siouxcityjournal.com/opinion/editorial/witcc-human-trafficking-case-iowa-chile-brazil-sioux-city-journal/article_cc169400-2fe5-11ef-90b5-8fd818cc386e.html (see below for article if you do not have a subscription to the Sioux City Journal.)



WITCC receives permit for new radio station

Mark Pappas | July 19, 2016 | 7:00 PM



June Brubaker, Sioux City Journal file



Click on this article now
Powered by: Today's Audio

0:00 / 0:00

0:00

More options

SIOUX CITY -- Western Iowa Tech Community College has been granted a permit that will enable it to establish and operate a new radio station.

The Federal Communications Commission granted a Low Power FM construction permit to the school's mass communication program. The new station, KWXR-LP, at 94.3 FM, will serve as an expansion of a current streaming station, Comet Radio, which has operated for 13 years.

The permit is a significant milestone for the mass communication program, providing students with hands-on experience in engineering, radio broadcasting, production and management to prepare them for careers in the media industry, according to a news release.

"Being granted a construction permit is a momentous achievement for our program," Chris Mansfield, mass communication program coordinator, said in the news release. "This opportunity allows us to expand our curriculum and provide our students with practical skills that are crucial in today's media landscape. We are excited about the potential KWXR-LP has to enrich both our academic programs and student experience."

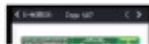
People are also reading...

- 1 Where to go for fireworks displays in Siouxdale
- 2 Okoboji lakes remain at near record levels; water activities still curtailed as July 4 holiday nears
- 3 Highway 20 at Correctionville, Iowa now open after days of flooding
- 4 Rodney residents expected to return to homes today, Smithland hit by flooding



2016-07-19 10:18

The new radio station will broadcast a variety of content, including news, music, educational programs, sporting events and community-oriented shows. WITCC hopes to have the station operational and broadcasting in the Sioux City area by the end of 2016.



The screenshot shows a news article from the Sioux City Journal. The article title is "Our Opinion: WITCC settlement in human trafficking case raises more questions". The author is identified as "Journal editorial board" and the date is "Jan 19, 2024". The article features a photograph of Terry Marrell, president of Western Iowa Tech Community College, speaking at a podium with several microphones. Below the photo is a caption: "Western Iowa Tech Community College president Terry Marrell addresses the media at a Jan. 19, 2023 news conference on international students from Chile and Brazil attending the school through the U-T visa program. Jesse Bertram, Sioux City Journal file". The article text begins with a large 'W' and discusses the college's handling of international students, the settlement of a lawsuit, and the college's refusal to discuss the settlement details. A section titled "People are also reading..." lists four related articles.

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ALERT TOP STORY

Our Opinion: WITCC settlement in human trafficking case raises more questions

Journal editorial board Jan 19, 2024 7:12

Western Iowa Tech Community College president Terry Marrell addresses the media at a Jan. 19, 2023 news conference on international students from Chile and Brazil attending the school through the U-T visa program. Jesse Bertram, Sioux City Journal file

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WITCC

Journal editorial board

Western Iowa Tech Community College failed dozens of impoverished foreign students who were recruited to the Sioux City campus with the promise of new careers in robotics and culinary arts, only to find themselves stuck in physically demanding jobs at local food processing plants.

Now, WITCC leaders are compounding their past mistakes by keeping the public largely in the dark about details of a recent \$3 million payout to settle a lawsuit brought by one group of students against the college and several top administrators.

College president Terry Marrell and the board of directors have steadfastly refused to talk about the board's decision in April to approve the settlement of a federal lawsuit filed by 13 students from Chile.

Marrell's silence has been particularly disappointing. After the April vote, the president quietly retreated to his office before *Journal* reporter Nick Hytrek, the only journalist attending the meeting, had a chance to ask him questions. The college has turned down *The Journal's* subsequent requests to interview Marrell or other college officials about the case.

People are also reading...

- 1 McCook Lake faces questions of flood recovery, future mitigation
- 2 UPDATED: Man electrocuted in copper robbery attempt in Sioux City's northside
- 3 Okoboji lakes remain at near record levels; water activities still curtailed as July 4 holiday nears
- 4 Sergeant Bluff-Luton assistant principal, AD resigns days after being placed on administrative leave

The screenshot shows a news article from the Sioux City Journal. The article title is "Our Opinion: Let WITCC leaders know you care about settlement" and it is dated Jan 22, 2016. The article features a photograph of the Western Iowa Tech Community College building. Below the photo is a caption: "The front entrance of Western Iowa Tech Community College is shown on March 4, 2013. Jesse Bertram, Sioux City Journal." The article text discusses the college's settlement with a group of students from Chile and the college's response to a board member's question about public statements. It also includes a section titled "People are also reading..." with three related articles. The article concludes with a quote from President Terry Marrell and a statement from the college's legal counsel.

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ALERT TOP STORY

Our Opinion: Let WITCC leaders know you care about settlement

Journal editorial board Jan 22, 2016 7

The front entrance of Western Iowa Tech Community College is shown on March 4, 2013. Jesse Bertram, Sioux City Journal

Listen to this article now
Powered by Text-to-Speech

Journal editorial board

In this space last week, we urged Western Iowa Tech Community College President Terry Marrell and the college's board of directors to be more forthcoming with the public about a recent \$3 million settlement with a group of students from Chile who accused the college and top administrators of human trafficking.

We were disappointed by Marrell's response earlier this week. During the board's monthly meeting Monday, a board member asked the president about whether the college should make a public statement about the J-1 Visa program, which brought the foreign students to the Sioux City campus with the promise of new careers in robotics and culinary arts. Instead, the students claimed they were placed in "debt bondage" working at a food-processing plant and a pet-food factory.

In his response to the board member's question, Marrell cited a second, similar lawsuit filed by a group of students from Brazil that is scheduled for trial in May 2016.

People are also reading...

- UPDATED: Man electrocuted in copper robbery attempt in Sioux City's northside
- McCook Lake faces questions of flood recovery, future mitigation
- Million gallons of sewage flowing into Missouri River per day from Sioux City wastewater plant
- Hig Sioux inundates McCook Lake, damages homes

"The issue is we've still got ongoing litigation and so anything you say can and will be used against you. So, we have been fairly mum at this point," Marrell told the board. "I have been working on a press release for some time. If we are able to finalize with the second group, then that's the time we can come out and tell our story."

"I get it that people want us to talk, I really feel like it's not in the best interest of the college for us to say much right now, but there will be the day when we are able to say things. And I get it, I'm taking heat for not saying anything and I will probably continue to take heat for not saying anything. I still do believe, as do our legal counsel, that it's in our best interest at this point to stay the course."

While we certainly do not expect WITCC to publicly share its legal strategies for the unresolved case involving the Brazilian students, we see nothing wrong with the school answering basic questions about the settlement the board approved in April with the 13 students from Chile. As we pointed out in our editorial last week, the college has yet to say whether its insurance carrier will cover the \$3 million payout. If