



# WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

**Date:** July 10, 2023

**Time:** 4:00 pm

**Location:** WITCC Campus –Sioux City, Iowa

## WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

## Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

### Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology | Revathi Vongsiprasom, Associate Dean of Inclusion

### Presenters:

Sima Dabir, Associate Dean – Arts & Sciences | Teresa McElroy, Associate Dean of Admissions & Advising | Steven Garcia, Director of Outreach and Residence Life | Matt Smith, Network Engineer | LaShawna Moyle, Coordinator of Inclusion Excellence Center | Mark Munger, General Manager of KWIT | Camp Participants: Aaron Amezcua, Raey Kiflay, Mya Burns, Charles Patchin, Daniella Pedroza, and Angel Pedroza

Item		Presenter
I.	<b>Call Meeting to Order</b>	Russ Wray
II.	<b>Roll Call of Directors</b>	Brenda Wright
III.	<b>Oral Communications</b>	
IV.	<b>Written Communications</b>	
V.	<b>Consent Items</b>	
A.	The minutes of the regular Board of Directors meeting held June 12, 2023	
B.	The Financial Report for June 2023 will be presented with the July report at the August Board meeting	

Item	Presenter
C. A list of General Fund bills in addendum JUL-23-1, pages 1-29. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum JUL-23-2a, pages 30-32. The Community and Continuing Education instructor list in addendum JUL-23-2b, page 33. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #1 in the amount of \$71,458.71 to TR Harris Construction. for the WITCC Parking Lot 5 & 6 Paving Project in addendum JUL-23-3, pages 34-37	
F. Application and Certificate for Payment #6 in the amount of \$16,396.05 to L&L Builders Co. for the WITCC Bookstore Relocation Project in addendum JUL-23-4, pages 38-40	
G. Application and Certificate for Payment #2 in the amount of \$119,715.01 to TR Harris Construction for the WITCC Parking Lot 5 & 6 Paving Project in addendum JUL-23-5, pages 41-44	
H. Application and Certificate for Payment #6 in the amount of \$588,464.43 to CW Suter for the WITCC Kiser Bldg Chiller and Pump Project in addendum JUL-23-6, pages 45-46	
<i>Motion needed for Consent Items</i>	
<b>VI. Administrative Reports</b>	
A. Board Member Resignation Letter in addendum JUL 23 7, page 47 <i>Motion Needed</i>	Terry Murrell
B. Appoint Board Member in addendum JUL 23 8, pages 48 <i>Motion Needed</i>	Terry Murrell
C. Appointment of Secretary and Treasurer, Chapter 279.3, Oath of Office, Chapter 277.28, Code of Iowa, 2022 and required bond Chapter 291.2. <i>Motion Needed</i>	Brenda Wright Troy Jasman
D. New Mission Statement in addendum JUL 23 9, page 49 <i>Motion Needed</i>	Terry Murrell
E. Summer Camps Report in addendum JUL 23 -10, page 50	Christina Brandon Aaron Amezcua Raey Kiflay Mya Burns Charles Patchin Daniella Pedroza Angel Pedroza
F. PTK International Awards Report in addendum JUL 23 11, page 51	Juline Albert Sima Dabir
G. Classroom Equipment Purchase in addendum JUL 23 12, page 52 <i>Motion Needed</i>	Juline Albert
H. Renewal of Region VII OSHA Training Education Center of Metropolitan Community College Client Agreement in addendum JUL 23 13, pages 53-56 <i>Motion Needed</i>	Juline Albert Carmen Wilson
I. ICCLI Participation Report and Appointment in addendum JUL 23 14, pages 57-59 <i>Motion Needed</i>	Jackie Plendl Teresa McElroy
J. LINC Participation Report and Appointment in addendum JUL 23 15, pages 60-62 <i>Motion Needed</i>	Jackie Plendl Steven Garcia Matt Smith

Item	Presenter
K. Leadership Siouland Program Report and Appointment in addendum JUL 23 16, page 63 <i>Motion Needed</i>	Jackie Plendl LaShawna Moyle
L. KWIT/KOJI Update in addendum JUL 23 17, page 64	Troy Jasman Mark Munger
M. Publication of Annual Report in addendum JUL 23 18, page 65 <i>Motion Needed</i>	Troy Jasman
N. Audit and Finance Committee Report	Jeremy Ogle
O. Community Colleges for Iowa Report in addendum JUL-23-19, pages 66-68	Tricia Sutherland
P. President Report 1. FY23 Budget 2. FY24 Budget 3. Fall Enrollment 4. WITCC In the News in addendum JUL-23-20, pages 69-72 5. Other	Terry Murrell
<b>VII. Unfinished Business</b>	
A. Individual Board Member comments	
B. The Community Colleges for Iowa Annual Conference will be held on Kirkwood campus, July 19-20, 2023.	
C. August 1, 2023 – New Logo Launch – Ribbon Cutting – Bookstore – more info to come	
D. August 14, 2023 – August Board Meeting – Sioux City WITCC Campus – starting at 4:00 pm	
E. Fall 2023 semester starts face-to-face courses on August 23; online classes start August 21, 2023	
F. September 11, 2023 – September Board Meeting – Le Mars Center – starting at 4:00; Community Event, 3:00 pm.	
For more information about Student Activities on Campus, check out the Campus Calendar <a href="#">here</a>	
<b>VIII. Adjournment</b>	
<i>Motion Needed</i>	

Strategic Initiatives 2021-2024

**Advancing Our College by Instilling a Culture of Connection via~**

**Communication:** Knowing Who We Are & What We Do

**Collaboration:** Cultivating Inclusion, Belonging, & Connection

**Contribution:** Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



# WESTERN IOWA TECH COMMUNITY COLLEGE

## BOARD MEETING

**Date:** June 12, 2023

**Time:** 4:00 pm

**Location:** NCC Campus –Sheldon, Iowa

### WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

### Board Members

Present: Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Absent: Bill Anderson

### Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology | Revathi Vongsiprasom, Associate Dean of Inclusion

### Presenters:

Jason Palsma | Registrar

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The meeting was called to order by Russell Wray at 4:00 pm

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Brenda Wright took a Roll Call of Directors

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No Oral Communications were presented to the board.

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Russell Wray reviewed the Written Communications with the board.

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Russell Wray asked if there were any questions regarding the Consent Items. There were no questions. Jeremy Ogle made a motion to approved and it was seconded by Linnea Fletcher. All were in favor and motion carried.

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Tawnya Beermann introduced Jason Palsma to the board. Jason explained the 3-rd party solution we started using for diplomas. Students will have access to their diploma much soon and they are now larger in size. Tawnya also talked about the possibility of combining graduation ceremonies next year.

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Tawnya Beermann and Christina Brandon reviewed the Summer Semester Credit Enrollment Report. Summer was up 9% in headcount. Christina also talked about the recruiting plans for fall enrollment.

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Darin Moeller brought the 2023-2024 Project Home Agreement to the board. This is the 21<sup>st</sup> annual agreement. This next house will be built in South Sioux City. Jeremy Ogle made a motion to approve and it was seconded by Blanca Martinez. All were in favor and the motion was carried.

Darin also presented the WITCC Small Business Development Center Subcontract Agreement with Iowa State University of Science and Technology. This agreement helps to fund and support our SBDC office on the Sioux City campus. Linnea Fletcher made a motion to approve and it was seconded by Micah Lang. All were in favor and the motion was carried.

Troy presented Change Order #1 - Bookstore Relocation Project. This deducted \$4000 from the project cost. Micah Lang made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion was carried.

Troy also presented Change Order #1 – Chiller and Pump Replacement Project. This change order deducted \$50,000 from the total project cost as the contingency was not used. Jeremy Ogle made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and the motion was carried.

Troy then presented the Substantial Completion – Bookstore Relocation Project. The project is almost complete that this sets our warranty date. Linnea Fletcher made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion was carried.

Troy presented the Center for Inclusive Excellence Project. One bid was submitted and it was under the architect's estimate. This will partially be funded by the Title III grant and the remaining will be funded through the plant fund. Blanca made a motion to approve and it was seconded by Linnea Fletcher. All were in favor and the motion was carried.

Troy presented the proposal for the Rocklin Stage Project. There was only one bid submitted for the project. This bid was well over the architect's estimate. The architects were in agreement with us in rejecting the bid with the option to rebid at a later date. Jeremy Ogle made a motion to approve the rejection and it was seconded by Micah Lang. All were in favor and the motion was carried.

Terry explained the amendment to the 28E Agreement with ICCOC. This amendment gives the consortium a line of credit to help pay invoices in a timely manner while receiving funding from the other colleges. Jeremy Ogle made a motion to approve and it was seconded by Blanca Martinez. All were in favor and motion was carried.

Derrick Franck explained that the Community Colleges for Iowa Report would be at the next meeting and they will be meeting later this month.

Terry Murrell gave his President's Report. He explained that the FY23 budget is looking good. Increase in the Summer semester enrollment really helped. We received our final approval for our State Accreditation. If you are interested in attending the Community Colleges for Iowa Conference, please let Terry know and we can get you registered. The conference is at Kirkwood this year and will be July 19-20.

Terry also announced that Derrick Franck will be retiring from the board later this month, officially. Terry presented him with a plaque in honor of his 41 years of dedicated service to the board. Derrick thanked the board and said it was a really hard decision to make.

Jeremy Ogle made a motion to go into Executive Session. Linnea Fletcher seconded. Brenda Wright took a roll call.

Present: Russell Wray, Tricia Sutherland, Micah Lang, Blanca Martinez, Linnea Fletcher, Jeremy Ogle, Al Aymar, Derrick Franck

After the discussion Linnea Fletcher made a motion to come out of Executive Session and Jeremy Ogle seconded.

Brenda Wright took a roll call: Present: Russell Wray, Tricia Sutherland, Micah Lang, Blanca Martinez, Linnea Fletcher, Jeremy Ogle, Al Aymar, Derrick Franck

Jeremy made a motion to approve the contract and it was seconded by Linnea Fletcher. All were in favor and motion was carried.

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Derrick Franck made a motion to adjourn and it was seconded by Linnea Fletcher. All were in favor and the motion was carried.

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Russell Wray, Board President

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Brenda Wright, Board Secretary

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting July 10, 2023**

June 2023

	<b>Operating</b>	<b>Special Federal Funds</b>	<b>Funds Held For Others</b>	<b>Plant Fund</b>	<b>House File</b>	<b>Total</b>
<b>Warrants</b>	\$ 4,933,374.60	\$ 375,957.42	\$ 9,044.32		\$ 1,116,218.52	\$ 6,434,594.86
<b>Cancelled warrants</b>	(792.75)		(30.00)			\$ (822.75)
<b>Subtotal</b>	4,932,581.85	375,957.42	9,014.32	-	1,116,218.52	\$ 6,433,772.11
<b>Estimated amount</b>	\$ 688,875.00					\$ 688,875.00
<b>Total</b>	<u>\$ 5,621,456.85</u>	<u>\$ 375,957.42</u>	<u>\$ 9,014.32</u>	<u>\$ -</u>	<u>\$ 1,116,218.52</u>	<u>\$ 7,122,647.11</u>

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
7/6/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/25/2023	Wells Fargo Bank	\$1,605,315.62	CASH IN BANK-PAYROLL
6/1/2023	Frontier Communications	\$363.13	COMMUNICATION
6/22/2023	Frontier Communications	\$163.05	COMMUNICATION
6/29/2023	Frontier Communications	\$363.13	COMMUNICATION
6/1/2023	Qwest Corporation	\$489.66	COMMUNICATION
6/8/2023	Qwest Corporation	\$362.61	COMMUNICATION
6/29/2023	Qwest Corporation	\$489.66	COMMUNICATION
6/29/2023	Burke Engineering Sales	\$26.00	CONSTRUCTION SUPPLIES
6/22/2023	Consolidated Electrical	\$969.70	CONSTRUCTION SUPPLIES
6/29/2023	Consolidated Electrical	\$381.18	CONSTRUCTION SUPPLIES
6/8/2023	Echo Group Inc	\$494.25	CONSTRUCTION SUPPLIES
6/29/2023	Echo Group Inc	\$196.26	CONSTRUCTION SUPPLIES
6/1/2023	Menards Inc	\$296.10	CONSTRUCTION SUPPLIES
6/1/2023	Menards Inc	\$518.37	CONSTRUCTION SUPPLIES
6/15/2023	Menards Inc	\$115.90	CONSTRUCTION SUPPLIES
6/22/2023	Menards Inc	\$181.59	CONSTRUCTION SUPPLIES
6/22/2023	Menards Inc	\$207.60	CONSTRUCTION SUPPLIES
6/22/2023	Menards Inc	\$103.06	CONSTRUCTION SUPPLIES
6/22/2023	Menards Inc	\$199.78	CONSTRUCTION SUPPLIES
6/29/2023	Menards Inc	\$191.50	CONSTRUCTION SUPPLIES
6/29/2023	Menards Inc	\$80.09	CONSTRUCTION SUPPLIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/1/2023	Sherwin Williams	\$494.16	CONSTRUCTION SUPPLIES
6/1/2023	Sioux City Winnelson	\$24.67	CONSTRUCTION SUPPLIES
6/22/2023	Sioux City Winnelson	\$1,331.76	CONSTRUCTION SUPPLIES
6/8/2023	WW Grainger Inc	\$229.89	CONSTRUCTION SUPPLIES
6/29/2023	ACI Payments Inc	\$7,327.19	CONTRACTED SERVICES
6/1/2023	Auditor of State	\$850.00	CONTRACTED SERVICES
6/1/2023	Brown Underground Inc	\$1,834.00	CONTRACTED SERVICES
6/15/2023	Brown Underground Inc	\$791.00	CONTRACTED SERVICES
6/22/2023	John T. Burow	\$3,840.00	CONTRACTED SERVICES
6/8/2023	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
6/22/2023	Tammy Cox	\$214.00	CONTRACTED SERVICES
6/8/2023	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
6/29/2023	Document Depot & Destruction	\$343.00	CONTRACTED SERVICES
6/29/2023	Document Depot & Destruction	\$245.00	CONTRACTED SERVICES
6/1/2023	Russell Gifford	\$640.00	CONTRACTED SERVICES
6/8/2023	Gill Hauling Inc	\$4,100.46	CONTRACTED SERVICES
6/10/2023	HealthEquity Inc	\$80.00	CONTRACTED SERVICES
6/15/2023	IMKO Enterprises Inc	\$7,661.50	CONTRACTED SERVICES
6/15/2023	IMKO Enterprises Inc	\$69,312.26	CONTRACTED SERVICES
6/15/2023	IMKO Enterprises Inc	\$2,952.36	CONTRACTED SERVICES
6/15/2023	IMKO Enterprises Inc	\$2,919.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/1/2023	Iowa Community College Online	\$9,298.00	CONTRACTED SERVICES
6/29/2023	Iowa Community College Online	\$96,793.61	CONTRACTED SERVICES
6/15/2023	ISI LLC	\$418.60	CONTRACTED SERVICES
6/3/2023	K&S Janitorial Services LLC	\$3,000.00	CONTRACTED SERVICES
6/1/2023	Lindblom Services Inc	\$195.00	CONTRACTED SERVICES
6/1/2023	Lindblom Services Inc	\$769.74	CONTRACTED SERVICES
6/29/2023	Lindblom Services Inc	\$1,317.84	CONTRACTED SERVICES
6/1/2023	North Sioux City Holdings LLC	\$563.40	CONTRACTED SERVICES
6/29/2023	North Sioux City Holdings LLC	\$1,081.30	CONTRACTED SERVICES
6/29/2023	Panefully Clear Window Service	\$4,795.00	CONTRACTED SERVICES
6/15/2023	R&S Waste Disposal LLC	\$438.33	CONTRACTED SERVICES
6/1/2023	Red Line Recycling	\$200.00	CONTRACTED SERVICES
6/8/2023	Rentokil North America	\$1,474.80	CONTRACTED SERVICES
6/22/2023	Rentokil North America	\$135.00	CONTRACTED SERVICES
6/8/2023	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
6/1/2023	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
6/1/2023	James Schaap	\$150.00	CONTRACTED SERVICES
6/22/2023	James Schaap	\$150.00	CONTRACTED SERVICES
6/1/2023	Dennis R Semple	\$2,520.00	CONTRACTED SERVICES
6/22/2023	Dennis R Semple	\$1,980.00	CONTRACTED SERVICES
6/29/2023	Sioux Commercial Sweeping Inc	\$400.00	CONTRACTED SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/22/2023	Siouxland Certified Testing	\$1,981.00	CONTRACTED SERVICES
6/1/2023	Siouxland Mental Health	\$2,250.00	CONTRACTED SERVICES
6/3/2023	Siouxland Mental Health	\$1,605.00	CONTRACTED SERVICES
6/22/2023	TCM Enterprises	\$525.00	CONTRACTED SERVICES
6/15/2023	Tri State Nursing Enterprises Inc	\$14,445.00	CONTRACTED SERVICES
6/29/2023	Underground Location Company	\$28.00	CONTRACTED SERVICES
6/15/2023	Vans Sanitation Inc	\$76.73	CONTRACTED SERVICES
6/25/2023	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
6/15/2023	Western Iowa Tech Comm Ed	\$70.00	CONTRACTED SERVICES
6/15/2023	Western Iowa Tech Community	\$70.00	CONTRACTED SERVICES
6/29/2023	Sioux City Foundry	\$1,769.02	COURSE FEE EXPENSE
6/3/2023	Sioux City Foundry	\$1,466.95	COURSE FEE EXPENSE
6/29/2023	Southwestern Community	\$700.00	COURSE FEE EXPENSE
6/1/2023	Coil Us Buyer Inc	\$522.00	DEFERRED INCOME
6/1/2023	Western Iowa Tech Comm Ed	\$3,438.00	DEFERRED INCOME
6/1/2023	Western Iowa Tech Comm Ed	\$4,783.00	DEFERRED INCOME
6/15/2023	Western Iowa Tech Comm Ed	\$8,904.00	DEFERRED INCOME
6/1/2023	Corey M. Adair	\$370.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	AFP Corp	\$3,598.60	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Winifred K. Arneson	\$182.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Breathe Clean Dry Ice Blasting	\$8,850.00	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/22/2023	Breathe Clean Dry Ice Blasting	\$4,500.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Holly J. Candor	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Helen Carter	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Cummins Inc	\$2,077.82	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Maryanne Deibert	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Peter J. DeZeeuw	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Digital Architecture LLC	\$15,223.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Lakeshia M. Drabing	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Lakeshia M. Drabing	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Dunwell LLC	\$46,713.63	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Dunwell LLC	\$3,270.00	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Electrical Automation LLC	\$491.97	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Ellucian Company LP	\$16,670.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Russell Gondek	\$59.64	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Patricia A. Hammerstrom	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Jane Elizabeth Hickey	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Tiffany Holbrook	\$500.00	DUE FROM OTHERS-ASSET ACCOUNT
6/15/2023	Amy L. Hueser	\$371.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Amy L. Hueser	\$431.00	DUE FROM OTHERS-ASSET ACCOUNT
6/15/2023	Kyle R. Hueser	\$55.30	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Sylvia Johnson	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/1/2023	Richard Keane	\$2,350.76	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Lisa L. Knecht	\$117.86	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Lisa L. Knecht	\$555.00	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Rosalva V. Linares	\$183.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Zuleima Martinez	\$105.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Julianna R. Massy	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Michael D. Miller	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Katherine L. Newell	\$175.74	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Otis Elevator Company	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Mariana Pacheco	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Carol E. Phelps	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Barbara A. Pitts	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Nora N. Reekers	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Nora N. Reekers	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Alexander F. Schafer	\$100.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	ScriptPro USA Inc	\$1,179.75	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	ScriptPro USA Inc	\$1,179.75	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Layla Searl	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Steven J Smith	\$1,017.16	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Laura M. Tabbert	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/29/2023	Thompson Solutions Group	\$4,710.00	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Thompson Solutions Group	\$3,043.10	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Visual Edge IT Inc	\$12,574.00	DUE FROM OTHERS-ASSET ACCOUNT
6/22/2023	Visual Edge IT Inc	\$1,399.48	DUE FROM OTHERS-ASSET ACCOUNT
6/1/2023	Ward Electric Company Inc	\$4,987.30	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Ward Electric Company Inc	\$6,142.41	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Jennifer M. Weber	\$1,043.07	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
6/8/2023	Jennifer L. Wilson	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
6/29/2023	McKenzie L. Blosmo	\$1,504.00	DUE FROM STUDENTS
6/22/2023	Max Boustead	\$850.00	DUE FROM STUDENTS
6/29/2023	Ana M. Calderon	\$2,673.50	DUE FROM STUDENTS
6/29/2023	Ana M. Calderon	\$1,189.00	DUE FROM STUDENTS
6/15/2023	Dana Decker	\$1,282.00	DUE FROM STUDENTS
6/1/2023	Daniel Garcia Garcia	\$500.00	DUE FROM STUDENTS
6/29/2023	Pashea A. Haht	\$91.64	DUE FROM STUDENTS
6/29/2023	Trisha Nowatzke	\$14.00	DUE FROM STUDENTS
6/29/2023	Nisa M. Nuno	\$377.00	DUE FROM STUDENTS
6/22/2023	Anne Pithan	\$300.00	DUE FROM STUDENTS
6/22/2023	Sunnybrook Comm Church	\$500.00	DUE FROM STUDENTS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/29/2023	Allyssa D. Traver	\$79.35	DUE FROM STUDENTS
6/29/2023	Linh T. Truong	\$128.00	DUE FROM STUDENTS
6/15/2023	Dawn Verros	\$600.00	DUE FROM STUDENTS
6/29/2023	Witcc	\$102.05	DUE FROM STUDENTS
6/29/2023	Witcc	\$38.50	DUE FROM STUDENTS
6/29/2023	Gabrielle M. Zautke	\$340.75	DUE FROM STUDENTS
6/27/2023	Western Iowa Tech 125 Plan	\$6,003.52	DUE TO AUXILIARY FUND
6/1/2023	Western Iowa Tech Classroom	\$87,692.72	DUE TO PLANT FUND
6/29/2023	Western Iowa Tech Classroom	\$23,250.98	DUE TO PLANT FUND
6/10/2023	Western Iowa Tech Plant Fund	\$250,000.00	DUE TO PLANT FUND
6/8/2023	BSN Sports LLC	\$13,874.75	EQUIPMENT - \$5000 AND OVER
6/8/2023	Graves Graduation	\$25,077.55	GRADUATION EXPENSE
6/15/2023	American Income Life Insurance	\$32.80	GROUP MEETINGS AND WORKSHOPS
6/22/2023	Jessica G. Garcia	\$225.00	GROUP MEETINGS AND WORKSHOPS
6/8/2023	Great Western Dining Service Inc	\$2,824.90	GROUP MEETINGS AND WORKSHOPS
6/8/2023	Great Western Dining Service Inc	\$15,108.67	GROUP MEETINGS AND WORKSHOPS
6/22/2023	Great Western Dining Service Inc	\$833.60	GROUP MEETINGS AND WORKSHOPS
6/3/2023	Great Western Dining Service Inc	\$8,237.70	GROUP MEETINGS AND WORKSHOPS
6/15/2023	Windstar Lines Inc	\$3,290.00	GROUP MEETINGS AND WORKSHOPS
6/25/2023	HealthEquity Inc	\$10,820.16	HSA Payable
6/15/2023	Cherokee Rodeo	\$500.00	INFO SERVICES/CLASSIFY ADS

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6/15/2023	Renaë Claussen	\$55.00	INFO SERVICES/CLASSIFY ADS
6/15/2023	Knowles Publishing Corp	\$208.00	INFO SERVICES/CLASSIFY ADS
6/22/2023	Sioux City North High School	\$400.00	INFO SERVICES/CLASSIFY ADS
6/15/2023	Wm Bass Advertising &	\$20,230.00	INFO SERVICES/CLASSIFY ADS
6/22/2023	Wm Bass Advertising &	\$20,005.19	INFO SERVICES/CLASSIFY ADS
6/29/2023	Insurance Management Program	\$852,238.53	INSURANCE
6/24/2023	BusinessSolverComInc	\$464,938.44	INSURANCE PREMIUMS PAYABLE
6/25/2023	Iowa Public Employees	\$130,722.98	IPERS TAX PAYABLE
6/15/2023	Cole Papers Inc	\$2,181.27	JANITOR MATERIALS AND SUPPLIES
6/29/2023	Cole Papers Inc	\$1,764.89	JANITOR MATERIALS AND SUPPLIES
6/8/2023	Eakes Inc	\$5,416.60	JANITOR MATERIALS AND SUPPLIES
6/8/2023	Ricks Computers Inc	\$175.00	MAINT & REPAIR-SU EQUIP
6/22/2023	John T. Burow	\$1,600.00	MAINT AND REPAIR BUILDINGS
6/29/2023	Pella Gateway LLC	\$73.33	MAINT AND REPAIR BUILDINGS
6/22/2023	Shanes Glass & More LLC	\$92.00	MAINT AND REPAIR BUILDINGS
6/29/2023	Van Osdel Plastering & Drywall	\$754.00	MAINT AND REPAIR BUILDINGS
6/29/2023	Van Osdel Plastering & Drywall	\$32,893.00	MAINT AND REPAIR BUILDINGS
6/29/2023	Ward Electric Company Inc	\$5,261.78	MAINT AND REPAIR BUILDINGS
6/3/2023	Ward Electric Company Inc	\$1,847.38	MAINT AND REPAIR BUILDINGS
6/8/2023	Cardis Manufacturing Co Inc	\$534.00	MAINT AND REPAIR EQUIPMENT
6/1/2023	D&N Kent Pools LLC	\$265.00	MAINT AND REPAIR EQUIPMENT

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6/29/2023	D&N Kent Pools LLC	\$178.75	MAINT AND REPAIR EQUIPMENT
6/1/2023	Drain Specialists Inc	\$225.00	MAINT AND REPAIR EQUIPMENT
6/22/2023	Eakes Inc	\$490.40	MAINT AND REPAIR EQUIPMENT
6/1/2023	Kneifl Electric Inc	\$765.00	MAINT AND REPAIR EQUIPMENT
6/3/2023	Kneifl Electric Inc	\$1,593.75	MAINT AND REPAIR EQUIPMENT
6/1/2023	Layne Christensen Company	\$300.00	MAINT AND REPAIR EQUIPMENT
6/22/2023	Northside Glass Service	\$900.00	MAINT AND REPAIR EQUIPMENT
6/22/2023	Robert Baker	\$340.00	MAINTENANCE GROUNDS
6/15/2023	Bock Lawn & Landscaping LLC	\$795.00	MAINTENANCE GROUNDS
6/22/2023	Western Iowa Windbreaks &	\$2,858.07	MAINTENANCE GROUNDS
6/8/2023	Bomgaars Supply Inc	\$1,161.86	MATERIALS AND SUPPLIES
6/8/2023	Bomgaars Supply Inc	\$151.92	MATERIALS AND SUPPLIES
6/29/2023	Bomgaars Supply Inc	\$1,656.69	MATERIALS AND SUPPLIES
6/8/2023	BSN Sports LLC	\$23,522.31	MATERIALS AND SUPPLIES
6/15/2023	Community Action Agency of	\$432.58	MATERIALS AND SUPPLIES
6/29/2023	Community Action Agency of	\$215.09	MATERIALS AND SUPPLIES
6/24/2023	Gold Ocean Group Limited	\$397.00	MATERIALS AND SUPPLIES
6/8/2023	Midbell Music Inc	\$4,396.78	MATERIALS AND SUPPLIES
6/29/2023	Jason A. Palsma	\$20.00	MATERIALS AND SUPPLIES
6/15/2023	Ridge View High School	\$14.63	MATERIALS AND SUPPLIES
6/29/2023	Siouxland District Health	\$150.00	MATERIALS AND SUPPLIES

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6/22/2023	Sunset Law Enforcement LLC	\$16,094.20	MATERIALS AND SUPPLIES
6/8/2023	Verizon Wireless	\$1,622.83	MATERIALS AND SUPPLIES
6/22/2023	Western Iowa Tech Comm Ed	\$120.00	MATERIALS AND SUPPLIES
6/1/2023	Western Iowa Tech Petty Cash	\$80.00	MATERIALS AND SUPPLIES
6/29/2023	Western Iowa Tech Petty Cash	\$40.00	MATERIALS AND SUPPLIES
6/1/2023	Brenda Wright	\$162.50	MATERIALS AND SUPPLIES
6/15/2023	Radio Research Consortium Inc	\$670.00	MEMBERSHIP
6/15/2023	Rotary Intl	\$100.00	MEMBERSHIP
6/1/2023	United Way of Siouxland Inc	\$1,267.07	MISC INCOME
6/1/2023	General Business Interiors Inc	\$39,659.94	NON-CAPITAL EXP & EQUIP <5000
6/8/2023	General Business Interiors Inc	\$7,527.69	NON-CAPITAL EXP & EQUIP <5000
6/29/2023	General Business Interiors Inc	\$785.72	NON-CAPITAL EXP & EQUIP <5000
6/29/2023	General Business Interiors Inc	\$921.62	NON-CAPITAL EXP & EQUIP <5000
6/29/2023	General Business Interiors Inc	\$1,726.48	NON-CAPITAL EXP & EQUIP <5000
6/8/2023	High Point Networks LLC	\$659.47	NON-CAPITAL EXP & EQUIP <5000
6/8/2023	MSDSonline Inc	\$4,539.52	NON-CAPITAL EXP & EQUIP <5000
6/29/2023	Opto Intermediate Holdco Inc	\$3,544.24	NON-CAPITAL EXP & EQUIP <5000
6/25/2023	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
6/27/2023	Friends Of FM 90	\$84.50	OTHER EMPLOYEE PR DEDUCTIONS
6/3/2023	Great Western Dining Service Inc	\$123.60	OTHER EMPLOYEE PR DEDUCTIONS
6/27/2023	Nebraska Child Support	\$1,710.50	OTHER EMPLOYEE PR DEDUCTIONS

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6/27/2023	United Way of Siouxland Inc	\$985.50	OTHER EMPLOYEE PR DEDUCTIONS
6/27/2023	Western Iowa Tech Agency Fund	\$35.00	OTHER EMPLOYEE PR DEDUCTIONS
6/27/2023	Western Iowa Tech Foundation	\$2,242.43	OTHER EMPLOYEE PR DEDUCTIONS
6/27/2023	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
6/22/2023	APH Stores Inc	\$753.71	OTHER MATERIALS AND SUPPLIES
6/15/2023	Postmaster	\$8,000.00	POSTAGE
6/8/2023	United States Postal Service	\$30,000.00	POSTAGE
6/1/2023	Mail House Inc	\$568.52	PRINTING & REPRODUCTION SVC
6/8/2023	Mail House Inc	\$768.72	PRINTING & REPRODUCTION SVC
6/1/2023	Omaha Paper Company	\$581.58	PRINTING & REPRODUCTION SVC
6/8/2023	Ahlers & Cooney PC	\$1,302.00	PROFESSIONAL SERVICES
6/8/2023	Dentons Davis Brown PC	\$55,662.00	PROFESSIONAL SERVICES
6/22/2023	Hawkeye Community College	\$3,375.00	PROFESSIONAL SERVICES
6/1/2023	Nebraska State Patrol Cid	\$15.50	PROFESSIONAL SERVICES
6/15/2023	Nebraska State Patrol Cid	\$15.50	PROFESSIONAL SERVICES
6/3/2023	Wells Fargo Bank	\$343,251.15	PURCHASE CARD CHECKING
6/29/2023	Artisan Press Inc	\$801.25	RESALE PURCHASES
6/22/2023	Chesterman Company	\$620.98	RESALE PURCHASES
6/22/2023	Western Iowa Tech Comm Ed	\$1,959.00	SCHOLARSHIPS
6/29/2023	Western Iowa Tech Comm Ed	\$123.60	SCHOLARSHIPS
6/22/2023	Western Iowa Tech Community	\$4,069.30	SCHOLARSHIPS

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6/29/2023	Western Iowa Tech Community	\$11,891.00	SCHOLARSHIPS
6/1/2023	Cherokee Specialty Care	\$115.00	SPONSORED BILLING RECEIVABLE
6/22/2023	Midstep Services Inc	\$779.75	SPONSORED BILLING RECEIVABLE
6/22/2023	Midstep Services Inc	\$779.75	SPONSORED BILLING RECEIVABLE
6/1/2023	Midwest Christian Services	\$119.00	SPONSORED BILLING RECEIVABLE
6/1/2023	Pride Group/Community Based	\$119.00	SPONSORED BILLING RECEIVABLE
6/1/2023	Wagner, Kuntz, Grabouski P.C.	\$25.00	SPONSORED BILLING RECEIVABLE
6/22/2023	Jeanine Arends	\$250.00	STUDENT DEPOSITS
6/22/2023	Teri Benner	\$250.00	STUDENT DEPOSITS
6/22/2023	Karen Bishop	\$230.00	STUDENT DEPOSITS
6/22/2023	Traci M Brogan	\$200.00	STUDENT DEPOSITS
6/29/2023	Kim Budden	\$250.00	STUDENT DEPOSITS
6/22/2023	Karen Cloutier	\$250.00	STUDENT DEPOSITS
6/22/2023	Edward Conley	\$250.00	STUDENT DEPOSITS
6/29/2023	Samantha Contarino	\$250.00	STUDENT DEPOSITS
6/22/2023	Dana Decker	\$250.00	STUDENT DEPOSITS
6/29/2023	Mitchell Dettman	\$250.00	STUDENT DEPOSITS
6/22/2023	Brett Estrada	\$250.00	STUDENT DEPOSITS
6/22/2023	Deanna Gordon	\$250.00	STUDENT DEPOSITS
6/22/2023	Kyle Herzog	\$250.00	STUDENT DEPOSITS
6/29/2023	Clayton Huisman	\$250.00	STUDENT DEPOSITS

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6/22/2023	Diane Kelly	\$250.00	STUDENT DEPOSITS
6/29/2023	Shelby J. Lynch	\$250.00	STUDENT DEPOSITS
6/29/2023	Rafaela Mero	\$250.00	STUDENT DEPOSITS
6/22/2023	Katie Marie Meyer	\$250.00	STUDENT DEPOSITS
6/29/2023	Belinda Miller	\$250.00	STUDENT DEPOSITS
6/8/2023	Colton Moore	\$250.00	STUDENT DEPOSITS
6/15/2023	Renee Nemitz	\$250.00	STUDENT DEPOSITS
6/29/2023	Kristi Pick	\$250.00	STUDENT DEPOSITS
6/22/2023	Sarah Rivas	\$250.00	STUDENT DEPOSITS
6/22/2023	Richard Ross	\$250.00	STUDENT DEPOSITS
6/22/2023	Katherine Sansone	\$250.00	STUDENT DEPOSITS
6/29/2023	David Sassman	\$250.00	STUDENT DEPOSITS
6/22/2023	Nancy Schadar	\$250.00	STUDENT DEPOSITS
6/22/2023	Traci Schudevin	\$250.00	STUDENT DEPOSITS
6/29/2023	Roger Zula	\$250.00	STUDENT DEPOSITS
6/29/2023	Trang T. Nguyen	\$182.82	STUDENT TRAVEL
6/8/2023	Eventide	\$330.00	STUDENT WORK STUDY FEDERAL
6/25/2023	Teachers Insurance & Annuity	\$103,115.61	TIAA-CREF PAYABLE
6/29/2023	Ismael Alfaro	\$100.00	TRAINING EXPENSE
6/29/2023	Mario Alfaro	\$100.00	TRAINING EXPENSE
6/29/2023	Irene B. Alvarez	\$100.00	TRAINING EXPENSE

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6/29/2023	Miriam Alvarez	\$100.00	TRAINING EXPENSE
6/29/2023	Yary A. Aragon	\$100.00	TRAINING EXPENSE
6/29/2023	Helen S. Belisle	\$100.00	TRAINING EXPENSE
6/29/2023	Lilia Bolles	\$100.00	TRAINING EXPENSE
6/29/2023	Okihinyanpiwin Bolles	\$100.00	TRAINING EXPENSE
6/29/2023	Tenanjilawin Bolles	\$100.00	TRAINING EXPENSE
6/29/2023	Keaghan Bracy	\$40.00	TRAINING EXPENSE
6/29/2023	Leigha L. Brungardt	\$100.00	TRAINING EXPENSE
6/29/2023	Jesenia Carranza	\$100.00	TRAINING EXPENSE
6/29/2023	Angela J. Cruz	\$100.00	TRAINING EXPENSE
6/29/2023	Brisa M. Diaz	\$100.00	TRAINING EXPENSE
6/29/2023	Juan Diaz	\$100.00	TRAINING EXPENSE
6/29/2023	Maritza Y. Escobar	\$100.00	TRAINING EXPENSE
6/29/2023	Amy Estrada	\$100.00	TRAINING EXPENSE
6/29/2023	Silvia N. Estrada	\$100.00	TRAINING EXPENSE
6/29/2023	Joselyn Factor	\$60.00	TRAINING EXPENSE
6/29/2023	Andrea E. Flores	\$100.00	TRAINING EXPENSE
6/29/2023	Leonardo Flores	\$100.00	TRAINING EXPENSE
6/29/2023	Zahyra G. Flores	\$100.00	TRAINING EXPENSE
6/29/2023	Mia N. Garcia	\$100.00	TRAINING EXPENSE
6/29/2023	Angelina Gutierrez	\$60.00	TRAINING EXPENSE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/29/2023	Isadora Gutierrez	\$60.00	TRAINING EXPENSE
6/29/2023	Brian J. Ibarra	\$100.00	TRAINING EXPENSE
6/29/2023	Leila Jaime	\$100.00	TRAINING EXPENSE
6/29/2023	Tayzun James	\$100.00	TRAINING EXPENSE
6/29/2023	Dakota Kropf	\$100.00	TRAINING EXPENSE
6/29/2023	Vanessa Lara	\$100.00	TRAINING EXPENSE
6/29/2023	Carly Ledesma	\$100.00	TRAINING EXPENSE
6/29/2023	Ivan Ledesma	\$100.00	TRAINING EXPENSE
6/29/2023	Genesis P. Lopez	\$100.00	TRAINING EXPENSE
6/29/2023	Johnny J. Lopez	\$100.00	TRAINING EXPENSE
6/29/2023	Estela J. Lupian	\$100.00	TRAINING EXPENSE
6/29/2023	Jimena Lupian	\$100.00	TRAINING EXPENSE
6/29/2023	Shaylee Malloy	\$100.00	TRAINING EXPENSE
6/29/2023	Aiden Medrano	\$60.00	TRAINING EXPENSE
6/29/2023	Sharelyn A. Melendrez	\$40.00	TRAINING EXPENSE
6/29/2023	Karsyn K. Monk	\$100.00	TRAINING EXPENSE
6/29/2023	Emma E. Nelson	\$100.00	TRAINING EXPENSE
6/29/2023	Ruvy Pena	\$60.00	TRAINING EXPENSE
6/29/2023	Abimeris C. Perez	\$100.00	TRAINING EXPENSE
6/29/2023	Tiffany Ramirez	\$100.00	TRAINING EXPENSE
6/29/2023	Joshua Ramos	\$100.00	TRAINING EXPENSE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/29/2023	Remigia Raymundo Lopez	\$100.00	TRAINING EXPENSE
6/29/2023	Wilson Riphin II	\$60.00	TRAINING EXPENSE
6/29/2023	Wilmide Riphin	\$60.00	TRAINING EXPENSE
6/29/2023	Wilnuse Riphin	\$100.00	TRAINING EXPENSE
6/29/2023	Janelly Rivas	\$100.00	TRAINING EXPENSE
6/29/2023	Jelissa K. Rivas	\$100.00	TRAINING EXPENSE
6/29/2023	Alexis E. Rodriguez	\$40.00	TRAINING EXPENSE
6/29/2023	Dayanna Rodriguez	\$40.00	TRAINING EXPENSE
6/29/2023	Elizabeth K. Rodriguez	\$40.00	TRAINING EXPENSE
6/29/2023	Karla S. Rodriguez	\$100.00	TRAINING EXPENSE
6/29/2023	Christell G. Salazar	\$40.00	TRAINING EXPENSE
6/29/2023	Ashley Saravia Gomez	\$60.00	TRAINING EXPENSE
6/29/2023	Carina J. Sartun Vasquez	\$100.00	TRAINING EXPENSE
6/29/2023	Bree R. Thompson	\$100.00	TRAINING EXPENSE
6/29/2023	Emma Urwiller	\$100.00	TRAINING EXPENSE
6/29/2023	Kiara J. Vallecillo	\$100.00	TRAINING EXPENSE
6/29/2023	Emily Wanberg	\$100.00	TRAINING EXPENSE
6/29/2023	Jorge L. Zuniga	\$100.00	TRAINING EXPENSE
6/8/2023	Richard A. Andersen	\$29.12	TRAVEL IN STATE
6/8/2023	Ann M. Clark	\$2,041.30	TRAVEL IN STATE
6/15/2023	Dori L. Claycamp	\$607.36	TRAVEL IN STATE

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6/22/2023	Dori L. Claycamp	\$140.40	TRAVEL IN STATE
6/29/2023	D R Franck	\$1,340.94	TRAVEL IN STATE
6/15/2023	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
6/22/2023	Matthew A Imming	\$315.11	TRAVEL IN STATE
6/8/2023	Troy A Jasman	\$229.77	TRAVEL IN STATE
6/22/2023	Micah D. Lang	\$36.40	TRAVEL IN STATE
6/15/2023	Darin Moeller	\$200.72	TRAVEL IN STATE
6/22/2023	Terry A. Murrell	\$62.40	TRAVEL IN STATE
6/3/2023	Todd A. Rausch	\$758.16	TRAVEL IN STATE
6/15/2023	Kevin L. Stover	\$176.80	TRAVEL IN STATE
6/8/2023	Brandon P. Treft	\$401.58	TRAVEL IN STATE
6/22/2023	Russell C. Wray	\$572.00	TRAVEL IN STATE
6/22/2023	Christina R. Brandon	\$101.92	TRAVEL OUT OF STATE
6/1/2023	Sheila Disterhaupt	\$1,770.86	TRAVEL OUT OF STATE
6/22/2023	Rebbel L. Henningfeld	\$166.43	TRAVEL OUT OF STATE
6/22/2023	Mike Logan	\$101.92	TRAVEL OUT OF STATE
6/15/2023	Gabriella McDermott	\$124.56	TRAVEL OUT OF STATE
6/8/2023	Terry A. Murrell	\$309.68	TRAVEL OUT OF STATE
6/15/2023	Terry A. Murrell	\$28.08	TRAVEL OUT OF STATE
6/22/2023	Scott D. Sward	\$201.81	TRAVEL OUT OF STATE
6/25/2023	Voya Financial	\$15,481.41	TSA PAYABLE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/22/2023	Debbie Rodriguez	\$1,950.00	TUITION
6/8/2023	Alexandra J. Polk	\$230.00	TUITION
6/22/2023	Tania L. Rodriguez	\$2,441.00	TUITION
6/15/2023	Mary A. Steinhauer	\$953.00	TUITION
6/8/2023	Sandy Velasquez	\$3,000.00	TUITION
6/8/2023	Berkshire Hathaway Energy	\$2,649.27	UTILITIES
6/8/2023	Berkshire Hathaway Energy	\$59,094.06	UTILITIES
6/22/2023	Berkshire Hathaway Energy	\$250.88	UTILITIES
6/22/2023	Berkshire Hathaway Energy	\$800.70	UTILITIES
6/22/2023	Berkshire Hathaway Energy	\$6,439.77	UTILITIES
6/22/2023	Black Hills Utility Holding	\$182.12	UTILITIES
6/29/2023	City Of Cherokee	\$72.87	UTILITIES
6/8/2023	City of Le Mars	\$51.77	UTILITIES
6/22/2023	City Of Mapleton	\$253.52	UTILITIES
6/8/2023	City of Sioux City	\$523.19	UTILITIES
6/8/2023	City of Sioux City	\$639.47	UTILITIES
6/8/2023	City of Sioux City	\$487.41	UTILITIES
6/8/2023	City of Sioux City	\$267.25	UTILITIES
6/8/2023	City of Sioux City	\$168.85	UTILITIES
6/8/2023	City of Sioux City	\$222.52	UTILITIES
6/8/2023	City of Sioux City	\$55.39	UTILITIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/8/2023	City of Sioux City	\$203.58	UTILITIES
6/8/2023	City of Sioux City	\$186.74	UTILITIES
6/8/2023	City of Sioux City	\$231.47	UTILITIES
6/8/2023	City of Sioux City	\$136.28	UTILITIES
6/8/2023	City of Sioux City	\$1,031.83	UTILITIES
6/8/2023	City of Sioux City	\$26.35	UTILITIES
6/8/2023	City of Sioux City	\$1,520.07	UTILITIES
6/8/2023	City of Sioux City	\$2,579.05	UTILITIES
6/8/2023	Constellation Energy Corporation	\$13,899.95	UTILITIES
6/22/2023	Denison Municipal Utilities	\$1,854.42	UTILITIES
6/1/2023	Interstate Power & Light Co	\$1,120.66	UTILITIES
6/22/2023	Interstate Power & Light Co	\$3,097.30	UTILITIES
6/8/2023	Woodbury County Rural Electric	\$3,105.02	UTILITIES
6/15/2023	Advance Auto Parts	\$173.77	VEHICLES-MATERIALS & SUPPLIES
6/15/2023	AVE PLP LLC	\$775.92	VEHICLES-MATERIALS & SUPPLIES
6/29/2023	D&L Equipment	\$3,635.97	VEHICLES-MATERIALS & SUPPLIES
6/22/2023	Graham Tire Sioux City	\$311.42	VEHICLES-MATERIALS & SUPPLIES
6/15/2023	Growmark Inc	\$143.75	VEHICLES-MATERIALS & SUPPLIES
6/3/2023	Customers Bank	\$6,994.75	WITCC ONECARD PAYABLE
6/10/2023	Customers Bank	\$12,235.97	WITCC ONECARD PAYABLE
6/21/2023	Customers Bank	\$2,871.25	WITCC ONECARD PAYABLE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/24/2023	Customers Bank	\$17,006.00	WITCC ONECARD PAYABLE
6/25/2023	Customers Bank	\$1,686.34	WITCC ONECARD PAYABLE
TOTAL		<u>\$4,933,374.60</u>	

Western Iowa Tech Community College  
Canceled Warrants  
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CHECK DATE	VENDOR NAME	CHECK AMOUNT	DESCRIPTION
4/27/2023	Paula Tranmer	<u>-\$792.75</u> -\$792.75	STUDENT REFUND

# WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting July 10, 2023

## GENERAL FUND

Estimated for the month of July

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
<b>Total</b>	<b>\$</b>	<b>688,875.00</b>

Western Iowa Tech Community College  
Board Approval  
Special Federal  
7/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/3/2023	Western Iowa Tech General Fund	\$368.75	DUE TO GENERAL FUND
6/10/2023	Western Iowa Tech General Fund	\$220.52	DUE TO GENERAL FUND
6/21/2023	Western Iowa Tech Agency Fund	\$22,694.51	OTHER FEDERAL
6/21/2023	Western Iowa Tech Agency Fund	\$21,921.27	OTHER FEDERAL
6/21/2023	Western Iowa Tech Agency Fund	\$9,781.51	OTHER FEDERAL
6/3/2023	Western Iowa Tech General Fund	\$6,280.58	OTHER FEDERAL
6/3/2023	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
6/10/2023	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
6/24/2023	Western Iowa Tech General Fund	\$3,827.00	OTHER FEDERAL
6/24/2023	Western Iowa Tech General Fund	\$11,029.95	OTHER FEDERAL
6/24/2023	Western Iowa Tech General Fund	\$4,397.20	OTHER FEDERAL
6/25/2023	Western Iowa Tech General Fund	\$172,000.00	OTHER FEDERAL
6/25/2023	Western Iowa Tech General Fund	\$107,427.13	OTHER FEDERAL
6/3/2023	Western Iowa Tech General Fund	\$7,375.00	SCHOLARSHIPS
6/10/2023	Western Iowa Tech General Fund	\$7,750.00	SCHOLARSHIPS
TOTAL		<u>\$375,957.42</u>	

Western Iowa Tech Community College  
 Board Approval  
 Agency, Scholarship & Loan  
 7/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/27/2023	Western Iowa Tech General Fund	\$810.00	auto due to/from fund 3
6/26/2023	Western Iowa Tech General Fund	\$8,234.32	OTHER CURRENT EXPENSE
TOTAL		\$9,044.32	

Western Iowa Tech Community College  
Canceled Warrants  
Agency, Scholarship & Loan  
7/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/27/2023	Janell Turner	-\$10.00	OTHER SERVICES
6/27/2003	William Koontz	-\$20.00	OTHER SERVICES
TOTAL	TOTAL	<u>-\$30.00</u>	

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
House File  
7/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/27/2023	Iowa Workforce Development	\$3,300.00	CONTRACTED SERVICES
6/27/2023	Iowa Workforce Development	\$23,700.00	CONTRACTED SERVICES
6/27/2023	Western Iowa Tech General Fund	\$64,350.00	CONTRACTED SERVICES
6/27/2023	Western Iowa Tech General Fund	\$462,150.00	CONTRACTED SERVICES
6/13/2023	Western Iowa Tech General Fund	\$2,100.00	INCOME CLEARING ACCOUNT
6/27/2023	Ahlers & Cooney PC	\$1,711.12	PROFESSIONAL SERVICES
6/27/2023	Ahlers & Cooney PC	\$12,288.88	PROFESSIONAL SERVICES
6/27/2023	Moodys Investors Service Inc	\$1,772.22	PROFESSIONAL SERVICES
6/27/2023	Moodys Investors Service Inc	\$12,727.78	PROFESSIONAL SERVICES
6/27/2023	Speer Financial Inc	\$1,596.83	PROFESSIONAL SERVICES
6/27/2023	Speer Financial Inc	\$11,468.17	PROFESSIONAL SERVICES
6/4/2023	Security National Bank	\$3,046.00	SNB INVEST
6/4/2023	Security National Bank	\$6,396.61	SNB INVEST
6/4/2023	Security National Bank	\$61,831.12	SNB INVEST
6/4/2023	Security National Bank	\$1,536.23	SNB INVEST
6/4/2023	Security National Bank	\$63,572.59	SNB INVEST
6/4/2023	Security National Bank	\$16,926.50	SNB INVEST
6/4/2023	Security National Bank	\$12,567.29	SNB INVEST
6/4/2023	Security National Bank	\$50,619.48	SNB INVEST
6/4/2023	Security National Bank	\$8,516.00	SNB INVEST
6/13/2023	American Natural Galva	\$25,177.87	TRAINING EXPENSE

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
House File  
7/5/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/13/2023	American Natural Galva	\$28,018.00	TRAINING EXPENSE
6/13/2023	Cold Link Logistics Sioux City	\$210,000.00	TRAINING EXPENSE
6/20/2023	Coil Us Buyer Inc	\$778.00	TRAINING EXPENSE
6/6/2023	Western Iowa Tech Comm Ed	\$1,290.83	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$5,320.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$1,426.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$8,625.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$2,000.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$2,200.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$2,000.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$6,706.00	TRAINING EXPENSE
6/13/2023	Western Iowa Tech Comm Ed	\$500.00	TRAINING EXPENSE
TOTAL		\$1,116,218.52	

PERSONNEL REPORT  
Regular Appointments  
July 10, 2023

## I. INSTRUCTIONAL STAFF

- A. **Lee D. McNaughton** has been selected for the position as Biology Instructor effective August 21, 2023, at an annual salary of \$56,542 (DOC, Step 10). This is a previously authorized position, vacant due to retirement, eligible for full time benefits.
- B. **Phillip M. Dean** has been selected for the position as Cyber Security/ Digital Crime Instructor effective August 21, 2023, at an annual salary of \$51,360 (VC, Step 10). This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- C. **Devin D. Klink** has been selected for the position as Computer Networking Instructor effective August 21, 2023, at an annual salary of \$50,017 (BA, Step 6). This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- D. **John G. Heiden**, Auto Body Instructor, Denison, has been appointed to a full-time FY24 faculty position. This is a contingent position which will be maintained only for such time as funding and teaching load are at an appropriate level, and funding is made available through 28E agreements (College Now - League of Schools) with the area school district for shared vocational programming.
- E. The administrative recommendation is to approve the following increase in the current educational advancement for instructional Education Association personnel:
- |                     |                         |
|---------------------|-------------------------|
| VC to BA            | \$435 increase to \$500 |
| BA to BA + 12       | \$435 increase to \$500 |
| BA + 12 to BA + 24  | \$435 increase to \$500 |
| BA + 24 to MA       | \$865 no change         |
| MA to MA + 15       | \$535 increase to \$600 |
| MA + 15 to MA + 30  | \$535 increase to \$600 |
| MA+ 30 to Doctorate | \$535 increase to \$600 |

## II. ADMINISTRATIVE STAFF

- A. **Nicholas X. DeLeon** has been selected for the position as Recruitment Specialist effective July 24, 2023, at an annual salary of \$47,090, grade 6 administrative position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.

- B. **Katherine A. Lehmann** has been selected for the position as Director of Talent Search and Upward Bound effective July 17, 2023, at an annual salary of \$71,714, grade 9 administrative position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.
- C. **Ranessa M. Chase** has been selected for the position as Counseling Services Coordinator effective July 24, 2023, at an annualized salary of \$28,548, grade 8 administrative position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- D. **Christifor D. Sewalson**, Corporate Training Developer has completed the additional course work to a bachelor's degree and his annual wage is to be increased by \$500 effective July 1, 2023.
- E. It is recommended that the employment of **Tina M. Benton**, Career and Industry Specialist, be continued effective July 1, 2023, to June 30, 2024, based on continued funding. No change in annual wage or benefits.
- F. **Jennifer R. Hough** has submitted her voluntary resignation as Faculty Development Specialist effective August 11, 2023. She is to be paid for all time worked through that date and for all earned and unused vacation.

### III. SUPPORT STAFF

- A. **Emmet T. Dirksen** has been selected for the position as Safety Officer effective July 5, 2023, at an annualized salary of \$25,542, grade 4, support position. This is a previously authorized position, vacant due to resignation, eligible for part time benefits.
- B. **Rebecca M. Bates** has submitted her voluntary resignation as Secretary effective July 13, 2023. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Devin R. Husted** has submitted his voluntary resignation as Safety Officer effective July 17, 2023. He is to be paid for all time worked through that date and for all earned and unused vacation.
- D. **Sheila R. Disterhaupt** has submitted her voluntary resignation as Reporter/Special Projects Producer for KWIT effective August 1, 2023. She is to be paid for all time worked through that date and for all earned and unused vacation.

**IV. TEMPORARY STAFF**

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report  
Temporary Employees  
(not eligible for benefits)

July 10, 2023

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Anderson Deck, Sarah	Arts & Sciences	Associate Chair-Arts & Sciences	08/01/23	07/31/24		\$ 10,000.00
Bryan, Lisa	POL-125-01	Independent Study	05/30/23	08/04/23		\$ 480.00
Clark, Ann	Corporate College	Corporate College Instructors	06/24/23	06/24/24	\$ 28.00	Time Entry
Daniel, Ryan	Corporate College	Corporate College Instructors	07/06/23	07/06/24	\$ 39.25	Time Entry
Darwin, William	MUA-120-01	Applied Piano	05/30/23	08/04/23		\$ 332.00
Farley, Jeremy	Corporate College	Corporate College Instructors	06/26/23	06/26/24	\$ 25.00	Time Entry
Fitch, Bill	WEL-191-01	Independent Study	05/30/23	08/04/23		\$ 240.00
Fitch, Bill	WEL-424-01 50% lab	Independent Study	05/30/23	06/26/23		\$ 300.00
Fitch, Bill	WEL-110-01	Independent Study	05/30/23	08/04/23		\$ 160.00
Flanigan, Mellisa	Arts & Sciences	Associate Chair-Arts & Sciences	08/01/23	07/31/24		\$ 10,000.00
Frenchman, Jered	WEL-424-01 50% lab	Independent Study	05/30/23	06/26/23		\$ 300.00
Frenchman, Jered	WEL-424-01 Lecture	Independent Study	05/30/23	06/26/23		\$ 120.00
Gasaway, Michael	Recruitment	Camp Instructor	07/17/23	07/20/23		\$ 830.00
Houstohn, Bea	FLS-231-01	Independent Study	05/30/23	08/04/23		\$ 240.00
Mansfield, Chris	CIN-949-01	Special Topics	05/30/23	08/04/23		\$ 240.00
Monk, Carmen	MAP-609-03	Practicum	05/15/23	08/04/23		\$ 1,920.00
Mueller, Sandra	MGT-938-03	OJT	05/30/23	08/04/23		\$ 160.00
Oetken, Brett	AGC-936-01	Occupational Experience	05/30/23	08/04/23		\$ 960.00
Patchin, Kerry	CAHS-5003-01	Allied Health	06/26/23	07/17/23		\$ 1,248.00
Peterson, Teri	CNUR-8853-701	Allied Health	07/05/23	08/09/23		\$ 2,697.50
Rocha, Lexli	Recruitment	Camp Instructor	07/17/23	07/20/23		\$ 830.00
Sampson, Shane	AUT-947-01	Practicum	05/30/23	08/04/23		\$ 6,400.00
Schnee, Meleshia	Cyber Security/Computer Networking	Non-Instructional	06/26/23	06/27/23		\$ 88.00
Silbernagel, Sandy	Cyber Security/Computer Networking	Non-Instructional	06/26/23	06/27/23		\$ 88.00
Sporrer, Ryan	Cyber Security/Computer Networking	Non-Instructional	06/26/23	06/27/23		\$ 88.00
Williams, Jullina	PHR-932-01	OJT	05/30/23	08/06/23		\$ 960.00

**CERTIFICATE FOR PAYMENT**

Contractor: T.R. Harris Construction Inc.  
102 Robert Street  
Homer, NE 68030

Payment No.: 1  
DGR Engineering

Project: 2023 WITCC Parking Lot 5 and 6 Paving  
Improvements Project

DGR Project No.: 270079

Owner: Western Iowa Tech Community College

Contract Date: March 13, 2023

For Period From: May 15, 2023 through May 31, 2023

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	1420 C.Y.	Excavation, Class 10	\$ 14.85	\$ 21,087.00		
2	8824 S.Y.	Subgrade Preparation, 12"	\$ 5.00	\$ 44,120.00		
3	30 L.F.	Storm Sewer, Trenched, 6"	\$ 55.00	\$ 1,650.00		
4	299 L.F.	Storm Sewer, Trenched, SS, 12"	\$ 58.00	\$ 17,342.00		
5	502 L.F.	Storm Sewer, Trenched, SS, 15"	\$ 67.00	\$ 33,634.00		
6	636 L.F.	Removal of Storm Sewer, ≤12"	\$ 15.00	\$ 9,540.00		
7	3 Ea.	Connect to Proposed Storm Sewer, Inserta-Tee	\$ 1,235.00	\$ 3,705.00		
8	1171 L.F.	Subdrain, 6"	\$ 19.80	\$ 23,185.80		
9	6 Ea.	Subdrain Cleanout	\$ 1,100.00	\$ 6,600.00		
10	6 Ea.	Subdrain Outlet	\$ 580.00	\$ 3,480.00		
11	449 L.F.	Water Main, Trenched, 6"	\$ 55.00	\$ 24,695.00	426	\$ 23,430.00
12	8 Ea.	Fitting, DIP, Tee, 6"	\$ 800.00	\$ 6,400.00	6	\$ 4,800.00
13	7 Ea.	Fitting, DIP, MJ Cap, 6"	\$ 600.00	\$ 4,200.00	4	\$ 2,400.00
14	3 Ea.	Connect to Existing Water Main, 6"	\$ 1,500.00	\$ 4,500.00	1	\$ 1,500.00
15	5 Ea.	Valve, Gate/Box, 6"	\$ 2,200.00	\$ 11,000.00	3	\$ 6,600.00
16	1 Ea.	Fire Hydrant Assembly	\$ 7,500.00	\$ 7,500.00	0.5	\$ 3,750.00
17	2 Ea.	Flushing Device (Temporary Blowoff)	\$ 3,100.00	\$ 6,200.00		
18	2 Ea.	Flushing Device (Blowoff), w/ 1" Corp. Stop	\$ 600.00	\$ 1,200.00	1	\$ 600.00
19	1 Ea.	Fire Hydrant Assembly Removal	\$ 1,500.00	\$ 1,500.00		
20	2 Ea.	Fire Hydrant Extension, 6"	\$ 1,300.00	\$ 2,600.00		
21	2 Ea.	Manhole, SW-401, 48"	\$ 4,100.00	\$ 8,200.00		
22	4 Ea.	Storm Intake, SW-507	\$ 5,600.00	\$ 22,400.00		
23	1 Ea.	Storm Intake, SW-511	\$ 5,000.00	\$ 5,000.00		
24	8494 S.Y.	Pavement, PCC, 7"	\$ 61.50	\$ 522,381.00		
25	837 S.F.	Removal of Sidewalk	\$ 1.03	\$ 862.11		
26	743 S.F.	Sidewalk, PCC, 5" Over 12" Subgrade Prep.	\$ 15.10	\$ 11,219.30		
27	2302 S.F.	Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 6.00	\$ 13,812.00		
28	8849 S.Y.	Pavement Removal	\$ 7.18	\$ 63,535.82	1500	\$ 10,770.00
29	3273 L.F.	Painted Pavement Markings, Epoxy	\$ 3.00	\$ 9,819.00		
30	1370 L.F.	Permanent Tape Markings, 4"	\$ 4.00	\$ 5,480.00		
31	6 Ea.	Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Marking)	\$ 1,600.00	\$ 9,600.00		
32	1 L.S.	Temporary Traffic Control	\$ 3,000.00	\$ 3,000.00	0.5	\$ 1,500.00
33	1 L.S.	SWPPP Management	\$ 7,000.00	\$ 7,000.00	0.1	\$ 700.00
34	1019 L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.70	\$ 5,808.30		
35	1332 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.35	\$ 5,794.20	162	\$ 704.70
36	1 L.S.	Erosion Control	\$ 10,450.00	\$ 10,450.00	0.2	\$ 2,090.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
37	7 C.Y.	Combined Concrete Sidewalk and Retaining Wall, Type A	\$ 2,000.00	\$ 14,000.00		
38	1 L.S.	Remove Light Pole, Pole Base, Conduit and Wiring	\$ 3,081.00	\$ 3,081.00		
39	1 L.S.	Mobilization	\$ 32,750.00	\$ 32,750.00	0.5	\$ 16,375.00
40	6 Ea.	Light Pole & Base	\$ 2,950.00	\$ 17,700.00		
41	10 Ea.	Fixture	\$ 1,338.00	\$ 13,380.00		
42	120 L.F.	Conduit, PVC, Schedule 40, 1.25"	\$ 4.25	\$ 510.00		
43	1250 L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 5.00	\$ 6,250.00		
44	370 L.F.	Conduit, PVC, Schedule 80, 2"	\$ 7.00	\$ 2,590.00		
45	60 L.F.	Conduit, 2/C-#12, Cu, 600 Volts	\$ 1.00	\$ 60.00		
46	60 L.F.	Conduit, 4/C-#12, Cu, 600 Volts	\$ 1.50	\$ 90.00		
47	650 L.F.	Conduit, 2/C-#10, Cu, 600 Volts	\$ 1.10	\$ 715.00		
48	650 L.F.	Conduit, 4/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,430.00		
49	800 L.F.	Trench, 30" Deep	\$ 11.50	\$ 9,200.00		
50	7 L.F.	Junction Box	\$ 1,425.00	\$ 9,975.00		
Total Original Contract				\$ 1,050,231.53		\$ 75,219.70

Payment No.: 1

Value of Work Completed \$ 75,219.70

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 75,219.70

Less Retainage 5% \$ 3,760.99

Amount Due This Certificate for Payment \$ 71,458.71

Less Previous Estimates \$ -

**AMOUNT DUE THIS ESTIMATE** \$ 71,458.71

Payment Requestd by: T.R. Harris Construction Inc.  
(Contractor)

Timothy R Harris June 6, 2023  
(signature) (Date)

Payment Recommended by: DGR Engineering

Bryan Wells 6-14, 2023  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

[Signature] 6/15, 2023  
(signature) (Date)

**CONTRACTOR'S DECLARATION**  
**For submittal each month with partial payment requests**  
**Must list change order items**  
**Items list and/or proposed prices required**

I hereby declare that I have not, during the period May 15, 2023 through May 31, 2023, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated March 13, 2023 for 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: June 6

T.R. Harris Construction Inc.  
(Contractor)

By: Timothy R Harris

Title: Secretary

# APPLICATION FOR PAYMENT

CAP702

Page: 1 of 2

**To:**  
WITCC  
4647 STONE AVE  
SIOUX CITY, IA 51106

**PROJECT:**  
471-22F-B  
WITCC BOOKSTORE RELOCATION  
4647 STONE AVENUE  
SIOUX CITY, IA 51106

Application No.: Application Date: Period To: Contract Date:  
6 JUN 14, 2023 JUN 14, 2023 NOV 17, 2022  
Project Nos:

**From Contractor:**  
L & L BUILDERS CO.  
2205 4th ST  
SIOUX CITY, IA 51101

**VIA ARCHITECT:**  
JEO CONSULTING GROUP  
2000 Q STREET, STE 500  
LINCOLN, NE 68503

Distribution List:  Owner  Construction Mgr  
 Architect  Field  
 Contractor  Other

CONTRACT FOR:

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 494,000.00
- 2. Net of Change Orders: \$ -4,000.00
- 3. Net Amount of Contract: \$ 490,000.00
- 4. Total Completed & Stored to Date: \$ 490,000.00
- 5. Retainage Summary:
  - a. 5.00 % of Completed Work \$ 24,500.00
  - b. 5.00 % of Stored Material \$ 0.00
  - Total Retainage: \$ 24,500.00
- 6. Total Completed Less Retainage: \$ 465,500.00
- 7. Less Previous Applications: \$ 449,103.95

8. Current Payment Due, This Application: \$ 16,396.05

9. Contract Balance (Including Retainage): \$ 24,500.00

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	-4,000.00
Sub Totals:	0.00	-4,000.00
NET of Change Orders:	-4,000.00	

## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature)

L & L BUILDERS CO.

Date: JUN 14, 2023

State Authorized: Iowa

County of: WOODBURY

Subscribed and sworn to before me this 14th day of June, 2023.

Notary Public:

My Commission expires: 6/13/2024



## ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$16,396.05

(Architect's Signature)

Date: 6/20/2023

**APPLICATION FOR PAYMENT - CONTINUATION SHEET**

CAP703

Page 2 of 2 Pages

**From:**  
L & L BUILDERS CO.  
2205 4th ST  
SIOUX CITY, IA 51101

**To:**  
WITCC  
4647 STONE AVE  
SIOUX CITY, IA 51106

**Project:**  
471-22F-B  
WITCC BOOKSTORE RELOCATION  
4647 STONE AVENUE  
SIOUX CITY, IA 51106

**Application No:** 6  
**Application Date:** 6/14/2023  
**Period To:** 6/14/2023  
**Contract Date:** 11/17/2022  
**Architects Project#:**

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	BOND / PERMIT	5,905.00	5,905.00	0.00	0.00	5,905.00	100	0.00	295.25
2	GENERAL CONDITIONS	34,459.00	32,115.00	2,344.00	0.00	34,459.00	100	0.00	1,722.95
3	DEMO	13,600.00	13,600.00	0.00	0.00	13,600.00	100	0.00	680.00
4	CONCRETE	624.00	624.00	0.00	0.00	624.00	100	0.00	31.20
5	MASONRY	1,404.00	1,404.00	0.00	0.00	1,404.00	100	0.00	70.20
6	CARPENTRY	47,524.00	39,056.00	8,468.00	0.00	47,524.00	100	0.00	2,376.20
7	SEALANTS	944.00	944.00	0.00	0.00	944.00	100	0.00	47.20
8	OPENINGS	44,635.00	44,135.00	500.00	0.00	44,635.00	100	0.00	2,231.75
9	FINISHES - TECTUM WALL PANELS	1,292.00	1,292.00	0.00	0.00	1,292.00	100	0.00	64.60
10	GYP SUM / FRAMING	44,010.00	44,010.00	0.00	0.00	44,010.00	100	0.00	2,200.50
11	CEILING TILES	93,541.00	91,006.00	2,535.00	0.00	93,541.00	100	0.00	4,677.05
12	FLOORING	25,077.00	23,534.00	1,543.00	0.00	25,077.00	100	0.00	1,253.85
13	PAINTING	4,566.00	4,566.00	0.00	0.00	4,566.00	100	0.00	228.30
14	SPECIALTIES	4,890.00	2,590.00	2,300.00	0.00	4,890.00	100	0.00	244.50
15	HVAC	66,261.00	65,142.00	1,119.00	0.00	66,261.00	100	0.00	3,313.05
16	ELECTRICAL	105,268.00	102,818.00	2,450.00	0.00	105,268.00	100	0.00	5,263.40
17	CC 1 Liquidated Damages Assess	4,000.00-	0.00	4,000.00-	0.00	4,000.00-	100	0.00	200.00-
		490,000.00	472,741.00	17,259.00	0.00	490,000.00	100	0.00	24,500.00



2205 EAST FOURTH STREET  
 P.O. BOX 1497  
 SIOUX CITY, IOWA 51102  
 PHONE 712-255-0657  
 FAX 712-255-8205  
 www.llbuilders.com

WITCC \_\_\_\_\_ CUSTOMER# 2234 19947  
 4647 STONE AVE \_\_\_\_\_ JOB# 471-6 DATE 06/15/23  
 SIOUX CITY, IA 51106 \_\_\_\_\_

Past due accounts subject to interest at maximum legal rate.

TERMS: NET 30 DAYS

RE. WITCC BOOKSTORE RELOCATION

CONTRACT AMOUNT: \$ 484,000.00  
 APPROVED CHANGE ORDERS: (\$4,000.00)  
 REVISED CONTRACT AMOUNT: \$ 490,000.00

	WORK COMPLETED	PREVIOUSLY BILLED	THIS BILLING
COMPLETED	\$ 490,000.00	\$ 472,741.00	\$ 17,259.00
RETAINAGE	\$ 24,500.00	\$ 23,837.05	\$ 862.95
NET	\$ 465,500.00	\$ 449,103.95	\$ 16,396.05

THANK YOU

**CERTIFICATE FOR PAYMENT**

Contractor: T.R. Harris Construction Inc.  
102 Robert Street  
Homer, NE 68030

Payment No.: 2

DGR Engineering

Project: 2023 WITCC Parking Lot 5 and 6 Paving  
Improvements Project

DGR Project No.: 270079

Owner: Western Iowa Tech Community College

Contract Date: March 13, 2023

For Period From: June 1, 2023 through June 29, 2023

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	1420 C.Y.	Excavation, Class 10	\$ 14.85	\$ 21,087.00		
2	8824 S.Y.	Subgrade Preparation, 12"	\$ 5.00	\$ 44,120.00		
3	30 L.F.	Storm Sewer, Trenched, 6"	\$ 55.00	\$ 1,650.00		
4	299 L.F.	Storm Sewer, Trenched, SS, 12"	\$ 58.00	\$ 17,342.00	259	\$ 15,022.00
5	502 L.F.	Storm Sewer, Trenched, SS, 15"	\$ 67.00	\$ 33,634.00	482	\$ 32,294.00
6	636 L.F.	Removal of Storm Sewer, ≤12"	\$ 15.00	\$ 9,540.00	300	\$ 4,500.00
7	3 Ea.	Connect to Proposed Storm Sewer, Inserta-Tee	\$ 1,235.00	\$ 3,705.00		
8	1171 L.F.	Subdrain, 6"	\$ 19.80	\$ 23,185.80		
9	6 Ea.	Subdrain Cleanout	\$ 1,100.00	\$ 6,600.00		
10	6 Ea.	Subdrain Outlet	\$ 580.00	\$ 3,480.00		
11	449 L.F.	Water Main, Trenched, 6"	\$ 55.00	\$ 24,695.00	470	\$ 25,850.00
12	8 Ea.	Fitting, DIP, Tee, 6"	\$ 800.00	\$ 6,400.00	10	\$ 8,000.00
13	7 Ea.	Fitting, DIP, MJ Cap, 6"	\$ 600.00	\$ 4,200.00	8	\$ 4,800.00
14	3 Ea.	Connect to Existing Water Main, 6"	\$ 1,500.00	\$ 4,500.00	3	\$ 4,500.00
15	5 Ea.	Valve, Gate/Box, 6"	\$ 2,200.00	\$ 11,000.00	4	\$ 8,800.00
16	1 Ea.	Fire Hydrant Assembly	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00
17	2 Ea.	Flushing Device (Temporary Blowoff)	\$ 3,100.00	\$ 6,200.00		
18	2 Ea.	Flushing Device (Blowoff), w/ 1" Corp. Stop	\$ 600.00	\$ 1,200.00	1	\$ 600.00
19	1 Ea.	Fire Hydrant Assembly Removal	\$ 1,500.00	\$ 1,500.00	1	
20	2 Ea.	Fire Hydrant Extension, 6"	\$ 1,300.00	\$ 2,600.00		
21	2 Ea.	Manhole, SW-401, 48"	\$ 4,100.00	\$ 8,200.00	0.5	
22	4 Ea.	Storm Intake, SW-507	\$ 5,600.00	\$ 22,400.00	0.5	
23	1 Ea.	Storm Intake, SW-511	\$ 5,000.00	\$ 5,000.00		
24	8494 S.Y.	Pavement, PCC, 7"	\$ 61.50	\$ 522,381.00		
25	837 S.F.	Removal of Sidewalk	\$ 1.03	\$ 862.11		
26	743 S.F.	Sidewalk, PCC, 5" Over 12" Subgrade Prep.	\$ 15.10	\$ 11,219.30		
27	2302 S.F.	Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 6.00	\$ 13,812.00		
28	8849 S.Y.	Pavement Removal	\$ 7.18	\$ 63,535.82	8410	\$ 60,383.80
29	3273 L.F.	Painted Pavement Markings, Epoxy	\$ 3.00	\$ 9,819.00		
30	1370 L.F.	Permanent Tape Markings, 4"	\$ 4.00	\$ 5,480.00		
31	6 Ea.	Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Marking)	\$ 1,600.00	\$ 9,600.00		
32	1 L.S.	Temporary Traffic Control	\$ 3,000.00	\$ 3,000.00	0.5	\$ 1,500.00
33	1 L.S.	SWPPP Management	\$ 7,000.00	\$ 7,000.00	0.3	\$ 2,100.00
34	1019 L.F.	Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.70	\$ 5,808.30		
35	1332 L.F.	Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.35	\$ 5,794.20	162	\$ 704.70
36	1 L.S.	Erosion Control	\$ 10,450.00	\$ 10,450.00	0.5	\$ 5,225.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
37	7 C.Y.	Combined Concrete Sidewalk and Retaining Wall, Type A	\$ 2,000.00	\$ 14,000.00		
38	1 L.S.	Remove Light Pole, Pole Base, Conduit and Wiring	\$ 3,081.00	\$ 3,081.00	1	\$ 3,081.00
39	1 L.S.	Mobilization	\$ 32,750.00	\$ 32,750.00	0.5	\$ 16,375.00
40	6 Ea.	Light Pole & Base	\$ 2,950.00	\$ 17,700.00		
41	10 Ea.	Fixture	\$ 1,338.00	\$ 13,380.00		
42	120 L.F.	Conduit, PVC, Schedule 40, 1.25"	\$ 4.25	\$ 510.00		
43	1250 L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 5.00	\$ 6,250.00		
44	370 L.F.	Conduit, PVC, Schedule 80, 2"	\$ 7.00	\$ 2,590.00		
45	60 L.F.	Conduit, 2/C-#12, Cu, 600 Volts	\$ 1.00	\$ 60.00		
46	60 L.F.	Conduit, 4/C-#12, Cu, 600 Volts	\$ 1.50	\$ 90.00		
47	650 L.F.	Conduit, 2/C-#10, Cu, 600 Volts	\$ 1.10	\$ 715.00		
48	650 L.F.	Conduit, 4/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,430.00		
49	800 L.F.	Trench, 30" Deep	\$ 11.50	\$ 9,200.00		
50	7 L.F.	Junction Box	\$ 1,425.00	\$ 9,975.00		
Total Original Contract				\$ 1,050,231.53		\$ 201,235.50

Payment No.: 2

Value of Work Completed \$ 201,235.50

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 201,235.50

Less Retainage 5% \$ 10,061.78

Amount Due This Certificate for Payment \$ 191,173.72

Less Previous Estimates \$ 71,458.71

**AMOUNT DUE THIS ESTIMATE** \$ 119,715.01

Payment Requested by: T.R. Harris Construction Inc.  
(Contractor)

Timothy R. Harris June 29, 2023  
(signature) (Date)

Payment Recommended by: DGR Engineering

Bryan Wells 6/29, 2023  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Owner)

[Signature] 6/29, 2023  
(signature) (Date)

**CONTRACTOR'S DECLARATION**  
**For submittal each month with partial payment requests**  
**Must list change order items**  
**Items list and/or proposed prices required**

I hereby declare that I have not, during the period June 1, 2023 through June 29, 2023, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated March 13, 2023 for 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: June 29 2023

T.R. Harris Construction Inc.  
(Contractor)

By: *Timothy R Harris*

Title: Secretary

APPLICATION FOR PAYMENT

TO OWNER: WESTERN IOWA TECH COM COLLEGE  
 PO BOX 5199  
 SIOUX CITY, IA 51102

PROJECT: WITCC KISER BLDG CHILLER & PUM  
 PO BOX 5199  
 SIOUX CITY, IA 51102

APPLICATION NO.: 06  
 PERIOD TO: 5/25/2023  
 PROJECT NO.: 6221029

Distribution to:  
 CONTRACTOR  
 ARCHITECT  
 SUBCONTRACTOR

FROM CONTRACTOR: CW Suter Services  
 1800 11th Street  
 Sioux City, IA 51101

ARCHITECT:

PURCHASE ORDER NO.:  
 CONTRACT DATE:

INVOICE NO.: JC13854

CONTRACTOR FOR: WITCC KISER BLDG CHILLER & PUM

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
 Continuation Page is attached.

1. ORIGINAL CONTRACT AMOUNT	\$	<u>828,900.00</u>
2. SUM OF ALL CHANGE ORDERS	\$	<u>0.00</u>
3. CONTRACT AMOUNT TO DATE (Line 1 ± 2)	\$	<u>828,900.00</u>
4. TOTAL COMPLETED AND STORED TO DATE (Column G on Continuation Page)	\$	<u>778,900.00</u>
5. a. 5.00% of Completed Work (Column D & E on Continuation Page)	\$	<u>38,945.02</u>
b. 5.00% of Stored Materials (Column F on Continuation Page)	\$	<u>0.00</u>
Total Retainage (Lines 5a & 5b)	\$	<u>38,945.02</u>
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$	<u>739,954.98</u>
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$	<u>151,490.55</u>
8. PAYMENT DUE	\$	<u>588,464.43</u>
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$	<u>88,945.02</u>

Subcontractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Subcontract Documents, (2) all sums previously paid to Subcontractor under the Subcontract have been used to pay Subcontractor's cost for labor, material and other obligations under the Subcontract for Work previously paid for, and (3) Subcontractor is legally entitled to this payment.

Contractor:

By: [Signature] Date: 5/23/2023

State of: IA

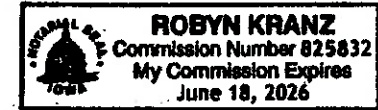
County of:

Subscribed and sworn to before

me this 23rd day of May

Notary Public:

My Commission Expires: June 18, 2023



ARCHITECT'S CERTIFICATION

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to the payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 588,464.43

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Page that are changed to conform to amount certified.)

ARCHITECT:

By: Dele E. Woudchick Date: July 6, 2023

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made to Subcontractor, and is without prejudice to any rights of Owner or Subcontractor under the Subcontract Documents or otherwise.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

[Signature] 7/6/23

**CONTINUATION SHEET**

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification, is attached.

APPLICATION NO.: 06  
 APPLICATION DATE: 5/23/2023  
 PERIOD TO: 5/25/2023  
 INVOICE NO.: JC13854

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED  (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE		H BALANCE TO FINISH  (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION	THIS PERIOD		%			
			(D + E)				(G + C)		
1	GENERAL CONDITIONS	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00	0.00	425.00
2	HYDRONIC PIPING MATERIAL	88,195.00	66,146.25	22,048.75	0.00	88,195.00	100.00	0.00	4,409.76
3	HYDRONIC PIPING LABOR	37,765.00	28,323.75	9,441.25	0.00	37,765.00	100.00	0.00	1,888.25
4	HVAC EQUIP MATERIAL	526,265.00	39,470.25	486,794.75	0.00	526,265.00	100.00	0.00	26,313.25
5	HVAC EQUIP LABOR	7,670.00	6,136.00	1,534.00	0.00	7,670.00	100.00	0.00	383.50
6	DEMOLITION	8,500.00	0.00	8,500.00	0.00	8,500.00	100.00	0.00	425.00
7	HVAC CONTROLS	44,385.00	0.00	44,385.00	0.00	44,385.00	100.00	0.00	2,219.25
8	INSULATION	43,550.00	10,887.50	32,662.50	0.00	43,550.00	100.00	0.00	2,177.51
9	ELECTRICAL	12,100.00	0.00	12,100.00	0.00	12,100.00	100.00	0.00	605.00
10	BALANCING	1,970.00	0.00	1,970.00	0.00	1,970.00	100.00	0.00	98.50
11	CONTINGENCIES	50,000.00	0.00	0.00	0.00	0.00	0.00	50,000.00	0.00
<b>Totals</b>		<b>828,900.00</b>	<b>159,463.75</b>	<b>619,436.25</b>	<b>0.00</b>	<b>778,900.00</b>		<b>50,000.00</b>	<b>38,945.02</b>

JUL 23 7

June 23, 2023

Board of Directors

Western Iowa Tech Community College

After much deliberation, I have decided that it is time for me to step down from the Board of Directors of Western Iowa Tech Community College. I have enjoyed my time serving on the board and will miss the members of the board and the administrators, faculty and staff.

Please accept this resignation upon its receipt by the Board Secretary. Thank you.



Derrick Franck



**Date:** July 5, 2023  
**To:** WITCC Board Members  
**From:** Russell Wray, Board President  
**RE:** Appointment of Erin Muck

It is my honor and pleasure to present to you, Erin Muck to fill the vacant board seat in District 9.

With over 30 years of healthcare experience, Erin Muck, RN, BSN, MBA, is a transformational leader who has a true passion for engaging caregivers, developing leaders, and maximizing service line growth. She is a tireless advocate for patients and the rural healthcare system, and inspires and empowers staff with her vision, compassion, high ethical, and moral standards.

In her current position as President and CEO of Crawford County Memorial Hospital (CCMH) in Denison, Iowa, Ms. Muck has worked diligently to transform this critical access hospital to one of sustainability and profitability. Since being named CEO in August 2019, Ms. Muck has overseen the day-to-day operations of the organization, which averages 85,000 patient encounters per year and has more than 250 employees with a total payroll of \$26.4 million. As President and CEO, Ms. Muck's achievements have included growing and restructuring multiple services lines, decreasing employee turnover to less than 3%, and spearheading the successful acquisition of a rural medical clinic which increased CCMH medical clinic volumes by 40% over the last fiscal year.

Ms. Muck's clinical expertise, combined with her extensive leadership experience, helps her to understand the complexities of healthcare and critical access systems. She enjoys working with the hospital association and state legislators, and is a champion for healthcare accessibility and affordability. Ms. Muck recently helped to get tort reform passed in Iowa to assure Iowans can receive high quality care by the very best providers.

In her free time, Ms. Muck enjoys traveling, golfing, running, and spending time with her family at their lake home.



TO: Terry Murrell, President

FROM: Erin Volk, Director of Institutional Research and Resource Development  
Steve Warnstadt, Government Relations and Special Projects Coordinator

DATE: June 28, 2023

SUBJECT: New College Mission Statement

With Board consent and upon recommendation from Dr. Murrell, a cross-departmental team formed to evaluate WITCC's mission statement in May of 2022. Initially, the team reviewed the history of the College's mission and discussed the overall purpose and attributes of effective mission statements. The current mission statement was evaluated based on the following key elements: communicates our purpose; uses the language of our constituents, is a single powerful sentence, is relevant to the realities of our environment, is emotionally stirring, specific, concise, memorable, and actionable. The team also discussed college-specific data as well as environmental scanning information on local and national trends impacting higher education, including social, legal, economic, political, and technological factors. Based on the analysis, there was consensus among the team to revise the existing mission statement. The team developed a draft, gathered feedback from stakeholders, finalized the wording, and unanimously agreed upon the following proposed mission statement in May of 2023:

*We elevate our diverse learners and strengthen our communities  
through inclusive and innovative education.*

This statement addresses the same key elements used to evaluate our current mission, providing direction and purpose for the college going forward.

It is the administrative recommendation that the Board approve the adoption of the proposed mission statement.



To: Dr. Terry Murrell, President

From: Christina Brandon, Interim Dean of Outreach and Information Technology

Date: June 23, 2023

Re: Summer Camps

Summer Camps continue to thrive each year and are a benefit for our campus and community. These camps not only allow use of our facilities but also introduce younger audiences and community members to these facilities. Faculty members also showcase program areas and promote potential careers to students along with their families.

The entire campus is involved in promoting, registering, and conducting these camps. This summer we were fortunate to offer the highest number of camps for middle school thru high school aged students. We were also able to offer our first athletic and Esports camps.

In total, 250+ middle school and high school age students from our service area attended the following camps:

- Verizon Innovative Learning STEM Achievers- Sioux City, Sergeant Bluff, Dakota Valley, and Denison (total 150 students)
- Culinary
- Babysitting Certification
- Video Game Design and Esports (2 sessions)
- Basketball
- Volleyball

The campus also hosts several camps associated with WITCC awarded grants and partnerships during the summer months as well.

- IVRS Grant (Iowa Vocational Rehabilitation Services)
- TRIO Upward Bound
- Welding

Next year, we are planning to expand camp offerings at each of the WITCC campuses. New camps being proposed are Competitive Cheer, Soccer, Broadcasting and Multimedia Journalism, Drones, and many more!



Date: June 27, 2023  
To: Dr. Terry Murrell, President  
From: Sima Dabir  
Re: PTK Students at WITCC

**Phi Theta Kappa Honor Society Students at Western Iowa Tech Received several Awards at The Regional and National Levels**

The Beta Zeta Mu Chapter of Phi Theta Kappa Honor Society at Western Iowa Tech Community College (WITCC) received the following awards at the International Convention in Columbus, Ohio on April 22, 2023.

Phi Theta Kappa Honor Society is the largest honor society in higher education with nearly 1300 chapters on college campuses in all 50 of the United States, plus Canada, Germany, the Republic of Palau, Peru, the Republic of the Marshall Islands, the Federated States of Micronesia, the British Virgin Islands, Guam, Jamaica, the United Arab Emirates and U.S. territorial possessions.

Beta Zeta Mu also received these awards:

- Distinguished College Project on the topic of CCSmart-Community College is for Everyone
- Distinguished CCSmart Champion Award for Western Iowa Tech Community College (Only Five Chapters out of 1300) received it for their college.
- TOP 100 Chapter out of 1300
- Distinguished Officer Award- Jordan Hicklin
- Distinguished Chapter Officer Team – Jordan Hicklin, Corrina Del Angels, and Tess Fryer
- Distinguished Advisor Team Award- Dr. Terry Murrell, President of WITCC, Sima Dabir, Associate Dean of Arts and Sciences at WITCC, and Bill Clifford, an adjunct Faculty and an Alumnus of WITCC.



JUL 23 12

**MEMO**

**DATE:** June 27, 2023  
**TO:** Dr. Terry Murrell, President  
**FROM:** Darin Moeller, Executive Dean of Instruction  
**RE:** Classroom Equipment Purchase

The College is always striving to maintain a modern, comfortable, and welcoming classroom environment for our students. The College's Facilities Committee regularly reviews all classrooms on our campuses and updates furnishings as needed with requests reviewed by our Equipment Purchase Team. With the remodel of multiple classrooms in the Sioux City campus, we look to purchase classroom equipment and furnishings to complete these projects.


This proposed purchase includes new tables and chairs for multiple classrooms on the Sioux City Campus. The proposed purchase is from Office Elements who has been our primary source for classroom furnishings and is considered a sole-source provider for this equipment to maintain continuity in the look throughout the campuses. The Equipment Purchase Team has reviewed and approved the requests pending Board approval.

Quotes for the classroom projects include:

Quote #1: 55 HON Motivate 18 x 60 tables on casters	\$31,080.65
Quote #2: 18 HON Motivate 18 x 60 tables on casters, 4 adjustable height instructor tables and 32 HON Motivate 4-leg stack chairs	\$20,990.30
Quote #3: 180 Virco 8900 upholstered stack chairs	<u>\$30,730.00</u>
Quotes 1-3 Total:	\$ 82,800.95

**Recommendation:**

It is the administrative recommendation that the Board approve the purchase of classroom furnishings for the Sioux City Campus from Office Elements for \$82,800.95. 3&6 cent equipment funds would be used for the purchase.

**MEMO****DATE:** June 27, 2023**TO:** Dr. Terry Murrell, President**FROM:**  Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean – Corporate College**RE:** Renewal of Region VII OSHA Training Education Center of Metropolitan Community College Client Agreement with Western Iowa Tech Community College.

Western Iowa Tech Community College entered into a partnership with Metropolitan Community College in Kansas City, Missouri, as an OSHA Outreach Host Training Center. This was last approved by the Board in June of 2022. The current agreement with Metropolitan Community College expires with the new fiscal year and requires board approval and appropriate signatures to continue the partnership.

As the area's only OSHA Training Institute Education Center, Western Iowa Tech Community College is equipped to help keep our local area companies current in required safety training. Other host locations in Region VII include Ozark Technical Community College in Missouri, Wichita Area Technical College and Wichita Area Builders Association in Wichita, Kansas, and Kirkwood Community College.

**Recommendation:**

It is the administrative recommendation that the Board approves the renewal of the Region VII OSHA Training Institute Education Center Client Agreement between Metropolitan Community College and Western Iowa Tech Community College.

## Client Agreement #24-0704 (Agreement)

This Client Agreement ("Agreement ") is entered into by and between the Junior College District of Metropolitan Kansas City, Missouri a/k/a Metropolitan Community College (MCC), a public community college district and political subdivision of the State of Missouri, whose principal office is located at 3200 Broadway, Kansas City, Missouri 64111, and Western Iowa Technical College (collectively herein, "Client" and "Host Training Organization"), whose principal office is located at 4647 Stone Avenue, Sioux City, Iowa 51106 on the 2<sup>nd</sup> day of June 2023 ("Effective Date").

MCC is designated as an OSHA Training Institute Education Center identified by the OSHA Department of Training & Education as the "Great Plains OSHA Education Center" (GPOEC) for OSHA Region VII (Missouri, Kansas, Nebraska and Iowa). The Client desires to engage the professional services of MCC's Workforce & Economic Development (MCC-WED), located at 20301 East 78 Highway, Independence, Missouri 64057, to provide MCC's GPOEC Host Training Organizations oversight (Services) pursuant to this applicable client agreement between MCC and said client ("Client Agreement "). MCC has expressed an interest in providing these Services. For good and valuable consideration described herein, the parties agree as follows with respect to Client's provision of Services: For good and valuable consideration as described herein, the parties hereto agree as follows:

- 1. Scope of Services.** MCC agrees to provide services to include a relationship between MCC's GPOEC and Client for Client's delivery of courses through MCC's GPOEC, as further detailed in Exhibit A - OSHA Training Services, attached hereto and incorporated herein. Services shall be provided through Western Iowa Technical College.
- 2. Location.** Schedule of Services. Services shall be provided by MCC at the location defined by Western Iowa Technical College.
- 3. Term.** The term of this Agreement shall be from July 01, 2023 through June 30, 2024 and may be extended upon the mutual written agreement of the parties.
- 4. Fees and Expenses.** Client shall pay MCC in an amount up to eight thousand dollars (\$8,000.00). Client agrees to pay Client undisputed amounts within thirty (30) days of receipt of a properly itemized invoice from MCC.
- 5. Notices.** All communications relating to this Agreement shall be in writing and directed to MCC to the attention of Michelle Sprague/wedfes@mckkc.edu; to Client to the attention of Thomas Utesch / Thomas.Utesch@witcc.edu.
- 6. Cancellation.** If Client cancels all or part of Services that MCC is scheduled to provide on specific dates and times (Scheduled Services) within 48 hours of the date and begin time of said Scheduled Services, Client shall pay MCC a cancellation fee (Cancellation Fee) in the amount of the non-refundable fees and expenses incurred by MCC related to such Scheduled Services. Client shall remit to MCC the Cancellation Fee within thirty (30) days of receipt of MCC' s invoice for the same.

**EXHIBIT A – OSHA Training Services  
To Client Agreement #24-0704**

**A. GPOEC and MCC LOGOS.**

Metropolitan Community College owns and controls the use of all logos associated with MCC and MCC Workforce and Economic Development. Use of these marks is prohibited without review of final presentation and written “grant of use” by MCC. The use of OSHA logos has been granted to MCC and such use can be shared with the Host Training Organization with review of final presentation and written “grant of use” by MCC.

It is expected that Host Training Organization, in contributing to the success of this Agreement, will promote the logos of the GPOEC. Therefore, GPOEC and Host Training Organization jointly agree to coordinate and develop signage representing GPOEC and Host Training Organization to be displayed at the entrance to classrooms and prominently inside classrooms during all training conducted under this agreement. During GPOEC training, no other organization will be displayed or promoted that will interfere with the branding of GPOEC training being conducted or this Agreement between GPOEC and Host Training Organization.

Dissemination of promotional materials (including electronic and print media) for courses conducted at Host Training Organization locations must prominently feature the name of GPOEC and must include verbiage clearly stating the term “Host Training Organization” and avoid using OSHA-approved, satellite training center, affiliate, consortium member/partner, and/or other misleading terms.

**B. TERRITORY.**

MCC is allowed to offer open-enrollment OSHA Department of Training and Education (DTE) courses in the OSHA Region VII service area (Iowa, Kansas, Missouri, and Nebraska). MCC may offer OSHA contract courses in any other state in the United States outside of Region VII to a specific organization and its’ members or employees. Host Training Organizations will adhere to these requirements. MCC will not grant exclusive territories to any Host Training Organization. As required by the U.S. DOL, OSHA Department of Training & Education, Host Training Organizations may not contract directly with any client for training outside of Region VII.

**C. MCC Responsibilities.**

MCC shall provide the following:

1. Administrative Support: Provide administrative support for class records such as; attendance sheets, certificates of completion, course evaluations, and any necessary OSHA Training Institute documentation.
  - Course documentation will be provided to *Host Training Organization* as agreed upon. This can be either hard copy or computer template.

3. Provide a training schedule to MCC on a quarterly basis or one month prior to class scheduled date.
4. Provide a classroom, necessary media equipment (LCD, PC, Screen, Whiteboard, etc.). Refreshments shall be provided at the discretion of *Host Training Organization*.
5. Provide marketing and sales support. *Host Training Organization* will work in coordination with MCC to insure consistent promotion of the GPOEC. Dissemination of promotional materials including electronic and print media for courses conducted at Host Training Organization Locations must prominently feature the MCC – Great Plains OSHA Education Center name and must include verbiage clearly stating the term “Host Training Organization”, and avoid using other terms such as OSHA-approved, certified, satellite training center, consortium member/partner, etc.
6. It is expected that *Host Training Organization* will provide at least three, if not all, of the following marketing efforts to increase enrollment in Great Plains OSHA Education Center open enrollment GPOEC courses:
  - a. Direct mail marketing
  - b. Email marketing
  - c. Telemarketing
  - d. Newsletter articles
  - e. Newsletter course listing
  - f. Press releases
  - g. Participation and promotion at trade shows or similar events
7. Complete and return necessary classroom paperwork provided by MCC:
  - a. OSHA requires timely documentation of training courses. Completed class packets and reports must be returned immediately (within seven (7) business days) after course completion.
  - b. Retain copies of all student registration records, student sign-in sheets for each course, and student evaluations. Records shall be maintained for five (5) years plus present year.
8. Support GPOEC Outreach Trainer monitoring activity as requested and schedules permit.

#### **E. REVENUE SHARING**

1. MCC will receive a per student fee for each GPOEC course hosted by *Host Training Organization*. Per student rate is determined by class length and are as follows:
  - a. (4) day courses = \$135.00 per student
  - b. (3) day courses = \$110.00 per student
  - c. (2.5) day courses = \$85.00 per student
  - d. (1.5) day courses = \$60.00 per student
  - e. (1) day courses = \$40.00 per student
  - f. (.5) day courses = \$25.00 per student
  - g. The following OSHA courses will include an \$8 per student charge for OSHA Trainer Cards: 500, 501, 502, 503 thru September 30, 2023. Effective October 1, 2023 the fee will be \$10.



June 29, 2023

To: WITCC Board of Directors

From: Jackie Plendl, Dean of Human Resources



Re: 2023-24 Iowa Community College Leadership Institute (ICCLI)

The WITCC Executive Council nominates the following employee for the 2023-24 Iowa Community College Leadership Institute (ICCLI) class:

Mike Meister, Director of College Effectiveness

This program is jointly sponsored by Community Colleges for Iowa Trustees and Presidents and Iowa State University and focuses on advanced community college knowledge and issues for mid to upper-level leaders, as well as advanced leadership development to inspire upward career movement.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve this nominee.

O/HR/312

May 30, 2023

Re: Iowa Community College Leadership Institute

Western Iowa Tech Board Members:

A sincere thank you for affording me the opportunity to attend the ICCLI year long leadership program. Western Iowa Tech has continued to support my growth as a social worker in an academic setting, but this opportunity was especially appreciated as I continue to grow in my new role as the leader in both supportive services and academic advising. After each of the monthly meetings I would come back to the office and tell Tawnya, my team and my ICCLI mentor, Dr. Murrell, all the cool things I learned! ICCLI offered me renewed energy and inspiration for things we may improve in our processes.

Over my 13+ years here at WIT, you have trusted and empowered me to support and serve our students and employees in a variety of ways. Beginning as the only mental health counselor for years, we have grown the counseling practice to a team of two qualified professionals and brought ADA services our our campus to full time. Additionally the development of the health clinic and food bank services for students are things I am very proud of and enjoy continuing to supervise. However, after experiencing ICCLI and learning how we are ahead or behind our peers, I am inspired to do more in expanding our supportive services to address the barriers that our students face.

The last two and a half years as the manager over all of admissions and advising has challenged me at new levels! The ability to continue to weave the importance of supporting students in the admissions and advising process has been invigorating for me. ICCLI's year-long programming really opened my eyes to learn not only about the fiscal management and politics of leadership in a community college, but the necessity of building relationships with peers across the state as an emerging leader in the community college setting. I look forward to continuing to share resources and get ideas from the leaders I met through this program. The time spent doing dinner and getting to know the attendees enrolled in this program was also a great asset in this program.

ICCLI was a unique opportunity for me to see how each community college we visited has its own "personality and charm" that makes them unique. Taking the lessons discussed at our ICCLI meetings, I look forward to channeling my ability to lead others in a more strategic way. As one of your leaders at WIT, I will role model and mentor for my employees how to value and support the diverse community of Siouxland reflected in our student body. In my role as the Associate Dean of Admissions and Advising, I am in a unique position to continue to infuse the value of meeting a student where they are at and providing them with both the academic and social support tools necessary to usher the student toward their academic goals.

Thank you for this opportunity.

Sincerely,

Teresa McElroy, LISW  
Associate Dean of Admissions and Advising

Appreciation for Supporting Our Participation in the LINC Program

July 10, 2023

Matthew Smith  
Network Engineer

Steven Garcia  
Director of Outreach and Residence Life

Western Iowa Tech Community College  
4647 Stone Ave.  
Sioux City, IA 51106

Dear WITCC Board Members,


We are writing to express our fervent gratitude for your support in providing us with the opportunity to participate in the Leadership Institute for a New Century (LINC) Program. It is an honor to address you today and extend our sincerest appreciation.

First and foremost, we would like to thank you for inviting us to the July board meeting. This gesture highlights the Board's commitment to recognizing the importance of these programs and their impact on the development of its participants. We consider it a privilege to personally thank you for your dedication to fostering growth within our community college.

During the program, we had the opportunity to interact with accomplished leaders from various fields and engage in stimulating discussions on emerging trends, challenges, and opportunities within the education sector. These exchanges enriched our knowledge and broadened our perspectives, enabling us to bring fresh insights and innovative ideas back to our roles at the college. Seeing the differences between the community colleges was eye-opening, and it gave us a newfound appreciation for being here at Western Iowa Tech Community College.

We strive to continue to grow in our personal development and leadership with all the information and tips we learned in the past school year. It was an honor to represent WITCC at LINC, and we hope to be considered for future leadership opportunities.

Sincerely,

  
Steven Garcia

  
Matt Smith



June 29, 2023

To: WITCC Board of Directors

From: Jackie Plendl, Dean of Human Resources

Re: 2023-24 Leadership in a New Century (LINC)

The WITCC Executive Council nominates the following employees for the 2023-24 Leadership Institute for a New Century (LINC) class:

LaShawna Moyle, Coordinator of Inclusive Excellence Center  
Jason Palsma, Registrar

The LINC program, jointly sponsored by Community Colleges for Iowa Trustees and Presidents and Iowa State University, focuses on foundational community college knowledge for new and early career professionals and faculty, as well as foundational leadership development to inspire a “lead from where you are” approach.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve these nominees.

O/HR/312

Wednesday, June 21, 2023

LaShawna Moyle  
Coordinator of Inclusive Excellence  
Western Iowa Tech Community College  
4647 Stone Avenue

Dear WITCC Board Members,

I wanted to write and thank you for supporting my participation in the 2022-2023 Leadership Siouxland program. It is an honor to be chosen as a representative of WITCC. More than that, this opportunity has emphasized the value that I bring to the organization.

As a result of my involvement in the Leadership Siouxland program, my strengths were reinforced. I took on the role of “coordinator” within my assigned group. We were awarded our top choice in terms of the organization we partnered with (YANA: You Are Not Alone). This was—by far—the most rewarding aspect of the program! I have been able to discover another one of my passions—reciprocity! The organization’s founder, Olivia Ray, joined us at WITCC for one of this year’s popular events, The Power of Hair Expo. As an essential community member, I hope to continue to bring Olivia, and her talents, to the students (and staff) at WITCC.

Again, I would like to express my gratitude for this opportunity! I look forward to continued growth while fostering a positive and welcoming environment at WITCC.

With appreciation,

LaShawna Moyle, LMSW, IICDP  
Coordinator of Inclusive Excellence



June 29, 2023

To: WITCC Board of Directors

From: Jackie Plendl, Dean of Human Resources

Re: 2023-24 Leadership Siouxland Program

The WITCC Executive Council nominates the following employees for the 2023-24 Leadership Siouxland program:

Dante Frattini, Head Volleyball Coach

Steven Garcia, Director of Outreach and Residence Life

Leadership Siouxland is a function of the Siouxland Chamber of Commerce and provides an opportunity for business leaders to learn about Sioux City and the services and businesses associated with the city. It also provides an opportunity for people to meet with each other, thereby enhancing the networking opportunities between businesses and educational institutions.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve these nominees.

O/HR/312



June 29, 2023

To: WITCC Board of Directors

From: Jackie Plendl, Dean of Human Resources

Re: 2023-24 Leadership Siouxland Program

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The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve these nominees.

O/HR/312

TO: WITCC Board of Directors

FROM: Mark Munger, KWIT-KOJI General Manager

DATE: June

SUBJECT: KWIT-KOJI FY23 Report

KWIT-KOJI completed its FY 2023 on-air, fall fund drive on April 28, raising \$78,388.00 and bringing our total fundraising this year to \$144,750.03. In addition to listener support, we have received \$216,750.00 in non-federal grants to replace our KWIT transmitter as well as purchase a backup generator and associated equipment.

Our accolades this year include five regional Murrow awards, including Overall Excellence. For the fourth year in a row, the Iowa Broadcast News Association has given us their top honor for Overall Excellence, in addition to eight other awards. The Midwest Broadcast Journalism Association awarded us in twelve categories, and the Public Media Journalist Association has recognized us in three categories.

Our ongoing project, *Facing a Changed World: an Oral History of the Covid-19 Pandemic*, has received much local buzz. An expression of this project has been on display at the Sioux City Art Center and will remain there through July. This project, funded by grants from the Margaret Ann Martin Everist Foundation and Humanities Iowa, captures the experiences people living in Siouxland had of the recent pandemic. By taking the time to sit with our community members, to record and share their personal stories, we have found a path that brings us all together. This is what our station and WITCC do so well, and it has been a true honor to pursue this project and recognize the important position we hold in Siouxland.

Within WITCC, we continue to work closely with our colleagues to help give students opportunities and shed more light on our excellent departments. We have been producing *AWE*, a podcast about mental well being primarily focused upon student experience, with WITCC's LaShawna Moyle and Josh Van Zweden. We are pursuing other possibilities with faculty and staff that amplify their voices and help to spread their expertise further into the community.


Siouxland Public Media continues to pursue the mission of Western Iowa Tech, providing quality, educational programming and stimulating the economy by cultivating culture and providing access to needed information to as many as possible in Siouxland, no matter the language, background, or economic position.



Western Iowa Tech  
Community College  
4647 Stone Avenue  
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www.witcc.edu

Cherokee Campus  
& Conference Center  
Denison Campus  
Le Mars Center  
Mapleton Center  
Sioux City Campus

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and Administrative Services/CFO 

**DATE:** June 26, 2023

**RE:** **PUBLICATION OF ANNUAL REPORT**

A request for quotations for publication of the College’s 2022-2023 Annual Report was sent to 16 local newspapers. Below is the list of the quotes received from five local newspapers.

<u>Newspaper</u>	<u>Cost (Total Estimate)</u>	<u>Proposed Date of Publication</u>
Sergeant Bluff Advocate	\$2.13/inch (est. \$1,278.00)	August 10, 2023
Moville Record	\$2.85/inch (est. \$1,710.00)	August 10, 2023
Onawa Sentinel	\$3.27/inch (est. \$1,962.00)	August 3, 2023
Akron Hometown	\$4.73/inch (est. \$2,836.00)	August 9, 2023
Cherokee Chronicle Times	\$5.35/inch (est. \$3,210.00)	August 11, 2022

**Recommendation**

It is the administrative recommendation that the College publish the 2022-2023 Annual Report on August 10, 2023, in The Sergeant Bluff Advocate at a cost of \$2.13 per standard advertising unit.



## June 2023 Board Meeting Minutes

Community Colleges for Iowa

Jun 22, 2023 at 10:00 AM CDT

@ Community Colleges for Iowa, 855 E. Court Avenue, Des Moines

### Attendance

#### Present:

Members: Rick Franck, Larry Hoekstra, Joanna Hofer, Connie Hornbeck (remote), Bob Jennings, Alan Jensen, JoDee Knox, Cheryl Langston, Moudy Nabulsi (remote), Bennett O'Connor, Cathy Rottinghaus (remote), Bob Shafer, Deborah Tappendorf

#### Absent:

Members: Rich Gaumer, Jerry Smith

Guests: Emily Shields, Donna Knox, Jay Nardini, Trisha Sutherland

- I. Hofer called the meeting to order at 10:01 AM
  - Adoption of formal agenda
  - Pledge of Allegiance
  - Opening question: What's your best childhood memory of summer?

#### Motion to Approve the Formal Agenda:

Motion carried.

- II. Consent Agenda

- Minutes
- IACCT Financials
- Reports

 [April 2023 Board Meeting \\_\\_\\_\\_\\_ Minutes. \(1\).pdf](#)

 [May 2023 ISW Financials.pdf](#)

 [May 2023 Board Financials.pdf](#)

 [2023-06-22 Presidents Report.docx](#)

 [2023-06-22 Executive Directors Report.docx](#)

#### Motion to Approve the Consent Agenda:

Motion carried.

- III. Presentation: Last Dollar Scholarship

Kat Callahan, Policy and Government Relations Specialist along with Emily Shields gave a power point presentation that gave the history and an update on the Last Dollar Scholarship program.

 [LDS presentation.pptx](#)

IV. Executive Director Discussion Items

Shields gave an update on this year's Trustee Summer Conference and spoke about a possible partnership with the ACCT Governance Leadership and the 2024 Trustee Conference at Hawkeye Community College. It was the consensus of the group to move forward with partnership discussions.

V. Leadership Development Discussion (Presenters: Roy Salcedo)

Salcedo gave a presentation regarding Shared Equity Leadership and how this board has started these discussion and how as a team we can building in these practices. Salcedo shared and reviewed a handout that listed practices associated with shared equity leadership.

 [SEL-Practices.pdf](#)

VI. Lunch

VII. Advocacy Discussion (Presenters: Jeff Smith)

- 2024 Legislative Priorities - Shields gave an overview of the priorities and the discussions that led to the final draft. Smith led a discussion on the next session and discussion being held this summer with leadership.
- Grassroots Advocacy - Shields asked the group to discussion locally how each college will engage legislators this summer.
- lowans for a Skilled Workforce PAC - Shield updated the group that goals for each region are the same this year and we not have an online donation option.

 [2024 Legislative Priorities v1.docx](#)

**Motion to Approve the 2024 Legislative Priorities and recommend them to the full membership at the July meeting. :**

Motion carried.

VIII. Governance Discussion

Topics:

- Insurance Proposal - Shields reviewed the proposal.
- FY24 Contracts - Shields reviewed the one contract.
- FutureTracc Update - Shield provide an update from the last meeting.
- Updated board committee roles (and farewell to Rick Franck)

 [2023 proposal version 2.pdf](#)

 [FY24 Capitol Consultants Contract.docx](#)

 [FY24 Leadership Roles June 2023 Update.doc](#)

**Motion to Approve the Proposed FY2024 Insurance Renewal as presented:**

Motion carried.

**Motion to Approve the FY2024 Capitol Consultants Contract:**

Motion carried.

**Motion to Approve the Revised Board Committees List:**

Motion carried.

- IX. Strategic Priority Discussion - Shields reviewed the dashboard on progress on the priorities and the goals.
1. Promoting community and supporting the professional development of Community College leaders Shields reviewed the dashboard on progress on the priorities and the goals for those priorities.
  2. Leveraging assets of Iowa's Community Colleges, increasing equity and sustainability.
  3. Advocating for ALL Iowans to benefit from Community Colleges.

 [June 2023 Strategic Plan Dashboard.pdf](#)

- X. Hofer adjourned the meeting at 12:27 PM

*The meeting will be immediately followed by a reception for Laurie Wolf's retirement.*

# WITCC in the News

JUL 23 20

Mass Comm Railroad Documentary:

<https://www.kwit.org/podcast/the-exchange/2023-06-01/the-exchange-06-02-23-willa-cather-stature-to-joinvchief-standing-bear-in-statuary-hall-western-iowa-tech-students-produce-documentary-on-railroads-in-sioux-city>

Feenstra, "Community College Agriculture Advancement Act"

[https://siouxcityjournal.com/news/local/government-and-politics/rep-randy-feenstra-joins-iowa-congressional-delegation-calling-for-biden-to-issue-davenport-emergency-declaration/article\\_94b6c4a6-0559-11ee-ae98-175f0e687531.html](https://siouxcityjournal.com/news/local/government-and-politics/rep-randy-feenstra-joins-iowa-congressional-delegation-calling-for-biden-to-issue-davenport-emergency-declaration/article_94b6c4a6-0559-11ee-ae98-175f0e687531.html)

Basketball Camp:<https://www.ktiv.com/2023/06/23/comets-hit-court-western-iowa-tech-open-basketball-tryouts/>

Video Game Camp:[https://www.siouxlandproud.com/news/middle-schoolers-learn-about-video-games-at-witcc-camp/?fbclid=IwAR3\\_ytwntE6jXWotoOeEliN4uqT-pyG7-9DF0iJ-pOu0hr6meHg49LaNM](https://www.siouxlandproud.com/news/middle-schoolers-learn-about-video-games-at-witcc-camp/?fbclid=IwAR3_ytwntE6jXWotoOeEliN4uqT-pyG7-9DF0iJ-pOu0hr6meHg49LaNM)

Federal grants to expand electric bus fleet:

<https://www.thegazette.com/local-government/iowa-city-getting-23-million-in-federal-funding-to-expand-electric-bus-fleet/>[https://siouxcityjournal.com/iowa-city-lands-23m-in-federal-grants-to-expand-electric-bus-fleet/article\\_15120534-1469-11ee-988a-e7072a43d840.html](https://siouxcityjournal.com/iowa-city-lands-23m-in-federal-grants-to-expand-electric-bus-fleet/article_15120534-1469-11ee-988a-e7072a43d840.html)<https://www.thegazette.com/local-government/iowa-city-getting-23-million-in-federal-funding-to-expand-electric-bus-fleet/>[https://siouxcityjournal.com/iowa-city-lands-23m-in-federal-grants-to-expand-electric-bus-fleet/article\\_15120534-1469-11ee-988a-e7072a43d840.html](https://siouxcityjournal.com/iowa-city-lands-23m-in-federal-grants-to-expand-electric-bus-fleet/article_15120534-1469-11ee-988a-e7072a43d840.html)

Nancy Davis, Archie Willard Award recipient

<https://educateiowa.gov/article/top-awards-given-adult-education-and-literacy>

Dean's List:[https://dbrnews.com/western-iowa-tech-community-college-announces-presidents-list/article\\_290c73e0-11ed-11ee-af74-5bab8a5a31cb.html](https://dbrnews.com/western-iowa-tech-community-college-announces-presidents-list/article_290c73e0-11ed-11ee-af74-5bab8a5a31cb.html)

Board Vacancy:[https://siouxcityjournal.com/ads/service/legal/notice-of-board-vacancy/ad\\_987ffa69-c35d-564d-9d01-011f5d59a108.html](https://siouxcityjournal.com/ads/service/legal/notice-of-board-vacancy/ad_987ffa69-c35d-564d-9d01-011f5d59a108.html)

## **Brief References –**

Quota Club Disbands: [https://siouxcityjournal.com/lifestyles/quota-club-of-siouxland-disbands-after-nearly-a-century-of-community-betterment/article\\_b6c449a6-00b8-11ee-909b-271a16cea887.html](https://siouxcityjournal.com/lifestyles/quota-club-of-siouxland-disbands-after-nearly-a-century-of-community-betterment/article_b6c449a6-00b8-11ee-909b-271a16cea887.html)

Fire Rescue Training Facility:<https://kscj.com/2023/06/23/sioux-city-fire-rescue-debuts-new-training-facility/><https://www.siouxlandproud.com/news/local-news/sioux-city-fire-celebrates->

## WITCC in the News

JUL 23 20

[new-training-facility/https://siouxcityjournal.com/news/local/sioux-city-fire-rescue-tower/article\\_95dab242-11df-11ee-8869-2ffeef0599c9.html](https://siouxcityjournal.com/news/local/sioux-city-fire-rescue-tower/article_95dab242-11df-11ee-8869-2ffeef0599c9.html)

COVID Memorial to come to WIT in 2024<https://www.kaaltv.com/news/iowa-covid-memorial-lands-at-niacc/>

Sheldon firefighter's education role honored:[https://www.nwestiowa.com/news/sheldon-firefighters-education-role-honored/article\\_79fd15ec-15f4-11ee-b43c-0b46a2c416e3.html](https://www.nwestiowa.com/news/sheldon-firefighters-education-role-honored/article_79fd15ec-15f4-11ee-b43c-0b46a2c416e3.html)

Global Leadership Coalition, Sponsor:[https://siouxcityjournal.com/news/local/business/ernst-heartland-summit-global-leadership-coalition/article\\_eb8dc7a2-1693-11ee-9d73-2fe8b56c595d.html](https://siouxcityjournal.com/news/local/business/ernst-heartland-summit-global-leadership-coalition/article_eb8dc7a2-1693-11ee-9d73-2fe8b56c595d.html)

### **Alumni References –**

Sheriff's office mix of new and experienced deputies: [https://www.nwestiowa.com/gazette-tribune/sheriffs-office-mix-of-new-and-experienced-deputies/article\\_0be0dfd0-06cc-11ee-9191-87ab2e8ccba9.html](https://www.nwestiowa.com/gazette-tribune/sheriffs-office-mix-of-new-and-experienced-deputies/article_0be0dfd0-06cc-11ee-9191-87ab2e8ccba9.html)

Audio grad, Winter [Wayfarerhttps://siouxcityjournal.com/weekender/music/winter-wayfarer-siouxland-band-sitp/article\\_16770f82-09ec-11ee-a5d2-63e2fe032d27.html](https://siouxcityjournal.com/weekender/music/winter-wayfarer-siouxland-band-sitp/article_16770f82-09ec-11ee-a5d2-63e2fe032d27.html)

WIT alum creating reading programs at Merrill Library  
[https://www.nwestiowa.com/sentinel/new-merrill-librarian-working-on-two-summer-reading-programs/article\\_d1de1526-1212-11ee-8536-672fc1b37c1f.html](https://www.nwestiowa.com/sentinel/new-merrill-librarian-working-on-two-summer-reading-programs/article_d1de1526-1212-11ee-8536-672fc1b37c1f.html)

Cherokee Chronicle Times, page number 2  
Date 6-28-23

### What's Happening

The following events take place at the same times, dates and locations throughout the month:

- AA: M & W, 8 pm, St. Paul's Methodist Church, 531 W. Main, Cherokee; Sa, 9 a.m., Crossroads Christian Church, 515 W. Main, Cherokee. Use the back door.
- CAP Food Bank: Tu & Th, 10 a.m. to 2 p.m., IC Church, 709 W Cedar. Anyone in need of food is welcome to stop.
- Cherokee Community Blood Drive: the 4th Thursday of the month from 12 to 5:30 p.m. at the lower level of the Cherokee Community Center. Schedule a blood donation appointment online at [liveservebloodcenter.org](http://liveservebloodcenter.org) or call 800-287-4903. Thursday, June 22 is the next blood drive.
- NA Recovery in Action: Tu & Th, 7 p.m., First Church of Christ, 772 N. 2nd St., Cherokee. Park in the south parking lot.
- Sanford Museum and Planetarium: W & Su, 4 p.m.

#### Wednesday, June 28

- Cherokee Public Library will host a Dinosaur Program at WITCC, Cherokee Campus, 200 Victory Drive at 2 pm.

#### Thursday, June 29

- The Cherokee Area Farmers Market opens at 4 pm at the Historic Depot!
- Bethlehem Lutheran Church, 300 E. Bow Drive, Cherokee, will be serving their "Welcome Plate" from 5:15 to 6:30 pm. All are welcome. There is no charge.

#### Saturday, July 1st

- Annual Veterans Appreciation Day, sponsored by the Cherokee County Commission of Veterans Affairs, will be held from 3 pm to 6 pm at the Sawyer Center, 303 E. Fenton St., Marcus. A meal will be served at 4:30 pm and is provided by Cherokee County Cattlemen and volunteer from Grace United Methodist Church. Vendors will include the Department of Veterans Affairs, Iowa Workforce Development, ISU Extension and many more. for more information, visit [www.cherokeeconomy.iowa.gov](http://www.cherokeeconomy.iowa.gov).

#### Tuesday, July 4th

- HAPPY INDEPENDENCE DAY!
- The Cherokee Chronicle Times office will be closed for the holiday.

*If you know of an event going on in Cherokee County and would like us to add it to our "Whats happening this week..." please contact the Chronicle Times at 712-225-5111. (Events added to "What's Happening..." are subject to Editorial approval)*

Cherokee Chronicle Times, page number 2

Date 6-28-23



**Dorothy Swain**

Dorothy Swain, age 90, of Cherokee, IA, passed away Monday, June 19, 2023, following a lengthy illness.

Funeral services will be held at 11:00 a.m. Friday, June 30, 2023, at All Saints Episcopal Church in Storm Lake, IA. Pastor Stacey Gerhart will officiate.

Burial will be at Gilman Cemetery in Ashton, IA.

Visitation will be held one hour prior to the service at the Church. The Greenwood-Schubert Funeral Home in Cherokee is assisting the family with arrangements.

Online condolences may be sent to the family at

[www.greenwoodfuneral.com](http://www.greenwoodfuneral.com).

Dorothy Swain (née Wubben) was born in 1933 on her family's farm near Ashton, IA. She was the second of three daughters born to Joe and Josephine Wubben.

After graduating from Ashton High School as valedictorian (of her class of three), Dorothy left the farm for Minneapolis where she worked her way through a medical technology training program. She then enrolled first at Morningside college, then at the University of South Dakota, where she ultimately earned a Master of Science degree in Bacteriology.

While an undergraduate at USD, Dorothy met Dan Swain. Smart, sweet, and a man of sterling character, Dan won Dorothy's hand in marriage with his goofy charm. Dorothy has disputed this, but at least we know it wasn't for his money.

Together, Dan and Dorothy raised three (mostly) well-behaved children and an assortment of rather less-than-well-behaved dogs.

The family lived for a time in rural Minnesota, then in suburban Washington D.C., before settling in Cherokee, IA, where they lived for over 50 years.

For many of those years in Cherokee, Dorothy worked as a medical microbiologist at Sioux Valley Hospital. Intolerant of injustice (and, it must be said, of authority), Dorothy was a thorn in the side of a succession of hospital administrators, a role she relished.

After retiring from Sioux Valley, Dorothy worked for a time as an area restaurant inspector.

She also taught microbiology part time at Western Iowa Tech community college.

Aside from these diversions, Dorothy and Dan's main project in retirement was to build and decorate their dream cabin in the Black Hills of South Dakota.

There, they entertained family, friends, and neighbors, and waged a half-hearted war on the flickers, voles, and marmots who sought to destroy their handiwork.

Dorothy was a legendary cook, specializing in baked goods—especially pies. She also created many beautiful quilts and knitted articles, although she refused to concern herself with gauge or a strict adherence to pattern. Known as "Monga" to her grandchildren, she often constructed one-of-a-kind gifts for them. For example, when her youngest grandchild was in the throes of a turtle obsession, she made for him a naked stuffed toy turtle and a "turtle store" containing a variety of turtle outfits, each on individual hangers. No matter what the occasion, that turtle was appropriately dressed.

Dorothy was generous with love, food, and advice. Her heart was as big as South Dakota sunflower field. She is surely now in heaven, baking pie in the sky, and probably offering the occasional "tip of advice".

Dorothy is survived by her children: Elisabeth (Jeff Klahn) Swain, Amy (Judd) Lyons, and Will (Suellen) Swain; her grandsons, Alex (Kara) Baldwin, Ben and Sam Lyons, Max and Henry Swain; a great grandson, Parker Baldwin; and a sister, Norma Wubben.