



WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

Date: Monday, July 11, 2022

Time: 4:00 pm

Location: WITCC Campus – Sioux City, Board Room A507

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development | Tito Parker, Associate Dean of Students | Kevin Criddle, Lead Safety Officer | Jennifer McCune, Accounting Instructor | Kevin Woodman, Director of Building Trades and Apprenticeships | Alejandra Flores Gutierrez, Director of TRIO SSS and Veterans & Military Services | Lily Castro, Director of Special Programs | Lynda Grasso, Instructor | Ayden Monroe, Student | Peyton Salberg | Carmen Wilson, Associate Dean - Corporate College

Item	Presenter
I. Call Meeting to Order	Russell Wray
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	
V. Consent Items	
A. The minutes of the regular Board of Directors and Joint board meeting with NCC and NWAEA meeting held June 13, 2022	
B. The Financial Report for June 2022 will be presented with the July report at the August Board Meeting.	
C. A list of General Fund bills in addendum JUL-22-1, pages 1-28. Additional bills may be presented at the Board Meeting	

Item	Presenter
D. The Personnel Report Regular Appointments in addendum JUL-22-2a, pages 29-30. The Community and Continuing Education instructor list in addendum JUL-22-2b, pages 31-32. Additional Personnel Report may be presented at the meeting.	
<i>Motion needed for Consent Items</i>	
VI. Administrative Reports	
A. Summer Camps Report in addendum JUL-22-3, pages 33-34	Christina Brandon Lynda Grasso Ayden Monroe Peyton Salberg
B. ICCLI Participation Report and Appointment in addendum JUL-22-4, pages 35-37 <i>Motion Needed</i>	Jackie Plendl Tito Parker
C. LINC Participation Report and Appointment in addendum JUL-22-5, pages 38-39 <i>Motion Needed</i>	Jackie Plendl Kevin Criddle Jennifer McCune
D. Leadership Siouland Program Report and Appointment in addendum JUL-22-6, pages 40-42 <i>Motion Needed</i>	Jackie Plendl Kevin Wockman Alejandra Flores Gutierrez
E. Educational Outcomes in addendum JUL-22-7, page 43	Terry Murrell Erin Volk
F. Project Home Agreement in addendum JUL-22-8, page 44-51 <i>Motion Needed</i>	Troy Jasman Carmen Wilson
G. Truck Driving Simulator Purchase Request in addendum JUL-22-9, pages 52-55 <i>Motion Needed</i>	Troy Jasman Carmen Wilson
H. Instructional Equipment Request in addendum JUL-22-10 page 56 <i>Motion Needed</i>	Troy Jasman
I. Publication of Annual Report in addendum JUL-22-11, pages 57 <i>Motion Needed</i>	Troy Jasman
J. Project Success Contracts in addendum JUL-22-12, pages 58-68 <i>Motion Needed</i>	Tawnya Beermann
K. New Shared Governance Board Policy – First Reading in addendum JUL-22-13, pages 69-70	Terry Murrell
L. Appointment of Secretary and Treasurer, Chapter 279.3, Oath of Office, Chapter 277.28, Code of Iowa, 2022 and required bond Chapter 291.2. Salary determined when Meet and Confer salaries are considered. <i>Motion Needed</i>	Russell Wray Brenda Wright Troy Jasman
M. Audit and Finance Committee Report	Derrick Franck, Chair Linnea Fletcher Jeremy Ogle
N. Community Colleges for Iowa Report	Derrick Franck
O. President Report 1. 2022 Fall Semester Enrollment 2. Amperage Update 3. Community Colleges for Iowa Conference Update	Terry Murrell

Item	Presenter
4. WITCC In the News in addendum JUL-22-14, pages 71-76	
5. Other	
VII. Unfinished Business	
A. Individual Board Member comments	
B. The Community Colleges for Iowa Annual Conference will be held on July 20, 21, and 22, 2022 – on WITCC Sioux City Campus	
C. The August 8, 2022 – August Board meeting – Sioux City WITCC Campus -	
D. 2022 Fall Semester classes begin August 23, 2022	
For more information about Student Activities on Campus, check out the Campus Calendar here	
VIII. Adjournment	
<i>Motion Needed</i>	

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING

Date: Monday, June 13, 2022

Time: 4:00 pm

Location: WITCC Campus – Sioux City, Board Room A507

A joint meeting with the Western Iowa Tech Community College Board, the Northwest Area Education Agency Board of Directors, and the Northwest Iowa Community College Board of Directors will be held on Monday, June 13, 2022, at 5:00 pm in the ACE room (A113) on WITCC Campus, Sioux City, Iowa

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Absent: N/A

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology

Presenters:

Lora VanderZwaag, Registrar | Mark Munger, General Manager for KWIT | Carmen Wilson, Associate Dean – Corporate College

Item

Meeting was called to order by Russell Wray at 4:00 pm.

Roll Call of the directors was taken by Brenda Wright.

No Oral Communications were brought forward to the Board.

Three Written Communications were presented to the Board.

Consent Items were reviewed by the board members. Derrick Franck made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion was carried.

The newly formed Audit Committee met prior to the board meeting. Derrick reported that this was a preliminary meeting to decide on what will be needed at future meetings. Troy will be creating a cheat sheet for meaning of all of the different accounts.

Item

Tawnya Beermann and Lora VanderZwaag presented the Graduation Report for Spring 2022.

Terry Murrell gave the Summer Semester Credit Enrollment Report. Terry explained that there is a drop in enrollment, due to the economy. Workforce has lots of jobs available and paying more and offering more hours. Students are feeling the inflation pressure – because of higher costs, need to work more. Younger people are looking at shorter term plans and not focused on future. Most of the other community colleges in Iowa that have reported are showing numbers down to up to 15% below.

Darin Moeller and Carmen Wilson presented the Resolution Approving Assignment and Assumption Agreement between Lopez Foods Inc., and Western Iowa Tech Community College. This will give them training funds for new positions. Bill Anderson made a motion to approve and it was seconded by Neal Adler. All were in favor and motion was carried.

Darin and Carmen also presented the SBDC Subcontract agreement with Iowa State University. We've had this annual contract for more than 15 years. Jeremy Ogle made a motion to approve and it was seconded by Neal Adler. All were in favor and the motion was carried.

Darin and Carmen then presented the OSHA Agreement Renewal. This contract allows us to provide OSHA safety classes in our area. In FY22 we had 6 courses. Without businesses would have to go out to get training from somewhere else. Linnea Fletcher made a motion to approve and Al Aymar seconded. All were in favor and motion was carried.

Troy Jasman and Mark Munger presented the KWIT KOJI Fundraising Campaign report. Mark reviewed the highlights. Fundraising went very well and raised over \$150,000. KWIT has received over 21 awards. They also started a podcast (AWE) about mental health.

Troy presented the Project Closeout Applied Technology Partial Roof Replacement. The project is now complete. Al Aymar made a motion to approve and it was seconded by Tricia Sutherland.

Troy Jasman also presented the Sun Ridge Court Siding Proposal. Troy explained that these buildings were built in 1982 and still have the original siding and are not starting to show their age. We did one building during the spring and were very pleased with the results. The vendor is holding the same price for the rest of the buildings. Jeremy Ogle made a motion to approve and Neal Adler seconded the motion. All were in favor and the motion was carried.

Troy Jasman brought forward the Bellevue University Memorandum of Understanding. This is to renew the lease for office space on our campus. Linnea Fletcher made a motion to approve it and it was seconded by Derrick Franck. All were in favor and the motion was carried.

Brenda Wright presented two Board Policy Updates for a 2nd Reading. Minor wording changes. Derrick Franck made a motion to approve and it was seconded by Tricia Sutherland. All were in favor and the motion was carried.

Derrick Franck gave the Community Colleges for Iowa Report. Notes from Emily are posted.

Terry Murrell gave the President's Report:

1. FY22 Budget
We will be able to balance the budget this year. Next year may be tight due to enrollment.
2. CC for Iowa Conference Registration
Registration looks good 120+ people so far and 40-50 vendors plan to attend.
3. Career Academy Grant Update: Received a million dollar grant to the Career Academy in Denison. Thanks to Erin and the Grants department.

Individual Board Member comments – Jeremy reported on the Chamber State dinner. There was a great gathering. There was a big focus on workforce and immigration.

Jeremy Ogle made a motion to adjourn and it was seconded by Linnea Fletcher. All were in favor and meeting was adjourned at 4:44 pm.

Russell Wray, Board President

Brenda Wright, Board Secretary

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BOARD MEETING

Date: Monday, June 13, 2022

Time: 5:00 pm

Location: WITCC Campus – A113 in the Dr. Robert H. Kiser Building, 4647 Stone Avenue, Sioux City, IA 51106

A joint meeting with the Western Iowa Tech Community College Board, the Northwest Area Education Agency Board of Directors, and the Northwest Iowa Community College Board of Trustees will be held on Monday, June 13, 2022, on the WITCC Campus, Sioux City, Iowa.

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

WITCC Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Neal Adler | Linnea Fletcher | Blanca Martinez | Jeremy Ogle | Al Aymar | Derrick Franck

Absent: Bill Anderson

NCC Board Members

Adam Besaw, President | Larry Hoekstra, Vice President | Cynthia Porter | Stephen Simons | Loretta Berkland | Steve Loshman | Leroy Van Kekerix

Northwest AEA Board Members

Roger Brinkert, President | Mike McAlpine, Vice President | Amy Jurrens | Patrick Murphy | Henry Jessen | Amy Hueser | Julie DeGroot | Connie Richardson Smith | Chris Spicer |

Brenda Wright, Board Secretary, WITCC | Laura Nachtigal, Board Secretary, NCC | Sherri Wing, Board Secretary, NWAEA

Dr. Terry Murrell, President, WITCC | Dr. John Hartog, President, NCC | Dr. Dan Cox, Chief Administrator, NWAEA

Meeting was called to order by WITCC Board President, Russell Wray at 5:02 pm.

A Roll Call of Directors was taken by each Board Secretary for their respective board.

Terry Murrell welcomed everyone to WITCC. We met in the ACE (Academic Center for Excellence). The ACE was built with a Title III grant to create a place for faculty to help faculty. Amy Hueser and Jennifer Hough run the ACE and also continue to teach. This space is for sharing best practices. It's had a tremendous impact for our students.

WITCC won our first National Championships – PTK chapter – Honor Society for two-year community colleges. 1300 chapter nationwide. 1-50 are ranked. 4-5 years ago we were #2 and now we are #1.

Dan Cox AEA – Congrats to WITCC for million dollar grant for Denison career academy.

ASPN award finalist for NCC. Handout received how we bring value to community colleges. New vision statement. New headquarters being built in Sgt. Bluff area. Regions changed from 5 to 3.

NCC – John Hartog – thank you for the hospitality. Looking forward to coming to NCC next year. Will have a new healthcare building going up. This past week the governor stopped by and took a tour. Talked about importance of community colleges to the middle class, industry partners, pipeline to the workforce.

Derrick Franck made a motion to adjourn and it was seconded by Jeremy Ogle. All were in favor. Motion carried.

After the meeting we gave tours of the new front entry way and Admissions area.

A dinner was held in the Overlook Café.

Russell Wray, Board President

Brenda Wright, Board Secretary



WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting July 11, 2022

June 2022

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 4,278,828.43	\$ 534,472.25	\$ 32,941.07		\$ 801,229.54	\$ 5,647,471.29
Cancelled warrants	(1,439.02)					\$ (1,439.02)
Subtotal	4,277,389.41	534,472.25	32,941.07	-	801,229.54	\$ 5,646,032.27
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 4,966,264.41	\$ 534,472.25	\$ 32,941.07	\$ -	\$ 801,229.54	\$ 6,334,907.27

Western Iowa Tech Community College
Board Approval
General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/18/2022	Wells Fargo Bank	\$4,530.82	CASH IN BANK-PAYROLL
6/29/2022	Wells Fargo Bank	\$1,544,383.01	CASH IN BANK-PAYROLL
6/23/2022	Frontier Communications	\$321.98	COMMUNICATION
6/23/2022	Frontier Communications	\$160.15	COMMUNICATION
6/16/2022	Iowa Communications Network	\$5,504.72	COMMUNICATION
6/16/2022	Qwest Corporation	\$339.30	COMMUNICATION
6/30/2022	Qwest Corporation	\$474.40	COMMUNICATION
6/9/2022	Burke Engineering Sales	\$1,730.88	CONSTRUCTION SUPPLIES
6/23/2022	Burke Engineering Sales	\$369.36	CONSTRUCTION SUPPLIES
6/23/2022	Consolidated Electrical	\$45,325.27	CONSTRUCTION SUPPLIES
6/30/2022	Consolidated Electrical	\$5,102.19	CONSTRUCTION SUPPLIES
6/9/2022	Menards Inc	\$461.65	CONSTRUCTION SUPPLIES
6/9/2022	Menards Inc	\$265.28	CONSTRUCTION SUPPLIES
6/23/2022	Menards Inc	\$1,375.97	CONSTRUCTION SUPPLIES
6/23/2022	Menards Inc	\$129.00	CONSTRUCTION SUPPLIES
6/30/2022	Menards Inc	\$154.55	CONSTRUCTION SUPPLIES
6/2/2022	Sherwin Williams	\$200.00	CONSTRUCTION SUPPLIES
6/30/2022	Sherwin Williams	\$258.66	CONSTRUCTION SUPPLIES
6/23/2022	Robert Baker	\$340.00	CONTRACTED SERVICES
6/23/2022	BankMobile Technologies Inc	\$24.65	CONTRACTED SERVICES
6/9/2022	Tracy A. Bennett	\$180.00	CONTRACTED SERVICES

Western Iowa Tech Community College
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General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/23/2022	Bock Lawn & Landscaping LLC	\$783.00	CONTRACTED SERVICES
6/23/2022	Brown Underground Inc	\$775.00	CONTRACTED SERVICES
6/9/2022	John T. Burow	\$10,800.00	CONTRACTED SERVICES
6/9/2022	John T. Burow	\$3,200.00	CONTRACTED SERVICES
6/30/2022	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
6/30/2022	Cy Wakeman Inc	\$900.00	CONTRACTED SERVICES
6/9/2022	Delta Papa Aviation LLC	\$2,500.00	CONTRACTED SERVICES
6/30/2022	Audrey C. Dewitt	\$600.00	CONTRACTED SERVICES
6/23/2022	Document Depot & Destruction	\$270.00	CONTRACTED SERVICES
6/30/2022	Ecowise Recycling LLC	\$180.00	CONTRACTED SERVICES
6/30/2022	Electric Innovations	\$2,897.16	CONTRACTED SERVICES
6/2/2022	Russell Gifford	\$240.00	CONTRACTED SERVICES
6/16/2022	Gill Hauling Inc	\$3,813.99	CONTRACTED SERVICES
6/9/2022	HCC Enterprises	\$10,000.00	CONTRACTED SERVICES
6/26/2022	HealthEquity Inc	\$70.00	CONTRACTED SERVICES
6/16/2022	IMKO Enterprises Inc	\$65,818.74	CONTRACTED SERVICES
6/30/2022	Indian Hills Community College	\$3,000.00	CONTRACTED SERVICES
6/30/2022	Innovative Educators Inc	\$10,995.00	CONTRACTED SERVICES
6/30/2022	Iowa Association of Community College Trustees	\$4,060.17	CONTRACTED SERVICES
6/30/2022	Iowa Community College Online	\$7,600.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/2/2022	Iowa Lakes Community College	\$818.82	CONTRACTED SERVICES
6/30/2022	K&S Janitorial Services LLC	\$4,438.00	CONTRACTED SERVICES
6/23/2022	Richard Keane	\$3,955.04	CONTRACTED SERVICES
6/2/2022	Christy Kelley	\$2,100.00	CONTRACTED SERVICES
6/30/2022	Kirkwood Community College	\$3,000.00	CONTRACTED SERVICES
6/23/2022	Lindblom Services Inc	\$433.18	CONTRACTED SERVICES
6/9/2022	Medical Waste Transport Inc	\$436.25	CONTRACTED SERVICES
6/2/2022	North Sioux City Holdings LLC	\$713.75	CONTRACTED SERVICES
6/30/2022	North Sioux City Holdings LLC	\$1,835.00	CONTRACTED SERVICES
6/30/2022	Panefully Clear Window Service	\$2,458.00	CONTRACTED SERVICES
6/30/2022	Plains Area Mental Health Inc	\$270.00	CONTRACTED SERVICES
6/30/2022	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
6/30/2022	Plunketts Pest Control Inc	\$55.00	CONTRACTED SERVICES
6/30/2022	R&S Waste Disposal LLC	\$146.11	CONTRACTED SERVICES
6/30/2022	Rentokil North America	\$874.80	CONTRACTED SERVICES
6/30/2022	Rentokil North America	\$45.00	CONTRACTED SERVICES
6/9/2022	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
6/30/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
6/2/2022	James Schaap	\$120.00	CONTRACTED SERVICES
6/30/2022	James Schaap	\$150.00	CONTRACTED SERVICES
6/2/2022	Preston L. Schultz	\$150.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/30/2022	Preston L. Schultz	\$150.00	CONTRACTED SERVICES
6/30/2022	Dennis R Semple	\$2,160.00	CONTRACTED SERVICES
6/30/2022	Sioux City Country Club	\$472.50	CONTRACTED SERVICES
6/2/2022	Siouxland Mental Health	\$5,355.00	CONTRACTED SERVICES
6/30/2022	Southeastern Community College	\$7,600.00	CONTRACTED SERVICES
6/30/2022	Tri State Nursing Enterprises Inc	\$5,250.00	CONTRACTED SERVICES
6/16/2022	Revathi R. Truong	\$1,000.00	CONTRACTED SERVICES
6/2/2022	Vans Sanitation Inc	\$69.75	CONTRACTED SERVICES
6/29/2022	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
6/2/2022	Western Iowa Tech Comm Ed	\$1,400.00	CONTRACTED SERVICES
6/30/2022	Western Iowa Windbreaks &	\$900.00	CONTRACTED SERVICES
6/9/2022	Aramark	\$38.79	COURSE FEE EXPENSE
6/9/2022	Arnold Motor Supply LLP	\$2,129.40	COURSE FEE EXPENSE
6/30/2022	Iowa Law Enforcement Academy	\$1,125.00	COURSE FEE EXPENSE
6/2/2022	Metropolitan Community College	\$1,860.00	COURSE FEE EXPENSE
6/16/2022	Sysco Food Service Of Iowa	\$1,282.86	COURSE FEE EXPENSE
6/23/2022	Western Iowa Tech Comm Ed	\$1,527.00	DEFERRED INCOME
6/2/2022	Corey M. Adair	\$1,750.00	DUE FROM OTHERS-ASSET ACCOUNT
6/2/2022	AFP Corp	\$3,025.00	DUE FROM OTHERS-ASSET ACCOUNT
6/23/2022	AFP Corp	\$2,008.02	DUE FROM OTHERS-ASSET ACCOUNT
6/16/2022	Tina M. Benton	\$270.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/16/2022	Rhonda S. Briggs	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/2/2022	Holly J. Candor	\$400.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Holly J. Candor	\$400.00	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	ConvergeOne Inc	\$4,495.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Digital Architecture LLC	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Dunwell LLC	\$60,690.68	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Dunwell LLC	\$6,288.99	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	FRSecure LLC	\$15,750.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	FRSecure LLC	\$2,350.00	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	Russell Gondek	\$126.00	DUE FROM OTHERS-ASSET ACCOUNT
6/16/2022	Susan A. Grau	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/23/2022	Amy Hecht	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	High Point Networks LLC	\$40,441.86	DUE FROM OTHERS-ASSET ACCOUNT
6/23/2022	High Point Networks LLC	\$3,007.00	DUE FROM OTHERS-ASSET ACCOUNT
6/2/2022	Kyle R. Hueser	\$68.00	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	Kyle R. Hueser	\$117.12	DUE FROM OTHERS-ASSET ACCOUNT
6/16/2022	Kyle R. Hueser	\$618.14	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Kyle R. Hueser	\$66.20	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	Jessica M. Huggenberger	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
6/16/2022	Thomas D. Hutcheson	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
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General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/9/2022	Jeff A. Jansen	\$95.30	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Lisa L. Knecht	\$406.91	DUE FROM OTHERS-ASSET ACCOUNT
6/23/2022	Mary C. Madden	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/2/2022	Sarah E. McSweeny	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Sarah E. McSweeny	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Mid Iowa Refrigeration Inc	\$536.04	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	ScriptPro USA Inc	\$1,099.50	DUE FROM OTHERS-ASSET ACCOUNT
6/2/2022	Laura M. Tabbert	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Laura M. Tabbert	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
6/2/2022	Janell K. Turner	\$250.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	United States Treasury	\$6,100.00	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	Visual Edge Inc	\$1,251.12	DUE FROM OTHERS-ASSET ACCOUNT
6/9/2022	Visual Edge Inc	\$58.28	DUE FROM OTHERS-ASSET ACCOUNT
6/16/2022	Michelle D. Wallace	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Ward Electric Company Inc	\$1,818.76	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Ward Electric Company Inc	\$52,164.00	DUE FROM OTHERS-ASSET ACCOUNT
6/30/2022	Ziegler Inc	\$2,500.01	DUE FROM OTHERS-ASSET ACCOUNT
6/16/2022	All Iowa Opportunity Scholarship	\$1,322.00	DUE FROM STATE FUNDS
6/16/2022	Pashea A. Haht	\$137.46	DUE FROM STUDENTS
6/30/2022	Korie Miller	\$367.75	DUE FROM STUDENTS

Western Iowa Tech Community College
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7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/16/2022	Stephen Murphy	\$9,580.59	DUE FROM STUDENTS
6/16/2022	Carol O'Hern	\$220.50	DUE FROM STUDENTS
6/2/2022	Onawa Community Foundation	\$1,000.00	DUE FROM STUDENTS
6/2/2022	Pella Rolscreen Foundation	\$311.00	DUE FROM STUDENTS
6/30/2022	Jacob L. Welte	\$900.00	DUE FROM STUDENTS
6/30/2022	Jacob L. Welte	\$300.00	DUE FROM STUDENTS
6/2/2022	Jeffrey Westhoff	\$784.00	DUE FROM STUDENTS
6/16/2022	Abel N. Zemo	\$197.00	DUE FROM STUDENTS
6/2/2022	Western Iowa Tech Agency Fund	\$134.00	DUE TO AGENCY FUND
6/23/2022	Western Iowa Tech Agency Fund	\$597.37	DUE TO AGENCY FUND
6/23/2022	Western Iowa Tech Agency Fund	\$130.00	DUE TO AGENCY FUND
6/27/2022	Western Iowa Tech Agency Fund	\$1,591.61	DUE TO AGENCY FUND
6/30/2022	Western Iowa Tech 125 Plan	\$6,017.85	DUE TO AUXILIARY FUND
6/27/2022	Western Iowa Tech Classroom	\$21,855.50	DUE TO PLANT FUND
6/26/2022	Western Iowa Tech Plant Fund	\$300,000.00	DUE TO PLANT FUND
6/23/2022	Western Iowa Tech Housefile	\$878.32	DUE TO RESTRICTED FUND
6/27/2022	Western Iowa Tech Housefile	\$899.49	DUE TO RESTRICTED FUND
6/18/2022	Leke Sahatqija	\$1,089.37	FEDERAL INCOME TAX PAYABLE
6/18/2022	Wells Fargo Bank	\$466.88	FEDERAL INCOME TAX PAYABLE
6/30/2022	Commemorative Brands	\$223.87	GRADUATION EXPENSE
6/30/2022	Commemorative Brands	\$73.71	GRADUATION EXPENSE

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6/23/2022	Global Spectrum Lp	\$7,498.15	GRADUATION EXPENSE
6/30/2022	Graves Graduation	\$16,239.92	GRADUATION EXPENSE
6/9/2022	Great Western Dining Service Inc	\$75.00	GROUP MEETINGS AND WORKSHOPS
6/23/2022	Great Western Dining Service Inc	\$17,630.32	GROUP MEETINGS AND WORKSHOPS
6/13/2022	Security National Bank	\$550.00	GROUP MEETINGS AND WORKSHOPS
6/29/2022	HealthEquity Inc	\$9,898.66	HSA Payable
6/2/2022	Western Iowa Tech General Fund	\$33,680.00	INCOME CLEARING ACCOUNT
6/30/2022	Dakota Graphics Sign Co	\$135.00	INFO SERVICES/CLASSIFY ADS
6/30/2022	Signs By Tomorrow	\$900.00	INFO SERVICES/CLASSIFY ADS
6/2/2022	Siouxland African Association	\$1,000.00	INFO SERVICES/CLASSIFY ADS
6/9/2022	Wm Bass Advertising &	\$32,196.86	INFO SERVICES/CLASSIFY ADS
6/30/2022	Wm Bass Advertising &	\$1,591.00	INFO SERVICES/CLASSIFY ADS
6/30/2022	Wm Bass Advertising &	\$1,725.00	INFO SERVICES/CLASSIFY ADS
6/26/2022	BusinessSolverComInc	\$431,205.55	INSURANCE PREMIUMS PAYABLE
6/18/2022	Iowa Public Employees	\$155.47	IPERS TAX PAYABLE
6/29/2022	Iowa Public Employees	\$119,101.70	IPERS TAX PAYABLE
6/30/2022	Cole Papers Inc	\$1,602.28	JANITOR MATERIALS AND SUPPLIES
6/2/2022	Eakes Inc	\$5,531.49	JANITOR MATERIALS AND SUPPLIES
6/23/2022	Eakes Inc	\$6,469.02	JANITOR MATERIALS AND SUPPLIES
6/23/2022	Eakes Inc	\$998.00	JANITOR MATERIALS AND SUPPLIES
6/30/2022	Radio Research Consortium Inc	\$655.00	LIBRARY NON-PRINT

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6/30/2022	Ricks Computers Inc	\$474.55	MAINT & REPAIR-SU EQUIP
6/23/2022	Interstate Metal Specialists LLC	\$553.04	MAINT AND REPAIR BUILDINGS
6/2/2022	Mikes Sioux City Carpet	\$9,496.88	MAINT AND REPAIR BUILDINGS
6/30/2022	Van Osdel Plastering & Drywall	\$34,071.00	MAINT AND REPAIR BUILDINGS
6/23/2022	Eakes Inc	\$983.28	MAINT AND REPAIR EQUIPMENT
6/30/2022	Foulk Brothers Plumbing &	\$10,401.45	MAINT AND REPAIR EQUIPMENT
6/30/2022	Foulk Brothers Plumbing &	\$4,591.27	MAINT AND REPAIR EQUIPMENT
6/30/2022	Foulk Brothers Plumbing &	\$1,031.79	MAINT AND REPAIR EQUIPMENT
6/30/2022	Foulk Brothers Plumbing &	\$7,690.53	MAINT AND REPAIR EQUIPMENT
6/30/2022	Foulk Brothers Plumbing &	\$2,628.47	MAINT AND REPAIR EQUIPMENT
6/30/2022	Loveless Machine & Grinding	\$37.95	MAINT AND REPAIR EQUIPMENT
6/30/2022	Riekes Equipment	\$192.06	MAINT AND REPAIR EQUIPMENT
6/30/2022	Ward Electric Company Inc	\$12,278.34	MAINT AND REPAIR EQUIPMENT
6/2/2022	Steven Flewelling	\$234.87	MAINTENANCE GROUNDS
6/2/2022	Paulsen Midwest Landscaping	\$10,690.00	MAINTENANCE GROUNDS
6/2/2022	Paulsen Midwest Landscaping	\$2,375.00	MAINTENANCE GROUNDS
6/30/2022	Paulsen Midwest Landscaping	\$11,470.00	MAINTENANCE GROUNDS
6/30/2022	Sioux City Fence LLC	\$4,056.79	MAINTENANCE GROUNDS
6/30/2022	Bomgaars Supply Inc	\$3,012.46	MATERIALS AND SUPPLIES
6/30/2022	Cy Wakeman Inc	\$600.00	MATERIALS AND SUPPLIES
6/23/2022	Food Bank of Siouxland Inc	\$203.72	MATERIALS AND SUPPLIES

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6/30/2022	Jessica G. Garcia	\$48.00	MATERIALS AND SUPPLIES
6/30/2022	Kiesler Police Supply Inc	\$5,858.80	MATERIALS AND SUPPLIES
6/16/2022	Nicole Lynn Nelson	\$25.00	MATERIALS AND SUPPLIES
6/30/2022	Verizon Wireless	\$1,720.43	MATERIALS AND SUPPLIES
6/30/2022	Visual Edge Inc	\$97.73	MATERIALS AND SUPPLIES
6/30/2022	Wesco Industries	\$132.00	MATERIALS AND SUPPLIES
6/30/2022	Iowa Dental Board	\$100.00	MEMBERSHIP
6/30/2022	Rotary Intl	\$100.00	MEMBERSHIP
6/30/2022	Symphony Space Inc	\$299.73	MEMBERSHIP
6/2/2022	Atomic Jolt Inc	\$67,821.00	NON-CAPITAL EXP & EQUIP <5000
6/23/2022	Atomic Jolt Inc	\$67,821.00	NON-CAPITAL EXP & EQUIP <5000
6/2/2022	General Business Interiors Inc	\$1,332.04	NON-CAPITAL EXP & EQUIP <5000
6/30/2022	General Business Interiors Inc	\$489.75	NON-CAPITAL EXP & EQUIP <5000
6/30/2022	Snap on Incorporated	\$8,674.41	NON-CAPITAL EXP & EQUIP <5000
6/27/2022	Western Iowa Tech Comm Ed	\$54,200.00	OTHER CURRENT EXPENSE
6/23/2022	Western Iowa Tech Housing	\$15,840.00	OTHER CURRENT EXPENSE
6/29/2022	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Friends Of FM 90	\$94.50	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Iowa Department of Revenue Administrative Wage Assignment	\$942.94	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Nebraska Child Support	\$500.00	OTHER EMPLOYEE PR DEDUCTIONS

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6/30/2022	United Way of Siouxland Inc	\$1,141.45	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Western Iowa Tech Foundation	\$2,964.50	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Western Iowa Tech GF	\$121.33	OTHER EMPLOYEE PR DEDUCTIONS
6/30/2022	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
6/9/2022	APH Stores	\$1,141.52	OTHER MATERIALS AND SUPPLIES
6/9/2022	Arnold Motor Supply LLP	\$47.93	OTHER MATERIALS AND SUPPLIES
6/23/2022	Arnold Motor Supply LLP	\$1,328.57	OTHER MATERIALS AND SUPPLIES
6/2/2022	OReilly Auto Parts	\$139.11	OTHER MATERIALS AND SUPPLIES
6/16/2022	Kasandra M. Dandurand	\$20.00	OTHER STUDENT FEES
6/2/2022	Planview Inc	\$4,330.24	PREPAID EXPENSES
6/9/2022	Anderson Brothers Printing	\$8,277.00	PRINTING & REPRODUCTION SVC
6/2/2022	Freeland Corporation	\$335.96	PRINTING & REPRODUCTION SVC
6/9/2022	Holt Woodworking Inc	\$100.24	PRINTING & REPRODUCTION SVC
6/2/2022	Iowa Office Supply Inc	\$194.84	PRINTING & REPRODUCTION SVC
6/23/2022	Iowa Office Supply Inc	\$95.39	PRINTING & REPRODUCTION SVC
6/2/2022	Omaha Paper Company	\$480.14	PRINTING & REPRODUCTION SVC
6/30/2022	Sioux City Community School	\$9.00	PRINTING & REPRODUCTION SVC
6/9/2022	Ahlers & Cooney PC	\$923.00	PROFESSIONAL SERVICES
6/9/2022	Ahlers & Cooney PC	\$2,248.50	PROFESSIONAL SERVICES
6/2/2022	Dentons Davis Brown PC	\$23,625.50	PROFESSIONAL SERVICES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/11/2022	Wells Fargo Bank	\$488,525.23	PURCHASE CARD CHECKING
6/23/2022	CSC ServiceWorks Inc	\$7,500.00	RENTED EQUIPMENT
6/23/2022	Chesterman Company	\$344.98	RESALE PURCHASES
6/9/2022	Macmillian Holdings LLC	\$189.92	RESALE PURCHASES
6/23/2022	Susan Wolcott	\$3,817.50	RESALE PURCHASES
6/23/2022	Western Iowa Tech Foundation	\$17,250.00	RESIDENT TUITION
6/2/2022	Western Iowa Tech Comm Ed	\$10,680.00	SCHOLARSHIPS
6/23/2022	Western Iowa Tech Comm Ed	\$70.00	SCHOLARSHIPS
6/30/2022	Western Iowa Tech Comm Ed	\$6,120.00	SCHOLARSHIPS
6/30/2022	Western Iowa Tech Comm Ed	\$100.00	SCHOLARSHIPS
6/30/2022	Albert City Fire Department	\$65.00	SPONSORED BILLING RECEIVABLE
6/23/2022	Odebolt Specialty Care	\$115.00	SPONSORED BILLING RECEIVABLE
6/30/2022	Gehlen Catholic Schools	\$30.00	SPONSORED BILLING RECEIVABLE
6/30/2022	Hinton Fire/Ambulance	\$10.00	SPONSORED BILLING RECEIVABLE
6/30/2022	Hull Fire Department	\$80.00	SPONSORED BILLING RECEIVABLE
6/30/2022	JAMA	\$150.00	SPONSORED BILLING RECEIVABLE
6/30/2022	Morningside Care Center	\$175.00	SPONSORED BILLING RECEIVABLE
6/23/2022	Pride Group/Community Based	\$119.00	SPONSORED BILLING RECEIVABLE
6/23/2022	Sioux Center Community School	\$30.00	SPONSORED BILLING RECEIVABLE
6/30/2022	Thrasher Foundation Repair	\$795.00	SPONSORED BILLING RECEIVABLE
6/30/2022	Wesco Distribution Inc	\$2.50	SPONSORED BILLING RECEIVABLE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/16/2022	Barbara J Abara	\$250.00	STUDENT DEPOSITS
6/16/2022	Martha Anderson	\$250.00	STUDENT DEPOSITS
6/16/2022	Lynette Bauman	\$250.00	STUDENT DEPOSITS
6/16/2022	Edward Begnoche	\$250.00	STUDENT DEPOSITS
6/16/2022	Tyler Or Katy Bindel	\$180.00	STUDENT DEPOSITS
6/16/2022	Lisa Buettner	\$250.00	STUDENT DEPOSITS
6/16/2022	Andy Or Michelle Carstensen	\$250.00	STUDENT DEPOSITS
6/16/2022	Dana Decker	\$250.00	STUDENT DEPOSITS
6/16/2022	Cory Or Amy Dykstra	\$250.00	STUDENT DEPOSITS
6/16/2022	Feather Earth	\$250.00	STUDENT DEPOSITS
6/16/2022	Jeremy Engel	\$250.00	STUDENT DEPOSITS
6/16/2022	Stuart Genson	\$250.00	STUDENT DEPOSITS
6/16/2022	Heather Guthrie	\$250.00	STUDENT DEPOSITS
6/16/2022	Eleanor Hanna-Dyb	\$250.00	STUDENT DEPOSITS
6/16/2022	Kim Heemskerk	\$250.00	STUDENT DEPOSITS
6/16/2022	Riayn Hoebelheinrich	\$250.00	STUDENT DEPOSITS
6/2/2022	Heather Howell	\$250.00	STUDENT DEPOSITS
6/16/2022	Bianca Kading	\$250.00	STUDENT DEPOSITS
6/16/2022	Lynn Kavanaugh	\$250.00	STUDENT DEPOSITS
6/16/2022	Linda Kolpin	\$250.00	STUDENT DEPOSITS
6/23/2022	Judith Krohn	\$250.00	STUDENT DEPOSITS

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6/16/2022	Kayla Miller	\$250.00	STUDENT DEPOSITS
6/16/2022	Jeremy Murfin	\$250.00	STUDENT DEPOSITS
6/16/2022	Dawn L Nelson	\$195.00	STUDENT DEPOSITS
6/16/2022	Amber Newman	\$250.00	STUDENT DEPOSITS
6/16/2022	Susan Newton	\$250.00	STUDENT DEPOSITS
6/23/2022	Omaha Tribe of Nebraska	\$250.00	STUDENT DEPOSITS
6/16/2022	Kayla Peck	\$250.00	STUDENT DEPOSITS
6/16/2022	Kevin Or Richelle Pester	\$250.00	STUDENT DEPOSITS
6/16/2022	Raul Or Bouncharh Pizano	\$250.00	STUDENT DEPOSITS
6/16/2022	Lisa Raner	\$250.00	STUDENT DEPOSITS
6/16/2022	Angie Roberts	\$250.00	STUDENT DEPOSITS
6/16/2022	Denny Sanford	\$250.00	STUDENT DEPOSITS
6/16/2022	Tate Schenfelder	\$250.00	STUDENT DEPOSITS
6/16/2022	Donald Thompson	\$250.00	STUDENT DEPOSITS
6/16/2022	Doug Tinklenberg	\$250.00	STUDENT DEPOSITS
6/16/2022	Witcc General Fund - Trio	\$250.00	STUDENT DEPOSITS
6/16/2022	Charla Wolfe	\$250.00	STUDENT DEPOSITS
6/16/2022	Dale Or Tonia Woudstra	\$250.00	STUDENT DEPOSITS
6/16/2022	Chloe Wynia	\$250.00	STUDENT DEPOSITS
6/2/2022	Crossroads of Crawford County	\$330.00	STUDENT WORK STUDY FEDERAL
6/29/2022	Teachers Insurance & Annuity	\$101,306.54	TIAA-CREF PAYABLE

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6/30/2022	Ismael Alfaro	\$240.00	TRAINING EXPENSE
6/30/2022	Irene Alvarez	\$240.00	TRAINING EXPENSE
6/30/2022	Miriam Alvarez	\$240.00	TRAINING EXPENSE
6/30/2022	Yary A. Aragon	\$240.00	TRAINING EXPENSE
6/30/2022	Juliana G. Barajas	\$360.00	TRAINING EXPENSE
6/30/2022	Helen S. Belisle	\$240.00	TRAINING EXPENSE
6/30/2022	Lilia Bolles	\$240.00	TRAINING EXPENSE
6/30/2022	Okihinyanpiwin Bolles	\$240.00	TRAINING EXPENSE
6/30/2022	Tenanjilawin Bolles	\$240.00	TRAINING EXPENSE
6/30/2022	Leigha Brungardt	\$240.00	TRAINING EXPENSE
6/30/2022	Destiny N. Coleman	\$240.00	TRAINING EXPENSE
6/30/2022	Angela J. Cruz	\$240.00	TRAINING EXPENSE
6/30/2022	Brisa Diaz	\$240.00	TRAINING EXPENSE
6/30/2022	Jeffery A. Escobar	\$360.00	TRAINING EXPENSE
6/30/2022	Maritza Y. Escobar	\$240.00	TRAINING EXPENSE
6/30/2022	Amy Estrada	\$240.00	TRAINING EXPENSE
6/30/2022	Silvia Estrada	\$240.00	TRAINING EXPENSE
6/30/2022	Leo Flores	\$240.00	TRAINING EXPENSE
6/30/2022	Zahyra G. Flores	\$240.00	TRAINING EXPENSE
6/30/2022	Angela Garcia	\$360.00	TRAINING EXPENSE
6/30/2022	James Garcia	\$360.00	TRAINING EXPENSE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/30/2022	Juan Garcia	\$360.00	TRAINING EXPENSE
6/30/2022	Vanessa B. Guardado	\$240.00	TRAINING EXPENSE
6/30/2022	Brian Ibarra	\$240.00	TRAINING EXPENSE
6/30/2022	Katlynn M. Jepsen	\$360.00	TRAINING EXPENSE
6/30/2022	Dakota Kropf	\$240.00	TRAINING EXPENSE
6/30/2022	Enrique Ledesma	\$360.00	TRAINING EXPENSE
6/30/2022	Ivan Ledesma	\$240.00	TRAINING EXPENSE
6/30/2022	Johnny J. Lopez	\$240.00	TRAINING EXPENSE
6/30/2022	Estela J. Lupian	\$240.00	TRAINING EXPENSE
6/30/2022	Shaylee Malloy	\$240.00	TRAINING EXPENSE
6/30/2022	Aiden Medrano	\$240.00	TRAINING EXPENSE
6/30/2022	Karsyn Monk	\$240.00	TRAINING EXPENSE
6/30/2022	Kylee Morataya	\$240.00	TRAINING EXPENSE
6/30/2022	Abigail J. Nelson	\$240.00	TRAINING EXPENSE
6/30/2022	Abimeris C. Perez	\$240.00	TRAINING EXPENSE
6/30/2022	Rosara Reicks	\$240.00	TRAINING EXPENSE
6/30/2022	Wilnuse Riphin	\$240.00	TRAINING EXPENSE
6/30/2022	Janelly Rivas	\$240.00	TRAINING EXPENSE
6/30/2022	Jelissa Rivas	\$240.00	TRAINING EXPENSE
6/30/2022	Karla S. Rodriguez	\$240.00	TRAINING EXPENSE
6/30/2022	Sara Sparr	\$240.00	TRAINING EXPENSE

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6/30/2022	Juan C. Tellez Diaz	\$240.00	TRAINING EXPENSE
6/30/2022	Bree Thompson	\$240.00	TRAINING EXPENSE
6/30/2022	Alexa Z. Tremblay	\$240.00	TRAINING EXPENSE
6/30/2022	Emma Urwiller	\$240.00	TRAINING EXPENSE
6/30/2022	Kiara J. Vallecillo	\$240.00	TRAINING EXPENSE
6/30/2022	Jorge L. Zuriga	\$240.00	TRAINING EXPENSE
6/2/2022	Dori L. Claycamp	\$480.48	TRAVEL IN STATE
6/9/2022	Sheila Disterhaupt	\$159.47	TRAVEL IN STATE
6/2/2022	Jeremy A. Farley	\$103.42	TRAVEL IN STATE
6/2/2022	Rex K. Hawkins	\$39.52	TRAVEL IN STATE
6/16/2022	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
6/9/2022	Troy A Jasman	\$213.35	TRAVEL IN STATE
6/23/2022	Blanca I. Martinez	\$79.56	TRAVEL IN STATE
6/2/2022	Kari Meyer	\$397.28	TRAVEL IN STATE
6/9/2022	Darin Moeller	\$199.68	TRAVEL IN STATE
6/9/2022	Terry A. Murrell	\$208.00	TRAVEL IN STATE
6/23/2022	Nancy A. Ramos	\$14.74	TRAVEL IN STATE
6/23/2022	Kevin L. Stover	\$265.20	TRAVEL IN STATE
6/16/2022	Brandon P. Treft	\$210.79	TRAVEL IN STATE
6/23/2022	Brandon P. Treft	\$218.25	TRAVEL IN STATE
6/23/2022	Steven H. Warnstadt	\$109.20	TRAVEL IN STATE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/23/2022	Russell C. Wray	\$500.16	TRAVEL IN STATE
6/9/2022	Tina M. Benton	\$109.20	TRAVEL OUT OF STATE
6/23/2022	Jessica A. Comstock	\$200.65	TRAVEL OUT OF STATE
6/2/2022	Terry A. Murrell	\$49.24	TRAVEL OUT OF STATE
6/9/2022	Shane A. Sampson	\$438.57	TRAVEL OUT OF STATE
6/30/2022	Revathi R. Vongsiprasom	\$676.92	TRAVEL OUT OF STATE
6/27/2022	Western Iowa Tech Petty Cash	\$42.00	TRAVEL OUT OF STATE
6/29/2022	Voya Financial	\$13,943.56	TSA PAYABLE
6/2/2022	Tawnya L. Beermann	\$820.00	TUITION
6/2/2022	Brett C. Hall	\$815.00	TUITION
6/9/2022	Mackenzie K. Hardyk	\$2,830.00	TUITION
6/2/2022	Amanda M. Heilman	\$1,668.00	TUITION
6/2/2022	Kennedy J. Hueser	\$2,119.00	TUITION
6/9/2022	Gabrielle L. Jansen	\$2,000.00	TUITION
6/2/2022	Terry A. Murrell	\$960.00	TUITION
6/9/2022	Alexandra J. Polk	\$1,741.00	TUITION
6/2/2022	Shane A. Sampson	\$1,200.00	TUITION
6/2/2022	Lilia R. Saucedo	\$500.00	TUITION
6/16/2022	Christifor D. Sewalson	\$3,000.00	TUITION
6/2/2022	Sandy Velasquez	\$3,000.00	TUITION
6/9/2022	Berkshire Hathaway Energy	\$4,753.79	UTILITIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/9/2022	Berkshire Hathaway Energy	\$598.88	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$66.09	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$968.26	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$3,395.96	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$1,901.84	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$1,163.69	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$1,203.67	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$1,085.36	UTILITIES
6/9/2022	Berkshire Hathaway Energy	\$825.75	UTILITIES
6/16/2022	Berkshire Hathaway Energy	\$50,946.50	UTILITIES
6/16/2022	Berkshire Hathaway Energy	\$2,037.15	UTILITIES
6/16/2022	Berkshire Hathaway Energy	\$117.72	UTILITIES
6/16/2022	Berkshire Hathaway Energy	\$708.60	UTILITIES
6/23/2022	Berkshire Hathaway Energy	\$4,339.95	UTILITIES
6/23/2022	Black Hills Utility Holding	\$644.94	UTILITIES
6/30/2022	City Of Cherokee	\$140.18	UTILITIES
6/16/2022	City of Le Mars	\$46.66	UTILITIES
6/23/2022	City Of Mapleton	\$322.63	UTILITIES
6/9/2022	City of Sioux City	\$327.75	UTILITIES
6/9/2022	City of Sioux City	\$607.33	UTILITIES
6/9/2022	City of Sioux City	\$572.39	UTILITIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/9/2022	City of Sioux City	\$182.60	UTILITIES
6/9/2022	City of Sioux City	\$156.39	UTILITIES
6/9/2022	City of Sioux City	\$278.71	UTILITIES
6/9/2022	City of Sioux City	\$45.56	UTILITIES
6/9/2022	City of Sioux City	\$193.13	UTILITIES
6/9/2022	City of Sioux City	\$182.60	UTILITIES
6/9/2022	City of Sioux City	\$173.86	UTILITIES
6/9/2022	City of Sioux City	\$152.16	UTILITIES
6/9/2022	City of Sioux City	\$25.80	UTILITIES
6/9/2022	City of Sioux City	\$764.60	UTILITIES
6/9/2022	City of Sioux City	\$1,745.00	UTILITIES
6/9/2022	City of Sioux City	\$1,194.44	UTILITIES
6/23/2022	Denison Municipal Utilities	\$2,030.18	UTILITIES
6/23/2022	Interstate Power & Light Co	\$906.51	UTILITIES
6/16/2022	Woodbury County Rural Electric	\$3,904.92	UTILITIES
6/30/2022	Advance Auto Parts	\$179.99	VEHICLES-MATERIALS & SUPPLIES
6/30/2022	B&D Enterprises	\$19.92	VEHICLES-MATERIALS & SUPPLIES
6/30/2022	City of Sioux City	\$3,746.18	VEHICLES-MATERIALS & SUPPLIES
6/30/2022	City of Sioux City	\$77.05	VEHICLES-MATERIALS & SUPPLIES
6/30/2022	City of Sioux City	\$27.84	VEHICLES-MATERIALS & SUPPLIES
6/30/2022	City of Sioux City	\$2,690.48	VEHICLES-MATERIALS & SUPPLIES

Western Iowa Tech Community College
 Board Approval
 General & Auxiliary
 7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/2/2022	Graham Tire Sioux City	\$895.96	VEHICLES-MATERIALS & SUPPLIES
6/23/2022	Graham Tire Sioux City	\$476.74	VEHICLES-MATERIALS & SUPPLIES
6/30/2022	Sioux City Truck Sales	\$2,444.39	VEHICLES-MATERIALS & SUPPLIES
6/18/2022	Customers Bank	\$6,027.25	WITCC ONECARD PAYABLE
6/26/2022	Customers Bank	\$12,644.17	WITCC ONECARD PAYABLE
6/30/2022	Customers Bank	\$2,254.15	WITCC ONECARD PAYABLE
TOTAL		<u>\$4,278,828.43</u>	

Western Iowa Tech Community College
Canceled Warrants
General & Auxiliary
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/23/2022	Western Iowa Tech Community	-\$98.50	DUE TO GENERAL FUNI
5/12/2022	Sysco Food Service	-\$1,340.52	LAB EXPENSE
TOTAL		<u>-\$1,439.02</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting July 11, 2022

GENERAL FUND

Estimated for the month of July

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	688,875.00

Western Iowa Tech Community College
Board Approval
Special Federal
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/16/2022	Western Iowa Tech General Fund	\$19,802.02	OTHER FEDERAL
6/16/2022	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
6/26/2022	Western Iowa Tech General Fund	\$36,252.95	OTHER FEDERAL
6/26/2022	Western Iowa Tech General Fund	\$13,815.26	OTHER FEDERAL
6/26/2022	Western Iowa Tech General Fund	\$247,861.59	OTHER FEDERAL
6/26/2022	Western Iowa Tech General Fund	\$37,902.42	OTHER FEDERAL
6/26/2022	Western Iowa Tech General Fund	\$8,620.95	OTHER FEDERAL
6/26/2022	Western Iowa Tech General Fund	\$458.00	OTHER FEDERAL
6/29/2022	Western Iowa Tech General Fund	\$1,929.00	OTHER FEDERAL
6/29/2022	Western Iowa Tech General Fund	\$1,407.50	OTHER FEDERAL
6/29/2022	Western Iowa Tech General Fund	\$163,000.00	OTHER FEDERAL
6/29/2022	Western Iowa Tech General Fund	\$2,980.56	OTHER FEDERAL
TOTAL		<u>\$534,472.25</u>	

Western Iowa Tech Community College
Board Approval
Agency, Scholarship & Loan
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/27/2022	Western Iowa Tech General Fund	\$9,990.00	auto due to/from fund 3
6/27/2022	Western Iowa Tech General Fund	\$8,897.00	auto due to/from fund 3
6/21/2022	Wm Bass Advertising &	\$1,734.00	CONTRACTED SERVICES
6/27/2022	Western Iowa Tech General Fund	\$120.29	DUE TO AUXILIARY FUND
6/27/2022	Western Iowa Tech Community	\$200.00	DUE TO GENERAL FUND
6/7/2022	Western Iowa Tech General Fund	\$2,099.95	DUE TO GENERAL FUND
6/27/2022	Western Iowa Tech General Fund	\$46.06	DUE TO GENERAL FUND
6/21/2022	Brenda Wright	\$70.00	GROUP MEETINGS AND WORKSHOPS
6/21/2022	Susan F. McDonald	\$10.00	MATERIALS AND SUPPLIES
6/21/2022	Sima Dabir	\$1,213.08	TRAVEL IN STATE
6/27/2022	Sima Dabir	\$8,560.69	TRAVEL OUT OF STATE
TOTAL		<u>\$32,941.07</u>	

Western Iowa Tech Community College
Board Approval
House File
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/21/2022	Iowa Economic Development	\$9,850.00	CONTRACTED SERVICES
6/21/2022	Iowa Economic Development	\$8,900.00	CONTRACTED SERVICES
6/21/2022	Iowa Economic Development	\$2,550.00	CONTRACTED SERVICES
6/23/2022	Western Iowa Tech General Fund	\$192,075.00	CONTRACTED SERVICES
6/21/2022	Western Iowa Tech General Fund	\$173,550.00	CONTRACTED SERVICES
6/21/2022	Western Iowa Tech General Fund	\$49,725.00	CONTRACTED SERVICES
6/27/2022	Ahlers & Cooney PC	\$5,086.85	PROFESSIONAL SERVICES
6/27/2022	Ahlers & Cooney PC	\$4,596.24	PROFESSIONAL SERVICES
6/27/2022	Ahlers & Cooney PC	\$1,316.91	PROFESSIONAL SERVICES
6/27/2022	Moodys Investors Service Inc	\$6,474.17	PROFESSIONAL SERVICES
6/27/2022	Moodys Investors Service Inc	\$5,849.78	PROFESSIONAL SERVICES
6/27/2022	Moodys Investors Service Inc	\$1,676.05	PROFESSIONAL SERVICES
6/27/2022	Speer Financial Inc	\$5,251.03	PROFESSIONAL SERVICES
6/27/2022	Speer Financial Inc	\$4,744.57	PROFESSIONAL SERVICES
6/27/2022	Speer Financial Inc	\$1,359.40	PROFESSIONAL SERVICES
6/29/2022	Security National Bank	\$2,606.00	SNB INVEST
6/29/2022	Security National Bank	\$3,418.00	SNB INVEST
6/29/2022	Security National Bank	\$4,426.43	SNB INVEST
6/29/2022	Security National Bank	\$2,141.75	SNB INVEST
6/29/2022	Security National Bank	\$38,593.00	SNB INVEST
6/29/2022	Security National Bank	\$53,029.85	SNB INVEST

Western Iowa Tech Community College
Board Approval
House File
7/5/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
6/29/2022	Security National Bank	\$3,074.05	SNB INVEST
6/29/2022	Security National Bank	\$7,470.06	SNB INVEST
6/29/2022	Security National Bank	\$56,380.04	SNB INVEST
6/29/2022	Security National Bank	\$46,753.35	SNB INVEST
6/21/2022	HyVee Food Stores	\$28,761.69	TRAINING EXPENSE
6/14/2022	Plains Mechanical Services Inc	\$450.00	TRAINING EXPENSE
6/27/2022	Plains Mechanical Services Inc	\$1,945.00	TRAINING EXPENSE
6/21/2022	Seaboard Triumph Foods LLC	\$61,902.32	TRAINING EXPENSE
6/7/2022	Western Iowa Tech Comm Ed	\$6,000.00	TRAINING EXPENSE
6/14/2022	Western Iowa Tech Comm Ed	\$473.00	TRAINING EXPENSE
6/14/2022	Western Iowa Tech Comm Ed	\$900.00	TRAINING EXPENSE
6/14/2022	Western Iowa Tech Comm Ed	\$2,400.00	TRAINING EXPENSE
6/21/2022	Western Iowa Tech Comm Ed	\$5,400.00	TRAINING EXPENSE
6/21/2022	Western Iowa Tech Comm Ed	\$2,100.00	TRAINING EXPENSE
TOTAL		<u>\$801,229.54</u>	

PERSONNEL REPORT
Regular Appointments
July 11, 2022

I. INSTRUCTIONAL STAFF

- A. The following instructors have requested that their annual salary be increased and have presented evidence of satisfactorily completing coursework. Their contract is to be modified to change their educational lane and to increase their annualized salary effective September 1, 2022:
- Stephanie Hill**, Nursing Instructor, from BA to BA+12, +\$435
 - Ray Sencenbaugh**, Nursing Instructor, from BA+24 to MA, +\$865
 - Sandy Silbernagel**, Computer Networking Instructor, from VC to BA +\$435

II. ADMINISTRATIVE STAFF

- A. **Matthew Pfister** has been selected for the position as Executive Director of College Development effective July 18, 2022, at an annual salary of \$75,825, grade 10, administrative position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- B. **Jason Palsma** has been selected for the position as Registrar effective July 12, 2022, at an annual salary of \$70,308, grade 9, administrative position. This is a previously authorized position, vacant due to retirement. No change in full time benefits.
- C. It is recommended that the position of **Michelle Fiechtner**, Disability Services Coordinator be changed to Accommodation Services Coordinator effective July 16, 2022. No change in salary or benefits.
- D. It is recommended that the following inactive and vacant exempt administrative positions be eliminated effective July 1, 2022:
- Associate Dean of Economic Development, Business, and Education
 - Executive Director of Global Education and International Development

III. SUPPORT STAFF

- A. **Jordyn Hedberg** has submitted her voluntary resignation as Secretary effective June 30, 2022. She is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **Anh Drury** has changed her voluntary resignation date to June 22, 2022. She is to be paid for all time worked through that date and all earned and unused vacation.

PERSONNEL REPORT
Regular Appointments
July 11, 2022

- C. **Megan Montgomery** has been selected for the position as Secretary effective July 18, 2022, at an annualized salary of \$34,703, grade 3, support position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.

- D. It is recommended that the following inactive and vacant non-exempt support positions be eliminated effective July 1, 2022:
 - Admissions Clerk
 - Desktop Publishing Specialist
 - Production Typist

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report
Temporary Employees
(not eligible for benefits)

July 11, 2022

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Albright, Peter	Computer Networking	Non-Instructional	06/20/22	06/30/22	\$ 22.00	Time Sheet
Clifford, Bill	PSY-111-602	Adjunct	05/26/22	07/15/22		\$ 2,490.00
Dabir, Sima	PTK	PTK Coordinator	05/16/22	05/15/23		\$ 9,000.00
Donnelly, Craig	Robotics and Automation	Non-Instructional	06/01/22	08/18/22	\$ 22.00	Time Sheet
Demke, Nikole	BIO-168-01	Adjunct	05/31/22	08/05/22		\$ 2,490.00
DeRocher, Tamara	C.N.A Testing	Adjunct	06/09/22	06/30/23	\$ 41.50	Time Entry
Erickson, Leslie	LIT-101-500	Basic Maintenance	06/15/22	06/15/22		\$ 210.00
Erickson, Leslie	LIT-101-F2F	Basic Maintenance	06/15/22	06/15/22		\$ 210.00
Fitch, William	WEL-148-949	Independent Study	05/31/22	08/05/22		\$ 240.00
Fitch, William	WEL-420-01	Independent Study	05/31/22	08/05/22		\$ 640.00
Fitch, William	WEL-424-01	Independent Study	05/31/22	08/05/22		\$ 480.00
Fitch, William	WEL-425-949	Independent Study	05/31/22	08/05/22		\$ 80.00
Fitch, William	WEL-110-01	Independent Study	05/31/22	08/05/22		\$ 160.00
Flammang, Cynthia	Project Success	IEP Training & Mtg	05/16/22	05/31/22		\$ 350.00
Flanigan, Melissa	ADM-123	Master Maintenance	05/16/22	06/15/22		\$ 420.00
Flanigan, Melissa	ADM-154	Master Shell	05/16/22	06/15/22		\$ 2,400.00
Flanigan, Melissa	ADM-154	Master Shell Restricted	06/22/22	06/22/22		\$ 210.00
Garcia, Jessica	BUS-150-01	Independent Study	05/31/22	08/05/22		\$ 240.00
Gemmil, Megan	EDU-220	Master Maintenance-Restricted	06/15/22	06/15/22		\$ 210.00
Gemmil, Megan	EDU-210	Master Maintenance-Shared	06/15/22	06/15/22		\$ 210.00
Gemmil, Megan	EDU-210	Master Course Shared New	06/27/22	06/27/22		\$ 2,400.00
Hahn, Tyler	Summer Camp	Instructor	06/13/22	06/16/22	\$ 41.50	Time Sheet
Hill, Dale	Verizon Camp	Instructor	06/13/22	06/30/22		\$ 3,984.00
Hough, Jennifer	SPC-122	Shared Master Maint	06/22/22	06/22/22		\$ 270.00
Mansfield, Chris	MUS-949-01	Special Topics	05/31/22	08/05/22		\$ 240.00
McCune, Jennifer	MGT-938-02	On-the-job Training	05/31/22	08/05/22		\$ 320.00
McCune, Jennifer	MGT-975-02	Service Learning	05/31/22	08/05/22		\$ 80.00
McCune, Jennifer	ACC-171	Master Shell	05/16/22	06/15/22		\$ 830.00
Monk, Carmen	MAP-609-03	On-the-job Training	05/31/22	08/05/22		\$ 1,440.00
Mueller, Sandra	MGT-938-01	On-the-job Training	05/31/22	08/05/22		\$ 1,120.00
Mueller, Sandra	MGT-938-03	On-the-job Training	05/31/22	08/05/22		\$ 480.00
Nelson, Connie	Summer Camp	Instructor	06/13/22	06/13/22	\$ 41.50	Time Entry
Oetken, Brett	AGC-936-01	Occupational Experience	05/31/22	08/06/22		\$ 960.00
Oetken, Brett	Agriculture	Land Lab Non-Instructional	06/01/22	08/18/22	\$ 22.00	Time Sheet
Paulson, Alfonso	Summer Camp	Instructor	06/20/22	06/23/22		\$ 830.00
Reeves, Renee	MAP-135-601	Independent Study	05/23/22	07/17/22		\$ 240.00
Sampson, Shane	AUT-947-01	Practicum	05/31/22	08/06/22		\$ 6,080.00
Strong, Heidi	Verizon Camp	Instructor	06/13/22	06/30/22		\$ 3,984.00

Western Iowa Tech Community College
 Community & Continuing Education
 Course Approval List
 from 6/1/2022 to 6/30/2022

SEC TERM	SEC NAME	SEC SHORT TITLE	SEC LOCATION	SEC START DATE	SEC END DATE	Faculty Name	Comments
22/FY	CTRA-1050-05	Teen Drivers Education	SC	6/2/2022	6/28/2022	Richard Admire	Kim Mendenhall #18390 36 hrs @ \$30.00 behind the wheel
						Kimberly Mendenhall	Shane Steele #162593 36 hrs @ \$18.00 per student
						Shane Steele	Shane Steele #162593 36 hrs @ \$30.00 behind the wheel
							Shane Steele #162593 36 hrs @ \$39.25 classroom
							Rick Admire #75492 36 hrs @ 30.00 behind the wheel



To: Dr. Terry Murrell, President

From: Christina Brandon, Interim Dean of Outreach and Information Technology

Date: July 1, 2022

Re: Summer Camps

Summer camps were able to make a return after two years of being impacted by the COVID-19 pandemic. These summer camps are a great tool for recruiting future students and making use of College facilities during the summer months.

Additionally, this year our summer camps enhanced two core values of WITCC:

Engagement- Better Learning. Engaging individual learning enhanced by technology and real-world experiences. The camps utilized advanced curriculum in STEM, new technologies, career exploration, and introduced learners to the campus facilities, faculty, and programs.

Community- Better Together. Joining our collective strengths to drive innovation and progress. There were over 15 community partners involved such as Wells Blue Bunny, Cherokee Public Library, Dorothy Pecaut Nature Center, Cherokee Regional Medical Center, Chamber and Development Council of Crawford County, and all three community school districts in Sioux City, Cherokee, and Denison.

In total, 220+ middle school and college-age students from our six-county service area attended one of the five following camps:

- Verizon Innovative Learning STEM Achievers- Sioux City and Denison (total 160 students)
- Culinary - Sioux City
- Video Game Design -Sioux City
- Vocational Rehab - Sioux City
- Minecraft - Cherokee

Next year, we are planning to expand camp offerings at each of the WITCC campuses. New camps being proposed are Animal Care, Health Care, Babysitting Certification, Trades Exploration, and How to be a Millionaire.



Western Iowa Tech Community College is ...
at Western Iowa Tech Community
College.

4d · Sioux City, IA · 🌐

Culinary Camp Recap:

Today's mini chefs made skillet cookies! 😊 #witcc



Western Iowa Tech Community College

3d · 🌐

Our Cherokee summer camp was quite a success!

★ Students got to tour an ambulance, have their vital health stats recorded, examine m... See more





June 22nd 2022

To: Dr. Terry Murrell, Western Iowa Tech Community College President

From: Tito Parker Associate Dean of Students, Title IX Coordinator/Student Code of Conduct Judicial Hearing Officer.

Re: ICCLI 2021-2022

Thank you to the Executive Council and the Board of Directors for allowing me to attend the Iowa Community College Leadership Institute program in 2021-2022. To be the only employee chosen to attend this inaugural program has been a great privilege and honor that I did not take lightly. This was a wonderful opportunity to represent WITCC in this circle of Iowa's Community College Consortium. From the beginning of this Institute, I was able to bring to WITCC bits and pieces of information that has helped me become more informed in my decision-making role that affects the students and employees here at WITCC.

Having a seat at the table alongside many, other colleagues from various departments across the state of Iowa showed me on a broader scale how all employees can and do impact students. Voices and actions from all areas are important to the college and students success. Through this process, I was able to self-reflect on WITCC and myself. Seeing what other colleges face and the barriers their students and employees work to overcome reminded me to look at what my and the WITCC's strengths and weaknesses are. This brought up the question on how I could affect this college on a greater scale in my current role while engaging students and other employees.

It was beneficial to have the opportunity working with other colleges to look at issues of Diversity, Equity and Inclusion to Equitable Accessible education for all students. This opportunity reminded me of how blessed I am to work for an Institution that believes in the importance of those issues and finding ways to collectively strengthen the colleges visions, mission and it's values to impact students, faculty, employees the community and WITCC's partnering stakeholders.

During this process, I was able to meet with people from the legislature and the Governor's office to discuss their thoughts about supporting community colleges. To learn and hear why they make the decisions they make as it affects community colleges and what they need to hear from community colleges to affect their decision-making. Having first hand face-to-face conversations with current and past presidents was one of the most impactful portions of this process. To hear the journey that those administrators took to become administrators opened my eyes. There is nothing like real world education. This has been an educational and career changing experience. From the discussions on becoming a leader at the highest levels of Higher Education to collaborating with diverse outside agencies to working with colleagues that may not have the same vision or approach. I know that this Institute has prepared me to rise to the next opportunity that WITCC places in front of me.

The opportunity that you have given me allowed me to see my transformation, increase my engagement, become a part of a larger collegiate community and enhance my ability to create harmony. In turn, I can better lives, enhance better learning, help others grow better together and this will make everyone better.

I once again say thank you for this opportunity that has allowed me to grow personally, professionally and educationally.


Tito Parker
Associate Dean of Students
Title IX Coordinator/Judicial Hearing Officer
Program Coordinator Gateway to College Affiliate Program
Western Iowa Tech Community College
4647 Stone Avenue
Sioux City, Iowa 51102
tito.parker@witcc.edu
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(712)317-3272



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■
**Cherokee Campus
& Conference Center**
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

June 30, 2022

To: WITCC Board of Directors
From: Jackie Plendl,  Dean of Human Resources
Re: 2022-23 Iowa Community College Leadership Institute (ICCLI)

The WITCC Executive Council nominates the following employee for the 2022-23 Iowa Community College Leadership Institute (ICCLI) class:

Teresa McElroy, Associate Dean of Admissions and Advising

This program is jointly sponsored by Community Colleges for Iowa Trustees and Presidents and Iowa State University and has been re-designed to focus on advanced community college knowledge and issues for mid to upper-level leaders, as well as advanced leadership development to inspire upward career movement. A new key characteristic of this program will be a formal mentor matched by the home college, with coaching and guidance from the ISU coordinators.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve this nominee.

O/HR/312



June 30, 2022

To: WITCC Board of Directors

From: Jennifer McCune, Accounting Specialist Instructor and Kevin Criddle, Lead Safety Officer

Re: LINC program

We would like to thank you for giving us this wonderful and eye-opening experience at LINC. While traveling to our first conference we both felt very excited and humbled, wondering what made us stand out to be chosen for such a prestigious opportunity. Chris and Zoe helped us recognize right from the beginning how much of an impact we have already made and that our skills and talents are what led us to be chosen for the conferences.

Throughout the conferences we were able to expand on our leadership qualities with group problem solving and case studies. LINC challenged us right from the beginning to broaden our impact at the college. We gained new information, tested old ideas, and established a wider network of colleagues. We enjoyed learning more about community college best practices and where these ideas might fit with our campus, culture, and strategic initiatives.

We were inspired by the Presidents and countless other mid and senior leaders we met during our time at LINC. Hearing about their visions, how they have aligned their processes and work through the day-to-day issues gave us ideas and tools on how to align ourselves with the colleges mission statement, our own visions, and goals for our departments to be the best resources for our students.

We look forward to applying all that we have learned to our wonderful campus at WITCC. While LINC was still in progress, we collaborated by creating and co-advising the WITCC Parent Support Network. This student club was created after recognizing a need in our population of students who are acting in a parent or caretaker role. Working with these students has been a very enriching experience for us and we look forward to continuing to grow this club and providing support to these students in the future.

Thank you again for this enriching opportunity.



■
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■
Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

June 30, 2022

To: WITCC Board of Directors
From: Jackie Plendl, Dean of Human Resources
Re: 2022-23 Leadership in a New Century (LINC)

The WITCC Executive Council nominates the following employees for the 2022-23 Leadership Institute for a New Century (LINC) class:

Steven Garcia, Residence Life Manager
Matt Smith, Network Engineer

The LINC program, jointly sponsored by Community Colleges for Iowa Trustees and Presidents and Iowa State University, has been refreshed with a renewed focus on foundational community college knowledge for new and early career professionals and faculty, as well as foundational leadership development to inspire a "lead from where you are" approach.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve these nominees.

O/HR/312



June 30th 2022

To: Dr. Terry Murrell, College President

From:

Alejandra Flores, Director TRIO Student Support Services and Military and Veteran Services

Kevin Woockman, Director of Apprenticeship and Building Trades

We would like to take the time to thank the board for selecting us to participate in Leadership Siouxland.

Throughout our experience at Leadership Siouxland we were able to build connections with members of the community and engage in meaningful conversations surrounding personal development, leadership, unity, and appreciation of differences.

One of the most influential session was geared towards Inclusion. Considering that our student demographics are extremely diverse it gave us an opportunity to engage in meaningful discussions about differences and how they affect each person. We were able to participate in a privilege walk with our cohort and that allowed us to share a deeper level of understanding about each person. It gave us the space to be vulnerable with each other and learn from one another. This was what mainly began our program and helped us build a strong connection from the beginning. We also had a speaker that discussed the importance of disabilities and accommodations. Through that session we discussed not basing all disabilities by only the things that you can see with your eyes, but acknowledging that some disabilities are not visible. We believe that this is integrated into the work that we do every day with our students and enhanced our ability to be understanding and mindful.

One important thing that we learned from Leadership Siouxland was taking care of yourself as a leader. In order for you to be a better leader you need to make sure that you are in a good state of mind before you work on helping others. We each took a Clifton Strength assessment that showed us what our top 5 strengths were and that helped us navigate how we were going to handle working in our groups. We learned each person's strengths and how they relate to our own. This is definitely something that we will begin implementing with our own teams to identify what each person's strengths are and how to better utilize them in a team setting.



One of the most interesting sessions was the session on Economic Development. It helped us see the past, present, and future of Siouxland. It gave us a bigger picture of what changes would be happening in Siouxland in the next couple of years. This gave us an opportunity to connect with larger companies like Ho-Chunk Industries, Sioux City Chamber of Commerce, and CTS Builders. We also discussed the importance of community involvement and it was highly encouraged to serve on boards in the community. It was great to hear from people that represent multiple boards across the area and how the governance works. We learned about time commitments, missions, and goals of boards and how crucial it is to find one that fits into your passions and values.

Overall Leadership Siouxland helped us learn more about our leadership abilities and community involvement. We will now be able to use this information to better support the students and staff members that we work with. It was extremely beneficial to learn more about our community partners and work on enhancing those relationships to better support our students. The connections to all of the new friends, knowledge and wealth of experience within our midst is truly a great gift. Again, thank you to Western Iowa Tech Community College for allowing us to be a part of this great experience.



■
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■
Cherokee Campus
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Mapleton Center
Sioux City Campus

June 30, 2022

To: WITCC Board of Directors
From: Jackie Plendl, ^{JP} Dean of Human Resources
Re: 2022-23 Leadership Siouxland Program

The WITCC Executive Council nominates the following employees for the 2022-23 Leadership Siouxland program:

Josh VanZweden, Counseling Services Coordinator
LaShawna Moyle, Diversity, Equity, and Inclusion Coordinator

Leadership Siouxland is a function of the Siouxland Chamber of Commerce and provides an opportunity for business leaders to learn about Sioux City and the services and businesses associated with the city. It also provides an opportunity for people to meet with each other, thereby enhancing the networking opportunities between businesses and educational institutions.

The Board has sponsored participants in this program for many years. The administrative recommendation is that the Board approve these nominees.

O/HR/312



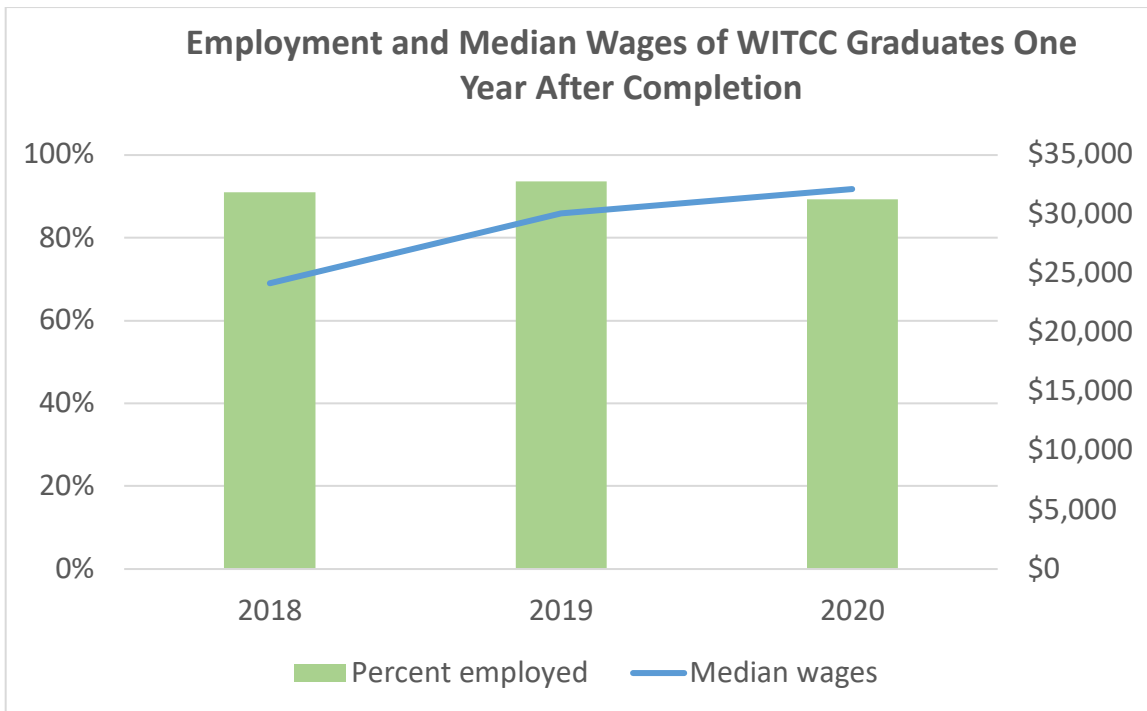
TO: Dr. Terry Murrell, President

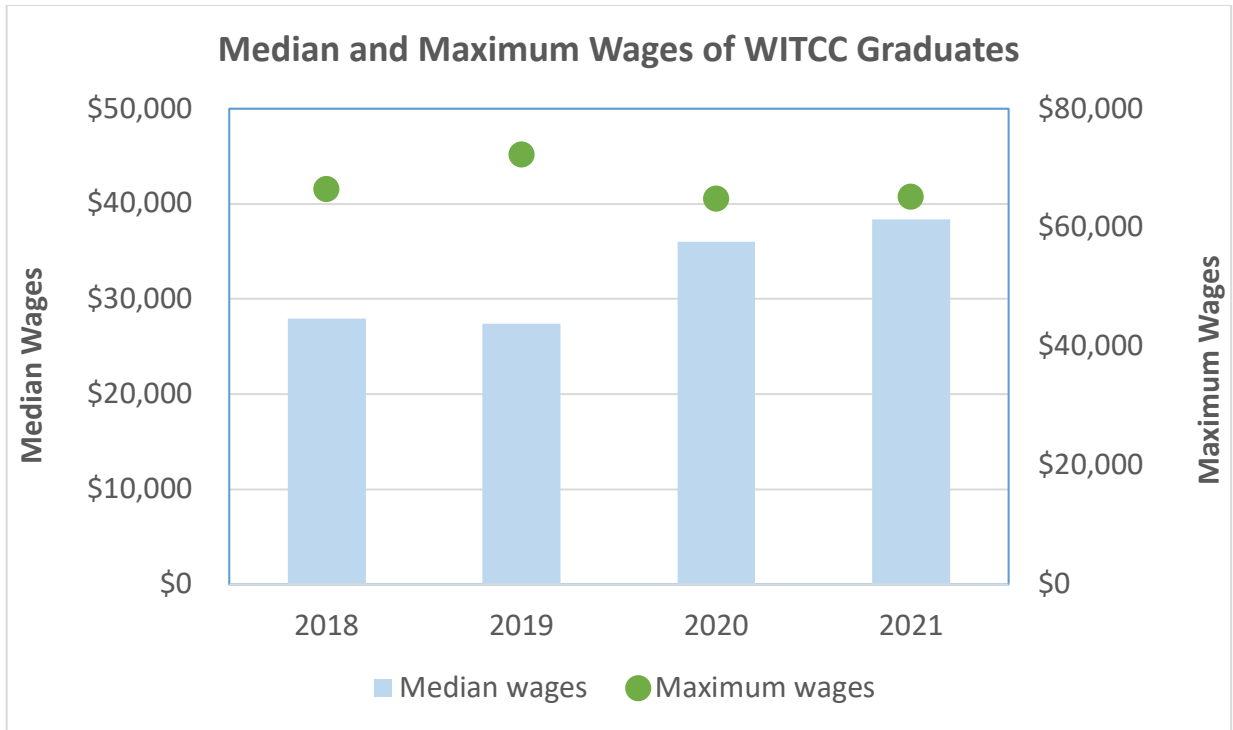
FROM: Dr. Erin Volk, Director of Institutional Research & Resource Development,
Dr. Juline Albert, Vice President of Learning

DATE: July 1, 2022

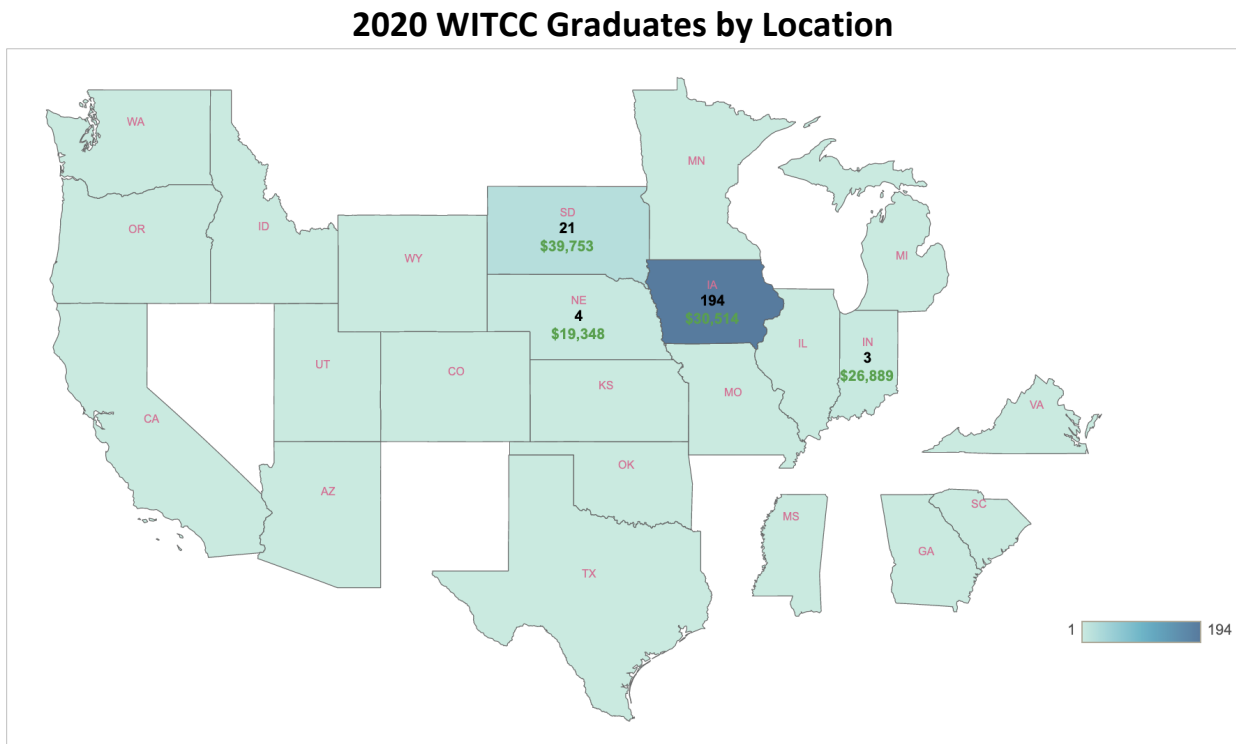
SUBJECT: Educational Outcomes Report

The College evaluates the educational outcomes of graduates with respect to employment and wages using several tools provided by the Iowa Department of Education. The Department assesses students who have earned a credential and left postsecondary education using a nationwide wage match system to determine their participation in the workforce. The following figures contain data from the *2021 Credit Program Outcomes Report* and the *Postsecondary Educational Outcomes Reporter*.



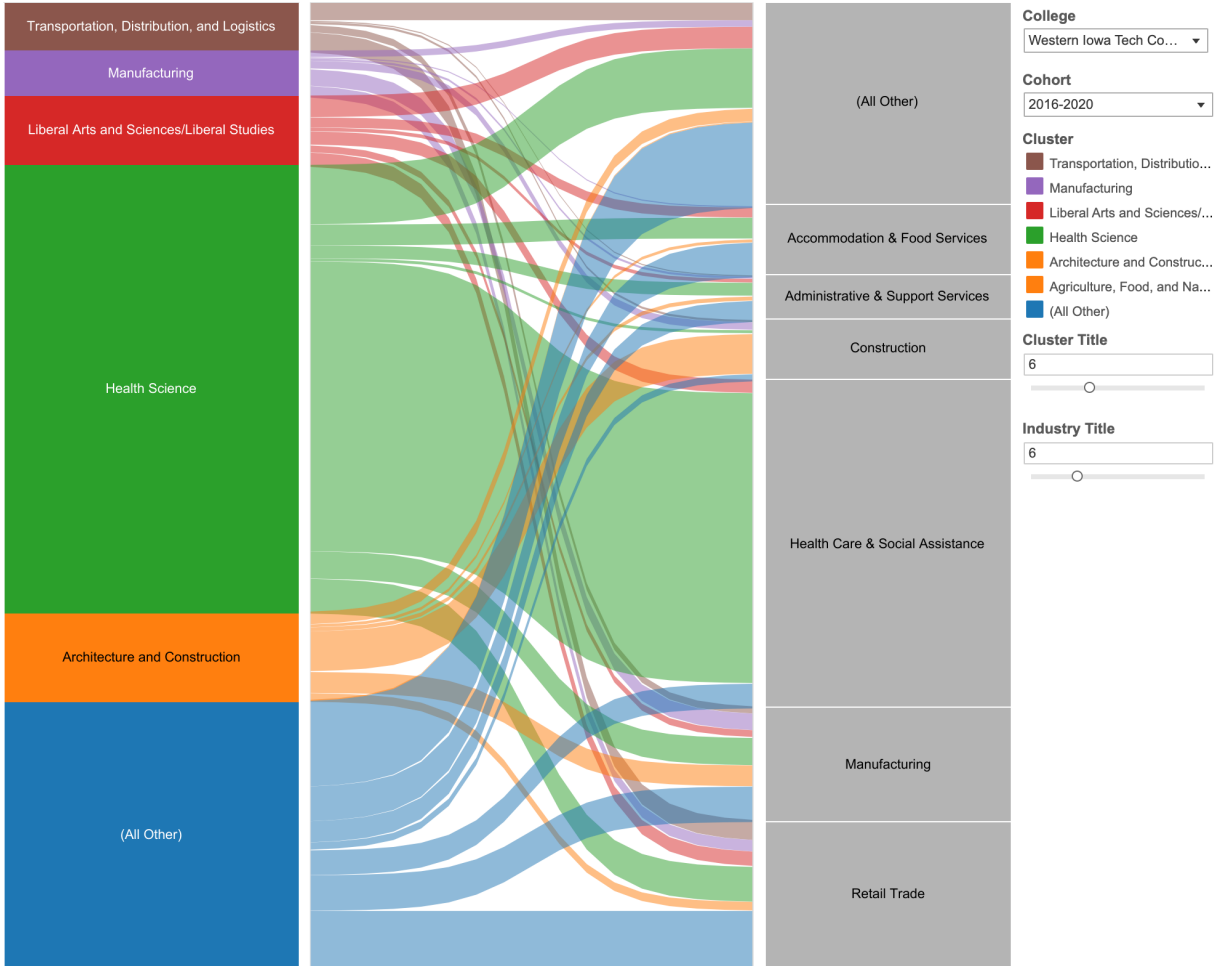


Source: IDE Credit Outcomes Report, 2017 graduation cohort



Source: Educational Outcomes by Location, 2020 graduation cohort

WITCC Graduate Employment by Sector



Source: *Postsecondary Educational Outcomes Report, 2016-2020 graduation cohort*



Western Iowa Tech Community College

Date: June 20, 2022

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean of Corporate College

Re: Project Home Agreement with Home Builders Association of Greater Siouxland

Background:

The Home Builders Association of Greater Siouxland partners with Western Iowa Tech Community College and the Construction program in the construction of a project home. This would be the 21st year of this exemplary partnership agreement.

Under this arrangement, the Home Builders Association assumes the responsibilities of general contractor, i.e., providing the building site, foundation, construction materials, project oversight and management of all financial obligations. Western Iowa Tech Community College provides instructional oversight, student labor, and support for an open house.

This partnership has resulted in expanded learning opportunities for students in the Construction program as well as other building trades programs. This agreement has also eliminated the College's financial risk of selling the completed project house. The Home Builders agreement includes an annual award of \$5,000 to the College used for student scholarships.

The Home Builders Association and Western Iowa Tech Community College are very pleased with how this partnership and arrangement has benefitted WITCC students and the HBA. The attached agreement continues the current relationship for the 2022-2023 academic year. No changes are recommended to the contract.

Recommendation:

It is the administrative recommendation to approve the 2022-2023 "Project Home" agreement with the Home Builders Association of Greater Siouxland to jointly construct a project home.

HOME BUILDERS ASSOCIATION OF GREATER SIOUXLAND

AGREEMENT

2022-2023 "PROJECT HOME"

This agreement is made this 11th day of July, 2022 by and between the Home Builders Association of Greater Siouxland, hereafter called the "Association" and Western Iowa Tech Community College, hereafter called "WITCC",

Whereas, the parties agree that they will cooperate in the construction and sale of a "project home" to be built by students of the WITCC Construction Program; and,

Whereas, the parties believe that it is in their best interests to train and stimulate the interests of the students in the trades of the construction industry; and

Whereas, the parties desire to express the responsibilities of each party in writing;
It is, therefore, agreed:

1. **Home Plan Selection:** The home plan selected for construction shall be acceptable to the Association and to WITCC's designated representatives.
2. **Obligations of Association:** The Association agrees to assume the following responsibilities and obligations:
 - a. Assume the responsibilities as general contractor/owner, i.e., purchasing the lot and materials, handling all financial obligations, selecting subcontractors and suppliers, etc. WITCC shall not have any financial responsibility with regard to purchase of the lot or materials;
 - b. Provide a committee to assist in coordinating the project and serve as a review, inspection and consultation group;
 - c. Provide builder's risk and comprehensive liability insurance coverage's. The Association shall provide certificates of insurance to WITCC showing that they have obtained insurance in amount of no less than \$1,000,000 prior to initiating the project. In addition, the Association shall require all subcontractors to provide certificates of insurance to the Association and WITCC with a limit of not less than \$500,000. WITCC shall also provide the Association with a certificate regarding its insurance;
 - d. Assume all future liabilities for the home as may be required by Iowa law. The Association further agrees to hold WITCC harmless and to indemnify WITCC from any

and all claims which may arise from the construction of the house including the foundation and all other construction. This provision does not expand any provision of Iowa law as to third parties and does not create any cause of action or recourse for third parties other than that which exists under Iowa law;

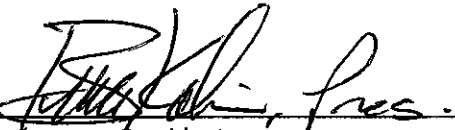
- e. Assume all responsibilities for the marketing and sale of the home;
 - f. Assume all responsibilities for the organization of an "open house" for the public to view the home;
 - g. Ensure that necessary work is done on the foundation and property so that it is ready for beam installation no later than the first day of the 2022-23 WITCC Fall Semester (weather permitting). A list of the expected tasks completed is attached (Appendix "A"). If the foundation is not completed in a timely fashion due to weather conditions or scheduling problems; the general contractor will provide laborers to get the project back on schedule;
 - h. Provide the skilled labor which will be needed on the project with the costs of the skilled labor to be paid from the project proceeds;
 - i. After completion of the home, provide \$5,000 to WITCC
 - j. Provide restroom facilities on job site
 - k. Provide signage for the construction site
3. **Obligations of WITCC:** WITCC agrees to assume the following responsibilities and obligations;
- a. Provide the labor, tools, instructor and supervision for the construction of the home. "Labor" is understood to include all general carpentry and construction, including assist concrete contractor, as able and available, framing, roofing, siding, insulating, sheetrock work, including texturing, paint walls and ceilings (color chosen by HBA), cabinet installation, door hanging, and interior millwork, timely orders of materials needed, provide necessary tools for construction and provide student transportation to the jobsite.
 - b. Provide electrical labor including installation of the meter and service panels, rough wiring, and wiring trim-out, including hanging lighting fixtures. Where applicable, provide "helper" labor for HVAC and concrete;

- c. Provide to HBA an expected Fall schedule/timeline of the 2022 – 2023 project home construction no later than May 15th 2022 (Appendix “B”). Timely notify the contractor of the dates on which it is anticipated that paid skilled labor will be needed so that the contractor can schedule the skilled labor;
 - d. WITCC understands that any physical injury which occurs to the students or instructor would only be covered under the applicable current insurance coverage of WITCC;
 - e. Provide instructors , school officials and students to assist in staffing the “open house”;
 - f. Provide two representatives to the Association’s project home committee;
 - g. All construction performed by WITCC shall be done in a careful worker-like manner in compliance with the applicable provisions of the local building codes of Sioux City. Should the work on the project not meet the Home Builders Association’s satisfaction, WITCC will attempt to rectify each alleged deficiency, provided the Home Builders Association will secure the necessary materials and/or equipment and provided the alleged deficiency is not the fault of the plans and specifications. The alleged deficiency will be rectified only with the students enrolled in the Construction Trades program(s) and at no expense to WITCC.
 - h. **Modification of Agreement:** If any changes become necessary in this agreement, they will be reached mutually by both parties and without recourse against the other.
4. **Conflict Resolution:** If any dispute arises regarding the interpretation or application of this agreement, the parties agree to first attempt to resolve the conflicts through negotiation. If the parties are unable to resolve the conflict through negotiation, the parties agree to submit the dispute to binding arbitration before a single arbitrator.
5. **Whole Agreement:** This agreement constitutes the whole agreement of the parties.
6. **Signatures:** The persons signing this agreement affirmatively represent that they have been duly authorized by their respective party to execute this agreement and further represent that the parties hereto have agreed to all regulations, terms and conditions of this agreement.


Western Iowa Tech Community College

**Home Builders Association
Of Greater Siouxland**

By: _____
Board President
Russell Wray

BY: 
President
Bruce Kalin

By: _____
Board Secretary
Brenda Wright

BY:  Executive Officer.
Executive Officer
Terri Schelm

Appendix "A"

Project Home (WITCC / HBA)

Expectations of completed items by the first day of class

Following are the items that are expected to be completed by the first day of class, so that the Construction Class can smoothly and efficiently begin work on the project home in accordance with the curriculum:

All permits obtained

Hole dug and foundation installed

Plumbing under the basement floor installed

Basement floor poured

Backfilling done and compacted (at least where the garage floor, driveway and front concrete will be poured)

Garage Floor poured

Driveway poured

Underground water/sewer installed

Required silt fence and erosion control installed

Windows, doors, and trusses ordered

A good start on the planning for exterior finish choice (shingles, siding, soffit)

Appendix “B”

Timeline for Project Home

Fall, 2022-23

By June 30: Final blueprints secured and turned in to the permit center

July 20: All permits secured and ready to dig.

July 26-30: Foundation poured and waterproofed

August 2-4: Plumbing in the basement done

August 5-6: Basement floor poured

August 9-13: Underground utilities in: Electrical service in

August 16 – 20: Garage floor and driveway poured

August 23: CLASSES BEGIN. With Foundation in, basement floor poured, garage floor poured, driveway poured, underground utilities in.

August 26: Posts, beams and floor system on site. **Window sizes needed**

August 31: Subfloor needed

September 2: Begin framing exterior walls, Stair installation

September 12: Begin Framing Interior Walls

September 15: Final wall framing, Double top plate, plumbing and bracing

September 19: Wall sheathing

September 22: Truss rafters needed on site

September 30: Facia board, roof sheathing

October 5: Begin roofing: Plumbing rough in

October 12: Miscellaneous interior framing, Soffit begins.

October 18: Soffit and fascia,

October 19-21: FALL BREAK

October 24: Window installation, Siding begins. Electricians may begin

November 8: Deck Framing and construction, Stone finish, siding

November 16-23: Wall insulation, Tray Ceiling construction, and Drywall ceilings

November 28 – December 8: Drywall walls, miscellaneous.

December 13 – 20: Begin staining woodwork.

December 20: Last day of the semester



Western Iowa Tech Community College

Date: June 28, 2022

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean Corporate College
Troy Jasman, VP of Finance and Administrative Services

Re: Truck Driving Simulator Purchase

Background:

The College's Equipment Purchase Team has approved a request pending Board approval for the purchase of a new Truck Driving Simulator to serve both our credit and non-credit students in our Truck Driving program. The previous simulator was purchased approximately 12 years ago and has dated technology which no longer can be maintained.

The College received three quotes for a new simulator with the lowest quote coming from L3 Technologies with a quote of \$101,100. The price includes related software, hardware, content packages, and services as well as 3 days on on-site training and a 1-year warranty. Other quotes included a \$118,000 quote from Virage and \$152,745 from FAAC Inc.

TranSim 7-Series Driving Training Simulator focuses on post-incident safety training, safety refresher skills training, effectively assessing driver skills, pre-screening new drivers and advanced skills and career development for experienced drivers. Ensuring each student is given the best opportunity to learn all that is required to safely operate a vehicle regardless of skill level or experience.

The state-of-the-art TranSim™ allows you to expose learners to various challenging and hazard-laden scenarios in a safe, cost effective, and controlled environment. You can record operator reactions and response times, and provide after-action reviews that point out performance improvement areas for each driver. This training approach will improve driver's critical driving skills, enhance decision making abilities, and increase the safety of learners and the community.

Recommendation:

It is the administrative recommendation that the Board approve the purchase of a Truck Driving Simulator from L3 Technologies, Inc. for \$101,100. Perkins funds and/or 3&6 cent funds would be used for the purchase.



L3HARRIS™

L3 Technologies, Inc., L3 DPA
Subsidiary of L3Harris Technologies, Inc.
2961 W. California Ave,
Salt Lake City, UT 84104
m (385) 377-8032

Date: 8 June 2022
Ref: L3T-TNTF-1026

Western Iowa Tech Community College
3415 Highway 75 North, WITCC Beltway Campus
Sioux City, IA 51105
712-317-3167
carmen.wilson@witcc.edu

Attention: Carmen Wilson, Associate Dean

Subject: TranSim 7-Series

Dear Carmen,

L3Harris Driver Training Solutions (doing business as "L3 DPA"), a commercial division of L3Harris Technologies, Inc., is pleased to provide this fixed price proposal for one (1) TranSim 7-Series Driving Training Simulator. Related software, hardware, content packages, and services will also be priced. Furthermore, delivery, installation, and training will occur on mutually agreed dates.

Our solutions focus on post-incident safety training, safety refresher skills training, effectively assessing driver skills, pre-screening new drivers and advanced skills and career development for experienced drivers. We want to ensure that each student is given the best opportunity to learn all that is required to safely operate a vehicle regardless of skill level or experience. L3 DPA is committed to serving our customers through best-in-class solutions that provide unparalleled value. For example, Virtual Environments Expansion Package allows students to learn in various locations including the following: airports, dirt roads, mountain forests, ports, and more.

The proposed amount can be seen on the next page:

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Units	Description	Part Number	Unit Price	Subtotal	Discount	Price
Training Systems						
1	Transim 7-Series Driver Training Simulator (First sim Purchase) Interactive Driving Simulator (IDS) software Included Environments: Suburban, Urban, Rural, Freeway, Skidpad, Mountain, Snow Scenario Builder (Includes 1 day of training, coincides with installation) Basic Assessment Scoring Software (Bubble Report) Trucking Standard Scenarios Trucking Standard Auto Vehicles Instructor Operator System (IOS) Kit (1 IOS per 4 simulators)	UT08888 UT09022	\$105,000	\$105,000	20%	\$84,000
Hardware Options						
Unless otherwise noted all hardware purchases after original delivery will require minimum 2-Day Field Services						
1	Manual Transmission Manual Transmission Vehicles Package	UT09000	\$9,000	\$9,000	70%	\$2,700
1	D-Box Gen3 Motion Base (one per Simulator)	UT09437	\$18,000	\$18,000	20%	\$14,400
Software Options						
1	Skillset Assessment Software (no cost option, 1 per IOS) Includes 4 assessment scenarios	UT04462	\$5,000	\$0	0%	\$0
Content Packages						
1	CDL Schools Scenario Package Basic operations scenarios includes backing, turns, intersections, space management and shifting Designed for rural, freeway and suburban environments	UT09555	\$7,000	\$7,000	100%	\$0
1	Snow Plow Software Package (1 per IOS) Snow Plow Standard Scenarios Snow Plow Skillset Assessment	UT08735	\$3,500	\$3,500	100%	\$0
1	Bus Vehicles Package (1 per IOS) Includes 6 Bus ownrcabs (Shuttle, School, Transit and Motor Coach)	UT07975	\$5,000	\$5,000	100%	\$0
1	Virtual Environments Expansion Package (1 per IOS) Airport, Coal Mine, Construction Site, Western Desert, Dirt Road, Indoor Trucking Course, Mountain Forest, Oil Field, Port, and Swamp	UT08682	\$10,000	\$10,000	100%	\$0
Services						
1	Standard Installation (included) Installation (one site, coincides with training)	UTINSTALL	\$5,000	\$0	0%	\$0
1	Basic Maintenance and Operations Training - On-Site (included) Up to three (3) consecutive days (Coincides with installation) Up to four (4) people	UTTRAINING	\$7,500	\$0	0%	\$0
1	Full-Service Warranty (Per Simulator) First Year Full-Service Warranty included	UTSWARRANTY	\$0	\$0	0%	\$0
1	Shipping & Handling (CONUS for single site only) Packing and shipping costs to continental United States	UTSSHIPPING	\$0	\$0	0%	\$0
Total Price						\$101,100

This proposal is based upon the following assumptions:

1. L3 DPA will complete the following training services utilizing customer's simulator, onsite
 - a. Training Activities will be provided for up to three (3) consecutive days.
 - b. Training will be provided for up to four (4) students.
 - c. Delivery and training will be consecutive days to be mutually agreed.
 - d. Conduct a basic operations course including operating functions and Scenario Builder training.
 - e. Conduct a maintenance brief
 - f. Provided by an L3 DPA certified simulator trainer.
 - g. Basic maintenance & Operation Training (BMO) includes the following instruction: simulation training, integration of the simulator into a training plan, keyboard controls, scenario loading, using Scenario Builder, vehicle details, and vehicle routing.

This proposal is based upon the following conditions:

1. Price: All prices are stated in U.S. Dollars (US\$). Price is based on order of quantity(s) and total amounts stated. L3 DPA reserves the right to update pricing if quantity(s) are changed. All items must be ordered at the same time and not on a line-by-line basis.
2. Cancellation of training dates without prior mutual agreement of L3 DPA will be billable at the contracted rate.

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3. The pricing in this proposal is provided in accordance with the specific requirements set forth in the request for proposal associated with this effort and is consistent with the L3 DPA estimating system.
4. Terms and Conditions: Exhibit A – Terms & Conditions 18Apr2022.pdf
5. Data Items: No Data Items are included in this estimate.
6. No Intellectual Property (IP) Right will be associated with this proposal or any contract resulting from this proposal.
7. This proposal is valid for forty-five (45) days.
8. No liquidated damages will apply to this proposal.
9. No offsets or Industrial Participation Requirements will apply to this proposal

Please review this information and forward to the appropriate personnel. Please feel free to contact Joe Green (at Joe.Green2@L3Harris.com) or the undersigned if you would like to discuss this information.

Best Regards,

Associate Program Manager | Driver Training Solutions
L3Harris Technologies, Inc.
M: (385) 377-8032
E: true.fullmer@L3Harris.com

L3HARRIS PROPRIETARY

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Western Iowa Tech Community College

Date: June 28, 2022

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction
Troy Jasman, VP of Finance and Administrative Services

Re: Classroom/Lab Equipment Purchase

Background:

The College is always striving to maintain a modern and welcoming classroom and lab environment for our students. The College is in the process of wrapping up the Cherokee Nursing Simulation and Learning Lab project and is need of purchasing classroom equipment and furnishings to complete the project. The College staff also reviews all classrooms on our campuses and updates furnishings as needed.

This proposed purchase includes new tables and chairs for multiple classrooms on both the Cherokee, Denison and Sioux City Campus in addition to the furnishings needed for the Cherokee Nursing Simulation and Learning Lab. The proposed purchase is from Office Elements who has been our primary source for classroom furnishing and is considered a sole-source provider for this equipment to maintain continuity in the look throughout the campuses. The Equipment Purchase Team has reviewed and approved the requests pending Board approval.

Cherokee Campus Classrooms – New Tables and Chairs	\$ 55,220
Cherokee Campus Classrooms – Adjustable Instructor Tables	\$ 6,600
Cherokee Campus Nursing Lab – Various Furnishings	\$ 15,691
Denison Campus Classrooms – New Chairs	\$ 19,714
Sioux City Campus Classrooms – New Tables and Chairs	\$ 39,782
Sioux City Campus Classrooms – Adjustable Instructor Tables	\$ 5,500

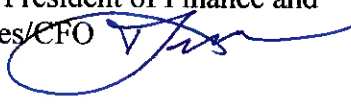
Recommendation:

It is the administrative recommendation that the Board approve the purchase of classroom furnishings for the Cherokee, Denison and Sioux City Campus from Office Elements for \$142,507. 3&6 cent equipment funds would be used for the purchase.



Western Iowa Tech
Community College
4647 Stone Avenue
P.O. Box 5199
Sioux City, IA 51102-5199
712-274-6400
800-352-4649
Fax: 712-274-6412
www.witcc.edu

Cherokee Campus
& Conference Center
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus

TO: Dr. Terry A. Murrell, President
FROM: Troy A. Jasman, Vice President of Finance and
 Administrative Services/CFO 
DATE: June 23, 2022
RE: PUBLICATION OF ANNUAL REPORT

A request for quotations for publication of the College's 2021-2022 Annual Report was sent to 16 local newspapers. Below is the list of the quotes received from four local newspapers.

<u>Newspaper</u>	<u>Cost (Total Estimate)</u>	<u>Proposed Date of Publication</u>
Sergeant Bluff Advocate	\$2.82/inch (est. \$1,692.00)	August 11, 2022
Le Mars Sentinel	\$3.00/inch (est. \$1,800.00)	August 10, 2022
Chronicle Times	\$4.00/inch (est. \$2,800.00)	August 10, 2022
Sioux City Journal	\$7.58/inch (est. \$4,550.00)	August 10, 2022

Recommendation

It is the administrative recommendation that the College publish the 2021-2022 Annual Report on August 11, 2022, in The Sergeant Bluff Advocate at a cost of \$2.82 per standard advertising unit.



■
**Western Iowa Tech
Community College**
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■
**Cherokee Campus
Denison Campus
Le Mars Center
Mapleton Center
Sioux City Campus**

Date: July 6, 2022
To: Dr. Terry Murrell, President
From: Tawnya Beermann, Dean of Students
Re: Students Utilizing Community College Education & Support Services

Project Success is designed to be responsive to students' individual needs, strengths, preferences, and interests by facilitating training in life and career skills which will prepare them to successfully transition into gainful and continued employment.

By facilitating employment and life skills to learners who may otherwise struggle to find employment, WITCC is again fulfilling our mission to economically enhance our community and specifically, address the needs of learners whose challenges often preclude their successful participation and integration into post-secondary education and/or satisfying employment.

Project SUCCESS is currently in its 8th year, and has grown from serving one school district, Sioux City Community Schools with eight students, to its current roster of 8 school districts and 17 students:

It is the administrative recommendation that the Board approve the contracts with the following school districts in order to continue to serve the students from those districts:

Sioux City, Boyden-Hull, Marcus -Meriden Cleghorn, MVAOCO, Sergeant Bluff, South O'Brien, Cherokee Washington, and West Sioux.

**CONTRACT FOR PROJECT SUCCESS TRANSITIONAL SERVICES 2022-2023
at the Western Iowa Tech Community College site in Sioux City, Iowa**

This contract between MMCRU School District and Western Iowa Tech Community College, is to contract for the provision of secondary special education Project SUCCESS transition services for Adam Harms and Michael Harvey pursuant to his/her Individualized Education Program (IEP) developed by the IEP team of the MMCRU School District.

MMCRU School District is required by Iowa Code to provide special education support services, media and instructional services to enrolled students within its boundaries without charge.

MMCRU School District and Western Iowa Tech Community College agree to the following terms and conditions:

PARTIES

The Participating Parties to this contract are as follows:

A. The MMCRU School District is located in the County of Cherokee, State of Iowa, with its principal office at 400 East Fenton, Marcus, IA 51035.

B. Western Iowa Tech Community College is located in the County of Woodbury, State of Iowa, with its principal office at 4647 Stone Avenue, Sioux City, IA 51106.

PURPOSE

This document describes the contractual arrangement between the MMCRU School District and Western Iowa Tech Community College for the provision of secondary level special education Project SUCCESS transition services for a resident student who needs services beyond what can be offered at the local district level for the student to receive a Free Appropriate Public Education (FAPE).

The intent of Project SUCCESS transition services is to provide secondary IEP services on an individualized basis, as needed, for as long as the services are needed, as long as the student remains eligible for services and if such a placement is appropriate according to a student's IEP team. The Individuals with Disabilities Education Act (IDEA) mandates that the resident district still holds responsibility and accountability for appropriateness of services and educational progress for each student. IDEA also mandates that IEPs must remain individualized. All weighting decisions will be made based on the student's needs as listed in the IEP and will be made by the Area Education Agency (AEA). MMCRU School District remains accountable and responsible for appropriateness of services for, and educational progress of, the student. It is not appropriate to change a student's weighting based on anticipated costs. Weighting shall only change based on student needs related to the student's disability as listed on the IEP.

JURISDICTION

The MMCRU School District student placed in the Western Iowa Tech Community College Project SUCCESS services shall be allowed to participate in the student activities in and will be subject to the eligibility rules of MMCRU School District. MMCRU School District students placed in the Western Iowa Tech Community College Project SUCCESS services continue to be enrolled in MMCRU School District and are subject to the testing requirements, graduation requirements, and disciplinary procedures of the district, as appropriate or determined necessary. Appropriately licensed teachers employed by Western Iowa Tech Community College will administer required assessments and will forward the results of the individual assessments to MMCRU School District. MMCRU School District remains responsible for the achievement of its resident students. Permanent school records shall be maintained at the MMCRU School District.

MMCRU School District shall be actively involved in evaluation of its students and monitoring adherence to all pertinent state and federal laws, including, but not limited to: testing requirements, IDEA provisions, FERPA provisions, teacher licensure, curriculum development, and core curriculum implementation.

Students shall be under the jurisdiction and general supervision of, and be the responsibility of, MMCRU School District while placed in the Western Iowa Tech Community College Project SUCCESS services, except as set out in this contract, and shall be subject to the same academic, disciplinary, and other additional requirements that apply to MMCRU School District resident students with IEPs. All disciplinary or other hearings, if any, will be conducted by the MMCRU School District administration or board of education, or the Western Iowa Tech Community College administration or board, as appropriate.

GENERAL PROVISIONS

Western Iowa Tech Community College is contracted to provide transition services and other related services for individual eligible students as listed on the student's IEP and necessary to provide FAPE. All instruction and services are secondary education and services rather than postsecondary. A separate contract for each student will be prepared for this purpose. A course, if any, must be incidental to the transition services being provided—not the service itself. Any course required for a special education service to be funded with special education funding must be specially designed instruction or a transition service as described in the student's IEP. Transition may be achieved/completed without regard to any postsecondary education or Project SUCCESS services schedule.

Secondary students with IEPs may participate in classes provided by postsecondary institutions that are not required under their IEPs under the same provisions in Iowa Code as secondary students without IEPs. These would be Postsecondary Enrollment Options (PSEO), concurrent enrollment, Project Lead the Way (PLTW), and secondary education courses provided under contract with the local school district. Whether or not the community college will grant postsecondary credit for secondary education courses will be determined by board policy at the community college.

Project SUCCESS services shall not be a scholarship. Students with IEPs are first general education students and might not need special education services for the entire day. Students with IEPs are entitled to services in the least restrictive environment.

If community college policy allows, and it does not interfere with FAPE special education Project SUCCESS transition services, the student is not prevented by this contract from privately enrolling in postsecondary courses. Any modifications or accommodations during those courses would be under the Americans with Disabilities Act (ADA) and section 504 rather than IDEA. From the Dear Parent Letter 2007 issued by the Office for Civil Rights (OCR), "Institutions of postsecondary education must provide appropriate academic adjustments based on students' disabilities and individual needs when necessary to avoid discrimination. In providing an academic adjustment, the postsecondary institution does not have to eliminate or lower essential requirements or make modifications that would result in a fundamental alternation of the program or activities being offered or impose an undue burden on the institution... Institutions of postsecondary education may not require students with disabilities to pay part or all of the costs of academic adjustments. Postsecondary institutions may not condition their provision of academic adjustments on the availability of funds, refuse to spend more than a certain amount to provide academic adjustments, or refuse to provide academic adjustments because they believe other providers of such services exist."

Residential living costs on campus are a student choice at parental cost except under two situations: 1) living skills are necessary according to the IEP and residential costs are necessary to provide FAPE or 2) if the resident district placed the student too far away from home, as determined by the school district, for special education services to return home daily. If the MMCRU School District is requiring the student to live on campus, the costs covered will be the dorm housing and the dorm food plan. Personal living items (toilet paper, soap, toothbrush, etc.) are personal costs to the student/parents. These items are provided by, consumed by, and retained by the student or parents.

Project SUCCESS services for this student will be provided by Western Iowa Tech Community College in accordance with this contract. Western Iowa Tech Community College shall directly provide the special education services and shall not subcontract with another entity (wrap around contracts).

The Western Iowa Tech Community College Project SUCCESS services are purchased services and not a program of MMCRU School District. As a purchased service provider, Western Iowa Tech Community College shall not be paid prior to services being rendered or materials received. Reimbursement for Project SUCCESS services expenses will be made on a cost basis upon request for payment after services are delivered.

Communication Processes and Procedures

Ongoing communication between the Western Iowa Tech Community College Project SUCCESS services director and the MMCRU School District designee is necessary. Procedures for serving students with the Western Iowa Tech Community College Project SUCCESS services are described and agreed upon in this contract. Changes to these procedures by either party must be approved in writing by MMCRU School District prior to implementation.

MMCRU School District is responsible for the content of the IEP, monitoring the student's goal progress, and ensuring appropriate implementation of specially designed instruction (SDI), supports and services.

Western Iowa Tech Community College Project SUCCESS services will be responsible for providing transition services instruction, including specially designed instruction according to the student's IEP. Any special designed secondary instruction must also be according to the student's IEP and with a focus on achieving Iowa Core Standards.

Western Iowa Tech Community College Project SUCCESS services will be responsible for collecting and recording progress monitoring data as described in the student's IEP. Regular communication regarding student goal(s) and general academic progress will take place between Western Iowa Tech Community College Project SUCCESS services and MMCRU School District quarterly, at a minimum; more often, if necessary.

Determining Appropriateness of Placement for Western Iowa Tech Community College Project SUCCESS services

- The MMCRU School District IEP team will use the knowledge of the student's present levels of academic achievement, current level of performance and intake criteria for the Western Iowa Tech Community College Project SUCCESS services to determine the appropriateness of placement into the Project SUCCESS services, based upon whether participation in these services, or parts of these services, are necessary for the student to receive FAPE.
- Membership of the IEP team will include the Western Iowa Tech Community College Project SUCCESS services teacher or representative.

Procedures for Review of Progress and Continuing Services

- The Western Iowa Tech Community College Project SUCCESS services teacher will be responsible for collecting and recording progress monitoring data into the Web IEP system as required by IDEA (minimum of every other week progress monitoring or more frequently as specified in the IEP) and other relevant information and providing regular (at least quarterly) reports to MMCRU School District.
- Progress monitoring and decision-making is carried out on an ongoing basis. At the end of each progress reporting period, the student's progress on the IEP goals and the status of special education services, activities, and supports should be reviewed and reported to parents and students who have reached the age of majority.
- The student will continue to work on unmet goals remaining on his/her IEP.
- The student will be considered as "finished" with the Western Iowa Tech Community College Project SUCCESS services when District IEP criteria for Adam Harms and Michael Harvey is completed (SPECIFIC IEP RELATED CRITERIA LISTED IN ATTACHMENT/EXHIBIT A) and the student would then be eligible to receive his/her diploma. This may occur at any point in time and would not necessarily coincide with the end of the Project SUCCESS services, semester, or academic year. The IEP should not say, and the transition plan should not be, to assist the student to obtain a postsecondary degree or certificate.

INSTRUCTIONAL SERVICES

SPECIFIC SPECIAL EDUCATION SERVICES TO BE PROVIDED BY Western Iowa Tech Community College TO Adam Harms and Michael Harvey.

(SPECIFIC IEP RELATED SERVICES LISTED IN ATTACHMENT/EXHIBIT A)

PURCHASED SERVICES

Within fifteen (15) days after the end of each semester, Western Iowa Tech Community College will provide to MMCRU School District appropriate special education transition services costs associated with placement of the student in the Western Iowa Tech Community College Project SUCCESS services. There shall be no per pupil or per diem billing amounts.

Billings from Western Iowa Tech Community College, as a purchased service, must be “itemized” in sufficient detail so that MMCRU School District can meet its legally-required fiscal responsibilities, including but not limited to, the ability to:

- Determine performance of the IEP requirements for each of its students.
- Report expenditures from the correct funding source in accordance with the permissive uses of public education funds.
- Ensure costs are itemized for the purpose of submitting Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount.
- Ensure the costs are limited to actual costs of special education as defined by Iowa Code.
- Ensure each item is an item on the student’s IEP.
- Ensure items such as services of a nurse are identified and are linked only to students with services of a nurse included on the individual student’s IEP.
- Ensure each item is paid from the correct fund.
- Ensure each item is paid from the correct funding stream (special education weighted funding, IDEA Part B, LEP, Title 1, general purpose funding).
- Ensure any administrative costs are allowable and itemized for the purpose of requesting permission from the School Budget Review Committee (SBRC) to pay those costs from special education weighted funding rather than general purpose funding.
- Ensure no costs were paid from grants or other funding resources Western Iowa Tech Community College received or was entitled to receive to address the potential for any cost to be paid by MMCRU School District which was properly paid from a different source. The IDEA provides that education agencies are payors of last resort.
- Ensure costs are reasonable. The district has a stewardship responsibility to evaluate the cost effectiveness of purchasing services versus providing the services directly, as well as to have procedures in place to meet the requirements of the Office of Management and Budget (OMB) Omni-Circular related to procurement.
- Ensure no costs are “per pupil or per diem rates.”
- Ensure no costs are related to purchasing spaces or other phantom student models.

In addition to the actual costs of special education as defined in this contract, the following costs, where appropriate, may be billed and paid from the appropriate funding source if itemized and clearly identified:

- Professional development and teacher travel that is specific and unique to the MMCRU School District students placed for the Western Iowa Tech Community College Project SUCCESS services.
- The cost of supplies and equipment that are not included in actual costs of special education but are directly utilized by the MMCRU School District students placed for the Western Iowa Tech Community College Project SUCCESS services and are exclusively used for the Western Iowa Tech Community College Project SUCCESS services.
- The cost of supervision of teachers by an appropriately licensed special education administrator, if time records are maintained and the time records support a specific portion of the time of the special education director was exclusively devoted to special education, and the portion which was not, and exclusively devoted to the Western Iowa Tech Community College Project SUCCESS services. These costs are paid from the appropriate sources when administrative costs are not approved by the School Budget Review Committee (SBRC) to be paid from special education funding.
- The cost of purchased treatment services (whether from the AEA or from a private provider licensed to provide that treatment) where that treatment is incidental to the Project SUCCESS transition services and will enhance the special education student's ability to benefit from the Project SUCCESS transition services.
- The costs of services or staff available to all Western Iowa Tech Community College students, such as registrar, counselor, administration, clerical, and similar general staff, cannot be billed to MMCRU School District nor to the students.

Support services for special education, media, and instructional services are responsibilities of the AEA, and shall be provided at no cost to the districts.

Project SUCCESS TRANSITION SERVICES OPERATION

Western Iowa Tech Community College agrees as follows:

- A. Western Iowa Tech Community College will provide a facility for the Project SUCCESS services that meets the state and federal requirements for a school site.
- B. Western Iowa Tech Community College will provide appropriate instructional textbooks, materials, supplies, and equipment for student instruction. Costs to provide FAPE will be paid by MMCRU School District. There must, however, be a direct connection between the IEP and the costs. Supplies paid for by MMCRU School District are the property of MMCRU School District. MMCRU School District may sell them at cost to the student if the student wants to purchase them or if the district policy is to sell such items to all students. If general supplies are the responsibility of every student, they remain the general responsibility for these students the same as non-disabled students. Education Department General Administrative Regulations (EDGAR) and Iowa Code section 297.22 must be followed on disposition of equipment. If the student/parents decide to purchase the items instead of the district to that they can retain ownership of the items; it should be documented in the IEP that the district offered to pay, and the parents made the choice to privately purchase instead.

- C. Western Iowa Tech Community College will provide qualified staff, including teachers licensed by the Iowa Board of Educational Examiners (BOEE), to provide secondary student instruction and related services. Western Iowa Tech Community College will provide documentation to MMCRU School District, no later than the first day of the school year, or for newly hired staff within five (5) days of the beginning of employment, copies of all licensure and endorsement of each instructor (regular and substitute) employed by Western Iowa Tech Community College for the Project SUCCESS services. Only Western Iowa Tech Community College shall be the employing party for purpose of Chapter 279, collective bargaining, individual contracts and assignments, and shall be responsible for the payment of salary and benefits.
- D. Western Iowa Tech Community College shall provide special education and related services to students placed for Project SUCCESS services, pursuant to the terms of the students' IEPs.
- E. Western Iowa Tech Community College shall submit all requested reports to MMCRU School District to utilize or to submit to the Iowa Department of Education (Department) or SBRC for services, costs, or other data associated placement of a MMCRU School District student for Project SUCCESS services.
- F. Western Iowa Tech Community College will not place on a waiting list the student for whom this contract is written.
- G. If Western Iowa Tech Community College is unable to provide or continue to provide a service listed on the IEP of the student, Western Iowa Tech Community College shall notify MMCRU School District at least one month prior to discontinuing that service. It shall be the responsibility of MMCRU School District to determine through its IEP team if the service is still necessary, and if so, to obtain an alternative provider for that service.
- H. The school calendar shall be that of Western Iowa Tech Community College.
- I. Western Iowa Tech Community College shall maintain daily attendance records on students placed for Project SUCCESS services and submit those records to MMCRU School District within 15 days of the end of each semester (and summer session if extended school year (ESY) services are listed on the IEP).
- J. MMCRU School District is responsible for transporting the student to the Western Iowa Tech Community College Project SUCCESS services where the MMCRU School District placed the student if the student qualifies for transportation (either based on distance or special transportation on an IEP). The method of transportation shall be determined by MMCRU School District.

PROPERTY

Existing equipment or assistive technology of MMCRU School District for this student may be used in the Western Iowa Tech Community College Project SUCCESS services. Such use will be determined by the district in consultation with Western Iowa Tech Community College based upon the appropriate need for the item. An inventory of exchanged items will be maintained.

Upon termination of this contract, identifiable exchanged items shall be returned to MMCRU School District. All items purchased by Western Iowa Tech Community College for the Project SUCCESS services billed to MMCRU School District during the term of this contract shall be the property of MMCRU School District. However, items purchased by Western Iowa Tech Community College for the Project SUCCESS

services not billed to MMCRU School District during the term of this contract shall remain property of Western Iowa Tech Community College.

AMENDMENTS

The provisions of this Contract may be added to, amended or modified by MMCRU School District and Western Iowa Tech Community College as approved by their respective boards. Votes must be cast at a duly called meeting by all board members physically present.

DISPUTE RESOLUTION AND ARBITRATION

In the event that MMCRU School District and Western Iowa Tech Community College are unable to agree to the interpretation or operation of this Agreement, the dispute shall be referred to a "Conflict Resolution Committee" made up of the president and vice-president of the board of directors of the MMCRU School District and of Western Iowa Tech Community College. The Committee shall meet to discuss the dispute and make recommendations to the administrators as to resolution of the dispute.

In the event that the dispute remains unresolved, the MMCRU School District and Western Iowa Tech Community College shall request that a mediator knowledgeable in Iowa school district matters be appointed by the chief administrator of Adam Harms and Michael Harvey assist in a negotiated resolution to the dispute.

In the event that mediation does not resolve the dispute, it will be submitted to arbitration by a single neutral arbitrator who is knowledgeable in Iowa school district matters appointed by the chief administrator of Adam Harms and Michael Harvey.

DURATION AND TERMINATION

Subject to the rights of amendment, modification or termination, this contract shall be in full force and in effect from the date of execution until transitional services have been completed for this student unless participation is terminated by Western Iowa Tech Community College or MMCRU School District by providing written notice to the other at least one month prior to termination or terminated by mutual agreement.

CROSS INDEMNIFICATION

If any claim for damage, injury or other loss (hereinafter "loss") is made by or on behalf of a student, the party transporting or supervising the student at the time of the loss (MMCRU School District or Western Iowa Tech Community College) shall be responsible for any payment of claims, damages, or judgments arising out of the loss, and that transporting entity shall indemnify, defend and hold harmless the non-transporting or non-supervising party. MMCRU School District and Western Iowa Tech Community College agree to carry liability insurance or otherwise contract for coverage of claims consistent with this Contract.

Otherwise, to the extent permitted by law, MMCRU School District and Western Iowa Tech Community College shall protect, defend, hold harmless, and indemnify the other party from and against any and all claims, losses, costs, damages, and expenses including attorneys' fees and expenses, which may incur by reason of the indemnifying party's negligence, breach of this Agreement, or violation of law or right of a third party, or that of the indemnifying party's officers, employees, or agents.

APPLICATION OF LAWS, RULES AND REGULATIONS

This contract and all policies, rules, and regulations adopted by the parties to govern the operation of the Project SUCCESS services shall comply with the laws of the state of Iowa, with rules and regulations of the Department, and with federal laws and regulations. Any provisions of this Agreement in conflict therewith shall be null and void; however, the remainder of the Agreement shall be binding.

MMCRU School District and Western Iowa Tech Community College shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over this contract.

MMCRU School District and Western Iowa Tech Community College agree to cooperate as needed to assure that all required services and responsibilities are provided by MMCRU School District and Western Iowa Tech Community College and that the Project SUCCESS services, including any educational components and activities, are operated in compliance with all applicable laws.

BINDING EFFECT

This contract shall be binding upon and inure to the benefit of MMCRU School District and Western Iowa Tech Community College hereto and their successors and assignees.

SEVERABILITY

If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by a court or state or federal agency, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections hereof, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not be contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be the agreement or obligation of the members, to the full extent permitted by law.

In commemoration of this Contract, the presidents of MMCRU School District and Western Iowa Tech Community College sign this contract on the dates set below, the contract having been passed by a majority roll call vote of each governing board. This contract shall become effective upon approval and execution by MMCRU School District and Western Iowa Tech Community College.

MMCRU School District

Board President _____

Dated _____

Board Secretary _____

Dated _____

Western Iowa Tech Community College

Board President _____

Dated _____

Board Secretary _____

Dated _____



July 5, 2022

TO: Board of Directors
From: Dr. Terry Murrell, President
RE: New Board Policy– 1st Reading

The following Board Policy is being presented to the WITCC Board of Directors for a first reading as follows:

400.51 – Shared Governance

A group of employees has been focused on implementing the Strategic Initiative of Contribution (Empower people through equitable access and involvement). The group helped make changes to our shared Governance model and noted that there is no Board policy covering shared governance at the College.

The proposed policy is presented for discussion and will be brought to a future board meeting for approval.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.51
Title	Personnel
	Shared Governance

The President shall ensure that the College has a system of shared governance that supports the integrity of collaborative decision making with open and transparent communication and mutual respect. Shared governance is a process of aligning priorities and creating a culture of mutual responsibility to ensure that the College achieves its Mission, Values and Strategic Initiatives. It is a deliberate process through which the College community actively and respectfully participates to reach decisions on issues related to the College. The College recognizes the diversity of expertise found in different institutional constituents and engages constituents in order to make informed and timely decisions beneficial to students and the College.

Date of Adoption			Legal Reference: (Code of Iowa)
Date of Last Revision			
Date of Current Revision	7/11/22		
Related Administrative Procedures and Cross References			

WITCC in the News

JUL-22-14

Frank Heffner Story: <https://www.siouxlandproud.com/community/veterans-voices/siouxland-veteran-shares-his-knowledge-with-students/>

Career Academy Grant: <https://kscj.com/2022/05/31/western-ia-tech-receives-million-dollar-grant/>
https://nonpareilonline.com/news/education/googles-100k-grant-to-charge-up-iowa-westerns-career-academies/article_d5210c0c-e036-11ec-a024-87c7c2aff11.html

Spring Graduates

https://www.swiowanewssource.com/audubon/lifestyle/article_06bfb45f-44c2-58f3-bc82-7996f7a0202b.html

Brief References–

Poll Voter Training at WIT: <https://www.siouxlandproud.com/news/your-local-election-hq/2022-primaries-voting-information-for-siouxlanders/>

Alumni Mentions–

https://www.nwestiowa.com/news/two-sanford-sheldon-employees-earn-awards/article_a1d1a46a-e946-11ec-832c-c7bbcabc01e9.html

https://www.leadercourier-times.com/community/article_bbbf560e-e821-11ec-a9fd-67a1933b4138.html

<https://www.siouxlandproud.com/author/tyler-euchner/>

https://www.nwestiowa.com/news/sutherland-gets-new-police-officer-again/article_6a85f6e4-f974-11ec-90ae-b3e187ee9fcc.html

Cherokee Chronicle Times, page number 4 AREA Advertiser
Date 6-14-2022

**Western Iowa Tech
Community College**
is accepting applications for the following position at the Cherokee campus:

EDUCATIONAL COORDINATOR
Coordinate the delivery of support services to college students in the TRIO Student Support Services Program on the Cherokee Campus. Bachelor's degree and experience in related field. May work some evenings and weekends. Minority and bi-lingual applicants are encouraged to apply. To apply please visit the College web site at **www.witcc.edu/jobs**

 Western Iowa Tech Community College
P.O. Box 5199, Sioux City, IA 51102-5199
(712) 274-6400; FAX (712) 274-6412
800-352-4649, e-mail: hr@witcc.edu
WITCC is an AA/EEO Employer

Cherokee Chronicle Times, page number 7A

Date 6/15/2022

**Western Iowa Tech
Community College**
is accepting applications for the following position at the Cherokee campus:

EDUCATIONAL COORDINATOR
Coordinate the delivery of support services to college students in the TRIO Student Support Services Program on the Cherokee Campus. Bachelor's degree and experience in related field. May work some evenings and weekends. Minority and bi-lingual applicants are encouraged to apply. To apply please visit the College web site at www.witcc.edu/jobs



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WITCC is an AA/EEO Employer

Cherokee Chronicle Times, page number 8A

Date June 17, 2022

**Western Iowa Tech
Community College**
is accepting applications for the following position at the Cherokee campus:

EDUCATIONAL COORDINATOR
Coordinate the delivery of support services to college students in the TRIO Student Support Services Program on the Cherokee Campus. Bachelor's degree and experience in related field. May work some evenings and weekends.
Minority and bi-lingual applicants are encouraged to apply. To apply please visit the College web site at **www.witcc.edu/jobs**

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at." "I'll take responsibility for the event and of the to the event; the box was led to Crawford County VA Association of Counties. did she plans to reach out about having a similar facility. that there are veterans red tractors and there are the green tractors," she event will be the first of events that will take place county on a monthly basis. have a coffee in almost

"I'll have different guests come along, like the VA hospital, so it's not just me," she said. "Sometimes people like to talk to somebody different. I like to include people who any veteran of any age might have questions for." Galbraith said she enjoys seeing veterans away from her office in less-formal settings. "It's just a little more fun to meet veterans this way, and then they can come into the courthouse to file their claims," she said. The first event ended up at Van Wall

through grade 3. "It's pretty much a basic cooking class for those kids," said Aubrey Shalty, Crawford County Extension county youth coordinator. "They're going to get to make a morning snack and they'll make their lunch and we'll probably have an afternoon snack, as well." The camp will take place at the Crawford County Extension office at 35 South Main Street in Denison. The students will use age-appropriate utensils in the camp. "We have what's called a 'kids in the kitchen' kit that has kid-safe kitchen knives and those kinds of things,"

VETERANS APPRECIATION, Page 12

KIDS IN THE KITCHEN, Page 3

Scrubs Camp at CCMH

High school students get firsthand experience in healthcare

by Dan Mndt

"Scrubs Camp is an opportunity for students to experience the healthcare field that maybe they wouldn't see until they were already in an advanced program," said Dana Neemann, RN BSN, who is the nurse director of education and patient experience at Crawford County Memorial Hospital (CCMH).

Scrubs Camp will take place on July 21 at CCMH.

The camp is open to any area high school student.

"When you're a kid, making a life choice at 18 is kind of difficult," Neemann said. "This gives them an opportunity to have exposure before they get on into that secondary education and have that financial commitment. It gives an idea of what the job itself might look like."

Students will get a realistic experience with a range of healthcare services.

"They will get the opportunity to get a behind-the-scenes look at what laboratory services looks like and they get to tour the surgery department," Neemann said.

"They'll work with anesthesia providers, with the rehab services department, and they'll look at the different opportunities there are as far as physical therapy, occupational therapy, speech therapy and the different types of wound treatment."

Students will learn about the varied aspects of the nursing world through a partnership with Western Iowa Tech Community College (WITCC).



From the 2019 Scrubs Camp at CCMH: Leighton Barnum (OABCIG) practices inserting a chest tube into pork ribs under the guidance of Dr. David Wright. Submitted photo

SCRUBS CAMP, Page 3

Denison School Board

John Holá (left) was honored for completing five years of service and Kris Rowedder completing 20 years on the Denison School Board. Superintendent Mike Párdun presented the plaques at the school board meeting on Monday. Rowedder is the president of the school board. Photo by Gordon Vahl

their parents at home or cook their own snacks if they're staying home alone in the summer, but we're not requiring that they have any experience," Sholty said.

"The camp will be led by Sholty and Clover Cooking" will take place from 9 a.m. to 3 p.m. at the Extension office. For more information, contact Sholty at the Crawford County Extension office at 712-263-4697 or via email at asholy@iastate.edu.

RUBS CAMP, from Page 1

"The students will get to go down there and learn basic nursing skills, like giving injections in oranges as well as starting IVs (on dummy arms)," she said. "Many students want more exposure to labor and delivery; their (WITCC's) high fidelity mannequin actually deliver a baby, so the students will get to see what that looks like from a medical professional standpoint."

Students will also learn about the differences in hearing sounds and see how an echocardiogram is performed.

"At every step of the way through Scrubs Camp, at each one of the learning stations, the students get the opportunity to learn what type of classes they may need to inquire about or attend in order to be successful in those careers," Neemann said. "We provide them with a career handout booklet with all of the job types that surround healthcare, what that career pathway looks like, along with the median salaries in the state of Iowa."

Neemann said the camp is helping students find their way into healthcare careers.

Ellen Mallory, who attended several scrubs camps

in high school, is now an EMT at CCMH.

"We've had really good success in the past; we have some other students who are in their postsecondary pathway that have attended Scrubs Camp. We have a couple nurses that are working in their last semester for graduation who were Scrubs Camp students when they were in high school," Neemann said. "It gave them a great foundation of understanding before they went into that secondary education."

The camp runs from 8 a.m. to 4 p.m. "We feed them lunch and we give them an opportunity to network with different providers in the area," Neemann said.

Transportation to and from WITCC will be provided.

Students will get an invitation hospital badge, a free t-shirt and a certificate of completion at the end of the day.

For more information or to register, call 712-265-2547.

At right, from the 2020 Scrubs Camp: Marie Hanigan (Boyer Valley) practices starting an IV on a mannequin arm. Submitted photo

