



## WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING

**Date:** February 10, 2025

**Time:** 4:00 pm

**Location:** WITCC Sioux City Campus

Join virtually at: <https://witcc.zoom.us/j/3695445549>

### WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

### Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | open | Mary Parker | Jeremy Ogle | Russell Wray | Erin Muck

Brenda Wright, Board Secretary



#### Administration:




Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

#### Presenters:

Carmen Wilson, Associate Dean – Corporate College

Item	Presenter
<b>I. Call Meeting to Order</b>	Linnea Fletcher
<b>II. Roll Call of Directors</b>	Brenda Wright
<b>III. Oral Communications</b>	
<b>IV. Written Communications</b>	
A. Thank You – Siouxland Chamber in addendum FEB 25 1, page 1	
B. Thank You – Food Bank of Siouxland in addendum FEB 25 2, page 2	
C. Thank You – The Warming Shelter in addendum FEB 25 3, page 3	
D. Thank You – Kirkwood Community College in addendum FEB 25 4, pages 4-5	
<b>V. Consent Items</b>	
A. The minutes of the regular Board of Directors meeting held January 13, 2025	
B. The Financial Report for January 2025 in addendum FEB-25-5, pages 6-12	
C. A list of General Fund bills in addendum FEB-25-6, pages 13-30. Additional bills may be presented at the Board Meeting.	

Item	Presenter
D. The Personnel Report Regular Appointments in addendum FEB-25-7a, page 31. The Community and Continuing Education instructor list in addendum FEB-25-7b, page 32. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #5 in the amount of \$381,870.55 to L&L Builders. for Denison Regional Academy Project in addendum FEB-25-8, pages 33-38	
F. Terry Murrell traveling to CEO Forum & Reps (AFIT) in Jacksonville FL, February 26-28, 2025	
G. Terry Murrell traveling to Cengage Limitless Learning Summit in San Diego, CA, March 4 – 7, 2025	
H. Terry Murrell traveling to PTK Catalyst Convention in Kansas City, MO, April 3-5, 2025	
I. Terry Murrell and Jeremy Ogle traveling to Siouxland Chamber Conference in Washington, DC, April 30-May 1, 2025	
J. Fall 2024 Graduate Addendum in addendum FEB 25 9, page 39	
<i>Motion needed for Consent Items</i>	
<b>VI. Administrative Reports</b>	
A. Appoint Board Member in addendum FEB 25 10, page 40. <i>Motion Needed</i>	Terry Murrell
B. Spring Semester Credit Enrollment Report in addendum FEB 25 11, pages 41-42	Tawnya Beermann Christina Brandon
C. Board Policy Updates – First Reading, in addendum FEB 25 12, pages 43-49	Erin Volk
D. Student Outcomes Comparison (IPED) Report in addendum FEB 25 13, pages 50-51	Erin Volk
E. Grant Fiscal Year Activity Report in addendum FEB 25 14, pages 52-53	Erin Volk
F. Cherokee Campus Chiller Replacement Project in addendum FEB 25 15, pages 54-56 <i>Motion Needed</i>	Troy Jasman
G. Change Order #04 for the WITCC Denison Regional Academy in addendum FEB 25 16, pages 57-58 <i>Motion Needed</i>	Troy Jasman
H. 260E Preliminary Agreement for Lopez Foods in addendum FEB 25 17, pages 59-65 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
I. Paint Booth/Mixing Room Equipment Purchase Request in addendum FEB 25 18, pages 66-67 <i>Motion Needed</i>	Darin Moeller
J. Community Colleges for Iowa Report	Tricia Sutherland
K. President Report 1. Legislative Update 2. WITCC In the News in addendum FEB-25 19, pages 68-70 3. Other	Terry Murrell
<b>VII. Unfinished Business</b>	
A. Individual Board Member comments	
B. February 12, 2025 - 3 <sup>rd</sup> Annual Power of Hair Expo: Wrapped & Crowned – 11:00 am – 11:00 pm – Rocklin Conference Center	
C.  February 15, 2025 – Men’s Basketball – vs. Iowa Lakes Community College - 3:00 pm	
D.  February 26, 2025 – Men’s Basketball – vs. Iowa Central Community College - 7:30 pm	

Item	Presenter
E.  February 18, 2025, PTK Awards Dinner	
F.  February 18, 2025, Student Legislative Seminar will be held in Des Moines, IA	
G.  February 19, 2025, Community College Day on the Hill, Des Moines, IA	
H. February 28, 2025, BeLong Ed Conference, Cargill – 8-4:00 pm	
I. March 10, 2025, Board of Directors Meeting will be held on the WITCC Sioux City Campus.	
J. April 14, 2025, Board of Directors Meeting will be on the Le Mars Center at 4:00 pm with a Community Event starting at 3:00 pm	
K. May 12, 2025, Board of Directors Meeting will be on the Sioux City Campus at 4:00 pm and a Retiree Dinner following at 5:30 pm in W108.	
L. May 13, 2025, Spring semester ends; Graduation Ceremony at Tyson Events Center <ul style="list-style-type: none"> <li>• 6:00 – All Programs</li> </ul>	
M. May 14, 2025, Employee Appreciation Lunch in Overlook Café, 11:00 – 1:00 pm	

For complete Sports schedule, click [here](#)

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

**VIII. Adjournment**

*Motion Needed*

**WIT’s Vision**

*Unwavering commitment to the personalized success of every student, every employee, every time.*

**WIT’s 2024-2027 Strategy**

**Advance Completion** - Elevate WIT’s completion to the top 4 among Iowa community colleges

**Close the Gap** - Close the completion gap for at-risk groups (first-time, part-time, online, racial/ethnic minorities).

**Transform the Culture** - Strengthen the culture of belonging for employees through increased communication, engagement, and support



**T**ransformation



**E**ngagement



**C**ommunity



**H**armony

WESTERN IOWA **TECH** VALUES

mail  
Tasha Pinter  
Bismar, North Dakota

Terese Rosendorn  
Yaura Hartman

FEB 25 1

*Happy Anniversary!*

*Your business has been an investor in the  
Siouxland Chamber of Commerce for*

***55 years!***

*We congratulate you on your commitment to the Siouxland area  
and celebrate your membership anniversary date.  
Please let us know how we can be of assistance in the future.*

*Thank You!*

*Chris J. McLeary*  
*President*

*Shirley Peirking*  
*Director of Investor Relations*

FEB 25 2

# FOOD BANK



OF SIOUXLAND INC.

1313 11<sup>th</sup> Street · P.O. Box 985 · Sioux City, IA 51102 · phone: 712-255-9741 · fax: 712-255-9741 · [www.siouxlandfoodbank.org](http://www.siouxlandfoodbank.org)

December 17, 2024

Western Iowa Tech Community College  
4647 Stone Ave  
Sioux City IA 51106

Dear Friends,

On behalf of the Board of Directors and staff of the Food Bank of Siouxland, I would like to express my deepest thanks for the support raised through the Western Iowa Tech Community College Food Drive. Overall, a total of 154 pounds of groceries was collected! We are so grateful for this help, particularly when the need is so great.

The Food Bank fights hunger with support from a community of partners that includes food pantries, shelters, soup kitchens, and mobile pantry sites to provide food for those in need. But none of this would be possible without the support of caring donors like you. That is why your support is so important to us and those we serve. For every dollar that is donated, we are able to provide 5 meals to help those facing hunger.

Thank you for joining us in the fight against hunger and for making a difference in the lives of those in need in our community.

Sincerely,

A handwritten signature in cursive script that reads "Jacob Wanderscheid".

Jacob Wanderscheid  
Executive Director

This acknowledgement your donation is provided pursuant to section 170(f)(8) of the Internal Revenue Code and must be kept as reference to your contribution for tax purposes. The Food Bank of Siouxland did not provide you with any goods or services in whole or partial consideration for your contribution.

*Leading Siouxland in the fight against hunger.*

WITCC  
PO Box 5199  
Sioux City IA 51102

12/21//24

On behalf of The Warming Shelter's Board of Director's, I am writing to express our gratitude for your generous donation of \$400.00, (Check 417736) to our organization. Your support plays a crucial role in enabling us to continue our mission of 50 a safe and welcoming environment for those experiencing homelessness in Sioux City.

Your contribution has a direct and positive impact on our operations, allowing us to maintain and enhance the services we provide to the most vulnerable members of our community. The funds you have so generously donated go towards covering the costs of shelter operations, including staff salaries, facility maintenance, and the provision of essential resources to those seeking refuge from the cold.

With your support, we can offer more than just a warm place to stay; we provide a haven where individuals experiencing homelessness can find comfort, dignity, and support. Your donation helps create a bridge to stability for those facing the challenges of homelessness, offering hope for a better future.

We will ensure that your contribution is used efficiently and effectively, making a meaningful impact on the lives of those we serve. We also invite you to stay connected with our organization to witness the impact of your support firsthand. We encourage our supporters to visit our website [www.thewarmingshelter.com](http://www.thewarmingshelter.com) to keep up with the services we are providing and the strides we are making!

Warm regards,



Joshua Lebowich  
For: The Board of Directors

**The Warming Shelter, Inc. is a 501(c)(3) nonprofit organization. Your contribution is tax-deductible to the extent allowed by law. No goods or services were provided in exchange for your generous in kind or financial donation. TAX ID : 47-1257560**

\* Our mailings ONLY go out once a month. There will be delays in THANK YOU letters.

\*\* Questions, Comments or Concerns email: [jlebowich@thewarmingshelter.com](mailto:jlebowich@thewarmingshelter.com)

**\*\*\* Please note, our MAILING ADDRESS HAS CHANGE: THE WARMING SHELTER INC PO BOX 3556 SIOUX CITY IA 51102**



Thursday, January 23, 2025 at 07:16:32 Central Standard Time

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**Subject:** FW: THANK YOU!  
**Date:** Wednesday, January 22, 2025 at 4:48:28 PM Central Standard Time  
**From:** Tawnya Beermann  
**To:** Terry Murrell, Troy Jasman  
**CC:** Brenda Wright  
**Attachments:** image001.png

I am sharing this friendly and appreciative **Thank You** message received from members of Kirkwood Community College, after their recent visit with members of the WITCC Student Support team.

Always fun to share positive feedback and compliments directed toward WITCC, our beautiful campus, and the team!

Enjoy!

*Tawnya Beermann*

**Dean of Students**



Voice/Text: (712) 317-3227

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**From:** Teresa McElroy <[Teresa.McElroy@witcc.edu](mailto:Teresa.McElroy@witcc.edu)>  
**Date:** Wednesday, January 22, 2025 at 3:18 PM  
**To:** Tawnya Beermann <[Tawnya.Beermann@witcc.edu](mailto:Tawnya.Beermann@witcc.edu)>, Tito Parker <[Tito.Parker@witcc.edu](mailto:Tito.Parker@witcc.edu)>  
**Cc:** Mike Craig <[Mike.Craig@witcc.edu](mailto:Mike.Craig@witcc.edu)>  
**Subject:** FW: THANK YOU!

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**From:** Seth VanderTuig <[Seth.VanderTuig@kirkwood.edu](mailto:Seth.VanderTuig@kirkwood.edu)>  
**Date:** Wednesday, January 22, 2025 at 11:38 AM  
**To:** Mike Craig <[Mike.Craig@witcc.edu](mailto:Mike.Craig@witcc.edu)>, Teresa McElroy <[Teresa.McElroy@witcc.edu](mailto:Teresa.McElroy@witcc.edu)>  
**Subject:** THANK YOU!

**Warning: External Email!**

*This email originated outside of Western Iowa Tech Community College.*

Mike & Teresa,

While I feel like this email is several days behind, I simply wanted to say “THANK YOU!” for hosting us last Thursday afternoon. While we often get stuck in our daily work, it’s hard sometimes to get out of that shell to explore what happens in our industry outside of our own building. Our visit to Western Iowa Tech was exactly what we were looking for and we came away both impressed and inspired. We all gained some great insight as we continue our quest to see every community college in the state while asking ourselves “How are we the same?”, “How are we different?” and “What can we learn from it.”

THANK YOU for taking the time to host us, show us around, and talk a language that most in higher ed don’t fully understand as we talked through the world of student life and student engagement. I’m hopeful our paths can cross again soon, even if just virtually from a distance as we share ideas and resources.

If you are ever on the eastern side of the state and have interest in swinging by, we’d be happy to show you around on our end of things.

-Seth, Erik, Emily & Brett  
Kirkwood Community College

Privileged/Confidential Information may be contained in this message. If you are not the addressee indicated in this message (or responsible for delivery of the message to such person), you may not copy or deliver this message to anyone. In such case, you should destroy this message and kindly notify the sender by reply email. Please advise immediately if you or your employer do not consent to Internet email for messages of this kind. Opinions, conclusions and other information in this message that do not relate to the official business of my organization shall be understood as neither given nor endorsed by it.



## WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING

**Date:** January 13, 2025

**Time:** 4:00 pm

**Location:** WITCC Sioux City Campus, Boardroom A507

### WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

### Board Members

Linnea Fletcher, President | Micah Lang | Brad Griffin | Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Absent: Tricia Sutherland and Blanca Martinez

Brenda Wright, Board Secretary

#### Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

#### Presenters:

Holly DeGrote, Title III Project Manager | Sima Dabir, Associate Dean of Instruction, Arts & Sciences

Item	Presenter
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**Call Meeting to Order by Linnea Fletcher at 4:00 pm.**

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**Brenda Wright took a Roll Call of Directors**

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**Linnea Fletcher opened the Public Hearing for the 2025 WITCC Cherokee Chiller Project. No comments were made and the hearing was closed.**

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**Linna Fletcher opened the Public Hearing for the 2025 WITCC Ring Road Paving Improvements Project. No comments were made and the hearing was closed.**

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**Linnea Fletcher asked for any Oral Communications to be presented to the board. No oral communications were brought forward.**

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**Linnea reviewed the Written Communications.**

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*Linnea asked the Board member to review the Consent Items. Jeremy Ogle made a motion to approve and it was seconded by Russell Wray. All were in favor and the motion carried.*

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Terry notified the board of a Board of Directors Resignation. Blanca Martinez is resigning as of January 13, 2025. A Notice of Board Vacancy will be submitted to be published. Russell Wray made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

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Item	Presenter
Erin Volk, Holly DeGrote, and Sima Dabir presented the Transfer Outcomes Report and Title III Update. Holly reflected on the projects that were completed this past year. The focus was on Transfer programs and increasing the number of transfer students.	
Troy Jasman reported the benchmark report from the Department of Education on the Statewide Comparison Report.	
Troy Jasman also submitted Change Order #3 for the Denison Regional Academy Project. Some modifications were suggested by the fire marshal. This totals a \$12,522 increase. Erin Muck made a motion to approve the change order and it was seconded by Micah Lang. All were in favor and the motion carried.	
Troy Jasman presented a Consent of Assignment for the Denison Regional Academy. L&L was bought by Story Construction. This agreement is to reflect the change. Russell Wray made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.	
Troy and Darin Moeller updated the Board on Projects completed this year and Equipment purchased. They listed the different projects completed to improve the look of the college. The Equipment purchase team reviews equipment requests to make sure the funding is being used appropriately.	
Darin Moeller and Teri Peterson presented a request to purchase Sim-Capture Equipment for the Denison Regional Academy. This equipment will match what we currently use in Cherokee. Erin Muck made a motion to approve and it was seconded by Brad Griffin. All were in favor and the motion carried.	
Terry Murrell reported in Tricia's absence. Community Colleges for Iowa did not meet this past month.	
Terry Murrell gave his President Report. He reminded the board that next month we will have a Board Retreat from 2-4 pm before the board meeting. Terry also encouraged the board to watch the Governor's State of the State address on Tuesday, January 14, at 6:00 pm.	
Linnea asked for any board member comments and then asked for a motion to adjourn. Jeremy Ogle made a motion to adjourn and it was seconded by Micah Lang. All were in favor and the motion carried. Meeting adjourned at 4:35 pm.	

**The next regular scheduled board meeting will be Monday, February 10, 2025, at 4:00 pm on the Sioux City campus in the Boardroom.**


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Linnea Fletcher, Board President

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Brenda Wright, Board Secretary

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services/CFO 

**DATE:** February 5, 2025

**RE:** **JANUARY 2025 FINANCIAL HIGHLIGHTS**

### Executive Summary

General Fund revenues totaled \$9.8 million for the month of January and reflect the spring semester enrollment. Year to date revenues at \$29.1 million were \$1.8 million or 6.4% higher than the prior year after seven months. Year to date revenues at 74% of the annual budget are higher than the previous year as a percentage of budget and in actual dollars after seven months (58% of the year). The increase in revenue is mainly attributable to the growth in enrollment with the new tuition and fee rate as well as the increase in State General Aid. General Fund expenditures totaled \$3.1 million for the month and \$21.7 million year to date, which is 55% of the annual budget. As a result, the College financial position exceeds that of the previous year with an increase in the fund balance change from the prior year of \$1.96 million.

Restricted Fund activity for the month of January was routine. The increase in revenue of \$2.2 million is due to additional Local Support, State Support, Federal Support and New Jobs Training Program revenue. Expenditures for the month reflect the expenditures related to the various grant programs.

Plant Fund activity for the month of January included inter-fund transfers (revenue). The technology transfer provides for the technology needs of the College as well as the laptop computer initiative with funding coming from the student technology fee. Expenditures as a whole increased \$516K mainly related to equipment and facility improvement projects.

Auxiliary Enterprise operations in January include spring semester sales and services specific to the bookstore and dormitory operations. Total revenues for the month increased \$2.0 million while expenditures increased \$946K. Overall, the Auxiliary operations in January show a decrease in the fund balance change from the prior year of \$333K.

Cash receipts included tuition and fees, Pell, student loans, bookstore, and dormitory payments all related to the start of the spring semester. Cash and investments on a consolidated basis totaled \$40.0 million at January 31, 2025. The College's investment portfolio's overall yield at 4.02% was up from the 3.95% of the previous month.

Western Iowa Tech Community College  
 Unrestricted Fund Income Statement  
 For the Seven Month Period Ending January 31, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Student Fees	\$3,675,500	\$3,145,275	86%	\$3,298,500	\$3,031,608	92%
Tuition	15,808,048	14,737,461	93%	15,215,500	13,702,833	90%
Local Support	2,300,000	1,367,459	59%	2,195,000	1,296,424	59%
State Support	13,364,260	7,792,780	58%	12,776,317	7,437,784	58%
Federal Support	276,858	185,353	67%	284,071	159,262	56%
Sales & Services	198,000	148,282	75%	203,000	144,949	71%
Other Income	3,836,172	1,764,083	46%	4,476,416	1,606,348	36%
<b>Total Income</b>	<b>\$39,458,838</b>	<b>\$29,140,693</b>	<b>74%</b>	<b>\$38,448,804</b>	<b>\$27,379,208</b>	<b>71%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$26,896,361	\$13,797,209	51%	\$26,911,171	\$13,574,463	50%
Services	6,553,649	3,915,012	60%	6,355,205	4,547,528	72%
Materials, Supplies & Travel	2,908,333	1,742,948	60%	2,457,999	1,919,271	78%
Other Current Expenditures	3,090,504	2,209,672	71%	2,719,429	1,781,212	65%
Capital Outlay	9,991	(6,201)	(62)%	5,000	30,776	616%
<b>Total Direct Expense</b>	<b>\$39,458,838</b>	<b>\$21,658,640</b>	<b>55%</b>	<b>\$38,448,804</b>	<b>\$21,853,250</b>	<b>57%</b>
<b>Fund Balance Change</b>	<b>\$0</b>	<b>\$7,482,053</b>		<b>\$0</b>	<b>\$5,525,958</b>	

58% of Year

Western Iowa Tech Community College  
 Restricted Fund Income Statement  
 For the Seven Month Period Ending January 31, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	6,756,389	3,978,385	59%	5,843,636	3,447,124	59%
State Support	3,321,832	2,707,595	82%	2,438,086	1,810,844	74%
Federal Support	3,139,306	1,716,298	55%	2,931,837	1,735,653	59%
Other Income	796,255	264,579	33%	771,303	299,037	39%
New Jobs Training Program	3,700,000	2,594,017	70%	3,445,000	2,384,422	69%
<b>Total Income</b>	<b>\$17,713,782</b>	<b>\$11,260,874</b>	<b>64%</b>	<b>\$15,429,862</b>	<b>\$9,677,080</b>	<b>63%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$4,154,415	\$2,356,554	57%	\$4,022,119	\$2,287,189	57%
Services	4,762,989	2,179,200	46%	5,295,855	2,237,101	42%
Materials, Supplies & Travel	2,385,341	719,581	30%	1,270,032	209,513	16%
Other Current Expenditures	0	1,723,552	-	0	684,836	-
New Jobs Training Program	4,264,131	1,423,076	33%	4,240,107	1,023,500	24%
Capital Outlay	1,410,845	380,357	27%	1,460,219	173,405	12%
<b>Total Direct Expense</b>	<b>\$16,977,721</b>	<b>\$8,782,320</b>	<b>52%</b>	<b>\$16,288,332</b>	<b>\$6,615,544</b>	<b>41%</b>
<b>Fund Balance Change</b>	<b>\$736,061</b>	<b>\$2,478,554</b>		<b>(\$858,470)</b>	<b>\$3,061,536</b>	

58% of Year

Western Iowa Tech Community College  
Plant Fund Income Statement  
For the Seven Month Period Ending January 31, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Property Taxes	\$2,300,000	\$1,367,459	59%	\$2,195,000	\$1,296,424	59%
Interest Income	515,000	214,473	42%	260,000	385,320	148%
Other Income	5,766,567	3,322,504	58%	2,322,237	1,823,326	79%
<b>Total Income</b>	<b>\$8,581,567</b>	<b>\$4,904,436</b>	<b>57%</b>	<b>\$4,777,237</b>	<b>\$3,505,070</b>	<b>73%</b>
<b>EXPENDITURES</b>						
Equipment	\$1,366,842	\$707,823	52%	\$1,658,237	\$1,869,307	113%
Buildings	6,357,000	1,864,413	29%	436,000	480,498	110%
Maintenance, Repairs & Supplies	315,000	22,833	7%	35,000	88,152	252%
Structural Improvements	1,191,368	664,896	56%	988,000	1,188,408	120%
Professional Services	692,875	149,086	22%	483,000	435,656	90%
Other Expenses	0	0		500,000	0	0%
Interest/Debt Service	676,850	95,050	14%	677,000	100,958	15%
<b>Total Direct Expense</b>	<b>\$10,599,935</b>	<b>\$3,504,101</b>	<b>33%</b>	<b>\$4,777,237</b>	<b>\$4,162,979</b>	<b>87%</b>
<b>Fund Balance Change</b>	<b>(\$2,018,368)</b>	<b>\$1,400,335</b>		<b>\$0</b>	<b>(\$657,909)</b>	

58% of Year

Note: Interest budget amounts include principal payments of \$515,000 and \$505,000 for FY2025 and FY2024, respectively. Fund balance change for FY2025 reflects use of existing funds of \$2,018,368.

Western Iowa Tech Community College  
 Auxiliary Enterprises  
 For the Seven Months Ending January 31, 2025

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs &amp; Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
<b>REVENUES</b>								
Sales and Service	2,126,797.00	2,230,168.00	228,328.00	250.00	-	35,211.00	4,620,754.00	4,426,372.00
Miscellaneous	50,077.00	12,625.00	-	103,382.00	811,527.00	237,890.00	1,215,501.00	1,373,318.00
<b>Total Revenues</b>	<u>2,176,874.00</u>	<u>2,242,793.00</u>	<u>228,328.00</u>	<u>103,632.00</u>	<u>811,527.00</u>	<u>273,101.00</u>	<u>5,836,255.00</u>	<u>5,799,690.00</u>
<b>EXPENDITURES</b>								
Salaries & Related Costs	160,348.00	166,968.00	-	-	437,301.00	95,860.00	860,477.00	685,976.00
Service Expenditures	429,892.00	50,002.00	-	42,526.00	124,474.00	9,392.00	656,286.00	598,496.00
Materials & Supplies	7,030.00	7,428.00	25,286.00	65,086.00	221,436.00	24,938.00	351,204.00	470,189.00
Cost of Goods Sold	-	1,722,116.00	207,778.00	-	-	-	1,929,894.00	1,797,862.00
Utilities	134,312.00	-	-	-	-	-	134,312.00	-
Other Current Expenditures	388,700.00	-	-	2,865.00	28,316.00	1,035.00	420,916.00	430,683.00
<b>Total Expenditures</b>	<u>1,120,282.00</u>	<u>1,946,514.00</u>	<u>233,064.00</u>	<u>110,477.00</u>	<u>811,527.00</u>	<u>131,225.00</u>	<u>4,353,089.00</u>	<u>3,983,206.00</u>
<b>Fund Balance Change</b>	<u>1,056,592.00</u>	<u>296,279.00</u>	<u>(4,736.00)</u>	<u>(6,845.00)</u>	<u>-</u>	<u>141,876.00</u>	<u>1,483,166.00</u>	<u>1,816,484.00</u>
Prior Year	1,208,632.00	294,904.00	(3,703.00)	52,814.00	-	263,837.00	1,816,484.00	

\* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

WESTERN IOWA TECH COMMUNITY COLLEGE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
JANUARY 2025

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
<b>BEGINNING BALANCE (01/01/2025)</b>	\$12,148,509	\$21,037	\$380,547	\$8,415,588	\$19,483,507	\$40,449,188
<b>Receipts</b>	4,558,595	\$930,181	0	557,978	1,672,547	7,719,301
<b>TOTAL FUNDS AVAILABLE</b>	\$16,707,104	\$951,218	\$380,547	\$8,973,566	\$21,156,054	48,168,489
<b>DISBURSEMENTS</b>						
Board Report	\$5,498,880	\$945,102	\$0	\$0	\$1,253,502	\$7,697,483
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				0		0
Approved Previous Meeting				446,026		446,026
<b>TOTAL DISBURSEMENTS</b>	\$5,498,880	\$945,102	\$0	\$446,026	\$1,253,502	\$8,143,509
<b>ENDING BALANCE (01/31/2025)</b>	\$11,208,224	\$6,116	\$380,547	\$8,527,540	\$19,902,552	\$40,024,980

WESTERN IOWA TECH COMMUNITY COLLEGE  
INVESTMENT STATUS  
JANUARY 31, 2025

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	(\$769,994)					(\$769,994)	0.00%
Interest Checking	Security National		6,116				6,116	4.00%
Repurchase Agreement	Security National	4,718,365					4,718,365	4.00%
Certificate of Deposit	Central Bank	1,189,106					1,189,106	4.91%
Money Market	Liberty National Bank	5,284,561					5,284,561	4.14%
Money Market	Liberty National Bank				8,122,371		8,122,371	4.14%
Checking	Cherokee State Bank	\$6,338					6,338	0.00%
Checking	Wells Fargo	\$20,793					20,793	1.65%
Checking	Wells Fargo			380,547	33,555	1,925,269	2,339,371	1.65%
Checking	Wells Fargo					1	1	0.50%
Repurchase Agreement	Security National				255,014	17,977,282	18,232,295	4.00%
Dorm Revenue Bond Funds	UMB Bank	759,055			116,601		875,656	4.31%
<b>Total Cash &amp; Investments</b>		<b>\$11,208,224</b>	<b>\$6,116</b>	<b>\$380,547</b>	<b>\$8,527,540</b>	<b>\$19,902,552</b>	<b>\$40,024,980</b>	<b>4.02%</b>
<b>Interest Earnings YTD</b>		<b>\$376,864</b>	<b>\$600</b>	<b>\$1,062</b>	<b>\$214,473</b>	<b>\$347,456</b>	<b>\$940,455</b>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting February 10, 2025**

January 2025

	<u>Operating</u>	<u>Special Federal Funds</u>	<u>Funds Held For Others</u>	<u>Plant Fund</u>	<u>House File</u>	<u>Total</u>
Warrants	\$ 5,501,641.31	\$ 945,102.01	\$ -	\$ -	\$ 1,253,501.58	\$ 7,700,244.90
Cancelled warrants	(2,761.80)					\$ (2,761.80)
<b>Subtotal</b>	<b>5,498,879.51</b>	<b>945,102.01</b>	<b>-</b>	<b>-</b>	<b>1,253,501.58</b>	<b>\$ 7,697,483.10</b>
Estimated amount	\$ 688,875.00					\$ 688,875.00
<b>Total</b>	<b>\$ 6,187,754.51</b>	<b>\$ 945,102.01</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,253,501.58</b>	<b>\$ 8,386,358.10</b>

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
General & Auxiliary  
2/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/25/2025	Wells Fargo Bank	\$1,535,059.57	CASH IN BANK-PAYROLL
1/9/2025	Frontier Communications	\$619.01	COMMUNICATION
1/30/2025	Frontier Communications	\$632.48	COMMUNICATION
1/9/2025	Iowa Communications	\$5,713.20	COMMUNICATION
1/9/2025	Qwest Corporation	\$422.52	COMMUNICATION
1/30/2025	Qwest Corporation	\$539.26	COMMUNICATION
1/9/2025	Ace Sign Displays	\$622.14	CONSTRUCTION SUPPLIES
1/23/2025	Burke Engineering Sales	\$138.00	CONSTRUCTION SUPPLIES
1/16/2025	Consolidated Electrical	\$61.83	CONSTRUCTION SUPPLIES
1/30/2025	Consolidated Electrical	\$210.00	CONSTRUCTION SUPPLIES
1/16/2025	Echo Group Inc	\$2,500.95	CONSTRUCTION SUPPLIES
1/16/2025	Echo Group Inc	\$2,099.84	CONSTRUCTION SUPPLIES
1/16/2025	Echo Group Inc	(\$980.30)	CONSTRUCTION SUPPLIES
1/23/2025	Echo Group Inc	\$175.77	CONSTRUCTION SUPPLIES
1/16/2025	Electrical Automation LLC	\$12,142.40	CONSTRUCTION SUPPLIES
1/9/2025	Menards Inc	\$19.78	CONSTRUCTION SUPPLIES
1/9/2025	Menards Inc	\$543.73	CONSTRUCTION SUPPLIES
1/16/2025	Menards Inc	\$3,820.20	CONSTRUCTION SUPPLIES
1/23/2025	Menards Inc	\$102.23	CONSTRUCTION SUPPLIES
1/23/2025	Menards Inc	\$11.88	CONSTRUCTION SUPPLIES
1/23/2025	Menards Inc	\$24.98	CONSTRUCTION SUPPLIES
1/30/2025	Menards Inc	\$431.75	CONSTRUCTION SUPPLIES
1/30/2025	Menards Inc	\$3.99	CONSTRUCTION SUPPLIES
1/30/2025	NCH Corporation	\$1,630.00	CONSTRUCTION SUPPLIES
1/9/2025	Sioux City Winnelson	\$3,501.48	CONSTRUCTION SUPPLIES
1/16/2025	Sioux City Winnelson	\$426.60	CONSTRUCTION SUPPLIES
1/16/2025	Sioux City Winnelson	\$139.08	CONSTRUCTION SUPPLIES

1/16/2025	Sioux City Winnelson	\$466.32	CONSTRUCTION SUPPLIES
1/30/2025	Sioux City Winnelson	\$255.36	CONSTRUCTION SUPPLIES
1/30/2025	Aae International Inc.	\$10,000.00	CONTRACTED SERVICES
1/9/2025	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
1/9/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
1/23/2025	Juan D. Amaro	\$100.00	CONTRACTED SERVICES
1/30/2025	B&D AQUA Inc	\$11.80	CONTRACTED SERVICES
1/30/2025	BankMobile Technologies Inc	\$56.90	CONTRACTED SERVICES
1/9/2025	Angela Bernard	\$25.00	CONTRACTED SERVICES
1/23/2025	Angela Bernard	\$50.00	CONTRACTED SERVICES
1/9/2025	Bunkers Feed and Supply Inc	\$64.26	CONTRACTED SERVICES
1/23/2025	Bunkers Feed and Supply Inc	\$379.17	CONTRACTED SERVICES
1/16/2025	Champion Propane	\$350.00	CONTRACTED SERVICES
1/9/2025	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
1/30/2025	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
1/9/2025	Amber Dammann	\$1,110.00	CONTRACTED SERVICES
1/9/2025	Amber Dammann	\$1,080.00	CONTRACTED SERVICES
1/30/2025	Amber Dammann	\$1,215.00	CONTRACTED SERVICES
1/9/2025	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
1/9/2025	Document Depot &	\$147.00	CONTRACTED SERVICES
1/30/2025	Document Depot &	\$147.00	CONTRACTED SERVICES
1/9/2025	Ellucian Company LLC	\$1,338.00	CONTRACTED SERVICES
1/16/2025	Gill Hauling Inc	\$4,607.64	CONTRACTED SERVICES
1/16/2025	Great Western Dining Service	\$46,667.50	CONTRACTED SERVICES
1/4/2025	HealthEquity Inc	\$85.00	CONTRACTED SERVICES
1/16/2025	IMKO Enterprises Inc	\$2,684.44	CONTRACTED SERVICES
1/16/2025	IMKO Enterprises Inc	\$2,023.84	CONTRACTED SERVICES
1/16/2025	IMKO Enterprises Inc	\$35,557.40	CONTRACTED SERVICES
1/16/2025	IMKO Enterprises Inc	\$3,227.11	CONTRACTED SERVICES
1/23/2025	Iowa Law Enforcement	\$500.00	CONTRACTED SERVICES
1/16/2025	Johnshoy Landscaping LLC	\$110.00	CONTRACTED SERVICES
1/16/2025	Jodi M. Johnson	\$1,248.00	CONTRACTED SERVICES
1/16/2025	K&S Janitorial Services LLC	\$6,224.00	CONTRACTED SERVICES

1/23/2025	Joseph Kooiker	\$300.00	CONTRACTED SERVICES
1/16/2025	Lindblom Services Inc	\$350.11	CONTRACTED SERVICES
1/16/2025	Lindblom Services Inc	\$124.00	CONTRACTED SERVICES
1/16/2025	Lindblom Services Inc	\$1,220.56	CONTRACTED SERVICES
1/16/2025	Jessica Lopez-Walker	\$250.00	CONTRACTED SERVICES
1/23/2025	Grazi Pardino	\$65.00	CONTRACTED SERVICES
1/9/2025	Plunketts Pest Control Inc	\$55.00	CONTRACTED SERVICES
1/23/2025	Plunketts Pest Control Inc	\$115.00	CONTRACTED SERVICES
1/16/2025	R&S Waste Disposal LLC	\$153.42	CONTRACTED SERVICES
1/16/2025	Red Line Recycling	\$225.00	CONTRACTED SERVICES
1/23/2025	RefQuest LLC	\$231.30	CONTRACTED SERVICES
1/16/2025	Rentokil North America	\$52.47	CONTRACTED SERVICES
1/23/2025	Rentokil North America	\$363.11	CONTRACTED SERVICES
1/9/2025	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
1/23/2025	Robert Ferrilli LLC	\$6,877.50	CONTRACTED SERVICES
1/23/2025	Robert Ferrilli LLC	\$5,985.00	CONTRACTED SERVICES
1/9/2025	Hanah C. Runyon	\$25.00	CONTRACTED SERVICES
1/23/2025	Hanah C. Runyon	\$50.00	CONTRACTED SERVICES
1/9/2025	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
1/30/2025	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
1/16/2025	Dennis R Semple	\$960.00	CONTRACTED SERVICES
1/23/2025	Shaffer Evaluation Group LLC	\$5,546.50	CONTRACTED SERVICES
1/16/2025	Sioux City Sillies	\$60.00	CONTRACTED SERVICES
1/16/2025	Siouxland Certified Testing	\$18.00	CONTRACTED SERVICES
1/9/2025	Strachan Sales Inc	\$438.62	CONTRACTED SERVICES
1/9/2025	Touchnet Information Systems	\$750.00	CONTRACTED SERVICES
1/9/2025	Tri State Nursing Enterprises	\$709.78	CONTRACTED SERVICES
1/30/2025	Tri State Nursing Enterprises	\$6,895.35	CONTRACTED SERVICES
1/9/2025	William H. Tubbs	\$25.00	CONTRACTED SERVICES
1/23/2025	William H. Tubbs	\$25.00	CONTRACTED SERVICES
1/16/2025	Vans Sanitation Inc	\$80.64	CONTRACTED SERVICES
1/23/2025	Western Iowa Tech General	\$1,700.00	CONTRACTED SERVICES
1/30/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES

1/30/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
1/30/2025	Arnold Motor Supply LLP	\$1,125.54	COURSE FEE EXPENSE
1/9/2025	Des Moines Area Community	\$190.00	COURSE FEE EXPENSE
1/30/2025	Foulk Brothers Plumbing &	\$6,312.29	COURSE FEE EXPENSE
1/23/2025	Southwestern Community	\$700.00	COURSE FEE EXPENSE
1/9/2025	Corey M. Adair	\$380.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	AFP Corp	\$375.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	AFP Corp	\$650.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	AFP Corp	\$1,416.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Amsimpkins and Associates	\$31,100.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Monique L. Baker	\$219.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Breathe Clean Dry Ice Blasting	\$1,500.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Breathe Clean Dry Ice Blasting	\$4,500.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Breathe Clean Dry Ice Blasting	\$10,887.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Coil US Buyer Inc	\$2,068.67	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Coil US Buyer Inc	\$198.81	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Coil US Buyer Inc	\$4,290.00	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Convergint Technologies LLC	\$845.50	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Cummins Inc	\$814.01	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Daktronics Inc	\$877.50	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Sandy Davidson	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Nick Demke	\$649.92	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Nick Demke	\$97.14	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Dunwell LLC	\$38,014.01	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Echo Group Inc	\$2,886.32	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Electrical Automation LLC	\$4,166.28	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Electrical Automation LLC	\$7,564.97	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Electrical Automation LLC	\$880.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Ellucian Company LLC	\$30,633.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Foulk Brothers Plumbing &	\$1,695.52	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Foulk Brothers Plumbing &	\$3,701.69	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Foulk Brothers Plumbing &	\$115.00	DUE FROM OTHERS-ASSET ACCOUNT

1/30/2025	Foulk Brothers Plumbing &	\$7,051.50	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	John F. Hanus	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	High Point Networks LLC	\$104,569.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Nadine Holst	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Jeff A. Jansen	\$82.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Shaylee M. Jones	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Lois Lackore	\$21.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Carol J. Leith	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Carole D Massey	\$95.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Metro & Son Electric Inc	\$3,847.74	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Metro & Son Electric Inc	\$6,665.19	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Metro & Son Electric Inc	\$1,255.64	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Shirley J. Mobley	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Jo E. Nelson	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Otis Elevator Company	\$3,400.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Power Protection Products Inc	\$5,349.62	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	LaDonna E. Preston	\$13.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Shirley Schuett	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	ScriptPro USA Inc	\$1,288.50	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Barbara Stolle	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Ralph A. Swain	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Thompson Solutions Group	\$508.27	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Thompson Solutions Group	\$2,211.30	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Thompson Solutions Group	\$15,000.00	DUE FROM OTHERS-ASSET ACCOUNT
1/23/2025	Thompson Solutions Group	\$10,290.00	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	William S. Thompson	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Visual Edge IT Inc	\$2,262.44	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Visual Edge IT Inc	\$205.25	DUE FROM OTHERS-ASSET ACCOUNT
1/16/2025	Ward Electric Company Inc	\$6,011.67	DUE FROM OTHERS-ASSET ACCOUNT
1/30/2025	Jeri Watkins	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT

1/30/2025	Virgina Wells	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
1/28/2025	Western Iowa Tech 125 Plan	\$4,525.64	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Nikki L. Wilkerson	\$300.00	DUE FROM OTHERS-ASSET ACCOUNT
1/9/2025	Kevin Engel-Cartie	\$87.00	DUE FROM STUDENTS
1/16/2025	Kaitlyn A. Gartner	\$50.00	DUE FROM STUDENTS
1/23/2025	Osiel E. Gonzalez	\$503.00	DUE FROM STUDENTS
1/16/2025	Cameron T. Moore	\$31.67	DUE FROM STUDENTS
1/30/2025	Sofia Navarrete	\$2,880.00	DUE FROM STUDENTS
1/16/2025	Eric A. Nettleton	\$177.77	DUE FROM STUDENTS
1/30/2025	Spencer Community School	\$375.00	DUE FROM STUDENTS
1/30/2025	Spender Community School	\$375.00	DUE FROM STUDENTS
1/9/2025	Isabelle G. Tufty	\$1,318.00	DUE FROM STUDENTS
1/23/2025	Kananisa H. Wako	\$63.00	DUE FROM STUDENTS
1/30/2025	Wit Foundation	\$1,000.00	DUE FROM STUDENTS
1/30/2025	Western Iowa Tech	\$7,500.00	DUE TO AGENCY FUND
1/9/2025	Western Iowa Tech Classroom	\$40,521.45	DUE TO PLANT FUND
1/30/2025	Western Iowa Tech Classroom	\$31,219.91	DUE TO PLANT FUND
1/18/2025	Western Iowa Tech Plant Fund	\$400,000.00	DUE TO PLANT FUND
1/16/2025	Laerdal Medical Corporation	\$10,827.00	EQUIPMENT - \$5000 AND OVER
1/30/2025	Laerdal Medical Corporation	\$27,236.00	EQUIPMENT - \$5000 AND OVER
1/18/2025	Wells Fargo Bank	\$40.23	FICA TAX PAYABLE
1/18/2025	Wells Fargo Bank	\$40.23	FICA TAX PAYABLE
1/16/2025	Great Western Dining Service	\$1,294.40	GROUP MEETINGS AND WORKSHOPS
1/23/2025	Great Western Dining Service	\$3,625.65	GROUP MEETINGS AND WORKSHOPS
1/23/2025	Maldonado Gonzalez , Jose	\$354.00	GROUP MEETINGS AND WORKSHOPS
1/16/2025	Siouxland Chamber of	\$225.00	GROUP MEETINGS AND WORKSHOPS
1/25/2025	HealthEquity Inc	\$11,672.15	HSA Payable
1/30/2025	Cherokee Prca Rodeo	\$500.00	INFO SERVICES/CLASSIFY ADS
1/16/2025	Stamats	\$7,540.74	INFO SERVICES/CLASSIFY ADS
1/16/2025	Stamats	\$9,000.00	INFO SERVICES/CLASSIFY ADS
1/30/2025	Wm Bass Advertising &	\$800.00	INFO SERVICES/CLASSIFY ADS
1/16/2025	American Income Life	\$5.04	INSURANCE
1/16/2025	Insurance Management	\$300,000.00	INSURANCE

1/30/2025	Insurance Management	\$973,008.29	INSURANCE
1/18/2025	BusinessSolverComInc	\$473,802.21	INSURANCE PREMIUMS PAYABLE
1/25/2025	Iowa Public Employees	\$137,092.38	IPERS TAX PAYABLE
1/16/2025	Eakes Inc	\$4,735.38	JANITOR MATERIALS AND SUPPLIES
1/16/2025	Eakes Inc	\$3,055.96	JANITOR MATERIALS AND SUPPLIES
1/23/2025	Eakes Inc	\$889.27	JANITOR MATERIALS AND SUPPLIES
1/23/2025	Eakes Inc	\$134.88	JANITOR MATERIALS AND SUPPLIES
1/23/2025	Eakes Inc	\$45.36	JANITOR MATERIALS AND SUPPLIES
1/30/2025	Eakes Inc	\$2,047.91	JANITOR MATERIALS AND SUPPLIES
1/9/2025	Ricks Computers Inc	\$300.00	MAINT & REPAIR-SU EQUIP
1/9/2025	Ricks Computers Inc	\$112.50	MAINT & REPAIR-SU EQUIP
1/23/2025	Ricks Computers Inc	\$2,720.26	MAINT & REPAIR-SU EQUIP
1/16/2025	ARR Roofing of Iowa LLC	\$1,616.31	MAINT AND REPAIR BUILDINGS
1/30/2025	Drain Specialists Inc	\$410.00	MAINT AND REPAIR BUILDINGS
1/16/2025	Metro & Son Electric Inc	\$540.00	MAINT AND REPAIR BUILDINGS
1/16/2025	Metro & Son Electric Inc	\$17,035.43	MAINT AND REPAIR BUILDINGS
1/23/2025	Metro & Son Electric Inc	\$90.00	MAINT AND REPAIR BUILDINGS
1/30/2025	Metro & Son Electric Inc	\$400.29	MAINT AND REPAIR BUILDINGS
1/23/2025	Boiler & Pressure Vessel	\$80.00	MAINT AND REPAIR EQUIPMENT
1/16/2025	Drain Specialists Inc	\$150.00	MAINT AND REPAIR EQUIPMENT
1/23/2025	Eakes Inc	\$191.05	MAINT AND REPAIR EQUIPMENT
1/23/2025	Eakes Inc	\$594.66	MAINT AND REPAIR EQUIPMENT
1/16/2025	Foulk Brothers Plumbing &	\$342.88	MAINT AND REPAIR EQUIPMENT
1/16/2025	Foulk Brothers Plumbing &	\$1,492.60	MAINT AND REPAIR EQUIPMENT
1/16/2025	Foulk Brothers Plumbing &	\$1,181.88	MAINT AND REPAIR EQUIPMENT
1/16/2025	Foulk Brothers Plumbing &	\$2,745.00	MAINT AND REPAIR EQUIPMENT
1/23/2025	Foulk Brothers Plumbing &	\$198.63	MAINT AND REPAIR EQUIPMENT
1/23/2025	Foulk Brothers Plumbing &	\$1,308.06	MAINT AND REPAIR EQUIPMENT
1/30/2025	Foulk Brothers Plumbing &	\$140.88	MAINT AND REPAIR EQUIPMENT
1/30/2025	Foulk Brothers Plumbing &	\$73.42	MAINT AND REPAIR EQUIPMENT
1/9/2025	GreatAmerica Financial	\$3,565.81	MAINT AND REPAIR EQUIPMENT
1/30/2025	GreatAmerica Financial	\$3,565.81	MAINT AND REPAIR EQUIPMENT
1/16/2025	Luesebrink Clifford	\$2,174.00	MAINT AND REPAIR EQUIPMENT

1/16/2025	Flewelling Farms LLC	\$442.70	MAINTENANCE GROUNDS
1/16/2025	Advance Auto Parts	\$8.99	MATERIALS AND SUPPLIES
1/23/2025	Karen V. Arredondo Bedoya	\$30.00	MATERIALS AND SUPPLIES
1/16/2025	Bomgaars Supply Inc	\$143.53	MATERIALS AND SUPPLIES
1/16/2025	Bomgaars Supply Inc	\$1,397.93	MATERIALS AND SUPPLIES
1/23/2025	Bomgaars Supply Inc	\$39.87	MATERIALS AND SUPPLIES
1/23/2025	Bomgaars Supply Inc	\$377.37	MATERIALS AND SUPPLIES
1/30/2025	Bomgaars Supply Inc	\$242.49	MATERIALS AND SUPPLIES
1/23/2025	City of Sioux City	\$2,947.97	MATERIALS AND SUPPLIES
1/9/2025	Community Action Agency of	\$158.19	MATERIALS AND SUPPLIES
1/30/2025	Community Action Agency of	\$165.85	MATERIALS AND SUPPLIES
1/30/2025	Caleb M. Kawela	\$35.00	MATERIALS AND SUPPLIES
1/9/2025	Charles Liston	\$50.00	MATERIALS AND SUPPLIES
1/23/2025	Mail House Inc	\$149.44	MATERIALS AND SUPPLIES
1/23/2025	Naomi M. Mangiapane	\$30.00	MATERIALS AND SUPPLIES
1/23/2025	Sioux Sales Company	\$2,563.10	MATERIALS AND SUPPLIES
1/30/2025	Sysco Lincoln	\$4,935.99	MATERIALS AND SUPPLIES
1/16/2025	Vestis Group, Inc.	\$84.32	MATERIALS AND SUPPLIES
1/30/2025	Western Iowa Tech	\$305.00	MATERIALS AND SUPPLIES
1/23/2025	Western Iowa Tech Petty Cash	\$30.00	MATERIALS AND SUPPLIES
1/23/2025	Brenda Wright	\$60.00	MATERIALS AND SUPPLIES
1/16/2025	City of Sioux City	\$25.00	MEMBERSHIP
1/30/2025	New York Public Radio	\$1,713.50	MEMBERSHIP
1/30/2025	Rotary International Cherokee	\$175.35	MEMBERSHIP
1/30/2025	Siouxland Auto Body Repair	\$200.00	MEMBERSHIP
1/16/2025	ConnectAble Inc	\$5,000.00	NON-CAPITAL EXP & EQUIP <5000
1/16/2025	Ed M Feld Equipment Co Inc	\$8,718.00	NON-CAPITAL EXP & EQUIP <5000
1/16/2025	Iowa Office Supply Inc	\$3,952.12	NON-CAPITAL EXP & EQUIP <5000
1/23/2025	Iowa Office Supply Inc	\$195.00	NON-CAPITAL EXP & EQUIP <5000
1/16/2025	Metro & Son Electric Inc	\$6,629.14	NON-CAPITAL EXP & EQUIP <5000
1/16/2025	Riverside Technologies Inc	\$288.00	NON-CAPITAL EXP & EQUIP <5000
1/16/2025	Riverside Technologies Inc	\$87,780.04	NON-CAPITAL EXP & EQUIP <5000
1/30/2025	Sioux City Foundry	\$1,287.90	NON-CAPITAL EXP & EQUIP <5000

1/16/2025	Steve Harris Construction Inc	\$16,210.00	NON-CAPITAL EXP & EQUIP <5000
1/9/2025	Zoom Communications Inc	\$138.00	NON-CAPITAL EXP & EQUIP <5000
1/25/2025	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Nebraska Child Support	\$228.00	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	United Way of Siouxland Inc	\$676.34	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Western Iowa Tech Agency	\$35.00	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Western Iowa Tech	\$1,872.43	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Western Iowa Tech GF	\$302.25	OTHER EMPLOYEE PR DEDUCTIONS
1/28/2025	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
1/9/2025	APH Stores Inc	\$386.77	OTHER MATERIALS AND SUPPLIES
1/23/2025	APH Stores Inc	\$426.79	OTHER MATERIALS AND SUPPLIES
1/9/2025	Arnold Motor Supply LLP	\$166.93	OTHER MATERIALS AND SUPPLIES
1/23/2025	Arnold Motor Supply LLP	\$441.16	OTHER MATERIALS AND SUPPLIES
1/9/2025	Dakotaland Holdings LLC	\$454.65	OTHER MATERIALS AND SUPPLIES
1/16/2025	Dakotaland Holdings LLC	\$178.16	OTHER MATERIALS AND SUPPLIES
1/15/2025	OReilly Auto Parts	\$187.55	OTHER MATERIALS AND SUPPLIES
1/30/2025	Ebsco Industries Inc	\$324.09	PERIODICALS
1/16/2025	Quadient Finance Usa, Inc.	\$524.01	POSTAGE
1/4/2025	UPS	\$36.00	POSTAGE
1/11/2025	UPS	\$36.00	POSTAGE
1/18/2025	UPS	\$139.93	POSTAGE
1/25/2025	UPS	\$437.27	POSTAGE
1/23/2025	Benstar Packaging and	\$13,116.00	PREPAID EXPENSES
1/30/2025	Artisan Press Inc	\$8,650.00	PRINTING & REPRODUCTION SVC
1/30/2025	Mail House Inc	\$75.90	PRINTING & REPRODUCTION SVC
1/9/2025	Omaha Paper Company	\$566.42	PRINTING & REPRODUCTION SVC
1/9/2025	Omaha Paper Company	\$589.18	PRINTING & REPRODUCTION SVC
1/16/2025	Record Printing & Copy Center	\$331.00	PRINTING & REPRODUCTION SVC
1/9/2025	Visual Edge IT Inc	\$44.48	PRINTING & REPRODUCTION SVC
1/23/2025	Ace Sign Displays	\$2,488.59	PROFESSIONAL SERVICES
1/9/2025	Ahlers & Cooney PC	\$1,392.00	PROFESSIONAL SERVICES

1/9/2025	Dentons Davis Brown PC	\$3,600.00	PROFESSIONAL SERVICES
1/9/2025	Stacy Harmelink	\$2,012.24	PROFESSIONAL SERVICES
1/23/2025	Sarah E. McSweeny	\$7,500.00	PROFESSIONAL SERVICES
1/16/2025	Nichols Rise & Company LLP	\$1,205.00	PROFESSIONAL SERVICES
1/4/2025	Wells Fargo Bank	\$343,152.06	PURCHASE CARD CHECKING
1/9/2025	Evertex Inc	\$875.00	RENTED BUILDINGS & FACILITIES
1/30/2025	Evertex Inc	\$875.00	RENTED BUILDINGS & FACILITIES
1/23/2025	Oracle Aviation Ksux LLC	\$3,200.00	RENTED BUILDINGS & FACILITIES
1/16/2025	Quadient Leasing USA Inc	\$4,232.88	RENTED EQUIPMENT
1/16/2025	Branded Custom Sportswear	\$1,899.00	RESALE PURCHASES
1/16/2025	Chesterman Company	\$1,415.44	RESALE PURCHASES
1/30/2025	City of Sioux City	\$155.00	RESALE PURCHASES
1/23/2025	Core Mark Midcontinent Inc	\$1,384.62	RESALE PURCHASES
1/9/2025	Elsevier Inc	\$2,468.20	RESALE PURCHASES
1/9/2025	Elsevier Inc	(\$1,708.60)	RESALE PURCHASES
1/23/2025	GKSB Enterprises LLC	\$465.08	RESALE PURCHASES
1/23/2025	Lady Boss Ventures LLC	\$1,505.29	RESALE PURCHASES
1/9/2025	MBS Textbook Exchange	\$7,272.08	RESALE PURCHASES
1/9/2025	MBS Textbook Exchange	(\$1,837.53)	RESALE PURCHASES
1/9/2025	Roaring Spring Blank Book Co	\$3,418.11	RESALE PURCHASES
1/16/2025	Scribe Opco Inc	\$580.39	RESALE PURCHASES
1/16/2025	Scribe Opco Inc	\$96.38	RESALE PURCHASES
1/30/2025	Western Iowa Tech	\$23,856.00	RESIDENT TUITION
1/16/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
1/16/2025	Cmvost Grant Funds	\$6,550.00	SCHOLARSHIPS
1/9/2025	Western Iowa Tech Comm Ed	\$365.00	SCHOLARSHIPS
1/9/2025	Western Iowa Tech Comm Ed	\$1,200.00	SCHOLARSHIPS
1/16/2025	Western Iowa Tech Comm Ed	\$6,120.00	SCHOLARSHIPS
1/23/2025	Western Iowa Tech Comm Ed	\$625.00	SCHOLARSHIPS
1/16/2025	Chapter 33 Students Internal	\$1,121.85	SPONSORED BILLING RECEIVABLE
1/16/2025	Chapter 33 Students Internal	\$1,050.00	SPONSORED BILLING RECEIVABLE
1/16/2025	Department of Veterans	\$826.00	SPONSORED BILLING RECEIVABLE
1/16/2025	Chapter 33 Students Internal	\$932.70	SPONSORED BILLING RECEIVABLE

1/16/2025	Chapter 33 Students Internal	\$1,065.00	SPONSORED BILLING RECEIVABLE
1/16/2025	Chapter 33 Students Internal	\$374.40	SPONSORED BILLING RECEIVABLE
1/16/2025	Chapter 33 Students Internal	\$238.83	SPONSORED BILLING RECEIVABLE
1/30/2025	Meier Towing Inc	\$795.00	SPONSORED BILLING RECEIVABLE
1/16/2025	Tulio Aparicio	\$250.00	STUDENT DEPOSITS
1/9/2025	Rebeca Lynn Beck	\$250.00	STUDENT DEPOSITS
1/9/2025	Bryan Crites	\$250.00	STUDENT DEPOSITS
1/30/2025	Stacy Grohs	\$250.00	STUDENT DEPOSITS
1/9/2025	Lauri McShane	\$250.00	STUDENT DEPOSITS
1/9/2025	Boys & Girls Clubs of Siouxland	\$103.47	STUDENT WORK STUDY FEDERAL
1/30/2025	Boys & Girls Clubs of Siouxland	\$78.11	STUDENT WORK STUDY FEDERAL
1/9/2025	Eventide	\$990.00	STUDENT WORK STUDY FEDERAL
1/25/2025	Teachers Insurance & Annuity	\$105,248.74	TIAA-CREF PAYABLE
1/23/2025	Curt A. Brodsky	\$102.96	TRAVEL IN STATE
1/30/2025	William C. Fitch	\$180.96	TRAVEL IN STATE
1/16/2025	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
1/23/2025	Kyle R. Hueser	\$218.40	TRAVEL IN STATE
1/23/2025	Teresa P. McElroy	\$180.96	TRAVEL IN STATE
1/23/2025	Kari Meyer	\$819.52	TRAVEL IN STATE
1/16/2025	Darin Moeller	\$82.16	TRAVEL IN STATE
1/23/2025	Terry A. Murrell	\$62.40	TRAVEL IN STATE
1/23/2025	Kevin L. Stover	\$176.80	TRAVEL IN STATE
1/9/2025	Brandy L. TenHulzen	\$178.00	TRAVEL IN STATE
1/30/2025	Tom Utesch	\$86.32	TRAVEL IN STATE
1/9/2025	Terry A. Murrell	\$283.92	TRAVEL OUT OF STATE
1/23/2025	Security National Bank	\$1,500.00	TRAVEL OUT OF STATE
1/30/2025	Siouxland Chamber of	\$3,850.00	TRAVEL OUT OF STATE
1/25/2025	Voya Retirement Insurance	\$11,680.80	TSA PAYABLE
1/9/2025	Frances E. DeJong	\$2,210.00	TUITION
1/16/2025	Kristi K. Erickson Wilken	\$2,327.00	TUITION
1/16/2025	Mara K. Hall	\$1,253.00	TUITION
1/16/2025	Mackenzie K. Hardyk	\$1,547.00	TUITION
1/30/2025	Angela K Kastner	\$663.00	TUITION

1/16/2025	Knox Theological Seminary Inc	\$1,000.00	TUITION
1/23/2025	Jack L. McCune	\$2,184.00	TUITION
1/9/2025	Darin Moeller	\$663.00	TUITION
1/16/2025	Benjamin L. Mohning	\$435.00	TUITION
1/23/2025	Daniel A. Reiss	\$2,441.00	TUITION
1/9/2025	Michelle A. Simpson	\$663.00	TUITION
1/16/2025	Erin L. Volk	\$888.00	TUITION
1/9/2025	Berkshire Hathaway Energy	\$2,181.83	UTILITIES
1/16/2025	Berkshire Hathaway Energy	\$41,209.66	UTILITIES
1/16/2025	Berkshire Hathaway Energy	\$939.61	UTILITIES
1/16/2025	Berkshire Hathaway Energy	\$264.52	UTILITIES
1/23/2025	Berkshire Hathaway Energy	\$1,559.18	UTILITIES
1/23/2025	Black Hills Utility Holding	\$1,457.21	UTILITIES
1/23/2025	City Of Cherokee	\$69.03	UTILITIES
1/16/2025	City of Le Mars	\$48.86	UTILITIES
1/16/2025	City Of Mapleton	\$556.68	UTILITIES
1/9/2025	City of Sioux City	\$528.09	UTILITIES
1/9/2025	City of Sioux City	\$863.74	UTILITIES
1/9/2025	City of Sioux City	\$612.00	UTILITIES
1/9/2025	City of Sioux City	\$238.46	UTILITIES
1/9/2025	City of Sioux City	\$196.50	UTILITIES
1/9/2025	City of Sioux City	\$322.37	UTILITIES
1/9/2025	City of Sioux City	\$126.36	UTILITIES
1/9/2025	City of Sioux City	\$259.44	UTILITIES
1/9/2025	City of Sioux City	\$206.99	UTILITIES
1/9/2025	City of Sioux City	\$3,277.53	UTILITIES
1/9/2025	City of Sioux City	\$1,639.92	UTILITIES
1/9/2025	City of Sioux City	\$95.67	UTILITIES
1/9/2025	City of Sioux City	\$30.47	UTILITIES
1/9/2025	City of Sioux City	\$2,203.44	UTILITIES
1/9/2025	City of Sioux City	\$300.17	UTILITIES
1/16/2025	City of Sioux City	\$4,433.20	UTILITIES
1/16/2025	Denison Municipal Utilities	\$2,593.83	UTILITIES

1/16/2025	Woodbury County Rural	\$2,870.02	UTILITIES
1/16/2025	Advance Auto Parts	\$168.83	VEHICLES-MATERIALS & SUPPLIES
1/23/2025	Advance Auto Parts	\$48.79	VEHICLES-MATERIALS & SUPPLIES
1/30/2025	Advance Auto Parts	\$28.66	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	City of Sioux City	\$3,021.08	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	City of Sioux City	\$52.25	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	City of Sioux City	\$38.88	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	City of Sioux City	\$266.66	VEHICLES-MATERIALS & SUPPLIES
1/9/2025	Heartland Tire, Inc	\$5,642.36	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	Heartland Tire, Inc	\$3,142.18	VEHICLES-MATERIALS & SUPPLIES
1/23/2025	Heartland Tire, Inc	\$902.82	VEHICLES-MATERIALS & SUPPLIES
1/23/2025	Heartland Tire, Inc	\$171.30	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	Heavy Metal Repair LLC	\$1,271.88	VEHICLES-MATERIALS & SUPPLIES
1/23/2025	Iowa SFK Leasing Inc	\$789.70	VEHICLES-MATERIALS & SUPPLIES
1/30/2025	Iowa SFK Leasing Inc	\$24.24	VEHICLES-MATERIALS & SUPPLIES
1/16/2025	Marx Truck Trailer Sales Inc	\$75.27	VEHICLES-MATERIALS & SUPPLIES
1/4/2025	Customers Bank	\$25,670.25	WITCC ONECARD PAYABLE
1/18/2025	Customers Bank	\$10,831.20	WITCC ONECARD PAYABLE
1/25/2025	Customers Bank	\$23,307.47	WITCC ONECARD PAYABLE
1/25/2025	Customers Bank	\$32,079.25	WITCC ONECARD PAYABLE
		<u>\$5,501,641.31</u>	

Western Iowa Tech Community College  
 Canceled Warrants Using Check Date  
 General & Auxiliary  
 2/4/2025

CHK DATE	VENDOR NAME	CHK AMOUNT	DESCRIPTION
10/3/2024	Center for Assistance Service	\$1,000.00	DUE FROM STUDENTS
12/12/2024	Chuck Chrisman	\$1.00	DUE FROM OTHERS-ASSET ACCOUNT
9/12/2024	Graham Tire Sioux City	\$455.80	VEHICLES-MATERIALS & SUPPLIES
6/6/2024	Amber L. McPeek	\$45.00	DUE FROM OTHERS-ASSET ACCOUNT
10/3/2024	Sioux City Sillies	\$60.00	CONTRACTED SERVICES
2/29/2024	Siouxland Auto Body Repair	\$200.00	MEMBERSHIP
9/12/2024	Manuel A. Tellez	\$1,000.00	GROUP MEETINGS AND WORKSHOPS
		<u>\$2,761.80</u>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting February 10, 2025**

**GENERAL FUND**

**Estimated for the month of February**

<b>Federal tax</b>	<b>\$</b>	<b>137,000.00</b>
<b>FICA</b>		<b>86,000.00</b>
<b>Insurance</b>		<b>310,000.00</b>
<b>IPERS</b>		<b>65,000.00</b>
<b>TIAA-CREF</b>		<b>90,000.00</b>
<b>United Farmers Telephone</b>		<b>875.00</b>
<b>Total</b>	<b>\$</b>	<b><u>688,875.00</u></b>

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
Special Federal  
2/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/4/2025	Western Iowa Tech General	\$14,950.85	OTHER FEDERAL
1/11/2025	Western Iowa Tech General	\$9,796.00	OTHER FEDERAL
1/11/2025	Western Iowa Tech General	\$6,767.00	OTHER FEDERAL
1/11/2025	Western Iowa Tech General	\$14,824.93	OTHER FEDERAL
1/18/2025	Western Iowa Tech General	\$596,448.13	OTHER FEDERAL
1/18/2025	Western Iowa Tech General	\$109,562.65	OTHER FEDERAL
1/25/2025	Western Iowa Tech General	\$91,865.51	OTHER FEDERAL
1/25/2025	Western Iowa Tech General	\$67,598.97	OTHER FEDERAL
1/25/2025	Western Iowa Tech General	\$26,992.21	OTHER FEDERAL
1/25/2025	Western Iowa Tech General	\$743.89	OTHER FEDERAL
1/18/2025	Western Iowa Tech General	\$5,551.87	SCHOLARSHIPS
		<u>\$945,102.01</u>	

Western Iowa Tech Community College  
Board Approval Voucher Detail Report  
House File  
2/4/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/28/2025	Iowa Department of Revenue	\$40,911.24	ACCOUNTS PAYABLE
1/28/2025	Western Iowa Tech Housefile	\$1,120.53	ACCOUNTS PAYABLE
1/28/2025	Western Iowa Tech Housefile	\$155,762.24	ACCOUNTS PAYABLE
1/28/2025	Western Iowa Tech Housefile	\$40,354.74	ACCOUNTS PAYABLE
1/14/2025	Western Iowa Tech General	\$904.49	DUE TO GENERAL FUND
1/14/2025	Western Iowa Tech General	\$37,017.87	INCOME CLEARING ACCOUNT
1/25/2025	Security National Bank	\$212,574.78	SNB INVEST
1/25/2025	Security National Bank	\$8,243.11	SNB INVEST
1/25/2025	Security National Bank	\$13,399.98	SNB INVEST
1/25/2025	Security National Bank	\$230,308.60	SNB INVEST
1/25/2025	Security National Bank	\$73,220.99	SNB INVEST
1/25/2025	Security National Bank	\$18,393.92	SNB INVEST
1/25/2025	Security National Bank	\$27,153.82	SNB INVEST
1/25/2025	Security National Bank	\$186,918.37	SNB INVEST
1/25/2025	Security National Bank	\$13,527.30	SNB INVEST
1/25/2025	Security National Bank	\$17,373.37	SNB INVEST
1/25/2025	Security National Bank	\$8,092.00	SNB INVEST
1/25/2025	Security National Bank	\$39,449.63	SNB INVEST
1/14/2025	Hyvee Distribution	\$52,145.60	TRAINING EXPENSE
1/14/2025	Professional Computer	\$7,080.00	TRAINING EXPENSE
1/14/2025	Seaboard Triumph Foods LLC	\$48,650.00	TRAINING EXPENSE
1/14/2025	Western Iowa Tech Comm Ed	\$10,300.00	TRAINING EXPENSE
1/14/2025	Western Iowa Tech Comm Ed	\$3,600.00	TRAINING EXPENSE
1/28/2025	Western Iowa Tech Comm Ed	\$6,200.00	TRAINING EXPENSE
1/28/2025	Western Iowa Tech Comm Ed	\$799.00	TRAINING EXPENSE
		\$1,253,501.58	

PERSONNEL REPORT  
Regular Appointments  
February 10, 2025

Page 1

**I. INSTRUCTIONAL STAFF**

No Personnel change

**II. ADMINISTRATIVE STAFF**

- A. **Seungjun Kim** has been selected for the position of International Education Specialist effective February 11, 2025, at an annual salary of \$48,032, grade 6 administrative position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.

**III. SUPPORT STAFF**

- A. It is recommended that the employment of **Trent M. Bilello**, Safety Officer be changed to full time status effective January 17, 2025. No change in hourly wage. Eligible for full time benefits.
- B. **Tykell M. Truitt** has been selected for the position as Safety Officer effective February 11, 2025, at an annualized salary of \$27,055, grade 4 support position. This is a previously authorized position, vacant due to reassignment, eligible for part time benefits.
- C. It is recommended that the employment of **Caitlin R. Schooley**, KWIT Clerical Assistant be changed to full time status effective February 17, 2025. No change in hourly wage. Eligible for full time benefits.

**IV. TEMPORARY STAFF**

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report  
Temporary Employees  
(Not eligible for benefits)

February 10, 2025

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Anderson, Charity	BIO-173-740	Adjunct Instructor	01/15/25	05/15/25		\$ 1,245.00
Bezoni, James	CEMS-1217-003	Adjunct Instructor	01/21/25	05/15/25		\$ 7,470.00
Birch, Amanda	CSC-116-02	Adjunct Instructor	01/15/25	05/15/25		\$ 5,395.00
Bryan, Ted	CHM-176/CHM-271	Overload	01/15/25	05/13/25		\$ 3,821.24
Burns, Rachel	CEMS-1217-002	Adjunct Instructor	01/21/25	05/15/25		\$ 7,470.00
Cazares, Luis	ABE	Work Study	01/20/25	05/15/25	\$ 9.00	Time Entry
Darwin, William	MUA-101/MUA-120	Applied Voice and Applied Piano	01/15/25	05/13/25		\$ 2,324.00
Flanigan, Mellisa	ADM-241,ADM-932,LGL-932	Ind. Study/Internships	01/15/25	05/13/25		\$ 1,680.00
Gasaway, Carli	PSY-111	Adjunct Instructor	05/28/24	06/30/25		\$ 4,980.00
Heilman, Amanda	PTA-104-601	Independent Study	01/15/25	05/13/25		\$ 80.00
Horstmann, Jade	HSC-173	Adjunct Instructor	01/23/25	06/30/25	\$ 41.50	Time Entry
List, Noah	Library	Work Study	01/22/25	05/15/25	\$ 9.00	Time Entry
Mathison, Lea	ADN-622-01	Over Pay	01/15/25	05/10/25		\$ 1,660.00
Mansfield, Jennifer	COM 723	Adjunct Instructor	01/13/25	06/30/25		\$ 4,980.00
Hawkins, Kaylene	AGC-403-501	Adjunct Instructor	01/13/25	06/30/25	\$ 41.50	Time Entry
Johnson, Courtney	Audio Comm	Work study	01/15/25	05/15/25	\$ 9.00	Time Entry
Lassen, Kristin	PHI-105-507	Adjunct Instructor	1/13/25	06/30/25		\$ 2,490.00
Lassen, Kristin	PHI-105-504	Adjunct Instructor	1/13/25	06/30/25		\$ 2,490.00
McCarter, Krista	Denison	Work study	02/07/25	05/13/25	\$ 9.00	Time Entry
McCune, Jennifer	MGT-938-02	OJT	01/15/25	05/13/25		\$ 800.00
McCune, Jennifer	MGT-975-02	Service Learning	01/15/25	05/13/25		\$ 240.00
Polk, Charles	LIT-133-01	Independent Study	01/15/25	05/13/25		\$ 240.00
Powell, Gary	CRJ-110-02	Independent Study	01/15/25	05/13/25		\$ 240.00
Powell, Gary	CRJ-140-03	Independent Study	01/15/25	05/13/25		\$ 80.00
Reiss, Rachel	SPC-170-01	Independent Study	01/15/25	05/13/25		\$ 720.00
Shaw, Marilyn	SPC-112-606, 608, 611	Adjunct Instructor	01/13/25	06/30/25		\$ 7,470.00
Simpson, Nichollette	PSY-111-03, PSY102-02	Adjunct Instructor	01/13/25	06/30/25		\$ 4,980.00
Sudrla, Terry	EMS-546-01	OJT	01/15/25	05/13/25		\$ 2,400.00
Sudrla, Terry	EMS-547-01	Internship	01/15/25	05/13/25		\$ 800.00
Urquidi, Kodi	COM-136-01	CON-136-01	01/15/25	01/28/25		\$ 830.00
Warren, Elizabeth	ECE 133 01	Adjunct Instructor	01/13/25	06/30/25		\$ 2,490.00
Westin, Julian	IT	Work Study	01/15/25	05/15/25	\$ 10.00	Time Card
Wright, I Jaemee	Coffee Spot	Bookstore	01/10/25	03/01/25	\$ 15.00	Time Card

# APPLICATION FOR PAYMENT

To:  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

From Contractor:  
L & L BUILDERS CO.  
2205 E. 4th ST., PO BOX 1497  
SIOUX CITY, IA 51102

PROJECT:  
515-24W-B  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

VIA ARCHITECT:  
CMBA  
302 JONES STREET, SUITE 200  
SIOUX CITY, IA 51101

Application No.:	Application Date:	Period To:	Contract Date:
5	JAN 14, 2025	JAN 14, 2025	JUL 3, 2024
Project Nos:			
Distribution List:	<input type="checkbox"/> Owner	<input type="checkbox"/> Construction Mgr	
	<input type="checkbox"/> Architect	<input type="checkbox"/> Field	
	<input type="checkbox"/> Contractor	<input type="checkbox"/> Other	

CONTRACT FOR:

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 6,357,000.00
2. Net of Change Orders: \$ 51,510.00
3. Net Amount of Contract: \$ 6,408,510.00
4. Total Completed & Stored to Date: \$ 2,354,419.00
5. Retainage Summary:
  - a. 5.00 % of Completed Work \$ 117,720.95
  - b. 5.00 % of Stored Material \$ 0.00

Total Retainage: \$ 117,720.95
6. Total Completed Less Retainage: \$ 2,236,698.05
7. Less Previous Applications: \$ 1,854,827.50
8. Current Payment Due, This Application: \$ 381,870.55
9. Contract Balance (Including Retainage): \$ 4,171,811.95

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	51,510.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	51,510.00	0.00
<b>NET of Change Orders:</b>	<b>51,510.00</b>	

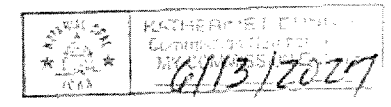
## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) [Signature]  
L & L BUILDERS CO.  
Date: JAN 14, 2025

State Authorized: Iowa  
County of: WOODBURY

Subscribed and sworn to before me this 11<sup>th</sup> day of Jan 2024  
Notary Katherine L. Manning  
My Commission expires: 6/13/2029

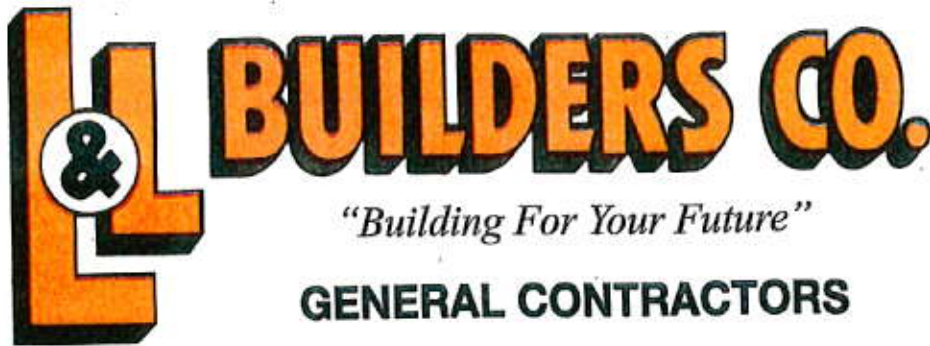


## ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$381,870.55  
[Signature] Date: 1/17/2025  
(Architects Signature)

[Signature]



2205 EAST FOURTH STREET  
 P.O. BOX 1497  
 SIOUX CITY, IOWA 51102  
 PHONE 712-255-0657  
 FAX 712-255-8205  
 www.llbuilders.com

WITCC REGIONAL ACADEMY DENISON \_\_\_\_\_ CUSTOMER# 2234 INVOICE 20410  
 11 NORTH 35TH STREET \_\_\_\_\_ JOB# 516-5 DATE 1/15/2025  
 DENISON, IA 51442 \_\_\_\_\_

Past due accounts subject to interest at maximum legal rate.  
 TERMS: NET 30 DAYS

RE: WITCC REGIONAL ACADEMY DENISON  
 PO NO. B0013966

CONTRACT AMOUNT: \$ 6,357,000.00  
 APPROVED CHANGE ORDERS: \$51,510.00  
 REVISED CONTRACT AMOUNT: \$ 6,408,510.00

	WORK COMPLETED	PREVIOUSLY BILLED	THIS BILLING
COMPLETED	\$ 2,354,419.00	\$ 1,952,450.00	\$ 401,969.00
RETAINAGE	\$ 117,720.95	\$ 97,622.50	\$ 20,098.45
NET	\$ 2,236,698.05	\$ 1,854,827.50	\$ 381,870.55

**THANK YOU**

# APPLICATION FOR PAYMENT

CAP702

Page: 1 of 4

**To:**  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

**PROJECT:**  
516-24W-B  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

**From Contractor:**  
L & L BUILDERS CO.  
2205 E. 4th ST...PO BOX 1497  
SIOUX CITY, IA 51102

**VIA ARCHITECT:**  
CMBA  
302 JONES STREET, SUITE200  
SIOUX CITY, IA 51101

<b>Application No.:</b>	<b>Application Date:</b>	<b>Period To:</b>	<b>Contract Date:</b>
5	JAN 14, 2025	JAN 14, 2025	JUL 3, 2024
<b>Project Nos:</b>			
<b>Distribution List:</b>			
<input type="checkbox"/>	Owner	<input type="checkbox"/>	Construction Mgr
<input type="checkbox"/>	Architect	<input type="checkbox"/>	Field
<input type="checkbox"/>	Contractor	<input type="checkbox"/>	Other

CONTRACT FOR:

## Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 6,357,000.00
- 2. Net of Change Orders: \$ 51,510.00
- 3. Net Amount of Contract: \$ 6,408,510.00
- 4. Total Completed & Stored to Date: \$ 2,354,419.00
- 5. Retainage Summary:
  - a. 5.00 % of Completed Work \$ 117,720.95
  - b. 5.00 % of Stored Material \$ 0.00
- Total Retainage: \$ 117,720.95
- 6. Total Completed Less Retainage: \$ 2,236,698.05
- 7. Less Previous Applications: \$ 1,854,827.50

8. Current Payment Due, This Application: \$ 381,870.55

9. Contract Balance (Including Retainage): \$ 4,171,811.95

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	51,510.00	0.00
Total approved this Month:	0.00	0.00
Sub Totals:	51,510.00	0.00
<b>NET of Change Orders:</b>	<b>51,510.00</b>	

## CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) [Signature]  
L & L BUILDERS CO.  
Date: JAN 14, 2025

State Authorized: Iowa  
County of: WOODBURY

Subscribed and sworn to before  
me this 14<sup>th</sup> day of Jan 2024  
Notary Public Katherine L. Dunning  
My Commission expires: 6/13/2029



## ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$381,870.55

[Signature: Todd Campbell] Date: 1/17/2025  
(Architects Signature)

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 4 Pages

**From:**  
L & L BUILDERS CO.  
2205 E. 4th ST...PO BOX 1497  
SIOUX CITY, IA 51102

**To:**  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

**Project:**  
516-24W-B  
WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

Application No: 5  
Application Date: 1/14/2025  
Period To: 1/14/2025  
Contract Date: 7/03/2024  
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	GENERAL CONDITIONS	308,827.00	112,930.00	28,075.00	0.00	141,005.00	46	167,822.00	7,050.25
2	PERMIT	22,655.00	22,655.00	0.00	0.00	22,655.00	100	0.00	1,132.75
3	PERFORMANCE & PAYMENT BOND	34,262.00	34,262.00	0.00	0.00	34,262.00	100	0.00	1,713.10
4	FINAL CLEANING	7,942.00	0.00	0.00	0.00	0.00	0	7,942.00	0.00
5	DEMO	41,510.00	10,300.00	1,100.00	0.00	11,400.00	27	30,110.00	570.00
6	SITWORK	660,110.00	268,876.00	1,002.00	0.00	269,878.00	41	390,232.00	13,493.90
7	CONCRETE	243,377.00	91,507.00	0.00	0.00	91,507.00	38	151,870.00	4,575.35
8	MASONRY	547,148.00	347,700.00	85,500.00	0.00	433,200.00	79	113,948.00	21,660.00
9	STRUCTURAL & STEEL MAT'L	305,865.00	300,430.00	1,002.00	0.00	301,432.00	99	4,433.00	15,071.60
10	ROUGH CARPENTRY	42,492.00	11,870.00	7,540.00	0.00	19,410.00	46	23,082.00	970.50
11	FINISH CARPENTRY MILLWORK	76,042.00	0.00	0.00	0.00	0.00	0	76,042.00	0.00
12	THERMAL & MOISTURE	278,750.00	6,157.00	163,761.00	0.00	169,918.00	61	108,832.00	8,495.90
13	DOORS HRDWARE	99,884.00	78,126.00	0.00	0.00	78,126.00	78	21,758.00	3,906.30
14	SECTIONAL DOORS	45,357.00	0.00	0.00	0.00	0.00	0	45,357.00	0.00
15	GLASS AND GLAZING	132,273.00	0.00	0.00	0.00	0.00	0	132,273.00	0.00
16	DRYWALL	364,218.00	127,543.00	0.00	0.00	127,543.00	35	236,675.00	6,377.15
17	ACOUSTICAL CEILINGS	23,421.00	0.00	0.00	0.00	0.00	0	23,421.00	0.00
18	CERAMIC TILE	36,446.00	0.00	0.00	0.00	0.00	0	36,446.00	0.00
19	CARPET/RESIL	52,202.00	0.00	0.00	0.00	0.00	0	52,202.00	0.00
20	PAINTING	65,694.00	0.00	0.00	0.00	0.00	0	65,694.00	0.00
21	SPECIALTIES	19,616.00	0.00	6,145.00	0.00	6,145.00	31	13,471.00	307.25
22	FURNISHINGS	4,684.00	0.00	0.00	0.00	0.00	0	4,684.00	0.00
23	GEOTHERMAL WELL	292,337.00	0.00	0.00	0.00	0.00	0	292,337.00	0.00
THIS WAS BILLED ON PAY APP 1. WORK HAS NOT BEEN COMPLETED CREDIT BACK ON PAY APP									
2.									
		3,705,112.00	1,412,356.00	294,125.00	0.00	1,706,481.00	46	1,998,631.00	85,324.05

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 3 of 4 Pages

From:

L & L BUILDERS CO.  
2205 E. 4th ST...PO BOX 1497  
SIOUX CITY, IA 51102

To:

WITCC REGIONAL ACADEMY DENISON 516-24W-B  
11 NORTH 35TH STREET  
DENISON, IA 51442

Project:

WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

Application No: 5

Application Date: 1/14/2025

Period To: 1/14/2025

Contract Date: 7/03/2024

Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
24	FIRE SUPPRESSION ENG	4,500.00	0.00	0.00	0.00	0.00	0	4,500.00	0.00
25	FIRE SUPPRESSION MAT'L / LABOR	95,137.00	0.00	0.00	0.00	0.00	0	95,137.00	0.00
26	MOBILIZATION MECHANICAL	37,603.00	23,627.00	1,573.00	0.00	25,200.00	67	12,403.00	1,260.00
27	UNDERGROUND WASTE STORM MAT L	43,972.00	36,228.00	1,348.00	0.00	37,576.00	85	6,396.00	1,878.80
28	ABOVE GROUND WAST STORM MAT LA	66,836.00	55,250.00	0.00	0.00	55,250.00	83	11,586.00	2,762.50
29	ABOVE GRND DOMESTIC WTR MAT LA	71,643.00	7,026.00	29,877.00	0.00	36,903.00	52	34,740.00	1,845.15
30	ABOVE GROUND PLUMBING INSULATI	25,995.00	912.00	0.00	0.00	912.00	4	25,083.00	45.60
31	COMPRESSED AIR GAS PIPING	52,332.00	0.00	29,920.00	0.00	29,920.00	57	22,412.00	1,496.00
32	HYDRONIC PIPING MAT LABOR	104,054.00	0.00	0.00	0.00	0.00	0	104,054.00	0.00
33	HYDRONIC PIPE INSULATION	25,853.00	0.00	0.00	0.00	0.00	0	25,853.00	0.00
34	HYDRONIC ANTIFREEZE MAT LAB	20,756.00	0.00	0.00	0.00	0.00	0	20,756.00	0.00
35	PLUMBING EQUIP MATL LABOR	93,088.00	30,555.00	0.00	0.00	30,555.00	33	62,533.00	1,527.75
36	PLUMBING FIXTURES MAT LABOR	92,593.00	0.00	0.00	0.00	0.00	0	92,593.00	0.00
37	HYDRONIC EQUIP MAT LABOR	70,054.00	0.00	0.00	0.00	0.00	0	70,054.00	0.00
38	DUCTWORK MAT LABOR	144,179.00	4,560.00	0.00	0.00	4,560.00	3	139,619.00	228.00
39	DUCTWORK INSULATION	23,408.00	0.00	0.00	0.00	0.00	0	23,408.00	0.00
40	HVAC EQUIP MATL LABOR	373,574.00	74,425.00	0.00	0.00	74,425.00	20	299,149.00	3,721.25
41	TESTING AND BALANCING	40,190.00	0.00	0.00	0.00	0.00	0	40,190.00	0.00
42	CONTROLS ENGINEERING	10,000.00	0.00	0.00	0.00	0.00	0	10,000.00	0.00
43	CONTROLS MAT'L LABOR	87,747.00	0.00	0.00	0.00	0.00	0	87,747.00	0.00
44	MOBILIZATION ELECTRICAL	31,547.00	20,771.00	0.00	0.00	20,771.00	66	10,776.00	1,038.55
45	DEMOLITION ELECTRICAL	21,327.00	9,120.00	0.00	0.00	9,120.00	43	12,207.00	456.00
46	CONDUIT BOXES FITTING MATL LAB	330,025.00	126,360.00	18,051.00	0.00	144,411.00	44	185,614.00	7,220.55
47	WIRING DEVICES MATL LABOR	48,325.00	0.00	0.00	0.00	0.00	0	48,325.00	0.00
48	PANELS / GEAR MATL LABOR	173,325.00	36,480.00	9,120.00	0.00	45,600.00	26	127,725.00	2,280.00
		5,793,175.00	1,837,670.00	384,014.00	0.00	2,221,684.00	35	3,571,491.00	111,084.20

# APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 4 of 4 Pages

From:

L & L BUILDERS CO.  
2205 E. 4th ST...PO BOX 1497  
SIOUX CITY, IA 51102

To:

WITCC REGIONAL ACADEMY DENISON516-24W-B  
11 NORTH 35TH STREET  
DENISON, IA 51442

Project:

WITCC REGIONAL ACADEMY DENISON  
11 NORTH 35TH STREET  
DENISON, IA 51442

Application No: 5

Application Date: 1/14/2025

Period To: 1/14/2025

Contract Date: 7/03/2024

Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
49	WIRE / CABLE MATL LABOR	92,525.00	0.00	0.00	0.00	0.00	0	92,525.00	0.00
50	LIGHTING FIXTURES MATL LABOR	143,325.00	14,820.00	7,410.00	0.00	22,230.00	16	121,095.00	1,111.50
51	FIRE ALARM MATL LABOR	78,325.00	7,410.00	3,705.00	0.00	11,115.00	14	67,210.00	555.75
52	INTERCOM SYSTM MATL LABOR	16,325.00	0.00	0.00	0.00	0.00	0	16,325.00	0.00
53	DATA & FIBER CONDUIT INFRASTRU	133,325.00	41,040.00	6,840.00	0.00	47,880.00	36	85,445.00	2,394.00
54	CONTINGENCY	100,000.00	0.00	0.00	0.00	0.00	0	100,000.00	0.00
55	CC1 UNSUITABLE MATERIAL	38,202.00	38,202.00	0.00	0.00	38,202.00	100	0.00	1,910.10
56	CC2 UNSUITABLE MAT'L FOUNDATIO	13,308.00	13,308.00	0.00	0.00	13,308.00	100	0.00	665.40
		6,408,510.00	1,952,450.00	401,969.00	0.00	2,354,419.00	34	4,054,091.00	117,720.95

**ADDENDUM TO THE DECEMBER 2025 GRADUATION LIST**

<u>NAME</u>	<u>PROGRAM</u>	<u>CITY</u>	<u>STATE</u>
Keyona Wooten	Bookkeeping-CERT	Sioux City	IA
Keyona Wooten	Payroll Clerk-CERT	Sioux City	IA
Brandi Pearson	Social Work Transfer Major-AA	Sioux City	IA
Lara Laurentis	Technical Studies-AAS	Council Bluffs	IA
Zander Olson	General Studies-AA	Sioux City	IA
Cole Angell	General Studies-AA	Crockett	CA
Yadira Hernandez Donjuan	General Studies-AA	Sioux City	IA
Kadin Schager	General Studies-AA	Sioux City	IA
Brock Gonzales	General Studies-AA	North Sioux City	SD
Brock Gonzales	Psychology Transfer Major-AA	North Sioux City	SD
Carrie Glandorf	Early Childhood Education-AAS	Cedar Rapids	IA



Date: January 21, 2025  
To: Linnea Fletcher, Board President  
From: Dr. Terry Murrell, College President  
RE: Board Member Appointment for District III

As a 2008 alum of Western Iowa Tech Community College; Hanna Reinders has a deep interest in the continued success and growth of the Western Iowa Tech Community College and would be honored to contribute to its future through service on the Board. Having experienced firsthand, the value of a quality education at Western Iowa Tech, she is passionate about supporting the college's mission to elevate our diverse learners and strengthen our communities through inclusive and innovative education.

During her time at WITCC, she was incredibly involved on campus between being a member of both the TRIO program and PTK while having 3 work study jobs: TRIO tutor, supplemental algebra instructor and working at the corporate college. She got to see firsthand all the opportunities that a local community college can offer, and the experiences and education Hanna received set her on an accelerated path to Briar Cliff University where she obtained her bachelor's and master's degrees in human resource management.

Hanna has remained involved on campus as part of the business (HR) program advisory board and speaking with students from the HR program. She also serves as President of the local Siouxland Chapter of SHRM (Society of Human Resource Management) board.

It is the administrative recommendation to approve the appointment of Hanna Reinders as the new board member for District III.



TO: Dr. Terry Murrell, President

FROM: Tawnya Beermann, Dean of Students  
Christina Brandon, Dean of Outreach & Information Technology

DATE: February 3, 2025

SUBJECT: 2025 Spring Enrollment Report

### **College Student Enrollment Trends**

We are pleased to report a 2.3% increase in College Student Headcount, totaling 2,538 students for Spring 2025. This growth is accompanied by a 4.1% increase in credit hours, reflecting sustained student engagement. Online enrollment continues to thrive, up 4.0% in headcount, while on-campus enrollment grew by 2.5%.

Arts & Sciences program enrollment continues on an upward trend, up 4.7% in headcount and 6.6% in credit hours. Career & Technical Education also saw a 1.0% rise in headcount and a 2.7% increase in credit hours. These steady increases signal a strong demand for both academic and workforce-oriented programs.

### **Student Retention & Engagement**

WITCC's efforts to enhance student belonging and retention have yielded positive results. Fall-to-Spring student retention remains strong at 74.0% notably, returning students now make up 86.8% of total College enrollment, reinforcing the success of our student support initiatives.

### **Concurrent Enrollment Gains**

Concurrent student enrollment continues to expand, increasing by 2.8% in headcount and 4.8% in credit hours. Growth in Career & Technical Education concurrent enrollment was 0.8%, while Arts & Sciences concurrent enrollment saw a 4.6% increase.

The trend toward online course participation remains strong, with a 10.1% increase in concurrent online credit hours. The number of concurrent students from out of state notably, Nebraska and South Dakota rose also increased 41.7% or 15 students.



### **Location & Learning Modality Trends**

Overall, online learning continues its upward trajectory, with a 6.3% increase in online headcount and a 6.0% rise in online credit hours. On-campus enrollment remains stable, increasing 0.3% in headcount and 2.8% in credit hours. The Cherokee campus demonstrated growth, with a 15.2% increase in headcount and gains in Crawford County (17.2%).

### **Looking Ahead**

As WITCC continues to innovate and expand student opportunities, these enrollment trends reinforce our strategic focus on academic excellence, student success, and engagement. With strong retention rates, and continued growth in online learning, we are optimistic about the future and remain dedicated to supporting our students in achieving their educational goals. We look forward to further advancing our mission and maintaining the momentum into future semesters.



DATE: February 3, 2025

TO: Dr. Terry A. Murrell, President

FROM: Erin Volk, Dean of Quality

RE: Board Policy Revisions

The following revised Board Policies are being presented to the Western Iowa Tech Board of Directors for a first reading as follows:

- 203.1 – Orientation of New Members
- 205.12 – Public Participation in Board Meetings.
- 205.13 – Minutes and Other Records
- 205.14 – Attendance of President and Other Staff
- 205.3 – Closed Sessions

The proposed changes are a result of the 5-year review cycle for all Board policies by the Executive Council team.

**Administrative Recommendation**

The revised Board Policy will be presented to the WITCC Board of Directors for a second reading and approval at a future board meeting.

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 203.1
Title	Board Members
	Orientation of New Members

It shall be the primary responsibility of the President and the President of the Board to orient new Board members.

The orientation shall serve to acquaint new members with the policies, duties, and responsibilities of the Board and the programs of the College.

New Board members shall receive ~~a Board Policy Manual~~, a Board of Director’s Handbook and any other documents as appropriate.

Date of Adoption	7/17/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		
Date of Current Revision	11/26/2024		Date of Last Review: 11/26/2024
Related Administrative Procedures and Cross References			Board of Director’s Handbook

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.12
Title	Board Meetings
	Public Participation in Board Meetings

The Board recognizes the right of free expression on the part of **citizens** **persons** living in the Merged Area. Persons wishing to address the Board on an agenda item should notify the President's office at least 72 hours prior to the time of the meeting. Persons wishing to present petitions may do so at the agenda time set for Oral Communications. However, the Board will only receive the petition(s) and no action will be taken. The President of the Board may set an appropriate time limit for public participation and discussion.

Persons who have a complaint about employees may bring their complaint to the Board only after they have followed Board Policy addressing **citizen's** **person's** complaints.

Date of Adoption	7/16/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		21 and 22; 279.8
Date of Current Revision	1/8/1996		Date of Last Review: 12/4/2024
Related Administrative Procedures and Cross References			

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.13
Title	Board Meetings
	Minutes and Other Records

The Board shall keep and maintain permanent records of the Board including, but not limited to, records of the minutes of Board meetings and other required records of the Board.

It shall be the responsibility of the Board Secretary to keep the minutes of the Board meetings. The minutes of each Board meeting shall include as a minimum the following items; a record of the date, time, place, members present, action taken, and the vote of each member. ~~and the schedule of bills allowed. This information shall be available within two weeks of the Board meeting.~~

~~Minutes waiting for approval at the next Board meeting will be available for inspection at the administration office at 4647 Stone Avenue, Sioux City, Iowa, after the Board Secretary transcribes the notes into typewritten material which has been proofread for errors and retyped.~~

Date of Adoption	7/16/1967	Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996	21 and 22; 260; 291.6, .7
Date of Current Revision	12/5/2024	Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References		

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.14
Title	Board Meetings
	Attendance of President and Other Staff

The College President shall generally attend ~~be present at all~~ meetings of the Board ~~with the exception of that portion of a meeting at which terms of his/her contract and evaluation are considered.~~

Other College staff members shall attend Board meetings on a regular or periodic basis, as directed by the President ~~or the Board~~, to act as advisors and consultants ~~to the President and Board~~ and/or to make reports ~~to the Board~~.

Date of Adoption	8/18/1986		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996		21.7
Date of Current Revision	01/17/2025		Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References			

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.3
Title	Board Meetings
	Closed Session

In general, all meetings of the Board of Directors shall be conducted in open public sessions. There are two categories which allow the Board to meet in sessions closed to the public. The first category is known as "exceptions" to the Open Meetings Law. The second category is known as "exemptions" to the Open Meetings Law.

Exceptions to the Open Meetings Law

This form of a closed session takes place during an open meeting. A specific motion stating the reason for the closed meeting must be made and seconded, followed by a two-thirds affirmative roll call vote of the total membership of the Board or all members present. The most commonly used reasons for which a Board may enter into a closed session are as follows:

1. To review or discuss records which are required or authorized by state or federal law to be kept confidential, or to be kept confidential as a condition for the Board's possession or receipt of federal funds.
2. To discuss strategy with legal counsel in matters presently in litigation or where litigation is imminent if disclosure would be to the disadvantage of the Board.
3. To discuss suspension or expulsion of a student, unless an open session is requested by the student or his parent or guardian.
4. To discuss specific law enforcement matters which, if disclosed, would enable law violators to avoid detection.
5. To evaluate the professional competence of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and when the individual requests a closed session.
6. To discuss the purchase of particular real estate, but only when premature disclosure could be reasonably expected to increase the price the Board would have to pay for the property. (Once the transaction is complete, however, the minutes and ~~tape~~ audio recording of the closed session will be available to the public.)

The vote of each member on the question of holding the closed session and the reason for holding the session shall be announced publicly in open session and entered in the minutes. Final action on all matters discussed in closed session shall be taken in open session.

All closed sessions shall be ~~tape~~ audio recorded and have detailed minutes kept. The ~~tape~~ audio recordings shall be kept for one year from the date of the meeting. Real estate related minutes and tapes shall be available after the transaction is complete.

Exemptions to the Open Meetings Law

A meeting that is exempt from the Open Meetings Law can be held without public notice and may be separate from any open public meeting.

All negotiation meetings except the first two between a certified bargaining unit and the Board are exempt from the Open Meetings Law unless both parties mutually agree to bargain in open sessions.

The Board may meet at any time to discuss negotiation strategy regarding a certified bargaining unit, to discuss negotiation strategy for groups of employees not included in a certified bargaining unit, and to conduct a private hearing relating to the recommended termination of a teacher's contract or an administrator's contract if the teacher or administrator has requested said private hearing.

Date of Adoption	7/21/1986	Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996	<u>20.17, 21.5, 279.15, 279.16</u>
Date of Current Revision	01/17/2025	Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References		

# **B O A R D P O L I C Y**

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## WESTERN IOWA TECH COMMUNITY COLLEGE

There are no legal requirements for any type of a record to be maintained of the negotiation strategy sessions. The private hearing in the teacher's contract termination shall be recorded verbatim by a court reporter.



TO: Dr. Terry Murrell, President

FROM: Erin Volk, Dean of Quality

DATE: January 25, 2025

SUBJECT: WITCC Student Outcomes with National Comparisons

Western Iowa Tech Community College (WITCC) typically views student outcomes through three lenses: (1) year-to-year growth and progress within the College, (2) comparison and ranking among community colleges in Iowa, and (3) benchmarking against national peers. To gain national perspective, the College uses data reported to the Integrated Postsecondary Education Data System (IPEDS) by all institutions receiving federal financial aid. The figures below highlight several WITCC student outcomes compared to a national peer group comprised of 25 community colleges.

Figure 1: Retention rates of full-and part-time, first-time degree seeking students (2020 cohort)

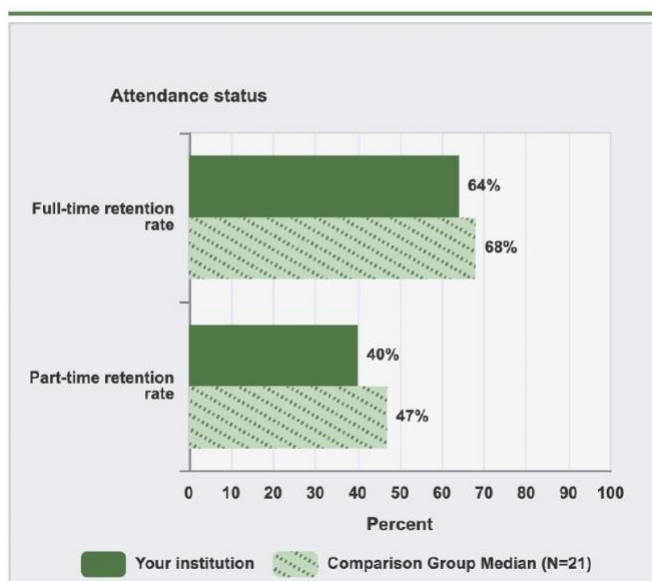


Figure 2: Graduation and transfer-out rates of first-time, full-time degree seekers (2020 cohort)

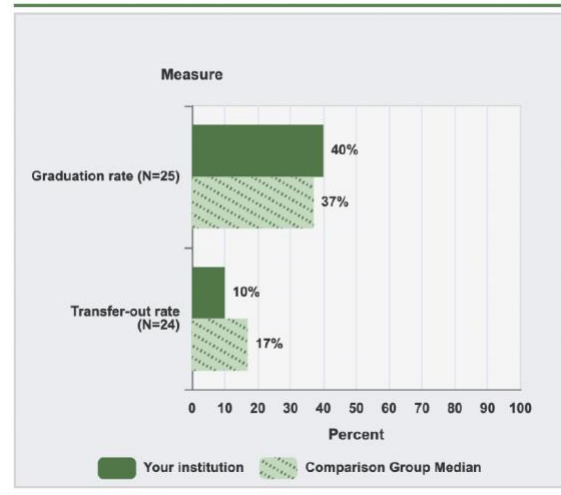


Figure 3: Graduation rates of first-time, full-time degree seekers by race/ethnicity (2020 cohort)

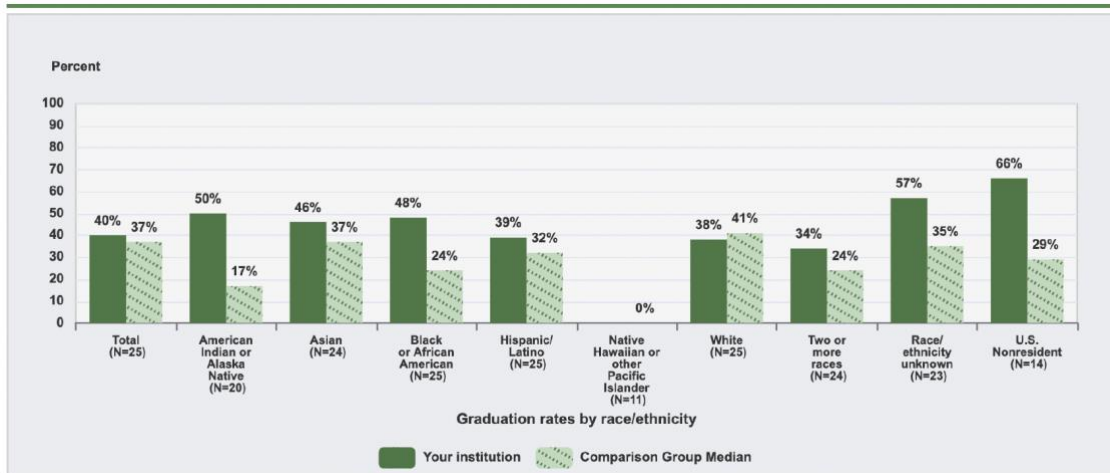
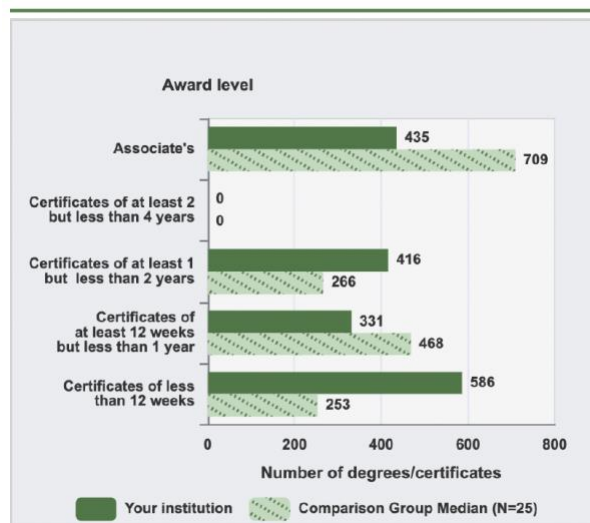


Figure 4: Count of credentials by award type (2022-2023)





**TO:** Dr. Terry Murrell, President

**FROM:** Dr. Erin Volk, Dean of Quality  
Dr. Darla Struck, Grants Coordinator

**DATE:** January 26, 2025

**SUBJECT:** 2024 Grants Annual Report

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The 2024 Annual Report highlights the activities and outcomes of the Grants and Resource Development Office from July 1, 2023 through June 30, 2024.

	<i>FY 2024</i>	<i>FY 2023</i>	<i>FY 2022</i>	<i>FY 2021</i>
Total Grant Funding Secured or Allocated	<b>\$3,678,095</b>	<b>\$3,737,514</b>	<b>\$15,959,038</b>	<b>\$9,782,647</b>
Total Number of requests submitted	<b>13</b>	<b>16</b>	<b>17</b>	<b>15</b>
Number of proposals still in review or cancelled	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
Net Number of proposals evaluated	<b>11</b>	<b>16</b>	<b>17</b>	<b>15</b>
Number of requests funded	<b>7</b>	<b>8</b>	<b>14</b>	<b>11</b>
Percent of funding success*	<b>64%</b>	<b>50%</b>	<b>82%</b>	<b>73%</b>
Number of proposals not funded	<b>4</b>	<b>8</b>	<b>3</b>	<b>4</b>

\* Funding Success = Total grants funded/ (Total grants submitted – Pending grants)

In fiscal year 2024, Western Iowa Tech Community College (WITCC) was funded by federal, state, local, and corporate sources at a funding rate of 64 percent. Various College departments and external partners supported the planning and successful award of each grant. Awards received during the past fiscal year provided student scholarships, new training opportunities, equipment, and student support.

**Western Iowa Tech Community College Resource Development Office  
Fiscal Year 2024 Activity Report**

Reporting Period: July 1, 2023 to June 30, 2024


	<b>Status</b>	<b>Foundation/Funding Agency</b>	<b>Purpose</b>	<b>Staff</b>	<b>Amount</b>
1	Funded	U.S. Department of Labor	OSHA Susan Harwood: Confined Spaces and Rope Rescue	Carmen Wilson	\$145,800
2	Funded	Iowa Department of Education	Commercial Drivers License Testing Site Development in Cherokee	Carmen Wilson	\$292,752
3	Funded	U.S. Department of Transportation	Truck Driver Training Scholarships	Carmen Wilson	\$131,000
4	Funded	Verizon	Innovative Learning STEM Achievers Camps	Christina Brandon	\$150,000
5	Funded	Gilchrist Foundation	Rocklin Stage	Chris Mansfield	\$10,000
6	Funded	Iowa Auto Dealers Association	Auto Tech Program Equipment	Greg Strong	\$3,599
7	Funded	Farm Credit Services of America	Food Pantry Support	Teresa McElroy	\$5,000
8	Not funded	U.S. Department of Agriculture	Rural Development of Distance Learning	Christina Brandon	\$247,721
9	Not funded	Master Builders of Iowa	Construction Equipment	Kevin Woockman	\$50,000
10	Not funded	United Way	Mental Health Service Expansion	Teresa McElroy	\$10,500
11	Not funded	Walmart Foundation	Program Equipment	Darin Moeller	\$5,000
12	Pending	U.S. Department of Education	TRIO-Student Support Services- Sioux City	Alejandra Flores	\$272,364
13	Pending	U.S. Department of Education	TRIO-Student Support Services- Cherokee/Denison	Sara Klatt	\$348,459
<b>Total Funding Requested</b>					<b>\$1,672,195</b>
<b>Total Funding Pending</b>					<b>\$620,823</b>
<b>Total Funds Awarded</b>					<b>\$738,151</b>

<b>Multi-year Grant Programs - Fiscal Year Allocation</b>					
FY2024 Allocation	U. S. Department of Education	Talent Search	Kathy Lehmann		\$358,297
FY2024 Allocation	U. S. Department of Education	Upward Bound	Kathy Lehmann		\$278,495
FY2024 Allocation	U. S. Department of Education	Student Support Services - Sioux City and Cherokee/Denison	Alejandra Flores/Sara Klatt		\$644,028
FY2024 Allocation	U. S. Department of Education	Title III	Holly DeGrote		\$461,724
FY2024 Allocation	U. S. Department of Education	Adult Education	Pamela Woolridge		\$264,151
FY2024 Allocation	U. S. Department of Education	Career and Technical Education	Darin Moeller		\$622,268
FY2024 Allocation	U. S. Department of Education	College and Career Transition Counselor	Christina Brandon		\$50,717
FY2024 Allocation	Iowa Vocational Rehabilitation	Vocational Rehabilitation Intermediary Network	Lily Castro		\$91,092
FY2024 Allocation	Indirect via University of Kansas	College Assistance Migrant Program	Lily Castro		\$89,331
FY2024 Allocation	Indirect via University of Iowa	Small Business Development Center	Todd Rausch		\$88,841
<b>Total Continuation Funds Received in FY 2024 from Multi-year Grant Programs</b>					<b>\$2,948,944</b>

<b>Total New Funds and Continuation Funds Received in FY 2024</b>					<b>\$3,687,095</b>
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**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance and  
Administrative Services/CFO 

**DATE:** February 5, 2025

**RE:** **CHEROKEE CAMPUS CHILLER REPLACEMENT PROJECT**

On February 4, 2025, the College opened bids for the Cherokee Campus Chiller Replacement Project. The Chiller Replacement Project replaces the original equipment that dates back to the construction of the building in 1996. The equipment experienced a breakdown and is operating with only one of two compressors and is at the end of useful life. The College is not able to secure any replacement parts for repairs. The new equipment will also provide greater energy efficiency. This project does not require any structural changes or modifications to the building.

The College received three bids for the project. The bid tabulation sheet is attached to this memo. The College bid the project with alternates for the different manufacturers of chillers. After review by the engineer, E.D.A., Inc., it was determined that the base bid and the Daikin chiller is the best value in terms of cost. The Cherokee Campus currently has a Daikin chiller. The base bids ranged from a low of \$123,837.00 to a high of \$210,083.00. The alternate bids for the three chiller manufacturers ranged from a low of \$98,110.00 to a high of \$124,813.00. The engineer's estimate for the Chiller Replacement Project, which also included the separately bid automatic temperature controls, is \$400,000.00.

### Recommendation

It is the administrative and engineer recommendation that the College accepts the lowest qualified bid of \$221,947.00 (base bid of \$123,837.00 and Daikin chiller bid of \$98,110.00) from Thompson Solutions Group of Sioux City, Iowa for the Cherokee Campus Chiller Replacement Project. Funding will come from insurance claim.



Engineering Design Associates, Inc.

385 12th Street, NE  
Sioux Center, Iowa 51250

Phone: 712-722-0228

Fax: 712-722-0238

[www.edaengineers.com](http://www.edaengineers.com)

February 5, 2025

Mr. Troy Jasman, Chief Financial Officer  
Western Iowa Tech Community College  
4647 Stone Avenue  
PO Box 5199  
Sioux City, IA 51106-5199

RE: WESTERN IOWA TECH COMMUNITY COLLEGE – CHEROKEE, IOWA  
CHEROKEE CAMPUS CHILLER REPLACEMENT – BID RECOMMENDATION

Dear Troy:

Bids were received on the Western Iowa Tech Community College – Cherokee Campus Chiller Replacement project located in Cherokee, Iowa on February 4, 2025.

Three base bids were received ranging from \$123,837 to \$210,083. The alternate bids for the three chiller manufacturers ranged from \$98,110 to \$124,813. We recommend accepting the lowest responsible base bid plus the alternate bid from Thompson Solutions Group with Alternate No. M2 - Daikin for a total of \$221,947.

The automatic temperature controls were bid directly to the College by Electrical Automation LLC at a cost of \$14,900. The total cost of the base bid, alternate M2 and automatic temperature controls for the College will be \$236,847. The cost opinion for the project was \$400,000.

Please contact me if you have any questions about the above information.

Sincerely,

Dale E. Woudstra, PE

Cc File(2025-02-05 dwtj.L)  
WITCC – Kyle Hueser

**Tabulation of Bids**

Bid Date: February 4, 2025 at 2:00 p.m.



385 12th Street, NE  
Sioux Center, Iowa 51250

Phone: 712-722-0228  
Fax: 712-722-0238

[www.edaengineers.com](http://www.edaengineers.com)


**Project:**  
Western Iowa Tech Community College (WITCC)  
Cherokee Campus Chiller Replacement  
Cherokee, Iowa

BIDDERS	BASE BID	ALT. M1 TRANE CH1A	ALT. M2 DAIKIN CH1B	ALT. M3 YORK CH1C	BIDDER ACKNOWLEDGES RECEIPT OF ADDENDA	CONTRACTOR CAN MEET SCHEDULE	BIDDER STATUS FORM	BID BOND
Thompson Solutions Group 1900 4 <sup>th</sup> Street Sioux City, IA 51101	\$123,837.00	\$117,460.00	\$98,110.00	\$108,456.00	#1	Yes	Yes	5%
Electrical Automation LLC 21562 Lake Ave. Le Mars, IA 51031	\$128,013.00	\$124,813.00	\$104,013.00	\$123,227.00	#1	Yes	Yes	\$12,700 Cashier's Check
Holstein Electric, LTD 206 West 1 <sup>st</sup> Street PO Box 357 Holstein, IA 51025	\$210,083.00	\$111,390.00	\$99,485.00	\$102,850.00	#1	Yes	Yes	5%



**DATE:** January 24, 2025

**TO:** Dr. Terry Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services 

**RE:** **CHANGE ORDER #04 FOR WITCC DENISON CAMPUS ADDITION  
PROJECT**

### Background Information

Attached to this memo is change order #04 for the WITCC Denison Campus Addition - Career Academy Project with L & L Builders Co. of Sioux City, Iowa.

This charge order is to change the three sectional overhead doors in the Auto Lab to insulated coiling doors to accommodate the auto hoist lift. This change will provide the lab with better utilization of the space available. The change has been reviewed by the auto instructor as well. This change order will increase the amount of the original contract by \$5,568.00.

### Administrative Recommendation

It is the Administrative Recommendation that the College approves change order #04 to L & L Builders Co. of Sioux City, Iowa for \$5,568.00 for the Denison Career Academy Building Project. The additional funds will come from the Plant Fund.





**DATE:** January 21, 2025

**TO:** Dr. Terry Murrell, President

**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean of Corporate College  
Sam Pribil, Economic Development Coordinator

**RE:** 260E Preliminary Agreement for Lopez Foods Inc.

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a state-recognized INJT project start date.

Lopez Foods Inc. will be creating approximately 50-75 additional jobs for the new cook line expansion at their Cherokee, Iowa location. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of Lopez Foods Inc. and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before April 8, 2026. It is understood and agreed that if such a final agreement is not reached; neither Seaboard Triumph Foods, LLC nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

**Company History:**

Lopez Dorada was established as a subsidiary of Wilson Foods, a leader in the meatpacking industry as far back as the early 20th Century. Known initially as Anderson Meats and Provisions, Lopez Dorada began producing fresh, frozen beef patties for McDonald's in 1968. They continued to supply quality products to McDonald's and others for the next three decades. In 1992, John C. Lopez, a successful McDonald's owner/operator, purchased the controlling interest in the company and, as the business expanded into retail, changed the company name to Lopez Foods in 1995. In 2019, the company continued its expansion efforts when it purchased a meat processing facility in Cherokee, Iowa. The startup operation enabled the company to relocate its Canadian-style bacon slicing line from Oklahoma City and integrate it with the production of Canadian-style bacon sticks.

**Recommendation:**

It is the administrative recommendation that the Board approve the Preliminary Iowa New Jobs Training Agreement with Lopez Foods Inc.

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.  
(Lopez Foods Inc.)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2025

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ o'clock \_\_.M., on the above date. There were present President Russell Wray, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted.

**RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT**

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with Lopez Foods Inc. (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:

That the Preliminary Agreement with Lopez Foods Inc. and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors



**IOWA NEW JOBS TRAINING PROGRAM (260E)  
PRELIMINARY AGREEMENT**

**Western Iowa Tech  
Community College**

&

**Lopez Foods, Inc.**

*The "College"*

*The "Employer"*

**Project #**     2    

1300 S. Lake Street; Cherokee, IA 51012

**Employer Address**

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

**Western Iowa Tech  
Community College**

**Lopez Foods, Inc.**

*Name of Community College*

*Name of Employer*

*Signature of President of the Board*

*Signature of Employer Official*


*Signature of Secretary of the Board*

*Date*

*Date*

**Notes: Base Employment Number: 59**

**MEMO**

To: Dr. Terry Murrell, President  
From: Darin Moeller, Executive Dean of Instruction   
Date: January 27, 2025  
RE: Paint Booth/Mixing Room-Denison Project

The Denison Regional Center project is focused on enhancing the College's facilities to provide concurrent enrollment experiences for students in Denison and surrounding districts. Part of that project includes an Auto Collision Lab. A key component of a modern lab includes a paint booth and mixing room similar to the equipment we currently have in our Auto Collision Lab on the Sioux City campus. The College's Equipment Purchase Team reviewed the request and approved moving forward for bids for the project.

The College developed specifications for the equipment and requested bids in early January. A bid opening was held on January 24 at 11:00 am. Two bids were received for the project, both of which met the the minimum specifications. Bids included the delivery and installation of the equipment as well as a 3 year service agreement for the equipment. A low bid of \$151,453 was received from Auto Refinish Solutions of Spencer, IA.

**Recommendation**

It is the administrative recommendation that the Board approve the purchase of a Paint Booth and Mixing Room for the Denison campus from Auto Refinish Solutions at a cost of \$151,453. Perkins funds and/or 3&6 cent funds would be used for the purchase.

**Denison Paint Booth Project bid opening 11:00am CDT on Jan. 24, 2025**

	bidder 1		bidder 2		bidder 3	
<u>item description</u>	<u>Wakeman Equipment</u>	<u>total \$</u>	<u>Auto Refinish Solutions (Arnold)</u>	<u>total \$</u>		<u>total \$</u>
<b>PAINT BOOTH PROJECT</b>	<b>total cost FOB WITCC Denison, IA</b>	<b>\$161,695.30</b>	<b>total cost FOB WITCC Denison, IA</b>	<b>\$151,453.00</b>		
<i>payment terms</i>	20% down, 70% upon delivery, 10% upon completion		30% down, 60% upon delivery, 10% upon completion			
<b>Booth mfg/model</b>	Garmat Frontier 27' Semi downdraft		GFS PRFMP-271409-BT 14x27 semi downdraft			
<i>cfm</i>	12,500-16,000		15,000			
<i>dba</i>	not listed		80			
<b>Mix Room mfg/model</b>	Garmat 99935 3-sided		GFS UMRW091209-3 9x12 four sided			
<i>cfm</i>	not listed		1,100			
<b>AMU mfg/model</b>	Garmat Accele-Cure fans - according to price sheet, freight not included for this item		GFS BT1200			
<i>MBTU</i>	1mBTU		1mBTU			
<i>lead time / install time</i>	30 working days / 15-20 working days		65 working days / four working days			
<i>warranty</i>	one year parts and labor, excludes wear & tear items and repair required for anything other than parts failure		one year unlimited parts & labor			
<i>nearest service provider</i>	WI, IL and MN		Le Mars, Spener, Des Moines			
<i>3 year service agreement</i>	yes (see below)		yes (see below)			
<b>comment:</b>	Annual PM with one set intake filters, peel and recoating walls but not new carpet. Tech will respond via phone for support within one business day for a down booth. Any parts not under warranty will be discounted 20%.		Annual inspection service, ceiling filters, application of booth coating and carpet once per year. 48 hour service for problem. 10% discount on parts after warranty.			
					<b>Marathon Finishing</b>	
					not bidding after payment term requirements and some other items	
					<b>Blowtherm</b>	
					not bidding because technology in the AMU equipment is a technology discontinued and paint booth door for vehicle or product has a threshold to properly seal	

vendors below declined to bid for stated reasons

# WITCC in the News

FEB 25 19

## WITCC In The News – Jan 2025

MLK, Murrell Speaker

<https://www.siouxlandproud.com/news/local-news/sioux-city-church-celebrating-martin-luther-king-jr-day/>

<https://www.yahoo.com/news/sioux-city-church-celebrating-martin-021753291.html>

<https://www.ktiv.com/2025/01/19/mlk-community-celebration-set-monday-restoration-church/>

<https://www.ktiv.com/2025/01/28/sioux-city-community-celebrates-life-dr-martin-luther-king-jr-annual-event/>

**2025 Dr. Martin Luther King Jr. celebration**



Dr. Terry Murrell, President of Western Iowa Tech Community College, delivers the keynote speech during a ceremony to celebrate the legacy of The Rev. Dr. Martin Luther King Jr. held Monday, Jan. 27, 2025, at Sioux City's Restoration Church. The celebration was originally scheduled for the previous week, but was postponed due to sub-zero weather.

*Tim Hynds, Sioux City Journal*

Denison's 50th

[https://dbrnews.com/news/reception-set-to-celebrate-witcc-s-50-years/article\\_5903baa2-6ed1-11e6-9bc2-07f40595a97d.html](https://dbrnews.com/news/reception-set-to-celebrate-witcc-s-50-years/article_5903baa2-6ed1-11e6-9bc2-07f40595a97d.html)

# WITCC in the News

FEB 25 19

Transfer Opportunity

<https://www.stormlake.com/stories/bvu-seaboard-triumph-foods-join-in-strategic-partnership,131661>

## **ALUMNI –**

### **BRIEF MENTIONS –**

Dual credit HS Welding Classes

<https://kscj.com/2025/01/29/high-school-students-experience-welding-academy-as-career-option/>

### **ATHLETICS –**

Bball vs North Iowa Area CC

<https://www.ktiv.com/2025/01/16/comets-drop-barn-burner-trojans/>

<https://www.siouxlandproud.com/sports/local-college-basketball-highlights-and-scores-1-15-25/>

Bball vs Iowa Lakes

<https://www.siouxlandproud.com/sports/local-sports/live-sporting-events/watch-college-basketball-western-iowa-tech-at-iowa-lakes-cc/>

Regular Appointments

February 10, 2025

**I. INSTRUCTIONAL STAFF**

No Personnel change

**II. ADMINISTRATIVE STAFF**

- A. **Edward Dunn** has submitted his voluntary resignation as Director of Distance Learning and KWIT Announcer effective March 3, 2025, for purposes of retirement. He is to be paid for all time worked through that date and for all earned and unused vacation.

**III. SUPPORT STAFF**

- A. **Matthew Pettit**, Lead Safety Officer has been selected for the position as Student Financial Services Specialist effective March 3, 2025. This is a previously authorized position, vacant due to resignation, no change in hourly wage or full-time benefits.

**IV. TEMPORARY STAFF**

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

## 2025 Spring Credit Enrollment

Census Date: January 28, 2025 11:59 PM

### ALL STUDENTS

#### Total Enrollment

	Head count		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
College Students	2,538	2,481	2.3%	27,412.5	26,338.5	4.1%
Concurrent Students	2,637	2,565	2.8%	15,819.5	15,090.5	4.8%
<b>TOTAL</b>	<b>5,175</b>	<b>5,046</b>	<b>2.6%</b>	<b>43,232</b>	<b>41,429</b>	<b>4.4%</b>

#### All Students by Enrollment Format

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
On-campus/HS location	2,968	2,959	0.3%	22,054	21,453	2.8%
Online	3,518	3,311	6.3%	21,178	19,976	6.0%
<b>TOTAL</b>	<b>6,486</b>	<b>6,270</b>	<b>3.4%</b>	<b>43,232</b>	<b>41,429</b>	<b>4.4%</b>

#### All Students Enrollment by Residency

	Spring 2025	Spring 2024	% Change
<b>Iowa Total</b>	<b>4,546</b>	<b>4,499</b>	<b>1.0%</b>
Cherokee	228	198	15.2%
Crawford	408	348	17.2%
Ida	97	119	-18.5%
Monona	117	123	-4.9%
Plymouth	600	627	-4.3%
Woodbury	2,771	2,747	0.9%
Other Iowa	325	337	-3.6%

<b>Out of State Total</b>	<b>629</b>	<b>547</b>	<b>15.0%</b>
Nebraska	245	218	12.4%
South Dakota	180	156	15.4%
Other States	102	124	-17.7%
International	102	49	108.2%

Retention of Prior Fall Students					
	Head count	Grads*	Possible Spring Students	Count with Spring Credits	Percent Retained
24 Fall	5,484	204	5,280	3,907	74.0%
23 Fall	5,076	234	4,842	3,616	74.7%
22 Fall	5,152	167	4,985	3,567	71.6%

\* Students who graduated in December and did not continue their education.

# 2025 Spring Credit Enrollment

Census Date: January 28, 2025 11:59 PM

## COLLEGE STUDENTS

### College Student Enrollment

	Head count		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
College Student Totals	2,538	2,481	2.3%	27,412.5	26,338.5	4.1%

### College Students by Student Active Program

	Head count		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
Arts & Sciences	963	920	4.7%	9,768	9,164	6.6%
Career & Technical Education	1,576	1,561	1.0%	17,644.5	17,174.5	2.7%
<b>TOTAL</b>	<b>2,539</b>	<b>2,481</b>	<b>2.3%</b>	<b>27,412.5</b>	<b>26,338.5</b>	<b>4.1%</b>

### College Students by Enrollment Format

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
On-campus	1,569	1,531	2.5%	15,383.5	14,670.5	4.9%
Online	1,692	1,627	4.0%	12,029	11,668	3.1%
<b>TOTAL</b>	<b>3,261</b>	<b>3,158</b>	<b>3.3%</b>	<b>27,412.5</b>	<b>26,338.5</b>	<b>4.1%</b>

### College Students Enrollment by Residency

	Spring 2025	Spring 2024	% Change
<b>Iowa Total</b>	<b>1,960</b>	<b>1,970</b>	<b>-0.5%</b>
Cherokee	91	83	9.6%
Crawford	128	105	21.9%
Ida	28	28	0.0%
Monona	46	49	-6.1%
Plymouth	130	157	-17.2%
Woodbury	1,263	1,270	-0.6%
Other Iowa	274	278	-1.4%

<b>Out of State Total</b>	<b>578</b>	<b>511</b>	<b>13.1%</b>
Nebraska	241	217	11.1%
South Dakota	134	121	10.7%
Other States	101	124	-18.5%
International	102	49	108.2%

# 2025 Spring Credit Enrollment

Census Date: January 28, 2025 11:59 PM

## CONCURRENT STUDENTS

### Concurrent Student Enrollment

	Head count		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
Concurrent Student Total	2,637	2,565	2.8%	15,819.5	15,090.5	4.8%

### Concurrent Student Enrollment by Sector

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
Career & Technical Education	1,008	1,000	0.8%	4,292.5	3,997.5	7.4%
Arts & Sciences	2,036	1,946	4.6%	11,527	11,093	3.9%
<b>TOTAL</b>	<b>3,044</b>	<b>2,946</b>	<b>3.3%</b>	<b>15,819.5</b>	<b>15,090.5</b>	<b>4.8%</b>

### Concurrent Students by Enrollment Format

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2025	Spring 2024		Spring 2025	Spring 2024	
On-campus/HS location	1,399	1,428	-2.0%	6,670.5	6,782.5	-1.7%
Online	1,826	1,684	8.4%	9,149	8,308	10.1%
<b>TOTAL</b>	<b>3,225</b>	<b>3,112</b>	<b>3.6%</b>	<b>15,819.5</b>	<b>15,090.5</b>	<b>4.8%</b>

### Concurrent Student Enrollment by Residency

	Spring 2025	Spring 2024	% Change
<b>Iowa Total</b>	<b>2,586</b>	<b>2,529</b>	<b>2.3%</b>
Cherokee	137	115	19.1%
Crawford	280	243	15.2%
Ida	69	91	-24.2%
Monona	71	74	-4.1%
Plymouth	470	470	0.0%
Woodbury	1,508	1,477	2.1%
Other Iowa	51	59	-13.6%
<b>Out of State Total</b>	<b>51</b>	<b>36</b>	<b>41.7%</b>
Nebraska	4	1	300.0%
South Dakota	46	35	31.4%
Other States	1	0	100.0%

# 2025 Spring Credit Enrollment

Census Date: January 28, 2025 11:59 PM

## COLLEGE AND CONCURRENT STUDENT COUNTS

### COLLEGE STUDENT COUNTS

	<b>Spring 2025</b>	<b>Percent</b>	<b>Spring 2024</b>	<b>Percent</b>
Full-Time	1,275	50.2%	1,220	49.2%
Part-Time	1,263	49.8%	1,261	50.8%
<b>Total</b>	<b>2,538</b>	<b>100%</b>	<b>2,481</b>	<b>100%</b>

	<b>Spring 2025</b>	<b>Percent</b>	<b>Spring 2024</b>	<b>Percent</b>
New Students	336	13.2%	333	13.4%
Returning Students	2,202	86.8%	2,148	86.6%
<b>Total</b>	<b>2,538</b>	<b>100%</b>	<b>2,481</b>	<b>100%</b>

### COLLEGE STUDENT CREDIT HOURS

	<b>Spring 2025</b>	<b>Percent</b>	<b>Spring 2024</b>	<b>Percent</b>
Arts & Sciences	9,768	35.6%	9,164	34.8%
Career & Technical Education	17,644.5	64.4%	17,174.5	65.2%
<b>Total</b>	<b>27,412.5</b>	<b>100%</b>	<b>26,338.5</b>	<b>100%</b>

Average Age	25.5	26.9
Average Credit Hours	10.8	10.6

### CONCURRENT STUDENT CREDIT HOURS

	<b>Spring 2025</b>	<b>Percent</b>	<b>Spring 2024</b>	<b>Percent</b>
Arts & Sciences	11,527	72.9%	11,093	73.5%
Career & Technical Education	4,292.5	27.1%	3,997.5	26.5%
<b>Total</b>	<b>15,819.5</b>	<b>100%</b>	<b>15,090.5</b>	<b>100%</b>

Concurrent Students Average Credit Hours	5.9	5.9
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# 2025 Spring Credit Enrollment

Census Date: January 28, 2025 11:59 PM

## DEMOGRAPHICS

RACE/ETHNICITY	COLLEGE STUDENTS				
	25 Spring	Percent	24 Spring	Percent	% Change
American Indian	17	0.7%	34	1.4%	-50.0%
Asian	49	1.9%	56	2.3%	-12.5%
Black or African American	305	12%	298	12%	2.3%
Hawaiian/Pacific Islander	4	0.2%	4	0.2%	0.0%
Hispanic	652	26%	599	24%	8.8%
Two or More Races	220	8.7%	106	4.3%	107.5%
Unknown	121	4.8%	57	2.3%	112.3%
White	1,170	46.1%	1,327	53.5%	-11.8%
<b>TOTAL</b>	<b>2,538</b>	<b>100%</b>	<b>2,481</b>	<b>100%</b>	<b>2.3%</b>

RACE/ETHNICITY	CONCURRENT STUDENTS				
	25 Spring	Percent	24 Spring	Percent	% Change
American Indian	15	0.6%	17	0.7%	-11.8%
Asian	62	2.4%	59	2.3%	5.1%
Black or African American	89	3.4%	80	3.1%	11.3%
Hawaiian/Pacific Islander	3	0.1%	1	0.0%	200.0%
Hispanic	482	18.3%	444	17.3%	8.6%
Two or More Races	66	2.5%	24	0.9%	175.0%
Unknown	83	3.1%	207	8.1%	-59.9%
White	1,837	69.7%	1,733	67.6%	6.0%
<b>TOTAL</b>	<b>2,637</b>	<b>100%</b>	<b>2,565</b>	<b>100%</b>	<b>2.8%</b>

# WESTERN IOWA TECH COMMUNITY COLLEGE

## Bills to be paid at the Board Meeting February 10, 2025

February 2025

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants	\$ 72,674.95			\$ 660,789.40	\$ 59,922.19	\$ 793,386.54
Total	\$ 72,674.95	\$ -	\$ -	\$ 660,789.40	\$ 59,922.19	\$ 793,386.54

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**BILLS TO BE APPROVED AT BOARD MEETING FEBRUARY 10, 2025**

**GENERAL FUND**

**FEBRUARY 2025**

<u>Vendor</u>	<u>Amount</u>
IMKO Enterprises	\$ 72,674.95
<b>TOTAL</b>	<b>\$ 72,674.95</b>

**Western Iowa Tech Community College**  
**Board Approval Voucher Detail Report**  
**Plant Fund**  
**2/10/25**

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
2/11/2025	High Point Networks	\$ 24,269.49	Non-Capital Exp & Equip <5000
2/11/2025	Engineering Design Associates	\$ 7,250.00	Due from others - Asset Acc
2/11/2025	Engineering Design Associates	\$ 2,950.00	Professional services
2/11/2025	Zoom Communications	\$ 2,060.67	Non-Capital Exp & Equip <5000
2/11/2025	Dewild Grant Reckert & Associates	\$ 978.40	Professional services
2/11/2025	Dewild Grant Reckert & Associates	\$ 12,110.89	Professional services
2/11/2025	Dewild Grant Reckert & Associates	\$ 374.00	Professional services
2/11/2025	Dewild Grant Reckert & Associates	\$ 7,033.20	Professional services
2/11/2025	Cannon Moss Brygger Architects	\$ 2,698.00	Buildings & fixed equipment
2/11/2025	WITCC General Fund	\$ 102,898.73	P card charges - December 2024
2/11/2025	WITCC General Fund	\$ 116,295.47	P card charges - November 2024
2/11/2025	L & L Builders	\$ 381,870.55	Buildings & fixed equipment
	<b>TOTAL</b>	<b>\$ 660,789.40</b>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**BILLS TO BE APPROVED AT BOARD MEETING FEBRUARY 10, 2025**

**HOUSE FILE**

**FEBRUARY 2025**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
Seaboard Triumph	\$ 9,000.00	Training Expense
Seaboard Triumph	\$ 11,011.00	Training Expense
Seaboard Triumph	\$ 9,000.00	Training Expense
WITCC Community Educ	\$ 4,200.00	Training Expense
WITCC Community Educ	\$ 2,200.00	Training Expense
WITCC Community Educ	\$ 11,000.00	Training Expense
WITCC Community Educ	\$ 13,511.19	Training Expense
<b>TOTAL</b>	<b>\$ 59,922.19</b>	



**DATE:** January 21, 2025

**TO:** Dr. Terry Murrell, President

**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Associate Dean of Corporate College  
Sam Pribil, Economic Development Coordinator

**RE:** 260E Preliminary Agreement for Lopez Foods Inc.

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a state-recognized INJT project start date.

Lopez Foods Inc. will be creating approximately 50-75 additional jobs for the new cook line expansion at their Cherokee, Iowa location. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of Lopez Foods Inc. and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before April 8, 2026. It is understood and agreed that if such a final agreement is not reached; neither Lopez Foods Inc. nor Western Iowa Tech Community College shall be obligated to proceed with a training program.



### **Company History:**

Lopez Dorada was established as a subsidiary of Wilson Foods, a leader in the meatpacking industry as far back as the early 20th Century. Known initially as Anderson Meats and Provisions, Lopez Dorada began producing fresh, frozen beef patties for McDonald's in 1968. They continued to supply quality products to McDonald's and others for the next three decades. In 1992, John C. Lopez, a successful McDonald's owner/operator, purchased the controlling interest in the company and, as the business expanded into retail, changed the company name to Lopez Foods in 1995. In 2019, the company continued its expansion efforts when it purchased a meat processing facility in Cherokee, Iowa. The startup operation enabled the company to relocate its Canadian-style bacon slicing line from Oklahoma City and integrate it with the production of Canadian-style bacon sticks.

### **Recommendation:**

It is the administrative recommendation that the Board approve the Preliminary Iowa New Jobs Training Agreement with Lopez Foods Inc.

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.  
(Lopez Foods Inc.)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2025

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ o'clock \_\_.M., on the above date. There were present President Russell Wray, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted.

**RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT**

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with Lopez Foods Inc. (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:**

That the Preliminary Agreement with Lopez Foods Inc. and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors



**IOWA NEW JOBS TRAINING PROGRAM (260E)  
PRELIMINARY AGREEMENT**

**Western Iowa Tech  
Community College**

&

**Lopez Foods, Inc.**

*The "College"*

*The "Employer"*

Project # 2

1300 S. Lake Street; Cherokee, IA 51012

***Employer Address***

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

**Western Iowa Tech  
Community College**

**Lopez Foods, Inc.**

*Name of Community College*

*Name of Employer*

*Signature of President of the Board*

*Signature of Employer Official*

*Signature of Secretary of the Board*

*Richard Lane V.P.H.R.*

*1/16/2025*

*Date*

*Date*

**Notes: Base Employment Number: 59**