



WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING

**Date:** Monday, February 14, 2022

**Time:** 3:00 pm

**Location:** WITCC Campus – Sioux City, Board Room A507

## Board Members

Dr. Robert Rasmus, President | Russell Wray, Vice President | Neal Adler | Bill Anderson | Linnea Fletcher | Tricia Sutherland | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

### Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students

### Presenters:

Erin Volk, Director of Institutional Research and Resource Development | Christina Brandon, Associate Dean of Recruitment | Revathi Truong, Associate Dean of Inclusion | Carmen Wilson, Division Chair, Corporate Training & Consulting

Item	Presenter
<b>I. Call Meeting to Order</b>	Russell Wray, Vice President
<b>II. Roll Call of Directors</b>	Brenda Wright
<b>III. Consent Items</b>	
A. The minutes of the regular Board of Directors meeting held January 10, 2022	
B. The Financial Report for January 2022 in addendum FEB-22-1, pages 1-7	
C. A list of General Fund bills in addendum FEB-22-2, pages 8-28. Additional bills may be presented at the Board Meeting	
D. The Personnel Report Regular Appointments in addendum FEB-22-3a, pages 29-30. The Community and Continuing Education instructor list in addendum FEB-22-3b, pages 31-32. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #3 in the amount of \$50,380.62 to Haselhoff Construction, Inc. in addendum FEB-22-4, pages 33-36	
<i>Motion needed for Consent Items</i>	
<b>IV. Oral Communications</b>	

Item	Presenter
<b>V. Written Communications</b>	
<b>VI. Administrative Reports</b>	
A. 2022 Spring Semester Credit Enrollment Report in addendum FEB-22-5, page 37	Juline Albert Tawnya Beermann Christina Brandon
B. IPEDS in addendum FEB-22-6, pages 38-39	Juline Albert Erin Volk
C. Diversity and Inclusion Report in addendum FEB-22-7, pages 40-41	Terry Murrell Revathi Truong
D. 260E Preliminary Agreement for Cold Link Logistics Sioux City LLC in addendum FEB-22-8, pages 42-48 <i>Motion Needed</i>	Troy Jasman Carmen Wilson
E. 260E Preliminary Agreement for WestRock Services LLC in addendum FEB-22-9, pages 49-55 <i>Motion Needed</i>	Troy Jasman Carmen Wilson
F. Proposed Published Budget for FY23 in addendum FEB-22-10, page 56-61. The administrative recommendation is to publish the FY23 Budget in the Sioux City Journal on February 26, 2022, and to hold the public hearing at the Board meeting on March 14, 2022, at 4:00 pm, WITCC, 4647 Stone Avenue, Sioux City, Iowa, with the certification to be completed prior to March 15, 2022. In case of inclement weather, a telephonic Board meeting will be held on Tuesday, March 15, 2022 at 7:30 am <i>Motion Needed</i>	Troy Jasman
G. Instructional Equipment – Chemistry Fume Hoods and Casework in addendum FEB-22-11, pages 62-63 <i>Motion Needed</i>	Troy Jasman
H. WITCC Training Tower Project Certificate of Substantial Completion in addendum FEB-22-12, pages 64-69 <i>Motion Needed</i>	Troy Jasman
I. WITCC Training Tower Project Closeout in addendum FEB-22-13, pages 70-74 <i>Motion Needed</i>	Troy Jasman
J. Contingency Change Order for Cherokee Nursing Simulation Lab in addendum FEB-22-14, pages 75-76 <i>Motion Needed</i>	Troy Jasman
K. 2022 Gaylord Smith Building Roof Replacement Project in addendum FEB-22-15, pages 77-79 <i>Motion Needed</i>	Troy Jasman
L. Mileage Rate in addendum FEB-22-16, page 80 <i>Motion Needed</i>	Troy Jasman
M. Board Policy 206.1 Revision – 1 <sup>st</sup> Reading in addendum FEB-22-17, pages 81-82	Brenda Wright
N. ACCT – National Legislative Summit Summary	Bill Anderson Linnea Fletcher Derrick Franck

Item	Presenter
O. Iowa Association of Community College Trustees (IACCT) Report in addendum FEB-22-18, pages 83-84	Derrick Franck
P. President Report <ol style="list-style-type: none"> <li>1. Legislative Update</li> <li>2. FY22 and FY23 Budgets</li> <li>3. July 20, 21, 22, 2022 Trustees Conference</li> <li>4. COVID Update</li> <li>5. April Board Meeting</li> <li>6. WITCC In the News in addendum FEB-22-19, pages 85-91</li> <li>7. Other</li> </ol>	Terry Murrell
<b>VII. Unfinished Business</b>	
A. Individual Board Member comments	
B. March 14, 2022 - Board Meeting, Sioux City Campus, 4:00 pm	
C. March 15, 2022 – Women’s History Month Celebration – Jane Adams Reenactment, 12:00-1:00 pm in W108	
D. March 31, 2022 – Disabilities Awareness Month – Panel Discussion – Rocklin Center – 10:45am – 12:00 pm	
E. April 5, 2022 – WIT TED Talks, Rocklin Conference Center – 11:00 am – 1:00 pm	
F. April 11, 2022 – Community Event, 3:00 pm, Denison Campus with Board meeting following at 4:00 pm, on Denison campus	
G. April 12, 2022 – Alcohol Awareness Month – Cargill Auditorium, 11:00 – 12:00 pm	
<b>VIII. Adjournment</b>	
<i>Motion Needed</i>	

Strategic Initiatives 2021-2024

**Advancing Our College by Instilling a Culture of Connection via~**

**Communication:** Knowing Who We Are & What We Do

**Collaboration:** Cultivating Inclusion, Belonging, & Connection

**Contribution:** Empowering People Through Equitable Access & Involvement



**T**ransformation



**E**ngagement



**C**ommunity



**H**armony

WESTERN IOWA **TECH** VALUES



# WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING MINUTES

**Date:** Monday, January 10, 2022

**Time:** 4:00 pm

**Location:** WITCC Campus – Sioux City, Board Room A507

## WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

## Board Members in Attendance

Russell Wray, Vice President | Bill Anderson | Linnea Fletcher | Tricia Sutherland | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Board Members Absent: Dr. Robert Rasmus, Neal Adler

### Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Mike Logan, Dean of Information Technology | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Interim Dean of Students

### Presenters:

Dr. Erin Volk, Director of Institutional Research and Resource Development

### Item

Meeting was called to order by Russ Wray at 4:01 pm.

Roll Call was taken by Brenda Wright

Russ acknowledged the two Notices of Public Hearing

- a. Gaylord Smith Roof Replacement Project. Notice of Public Hearing published in Sioux City Journal on December 16, 2021.
- b. 2022 Sun Ridge Court Parking Lot HMA Overlay Project published in the Sioux City Journal on December 30, 2021.

Russ asked the board member to review the Consent Items and asked for a motion to approve.

- A. The minutes of the regular Board of Directors meeting held December 13, 2021
- B. The Financial Report for December 2021 in addendum JAN-22-1, pages 1-7
- C. A list of General Fund bills in addendum JAN-22-2, pages 8-31. Additional bills may be presented at the Board Meeting
- D. The Personnel Report Regular Appointments and the Community and Continuing Education instructor list in addendum JAN-22-3, pages 32-34. Additional Personnel Report may be presented at the meeting.

---

**Item**

---

- E. Application and Certificate for Payment #2 in the amount of \$35,124.24 to Haselhoff Construction, Inc. for the Cherokee Nursing Simulation Lab Project in addendum JAN-22-4, pages 35-38
- F. Application and Certificate for Payment #7 in the amount of \$67,835.16 to Boone Brothers Roofing for the Applied Technology Roof Replacement Project in addendum JAN-22-5, pages 39-40
- G. An addendum to the December 2021 Graduation list in addendum JAN-22-6, pages 41-62

---

Motion made by Derrick Franck to approve the consent items. It was seconded by Jeremy Ogle. All in favor. Motion carried.

---

No Oral Communications were brought to the Board

---

No Written Communications were brought to the Board

---

**Administrative Reports**

---

Transfer Outcomes Report - Juline introduced Erin -Erin explained how we have been collecting data but this is the first time bringing data to the board. This is an area we are focusing on. This is the First Annual report to establish baseline data. We want to make this process a seamless transfer for our students.

---

College Now Contract – Darin presented the College Now contract for McCook Central High school in Salem, South Dakota. Jeremy made a motion to approve the contract. Tricia Sutherland seconded the motion. All were in favor. Motion carried.

---

260G ACE Nursing Program Darin and Carmen explained the contract with Burgess Health Center in Onaway, Iowa. Derrick Franck made a motion to approve the contract and it was seconded by Tricia Sutherland. All were in favor. Motion carried.

---

Projects/Facilities Year-in-Review Report – Troy, Darin, and Mike presented their report. They explained some of the many projects completed on campus and how it related to student impact, programs, and IT security.

---

Statewide Comparison of Percentage of Revenues and Expenditures Report – Troy presented the comparison report. The data looks a little skewed because of the COVID money received.

---

COVID-19 Policy – Terry explained that this could be removed from the agenda because of some late breaking information regarding Iowa’s policy. Ahler’s Law advised us to hold off until we hear a decision.

---

Iowa Association of Community College Trustees (IACCT) Report – Derrick reported that the board has not met since our update. The legislature is back in session. We will start receiving email from IACCT. Due to COVID, the student legislative seminar has been postponed to March, in conjunction with College Day on the Hill. Derrick encouraged everyone to attend.

---

Terry gave a President’s Report. He reminded everyone that the February meeting will be on February 14 at 3:00 pm. We also have a new board member orientation scheduled for 8:00 – 12:00 pm that morning. We will have a lunch at noon and all board members are invited to attend. We will then have our retreat at 1:00 pm. Terry also gave an update on a board member.

---

A motion for Adjournment was made by Jeremy Ogle and was seconded by Derrick Franck. All were in favor. Motion was carried. Meeting adjourned at 4:40 pm

---


---

Russell Wray, Board Vice President

---

Brenda Wright, Board Secretary

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services/CFO 

**DATE:** February 7, 2022

**RE:** **JANUARY 2022 FINANCIAL HIGHLIGHTS**

### Executive Summary

General Fund revenues totaled \$8.7 million for the month of January and reflect the spring semester enrollment. Year to date revenues at \$26.4 million were \$1.4 million or 5.5% higher than the prior year after seven months. Year to date revenues at 75% of the annual budget are higher than the previous year as a percentage of budget and in actual dollars after seven months (58% of the year). The increase in revenue continues to be attributable to the federal backfill monies to offset the reduction in tuition and fees due to the ongoing impact of the pandemic. General Fund expenditures totaled \$3.1 million for the month and \$19.1 million year to date, which is 54% of the annual budget. As a result, the College's financial position exceeds that of the previous year with an increase in the fund balance change from the prior year of \$756K.

Restricted Fund activity for the month of January was routine. The increase in revenue of \$2.0 million is due to additional Local Support, State Support, Federal Support and New Jobs Training Program revenue. Expenditures for the month reflect the transfer for the federal backfill monies to the General Fund.

Plant Fund activity for the month of January included inter-fund transfers (revenue). The technology transfer provides for the technology needs of the College as well as the laptop computer initiative with funding coming from the student technology fee. Expenditures as a whole increased \$115K mainly related to equipment and facility improvement projects.

Auxiliary Enterprise operations in January include spring semester sales and services specific to the bookstore and dormitory operations. Total revenues for the month increased \$1.3 million while expenditures increased \$710K. Overall, the Auxiliary Enterprise operations in January show an increase in the fund balance change from the prior year of \$65K.

Cash receipts included tuition and fees, Pell, student loans, bookstore and dormitory payments all related to the start of the spring semester. Cash and investments on a consolidated basis totaled \$47.6 million at January 31, 2022. The College's investment portfolio's overall yield at 0.19% was unchanged from the previous month.

Western Iowa Tech Community College  
 Unrestricted Fund Income Statement  
 For the Seven Month Period Ending January 31, 2022

	Current Year			Prior Year		
	FY2022 Budget	YTD Actual	% of Budget	FY2021 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Student Fees	\$2,971,000	\$2,536,407	85%	\$3,363,250	\$2,732,760	81%
Tuition	13,571,500	12,302,206	91%	14,537,000	12,411,039	85%
Local Support	2,050,000	1,198,436	58%	1,900,000	1,157,385	61%
State Support	11,993,091	6,994,961	58%	11,633,773	6,785,557	58%
Federal Support	263,684	251,941	96%	412,429	138,947	34%
Sales & Services	204,500	129,622	63%	199,500	123,375	62%
Other Income	4,384,625	2,993,138	68%	3,016,058	1,686,290	56%
<b>Total Income</b>	<b>\$35,438,400</b>	<b>\$26,406,711</b>	<b>75%</b>	<b>\$35,062,010</b>	<b>\$25,035,353</b>	<b>71%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$25,150,943	\$12,826,824	51%	\$24,802,181	\$12,578,475	51%
Services	5,736,110	3,291,585	57%	5,425,879	2,645,977	49%
Materials, Supplies & Travel	2,363,710	1,332,971	56%	2,303,718	1,446,433	63%
Other Current Expenditures	2,181,137	1,604,129	74%	2,375,232	1,757,814	74%
Capital Outlay	6,500	12,231	188%	155,000	23,543	15%
<b>Total Direct Expense</b>	<b>\$35,438,400</b>	<b>\$19,067,740</b>	<b>54%</b>	<b>\$35,062,010</b>	<b>\$18,452,242</b>	<b>53%</b>
<b>Fund Balance Change</b>	<b>\$0</b>	<b>\$7,338,971</b>		<b>\$0</b>	<b>\$6,583,111</b>	

58% of Year

Western Iowa Tech Community College  
 Restricted Fund Income Statement  
 For the Seven Month Period Ending January 31, 2022

	Current Year			Prior Year		
	FY2022 Budget	YTD Actual	% of Budget	FY2021 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,195,869	3,034,441	58%	4,727,407	2,744,601	58%
State Support	2,304,532	1,555,835	68%	2,289,197	1,191,104	52%
Federal Support	11,822,375	9,442,577	80%	3,061,910	1,999,929	65%
Other Income	578,545	81,465	14%	758,958	264,187	35%
New Jobs Training Program	3,340,000	1,539,164	46%	3,340,000	2,310,669	69%
<b>Total Income</b>	<b>\$23,241,321</b>	<b>\$15,653,482</b>	<b>67%</b>	<b>\$14,177,472</b>	<b>\$8,510,490</b>	<b>60%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$3,440,348	\$1,952,714	57%	\$3,453,821	\$1,801,627	52%
Services	4,203,978	1,489,871	35%	3,668,124	1,755,446	48%
Materials, Supplies & Travel	10,421,045	1,341,517	13%	2,038,295	954,308	47%
Other Current Expenditures	0	6,985,044	-	0	638,908	-
New Jobs Training Program	4,167,804	414,067	10%	4,205,027	539,615	13%
Capital Outlay	1,561,900	906,008	58%	1,324,415	80,071	6%
<b>Total Direct Expense</b>	<b>\$23,795,075</b>	<b>\$13,089,221</b>	<b>55%</b>	<b>\$14,689,682</b>	<b>\$5,769,975</b>	<b>42%</b>
<b>Fund Balance Change</b>	<b>(\$553,754)</b>	<b>\$2,564,261</b>		<b>(\$512,210)</b>	<b>\$2,740,515</b>	

58% of Year

Western Iowa Tech Community College  
Plant Fund Income Statement  
For the Seven Month Period Ending January 31, 2022

	Current Year			Prior Year		
	FY2022 Budget	YTD Actual	% of Budget	FY2021 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Property Taxes	\$2,050,000	\$1,198,436	58%	\$1,900,000	\$1,157,385	61%
Interest Income	26,000	19,573	75%	30,000	28,653	96%
Other Income	2,561,332	1,903,207	74%	3,203,008	2,234,657	70%
<b>Total Income</b>	<b>\$4,637,332</b>	<b>\$3,121,216</b>	<b>67%</b>	<b>\$5,133,008</b>	<b>\$3,420,695</b>	<b>67%</b>
<b>EXPENDITURES</b>						
Equipment	\$1,594,137	\$659,504	41%	\$1,828,984	\$669,786	37%
Buildings	2,775,000	105,859	4%	1,862,000	898,611	48%
Maintenance, Repairs & Supplies	100,000	42,756	43%	0	22,687	
Structural Improvements	100,000	1,181,495	1,181%	115,000	212,437	185%
Professional Services	725,000	248,045	34%	425,000	55,978	13%
Other Expenses	0	0		0	0	
Interest/Debt Service	678,777	126,656	19%	1,032,869	247,341	24%
<b>Total Direct Expense</b>	<b>\$5,972,914</b>	<b>\$2,364,315</b>	<b>40%</b>	<b>\$5,263,853</b>	<b>\$2,106,840</b>	<b>40%</b>
<b>Fund Balance Change</b>	<b>(\$1,335,582)</b>	<b>\$756,901</b>		<b>(\$130,845)</b>	<b>\$1,313,855</b>	

58% of Year

Note: Interest budget amounts include principal payments of \$470,000 and \$610,000 for FY2022 and FY2021, respectively. Fund balance change for FY2022 reflects use of existing funds of \$1,335,582, while fund balance change for FY2021 reflects use of existing funds of \$130,845.

Western Iowa Tech Community College  
 Auxiliary Enterprises  
 For the Seven Months Ending January 31, 2022

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs &amp; Clubs</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
<b>REVENUES</b>							
Sales and Service	\$1,500,575	\$1,507,107	\$155,393	\$0	\$18,246	\$3,181,321	\$3,497,117
Miscellaneous	6,270	15,737	0	160,688	308,628	491,323	381,172
<b>Total Revenues</b>	<u>\$1,506,845</u>	<u>\$1,522,844</u>	<u>\$155,393</u>	<u>\$160,688</u>	<u>\$326,874</u>	<u>\$3,672,644</u>	<u>\$3,878,289</u>
<b>EXPENDITURES</b>							
Salaries & Related Costs	\$95,804	\$111,774	\$561	\$0	\$8,859	\$216,998	\$232,644
Service Expenditures	449,741	28,334	0	49,116	11,281	538,472	372,331
Materials & Supplies	10,780	6,002	14,134	38,689	46,449	116,054	149,602
Cost of Goods Sold	0	1,184,820	145,577	0	0	1,330,397	1,495,971
Utilities	0	0	0	0	0	0	0
Other Current Expenditures	395,752	0	0	0	4,887	400,639	623,059
<b>Total Expenditures</b>	<u>\$952,077</u>	<u>\$1,330,930</u>	<u>\$160,272</u>	<u>\$87,805</u>	<u>\$71,476</u>	<u>\$2,602,560</u>	<u>\$2,873,607</u>
<b>Fund Balance Change</b>	<u>\$554,768</u>	<u>\$191,914</u>	<u>(\$4,879)</u>	<u>\$72,883</u>	<u>\$255,398</u>	<u>\$1,070,084</u>	<u>\$1,004,682</u>
Prior Year	\$503,665	\$257,355	(\$1,633)	(\$9,081)	\$254,376	\$1,004,682	

\* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
JANUARY 2022**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
<b>BEGINNING BALANCE (01/01/2022)</b>	\$19,713,846	\$44,506	\$481,123	\$9,539,122	\$17,323,662	\$47,102,259
<b>Receipts</b>	4,024,122	\$1,251,015	(959)	390,943	437,465	6,102,586
<b>TOTAL FUNDS AVAILABLE</b>	\$23,737,968	\$1,295,520	\$480,164	\$9,930,065	\$17,761,128	53,204,845
<b>DISBURSEMENTS</b>						
Board Report	\$4,034,037	\$1,290,456	\$1,307	\$0	\$7,200	\$5,333,000
Dorm Revenue Bond Payment				0		0
Transfers to Operating Fund						0
Approved Previous Meeting				253,881		253,881
<b>TOTAL DISBURSEMENTS</b>	\$4,034,037	\$1,290,456	\$1,307	\$253,881	\$7,200	\$5,586,881
<b>ENDING BALANCE (01/31/2022)</b>	\$19,703,931	\$5,064	\$478,858	\$9,676,184	\$17,753,928	\$47,617,964

WESTERN IOWA TECH COMMUNITY COLLEGE  
INVESTMENT STATUS  
JANUARY 31, 2022

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	(\$25,889)					(\$25,889)	0.00%
Interest Checking	Security National		5,064				5,064	0.08%
Repurchase Agreement	Security National	7,130,935					7,130,935	0.05%
Certificate of Deposit	Central Bank	1,074,323					1,074,323	0.40%
Money Market	Northwest Bank	403,688					403,688	0.20%
Money Market	Liberty Bank	10,294,143					10,294,143	0.35%
Money Market	Pioneer Bank	103,764					103,764	0.20%
Money Market	Liberty Bank				9,270,626		9,270,626	0.35%
Checking	Cherokee State Bank	\$8,363					8,363	0.00%
Checking	Wells Fargo	\$35,720					35,720	0.25%
Checking	Wells Fargo			478,858	54,975	1,068,801	1,602,634	0.25%
Checking	Wells Fargo					904,904	904,904	0.16%
Repurchase Agreement	Security National				237,058	15,780,222	16,017,281	0.05%
Dorm Revenue Bond Funds	UMB Bank	678,883			113,524		792,407	0.03%
<b>Total Cash &amp; Investments</b>		<b>\$19,703,931</b>	<b>\$5,064</b>	<b>\$478,858</b>	<b>\$9,676,184</b>	<b>\$17,753,928</b>	<b>\$47,617,964</b>	<b>0.19%</b>
<b>Interest Earnings YTD</b>		<b>\$27,278</b>	<b>\$51</b>	<b>\$0</b>	<b>\$19,573</b>	<b>\$5,979</b>	<b>\$52,881</b>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting February 14, 2022**

January 2022

	<b>Operating</b>	<b>Special Federal Funds</b>	<b>Funds Held For Others</b>	<b>Plant Fund</b>	<b>House File</b>	<b>Total</b>
<b>Warrants</b>	\$ 4,034,037.27	\$ 1,290,456.04	\$ 1,306.65		\$ 7,200.00	\$ 5,332,999.96
<b>Cancelled warrants</b>						\$ -
<b>Subtotal</b>	4,034,037.27	1,290,456.04	1,306.65	-	7,200.00	\$ 5,332,999.96
<b>Estimated amount</b>	\$ 688,875.00					\$ 688,875.00
<b>Total</b>	<b>\$ 4,722,912.27</b>	<b>\$ 1,290,456.04</b>	<b>\$ 1,306.65</b>	<b>\$ -</b>	<b>\$ 7,200.00</b>	<b>\$ 6,021,874.96</b>

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/6/2022	Dakwa Incorporated	\$924.62	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	Dakwa Incorporated	\$2,377.65	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	Dakwa Incorporated	\$1,125.82	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	Dakwa Incorporated	\$1,121.67	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	Dakwa Incorporated	\$1,121.67	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	Dakwa Incorporated	\$821.63	BOOKS SPECIAL RESALE-SPON STU
1/13/2022	Dakwa Incorporated	\$1,121.66	BOOKS SPECIAL RESALE-SPON STU
1/20/2022	Dakwa Incorporated	\$1,222.21	BOOKS SPECIAL RESALE-SPON STU
1/27/2022	Dakwa Incorporated	\$0.01	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	New Sioux City Iron	\$594.44	BOOKS SPECIAL RESALE-SPON STU
1/6/2022	New Sioux City Iron	\$516.12	BOOKS SPECIAL RESALE-SPON STU
1/27/2022	New Sioux City Iron	\$566.13	BOOKS SPECIAL RESALE-SPON STU
1/27/2022	Cheriden M. Allen	\$144.00	BOOKSTORE TEXTBOOKS
1/29/2022	Wells Fargo Bank	\$1,350,506.34	CASH IN BANK-PAYROLL
1/27/2022	JNR Adjustment Company Inc	\$430.31	COLLECTION EXPENSE
1/27/2022	Frontier Communications	\$160.78	COMMUNICATION
1/13/2022	Iowa Communications Network	\$5,503.80	COMMUNICATION
1/6/2022	Qwest Corporation	\$461.72	COMMUNICATION
1/6/2022	Qwest Corporation	\$330.54	COMMUNICATION
1/27/2022	Qwest Corporation	\$458.52	COMMUNICATION
1/6/2022	Consolidated Electrical	\$4,105.07	CONSTRUCTION SUPPLIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/27/2022	Consolidated Electrical	\$1,705.29	CONSTRUCTION SUPPLIES
1/6/2022	Echo Group Inc	\$54.20	CONSTRUCTION SUPPLIES
1/13/2022	Echo Group Inc	\$29.16	CONSTRUCTION SUPPLIES
1/6/2022	Menards Inc	\$42.66	CONSTRUCTION SUPPLIES
1/13/2022	Menards Inc	\$202.04	CONSTRUCTION SUPPLIES
1/13/2022	Menards Inc	\$283.64	CONSTRUCTION SUPPLIES
1/6/2022	Sherwin Williams	\$295.34	CONSTRUCTION SUPPLIES
1/27/2022	Mary Andersen	\$33.00	CONTRACTED SERVICES
1/27/2022	Gregory D. Anderson	\$33.00	CONTRACTED SERVICES
1/6/2022	AspirEDU Inc	\$10,285.00	CONTRACTED SERVICES
1/20/2022	Atomic Jolt Inc	\$15,663.00	CONTRACTED SERVICES
1/20/2022	BankMobile Technologies Inc	\$49.30	CONTRACTED SERVICES
1/6/2022	Barnhart Crane & Rigging Co	\$2,615.48	CONTRACTED SERVICES
1/27/2022	Laura Brecht	\$33.00	CONTRACTED SERVICES
1/6/2022	Brown Underground Inc	\$95.00	CONTRACTED SERVICES
1/27/2022	Wendy J. Bryce	\$33.00	CONTRACTED SERVICES
1/13/2022	John T. Burow	\$23,400.00	CONTRACTED SERVICES
1/13/2022	John T. Burow	\$6,000.00	CONTRACTED SERVICES
1/13/2022	CHN Garbage Service Inc	\$125.00	CONTRACTED SERVICES
1/6/2022	City of Sioux City	\$25.00	CONTRACTED SERVICES
1/27/2022	Charlotte C. Clovis	\$33.00	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/27/2022	Rachel E. Cunningham	\$33.00	CONTRACTED SERVICES
1/6/2022	Cy Wakeman Inc	\$1,500.00	CONTRACTED SERVICES
1/27/2022	Christine H. Dicus	\$33.00	CONTRACTED SERVICES
1/6/2022	Document Depot & Destruction	\$315.00	CONTRACTED SERVICES
1/13/2022	Document Depot & Destruction	\$135.00	CONTRACTED SERVICES
1/27/2022	Dunwell LLC	\$13,333.00	CONTRACTED SERVICES
1/27/2022	Richard D. Fellin	\$33.00	CONTRACTED SERVICES
1/13/2022	Gill Hauling Inc	\$2,359.69	CONTRACTED SERVICES
1/20/2022	Great Western Dining Service Inc	\$57,395.33	CONTRACTED SERVICES
1/20/2022	Growmark Inc	\$32.68	CONTRACTED SERVICES
1/27/2022	James A. Gunter	\$33.00	CONTRACTED SERVICES
1/22/2022	HealthEquity Inc	\$67.50	CONTRACTED SERVICES
1/20/2022	Hipnar Lawn Care LLC	\$375.00	CONTRACTED SERVICES
1/27/2022	Crystal Holt	\$33.00	CONTRACTED SERVICES
1/27/2022	Matt Hoskinson	\$33.00	CONTRACTED SERVICES
1/13/2022	IMKO Enterprises Inc	\$47,099.12	CONTRACTED SERVICES
1/27/2022	Iowa Association of Community	\$5,000.00	CONTRACTED SERVICES
1/27/2022	Justin C. Johnston	\$150.00	CONTRACTED SERVICES
1/27/2022	K&S Janitorial Services LLC	\$1,777.50	CONTRACTED SERVICES
1/27/2022	Stacia M. Kelly	\$33.00	CONTRACTED SERVICES
1/6/2022	KP Construction Inc	\$2,350.00	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/6/2022	Lindblom Services Inc	\$386.09	CONTRACTED SERVICES
1/27/2022	Lindblom Services Inc	\$860.05	CONTRACTED SERVICES
1/13/2022	LP Gill Inc	\$202.00	CONTRACTED SERVICES
1/6/2022	NCHERM Group LLC	\$1,200.00	CONTRACTED SERVICES
1/13/2022	North Sioux City Holdings LLC	\$2,013.79	CONTRACTED SERVICES
1/6/2022	Panefully Clear Window Service	\$2,458.00	CONTRACTED SERVICES
1/6/2022	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
1/13/2022	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
1/13/2022	Plunketts Pest Control Inc	\$55.00	CONTRACTED SERVICES
1/20/2022	R&S Waste Disposal LLC	\$132.83	CONTRACTED SERVICES
1/6/2022	Radio Research Consortium Inc	\$645.00	CONTRACTED SERVICES
1/27/2022	Aaron L. Ratliff	\$33.00	CONTRACTED SERVICES
1/27/2022	Rentokil North America	\$316.00	CONTRACTED SERVICES
1/27/2022	Rentokil North America	\$45.00	CONTRACTED SERVICES
1/13/2022	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
1/27/2022	Jodi A. Richey	\$33.00	CONTRACTED SERVICES
1/6/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
1/27/2022	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
1/27/2022	James Schaap	\$330.00	CONTRACTED SERVICES
1/27/2022	Derek T. Scott	\$33.00	CONTRACTED SERVICES
1/13/2022	Siouxland Mental Health	\$7,225.00	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/20/2022	Southeastern Community College	\$890.00	CONTRACTED SERVICES
1/27/2022	Katie Tesch	\$33.00	CONTRACTED SERVICES
1/6/2022	Tri State Nursing Enterprises Inc	\$8,865.00	CONTRACTED SERVICES
1/27/2022	Joseph K. Vannatta	\$33.00	CONTRACTED SERVICES
1/13/2022	Vans Sanitation Inc	\$69.75	CONTRACTED SERVICES
1/22/2022	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
1/6/2022	Western Iowa Tech Agency Fund	\$70.00	CONTRACTED SERVICES
1/6/2022	Aramark	\$28.03	COURSE FEE EXPENSE
1/20/2022	Aramark	\$56.06	COURSE FEE EXPENSE
1/6/2022	Arnold Motor Supply LLP	\$309.18	COURSE FEE EXPENSE
1/20/2022	Arnold Motor Supply LLP	\$73.03	COURSE FEE EXPENSE
1/6/2022	Iowa Department of Education	\$525.00	COURSE FEE EXPENSE
1/6/2022	Iowa Department of	\$25.00	COURSE FEE EXPENSE
1/6/2022	Iowa Law Enforcement Academy	\$500.00	COURSE FEE EXPENSE
1/20/2022	Matheson Tri Gas Inc	\$287.78	COURSE FEE EXPENSE
1/27/2022	State Steel Supply Company Inc	\$8,161.75	COURSE FEE EXPENSE
1/20/2022	Lynne Wilcke	\$40.00	COURSE FEE EXPENSE
1/13/2022	Corey M. Adair	\$680.00	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	AFP Corp	\$893.50	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Juline S Albert	\$1,850.09	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Breathe Clean Dry Ice Blasting	\$9,110.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/20/2022	Sheila Disterhaupt	\$2,400.00	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	Dunwell LLC	\$40,065.94	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	FRSecure LLC	\$15,750.00	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	GatesAir Inc	\$6,022.27	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	GatesAir Inc	\$1,206.19	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	High Point Networks LLC	\$75,149.24	DUE FROM OTHERS-ASSET ACCOUNT
1/6/2022	Amy L. Hueser	\$1,018.60	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Amy L. Hueser	\$464.77	DUE FROM OTHERS-ASSET ACCOUNT
1/20/2022	Amy L. Hueser	\$35.50	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	IdentiSys Inc	\$3,251.00	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	Wendy M. Ivarson	\$900.00	DUE FROM OTHERS-ASSET ACCOUNT
1/20/2022	Jeff A. Jansen	\$416.07	DUE FROM OTHERS-ASSET ACCOUNT
1/6/2022	Merlyn L Kathol	\$587.25	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Kilowatt Inc	\$8,249.26	DUE FROM OTHERS-ASSET ACCOUNT
1/6/2022	Mid Iowa Refrigeration Inc	\$447.29	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Mid Iowa Refrigeration Inc	\$649.17	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
1/6/2022	Joni E Miller	\$254.22	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Jeffrey Nohava	\$15.00	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Otis Elevator Company	\$2,152.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/13/2022	Plains Mechanical Services Inc	\$198.86	DUE FROM OTHERS-ASSET ACCOUNT
1/20/2022	Plains Mechanical Services Inc	\$7,066.66	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Nancy A. Ramos	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
1/6/2022	ScriptPro USA Inc	\$1,099.50	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Visual Edge Inc	\$141.10	DUE FROM OTHERS-ASSET ACCOUNT
1/6/2022	Carmen L. Wilson	\$222.34	DUE FROM OTHERS-ASSET ACCOUNT
1/27/2022	Kevin J. Woockman	\$1,200.00	DUE FROM OTHERS-ASSET ACCOUNT
1/13/2022	Samantha Bates	\$988.00	DUE FROM STUDENTS
1/20/2022	Kathy Jurado	\$25.00	DUE FROM STUDENTS
1/13/2022	Erika Kuntz	\$238.00	DUE FROM STUDENTS
1/27/2022	Luis D. Ramirez	\$200.00	DUE FROM STUDENTS
1/20/2022	Brooklin Webb	\$30.25	DUE FROM STUDENTS
1/20/2022	Robyn E. Wilson	\$50.00	DUE FROM STUDENTS
1/13/2022	Western Iowa Tech Agency Fund	\$393.97	DUE TO AGENCY FUND
1/31/2022	Western Iowa Tech 125 Plan	\$5,851.19	DUE TO AUXILIARY FUND
1/6/2022	Western Iowa Tech Classroom	\$53,714.66	DUE TO PLANT FUND
1/15/2022	Western Iowa Tech Plant Fund	\$275,000.00	DUE TO PLANT FUND
1/13/2022	Western Iowa Tech Housefile	\$932.10	DUE TO RESTRICTED FUND
1/20/2022	Western Iowa Tech Housefile	\$977.37	DUE TO RESTRICTED FUND
1/13/2022	Crawford County Auditor	\$507.05	ELECTION COSTS
1/13/2022	Sac County Auditor	\$69.83	ELECTION COSTS

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/8/2022	Wells Fargo Bank	\$373.50	FEDERAL INCOME TAX PAYABLE
1/6/2022	Great Western Dining Service Inc	\$32,648.72	GROUP MEETINGS AND WORKSHOPS
1/27/2022	Great Western Dining Service Inc	\$4,040.60	GROUP MEETINGS AND WORKSHOPS
1/6/2022	Erin L. Volk	\$145.00	GROUP MEETINGS AND WORKSHOPS
1/6/2022	Way Up	\$199.00	GROUP MEETINGS AND WORKSHOPS
1/29/2022	HealthEquity Inc	\$9,698.66	HSA Payable
1/13/2022	Roger D. Wenzel	\$3,404.18	INCOME CLEARING ACCOUNT
1/13/2022	Amperage LLC	\$17,605.00	INFO SERVICES/CLASSIFY ADS
1/20/2022	Renaë Claussen	\$80.00	INFO SERVICES/CLASSIFY ADS
1/6/2022	Domino Publishing	\$475.00	INFO SERVICES/CLASSIFY ADS
1/6/2022	KSUX KSCJ Radio Broadcasting	\$1,000.00	INFO SERVICES/CLASSIFY ADS
1/13/2022	Monahan Professional Services	\$1,050.00	INFO SERVICES/CLASSIFY ADS
1/13/2022	Wm Bass Advertising &	\$1,791.50	INFO SERVICES/CLASSIFY ADS
1/20/2022	Wm Bass Advertising &	\$1,791.50	INFO SERVICES/CLASSIFY ADS
1/20/2022	Insurance Management Program	\$250,000.00	INSURANCE
1/29/2022	BusinessSolverComInc	\$428,581.38	INSURANCE PREMIUMS PAYABLE
1/29/2022	Iowa Public Employees	\$110,815.15	IPERS TAX PAYABLE
1/13/2022	Cole Papers Inc	\$357.98	JANITOR MATERIALS AND SUPPLIES
1/13/2022	Eakes Inc	\$6,422.93	JANITOR MATERIALS AND SUPPLIES
1/27/2022	Eakes Inc	\$658.88	JANITOR MATERIALS AND SUPPLIES
1/27/2022	St Ambrose University	\$24.54	LIBRARY BOOKS & FILM

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/20/2022	Ricks Computers Inc	\$499.00	MAINT & REPAIR-SU EQUIP
1/20/2022	Ricks Computers Inc	\$3,106.03	MAINT & REPAIR-SU EQUIP
1/6/2022	Burnight Glass & Porcelain Inc	\$3,090.35	MAINT AND REPAIR BUILDINGS
1/6/2022	HCI Construction	\$5,975.00	MAINT AND REPAIR BUILDINGS
1/13/2022	Mikes Sioux City Carpet	\$1,527.50	MAINT AND REPAIR BUILDINGS
1/27/2022	Mikes Sioux City Carpet	\$6,186.31	MAINT AND REPAIR BUILDINGS
1/27/2022	Mikes Sioux City Carpet	\$4,108.25	MAINT AND REPAIR BUILDINGS
1/13/2022	Van Osdel Plastering & Drywall	\$10,029.00	MAINT AND REPAIR BUILDINGS
1/27/2022	Eakes Inc	\$318.30	MAINT AND REPAIR EQUIPMENT
1/13/2022	Foulk Brothers Plumbing &	\$544.25	MAINT AND REPAIR EQUIPMENT
1/6/2022	Kneifl Electric Inc	\$1,875.00	MAINT AND REPAIR EQUIPMENT
1/6/2022	Luesebrink Clifford Construction	\$155.00	MAINT AND REPAIR EQUIPMENT
1/27/2022	Luesebrink Clifford Construction	\$290.00	MAINT AND REPAIR EQUIPMENT
1/6/2022	Ward Electric Company Inc	\$13,927.19	MAINT AND REPAIR EQUIPMENT
1/20/2022	Ward Electric Company Inc	\$4,490.11	MAINT AND REPAIR EQUIPMENT
1/29/2022	Wells Fargo Financial Leasing Inc	\$5,944.49	MAINT AND REPAIR EQUIPMENT
1/13/2022	Sioux City Fence LLC	\$8,320.00	MAINTENANCE GROUNDS
1/6/2022	Bomgaars Supply Inc	\$1,409.85	MATERIALS AND SUPPLIES
1/6/2022	Food Bank of Siouxland Inc	\$117.97	MATERIALS AND SUPPLIES
1/13/2022	Food Bank of Siouxland Inc	\$231.36	MATERIALS AND SUPPLIES
1/27/2022	Michael E. Meister	\$110.00	MATERIALS AND SUPPLIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/6/2022	Sandra E. Mueller	\$32.10	MATERIALS AND SUPPLIES
1/13/2022	NSG Logistics LLC	\$4,301.57	MATERIALS AND SUPPLIES
1/27/2022	Rollerama	\$585.00	MATERIALS AND SUPPLIES
1/13/2022	Verizon Wireless	\$1,720.43	MATERIALS AND SUPPLIES
1/13/2022	Dakota Valley Business Council	\$125.00	MEMBERSHIP
1/6/2022	Symphony Space Inc	\$299.73	MEMBERSHIP
1/6/2022	Blackbaud Inc	\$9,643.52	NON-CAPITAL EXP & EQUIP <5000
1/6/2022	Blackbaud Inc	\$443.33	NON-CAPITAL EXP & EQUIP <5000
1/6/2022	ConnectAble Inc	\$85,000.00	NON-CAPITAL EXP & EQUIP <5000
1/20/2022	ConvergeOne Inc	\$9,817.38	NON-CAPITAL EXP & EQUIP <5000
1/6/2022	Ellucian Company LP	\$27,710.00	NON-CAPITAL EXP & EQUIP <5000
1/20/2022	Ellucian Company LP	\$28,127.00	NON-CAPITAL EXP & EQUIP <5000
1/27/2022	General Business Interiors Inc	\$465.00	NON-CAPITAL EXP & EQUIP <5000
1/20/2022	Matheson Tri Gas Inc	\$365.62	NON-CAPITAL EXP & EQUIP <5000
1/20/2022	Planview Inc	\$77.87	NON-CAPITAL EXP & EQUIP <5000
1/6/2022	Snap on Incorporated	\$15,690.39	NON-CAPITAL EXP & EQUIP <5000
1/29/2022	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
1/31/2022	Friends Of FM 90	\$99.50	OTHER EMPLOYEE PR DEDUCTIONS
1/31/2022	Nebraska Child Support	\$738.00	OTHER EMPLOYEE PR DEDUCTIONS
1/31/2022	United Way of Siouxland Inc	\$1,141.45	OTHER EMPLOYEE PR DEDUCTIONS
1/31/2022	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/31/2022	Western Iowa Tech Foundation	\$2,110.00	OTHER EMPLOYEE PR DEDUCTIONS
1/31/2022	Winnebago Tribe of Nebraska	\$744.37	OTHER EMPLOYEE PR DEDUCTIONS
1/31/2022	Woodbury County Sheriff	\$8.00	OTHER EMPLOYEE PR DEDUCTIONS
1/20/2022	APH Stores	\$1,663.45	OTHER MATERIALS AND SUPPLIES
1/13/2022	Arnold Motor Supply LLP	\$834.25	OTHER MATERIALS AND SUPPLIES
1/13/2022	OReilly Auto Parts	\$817.48	OTHER MATERIALS AND SUPPLIES
1/20/2022	Raymond W. Spier	\$20.00	OTHER STUDENT FEES
1/27/2022	Onawa Democrat	\$38.00	PERIODICALS
1/13/2022	Mail House Inc	\$188.03	POSTAGE
1/6/2022	Anderson Brothers Printing	\$901.00	PRINTING & REPRODUCTION SVC
1/13/2022	Artisan Press Inc	\$400.00	PRINTING & REPRODUCTION SVC
1/20/2022	Freeland Corporation	\$1,245.67	PRINTING & REPRODUCTION SVC
1/13/2022	Omaha Paper Company	\$968.30	PRINTING & REPRODUCTION SVC
1/27/2022	Record Printing & Copy Center	\$325.00	PRINTING & REPRODUCTION SVC
1/13/2022	Ahlers & Cooney PC	\$316.50	PROFESSIONAL SERVICES
1/13/2022	Dentons Davis Brown PC	\$16,994.50	PROFESSIONAL SERVICES
1/6/2022	Nebraska State Patrol Cid	\$15.50	PROFESSIONAL SERVICES
1/20/2022	Speer Financial Inc	\$460.00	PROFESSIONAL SERVICES
1/8/2022	Wells Fargo Bank	\$294,249.93	PURCHASE CARD CHECKING
1/6/2022	Chase Services LLC	\$741.57	RESALE PURCHASES
1/6/2022	Chesterman Company	\$847.83	RESALE PURCHASES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/13/2022	Chesterman Company	\$787.08	RESALE PURCHASES
1/27/2022	Elsevier Inc	\$2,278.80	RESALE PURCHASES
1/6/2022	Roaring Spring Blank Book Co	\$4,262.16	RESALE PURCHASES
1/20/2022	Snap on Incorporated	\$88,986.84	RESALE PURCHASES
1/6/2022	Southeastern Community College	\$3,795.53	RESALE PURCHASES
1/13/2022	Susan M. Wolcott	\$762.06	RESALE PURCHASES
1/20/2022	Western Iowa Tech Foundation	\$11,000.00	RESIDENT TUITION
1/6/2022	Western Iowa Tech Comm Ed	\$400.00	SCHOLARSHIPS
1/6/2022	Crossroads of Crawford County	\$330.00	STUDENT WORK STUDY FEDERAL
1/13/2022	Crossroads of Crawford County	\$660.00	STUDENT WORK STUDY FEDERAL
1/27/2022	Crossroads of Crawford County	\$330.00	STUDENT WORK STUDY FEDERAL
1/29/2022	Teachers Insurance & Annuity	\$104,221.47	TIAA-CREF PAYABLE
1/6/2022	Juline S Albert	\$146.70	TRAVEL IN STATE
1/20/2022	Sheila Disterhaupt	\$99.00	TRAVEL IN STATE
1/6/2022	Rex K. Hawkins	\$120.60	TRAVEL IN STATE
1/6/2022	Iowa State University	\$4,800.00	TRAVEL IN STATE
1/27/2022	Terry A. Murrell	\$201.60	TRAVEL IN STATE
1/6/2022	Todd A. Rausch	\$511.20	TRAVEL IN STATE
1/6/2022	Kevin L. Stover	\$306.00	TRAVEL IN STATE
1/27/2022	Kevin L. Stover	\$153.00	TRAVEL IN STATE
1/20/2022	Brandon P. Treft	\$257.85	TRAVEL IN STATE

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/20/2022	Association of Title IX	\$3,197.60	TRAVEL OUT OF STATE
1/29/2022	Voya Financial	\$12,874.12	TSA PAYABLE
1/13/2022	Juline S Albert	\$1,551.00	TUITION
1/13/2022	Tawnya L. Beermann	\$2,076.00	TUITION
1/13/2022	Lisa J. Bryan	\$915.00	TUITION
1/13/2022	Sheila Disterhaupt	\$3,000.00	TUITION
1/13/2022	Jeremy A. Farley	\$600.00	TUITION
1/20/2022	Brett C. Hall	\$1,141.00	TUITION
1/27/2022	Mackenzee K. Hardyk	\$2,119.00	TUITION
1/20/2022	Max M. Hardyk	\$600.00	TUITION
1/13/2022	Cassidy K. Hatcher	\$680.00	TUITION
1/27/2022	Kennedy J. Hueser	\$2,119.00	TUITION
1/13/2022	Lora C. Knaack	\$3,000.00	TUITION
1/13/2022	Lisa L. Knecht	\$1,600.00	TUITION
1/20/2022	Renee A. Nemitz	\$1,793.00	TUITION
1/20/2022	Myerra A. Parker	\$613.25	TUITION
1/27/2022	Alexandra J. Polk	\$2,445.00	TUITION
1/13/2022	Sandy Silbernagel	\$978.00	TUITION
1/20/2022	Michele L Stover	\$656.00	TUITION
1/20/2022	Terry W. Yi	\$328.00	TUITION
1/13/2022	Berkshire Hathaway Energy	\$5,278.69	UTILITIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/13/2022	Berkshire Hathaway Energy	\$1,088.58	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$132.77	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$5,749.61	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$4,403.91	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$1,778.24	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$1,513.65	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$1,151.25	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$1,490.82	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$1,865.70	UTILITIES
1/13/2022	Berkshire Hathaway Energy	\$34,658.19	UTILITIES
1/20/2022	Berkshire Hathaway Energy	\$348.99	UTILITIES
1/20/2022	Berkshire Hathaway Energy	\$784.82	UTILITIES
1/20/2022	Berkshire Hathaway Energy	\$2,135.95	UTILITIES
1/20/2022	Black Hills Utility Holding	\$1,163.00	UTILITIES
1/6/2022	City Of Cherokee	\$111.11	UTILITIES
1/27/2022	City Of Cherokee	\$97.03	UTILITIES
1/13/2022	City of Le Mars	\$36.31	UTILITIES
1/20/2022	City Of Mapleton	\$1,130.02	UTILITIES
1/6/2022	City of Sioux City	\$1,654.53	UTILITIES
1/13/2022	City of Sioux City	\$327.75	UTILITIES
1/13/2022	City of Sioux City	\$598.60	UTILITIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/13/2022	City of Sioux City	\$685.97	UTILITIES
1/13/2022	City of Sioux City	\$165.13	UTILITIES
1/13/2022	City of Sioux City	\$130.18	UTILITIES
1/13/2022	City of Sioux City	\$226.29	UTILITIES
1/13/2022	City of Sioux City	\$54.30	UTILITIES
1/13/2022	City of Sioux City	\$210.61	UTILITIES
1/13/2022	City of Sioux City	\$130.18	UTILITIES
1/13/2022	City of Sioux City	\$261.23	UTILITIES
1/13/2022	City of Sioux City	\$108.47	UTILITIES
1/13/2022	City of Sioux City	\$60.75	UTILITIES
1/13/2022	City of Sioux City	\$1,201.45	UTILITIES
1/13/2022	City of Sioux City	\$1,349.98	UTILITIES
1/13/2022	City of Sioux City	\$4,398.97	UTILITIES
1/20/2022	Denison Municipal Utilities	\$1,877.68	UTILITIES
1/6/2022	Interstate Power & Light Co	\$2,568.74	UTILITIES
1/6/2022	Interstate Power & Light Co	\$1,001.55	UTILITIES
1/20/2022	Interstate Power & Light Co	\$3,312.65	UTILITIES
1/13/2022	Sapp Brothers Petroleum Inc	\$2,065.54	UTILITIES
1/27/2022	Woodbury County Rural Electric	\$283.23	UTILITIES
1/6/2022	Advance Auto Parts	\$132.56	VEHICLES-MATERIALS & SUPPLIES
1/6/2022	AgriVision Equipment Group	\$697.87	VEHICLES-MATERIALS & SUPPLIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/27/2022	City of Sioux City	\$21,380.23	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$97.05	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$92.29	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$1,801.07	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$8,325.80	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$3,130.00	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$60.40	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$272.67	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$1,502.91	VEHICLES-MATERIALS & SUPPLIES
1/27/2022	City of Sioux City	\$25.00	VEHICLES-MATERIALS & SUPPLIES
1/13/2022	D&L Equipment	\$292.02	VEHICLES-MATERIALS & SUPPLIES
1/6/2022	Dakota Graphics Sign Co	\$185.00	VEHICLES-MATERIALS & SUPPLIES
1/13/2022	Marx Truck Trailer Sales Inc	\$14.88	VEHICLES-MATERIALS & SUPPLIES
1/6/2022	Western Iowa Tech Petty Cash	\$43.96	VEHICLES-MATERIALS & SUPPLIES
1/15/2022	Customers Bank	\$12,099.75	WITCC ONECARD PAYABLE
1/22/2022	Customers Bank	\$22,458.75	WITCC ONECARD PAYABLE
1/29/2022	Customers Bank	\$9,092.00	WITCC ONECARD PAYABLE
1/29/2022	Customers Bank	\$10,798.20	WITCC ONECARD PAYABLE
TOTAL		\$4,034,037.27	

# WESTERN IOWA TECH COMMUNITY COLLEGE

## Bills to be approved at the board meeting February 14, 2022

### GENERAL FUND

Estimated for the month of February

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
<b>Total</b>	<b>\$</b>	<b>688,875.00</b>

Western Iowa Tech Community College  
 Board Approval  
 Special Federal  
 2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/22/2022	Western Iowa Tech General Fund	\$774,635.71	OTHER FEDERAL
1/22/2022	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
1/22/2022	Western Iowa Tech General Fund	\$15,788.73	OTHER FEDERAL
1/22/2022	Western Iowa Tech General Fund	\$66,261.02	OTHER FEDERAL
1/29/2022	Western Iowa Tech General Fund	\$470.40	OTHER FEDERAL
1/29/2022	Western Iowa Tech General Fund	\$414,672.13	OTHER FEDERAL
1/29/2022	Western Iowa Tech General Fund	\$2,858.18	OTHER FEDERAL
1/29/2022	Western Iowa Tech General Fund	\$15,327.87	SCHOLARSHIPS
TOTAL		<u>\$1,290,456.04</u>	

Western Iowa Tech Community College  
 Board Approval  
 Agency, Scholarship & Loan  
 2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/4/2022	Sima Dabir	\$1,132.80	CONTRACTED SERVICES
1/4/2022	Brenda Wright	\$90.00	CONTRACTED SERVICES
1/4/2022	Western Iowa Tech General Fund	\$52.00	DUE TO GENERAL FUND
1/18/2022	Western Iowa Tech General Fund	\$11.85	DUE TO GENERAL FUND
1/4/2022	Rosalva V. Linares	\$10.00	MATERIALS AND SUPPLIES
1/11/2022	Joni E Miller	\$10.00	MATERIALS AND SUPPLIES
TOTAL		\$1,306.65	

Western Iowa Tech Community College  
Board Approval  
House File  
2/3/2022

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
1/4/2022	Western Iowa Tech General Fund	\$2,500.00	INCOME CLEARING ACCOUNT
1/11/2022	Western Iowa Tech Comm Ed	\$700.00	TRAINING EXPENSE
1/18/2022	Western Iowa Tech Comm Ed	\$4,000.00	TRAINING EXPENSE
TOTAL		<u>\$7,200.00</u>	

PERSONNEL REPORT  
Regular Appointments  
February 14, 2022

## I. INSTRUCTIONAL STAFF

- A. It is recommended that the position of **Lynnel J. Wilcke**, Web Instructor, be modified to Graphic Design Instructor, effective February 16, 2022. No change in salary or benefits.
- B. It is recommended that the position of **Lana R. Brown**, Digital Media Publishing Instructor, be modified to Graphic Design Instructor, effective February 16, 2022. No change in salary or benefits.
- C. It is recommended that the position of **Jamie L. Bell**, Graphic Design Instructor, be modified to Digital Marketing Instructor, effective February 16, 2022. No change in salary or benefits.
- D. It is recommended that the position of **Craig A. Barnes**, Mobile Game and Application Developer Instructor, be modified to Mobile App Development Instructor, effective February 16, 2022. No change in salary or benefits.

## II. ADMINISTRATIVE STAFF

- A. It is recommended that the position of Associate Dean of Corporate College be authorized as a grade 12, exempt, administrative position. It is further recommended that **Carmen L. Wilson** be appointed to this position effective February 16, 2022 at an annual salary of \$89,965; full time benefits to be changed accordingly.
- B. It is recommended that the employment of **Laura M. Tabbert**, College Now Specialist be modified to Administrative Program Coordinator-College Now effective February 16, 2022 at an annual salary of \$62,038, grade 8, exempt, administrative position.
- C. **Kimberly Ortiz Salgado** has been selected for the position as Student Services Specialist effective February 21, 2022 at an annualized salary of \$25,948, grade 5, exempt administrative position. This is a previously authorized position; vacant due to resignation; eligible for part time benefits.
- D. **Michael A. Craig**, Safety Officer, has been selected for the position as Recruitment Specialist effective February 28, 2022 at an annual salary of \$45,261, grade 6, exempt administrative position. This is a previously authorized position; vacant due to resignation; eligible for full time benefits.

- E. **Cynthia A. Flammang**, Project Success Director, has submitted her voluntary resignation effective May 31, 2022 for purposes of retirement. She is to be paid for all time worked through that date and for all earned but unused vacation.

### III. SUPPORT STAFF

- A. **Kathi A. Goslar** has been selected for the position as Registration Clerk effective, February 21, 2022 at an annualized salary of \$13,609, grade 3, support position. This is a previously authorized position; vacant due to reassignment; eligible for part time benefits.

### IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report  
Temporary Employees  
(Not eligible for benefits)

February 14, 2022

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Alaron-Flory, Perla	Curriculum Development	New Program	01/11/22	08/01/22	\$ 35.00	Time Entry
Allen, Ryan	ENG-105	Adjunct Instructor	01/09/22	06/30/22		\$ 2,490.00
Anderson, Robin	PTA-170-01	Adjunct Instructor	01/13/22	05/12/22	\$ 41.50	Time Entry
Biswa, Pumi	Student Activities	Work Study	02/07/22	05/15/22	\$ 9.00	Time Entry
Carlson, Kelsie	Nursing	Adjunct Instructor	01/13/22	06/30/23	\$ 41.50	Time Entry
Cox, Christy	ABE/HSED	Work Study	01/21/22	05/15/22	\$ 9.00	Time Entry
Darwin, William	MUA-101-01	Applied Voice	01/13/22	05/12/22		\$ 332.00
Darwin, William	MUA-120-01	Applied Piano	01/13/22	05/12/22		\$ 996.00
Darwin, William	MUA-102-01	Applied Voice II	01/13/22	05/12/22		\$ 332.00
Deacon, Jessica (Robyn)	PSY-102-02	Adjunct Instructor	01/09/22	06/30/22		\$ 2,490.00
Del Angel, Corina	Student Activities	Work Study	01/12/22	05/15/22	\$ 9.00	Time Entry
Ducommun, Carey	Advanced Nurse Aid	Adjunct Instructor	01/13/22	06/30/23	\$ 41.50	Time Entry
Flanigan, Melissa	PRL-932-01	Internship	01/13/22	05/12/22		\$ 240.00
Godwin, Faith	Disability Services	Work Study	01/17/22	05/15/22	\$ 9.00	Time Entry
Hardyk, Tim	CRR-202-01	Adjunct Instructor	01/13/22	02/09/22		\$ 1,037.50
Hardyk, Tim	CRR-504-01	Adjunct Instructor	02/10/22	03/16/22		\$ 1,037.50
Hardyk, Tim	CRR-533-01	Adjunct Instructor	03/17/22	04/13/22		\$ 1,037.50
Hardyk, Tim	CRR-551-01	Adjunct Instructor	04/14/22	05/12/22		\$ 1,037.50
Hop, Collin	MUA-180-01	Applied Percussion	02/01/22	05/12/22		\$ 332.00
Houston, Bea	FLS-142-701	Independent Study	01/15/22	05/01/22		\$ 332.00
Kavanaugh, Jacob	Student Activities	Work Study	01/14/22	05/12/22	\$ 9.00	Time Entry
Koehler, Randi	AGH 284-501	Adjunct Instructor	01/10/22	05/12/22		\$ 2,490.00
Kortan, Scott	MAT-111-01	Adjunct Instructor	01/10/22	05/12/22		\$ 3,320.00
Kuchta, Jackie	Nursing	Adjunct Instructor	01/20/22	06/30/22	\$ 41.50	Time Entry
Mansfield, Chris	MMS-411-01	Independent Study	01/13/22	05/12/22		\$ 80.00
Mansfield, Chris	MMS-157-01	Independent Study	01/13/22	05/12/22		\$ 480.00
McCormick, Colleen	Nursing	Adjunct Instructor	01/20/22	06/30/22	\$ 41.50	Time Entry
McCune, Jennifer	MGT-938-02	OJT	01/13/22	05/12/22		\$ 800.00
McCune, Jennifer	MGT-975-02	Service Learning	01/13/22	05/12/22		\$ 320.00
Mueller, Sandra	MGT-938-01	OJT	01/13/22	05/12/22		\$ 2,720.00
Mueller, Sandra	MGT-938-03	OJT	01/13/22	05/12/22		\$ 800.00
Mueller, Sandra	MGT-975-01	Service Learning	01/13/22	05/12/22		\$ 80.00
Otto, Janet	MAP-338-701	Adjunct Instructor	01/10/22	05/12/22	\$ 41.50	Time Entry
Paulson, Alfonso	Culinary	Work Study	01/13/22	05/15/22	\$ 9.00	Time Entry
Potts, Nick	MAT-772-502	Adjunct Instructor	01/10/22	05/15/22		\$ 2,490.00
Raby, Shannon	Student Activities	Work Study	01/13/22	05/15/22	\$ 9.00	Time Entry
Rauch, Kirk	CLC	Tutor	01/26/22	05/15/22	\$ 10.00	Time Entry
Reeves, Renee	HIT-236-501	Independent Study	01/13/22	05/13/22		\$ 320.00
Riddell, Tiffany	A&S Assistant	Work Study	01/27/22	05/15/22	\$ 9.00	Time Entry
Ricklefs, Ben	AUT-163-LS12	League Extra	01/13/22	05/12/22		\$ 1,527.20
Ricklefs, Ben	AUT-163-LS13	League Extra	01/13/22	05/12/22		\$ 1,527.20
Sage, David	ABE	ILLCE/Corp College Teacher	01/24/22	06/09/22	\$ 21.76	Time Entry
Sudra, Terry	EMS-546-01	OJT	01/13/22	05/13/22		\$ 960.00
Sudra, Terry	EMS-547-01	OJT	01/13/22	05/13/22		\$ 320.00
Thompson, Jessica	Nursing	Fall 2021 Mentoring	08/20/21	12/20/21		\$ 500.00
Urbanec, Randall	Student Activities	Work Study	01/17/22	05/12/22	\$ 9.00	Time Entry
Van Wyk, Tanner	SUR112 & SUR214	Adjunct Instructor	01/11/22	05/11/22	\$ 41.50	Time Entry
Vargas, Elizabeth	Culinary	Work Study	01/13/22	05/15/22	\$ 9.00	Time Entry
Weber, Jennifer	ECE-241-01	Lab OJT	01/13/22	05/12/22		\$ 560.00
Weber, Jennifer	ECE-932-01	Internship	01/13/22	05/12/22		\$ 800.00
Wilcke, Bob	CON-136-01	Adjunct Instructor	01/13/22	01/22/22		\$ 830.00

Western Iowa Tech Community College  
Community & Continuing Education  
Course Approval List  
from 1/1/2022 to 1/31/2022

SEC TERM	SEC NAME	SEC SHORT TITLE	SEC LOCATION	SEC START DATE	SEC END DATE	Faculty Name	Comments
22/FY	CPDV-2792-02	Yoga for Seniors	SC	1/12/2022	2/16/2022	Angela Benson	204229 A. Benson 6 hrs @ \$27.05 per hr
22/FY	CPDV-2244-06	Stretch and Flex F	SC	2/1/2022	2/24/2022	Desiree David	0250852 Desiree David @ \$25.91 per hour
22/FY	CTRA-1050-04	Teen Drivers Education	SC	2/7/2022	3/30/2022	Kimberly Mendenhall	Kim Mendenhall #18390 36 hrs @ \$30.00 behind the wheel
						Shane Steele	Rick Admire #75492 36 hrs @ 30.00 behind the wheel
						Richard Admire	Shane Steele #162593 36 hrs @ \$18.00 per student
							Shane Steele #162593 36 hrs @ \$39.25 classroom
							Shane Steele #162593 36 hrs @ \$30.00 behind the wheel
22/FY	CPDV-2588-03	New Year - New Cuisine	SC	1/6/2022	1/6/2022	Michael Gasaway	0326630 Michael Gasaway \$10 per person
22/FY	CPDV-2244-05	Stretch and Flex E	SC	1/4/2022	1/27/2022	Desiree David	0250852 Desiree David @ \$25.91 per hour
22/FY	CSAF-1016-F02	The Art of Reading Smoke	SC	3/13/2022	3/13/2022	Staff STAFF	NO STAFF ASSIGNED AT THIS TIME. FUTURE STAFF WILL BE @ NO
22/FY	CTRA-1050-05	Teen Drivers Education	SC	6/2/2022	6/28/2022	Kimberly Mendenhall	Rick Admire #75492 36 hrs @ 30.00 behind the wheel
						Shane Steele	Shane Steele #162593 36 hrs @ \$18.00 per student
						Richard Admire	Shane Steele #162593 36 hrs @ \$30.00 behind the wheel
							Shane Steele #162593 36 hrs @ \$39.25 classroom
							Kim Mendenhall #18390 36 hrs @ \$30.00 behind the wheel
22/FY	CPDV-2792-04	Yoga for Seniors	SC	1/13/2022	2/17/2022	Angela Benson	204229 A. Benson 6 hrs @ \$27.05 per hr

**PAYMENT APPLICATION**

<p><b>TO:</b> Western Iowa Tech 4647 Stone Ave Sioux City, Iowa 51102 Attn:</p> <p><b>FROM:</b> Haselhoff Construction, Inc. P.O. Box 953 1525 South Second Cherokee, IA 51012</p> <p><b>FOR:</b></p>	<p><b>PROJECT NAME AND LOCATION:</b> WIT Nursing Renovation 2021 WIT Nursing Renovation Cherokee Iowa 4647 Stone Ave Sioux City, Iowa 51102</p> <p><b>ARCHITECT:</b> CMBA Architects 302 Jones Street Suite 200 Sioux City, Iowa 51101</p>	<p><b>APPLICATION #</b> 3</p> <p><b>PERIOD THRU:</b> 02/01/2022</p> <p><b>PROJECT #s:</b> SC20161</p> <p><b>DATE OF CONTRACT:</b> 10/18/2021</p>	<p><b>Distribution to:</b></p> <p><input type="checkbox"/> OWNER</p> <p><input type="checkbox"/> ARCHITECT</p> <p><input type="checkbox"/> CONTRACTOR</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
---	--	--	---

**CONTRACTOR'S SUMMARY OF WORK**

Application is made for payment as shown below.  
Continuation Page is attached.

1. CONTRACT AMOUNT	\$560,250.00
2. SUM OF ALL CHANGE ORDERS	\$2,726.52
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$562,976.52
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$114,057.75
<b>5. RETAINAGE:</b>	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$11,405.78
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$11,405.78
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$102,651.97
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$52,271.35
8. PAYMENT DUE	\$50,380.62
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$460,324.55

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$2,726.52	\$0.00
<b>TOTALS</b>	<b>\$2,726.52</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$2,726.52</b>	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Haselhoff Construction, Inc.

By: [Signature] Date: 2/1/2022

State of: Iowa

County of: Cherokee

Subscribed and sworn to before

me this 1<sup>st</sup> day of Feb. 2022



Notary Public: [Signature]

My Commission Expires: 12/17/2022

**ARCHITECT'S CERTIFICATION**

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... [Signature] **\$50,380.62**

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: [Signature] Brent Koch CMBA Architects

By: [Signature] Date: 02/02/2022

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021 APPLICATION #: 3  
 WIT Nursing Renovation Cherokee Iowa DATE OF APPLICATION: 02/01/2022  
 PERIOD THRU: 02/01/2022  
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	General Requirements	\$27,853.36	\$2,785.34	\$2,785.33	\$0.00	\$5,570.67	20%	\$22,282.69	\$557.07
2	Allowance	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,000.00	\$0.00
3	Bond	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
4	Demo Floor	\$8,750.00	\$8,750.00	\$0.00	\$0.00	\$8,750.00	100%	\$0.00	\$875.00
5	Replace Concrete Floor	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100%	\$0.00	\$350.00
6	Demo Doors/Partitions	\$5,150.00	\$1,500.00	\$3,000.00	\$0.00	\$4,500.00	87%	\$650.00	\$450.00
7	Demo Ceiling/Wall Panels	\$5,000.00	\$1,500.00	\$3,000.00	\$0.00	\$4,500.00	90%	\$500.00	\$450.00
8	Fill in Door Opening	\$1,100.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	100%	\$0.00	\$110.00
9	Landfill	\$4,000.00	\$0.00	\$550.00	\$0.00	\$550.00	14%	\$3,450.00	\$55.00
10	Rough Carpentry	\$1,700.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,700.00	\$0.00
11	Casework	\$9,963.52	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,963.52	\$0.00
12	Labor	\$6,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,500.00	\$0.00
13	Caulking	\$700.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$700.00	\$0.00
14	Frames/Doors/Hardware	\$13,376.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,376.00	\$0.00
15	Labor	\$4,290.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,290.00	\$0.00
16	Floor Prep	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,000.00	\$0.00
17	Drywall	\$82,689.00	\$21,429.19	\$10,567.99	\$0.00	\$31,997.18	39%	\$50,691.82	\$3,199.72
18	Acoustical Ceilings	\$14,655.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,655.00	\$0.00
19	Flooring	\$20,453.12	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$20,453.12	\$0.00
20	Painting	\$13,850.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,850.00	\$0.00
21	Paint Floor	\$3,375.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,375.00	\$0.00
22	Visual Display	\$941.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$941.00	\$0.00
23	Labor	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$750.00	\$0.00
24	Curtain Tracks	\$3,873.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,873.00	\$0.00
25	Labor	\$2,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,500.00	\$0.00
26	Wall/Door Protection	\$701.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$701.00	\$0.00
27	Labor	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$650.00	\$0.00
28	Glass	\$3,180.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,180.00	\$0.00
29	FRP	\$880.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$880.00	\$0.00
	<b>SUB-TOTALS</b>	<b>\$297,380.00</b>	<b>\$40,964.53</b>	<b>\$24,503.32</b>	<b>\$0.00</b>	<b>\$65,467.85</b>	<b>22%</b>	<b>\$231,912.15</b>	<b>\$6,546.79</b>

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021  
WIT Nursing Renovation Cherokee Iowa

APPLICATION #: 3  
DATE OF APPLICATION: 02/01/2022  
PERIOD THRU: 02/01/2022  
PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			D AMOUNT PREVIOUS PERIODS	E AMOUNT THIS PERIOD					
31	Conduit Boxes Fittings hardware	\$24,000.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	5%	\$22,800.00	\$120.00
32	Light Fixtures	\$23,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$23,000.00	\$0.00
33	Wire Cable Terminations	\$9,100.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$9,100.00	\$0.00
34	Devices	\$3,600.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,600.00	\$0.00
35	Fire Alarms/Speakers	\$5,720.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,720.00	\$0.00
36	Panels/Disconnects	\$4,428.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,428.00	\$0.00
37	Nurse Call	\$3,583.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,583.00	\$0.00
38	Demo	\$5,750.00	\$5,175.00	\$0.00	\$0.00	\$5,175.00	90%	\$575.00	\$517.50
39	Plumbing General Requirement	\$10,640.00	\$1,596.00	\$1,596.00	\$0.00	\$3,192.00	30%	\$7,448.00	\$319.20
40	UG Waste and Storm M	\$440.00	\$440.00	\$0.00	\$0.00	\$440.00	100%	\$0.00	\$44.00
41	UG Waste and Storm L	\$1,280.00	\$1,280.00	\$0.00	\$0.00	\$1,280.00	100%	\$0.00	\$128.00
42	AG Waste and Strom M	\$1,480.00	\$0.00	\$370.00	\$0.00	\$370.00	25%	\$1,110.00	\$37.00
43	AG Waste and Storm L	\$3,100.00	\$0.00	\$775.00	\$0.00	\$775.00	25%	\$2,325.00	\$77.50
44	AG Domestic M	\$13,420.00	\$0.00	\$3,355.00	\$0.00	\$3,355.00	25%	\$10,065.00	\$335.50
45	AG Domestic L	\$9,570.00	\$0.00	\$2,392.50	\$0.00	\$2,392.50	25%	\$7,177.50	\$239.25
46	Compressed Air M	\$2,980.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,980.00	\$0.00
47	Compressed Air L	\$4,920.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,920.00	\$0.00
48	Hydronic Piping M	\$4,560.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,560.00	\$0.00
49	Hydronic Piping L	\$4,530.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,530.00	\$0.00
50	Plumbing Equipment M	\$7,560.00	\$2,722.00	\$1,739.00	\$0.00	\$4,461.00	59%	\$3,099.00	\$446.10
51	Plumbing Equipment L	\$1,390.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,390.00	\$0.00
52	Plumbing Fixture M	\$3,730.00	\$0.00	\$2,798.00	\$0.00	\$2,798.00	75%	\$932.00	\$279.80
53	Plumbing Fixture L	\$680.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$680.00	\$0.00
54	Hydronic Equipment M	\$6,620.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,620.00	\$0.00
55	Hydronic Equipment L	\$1,130.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,130.00	\$0.00
56	Plumbing Demo	\$1,630.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,630.00	\$0.00
57	Sub Insulation	\$7,550.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$7,550.00	\$0.00
58	Sub Mics	\$791.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$791.00	\$0.00
	<b>SUB-TOTALS</b>	<b>\$472,431.00</b>	<b>\$58,079.28</b>	<b>\$39,909.17</b>	<b>\$0.00</b>	<b>\$97,988.45</b>	<b>21%</b>	<b>\$374,442.55</b>	<b>\$9,798.85</b>

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021 APPLICATION #: 3  
 WIT Nursing Renovation Cherokee Iowa DATE OF APPLICATION: 02/01/2022  
 PERIOD THRU: 02/01/2022  
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
59	HVAC General Requirements	\$5,269.00	\$0.00	\$1,580.70	\$0.00	\$1,580.70	30%	\$3,688.30	\$158.07
60	HVAC Equipment M	\$4,280.00	\$0.00	\$1,712.00	\$0.00	\$1,712.00	40%	\$2,568.00	\$171.20
61	HVAC Equipment L	\$880.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$880.00	\$0.00
62	HVAC Duct M	\$10,810.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10,810.00	\$0.00
63	HVAC Duct L	\$3,860.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,860.00	\$0.00
64	HVAC Grills and Diffusers M	\$1,030.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,030.00	\$0.00
65	HVAC Grills and Diffusers L	\$510.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$510.00	\$0.00
66	HVAC Demo	\$820.00	\$0.00	\$615.00	\$0.00	\$615.00	75%	\$205.00	\$61.50
67	Sub Insulation	\$1,460.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,460.00	\$0.00
68	Sub Temp Controls	\$55,280.00	\$0.00	\$12,161.60	\$0.00	\$12,161.60	22%	\$43,118.40	\$1,216.16
69	Sub Balancing	\$3,620.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,620.00	\$0.00
70	PCO 1 Wall at Rooms 312 and	\$2,726.52	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,726.52	\$0.00
TOTALS		\$562,976.52	\$58,079.28	\$55,978.47	\$0.00	\$114,057.75	20%	\$448,918.77	\$11,405.78



TO: Dr. Terry Murrell, President

FROM: Tawnya Beermann, Interim Dean of Students  
Christina Brandon, Associate Dean of Recruitment

DATE: February 1, 2022

SUBJECT: 2022 Spring Enrollment Report

## **2022 Spring Enrollment Highlights**

### **All Students**

- Overall enrollment is up 2.1% in head count and 0.2% in credit hours.
- The overall on-campus head count increased 6% since Spring 2021, while on-campus credit hours increased by 4.5%.
- 68.3% of students from Fall 2021 were retained in Spring 2022.

### **College Students**

- College student head count declined by 5.8%, while credit hours declined by 6.9%, compared to Spring 2021. This is likely due to economic shifts and ripple effects of the pandemic.
- Part-time College students (50.8%) currently outnumber full-time college students (49.1%), compared to 48.9% part-time students in Spring of 2021.
- Hispanic/Latino College enrollment continues to grow and now makes up 23.8% of all registered College students.
- The minority enrollment rate is 40.6%, up 2.8% from Spring 2021.

### **Concurrent Students**

- Concurrent enrollment and credit hours increased 10.8% and 15.6% respectively compared to Spring 2021. This is likely due to the change in state legislation that removed the cap on senior year plus enrollments.
- Hispanic concurrent enrollment has increased 16.8% since last spring and accounts for 17.3% of all concurrently enrolled students in the spring semester.

## 2022 Spring Credit Enrollment

Census Date: January 26, 2022 11:59 PM

### ALL STUDENTS

#### Total Enrollment

	Head count		% Change	Credit hours		% Change
	Spring 2022	Spring 2021		Spring 2022	Spring 2021	
College Students	2,382	2,530	-5.8%	25,258	27,135	-6.9%
Concurrent Students	2,574	2,324	10.8%	14,476	12,524	15.6%
<b>TOTAL</b>	<b>4,956</b>	<b>4,854</b>	<b>2.1%</b>	<b>39,734</b>	<b>39,659</b>	<b>0.2%</b>

#### All Students by Enrollment Format

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2022	Spring 2021		Spring 2022	Spring 2021	
On-campus/HS location	3,329	3,140	6.0%	23,626	22,604	4.5%
Online	2,733	2,754	-0.8%	16,108	17,055	-5.6%
<b>TOTAL</b>	<b>6,062</b>	<b>5,894</b>	<b>2.9%</b>	<b>39,734</b>	<b>39,659</b>	<b>0.2%</b>

#### All Students Enrollment by Residency

	Spring 2022	Spring 2021	% Change
<b>Iowa Total</b>	<b>4,459</b>	<b>4,361</b>	<b>2.2%</b>
Cherokee	162	153	5.9%
Crawford	337	323	4.3%
Ida	103	99	4.0%
Monona	153	153	0.0%
Plymouth	599	602	-0.5%
Woodbury	2,817	2684	5.0%
Other Iowa	288	347	-17.0%

<b>Out of State Total</b>	<b>497</b>	<b>493</b>	<b>0.8%</b>
Nebraska	196	200	-2.0%
South Dakota	200	203	-1.5%
Other States	72	72	0.0%
International	29	18	61.1%

Retention of Prior Fall Students					
	Head count	Grads*	Possible Spring Students	Count with Spring Credits	Percent Retained
21 Fall	5,541	196	5,345	3,650	68.3%
20 Fall	5,362	149	5,213	3,737	71.7%

\* Students who graduated in December and did not continue their education.

## 2022 Spring Credit Enrollment

Census Date: January 26, 2022 11:59 PM

### COLLEGE STUDENTS

#### College Student Enrollment

	Head count			% Change	Credit hours		
	Spring 2022	Spring 2021			Spring 2022	Spring 2021	% Change
College Student Totals	2,382	2,530	-5.8%	25,258	27,135	-6.9%	

#### College Students by Student Active Program

	Head count			% Change	Credit hours		
	Spring 2022	Spring 2021			Spring 2022	Spring 2021	% Change
Arts & Sciences	848	902	-6.0%	8,153	8,918	-8.6%	
Career & Technical Education	1,534	1,628	-5.8%	17,105	18,217	-6.1%	
<b>TOTAL</b>	<b>2,382</b>	<b>2,530</b>	<b>-5.8%</b>	<b>25,258</b>	<b>27,135</b>	<b>-6.9%</b>	

#### College Students by Enrollment Format

	Student count (duplicated)			% Change	Credit hours		
	Spring 2022	Spring 2021			Spring 2022	Spring 2021	% Change
On-campus	1,548	1,569	-1.3%	15,249	15,215	0.2%	
Online	1,448	1,639	-11.7%	10,009	11,920	-16.0%	
<b>TOTAL</b>	<b>2,996</b>	<b>3,208</b>	<b>-6.6%</b>	<b>25,258</b>	<b>27,135</b>	<b>-6.9%</b>	

#### College Students Enrollment by Residency

	Spring 2022	Spring 2021	% Change
<b>Iowa Total</b>	<b>1,942</b>	<b>2,086</b>	<b>-6.9%</b>
Cherokee	56	71	-21.1%
Crawford	146	163	-10.4%
Ida	29	29	0.0%
Monona	62	79	-21.5%
Plymouth	194	210	-7.6%
Woodbury	1,226	1,250	-1.9%
Other Iowa	229	284	-19.4%

<b>Out of State Total</b>	<b>440</b>	<b>444</b>	<b>-0.9%</b>
Nebraska	192	198	-3.0%
South Dakota	147	156	-5.8%
Other States	72	72	0.0%
International	29	18	61.1%

## 2022 Spring Credit Enrollment

Census Date: January 26, 2022 11:59 PM

### CONCURRENT STUDENTS

#### Concurrent Student Enrollment

	Head count		% Change	Credit hours		% Change
	Spring 2022	Spring 2021		Spring 2022	Spring 2021	
Concurrent Student Total	2,574	2,324	10.8%	14,476	12,524	15.6%

#### Concurrent Student Enrollment by Sector

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2022	Spring 2021		Spring 2022	Spring 2021	
Career & Technical Education	1,074	989	8.6%	4,163	3,757	10.8%
Arts & Sciences	1,849	1,681	10.0%	10,313	8,767	17.6%
<b>TOTAL</b>	<b>2,923</b>	<b>2,670</b>	<b>9.5%</b>	<b>14,476</b>	<b>12,524</b>	<b>15.6%</b>

#### Concurrent Students by Enrollment Format

	Student count (duplicated)		% Change	Credit hours		% Change
	Spring 2022	Spring 2021		Spring 2022	Spring 2021	
On-campus/HS location	1,781	1,569	13.5%	8,377	7,389	13.4%
Online	1,284	1,115	15.2%	6,099	5,135	18.8%
<b>TOTAL</b>	<b>3,065</b>	<b>2,684</b>	<b>14.2%</b>	<b>14,476</b>	<b>12,524</b>	<b>15.6%</b>

#### Concurrent Student Enrollment by Residency

	Spring 2022	Spring 2021	% Change
<b>Iowa Total</b>	<b>2,517</b>	<b>2,212</b>	<b>13.8%</b>
Cherokee	106	82	29.3%
Crawford	191	160	19.4%
Ida	74	70	5.7%
Monona	91	74	23.0%
Plymouth	405	392	3.3%
Woodbury	1,591	1,434	10.9%
Other Iowa	59	63	-6.3%
<b>Out of State Total</b>	<b>57</b>	<b>49</b>	<b>16.3%</b>
Nebraska	4	2	100.0%
South Dakota	53	47	12.8%
Other States	0	0	NA

## 2022 Spring Credit Enrollment

Census Date: January 26, 2022 11:59 PM

### COLLEGE AND CONCURRENT STUDENT COUNTS

#### COLLEGE STUDENT COUNTS

	<b>Spring 2022</b>	<b>Percent</b>	<b>Spring 2021</b>	<b>Percent</b>
Full-Time	1,173	49.2%	1,294	51.1%
Part-Time	1,209	50.8%	1,236	48.9%
<b>Total</b>	<b>2,382</b>	<b>100.0%</b>	<b>2,530</b>	<b>100.0%</b>

New Students	288	12.1%
Returning Students	2,094	87.9%
<b>Total</b>	<b>2,382</b>	<b>100.0%</b>

#### COLLEGE STUDENT CREDIT HOURS

	<b>Spring 2022</b>	<b>Percent</b>	<b>Spring 2021</b>	<b>Percent</b>
Arts & Sciences	8,153	32.3%	8,918	32.9%
Career & Technical Education	17,105	67.7%	18,217	67.1%
<b>Total</b>	<b>25,258</b>	<b>100.0%</b>	<b>27,135</b>	<b>100.0%</b>

Average Age	26.7
Average Credit Hours	10.6

#### CONCURRENT STUDENT CREDIT HOURS

	<b>Spring 2022</b>	<b>Percent</b>	<b>Spring 2021</b>	<b>Percent</b>
Arts & Sciences	10,313	71.2%	8,767	70.0%
Career & Technical Education	4,163	28.8%	3,757	30.0%
<b>Total</b>	<b>14,476</b>	<b>100%</b>	<b>12,524</b>	<b>100.0%</b>

Concurrent Students Average Credit Hours	5.6
---	-----

## 2022 Spring Credit Enrollment

Census Date: January 26, 2022 11:59 PM

### DEMOGRAPHICS

RACE/ETHNICITY	COLLEGE STUDENTS				
	22 Spring	Percent	21 Spring	Percent	% Change
American Indian	34	1.4%	31	1.2%	9.7%
Asian	75	3.1%	80	3.2%	-6.3%
Black or African American	186	7.8%	189	7.5%	-1.6%
Hawaiian/Pacific Islander	5	0.2%	4	0.2%	25.0%
Hispanic	566	23.8%	527	20.8%	7.4%
Two or More Races	100	4.2%	126	5.0%	-20.6%
Unknown	48	2.0%	54	2.1%	-11.1%
White	1,368	57.4%	1,519	60.0%	-9.9%
TOTAL	2,382	100%	2,530	100.0%	-5.8%

RACE/ETHNICITY	CONCURRENT STUDENTS				
	22 Spring	Percent	21 Spring	Percent	% Change
American Indian	22	0.9%	17	0.7%	29.4%
Asian	62	2.4%	53	2.3%	17.0%
Black or African American	86	3.3%	64	2.8%	34.4%
Hawaiian/Pacific Islander	3	0.1%	1	0.0%	200.0%
Hispanic	445	17.3%	381	16.4%	16.8%
Two or More Races	16	0.6%	4	0.2%	300.0%
Unknown	100	3.9%	85	3.7%	17.6%
White	1,840	71.5%	1,719	74.0%	7%
TOTAL	2,574	100.0%	2,324	100.0%	10.8%



TO: Dr. Terry Murrell, President

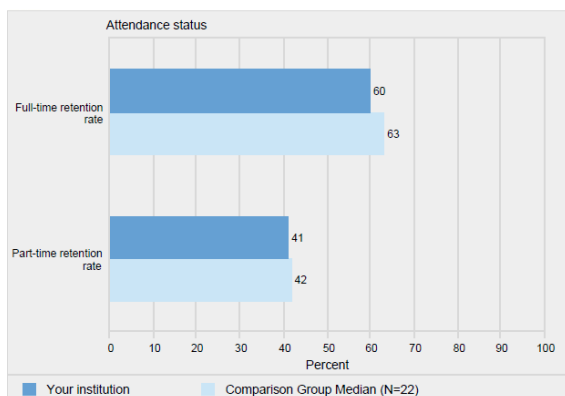
FROM: Dr. Erin Volk, Director of Institutional Research & Resource Development,  
Dr. Juline Albert, Vice President of Learning

DATE: February 1, 2022

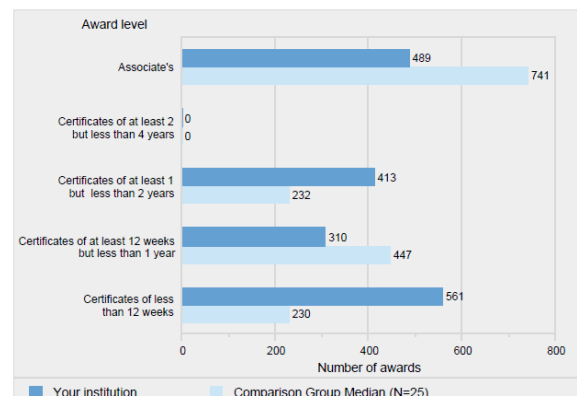
SUBJECT: WITCC Student Outcomes with National Comparisons

Western Iowa Tech Community College typically views student outcomes through three lenses; (1) year-to-year growth and progress within the College, (2) comparison and ranking among community colleges in Iowa, and (3) benchmarking against national peers. In order to gain national perspective, the College uses data reported to the Integrated Postsecondary Education Data System (IPEDS) by all institutions receiving federal financial aid. The figures below highlight several key student outcomes including retention, completion and transfer, diversity, and financial aid. WITCC outcomes are compared to a national peer group comprised of 25 community colleges.

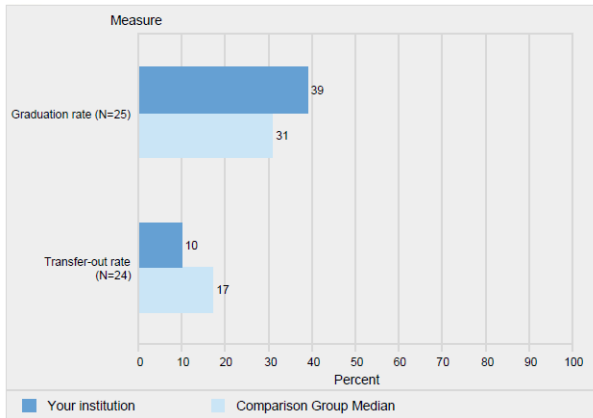
**Figure 1:** Retention rates of first-time degree seeking students (Fall 2019 cohort)



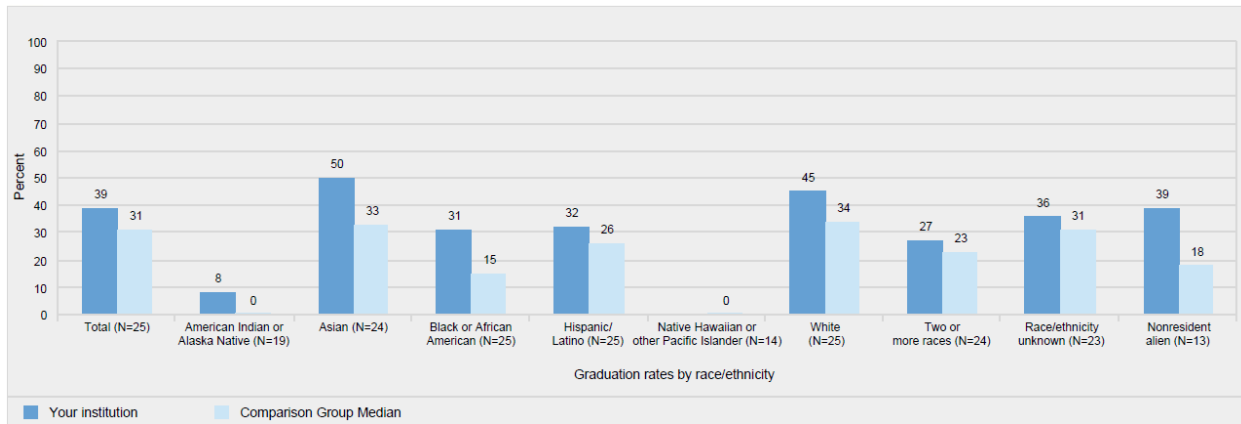
**Figure 2:** Number of degrees and certificates awarded (2019-2020)



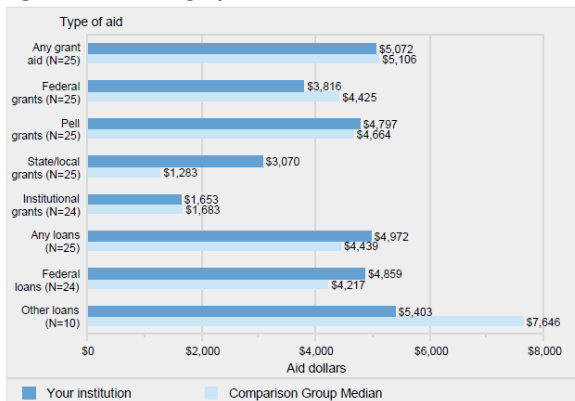
**Figure 3: Graduation and transfer rates of full-time, first-time degree seeking students (2017 cohort)**



**Figure 4: Graduation rates by race/ethnicity (2017 cohort)**



**Figure 5: Average financial aid awards (2019-2020)**





## MEMO

To: Dr. Terry Murrell, President

From: Revathi Truong, Associate Dean of Inclusion

Date: January 25, 2022

Subject: Annual Report

■ Western Iowa Tech  
Community College  
4647 Stone Avenue  
P.O. Box 5199  
Sloux City, IA 51102-5199  
712-274-6400  
800-352-4649  
Fax: 712-274-6412  
www.witcc.edu

■ Cherokee Campus  
& Conference Center  
Denison Campus  
Le Mars Center  
Mapleton Center  
Sloux City Campus

WITCC has an incredible body of intellects, both in students and employees, with irreplaceable skills to help our College grow and be innovative. Since joining WITCC in August of 2020, as the College's first member concentrated in Diversity, Equity, and Inclusion work, it has become the Office of Inclusion's objective to tap into these talents. Tapping into the talents of the numerous persons across our campuses comes down to recognizing the diverse tapestry of each person and looking at challenges through the kaleidoscope of life's lenses each one of us possesses. The mentality of "everybody in, nobody out."

Over the last year and a half, areas of growth and need have been identified, which has led to the cultivation and initiation of various diversity, equity, and inclusion (DEI) efforts college wide. These efforts, spread between our students, faculty/staff, and community partners, are broken down into three overarching areas of focus: inclusive and equitable campus climate; recruit, retain and develop diversity of our campus community and; support innovative and inclusive education.

In support of building an inclusive and equitable campus climate, WITCC has accomplished great strides, including implemented trainings and presentations with a DEI focus at every staff development since August 2020. Trainings and presentations such as identifying our intersectionalities and the varying lenses they carry, conflict and de-escalation practices based on the LARA (Listen, Affirm, Respond, and Ask Questions) method, and Safe Zone training. The Office of Inclusion sent out monthly emails of observances that commemorated and/or recognized the history of our non-dominant populations. Though reactions were mixed, as change is never easy, the impact continues to be profound. Persons across campus have begun engaging in discussions revolving the DEI work and WITCC's role. Faculty have sought guidance from the Office of Inclusion to ensure they are approaching students with a lens that is equitable. Staff have felt slightly more confident, as the work does continue, to be openly supportive of various aspects they felt they once needed to shelter.

We have seen the establishment and resurgence of affinity student groups, despite the challenges COVID-19 presents, including the Muslim Student Association (new) the LGBTQ+ Alliance (reignited), and Parent Support Group (reignited).

Our second area of focus, recruiting, retaining, and developing the diversity of our campus community, has led to a complete restructuring of our human resources search and hire process. The implementation will take place this Spring of 2022. Further initiatives have been developed in the last six months that will further WITCC's commitment to serving our diverse faculty and staff, including a policy audit and seeking employee satisfaction feedback throughout the year.

Our third area of focus, support innovative and inclusive education, focuses on our classrooms. What materials are we utilizing? How does advising impact the experiences of our potential and current students and what inequities are we seeing from the beginning? Are our health science programs utilizing diagrams that show the visualization of how medical conditions may present on skin tone that carriers more melanin? This area of focus will ensure that we are creating and supporting students to become culturally competent, global citizens.

In addition to the above, our College has gone two steps further in implementing DEI in the very fabric of who we as a College stand for by including inclusion efforts both in our newly published values and strategic initiatives. This move shows the College's commitment to DEI as the community's College as this inclusion mandates accountability. We aren't just words, we have the actions to match it.

WITCC is on the journey of declaring aloud that the beauty and strength of our College rests in the ideals of recognizing and supporting diversity. That when no two people view the world's challenges the same, our ability to be innovative, create change, and take on the world magnifies, one Comet at a time.

**MEMO**

**DATE:** January 17, 2022

**TO:** Dr. Terry Murrell, President

**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Division Chair - Corporate College  
Sam Pribil, Economic Development Coordinator

**RE:** 260E Preliminary Agreement for Cold Link Logistics Sioux City, LLC

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a State recognized INJT project start date.

Cold Link Logistics Sioux City, LLC will be creating 60 new jobs in Sioux City, Iowa. Below is a synopsis of Cold Link Logistics Sioux City, LLC. Attached is the preliminary Iowa New Jobs Training Agreement.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of the Cold Link Logistics Sioux City, LLC and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before January 13, 2024. It is understood and agreed that if such final agreement is not reached; neither Cold Link Logistics Sioux City, LLC nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

**Company Description:**

Cold Link Logistics, a Miami, Florida-based cold storage warehousing firm, has committed to purchase 40 acres of the City's 27 Flags industrial site to construct a multi-phased cold storage facility to serve the growing food processing industry in the Sioux City region. The first phase of the project represents a capital investment of nearly \$60 Million and will be the first industrial development on the site, creating 60 new jobs. The company will start construction in April and intends to be open by mid-February 2023.

**Recommendation:**

It is the administrative recommendation that the Board approve the Preliminary Iowa New Jobs Training Agreement with Cold Link Logistics Sioux City, LLC

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.  
(Cold Link Logistics Sioux City, LLC)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2022

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ o'clock \_\_.M., on the above date. There were present President Robert L. Rasmus, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted.

RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with the Cold Link Logistics Sioux City, LLC. (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:

That the Preliminary Agreement with Cold Link Logistics Sioux City, LLC and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors



**IOWA NEW JOBS TRAINING PROGRAM (260E)  
PRELIMINARY AGREEMENT**

**Western Iowa Tech  
Community College**  
*The "College"*

&

*Cold-Link Logistics Sioux City, LLC*  
**The "Employer"**

**Project #** \_\_\_\_\_

*7600 Andrew Avenue; Sioux City, IA 51111*

**Employer Address**

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

**Western Iowa Tech  
Community College**

**Name of Community College**

*Cold-Link Logistics Sioux City, LLC*

**Name of Employer**

**Signature of President of the Board**

*[Signature]*  
**Signature of Employer Official**

**Signature of Secretary of the Board**

*1/14/2022*  
**Date**

**Date**

**Notes: Base Employment Number:** ~~1000~~ 0

**MEMO**

**DATE:** January 28, 2022

**TO:** Dr. Terry Murrell, President

**FROM:** Darin Moeller, Executive Dean of Instruction  
Carmen Wilson, Division Chair - Corporate College  
Sam Pribil, Economic Development Coordinator

**RE:** 260E Preliminary Agreement for WestRock Services LLC

The first formal step in initiating a 260E Iowa New Jobs Training (INJT) Project is the execution of a Preliminary Industrial New Jobs Training Agreement. The preliminary agreement establishes a State recognized INJT project start date.

As noted in Article III, section 3.4 in the Preliminary Agreement, all commitments of WestRock Services LLC and Western Iowa Tech Community College under this Preliminary Agreement are subject to the condition that mutually agreeable terms of a permanent training agreement shall be reached on or before January 26, 2024. It is understood and agreed that if such final agreement is not reached; neither WestRock Services LLC nor Western Iowa Tech Community College shall be obligated to proceed with a training program.

**Background:**

On April 14, 2014, WestRock CP, LLC formerly known as RockTenn CP LLC, entered into an Industrial New Jobs Training Agreement with Western Iowa Tech Community College. WestRock Services LLC has been formed to carry on the business of RockTenn in Sioux City with the Assignment & Assumption Agreement signed on December 18, 2015.

**Company Description:**

WestRock Services LLC is one of North America's leading integrated manufacturers of corrugated and consumer packaging and recycling solutions. The Sioux City plant is a corrugated box facility that produces a variety of retail-ready packaging. The plant will be adding 50 new jobs to support its 24/7 operation. Attached is the preliminary Iowa New Jobs Training Agreement.

**Recommendation:**

It is the administrative recommendation that the Board approves the Preliminary Iowa New Jobs Training Agreement with WestRock Services LLC.

IOWA NEW JOBS TRAINING PROGRAM (260E)  
PRELIMINARY AGREEMENT

Western Iowa Tech  
Community College  
The "College"

&

WestRock Services LLC  
The "Employer"

Project # \_\_\_\_\_

2300 Bridgeport Dr, Sioux City, IA 51111  
Employer Address

Agree to pursue the development of an Iowa New Jobs Training Program (260E) training project, effective as of the date both College and Employer shall have executed this Preliminary Agreement (the "Effective Date"). The Employer agrees to provide the College with the information necessary to develop a training project. If the parties are able to agree on a training project, they will enter into a New Jobs Training Agreement (the "Agreement"), which is subject to the approval of the College's Board of Directors. If the Agreement is approved by the College, any new positions that are created by the Employer on or after the Effective Date may be included in the Agreement. The parties acknowledge that this Preliminary Agreement is not a guarantee of project approval or project funding. This Preliminary Agreement is intended to remain in effect for a maximum of two calendar years from the Effective Date.

It is acknowledged by the parties that if the Employer commences training prior to approval of the Agreement by the College's Board of Directors and project funding, the Employer does so at its own risk and without any guarantee that costs incurred will be reimbursed by the College. Nothing herein shall under any circumstances be interpreted as a commitment by the College to approve the project or provide funding prior to approval of the Agreement by the College's Board of Directors. The Employer acknowledges that any costs of the training project in excess of amounts available from New Jobs Training Certificates, and any debt service on the New Jobs Training Certificates in excess of amounts available from the new jobs credit from withholding, will be the responsibility of the Employer, and that the payments required to be made by the Employer under the Agreement will be subject to the provisions of Section 260E.3(5) of the Iowa Code.

Western Iowa Tech  
Community College  
Name of Community College

WestRock Services LLC  
Name of Employer

Signature of President of the Board

Signature of Employer Official

Signature of Secretary of the Board

1-27-2022  
Date

Date

Notes: Base Employment Number: 148

WESTERN IOWA TECH COMMUNITY COLLEGE

Industrial New Jobs Training Program.  
(WestRock Services LLC)

- Resolution Approving Preliminary Industrial New Jobs Training Agreement.

NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE COLLEGE.

\_\_\_\_\_, 2022

The Board of Directors of Western Iowa Tech Community College met in \_\_\_\_\_ session, at \_\_\_\_\_, \_\_\_\_\_, Iowa, at \_\_\_\_\_ o'clock \_\_.M., on the above date. There were present President Robert L. Rasmus, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\*\*\*\*\*

Board Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT", and moved that the same be adopted. Board Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the President declared the Resolution duly adopted.

**RESOLUTION APPROVING THE PRELIMINARY INDUSTRIAL NEW JOBS TRAINING AGREEMENT**

WHEREAS, the Western Iowa Tech Community College (the "Community College") is in need of funds to carry out a new jobs training project as hereinafter described; and, it is deemed necessary that it should provide funds to pay the costs thereof in an amount to be determined upon completion of the budget for the project as authorized by Chapter 260E and 260F, Code of Iowa, as amended (the "Act"); and

WHEREAS, a Preliminary Industrial New Jobs Training Agreement (the "Preliminary Agreement") has been negotiated with the WestRock Services LLC. (the "Employer"), which Preliminary Agreement established a new jobs training program to educate and train certain persons employed by Employer in new jobs and such Preliminary Agreement is deemed to be beneficial to the Community College and Employer; and

WHEREAS, the form of Preliminary Agreement has been presented to this Board and is deemed to be appropriate for the purpose; and

WHEREAS, before Industrial New Jobs Training Certificates or a fund advance may be issued to fund the project contemplated by the Preliminary Agreement, it is necessary to comply with the provisions of the Act and to approve the execution of the Preliminary Agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF WESTERN IOWA TECH COMMUNITY COLLEGE:**

That the Preliminary Agreement with WestRock Services LLC and the form thereof are hereby approved and the President of the Board and Secretary of the Board are authorized to sign the Preliminary Agreement on behalf of the Community College.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors



**NOTICE OF PUBLIC HEARING BUDGET ESTIMATE**  
**Fiscal Year July 1, 2022 - June 30, 2023 WESTERN IOWA TECH CC**

The Board of Directors of WESTERN IOWA TECH CC in the counties of BUENA VISTA , CARROLL , CHEROKEE , CRAWFORD , HARRISON , IDA , MONONA , PLYMOUTH , SAC , SHELBY , SIOUX , WOODBURY in Iowa will conduct a PUBLIC HEARING on the proposed budget as follows:

**Meeting Date: 3/14/2022 Meeting Time: 04:00 PM Meeting Location: Western Iowa Tech Community Community, Board Room, Sioux City, IA**

At the public hearing, any resident or taxpayer may present their objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of budget receipts and expenditures on file with the Board Secretary. Copies of the Supplemental Detail will be furnished to any taxpayer upon their request.

Resources:		General Funds FY 2022/2023 Budget	Plant Funds FY 2022/2023 Budget	Bonds & Interest Funds FY 2022/2023 Budget	Total of All Funds FY 2022/2023 Budget	FY 2021/2022 Re-Estimated Budget	FY 2020/2021 Audited Actual
Taxes Levied on Property	1	7,287,847	2,062,714	0	9,350,561	8,855,260	8,803,149
Utility Replacement Tax	2	296,858	84,040	0	380,898	439,967	0
Student Fees	3	3,100,000	0	0	3,100,000	2,971,000	3,100,581
Tuition	4	14,200,000	0	0	14,200,000	13,571,500	13,965,862
State Aid	5	12,250,000	0	0	12,250,000	11,943,091	11,580,773
Other State Aid	6	2,555,000	50,000	0	2,605,000	2,985,000	2,205,472
Federal Aid	7	6,500,000	1,000,000	0	7,500,000	3,763,684	9,443,896
Sales-Service	8	200,000	750,000	0	950,000	204,500	450,613
Other	9	6,050,000	10,000,000	0	16,050,000	8,968,711	15,507,220
Proceeds from Certificates	10	12,000,000	0	0	12,000,000	12,000,000	3,229,313
<b>Total Resources</b>	<b>11</b>	<b>64,439,705</b>	<b>13,946,754</b>	<b>0</b>	<b>78,386,459</b>	<b>65,702,713</b>	<b>68,286,879</b>
<b>Expenditures:</b>							
Liberal Arts and Sciences	12	3,991,366	0	0	3,991,366	4,573,164	3,204,974
Vocational and Technical	13	13,787,083	0	0	13,787,083	14,193,573	13,317,351
Adult Education	14	2,090,632	0	0	2,090,632	2,144,269	2,744,764
Cooperative Programs/Services	15	12,451,841	0	0	12,451,841	12,418,610	4,012,582
Administration	16	2,752,409	0	0	2,752,409	2,549,975	7,582,655
Student Services	17	8,067,948	0	0	8,067,948	6,805,531	3,894,260
Learning Resources	18	265,429	0	0	265,429	245,909	232,054
Physical Plant	19	8,250,794	13,946,754	0	22,197,548	13,660,874	20,795,322
General Institution	20	11,800,489	0	0	11,800,489	11,160,206	8,870,283
<b>Total Expenditures</b>	<b>21</b>	<b>63,457,991</b>	<b>13,946,754</b>	<b>0</b>	<b>77,404,745</b>	<b>67,752,111</b>	<b>64,654,245</b>
<b>Net Resources minus Expenditures</b>	<b>22</b>	<b>981,714</b>	<b>0</b>	<b>0</b>	<b>981,714</b>	<b>-2,049,398</b>	<b>3,632,634</b>
<b>Beginning Fund Balance</b>	<b>23</b>	<b>6,167,494</b>	<b>10,475,439</b>	<b>0</b>	<b>16,642,933</b>	<b>18,692,331</b>	<b>15,059,697</b>
<b>Ending Fund Balance</b>	<b>24</b>	<b>7,149,208</b>	<b>10,475,439</b>	<b>0</b>	<b>17,624,647</b>	<b>16,642,933</b>	<b>18,692,331</b>

Estimated Total Tax Rate per \$1000 Valuation 0.91796

**Western Iowa Tech Community College  
Fiscal Year July 1, 2022 - June 30, 2023**

**Entry Record of Consideration and Filing of Estimate**

On Monday, February 14, 2022 the Board of Directors of Western Iowa Tech Community College, of Merged Area XII, met to consider and approve for filing and publication the proposed budget for the ensuing year. A quorum was present. The Board of Directors fixed the time and place for the public hearing on Monday, March 14, 2022 at 4:00 o'clock p.m., in Room A507, Kiser Building, Western Iowa Tech Community College, Sioux City, Woodbury County, Iowa. The secretary was directed to publish the required notices and estimate summary as required by law. In case of inclement weather, the Hearing will be held on Tuesday, March 15, 2022 at 7:30 a.m. at the same location.

Board Vice President Signature \_\_\_\_\_  
Russell C. Wray, Board Vice President

Board Secretary Signature \_\_\_\_\_  
Brenda K. Wright, Board Secretary

**Adopted Budget and Certification of Community College Taxes**

Fiscal Year July 1, 2022 - June 30, 2023

**WESTERN IOWA TECH CC**

Control County: **WOODBURY COUNTY**

TO: County Auditors and Board of Supervisors in the counties of BUENA VISTA , CARROLL , CHEROKEE , CRAWFORD , HARRISON , IDA , MONONA , PLYMOUTH , SAC , SHELBY , SIOUX , WOODBURY

<b>ESTIMATED TAX LEVIES COMPLETED BY THE COMMUNITY COLLEGE</b>		<b>Estimated Dollars Necessary to be Raised By Property Tax AND Utility Replacement Tax</b>	<b>Approved Tax Rate</b>	<b>Property Taxes Levied</b>	<b>Estimated Utility Replacement Dollars</b>
<b>Tax Levies Adopted</b>					
Unrestricted General	1	2,146,754	0.20250	2,062,714	84,040
Restricted General	2				
Unemployment Compensation	3				
Tort Liability	4	280,161	0.02643	269,222	10,939
<b>Insurance</b>	5	3,768,595	0.35549	3,621,106	147,489
Early Retirement	6	435,082	0.04104	418,043	17,039
Equipment Replacement	7	954,113	0.09000	916,762	37,351
Cash Reserve	8				
Standby	9	0	0.00000	0	0
<b>Total General Funds</b>	10	7,584,705	0.71546	7,287,847	296,858
Plant Funds	11	2,146,754	0.20250	2,062,714	84,040
Bonds & Interest Funds	12	0	0.00000	0	0
<b>Grand Total - All Funds</b>	13	9,731,459	0.91796	9,350,561	380,898

**Valuations**

Taxable Valuation	WITH Gas & Elec Util	10,601,254,463	WITHOUT Gas & Elec	10,186,240,057
Tax Increment Valuation	WITH Gas & Elec Util	881,779,413	WITHOUT Gas & Elec	881,779,413
Debt Service Valuation	WITH Gas & Elec Util	11,483,033,876	WITHOUT Gas & Elec	11,068,019,470

**Adopted Date:** (entered upon adoption)

(Board Secretary)

(County Auditor)

Supplemental Detail - Current Year Budget  
Fiscal Year July 1, 2022 - June 30, 2023

Name: Western Iowa Tech Community College

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	
	General Funds												
Resources:	Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest	Total	
Taxes Levied on Property	1	2,062,714		0	269,222	3,621,106	418,043	916,762		0	2,062,714	0	9,350,561
Utility Replacement Tax	2	84,040		0	10,939	147,489	17,039	37,351		0	84,040	0	380,898
Student Fees	3	3,100,000	0	0	0	0	0	0	0	0	0	0	3,100,000
Tuition	4	14,200,000	0	0	0	0	0	0	0	0	0	0	14,200,000
State Aid	5	12,250,000	0	0	0	0	0	0	0	0	0	0	12,250,000
Other State Aid	6	55,000	2,500,000	0	0	0	0	0	0	0	50,000	0	2,605,000
Federal Aid	7	2,000,000	4,500,000	0	0	0	0	0	0	0	1,000,000	0	7,500,000
Sales-Services	8	200,000	0	0	0	0	0	0	0	0	750,000	0	950,000
Other	9	4,300,000	1,750,000	0	0	0	0	0	0	0	10,000,000	0	16,050,000
Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	0	-	0	12,000,000
<b>Total Resources</b>	<b>11</b>	<b>38,251,754</b>	<b>20,750,000</b>	<b>0</b>	<b>280,161</b>	<b>3,768,595</b>	<b>435,082</b>	<b>954,113</b>	<b>0</b>	<b>0</b>	<b>13,946,754</b>	<b>0</b>	<b>78,386,459</b>
<b>Expenditures</b>													
Liberal Arts	12	3,657,725	0	0	0	0	0	333,641	0	0	0	0	3,991,366
Vocational	13	13,245,660	0	0	0	0	0	541,423	0	0	0	0	13,787,083
Adult Education	14	2,011,583	0	0	0	0	0	79,049	0	0	0	0	2,090,632
Cooperative Servies	15	451,841	12,000,000	0	0	0	0	0	0	0	0	0	12,451,841
Administration	16	2,752,409	0	0	0	0	0	0	0	0	0	0	2,752,409
Student Services	17	3,567,948	4,500,000	0	0	0	0	0	0	0	0	0	8,067,948
Learning Resources	18	265,429	0	0	0	0	0	0	0	0	0	0	265,429
Physical Plant	19	4,920,824	0	0	382,084	2,947,886	0	0	0	0	13,946,754	0	22,197,548
General Institution	20	7,378,335	4,250,000	110,065	0	62,089	0	0	0	0	0	0	11,800,489
<b>Total Expenditures</b>	<b>21</b>	<b>38,251,754</b>	<b>20,750,000</b>	<b>110,065</b>	<b>382,084</b>	<b>3,009,975</b>	<b>0</b>	<b>954,113</b>	<b>0</b>	<b>0</b>	<b>13,946,754</b>	<b>0</b>	<b>77,404,745</b>
<b>Net Resources</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>(110,065)</b>	<b>(101,923)</b>	<b>758,620</b>	<b>435,082</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>981,714</b>
<b>Beginning Fund Balance</b>	<b>23</b>	<b>5,830,986</b>	<b>1,074,452</b>	<b>110,065</b>	<b>101,923</b>	<b>(758,620)</b>	<b>(870,163)</b>	<b>-</b>	<b>678,851</b>	<b>-</b>	<b>10,475,439</b>	<b>-</b>	<b>16,642,933</b>
<b>Ending Fund Balance</b>	<b>24</b>	<b>5,830,986</b>	<b>1,074,452</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(435,081)</b>	<b>-</b>	<b>678,851</b>	<b>0</b>	<b>10,475,439</b>	<b>0</b>	<b>17,624,647</b>

**Supplemental Detail - Current Budget Year**  
**Fiscal Year July 1, 2022 - June 30, 2023**  
**WESTERN IOWA TECH CC**

Resources		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
Taxes Levied on Property	1	2,062,714		0	269,222	3,621,106	418,043	916,762		0	2,062,714	0	9,350,561
Utility Replacement Tax	2	84,040		0	10,939	147,489	17,039	37,351		0	84,040	0	380,898
400-409 Student Fees	3	3,100,000	0	0	0	0	0	0	0	0	0	0	3,100,000
410-414 Tuition	4	14,200,000	0	0	0	0	0	0	0	0	0	0	14,200,000
421-424 State Aid	5	12,250,000	0	0	0	0	0	0	0	0	0	0	12,250,000
429 Other State Aid	6	55,000	2,500,000	0	0	0	0	0	0	0	50,000	0	2,605,000
430-449 Federal Aid	7	2,000,000	4,500,000	0	0	0	0	0	0	0	1,000,000	0	7,500,000
450-469 Sales-Service	8	200,000	0	0	0	0	0	0	0	0	750,000	0	950,000
470-499 Other	9	4,300,000	1,750,000	0	0	0	0	0	0	0	10,000,000	0	16,050,000
480 Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	0	0	0	12,000,000
<b>Total Resources</b>	11	38,251,754	20,750,000	0	280,161	3,768,595	435,082	954,113	0	0	13,946,754	0	78,386,459
<b>Beginning Fund Balance</b>	12	5,830,986	1,074,452	110,065	101,923	-758,620	-870,163	0	678,851	0	10,475,439	0	16,642,933

**Supplemental Detail - Current Budget Year**  
**Fiscal Year July 1, 2022 - June 30, 2023**  
**WESTERN IOWA TECH CC**

Expenditures		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
1000 Liberal Arts and Sciences	1	3,657,725	0	0	0	0	0	333,641	0	0	0	0	3,991,366
2000 Vocational and Technical	2	13,245,660	0	0	0	0	0	541,423	0	0	0	0	13,787,083
3000 Adult Education	3	2,011,583	0	0	0	0	0	79,049	0	0	0	0	2,090,632
4000 Cooperative Programs/Services	4	451,841	12,000,000	0	0	0	0	0	0	0	0	0	12,451,841
5000 Administration	5	2,752,409	0	0	0	0	0	0	0	0	0	0	2,752,409
6000 Student Services	6	3,567,948	4,500,000	0	0	0	0	0	0	0	0	0	8,067,948
7000 Learning Resources	7	265,429	0	0	0	0	0	0	0	0	0	0	265,429
8000 Physical Plant	8	4,920,824	0	0	382,084	2,947,886	0	0	0	0	13,946,754	0	22,197,548
9000 General Institution	9	7,378,335	4,250,000	110,065	0	62,089	0	0	0	0	0	0	11,800,489
<b>Total Expenditures</b>	10	38,251,754	20,750,000	110,065	382,084	3,009,975	0	954,113	0	0	13,946,754	0	77,404,745
<b>Ending Fund Balance</b>	11	5,830,986	1,074,452	0	0	0	-435,081	0	678,851	0	10,475,439	0	17,624,647



## Western Iowa Tech Community College

---

Date: January 26, 2022

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction  
Troy Jasman, Vice President of Finance and Administrative Services

Re: Instructional Equipment-Chemistry Fume Hoods and Casework

---

Western Iowa Tech Community College strives to ensure our instructors and students have the highest quality equipment to allow for a professional and safe learning environment. The Equipment Purchase Team reviewed a request for new equipment from our Science Faculty for our chemistry lab on the Sioux City campus. The Equipment Purchase Team approved moving forward with requesting bids for high performance bench-mounted chemical fume hoods and casework.

The College requested bids and discussed the project with multiple potential suppliers prior to our bid opening on January 25. The College received only one bid which was from Fisher Scientific Company, LLC. The \$115,680 bid from Fisher Scientific met all specifications.

### **Administrative Recommendation:**

It is the administrative recommendation that the Board approve the purchase of chemical fume hoods and casework from Fisher Scientific Company, LLC at a cost of \$115,680. 3 & 6 cent equipment funds would be used for the purchase.

## Spec sheet for WITCC fume hoods, casework and accessories

<u>Qty</u>	<u>Description</u>
10	<b>Standing height storage base cabinets</b> - 36" W x approx. 22" D and 35" H <ul style="list-style-type: none"><li>• 18 gauge steel construction</li><li>• <b>Four</b> cabinets for acid storage in a white powder coated finish exterior + acid resistant interior &amp; shelf</li><li>• <b>Six</b> cabinets for solvent storage in a white powder coated finish exterior + corrosion resistant interior &amp; shelf</li><li>• All with vent kits or vent connections</li><li>• All with dual manual closing doors - locks requested</li><li>• Meets or exceeds SEFA 8</li></ul>
5	<b>Dished work surface</b> - 72" W <ul style="list-style-type: none"><li>• Black solid epoxy resin approximately 1-1/4" thick with <b>two</b> 3" x 6" oval cup sink cutouts Left &amp; Right rear</li></ul>
10	Accessory <b>Cup sink</b> - 3" x 6" oval black epoxy
10	Accessory <b>Filler panel</b> - 35" x 8" steel <ul style="list-style-type: none"><li>• White powder coated finish</li></ul>
5	<b>Chemical fume hood</b> - such as the Fisherbrand™ F35072G7 measuring 72" W x 29" D or another manufacturer's high performance bench mounted chemical fume hood that meets/exceeds the Fisherbrand spec <ul style="list-style-type: none"><li>• 18 gauge galvanized steel construction</li><li>• White powder coated finish exterior and chemical resistant interior liner such as molded fiberglass</li><li>• Standard vertical rising chain driven tempered glass sash</li><li>• Open by-pass air flow</li><li>• Stainless steel round duct collar</li><li>• Interior overhead light fixture, LED preferred</li><li>• Switches: one each for light and blower and labeled</li><li>• Receptacles: one GFCI on each side</li><li>• Electrical items factory wired to a junction box on roof of hood for typical power spec 120/277V, 60Hz, 20A</li></ul>
10	Accessory <b>Fittings for <u>vacuum</u> service</b> and factory plumbed <ul style="list-style-type: none"><li>• Color-Yellow</li></ul>
10	Accessory <b>Fittings for <u>gas</u> service</b> and factory plumbed <ul style="list-style-type: none"><li>• Color-Dark blue</li></ul>
10	Accessory <b>Fittings for cold water service</b> with vacuum breaker and factory plumbed <ul style="list-style-type: none"><li>• Color-Green</li></ul>
10	Accessory <b>Fittings for hot water service</b> with vacuum breaker and factory plumbed <ul style="list-style-type: none"><li>• Color-Red</li></ul>
5	Accessory <b>Adjustable height ceiling enclosure</b> <ul style="list-style-type: none"><li>• Match hood footprint, material and finish</li></ul>
5	Accessory <b>Air flow monitor</b> with audible alarm



Western Iowa Tech  
Community College  
4647 Stone Avenue  
P.O. Box 5199  
Sioux City, IA 51102-5199  
712-274-6400  
800-352-4649  
Fax: 712-274-6412  
www.witcc.edu

Cherokee Campus  
& Conference Center  
Denison Campus  
Le Mars Center  
Mapleton Center  
Sioux City Campus

**DATE:** February 7, 2022  
**TO:** Dr. Terry A. Murrell, President  
**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services  
**RE:** WITCC TRAINING TOWER PROJECT Certificate of  
Substantial Completion

**Background Information**

The WITCC Training Tower Project on the Sioux City, Iowa campus of Western Tech Community College is completed. Attached to this memo is the Certificate of Substantial Completion.

The term substantial completion means that the College can occupy the space and that the warranty period has started except for any disputed punch list items.

**The Administrative Recommendation**

It is the administrative recommendation that the College approves the Certificate of Substantial Completion for the General Contractor, HCI Construction for the WITCC Training Tower Project dated October 18, 2021.



# AIA® Document G704® – 2017

## Certificate of Substantial Completion

**PROJECT:** *(name and address)*  
2021 WITCC Rescue Training Tower  
Sioux City, Iowa

**OWNER:** *(name and address)*  
Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, Iowa 51102

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: June 10, 2021

**ARCHITECT:** *(name and address)*  
JEO Consulting Group, Inc.  
1909 Dakota Avenue  
South Sioux City, Nebraska 68779-2737

**CERTIFICATE INFORMATION:**  
Certificate Number: 001  
Date: January 27, 2022

**CONTRACTOR:** *(name and address)*  
HCI Construction  
1501 Stable Drive  
South Sioux City, Nebraska 68776

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate. *(Identify the Work, or portion thereof, that is substantially complete.)*

The entire Training Tower.

JEO Consulting Group,  
Inc.

**ARCHITECT** *(Firm Name)*

**SIGNATURE**

Bill Murphy, PE, Senior  
Structural Engineer

**PRINTED NAME AND TITLE**

October 18, 2021

**DATE OF SUBSTANTIAL COMPLETION**

### WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: *(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

Not Applicable.

### WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows: *(Identify the list of Work to be completed or corrected.)*

Refer to the attached Punch Lists.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within forty-four (44) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows: *(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)*

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 8:00 a.m. local standard time on Wednesday, December 1, 2021. All responsibilities for insurance and maintenance shall occur to the Owner, except for damage caused by the Contractor's construction activities.

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

HCI Construction  
**CONTRACTOR** (*Firm Name*)

  
SIGNATURE

Vern Bright, Project  
Manager

**PRINTED NAME AND TITLE**

10-18-21  
**DATE**

Western Iowa Tech  
Community College  
**OWNER** (*Firm Name*)

SIGNATURE

Troy Jasman Vice President  
of Finance, Administrative  
Services

**PRINTED NAME AND TITLE**

**DATE**



**Bill Murphy**

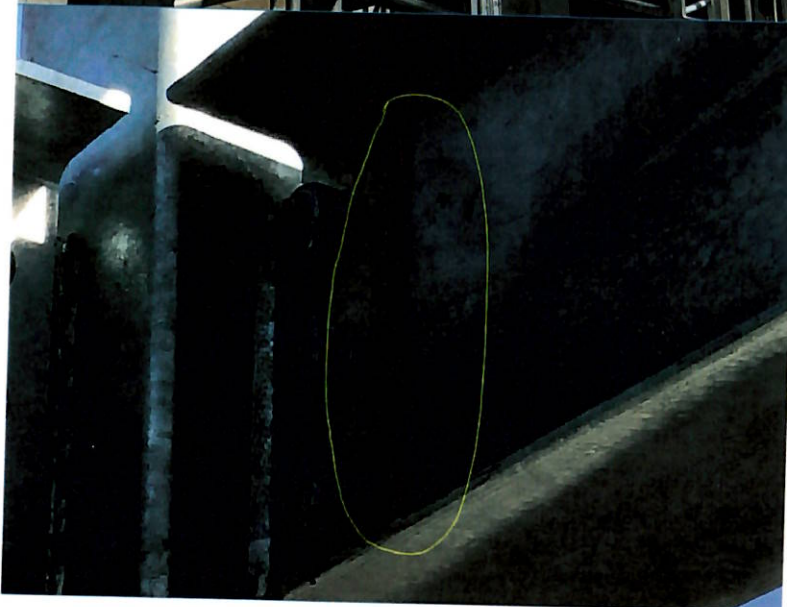
*FINAL PUNCH LIST COMPLETED*

**From:** Bill Murphy  
**Sent:** Monday, October 18, 2021 5:32 PM  
**To:** vbright@hochunkconstruction.com  
**Cc:** Kyle Hueser; joseph.funck@witcc.edu; troy.jasman@witcc.edu  
**Subject:** FW: WITCC Rescue Tower

Vern,

The following are the few items that I have for a punchlist that need to be addressed:

1. detail 4/S200 reflects to have a plastic bollard cover. These need to be installed over the existing bollards. (kyle, Joe, Troy, what color would you like the covers to be?)
2. the concrete joints need to be cleaned out and self leveling joint sealant installed (Detail 6/S200)
3. there are a couple of areas that need a little zinc rich primer where there is no galvanizing. Please have them visually spot check areas. (here is one from the top of the platform at the center connection bracket)



4. clean the black tar? off of the beam flange in the photo below while they still have the lift on site.



Kyle, Joe, Troy, please take a minute or two and look at the tower in the next day or two and reply with any thoughts that you may have on the tower and anything else you can see that you feel needs to be addressed. Thanks.

**Bill Murphy**

o: 402.494.7019 | m: 712.898.9699  
JEO Consulting Group

---

**From:** Bill Murphy

**Sent:** Thursday, October 14, 2021 4:40 PM

**To:** Vern Bright <vbright@hochunkconstruction.com>; kyle.hueser@witcc.edu

**Cc:** joseph.funck@witcc.edu; troy.jasman@witcc.edu

**Subject:** RE: WITCC Rescue Tower

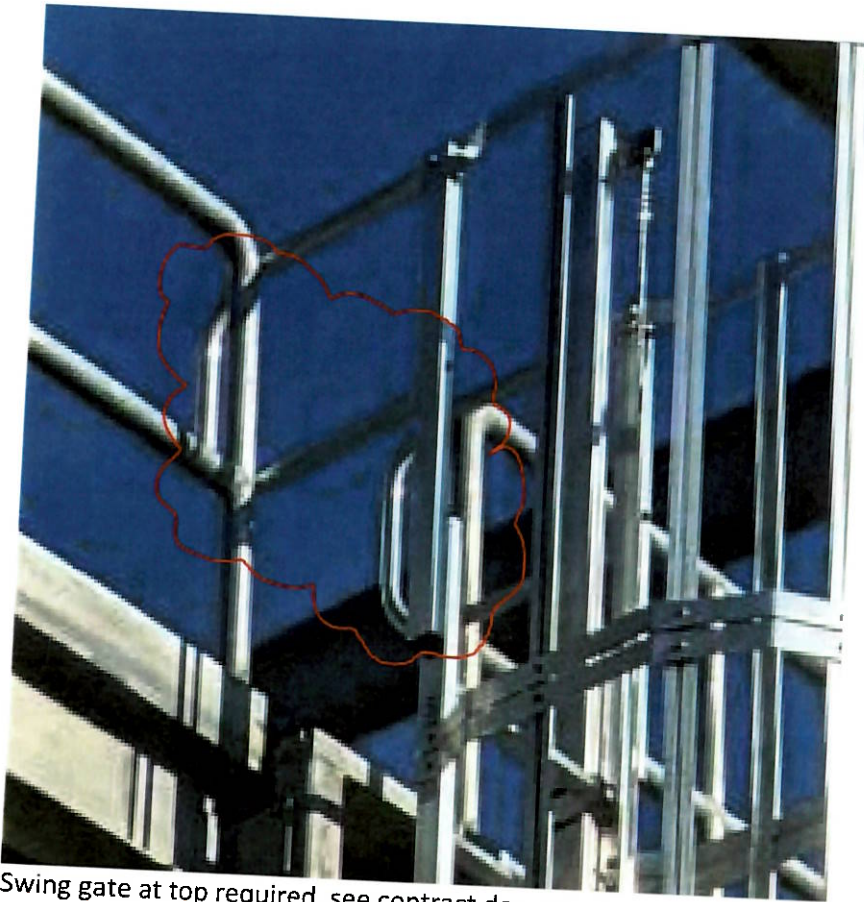
Hey Vern,

Did they have an opportunity to install the swing gate at the top of the ladder since this photo was taken? One will need to be installed at the top.

The structure will be a great addition to the college. Thank you for getting it to substantial completion a month and a half ahead of the contract scheduled date!! Your efforts have not been unnoticed by all.

I will come out and take a look at the structure in the next week and inspect welds, swing gate at top of ladder, ladder tread locations, misc. details and the contract documents. You are not required to be out there during my review but are surely welcome to come out and climb the tower with me.

I will need to check with Kyle prior to going out there being they may have a lock at the bottom of the cage gate by then.  
I will follow up with a summary of the walk through afterwards to reflect any findings.  
Talk to you soon.  
Thanks.



Swing gate at top required, see contract documents

**Bill Murphy**

o: 402.494.7019 | m: 712.898.9699

JEO Consulting Group

---

**From:** Vern Bright <[vbright@hochunkconstruction.com](mailto:vbright@hochunkconstruction.com)>

**Sent:** Thursday, October 14, 2021 10:45 AM

**To:** Bill Murphy <[bmurphy@jeo.com](mailto:bmurphy@jeo.com)>; [kyle.hueser@witcc.edu](mailto:kyle.hueser@witcc.edu)

**Subject:** WITCC Rescue Tower

Hi Guys

Tower is completed.

Let me know if you would like to do walk walk through


Thank you,

Vern Bright  
Project Manager



Western Iowa Tech  
Community College  
4647 Stone Avenue  
P.O. Box 5199  
Sioux City, IA 51102-5199  
712-274-6400  
800-352-4649  
Fax: 712-274-6412  
www.witcc.edu

Cherokee Campus  
& Conference Center  
Denison Campus  
Le Mars Center  
Mapleton Center  
Sioux City Campus

**DATE:** February 3, 2022  
**TO:** Dr. Terry A. Murrell, President  
**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services   
**RE:** **WITCC TOWER TRAINING PAVING PROJECT  
CLOSEOUT- KP CONSTRUCTION, INC.**

**Background Information**

This project has come to a close for KP Construction, Inc. for the WITCC Tower Training Paving Project on the Sioux City, Iowa campus of Western Iowa Tech Community College. KP Construction, Inc. has met all the criteria as required by DGR Engineering, the College engineers for this project. The project comes in \$260.00 under the original contract amount.

**The administrative Recommendation**

It is the Administrative Recommendation that the College accepts the WITCC Tower Training Paving Project and approves the release of the retainage amount of \$2,601.50 payable in 30 days.



January 25, 2022

Mr. Kyle Hueser  
Western Iowa Tech Community College  
P. O. Box 5199  
Sioux City, IA 51102

**Re: WITCC Tower Training Paving  
DGR File 271020**

Dear Mr. Hueser:

Enclosed are three copies of Certificate for Payment No. 4-Final Retainage for retainage remaining on the project, in the amount of \$2,601.50. Please have all copies signed. Retain one copy for your files, forward one copy to DGR for our files, and forward one copy with payment to the contractor.

The project was constructed in substantial compliance with the provisions of the construction contract and, therefore, DGR recommends the Owner accept the project. The final construction cost of the project was \$52,030 which is \$260 or .5% under the original contract amount of \$52,290.

Sincerely,

DGR Engineering

A handwritten signature in blue ink that reads 'Bryan Wells'.

Bryan Wells, P.E.

BNW:tmh  
Enclosures

## CERTIFICATE FOR PAYMENT

Contractor: KP Construction, Inc.  
1624 210th Street  
Sergeant Bluff, IA 51056

Payment No.: 4- Final Retainage  
DGR Engineering

Project: WITCC Tower Training Paving

DGR Project No.: 271020

Owner: Western Iowa Tech Community College

Contract Date: May 4, 2021

For Period From: August 14, 2021 through September 15, 2021

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	1 L.S.	Clearing and Grubbing	\$ 9,500.00	\$ 9,500.00	1	\$ 9,500.00
2	350 C.Y.	Excavation, Class 10	\$ 13.00	\$ 4,550.00	330	\$ 4,290.00
3	530 S.Y.	Subgrade Preparation, 24"	\$ 12.00	\$ 6,360.00	530	\$ 6,360.00
4	467 S.Y.	Pavement, PCC, 6"	\$ 51.00	\$ 23,817.00	467	\$ 23,817.00
5	239 L.F.	Grind Existing Curb	\$ 17.00	\$ 4,063.00	239	\$ 4,063.00
6	1 L.S.	Erosion Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
7	1 L.S.	Mobilization	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00
Total				\$ 52,290.00		\$ 52,030.00
Total Original Contract				\$ 52,290.00		\$ 52,030.00

Payment No.: 4- Final Retainage

Value of Work Completed \$ 52,030.00

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 52,030.00

Less Retainage 5% \$ 2,601.50


Amount Due This Certificate for Payment \$ 49,428.50

Less Previous Estimates \$ 49,428.50

**AMOUNT DUE THIS ESTIMATE** \$ -

**AMOUNT RETAINAGE DUE** \$ 2,601.50


Payment Requested by: KP Construction, Inc.  
(Contractor)

 1-25, 2022  
(signature) (Date)

Payment Recommended by: DGR Engineering

 1-26, 2022  
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College  
(Official)

 1/28, 2022  
(signature) (Date)

**CONTRACTOR'S DECLARATION**  
**For submittal each month with partial payment requests**  
**Must list change order items**  
**Items list and/or proposed prices required**

I hereby declare that I have not, during the period August 14, 2021 through September 15, 2021, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated May 4, 2021 for WITCC Tower Training Paving executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 1. 25 - 2022

\_\_\_\_\_  
KP Construction, Inc.  
(Contractor)


By: Carl Bell

Title: Digital Estimator



■ Western Iowa Tech  
 Community College  
 4647 Stone Avenue  
 P.O. Box 5199  
 Sioux City, IA 51102-5199  
 712-274-6400  
 800-352-4649  
 Fax: 712-274-6412  
 www.witcc.edu

■ Cherokee Campus  
 & Conference Center  
 Denison Campus  
 Le Mars Center  
 Mapleton Center  
 Sioux City Campus

**DATE:** February 2, 2022  
**TO:** Dr. Terry Murrell, President  
**FROM:** Troy A. Jasman, Vice President of Finance  
 and Administrative Services   
**RE:** **CONTINGENCY CHANGE ORDER 001 FOR CHEROKEE  
 NURSING SIMULATION LAB PROJECT**

### Background Information

Attached to this memo is the change order 001 for the Cherokee Nursing Simulation Lab Project with Haselhoff Construction of Cherokee, IA. During the renovation project, it was discovered that there is an existing duct where the new wall will go. This change order is to construct a metal stud frame around the bottom and each side of the duct up to the deck. This change of \$2,726.52 will decrease the \$50,000.00 contingency amount as set up as part of the original contract.

### Administrative Recommendation

It is the Administrative Recommendation that the College approves the contingency change order 001 for \$2,726.52 to Haselhoff Construction of Cherokee, IA to decrease the Cherokee Nursing Simulation Lab Project contingency amount.



# AIA® Document G701™ – 2017

## Change Order

<b>PROJECT:</b> <i>(Name and address)</i> SC20161 - WITCC Nursing Renovation Cherokee, Iowa	<b>CONTRACT INFORMATION:</b> Contract For: General Construction Date: 09/16/2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001 Date: 02/02/2022
<b>OWNER:</b> <i>(Name and address)</i> Western Iowa Tech Community College 4647 Stone Ave. Sioux City, IA 51106	<b>ARCHITECT:</b> <i>(Name and address)</i> CMBA Architects 302 Jones Street, Suite 200 Sioux City, IA 51101	<b>CONTRACTOR:</b> <i>(Name and address)</i> Haselhoff Construction, Inc. 1525 South Second Cherokee, IA 51012

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Wall at duct between rooms 312 and 313	\$2,726.52
Original Contingency Amount:	\$50,000.00
Remaining Contingency Total:	\$47,273.48

The original Contract Sum was	\$	560,250.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	560,250.00
The Contract Sum will be unchanged by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	560,250.00

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be unchanged.

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.


### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>CMBA Architects</u> ARCHITECT <i>(Firm name)</i>	<u>Haselhoff Construction, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>Western Iowa Tech Community College</u> OWNER <i>(Firm name)</i>
<u>SIGNATURE</u>	<u>SIGNATURE</u>	<u>SIGNATURE</u>
<u>Brent Koch, Principal</u> PRINTED NAME AND TITLE	<u>Jim Haselhoff, President</u> PRINTED NAME AND TITLE	<u>Dr. Robert Rasmus, Board President</u> PRINTED NAME AND TITLE
<u>02/02/2022</u> DATE	<u>02/02/2022</u> DATE	<u>02/02/2022</u> DATE



■ Western Iowa Tech  
 Community College  
 4647 Stone Avenue  
 P.O. Box 5199  
 Sioux City, IA 51102-5199  
 712-274-6400  
 800-352-4649  
 Fax: 712-274-6412  
 www.witcc.edu

■ Cherokee Campus  
 & Conference Center  
 Denison Campus  
 Le Mars Center  
 Mapleton Center  
 Sioux City Campus

**TO:** Dr. Terry A. Murrell, President  
**FROM:** Troy A. Jasman, Vice President of Finance and  
 Administrative Services/CFO   
**DATE:** February 2, 2022  
**RE:** **2022 ROOF REPLACEMENT – GAYLORD SMITH  
 BUILDING PROJECT**

On January 27, 2022, the College opened bids for the 2022 Roof Replacement – Gaylord Smith Building Project. The current roof is approximately 27 years old and has met the life expectancy for the roofing system. Also included in the bid is unit pricing for decking and insulation replacement should the need arise. The College received 2 bids for this project. The bid tabulation sheet is attached to this memo. The engineer's estimate for the project is \$634,000.00. After careful review by the engineer, Inspec, the College is prepared to make a recommendation.

### Recommendation

It is the administrative recommendation that the College approve the lowest qualified base bid for a total of \$510,494.00 to Guarantee Roofing of Sioux City, Iowa. The project will be funded from existing College sources.



Smart engineering of  
roofs, walls, windows,  
pavements  
and waterproofing

January 28, 2022

Dr. Terry Murrell, College President  
Western Iowa Tech Community College  
4647 Stone Avenue  
Sioux City, Iowa 51101

RE: 2021 Partial Roof Replacement, Applied Technology Building  
Inspec Project No.: 215291

Dear Dr. Terry Murrell:

On January 27, 2022, two (2) bids were received for the above-mentioned roof replacement project. Brenda Wright at Western Iowa Tech Community College received all contractor bids prior to the 2:00 P.M. deadline in accordance with bidding requirements. The bids were opened publicly, read aloud, and tabulated. Guarantee Roofing submitted a base bid amount of \$510,494 and is the apparent low bidder. The low bid was within Inspec's opinion of construction cost for the base bid of \$634,000.

On January 27, 2022, we contacted Guarantee Roofing regarding their bid. They had an opportunity to review their bid and indicated they would perform the work as specified for the bid amount. Guarantee Roofing has worked on several other projects for the College in the past and Kyle Hueser indicated that they did not have any major issues with them. Guarantee Roofing has not worked on any projects for which Inspec has provided engineering services in the past, therefore we cannot confirm their quality and coordination expertise.

Based on the above information, we are recommending that Western Iowa Tech Community College accept the Base Bid of \$510,494 from Guarantee Roofing. If you have any questions regarding the above information, please feel free to contact our office.

Sincerely,

INSPEC

Bruce F. Bungert  
Senior Roof Consultant

BFB/bap

Enclosure: Bid Tab

cc: Kyle Hueser  
Troy Jasman

5801 Duluth Street  
Minneapolis, MN 55422  
Ph. 763-546-3434  
Fax 763-546-8669

Chicago

Milwaukee

Minneapolis

Rochester

[www.inspec.com](http://www.inspec.com)





Western Iowa Tech  
Community College  
4647 Stone Avenue  
P.O. Box 5199  
Sioux City, IA 51102-5199  
712-274-6400  
800-352-4649  
Fax: 712-274-6412  
www.witcc.edu

Cherokee Campus  
& Conference Center  
Denison Campus  
Le Mars Center  
Mapleton Center  
Sioux City Campus

**DATE:** January 18, 2022  
**TO:** Dr. Terry A. Murrell, President  
**FROM:** Troy A. Jasman, Vice President of Finance and  
 Administrative Services *[Signature]*  
**RE:** MILEAGE RATE

The Iowa community colleges recently conducted a survey to review the rate for mileage reimbursement. Included are the results of a mileage survey of the other Iowa Community Colleges as to what they pay per mile. The results are as follows.

Northeast	.585
North Iowa	.39
Iowa Lakes	.46
Northwest Iowa	.585
Iowa Central	.585
Iowa Valley	.39
Hawkeye	.45
Eastern	.535
Kirkwood	.585
DMACC	.585
WITCC	.45
Iowa Western	.50
Southwestern	.585
Indian Hills	.585
Southeastern	.40

The average rate for the community colleges equals .5113 cents per mile. The IRS rate is currently 58 ½ cents per mile. Many colleges follow the rate as established by the IRS.

**Recommendation**

It is the administrative recommendation that the College increase the mileage reimbursement rate by 7 cents to 52 cents per mile for personal use of their vehicle. The last time we changed the mileage rate was July 2008. If the Board concurs with this recommendation, I would propose that we begin reimbursing at the new rate for all travel occurring after 2-28-22.



January 13, 2022

TO: Dr. Terry Murrell, President  
From: Brenda Wright, Board Secretary  
RE: Board Policy Revision – 1<sup>st</sup> Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a first reading as follows:

#### 206.1 – Non-Discrimination Statement

The Non-Discrimination Statement has been updated because of a new address for The Director of the Office for Civil Rights in Chicago.

These revised Board Policies will be presented to the WITCC Board of Directors for a second reading and approval at a future Board meeting.

# B O A R D P O L I C Y

## WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 400.1
Title	All Personnel
	Nondiscrimination Policy

Western Iowa Tech Community College's official Non-Discrimination Policy will be as follows;

### Nondiscrimination Statement

It is the policy of Western Iowa Tech Community College not to discriminate on the basis of race, creed, color, sex, national origin, religion, age, disability, sexual orientation, gender identity, socioeconomic status, actual or potential parent, family or marital status, or other characteristic protected by law in its programs, activities, or employment practices as required by state and federal civil rights regulation.

If you have questions or complaints, please reference Board Policies at [www.witcc.edu/board](http://www.witcc.edu/board) or call (712) 274-6400 ext. 1406 and/or email [Jackie.plendl@witcc.edu](mailto:Jackie.plendl@witcc.edu) (employees) or call (712) 274-6400 ext. 1488 and/or email [Juline.albert@witcc.edu](mailto:Juline.albert@witcc.edu) (students) or the Director of the Office for Civil Rights, U.S. Department of Education, ~~Citigroup Center, 500 W. Madison, Suite 1475, Chicago, IL 60661~~ John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37<sup>th</sup> Floor, Chicago, IL 60604-7204, phone number (312) 730-1560, fax (312) 730-1576, TDD 800-877-8339; email: [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov).

### Abbreviated Equity Statement:

It is the policy of Western Iowa Tech Community College not to discriminate on the basis of race, creed, color, sex, national origin, religion, age, disability, sexual orientation, gender identity, socioeconomic status, actual or potential parent, family or marital status, or other characteristic protected by law, in its programs, activities, or employment practices as required by state and federal civil rights regulation. Individuals who feel they have been discriminated against can reference the Western Iowa Tech website, [www.witcc.edu](http://www.witcc.edu), for more information and contacts.

Date of Adoption	11/12/2019		Legal Reference: (Code of Iowa)
Date of Last Revision	8/10/2020		
Date of Current Revision	1/11/2022		
Related Administrative Procedures and Cross References			302.1, 303.3, 400.17, 400.19, 400.2, 400.5(h), 502.4, 805.3, 806.1

To: IACCT Board and Presidents  
 CC: Liaisons, Assistants, and IACCT Staff

### Welcome new board member Debbie Tappendorf from EICC!

#### Presentation: Student Perspectives Panel

Recording is available in the Member Portal under Trustee Education.

#### Reports:

- **Advocacy Report** – Policy bills have begun to move, and we have registered in support of two bills that would add all part-time students to the Last Dollar Scholarship. Budget discussions will start after there is agreement on tax cut plans, hopefully soon. We are also gathering information on our 260F program to support continuing the increase in funding we got last year.
- **Presidents' Report** – The presidents met on Tuesday and discussed several issues including our role in workforce shortage areas like trucking, nursing, and teaching. They also approved the list of programs for next year's Kibbie scholarship program and discussed a new law on where we can spend public funds for hotels (see the newsletter for details). They also discussed the work of a new task force with UNI to expand the UNI@DMACC model to more colleges.
- **Executive Committee Report** – The committee reviewed, approved next year's budget, and discussed the transition to Mid-Iowa CPAs as our bookkeeper. They also discussed plans to transition our employee retirement plan from a SAR-SEP to a SEP.
- **Executive Director's Report** – Please see the written report. We have updated the [Member Portal](#) directory and are adding more resources. We have updated all Trustee profiles and added new Trustees. Additionally, [please sign up for our newsletters](#) and make sure they are not going to spam. Shields was on KWWL this week to talk about the new Condition of Community Colleges report: [https://www.kwwl.com/news/community-colleges-navigating-pandemic-helping-educate-our-workforce/article\\_88b7a8f6-7a71-11ec-85da-efd3a100fc45.html](https://www.kwwl.com/news/community-colleges-navigating-pandemic-helping-educate-our-workforce/article_88b7a8f6-7a71-11ec-85da-efd3a100fc45.html)
- **Equity and Inclusion Report** – Salcedo shared an update on his efforts to reach out to equity and inclusion staff on all campuses. The first meeting for that group was held this month. He also shared that nominations are being accepted for the Alliance for Equity and Inclusion Steering Committee and are due Friday, February 11: <https://www.surveymonkey.com/r/CN2CY6Z>.
- **Department of Education Report** – Several reports have been released, including the Condition of Community Colleges report. Hard copies will be distributed. New grants and guidance were also announced in the Community College Leader Bulletin.

#### Action/Discussion Items:

- **Financial Oversight Committee** – The committee did not meet this month, but the Executive Committee reviewed the budget proposal and recommended passage.
  - **Action:** Unanimous approval of the draft FY23 budget as presented.
- **IACCT Retirement Plan** – We are changing providers and converting from a SARSEP to a SEP plan IACCT employees.
- **Logo and Brand** – We are planning to adopt “Community Colleges for Iowa” as our brand name with a new tag line. We are currently reviewing logo options and should have an announcement soon!
- **Student Legislative Seminar** – This was moved to March 3<sup>rd</sup>. Information can be found here: <https://www.iacct.com/events/student-legislative-event>

- **Community College Day on the Hill, March 3<sup>rd</sup>** – Information can be found here: <https://www.iacct.com/events/community-college-day-on-the-hill>
- **ACCT National Legislative Summit** – Four colleges are attending and we are meeting with all members of our congressional delegation.
- **Summer Conference – Save the Date! This event will be held July 20-22 at Western Iowa Tech**

**Committee Reports:**

- **Board Development and Leadership (BDL)** – Please continue to promote this monthly web series. Recordings can be found in the member portal.
- **FutureTracc** – The Investment Committee met and approved allowing TIAA to offer portfolio managers to our members as an optional service.
- **Iowans for a Skilled Workforce** – Funds were distributed for this year as planned.

**Upcoming Events and Meetings:**

- February 6-9 – National Legislative Summit, Washington, DC
- March 2 – PTK Honor Society Dinner, 5:30 pm, Embassy Suites, Des Moines (hosted by Iowa Lakes)
- March 3 – Community College Day on the Hill and Student Legislative Seminar
- March 4 – IACCT Board Meeting, 9 am

All my best,  
Emily

**Emily J. Shields**  
**Executive Director**  
**Iowa Association of Community College Trustees**  
 855 East Court Avenue  
 Des Moines IA 50309  
 Office: 515-282-4692  
 Mobile: 515-282-4692  
[eshields@iacct.com](mailto:eshields@iacct.com)

## WITCC in the News

FEB-22-19

WIT counseling team's podcast at KWIT- AWE: <https://www.kwit.org/awe>

ELDT, CDL/Truck Driving

<https://www.siouxlandproud.com/news/local-news/federal-changes-coming-next-month-for-first-time-cdl-drivers-school-bus-drivers/>

### **Brief References –**

Donation: <https://www.chronicletimes.com/story/2929532.html>

Grant: [https://www.einnews.com/pr\\_news/561412016/iowa-department-of-education-awards-start-up-grants-to-expand-college-career-transition-counselors](https://www.einnews.com/pr_news/561412016/iowa-department-of-education-awards-start-up-grants-to-expand-college-career-transition-counselors)

Wind Energy: <https://vermilioncountyfirst.com/2022/01/27/dacc-wind-energy-program-gets-big-boost-from-iowa/>

Nancy Watson, ALS, WIT curriculum advisor: <https://www.ktiv.com/2022/01/27/siouxland-woman-fighting-als-disease-community-rallying-behind-her/>

Former Railroad Instructor: [https://www.nwestiowa.com/news/historian-talks-trains-at-hull-library/article\\_a0e015d8-8090-11ec-ae9e-abfd95944d83.html](https://www.nwestiowa.com/news/historian-talks-trains-at-hull-library/article_a0e015d8-8090-11ec-ae9e-abfd95944d83.html)

## School Board has busy day

*By Paul Struck  
Editor*

Following an annual all-day work session at Cherokee WITCC, the Cherokee School Board met in regular session for the January meeting Monday night, with the primary focus discussing the 2022-23 school calendar, and entering into closed session to review CSD-CEA collective bargaining strategies and issues for the 2022-23 school year.

The Board received the initial labor proposal from the Cherokee Education Associa-

tion (CEA) to begin the collective bargaining process. Monthly reports and updates also were received from department heads and administrators.

The work session at WITCC included meetings with CSD department heads for Transportation, Nursing, Budgeting, Buildings and Grounds, Activities, Technology, Curriculum and Instruction, Cherokee Education Association, and Administration.

According to reports, a good time was had by all.

Under the Consent Agenda at the regular meeting the Board approved three resignations, including CES Secretary Missy Rogge (effective Jan. 11, 2022), Ag Instructor and FFA advisor Laura Brecht, and CMS Boys Basketball Coach Collin Johnson, both effective at the end of the school year.

A contract was extended to Matt Malausky as Year 1 Mentor for Seth Swedorski.

The February regular meeting was moved from Feb. 21 to Feb. 22 due to scheduling conflicts.

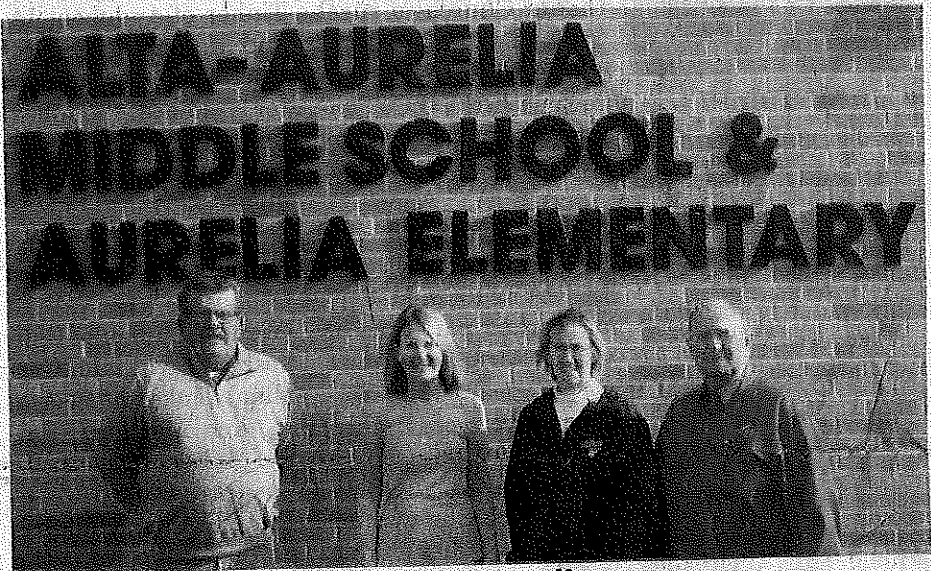
# Knights of Columbus Calendar sales start

By *Cindy Hanner*

The Cherokee Knights of Columbus have kicked off their annual Money Calendar sales, the 30th year for this event. Proceeds from the sales go to area "needy causes."

This year's beneficiaries are the Washington High School Greenhouse Project and the Alta-Aurelia Backpack Program. Each group will receive \$1,500.

The first donation made by the program was to Western Iowa Tech. Other groups who have benefitted from this project are the Depot, the Outreach Program at MHI, Cherokee D.A.R. E., the Veterans Memorial, Cherokee Family Aquatic Center, Gillette Park, Cherokee Community Center, Aurelia C.A.D.A., the Washington High School Booster Club, Cherokee Police Department, Cherokee Little League, CAP, CRMC Home Health and Hospice, Stan's Kids, Backpack



## Knights of Columbus at Aurelia

The Alta-Aurelia Backpack Program will be one of the beneficiaries of the Knights of Columbus Money Calendar for 2022. They will receive \$1500. Pictured, from left to right, are Doug Davis, a member of the Cherokee Knights; Sherie Van Berkem, Behavior Interventionist for A-A; Jennie Henningsen, A-A Middle and Elementary School Principal; and Richard Sokolowski, Chairman of this year's Calendar Project.

Photo by Cindy Hanner

Buddies, Grand Meadow Heritage Center, Cherokee Trails Committee, Cherokee Fair Board, Cherokee County Freedom Rock, the Sanford Museum and Planetarium, Kenny Berns Baseball Field, Cherokee Community Theater, the Cherokee FFA Chapter, Fellowship of Christian Athletes, WHS Field Turf, and the Cherokee Rotary.

with 60 - \$50 winners drawn beginning Tuesday, March 1st. The last drawing will be held Sunday, May 8th, which happens to be

**"KNIGHTS"**  
CONTINUED ON PAGE  
2

y,  
at  
u-  
t.  
t-  
o-  
ll  
ll  
s,  
r  
t |

**"KNIGHTS"**  
CONTINUED FROM  
FRONT

Mother's Day. The last two drawings will be for \$500 each. You can get your calendar from a Knights of Columbus member or from Andy Carlson at Exit Realty.

# Performance Management Program at WITCC

Western Iowa Tech Community College will be offering its popular "High Performance Management - Core Program" at the WITCC Cherokee Campus located at 200 Victory Drive.

The 12-week program will be held on Tuesday afternoons from 2:00 - 5:00 pm, from March 1 - May 24, 2022.

This comprehensive, highly interactive course is designed for both new and experienced managers. Utilizing a wide array of learning tools, partici-

pants will learn the core essentials every manager needs to become an effective leader:

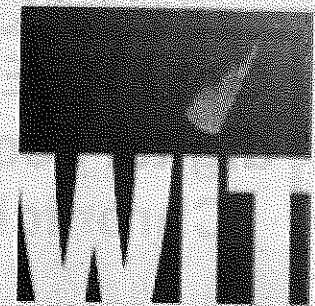
WITCC has provided High Performance Management training since 1995. It has continued with strong success and is highly regarded by business partners.

The cost of this program is \$700 per participant which includes the cost of their training material. For additional information or to enroll, contact Rebbel Henningfeld at (712) 317-3140/rebbel.henningfeld@witcc.

edu or Michael May at (712)317-3174/michael.may@witcc.edu.

The informative program includes:

- Examining the Role of a Manager
- Assessing Your Leadership Style
- Effective Communication
- Conflict Resolution
- Time Management
- Goal Setting
- Legal Considerations of Managing
- Making the Transition to Leadership
- Coaching for Improved Performance
- Empowering, moti-



vating, rewarding Employees

- Appraising Employee Performance
- Establishing Performance Expectations
- Taking Corrective Action
- Employee Supervisor Relationship



## High Performance Management Core Program at WITCC

CHEROKEE - Western Iowa Tech Community College will be offering its popular "High Performance Management Core Program" at the WITCC Cherokee Campus located at 200 Victory Drive.

The 12-week program will be held on Tuesday afternoons from 2 to 5 pm, from March 1 to May 24, 2022.

This comprehensive, highly interactive course is designed for both new and experienced managers.

Utilizing a wide array of learning tools, participants will learn the core essentials every manager needs to become an effective leader:

WITCC has provided High Performance Management training since 1995. It has continued with strong success and is highly regarded by business partners.

The cost of this program is \$700 per participant which includes the cost of their training material.

For additional information or to enroll, contact Rebbel Henningfeld at (712) 317-3140/ rebbel.henningfeld@witcc.edu or Michael May at (712)317-3174/ michael.may@witcc.edu.

### The informative program includes:

- Examining the Role of

- a Manager
- Assessing Your Leadership Style
- Effective Communication
- Conflict Resolution
- Time Management
- Goal Setting
- Legal Considerations of Managing
- Making the Transition to Leadership
- Coaching for Improved Performance
- Empowering, motivating, rewarding Employees
- Appraising Employee Performance
- Establishing Performance Expectations
- Taking Corrective Action
- Employee Supervisor Relationship



**Jaime (Jae) Elizabeth Bezoni-Johnson**  
Jaime (Jae) Elizabeth Bezoni-Johnson, 40, of Norwalk, Iowa, formerly of Chero-

kee passed away on Wednesday, December 29, 2021.

A Celebration of Life service will be held on Saturday, January 8, 2022 at 10:30 a.m. at Boothby Funeral Home in Cherokee, Iowa. Visitation will be from 9:30 a.m. until service time. Billy Bezoni will officiate. Online condolences may be left at [www.boothbyfuneral.com](http://www.boothbyfuneral.com).

She was born April 25, 1981 to Kimberly (Bezoni) Seel of Nor-

walk, Iowa and Steve Chaffee of Laurens, Iowa.

Jae was a graduate of Washington High School, Class of 1999, in Cherokee. She graduated from WITCC in 2017 with a degree in medical coding. She was a member of Trinity Lutheran Church of Cherokee.

Jaime's passion was the hotel industry. She started working in hotels in 2015, and her guests adored her. She most recently worked

at the Hampton Inn & Suites in Des Moines. She was a strong independent mother who was always the hardest worker. She was the most loving and caring mother and was a great teacher for her sons. The loves of her life were her boys and her dog Mar-Mar, her diva!

Jae is survived by her parents, Kim and John Seel of Norwalk, and Steve Chaffee of Laurens; two amazing sons, Deondre Bezoni, of Minnesota and Bentley

Bezoni of Norwalk; her brother Jeremiah Seel; sisters April (Adam) Seel Schossow of Meriden, Kasey (Jason) Seel Kirschbaum of Spirit Lake; her grandmother Dorothy (Seel) Bierman of Cherokee; her aunts Connie Bezoni (Mike Horner), Karla (Chet) Cates, Tamie (Doug) Mummert, Marla (Steve) Essick, Lynn (Dick) Walker, Nancy (BJ) Chaffee Aiken; and her uncles, Jim (Stacey) Bezoni, Mike (Pam) Bezoni, Billy (Tami)

Bezoni, Roger (Peggy) Seel; and her nieces and nephews Alexis, Alec, Aaliyah, Asher, Russel, Kimberlyn, Major, Skyler and Xander

She was preceded in death by her grandparents Jim and Karen Bezoni, Mildred and Harold Bezoni, Florence Hansen, Marlin Seel, Bill and Dar Chaffee; Aunt Bonnie Bezoni, John & Phyllis Agnitsch and Uncle Tom Conley.

## *Edgren Named Achiever of the Month*



**Jacinta Edgren**

Jacinta Edgren of Cherokee has received the WITCC TRIO-Student Support Services Achiever of the Month Award for February.

This award recognizes Western Iowa Tech TRIO students for demonstrating qualities of leadership and citizenship while achieving collegiate academic success.

Jacinta began taking classes at the WIT Cherokee Campus in the summer of 2018, graduating with her Certified Nurses Aid (CNA) Certificate. After taking a few more classes along the Nursing track and some time off to work as a CNA, Jacinta returned to WITCC to take courses in the Social Work field. She is now set to graduate with an Associate of Arts degree in May 2022 and plans to transfer to a 4-year university after WITCC to major in Social Work.

Jacinta is an active participant in the TRIO-Student Support Services program on campus, participating in the many activities and events offered. Along with keeping up with her studies, she works full-time at the Pride Group in town.

Congratulations on your upcoming graduation and best of luck as you continue your educational journey, Jacinta!