



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING

Date: December 8, 2025

Time: 4:00 pm

Location: WITCC Sioux City Campus, Board Room A507

Join virtually at: <https://witcc.zoom.us/j/3695445549>

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Hanna Reinders
| Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Brenda Wright, Board Secretary

Administration:






Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Erin Volk, Vice President of Learning | Frank Arpan, Vice President of Student Success | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement

Presenters:

Carmen Wilson, Associate Dean – Corporate College | Mike Brown, Athletic Director |

Item	Presenter
I. Secretary will Call Meeting to Order	Brenda Wright
II. New Business	Brenda Wright
A. Abstract of Votes from Woodbury County for Districts I, II, III, V, and VIII for the Regular School Board Election of November 4, 2025, in addendum DEC 25 1, pages 1-5.	
B. The Directors elected at the November 4, 2025, election will take the Oath of Office: District I – Justin Daale District II – Brad Griffin District III – Hanna Reinders District V – Tricia Sutherland District VIII – Russell Wray	Brenda Wright
C. Election of Officers: a. President and Vice President <i>Motion Needed</i>	Brenda Wright
D. President will assume the chair	Chair
E. Elect Community Colleges for Iowa Representative and Alternate <i>Motion Needed</i>	Chair

Item	Presenter
F. Elect Audit and Finance Committee members <i>Motion Needed</i>	Chair
III. Roll Call of Directors	Brenda Wright
IV. Oral Communications	
V. Written Communications	
A. Seasons Greetings from Allen College in addendum DEC 25 2, pages 6-7.	
VI. Public Hearing – Entrance 3 and 4 Paving Improvements Project	
VII. Consent Items	
B. The minutes of the regular Board of Directors meeting held November 10, 2025	
C. The Financial Report for November 2025 in addendum DEC-25-3, pages 8-13.	
D. A list of General Fund bills in addendum DEC-25-4, pages 14-36. Additional bills may be presented at the Board Meeting.	
E. The Personnel Report Regular Appointments in addendum DEC-25-5a, page 37. The Community and Continuing Education instructor list in addendum DEC-25-5b, page 38. Additional Personnel Report may be presented at the meeting.	
F. Application and Certificate for Payment #4 in the amount of \$2,868.10 to Thompson Solutions Group for Cherokee Campus Chiller Replacement Project in addendum DEC-25-6, pages 39-40.	
G. Application and Certificate for Payment #13 in the amount of -\$6,625.30 to Story Construction for the Denison Regional Academy Project in addendum DEC 25 7, pages 41-46. <i>Motion needed for Consent Items</i>	
VIII. Administrative Reports	
A. KWIT Audit <i>Motion Needed</i>	Auditors
B. WITCC Financial Audit <i>Motion Needed</i>	Auditors
C. Athletics Report in addendum DEC 25 8, pages 47-49.	Frank Arpan Mike Brown
D. Identity Theft and Prevention Report in addendum DEC 25 9, page 50.	Troy Jasman Christina Brandon
E. New Job Training Program Financings Annual Report in addendum DEC 25 10, pages 51-54.	Troy Jasman Carmen Wilson
F. WITCC Cherokee Campus Chiller Replacement Project Closeout in addendum DEC 25 11, pages 55-57. <i>Motion Needed</i>	Troy Jasman
G. Corporate College Report in addendum DEC 25 12, pages 58-59.	Darin Moeller Carmen Wilson
H. 260G Accelerated Career Education (ACE) Nursing Agreement with Burgess Health Center in addendum DEC 25 13, pages 60-69. <i>Motion Needed</i>	Darin Moeller Carmen Wilson
I. 260G Accelerated Career Education (ACE) Nursing Agreement with Unity Point – St. Luke’s in addendum DEC 25 14, pages 70-80. <i>Motion Needed</i>	Darin Moeller Carmen Wilson
J. Security Camera Equipment Purchase Request in addendum DEC 25 15, pages 81-83. <i>Motion Needed</i>	Christina Brandon Tawnya Beermann

Item	Presenter
K. Ellucian Smart Plan Purchase Request in addendum DEC 25 16, pages 84-94. <i>Motion Needed</i>	Christina Brandon Tawnya Beermann
L. Contract with ACCT for President Search in addendum DEC 25 17, pages 95-104 <i>Motion Needed</i>	Linnea Fletcher
M. President Search Screening Committee Proposal in addendum DEC 25 18, page 105 <i>Motion Needed</i>	Linnea Fletcher
N. President Search Timeline Proposal in addendum DEC 25 19, pages 106-107 <i>Motion Needed</i>	Linnea Fletcher
O. Community Colleges for Iowa Update	Tricia Sutherland
P. President Report 1. Holiday Reception 2. IJAG 3. WITCC In the News in addendum DEC 25 20, pages 108-111. 4. Other	Terry Murrell
IX. Unfinished Business	
A. Individual Board Member comments	
B.  December 6 – Basketball – Northeast Community College @ WIT – 3:00 pm	
C.  December 8 – Basketball – Kansas City Kansas Community College @ WIT – 7:00 pm	
D.  December 17 – Basketball – Ellsworth Community College @ WIT – 7:30 pm	
E.  December 23 – Holiday Brunch Reception – 9:00 am – 11:00 am	
F.  January 10 – Basketball – Iowa Western Community College @ WIT – 3:00 pm	
G. January 12 – Spring 2026 Semester Begins	
For complete Sports schedule, click here	
For more information about Student Activities on Campus, check out the Campus Calendar here	
X. Adjournment <i>Motion Needed</i>	

WIT's Vision

Unwavering commitment to the personalized success of every student, every employee, every time.

WIT's 2024-2027 Strategy

Advance Completion - Elevate WIT's completion to the top 4 among Iowa community colleges

Close the Gap - Close the completion gap for at-risk groups (first-time, part-time, online, racial/ethnic minorities).

Transform the Culture - Strengthen the culture of belonging for employees through increased communication, engagement, and support



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES

County of Woodbury

Abstract of Votes

Woodbury County, Iowa

We, the undersigned members of the Woodbury County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 4, 2025, as shown by the county abstract returns.

Western Iowa Tech Community College Director District 1

Justin Daale
Scattering

Received Two Thousand Nine Hundred (2,900) votes
Received Twenty-Two (22) votes

Total

Two Thousand Nine Hundred and Twenty-Two (2,922) votes

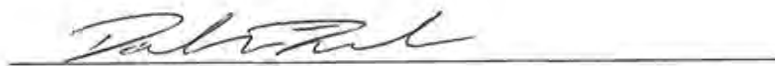
We therefore declare:

Justin Daale duly elected to the office of Western Iowa Tech Community College Director District 1 for the term of four years beginning Monday, December 8, 2025.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the Great Seal of Woodbury County at Sioux City, Iowa this Tuesday, November 18, 2025.



Chairperson



(Seal)

Members of the
Board of
Supervisors and
ex-officio County
Board of
Canvassers



Attest: County Auditor and Clerk of the Board of Supervisors

County of Woodbury

Abstract of Votes

Woodbury County, Iowa

We, the undersigned members of the Woodbury County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 4, 2025, as shown by the county abstract returns.

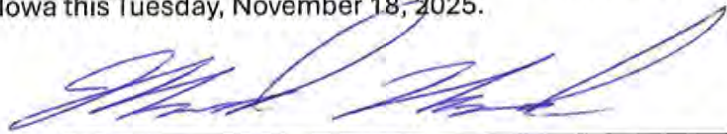
Western Iowa Tech Community College Director District 2

Brad Griffin	Received One Thousand Eight Hundred and Eighty-Nine (1,889) votes
Scattering	Received Twenty-Three (23) votes
Total	One Thousand Nine Hundred and Twelve (1,912) votes

We therefore declare:

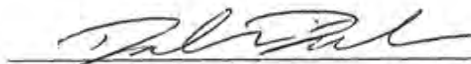
Brad Griffin duly elected to the office of Western Iowa Tech Community College Director District 2 for the term of four years beginning Monday, December 8, 2025.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the Great Seal of Woodbury County at Sioux City, Iowa this Tuesday, November 18, 2025.

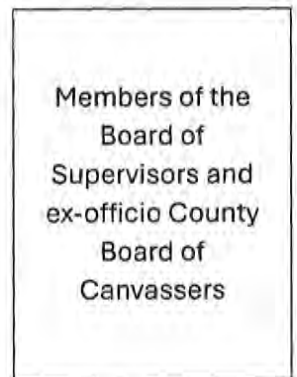


Chairperson





(Seal)





Attest: County Auditor and Clerk of the Board of Supervisors

County of Woodbury

Abstract of Votes

Woodbury County, Iowa

We, the undersigned members of the Woodbury County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 4, 2025, as shown by the county abstract returns.

Western Iowa Tech Community College Director District 3 To Fill Vacancy

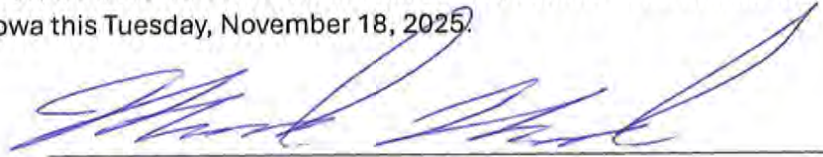
Hanna Reinders Received Two Thousand and Fifty-Two (2,052) votes
Scattering Received Forty (40) votes

Total Two Thousand and Ninety-Two (2,092) votes

We therefore declare:

Hanna Reinders duly elected to the office of Western Iowa Tech Community College Director District 3 To Fill Vacancy for the residue of the term ending Friday, December 31, 2027.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the Great Seal of Woodbury County at Sioux City, Iowa this Tuesday, November 18, 2025.



Chairperson







Attest: County Auditor and Clerk of the Board of Supervisors

(Seal)

Members of the Board of Supervisors and ex-officio County Board of Canvassers

State of Iowa
Abstract of Votes

Woodbury County, Iowa

We, the undersigned members of the County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 04, 2025, as shown by the tally lists returned from the several election precincts.

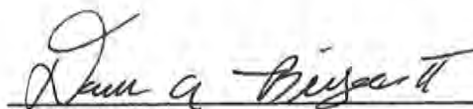
Western Iowa Tech Community College Director District 5

Patricia McCarthy Sutherland	Received One Thousand Two Hundred and Eighty-Five (1,285) votes
Scattering	Received Forty-Five (45) votes
Total	One Thousand Three Hundred and Thirty (1,330) votes

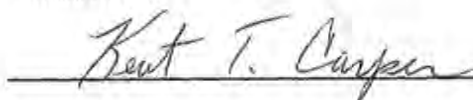
We therefore declare :

Patricia McCarthy Sutherland to be duly elected for the office of Western Iowa Tech Community College Director District 5.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the seal of this county by the Clerk of the Board of Supervisors at Sioux City, the county seat of Woodbury County, this Wednesday, November 12, 2025.

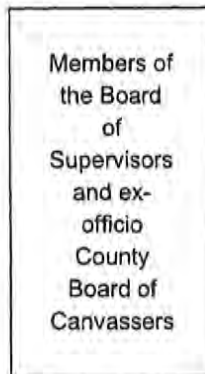


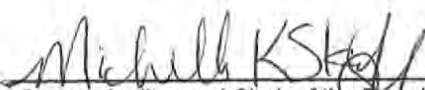
Chairperson





(Seal)





Attest: County Auditor and Clerk of the Board of Supervisors

County of Woodbury

Abstract of Votes

Woodbury County, Iowa

We, the undersigned members of the Woodbury County Board of Canvassers, hereby certify the following to be a true and correct abstract of the votes cast in this county, at the 2025 City-School Election held on Tuesday, November 4, 2025, as shown by the county abstract returns.

Western Iowa Tech Community College Director District 8

Russell C. Wray	Received Two Thousand Seven Hundred and Forty-Seven (2,747) votes
Scattering	Received Thirty-Five (35) votes

Total Two Thousand Seven Hundred and Eighty-Two (2,782) votes

We therefore declare:

Russell C. Wray duly elected to the office of Western Iowa Tech Community College Director District 8 for the term of four years beginning Monday, December 8, 2025.

IN TESTIMONY WHEREOF, we have hereunto set our hands and caused to be affixed the Great Seal of Woodbury County at Sioux City, Iowa this Tuesday, November 18, 2025.

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Chairperson

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(Seal)

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Attest: County Auditor and Clerk of the Board of Supervisors

<p>Members of the Board of Supervisors and ex-officio County Board of Canvassers</p>
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Seasons Greetings from Allen College!

As we close a year that marked our 100th anniversary, we celebrate a century of educating healthcare professionals and look forward to the promise of the future. Wishing you peace and joy holiday season.

President Jared Seliger



Allen College
UnityPoint Health



IT'S
THE SEASON
TO BE
JOLLY



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING

Date: November 10, 2025

Time: 4:00 pm

Location: WITCC Sioux City Campus, Board Room A507

Join virtually at: <https://witcc.zoom.us/j/3695445549>

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Present: Linnea Fletcher, President | Tricia Sutherland, Vice President | Brad Griffin | Hanna Reinders | Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Absent: Micah Lang

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Erin Volk, Vice President of Learning | Frank Arpan, Vice President of Student Success | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement

Presenters:

Carmen Wilson, Associate Dean – Corporate College | Mark Munger, General Manager for KWIIT | Skip Perley, President, Innovate Siouxland and retired CEO, Thompson Solutions Group | Ben Knoepfler, Vice President, Innovate Siouxland Inc. and Owner of Knoepfler Chevrolet & Board Member Siouxland Public Media | Renae Billings, Treasurer, Innovate Siouxland Inc. and Vice-Chair Iowa's West Coast Initiative and Economic Development Manager for the City of Sioux City | Michelle Bostinelos, Secretary, Innovate Siouxland Inc. and Chair Iowa's West Coast Initiative and Executive Director SIMPCO

Meeting was called to order at 4:00 pm by Linnea Fletcher.

Brenda Wright took a roll call of directors.

Linnea asked for any Oral Communications to be brought forward. No oral communications were brought forward.

Linnea mentioned the Thank You note from South Sioux City Community Schools.

Linnea asked for a motion for the Consent Items. Jeremy made a motion to approve and it was seconded by Tricia Sutherland. All were in favor and the motion carried.

Revathi Vongsiprasom introduced the Innovation Center Project team. Each explained a portion of the project and how it will help our community.

Troy Jasman and Revathi Vongsiprasom presented an Innovate Siouxland, Inc. Fiscal Management Service Agreement. We would be the fiscal agent for Innovate Siouxland. This agreement has been reviewed by Ahler's Law. Jeremy made a motion to approve and it was seconded by Erin Muck. All were in favor and the motion carried.

Troy Jasman proposed the Building B Chiller Project. We can no longer get parts for the current chiller. It is over 30 years old. The bids came in lower than the architect's estimate. Tricia Sutherland made a motion to approve and it was seconded by Russell Wray. All were in favor and the motion carried.

Jackie Plendl presented the Staff Development Program Annual Report. Jackie highlighted staff development activities provided to staff.

Jackie also presented the proposed Education Association Negotiating Team. Russell Wray made a motion to approve and it was seconded by Brad Griffin. All were in favor and the motion carried.

Frank Arpan and Revathi Vongsiprasom presented the Federal Grants Update. They talked about some of our different federal programs and how beneficial they are to our students.

Darin Moeller introduced Carmen Wilson to explain the SBDC Sub Contract with Iowa State University. This contract had some minor changes since the previous contract. Brad Griffin made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

Darin and Carmen also presented the SBDC Amendment No. 2 Agreement with Iowa State University. This amendment changes the project leadership from Carmen to our new SBDC coordinator, Nick Demke. Jeremy made a motion to approve and it was seconded by Russell Wray. All were in favor and the motion carried.

Darin and Carmen then presented the 260G ACE Nursing Program with Cherokee Regional Medical Center. This is the same as their last agreement. They agree to sponsor ten seats. Brad Griffin made a motion to approve and it was seconded by Hanna Reinders.

Darin Moeller presented a proposal to purchase a Police Science Simulator. This is a crucial skills simulator that will replace old, outdated equipment. This will be used by our police science students as well as in the Police Academy. This would also be made available for local law enforcement. This also has the capability for real-life scenarios for our EMS program. Tricia Sutherland made a motion to approve and it was seconded by Brad Griffin. All were in favor and the motion carried.

Several board members attended the ACCT conference in New Orleans last month. Russ spoke about some of the sessions he attended in New Orleans last month. Great sessions. Tricia encouraged everyone to attend next year. It's a great conference. Hanna wished there was a new board member track but added her input. Loved the conference and learned a lot. Linnea attended a session on how to facilitate a CEO search. Learned how to incorporate the community.

Terry gave his President Report

- a. Holiday Reception – changed to morning – 9-11 am on December 23. All board members are invited to attend.
- b. Congrats on Russ, Hanna, Tricia, and Brad for winning elections. Justin Daale will be our new District I member.
- c. IASB Board Training – We will send an email to get training time set up.

Tricia Sutherland gave an update on her meeting with CCFI. They acknowledged Terry Murrell on all he's done. They also talked about Bachelor degrees in community colleges. Next year will mark the 60th anniversary for community colleges in Iowa. Looking for suggestions on how to celebrate.

Jeremy Ogle made a motion to enter a closed session. Hanna Reinders seconded the motion. Roll Call was taken.
Present: Linnea Fletcher, President | Tricia Sutherland, Vice President | Brad Griffin | Hanna Reinders | Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Absent: Micah Lang

Also Present: Brenda Wright, Board Secretary and Terry Murrell, College President.

After a brief discussion, Jeremy Ogle made a motion to leave the executive session. Tricia Sutherland seconded the motion. Roll call was taken.

Present: Linnea Fletcher, President | Tricia Sutherland, Vice President | Brad Griffin | Hanna Reinders | Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Absent: Micah Lang

Also Present: Brenda Wright, Board Secretary and Terry Murrell, College President.

In open session, Terry Murrell made an administrative recommendation to a settlement agreement for 21 students from a former J1 Visa program for \$2.5 million. Jeremy Ogle made a motion and it was seconded by Brad Griffin. All were in favor and the motion carried

Hanna asked if there was any further discussion on getting an electronic board meeting system. Terry is reaching out to three companies for quotes and a demonstration. Demos would be at our February retreat.


Tricia Sutherland made a motion to adjourn and it was seconded by Jeremy Ogle. All were in favor and the meeting adjourned.

The next regular scheduled board meeting will be Monday, December 8, 2025, at 4:00 pm on the Sioux City campus in the Boardroom.

Linnea Fletcher, Board President

Brenda Wright, Board Secretary

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: December 3, 2025

RE: **NOVEMBER 2025 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues totaled \$1.4 million for the month of November. Year to date revenues were \$17K or approximately 0.10% lower than last year. At 45% of budget after five months, General Fund revenues are consistent with budget expectations and consistent with that of the previous year as a percentage of budget and actual dollars. Again, this continues to be mainly due to decreased enrollment and reduced federal funds for the radio station offset by the per credit hour tuition increase and state aid increase. Year to date expenditures totaled \$16.7 million exceeding budget expectations and higher than that of the prior year as a percentage of budget and actual dollars. As a result, the College financial position lags that of the previous year with a decrease in the fund balance change from the prior year of \$935K.

Restricted Fund activity for the month of November included \$475K of New Jobs Training Program (NJTP) receipts for withholding and miscellaneous training receipts, \$441K of property tax receipts, \$415K of state support and \$227K for federal programs. Other activities across the various restricted funds were routine.

The only notable revenue activity for the Plant Fund for the month of November was the \$144K of additional property tax receipts. Expenditures as a whole increased \$190K for the month related to equipment purchases.

Overall, Auxiliary Enterprise operations in November has a decrease in the fund balance change of \$239K from the prior year. Auxiliary revenues increased \$197K for the month while expenditures increased \$503K.

The College's November cash flow was strong and consistent with expectations. Receipts overall totaled \$7.5 million for the month while disbursements totaled \$8.7 million for the month. Cash and investments on a consolidated basis totaled \$38.3 million, a decrease of \$1.2 million for the month. The College's investment portfolio's overall yield at 3.49% was down from the 3.57% of the previous month.

**WESTERN IOWA TECH COMMUNITY COLLEGE
UNRESTRICTED FUND INCOME STATEMENT
FOR THE FIVE MONTH PERIOD ENDING NOVEMBER 30, 2025**

	Current Year			Prior Year		
	FY2026 Budget	YTD Actual	% of Budget	FY2025 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$ 3,583,600	\$ 1,674,780	47%	\$ 3,675,500	\$ 1,705,223	46%
Tuition	16,119,738	7,909,324	49%	15,808,048	7,923,603	50%
Local Support	2,400,000	1,356,087	57%	2,300,000	1,295,718	56%
State Support	13,932,885	5,819,270	42%	13,364,260	5,570,048	42%
Federal Support	302,956	33,763	11%	276,858	176,316	64%
Sales & Services	176,000	104,477	59%	198,000	112,395	57%
Other Income	3,593,093	1,007,214	28%	3,836,172	1,138,169	30%
Total Income	\$ 40,108,272	\$ 17,904,915	45%	\$ 39,458,838	\$ 17,921,472	45%
EXPENDITURES						
Salaries & Related Costs	\$ 27,595,850	\$ 10,203,850	37%	\$ 26,896,361	\$ 9,779,411	36%
Services	6,485,986	3,430,748	53%	6,553,649	3,299,229	50%
Materials, Supplies & Travel	2,821,702	1,600,155	57%	2,908,333	1,439,715	50%
Other Current Expenditures	3,194,743	1,444,583	45%	3,090,504	1,277,495	41%
Capital Outlay	9,991	39,497	395%	9,991	4,071	41%
Total Direct Expense	\$ 40,108,272	\$ 16,718,833	42%	\$ 39,458,838	\$ 15,799,921	40%
Fund Balance Change	\$ -	\$ 1,186,082		\$ -	\$ 2,121,551	

42% of Year

**WESTERN IOWA TECH COMMUNITY COLLEGE
RESTRICTED FUND INCOME STATEMENT
FOR THE FIVE MONTH PERIOD ENDING NOVEMBER 30, 2025**

	Current Year			Prior Year		
	FY2026 Budget	YTD Actual	% of Budget	FY2025 Budget	YTD Actual	% of Budget
REVENUES						
Local Support	\$ 7,406,848	\$ 4,157,425	56%	\$ 6,756,389	\$ 3,769,404	56%
State Support	3,304,871	1,417,581	43%	3,321,832	1,363,329	41%
Federal Support	3,192,512	1,228,488	38%	3,139,306	1,304,212	42%
Other Income	766,431	303,249	40%	796,255	263,654	33%
New Jobs Training Program	3,700,000	1,170,795	32%	3,700,000	1,915,512	52%
Total Income	\$ 18,370,662	\$ 8,277,538	45%	\$ 17,713,782	\$ 8,616,111	49%
EXPENDITURES						
Salaries & Related Costs	\$ 4,179,906	\$ 1,488,434	36%	\$ 4,154,415	\$ 1,675,015	40%
Services	5,106,345	1,424,367	28%	4,762,989	1,253,394	26%
Materials, Supplies & Travel	2,385,471	364,946	15%	2,385,341	526,509	22%
Other Current Expenditures	0	603,765	%	0	659,647	%
New Jobs Training Program	4,189,724	922,648	22%	4,264,131	1,295,514	30%
Capital Outlay	1,462,989	589,323	40%	1,410,845	280,694	20%
Total Direct Expense	\$ 17,324,435	\$ 5,393,483	31%	\$ 16,977,721	\$ 5,690,773	34%
Fund Balance Change	\$ 1,046,227	\$ 2,884,055		\$ 736,061	\$ 2,925,338	

42% of Year

**WESTERN IOWA TECH COMMUNITY COLLEGE
PLANT FUND INCOME STATEMENT
FOR THE FIVE MONTH PERIOD ENDING NOVEMBER 30, 2025**

	Current Year			Prior Year		
	FY2026 Budget	YTD Actual	% of Budget	FY2025 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$ 2,400,000	\$ 1,356,087	57%	\$ 2,300,000	\$ 1,295,718	56%
Interest Income	315,000	114,567	36%	515,000	154,209	30%
Other Income	3,737,661	1,374,171	37%	5,766,567	1,573,114	27%
Total Income	\$ 6,452,661	\$ 2,844,825	44%	\$ 8,581,567	\$ 3,023,041	35%
EXPENDITURES						
Equipment	\$ 1,662,161	\$ 952,528	57%	\$ 1,366,842	\$ 479,111	35%
Buildings	2,500,000	732,032	29%	6,357,000	847,909	13%
Maintenance, Repairs & Supplies	100,000	19,974	20%	100,000	20,955	21%
Structural Improvements	558,574	378,215	68%	1,191,368	602,678	51%
Professional Services	955,426	108,587	11%	907,875	125,252	14%
Interest/Debt Service	676,500	64,208	9%	676,850	68,500	10%
Total Direct Expense	\$ 6,452,661	\$ 2,255,544	35%	\$ 10,599,935	\$ 2,144,405	20%
Fund Balance Change	\$ -	\$ 589,281		\$ (2,018,368)	\$ 878,636	

42% of Year

Note: Interest budget amounts include principal payments of \$525,000 and \$515,000 for FY2026 and FY2025, respectively.

Fund balance change for FY2025 reflects use of existing funds of \$2,018,368.

Western Iowa Tech Community College
Auxiliary Enterprises
For the Five Months Ending November 30, 2025

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Athletics</u>	<u>Other*</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES								
Sales and Service	1,040,714	1,242,210	170,513	100	-	15,248	2,468,785	2,742,287
Miscellaneous	15,672	(330)	-	144,826	738,035	200,969	1,099,172	981,935
Total Revenues	<u>1,056,386</u>	<u>1,241,880</u>	<u>170,513</u>	<u>144,926</u>	<u>738,035</u>	<u>216,218</u>	<u>3,567,957</u>	<u>3,724,223</u>
EXPENDITURES								
Salaries & Related Costs	99,651	128,489	-	-	336,433	76,236	640,808	616,646
Service Expenditures	362,239	32,013	-	35,483	113,030	2,032	544,797	514,041
Materials & Supplies	12,439	5,779	19,157	66,850	288,572	32,295	425,031	278,087
Cost of Goods Sold	-	980,064	160,642	-	-	-	1,140,706	1,252,956
Utilities	97,531	-	-	-	-	-	97,531	105,435
Other Current Expenditures	277,595	59	-	21,512	-	7,294	306,460	305,695
Total Expenditures	<u>849,455</u>	<u>1,146,405</u>	<u>179,798</u>	<u>123,845</u>	<u>738,035</u>	<u>117,857</u>	<u>3,155,333</u>	<u>3,072,860</u>
Fund Balance Change	<u>206,931</u>	<u>95,475</u>	<u>(9,285)</u>	<u>21,081</u>	<u>(0)</u>	<u>98,360</u>	<u>412,624</u>	<u>651,363</u>
Prior Year	353,182	179,714	(695)	35,684	-	83,479	651,363	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
NOVEMBER 2025**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (11/01/2025)	\$13,318,179	\$7,021	\$392,075	\$8,132,446	\$17,652,410	\$39,502,131
Receipts	5,609,907	1,181,445	39	420,573	280,634	7,492,598
TOTAL FUNDS AVAILABLE	<u>\$18,928,087</u>	<u>\$1,188,466</u>	<u>\$392,114</u>	<u>\$8,553,019</u>	<u>\$17,933,044</u>	<u>46,994,729</u>
DISBURSEMENTS						
Board Report	\$6,679,812	\$1,180,862	\$0	\$47,919	\$598,379	\$8,506,973
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				0		0
Approved Previous Meeting				151,398		151,398
TOTAL DISBURSEMENTS	<u>\$6,679,812</u>	<u>\$1,180,862</u>	<u>\$0</u>	<u>\$199,317</u>	<u>\$598,379</u>	<u>\$8,658,371</u>
ENDING BALANCE (11/30/2025)	<u>\$12,248,274</u>	<u>\$7,604</u>	<u>\$392,114</u>	<u>\$8,353,702</u>	<u>\$17,334,664</u>	<u>\$38,336,358</u>

**WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
NOVEMBER 30, 2025**

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$ 154,625					\$ 154,625	0.00%
Interest Checking	Security National		7,604				7,604	3.60%
Repurchase Agreement	Security National	4,572,233					4,572,233	3.60%
Certificate of Deposit	Central Bank	1,233,206					1,233,206	4.18%
Money Market	Liberty National Bank	5,460,789					5,460,789	3.78%
Money Market	Liberty National Bank				7,722,827		7,722,827	3.78%
Checking	Cherokee State Bank	14,732					14,732	.00%
Checking	Wells Fargo	26,402					26,402	1.00%
Checking	Wells Fargo				28,084	2,678,114	2,706,198	1.00%
Diversified Fund - Fixed Income	ISJIT			392,114			392,114	4.14%
Repurchase Agreement	Security National				263,600	14,656,550	14,920,150	3.60%
Dorm Revenue Bond Funds	UMB Bank	786,287			339,191		1,125,478	3.94%
Total Cash & Investments		\$ 12,248,274	\$ 7,604	\$ 392,114	\$ 8,353,702	\$ 17,334,664	\$ 38,336,358	3.49%
Interest Earnings YTD		\$ 173,295	\$ 1,099	\$ 347	\$ 92,620	\$ 199,770	\$ 467,131	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting December 8, 2025

November 2025

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 6,698,145.94	\$ 1,180,862.00		\$ 47,919.00	\$ 598,379.49	\$ 8,525,306.43
Cancelled warrants	(18,333.51)				-	(18,333.51)
Subtotal	6,679,812.43	1,180,862.00	-	47,919.00	598,379.49	\$ 8,506,972.92
Estimated amount	\$ 1,195,000.00					\$ 1,195,000.00
Total	\$ 7,874,812.43	\$ 1,180,862.00	\$ -	\$ 47,919.00	\$ 598,379.49	\$ 9,701,972.92

Western Iowa Tech Community College
Board Approval Voucher Detail Report
General & Auxiliary
12/2/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
11/6/2025	Sioux City Winnelson	\$1,058.46	BOOKS SPECIAL RESALE-SPON STU
11/6/2025	Sioux City Winnelson	\$1,092.27	BOOKS SPECIAL RESALE-SPON STU
11/13/2025	Sioux City Winnelson	\$1,080.06	BOOKS SPECIAL RESALE-SPON STU
11/13/2025	Sioux City Winnelson	\$24.99	BOOKS SPECIAL RESALE-SPON STU
11/13/2025	RefQuest LLC	\$10,000.00	CASH IN BANK
11/15/2025	Wells Fargo Bank	\$1,854,820.75	CASH IN BANK-PAYROLL
11/20/2025	Frontier Communications	\$222.09	COMMUNICATION
11/20/2025	Frontier Communications	\$520.26	COMMUNICATION
11/26/2025	Imon Communications LLC	\$1,495.00	COMMUNICATION
11/13/2025	Iowa Communications Network	\$5,961.10	COMMUNICATION
11/6/2025	Qwest Corporation	\$303.16	COMMUNICATION
11/20/2025	Qwest Corporation	\$571.14	COMMUNICATION
11/20/2025	Burke Engineering Sales	\$972.33	CONSTRUCTION SUPPLIES
11/26/2025	Burke Engineering Sales	\$247.28	CONSTRUCTION SUPPLIES
11/6/2025	Echo Group Inc	\$1,476.57	CONSTRUCTION SUPPLIES
11/20/2025	Echo Group Inc	\$535.00	CONSTRUCTION SUPPLIES
11/26/2025	Menards Inc	\$982.36	CONSTRUCTION SUPPLIES
11/26/2025	Menards Inc	\$169.78	CONSTRUCTION SUPPLIES
11/6/2025	Menards Inc	\$207.82	CONSTRUCTION SUPPLIES
11/6/2025	Menards Inc	\$178.40	CONSTRUCTION SUPPLIES
11/13/2025	Menards Inc	\$8.98	CONSTRUCTION SUPPLIES
11/13/2025	Menards Inc	\$649.37	CONSTRUCTION SUPPLIES
11/20/2025	Menards Inc	\$165.72	CONSTRUCTION SUPPLIES
11/20/2025	Menards Inc	\$481.45	CONSTRUCTION SUPPLIES
11/26/2025	Menards Inc	\$21.79	CONSTRUCTION SUPPLIES
11/6/2025	NCH Corporation	\$1,455.00	CONSTRUCTION SUPPLIES
11/6/2025	NCH Corporation	\$1,782.50	CONSTRUCTION SUPPLIES

11/26/2025	Rist & Associates, Inc.	\$468.00	CONSTRUCTION SUPPLIES
11/26/2025	Sherwin Williams	\$752.48	CONSTRUCTION SUPPLIES
11/6/2025	Sherwin Williams	\$289.39	CONSTRUCTION SUPPLIES
11/13/2025	Sherwin Williams	\$336.54	CONSTRUCTION SUPPLIES
11/20/2025	Sherwin Williams	\$44.17	CONSTRUCTION SUPPLIES
11/6/2025	Sioux City Winnelson	\$875.58	CONSTRUCTION SUPPLIES
11/13/2025	Sioux City Winnelson	\$481.30	CONSTRUCTION SUPPLIES
11/20/2025	Sioux City Winnelson	\$1,963.69	CONSTRUCTION SUPPLIES
11/26/2025	Sioux City Winnelson	\$4,935.20	CONSTRUCTION SUPPLIES
11/6/2025	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
11/6/2025	Juan D. Amaro	\$100.00	CONTRACTED SERVICES
11/13/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
11/26/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
11/26/2025	BankMobile Technologies Inc	\$684.05	CONTRACTED SERVICES
11/6/2025	Angela Bernard	\$50.00	CONTRACTED SERVICES
11/20/2025	Angela Bernard	\$50.00	CONTRACTED SERVICES
11/26/2025	Angela Bernard	\$50.00	CONTRACTED SERVICES
11/6/2025	Gabriele Corsino	\$75.00	CONTRACTED SERVICES
11/13/2025	Gabriele Corsino	\$30.00	CONTRACTED SERVICES
11/13/2025	Amber Dammann	\$1,140.00	CONTRACTED SERVICES
11/6/2025	Document Depot & Destruction	\$147.00	CONTRACTED SERVICES
11/13/2025	Document Depot & Destruction	\$49.00	CONTRACTED SERVICES
11/26/2025	Document Depot & Destruction	\$49.00	CONTRACTED SERVICES
11/26/2025	Galles Construction Inc	\$750.00	CONTRACTED SERVICES
11/13/2025	Russell Gifford	\$80.00	CONTRACTED SERVICES
11/26/2025	Russell Gifford	\$80.00	CONTRACTED SERVICES
11/20/2025	Gill Hauling Inc	\$5,262.11	CONTRACTED SERVICES
11/6/2025	Great Western Dining Service	\$38,375.28	CONTRACTED SERVICES
11/6/2025	Great Western Dining Service	\$12,791.76	CONTRACTED SERVICES
11/20/2025	Great Western Dining Service	\$21,319.60	CONTRACTED SERVICES
11/26/2025	Great Western Dining Service	\$21,319.60	CONTRACTED SERVICES
11/26/2025	Great Western Dining Service	\$21,319.60	CONTRACTED SERVICES
11/26/2025	Carolyn D. Hauptmann	\$120.00	CONTRACTED SERVICES

11/8/2025	HealthEquity Inc	\$85.00	CONTRACTED SERVICES
11/13/2025	IMKO Enterprises Inc	\$46,766.69	CONTRACTED SERVICES
11/13/2025	IMKO Enterprises Inc	\$10,505.15	CONTRACTED SERVICES
11/13/2025	IMKO Enterprises Inc	\$3,471.54	CONTRACTED SERVICES
11/13/2025	Iowa Community College	\$57,741.00	CONTRACTED SERVICES
11/13/2025	Iowa State University	\$120.00	CONTRACTED SERVICES
11/26/2025	K&S Janitorial Services LLC	\$4,050.00	CONTRACTED SERVICES
11/6/2025	Lindblom Services Inc	\$255.84	CONTRACTED SERVICES
11/13/2025	Lindblom Services Inc	\$124.00	CONTRACTED SERVICES
11/26/2025	Lindblom Services Inc	\$320.00	CONTRACTED SERVICES
11/6/2025	Midwest Technology Products	\$2,500.00	CONTRACTED SERVICES
11/13/2025	National Junior College Athletic	\$1,000.00	CONTRACTED SERVICES
11/13/2025	NGWeb Solutions LLC	\$13,990.00	CONTRACTED SERVICES
11/6/2025	Pearson's Lemonade Palace	\$1,500.00	CONTRACTED SERVICES
11/6/2025	Plunketts Pest Control Inc	\$115.00	CONTRACTED SERVICES
11/26/2025	Plunketts Pest Control Inc	\$60.00	CONTRACTED SERVICES
11/13/2025	R&S Waste Disposal LLC	\$159.55	CONTRACTED SERVICES
11/13/2025	Red Line Recycling	\$100.00	CONTRACTED SERVICES
11/13/2025	Rentokil North America	\$1,871.31	CONTRACTED SERVICES
11/20/2025	Rentokil North America	\$55.47	CONTRACTED SERVICES
11/6/2025	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
11/13/2025	Robert Ferrilli LLC	\$682.50	CONTRACTED SERVICES
11/20/2025	Hanah C. Runyon	\$50.00	CONTRACTED SERVICES
11/26/2025	Hanah C. Runyon	\$50.00	CONTRACTED SERVICES
11/15/2025	Leke Sahatqija	\$643.75	CONTRACTED SERVICES
11/26/2025	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
11/20/2025	Kay F. Scott	\$350.00	CONTRACTED SERVICES
11/20/2025	Dennis R Semple	\$2,100.00	CONTRACTED SERVICES
11/26/2025	Shaffer Evaluation Group LLC	\$8,032.00	CONTRACTED SERVICES
11/26/2025	Siouxland Initiative	\$6,389.25	CONTRACTED SERVICES
11/6/2025	Sky Blue Technologies Inc	\$2,696.29	CONTRACTED SERVICES
11/6/2025	Anna B. Sousa	\$75.00	CONTRACTED SERVICES
11/13/2025	Anna B. Sousa	\$30.00	CONTRACTED SERVICES

11/6/2025	Thompson Solutions Group	\$17,500.00	CONTRACTED SERVICES
11/13/2025	Thompson Solutions Group	\$11,460.09	CONTRACTED SERVICES
11/13/2025	Tri State Nursing Enterprises Inc	\$10,957.70	CONTRACTED SERVICES
11/13/2025	Vans Sanitation Inc	\$84.31	CONTRACTED SERVICES
11/26/2025	Mary Vaught	\$80.00	CONTRACTED SERVICES
11/6/2025	WageWorks Inc	\$127.50	CONTRACTED SERVICES
11/20/2025	Michelle D. Wallace	\$50.00	CONTRACTED SERVICES
11/26/2025	Michelle D. Wallace	\$50.00	CONTRACTED SERVICES
11/26/2025	Michelle D. Wallace	\$50.00	CONTRACTED SERVICES
11/13/2025	Wm Bass Advertising &	\$2,947.00	CONTRACTED SERVICES
11/26/2025	Wm Bass Advertising &	\$3,898.00	CONTRACTED SERVICES
11/26/2025	Woodbury County Extension	\$120.00	CONTRACTED SERVICES
11/20/2025	Woodbury County Firemans	\$531.05	CONTRACTED SERVICES
11/6/2025	Rqi Partners, LLC	\$6,375.00	COURSE FEE
11/13/2025	Arnold Motor Supply LLP	\$962.80	COURSE FEE EXPENSE
11/20/2025	Arnold Motor Supply LLP	\$221.23	COURSE FEE EXPENSE
11/6/2025	Sioux City Foundry	\$1,748.04	COURSE FEE EXPENSE
11/6/2025	Sss Holdings, LLC	\$4,458.29	COURSE FEE EXPENSE
11/6/2025	University of Iowa	\$3,585.00	COURSE FEE EXPENSE
11/13/2025	Western Iowa Tech Comm Ed	\$6,600.00	DEFERRED INCOME
11/13/2025	Western Iowa Tech Comm Ed	\$4,875.00	DEFERRED INCOME
11/13/2025	Western Iowa Tech Comm Ed	\$2,550.00	DEFERRED INCOME
11/6/2025	AFP Corp	\$750.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Diane K. Anderson	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Kathleen Badger	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Charmelle Barton	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Tristan Barton	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Charmelle Barton	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Joyce R. Brady	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Joyce Brady	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Breathe Clean Dry Ice Blasting	\$4,800.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Coil US Buyer Inc	\$7,036.30	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Coil US Buyer Inc	\$4,395.00	DUE FROM OTHERS-ASSET ACCOUNT

11/13/2025	Carol Corporon	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Dunwell LLC	\$41,751.47	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Echo Group Inc	\$1,082.95	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	EDA Inc	\$1,850.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Ellucian Company LLC	\$6,887.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Audrey Fenton	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Foulk Brothers Plumbing &	\$210.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Foulk Brothers Plumbing &	\$105.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Foulk Brothers Plumbing &	\$431.23	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Foulk Brothers Plumbing &	\$4,586.05	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Cy M. Handke	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Beth Harms	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Gregory J. Heisterkamp	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Jane M Heisterkamp	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	High Point Networks LLC	\$8,914.80	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Barbara E Houske	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Barbara Houske	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Lawler Fixture Company	\$126.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Alice Lawrenson	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Linda J. Madden	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Mary C. Madden	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Virginia L. Martin	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Stee L. Maxwell	\$38.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Metro & Son Electric Inc	\$915.97	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Metro & Son Electric Inc	\$6,180.23	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Metro & Son Electric Inc	\$10,498.32	DUE FROM OTHERS-ASSET ACCOUNT
11/26/2025	Metro & Son Electric Inc	\$2,468.81	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Judy M. Monson	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Mary Phelps	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Debra R. Reinwald-Hattan	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Rorie R. Reynolds	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT

11/13/2025	Mary J. Ruppert	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	Helen A. Scott	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	ScriptPro USA Inc	\$1,376.50	DUE FROM OTHERS-ASSET ACCOUNT
11/20/2025	ScriptPro USA Inc	\$1,376.50	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Patty M. Smith	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Strachan Sales Inc	\$235.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Strachan Sales Inc	\$154.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Harold Stump	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Contessia M. Thompson	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Visual Edge IT Inc	\$2,449.99	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Visual Edge IT Inc	\$8.68	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Visual Edge IT Inc	\$256.56	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Visual Edge IT Inc	\$23.84	DUE FROM OTHERS-ASSET ACCOUNT
11/26/2025	Visual Edge IT Inc	\$294.43	DUE FROM OTHERS-ASSET ACCOUNT
11/26/2025	Ward Electric Company Inc	\$200.00	DUE FROM OTHERS-ASSET ACCOUNT
11/24/2025	Western Iowa Tech 125 Plan	\$4,867.31	DUE FROM OTHERS-ASSET ACCOUNT
11/13/2025	Michael Zimmrerman	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
11/6/2025	Christy Abts	\$500.00	DUE FROM STUDENTS
11/6/2025	Christy Abts	\$183.05	DUE FROM STUDENTS
11/20/2025	Haylie B. Ellinger	\$283.24	DUE FROM STUDENTS
11/20/2025	George C. Gerodias	\$188.00	DUE FROM STUDENTS
11/20/2025	Amy Gilpin	\$2,980.75	DUE FROM STUDENTS
11/26/2025	Joshua L. Heineman	\$900.00	DUE FROM STUDENTS
11/20/2025	Brea D. Jacobs	\$41.98	DUE FROM STUDENTS
11/20/2025	Fleurra L. Joseph	\$199.00	DUE FROM STUDENTS
11/20/2025	Sophia A. Khan	\$213.50	DUE FROM STUDENTS
11/20/2025	Geoff Kling	\$1,000.00	DUE FROM STUDENTS
11/20/2025	Diana Lopez-Anastacio	\$91.72	DUE FROM STUDENTS
11/20/2025	Samantha K. Maisel	\$180.00	DUE FROM STUDENTS
11/20/2025	Briana M. Marino	\$249.00	DUE FROM STUDENTS
11/20/2025	Cameron T. Moore	\$31.67	DUE FROM STUDENTS
11/20/2025	Thanh Phi Long Nguyen	\$315.50	DUE FROM STUDENTS
11/20/2025	Thanh Phi Long Nguyen	\$709.88	DUE FROM STUDENTS

11/6/2025	Christian Supiot Perez	\$140.50	DUE FROM STUDENTS
11/20/2025	Joni K. Walding	\$1,200.00	DUE FROM STUDENTS
11/20/2025	Arenezze L. Blair, Jr.	\$24.25	DUE FROM STUDENTS
11/20/2025	Jake Watt	\$16.75	DUE FROM STUDENTS
11/6/2025	Witcc	\$1,500.00	DUE FROM STUDENTS
11/13/2025	Witcc	\$424.00	DUE FROM STUDENTS
11/26/2025	Western Iowa Tech Classroom	\$154,129.07	DUE TO PLANT FUND
11/1/2025	Western Iowa Tech Plant Fund	\$150,000.00	DUE TO PLANT FUND
11/8/2025	Western Iowa Tech Plant Fund	\$38,000.00	DUE TO PLANT FUND
11/26/2025	Cherokee County Auditor	\$2,467.00	ELECTION COSTS
11/26/2025	Plymouth County Auditor	\$8,242.73	ELECTION COSTS
11/20/2025	Foulk Brothers Plumbing &	\$37,900.00	EQUIPMENT - \$5000 AND OVER
11/20/2025	Laerdal Medical Corporation	\$7,099.00	EQUIPMENT - \$5000 AND OVER
11/26/2025	Laerdal Medical Corporation	\$82,362.00	EQUIPMENT - \$5000 AND OVER
11/26/2025	Instructure Inc	\$5,513.00	GRADUATION EXPENSE
11/26/2025	Instructure Inc	\$20,268.00	GRADUATION EXPENSE
11/6/2025	Cafela LLC	\$600.00	GROUP MEETINGS AND WORKSHOPS
11/6/2025	Great Western Dining Service	\$1,312.50	GROUP MEETINGS AND WORKSHOPS
11/13/2025	Great Western Dining Service	\$2,924.05	GROUP MEETINGS AND WORKSHOPS
11/26/2025	Great Western Dining Service	\$3,522.55	GROUP MEETINGS AND WORKSHOPS
11/6/2025	Amy L. Hueser	\$153.59	GROUP MEETINGS AND WORKSHOPS
11/15/2025	HealthEquity Inc	\$11,622.15	HSA Payable
11/13/2025	Crawford County Broadcasting	\$494.67	INFO SERVICES/CLASSIFY ADS
11/13/2025	Pamela L. Jacobsen	\$190.00	INFO SERVICES/CLASSIFY ADS
11/6/2025	Stamats	\$26,000.00	INFO SERVICES/CLASSIFY ADS
11/26/2025	Cardinal Physical Therapy	\$1,000.00	INSTRUCTIONAL PART TIME
11/6/2025	Jaylene J. DeVos	\$44.00	INSTRUCTIONAL PART TIME
11/13/2025	Kim Shever	\$44.00	INSTRUCTIONAL PART TIME
11/20/2025	Carolina Snyder	\$66.00	INSTRUCTIONAL PART TIME
11/13/2025	American Income Life	\$324.72	INSURANCE
11/13/2025	Insurance Management	\$950,477.13	INSURANCE
11/15/2025	BusinessSolverComInc	\$501,030.71	INSURANCE PREMIUMS PAYABLE
11/15/2025	Iowa Public Employees	\$138,764.19	IPERS TAX PAYABLE

11/6/2025	Eakes Inc	\$624.69	JANITOR MATERIALS AND SUPPLIES
11/6/2025	Eakes Inc	\$1,879.65	JANITOR MATERIALS AND SUPPLIES
11/6/2025	Eakes Inc	\$2,881.14	JANITOR MATERIALS AND SUPPLIES
11/13/2025	Eakes Inc	\$206.37	JANITOR MATERIALS AND SUPPLIES
11/20/2025	Eakes Inc	\$1,369.88	JANITOR MATERIALS AND SUPPLIES
11/20/2025	Eakes Inc	\$307.74	JANITOR MATERIALS AND SUPPLIES
11/26/2025	Eakes Inc	\$1,036.69	JANITOR MATERIALS AND SUPPLIES
11/26/2025	Eakes Inc	\$997.66	JANITOR MATERIALS AND SUPPLIES
11/13/2025	Ricks Computers Inc	\$1,620.16	MAINT & REPAIR-SU EQUIP
11/13/2025	Ricks Computers Inc	\$585.58	MAINT & REPAIR-SU EQUIP
11/26/2025	ARR Roofing of Iowa LLC	\$617.36	MAINT AND REPAIR BUILDINGS
11/13/2025	Elder Joel Ortiz Ramirez	\$1,440.00	MAINT AND REPAIR BUILDINGS
11/13/2025	Elder Joel Ortiz Ramirez	\$1,800.00	MAINT AND REPAIR BUILDINGS
11/6/2025	Metro & Son Electric Inc	\$5,039.16	MAINT AND REPAIR BUILDINGS
11/6/2025	Metro & Son Electric Inc	\$360.00	MAINT AND REPAIR BUILDINGS
11/13/2025	Metro & Son Electric Inc	\$5,115.60	MAINT AND REPAIR BUILDINGS
11/13/2025	Metro & Son Electric Inc	\$25,202.53	MAINT AND REPAIR BUILDINGS
11/26/2025	Metro & Son Electric Inc	\$11,492.54	MAINT AND REPAIR BUILDINGS
11/26/2025	Van Osdel Plastering & Drywall	\$3,530.00	MAINT AND REPAIR BUILDINGS
11/26/2025	Van Osdel Plastering & Drywall	\$57,931.00	MAINT AND REPAIR BUILDINGS
11/13/2025	Van Osdel Plastering & Drywall	\$5,265.00	MAINT AND REPAIR BUILDINGS
11/13/2025	Van Osdel Plastering & Drywall	\$11,529.00	MAINT AND REPAIR BUILDINGS
11/20/2025	Solid Fabrications Inc	\$5,825.00	MAINT AND REPAIR BUILDINGS
11/20/2025	Thompson Solutions Group	\$1,512.29	MAINT AND REPAIR BUILDINGS
11/20/2025	Ward Electric Company Inc	\$9,635.00	MAINT AND REPAIR BUILDINGS
11/20/2025	Ward Electric Company Inc	\$1,161.01	MAINT AND REPAIR BUILDINGS
11/26/2025	Ward Electric Company Inc	\$400.00	MAINT AND REPAIR BUILDINGS
11/13/2025	City of Sioux City	\$720.00	MAINT AND REPAIR EQUIPMENT
11/20/2025	Drain Specialists Inc	\$160.00	MAINT AND REPAIR EQUIPMENT
11/6/2025	Eakes Inc	\$887.89	MAINT AND REPAIR EQUIPMENT
11/26/2025	Eakes Inc	\$307.72	MAINT AND REPAIR EQUIPMENT
11/26/2025	Fouk Brothers Plumbing &	\$181.24	MAINT AND REPAIR EQUIPMENT
11/6/2025	Fouk Brothers Plumbing &	\$6,221.92	MAINT AND REPAIR EQUIPMENT

11/6/2025	Foulk Brothers Plumbing &	\$811.36	MAINT AND REPAIR EQUIPMENT
11/6/2025	Foulk Brothers Plumbing &	\$269.83	MAINT AND REPAIR EQUIPMENT
11/13/2025	Foulk Brothers Plumbing &	\$120.00	MAINT AND REPAIR EQUIPMENT
11/13/2025	Foulk Brothers Plumbing &	\$409.96	MAINT AND REPAIR EQUIPMENT
11/20/2025	Foulk Brothers Plumbing &	\$93.45	MAINT AND REPAIR EQUIPMENT
11/20/2025	Foulk Brothers Plumbing &	\$10,935.92	MAINT AND REPAIR EQUIPMENT
11/20/2025	Foulk Brothers Plumbing &	\$560.14	MAINT AND REPAIR EQUIPMENT
11/26/2025	Foulk Brothers Plumbing &	\$1,224.78	MAINT AND REPAIR EQUIPMENT
11/26/2025	GreatAmerica Financial	\$3,109.41	MAINT AND REPAIR EQUIPMENT
11/6/2025	Kilowatt Inc	\$2,734.49	MAINT AND REPAIR EQUIPMENT
11/6/2025	Luesebrink Clifford Construction	\$310.00	MAINT AND REPAIR EQUIPMENT
11/20/2025	Luesebrink Clifford Construction	\$95.00	MAINT AND REPAIR EQUIPMENT
11/13/2025	Kerry Mathiesen	\$12,500.00	MAINT AND REPAIR EQUIPMENT
11/6/2025	Tri State Communications Inc	\$203.64	MAINT AND REPAIR EQUIPMENT
11/13/2025	Robert Baker	\$85.00	MAINTENANCE GROUNDS
11/13/2025	Bock Lawn & Landscaping LLC	\$2,680.00	MAINTENANCE GROUNDS
11/20/2025	Edward Dandurand	\$5,400.00	MAINTENANCE GROUNDS
11/6/2025	Paulsen Midwest Landscaping	\$450.00	MAINTENANCE GROUNDS
11/20/2025	Paulsen Midwest Landscaping	\$11,669.00	MAINTENANCE GROUNDS
11/6/2025	Sir Lines-A-Lot, LLC	\$2,200.00	MAINTENANCE GROUNDS
11/26/2025	Western Iowa Windbreaks &	\$545.00	MAINTENANCE GROUNDS
11/6/2025	American Pop Corn Company	\$282.00	MATERIALS AND SUPPLIES
11/6/2025	Bomgaars Supply Inc	\$977.81	MATERIALS AND SUPPLIES
11/13/2025	Bomgaars Supply Inc	\$647.76	MATERIALS AND SUPPLIES
11/20/2025	Bomgaars Supply Inc	\$243.21	MATERIALS AND SUPPLIES
11/26/2025	Bonanza Parts Inc	\$9,800.00	MATERIALS AND SUPPLIES
11/6/2025	BSN Sports LLC	\$972.00	MATERIALS AND SUPPLIES
11/6/2025	BSN Sports LLC	\$1,360.80	MATERIALS AND SUPPLIES
11/20/2025	BSN Sports LLC	\$446.04	MATERIALS AND SUPPLIES
11/26/2025	BSN Sports LLC	\$2,183.00	MATERIALS AND SUPPLIES
11/20/2025	Community Action Agency of	\$518.74	MATERIALS AND SUPPLIES
11/6/2025	Iowa Office Supply Inc	\$458.99	MATERIALS AND SUPPLIES
11/26/2025	Leading Edge Group LLC	\$207.39	MATERIALS AND SUPPLIES

11/20/2025	Cherie A. Lee Johnson	\$4,056.69	MATERIALS AND SUPPLIES
11/20/2025	Medical Shipment	\$1,003.26	MATERIALS AND SUPPLIES
11/20/2025	Medical Shipment	\$693.93	MATERIALS AND SUPPLIES
11/20/2025	Omaha Paper Company	\$467.18	MATERIALS AND SUPPLIES
11/26/2025	Omaha Paper Company	\$272.50	MATERIALS AND SUPPLIES
11/6/2025	Pocket Nurse	\$296.82	MATERIALS AND SUPPLIES
	Enterprises Inc		
11/26/2025	Security National Bank	\$141.00	MATERIALS AND SUPPLIES
11/6/2025	Sysco Lincoln	\$3,414.47	MATERIALS AND SUPPLIES
11/26/2025	Sysco Lincoln	\$9,634.21	MATERIALS AND SUPPLIES
11/13/2025	American Association of Community Colleges	\$8,726.00	MEMBERSHIP
11/20/2025	Iowa Association of Community College Trustees	\$3,330.00	MEMBERSHIP
11/6/2025	New York Public Radio	\$1,773.50	MEMBERSHIP
11/6/2025	Western Iowa Tech General	\$1,150.00	MEMBERSHIP
11/6/2025	Window to the World	\$1,385.00	MEMBERSHIP
11/13/2025	Vivian Sullivan	\$25.00	MISC INCOME
11/6/2025	High Point Networks LLC	\$5,124.00	NON-CAPITAL EXP & EQUIP <5000
11/13/2025	High Point Networks LLC	\$70.17	NON-CAPITAL EXP & EQUIP <5000
11/6/2025	Iowa Office Supply Inc	\$34,566.81	NON-CAPITAL EXP & EQUIP <5000
11/6/2025	Iowa Office Supply Inc	\$1,250.01	NON-CAPITAL EXP & EQUIP <5000
11/6/2025	Iowa Office Supply Inc	\$664.36	NON-CAPITAL EXP & EQUIP <5000
11/6/2025	Iowa Office Supply Inc	\$3,533.46	NON-CAPITAL EXP & EQUIP <5000
11/13/2025	Iowa Office Supply Inc	\$512.33	NON-CAPITAL EXP & EQUIP <5000
11/20/2025	Medical Shipment	\$1,116.12	NON-CAPITAL EXP & EQUIP <5000
11/20/2025	Metro & Son Electric Inc	\$12,468.79	NON-CAPITAL EXP & EQUIP <5000
11/20/2025	Metro & Son Electric Inc	\$7,381.03	NON-CAPITAL EXP & EQUIP <5000
11/6/2025	PowerSchool Holdings	\$16,425.14	NON-CAPITAL EXP & EQUIP <5000
11/20/2025	Ward Electric Company Inc	\$4,826.76	NON-CAPITAL EXP & EQUIP <5000
11/26/2025	Zoom Communications Inc	\$177,424.18	NON-CAPITAL EXP & EQUIP <5000
11/15/2025	Collection Services Center	\$152.40	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	Friends Of FM 90	\$72.50	OTHER EMPLOYEE PR DEDUCTIONS

11/24/2025	Nebraska Child Support	\$128.00	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	United Way of Siouxland Inc	\$1,689.00	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	Western Iowa Tech Agency	\$30.00	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	Western Iowa Tech Foundation	\$1,942.43	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	Western Iowa Tech GF	\$3,050.00	OTHER EMPLOYEE PR DEDUCTIONS
11/24/2025	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
11/6/2025	APH Stores Inc	\$838.05	OTHER MATERIALS AND SUPPLIES
11/20/2025	APH Stores Inc	\$1,260.91	OTHER MATERIALS AND SUPPLIES
11/26/2025	APH Stores Inc	\$112.65	OTHER MATERIALS AND SUPPLIES
11/6/2025	Arnold Motor Supply LLP	\$256.75	OTHER MATERIALS AND SUPPLIES
11/13/2025	Arnold Motor Supply LLP	\$316.52	OTHER MATERIALS AND SUPPLIES
11/26/2025	Arnold Motor Supply LLP	\$293.12	OTHER MATERIALS AND SUPPLIES
11/6/2025	Dakotaland Holdings LLC	\$137.83	OTHER MATERIALS AND SUPPLIES
11/6/2025	OReilly Auto Parts	\$1,780.59	OTHER MATERIALS AND SUPPLIES
11/20/2025	OReilly Auto Parts	\$61.52	OTHER MATERIALS AND SUPPLIES
11/20/2025	OReilly Auto Parts	\$70.40	OTHER MATERIALS AND SUPPLIES
11/26/2025	OReilly Auto Parts	\$136.49	OTHER MATERIALS AND SUPPLIES
11/13/2025	Ebsco Industries Inc	\$13,718.16	PERIODICALS
11/26/2025	Ebsco Industries Inc	\$334.63	PERIODICALS
11/13/2025	Quadient Finance Usa, Inc.	\$240.20	POSTAGE
11/15/2025	UPS	\$44.25	POSTAGE
11/1/2025	UPS	\$44.16	POSTAGE
11/8/2025	UPS	\$44.16	POSTAGE
11/8/2025	UPS	\$173.44	POSTAGE
11/13/2025	Artisan Press Inc	\$2,970.00	PRINTING & REPRODUCTION SVC
11/6/2025	Ahlers & Cooney PC	\$240.00	PROFESSIONAL SERVICES
11/6/2025	Ahlers & Cooney PC	\$2,152.00	PROFESSIONAL SERVICES
11/6/2025	Blank Rome Llp	\$17,882.72	PROFESSIONAL SERVICES
11/20/2025	Blank Rome Llp	\$2,000.90	PROFESSIONAL SERVICES
11/6/2025	Dentons Davis Brown PC	\$141,567.50	PROFESSIONAL SERVICES
11/1/2025	Wells Fargo Bank	\$533,347.40	PURCHASE CARD CHECKING
11/6/2025	Hawthorne Global Aviation	\$3,200.00	RENTED BUILDINGS & FACILITIES

11/6/2025	United Rentals Inc	\$376.77	RENTED EQUIPMENT
11/6/2025	Artisans, Inc	\$961.59	RESALE PURCHASES
11/13/2025	Branded Custom Sportswear Inc	\$1,929.20	RESALE PURCHASES
11/26/2025	Chase Services LLC	\$1,138.23	RESALE PURCHASES
11/20/2025	Chesterman Company	\$4,104.92	RESALE PURCHASES
11/6/2025	City of Sioux City Finance Department	\$900.00	RESALE PURCHASES
11/26/2025	Core Mark Midcontinent Inc	\$1,151.45	RESALE PURCHASES
11/6/2025	Core Mark Midcontinent Inc	\$753.30	RESALE PURCHASES
11/20/2025	Core Mark Midcontinent Inc	\$1,885.22	RESALE PURCHASES
11/6/2025	Iowa Community College	\$17,669.57	RESALE PURCHASES
11/13/2025	Iowa Community College	\$98.27	RESALE PURCHASES
11/6/2025	Lady Boss Ventures LLC	\$949.26	RESALE PURCHASES
11/20/2025	Lady Boss Ventures LLC	\$1,276.45	RESALE PURCHASES
11/26/2025	Lady Boss Ventures LLC	\$25.41	RESALE PURCHASES
11/26/2025	Lady Boss Ventures LLC	\$706.63	RESALE PURCHASES
11/6/2025	Snap on Incorporated	\$1,899.77	RESALE PURCHASES
11/20/2025	Snap on Incorporated	\$73,437.72	RESALE PURCHASES
11/20/2025	Snap on Incorporated	\$898.80	RESALE PURCHASES
11/26/2025	Snap on Incorporated	\$865.24	RESALE PURCHASES
11/26/2025	Snap on Incorporated	\$48.44	RESALE PURCHASES
11/26/2025	Snap on Incorporated	\$28.56	RESALE PURCHASES
11/26/2025	Susan Wolcott	\$34.00	RESALE PURCHASES
11/6/2025	Western Iowa Tech Foundation	\$3,640.00	RESIDENT TUITION
11/20/2025	Western Iowa Tech Foundation	\$363,035.25	RESIDENT TUITION
11/20/2025	CMVost Grant Funds	\$3,275.00	SCHOLARSHIPS
11/13/2025	Western Iowa Tech Comm Ed	\$71.70	SCHOLARSHIPS
11/13/2025	Western Iowa Tech Comm Ed	\$1,250.00	SCHOLARSHIPS
11/13/2025	Western Iowa Tech General	\$1,314.00	SCHOLARSHIPS
11/13/2025	Western Iowa Tech General	\$836.00	SCHOLARSHIPS
11/20/2025	Western Iowa Tech General	\$6,120.00	SCHOLARSHIPS
11/26/2025	Western Iowa Tech General	\$3,060.00	SCHOLARSHIPS
11/6/2025	Chapter 33 Students Internal	\$41.75	SPONSORED BILLING RECEIVABLE

11/13/2025	NeuroRestorative	\$246.00	SPONSORED BILLING RECEIVABLE
11/6/2025	Amelia G. Dozier	\$250.00	STUDENT DEPOSITS
11/20/2025	Peter Mwiva	\$250.00	STUDENT DEPOSITS
11/20/2025	Jessica Nutz	\$16.00	STUDENT DEPOSITS
11/6/2025	Vanessa M. Vande Vegte	\$250.00	STUDENT DEPOSITS
11/20/2025	Jake Watt	\$250.00	STUDENT DEPOSITS
11/20/2025	Linda Willits	\$250.00	STUDENT DEPOSITS
11/6/2025	Eventide	\$825.00	STUDENT WORK STUDY FEDERAL
11/15/2025	Teachers Insurance & Annuity	\$107,610.28	TIAA-CREF PAYABLE
11/20/2025	Brian Acosta	\$80.00	TRAINING EXPENSE
11/20/2025	Valeria Acosta	\$80.00	TRAINING EXPENSE
11/20/2025	Andrea Alcaraz	\$60.00	TRAINING EXPENSE
11/20/2025	Mario Alfaro	\$80.00	TRAINING EXPENSE
11/20/2025	Okihinyanpiwin Bolles	\$100.00	TRAINING EXPENSE
11/20/2025	Tenanjilawin Bolles	\$80.00	TRAINING EXPENSE
11/20/2025	Keaghan Bracy	\$40.00	TRAINING EXPENSE
11/20/2025	Dianne Castillo	\$80.00	TRAINING EXPENSE
11/20/2025	Abdiel Corona	\$60.00	TRAINING EXPENSE
11/20/2025	Kevin Dionicio	\$40.00	TRAINING EXPENSE
11/20/2025	Anthony Duarte-Valdez	\$80.00	TRAINING EXPENSE
11/20/2025	Heidi Duarte-Valdez	\$100.00	TRAINING EXPENSE
11/20/2025	Joselyn Factor	\$60.00	TRAINING EXPENSE
11/20/2025	Andrea E. Flores	\$60.00	TRAINING EXPENSE
11/20/2025	Evelin Y. Franco	\$80.00	TRAINING EXPENSE
11/20/2025	Emily Grap	\$80.00	TRAINING EXPENSE
11/20/2025	Angelina Gutierrez	\$100.00	TRAINING EXPENSE
11/20/2025	Isadora Gutierrez	\$80.00	TRAINING EXPENSE
11/20/2025	Leila L. Jaime	\$40.00	TRAINING EXPENSE
11/20/2025	Nyadaang Koang	\$80.00	TRAINING EXPENSE
11/20/2025	Yaretsy Landeros	\$80.00	TRAINING EXPENSE
11/20/2025	Ayla Leach	\$80.00	TRAINING EXPENSE
11/20/2025	Aiden Leclair	\$80.00	TRAINING EXPENSE
11/20/2025	Carly S. Ledesma	\$100.00	TRAINING EXPENSE

11/20/2025	Ivan Ledesma	\$80.00	TRAINING EXPENSE
11/20/2025	Emmaleigh L. List	\$100.00	TRAINING EXPENSE
11/20/2025	Johnny J. Lopez	\$80.00	TRAINING EXPENSE
11/20/2025	Yessica Y. Lucas	\$100.00	TRAINING EXPENSE
11/20/2025	Aiden G. Medrano	\$40.00	TRAINING EXPENSE
11/20/2025	Mia Morales-Magana	\$100.00	TRAINING EXPENSE
11/20/2025	Montzerrath Morales-Magana	\$100.00	TRAINING EXPENSE
11/20/2025	Roselyn Murillo	\$100.00	TRAINING EXPENSE
11/20/2025	Darlyn L. Orellana	\$100.00	TRAINING EXPENSE
11/20/2025	Peytin Palmer	\$120.00	TRAINING EXPENSE
11/20/2025	Ruvy Pena	\$60.00	TRAINING EXPENSE
11/20/2025	Joshua Ramos	\$80.00	TRAINING EXPENSE
11/20/2025	Mallory Randol	\$100.00	TRAINING EXPENSE
11/20/2025	David Raymundo-Lopez	\$120.00	TRAINING EXPENSE
11/20/2025	Wilson Riphin II	\$40.00	TRAINING EXPENSE
11/20/2025	Wilmide Riphin	\$80.00	TRAINING EXPENSE
11/13/2025	Janelly P. Rivas	\$40.00	TRAINING EXPENSE
11/20/2025	Ashley Saravia Gomez	\$80.00	TRAINING EXPENSE
11/20/2025	Paola Sartun	\$120.00	TRAINING EXPENSE
11/20/2025	Carina J. Sartun Vasquez	\$80.00	TRAINING EXPENSE
11/20/2025	Jasmine Schild	\$120.00	TRAINING EXPENSE
11/20/2025	Guadalupe K. Soria Prado	\$80.00	TRAINING EXPENSE
11/13/2025	Alexa Z. Tremblay	\$60.00	TRAINING EXPENSE
11/20/2025	Kiara J. Vallecillo	\$80.00	TRAINING EXPENSE
11/20/2025	Emily M. Wanberg	\$80.00	TRAINING EXPENSE
11/13/2025	Daneah M. Williams	\$20.00	TRAINING EXPENSE
11/20/2025	Laurel Durst	\$227.57	TRAVEL IN STATE
11/13/2025	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
11/6/2025	Troy A Jasman	\$208.00	TRAVEL IN STATE
11/20/2025	Troy A Jasman	\$230.53	TRAVEL IN STATE
11/13/2025	Kirkwood Community College	\$1,250.00	TRAVEL IN STATE
11/26/2025	Tristan M. Koehn	\$116.22	TRAVEL IN STATE
11/13/2025	Terry A. Murrell	\$293.28	TRAVEL IN STATE

11/20/2025	Terry A. Murrell	\$62.40	TRAVEL IN STATE
11/20/2025	Patricia Sutherland	\$213.20	TRAVEL IN STATE
11/13/2025	Brandy L. TenHulzen	\$248.00	TRAVEL IN STATE
11/6/2025	Brandon P. Treft	\$7.49	TRAVEL IN STATE
11/6/2025	Christina R. Brandon	\$45.99	TRAVEL OUT OF STATE
11/13/2025	Russell Gondek	\$504.60	TRAVEL OUT OF STATE
11/6/2025	Terry A. Murrell	\$116.92	TRAVEL OUT OF STATE
11/6/2025	Hanna K. Reinders	\$107.12	TRAVEL OUT OF STATE
11/6/2025	Erin L. Volk	\$106.08	TRAVEL OUT OF STATE
11/20/2025	Russell C. Wray	\$100.00	TRAVEL OUT OF STATE
11/15/2025	Voya Retirement Insurance and	\$12,589.45	TSA PAYABLE
11/13/2025	Holly DeGrote	\$3,000.00	TUITION
11/20/2025	Sydnee M. Sanchez	\$1,836.00	TUITION
11/6/2025	Berkshire Hathaway Energy	\$2,549.79	UTILITIES
11/6/2025	Berkshire Hathaway Energy	\$160.88	UTILITIES
11/6/2025	Berkshire Hathaway Energy	\$54,679.57	UTILITIES
11/13/2025	Berkshire Hathaway Energy	\$487.98	UTILITIES
11/13/2025	Berkshire Hathaway Energy	\$1,538.44	UTILITIES
11/20/2025	Black Hills Utility Holding	\$457.21	UTILITIES
11/20/2025	City Of Cherokee	\$534.53	UTILITIES
11/20/2025	City of Le Mars	\$74.53	UTILITIES
11/20/2025	City Of Mapleton	\$221.00	UTILITIES
11/6/2025	City of Sioux City	\$751.14	UTILITIES
11/6/2025	City of Sioux City	\$2,486.25	UTILITIES
11/6/2025	City of Sioux City	\$601.62	UTILITIES
11/6/2025	City of Sioux City	\$149.87	UTILITIES
11/6/2025	City of Sioux City	\$264.00	UTILITIES
11/6/2025	City of Sioux City	\$30.98	UTILITIES
11/6/2025	City of Sioux City	\$231.96	UTILITIES
11/6/2025	City of Sioux City	\$349.44	UTILITIES
11/6/2025	City of Sioux City	\$306.72	UTILITIES
11/6/2025	City of Sioux City	\$964.74	UTILITIES
11/6/2025	City of Sioux City	\$349.44	UTILITIES

11/6/2025	City of Sioux City	\$2,146.26	UTILITIES
11/6/2025	City of Sioux City	\$117.54	UTILITIES
11/6/2025	City of Sioux City	\$228.51	UTILITIES
11/6/2025	City of Sioux City	\$2,095.90	UTILITIES
11/6/2025	City Of Sioux City	\$1,000.00	UTILITIES
11/20/2025	Constellation Energy	\$13,289.13	UTILITIES
11/20/2025	Denison Municipal Utilities	\$3,303.35	UTILITIES
11/13/2025	Woodbury County Rural Electric	\$3,526.48	UTILITIES
11/6/2025	Advance Auto Parts	\$37.99	VEHICLES-MATERIALS & SUPPLIES
11/6/2025	AVE PLP LLC	\$922.91	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	AVE PLP LLC	\$1,294.20	VEHICLES-MATERIALS & SUPPLIES
11/26/2025	AVE PLP LLC	\$1,107.68	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	City of Sioux City	\$575.62	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	City of Sioux City	\$73.17	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	City of Sioux City	\$129.22	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	City of Sioux City	\$50.88	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	City of Sioux City	\$3,480.34	VEHICLES-MATERIALS & SUPPLIES
11/6/2025	D&L Equipment	\$2,074.58	VEHICLES-MATERIALS & SUPPLIES
11/20/2025	D&L Equipment	\$899.42	VEHICLES-MATERIALS & SUPPLIES
11/26/2025	D&L Equipment	\$68.94	VEHICLES-MATERIALS & SUPPLIES
11/13/2025	Growmark Inc	\$37.38	VEHICLES-MATERIALS & SUPPLIES
11/6/2025	Heartland Tire, Inc	\$1,320.06	VEHICLES-MATERIALS & SUPPLIES
11/20/2025	Heartland Tire, Inc	\$756.75	VEHICLES-MATERIALS & SUPPLIES
11/6/2025	Iowa SFK Leasing Inc	\$247.11	VEHICLES-MATERIALS & SUPPLIES
11/15/2025	Customers Bank	\$47,789.08	WITCC ONECARD PAYABLE
11/15/2025	Customers Bank	\$32,438.96	WITCC ONECARD PAYABLE
11/1/2025	Customers Bank	\$32,832.10	WITCC ONECARD PAYABLE
11/8/2025	Customers Bank	\$27,925.89	WITCC ONECARD PAYABLE
11/13/2025	Arthur J Gallagher & Co	\$1,279.00	WORKMANS COMPENSATION
		<u>\$6,698,145.94</u>	

Western Iowa Tech Community College
 Canceled Warrants Using Check Date
 General & Auxiliary
 12/2/2025

CHK DATE	VENDOR NAME	CHK AMOUNT	DESCRIPTION
7/24/2025	American Income Life Insurance	\$324.72	INSURANCE
5/2/2024	Charmelle Barton	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
5/2/2024	Charmelle Barton	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
5/2/2024	Charmelle Barton	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Haylie B. Ellinger	\$283.24	DUE FROM STUDENTS
7/24/2025	Dureti K. Gameda	\$250.00	STUDENT DEPOSITS
1/18/2024	George C. Gerodias	\$188.00	DUE FROM STUDENTS
5/1/2025	Adeline R. Graves	\$182.05	DUE FROM STUDENTS
2/13/2025	Cy M. Handke	\$75.00	DUE FROM OTHERS-ASSET ACCOUNT
5/1/2025	Brea D. Jacobs	\$41.98	DUE FROM STUDENTS
8/14/2025	Fleurra L. Joseph	\$199.00	DUE FROM STUDENTS
11/27/2024	Diana Lopez-Anastacio	\$91.72	DUE FROM STUDENTS
11/21/2024	Samantha K. Maisel	\$180.00	DUE FROM STUDENTS
6/5/2025	Briana M. Marino	\$249.00	DUE FROM STUDENTS
7/17/2025	Kerry Mathiesen	\$12,500.00	MAINT AND REPAIR EQUIPMENT
4/24/2025	NeuroRestorative	\$246.00	SPONSORED BILLING RECEIVABLE
1/16/2025	Cameron T. Moore	\$31.67	DUE FROM STUDENTS
6/26/2025	Peter Mwiva	\$250.00	STUDENT DEPOSITS
9/25/2025	Thanh Phi Long Nguyen	\$1,025.38	DUE FROM STUDENTS
4/17/2025	Jessica Nutz	\$16.00	STUDENT DEPOSITS
6/18/2025	Janelly P. Rivas	\$40.00	TRAINING EXPENSE
8/21/2025	Nicole Rudloff	\$250.00	STUDENT DEPOSITS
8/14/2025	Kim Shever	\$44.00	INSTRUCTIONAL PART TIME
12/19/2024	Vivian Sullivan	\$25.00	MISC INCOME
6/12/2025	Contessia M. Thompson	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT
4/24/2025	Alexa Z. Tremblay	\$60.00	TRAINING EXPENSE
9/18/2025	John I. Vickery	\$44.00	CONTRACTED SERVICES

3/27/2025	Joni K. Walding	\$1,200.00	DUE FROM STUDENTS
7/17/2025	Jake Watt	\$16.75	DUE FROM STUDENTS
2/6/2025	Daneah M. Williams	\$20.00	TRAINING EXPENSE
6/26/2025	Linda Willits	\$250.00	STUDENT DEPOSITS
7/24/2025	Michael Zimmerman	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
		<u>\$18,333.51</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting December 8, 2025

GENERAL FUND

Estimated for the month of December

Federal tax	\$	147,000.00
State tax	\$	42,000.00
FICA	\$	255,000.00
Insurance	\$	504,000.00
IPERS	\$	140,000.00
TIAA-CREF	\$	107,000.00
Total	\$	<u>1,195,000.00</u>

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Special Federal
12/2/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
11/15/2025	Western Iowa Tech General	\$300,000.00	OTHER FEDERAL
11/8/2025	Western Iowa Tech General	\$863,727.80	OTHER FEDERAL
11/8/2025	Western Iowa Tech General	\$862.00	OTHER FEDERAL
11/8/2025	Western Iowa Tech General	\$16,272.20	SCHOLARSHIPS
		<u>\$1,180,862.00</u>	

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Plant Fund
12/2/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
11/24/2025	Amy J. Paulsen	\$10,000.00	VEHICLES
11/14/2025	Woodhouse Sioux City	\$37,919.00	VEHICLES
		<u>\$47,919.00</u>	

Western Iowa Tech Community College
Board Approval Voucher Detail Report
House File
12/2/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
11/24/2025	Western Iowa Tech General	\$650.08	DUE TO GENERAL FUND
11/24/2025	Cede & Co	\$14,625.00	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$35,088.75	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$3,075.00	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$4,932.50	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$17,234.25	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$27,937.50	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$46,510.00	TAXABLE INTEREST EXPENSE
11/24/2025	Cede & Co	\$45,459.00	TAXABLE INTEREST EXPENSE
11/11/2025	Cold Link Logistics Sioux City LLC	\$59,232.40	TRAINING EXPENSE
11/11/2025	Wells Enterprises Inc	\$329,263.01	TRAINING EXPENSE
11/11/2025	Western Iowa Tech Comm Ed	\$7,735.50	TRAINING EXPENSE
11/11/2025	Western Iowa Tech Comm Ed	\$525.00	TRAINING EXPENSE
11/18/2025	Western Iowa Tech Comm Ed	\$111.50	TRAINING EXPENSE
11/24/2025	Western Iowa Tech Comm Ed	\$6,000.00	TRAINING EXPENSE
		<u>\$598,379.49</u>	

PERSONNEL REPORT
Regular Appointments
December 8, 2025

I. INSTRUCTIONAL STAFF

No personnel change.

II. ADMINISTRATIVE STAFF

- A. **Kerry J. Patchin**, Administrative Program Coordinator has been selected for the position of Division Chair- Allied Health effective December 16, 2025, at an annual salary of \$89,535, grade 11 administrative position. This is a previously authorized position. Full time benefits will be changed accordingly.
- B. It is recommended that the position of **Academic Advisor** be authorized as a grade 6 exempt administrative position and that the following employees title be changed to Academic Advisor effective December 16, 2025, no change in salary or full time benefits.
- Colleen Clifford, Career Navigator
 - Jennifer Conley, Career Navigator
 - Fran DeJong, Admissions Representative
 - Pamela Ives, Admissions Representative
 - Nancy McMahan, Career Navigator
 - Charles Valentine, Career Navigator

III. SUPPORT STAFF

- A. It is recommended that the employment of **Paula K. Voss** Secretary in Cherokee be changed from 20 hours per week to 13 hours per week effective November 16, 2025. No change in hourly wage. Part time benefits to be changed accordingly.
- B. It is recommended that the employment of **Sara E. Guardado Rodriguez** Secretary in Cherokee be changed from 13 hours per week to 20 hours per week effective November 16, 2025. No change in hourly wage. Part time benefits to be changed accordingly.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report
Temporary Employees
(not eligible for benefits)

December 8, 2025

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Adams, Holly	WEL-425-LM61	Adjunct Instructor	10/31/25	03/18/26		\$ 830.00
Adams, Holly	WEL-422-LM61	Adjunct Instructor	10/31/25	03/18/26		\$ 415.00
Adams, Holly	WEL-148-LM61	Adjunct Instructor	10/31/25	03/18/26		\$ 830.00
Bauerly, Nicholas	Police Science	Adjunct Instructor	10/20/25	06/30/26	\$ 41.50	Time Sheet
Bohan, Ellie	C.N.A	Adjunct Instructor	11/07/25	06/30/26	\$ 41.50	Time Entry
Calzadillas, Daniel	Police Science	Adjunct Instructor	10/24/25	06/30/26	\$ 41.50	Time Sheet
Corsino, Gabriele	Athletics	Student Worker	11/12/25	04/01/26	\$ 9.00	Time Entry
Donnelly, Craig	BPT-115-01	Adjunct Instructor	11/01/25	12/22/25		\$ 943.18
Fortunato, Gabrielle	Athletics	Student Worker	11/12/25	04/01/26	\$ 9.00	Time Entry
Garvey, James	MFG-322-01	Adjunct Instructor	11/01/25	12/22/25		\$ 2,822.00
Garvey, James	MFG-125-01	Adjunct Instructor	11/01/25	12/22/25		\$ 2,116.50
Garvey, James	MFG-125-02	Adjunct Instructor	11/01/25	12/22/25		\$ 2,116.50
Hare, Jesse	ADN and PN Lab	Adjunct Instructor	11/12/25	06/30/26	\$ 41.50	Time Entry
Hare, Jesse	ADN and PN Clinical	Adjunct Instructor	11/12/25	06/30/26	\$ 52.00	Time Entry
Hare, Jesse	ADN and PN Non Instruction:	Adjunct Instructor	11/12/25	06/30/26	\$ 22.00	Time Entry
Kulesa, Matthis	Athletic	Student Worker	11/18/25	05/08/26	\$ 9.00	Time Entry
Moreira, Claudia	Athletic	Student Worker	11/12/25	04/01/26	\$ 9.00	Time Entry
Ring, Theresa	Teen Drivers Ed BTW	Adjunct Instructor	07/01/26	06/30/27	\$ 25.00	Time Entry
Sousa, Anna	Athletic	Student Worker	11/12/25	04/01/26	\$ 9.00	Time Entry
Sturgeon, Nathan	EMT/Paramedic	Adjunct Instructor	11/07/25	06/30/26	\$ 41.50	Time Entry
Thompson, Jessica	ADM-621-02	Adjunct Instructor	10/27/25	12/23/25		\$ 2,088.39
Villalpando, Michaael	EMT/Paramedic	Adjunct Instructor	11/07/25	06/30/26	\$ 41.50	Time Entry
Yantz, Kaleigh	ADN and PN Lab	Adjunct Instructor	10/23/25	06/30/26	\$ 41.50	Time Entry
Yantz, Kaleigh	ADN and PN Clinical	Adjunct Instructor	10/23/25	06/30/26	\$ 52.00	Time Entry
Yantz, Kaleigh	ADN and PN Non Instruction:	Adjunct Instructor	10/23/25	06/30/26	\$ 22.00	Time Entry

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 2511S029-4

To Owner: Western Iowa Tech College
Attn: Accounts Payable
PO Box 5199
Sioux City, IA 51102-5199

Project: 2511S029. WITCC Cherokee Campus
Chiller Replacement - WITCC

Application No. : 4

Period To: 10/22/2025

Distribution to :
 Owner
 Architect
 Contractor

From Contractor: Thompson Solutions Group Via Architect:
2300 7th St
Sioux City,, IA 51105

Project Nos: Cherokee Chiller
Replacement

Contract Date:

Remit To:
Thompson Solutions Group
2300 7th St
Sioux City, IA 51105

Contract For:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

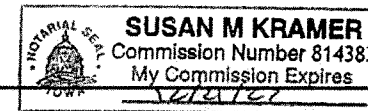
1. Original Contract Sum	\$221,947.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$221,947.00
4. Total Completed and Stored To Date	\$221,947.00
5. Retainage:	
a. 5.00% of Completed Work	\$11,097.35
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$11,097.35
6. Total Earned Less Retainage	\$210,849.65
7. Less Previous Certificates For Payments	\$207,981.55
8. Current Payment Due	\$2,868.10
9. Balance To Finish, Plus Retainage	\$11,097.35

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown

CONTRACTOR: Thompson Solutions Group

By: [Signature] Date: 10/22/2025

State of: Iowa County of: Woodbury
Subscribed and sworn to before me this day of 10/22/2025
Notary Public: [Signature]
My Commission expires: 12/21/27



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor

AMOUNT CERTIFIED \$2,868.10

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 11/4/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

OK [Signature]

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

Application No. : 4

In tabulations below, amounts are stated to the nearest dollar.

Application Date : 10/22/25

Use Column I on Contracts where variable retainage for line items may apply.

To: 10/22/25

Architect's Project No.:

Invoice # : 2511S029-4

Contract : 2511S029. WITCC Cherokee Campus Chiller Replacement - WITCC

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
EC010	Start up - Electrical	627.00	627.00	0.00	0.00	627.00	100.00%	0.00	31.35
EC020	Conduit and Boxes - Electrical	1,482.00	1,482.00	0.00	0.00	1,482.00	100.00%	0.00	74.10
EC030	Wire and Cable - Electrical	2,447.00	2,447.00	0.00	0.00	2,447.00	100.00%	0.00	122.35
EC040	Panels and Gear - Electrical	4,283.00	4,283.00	0.00	0.00	4,283.00	100.00%	0.00	214.15
EC070	Demo - Electrical	1,541.00	1,541.00	0.00	0.00	1,541.00	100.00%	0.00	77.05
EC900	Misc - Electrical	320.00	320.00	0.00	0.00	320.00	100.00%	0.00	16.00
HV610	HVAC Equipment	105,446.00	105,446.00	0.00	0.00	105,446.00	100.00%	0.00	5,272.30
HV620	Demo - HVAC	2,783.00	2,783.00	0.00	0.00	2,783.00	100.00%	0.00	139.15
HV905	Hoisting Sub - HVAC	3,480.00	3,480.00	0.00	0.00	3,480.00	100.00%	0.00	174.00
HV908	Test and Balance Sub - HVAC	3,190.00	3,190.00	0.00	0.00	3,190.00	100.00%	0.00	159.50
PL261	Travel - Plumbing	2,094.00	1,884.60	209.40	0.00	2,094.00	100.00%	0.00	104.70
PL264	Demolition - Plumbing	7,180.00	7,180.00	0.00	0.00	7,180.00	100.00%	0.00	359.00
PL350	Hydronic Piping - Plumbing	56,193.00	53,383.35	2,809.65	0.00	56,193.00	100.00%	0.00	2,809.65
PL601	Equipment Rental - Plumbing	2,040.00	2,040.00	0.00	0.00	2,040.00	100.00%	0.00	102.00
PL904	Insulation Sub - Plumbing	27,345.00	27,345.00	0.00	0.00	27,345.00	100.00%	0.00	1,367.25
PLENG	Engineering Plumbing	1,496.00	1,496.00	0.00	0.00	1,496.00	100.00%	0.00	74.80
Grand Totals		221,947.00	218,927.95	3,019.05	0.00	221,947.00	100.00%	0.00	11,097.35

APPLICATION FOR PAYMENT

To:
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

PROJECT:
516-24W-B
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

From Contractor:
STORY CONSTRUCTION CO.
D/B/A L & L BUILDERS
2205 4TH STREET, PO BOX 1497
SIOUX CITY, IA 51102

VIA ARCHITECT:
CMBA
302 JONES STREET, SUITE 200
SIOUX CITY, IA 51101

Application No.:	Application Date:	Period To:	Contract Date:
13	OCT 23, 2025	OCT 31, 2025	JUL 3, 2024
Project Nos:			
Distribution List	<input type="checkbox"/>	Owner	<input type="checkbox"/>
	<input type="checkbox"/>	Architect	<input type="checkbox"/>
	<input type="checkbox"/>	Construction Mgr	<input type="checkbox"/>
	<input type="checkbox"/>	Field	<input type="checkbox"/>
	<input type="checkbox"/>	Contractor	<input type="checkbox"/>
	<input type="checkbox"/>	Other	<input type="checkbox"/>

CONTRACT FOR:

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

- 1. Original Contract Amount: \$ 6,357,000.00
- 2. Net of Change Orders: \$ -24,234.00
- 3. Net Amount of Contract: \$ 6,332,766.00
- 4. Total Completed & Stored to Date: \$ 6,332,766.00
- 5. Retainage Summary:
 - a. 5.00 % of Completed Work \$ 316,638.30
 - b. 5.00 % of Stored Material \$ 0.00
 - Total Retainage: \$ 316,638.30
- 6. Total Completed Less Retainage: \$ 6,016,127.70
- 7. Less Previous Applications: \$ 6,022,763.00
- 8. Current Payment Due, This Application: \$ -6,625.30
- 9. Contract Balance (Including Retainage): \$ 316,638.30

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	82,740.00	0.00
Total approved this Month:	11,576.00	-118,550.00
Sub Totals:	94,316.00	-118,550.00
NET of Change Orders:	-24,234.00	

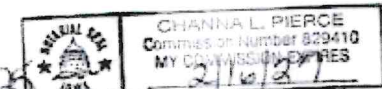
CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature) [Signature]
L & L BUILDERS CO.
Date: OCT 23, 2025

State Authorized: Iowa
County of: WOODBURY

Subscribed and sworn to before
me this 23rd day of October, 2025
Notary Public: [Signature]
My Commission expires: 2/16/27



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: -\$6,625.30

[Signature] Date: 11/26/2025
(Architect's Signature)



2205 FOURTH STREET
 P.O. BOX 1497
 SIOUX CITY, IOWA 51102
 PHONE 712-255-0657
 FAX 712-255-8205
 www.llbuilders.com

WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

CUSTOMER# 2234
 516-13 Final
 Progress Billing

JOB#

INVOICE 10151
 10/27/2025

DATE

Past due accounts subject to interest at maximum legal rate.
 TERMS: NET 30 DAYS

RE WITCC REGIONAL ACADEMY DENISON
 PO NO 80013966

CONTRACT AMOUNT:	\$ 6,357,000.00
APPROVED CHANGE ORDERS	(524,234.00)
REVISED CONTRACT AMOUNT	\$ 6,332,766.00

	WORK COMPLETED	PREVIOUSLY BILLED	THIS BILLING
COMPLETED	\$ 6,332,766.00	\$ 6,339,740.00	\$ (6,974.00)
RETAINAGE	\$ 316,838.30	\$ 316,987.00	\$ (348.70)
NET	\$ 6,016,127.70	\$ 6,022,753.00	\$ (6,625.30)

THANK YOU

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 5 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 13
 Application Date: 10/23/2025
 Period To: 10/31/2025
 Contract Date: 7/03/2024
 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	GENERAL CONDITIONS	308,827.00	308,827.00	0.00	0.00	308,827.00	100	0.00	15,441.35
2	PERMIT	22,655.00	22,655.00	0.00	0.00	22,655.00	100	0.00	1,132.75
3	PERFORMANCE & PAYMENT BOND	34,262.00	34,262.00	0.00	0.00	34,262.00	100	0.00	1,713.10
4	FINAL CLEANING	7,942.00	7,942.00	0.00	0.00	7,942.00	100	0.00	397.10
5	DEMO	41,510.00	41,510.00	0.00	0.00	41,510.00	100	0.00	2,075.50
6	SITWORK	660,110.00	660,110.00	0.00	0.00	660,110.00	100	0.00	33,005.50
7	CONCRETE	243,377.00	243,377.00	0.00	0.00	243,377.00	100	0.00	12,168.85
8	MASONRY	547,148.00	547,148.00	0.00	0.00	547,148.00	100	0.00	27,357.40
9	STRUCTURAL & STEEL MAT'L	305,865.00	305,865.00	0.00	0.00	305,865.00	100	0.00	15,293.25
10	ROUGH CARPENTRY	42,492.00	42,492.00	0.00	0.00	42,492.00	100	0.00	2,124.60
11	FINISH CARPENTRY MILLWORK	76,042.00	76,042.00	0.00	0.00	76,042.00	100	0.00	3,802.10
12	THERMAL & MOISTURE	278,750.00	278,750.00	0.00	0.00	278,750.00	100	0.00	13,937.50
13	DOORS HRDWARE	99,884.00	99,884.00	0.00	0.00	99,884.00	100	0.00	4,994.20
14	SECTIONAL DOORS	45,357.00	45,357.00	0.00	0.00	45,357.00	100	0.00	2,267.85
15	GLASS AND GLAZING	132,273.00	132,273.00	0.00	0.00	132,273.00	100	0.00	6,613.65
16	DRYWALL	364,218.00	364,218.00	0.00	0.00	364,218.00	100	0.00	18,210.90
17	ACOUSTICAL CEILINGS	23,421.00	23,421.00	0.00	0.00	23,421.00	100	0.00	1,171.05
18	CERAMIC TILE	36,446.00	36,446.00	0.00	0.00	36,446.00	100	0.00	1,822.30
19	CARPET/RESIL	52,202.00	52,202.00	0.00	0.00	52,202.00	100	0.00	2,610.10
20	PAINTING	65,694.00	65,694.00	0.00	0.00	65,694.00	100	0.00	3,284.70
21	SPECIALTIES	19,616.00	19,616.00	0.00	0.00	19,616.00	100	0.00	980.80
22	FURNISHINGS	4,684.00	4,684.00	0.00	0.00	4,684.00	100	0.00	234.20
23	GEOTHERMAL WELL	292,337.00	292,337.00	0.00	0.00	292,337.00	100	0.00	14,616.85
		3,705,112.00	3,705,112.00	0.00	0.00	3,705,112.00	100	0.00	185,255.60

THIS WAS BILLED ON PAY APP 1. WORK HAS NOT BEEN COMPLETED CREDIT BACK ON PAY APP 2.

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 3 of 5 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET..... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON 516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No 13
 Application Date: 10/23/2025
 Period To: 10/31/2025
 Contract Date: 7/03/2024
 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
24	FIRE SUPPRESSION ENG	4,500.00	4,500.00	0.00	0.00	4,500.00	100	0.00	225.00
25	FIRE SUPPRESSION MAT'L / LABOR	95,137.00	95,137.00	0.00	0.00	95,137.00	100	0.00	4,756.85
26	MOBILIZATION MECHANICAL	37,603.00	37,603.00	0.00	0.00	37,603.00	100	0.00	1,880.15
27	UNDERGROUND WASTE STORM MAT'L	43,972.00	43,972.00	0.00	0.00	43,972.00	100	0.00	2,198.60
28	ABOVE GROUND WAST STORM MAT LA	66,836.00	66,836.00	0.00	0.00	66,836.00	100	0.00	3,341.80
29	ABOVE GRND DOMESTIC WTR MAT LA	71,643.00	71,643.00	0.00	0.00	71,643.00	100	0.00	3,582.15
30	ABOVE GROUND PLUMBING INSULATI	25,995.00	25,995.00	0.00	0.00	25,995.00	100	0.00	1,299.75
31	COMPRESSED AIR GAS PIPING	52,332.00	52,332.00	0.00	0.00	52,332.00	100	0.00	2,616.60
32	HYDRONIC PIPING MAT LABOR	104,054.00	104,054.00	0.00	0.00	104,054.00	100	0.00	5,202.70
33	HYDRONIC PIPE INSULATION	25,853.00	25,853.00	0.00	0.00	25,853.00	100	0.00	1,292.65
34	HYDRONIC ANTIFREEZE MAT LAB	20,756.00	20,756.00	0.00	0.00	20,756.00	100	0.00	1,037.80
35	PLUMBING EQUIP MAT'L LABOR	93,088.00	93,088.00	0.00	0.00	93,088.00	100	0.00	4,654.40
36	PLUMBING FIXTURES MAT LABOR	92,593.00	92,593.00	0.00	0.00	92,593.00	100	0.00	4,629.65
37	HYDRONIC EQUIP MAT LABOR	70,054.00	70,054.00	0.00	0.00	70,054.00	100	0.00	3,502.70
38	DUCTWORK MAT LABOR	144,179.00	144,179.00	0.00	0.00	144,179.00	100	0.00	7,208.95
39	DUCTWORK INSULATION	23,408.00	23,408.00	0.00	0.00	23,408.00	100	0.00	1,170.40
40	HVAC EQUIP MAT'L LABOR	373,574.00	373,574.00	0.00	0.00	373,574.00	100	0.00	18,678.70
41	TESTING AND BALANCING	40,190.00	40,190.00	0.00	0.00	40,190.00	100	0.00	2,009.50
42	CONTROLS ENGINEERING	10,000.00	10,000.00	0.00	0.00	10,000.00	100	0.00	500.00
43	CONTROLS MAT'L LABOR	87,747.00	87,747.00	0.00	0.00	87,747.00	100	0.00	4,387.35
44	MOBILIZATION ELECTRICAL	31,547.00	31,547.00	0.00	0.00	31,547.00	100	0.00	1,577.35
45	DEMOLITION ELECTRICAL	21,327.00	21,327.00	0.00	0.00	21,327.00	100	0.00	1,066.35
46	CONDUIT BOXES FITTING MAT'L LAB	330,025.00	330,025.00	0.00	0.00	330,025.00	100	0.00	16,501.25
47	WIRING DEVICES MAT'L LABOR	48,325.00	48,325.00	0.00	0.00	48,325.00	100	0.00	2,416.25
48	PANELS / GEAR MAT'L LABOR	173,325.00	173,325.00	0.00	0.00	173,325.00	100	0.00	8,666.25
		5,793,175.00	5,793,175.00	0.00	0.00	5,793,175.00	100	0.00	289,658.75

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 4 of 5 Pages

From: STORY CONSTRUCTION CO.
D/B/A L & L BUILDERS
2205 4TH STREET... PO BOX 1497
SIOUX CITY, IA 51102

To: WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

Project: 516-24W-B
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

Application No: 13
Application Date: 10/23/2025
Period To: 10/31/2025
Contract Date: 7/03/2024
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (if Variable Rate)
			From Previous Application (D + E)	This Period					
49	WIRE / CABLE MATL LABOR	92,525.00	92,525.00	0.00	0.00	92,525.00	100	0.00	4,626.25
50	LIGHTING FIXTURES MATL LABOR	143,325.00	143,325.00	0.00	0.00	143,325.00	100	0.00	7,166.25
51	FIRE ALARM MATL LABOR	78,325.00	78,325.00	0.00	0.00	78,325.00	100	0.00	3,916.25
52	INTERCOM SYSTM MATL LABOR	16,325.00	16,325.00	0.00	0.00	16,325.00	100	0.00	816.25
53	DATA & FIBER CONDUIT INFRASTRU	133,325.00	133,325.00	0.00	0.00	133,325.00	100	0.00	6,666.25
54	CONTINGENCY	100,000.00	0.00	100,000.00	0.00	100,000.00	100	0.00	5,000.00
55	CC1 UNSUITABLE MATERIAL	38,202.00	38,202.00	0.00	0.00	38,202.00	100	0.00	1,910.10
56	CC2 UNSUITABLE MATL FOUNDATIO	13,308.00	13,308.00	0.00	0.00	13,308.00	100	0.00	665.40
57	CC3 ADDED ROOF BLOCKING	1,462.00	1,462.00	0.00	0.00	1,462.00	100	0.00	73.10
58	CC3 FINAL CAMERA LAYOUT	1,178.00	1,178.00	0.00	0.00	1,178.00	100	0.00	58.90
59	CC3 REMOVE BL6 WINDOW/ADD D12	2,399.00	2,399.00	0.00	0.00	2,399.00	100	0.00	119.95
60	CC3 MODIFY CASEWORK, FLOORING, PLUMBING, ELEC	7,483.00	7,483.00	0.00	0.00	7,483.00	100	0.00	374.15
61	CC4 AUTO LAB OVERHEAD DOORS	5,568.00	5,568.00	0.00	0.00	5,568.00	100	0.00	278.40
62	CC5 AUTO LAB CHANGES	3,300.00	3,300.00	0.00	0.00	3,300.00	100	0.00	165.00
63	CC5 FUR OUT WALLS FOR HEAD WAL	1,258.00	1,258.00	0.00	0.00	1,258.00	100	0.00	62.90
64	CC6 CAPTURE UPDATES	464.00	464.00	0.00	0.00	464.00	100	0.00	23.20
65	CC6 PAINT BOOTH ELEC HVAC	8,118.00	8,118.00	0.00	0.00	8,118.00	100	0.00	405.90
66	CC7 FRP DEMO	262.00	0.00	262.00	0.00	262.00	100	0.00	13.10
67	CC7 PAINT EXISTING FRAMES	534.00	0.00	534.00	0.00	534.00	100	0.00	26.70
68	CC7 MECHANICAL 117 PAINT DEDUC	2,200.00-	0.00	2,200.00-	0.00	2,200.00-	100	0.00	110.00-
69	CC7 HAX RECEIPT	850.00-	0.00	850.00-	0.00	850.00-	100	0.00	42.50-
70	CC7 FA PAINT BOOTH	1,624.00	0.00	1,624.00	0.00	1,624.00	100	0.00	81.20
71	CC7 ADDED BOLLARD	1,160.00	0.00	1,160.00	0.00	1,160.00	100	0.00	58.00
72	CC8 ROOF WORK PAINT BOOTH	4,564.00	0.00	4,564.00	0.00	4,564.00	100	0.00	228.20
		6,444,834.00	6,339,740.00	105,094.00	0.00	6,444,834.00	100	0.00	322,241.70

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

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			From Previous Application (D + E)	This Period					
73	CC8 FRONT DOOR HARDWARE	3,432.00	0.00	3,432.00	0.00	3,432.00	100	0.00	171.60
74	CC8 LIQUIDATED DAMAGES	15,500.00-	0.00	15,500.00-	0.00	15,500.00-	100	0.00	775.00-
75	CC9 CONTINGENCY DEDUCT	100,000.00-	0.00	100,000.00-	0.00	100,000.00-	100	0.00	5,000.00-
		6,332,766.00	6,339,740.00	6,974.00-	0.00	6,332,766.00	100	0.00	316,638.30



DATE: December 1, 2025
 TO: Dr. Terry Murrell, President
 FROM: Frank Arpan, Vice President of Student Services
 Mike Brown, Athletic Director
 SUBJECT: WITCC Athletics – 2025

Participation

Men's Basketball

- 13 Active Athletes
 - Local (Sioux City) – 2
 - Regional (Iowa, Nebraska, Minnesota, Nebraska, South Dakota) – 4
 - National Outside Regional – 6
 - International – 1
- Current 2025 Seasonal Record – 3-4

Women's Volleyball

- 13 Active Athletes
 - Local (Sioux City) – 1
 - Regional (Iowa, Nebraska, Minnesota, Nebraska, South Dakota) – 2
 - National Outside Regional – 3
 - International – 7
- 2025 Season Record – 23-15

Men's Soccer

- 36 Active Athletes
 - Local (Sioux City) – 1
 - Regional (Iowa, Nebraska, Minnesota, Nebraska, South Dakota) – 1
 - National Outside Regional – 1
 - International – 33
- 2025 Season Record – 13-5-2
 - Nationally ranked in every poll, lost in second round of playoffs.

Women's Soccer

- 16 Active Athletes (and 3 Red Shirt)
 - Local (Sioux City) – 4
 - Regional (Iowa, Nebraska, Minnesota, Nebraska, South Dakota) – 0
 - National Outside Regional – 0
 - International – 15
- 2025 Season Record – 5-8-2



- Lost in first round of playoffs.

eSports

- 17 Active Athletes (and 2 Inactive/Reserve)
 - Local (Sioux City) – 10
 - Regional (Iowa, Nebraska, Minnesota, Nebraska, South Dakota) – 8
 - National Outside Regional – 1
 - International – 0
- 2025 Season Overview
 - Success in two competed divisions, getting better in one.

Community Service

WITCC Athletics is proud to be a part of the greater Siouxland Community and encourages its athletes to be active participants and volunteers in local events. WITCC Women's Volleyball participated in "Rec with Raj" a campus engagement program supporting a WITCC student. WITCC Men's Basketball opened the academic year serving as line judges for volleyball tournaments at the Arena. WITCC Women's Soccer served veterans breakfast at Hy-Vee as a part of Veteran's Days events, is a third year Red Cross participant, and helped found the new Comet Athletic Fan Club. WITCC eSports hosts weekly Siouxland Smash tournaments open to the community. Lastly, WITCC Athletics participate in "Rec with Athletics" days.

Future Objectives

Operations

The operations of athletics at any institution can be demanding on the resources of the institution, especially in the beginning. At year three of WITCC Athletics, one of the primary goals of this year is to finalize a clear outline of the operational costs (financial, human, facilities, materials, supplies, travel), and to use that to better project future athletics' budgets with the finance team. Each team is completing a full inventory of their materials and supplies, which will be used to identify yearly costs and rotational costs. The resource cost of games is being fully outlined and will be added to the yearly budgets for teams and athletics. Travel costs will be reviewed, and coaches will be responsible for managing costs appropriately, with support from leadership in the athletics department and administration. Reviewing these costs appropriately will aid the institution in better managing the Athletics Department Budget, and in exploring the potential for new teams.

Engagement and Participation

Engagement, with the WITCC campus community and greater Siouxland Community, remain a commitment of WITCC Athletics. Entering its third year of operations, the WITCC Athletic Department understands that there is still much work to be done to bring greater participation, interest, and support to WITCC Athletics and its teams. WITCC Athletics works actively with the WITCC communications and marketing department, WITCC student activities, and other areas of the college to encourage support and engagement for our teams. As noted above, WITCC athletic teams actively search for ways to engage and support the community and are encouraged to become participants in local events when opportunities are available. Fundraising will be crucial to the future success of WITCC Athletics and its teams. Coaches have access to the WITCC Foundation, and have access to eTeamSponsors, an online fundraising platform that connects teams to fundraising opportunities virtually. Coaches have done a great job recruiting for the growth and success of WITCC Athletics. Coaches have also been encouraged to recruit more from the immediate local area and region, to



**Western Iowa Tech
Community College**

develop stronger ties to the communities served by the college. The academic success of our student athletes is extremely important to the success of the department. The personnel team within WITCC Athletics, has done a great job of engaging with student services and academic services to ensure our student athletes receive full support in their time at the college.



**Western Iowa Tech
Community College**

DATE: November 18, 2025

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance & Administrative Services
Christina Brandon, Dean of Outreach and Information Technology

RE: Identity Theft Prevention Report

Western Iowa Tech Community College established Board Policy 707.5, Identity Theft Prevention to help detect, prevent, and mitigate loss due to identity theft. The Board Policy stipulates that the College will report annually to the Board. The College continues to provide training, education, and implement strategies to assist with the prevention and detection of potential identity theft. The highlighted points below are a summary of these efforts.

- All employees received a series of emails during Cybersecurity month in October on maintaining personal information and security.
- College employees have been assigned training in Vector Solutions.
- There were changes made to various printouts and reports eliminated identifying information and files where upgraded with encryption.
- Many paper documents have been eliminated and are stored electronically.
- Workflow/Self-Service allows employees to update sensitive information electronically.
- Network files are scanned for social security and credit card information. This information is then removed from electronic files.
- Remote access is limited to College provided devices and requires multi-factor authentication to access the system as well as endpoint detection.
- Multi-factor authentication is required for all employees and students for our LMS system and for email.
- All switches and servers were updated to the newest models and software ensuring security updates.
- Campus Safety door locks and cameras were upgraded to accommodate the latest security updates.
- The request for access to data has been strengthened and longer passwords are required to provide greater security.
- College emails contain an external banner label to let employees know whether the email is from an outside sender. Upgraded licensing for students and staff allows for all attachments and links to be scanned for authenticity.
- Our security partner works with the College to identify any potential issues as well as perform system intrusion testing.

To date, the College is not aware of any incidents of identity theft or compromises to our system.



DATE: November 18, 2025

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and Administrative Services

RE: **STATUS REPORT - NJTP FINANCINGS**

Beginning in 1985, Western Iowa Tech Community College has been involved with the issuance of bonds for the New Jobs Training Program (NJTP). Since the inception, the College has issued bonds totaling \$77.2 million of which over \$65.0 million has been retired or paid in full. Each bond issuance has been for the maximum time period of 10 years. Typically, the College will package the issuance of training bonds for multiple companies in one issue. By doing so, the College has the benefit of the other companies within that issue to help offset the individual actual experience of any one company within the issue. WITCC has always been diligent in working with companies and has always been able to pay off the bonds so the College has never had to have the Board authorize the utilization of the standby levy in order to pay off bondholders. The College continues to monitor the bond issues to determine if any bonds can be called early.

Attached you will find summary financial schedules outlining the status of each active New Jobs Training Program (NJTP) initiative by company/issue. These schedules identify actual variances in withholdings from those originally projected at the time of issuance and the current balance of the debt service reserves. This provides you with an annual update using the same format as presented in previous years.

The highlights are as follows:

- All issues currently have debt service reserve balances, as indicated, which reflect retainage from issuance and accumulated withholdings in excess of debt-service requirements to date. Because of this, the College does not have any concerns at this time about any NJTP issue.
- In aggregate, the College's reserves total \$13.7 million that is invested through Wells Fargo and Security National Bank.
- Actual experience of specific companies (or multiple) may vary from projections at issuance as indicated in the first column, this may be the result of a variety of factors which may or may not impact debt service. Management of the debt reserve balances remains critical to successful defeasance of each obligation.

Also attached is a copy of the current "Withholding Payment Status Report" which provides management with a status report of company/issue withholding payments.

cc: Darin Moeller

Comments on Variances and Withholding Payment Status

17-1 ISSUE

Monogram/Quality Food Processors – Sufficient withholding to meet bond obligation.

Seaboard Triumph Foods – Sufficient withholding to meet bond obligation.

Tri Rinse Inc.- Sufficient withholding to meet bond obligation.

18-1 ISSUE

Gelita USA #2 – Sufficient withholding to meet bond obligation.

Seaboard Triumph Foods – Sufficient withholding to meet bond obligation.

Wells Enterprises #8 – Sufficient withholding to meet bond obligation.

19-1 ISSUE

Matheson Gas/Continental Carbonic Products, Inc. – Company was acquired. Working with new company. College is holding \$356K of training dollars.

20-1 ISSUE

Lopez Foods – Variance in withholding is due to slower start. College is holding \$339K of training dollars.

21-1 ISSUE

22-1 ISSUE

Cold Link Logistics Sioux City, IA – Variance in withholding is due to slower start. College is holding \$216K of training dollars.

SmithField Packaged Meats Corp – Working with company to remit payment. College is holding \$35K of training dollars.

23-1 ISSUE

Superior Industrial Mechanical Inc – Variance in withholding is due to newness of the issue. College is holding \$112K of training dollars.

Wells Enterprises Inc. #9 – Variance in withholding is due to the newness of the issue. College is holding \$809K of training dollars.

24-1 ISSUE

Cold Link Logistics Sioux City #2 – Variance in withholding is due to the newness of the issue. College is holding \$184K of training dollars.

TEC Equipment – Variance in withholding is due to the newness of the issue. College is holding \$314K of training dollars.

WESTERN IOWA TECH COMMUNITY COLLEGE
NEW JOBS TRAINING PROGRAM
AS OF OCTOBER 31, 2025

<u>ISSUE YEAR</u>	<u>COMPANY NAME</u>	<u>VARIANCE FROM SCHEDULED</u>	<u>BALANCE W/RESERVE</u>
17-1	Quality Food Processors	304,541	399,524
	SeaBoard Triumph Food	1,628,269	1,866,260
	Tri Rinse Inc	34,117	76,491
		<u>1,966,927</u>	<u>2,342,275</u>
18-1	Gelita USA #2	19,484	164,659
	Seaboard Triumph #2	1,527,942	2,249,229
	VT Industries #5	236,466	344,300
	Wells Enterprises #8	840,873	1,758,793
		<u>2,624,765</u>	<u>4,516,981</u>
19-1	Continental Carbonic Products	(57,354)	1,013,575
20-1	Lopez Foods	(61,289)	360,739
	VT Industries	15,925	80,238
		<u>(45,364)</u>	<u>440,977</u>
21-1	Meridian Clinical Research	104,479	227,432
	Seaboard Triumph Foods #3	1,156,576	2,593,168
		<u>1,261,054</u>	<u>2,820,600</u>
22-1	Cold Link Logistics Sioux City IA	(41,280)	290,254
	Monogram -Quality Foods LLC#2	4,809	337,528
	Smithfield Packaged Meats Corp	25,253	72,749
		<u>(11,217)</u>	<u>700,531</u>
23-1	Superior Industrial Mechanical Inc	(14,965)	130,992
	Wells Enterprises #9	(476,956)	567,202
		<u>(491,921)</u>	<u>698,194</u>
24-1	Cold Link Logistics Sioux City LLC #2	(60,882)	194,695
	Knife River Midwest LLC #4	17,950	260,517
	Seaboard Triumph Foods LLC#4	39,225	457,246
	TEC Equipment	(73,749)	297,032
		<u>(77,457)</u>	<u>1,209,490</u>
BALANCE TOTALS OF BOND ISSUES		5,169,434	13,742,624

NJTP WITHHOLDING PAYMENT STATUS

BI-WI=BI-WEEKLY M=MONTHLY Q=QUARTERLY

10/31/2025

COMPANY NAME	TERM	PAID THRU	LAST PAID
17-1 Monogram/Quality Food Processors	Q	09/30/24	11/06/24
Seaboard Triumph Food	M	01/31/25	02/26/25
Tri Rinse	M	03/31/25	04/14/25
18-1 GELITA USA INC #2	Q	12/31/24	1/10/2025
Seaboard Triumph Food #2	M	01/31/25	2/26/2025
VT Industries #5	Q	06/30/25	8/8/2025
Wells Enterprises #8	Q	12/31/24	12/27/2024
19-1 Matheson Gas/Continental Carbonic Products, In	Q	03/31/25	09/04/25
20-1 Lopez Foods	Q	09/30/24	10/31/2025
VT Industries	Q	06/30/25	8/8/2025
21-1 Velocity/Meridian Clinical Research	Q	6/30/2025	10/21/2025
Seaboard Triumph Foods LLC #3	M	9/30/2024	10/16/2025
22-1 Cold Link Logistics Sioux City	Q	9/30/2025	10/21/2025
Monogram Quality Foods LLC	Q	6/30/2025	8/13/2025
Smithfield Packaged Meats Corp	Q	3/31/2025	6/2/2025
23-1 Superior Industrial Mechanical Inc	Q	6/30/2025	8/4/2025
Wells Enterprises#9	Q	9/30/2025	9/25/2025
24-1 Cold Link Logistics Sioux City#2	Q	9/30/2025	10/21/2025
Knife River#4	Q	9/30/2025	10/17/2025
Seaboard Triumph Foods LLC#4	M	9/30/2025	10/16/2025
TEC Equipment			



DATE: November 21, 2025

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services

RE: **WITCC CHEROKEE CAMPUS CHILLER REPLACEMENT PROJECT
CLOSEOUT – THOMPSON SOLUTIONS GROUP**

Background Information

This project has come to a close for Thompson Solutions Group of Sioux City, Iowa for the WITCC Cherokee Campus Chiller Replacement Project on the Cherokee, Iowa campus of Western Iowa Tech Community College. Thompson Solutions Group has met all the criteria as required by EDA Engineering Inc., the College engineers for this project. This project remained at the original contracted amount.

The administrative Recommendation

It is the Administrative Recommendation that the College accepts the WITCC Cherokee Campus Chiller Replacement Project and approves the release of the retainage amount of \$11,097.35 payable in 30 days.

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 2511S029RE

To Owner: Western Iowa Tech College
 Attn: Accounts Payable
 PO Box 5199
 Sioux City, IA 51102-5199

Project: 2511S029. WITCC Cherokee Campus
 Chiller Replacement - WITCC

Application No. : 5

Period To: 11/21/2025

Distribution to :

Owner

Architect

Contractor

From Contractor: Thompson Solutions Group Via Architect:
 2300 7th St
 Sioux City,, IA 51105

Project Nos: Cherokee Chiller
 Replacement

Remit To:
 Thompson Solutions Group
 2300 7th St
 Sioux City, IA 51105

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT


Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet is attached.

1. Original Contract Sum	\$221,947.00
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$221,947.00
4. Total Completed and Stored To Date	\$221,947.00
5. Retainage:	
a. 0.00% of Completed Work	\$0.00
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$0.00
6. Total Earned Less Retainage	\$221,947.00
7. Less Previous Certificates For Payments	\$210,849.65
8. Current Payment Due	\$11,097.35
9. Balance To Finish, Plus Retainage	\$0.00

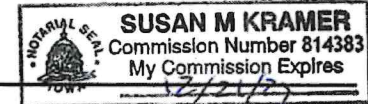
CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown

CONTRACTOR: Thompson Solutions Group

By:  Date: 11/21/2025

State of: Iowa County of: Woodbury
 Subscribed and sworn to before me this day of 11/21/2025
 Notary Public: 
 My Commission expires: 12/21/27



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor

AMOUNT CERTIFIED \$11,097.35

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:  Date: 11/21/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 5

Application Date : 11/21/25

To: 11/21/25

Architect's Project No.:


Invoice #: 2511S029RE

Contract : 2511S029. WITCC Cherokee Campus Chiller Replacement - WITCC

A Item No.	B Description of Work	C Scheduled Value	D E Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C-G)	I Retainage
			From Previous Application (D+E)	This Period In Place					
EC010	Start up - Electrical	627.00	627.00	0.00	0.00	627.00	100.00%	0.00	0.00
EC020	Conduit and Boxes - Electrical	1,482.00	1,482.00	0.00	0.00	1,482.00	100.00%	0.00	0.00
EC030	Wire and Cable - Electrical	2,447.00	2,447.00	0.00	0.00	2,447.00	100.00%	0.00	0.00
EC040	Panels and Gear - Electrical	4,283.00	4,283.00	0.00	0.00	4,283.00	100.00%	0.00	0.00
EC070	Demo - Electrical	1,541.00	1,541.00	0.00	0.00	1,541.00	100.00%	0.00	0.00
EC900	Misc - Electrical	320.00	320.00	0.00	0.00	320.00	100.00%	0.00	0.00
HV610	HVAC Equipment	105,446.00	105,446.00	0.00	0.00	105,446.00	100.00%	0.00	0.00
HV620	Demo - HVAC	2,783.00	2,783.00	0.00	0.00	2,783.00	100.00%	0.00	0.00
HV905	Hoisting Sub - HVAC	3,480.00	3,480.00	0.00	0.00	3,480.00	100.00%	0.00	0.00
HV908	Test and Balance Sub - HVAC	3,190.00	3,190.00	0.00	0.00	3,190.00	100.00%	0.00	0.00
PL261	Travel - Plumbing	2,094.00	2,094.00	0.00	0.00	2,094.00	100.00%	0.00	0.00
PL264	Demolition - Plumbing	7,180.00	7,180.00	0.00	0.00	7,180.00	100.00%	0.00	0.00
PL350	Hydronic Piping - Plumbing	56,193.00	56,193.00	0.00	0.00	56,193.00	100.00%	0.00	0.00
PL601	Equipment Rental - Plumbing	2,040.00	2,040.00	0.00	0.00	2,040.00	100.00%	0.00	0.00
PL904	Insulation Sub - Plumbing	27,345.00	27,345.00	0.00	0.00	27,345.00	100.00%	0.00	0.00
PLENG	Engineering Plumbing	1,496.00	1,496.00	0.00	0.00	1,496.00	100.00%	0.00	0.00
Grand Totals		221,947.00	221,947.00	0.00	0.00	221,947.00	100.00%	0.00	0.00



MEMO

TO:  Dr. Terry Murrell, President
FROM: Darin Moeller, Executive Dean of Instruction
 Carmen Wilson, Associate Dean - Corporate College
DATE: November 13, 2025
RE: Corporate College Report

Corporate College continues to strengthen its role as a critical partner to regional businesses by delivering training that is efficient, effective, flexible, and customized. Trainings are delivered by industry-experts across multiple areas: Business Solutions, Industrial Solutions, Safety Solutions, Trades & Apprenticeships, and Transportation, as well as offering assistance with Small Business Development (SBDC), and business funding initiatives such as 260E, 260F, and 260G.

Our success is driven by strong and expanding relationships with businesses, which serve as both clients and collaborators. These partnerships directly enhance workforce readiness and which in turn strengthens the economy. Partnership activity has been tracked since Fiscal Year 2016.

Since Fiscal Year 2021, Corporate College has steadily expanded its business partnerships.

- **Unique Partners:** Up 33% since FY21 (202 → 269).
- **New Partners:** More than doubled in five years (15 → 35).
- **Overall Engagement:** Partnership activities grew from 665 in FY21 to 772 in FY25.

Year	Partners	Unique Partners	New Partners
FY25	772	269	35
FY24	807	271	41
FY23	751	264	45
FY22	740	212	32
FY21	665	202	15

Definitions:

- **Partners:** Total partnership activities (a single partner may be counted multiple times for training, donations, hiring graduates, advisory boards, etc.).
- **Unique Partners:** Distinct businesses that received training at least once in the fiscal year.
- **New Partners:** Businesses that had not engaged in training with Corporate College within the past three fiscal years.



Western Iowa Tech Community College

This trend demonstrates both the breadth of Corporate College's reach and its ability to sustain long-term relationships while continuing to bring in new businesses. Our success is made possible by Corporate College staff who listen to business needs and deliver highly adaptable training solutions. Their expertise ensures that businesses receive programs that are:

- Customized to fit workforce requirements.
- Scalable in length and depth (from a few hours to several weeks).
- Designed to produce measurable outcomes for employers and employees.

Corporate College is well-positioned to continue growing its impact by expanding into new industries, deepening existing partner relationships and enhancing workforce trainings. We look forward to building on this momentum and delivering another year of measurable success.

**MEMO**

DATE: November 25, 2025

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean of Corporate College
Sam Pribil, Economic Development Coordinator

RE: 260G Accelerated Career Education (ACE) Nursing Agreement
with Burgess Health Center

Background:

The Iowa Legislature established the Accelerated Career Education (ACE) program to help community colleges establish or expand programs that train individuals in occupations needed by Iowa businesses. The program provides operational dollars as well as physical infrastructure dollars. The program requires that an eligible business enter into an agreement with the community college to sponsor all or a portion of the seats created by the program.

Western Iowa Tech Community College has ACE agreements in place with local businesses to provide an enhanced skilled workforce in the areas of Truck Driving and Nursing.

Development:

Western Iowa Tech Community College in partnership with Burgess Health Center will be expanding the 260G ACE Nursing Program.

Recommendation:

It is the administrative recommendation that the 260G ACE Nursing Program agreement with Burgess Health Center be approved.

**ACCELERATED CAREER EDUCATION
INDIVIDUAL PROGRAM AGREEMENT**

between

Western Iowa Tech Community College ("College")
Sioux City, Iowa

and

Burgess Health Center ("Employer")
Lynn Wold
lwold@burgesshc.org
1600 Diamond Street
Onawa, IA 51040

Federal ID Number: 42-0859940
Iowa Withholding Permit Number: 308100409

Dated as of
October 10, 2025
(Program to begin July 1, 2026)

Relating to

ACE Nursing, 2027

**ACCELERATED CAREER EDUCATION
PROGRAM AGREEMENT**

This Accelerated Career Education ("ACE") Program Agreement (the "Agreement") made and entered into as of the date set forth below between Western Iowa Tech Community College, (Merged Area XII), Sioux City, Iowa ("College"), and the entity set forth below ("Employer"), under the following circumstances:

A. Pursuant to the Accelerated Career Education Program Act, Iowa Code Chapter 260G, Western Iowa Tech Community College and Employer enter into this Agreement for the purpose of educating and training certain persons to provide highly skilled and well-educated workers within the Merged Area.

B. Western Iowa Tech Community College and Employer each has full right and lawful authority to enter into this Agreement and to perform and observe the provisions hereof on their respective parts to be performed and observed.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements hereinafter contained, the parties hereto agree as follows:

**ARTICLE I
DEFINITIONS**

Section 1.1. "ACE Program" shall consist of this arrangement to provide Program Services as more specifically set forth on Exhibit "A" for a career program pursuant to this Agreement with respect to Program Job Positions.

Section 1.2. "Act" means the Accelerated Career Education Program Act, Iowa Code Chapter 260G, as it may be amended from time to time, and the regulations promulgated thereunder by the Iowa Workforce Development, as the regulations may be amended from time to time.

Section 1.3. "Program Costs" means all necessary and incidental costs of providing Program Services. Attached hereto as Exhibit "A" and incorporated herein by this reference is a tentative budget relating to the ACE Program.

Other terms used in this Agreement shall have the meanings set out in the Act. Definitions set out in Iowa Code Chapter 260G are attached hereto.

ARTICLE II ACE PROGRAM

Section 2.1. Western Iowa Tech Community College agrees to provide the Program Services to the extent of funds available for that purpose. It is understood and agreed that Employer and any employee of Employer who represents a Program Job will assist in developing the Program. If Employer has a bargaining agreement in place, a representative of the employee bargaining unit shall also take part in the development of the Program. Western Iowa Tech Community College will be responsible for the final design of the Program.

Section 2.2. Western Iowa Tech Community College and Employer agree that Program Costs may be paid from one or a combination of the following sources: (a) cash or in-kind contributions by the Employer toward the program cost, provided that the Employer contribution shall be no less than twenty percent of the program costs, (b) tuition, student fees, or special charges fixed by the board of trustees to defray program costs, and (c) guarantee by the Employer of payments to be received under paragraph "a".

Section 2.3. The term of this Agreement shall not exceed five (5) years from the date of this Agreement. This Agreement may be renewed for a period not to exceed two (2) years.

Section 2.4. This Agreement may be amended with the written consent of both parties, provided that the parties shall not amend the term of this Agreement.

Section 2.5. Western Iowa Tech Community College may revise or expand the Program from time to time. However, no revision shall be made which would change the purpose of the Program to a purpose that is not permitted by the Act. Western Iowa Tech Community College may revise the Program Costs to reflect changes in tuition, other fees, changes in salaries and expenses and other increases allowed by law. Program Costs shall be calculated or recalculated on an annual basis based on the required Program Services and for a specific number of Participant Positions.

ARTICLE III PAYMENTS

Section 3.1. Exhibit "A" sets forth the minimum annual amount of Employer contribution and tuition and fee payments to be paid for Program Costs. Employer contributions shall be made according to the schedule set forth on Exhibit "A."

ARTICLE IV COVENANTS, REPRESENTATIONS AND WARRANTIES

Section 4.1. Representations, Warranties and Covenants of Western Iowa Tech Community College. Western Iowa Tech Community College represents that:

- (a) it is duly organized and validly existing under the laws of the State of Iowa;
- (b) it is not in violation of or in conflict with any provisions of the laws of the State of Iowa which would impair its ability to carry out its obligations hereunder;
- (c) it is empowered to enter into the transactions contemplated by this Agreement; and
- (d) it will do all things required of it in order to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 4.2. Representations, Warranties and Covenants of Employer. Employer represents, warrants and covenants that:

- (a) It is authorized to do business in the State of Iowa;
- (b) It has full power and authority to execute, deliver and perform this Agreement and all other instruments to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery and performance are not in contravention of law or Employer's articles of incorporation, bylaws or any indenture, agreement, mortgage, lease, undertaking or any other restriction, obligation or instrument to which Employer is a party or by which it is bound. This Agreement has by proper action been duly authorized, executed and delivered by Employer and all steps necessary have been taken to constitute this Agreement a valid and binding obligation of Employer;
- (c) There is no litigation or proceeding pending, or to the knowledge of Employer threatened, against Employer or any other person affecting in any manner whatsoever the right of Employer to execute the Agreement or to otherwise comply with its obligations contained in the Agreement;
- (d) Employer is a business or consortium of businesses, as that term is defined in the Act, and is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing or assembling products, construction, conducting research and development, or providing services (other than retail) in interstate or intrastate commerce;
- (e) Employer will interview graduating participants for full-time positions with Employer and will provide future hiring preferences to graduates of the ACE Program provided for in this Agreement;
- (f) If Employer has more than four sponsored participants in the program, Employer will offer a Program Job position of full-time employment to at least twenty-five percent of those sponsored participants who successfully complete the ACE Program;

(g) Employer will provide for a wage level for Program Jobs of no less than two hundred percent of the Federal Poverty Guidelines for a family of two as defined by the most recently revised poverty income guidelines as published by the United States Department of Health and Human Services at the time the Agreement is entered into. The wage level shall be recertified each year on the anniversary of the effective date of the Agreement; and

(h) Employer's projection of the annual gross wages to be paid by Employer to employees in the Program Jobs is truly and accurately depicted on Exhibit "A".

ARTICLE V EVENTS OF DEFAULT

Section 5.1. Events of Default. Each of the following shall be an "event of default":

(a) Employer fails to pay any amount required of it on or prior to the date on which such payment is due and payable and continuing for more than five (5) business days thereafter.

(b) Employer fails to observe and perform any other agreement, representation, term or condition contained in this Agreement, if such failure is not cured within twenty (20) days after Western Iowa Tech Community Colleges provides notice of such failure to Employer, or for such longer period to which Western Iowa Tech Community College may agree in writing; provided, that if the failure is other than the payment of money and is of such nature that it cannot be corrected within the applicable period, such failure shall not constitute an event of default so long as Employer institutes curative action within the applicable period and diligently pursues such action to completion.

(c) Any representation or warranty made by Employer herein or any statement in any report, certificate, financial statement or other instrument furnished in connection with this Agreement is, at any time, proven to have been false or misleading in any material respect when made or given.

(d) Employer acts in a manner contrary to any provision of this Agreement or fails to act in a manner required by any provision of this Agreement.

Section 5.2. Whenever an event of default shall have happened and is not cured as provided above, Western Iowa Tech Community College may, without notice to Employer, terminate this Agreement. In addition, Western Iowa Tech Community College may take whatever other action at law or in equity may appear necessary or desirable to collect the payments due and other amounts then due and thereafter to become due under this Agreement and to enforce performance and observance of any other obligation or agreement of Employer under this Agreement.

Section 5.3. No remedy conferred upon or reserved to Western Iowa Tech Community College by this Agreement is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Western Iowa Tech Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein, nor shall it be necessary to make any declaration of an event of default other than such declaration as may be expressly required herein.

Section 5.4. In the event any provision contained in this Agreement should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to be a waiver of any other breach hereunder.

Section 5.5. Employer may decline to satisfy any provisions in this Agreement relating to Subsection 4.2(e) and Subsection 4.2(f) of this Agreement if Employer experiences an economic downturn. For purposes of this Section, "economic downturn" includes a layoff of existing employees, reduced employment levels, increased inventories, or reduced sales.

ARTICLE VI MISCELLANEOUS

Section 6.1. This Agreement may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 6.2. If any provision of this Agreement, or any covenant, stipulation, obligation, agreement, act or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein, nor shall such illegality or invalidity of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act or action, or part shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 6.3. This Agreement shall be governed exclusively by and construed in accordance with the laws of the State of Iowa. The applicable provisions of Iowa law, including the Act, are incorporated into this Agreement as if set forth herein.

Section 6.4. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate Notice Address set forth on the signature page of this Agreement.

Employer and Western Iowa Tech Community College may, by notice given hereunder, designate any further or different addresses or persons to which subsequent notices, requests or other communications shall be sent.

Section 6.5. All covenants, stipulations, obligations and agreements of Western Iowa Tech Community College and Employer contained in this Agreement shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of Western Iowa Tech Community College or the Board of Trustees of Western Iowa Tech Community College other than in his or her official capacity, and neither the members of the Board of Trustees of Western Iowa Tech Community College nor any official, agent or employee of Western Iowa Tech Community College shall be liable personally on the covenants, stipulations, obligations or agreements of Western Iowa Tech Community College contained in this Agreement.

Section 6.6. This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon Western Iowa Tech Community College, Employer and their respective permitted successors and assigns, provided that this Agreement may not be assigned by Employer without the written consent of Western Iowa Tech Community College.

Section 6.7. Employer agrees that it shall provide all information requested by Western Iowa Tech Community College, the Iowa Workforce Development ("IWD") or the Iowa Department of Education ("IDOE") for the purpose of establishing a consistent and meaningful database to track aggregate wages of employees over time and evaluate the effectiveness of job training programs. Such information shall include the Social Security numbers of all Participants hired by Employer for Program Jobs. Such information shall be provided directly to Western Iowa Tech Community College, IWD, or IDOE upon forms provided by Western Iowa Tech Community College, IWD, or IDOE.

Section 6.8. Employer acknowledges that pursuant to the Act, Western Iowa Tech Community College may enter into similar agreements with other employers.

Section 6.9. This Agreement, including Exhibits, constitutes the entire agreement between Western Iowa Tech Community College and Employer with respect to the subject matter hereof and as such supersedes all previous negotiations, commitments and understandings. Captions and the alignment of the Agreement are for convenience only and shall not be construed to modify the rights or obligations of the parties.

IN WITNESS WHEREOF, Western Iowa Tech Community College and Employer have caused this Agreement to be duly executed all as of the date set forth below.

Western Iowa Tech Community College

Date: 11/26/25

By: Carmen Wilson
Carmen Wilson, Associate Dean of Corp College

ADDRESS FOR NOTICES
Carmen Wilson
PO Box 5199, 4647 Stone Ave Sioux City, IA 51102
carmen.wilson@witcc.edu

ATTEST:

Burgess Health Center

Date: November 5, 2025

By: Lynn Wold
Lynn Wold, Chief Executive Officer

ADDRESS FOR NOTICES
Lynn Wold
1600 Diamond Street Onawa, IA 51040
lwold@burgesshc.org

Notarized/ electronic signatures

Brandenburg

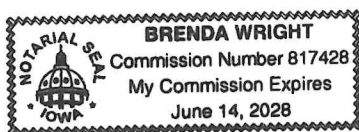


EXHIBIT "A"
Employer Commitments

I. Overview

	Year 1	Year 2	Year 3	Year 4	Year 5
Total Program Participants (includes those that are sponsored)	34	34	34	34	34
Employer Sponsored ACE Participants	10	10	10	10	10
Participants Sponsored by other Employer ACE Agreements	24	24	24	24	24
Remaining Un-sponsored Participants	0	0	0	0	0

A. Beginning Date of Program Agreement: 7/1/2026

B. Ending Date of Program Agreement: 6/30/2031

II. Employer Cash or In-Kind Contributions:

Year 1 Cash \$		In Kind \$	\$20,191.50
Year 2 Cash \$		In Kind \$	\$20,191.50
Year 3 Cash \$		In Kind \$	\$20,191.50
Year 4 Cash \$		In Kind \$	\$20,191.50
Year 5 Cash \$		In Kind \$	\$20,191.50

If Employer will meet its match requirement through in-kind contributions, detail the nature of each such contribution.

III. Program Job Wages. Employer's certification of average gross wages to be paid to employees in highly skilled jobs covered by this Agreement is a minimum of no less than 200 percent of the Federal Poverty Guideline for a family of two as of the date on which this Agreement is signed. Average starting gross wage:

Year 1 \$	\$62,587.20
Year 2 \$	\$62,587.20
Year 3 \$	\$62,587.20
Year 4 \$	\$62,587.20
Year 5 \$	\$62,587.20

IV. Employer Program Job Withholding Credits. Job Withholding Credits are calculated by multiplying the number of positions sponsored by the employer by 10% of the average wage per year for the position. The authorized Annual Amount of Program Job Withholding Credits:

Year 1 \$	\$49,500.00
Year 2 \$	\$49,500.00
Year 3 \$	\$49,500.00
Year 4 \$	\$49,500.00
Year 5 \$	\$49,500.00

**MEMO**

DATE: November 25, 2025

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean of Corporate College
Sam Pribil, Economic Development Coordinator

RE: 260G Accelerated Career Education (ACE) Nursing Agreement
with UnityPoint Health - St. Luke's

Background:

The Iowa Legislature established the Accelerated Career Education (ACE) program to help community colleges establish or expand programs that train individuals in occupations needed by Iowa businesses. The program provides operational dollars as well as physical infrastructure dollars. The program requires that an eligible business enter into an agreement with the community college to sponsor all or a portion of the seats created by the program.

Western Iowa Tech Community College has ACE agreements in place with local businesses to provide an enhanced skilled workforce in the areas of Truck Driving and Nursing.

Development:

Western Iowa Tech Community College in partnership with UnityPoint Health - St. Luke's will be expanding the 260G ACE Nursing Program.

Recommendation:

It is the administrative recommendation that the 260G ACE Nursing Program agreement with UnityPoint Health - St. Luke's be approved.

**ACCELERATED CAREER EDUCATION
INDIVIDUAL PROGRAM AGREEMENT**

between

Western Iowa Tech Community College ("College")
Sioux City, Iowa

and

UnityPoint Health - St. Luke's ("Employer")
Leah Knapp
Leah.Knapp@unitypoint.org
2720 Stone Park Blvd
Sioux City, IA 51104

Federal ID Number: 41-1019872
Iowa Withholding Permit Number: 303605601

Dated as of
October 10, 2025
(Program to begin July 1, 2026)

Relating to

ACE Nursing, 2027

**ACCELERATED CAREER EDUCATION
PROGRAM AGREEMENT**

This Accelerated Career Education ("ACE") Program Agreement (the "Agreement") made and entered into as of the date set forth below between Western Iowa Tech Community College, (Merged Area XII), Sioux City, Iowa ("College"), and the entity set forth below ("Employer"), under the following circumstances:

A. Pursuant to the Accelerated Career Education Program Act, Iowa Code Chapter 260G, Western Iowa Tech Community College and Employer enter into this Agreement for the purpose of educating and training certain persons to provide highly skilled and well-educated workers within the Merged Area.

B. Western Iowa Tech Community College and Employer each has full right and lawful authority to enter into this Agreement and to perform and observe the provisions hereof on their respective parts to be performed and observed.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements hereinafter contained, the parties hereto agree as follows:

**ARTICLE I
DEFINITIONS**

Section 1.1. "ACE Program" shall consist of this arrangement to provide Program Services as more specifically set forth on Exhibit "A" for a career program pursuant to this Agreement with respect to Program Job Positions.

Section 1.2. "Act" means the Accelerated Career Education Program Act, Iowa Code Chapter 260G, as it may be amended from time to time, and the regulations promulgated thereunder by the Iowa Workforce Development, as the regulations may be amended from time to time.

Section 1.3. "Program Costs" means all necessary and incidental costs of providing Program Services. Attached hereto as Exhibit "A" and incorporated herein by this reference is a tentative budget relating to the ACE Program.

Other terms used in this Agreement shall have the meanings set out in the Act. Definitions set out in Iowa Code Chapter 260G are attached hereto.

ARTICLE II ACE PROGRAM

Section 2.1. Western Iowa Tech Community College agrees to provide the Program Services to the extent of funds available for that purpose. It is understood and agreed that Employer and any employee of Employer who represents a Program Job will assist in developing the Program. If Employer has a bargaining agreement in place, a representative of the employee bargaining unit shall also take part in the development of the Program. Western Iowa Tech Community College will be responsible for the final design of the Program.

Section 2.2. Western Iowa Tech Community College and Employer agree that Program Costs may be paid from one or a combination of the following sources: (a) cash or in-kind contributions by the Employer toward the program cost, provided that the Employer contribution shall be no less than twenty percent of the program costs, (b) tuition, student fees, or special charges fixed by the board of trustees to defray program costs, and (c) guarantee by the Employer of payments to be received under paragraph "a".

Section 2.3. The term of this Agreement shall not exceed five (5) years from the date of this Agreement. This Agreement may be renewed for a period not to exceed two (2) years.

Section 2.4. This Agreement may be amended with the written consent of both parties, provided that the parties shall not amend the term of this Agreement.

Section 2.5. Western Iowa Tech Community College may revise or expand the Program from time to time. However, no revision shall be made which would change the purpose of the Program to a purpose that is not permitted by the Act. Western Iowa Tech Community College may revise the Program Costs to reflect changes in tuition, other fees, changes in salaries and expenses and other increases allowed by law. Program Costs shall be calculated or recalculated on an annual basis based on the required Program Services and for a specific number of Participant Positions.

ARTICLE III PAYMENTS

Section 3.1. Exhibit "A" sets forth the minimum annual amount of Employer contribution and tuition and fee payments to be paid for Program Costs. Employer contributions shall be made according to the schedule set forth on Exhibit "A."

ARTICLE IV COVENANTS, REPRESENTATIONS AND WARRANTIES

Section 4.1. Representations, Warranties and Covenants of Western Iowa Tech Community College. Western Iowa Tech Community College represents that:

- (a) it is duly organized and validly existing under the laws of the State of Iowa;
- (b) it is not in violation of or in conflict with any provisions of the laws of the State of Iowa which would impair its ability to carry out its obligations hereunder;
- (c) it is empowered to enter into the transactions contemplated by this Agreement; and
- (d) it will do all things required of it in order to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 4.2. Representations, Warranties and Covenants of Employer. Employer represents, warrants and covenants that:

- (a) It is authorized to do business in the State of Iowa;
- (b) It has full power and authority to execute, deliver and perform this Agreement and all other instruments to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery and performance are not in contravention of law or Employer's articles of incorporation, bylaws or any indenture, agreement, mortgage, lease, undertaking or any other restriction, obligation or instrument to which Employer is a party or by which it is bound. This Agreement has by proper action been duly authorized, executed and delivered by Employer and all steps necessary have been taken to constitute this Agreement a valid and binding obligation of Employer;
- (c) There is no litigation or proceeding pending, or to the knowledge of Employer threatened, against Employer or any other person affecting in any manner whatsoever the right of Employer to execute the Agreement or to otherwise comply with its obligations contained in the Agreement;
- (d) Employer is a business or consortium of businesses, as that term is defined in the Act, and is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing or assembling products, construction, conducting research and development, or providing services (other than retail) in interstate or intrastate commerce;
- (e) Employer will interview graduating participants for full-time positions with Employer and will provide future hiring preferences to graduates of the ACE Program provided for in this Agreement;
- (f) If Employer has more than four sponsored participants in the program, Employer will offer a Program Job position of full-time employment to at least twenty-five percent of those sponsored participants who successfully complete the ACE Program;

(g) Employer will provide for a wage level for Program Jobs of no less than two hundred percent of the Federal Poverty Guidelines for a family of two as defined by the most recently revised poverty income guidelines as published by the United States Department of Health and Human Services at the time the Agreement is entered into. The wage level shall be recertified each year on the anniversary of the effective date of the Agreement; and

(h) Employer's projection of the annual gross wages to be paid by Employer to employees in the Program Jobs is truly and accurately depicted on Exhibit "A".

Section 4.3. Indemnification. To the extent permitted by law, each party (the "Indemnifying Party") agrees to indemnify and hold the other party, its officers, directors, employees and agents (the "Indemnified Party") harmless from and against any loss, liability, damage, action, cost or expense (including reasonable attorney's fees and court costs) arising out of (i) the negligence acts or omission of the Indemnifying Party, its officers, directors, employees or agents, and (ii) a breach of the terms of this Agreement, including any attachments or exhibits to this Agreement, by the Indemnifying Party.

ARTICLE V EVENTS OF DEFAULT

Section 5.1. Events of Default. Each of the following shall be an "event of default":

(a) Employer fails to pay any amount required of it on or prior to the date on which such payment is due and payable and continuing for more than five (5) business days thereafter.

(b) Employer fails to observe and perform any other agreement, representation, term or condition contained in this Agreement, if such failure is not cured within twenty (20) days after Western Iowa Tech Community Colleges provides notice of such failure to Employer, or for such longer period to which Western Iowa Tech Community College may agree in writing; provided, that if the failure is other than the payment of money and is of such nature that it cannot be corrected within the applicable period, such failure shall not constitute an event of default so long as Employer institutes curative action within the applicable period and diligently pursues such action to completion.

(c) Any representation or warranty made by Employer herein or any statement in any report, certificate, financial statement or other instrument furnished in connection with this Agreement is, at any time, proven to have been false or misleading in any material respect when made or given.

(d) Employer acts in a manner contrary to any provision of this Agreement or fails to act in a manner required by any provision of this Agreement.

Section 5.2. Whenever an event of default shall have happened and is not cured as provided above, Western Iowa Tech Community College may, without notice to Employer, terminate this Agreement. In addition, Western Iowa Tech Community College may take whatever other action at law or in equity may appear necessary or desirable to collect the payments due and other amounts then due and thereafter to become due under this Agreement and to enforce performance and observance of any other obligation or agreement of Employer under this Agreement.

Section 5.3. No remedy conferred upon or reserved to Western Iowa Tech Community College by this Agreement is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Western Iowa Tech Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein, nor shall it be necessary to make any declaration of an event of default other than such declaration as may be expressly required herein.

Section 5.4. In the event any provision contained in this Agreement should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to be a waiver of any other breach hereunder.

Section 5.5. Employer may decline to satisfy any provisions in this Agreement relating to Subsection 4.2(e) and Subsection 4.2(f) of this Agreement if Employer experiences an economic downturn. For purposes of this Section, "economic downturn" includes a layoff of existing employees, reduced employment levels, increased inventories, or reduced sales.

ARTICLE VI MISCELLANEOUS

Section 6.1. This Agreement may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 6.2. If any provision of this Agreement, or any covenant, stipulation, obligation, agreement, act or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein, nor shall such illegality or invalidity of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act or action, or part shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 6.3. This Agreement shall be governed exclusively by and construed in accordance with the laws of the State of Iowa. The applicable provisions of Iowa law, including the Act, are incorporated into this Agreement as if set forth herein.

Section 6.4. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate Notice Address set forth on the signature page of this Agreement.

Employer and Western Iowa Tech Community College may, by notice given hereunder, designate any further or different addresses or persons to which subsequent notices, requests or other communications shall be sent.

Section 6.5. All covenants, stipulations, obligations and agreements of Western Iowa Tech Community College and Employer contained in this Agreement shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of Western Iowa Tech Community College or the Board of Trustees of Western Iowa Tech Community College other than in his or her official capacity, and neither the members of the Board of Trustees of Western Iowa Tech Community College nor any official, agent or employee of Western Iowa Tech Community College shall be liable personally on the covenants, stipulations, obligations or agreements of Western Iowa Tech Community College contained in this Agreement.

Section 6.6. This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon Western Iowa Tech Community College, Employer and their respective permitted successors and assigns, provided that this Agreement may not be assigned by Employer without the written consent of Western Iowa Tech Community College.

Section 6.7. Employer agrees that it shall provide all information requested by Western Iowa Tech Community College, the Iowa Workforce Development (“IWD”) or the Iowa Department of Education (“IDOE”) for the purpose of establishing a consistent and meaningful database to track aggregate wages of employees over time and evaluate the effectiveness of job training programs. Such information shall include the Social Security numbers of all Participants hired by Employer for Program Jobs. Such information shall be provided directly to Western Iowa Tech Community College, IWD, or IDOE upon forms provided by Western Iowa Tech Community College, IWD, or IDOE.

Section 6.8. Employer acknowledges that pursuant to the Act, Western Iowa Tech Community College may enter into similar agreements with other employers.

Section 6.9. Compliance with Law. It is the intent of the parties to this Agreement to comply with all applicable laws and regulations, and in the event that any conflict arises between the terms of this Agreement and such laws and regulations, the parties agree that the Agreement will be read to comply with law or to terminate, if such compliance is not possible.

Section 6.10. Access to Records. If required by applicable law, the parties agree that until the expiration of four (4) years after the furnishing of Services under this Agreement, each party will make available to the Secretary of the United States Department of Health and Human Services and the United States Comptroller General, and their duly authorized representatives, this Agreement and all books, documents and records necessary to certify the nature and extent of the costs of the Services provided under this Agreement. No attorney-client, accountant-client or other legal privilege shall be deemed to have been waived by the parties by virtue of this provision

Section 6.11 Governmental Program Participation. The parties represent and warrant that neither they nor any of their employees or contractors who provide services under this Agreement are or have been excluded from participation, debarred, and are not otherwise ineligible to participate in a “Federal Health Care Program” as defined in 42 U.S.C Section 1320a-7b(f) or in any other government payment program. The parties further represent and warrant that neither they nor any of their employees or contractors who provide Services under this Agreement are or ever have been listed on the Office of Foreign Assets Control’s (OFAC) Specially Designated Nationals and Blocked Persons List (SDN). If either party or its employees or contractors should be excluded from participation, debarred, or become otherwise ineligible to participate in any such program during the term of this Agreement, that party will immediately remove such employee or contractor from providing services, and in no event later than three (3) days after occurrence, notify the other party of the event. In the event either party has reasonable suspicion that any employee or contractor of the other party who provides services are or have been excluded from participation, debarred, or otherwise ineligible to participate in a “Federal Health Care Program” or listed on the SDN, that party will notify the other in writing of such suspicion and the receiving party will provide satisfactory assurances that no such exclusion exists, including but not limited to, proof of exclusion screening within three (3) days of receipt of the notice. In the event of exclusion, SDN listing or failure to provide satisfactory assurances as described herein, a party may immediately

terminate this Agreement without penalty upon written notice to the party in breach of this section. Additionally, notwithstanding anything to the contrary herein, in the event of breach of the terms of this Section, the breaching party will indemnify the other for any expenses or liability incurred arising from that breach

Section 6.12. This Agreement, including Exhibits, constitutes the entire agreement between Western Iowa Tech Community College and Employer with respect to the subject matter hereof and as such supersedes all previous negotiations, commitments and understandings. Captions and the alignment of the Agreement are for convenience only and shall not be construed to modify the rights or obligations of the parties.

IN WITNESS WHEREOF, Western Iowa Tech Community College and Employer have caused this Agreement to be duly executed all as of the date set forth below.

Western Iowa Tech Community College

Date: 11/25/25

By: Carmen Wilson
Carmen Wilson, Associate Dean of Corp College

ADDRESS FOR NOTICES

Carmen Wilson
PO Box 5199, 4647 Stone Ave Sioux City, IA 51102
carmen.wilson@witcc.edu

ATTEST:

UnityPoint Health - St. Luke's

Date: 11/25/2025

By: Leah Knapp
Leah Knapp, Vice President of Finance - Sioux City

ADDRESS FOR NOTICES

Leah Knapp
2720 Stone Park Blvd Sioux City, IA 51104
Leah.Knapp@unitypoint.org

Notarized/ electronic signatures

11/25/2025 Dawn R. Hirschman

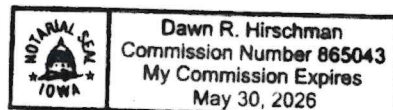


EXHIBIT "A"
Employer Commitments

I. Overview

	Year 1	Year 2	Year 3	Year 4	Year 5
Total Program Participants (includes those that are sponsored)	34	34	34	34	34
Employer Sponsored ACE Participants	14	14	14	14	14
Participants Sponsored by other Employer ACE Agreements	20	20	20	20	20
Remaining Unsponsored Participants	0	0	0	0	0

- A. Beginning Date of Program Agreement: 7/1/2026
 B. Ending Date of Program Agreement: 6/30/2031

II. Employer Cash or In-Kind Contributions:

Year 1 Cash \$		In Kind \$	\$28,268.11
Year 2 Cash \$		In Kind \$	\$28,268.11
Year 3 Cash \$		In Kind \$	\$28,268.11
Year 4 Cash \$		In Kind \$	\$28,268.11
Year 5 Cash \$		In Kind \$	\$28,268.11

If Employer will meet its match requirement through in-kind contributions, detail the nature of each such contribution.

III. Program Job Wages. Employer's certification of average gross wages to be paid to employees in highly skilled jobs covered by this Agreement is a minimum of no less than 200 percent of the Federal Poverty Guideline for a family of two as of the date on which this Agreement is signed. Average starting gross wage:

Year 1 \$	\$68,078.40
Year 2 \$	\$68,078.40
Year 3 \$	\$68,078.40
Year 4 \$	\$68,078.40
Year 5 \$	\$68,078.40

IV. Employer Program Job Withholding Credits. Job Withholding Credits are calculated by multiplying the number of positions sponsored by the employer by 10% of the average wage per year for the position. The authorized Annual Amount of Program Job Withholding Credits:

Year 1 \$	\$60,596.00
Year 2 \$	\$60,596.00
Year 3 \$	\$60,596.00
Year 4 \$	\$60,596.00
Year 5 \$	\$60,596.00



TO: Dr. Terry Murrell, President

FROM: Christina Brandon, Dean of Outreach & Information Technology
Tawnya Beermann, Dean of Students

DATE: November 27, 2025

SUBJECT: Alta Cloud Security Camera Equipment Purchase

Western Iowa Tech's Campus Safety team relies on camera technology to support the safety needs of students, employees, and the public across all WITCC campuses. In September 2023, the College began a multi-stage project with Alta Cloud to implement a sustainable security technology solution. Earlier phases included migrating servers, updating equipment infrastructure, and transitioning to a cloud-based security platform.

The next phase of this project requires replacing 46 obsolete cameras with new models compatible with the Alta Cloud system.

Required equipment and services include:


- 19 dome cameras
- 7 mini dome cameras
- 5 multi-sensor cameras
- 2 bullet cameras
- 13 multi-sensor dome cameras
- Supporting components as needed
- Mounting, installation, and setup (included)
- Use of existing Cat6 cabling
- Use of existing Alta Cloud subscriptions

The new equipment will be installed in key areas of the Sioux City campus to enhance monitoring and visibility. Target locations include the property behind Campus Housing, the main entry and lower level of The Security Institute (TSI), and the main entrance of the Industrial Technology Center (ITC). Camera placement in these areas will support real-time monitoring and provide expanded visual coverage of campus activity.

Recommendation:

It is the recommendation of the administration that the Board approve the purchase of the proposed Alta Cloud security equipment at a cost not to exceed **\$111,003.74**, utilizing IMPACC and Technology fees.

Replacing cameras that are not working on cloud camera system to cloud based cameras



866.258.8462
2300 7th St.
Sioux City, IA 51105
<http://thompsonsolutionsgroup.com/>

Date:	Wednesday, November 12, 2025
Attn:	Christina Brandon
Phone:	
E-Mail:	christina.brandon@witcc.edu
Fax:	

Ship To:	Western Iowa Tech College	Bill To:	Western Iowa Tech College
Street:	4647 Stone Avenue	Street:	Attn: Accounts Payable
Street 2:	Po Box 5199	Street 2:	PO Box 5199
City:	Sioux City	City:	Sioux City
State:	IA	State:	IA
	Zip:	Zip:	51102-5199

Qty	Material Description
16	2MP H6SL Indoor IR Dome Camera with 3.4-10.5mm lens; 30 day
3	5MP, 30 Day Onboard Storage Alta, WDR, Day/Night Indoor Dome
7	2MP H6M IR Indoor Minidome; Alta 30 Days
5	8MP, 30 Day, Alta 3 head H5A Multisensor
1	5MP, 30 Day, Alta, WDR, Day/Night Outdoor Bullet, 3.4-10/5mm
13	Alta H4A 8MP 4 head Multisensor Dome Camera, 30 Day on board
1	5MP, 30 Day, Alta, WDR, Day/Night Outdoor Bullet, 10.9/29mm
17	IR Illuminator Ring for H4 Multisensor
17	Gigabit 802.3bt 60 W PoE Injector
6	H6M Grey In-Ceiling Adapter
7	In-ceiling mount for 6.1" Dome Camera
15	ADAPTER, Pendant Mount, H5MH
15	COVER, Surface /Pendant Mount, H5MH
15	Wall Mount for large pendant camera
15	1.5 inch NPT Adapter for Large Pendant Mount Camera
2	Pole Mount For Large Pendt WLMT-1001
4	Corner mount for H5A MH
2	Dome Bubble and Cover For In-Ceiling Mount Clear
2	Drop Ceiling Metal Panel for use with multi sensor camera
2	In ceiling adapter for H5 camera

Total Sales Price	\$111,003.74
Sales Tax	\$0.00
Total	\$111,003.74

Quote Valid Until 12/12/2025

Description of Installation Services

Proposal to replace 46 cameras that are not working on the Alta cloud camera system per walk through with customer. Location of all cameras are noted on campus maps. Includes: (16) 2MP dome cameras and mounting equipment, (3) 5MP dome cameras and mounting equipment (7) 2MP mini dome cameras and mounting equipment, (5) 8x3MP multi-sensor cameras and mounting equipment, (2) 5MP bullet camera and mounting equipment, (13) 8x4MP multi-sensor cameras and mounting equipment, installation, and setup.

These are replacement cameras will use existing subscriptions

Will reuse existing Cat6 cabling

I have reviewed the above estimate and am authorizing purchase of said services and / or products. Labor costs are estimates assuming normal installation. Should issues arise requiring significant additional labor, it will be billed at Thompson Solutions Group's normal hourly rate.

Client Name (Please Print)	Client Approval Signature	Date
Dar Raye Sandy - Thompson		11.12.25

Any use tax due on materials purchased by Thompson Solutions Group is included in the price above. **Applicable sales tax will be added to invoices as issued.** This quotation constitutes an offer to sell which expressly limits acceptance to the terms of this offer accompanying this quotation. This offer shall be valid for a period of 30 days from the date of this offer. All invoices are **Net 30 Days** from date of invoice with an active credit account. Past due invoices will be assessed 1.5% interest per month on the unpaid balance. Thompson Solutions Group reserves the right to withhold services when an account is past due. Changes to the scope of work require agreement by the customer and Thompson Solutions Group. A minimum of 25% restocking fee will be charged on returnable material. Material must be returned within 15 days of installation.

WARRANTY

Thompson Solutions Group facilitates a manufacturer's warranty of hardware or software for one year from installation unless otherwise specified. **After 90 days**, labor to replace defective hardware or software during the manufacturer's warranty will be billed out at normal rates. Equipment not installed by Thompson Solutions Group is not covered under this warranty. Acts of God, fire, violence, abuse, negligence, and intrusion of equipment or software are not covered by Thompson Solutions Group's warranty.

TARIFF AND SUPPLY CHAIN NOTICE

In the event that tariffs, duties, taxes, or other governmental charges are imposed on the materials required for the project, any additional costs will be the sole responsibility of the owner. Thompson Solutions Group will work directly with the owner and/or General Contractor and may adjust pricing accordingly based on changes to applicable tariffs. The lead time for all materials included in this Proposal are subject to change by the manufacturer. Any delays in material delivery arising from unforeseen disruptions within the global supply chain shall be considered unavoidable delays and will not be deemed a breach by either party, allowing for reasonable time extensions to the overall schedule, as necessary.



TO: Dr. Terry Murrell, President

FROM: Christina Brandon, Dean of Outreach & Information Technology
Tawnya Beermann, Dean of Students

DATE: November 27, 2025

SUBJECT: Ellucian Smart Plan and Award

Western Iowa Tech Community College continues to strengthen its commitment to the personalized success of every student. As advising needs evolve, adopting tools that support ongoing advisor–student connections and improve academic planning has become increasingly essential. Ellucian’s *Smart Plan* and *Award* product offers advanced capabilities that enhance individualized student planning, streamline advising processes, expand credential attainment, and create a more transparent and engaging academic experience. These tools allow advisors to shift from manual, time-intensive tasks to relationship-centered conversations focused on students’ academic, career, and life goals

Ellucian Smart Plan

Smart Plan is an automated, personalized academic planning system—functioning much like a “Google Maps for academic planning.” It generates customized term-by-term course paths for each student and automatically adjusts those plans as student needs or aspirations change.

Key Capabilities

- Automated plan creation that adapts to program changes or life events
- Integrated registration directly from personalized plans
- Predictive insights into time and cost to completion
- Course demand forecasting to support more effective schedule planning

Student & Advisor Benefits

- Reduces manual plan maintenance, freeing advisor time
- Supports deeper, goal-focused advising conversations
- Helps students stay on track with courses that count toward completion
- Improves registration accuracy ensuring efficient use of financial resources
- Encourages students to revisit and engage with their academic plans regularly



Ellucian Award

Award evaluates all courses a student has completed and compares them against requirements for every degree or certificate—not only those associated with a student’s declared program.

Key Capabilities

- Automated identification of earned or nearly earned credentials
- Progress visibility across all programs, including undeclared pathways
- Re-engagement opportunities for stop-outs with clear completion options
- Assurance that all earned credentials are awarded, supporting funding and reporting accuracy

Student & Institutional Benefits

- Improves student outcomes by identifying all eligible credentials
- Increases re-enrollment opportunities for returning students
- Prevents missed credentials for current learners
- Strengthens institutional performance metrics and reporting accuracy

Recommendation:

Given the significant potential to enhance student success, improve advising efficiency, increase credential attainment, and advance WITCC’s commitment to personalized student supports, it is the administrative recommendation that the Board approve the purchase of an *Ellucian Smart Plan* and *Award* 5-year service agreement, for an amount not to exceed **\$397,899**, utilizing Student Technology Fees.



ORDER FORM

This Order Form (the “Order Form”) is made by and between **ELLUCIAN COMPANY LLC** (“Ellucian”) and Western Iowa Tech Community College (“Client”). This Order Form is subject to the terms and conditions of the most recent underlying agreement between the parties related to licensing software, providing professional services and/or providing software support services or maintenance, as applicable (collectively, the “Agreement”). This Order Form will constitute a separate and independent contract between the parties hereto.

Term. The period commencing on the Beginning Date and continuing until the Expiration Date (each as specified in this Order Form) is the “Initial Term.” Following the Initial Term, this Order Form will automatically renew for successive periods of twelve (12) months, at Ellucian’s then-current rates unless either party provides written notice to the other party at least ninety (90) days prior to the commencement of the applicable renewal term. Ellucian shall provide Client with current rates in writing at least one hundred twenty (120) days prior to the commencement of the applicable renewal term. The Initial Term combined with any renewal Contract Year(s) is referred to herein as the “Term.”

Cloud Software			
Description ^{1, 2}	Beginning Date	Expiration Date	Fee
Ellucian Smart Plan	February 1, 2026	January 31, 2031	Included
Ellucian Award	February 1, 2026	January 31, 2031	Included
TOTAL (for Contract Year ending January 31, 2027)			\$77,733³
TOTAL (for Contract Year ending January 31, 2028)			\$81,619
TOTAL (for Contract Year ending January 31, 2029)			\$85,700
TOTAL (for Contract Year ending January 31, 2030)			\$89,985
TOTAL (for Contract Year ending January 31, 2031)			\$94,485

Notes:

¹ For product descriptions and service standards, see www.ellucian.com/contracts-and-documentation.

² The annual fees shown in the Cloud Software Table include implementation/setup services for Ellucian Smart Plan and Ellucian Award; for a description of such services to be provided under this Order Form, See the Statement of Work which may be downloaded at the following URL: <https://ellucian.box.com/s/3wttuzjqfesusr1on0rymvhvas9xluss>.

³ Ellucian’s obligation to provide credits under this Order Form is conditioned on the Client being current on all fees payable to Ellucian under the Agreement. Conditioned upon an Execution Date on or before December 19, 2025, Ellucian will issue a one-time credit in the amount of \$31,635 to be applied to Client’s account for use towards the initial Contract Year Cloud Software subscription fees for the period from February 1, 2026, through January 31, 2027. For the avoidance of doubt, the one-time credit issued under this Order Form may only be applied to the subscription fees described herein and may not be applied to any other fees for software, services, or subscription agreement(s) between the parties. The fees shown in the table above does reflect application of such credit.

Contract Year. As applicable, the term “Contract Year” means each period of twelve (12) months commencing on February 1 during the Term.

Contracted FTE. The Contracted FTE to applicable Software is 2,999.

Invoicing. As applicable based upon the specific products identified in this Order Form, Ellucian will invoice Client:

- on the Execution Date for license fees for Software licensed on a perpetual basis and for all Professional Services to be performed on a fixed fee basis;
- on an annual basis, in advance of each applicable Contract Year for Software Support Services fees (fees for the initial Contract Year will be invoiced on the Execution Date and may be prorated, if applicable, for a partial initial Contract Year depending upon the Execution Date);
- on an annual basis, in advance of each applicable Contract Year for Cloud Software or Term Software fees (fees for the initial Contract Year will be invoiced on the Execution Date and may be prorated, if applicable, for a partial initial Contract Year depending upon the Execution Date); and
- monthly on an as-incurred basis in arrears for all Professional Services to be performed on a time and materials basis as well as for reimbursable travel and living expenses and other applicable charges in accordance with the terms of the Agreement if Ellucian's performance of any Professional Services involves onsite delivery (unless the service rate(s) identified in the Order Form indicate that travel and living expenses are included).

Payment Terms. Unless a different payment obligation is specified in the Agreement, Client's payments under this Order Form are due within thirty (30) days of the date(s) of invoice(s).

By the execution below, each party represents and warrants that it is bound by the signature of its respective signatory for this non-cancelable Order Form. Except as expressly amended by the Order Form, the terms of the Agreement remain unchanged and in full force and effect; any fees due under the Order Form are in addition to and not in lieu of fees already due or scheduled to come due under the Agreement. Client has not relied on the availability of either any future version of any software or any future software product or service.

Ellucian	Client
By:	By:
<i>Authorized Signature</i>	<i>Authorized Signature</i>
Name:	Name:
<i>Printed</i>	<i>Printed</i>
Title:	Title:
Date:	Date:

The later date of signature above is the "Execution Date" of this Order Form.

The pricing contained in this Order Form is valid only if the Execution Date occurs on or before December 19, 2025.

<u>Client Accounts Payable Contact Information:</u>
Name:
Address:
City, State, Zip:

Email Address:

PO# (if applicable)

Client Cloud Software Provisioning Contact Information:
--

Name:

Title:

Email:

Smart Plan & Award

Lead students on the most direct route to completion and post-academic success

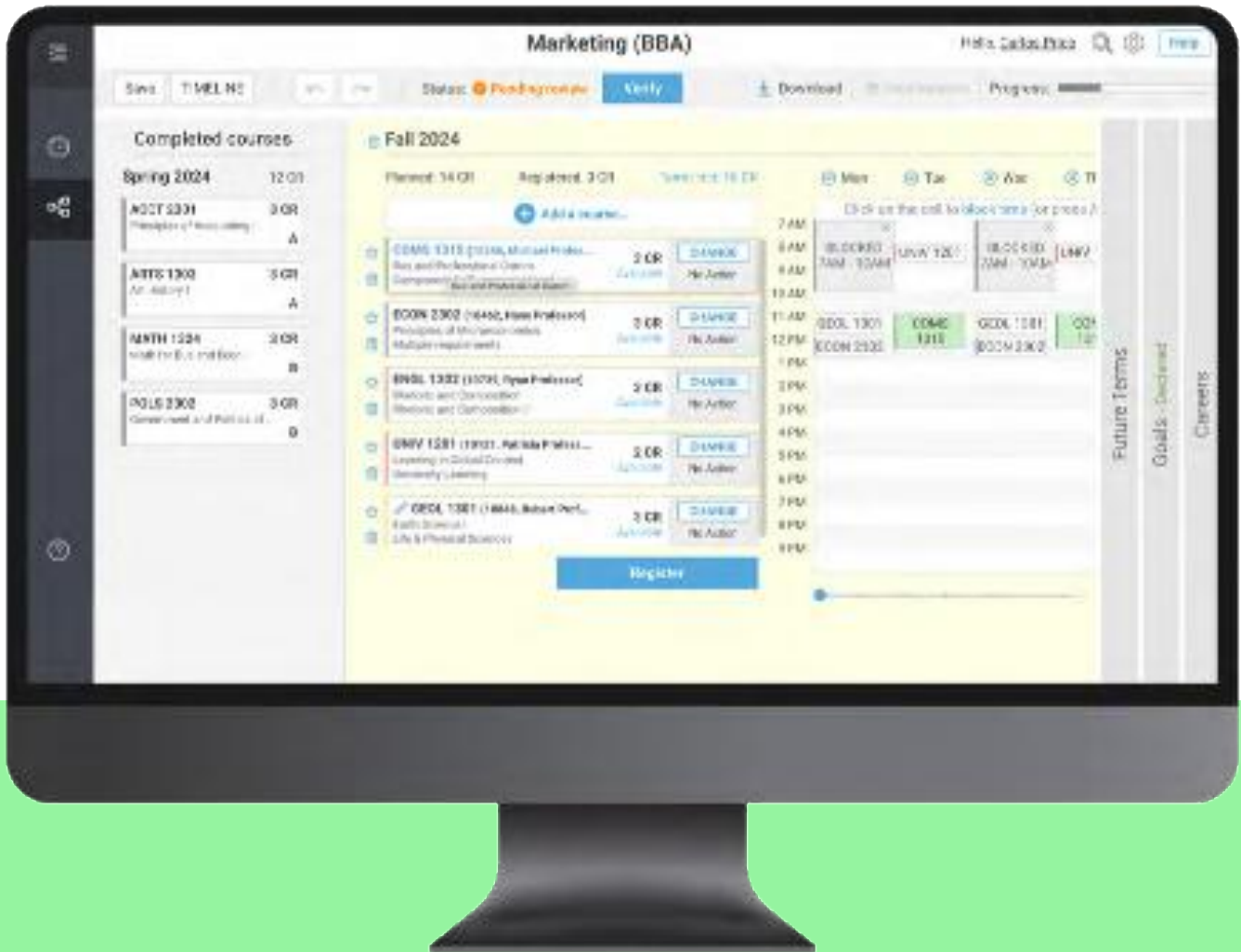


Maximize Personalization and Scale: Your Self-Correcting Plan

If the audit is your foundation, then the plan is your house. Would you expect your home to be structurally sound if your foundation isn't? Far too often, valuable advising time is spent creating band-aid fixes to unstable audits – like manually verifying program requirements, identifying best-fit courses, and building schedules. But technology can do this. In fact, technology does do this – automatically.

When the planner is the planning expert, students and advisors can focus on the most important objective: executing it.

Ellucian Smart Plan



Smart Plan personalizes academic plans for each student – and automatically updates them to accommodate any change: a life event, declaration change, you name it.

It's the Google Maps for academic planning, generating the most optimal path – term-by-term, course-by-course – from enrollment to completion.

Let the plan do the work.

Witness every plan self-heal to accommodate student-specific scenarios – no more eleventh-hour revisions or forgetting to update it at all.

Foster more meaningful dialogue.

Free advisors' time to foster deeper, more effective student conversations about academic, career, and life aspirations.

Make registration a breeze.

Let students register for courses directly from their unique plans, reducing potential errors and making registration a non-event.

Know the finish line.

Tell students exactly when they will finish and how any changes could alter that data and the cost of their education.



Questions Answered by Smart Plan

- What courses fit my work schedule?
- When will I graduate if I take/don't take this course?
- What courses will speed up graduation and minimize cost?
- What if I changed my major? Dropped this course? Took a semester off to work?
- What course section should I prioritize to stay on track?
- What courses should be offered each term to ensure we're meeting the curricular needs of students?



Successes Unlocked by Smart Plan

- Students and advisors regularly revisit academic plans.
- Students are focused on the courses that count toward their goals.
- Advisors have the time to facilitate advice-first conversation.
- Registration is a natural extension of academic planning.



60% reduction of advising time spent planning and scheduling

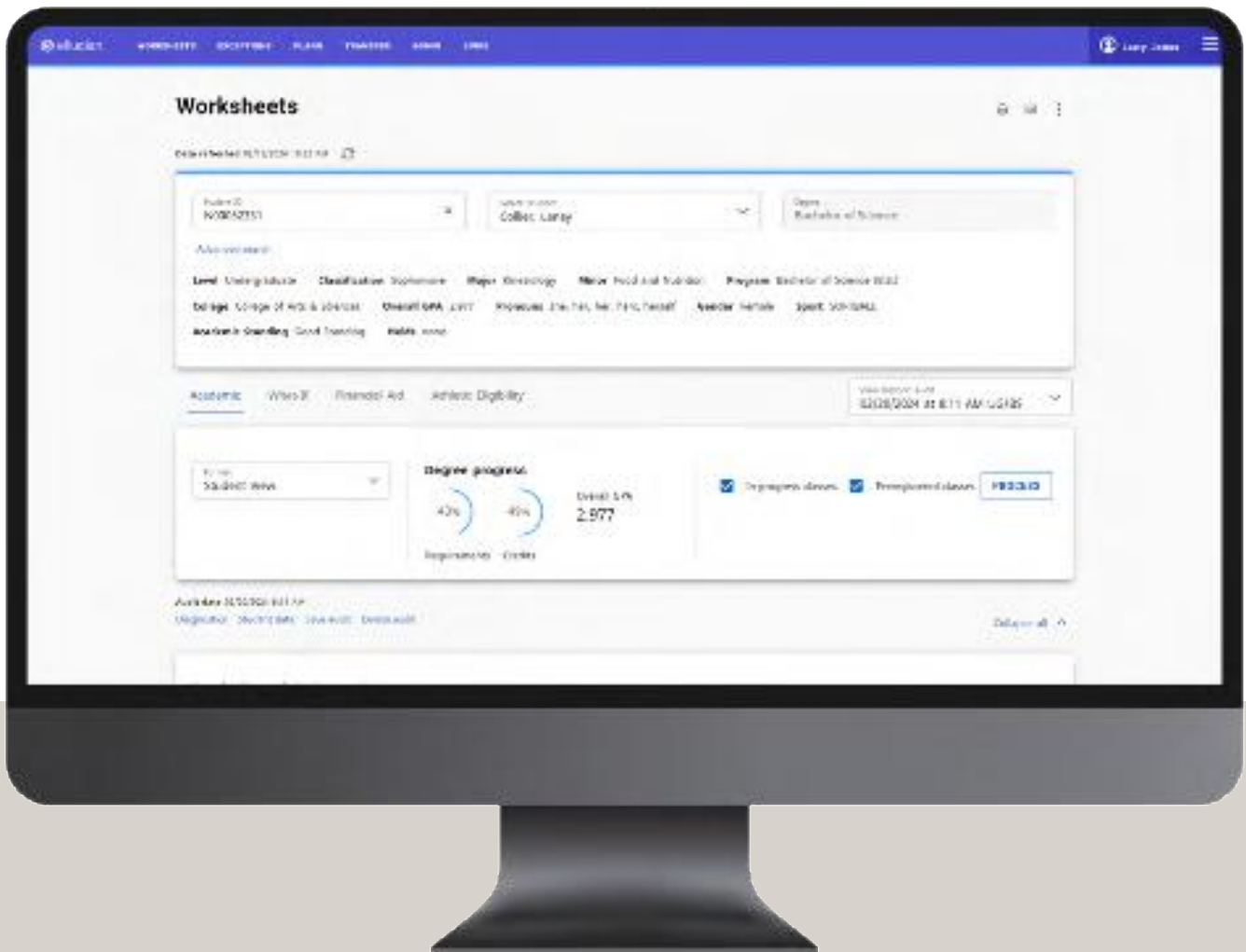
Norco College

Award What's Been Earned: Your Credential Discovery

Imagine redoing your kitchen only to earn zero return on investment. In hindsight, maybe you would have reconsidered the project.

Students spend so much time, passion, and money on their education. It's not just about getting to the finish line; it's about earning and raising that trophy overhead with pride and joy.

Ellucian Award



Award analyzes each student's completed courses and compares them to all available degree/credential requirements, declared or not.

Finally, you'll never miss an opportunity to award credentials to deserving students.

Find students more credentials.

Enhance student resumes by surfacing completed degrees and credentials outside of their declaration(s).

Re-enroll more stop-outs.

Support outreach strategies with personalized paths to credentials, including the exact classes that must be completed.

Turn almost into complete.

Display student progress toward undeclared programs, like someone three credits away from an undeclared minor in biology.

Generate more funding.

Boost performance-based funding by awarding more degrees and credentials to the students who have earned them.



Questions Answered by Award

- Which students have already met all requirements for a degree or credential, even if it is not their declared goal?
- How close are students to completing any program, credential, or major, whether or not it is their declared goal?
- For each student, which degrees and credentials are they closest to completing?



Successes Unlocked by Award

- Students are notified of and awarded the credentials they earned.



2,408 degrees earned by 1,926 individual non-applicant students* in the first academic year after implementation

Dallas College



Ellucian powers innovation for higher education, partnering with more than 2,900 customers across 50 countries, serving 20 million students. With a singular focus on the needs of institutions, Ellucian's AI-powered platform features best-in-class SaaS capabilities and delivers insights needed now and into the future. Learn more at www.ellucian.com.

Smart Plan and Award Pricing

Maximize Personalization and Scale: Your Self-Correcting Plan

Award What's Been Earned: Your Credential Discovery

Solution	Year 1	Year 2	Year 3	Year 4	Year 5	Contract Value
Smart Plan & Award	\$46,099	\$81,619	\$85,700	\$89,985	\$94,485	\$397,899

*Pricing includes Year 1 credit for Award (\$31,635) and discounting.
Valid until December 19, 2025.*

Current List Price

Solution	Year 1	Year 2	Year 3	Year 4	Year 5	Contract Value
Smart Plan & Award	\$104,062	\$109,263	\$114,726	\$120,462	\$126,486	\$574,999

Anticipated price increase on 1/1/2026.



Ellucian powers innovation for higher education, partnering with more than 2,900 customers across 50 countries, serving 20 million students. With a singular focus on the needs of institutions, Ellucian's AI-powered platform features best-in-class SaaS capabilities and delivers insights needed now and into the future. Learn more at www.ellucian.com.



DATE: November 24, 2025
TO: Board of Directors
FROM: Linnea Fletcher, Chair – Board of Directors
RE: **Presidential Search Contract**

Background Information

With the announced retirement of Dr. Terry A. Murrell after nearly 15 years of service as President of Western Iowa Tech Community College (WITCC), the Board of Directors is beginning the process to identify the next president of the college.

As members of the Association of Community College Trustees (ACCT), it is proposed that the Board engage ACCT's Executive Search services to support this process. The attached contract outlines the scope of services and associated terms. The agreement has been reviewed by legal counsel.

Recommendation

I recommend that the Board of Directors approve the attached Presidential Search Agreement with the Association of Community College Trustees.

**PRESIDENTIAL SEARCH AGREEMENT between the
Association of Community College Trustees
and
Western Iowa Tech Community College**

This Presidential Search Agreement (“Agreement”) is entered by and between the Association of Community College Trustees (“ACCT”) and the Board of Directors (“Board”) of Western Iowa Tech Community College (the “College”), Iowa, as of the date the last signature is affixed hereto.

1. Payment.

- a. **Fee.** The College shall pay ACCT a total fee of \$48,000 (the “Fee”) for the Services. The Fee shall be paid in two increments, with ACCT invoicing the College for \$24,000 by February 27, 2026, and the final \$24,000 by April 27, 2026. The College shall pay the invoiced increments of the Fee within sixty (60) days of receiving an invoice.
- b. **Travel Expenses.** The College shall reimburse ACCT for travel costs for its consultants constituting, as applicable and necessary:
 - i. Airfare, taxi/ride-share services, car rental fees, and tolls;
 - ii. Travel by Consultant’s personal vehicle for in-person services provided pursuant to this Agreement shall be reimbursed at the then-current standard IRS mileage rate for each mile driven. No additional reimbursement for maintenance, gasoline, or insurance will be provided;
 - iii. Reasonable costs for hotel accommodations while traveling to provide in-person services pursuant to this Agreement
 - iv. Reasonable costs for meals consumed while traveling to provide in-person services pursuant to this Agreement.

ACCT shall submit invoices to the College for such travel expenses, and payment shall be made by the College within sixty (60) days. Travel expenses reimbursed by the College under this Agreement shall not exceed \$8,000.

2. **Search Services.** In exchange for the Fee, ACCT will perform a comprehensive search for up to three qualified candidates for the position of President at the College consistent with its Scope of Work, incorporated herein by reference and attached as Exhibit A (the “Services”). The Services include, at a minimum:

- **Recruiting Services**
 - Provide one-on-one, focused recruiting of high-caliber candidates.
 - National communications strategy and advertising campaign, national exposure of the Presidential search on the ACCT Searches website: acctsearches.org. Cost of placing advertisements is not included in ACCT search fee, and ACCT will present any costs for advertising to the College to pre-approve before incurring. College to place advertisements directly whenever possible.
 - Prominent promotion of the search at national higher education meetings.
 - Promotion on professional social media sites such as LinkedIn.
- **ACCT Searches Team Accessibility**

- Experienced ACCT Searches Team.
- Utilize a minimum of one (1) consultant and three (3) staff to perform the Services.
- Three site visits by the ACCT Search Consultant to the College to conduct in-person meetings with the relevant College stakeholders to identify desired qualifications, traits, and experience for the President position at the College.
- Unlimited availability to College Board members, administrators, or other College stakeholders on an ongoing basis (telephone, email, etc.).
- Videoconferencing with College stakeholders, as requested.
- Technical Assistance
 - Process candidate applications, with a target date for candidate applications approved by the College.
 - Assist with search organization and timeline development.
 - Develop candidate recruitment, evaluation, screening, interviewing, and site visit materials.
 - Develop search process materials for each step in the search.
 - Work closely with the College on arrangements for meetings, interviews, campus visits, websites, etc.
 - Group applications into 3 groups: “A” applicants, “B” applicants, and “C” applicants (if desired by the College).
 - Upon the request of the College: administer an EEO survey. College must make this request and provide the survey language.
- Background Reference Reports
 - Provide oral-only in-depth summary reference reports on up to three (3) final candidates which include information obtained from supervisors, direct reports, and colleagues from current and previous institutions, and include individuals who are not on the candidate's own list. Candidates' qualifications and achievements are examined in relation to the specified requirements of the position.
 - Conduct state and federal legally-compliant HireRight credit, civil, and criminal background checks and prepare reports on up to three final candidates to provide to the Board.

The College has the option of Consultant facilitation of meetings and interviews via interactive video teleconference sessions, as opposed to in-person.

The estimated duration of the President search is 5 to 8 months. A search timeline, with milestone events and deadlines, will be developed by ACCT and submitted to the College for approval at the commencement of the search and upon execution of this Agreement.

The College is responsible for posting notice for all meetings when notice is required per local regulation.

3. **Additional Services/Charges.** At the College’s election, ACCT shall provide the following additional services:
- a. In-Depth Summary Reference Reports on more than three final candidates at a rate of \$1,300 per candidate.
 - b. HireRight credit, civil, and criminal background reports on more than three final candidates at a rate of \$1,000 per candidate.
 - c. On-site visits by the Consultant at \$3,500 per visit, plus pre-approved Consultant travel expenses.

4. **Confidentiality.** The College shall provide the members of the Board and all College employees involved in the process of selecting the President a copy of the Confidentiality Policies attached as Exhibit B of this Agreement and to respect the confidentiality of the candidates' personal and professional goals and current positions. ACCT will maintain as confidential all nonpublic information it receives, including personnel information, of the College while performing the Services, and indefinitely thereafter.
5. **Cancellation.** Either party may cancel this Agreement with thirty (30) days' written notice to the other party. If instituted, the College shall pay the invoices submitted by ACCT on behalf of the College up to that point in time, and ACCT shall provide any application materials, reports, or other deliverables prepared up to that point in time.
6. **Search Guarantee.** In the event the Services do not result in one of ACCT's proffered candidates being hired, or the hired candidate's employment is terminated for cause within one (1) year by College relating to issues, conduct, or traits which should have been identified by ACCT during the search, including unidentified criminal convictions, lack of United States work authorization, or prior terminations of employment for cause, misconduct, embezzlement, or unprofessionalism, ACCT will conduct an additional search as specified in Section 2 with no additional Fee, at the College's election. However, the College will be responsible for reference report costs and pre-approved travel costs that are involved with the subsequent search.
7. **INDEMNITY AND HOLD HARMLESS, THIRD-PARTY LITIGATION.** To the extent permitted by law, each party shall defend, indemnify, and hold the other party, its directors, officers, agents, representatives, employees and assigns (herein referred to cumulatively as "Indemnitees"), harmless from and against claims relating to each party's performance of the Agreement, including reasonable costs and expenses (including without limitation court costs, reasonable attorney's fees, accountant's fees and expert fees) to the extent the same is caused by the intentional or negligent action or negligent inaction of such party, its directors, officers, agents, representatives, employees and assigns. The foregoing indemnity shall not be construed to indemnify any Indemnitee to the extent that any claim or expense is caused by the Indemnitee's negligent action or negligent inaction.
8. **Electronic Signatures.** The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include signatures transmitted via DocuSign or other electronic signature services or systems, faxed versions of an original signature, or electronically scanned and transmitted versions (e.g., via Portable Document Format (PDF)) of an original signature.
9. **No Waiver.** No failure or delay by a party in exercising any right, power, or privilege under this Agreement shall be deemed a waiver thereof or preclude exercise of any other or further right, power, or privilege hereunder.
10. **Iowa Law.** All questions with respect to the construction of this Agreement and the rights and liabilities of the Parties hereto shall be governed by the substantive laws of the State of Iowa, or where preempted, by the appropriate body of federal law.
11. **Captions.** The captions of paragraphs contained in this Agreement are for reference only and are not to be construed in any way as a part of this Agreement.

12. **Entire Agreement.** This Agreement, including Exhibit A, represents the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements and discussions. Each party hereto covenants that it has not entered into this Agreement as a result of any representation, agreement, inducement, or coercion, except to the extent specifically provided herein. Each party hereto further covenants that the consideration recited herein is the only consideration for entering into this Agreement, and that no promises or representations of other or further consideration have been made by any person.

13. **No Oral Modification.** The parties agree that any subsequent amendment or modification to this Agreement shall be deemed to be null and void unless such amendment or modification is in writing, specifically refers to this Agreement, and is signed by all Parties.

14. **Miscellaneous.** The terms of this Agreement have been negotiated at arm's length between the parties represented by counsel. As a result, the rule of "interpretation against the drafter" shall not apply in any dispute over interpretation of the terms of this Agreement.

15. **Severability.** If any term or provision of this Agreement is held to be invalid or unenforceable, the remaining portions of this Agreement shall continue to be valid and will be performed, construed, and enforced to the fullest extent permitted by law. The invalid or unenforceable term shall be deemed amended and limited in accordance with the intent of the Parties, as determined on the face of the Agreement, to the extent necessary to permit the maximum enforceability or validation of the term or provision.

Western Iowa Tech Community College

Association of Community College Trustees

Signature

Signature

Name

Name

Title

Title

Date

Date

EXHIBIT A

SCOPE OF WORK

The role of the ACCT Searches Team is, in part, to facilitate the development of consensus throughout the search. Our process builds confidence in the outcome and ensures the quality of the work performed by engaging the Search Committee in every step. The ACCT search process is designed to respond to the selection and support services needed by Western Iowa Tech Community College. As the national organization for community college governing boards throughout the country, we are positioned to have a deep and broad knowledge of both established and emerging leaders throughout the country. Additionally, our recruitment covers the region and state.

Search Organization and Planning

ACCT will...

- Work closely with the Board of Trustees to assess organizational culture and the future direction of the institution, outline an overall process, and provide expert search guidance and best practice national standards in search services.
- Assist the College in forming a Search Committee (if helpful).
- Provide expert guidance to the Board of Trustees and Search Committee throughout the search process.
- Provide orientation to the members of the Search Committee on their roles and responsibilities, as well as the search process itself.
- Maintain the confidential nature of the selection process.
- Perform all duties as outlined in the search timeline and take all necessary steps to begin as soon after the award as is reasonably practicable.
- Work closely and consistently communicate with the Board of Trustees and Search Committee members on all phases of the search process.
- Provide progress reports that can be shared with the College community.
- Work closely with the College on arrangements for meetings, interviews, campus visits, websites, etc.
- The College is responsible for posting notice for all meetings when notice is required per local regulation.

Search Committee Development

ACCT will...

- Advise the Board of Trustees on the selection and appointment of members of the Search Committee.
- Facilitate initial meeting of the Search Committee to introduce members to each other and familiarize them with their roles and responsibilities. ACCT will share a special guide

it has developed with ground rules and best practices for Search Committee engagement in the search process.

- Assist the Board of Trustees and Search Committee in identifying applicants that best meet the position criteria and qualifications for a short list.
- Coordinate candidates' participation in the interview process.
- Assist with the development of an interview format and candidate questions.

Institutional Analysis and Profile Review

ACCT will...

- Facilitate open public forums to gather information from constituents regarding the challenges and opportunities facing the institution, as well as the ideal characteristics, skills, competencies, and abilities of candidates for the President position.
- Use an online survey instrument to gather additional information from constituents (optional).
- Utilize information from research, interviews, and discussions with the Board of Trustees and key internal and external constituencies to help develop a comprehensive Presidential Profile.
- Assist in developing an inclusive search process which will engage College constituents.
- Assist the Board of Trustees in the development of criteria for selection.

Marketing and Advertising Strategy

ACCT will...

- Provide advertising and marketing guidance regarding the position and the search process.
- Assist with the development and placement of print and online advertisements in *The Chronicle of Higher Education* along with other state and national media, publications, and websites.
- Work with the public information/human relations office to design a web page for the College website containing important information about the search.
- Prominently feature the position and place a link on acctsearches.org, a dedicated national search website.
- Nationally broadcast the position electronically to a community of over 17,000 community college and university administrators, as well as government, military, and business and industry leaders who have shown interest in community college leadership.
- Utilize social media for professionals, such as LinkedIn.

Recruitment of Candidate Pool

ACCT will...

- Work to identify excellent candidates representing a range of backgrounds through a broad marketing and communication strategy, including, but not limited to, personal recruitment, social media, and national advertising.
- Directly contact potential candidates and strengthen the pool by recruiting candidates who have a proven track record of success and who fit the Presidential Profile.
- Prominently feature the position and actively recruit at national gatherings/meetings including the American Association of Community Colleges (AACC) Annual Meeting and Presidents' Academy, American Council on Education (ACE) Fellows Program, and other appropriate higher education gatherings, conferences, and meetings.
- Solicit nominations and applications through outreach to higher education leaders and ACCT's large database of potential candidates.
- Determine interest and seek nominations through direct correspondence to presidents, chancellors, and senior staff at community and technical colleges.
- Feature the search on the College website and the ACCT dedicated searches website for the duration of the search.

Facilitation of Application Review by Search Committee Members

ACCT will...

- Utilize a confidential application review portal customized to the needs of the search, which will allow Search Committee members to securely access applications anywhere and at any time during the review period.
- Provide Search Committee members with individual portal log-in credentials to ensure the confidentiality of the review process.
- Provide technical assistance with a high level of responsiveness.

Candidate Evaluation and Screening

ACCT will...

- Facilitate the discussion with the Search Committee in the review and evaluation of applications and the selection of semifinalist candidates.
- Provide the first review of applicant curriculum vitae and resumes, and forward to the Search Committee.
- Facilitate interviews of top candidates with the Board of Trustees.
- Provide assistance in semifinalist and finalist interviewing (semifinalists can interview in-person or via videoconference). This includes working with the institution on logistics and assisting the Board of Trustees and Search Committee on the drafting of appropriate interview questions.
- Conduct webcam tests with all candidates prior to videoconference interviews (optional). ACCT has a guide that can be shared with candidates on preparing for videoconference interviews.
- Assist with logistics and facilitate campus visits for candidates selected as finalists.
- Assist the Board of Trustees with a site visit to the final candidate's current campus.

- Provide oral-only in-depth reference reports on final candidates to the Board of Trustees.

Facilitation of Appointment

ACCT will...

- Work with the Board of Trustees to present candidates to the public.
- Work with the Board of Trustees to extend job offer to the top candidate or successive top candidates.
- Work with the Board of Trustees to negotiate, facilitate, and finalize the offer acceptance for the hiring of the new President.
- Provide expert advice and a plan for successful transition of the new President.

EXHIBIT B

CONFIDENTIALITY POLICIES

All individuals involved in the process of selecting the President of Western Iowa Tech Community College are expected to honor the following policies and to respect the confidentiality of candidates' personal and professional goals and current position.

1. The College is committed to conducting an open and equitable search process that conforms to all legally applicable equal employment opportunity requirements.
2. The official spokesperson for the search is the Board President or the Chair of the Search Committee. Other individuals should not discuss the search with members of the press or College constituency groups. Regular progress reports will be sent to all interested groups and the media.
3. All candidate files are considered confidential and must be maintained and reviewed in a manner that ensures that candidates' identities are not divulged.
4. Information on whether or not an individual is a candidate and candidates' status at each stage of the search is considered confidential.
5. All information contained in semifinal and final candidates' background and reference reports is considered confidential.
6. The identity of candidates is not to be divulged to the press, to members of College constituency groups, and to the community, unless and until the candidates are invited to come to the College for open interviews as final candidates.
7. Notwithstanding the foregoing, the College is required to comply with Iowa Open Records and Meetings requirements under Iowa Code chapters 21 and 22, respectively.

4922-5593-8172-4\13026-107



DATE: November 24, 2025
TO: Board of Directors
FROM: Linnea Fletcher, Chair – Board of Directors
RE: **Presidential Search Screening Committee**

Background Information

With the forthcoming retirement of Dr. Terry A. Murrell after nearly 15 years of service as President of Western Iowa Tech Community College (WITCC), the Board of Directors will initiate a formal search for his successor. To ensure a thorough and inclusive process, the following Presidential Search Screening Committee is proposed:

- **Linnea Fletcher**, Board Chair, Western Iowa Tech Community College
- **Tricia Sutherland**, Board Member, Western Iowa Tech Community College
- **Russell Wray**, Board Member, Western Iowa Tech Community College
- **Dr. Kim Buryanek**, Superintendent, Denison Community Schools
- **Chad Janzen**, Superintendent, Sergeant Bluff–Luton Community Schools
- **Barbara Sloniker**, Vice President, Siouxland Chamber of Commerce
- **Curt Johnson**, President, Cherokee State Bank
- **Troy Jasman**, Vice President of Administrative Services, Western Iowa Tech
- **Dr. Frank O’Neill**, Faculty Representative, Western Iowa Tech Community College
- **Asha Loutsch**, Student Leader, Western Iowa Tech Community College

Recommendation

I recommend that the Board of Directors approve the formation of the Presidential Search Screening Committee as outlined above.



DATE: November 24, 2025
TO: Board of Directors
FROM: Linnea Fletcher, Chair – Board of Directors
RE: Presidential Search Timeline

Background Information

With the announced retirement of Dr. Terry A. Murrell after nearly 15 years of service as President of Western Iowa Tech Community College (WITCC), the Board of Directors is beginning the process to identify his successor. In collaboration with the Association of Community College Trustees (ACCT), a proposed Presidential Search Timeline has been developed to guide the process and ensure a comprehensive, transparent, and timely search.

Recommendation

I recommend that the Board of Directors approve the attached Presidential Search Timeline.

Presidential Search Timeline Western Iowa Tech Community College

December 8, 2025	Board of Directors appoints Presidential Search Committee membership and adopts search timeline. Presidential Search Announcement (Progress Report #1) distributed. PR#1 announces start of search, includes survey links and dates/times/locations for public forums.
January 27, 2026	ACCT facilitates a series of open public forums to solicit input for the development of a Draft Presidential Profile.
January 28, 2026	Presidential Search Committee Training and Orientation – Meeting #1: Committee receives, reviews, and edits the draft Presidential Profile (1pm – 4pm).
January 29, 2026	Board of Directors to review, discuss, edit, finalize, adopt the Profile (Special 1 – 2-hour meeting).
January 30, 2026	Position is open and advertised. The Presidential Profile is posted on the College website and actsearches.org . ACCT conducts targeted local, state-wide, and national one-to-one recruitment.
March 2, 2026	Target Date for Receipt of Applications. Position open until filled.
March 3-17, 2026	Search Committee to review/rate confidential applications.
March 20, 2026	Search Committee Meeting #2: Discussion and selection of confidential semifinalist candidates.
March 26-27, 2026	Search Committee Meeting #3: Confidential interviews with semifinalists. Committee deliberates and selects 3 – 4 finalists to forward to the Board of Directors for further consideration. The following week, finalists announced and public bios published.
April 8-10, 2026	Finalists interview with the Board of Directors, tour campuses, participate in open public forums, and meet with direct reports and constituent groups.
April 13, 2026	Candidate Deliberation on Finalists: Regularly scheduled Board of Directors meeting to include Executive Session to deliberate on candidates.
Wk. of April 27, 2026	Board of Directors announces the next President of Western Iowa Tech.
July 1, 2026	Target start date for next President or as agreed upon by the President-elect and the Board of Directors.

*Timeline dates are subject to change based on the search progress and the needs of the Board of Directors.

WITCC in the News

DEC 25 20

WITCC In the News - Nov 2025

PTK & Disinformation Club: Convocation event

<https://www.kwit.org/podcast/whats-the-frequency/2025-11-07/unique-college-disinformation-media-analysis-club-started-by-witcc-students-in-sioux-city>

Veterans Day Events

<https://www.ktiv.com/2025/11/08/around-siouxland-veterans-day-events-western-iowa-tech/>

Auto program recognized at SEMA

Named Top 10 by Car and Driver

<https://www.caranddriver.com/news/a69265609/10-coolest-craziest-cars-sema-2025/>

<https://www.tirereview.com/cosmo-tires-sema/>

AFIT: Innovation in Higher Education

<https://changinghighered.com/innovation-in-higher-education-adapt-foresight-planning-afit/>

ALUMNI –

Nursing Alumni - Chair of BCU Nursing Dept

<https://www.briarcliff.edu/family-and-friends/parents/cliff-stories/from-reluctant-nurse-to-department-chair-shannon-merks-journey-of-lifelong-learning->

BRIEF MENTIONS –

Voice Imprints: KL Biggerstaff

<https://www.kwit.org/podcast/voice-imprints/2025-11-19/a-love-as-strong-as-iron>

WIRRC mention

<https://www.harlanonline.com/university-iowa-simulation-motion-truck-provides-hands-training-local-medical-professionals>

ATHLETICS –

Bball vs State Fair CC

<https://www.sedaliademocrat.com/stories/sfcc-mens-basketball-takes-down-lewis-clark-community-college,50372>

Bball vs North Platte CC

<https://www.siouxlandproud.com/news/local-college-basketball-highlights-and-scores-11-22-25>

J1 - 3rd Settlement

<https://www.siouxlandproud.com/news/local-news/western-iowa-tech-agrees-to-third-settlement-over-former-j1-visa-program/>

<https://www.ktiv.com/2025/11/11/western-iowa-tech-reaches-another-settlement-j1-visa-program/>

WIT News – witcc.edu/about/news

Culinary Students Create Sensory Tasting Components for Sioux City Symphony Experience

WITCC in the News

DEC 25 20

<https://www.witcc.edu/about/news/culinary-students-create-sensory-tasting-components/>

Auto Students Turn Heads at SEMA with 1972 Chevrolet K5 Blazer Build

<https://www.witcc.edu/about/news/auto-students-turn-heads-at-sema/>

Culinary Students Serve Up Support for Campus Community

<https://www.witcc.edu/about/news/culinary-students-serve-up-support-for-campus-community/>

WIT Strengthens Campus Food Resources for Student Success

<https://www.witcc.edu/about/news/western-iowa-tech-strengthens-campus-food-resources-for-student-success/>

Veterans Honored with Week of Events and Service

<https://www.witcc.edu/about/news/veterans-honored-with-week-of-events-and-service/>

Exploring Truth in the Age of Disinformation

<https://www.witcc.edu/about/news/exploring-truth-in-the-age-of-disinformation/>

12/2/25, 1:10 PM

Western Iowa Tech approves \$2.5 million settlement over J1 Visa Program

https://siouxcityjournal.com/news/local/education/article_3c8664d1-f375-4d3c-99d0-59d0a1653d7c.html

ALERT | TOP STORY

Western Iowa Tech approves \$2.5M settlement with students from Brazil, Chile over J1 program

Jared McNett

Nov 12, 2025

SIOUX CITY — Western Iowa Tech Community College’s president said Tuesday the college has “reluctantly” approved a \$2.5 million settlement with 21 former international students who were a part of the college’s former J1 Visa Program.

The latest settlement brings to \$7.8 million the Sioux City-based school’s total payout to over 40 students from Chile and Brazil.

The college board of directors previously approved a \$2.3 million settlement with 10 Brazilian students in July 2024 and a similar lawsuit for \$3 million with 13 students from Chile in April 2024.

The two earlier cases closed in federal court after the students also settled with other defendants, which included a job placement agency, a pet food factory and a turkey processing plant.



RELATED NEWS: Richard Gere Remembers Fashion Legend ...

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- 1 Sioux City woman charged with ste...



https://siouxcityjournal.com/news/local/education/article_3c8664d1-f375-4d3c-99d0-59d0a1653d7c.html

1/6

12/2/25, 1:14 PM

Our Opinion: Third Western Iowa Tech settlement raises new questions

https://siouxcityjournal.com/opinion/editorial/article_b60dc431-22c5-4433-8a19-b360c38314d9.html

ALERT TOP STORY

Our Opinion: Third Western Iowa Tech settlement raises new questions

Journal editorial board

Nov 15, 2025



RELATED NEWS: Richard Gere Remembers Fashion Legend ...

The front entrance of Western Iowa Tech Community College. Photo by Jesse Brothers, Sioux City Journal



Journal editorial board

The legal fallout from Western Iowa Tech's settlement with an internship program for impoverished students in developing countries went from bad to worse this week.



https://siouxcityjournal.com/opinion/editorial/article_b60dc431-22c5-4433-8a19-b360c38314d9.html

1/6