



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING AGENDA

Date: August 14, 2023

Time: 4:00 pm

Location: WITCC Campus -Sioux City, Iowa

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Erin Muck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement

Presenters:





Dr. Erin Volk, Director of Institutional Research and Resource Development | Carmen Wilson, Associate Dean - Corporate College | Teri Peterson, Associate Dean - Health Sciences |

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Public Hearing - Soccer Field Improvements Project Published in Sioux City Journal on 7/29/2023	
IV. Oral Communications	
V. Written Communications	

Item	Presenter
VI. Consent Items	
A. The minutes of the regular Board of Directors meeting held July 10, 2023	
B. The Financial Report for June 2023 in addendum AUG-23-1, pages 1-7	
C. The Financial Report for July 2023 in addendum AUG-23-2, pages 8-14	
D. A list of General Fund bills in addendum AUG-23-3, pages 15-31. Additional bills may be presented at the Board Meeting.	
E. The Personnel Report Regular Appointments in addendum AUG-23-4a, pages 32-33. The Community and Continuing Education instructor list in addendum AUG-23-4b, pages 34. Additional Personnel Report may be presented at the meeting.	
F. Application and Certificate for Payment #6 in the amount of \$67,140.26 to Guarantee Roofing for Gaylord Smith Roofing Project in addendum AUG-23-5, pages 35-36	
G. Application and Certificate for Payment #3 in the amount of \$253,285.77 to TR Harris Construction Inc. for Parking lot 5 and 6 Paving Improvements Project in addendum AUG-23-6, pages 37-40	
H. Application and Certificate for Payment #9 in the amount of \$29,000.02 to Haselhoff Construction Inc. for Cherokee Nursing Renovation Project in addendum AUG-23-7, pages 41-44	
Terry Murrell, Linnea Fletcher, Blanca Martinez, Tricia Sutherland, Russell Wray traveling to Las Vegas for ACCT Conference, October 9-12, 2023	
<i>Motion needed for Consent Items</i>	
VII. Administrative Reports	
A. Clinical Sites in addendum AUG-23-8, pages 45-52	Darin Moeller Teri Peterson
B. RISC Survey Results in addendum AUG-23-9, page 53	Juline Albert Erin Volk
C. Educational Outcomes in addendum AUG 23 10, pages 54-55	Juline Albert Erin Volk
D. Bank Depositories in addendum AUG-23-11, pages 56-57 <i>Motion Needed</i>	Troy Jasman
E. FY23 Annual Report Balance Sheet in addendum AUG-23-12, page 58 <i>Motion Needed</i>	Troy Jasman
F. FY24 Detail Budget in addendum AUG-23-13, pages 59-69 <i>Motion Needed</i>	Troy Jasman
G. Change Order #1 - Parking Lot 5 and 6 Paving Improvements Project in addendum AUG-23-14, page 70-74	Troy Jasman

Item	Presenter
<i>Motion Needed</i>	
H. Welding Equipment Purchase in addendum AUG-23-15, page 75 <i>Motion Needed</i>	Darin Moeller
I. TouchNet Purchase Request in addendum AUG-23-16, page 76 <i>Motion Needed</i>	Christina Brandon
J. Update Board Policy 102 - Educational Objectives, Philosophy, and Mission - 1 st Reading in addendum AUG-23-17, pages 77-80	Terry Murrell
K. 2024 Board Meeting and Conference Schedule in addendum AUG-23-18, page 81 <i>Motion Needed</i>	Terry Murrell
L. Community Colleges for Iowa Report	Tricia Sutherland
M. President Report <ul style="list-style-type: none"> 1. 2023 Fall Semester Enrollment 2. Welcome Week Activities 3. WITCC In the News in addendum AUG-23-19, pages 82-85 4. Other 	Terry Murrell

VIII. Unfinished Business

A. Individual Board Member comments
B.  Volleyball - Thursday, August 17, 3:00 pm - vs. Briar Cliff at WITCC
C.  Women's Soccer - Saturday, August 19, 4:00 pm - vs. Rochester Comm College at Sioux City
D. Fall 2023 semester starts face-to-face courses on August 23; online classes start August 21, 2023
E. Welcome Week Activities scheduled throughout the week.
F.  Volleyball - August 23, 6:30 pm - vs. Northeast at WITCC
G.  Men's Soccer - Saturday, September 2, 8:00 pm - vs. State Fair Comm College at Sioux City
H. September 7, 2023 - Ribbon Cutting for Bookstore and Launch of new logo - 10:00 am
I. September 11, 2023 - September Board Meeting - Le Mars Center - starting at 4:00; Community Event, 3:00 pm. We will have vans leaving the Sioux City campus around 2:00 pm.
J. October 9-12, 2023 - ACCT Conference, Las Vegas, NV
K. October 16, 2023 - October Board Meeting - Sioux City Campus - starting at 4:00 pm

Comet Sports Schedule - click [here](#)

For more information about **Student Activities** on Campus, check out the Campus Calendar [here](#)

IX. Adjournment

Motion Needed

Strategic Initiatives 2021-2024

Advancing Our College by Instilling a Culture of Connection via~

Communication: Knowing Who We Are & What We Do

Collaboration: Cultivating Inclusion, Belonging, & Connection

Contribution: Empowering People Through Equitable Access & Involvement



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES



WESTERN IOWA TECH COMMUNITY COLLEGE BOARD MEETING

Date: July 10, 2023

Time: 4:00 pm

Location: WITCC Campus –Sioux City, Iowa

WITCC Mission

As a comprehensive community college, our mission is to provide quality education and to economically enhance the communities we serve.

Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Bill Anderson | Blanca Martinez | Linnea Fletcher | Jeremy Ogle | Al Aymar | Derrick Franck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Juline Albert, VP of Learning | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Interim Dean of Outreach and Information Technology | Revathi Vongsiprasom, Associate Dean of Inclusion

Presenters:

Sima Dabir, Associate Dean – Arts & Sciences | Teresa McElroy, Associate Dean of Admissions & Advising | Steven Garcia, Director of Outreach and Residence Life | Matt Smith, Network Engineer | LaShawna Moyle, Coordinator of Inclusion Excellence Center | Mark Munger, General Manager of KWIT | Camp Participants: Aaron Amezcua, Raey Kiflay, Mya Burns, Charles Patchin, Daniella Pedroza, and Angel Pedroza

Item	Presenter
I. Call Meeting to Order AT 4:01 PM	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Oral Communications	
IV. Written Communications	
V. Consent Items	
A. The minutes of the regular Board of Directors meeting held June 12, 2023	
B. The Financial Report for June 2023 will be presented with the July report at the August Board meeting	

Item	Presenter
C. A list of General Fund bills in addendum JUL-23-1, pages 1-29. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum JUL-23-2a, pages 30-32. The Community and Continuing Education instructor list in addendum JUL-23-2b, page 33. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #1 in the amount of \$71,458.71 to TR Harris Construction. for the WITCC Parking Lot 5 & 6 Paving Project in addendum JUL-23-3, pages 34-37	
F. Application and Certificate for Payment #6 in the amount of \$16,396.05 to L&L Builders Co. for the WITCC Bookstore Relocation Project in addendum JUL-23-4, pages 38-40	
G. Application and Certificate for Payment #2 in the amount of \$119,715.01 to TR Harris Construction for the WITCC Parking Lot 5 & 6 Paving Project in addendum JUL-23-5, pages 41-44	
H. Application and Certificate for Payment #6 in the amount of \$588,464.43 to CW Suter for the WITCC Kiser Bldg Chiller and Pump Project in addendum JUL-23-6, pages 45-46	
<i>Motion needed for Consent Items Jeremy/micah</i>	
VI. Administrative Reports	
A. Board Member Resignation Letter in addendum JUL 23 7, page 47 <i>Motion Needed</i> Bill/jeremy	Terry Murrell
B. Appoint Board Member in addendum JUL 23 8, pages 48 <i>Motion Needed. linnea/tricia</i>	Terry Murrell
C. Appointment of Secretary and Treasurer, Chapter 279.3, Oath of Office, Chapter 277.28, Code of Iowa, 2022 and required bond Chapter 291.2. <i>Motion Needed</i> Al Aymar/blanca	Brenda Wright Troy Jasman
D. New Mission Statement in addendum JUL 23 9, page 49 <i>Motion Needed</i> Erin Volk and Steve Warnstadt – presented the new mission statement. current statement for 20 years. Jeremy/micah	Terry Murrell
E. Summer Camps Report in addendum JUL 23 -10, page 50 Christina brought in some on Verizon camp students. 8 years ago. 75 in Denison. 75 in Sioux city.	Christina Brandon Aaron Amezcua Raey Kiflay Mya Burns Charles Patchin Daniella Pedroza Angel Pedroza
F. PTK International Awards Report in addendum JUL 23 11, page 51 Juline introduced Sima to the board. Sima introduced the students. Each student talked about their experiences with PTK. Sima showed pictures from their trip to the international awards.	Juline Albert Sima Dabir
G. Classroom Equipment Purchase in addendum JUL 23 12, page 52 <i>Motion Needed</i> Juline presented a request to purchase classroom equipment. Linnea/jeremy	Juline Albert

Item	Presenter
<p>H. Renewal of Region VII OSHA Training Education Center of Metropolitan Community College Client Agreement in addendum JUL 23 13, pages 53-56 <i>Motion Needed</i> <i>Juline introduced Carmen Wilson. Carmen explained the renewal of the OSHA contract.</i> <i>Blanca/linnea</i></p>	<p>Juline Albert Carmen Wilson</p>
<p>I. ICCLI Participation Report and Appointment in addendum JUL 23 14, pages 57-59 <i>Motion Needed</i> <i>Jackie introduced Teresa McElroy as the ICCLI participant last year. Teresa thanked the board for allowing her to attend the ICCLI program. She learned a lot. Would like to nominate Mike Meister Tricia/al</i></p>	<p>Jackie Plendl Teresa McElroy</p>
<p>J. LINC Participation Report and Appointment in addendum JUL 23 15, pages 60-62 <i>Motion Needed</i> <i>Jackie introduced Steven Garcia and Matt Smith as the LINC participants this past year. Matt and Steven thanked the board LaShawna and Jason Palsma for 23-24 - Jeremy/linnea</i></p>	<p>Jackie Plendl Steven Garcia Matt Smith</p>
<p>K. Leadership Siouland Program Report and Appointment in addendum JUL 23 16, page 63 <i>Motion Needed</i> <i>Jackie introduced LaShawna Moyle as the leadership Siouland 22-23 participant. LaShawna - thanked the board for the opportunity. She learned about a lot of resources that she did not know about. Dante Frattini and Steven Garcia - for 23-24. linnea, micah</i></p>	<p>Jackie Plendl LaShawna Moyle</p>
<p>L. KWIT/KOJI Update in addendum JUL 23 17, page 64 Troy introduced Mark Munger to the board. Mark talked about the fund raising year. did very well overall. Up for a xx award. Been working on a world history project that we had a grant. mark showed a video of the COVID project that they worked on.</p>	<p>Troy Jasman Mark Munger</p>
<p>M. Publication of Annual Report in addendum JUL 23 18, page 65 <i>Motion Needed</i> <i>Troy explained the purpose of the publication of the annual report. Sgt. Bluff Advocate. Jeremy/bill</i></p>	<p>Troy Jasman</p>
<p>N. Audit and Finance Committee Report Jeremy - talked about a couple things with the auditors. We also talked about some other spending and travel procedures/policies.</p>	<p>Jeremy Ogle</p>
<p>O. Community Colleges for Iowa Report in addendum JUL-23-19, pages 66-68 Tricia - talked about the meeting. It was Rick's last meeting and Tricia's first official meeting. Emily presented him with a US flag that had been flown over the capitol in his honor. Emily talked about some of the legislative changes. A presentation from DEI director. Last Dollar Scholarship - was talked about. Emily are encouraging colleges to find innovative ways to contact the legislators.</p>	<p>Tricia Sutherland</p>
<p>P. President Report 1. FY23 Budget - final numbers are looking good.</p>	<p>Terry Murrell</p>

Item	Presenter
2. FY24 Budget – working on the 23-24 budget. every year the budget is more difficult. 3. Fall Enrollment – down a little bit, but expect it to increase for fall. 4. WITCC In the News in addendum JUL-23-20, pages 69-72 5. Other	

VII. Unfinished Business

- A. Individual Board Member comments
- B. The Community Colleges for Iowa Annual Conference will be held on Kirkwood campus, July 19-20, 2023.
- C. August 1, 2023 – New Logo Launch – Ribbon Cutting – Bookstore – more info to come
- D. August 14, 2023 – August Board Meeting – Sioux City WITCC Campus – starting at 4:00 pm
- E. Fall 2023 semester starts face-to-face courses on August 23; online classes start August 21, 2023
- F. September 11, 2023 – September Board Meeting – Le Mars Center – starting at 4:00; Community Event, 3:00 pm.

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

VIII. Adjournment

Motion Needed bill/al

Russell Wray, Board President

Brenda Wright, Board Secretary

AUG 23 1

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO



DATE: August 7, 2022

RE: **FISCAL YEAR 2023 FINANCIAL HIGHLIGHTS**

Executive Summary

Attached you will find summary financial statements for the year ended June 30, 2023. These statements are unaudited and therefore are subject to review and possible adjustments by our auditors Henjes, Conner & Williams, P.C. Please be advised that the auditors will be starting their work the week of August 14, 2023 and the Board will receive their report as soon as it is available.

General Fund revenues totaled \$36.7 million, \$557K more than budget and \$68K or 0.18% higher than the prior year actual. Actual revenues for Tuition and Student Fees were up by \$803K from the previous year actual and exceeded the amount budgeted for the year by \$723K due to enrollments higher than expected when budgeting. Local Support reflects actual tax collections. State Support and Federal Support closely reflects the budgeted amounts. Sales & Services also closely reflect the amounts budgeted. The revenue line labeled Other Income consists of non-tuition amounts related to high school activities such as College Now, Gateway to College, KWIT/KOJI funding, continuing and community education, IMPACC self-insurance, interest income and transfers. The previous year included additional federal funding to replace loss of revenue and student tuition relief due to the pandemic. General Fund expenditures totaled \$36.5 million resulting in an increase of the fund balance of \$161K. With this addition to the fund balance, the ISCAP solvency ratio would compute to 16.83% as compared to the 16.41% from the prior year. The Salary and Related Costs expenditure line reflects personnel management as well as vacant budgeted positions. The expenditure line labeled Services reflects higher contracted services cost than budgeted. Materials, Supplies and Travel reflect increased purchases of course fee materials as well as materials and supplies in general than budgeted, while lower than the prior year actual. Other Current Expenditures include transfer expenditures for the Student Technology fee, student orientation, physical plant and computer needs as well as other expenditures such as collections, bad debt and graduation.

Restricted Fund revenue totaled \$14.5 million for the year while expenditures totaled \$14.4 million. The fund balance change is attributable to the timing differences for the various management levies. The decrease in Federal Support reflects federal funding related to the pandemic. The line labeled Other Current Expenditures includes scholarships, federal pandemic funds for lost revenue and payments to students and transfers for various grants.

The year-end Plant Fund revenue reflects property tax receipts as well as transfer income for the Student Technology fee, dormitory refinance, physical plant and equipment needs. The expenditure lines labeled Building and Structural Improvements pertains to the various building/campus improvement projects. The expenditure labeled Equipment is mainly the student computer purchase which is begin repaid via the Other Income revenue.

Auxiliary Enterprise operations closed the year with a fund balance increase of \$265K. The previous year included some federal funds to replace loss of revenue for entities such as dormitory. The College did not have funding for loss of revenue in the Auxiliary fund this year as we did the previous year.

Cash and investments on a consolidated basis totaled \$50.6 million at June 30, 2023. This compares to the \$47.9 million at the beginning of the year. This is due to increases in the House File and Plant Fund accounts. The College's investment portfolio's overall yield at 3.38% was up from the 2.51% of the previous month.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Twelve Month Period Ending June 30, 2023 - Unaudited

	<u>Current Year - Unaudited</u>			<u>Prior Year</u>		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$2,945,000	\$3,208,679	109%	\$2,971,000	\$2,956,743	100%
Tuition	14,025,000	14,484,126	103%	13,571,500	13,933,366	103%
Local Support	2,125,000	2,146,834	101%	2,050,000	2,055,904	100%
State Support	12,361,796	12,367,095	100%	11,993,091	11,996,145	100%
Federal Support	268,502	248,292	92%	263,684	348,064	132%
Sales & Services	215,000	209,670	98%	204,500	209,090	102%
Other Income	4,196,399	4,028,943	96%	4,384,625	5,126,731	117%
Total Income	\$36,136,697	\$36,693,639	102%	\$35,438,400	\$36,626,043	103%
EXPENDITURES						
Salaries & Related Costs	\$26,064,952	\$23,957,773	92%	\$25,150,943	\$23,295,615	93%
Services	5,584,375	6,629,080	119%	5,736,110	6,379,820	111%
Materials, Supplies & Travel	2,431,151	2,720,046	112%	2,363,710	3,011,589	127%
Other Current Expenditures	2,049,719	3,206,012	156%	2,181,137	3,703,121	170%
Capital Outlay	6,500	19,568	301%	6,500	55,396	852%
Total Direct Expense	\$36,136,697	\$36,532,479	101%	\$35,438,400	\$36,445,541	103%
Fund Balance Change	\$0	\$161,160		\$0	\$180,502	

100% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Twelve Month Period Ending June 30, 2023 - Unaudited

	<u>Current Year - Unaudited</u>			<u>Prior Year</u>		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,437,951	5,438,255	100%	5,195,869	5,208,091	100%
State Support	2,357,776	2,461,082	104%	2,304,532	2,679,709	116%
Federal Support	3,255,646	4,051,520	124%	11,822,375	11,543,223	98%
Other Income	728,959	501,897	69%	578,545	471,886	82%
New Jobs Training Program	3,340,000	2,084,130	62%	3,340,000	4,003,914	120%
Total Income	\$15,120,332	\$14,536,884	96%	\$23,241,321	\$23,906,823	103%
EXPENDITURES						
Salaries & Related Costs	\$3,649,482	\$3,622,876	99%	\$3,440,348	\$3,503,153	102%
Services	4,212,258	5,484,815	130%	4,203,978	5,227,205	124%
Materials, Supplies & Travel	2,074,202	659,450	32%	10,421,045	1,874,120	18%
Other Current Expenditures	0	2,141,542	-	0	7,858,204	-
New Jobs Training Program	4,188,313	1,877,683	45%	4,167,804	3,992,548	96%
Capital Outlay	1,366,036	605,974	44%	1,561,900	1,242,043	80%
Total Direct Expense	\$15,490,291	\$14,392,340	93%	\$23,795,075	\$23,697,273	100%
Fund Balance Change	<u>(\$369,959)</u>	<u>\$144,544</u>		<u>(\$553,754)</u>	<u>\$209,550</u>	

100% of Year

Western Iowa Tech Community College
 Plant Fund Income Statement
 For the Twelve Month Period Ending June 30, 2023 - Unaudited

	<u>Current Year - Unaudited</u>			<u>Prior Year</u>		
	FY2023 Budget	YTD Actual	% of Budget	FY2022 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,125,000	\$2,146,834	101%	\$2,050,000	\$2,055,904	100%
Interest Income	30,250	226,323	748%	26,000	33,776	130%
Other Income	2,311,169	3,244,159	140%	2,561,332	3,865,161	151%
Total Income	\$4,466,419	\$5,617,316	126%	\$4,637,332	\$5,954,841	128%
EXPENDITURES						
Equipment	\$1,471,219	\$1,075,076	73%	\$1,594,137	\$1,755,976	110%
Buildings	1,830,250	1,627,386	89%	3,125,000	641,096	21%
Maintenance, Repairs & Supplies	35,000	38,228	109%	0	57,689	
Structural Improvements	120,000	855,450	713%	100,000	1,464,620	1,465%
Professional Services	583,000	488,111	84%	475,000	470,685	99%
Other Expenses	0	0		0	0	
Interest/Debt Service	676,950	181,125	27%	678,777	212,981	31%
Total Direct Expense	\$4,716,419	\$4,265,376	90%	\$5,972,914	\$4,603,047	77%
Fund Balance Change	(\$250,000)	\$1,351,940		(\$1,335,582)	\$1,351,794	

100% of Year

Note: Interest budget amounts include principal payments of \$495,000 and \$470,000 for FY2023 and FY2022, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000, while fund balance change for FY2022 reflects use of existing funds of \$1,335,582.

Western Iowa Tech Community College
Auxiliary Enterprises
For the Twelve Months Ending June 30, 2023 - Unaudited

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES							
Sales and Service	\$1,624,897	\$2,342,674	\$202,471	\$50	\$26,277	\$4,196,369	\$4,277,820
Miscellaneous	53,539	4,552	0	533,729	476,510	\$1,068,330	1,000,559
Total Revenues	<u>\$1,678,436</u>	<u>\$2,347,226</u>	<u>\$202,471</u>	<u>\$533,779</u>	<u>\$502,787</u>	<u>\$5,264,699</u>	<u>\$5,278,379</u>
EXPENDITURES							
Salaries & Related Costs	\$272,595	\$252,411	\$1,371	\$1,022	\$155,453	\$682,852	\$396,113
Service Expenditures	847,673	71,744	0	137,919	101,550	\$1,158,886	1,011,120
Materials & Supplies	12,783	26,547	30,503	268,072	179,946	\$517,851	203,027
Cost of Goods Sold	0	1,726,462	166,406	0	0	\$1,892,868	2,010,137
Utilities	0	0	0	0	0	\$0	0
Other Current Expenditures	673,388	0	0	20,241	53,353	\$746,982	755,214
Total Expenditures	<u>\$1,806,439</u>	<u>\$2,077,164</u>	<u>\$198,280</u>	<u>\$427,254</u>	<u>\$490,302</u>	<u>\$4,999,439</u>	<u>\$4,375,611</u>
Fund Balance Change	<u>(\$128,003)</u>	<u>\$270,062</u>	<u>\$4,191</u>	<u>\$106,525</u>	<u>\$12,485</u>	<u>\$265,260</u>	<u>\$902,768</u>
Prior Year	\$224,349	\$332,930	\$1,938	(\$15,409)	\$358,960	\$902,768	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.


**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
JUNE 2023 - UNAUDITED**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (06/01/2023)	\$22,082,058	\$4,655	\$367,047	\$13,037,003	\$16,397,235	\$51,887,998
Receipts	1,452,189	\$375,517	(250)	221,864	3,289,332	5,338,652
TOTAL FUNDS AVAILABLE	\$23,534,247	\$380,171	\$366,797	\$13,258,867	\$19,686,567	57,226,649
DISBURSEMENTS						
Board Report	\$4,913,949	\$375,957	\$9,014	\$0	\$1,116,219	\$6,415,140
Dorm Revenue Bond Payment						0
Transfers to Operating Fund						0
Approved Previous Meeting				247,164		247,164
TOTAL DISBURSEMENTS	\$4,913,949	\$375,957	\$9,014	\$247,164	\$1,116,219	\$6,662,304
ENDING BALANCE (06/30/2023)	\$18,620,298	\$4,214	\$357,782	\$13,011,703	\$18,570,349	\$50,564,346

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
JUNE 30, 2023 - UNAUDITED

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	(\$201,654)					(\$201,654)	0.00%
Interest Checking	Security National		4,214				4,214	0.08%
Repurchase Agreement	Security National	6,006,121					6,006,121	2.23%
Certificate of Deposit	Central Bank	1,107,571					1,107,571	4.00%
Money Market	Northwest Bank	404,898					404,898	0.20%
Money Market	Liberty National Bank	10,484,433					10,484,433	4.69%
Money Market	Pioneer Bank	104,436					104,436	0.60%
Money Market	Liberty National Bank				12,596,974		12,596,974	4.69%
Checking	Cherokee State Bank	\$5,154					5,154	0.00%
Checking	Wells Fargo	\$6,506					6,506	1.65%
Checking	Wells Fargo			357,782	114,519	956,737	1,429,037	1.65%
Checking	Wells Fargo					849,108	849,108	1.01%
Repurchase Agreement	Security National				240,143	16,764,504	17,004,647	2.23%
Dorm Revenue Bond Funds	UMB Bank	702,833			60,067		762,900	5.02%
Total Cash & Investments		\$18,620,298	\$4,214	\$357,782	\$13,011,703	\$18,570,349	\$50,564,346	3.38%
Interest Earnings YTD		\$289,732	\$15	\$0	\$226,323	\$206,448	\$722,518	

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: August 7, 2023

RE: **JULY 2023 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues for the month of July totaled \$1.4 million consistent with prior year activity. Student fees and tuition represent the Summer 2 semester session and does not include revenue for the upcoming fall semester starting August 23rd. The expenditures for the year have yet to reflect the activity for the start of the fall semester as most of those invoices and the subsequent recording of expenses will occur in August and September. The deficit in the General Fund continues to indicate the need for maintaining not only a fund balance, but also a cash reserve. The current year information contains the proposed budget for fiscal year 2024 pending Board approval.

Restricted Fund activity for the month of July reflects revenue and expenditures from the federally funded grant programs as well as the New Jobs Training Program (NJTP). The revenue line labeled “Other Income” reflects the Verizon Camp and 260G programs.

The Plant Fund has yet to see a lot of activity since the invoices that will be presented at the August 14^h Board of Directors meeting have yet to post to the financial records. This continues to be consistent with prior years. Other Income includes the \$400K of ACE Infrastructure funding from the State of Iowa.

Auxiliary Enterprise operations also had little activity in July. The Dormitory and Bookstore operations do not reflect the sales generated from the start of the fall semester. The Dormitory enterprise fund balance reflects the interest and principal monthly accrual for the dormitory revenue bond.

Cash and investments on a consolidated basis totaled \$47.3 million at July 31, 2023, a decrease of \$3.2 million from June. The College’s investment portfolio’s overall yield at 4.2% was up from the previous month.

Western Iowa Tech Community College
Unrestricted Fund Income Statement
For the One Month Period Ending July 31, 2023

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$3,298,500	\$53,849	2%	\$2,945,000	\$126,038	4%
Tuition	15,215,500	92,019	1%	14,025,000	130,957	1%
Local Support	2,195,000	18,696	1%	2,125,000	17,870	1%
State Support	12,776,317	1,060,152	8%	12,361,796	1,033,577	8%
Federal Support	284,071	0	0%	268,502	0	0%
Sales & Services	203,000	24,531	12%	215,000	24,378	11%
Other Income	4,476,416	118,423	3%	4,196,399	36,027	1%
Total Income	\$38,448,804	\$1,367,670	4%	\$36,136,697	\$1,368,847	4%
EXPENDITURES						
Salaries & Related Costs	\$26,911,171	\$1,821,233	7%	\$26,064,952	\$1,753,076	7%
Services	6,355,205	17,447	0%	5,584,375	59,341	1%
Materials, Supplies & Travel	2,457,999	1,014	0%	2,431,151	1,093	0%
Other Current Expenditures	2,719,429	84,603	3%	2,049,719	3,243	0%
Capital Outlay	5,000	0	0%	6,500	0	0%
Total Direct Expense	\$38,448,804	\$1,924,297	5%	\$36,136,697	\$1,816,753	5%
Fund Balance Change	\$0	(\$556,627)		\$0	(\$447,906)	

8% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the One Month Period Ending July 31, 2023

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,843,636	47,360	1%	5,437,951	45,301	1%
State Support	2,438,086	400,000	16%	2,357,776	446,900	19%
Federal Support	2,931,837	92,785	3%	3,255,646	168,160	5%
Other Income	916,303	202,463	22%	728,959	236,883	32%
New Jobs Training Program	3,300,000	321,842	10%	3,340,000	200,147	6%
Total Income	\$15,429,862	\$1,064,450	7%	\$15,120,332	\$1,097,391	7%
EXPENDITURES						
Salaries & Related Costs	\$4,022,119	\$298,773	7%	\$3,649,482	\$280,205	8%
Services	5,295,855	110,946	2%	4,212,258	31,968	1%
Materials, Supplies & Travel	1,270,032	16,588	1%	2,074,202	0	0%
Other Current Expenditures	0	400,000		0	415,094	
New Jobs Training Program	4,240,107	0	0%	4,188,313	0	0%
Capital Outlay	1,460,219	0	0%	1,366,036	16,992	1%
Total Direct Expense	\$16,288,332	\$826,307	5%	\$15,490,291	\$744,259	5%
Fund Balance Change	(\$858,470)	\$238,143		(\$369,959)	\$353,132	

8% of Year

Western Iowa Tech Community College
Plant Fund Income Statement
For the One Month Period Ending July 31, 2023

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,195,000	\$18,696	1%	\$2,125,000	\$17,870	1%
Interest Income	260,000	50,168	19%	30,250	3,088	10%
Other Income	2,322,237	455,499	20%	2,311,169	456,200	20%
Total Income	\$4,777,237	\$524,363	11%	\$4,466,419	\$477,158	11%
EXPENDITURES						
Equipment	\$1,658,237	\$82,121	5%	\$1,471,219	\$106,345	7%
Buildings	436,000	0	0%	1,830,250	0	0%
Maintenance, Repairs & Supplies	35,000	0	0%	35,000	0	0%
Structural Improvements	988,000	0	0%	120,000	0	0%
Professional Services	983,000	0	0%	583,000	0	0%
Other Expenses	0	0		0	0	
Interest/Debt Service	677,000	14,542	2%	676,950	15,367	2%
Total Direct Expense	\$4,777,237	\$96,663	2%	\$4,716,419	\$121,712	3%
Fund Balance Change	\$0	\$427,700		(\$250,000)	\$355,446	

8% of Year

Note: Interest budget amounts include principal payments of \$505,000 and \$495,000 for FY2024 and FY2023, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000.

Western Iowa Tech Community College
 Auxiliary Enterprises
 For the One Month Ending July 31, 2023

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES								
Sales and Service	\$ 2,000	\$ 16,739	\$ -	\$ 100	\$ -	\$ 55,895	\$ 74,734	\$ 38,047
Miscellaneous	\$ 950	\$ 14	\$ -	\$ 375	\$ 77,034	\$ 34,324	\$ 112,697	\$ 48,437
Total Revenues	<u>\$ 2,950</u>	<u>\$ 16,753</u>	<u>\$ -</u>	<u>\$ 475</u>	<u>\$ 77,034</u>	<u>\$ 90,219</u>	<u>\$ 187,431</u>	<u>\$ 86,484</u>
EXPENDITURES								
Salaries & Related Costs	\$ 17,374	\$ 16,951	\$ -	\$ -	\$ 30,543	\$ 5,895	\$ 70,763	\$ 35,068
Service Expenditures	\$ -	\$ (2,205)	\$ -	\$ -	\$ 16,022	\$ -	\$ 13,817	\$ 1,780
Materials & Supplies	\$ -	\$ -	\$ -	\$ (382)	\$ 24,094	\$ -	\$ 23,712	\$ (436)
Cost of Goods Sold	\$ -	\$ 10,026	\$ -	\$ -	\$ -	\$ -	\$ 10,026	\$ 43,015
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,337)
Other Current Expenditures	\$ 55,499	\$ -	\$ -	\$ -	\$ 6,375	\$ 7	\$ 61,881	\$ 56,373
Total Expenditures	<u>\$ 72,873</u>	<u>\$ 24,772</u>	<u>\$ -</u>	<u>\$ (382)</u>	<u>\$ 77,034</u>	<u>\$ 5,902</u>	<u>\$ 180,199</u>	<u>\$ 134,463</u>
Fund Balance Change	<u>\$ (69,923)</u>	<u>\$ (8,019)</u>	<u>\$ -</u>	<u>\$ 857</u>	<u>\$ -</u>	<u>\$ 84,317</u>	<u>\$ 7,232</u>	<u>\$ (47,979)</u>
Prior Year	\$ (71,119)	\$ (23,101)	\$ 2,368	\$ 408	\$ -	\$ 43,465	\$ (47,979)	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
JULY 2023**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (07/01/2023)	\$18,620,298	\$4,214	\$357,782	\$13,011,703	\$18,570,349	\$50,564,346
Receipts	3,727,938	\$534,607	0	924,363	657,304	5,844,213
TOTAL FUNDS AVAILABLE	\$22,348,236	\$538,821	\$357,782	\$13,936,066	\$19,227,653	56,408,559
DISBURSEMENTS						
Board Report	\$7,169,980	\$533,716	\$0	\$0	\$463,637	\$8,167,334
Dorm Revenue Bond Payment						0
Transfers to Operating Fund						0
Approved Previous Meeting				893,261		893,261
TOTAL DISBURSEMENTS	\$7,169,980	\$533,716	\$0	\$893,261	\$463,637	\$9,060,595
ENDING BALANCE (07/31/2023)	\$15,178,256	\$5,105	\$357,782	\$13,042,805	\$18,764,016	\$47,347,964

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
JULY 31, 2023

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$468,933					\$468,933	0.00%
Interest Checking	Security National		5,105				5,105	4.00%
Repurchase Agreement	Security National	1,860,292					1,860,292	4.00%
Certificate of Deposit	Central Bank	1,107,571					1,107,571	4.00%
Money Market	Northwest Bank	404,898					404,898	0.20%
Money Market	Liberty National Bank	10,515,283					10,515,283	4.79%
Money Market	Pioneer Bank	104,436					104,436	0.60%
Money Market	Liberty National Bank				12,665,838		12,665,838	4.79%
Checking	Cherokee State Bank	\$5,232					5,232	0.00%
Checking	Wells Fargo	\$8,778					8,778	1.65%
Checking	Wells Fargo			357,782	21,258	1,126,064	1,505,104	1.65%
Checking	Wells Fargo					843,143	843,143	1.02%
Repurchase Agreement	Security National				240,143	16,794,809	17,034,952	4.00%
Dorm Revenue Bond Funds	UMB Bank	702,833			115,566		818,399	5.21%
Total Cash & Investments		<u>\$15,178,256</u>	<u>\$5,105</u>	<u>\$357,782</u>	<u>\$13,042,805</u>	<u>\$18,764,016</u>	<u>\$47,347,964</u>	<u>4.20%</u>
Interest Earnings YTD		<u>\$43,022</u>	<u>\$20</u>	<u>\$0</u>	<u>\$50,168</u>	<u>\$0</u>	<u>\$93,210</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting August 14, 2023

July 2023

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 7,169,980.35	\$ 533,716.21			\$ 463,637.30	\$ 8,167,333.86
Cancelled warrants						\$ -
Subtotal	7,169,980.35	533,716.21	-	-	463,637.30	\$ 8,167,333.86
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 7,858,855.35	\$ 533,716.21	\$ -	\$ -	\$ 463,637.30	\$ 8,856,208.86

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/29/2023	Wells Fargo Bank	\$1,632,773.98	CASH IN BANK-PAYROLL
7/20/2023	Frontier Communications	\$163.14	COMMUNICATION
7/20/2023	Frontier Communications	\$360.91	COMMUNICATION
7/13/2023	Iowa Communications Network	\$5,700.51	COMMUNICATION
7/13/2023	Qwest Corporation	\$383.58	COMMUNICATION
7/20/2023	Qwest Corporation	\$469.18	COMMUNICATION
7/6/2023	Burke Engineering Sales	\$68.00	CONSTRUCTION SUPPLIES
7/6/2023	Consolidated Electrical	\$31,233.60	CONSTRUCTION SUPPLIES
7/20/2023	Consolidated Electrical	\$1,007.80	CONSTRUCTION SUPPLIES
7/6/2023	Menards Inc	\$257.98	CONSTRUCTION SUPPLIES
7/6/2023	Menards Inc	\$52.95	CONSTRUCTION SUPPLIES
7/13/2023	Menards Inc	\$74.60	CONSTRUCTION SUPPLIES
7/20/2023	Menards Inc	\$11.53	CONSTRUCTION SUPPLIES
7/27/2023	Menards Inc	\$94.61	CONSTRUCTION SUPPLIES
7/27/2023	Menards Inc	\$101.68	CONSTRUCTION SUPPLIES
7/27/2023	Sandra Backhaus	\$155.46	CONTRACTED SERVICES
7/6/2023	Bekins Fire & Safety Services Co	\$188.34	CONTRACTED SERVICES
7/20/2023	Bekins Fire & Safety Services Co	\$101.12	CONTRACTED SERVICES
7/13/2023	John T. Burow	\$18,240.00	CONTRACTED SERVICES
7/6/2023	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
7/20/2023	Craft Auto Body Inc	\$2,000.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/27/2023	D Stafford & Associates	\$850.00	CONTRACTED SERVICES
7/6/2023	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
7/13/2023	Joshua J. Elgert	\$240.00	CONTRACTED SERVICES
7/27/2023	Ellucian Company LP	\$8,975.75	CONTRACTED SERVICES
7/20/2023	English Estates Inc	\$6,495.20	CONTRACTED SERVICES
7/27/2023	Gill Hauling Inc	\$2,800.17	CONTRACTED SERVICES
7/22/2023	HealthEquity Inc	\$77.50	CONTRACTED SERVICES
7/13/2023	High Point Networks LLC	\$9,000.00	CONTRACTED SERVICES
7/27/2023	High Point Networks LLC	\$112.50	CONTRACTED SERVICES
7/13/2023	IMKO Enterprises Inc	\$7,224.73	CONTRACTED SERVICES
7/13/2023	IMKO Enterprises Inc	\$48,916.28	CONTRACTED SERVICES
7/13/2023	IMKO Enterprises Inc	\$1,259.34	CONTRACTED SERVICES
7/13/2023	IMKO Enterprises Inc	\$1,162.39	CONTRACTED SERVICES
7/13/2023	IMKO Enterprises Inc	\$1,042.50	CONTRACTED SERVICES
7/6/2023	Iowa College Aid	\$4,000.00	CONTRACTED SERVICES
7/27/2023	Iowa Community College Online	\$1,241.00	CONTRACTED SERVICES
7/6/2023	K&S Janitorial Services LLC	\$3,000.00	CONTRACTED SERVICES
7/6/2023	Mike Logan	\$2,100.00	CONTRACTED SERVICES
7/27/2023	Plunketts Pest Control Inc	\$55.00	CONTRACTED SERVICES
7/13/2023	Lily Quinonez-Simental	\$150.00	CONTRACTED SERVICES
7/13/2023	Rentokil North America	\$45.00	CONTRACTED SERVICES

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/13/2023	Rentokil North America	\$1,474.80	CONTRACTED SERVICES
7/6/2023	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
7/6/2023	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
7/27/2023	James Schaap	\$120.00	CONTRACTED SERVICES
7/27/2023	Dennis R Semple	\$480.00	CONTRACTED SERVICES
7/20/2023	Siouxland Certified Testing	\$656.00	CONTRACTED SERVICES
7/6/2023	Siouxland Mental Health	\$1,605.00	CONTRACTED SERVICES
7/20/2023	Springshare LLC	\$3,518.00	CONTRACTED SERVICES
7/20/2023	Tri State Nursing Enterprises Inc	\$2,211.64	CONTRACTED SERVICES
7/6/2023	Underground Location Company	\$16.20	CONTRACTED SERVICES
7/13/2023	University of Northen Iowa	\$150.00	CONTRACTED SERVICES
7/6/2023	Vans Sanitation Inc	\$76.73	CONTRACTED SERVICES
7/6/2023	Woodbury County Fireman's	\$3,610.47	CONTRACTED SERVICES
7/6/2023	Arnold Motor Supply LLP	\$2,042.73	COURSE FEE EXPENSE
7/20/2023	Iowa Law Enforcement Academy	\$1,250.00	COURSE FEE EXPENSE
7/6/2023	Sioux City Foundry	\$1,466.95	COURSE FEE EXPENSE
7/13/2023	Sioux City Foundry	\$1,569.53	COURSE FEE EXPENSE
7/27/2023	University of Iowa	\$2,990.00	COURSE FEE EXPENSE
7/27/2023	Western Iowa Tech Comm Ed	\$4,178.00	DEFERRED INCOME
7/21/2023	Corey M. Adair	\$370.00	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Sarah J. Anderson	\$1,600.00	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/27/2023	Beaconmedaes LLC	\$597.40	DUE FROM OTHERS-ASSET ACCOUNT
7/20/2023	Nicholas W. Christian	\$3,060.00	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Sheila Disterhaupt	\$2,499.96	DUE FROM OTHERS-ASSET ACCOUNT
7/20/2023	Dunwell LLC	\$56,919.93	DUE FROM OTHERS-ASSET ACCOUNT
7/27/2023	Electrical Automation LLC	\$11,020.00	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Ellucian Company LP	\$751,243.00	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	Ellucian Company LP	\$8,333.00	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	Foulk Brothers Plumbing	\$4,062.47	DUE FROM OTHERS-ASSET ACCOUNT
7/20/2023	Mya Franco	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	FRSecure LLC	\$15,311.00	DUE FROM OTHERS-ASSET ACCOUNT
7/27/2023	High Point Networks LLC	\$6,692.20	DUE FROM OTHERS-ASSET ACCOUNT
7/27/2023	High Point Networks LLC	\$6,692.20	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Kyle R. Hueser	\$58.46	DUE FROM OTHERS-ASSET ACCOUNT
7/27/2023	Kyle R. Hueser	\$158.15	DUE FROM OTHERS-ASSET ACCOUNT
7/21/2023	Jeff A. Jansen	\$178.67	DUE FROM OTHERS-ASSET ACCOUNT
7/21/2023	Merlyn L Kathol	\$177.76	DUE FROM OTHERS-ASSET ACCOUNT
7/27/2023	Matthew P Laposky	\$550.00	DUE FROM OTHERS-ASSET ACCOUNT
7/21/2023	Rosalva V. Linares	\$183.00	DUE FROM OTHERS-ASSET ACCOUNT
7/20/2023	Karen M. Mahoney	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Otis Elevator Company	\$5,225.00	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Mariana Pacheco	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/20/2023	Sherry Ritz	\$99.00	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Greg P. Romig	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
7/21/2023	Greg P. Romig	\$139.24	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Renee M. Romig	\$30.00	DUE FROM OTHERS-ASSET ACCOUNT
7/21/2023	Renee M. Romig	\$160.17	DUE FROM OTHERS-ASSET ACCOUNT
7/6/2023	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	Thompson Solutions Group	\$5,221.00	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	Visual Edge IT Inc	\$3,315.16	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	Visual Edge IT Inc	\$1,725.82	DUE FROM OTHERS-ASSET ACCOUNT
7/20/2023	Visual Edge IT Inc	\$104.55	DUE FROM OTHERS-ASSET ACCOUNT
7/27/2023	Ward Electric Company Inc	\$4,761.78	DUE FROM OTHERS-ASSET ACCOUNT
7/21/2023	Carmen L. Wilson	\$410.72	DUE FROM OTHERS-ASSET ACCOUNT
7/13/2023	Kory Thatcher	\$845.50	DUE FROM STUDENTS
7/6/2023	Avaree B. Miller	\$697.75	DUE FROM STUDENTS
7/6/2023	Colton Moore	\$639.00	DUE FROM STUDENTS
7/20/2023	Yuridia C. Montalvo	\$256.34	DUE FROM STUDENTS
7/6/2023	Kamra L. Williams Clark	\$462.00	DUE FROM STUDENTS
7/20/2023	Kamra L. Williams Clark	\$488.00	DUE FROM STUDENTS
7/27/2023	Samantha P Winn	\$462.00	DUE FROM STUDENTS
7/13/2023	Witcc	\$239.75	DUE FROM STUDENTS
7/13/2023	Witcc	\$500.00	DUE FROM STUDENTS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/13/2023	Daniel Ouellette	\$1,500.00	DUE FROM STUDENTS
7/13/2023	Witcc	\$492.00	DUE FROM STUDENTS
7/13/2023	Witcc	\$1,050.00	DUE FROM STUDENTS
7/13/2023	Witcc	\$182.75	DUE FROM STUDENTS
7/13/2023	Andresia Wolfe	\$711.00	DUE FROM STUDENTS
7/13/2023	Maryamu Yakubu	\$828.00	DUE FROM STUDENTS
7/20/2023	Kaylei A. Yates	\$50.00	DUE FROM STUDENTS
7/26/2023	Western Iowa Tech 125 Plan	\$6,003.52	DUE TO AUXILIARY FUND
7/27/2023	Western Iowa Tech Classroom	\$18,696.07	DUE TO PLANT FUND
7/8/2023	Western Iowa Tech Plant Fund	\$800,000.00	DUE TO PLANT FUND
7/20/2023	Ace Refrigeration Co of Sioux	\$6,375.00	EQUIPMENT - \$5000 AND OVER
7/29/2023	Daktronics Inc	\$60,871.20	EQUIPMENT - \$5000 AND OVER
7/20/2023	Productivity Inc	\$86,647.81	EQUIPMENT - \$5000 AND OVER
7/20/2023	Townsend Ventures LLC	\$52,141.00	EQUIPMENT - \$5000 AND OVER
7/6/2023	Great Western Dining Service Inc	\$8,237.70	GROUP MEETINGS AND WORKSHOPS
7/13/2023	Great Western Dining Service Inc	\$87.10	GROUP MEETINGS AND WORKSHOPS
7/20/2023	Great Western Dining Service Inc	\$3,000.10	GROUP MEETINGS AND WORKSHOPS
7/6/2023	Pickled Palette LLC	\$855.00	GROUP MEETINGS AND WORKSHOPS
7/6/2023	University of South Dakota	\$100.00	GROUP MEETINGS AND WORKSHOPS
7/30/2023	HealthEquity Inc	\$10,695.16	HSA Payable
7/27/2023	Lee Enterprises Inc	\$99.40	INFO SERVICES/CLASSIFY ADS

Western Iowa Tech Community College
Board Approval
General & Auxiliary
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/13/2023	Wm Bass Advertising	\$19,420.00	INFO SERVICES/CLASSIFY ADS
7/13/2023	Wm Bass Advertising	\$6,504.40	INFO SERVICES/CLASSIFY ADS
7/22/2023	BusinessSolverComInc	\$474,862.84	INSURANCE PREMIUMS PAYABLE
7/29/2023	Iowa Public Employees	\$130,356.69	IPERS TAX PAYABLE
7/20/2023	Cole Papers Inc	\$890.70	JANITOR MATERIALS AND SUPPLIES
7/20/2023	Eakes Inc	\$7,974.87	JANITOR MATERIALS AND SUPPLIES
7/20/2023	Arthur J Gallagher & Co	\$19,545.05	LIABILITY INSURANCE
7/20/2023	ARR Roofing of Iowa LLC	\$536.91	MAINT AND REPAIR BUILDINGS
7/13/2023	John T. Burow	\$1,280.00	MAINT AND REPAIR BUILDINGS
7/13/2023	Thompson Solutions Group	\$1,598.00	MAINT AND REPAIR BUILDINGS
7/13/2023	Van Osdel Plastering	\$13,539.00	MAINT AND REPAIR BUILDINGS
7/6/2023	Ward Electric Company Inc	\$1,847.38	MAINT AND REPAIR BUILDINGS
7/20/2023	Drain Specialists Inc	\$130.00	MAINT AND REPAIR EQUIPMENT
7/13/2023	Eakes Inc	\$881.21	MAINT AND REPAIR EQUIPMENT
7/20/2023	Eakes Inc	\$430.40	MAINT AND REPAIR EQUIPMENT
7/20/2023	Eakes Inc	\$107.60	MAINT AND REPAIR EQUIPMENT
7/13/2023	Foulk Brothers Plumbing	\$5,799.15	MAINT AND REPAIR EQUIPMENT
7/13/2023	Foulk Brothers Plumbing	\$7,175.60	MAINT AND REPAIR EQUIPMENT
7/6/2023	Kneifl Electric Inc	\$1,593.75	MAINT AND REPAIR EQUIPMENT
7/13/2023	Robert Baker	\$85.00	MAINTENANCE GROUNDS
7/13/2023	Bock Lawn & Landscaping LLC	\$1,700.00	MAINTENANCE GROUNDS

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/27/2023	Western Iowa Windbreaks	\$675.00	MAINTENANCE GROUNDS
7/13/2023	Bomgaars Supply Inc	\$231.94	MATERIALS AND SUPPLIES
7/13/2023	Bomgaars Supply Inc	\$52.96	MATERIALS AND SUPPLIES
7/27/2023	BSN Sports LLC	\$23,447.26	MATERIALS AND SUPPLIES
7/13/2023	Jessica G. Garcia	\$171.41	MATERIALS AND SUPPLIES
7/29/2023	Gold Ocean Group Limited	\$100.00	MATERIALS AND SUPPLIES
7/20/2023	Great Western Dining Service Inc	\$60,645.72	MATERIALS AND SUPPLIES
7/13/2023	Candace K. Leff	\$20.00	MATERIALS AND SUPPLIES
7/6/2023	Trang T. Nguyen	\$25.00	MATERIALS AND SUPPLIES
7/6/2023	Sematime Creations	\$300.00	MATERIALS AND SUPPLIES
7/6/2023	Verizon Wireless	\$1,597.63	MATERIALS AND SUPPLIES
7/27/2023	Whiting Commercial	\$6,200.00	MATERIALS AND SUPPLIES
7/6/2023	Association Community College	\$4,851.00	MEMBERSHIP
7/6/2023	Commission on Accreditation of	\$1,050.00	MEMBERSHIP
7/6/2023	Committee on Accreditation	\$1,700.00	MEMBERSHIP
7/20/2023	Des Moines Area Community	\$16,022.21	MEMBERSHIP
7/6/2023	Higher Learning Commission	\$6,176.40	MEMBERSHIP
7/13/2023	Iowa Association of Community College Trustees	\$58,205.00	MEMBERSHIP
7/6/2023	Iowa Schools Building Grounds	\$350.00	MEMBERSHIP
7/27/2023	New York Public Radio	\$1,655.50	MEMBERSHIP

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/6/2023	Siouxland Chamber	\$190.00	MEMBERSHIP
7/6/2023	University of Texas At Austin	\$1,200.00	MEMBERSHIP
7/6/2023	Ace Refrigeration Co of Sioux	\$4,197.08	NON-CAPITAL EXP & EQUIP <5000
7/27/2023	Barnhart Crane & Rigging Co	\$3,272.50	NON-CAPITAL EXP & EQUIP <5000
7/6/2023	Ellucian Company LP	\$74,947.00	NON-CAPITAL EXP & EQUIP <5000
7/20/2023	MBS Textbook Exchange	\$501.26	NON-CAPITAL EXP & EQUIP <5000
7/13/2023	Medco Supply Inc	\$1,155.45	NON-CAPITAL EXP & EQUIP <5000
7/13/2023	Modular Services Company	\$11,373.99	NON-CAPITAL EXP & EQUIP <5000
7/13/2023	SNA Sports Group LLC	\$11,179.00	NON-CAPITAL EXP & EQUIP <5000
7/27/2023	TeamDynamix Solutions LLC	\$4,598.46	NON-CAPITAL EXP & EQUIP <5000
7/13/2023	Great Western Dining Service Inc	\$16,448.56	OTHER CURRENT EXPENSE
7/29/2023	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	Friends Of FM 90	\$84.50	OTHER EMPLOYEE PR DEDUCTIONS
7/6/2023	Great Western Dining Service Inc	\$123.60	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	Nebraska Child Support	\$1,710.50	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	United Way of Siouxland Inc	\$965.50	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	Western Iowa Tech Agency Fund	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	Western Iowa Tech Foundation	\$2,202.43	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	Western Iowa Tech GF	\$1,100.00	OTHER EMPLOYEE PR DEDUCTIONS
7/26/2023	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
7/6/2023	Arnold Motor Supply LLP	\$2,441.50	OTHER MATERIALS AND SUPPLIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/13/2023	Ebsco Industries Inc	\$19,884.13	PERIODICALS
7/20/2023	Arthur J Gallagher Risk	\$26,774.00	PREPAID EXPENSES
7/6/2023	Insurance Management Program	\$1,152,812.00	PREPAID EXPENSES
7/13/2023	Ahlers & Cooney PC	\$2,099.18	PROFESSIONAL SERVICES
7/13/2023	Ahlers & Cooney PC	\$334.00	PROFESSIONAL SERVICES
7/6/2023	Dentons Davis Brown PC	\$66,934.99	PROFESSIONAL SERVICES
7/8/2023	Wells Fargo Bank	\$343,811.01	PURCHASE CARD CHECKING
7/13/2023	Quadient Leasing Usa Inc	\$4,176.00	RENTED EQUIPMENT
7/6/2023	Cengage Learning Inc	\$148,920.00	RESALE PURCHASES
7/20/2023	Core Mark Midcontinent Inc	\$14.65	RESALE PURCHASES
7/13/2023	Western Iowa Tech Comm Ed	\$270.00	SCHOLARSHIPS
7/27/2023	Ar We Va Community School	\$60.00	SPONSORED BILLING RECEIVABLE
7/27/2023	Bavarian Meadows Assisted	\$119.00	SPONSORED BILLING RECEIVABLE
7/6/2023	Central Valley Ag Cooperative	\$800.00	SPONSORED BILLING RECEIVABLE
7/6/2023	Kelsi Jepsen	\$250.00	STUDENT DEPOSITS
7/13/2023	Phil Kats	\$250.00	STUDENT DEPOSITS
7/13/2023	Lisa Parker	\$250.00	STUDENT DEPOSITS
7/20/2023	Ponca Tribe of Nebraska	\$250.00	STUDENT DEPOSITS
7/29/2023	Teachers Insurance & Annuity	\$102,299.56	TIAA-CREF PAYABLE
7/26/2023	Elwood on Elm	\$302.40	TRAVEL IN STATE
7/13/2023	Rex K. Hawkins	\$39.52	TRAVEL IN STATE

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/20/2023	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
7/6/2023	Jonathan H. Lindsay	\$29.64	TRAVEL IN STATE
7/27/2023	Teri L. Peterson	\$269.36	TRAVEL IN STATE
7/6/2023	Todd A. Rausch	\$758.16	TRAVEL IN STATE
7/29/2023	Voya Financial	\$15,485.33	TSA PAYABLE
7/13/2023	Michael B. Gasaway	\$3,000.00	TUITION
7/27/2023	Debbie Rodriguez	\$975.00	TUITION
7/20/2023	Hodeis Hadadi	\$2,910.00	TUITION
7/27/2023	Rachel E. Miller	\$1,785.00	TUITION
7/20/2023	Martha C. Nuno	\$2,910.00	TUITION
7/29/2023	Division of Workforce Services	\$217.00	UNEMPLOYMENT COMPENSATION
7/13/2023	Berkshire Hathaway Energy	\$5,194.74	UTILITIES
7/13/2023	Berkshire Hathaway Energy	\$84,673.82	UTILITIES
7/13/2023	Berkshire Hathaway Energy	\$299.08	UTILITIES
7/20/2023	Berkshire Hathaway Energy	\$6,957.71	UTILITIES
7/20/2023	Berkshire Hathaway Energy	\$914.51	UTILITIES
7/20/2023	Black Hills Utility Holding	\$115.76	UTILITIES
7/20/2023	City Of Cherokee	\$90.67	UTILITIES
7/20/2023	City of Le Mars	\$55.21	UTILITIES
7/13/2023	City of Sioux City	\$380.07	UTILITIES
7/13/2023	City of Sioux City	\$389.01	UTILITIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/13/2023	City of Sioux City	\$186.74	UTILITIES
7/13/2023	City of Sioux City	\$303.03	UTILITIES
7/13/2023	City of Sioux City	\$133.07	UTILITIES
7/13/2023	City of Sioux City	\$55.39	UTILITIES
7/13/2023	City of Sioux City	\$185.69	UTILITIES
7/13/2023	City of Sioux City	\$222.52	UTILITIES
7/13/2023	City of Sioux City	\$150.96	UTILITIES
7/13/2023	City of Sioux City	\$127.33	UTILITIES
7/13/2023	City of Sioux City	\$794.17	UTILITIES
7/13/2023	City of Sioux City	\$1,590.18	UTILITIES
7/13/2023	City of Sioux City	\$35.30	UTILITIES
7/13/2023	City of Sioux City	\$1,356.34	UTILITIES
7/13/2023	City of Sioux City	\$254.84	UTILITIES
7/13/2023	City of Sioux City	\$4,398.97	UTILITIES
7/6/2023	Constellation Energy Corporation	\$10,574.63	UTILITIES
7/27/2023	Constellation Energy Corporation	\$7,732.20	UTILITIES
7/20/2023	Denison Municipal Utilities	\$2,006.65	UTILITIES
7/6/2023	Interstate Power & Light Co	\$1,503.92	UTILITIES
7/27/2023	Interstate Power & Light Co	\$2,457.65	UTILITIES
7/20/2023	Woodbury County Rural Electric	\$3,049.01	UTILITIES
7/6/2023	AVE PLP LLC	\$767.25	VEHICLES-MATERIALS & SUPPLIES

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CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/20/2023	City of Sioux City	\$4,278.09	VEHICLES-MATERIALS & SUPPLIES
7/20/2023	City of Sioux City	\$76.80	VEHICLES-MATERIALS & SUPPLIES
7/20/2023	City of Sioux City	\$478.98	VEHICLES-MATERIALS & SUPPLIES
7/20/2023	City of Sioux City	\$208.08	VEHICLES-MATERIALS & SUPPLIES
7/20/2023	City of Sioux City	\$1,493.24	VEHICLES-MATERIALS & SUPPLIES
7/20/2023	City of Sioux City	\$55.69	VEHICLES-MATERIALS & SUPPLIES
7/20/2023	Craft Auto Body Inc	\$950.00	VEHICLES-MATERIALS & SUPPLIES
7/6/2023	Graham Tire Sioux City	\$606.56	VEHICLES-MATERIALS & SUPPLIES
7/8/2023	Customers Bank	\$158,598.18	WITCC ONECARD PAYABLE
7/22/2023	Customers Bank	\$9,531.25	WITCC ONECARD PAYABLE
7/22/2023	Customers Bank	\$154,304.30	WITCC ONECARD PAYABLE
7/29/2023	Customers Bank	\$3,223.75	WITCC ONECARD PAYABLE
7/6/2023	Arthur J Gallagher Risk	\$1,333.00	WORKMANS COMPENSATION
TOTAL		\$7,169,980.35	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting August 14, 2023

GENERAL FUND

Estimated for the month of August

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	688,875.00

Western Iowa Tech Community College
 Board Approval
 Special Federal
 8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/22/2023	Western Iowa Tech General Fund	\$300,000.00	OTHER FEDERAL
7/22/2023	Western Iowa Tech General Fund	\$808.00	OTHER FEDERAL
7/22/2023	Western Iowa Tech General Fund	\$442.00	OTHER FEDERAL
7/29/2023	Western Iowa Tech General Fund	\$220,000.00	OTHER FEDERAL
7/30/2023	Western Iowa Tech General Fund	\$12,466.21	OTHER FEDERAL
TOTAL		\$533,716.21	

Western Iowa Tech Community College
Board Approval
House File
8/2/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
7/29/2023	Security National Bank	\$4,282.38	SNB INVEST
7/29/2023	Security National Bank	\$7,476.00	SNB INVEST
7/29/2023	Security National Bank	\$59,253.92	SNB INVEST
7/29/2023	Security National Bank	\$1,996.03	SNB INVEST
7/29/2023	Security National Bank	\$63,884.78	SNB INVEST
7/29/2023	Security National Bank	\$120,670.59	SNB INVEST
7/29/2023	Security National Bank	\$15,474.51	SNB INVEST
7/29/2023	Security National Bank	\$52,121.82	SNB INVEST
7/29/2023	Security National Bank	\$10,302.46	SNB INVEST
7/11/2023	Cold Link Logistics Sioux City	\$108,052.00	TRAINING EXPENSE
7/10/2023	Knife River Midwest LLC	\$19,523.81	TRAINING EXPENSE
7/11/2023	Western Iowa Tech Comm Ed	\$599.00	TRAINING EXPENSE
TOTAL		<u>\$463,637.30</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting August 14, 2023

August 2023

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants				\$ 687,563.83		\$ 687,563.83
	\$ 75,109.96				\$ 384,284.92	\$ 459,394.88
Total	\$ 75,109.96	\$ -	\$ -	\$ 687,563.83	\$ 384,284.92	\$ 1,146,958.71

Western Iowa Tech Community College
Board Approval
Plant Fund
8/10/2023

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
8/15/2023	Cannon Moss Brygger &	\$17,118.00	BUILDINGS & FIXED EQUIPMENT
8/15/2023	Haselhoff Construction Inc	\$29,000.02	BUILDINGS & FIXED EQUIPMENT
8/15/2023	HCI Construction	\$29,090.00	BUILDINGS & FIXED EQUIPMENT
8/15/2023	Mikes Sioux City Carpet	\$5,026.30	BUILDINGS & FIXED EQUIPMENT
8/15/2023	Siteimprove Inc	\$6,702.03	CONTRACTED SERVICES
8/15/2023	Western Iowa Tech General Fund	\$27,495.60	DUE TO GENERAL FUND
8/15/2023	High Point Networks LLC	\$134,668.00	EQUIPMENT - \$5000 AND OVER
8/15/2023	Riverside Technologies Inc	\$9,390.00	MATERIALS AND SUPPLIES
8/15/2023	Mid West 3D Solutions LLC	\$3,500.00	NON-CAPITAL EXP & EQUIP <5000
8/15/2023	OCLC Inc	\$39,260.35	NON-CAPITAL EXP & EQUIP <5000
8/15/2023	Salesforcecominc	\$6,717.70	NON-CAPITAL EXP & EQUIP <5000
8/15/2023	Guarantee Roofing Siding &	\$67,140.26	OTHER STRUCTURES & IMPROVEMENT
8/15/2023	TR Harris Construction Inc	\$253,285.77	OTHER STRUCTURES & IMPROVEMENT
8/15/2023	Dewild Grant Reckert &	\$38,093.55	PROFESSIONAL SERVICES
8/15/2023	EDA Inc	\$246.25	PROFESSIONAL SERVICES
8/15/2023	Farris Engineering	\$1,080.00	PROFESSIONAL SERVICES
8/15/2023	Inspec Inc	\$9,100.00	PROFESSIONAL SERVICES
8/15/2023	JEO Consulting Group Inc	\$2,000.00	PROFESSIONAL SERVICES
8/15/2023	JEO Consulting Group Inc	\$2,460.00	PROFESSIONAL SERVICES
8/15/2023	JEO Consulting Group Inc	\$4,945.00	PROFESSIONAL SERVICES
8/15/2023	JEO Consulting Group Inc	\$1,245.00	PROFESSIONAL SERVICES
total		\$687,563.83	

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING AUGUST 14, 2023

GENERAL FUND

August 2023

IMKO Enterprises \$ 75,109.96

TOTAL \$ 75,109.96

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING AUGUST 14, 2023

HOUSE FILE

August 2023

Seaboard Triumph Foods	\$ 336,006.63
Western Iowa Tech Comm Ed	\$ 48,278.29
<hr/> <hr/> TOTAL	<hr/> <hr/> \$ 384,284.92

PERSONNEL REPORT
Regular Appointments
August 14, 2023

I. INSTRUCTIONAL STAFF

A. **Roger D. Wenzel** has submitted his voluntary resignation as Air Conditioning, Heating and Refrigeration Instructor effective August 15, 2023, for purposes of retirement. He is to be paid for all time worked through that date.

B. The administrative recommendation is to approve the following changes to the current educational advancement for instructional Education Association personnel:

VC to BA	\$500
BA to BA + 12	\$500
BA + 12 to BA + 24	\$500
BA + 24 to MA	\$865
MA to MA + 15 18	\$600
MA + 15 18 to MA + 30 or additional MA	\$600
MA+ 30 to Doctorate	\$600

C. The following instructors have requested that their annual salary be increased and have presented evidence of satisfactorily completing coursework. Their 2023-24 contract is to be modified to change their educational lane and to increase their annualized salary effective September 1, 2023:

Stephanie Hill, Nursing Instructor, from BA+12 to MA, +\$1,365

Mellisa Flanigan, Business and Office Support Instructor from MA+30 to DOC, +\$600

Rachel Miller, Communications Instructor from MA to MA +Additional MA, +\$1,200

II. ADMINISTRATIVE STAFF

A. **Sabrina E. Valentine** has been selected for the position as Instructional Specialist effective July 24, 2023, at an annual salary of \$47,090, grade 6 administrative position. This is a previously authorized position, vacant due to retirement, eligible for full time benefits.

B. **Ranessa M. Chase** has declined the Counseling Services Coordinator position as previously presented. She was scheduled to start July 24, 2023, and performed no work for the College.

- C. **Mut Toang** has been selected for the position as College and Career Transition Counselor/Advisor in Denison effective August 1, 2023, at an annual salary of \$47,090, grade 6 administrative position. This is a new position that is grant funded through August 1, 2025, eligible for full time benefits.
- D. It is recommended that the position of **Dean of Quality** be authorized as a grade 14, exempt administrative position. It is further recommended that **Erin L. Volk**, Director of Institutional Research and Resource Development be selected for this position effective August 15, 2023, at an annual salary of \$107,574. Full time benefits to be changed accordingly.

III. SUPPORT STAFF

- A. **Bret A. Hayworth** has been selected for the position as Reporter/Special Projects Producer for KWIT effective August 30, 2023, at an annualized salary of \$47,090, grade 6, support position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.
- B. **Samantha Finken** has been selected for the position as Secretary- Recruitment and Housing effective August 28, 2023, at an annualized salary of \$35,398, grade 3, support position. This is a previously authorized position, vacant due to reassignment, eligible for full time benefits.
- C. **Linda L. Sencenbaugh** has been selected for the position as Secretary- College Now effective August 17, 2023, at an annualized salary of \$35,398, grade 3, support position. This is a previously authorized position, vacant due to resignation, eligible for full time benefits.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated; not eligible for benefits.

Personnel Report
Temporary Employees
(not eligible for benefits)

August 14, 2023

<u>NAME</u>	<u>DEPARTMENT OR COURSE # - SECT</u>	<u>APPOINTMENT</u>	<u>FROM</u>	<u>THROUGH</u>	<u>APPT \$/HR</u>	<u>SALARY</u>
Arreola, Ivan	Corporate College	Work Study	08/21/23	05/10/24	\$ 9.00	Time Entry
Cardenas, Kassidy	Verizon Camp-Denison	Instructor	07/05/23	07/31/23		\$ 3,984.00
Cardenas, Kassidy	Verizon Camp-Denison	Instructor	07/05/23	07/31/23		\$ 22.00
Castro, Lilian	Camp Grant	Camp Grant	07/01/23	06/30/24		\$ 6,000.00
Deck, Sarah	SOC-110	Master Restricted Maintenance	07/01/23	07/15/23		\$ 210.00
Deck, Sarah	SOC-110	Master Shared Maintenance	07/01/23	07/15/23		\$ 210.00
Deck, Sarah	SOC-120	Master Shared Maintenance	07/01/23	07/15/23		\$ 210.00
Deck, Sarah	SOC-212	Master Shared/Restricted Maintenance	07/01/23	07/15/23		\$ 210.00
Deck, Sarah	SOC-216	Master Shared/Restricted	07/01/23	07/15/23		\$ 2,490.00
Deck, Sarah	SOC-217	Master Shared	07/01/23	07/15/23		\$ 2,490.00
Deck, Sarah	SOC-217	Master Restricted Maintenance	07/01/23	07/15/23		\$ 210.00
Deck, Sarah	SOC-250	Master Shared/Restricted	07/01/23	07/15/23		\$ 2,490.00
Dunlap, Dianna	PN Clinical	Adjunct	08/01/23	06/30/24	\$ 52.00	Time Entry
Dunlap, Dianna	PN Lab	Adjunct	08/01/23	06/30/24	\$ 41.50	Time Entry
Dunlap, Dianna	PN non instructional	Adjunct	08/01/23	06/30/24	\$ 22.00	Time Entry
Dunlap, Dianna	A.D.N Clinical	Adjunct	08/01/23	06/30/24	\$ 52.00	Time Entry
Dunlap, Dianna	A.D.N Lab	Adjunct	08/01/23	06/30/24	\$ 41.50	Time Entry
Flanigan, Mellisa	ACC-111	Master Course Restr & Shared	07/13/23	07/13/23		\$ 2,610.00
Fratini, Dante	Athletics	Sports Information Coordinator	07/01/23	06/30/24		\$ 7,800.00
Gemmill, Megan	EDU-110, EDU-220	Master Course Maint Rest & shared	07/12/23	07/12/23		\$ 630.00
Gonzales, Brock	IT	Work Study	08/23/23	05/10/24	\$ 10.00	Time Entry
Gnorie, Amanuel	MAT-211, MAT217, MAT218	Master Course Restr & Shared	07/10/23	07/10/23		\$ 2,520.00
Guerra, Debbie	HSC-173	Master Course Maintenance	07/12/23	07/12/23		\$ 210.00
Guthridge, Crystal	IT	Work Study	08/23/23	05/10/24	\$ 10.00	Time Entry
Hannah, Kelly	New Edtion	Master Course	07/12/23	07/12/23		\$ 450.00
Hodgen, Emma	Trio	Peer Mentor	06/27/23	08/31/24	\$ 9.00	Time Entry
Johnson, Andrea	Verizon Camp-Denison	Instructor	07/05/23	07/31/23		\$ 3,984.00
Johnson, Andrea	Verizon Camp-Denison	Instructor	07/05/23	07/31/23		\$ 22.00
Johnson, Jodi	PN Clinical	Adjunct	08/01/23	06/30/24	\$ 52.00	Time Entry
Johnson, Jodi	PN Lab	Adjunct	08/01/23	06/30/24	\$ 41.50	Time Entry
Johnson, Jodi	PN non instructional	Adjunct	08/01/23	06/30/24	\$ 22.00	Time Entry
Kastner, Angela	A.D.N-235	Master Course Maintenance	07/15/23	07/15/23		\$ 210.00
Koppelman, Sara	Non-Instructional	Instructor	07/12/23	07/12/24	\$ 22.00	Time Entry
Koppelman, Sara	C.N.A College Now SCCS	Instructor	07/12/23	07/12/24	\$ 41.50	Time Entry
McDermott, Gabby	HSC-114	Master Course Restr & Shared	07/12/23	07/12/23		\$ 420.00
Pacheco, Mariana	PSY-111	Master Restricted	07/01/23	07/15/23		\$ 2,400.00
Pacheco, Mariana	PSY-241	New Master Shell	07/01/23	07/15/23		\$ 2,490.00
Parr, Samantha	C.N.A	Instructor	07/13/23	07/13/24	\$ 41.50	Time Entry
Parr, Samantha	Non-Instructional	Instructor	07/13/23	07/13/24	\$ 22.00	Time Entry
Peterson, Teri	EMS/Paramedic	Interim Paramedic Director	07/01/23	06/30/24		\$ 6,000.00
Sabet, Nousha	BIO-116, BIO-117	New Master Courses	07/10/23	07/10/23		\$ 6,640.00
Sage, David	Physical Plant	Bus Driver	07/31/23	06/30/24	\$ 25.00	Time Sheet
Vondrak, Kennedi	Inclusion	Work Study	08/23/23	05/10/24	\$ 9.00	Time Entry
Wamstadt, Steven	Board of Regents	Coordinator	07/01/23	06/30/24		\$10,000.00
West, Shelley	C.N.A	Support Patient	07/03/23	07/03/24	\$ 15.84	Time Entry

I. INSTRUCTIONAL STAFF

- A. **Tyler A. Phelps** has been selected for the position as Air Conditioning, Heating, and Refrigeration Instructor effective August 21, 2023, at an annual salary of \$50,403 (VC, Step). This is a previously authorized position, vacant due to retirement, eligible for full time benefits.
- B. **Benjamin J. Ricklefs** has submitted his voluntary resignation as Auto Collision Repair Technology Instructor effective August 15, 2023. He is to be paid for all time worked through that date.

II. ADMINISTRATIVE STAFF

- A. **Angela V. Sewalson**, Library Specialist has been selected for the position as Faculty Development Specialist effective August 15, 2023, at an annual salary of \$51,964, grade 7 administrative position. This is a previously authorized position, vacant due to resignation, full time benefits to be changed accordingly.
- B. **Jessica G. Garcia** has submitted her voluntary resignation as Director of the Denison Campus and Southern Service Area effective September 8, 2023. She is to be paid for all time worked through that date and all earned and unused vacation.

III. SUPPORT STAFF

No personnel change.

IV. TEMPORARY STAFF

No personnel change.

AIA Document G702™ - 1992

Application and Certificate for Payment

TO OWNER: Western Iowa Tech P.O. Box 5199 Sioux City, IA 51106	PROJECT: 2022 Gaylord Smith Reroof	APPLICATION NO: 6 PERIOD TO: 7/12/23 CONTRACT FOR: 2022 Gaylord Smith Reroof CONTRACT DATE: 7/1/2022 PROJECT NOS: 215290 / /	Distribution to: OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> OTHER <input type="checkbox"/>
FROM CONTRACTOR: Guarantee Roofing, Siding Co., LLC 2005 4th Street Sioux City, IA 51101	VIA ARCHITECT: Inspec, Inc. 5801 Duluth Street Golden Valley, MN 55422		

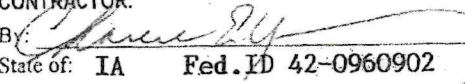
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 510,494.00
2. NET CHANGE BY CHANGE ORDERS	\$
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 510,494.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 434,499.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Columns D + E on G703)	\$ 21,724.95
b. _____ % of Stored Material (Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	
6. TOTAL EARNED LESS RETAINAGE	\$ 412,774.01
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 345,633.75
8. CURRENT PAYMENT DUE	\$ 67,140.26
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 97,719.99

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this month	\$	\$
TOTAL	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
 By:  Date: 7/12/23
 State of: IA Fed. ID 42-0960902
 County of: Woodbury
 Subscribed and sworn to before me this 12th day of July, 2023

KATHY THEISEN
 Commission Number 787775
 My Commission Expires January 7, 2024

Notary Public: Kathy H. Theisen
 My commission expires: 1/7/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED 67,140.26 \$ 67,140.26
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
 By:  Date: 7/17/23

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



AIA[®] Document G703[™] - 1992

Continuation Sheet

AIA Document G702[™]-1992, Application and Certificate for Payment, or G732[™]-2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
 In tabulations below, amounts are in US dollars.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 6
 APPLICATION DATE: 7/12/23
 PERIOD TO: 7/12/23
 ARCHITECT'S PROJECT NO: 215290

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED <i>(Not in D or E)</i>	G TOTAL COMPLETED AND STORED TO DATE <i>(D+E+F)</i>		H BALANCE TO FINISH <i>(C-G)</i>	I RETAINAGE <i>(If variable rate)</i>
			FROM PREVIOUS APPLICATION <i>(D + E)</i>	THIS PERIOD		% <i>(G + C)</i>			
1.	Mobilization/Staging	7,705	7,705			7,705	100	-0-	385.25
2.	Labor	1,874	1,874			1,874	100	-0-	93.70
3.	Roof Materials	219,153	201,594	17,559		219,153	100	-0-	10,957.65
4.	Painting Materials	999	-0-	-0-		-0-	0	999	-0-
5.	Painting Labor	7,000	-0-	-0-		-0-	0	7,000	-0-
6.	Roofing Labor	139,358	92,358	-0-		92,358	66	47,000	4,617.90
7.	Metal Stairs	3,095	2,300	795		3,095	100	-0-	154.75
8.	Stair Labor	1,905	-0-	1,905		1,905	100	-0-	95.25
9.	Roof Edge Metal	12,180	9,340	2,840		12,180	100	-0-	609.00
10.	Metal Labor	8,120	1,000	7,120		8,120	100	-0-	406.00
11.	HVAC Metal	37,000	8,300	28,700		37,000	100	-0-	1,850.00
12.	HVAC Labor	14,455	7,500	6,955		14,455	100	-0-	722.75
13.	Insulation	2,500	-0-	2,500		2,500	100	-0-	125.00
14.	Electrical	7,500	7,500	-0-		7,500	100	-0-	375.00
15.	Roof Drains	3,800	3,800	-0-		3,800	100	-0-	190.00
16.	Plumbing Labor	3,800	1,500	2,300		3,800	100	-0-	190.00
17.	Warranty/Bonding	5,640	4,054	-0-		4,054	71	1,586	202.70
18.	Overtime	9,410	-0-	-0-		-0-	0	9,410	-0-
19.	Proj. Mgmt.O.H. Profit	25,000	15,000	-0-		15,000	60	10,000	750.00
GRAND TOTAL		510,494	363,825	70,674		434,499		75,995	21,724.95

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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101210AC04

CERTIFICATE FOR PAYMENT

Contractor: T.R. Harris Construction Inc.
102 Robert Street
Homer, NE 68030

Payment No.: 3

DGR Engineering

Project: 2023 WITCC Parking Lot 5 and 6 Paving
Improvements Project

DGR Project No.: 270079

Owner: Western Iowa Tech Community College

Contract Date: March 13, 2023

For Period From: June 30, 2023 through July 25, 2023

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	1420	C.Y. Excavation, Class 10	\$ 14.85	\$ 21,087.00	1400	\$ 20,790.00
2	8824	S.Y. Subgrade Preparation, 12"	\$ 5.00	\$ 44,120.00	8076	\$ 40,380.00
3	30	L.F. Storm Sewer, Trenched, 6"	\$ 55.00	\$ 1,650.00	30	\$ 1,650.00
4	299	L.F. Storm Sewer, Trenched, SS, 12"	\$ 58.00	\$ 17,342.00	300	\$ 17,400.00
5	502	L.F. Storm Sewer, Trenched, SS, 15"	\$ 67.00	\$ 33,634.00	502	\$ 33,634.00
6	636	L.F. Removal of Storm Sewer, ≤12"	\$ 15.00	\$ 9,540.00	626	\$ 9,390.00
7	3	Ea. Connect to Proposed Storm Sewer, Inserta-Tee	\$ 1,235.00	\$ 3,705.00	3	\$ 3,705.00
8	1171	L.F. Subdrain, 6"	\$ 19.80	\$ 23,185.80	1171	\$ 23,185.80
9	6	Ea. Subdrain Cleanout	\$ 1,100.00	\$ 6,600.00	3	\$ 3,300.00
10	6	Ea. Subdrain Outlet	\$ 580.00	\$ 3,480.00	6	\$ 3,480.00
11	449	L.F. Water Main, Trenched, 6"	\$ 55.00	\$ 24,695.00	470	\$ 25,850.00
12	8	Ea. Fitting, DIP, Tee, 6"	\$ 800.00	\$ 6,400.00	11	\$ 8,800.00
13	7	Ea. Fitting, DIP, MJ Cap, 6"	\$ 600.00	\$ 4,200.00	9	\$ 5,400.00
14	3	Ea. Connect to Existing Water Main, 6"	\$ 1,500.00	\$ 4,500.00	5	\$ 7,500.00
15	5	Ea. Valve, Gate/Box, 6"	\$ 2,200.00	\$ 11,000.00	6	\$ 13,200.00
16	1	Ea. Fire Hydrant Assembly	\$ 7,500.00	\$ 7,500.00	1	\$ 7,500.00
17	2	Ea. Flushing Device (Temporary Blowoff)	\$ 3,100.00	\$ 6,200.00	3	\$ 9,300.00
18	2	Ea. Flushing Device (Blowoff), w/ 1" Corp. Stop	\$ 600.00	\$ 1,200.00	1	\$ 600.00
19	1	Ea. Fire Hydrant Assembly Removal	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
20	2	Ea. Fire Hydrant Extension, 6"	\$ 1,300.00	\$ 2,600.00	2	\$ 2,600.00
21	2	Ea. Manhole, SW-401, 48"	\$ 4,100.00	\$ 8,200.00	1.75	\$ 7,175.00
22	4	Ea. Storm Intake, SW-507	\$ 5,600.00	\$ 22,400.00	3	\$ 16,800.00
23	1	Ea. Storm Intake, SW-511	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00
24	8494	S.Y. Pavement, PCC, 7"	\$ 61.50	\$ 522,381.00	1194	\$ 73,431.00
25	837	S.F. Removal of Sidewalk	\$ 1.03	\$ 862.11	820	\$ 844.60
26	743	S.F. Sidewalk, PCC, 5" Over 12" Subgrade Prep.	\$ 15.10	\$ 11,219.30		
27	2302	S.F. Furnish and Install 1.5-inch Below Grade Rated Insulation Board	\$ 6.00	\$ 13,812.00		
28	8849	S.Y. Pavement Removal	\$ 7.18	\$ 63,535.82	8410	\$ 60,383.80
29	3273	L.F. Painted Pavement Markings, Epoxy	\$ 3.00	\$ 9,819.00		
30	1370	L.F. Permanent Tape Markings, 4"	\$ 4.00	\$ 5,480.00		
31	6	Ea. Furnish and Install Handicap Signs/Bollard and Symbol (Permanent Tape Marking)	\$ 1,600.00	\$ 9,600.00		
32	1	L.S. Temporary Traffic Control	\$ 3,000.00	\$ 3,000.00	0.5	\$ 1,500.00
33	1	L.S. SWPPP Management	\$ 7,000.00	\$ 7,000.00	0.3	\$ 2,100.00
34	1019	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.70	\$ 5,808.30	145	\$ 826.50
35	1332	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.35	\$ 5,794.20	162	\$ 704.70
36	1	L.S. Erosion Control	\$ 10,450.00	\$ 10,450.00	0.7	\$ 7,315.00

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
37	7 C.Y.	Combined Concrete Sidewalk and Retaining Wall, Type A	\$ 2,000.00	\$ 14,000.00		
38	1 L.S.	Remove Light Pole, Pole Base, Conduit and Wiring	\$ 3,081.00	\$ 3,081.00	1	\$ 3,081.00
39	1 L.S.	Mobilization	\$ 32,750.00	\$ 32,750.00	0.5	\$ 16,375.00
40	6 Ea.	Light Pole & Base	\$ 2,950.00	\$ 17,700.00		
41	10 Ea.	Fixture	\$ 1,338.00	\$ 13,380.00		
42	120 L.F.	Conduit, PVC, Schedule 40, 1.25"	\$ 4.25	\$ 510.00	120	\$ 510.00
43	1250 L.F.	Conduit, PVC, Schedule 80, 1.25"	\$ 5.00	\$ 6,250.00	1212	\$ 6,060.00
44	370 L.F.	Conduit, PVC, Schedule 80, 2"	\$ 7.00	\$ 2,590.00		
45	60 L.F.	Conduit, 2/C-#12, Cu, 600 Volts	\$ 1.00	\$ 60.00	60	\$ 60.00
46	60 L.F.	Conduit, 4/C-#12, Cu, 600 Volts	\$ 1.50	\$ 90.00	60	\$ 90.00
47	650 L.F.	Conduit, 2/C-#10, Cu, 600 Volts	\$ 1.10	\$ 715.00	609	\$ 669.90
48	650 L.F.	Conduit, 4/C-#10, Cu, 600 Volts	\$ 2.20	\$ 1,430.00	609	\$ 1,339.80
49	800 L.F.	Trench, 30" Deep	\$ 11.50	\$ 9,200.00	636	\$ 7,314.00
50	7 L.F.	Junction Box	\$ 1,425.00	\$ 9,975.00	1	\$ 1,425.00
Total Original Contract				\$ 1,050,231.53		\$ 452,170.10

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Change Order No. 1						
Addition:						
51	324 SY	Subgrade Treatment, Cement, 12"	\$ 35.50	\$ 11,502.00	324	\$ 11,502.00
52	2 Ea.	Storm Sewer, Trenched, PVC, 45° Bend, 8"	\$ 382.00	\$ 764.00	2	\$ 764.00
53	1 Ea.	Fitting, DIP, MJ Cap, 4"	\$ 600.00	\$ 600.00	1	\$ 600.00
54	1 Ea.	Fitting, DIP, 6"x4" Reducer	\$ 700.00	\$ 700.00	1	\$ 700.00
55	1 Ea.	Fitting, Foster Adaptor, 4"	\$ 400.00	\$ 400.00	1	\$ 400.00
56	1 Ea.	Valve, Gate/Box, 4"	\$ 1,716.00	\$ 1,716.00	1	\$ 1,716.00
Total Addition				\$ 15,682.00		\$ 15,682.00
Total Change Order No. 1				\$ 15,682.00		\$ 15,682.00
Net Contract Cost to Date				\$ 1,065,913.53		\$ 467,852.10

Payment No.: 3

Value of Work Completed \$ 467,852.10

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 467,852.10


Less Retainage 5% \$ 23,392.61

Amount Due This Certificate for Payment \$ 444,459.49

Less Previous Estimates \$ 191,173.72

AMOUNT DUE THIS ESTIMATE \$ 253,285.77

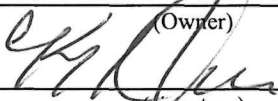
Payment Requestd by: T.R. Harris Construction Inc.
(Contractor)

 7-26, 2023
(signature) (Date)

Payment Recommended by: DGR Engineering

 7-26, 2023
(signature) (Date)

Payment Approved by: Western Iowa Tech Community College
(Owner)

 7/27, 2023
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period June 30, 2023 through July 25, 2023, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated March 13, 2023 for 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 7-24-23

T.R. Harris Construction Inc.
(Contractor)

By: 

Title: Sec

PAYMENT APPLICATION

TO: Western Iowa Tech 4647 Stone Ave Sioux City, Iowa 51102 Attn:	PROJECT NAME AND LOCATION: WIT Nursing Renovation 2021 WIT Nursing Renovation Cherokee Iowa 4647 Stone Ave Sioux City, Iowa 51102	APPLICATION # 9 PERIOD THRU: 08/29/2022 PROJECT #s: SC20161 DATE OF CONTRACT: 10/18/2021	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/>
FROM: Haselhoff Construction, Inc. P.O. Box 953 1525 South Second Cherokee, IA 51012	ARCHITECT: CMBA Architects 302 Jones Street Suite 200 Sioux City, Iowa 51101		
FOR:			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$560,250.00
2. SUM OF ALL CHANGE ORDERS	(\$39,112.05)
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$521,137.95
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$521,137.95
5. RETAINAGE:	
a. 10.00% of Completed Work (Columns D + E on Continuation Page)	\$52,113.80
b. 10.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$52,113.80
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$469,024.15
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$440,024.13
8. PAYMENT DUE	\$29,000.02
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$52,113.80

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$10,887.95	\$0.00
Total approved this month	\$0.00	(\$50,000.00)
TOTALS	\$10,887.95	(\$50,000.00)
NET CHANGES	(\$39,112.05)	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Haselhoff Construction, Inc.

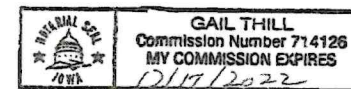
By:  Date: 9/20/2022

State of: Iowa

County of: Cherokee

Subscribed and sworn to before

me this 20th day of Sept. 2022



Notary Public: 

My Commission Expires: 12/17/2022

ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....  \$29,000.02

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:  Brent Koch - CMBA Architects

By: _____ Date: 8/1/2023

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021 APPLICATION #: 9
 WIT Nursing Renovation Cherokee Iowa DATE OF APPLICATION: 08/29/2022
 PERIOD THRU: 08/29/2022
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	General Requirements	\$27,853.36	\$23,675.36	\$4,178.00	\$0.00	\$27,853.36	100%	\$0.00	\$2,785.34
2	Allowance	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100%	\$0.00	\$5,000.00
3	Bond	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
4	Demo Floor	\$8,750.00	\$8,750.00	\$0.00	\$0.00	\$8,750.00	100%	\$0.00	\$875.00
5	Replace Concrete Floor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	\$350.00
6	Demo Doors/Partitions	\$5,150.00	\$5,150.00	\$0.00	\$0.00	\$5,150.00	100%	\$0.00	\$515.00
7	Demo Ceiling/Wall Panels	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	\$500.00
8	Fill in Door Opening	\$1,100.00	\$1,100.00	\$0.00	\$0.00	\$1,100.00	100%	\$0.00	\$110.00
9	Landfill	\$4,000.00	\$3,450.00	\$550.00	\$0.00	\$4,000.00	100%	\$0.00	\$400.00
10	Rough Carpentry	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$1,700.00	100%	\$0.00	\$170.00
11	Casework	\$9,963.52	\$9,963.52	\$0.00	\$0.00	\$9,963.52	100%	\$0.00	\$996.35
12	Labor	\$6,500.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	100%	\$0.00	\$650.00
13	Caulking	\$700.00	\$550.00	\$150.00	\$0.00	\$700.00	100%	\$0.00	\$70.00
14	Frames/Doors/Hardware	\$13,376.00	\$10,409.00	\$2,967.00	\$0.00	\$13,376.00	100%	\$0.00	\$1,337.60
15	Labor	\$4,290.00	\$3,500.00	\$790.00	\$0.00	\$4,290.00	100%	\$0.00	\$429.00
16	Floor Prep	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	\$200.00
17	Drywall	\$82,689.00	\$82,689.00	\$0.00	\$0.00	\$82,689.00	100%	\$0.00	\$8,268.90
18	Acoustical Ceilings	\$14,655.00	\$9,638.30	\$5,016.70	\$0.00	\$14,655.00	100%	\$0.00	\$1,465.50
19	Flooring	\$20,453.12	\$14,609.12	\$5,844.00	\$0.00	\$20,453.12	100%	\$0.00	\$2,045.31
20	Painting	\$13,850.00	\$11,850.00	\$2,000.00	\$0.00	\$13,850.00	100%	\$0.00	\$1,385.00
21	Paint Floor	\$3,375.00	\$0.00	\$3,375.00	\$0.00	\$3,375.00	100%	\$0.00	\$337.50
22	Visual Display	\$941.00	\$941.00	\$0.00	\$0.00	\$941.00	100%	\$0.00	\$94.10
23	Labor	\$750.00	\$750.00	\$0.00	\$0.00	\$750.00	100%	\$0.00	\$75.00
24	Curtain Tracks	\$3,873.00	\$3,873.00	\$0.00	\$0.00	\$3,873.00	100%	\$0.00	\$387.30
25	Labor	\$2,500.00	\$2,000.00	\$500.00	\$0.00	\$2,500.00	100%	\$0.00	\$250.00
26	Wall/Door Protection	\$701.00	\$701.00	\$0.00	\$0.00	\$701.00	100%	\$0.00	\$70.10
27	Labor	\$650.00	\$650.00	\$0.00	\$0.00	\$650.00	100%	\$0.00	\$65.00
28	Glass	\$3,180.00	\$0.00	\$3,180.00	\$0.00	\$3,180.00	100%	\$0.00	\$318.00
29	FRP	\$880.00	\$880.00	\$0.00	\$0.00	\$880.00	100%	\$0.00	\$88.00
	SUB-TOTALS	\$297,380.00	\$218,829.30	\$78,550.70	\$0.00	\$297,380.00	100%	\$0.00	\$29,738.00

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021
WIT Nursing Renovation Cherokee Iowa

APPLICATION #: 9
DATE OF APPLICATION: 08/29/2022
PERIOD THRU: 08/29/2022
PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
30	Electrical Mobilization Temp	\$7,869.00	\$7,869.00	\$0.00	\$0.00	\$7,869.00	100%	\$0.00	\$786.90
31	Conduit Boxes Fittings hardware	\$24,000.00	\$22,800.00	\$1,200.00	\$0.00	\$24,000.00	100%	\$0.00	\$2,400.00
32	Light Fixtures	\$23,000.00	\$21,850.00	\$1,150.00	\$0.00	\$23,000.00	100%	\$0.00	\$2,300.00
33	Wire Cable Terminations	\$9,100.00	\$8,645.00	\$455.00	\$0.00	\$9,100.00	100%	\$0.00	\$910.00
34	Devices	\$3,600.00	\$3,420.00	\$180.00	\$0.00	\$3,600.00	100%	\$0.00	\$360.00
35	Fire Alarms/Speakers	\$5,720.00	\$5,434.00	\$286.00	\$0.00	\$5,720.00	100%	\$0.00	\$572.00
36	Panels/Disconnects	\$4,428.00	\$4,206.60	\$221.40	\$0.00	\$4,428.00	100%	\$0.00	\$442.80
37	Nurse Call	\$3,583.00	\$3,403.85	\$179.15	\$0.00	\$3,583.00	100%	\$0.00	\$358.30
38	Demo	\$5,750.00	\$5,750.00	\$0.00	\$0.00	\$5,750.00	100%	\$0.00	\$575.00
39	Plumbing General Requirement	\$10,640.00	\$10,640.00	\$0.00	\$0.00	\$10,640.00	100%	\$0.00	\$1,064.00
40	UG Waste and Storm M	\$440.00	\$440.00	\$0.00	\$0.00	\$440.00	100%	\$0.00	\$44.00
41	UG Waste and Storm L	\$1,280.00	\$1,280.00	\$0.00	\$0.00	\$1,280.00	100%	\$0.00	\$128.00
42	AG Waste and Storm M	\$1,480.00	\$1,480.00	\$0.00	\$0.00	\$1,480.00	100%	\$0.00	\$148.00
43	AG Waste and Storm L	\$3,100.00	\$3,100.00	\$0.00	\$0.00	\$3,100.00	100%	\$0.00	\$310.00
44	AG Domestic M	\$13,420.00	\$13,420.00	\$0.00	\$0.00	\$13,420.00	100%	\$0.00	\$1,342.00
45	AG Domestic L	\$9,570.00	\$9,570.00	\$0.00	\$0.00	\$9,570.00	100%	\$0.00	\$957.00
46	Compressed Air M	\$2,980.00	\$2,980.00	\$0.00	\$0.00	\$2,980.00	100%	\$0.00	\$298.00
47	Compressed Air L	\$4,920.00	\$4,920.00	\$0.00	\$0.00	\$4,920.00	100%	\$0.00	\$492.00
48	Hydronic Piping M	\$4,560.00	\$4,560.00	\$0.00	\$0.00	\$4,560.00	100%	\$0.00	\$456.00
49	Hydronic Piping L	\$4,530.00	\$4,530.00	\$0.00	\$0.00	\$4,530.00	100%	\$0.00	\$453.00
50	Plumbing Equipment M	\$7,560.00	\$7,560.00	\$0.00	\$0.00	\$7,560.00	100%	\$0.00	\$756.00
51	Plumbing Equipment L	\$1,390.00	\$1,390.00	\$0.00	\$0.00	\$1,390.00	100%	\$0.00	\$139.00
52	Plumbing Fixture M	\$3,730.00	\$3,730.00	\$0.00	\$0.00	\$3,730.00	100%	\$0.00	\$373.00
53	Plumbing Fixture L	\$680.00	\$680.00	\$0.00	\$0.00	\$680.00	100%	\$0.00	\$68.00
54	Hydronic Equipment M	\$6,620.00	\$6,620.00	\$0.00	\$0.00	\$6,620.00	100%	\$0.00	\$662.00
55	Hydronic Equipment L	\$1,130.00	\$1,130.00	\$0.00	\$0.00	\$1,130.00	100%	\$0.00	\$113.00
56	Plumbing Demo	\$1,630.00	\$1,630.00	\$0.00	\$0.00	\$1,630.00	100%	\$0.00	\$163.00
57	Sub Insulation	\$7,550.00	\$7,550.00	\$0.00	\$0.00	\$7,550.00	100%	\$0.00	\$755.00
58	Sub Mics	\$791.00	\$791.00	\$0.00	\$0.00	\$791.00	100%	\$0.00	\$79.10
	SUB-TOTALS	\$472,431.00	\$390,208.75	\$82,222.25	\$0.00	\$472,431.00	100%	\$0.00	\$47,243.10

CONTINUATION PAGE

PROJECT: WIT Nursing Renovation 2021
 WIT Nursing Renovation Cherokee Iowa

APPLICATION #: 9
 DATE OF APPLICATION: 08/29/2022
 PERIOD THRU: 08/29/2022
 PROJECT #s: SC20161

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED AND STORED (D + E + F)	H % COMP. (G / C)	I BALANCE TO COMPLETION (C-G)	J RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
59	HVAC General Requirements	\$5,269.00	\$5,269.00	\$0.00	\$0.00	\$5,269.00	100%	\$0.00	\$526.90
60	HVAC Equipment M	\$4,280.00	\$4,280.00	\$0.00	\$0.00	\$4,280.00	100%	\$0.00	\$428.00
61	HVAC Equipment L	\$880.00	\$880.00	\$0.00	\$0.00	\$880.00	100%	\$0.00	\$88.00
62	HVAC Duct M	\$10,810.00	\$10,810.00	\$0.00	\$0.00	\$10,810.00	100%	\$0.00	\$1,081.00
63	HVAC Duct L	\$3,860.00	\$3,860.00	\$0.00	\$0.00	\$3,860.00	100%	\$0.00	\$386.00
64	HVAC Grills and Diffusers M	\$1,030.00	\$1,030.00	\$0.00	\$0.00	\$1,030.00	100%	\$0.00	\$103.00
65	HVAC Grills and Diffusers L	\$510.00	\$510.00	\$0.00	\$0.00	\$510.00	100%	\$0.00	\$51.00
66	HVAC Demo	\$820.00	\$820.00	\$0.00	\$0.00	\$820.00	100%	\$0.00	\$82.00
67	Sub Insulation	\$1,460.00	\$1,460.00	\$0.00	\$0.00	\$1,460.00	100%	\$0.00	\$146.00
68	Sub Temp Controls	\$55,280.00	\$55,280.00	\$0.00	\$0.00	\$55,280.00	100%	\$0.00	\$5,528.00
69	Sub Balancing	\$3,620.00	\$3,620.00	\$0.00	\$0.00	\$3,620.00	100%	\$0.00	\$362.00
70	PCO 1 Wall at Rooms 312 and	\$2,726.52	\$2,726.52	\$0.00	\$0.00	\$2,726.52	100%	\$0.00	\$272.65
71	PCO 2 RFP E1	\$6,619.80	\$6,619.80	\$0.00	\$0.00	\$6,619.80	100%	\$0.00	\$661.98
72	PCO 3 RFP M2	\$1,541.63	\$1,541.63	\$0.00	\$0.00	\$1,541.63	100%	\$0.00	\$154.16
73	Allowance Deduct	(\$50,000.00)	\$0.00	(\$50,000.00)	\$0.00	(\$50,000.00)	100%	\$0.00	(\$5,000.00)
TOTALS		\$521,137.95	\$488,915.70	\$32,222.25	\$0.00	\$521,137.95	100%	\$0.00	\$52,113.80



TO: Dr. Terry Murrell

FROM: Darin Moeller, Executive Dean of Instruction
Dr. Teri Peterson, Associate Dean of Health Sciences

DATE: August 1, 2023

SUBJECT: Health Science Clinical Partners 2022-2023

The following pages list the clinical sites that have partnered with Western Iowa Tech Community College over the past year to enable us to provide a quality educational experience in the following programs:

- Dental Assisting
- Emergency Medical Services – Paramedic
- Medical Assisting
- Nursing – Practical
- Nursing – Associate Degree
- Pharmacy Technician
- Physical Therapist Assistant
- Surgical Technology
- Certified Nursing Assistant

Many of these partners serve as clinical sites for multiple academic programs and have employees who serve on Advisory Boards for our programs. We sincerely appreciate their ongoing support and fully recognize the value of these partnerships. These programs cannot exist without their willingness to engage our students in their educational journey.



Dental Assistant

SITE

LOCATION

Aspen Dental	Sioux City, IA
Dr. Greg Beernink & Dr. Mark Scallon	Orange City, IA
Broadway Dental	Denison, IA
Carl T. Medical Center	Macy, NE
Children's Dental Center	Sioux Center, IA
Dr. Ryan Bygness	Denison, IA
Dr. Ryan Canada	Sioux City, IA
Dr. Don Cork & Dr. Ryan McKenna	North Sioux City, SD
Dr. Sheila Duarte	Onawa, IA
Dunes Dental 4 Kids	Dakota Dunes, SD
Dunes Perio	Dakota Dunes, SD
Family Dental Care of Sioux City	Sioux City, IA
Family First Dental	Hawarden, IA
Family First Dental	Primghar
Family First Dental	Sioux City, IA
Family First Dental	South Sioux City, NE
Dr. Steve Fidone	Council Bluffs, IA
Dr. Laura Giese	Sergeant Bluff, IA
Dr. Jenny Gotch	Sioux City, IA
Grove & Platt Dental Assoc.	Grimes, IA
Drs. Hansen & Hansen	Storm Lake, IA
Hill Avenue Dental	Spirit Lake, IA
Dr. Joshua Hindman & Dona Prince	Sioux City, IA
Holton Oral and Maxillofacial Surgery	Spencer, IA
Dr. Renee Husen & Dr. Scott Wilmes	Sergeant Bluff, IA
Drs. Jeneary & Erdmann	LeMars, IA
Dr. Jeff Joiner & Dr. Zwart	Orange City, IA
Drs. Kaler & Dick	Sioux City, IA
Dr. Rick Kava	Sioux City, IA
Kingsley Dental Clinic	Kingsley, IA
Drs. Jane & Kevin Lilly	Sioux City, IA
Dr. Arron J. Cleaver-Mcwilliams	Denison, IA



**Western Iowa Tech
Community College**

Dr. Mathew McGuire	Sioux City, IA
Missouri Valley Dental Group	Missouri Valley, IA
Dr. Montif-Winnebago Dental Clinic	Winnebago, NE
Oral Surgery & Implant Specialist	Dakota Dunes, SD
Dr. Abbie Otto	Holstein, IA
Prodenco Dental Lab	Sioux City, IA
Drs. Tammy Rhea & Steven Ready	LeMars, IA
Dr. Cassidy Rider	Cherokee, IA
Siouxland Endodontics	Sioux City, IA
Sioux City Implant & Oral Surgery	Sioux City, IA
Spencer-Geyer & Binzer Orthodontics	Storm Lake, IA
Dr. Mindy Stevens	Sioux City, IA
Summit Dental Health	Sioux City, IA
Summit Dental Health	SSC, NE
The Dentist on Hamilton	Sioux City, IA
The Dentist on Lakeport	Sioux City, IA
The Dentist in Elk Point	Elk Point, SD
Tristate Dental	Dakota Dunes, SD
Drs. Wagner, Kuntz & Grabouski	Sioux City, IA
Drs. Wheelock, Bursick & Post	Sioux City, IA

EMS

Battle Creek Ambulance	Battle Creek, IA
Buena Vista Regional Medical Center	Storm Lake, IA
Burgess Health Center	Onawa, IA
Carroll County Ambulance Service	Carroll, IA
Cherokee Regional Medical Center	Cherokee, IA
Crawford County Memorial Hospital	Denison, IA
Floyd Valley Healthcare	Le Mars, IA
Hinton Fire Rescue	Hinton, IA
Horn Memorial Hospital	Ida Grove, IA
Le Mars Ambulance Service	Le Mars, IA
Medivac Ambulance Corporation	Harlan, IA
Moville Ambulance Service	Moville, IA



**Western Iowa Tech
Community College**

	<p>North Sioux City Fire/Rescue/EMS Orange City Area Health System Pocahontas Community Hospital Sergeant Bluff Fire Rescue Sioux City Fire Rescue South Sioux City Fire Rescue St. Anthony Regional Hospital UnityPoint Health-St. Luke's Woodbury County Emergency Services</p>	<p>North Sioux City, SD Orange City, IA Pocahontas, IA Sergeant Bluff, IA Sioux City, IA South Sioux City, NE Carroll, IA Sioux City, IA Climbing Hill, IA</p>
Medical Assistant	<p>CCMH Medical Clinic-City Center Dunes Dermatology Family Healthcare of Siouxland</p>	<p>Denison, IA Dakota Dunes, SD Multiple Clinical</p>
Sites	<p>Mercy Business /Urgent Care MercyOne Sanford Maternal Fetal Medicine Siouxland Urology UnityPoint Clinics</p>	<p>Sioux City, IA South Sioux City, NE Sioux Falls, SD Dakota Dunes, SD Sioux City, IA</p>
Nursing – PN	<p>Accura Healthcare of Cherokee Accura Healthcare of Carroll Accura Healthcare of Le Mars Accura Health Care of Sioux City Akron Care Center Avera Sister James Black Hawk Life Center Burgess Health Center Careage Hills Cherokee Specialty Care Cherokee Home Health CRMC Crawford County Memorial Hospital</p>	<p>Cherokee IA Carroll, IA Le Mars, IA Sioux City, IA Akron, IA Yankton, SD Lake View, IA Onawa, IA Cherokee, IA Cherokee, IA Cherokee, IA Cherokee, IA Cherokee, IA Denison, IA</p>



**Western Iowa Tech
Community College**

Crawford County Home Health	Denison, IA
Dunes Surgical Hospital	Dakota Dunes, SD
Dunlap Specialty Care	Dunlap, IA
Denison Care Center	Denison, IA
Elmwood Care Center	Onawa, IA
Eventide Lutheran Home	Denison, IA
Faith Regional Health Services	Norfolk, NE
Floyd Valley Healthcare	Le Mars, IA
Friendship Home	Audubon, IA
Good Samaritan Society-Holstein	Holstein, IA
Good Samaritan Society-Le Mars	Le Mars, IA
Good Samaritan Society-Sioux Falls	Sioux Falls, SD
Heartland Care Center	Marcus, IA
Mytrue Medical Center	Harlan, IA
Maple Heights	Mapleton, IA
Manning Regional Healthcare Center	Manning, IA
Methodist Manor	Storm Lake, IA
Mercy Home Care	Sioux City, IA
MercyOne Siouxland Medical Center	Sioux City, IA
MercyOne South Sioux	South Sioux City, NE
Midstep Services	Sioux City, IA
Pioneer Valley Living & Rehab	Sergeant Bluff, IA
Pleasant View	Whiting, IA
Regency Park of Carroll	Carroll, IA
Rose Vista	Woodbine, IA
SCHC	Sioux City, IA
Siouxland Medical Education Foundation	Sioux City, IA
St. Anthony Hospital	Carroll, IA
St. Anthony Nursing Home	Carroll, IA
Sunrise Retirement Community	Sioux City, IA
Twilight Acres	Wall Lake, IA
Unity Point-CVA-Health	Sioux City, IA
UnityPoint Health-St. Luke's	Sioux City, IA
Willowdale	Battle Creek, IA
Good Samaritan Society-Le Mars	Le Mars, IA



Nursing – ADN

Avera Floyd Valley Healthcare	Le Mars, IA
Avera Sacred Heart Hospital	Yankton, SD
Burgess Health Center	Onawa, IA
BVRMC	Storm Lake, IA
Cass County Health	Atlantic, IA
Cherokee Mental Health Institute	Cherokee, IA
Cherokee Regional Medical Center	Cherokee, IA
Crawford County Memorial Hospital	Denison, IA
Dunes Surgical Hospital	Dakota Dunes, SD
Horn Memorial	Ida Grove, IA
Lakes Regional Healthcare	Spirit Lake, IA
Manning Regional Healthcare Center	Manning, IA
MercyOne	Sioux City, IA
Myrtue Memorial Hospital	Harlan, IA
Sanford-Sheldon	Sheldon, IA
Spencer Regional Hospital	Spencer, IA
St. Anthony Regional Hospital	Carroll, IA
UnityPoint Health-St. Luke's	Sioux City, IA

CNA-Long Term Care

Accura Healthcare of Cherokee	Cherokee, IA
Denison Care Center	Denison, IA
Eventide Lutheran Home for the Aged	Denison, IA
Good Samaritan Society – Holstein	Holstein, IA
Good Samaritan Society- LeMars	LeMars, IA
Pioneer Valley Living & Rehab	Sergeant Bluff, IA
Sunrise Retirement Home	Sioux City, IA
Willow Dale Wellness Village	Battle Creek, IA

Pharmacy Technician

Drilling Pharmacy	Sioux City, IA
Dunes Family Pharmacy	Dakota Dunes, SD
Hy-Vee Pharmacy-Hamilton Blvd.	Sioux City, IA
Hy-Vee Pharmacy – Mainstreet	Sioux City, IA
Hy-Vee Pharmacy – Sergeant Rd.	Sioux City, IA



Hy-Vee Pharmacy – Gordon Dr.	Sioux City, IA
L&M Pharmacy	Sioux City, IA
MercyOne Pharmacy	Sioux City, IA
Redler’s Long Term Pharmacy	Dakota Dunes, SD
Valu Med Pharmacy	Sioux City, IA
Walgreen’s – Morningside	Sioux City, IA

Physical Therapist Assistant

ATI	LaVista, NE
Avera – Prince of Peace	Sioux Falls, SD
Athletico	Oak Brook, IL
Briar Cliff University	Sioux City, IA
Burges Health Center/Burgess PT	Mapleton, IA
Cherokee Regional Medical Center	Cherokee, IA
CNOS	Dakota Dunes, SD
Columbus Community Hospital	Columbus, NE
Columbus Physical Therapy, PC	Columbus, NE
Floyd Valley Healthcare	LeMars, IA
Fremont Physical Therapy	Hooper, NE
Fyzical Dizziness & Balance Centers	Dakota Dunes, SD
Fyzical Nebraska	Omaha, NE
Hawarden Regional Healthcare	Hawarden, IA
Hegg Memorial Health Center	Rock Valley, IA
Horn Memorial Hospital	Ida Grove, IA
Hull Physical Therapy	Hull, IA
Impact Physical Therapy & Wellness	Sioux City, IA
Lakes Regional Healthcare	Spirit Lake, IA
LeMars Physical Therapy PLLC	LeMars, IA
Loring Hospital	Sac City, IA
Mercy Medical	Des Moines, IA
MercyOne / Kindred Rehab	Sioux City, IA
Multi-Care Health Clinic	Sioux City, IA
Myrtue Memorial Hospital	Harlan, IA
Orange City Area Health System	Orange City, IA



**Western Iowa Tech
Community College**

Osceola Community Hospital	Sibley, IA
Palo Alto County Hospital	Emmetsburg, IA
Pella Hospital	Pella, IA
Pender Community Hospital	Pender, NE
Physical Therapy Specialists	Sioux City, IA
Prairie Rehab Services	Sioux Falls, SD
Prairie Rehab Services	Worthington, MN
Prairie Rehab Services	Fulda, MN
Pro Active Physical Therapy & Sports Rehab	Sioux Center, IA
Pro Active Physical Therapy & Sports Rehab	Sheldon, IA
Sanford Health	Sioux Falls, SD
Sanford Health	LuVerne, MN
Sioux Center Health	Sioux Center, IA
Sioux City Physical Therapy	Sioux City, IA
Spencer Hospital	Spencer, IA
Taylor Creek Physical Therapy	Norfolk, NE
UnityPoint-St. Luke's	Sioux City, IA
Winnebago Comprehensive Healthcare	Winnebago, NE

Surgical Technology

Dunes Surgical Hospital	Dakota Dunes, SD
MercyOne Siouxland Medical Center	Sioux City, IA
UnityPoint Health-St. Luke's	Sioux City, IA
Peirce street Someday Surgery Center	Sioux City, IA
Riverveiw Surgical Center LLC	South Sioux City, NE
Orange City area Health System	Orange city , IA
Floyd Valley HealthCare	Le Mars, IA



TO: Dr. Terry Murrell, President
Dr. Juline Albert, Vice President of Learning

FROM: Dr. Erin Volk, Director of Institutional Research and Resource Development

DATE: August 1, 2023

SUBJECT: Revealing Institutional Strengths and Challenges Student Survey Results

Student input is critical to assist the College in meeting learners' varying needs. In the spring of 2023, the College administered the Revealing Institutional Strengths and Challenges (RISC) survey in order to more fully understand the Western Iowa Tech Community College (WITCC) student experience. Over 570 students participated and WITCC's results were benchmarked against 28,000 responses from 44 other community colleges. Key results are highlighted below.

- Students identified the College's faculty and staff as WITCC's greatest strength. Affordability was highly cited as a strength.
- 93% of WITCC respondents would recommend the College to a friend.
- The greatest challenges facing WITCC students relate to Work and Personal Life. Specifically, WITCC students struggle to establish a balance between work, school, family, and health.
- Another critical challenge area for WITCC respondents is Success in Courses, where students' most notable concerns center on the difficulties of online courses including independent learning, time management, and lack of connection with faculty and peers.
- Students also expressed concerns regarding access to the appropriate program technology for homework and projects outside of the classroom.
- Student parking resurfaced as a student concern, despite the college's policy requiring employees to park on the fringe, leaving prime spaces available for students.

Survey results are shared with stakeholders throughout the organization and will be presented during fall staff development. The College is forming working groups to address specific challenge areas and will continue to improve the WITCC student experience. The RISC survey will be administered again in the spring of 2025.



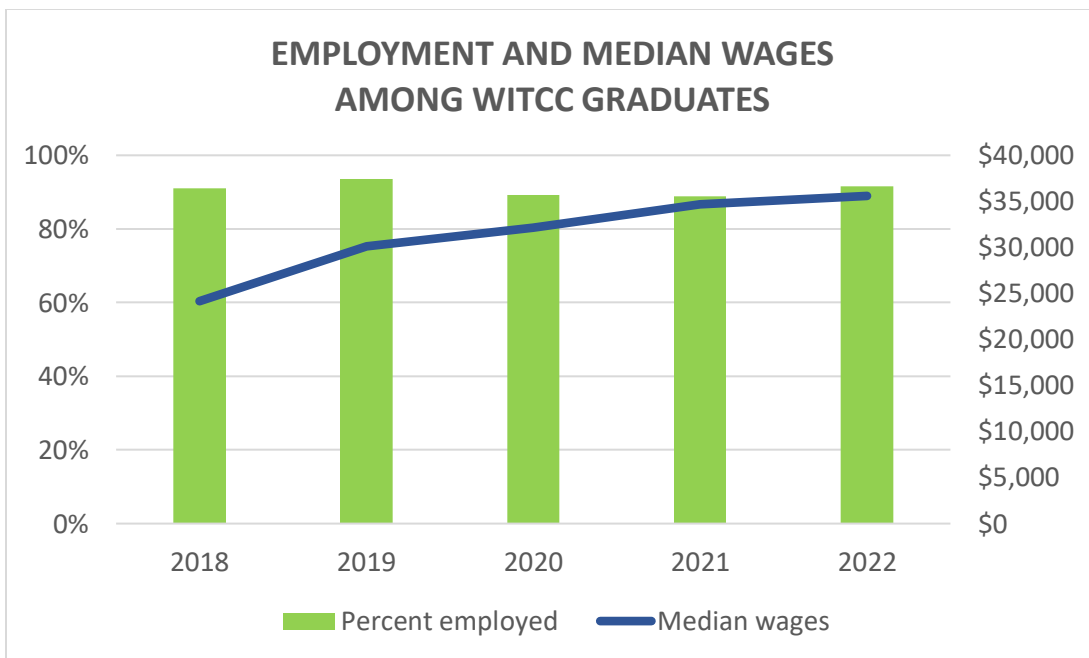
TO: Dr. Terry Murrell, President

FROM: Dr. Erin Volk, Director of Institutional Research & Resource Development,
Dr. Juline Albert, Vice President of Learning

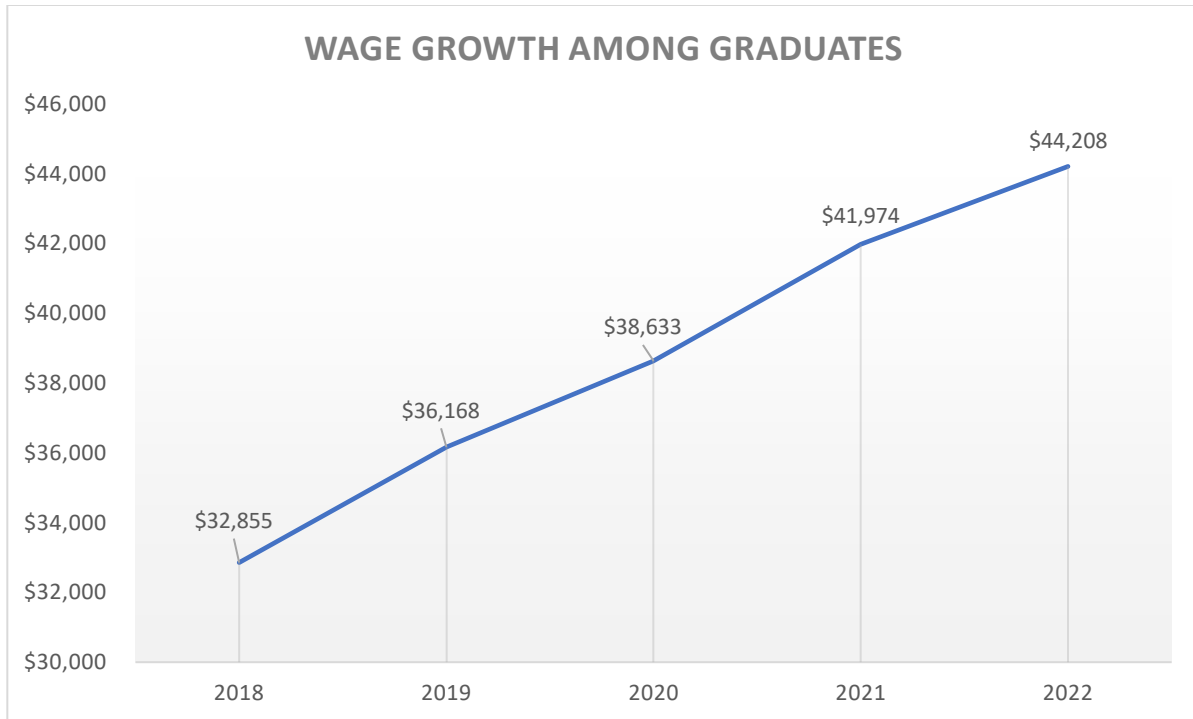
DATE: August 2, 2023

SUBJECT: Educational Outcomes Report

The College evaluates the educational outcomes of graduates with respect to employment and wages using several tools provided by the Iowa Department of Education. The Department assesses students who have earned a credential and left postsecondary education using a nationwide wage match system to determine their participation in the workforce. The following figures contain data from the *2022 Credit Program Outcomes Report*.



Source: IDE Credit Outcomes Report, graduation cohorts 2017-2021



Source: IDE Credit Outcomes Report, 2017 graduation cohort

TOP EARNING PROGRAMS AMONG 2021 GRADUATES

	Program	Degree	Median Wage
1	Associate Degree Nursing	AAS	\$69,451
2	Robotics	AAS	\$61,766
3	Welding	AAS	\$58,307
4	Plumbing	Diploma	\$52,732
5	EMT/Paramedic	Diploma	\$50,673

Source: IDE Credit Outcomes Report, 2021 graduation cohort



DATE: July 27, 2023

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and
Administrative Services/Chief Financial Officer/Treasurer

RE: **BANK DEPOSITORIES**

Consistent with Board policy 703.8, Depository of Funds, the attached resolution needs to be updated annually or whenever the College can reasonably foresee that the maximum balance in effect needs to be increased. The Board designates the official College depositories and the maximum amounts which may be kept on deposit at each institution. This resolution has some limit increases to provide flexibility in account balances.

Recommendation:

It is the administrative recommendation that the Board approves the Resolution Naming Depositories listing the maximum balance that may be kept at each financial institution.

RESOLUTION NAMING DEPOSITORIES

RESOLVED, that the Board of Directors of Western Iowa Tech Community College in Woodbury County, Iowa, approves the following list of financial institutions to be depositories of the Western Iowa Tech Community College funds in conformance with all applicable provisions of Iowa Code Chapters 12B and 12C, as amended. The Western Iowa Tech Community College Treasurer is hereby authorized to deposit the Western Iowa Tech Community College funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Location of Home Office	Maximum Balance in effect under prior resolution	Maximum Balance in effect under this resolution
Security National Bank	Sioux City, IA	\$25,000,000	\$35,000,000
Wells Fargo Bank, Iowa, N.A.	Des Moines, IA	\$25,000,000	\$35,000,000
Liberty National Bank	Sioux City, IA	\$25,000,000	\$35,000,000
Bankers Trust Company	Des Moines, IA	\$10,000,000	\$10,000,000
Northwest Bank	Spencer, IA	\$10,000,000	\$10,000,000
UMB Bank, N.A.	Kansas City, MO	\$10,000,000	\$10,000,000
American Bank	Le Mars, IA	\$5,000,000	\$5,000,000
Central Bank	Storm Lake, IA	\$5,000,000	\$35,000,000
Cherokee State Bank	Cherokee, IA	\$5,000,000	\$5,000,000
First American Bank	Fort Dodge, IA	\$5,000,000	\$5,000,000
US Bank	Minneapolis, MN	\$5,000,000	\$5,000,000
Prime Bank	Le Mars, IA	\$5,000,000	\$5,000,000
Pioneer Bank	Sergeant Bluff, IA	\$5,000,000	\$5,000,000

CERTIFICATION. I hereby certify that the foregoing is a true and correct copy of a resolution of the Western Iowa Tech Community College (Merged Area XII) adopted at a meeting of said public body, duly called and held on the 14th day of August, 2023, a quorum being present, as said resolution remains of record in the minutes of said meeting, and it is now in full force and effect.

Dated this _____ day of _____, 2023.

 Brenda K. Wright
 Board Secretary

Annual Report Fiscal Year 2023
Balance Sheet AS-15 D - Unaudited

DEPARTMENT OF EDUCATION
Bureau of Community Colleges
Grimes State Office Building
Des Moines, Iowa 50319

Area School Name:
Western Iowa Tech Community College

	Unrestricted General Fund 1	Restricted General Fund 2	Plant Fund 7
<u>Current Assets</u>			
100 Cash (100-129)	66,848	83,826	253,198
130 Investments (130-139)	18,107,459	17,613,612	12,758,505
140 Accounts Receivable (140-149)	7,479,597	2,294,744	-
150 Notes Receivable (150-154)	-	-	-
155 Deposits & Prepaid Expenses (155-159)	31,578	3,040,609	34,399
160 Inventories (160-169)	-	-	-
170 Due from Other Funds (170-179)	2,058,703	5,609,830	688,102
180 Loans Outstanding (180-189)	-	-	-
Total Current Assets	27,744,185	28,642,621	13,734,204
<u>Fixed Assets</u>			
191 Land			1,066,581
192 Buildings & Fixed Equipment			88,161,262
193 Other Structures & Improvements			9,475,171
194 Furniture, Machinery & Equipment			19,359,667
196 Capitalized Software Purchased/Developed			-
197 Construction in Progress			
198 Leased Property under Capital Leases			
199 Accumulated Depreciation			(60,215,935)
Total Fixed Assets	-	-	57,846,746
TOTAL ASSETS	\$ 27,744,185	\$ 28,642,621	\$ 71,580,950
<u>Liabilities</u>			
201-259 Current Liabilities	20,244,023	2,099,525	2,481,939
260-262 Long Term Liabilities	1,327,518	15,240,000	8,923,005
271 Deferred Income	-	8,562,395	
280 Funds Held for Others	-	-	
Total Liabilities	21,571,541	25,901,920	11,404,944
<u>Fund Balance</u>			
311 Unrestricted	6,172,644	-	1,586,952
312 Net Investment in Plant	-		48,237,066
313 Restricted for Specific Purposes	-	2,740,701	10,351,988
Total Fund Balance	6,172,644	2,740,701	60,176,006
TOTAL LIABILITIES & FUND BALANCE	\$ 27,744,185	\$ 28,642,621	\$ 71,580,950


WESTERN IOWA TECH COMMUNITY COLLEGE

FISCAL YEAR 2024

DETAIL BUDGET

Prepared 7-25-23

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Administrative Services and Chief Financial Officer 

DATE: July 25, 2023

RE: **FY 2024 DETAIL BUDGET**

Attached you will find an Executive Summary of the Fiscal Year 2024 Detail Budget for the College's **General Fund, Restricted Fund, Auxiliary Fund and Plant Fund**. These budgets have been prepared with guidance from the College's budget officers and the Executive Council. All sources of anticipated revenues and projected expenditures have been incorporated into these budgets as well as abiding by Board Policy to present a balanced budget for the General Fund.

The FY'24 General Fund budget is based on the projection for the past fiscal year as well as taking into consideration known and estimated changes for fiscal year 2024. Tuition and fee revenue are based upon the new tuition rate as set by the Board of Directors. Tuition and student fees account for 48.15% of the revenue for the General Fund. State General Aid saw an increase of \$410,030 from the prior year. The revenue budget for FY '24 is 4.78% higher than the projected year end for FY '23. This increase is due to higher estimated enrollment as well as higher State General Aid.

The General Fund expenditures for FY'24 consist of 69.99% for salaries and benefits, the largest expenditure category. The College continues to carefully manage staffing at the optimal mix to best serve the needs of our students. The increase in salaries and benefits takes into consideration the negotiated salary and benefit increases as well as positions budgeted to be filled. Other expenditure line items take into consideration the projected needs of the College. The College continues with our strong heritage with vocational education comprising of nearly 33% of the General Fund expenditure budget, the largest expenditure by function.

It should be noted that the FY '24 Detail Budget is less than the Published Budget approved by the Board at its March 13, 2023 meeting.

I would like to extend my appreciation and thanks to the Executive Council and all the budget officers for their commitment, time and effort in this year's budget process. Many hard decisions were made in order to contain expenditures and to limit the tuition increase to our students. I would like to acknowledge the budget officer's insights and guidance in this budget document.

I would especially like to thank Mary Beth Schorg, Accounting Specialist Extraordinaire for her countless hours assisting me with the budget creation as well as additional programming of the budget module. Although this final product consists of only a few pages, Mary Beth keyed thousands of numbers from hundreds of pages with accuracy and a smile every time modifications were required. I would also be remiss if I did not recognize Brian D. Smith, Controller for assistance with the budgeting process as well as preparing the Restricted Fund, and Jeff Jansen, Assistant Controller for preparing the Auxiliary Fund budget.

WESTERN IOWA TECH COMMUNITY COLLEGE

FISCAL YEAR 2024 BUDGET

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WESTERN IOWA TECH COMMUNITY COLLEGE
FISCAL YEAR 2024 GENERAL FUND BUDGET
COMPARATIVE INCOME STATEMENT

	FY '22 ACTUAL	FY '23 PROJECTED	FY '24 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '23 PROJECTED	
					AMOUNT	PERCENT
<u>REVENUES</u>						
Tuition	\$13,933,367	\$14,484,126	\$15,215,500	39.57%	\$731,374	5.05%
Fees	2,956,743	3,208,679	3,298,500	8.58%	89,821	2.80%
Property Taxes	2,055,904	2,146,834	2,195,000	5.71%	48,166	2.24%
State Funds	11,996,145	12,367,095	12,776,317	33.23%	409,222	3.31%
Federal Funds	348,064	248,292	284,071	0.74%	35,779	14.41%
Other Income	5,335,820	4,238,614	4,679,416	12.17%	440,802	10.40%
TOTAL REVENUES	36,626,043	36,693,640	38,448,804	100.00%	1,755,164	4.78%
<u>EXPENDITURES</u>						
Salaries	17,095,660	17,551,533	19,630,003	51.05%	2,078,470	11.84%
Benefits	6,199,956	6,406,240	7,281,168	18.94%	874,928	13.66%
Contract Services	6,407,026	6,629,081	6,355,205	16.53%	(273,876)	-4.13%
Materials, Supply & Travel	6,687,504	5,926,060	5,177,428	13.47%	(748,632)	-12.63%
SUB-TOTAL	36,390,146	36,512,914	38,443,804	99.99%	1,930,890	5.29%
Equipment	55,396	19,568	5,000	0.01%	(14,568)	-74.45%
TOTAL EXPENDITURES	36,445,542	36,532,482	38,448,804	100.00%	1,916,322	5.25%
FUND BALANCE CHANGE	\$180,501	\$161,158	\$0			

WESTERN IOWA TECH COMMUNITY COLLEGE

GENERAL FUND REVENUES

		FY '22 ACTUAL	FY '23 PROJECTED	FY '24 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '23 PROJECTED	
						Amount	Percent
Lab Fee	401	\$1,170,094	\$1,496,220	\$1,526,500	3.97%	\$30,280	2.02%
Matriculation	402	0	0	0	0.00%	0	0.00%
Transcript	404	11,303	10,929	11,000	0.03%	71	0.00%
Other	406	1,775,346	1,701,530	1,761,000	4.58%	59,470	3.50%
Fee Refund	407	0	0	0	0.00%	0	0.00%
TOTAL FEES		2,956,743	3,208,679	3,298,500	8.58%	89,821	2.80%
Tuition	411	12,670,546	13,122,781	13,750,500	35.76%	627,719	4.78%
Out of State Tuition	412	1,262,821	1,361,345	1,465,000	3.81%	103,655	7.61%
Tuition Refund	414	0	0	0	0.00%	0	0.00%
TOTAL TUITION		13,933,367	14,484,126	15,215,500	39.57%	731,374	5.05%
PROPERTY TAXES		2,055,904	2,146,834	2,195,000	5.71%	48,166	2.24%
General State Aid	421	11,943,091	12,311,796	12,721,826	33.09%	410,030	3.33%
College Work Study	428	0	0	0	0.00%	0	0.00%
Other	429	53,054	55,299	54,491	0.14%	(808)	-1.46%
TOTAL STATE		11,996,145	12,367,095	12,776,317	33.23%	409,222	3.31%
SEOG-Admin	433	7	7,238	7,071	0.02%	(167)	0.00%
College Work Study	434	89,273	65,501	101,548	0.26%	36,047	55.03%
PELL-Admin	436	8,865	8,255	8,500	0.02%	245	2.97%
Federal Voc	439	0	0	0	0.00%	0	0.00%
Adult Basic Educ.	446	0	0	0	0.00%	0	0.00%
Other Federal	449	249,919	167,298	166,952	0.43%	(346)	-0.21%
TOTAL FEDERAL		348,064	248,292	284,071	0.74%	35,779	14.41%
Food Services	452	28,896	33,650	34,000	0.09%	350	1.04%
Facilities Rent	453	85,845	144,282	144,000	0.37%	(282)	-0.20%
Other Sales	455	94,348	31,739	25,000	0.07%	(6,739)	-21.23%
Interest	471	101,867	289,732	350,000	0.91%	60,268	20.80%
Gifts & Grants	473	0	0	0	0.00%	0	0.00%
Fines	477	1,635	1,678	1,500	0.00%	(178)	-10.61%
Misc'l Income	485	3,129,372	2,669,003	2,742,444	7.13%	73,441	2.75%
Transfers	490	1,893,857	1,068,530	1,382,472	3.60%	313,942	29.38%
TOTAL OTHER INCOME		5,335,820	4,238,614	4,679,416	12.17%	440,802	10.40%
TOTAL INCOME		\$36,626,043	\$36,693,640	\$38,448,804	100.00%	\$1,755,164	4.78%
Increase (Decrease) from Prior Year			\$67,597	\$1,755,164			
% Increase			0.18%	4.78%			

WESTERN IOWA TECH COMMUNITY COLLEGE

GENERAL FUND EXPENDITURES

		FY '22 ACTUAL	FY '23 PROJECTED	FY '24 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM '23 PROJECTED	
						Amount	Percent
Supervisory	510	\$1,014,942	\$1,180,718	\$1,120,566	2.91%	(\$60,152)	-5.09%
Instructors	520	3,767,145	3,784,295	4,199,478	10.92%	415,183	10.97%
Adjuncts	521	3,438,920	3,386,400	4,023,402	10.46%	637,002	18.81%
Professional Staff	530	6,371,729	6,598,823	7,322,406	19.04%	723,583	10.97%
Full Time Clerical	540	1,455,638	1,554,767	1,752,504	4.56%	197,737	12.72%
Part Time Clerical	541	318,975	258,384	290,239	0.75%	31,855	12.33%
Service Staff	550	599,096	680,633	779,860	2.03%	99,227	14.58%
Federal Work Study	570	91,786	65,831	101,548	0.26%	35,717	54.26%
Other Students	572	37,429	41,682	40,000	0.10%	(1,682)	-4.04%
SALARIES		17,095,660	17,551,533	19,630,003	51.05%	2,078,470	11.84%
Benefits	590	3,441,427	3,622,337	4,168,055	10.84%	545,718	15.07%
Work Comp	591	0	0	0	0.00%	0	0.00%
FICA	592	1,234,402	1,269,502	1,491,137	3.88%	221,635	17.46%
Retirement Plans	593	1,304,039	1,377,922	1,471,976	3.83%	94,054	6.83%
Tuition	594	113,709	109,654	75,000	0.20%	(34,654)	-31.60%
Early Retirement	596	38,054	(13,040)	0	0.00%	13,040	0.00%
Unemployment Comp.	597	0	0	0	0.00%	0	0.00%
Vacation Accrual	598	68,325	39,865	75,000	0.20%	35,135	88.13%
BENEFITS		6,199,956	6,406,240	7,281,168	18.94%	874,928	13.66%
TOTAL SALARY & BENEFITS		23,295,616	23,957,773	26,911,171	69.99%	2,953,398	12.33%
Professional Service	601	367,410	723,485	670,555	1.74%	(52,930)	-7.32%
Election Expense	602	28,246	0	30,000	0.08%	30,000	0.00%
Memberships	604	302,949	275,053	284,398	0.74%	9,345	3.40%
Publications	605	827	309	500	0.00%	191	61.81%
Equipment Repair	606	289,908	199,387	316,400	0.82%	117,013	58.69%
Building Repair	609	458,453	414,498	353,500	0.92%	(60,998)	-14.72%
Grounds	610	211,935	127,218	82,000	0.21%	(45,218)	-35.54%
Information	611	515,972	373,782	286,150	0.74%	(87,632)	-23.44%
Printing	612	31,251	36,407	42,980	0.11%	6,573	18.05%
Communications	615	288,589	257,679	265,650	0.69%	7,971	3.09%
Insurance	618	0	1,421	0	0.00%	(1,421)	0.00%
Utilities	619	1,219,304	1,371,915	1,301,500	3.39%	(70,415)	-5.13%
Rent - Material	620	0	0	0	0.00%	0	0.00%
Rent - Buildings	621	10,500	9,875	10,500	0.03%	625	6.33%
Rent - Equipment	622	22,589	40,769	23,500	0.06%	(17,269)	-42.36%
Postage	623	35,461	75,099	80,428	0.21%	5,329	7.10%
Meeting Expense	624	59,381	76,767	124,244	0.32%	47,477	61.85%
Purchased Services	626	2,564,251	2,645,417	2,482,900	6.46%	(162,517)	-6.14%
CONTRACT SERVICES		6,407,026	6,629,081	6,355,205	16.53%	(273,876)	-4.13%

WESTERN IOWA TECH COMMUNITY COLLEGE

SUMMARY OF EXPENDITURES BY FUNCTION

FISCAL YEAR 2024 BUDGET

	ARTS & SCIENCES	CAREER EDUCATION	COMMUNITY EDUCATION	COOPERATIVE SERVICES	ADMINISTRATIVE SERVICES	STUDENT AFFAIRS	LEARNING RESOURCES	PHYSICAL PLANT	GENERAL INSTITUTION	TOTAL
Salary & Benefits	\$3,319,341	\$9,924,770	\$1,751,076	\$324,890	\$2,243,667	\$3,413,134	\$195,679	\$941,496	\$4,797,118	\$26,911,171
Contracted Services	9,010	208,585	99,480	1,000	876,875	175,929	5,500	3,178,900	1,799,926	6,355,205
Material, Supply & Travel	200,600	2,462,403	280,150	8,900	(370,942)	1,437,812	45,800	822,040	290,665	5,177,428
SUBTOTAL	3,528,951	12,595,758	2,130,706	334,790	2,749,600	5,026,875	246,979	4,942,436	6,887,709	38,443,804
Equipment	0	0	0	0	0	0	5,000	0	0	5,000
GRAND TOTAL	\$3,528,951	\$12,595,758	\$2,130,706	\$334,790	\$2,749,600	\$5,026,875	\$251,979	\$4,942,436	\$6,887,709	\$38,448,804
% OF TOTAL	9.18%	32.76%	5.54%	0.87%	7.15%	13.07%	0.66%	12.85%	17.91%	100.00%
FY '23 BUDGET	\$3,442,925	\$12,291,941	\$1,935,559	\$426,579	\$2,745,851	\$3,589,537	\$255,755	\$4,377,554	\$7,070,996	\$36,136,697
% OF TOTAL	9.53%	34.02%	5.36%	1.18%	7.60%	9.93%	0.71%	12.11%	19.57%	100.00%

WESTERN IOWA TECH COMMUNITY COLLEGE

RESTRICTED FUND*

COMPARATIVE INCOME STATEMENT

	FY ' 22 ACTUAL	FY ' 23 BUDGET	FY '24 BUDGET	% OF BUDGET	BUDGET VARIANCE FROM FY '23 BUDGET	
					Amount	Percent
<u>REVENUES</u>						
Property Taxes	5,208,091	5,437,951	5,843,636	37.87%	405,685	7.46%
State Support	2,679,709	2,357,776	2,438,086	15.80%	80,310	3.41%
Federal Support	11,543,223	3,255,646	2,931,837	19.00%	-323,809	-9.95%
Other Income	471,886	728,959	771,303	5.00%	42,344	5.81%
NJTP Financing	4,003,914	3,340,000	3,445,000	22.33%	105,000	3.14%
TOTAL REVENUES	23,906,823	15,120,332	15,429,862	100.00%	309,530	2.05%
<u>EXPENDITURES</u>						
Salaries & Benefits	3,503,153	3,649,482	4,022,119	24.69%	372,637	10.21%
Contracted Services	5,227,205	4,212,258	5,295,855	32.51%	1,083,597	25.72%
Materials, Supplies & Travel	9,732,324	2,074,202	1,270,032	7.80%	-804,170	-38.77%
New Jobs Training	3,992,548	4,188,313	4,240,107	26.03%	51,794	1.24%
Capital Outlay	1,242,043	1,366,036	1,460,219	8.96%	94,183	6.89%
TOTAL EXPENDITURES	23,697,273	15,490,291	16,288,332	100.00%	798,041	5.15%
FUND BALANCE CHANGE	\$209,550	(\$369,959)	(\$858,470)		-488,511	

* Includes New Jobs Training Program, Economic Development, ACE Infrastructure, ACE Projects, Trio Grants, Insurance programs, Title III, early retirement, and miscellaneous grants.

WESTERN IOWA TECH COMMUNITY COLLEGE

AUXILIARY ENTERPRISE FUND

COMPARATIVE INCOME STATEMENT

FISCAL YEAR 2024 BUDGET

	DORMS	BOOKSTORE	ATHLETICS	PARTS	STUDENT ORGS & CLUBS	OTHER*	TOTAL	% OF BUDGET	FY '23 BUDGET	BUDGET VARIANCE AMOUNT	%
REVENUES											
Sales & Service	\$1,749,350	\$2,209,400	\$0	\$200,000	\$0	\$25,000	\$4,183,750	68.29%	\$3,914,300	\$269,450	6.88%
Misc'l Income	5,000	14,000	1,235,984	0	250,000	438,000	1,942,984	31.71%	491,600	\$1,451,384	295.24%
TOTAL REVENUE	1,754,350	2,223,400	1,235,984	200,000	250,000	463,000	6,126,734	100%	4,405,900	1,720,834	39.06%
EXPENDITURES											
Salaries & Benefits	238,850	300,795	603,975	0	0	0	1,143,620	18.57%	550,399	\$593,221	107.78%
Contract Services	829,500	63,825	147,185	0	66,750	54,591	1,161,851	18.87%	861,225	\$300,626	34.91%
Materials/Supplies	9,000	1,756,075	484,824	200,000	163,250	159,500	2,772,649	45.03%	2,124,975	\$647,674	30.48%
Other Current Exp.	677,000	102,705	0	0	0	300,000	1,079,705	17.53%	1,069,301	\$10,404	0.97%
TOTAL EXPENSES	1,754,350	2,223,400	1,235,984	200,000	230,000	514,091	6,157,825	100%	4,605,900	1,551,925	33.69%
SURPLUS (DEFICIT)	\$0	\$0	\$0	\$0	\$20,000	-\$51,091	-\$31,091		-\$200,000	\$168,909	

* Includes Voc. Servicing, 125 Plan, Exclusive Agreement, etc.

WESTERN IOWA TECH COMMUNITY COLLEGE

PLANT FUND

FISCAL YEAR 2024 BUDGET

RECEIPTS

Property Taxes	\$2,195,000
Technology Fees	1,045,237
Dormitory Transfer	677,000
State Aid for Infrastructure	400,000
Title III Grant Transfer	130,000
Miscellaneous Income	35,000
Other State Support	35,000
Investment Income	260,000

TOTAL REVENUES 4,777,237

DISBURSEMENTS

Technology Fee Expenses	1,045,237
Parking Lot 5 & 6 Replacment	788,000
Dormitory Debt Service	677,000
Equipment and Maintenance	921,000
Center for Inclusive Excellence	436,000
Transfer Expense	500,000
Grounds Maintenance	200,000
Student Center Equipment	135,000
Technology Maintenance	75,000

TOTAL DISBURSEMENTS 4,777,237

NET RECEIPTS (DISBURSEMENTS) \$0



DATE: July 27, 2023

TO: Dr. Terry Murrell, President

FROM: Troy A. Jasman, Vice President of Finance and Administrative Services

RE: **CHANGE ORDER #001 FOR 2023 WITCC PARKING LOT 5 AND 6 PAVING IMPROVEMENTS PROJECT**

Background Information

Attached to this memo is change order #001 for the 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project with T. R. Harris Construction, Inc. of Homer, Nebraska.

Due to wet subsoil, the contractor needed to condition the subsoil with a cement type product to be able to provide a stable surface for the paving. Additionally, there was a few storm sewer items that were needed for the project. This change order will increase the amount of the original contract by \$15,682.00.

Administrative Recommendation

It is the Administrative Recommendation that the College approves change order #001 to T. R. Harris Construction, Inc. of Homer, Nebraska for \$15,682.00 for the 2023 WITCC Parking Lot 5 and 6 Paving Improvements Project.

Change Order



DGR
ENGINEERING
6115 Whispering Creek Drive
Sioux City, IA 51106
(712) 266-1554
Fax: (712) 266-1707

Contractor: T.R. Harris Construction Inc.
102 Robert Street
Homer, NE 68030

Project No.: 270079

Project: 2023 WITCC Parking Lot 5 and 6 Paving
Improvements Project

Change Order No.: 1

Owner: Western Iowa Tech Community College
4647 Stone Avenue
Sioux City, IA 51106

Contract Date: March 13, 2023

You are hereby directed to make the following changes in this Contract:


<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
Addition					
51	324	SY	Subgrade Treatment, Cement, 12"	\$ 35.50	\$ 11,502.00
52	2	Ea.	Storm Sewer, Trenched, PVC, 45° Bend, 8"	\$ 382.00	764.00
53	1	Ea.	Fitting, DIP, MJ Cap, 4"	\$ 600.00	600.00
54	1	Ea.	Fitting, DIP, 6"x4" Reducer	\$ 700.00	700.00
55	1	Ea.	Fitting, Foster Adaptor, 4"	\$ 400.00	400.00
56	1	Ea.	Valve, Gate/Box, 4"	\$ 1,716.00	1,716.00
Total Addition					\$ <u>15,682.00</u>
Total Change Order No. 1					\$ <u><u>15,682.00</u></u>

Project No.: 270079

Change Order No.: 1

The original Contract Sum was	\$ 1,050,231.53
Net change by previous Change Orders (+ or -)	\$ -
The Contract Sum will be increased by this Change Order	\$ 15,682.00
The New Contract Sum including this Change Order will be	\$ 1,065,913.53
The Contract Time will be increased by	(0) Days.

T.R. Harris Construction Inc.
Contractor

By: 

Date: 7-26, 2023

DGR Engineering

By: 

Date: 7-26, 2023

Western Iowa Tech Community College
Owner

By: _____

Date: _____, 2023

Change Order



DGR
ENGINEERING
6115 Whispering Creek Drive
Sioux City, IA 51106
(712) 266-1554
Fax: (712) 266-1707

Contractor: T.R. Harris Construction Inc.
102 Robert Street
Homer, NE 68030

Project No.: 270079

Project: 2023 WITCC Parking Lot 5 and 6 Paving
Improvements Project

Change Order No.: 1

Owner: Western Iowa Tech Community College
4647 Stone Avenue
Sioux City, IA 51106

Contract Date: March 13, 2023

You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>	
Addition						
51	324	SY	Subgrade Treatment, Cement, 12"	\$ 35.50	\$ 11,502.00	
52	2	Ea.	Storm Sewer, Trenched, PVC, 45° Bend, 8"	\$ 382.00	764.00	
53	1	Ea.	Fitting, DIP, MJ Cap, 4"	\$ 600.00	600.00	
54	1	Ea.	Fitting, DIP, 6"x4" Reducer	\$ 700.00	700.00	
55	1	Ea.	Fitting, Foster Adaptor, 4"	\$ 400.00	400.00	
56	1	Ea.	Valve, Gate/Box, 4"	\$ 1,716.00	1,716.00	
Total Addition					\$	<u>15,682.00</u>
Total Change Order No. 1					\$	<u><u>15,682.00</u></u>

Project No.: 270079

Change Order No.: 1

The original Contract Sum was \$ 1,050,231.53

Net change by previous Change Orders (+ or -) \$ -


The Contract Sum will be increased by this Change Order \$ 15,682.00

The New Contract Sum including this Change Order will be \$ 1,065,913.53

The Contract Time will be increased by (0) Days.

T.R. Harris Construction Inc.

Contractor

By: 

Date: 7-26, 2023

DGR Engineering

By: 

Date: 7-26, 2023

Western Iowa Tech Community College

Owner

By: _____

Date: _____, 2023



Date: July 13, 2023

To: Dr. Terry Murrell, President

From: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean Corporate College

Re: Welding-Pipe Beveling Machine

Background:

The College's Equipment Purchase Team has approved a request pending Board approval for the purchase of a Pipe Beveling Machine to serve both our credit and non-credit students in our welding program.

The College received one quote for the Model C6H ChamferMate from Manufacturing Solutions Industries, Inc. as it is propriety equipment with a quote of \$68,625.00. The price includes related software, hardware, content packages, services and shipping as well as two hours of phone training and a 1-year warranty on parts.

This addition to the Welding Program can accurately machine weld bevels and the contact surface of a pipe face square in a 15 second cycle time. The machine comes equipped with an adjustable cutter head and interchangeable carbide cutting inserts. Work pieces are clamped and machined using hydraulic power and feed controls. This is extremely accurate and faster than our current preparation process. The biggest benefit of obtaining a machine like this is the safety features it has in place over an open lathe machining.

The Model C6H ChamferMate comes complete with 15 HP 440-3-60 Spindle Motor, 250 to 1000 RPM VS Frequency Drive, 1/2 HP Self Contained Hydraulic System, Three tool adjustable cutter head for OD, ID, and facing of pipe sliding stop for locating pipe in vise Heavy Duty Linear Roller Rails, and Coolant System.

Recommendation:

It is the administrative recommendation that the board approve the purchase of a Model C6H ChamferMate Pipe Beveling Machine from Manufacturing Solutions Industries, Inc. for \$68,625.00. Perkins funds and/or 3&6 cent funds would be used for the purchase.



To: Dr. Terry Murrell, President

From: Christina Brandon, Dean of Outreach and Information Technology

Date: 08/07/2023

Re: TouchNet Software

The College is in the process of transitioning our system wide database Ellucian Colleague from a hosted model to a more secure and supported offering to Software as a Service (SaaS). The move to SaaS positions the College with the newest technological improvements and economies of scale. The transition to SaaS requires all third-party vendors to be SaaS compliant. The Business Office and Student Financial Services will need a product to be SaaS compliant. Nelnet and ACI are the current products being used. TouchNet will provide a single source to replace Nelnet and ACI.

TouchNet has been a valued partner with Ellucian to provide financial services for higher education institutions. TouchNet can provide a single platform for student account payments, payment processing, and online commerce. TouchNet offers a more modern interface and experience providing students, and staff with easier access to the information needed. Additionally, TouchNet provides the latest in protections for students and the College against cyber security vulnerabilities.

Base Proposal

TouchNet Software		
Solutions	One-Time Fee for Implementation & Training	Annual ASP Fee
Ellucian Payment Center by TouchNet Student Account Center Payment Client Payment Gateway Credit Card Payment Gateway ACH (eCheck)	\$14,927	{Partial Year \$30,843} Year 2, \$38,863 Est . \$34,853
TouchNet Bill+Payment Suite: Payment Plans eSeries (eBills, eRefunds, eDeposits)	\$15,550	\$37,857
TouchNet Limited (3) uStores	\$7,500	\$9,100
U.Commerce Central/Dashboard/RECON1	Waived	Waived

1st Year of 5-YEAR ASP TOTALS: \$37,977 \$81,810

Administrative Recommendation: It is the College’s recommendation that the board approve this proposal for TouchNet in the total amount of \$119,787.



July 11, 2023

TO: Dr. Terry Murrell, President
From: Brenda Wright, Board Secretary
RE: Board Policy Revision – 1st Reading

The following Board Policy revision is being presented to the WITCC Board of Directors for a first reading as follows:

102 – Educational Objectives, Philosophy, and Mission

The new mission statement that was approved at the board meeting on July 10, 2023 has been updated.

These revised Board Policies will be presented to the WITCC Board of Directors for a second reading and approval at a future Board meeting.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 102
Title	Educational Objectives, Philosophy, and Mission

The philosophy and objectives of Western Iowa Tech Community College have been established through the joint effort of the local Board of Directors of Merged Area XII and the legislative action of the 61st Iowa General Assembly. It is through this combination of legislative guidelines interpreted by the local board of directors that educational opportunities may be optimally provided for the merged area served by Western Iowa Tech contingent on the principle of responsiveness to changing needs and conditions.

Educational Objectives

On a state level, the philosophy and the objectives for Iowa Area Schools are mandated by legislative action found in Chapter 260C.1, Code of Iowa. Quoting from this law, "It is hereby declared to be the policy of the State of Iowa and the purpose of this chapter to provide for the establishment of not more than fifteen areas which shall include all of the area of the state and which may operate community colleges offering, to the greatest extent possible, educational opportunities and services in each of the following when applicable, but not necessarily limited to:

1. The first two years of college work including preprofessional education.
2. Vocational and technical training.
3. Programs for in-service training and retraining of workers.
4. Programs for high school completion for students of post high school age.
5. Programs for all students of high school age who may best serve themselves by enrolling for vocational and technical training while also enrolled in a high school, public or private.
6. Programs for students of high school age to provide advanced college placement courses not taught at a student's high school while the student is also enrolled in the high school.
7. Student personnel services
8. Community services.
9. Vocational education for persons who have academic, socioeconomic, or other handicaps which prevent succeeding in regular vocational education programs.
10. Training, retraining, and all necessary preparation for productive employment of all citizens.
11. Vocational and technical training for persons who are not enrolled in a high school and who have not completed high school.
12. Developmental education for persons who are academically or personally underprepared to succeed in their programs of study.

Date of Adoption	9/5/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	9/7/2021		
Date of Current Revision	8/xx/2023		
Related Administrative Procedures and Cross References			

Philosophy

The Western Iowa Tech Community College Board believes that the primary obligation of public education is to improve the quality of personal and community life and to open doors of opportunity. This belief encompasses the concepts that an educated citizen is the most important asset of any community and that opportunity for individual and societal achievement is available through lifelong learning. The foundation of this belief is the philosophy of "providing opportunity through educational excellence" to all persons seeking to expand their knowledge.

Mission Statement

~~As a comprehensive Community College, our mission is to provide quality education and to economically enhance the communities we serve.~~

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

~~To accomplish the mission, the College will:~~

- ~~• Provide post-secondary occupational education leading to diplomas, certificates, and the Associate of Applied Science degree.~~
- ~~• Provide post-secondary general and transfer education leading to the Associate of Arts or Associate of Science degree.~~
- ~~• Provide basic education for the improvement of academic skills and/or leading to a HiSET diploma.~~
- ~~• Provide economic development programs and assistance.~~
- ~~• Provide lifelong community and continuing education.~~
- ~~• Develop partnerships with educational institutions, businesses, governmental agencies, and communities.~~
- ~~• Develop programs for participation in the global economy.~~
- ~~• Provide student development services to improve the academic success of our diverse student population.~~
- ~~• Provide opportunities for our students to participate in leadership development and in community, social, and recreational activities.~~
- ~~• Maintain a learning and working environment that is safe, clean, and comfortable.~~
- ~~• Provide student and employee support services to operate the College.~~

Values

Transformation	<i>Better Lives</i> – Transforming lives through quality education and commitment to community.
Engagement	<i>Better Learning</i> – Engaging individual learning enhanced by technology and real-world experiences.
Community	<i>Better Together</i> – Joining our collective strengths to drive innovation and progress.
Harmony	<i>Everyone Better</i> – Embracing a diverse and inclusive environment which welcomes, respects, and values all.

Guiding Principles

Student Learning. We value the personal, intellectual, and occupational growth of our students.

Quality. We are committed to quality instruction and services to maximize student success and employer satisfaction.

Access. We provide access to the College by addressing student needs related to time, location, and cost.

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Diversity. We respect individual differences and strive to meet the needs in our diverse communities.

Lifelong Learning. We promote lifelong learning for personal and professional development.

Academic Freedom. We are dedicated to the free exchange of ideas and information which promotes our growth as an educational institution.

Shared Governance. We believe in shared governance and encourage our employees and students to contribute to the development of the College.

Efficiency and Effectiveness. We are committed to continuous improvement and fiscal responsibility within our educational programs and College services.

Dedication. We value a workplace which promotes mutual respect and cooperation between the College and the employees.

Professional Integrity. We are committed to high standards of ethics and integrity in our relationships, our professional activities, and the performance of our duties.

**Board of Directors
2024 Board Meeting and Conference Schedule**

January 8, 2024 2 nd Monday	4:00 pm - Virtual WITCC Board Meeting
February 4-7	Association of Community College Trustees National Legislative Summit in Washington, D.C.
February 12 2 nd Monday	2:00 pm – WITCC Board Retreat 4:00 pm – Regular WITCC Board Meeting
February 26 February 27	5:00 pm – Phi Theta Kappa Recognition Event 7:30 am – Community College Day on the Hill
March 11 2 nd Monday	4:00 pm – Regular WITCC Board Meeting
April 8 2 nd Monday	3:00 pm – Community Activity at WITCC in Mapleton 4:00 pm – Regular WITCC Board Meeting in Mapleton
May 13 2 nd Monday	4:00 pm – Regular WITCC Board Meeting 5:30 pm – Dinner at WITCC honoring retirees
June 17* 3 rd Monday	4:00 pm – Regular WITCC Board Meeting 5:00 pm – NWAEA/WITCC/NCC Joint Meeting (NWAEA Host) *Date will be confirmed in December 2023
July 8 2 nd Monday	4:00 pm – Regular WITCC Board Meeting
July 17-18	Iowa Association of Community College Trustees Annual Conference in Hawkeye Community College
August 12 2 nd Monday	4:00 pm – Regular WITCC Board Meeting
September 9 2 nd Monday	3:00 pm – Community Activity at WITCC in Cherokee 4:00 pm – Regular WITCC Board Meeting in Cherokee
October 14 2 nd Monday	2:00 pm – WITCC Board Retreat 4:00 pm – Regular WITCC Board Meeting
October 22-25	Association of Community College Trustees Leadership Congress in Seattle, WA
November 11 2 nd Monday	4:00 pm – Regular WITCC Board Meeting 5:30 pm – Business/Legislative Forum
December 9 2 nd Monday	4:00 pm – Regular WITCC Board Meeting

WITCC in the News

AUG 23-19

Comets, Sports Spotlight

<https://www.siouxlandproud.com/sports/sports-spotlight/sports-spotlight-western-iowa-tech-gearing-up-for-first-ever-season-of-sports/>

WIT Talent Search students attend Leadership Congress

https://dbrnews.com/local-students-selected-to-attend-national-student-leadership-congress-in-washington-dc-june-10-15/article_62276c9c-168f-11ee-925d-d36bc9c8e526.html

Fire Training Tower

<https://www.firerescue1.com/live-fire-training/articles/iowa-fd-is-eager-to-begin-live-burns-in-new-training-tower-yWLRsBLBaAylwMoO/>

SC Career Academy

https://siouxcityjournal.com/news/local/education/sioux-city-career-academy-experiences-10-years/article_2a3e5bac-15f3-11ee-bbd0-9fe9dc48550f.html

https://siouxcityjournal.com/news/local/education/sioux-city-career-academy-pathways-student-experiences/article_6513a988-1f64-11ee-a16c-d7e7079457c5.html

Saying "Yes" to Active Participation, article by Andrea Rohlena

https://blog.ncmpr.org/saying-yes-to-active-participation-lessons-from-a-an-ncmpr-summer-board-meeting/?fbclid=IwAR0vytvPbzkqkQVX8RpiBAH030zD3oreaZYP9Z_4RamQ4vdv7P-DJ7sBbX8

Brief References-

Gordon Drive, Spalding Park, Story Walk Collab:

https://siouxcityjournal.com/opinion/gordondrive-siouxcity-street-driving-davidhalaas-commentary/article_ddacf416-1b3c-11ee-aa1c-874fee949289.html

Alumni References-

Iowa man finishes his college degree at 53:

<https://www.kxnet.com/news/iowa-man-finishes-his-college-degree-at-53/>

Cherokee Chronicle Times, page number 9A

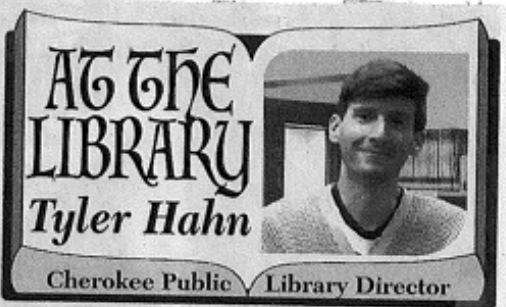
Date Friday July 14, 2023

Hello once again, readers! With Reggie the dinosaur romping through Cherokee's WITCC campus, major summer reading activities are also winding down.

There are still many, MANY activities to participate in such as craft programs, building and STEM projects, and of course, gaming. With that being said, there is still time to turn in your reading log to get a pretty neat prize!

I would like to thank the Friends of the Cherokee Public Library for financing the whole summer reading program. It is through their tireless work that activities like the color walk, Reggie the dinosaur, and our other showcase programs were possible.

I'd also like to thank Darla Struck and the Cherokee WITCC Campus, Linda Burkhardt and the Sanford Museum staff for graciously hosting many of our programs, Duane Mummert and the mowers with the



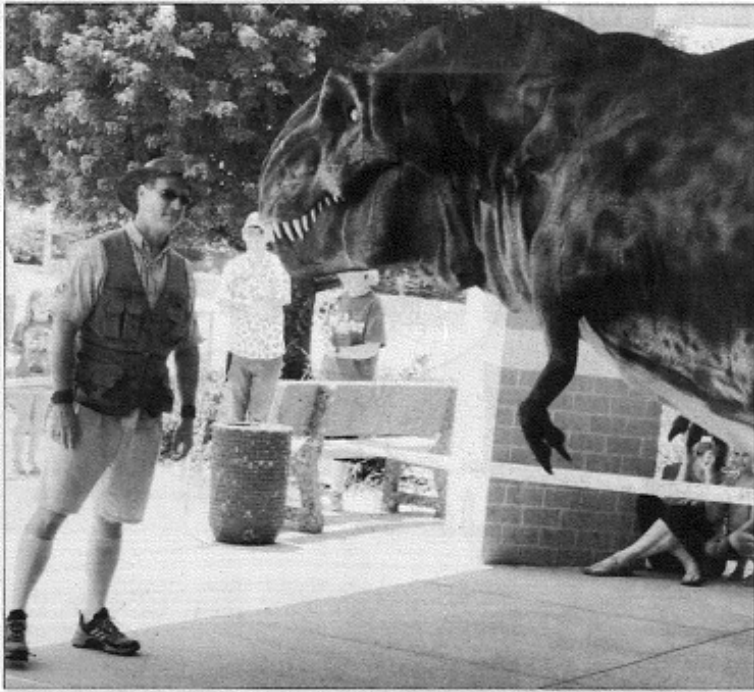
parks department playing slalom with the story walk panels, Randy Reeves and family for electricity for the color walk, and Noggin Water for their volunteering time and snow cones for the color walk event.

As amazing as this year was, I know Missi has already been bookmarking

resources and guides for activities to make next summer even more amazing!

If you'd like more information about how you too can assist with summer reading, please reach out to me and I will get you in contact with the Friends of the Library group!

Cherokee Chronicle Times, page number 3
Date July 7th 2023



Reggie the tyrannosaurus rex was accompanied by her handlers who educated a Cherokee Public Library crowd with dinosaur fun facts. CHRONICLE TIMES photo by ERIN RYDGREN

T-Rex trots into town

BY ERIN RYDGREN

The Cherokee Public Library hosted an extraordinary guest on June 28.

Regina, a young tyrannosaurus rex from Indiana nicknamed Reggie, was at WITCC with several handlers who introduced the half-grown dinosaur to the excited crowd.

Reggie is 19 feet long from tip to tail. She walks, blinks, roars and moves independently. T.A.G. also counts a trio of triceratops, a stegosaurus, two raptors, a carnotaunus, a juvenile T-rex, and a baby pterodactyl among its herd.

The entertainment organization provides educational experiences that inspire children to use their imaginations and relies on a concept called "the mystique" to create a sense of wonder in their guests. For their presentation, Reggie is treated as a real dinosaur and that enthusiasm and dedication to "the mystique" made the program all the more enjoyable.

Cherokee Chronicle Times, page number 2

Date 6-23-23

Obituaries



Lloyd J. Moret

LLOYD J. MORET, 72, of Washta, Iowa, passed away on Tuesday June 20, 2022 at Cherokee Specialty Care in

Cherokee. Memorial services will be held on Saturday, June 24, 2023 at 11:00 a.m. at Boothby Funeral Home in Cherokee, Iowa. Pastor Barb Dinelli will officiate.

Visitation with the family present will be held an hour prior to the service on Saturday at Boothby Funeral Home.

Burial will be in Sheridan Township Cemetery at Boyden, Iowa at 2:30 p.m. on Saturday, June 24.

Online condolences may be left at www.boothbyfuneral.com.

The family requests memorials be made in Lloyd's name to the Washta United Methodist Church.

Lloyd was born on June 22, 1950 at Sheldon,

Iowa to William H. and Leona (Boone) Moret. He attended Cherokee Schools, graduating from Washington High School in 1969.

Lloyd then attended Western Iowa Tech in Sioux City obtaining a meat cutting degree.

He worked as a farm hand and at the Cleghorn Locker. Lloyd also worked for Simonsen's Rendering in Quimby, Iowa, until his retirement in 2005.

He was a member of the Washta United Methodist Church.

Lloyd loved playing bingo, going to the casino, playing scratch off tickets, visiting with family, playing cards, and Yahtzee. His favorite song was "Jesus

Loves Me".

He was preceded in death by his parents, William in 2005 and Leona in 2015; infant brother in 1957; brother-in-law Bounsom Lavon; sister-in-law, Jean Moret, and nephews, Brian and Alan Moret.

Lloyd is survived by his siblings, Linda (Roger) Groves of Sioux City, Iowa Dennis (Cindy) Moret of Sioux City, Dave Moret of Washta, Iowa, Sheryl Hofer of Sioux City, Iowa, Richard (Michelle) Moret of South Sioux City, Nebraska, Clyde (Carla) Moret of Windom, Minnesota, Laura (Russ) Schmidt of Cherokee, Iowa, and Lisa (Bob) Mitchell of Fort Dodge, Iowa; also numerous nieces and nephews.