



WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING

Date: April 14, 2025

Time: 4:00 pm

Location: WITCC Le Mars Center, 25 5th Avenue, SW, Le Mars, Iowa

Join virtually at: <https://witcc.zoom.us/j/3695445549>

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Hanna Reinders
| Mary Parker | Jeremy Ogle | Erin Muck | Russell Wray

Brenda Wright, Board Secretary









Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Wendy Ivanson, Director of Cherokee Campus and Northern Service Area

Item	Presenter
I. Call Meeting to Order	Linnea Fletcher
II. Roll Call of Directors	Brenda Wright
III. Public Hearing for Published Budget – Published in Sioux City Journal on March 27, 2025	
IV. Oral Communications	
V. Written Communications a. Thank You – Foodbank of Siouxland in addendum APR 25 1, page 1-2	
VI. Consent Items	
A. The minutes of the regular Board of Directors meeting held March 10, 2025	
B. The Financial Report for March 2025 in addendum APR-25-2, pages 3-9	
C. A list of General Fund bills in addendum APR-25-3, pages 10-28. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum APR-25-4a, pages 29-30. The Community and Continuing Education instructor list in	

Item	Presenter
addendum APR-25-4b, pages 31. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #5 in the amount of \$11,008.64 to Van't Hof Concrete, Inc. for Cherokee Paving Improvements Project in addendum APR-25-5, pages 31-34.	
F. Application and Certificate for Payment #7 in the amount of \$733,376.25 to Story Construction Co. for the Denison Regional Academy Project in addendum APR 25 6, pages 35-39	
<i>Motion needed for Consent Items</i>	
VII. Administrative Reports	
A. Le Mars Center and Northern Service Area Update in addendum APR 25 7, pages 40-41	Erin Volk Wendy Ivarson
B. Annual Opportunity and Engagement Report in addendum APR 25 8, pages 42-45	Revathi Vongsiprasom
C. College Calendar in addendum APR 25 9, pages 46-48. <i>Motion Needed</i>	Jackie Plendl
D. Board Policy Revisions – 1 st Reading in addendum APR 25 10, pages 49-58.	Jackie Plendl Erin Volk
E. Published Budget in addendum APR 25 11, pages 59-62. <i>Motion Needed</i>	Troy Jasman
F. Ring Road Bids – in addendum APR 25 12, pages 63-66. <i>Motion Needed</i>	Troy Jasman
G. Change Order #1 Cherokee Campus Paving Improvements Project in addendum APR 25 13, pages 67-73. <i>Motion Needed</i>	Troy Jasman
H. 2024 Cherokee Campus Paving Improvements Project Closeout in addendum APR 25 14, pages 74-93 <i>Motion Needed</i>	Troy Jasman
I. 260G ACE Truck Driving Program – ACE Agreement in addendum APR 25 15, pages 94-103. <i>Motion Needed</i>	Darin Moeller
J. Community Colleges for Iowa Report	Tricia Sutherland
K. President Report 1. Legislative Update 2. WITCC In the News in addendum APR 25 16, pages 104-106. 3. Other	Terry Murrell
VIII. Unfinished Business	
A. Individual Board Member comments	
B. April 15, 2025 – Beyond the Mirror: Deconstructing Beauty Standards – 11:00 am – 1:00 pm – Rocklin Conference Center	
C.  April 16, 2025 – Women's Soccer – Comet Cup at Sioux City Expo Center – 5-10 pm	
D.  April 26, 2025 – Men's Soccer – Tourney – 9:15 am	
E.  April 30, 2025, WITSTOCK – 6:00 – 12:00 am – Sioux City Campus	
F.  May 7, 2025 - Cherokee Evening Reception for Graduates – 6-8pm, Cherokee Campus	
G.  May 6, 2025, Denison Evening Reception for Graduates – 6-8pm, @The Stables at Copper Ridge	
H.  May 12, 2025, Board of Directors Meeting will be on the Sioux City Campus at 4:00 pm and a Retiree Dinner following at 5:30 pm in L136.	
I.  May 12, 2024, Evening Reception for Graduates, 6:00 – 8:00 pm, Rocklin Conference Center	
J.  May 13, 2025, Spring semester ends; Commencement Ceremony at Tyson Events Center	

Item	Presenter
------	-----------

- 6:00 – Spring Commencement Ceremony

K.  May 14, 2025, Employee Appreciation Lunch in Overlook Café, 11:00 – 1:00 pm

For complete Sports schedule, click [here](#)

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

IX. Adjournment
Motion Needed

WIT's Vision

Unwavering commitment to the personalized success of every student, every employee, every time.

WIT's 2024-2027 Strategy

Advance Completion - Elevate WIT's completion to the top 4 among Iowa community colleges

Close the Gap - Close the completion gap for at-risk groups (first-time, part-time, online, racial/ethnic minorities).

Transform the Culture - Strengthen the culture of belonging for employees through increased communication, engagement, and support



Transformation



Engagement



Community



Harmony

WESTERN IOWA **TECH** VALUES

FOOD BANK



OF SIOUXLAND INC.

1313 11th Street · P.O. Box 985 · Sioux City, IA 51102 · phone: 712-255-9741 · fax: 712-255-9741 · www.siouxlandfoodbank.org

April 7, 2025

Terry Murrell
Christina Brandon
Western Iowa Tech Community College
4647 Stone Ave
Sioux City IA 51106

Dear Terry and Christina,

Thank you for your generous donation of four laptops to the Food Bank of Siouxland. The value of your in-kind donation is \$1,000.00.

Acknowledgement of this in-kind contribution is provided pursuant to section 170(f)(8) of the Internal Revenue Code and must be kept as reference to this contribution for tax purposes. The Food Bank of Siouxland did not provide you with any goods or services in whole or partial consideration for your contribution.

Again, please accept the gratitude of the Food Bank.

Sincerely,

A handwritten signature in cursive script that reads "Valerie Petersen".

Valerie Petersen
Associate Executive Director





WESTERN IOWA TECH COMMUNITY COLLEGE

BOARD MEETING MINUTES

Date: March 10, 2025

Time: 4:00 pm

Location: WITCC Sioux City Campus

Join virtually at: <https://witcc.zoom.us/j/3695445549>

WITCC Mission

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

Board Members

Linnea Fletcher, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Hanna Reinders | Mary Parker | Jeremy Ogle | Russell Wray | Erin Muck

Brenda Wright, Board Secretary

Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

Presenters:

Carmen Wilson, Associate Dean – Corporate College | Jennifer McCune, Student Leadership Coordinator | Holly Olson, Administrative Program Coordinator - College Now | Merlyn Kathol, Director of Financial Aid

Meeting was called to order by Linnea Fletcher at 4:00 pm.

Brenda Wright took the Roll Call of Directors

Linnea asked for any Oral Communications. None were brought forward.

Linnea read the Written Communication sent to the board from Cherokee Washington High School.

Linnea asked everyone to review the consent items. Jeremy Ogle made a motion to approve and it was seconded by Tricia Sutherland. All were in favor and motion carried.

The Annual Community Colleges for Iowa Student Legislative Summit report was tabled until the next meeting.

Erin Volk introduced Holly Olson to talk present the College Now Report and 2025-2026 Contracts. Holly gave updates on what happened in 24-25. She also talked about plans for 25-26. The Denison Regional Academy is scheduled to open this fall. It will include classes in Education, Agriculture, Business, and Auto Collision. These classes will be available to five area school districts. Holly also explained a new software that will be available for high schools to register for our classes. This will help streamline the registration process. Jeremy Ogle made a motion to approved the 25-26 contract. Micah Lang seconded. All were in favor and the motion carried.

Erin Volk reported on the Federal Funding Profile. This report outlines the federal funding that the college receives each fiscal year.

Erin also presented some Board Policy Updates for a second reading. Erin asked if there were any changes needed. Brad Griffin made a motion to approve and it was seconded by Tricia Sutherland. All were in favor and the motion carried.

Darin Moeller gave a report for Credit Instructional Programs. He talked about the programs that are going through a program review and what our plans are for the next year. Tricia Sutherland made a motion to approve and it was seconded by Micah Lang. All were in favor and motion carried.

Darin Moeller also presented the Cengage Contract. This is for the digital textbooks for our students. The Cengage program has helped reduce book costs for students. About 90% of our classes now offer digital books. Jeremy Ogle made a motion to approve the contract and it was seconded by Russell Wray. All were in favor and the motion carried.

Darin Moeller and Carmen Wilson presented a 260G ACE. This includes an expansion plan to increase the number of seats for truck driving. We have confirmation from several companies to help sponsor this expansion. Micah Lang made a motion to approve and it was seconded by Tricia Sutherland. All were in favor and the motion carried.

Troy Jasman presented Change Order #5 – Denison Regional Academy to the board. There needed to be some electrical changes and some changes to the nursing classroom. This will be covered by the plan fund. Erin Muck made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

Troy also presented the Buena Vista Lease for Sioux City Campus. Russell Wray made a motion to approve the contract and it was seconded by Hanna Reinders. All were in favor and the motion carried.

Troy also presented the Buena Vista Lease for Denison Campus. Buena Vista has already vacated the campus, and will not be returning, but the contract was to start in July 2024. This contract will go until June 30, 2025. Tricia Sutherland made a motion to approve the contract and it was seconded by Erin Muck. All were in favor and the motion carried.

Troy Jasman and Darin Moeller presented the FY26 Tuition, Fees, and Other Charges. They are proposing a \$5 increase in in-state and out-of-state tuition. Jeremy Ogle made a motion to approve and it was seconded by Brad Griffin. All were in favor and the motion carried.

Troy introduced Merlyn Kathol. They reported on the Cohort Default Rate. Merlyn explained that we are at 0%. Because of the Cares Act, re-payments started in October. The new rate will re-engage this next year. We will continue to talk about financial literacy in the College Experience course.

Troy also presented the Proposed Published Budget for FY26. The administrative recommendation is to publish the FY26 Budget in the Sioux City Journal between March 25-April 1, 2025, and to hold the public hearing at the Board meeting on April 14, 2025, at 4:00 pm, WITCC, 25 5th Avenue NW, Le Mars, Iowa, with the certification to be completed prior to April 30, 2025. In case of inclement weather, a telephonic Board meeting will be held on April 14, 2025, in room A507 Kiser Building, Western Iowa Tech Community College, Sioux City, Iowa. Micah Lang made a motion to approve and it was seconded by Jeremy Ogle. All were in favor and the motion carried.

Tricia Sutherland gave a Community Colleges for Iowa Report. She talked about the newsletter that we sent out to board members. If you want to get more involved and get more information you can sign up for the Quorum (instructions in the last newsletter). She also reminded everyone of the annual conference July 9-10 in Fort Dodge.

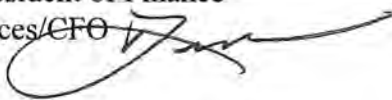
Terry Murrell gave a President Report. Terry talked about how the new legislation changes would affect our school.

Jeremy asked if anyone would be interested in joining the Audit and Finance Committee. If interested, please reach out to Linnea.

Micah Lang made a motion to adjourn and it was seconded by Tricia Sutherland. Meeting adjourned at 5:01 pm.

The next regular scheduled board meeting will be Monday, April 14, 2025, at 4:00 pm at the Le Mars Center, 25 5th Avenue, SW, Le Mars, Iowa

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services/CFO 

DATE: April 4, 2025

RE: **MARCH 2025 FINANCIAL HIGHLIGHTS**

Executive Summary

General Fund revenues totaled \$1.25 million for the month of March and \$31.87 million year to date. At 81% of budgeted annual revenues, total revenue is \$1.9 million higher than last year or +6.4%. Again, this increase in revenue continues to be mainly attributable to the growth in enrollment with the new tuition and fee rate as well as the increase in State General Aid. General Fund expenditures totaled \$3.59 million for the month and \$28.06 million year to date, which is 71% of the annual budget. As a result, the College financial position exceeds that of the previous year with an increase in the fund balance change from the prior year of \$2.6 million.

Restricted Fund activity for the month consisted of routine New Jobs Training Program and grant transactions. Other transactions for the month of March were routine and as expected for the month.

Plant Fund property tax revenue increased \$55K from the prior month. As you will recall, April will include the second installment of property taxes, the primary source of Plant Fund revenue. Expenditures increased \$539K mainly related to equipment and facility improvement projects.

Auxiliary Enterprise operations monthly revenues increased \$459K with \$260K attributable to the bookstore operation. Overall, the Auxiliary operations in March show a decrease in the fund balance change from the prior year of \$411K.

Cash and investments on a consolidated basis decreased \$1.2 million for a total of \$40.2 million at March 31, 2025. The College's investment portfolio's overall yield at 3.86% was virtually unchanged from the 3.87% of the previous month.

Western Iowa Tech Community College
 Unrestricted Fund Income Statement
 For the Nine Month Period Ending March 31, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
REVENUES						
Student Fees	\$3,675,500	\$3,248,253	88%	\$3,298,500	\$3,093,738	94%
Tuition	15,808,048	14,617,283	92%	15,215,500	13,527,878	89%
Local Support	2,300,000	1,438,367	63%	2,195,000	1,383,402	63%
State Support	13,364,260	10,015,512	75%	12,776,317	9,558,088	75%
Federal Support	276,858	206,236	74%	284,071	188,100	66%
Sales & Services	198,000	161,377	82%	203,000	167,967	83%
Other Income	3,836,172	2,183,273	57%	4,476,416	2,025,879	45%
Total Income	\$39,458,838	\$31,870,301	81%	\$38,448,804	\$29,945,052	78%
EXPENDITURES						
Salaries & Related Costs	\$26,896,361	\$18,046,606	67%	\$26,911,171	\$17,713,923	66%
Services	6,553,649	5,327,813	81%	6,355,205	6,805,560	107%
Materials, Supplies & Travel	2,908,333	2,362,025	81%	2,457,999	2,342,211	95%
Other Current Expenditures	3,090,504	2,333,976	76%	2,719,429	1,872,091	69%
Capital Outlay	9,991	(5,998)	(60)%	5,000	31,855	637%
Total Direct Expense	\$39,458,838	\$28,064,422	71%	\$38,448,804	\$28,765,640	75%
Fund Balance Change	\$0	\$3,805,879		\$0	\$1,179,412	

75% of Year

Western Iowa Tech Community College
 Restricted Fund Income Statement
 For the Nine Month Period Ending March 31, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
REVENUES						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	6,756,389	4,189,528	62%	5,843,636	3,678,554	63%
State Support	3,321,832	3,154,887	95%	2,438,086	2,137,522	88%
Federal Support	3,139,306	2,681,649	85%	2,931,837	2,260,612	77%
Other Income	796,255	271,742	34%	771,303	279,988	36%
New Jobs Training Program	3,700,000	3,164,740	86%	3,445,000	3,287,845	95%
Total Income	\$17,713,782	\$13,462,546	76%	\$15,429,862	\$11,644,521	75%
EXPENDITURES						
Salaries & Related Costs	\$4,154,415	\$3,005,000	72%	\$4,022,119	\$2,914,001	72%
Services	4,762,989	3,010,467	63%	5,295,855	3,213,109	61%
Materials, Supplies & Travel	2,385,341	851,999	36%	1,270,032	261,316	21%
Other Current Expenditures	0	2,170,767	-	0	773,782	-
New Jobs Training Program	4,264,131	1,626,991	38%	4,240,107	1,324,140	31%
Capital Outlay	1,410,845	472,813	34%	1,460,219	502,886	34%
Total Direct Expense	\$16,977,721	\$11,138,037	66%	\$16,288,332	\$8,989,234	55%
Fund Balance Change	\$736,061	\$2,324,509		(\$858,470)	\$2,655,287	

75% of Year

Western Iowa Tech Community College
 Plant Fund Income Statement
 For the Nine Month Period Ending March 31, 2025

	Current Year			Prior Year		
	FY2025 Budget	YTD Actual	% of Budget	FY2024 Budget	YTD Actual	% of Budget
REVENUES						
Property Taxes	\$2,300,000	\$1,438,367	63%	\$2,195,000	\$1,383,402	63%
Interest Income	515,000	269,839	52%	260,000	474,818	183%
Other Income	5,766,567	3,731,343	65%	2,322,237	1,959,024	84%
Total Income	\$8,581,567	\$5,439,549	63%	\$4,777,237	\$3,817,244	80%
EXPENDITURES						
Equipment	\$1,366,842	\$771,936	56%	\$1,658,237	\$2,155,553	130%
Buildings	6,357,000	2,744,805	43%	436,000	602,289	138%
Maintenance, Repairs & Supplies	315,000	22,833	7%	35,000	88,152	252%
Structural Improvements	1,191,368	664,896	56%	988,000	1,323,073	134%
Professional Services	692,875	211,513	31%	483,000	532,528	110%
Other Expenses	0	0		500,000	0	0%
Interest/Debt Service	676,850	121,600	18%	677,000	129,208	19%
Total Direct Expense	\$10,599,935	\$4,537,583	43%	\$4,777,237	\$4,830,803	101%
Fund Balance Change	(\$2,018,368)	\$901,966		\$0	(\$1,013,559)	

75% of Year

Note: Interest budget amounts include principal payments of \$515,000 and \$505,000 for FY2025 and FY2024, respectively. Fund balance change for FY2025 reflects use of existing funds of \$2,018,368.

Western Iowa Tech Community College
Auxiliary Enterprises
For the Nine Months Ending March 31, 2025

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs & Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
REVENUES								
Sales and Service	2,123,592	2,496,494	230,094	250	-	74,631	4,925,061	4,574,893
Miscellaneous	57,417	10,329	-	174,836	1,013,676	305,050	1,561,308	1,649,994
Total Revenues	<u>2,181,009</u>	<u>2,506,823</u>	<u>230,094</u>	<u>175,086</u>	<u>1,013,676</u>	<u>379,681</u>	<u>6,486,369</u>	<u>6,224,887</u>
EXPENDITURES								
Salaries & Related Costs	208,582	217,119	-	-	563,236	128,531	1,117,468	906,891
Service Expenditures	605,007	63,115	-	48,357	143,326	13,978	873,783	774,716
Materials & Supplies	7,698	19,301	32,555	107,226	278,797	37,302	482,879	551,619
Cost of Goods Sold	-	1,922,296	207,287	-	-	-	2,129,583	1,881,254
Utilities	192,776	-	-	-	-	-	192,776	-
Other Current Expenditures	500,394	-	-	3,398	28,317	2,240	534,349	543,424
Total Expenditures	<u>1,514,457</u>	<u>2,221,831</u>	<u>239,842</u>	<u>158,981</u>	<u>1,013,676</u>	<u>182,051</u>	<u>5,330,838</u>	<u>4,657,904</u>
Fund Balance Change	<u>666,552</u>	<u>284,992</u>	<u>(9,748)</u>	<u>16,105</u>	<u>-</u>	<u>197,630</u>	<u>1,155,531</u>	<u>1,566,983</u>
Prior Year	913,164	293,436	(11,282)	76,531	-	295,134	1,566,983	

* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

WESTERN IOWA TECH COMMUNITY COLLEGE
STATEMENT OF RECEIPTS AND DISBURSEMENTS
MARCH 2025

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
BEGINNING BALANCE (03/01/2025)	\$12,015,690	\$6,116	\$380,547	\$8,631,851	\$20,361,265	\$41,395,470
Receipts	4,714,064	\$1,393,899	(7,351)	664,911	760,967	7,526,490
TOTAL FUNDS AVAILABLE	\$16,729,754	\$1,400,015	\$373,196	\$9,296,762	\$21,122,232	48,921,960
DISBURSEMENTS						
Board Report	\$6,107,676	\$1,393,795	\$0	\$0	\$716,072	\$8,217,544
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				0		0
Approved Previous Meeting				533,826		533,826
TOTAL DISBURSEMENTS	\$6,107,676	\$1,393,795	\$0	\$533,826	\$716,072	\$8,751,370
ENDING BALANCE (03/31/2025)	\$10,622,077	\$6,221	\$373,196	\$8,762,936	\$20,406,160	\$40,170,590

WESTERN IOWA TECH COMMUNITY COLLEGE
INVESTMENT STATUS
MARCH 31, 2025

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$252,136					\$252,136	0.00%
Interest Checking	Security National		6,221				6,221	4.00%
Repurchase Agreement	Security National	3,057,483					3,057,483	4.00%
Certificate of Deposit	Central Bank	1,198,317					1,198,317	4.91%
Money Market	Liberty National Bank	5,317,641					5,317,641	4.02%
Money Market	Liberty National Bank				8,246,412		8,246,412	4.02%
Checking	Cherokee State Bank	\$6,335					6,335	0.00%
Checking	Wells Fargo	\$25,439					25,439	1.40%
Checking	Wells Fargo			373,196	30,983	1,957,557	2,361,736	1.40%
Repurchase Agreement	Security National				256,668	18,448,603	18,705,271	4.00%
Dorm Revenue Bond Funds	UMB Bank	764,726			228,872		993,599	4.26%
Total Cash & Investments		\$10,622,077	\$6,221	\$373,196	\$8,762,936	\$20,406,160	\$40,170,590	3.86%
Interest Earnings YTD		\$450,283	\$705	\$1,552	\$269,839	\$461,467	\$1,183,846	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting April 14, 2025

March 2025

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 6,297,790.01	\$ 1,393,794.68	\$ -	\$ -	\$ 716,072.38	\$ 8,407,657.07
Cancelled warrants	(190,113.55)					\$ (190,113.55)
Subtotal	6,107,676.46	1,393,794.68	-	-	716,072.38	\$ 8,217,543.52
Estimated amount	\$ 688,875.00					\$ 688,875.00
Total	\$ 6,796,551.46	\$ 1,393,794.68	\$ -	\$ -	\$ 716,072.38	\$ 8,906,418.52

Western Iowa Tech Community College
Board Approval Voucher Detail Report
General & Auxiliary
4/3/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/20/2025	Sioux City Winnelson	\$701.93	BOOKS SPECIAL RESALE-SPON STU
3/20/2025	Sioux City Winnelson	\$1,117.26	BOOKS SPECIAL RESALE-SPON STU
3/1/2025	Wells Fargo Bank	\$670.11	CASH IN BANK-PAYROLL
3/22/2025	Wells Fargo Bank	\$1,828,343.98	CASH IN BANK-PAYROLL
3/20/2025	Frontier Communications	\$777.24	COMMUNICATION
3/20/2025	Iowa Communications	\$5,713.89	COMMUNICATION
3/20/2025	Qwest Corporation	\$422.82	COMMUNICATION
3/20/2025	Qwest Corporation	\$541.26	COMMUNICATION
3/20/2025	Burke Engineering Sales	\$417.64	CONSTRUCTION SUPPLIES
3/27/2025	Burke Engineering Sales	\$242.67	CONSTRUCTION SUPPLIES
3/6/2025	Consolidated Electrical	\$2,327.83	CONSTRUCTION SUPPLIES
3/6/2025	Dakwa Incorporated	\$383.20	CONSTRUCTION SUPPLIES
3/27/2025	Echo Group Inc	\$882.35	CONSTRUCTION SUPPLIES
3/27/2025	Lessman Electric Supply Co	\$800.00	CONSTRUCTION SUPPLIES
3/6/2025	Menards Inc	\$29.72	CONSTRUCTION SUPPLIES
3/6/2025	Menards Inc	\$574.41	CONSTRUCTION SUPPLIES
3/6/2025	Menards Inc	\$1.28	CONSTRUCTION SUPPLIES
3/6/2025	Menards Inc	\$29.94	CONSTRUCTION SUPPLIES
3/6/2025	Menards Inc	\$7.96	CONSTRUCTION SUPPLIES
3/27/2025	Menards Inc	\$366.02	CONSTRUCTION SUPPLIES
3/27/2025	Menards Inc	\$20.97	CONSTRUCTION SUPPLIES
3/27/2025	Menards Inc	\$302.02	CONSTRUCTION SUPPLIES
3/27/2025	Menards Inc	\$235.72	CONSTRUCTION SUPPLIES
3/20/2025	NCH Corporation	\$1,430.00	CONSTRUCTION SUPPLIES
3/20/2025	Sioux City Winnelson	\$131.89	CONSTRUCTION SUPPLIES
3/27/2025	Sioux City Winnelson	\$1,698.48	CONSTRUCTION SUPPLIES
3/6/2025	Aae International Inc.	\$50.00	CONTRACTED SERVICES
3/20/2025	Tasha Adams	\$44.00	CONTRACTED SERVICES

3/6/2025	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
3/6/2025	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
3/27/2025	BankMobile Technologies Inc	\$183.60	CONTRACTED SERVICES
3/6/2025	Angela Bernard	\$25.00	CONTRACTED SERVICES
3/20/2025	Dan Bormann	\$44.00	CONTRACTED SERVICES
3/20/2025	Holli Brown	\$44.00	CONTRACTED SERVICES
3/20/2025	Wendy J. Bryce	\$44.00	CONTRACTED SERVICES
3/27/2025	Bunkers Feed and Supply Inc	\$139.20	CONTRACTED SERVICES
3/6/2025	Civil Engineers & Constructors	\$825.00	CONTRACTED SERVICES
3/20/2025	Charlotte C. Clovis	\$44.00	CONTRACTED SERVICES
3/27/2025	Convergint Technologies LLC	\$1,376.29	CONTRACTED SERVICES
3/27/2025	Convergint Technologies LLC	\$12,977.08	CONTRACTED SERVICES
3/27/2025	Convergint Technologies LLC	\$1,401.42	CONTRACTED SERVICES
3/27/2025	Convergint Technologies LLC	\$439.00	CONTRACTED SERVICES
3/20/2025	Rachel E. Cunningham	\$44.00	CONTRACTED SERVICES
3/20/2025	Amber Dammann	\$2,250.00	CONTRACTED SERVICES
3/20/2025	Joseph P Danner	\$44.00	CONTRACTED SERVICES
3/6/2025	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
3/20/2025	Document Depot &	\$147.00	CONTRACTED SERVICES
3/20/2025	Ellucian Company LLC	\$1,170.75	CONTRACTED SERVICES
3/20/2025	Blake Fehringer	\$44.00	CONTRACTED SERVICES
3/20/2025	Justin C. Ferguson	\$44.00	CONTRACTED SERVICES
3/20/2025	Robert K. Gibson	\$350.00	CONTRACTED SERVICES
3/20/2025	Gill Hauling Inc	\$4,617.64	CONTRACTED SERVICES
3/6/2025	Great Western Dining Service	\$20,599.65	CONTRACTED SERVICES
3/20/2025	Great Western Dining Service	\$20,599.65	CONTRACTED SERVICES
3/20/2025	Great Western Dining Service	\$28,839.51	CONTRACTED SERVICES
3/20/2025	Brennan M. Haukap	\$44.00	CONTRACTED SERVICES
3/8/2025	HealthEquity Inc	\$85.00	CONTRACTED SERVICES
3/27/2025	High Point Networks LLC	\$25,500.00	CONTRACTED SERVICES
3/27/2025	High Point Networks LLC	\$4,140.00	CONTRACTED SERVICES
3/20/2025	Higher Learning Commission	\$1,100.00	CONTRACTED SERVICES
3/20/2025	Crystal Holt	\$44.00	CONTRACTED SERVICES
3/13/2025	IMKO Enterprises Inc	\$54,422.92	CONTRACTED SERVICES

3/13/2025	IMKO Enterprises Inc	\$8,057.85	CONTRACTED SERVICES
3/13/2025	IMKO Enterprises Inc	\$2,500.61	CONTRACTED SERVICES
3/13/2025	IMKO Enterprises Inc	\$2,434.25	CONTRACTED SERVICES
3/20/2025	Machaela Ingalls	\$44.00	CONTRACTED SERVICES
3/6/2025	Iowa Community College	\$225,410.00	CONTRACTED SERVICES
3/27/2025	Iowa Community College	\$102,800.00	CONTRACTED SERVICES
3/20/2025	Duane J. Ites	\$700.00	CONTRACTED SERVICES
3/27/2025	Jackson Pumping Service Corp	\$685.00	CONTRACTED SERVICES
3/6/2025	Johnshoy Landscaping LLC	\$440.00	CONTRACTED SERVICES
3/20/2025	Jillian Joyce	\$44.00	CONTRACTED SERVICES
3/27/2025	K&S Janitorial Services LLC	\$2,100.00	CONTRACTED SERVICES
3/20/2025	Richard Keane	\$582.25	CONTRACTED SERVICES
3/20/2025	Richard Keane	\$619.03	CONTRACTED SERVICES
3/20/2025	Stacia M. Kelly	\$44.00	CONTRACTED SERVICES
3/20/2025	Riley Kluver	\$44.00	CONTRACTED SERVICES
3/20/2025	Lindblom Services Inc	\$112.00	CONTRACTED SERVICES
3/20/2025	Todd D. Lindsey	\$490.00	CONTRACTED SERVICES
3/20/2025	Jessica Lopez-Walker	\$500.00	CONTRACTED SERVICES
3/6/2025	Naomi M. Mangiapane	\$35.00	CONTRACTED SERVICES
3/6/2025	Terrance A. Medina	\$250.00	CONTRACTED SERVICES
3/20/2025	Kelsey A. Miller	\$44.00	CONTRACTED SERVICES
3/20/2025	Savannah Nash	\$44.00	CONTRACTED SERVICES
3/20/2025	Krista A. Nelson	\$44.00	CONTRACTED SERVICES
3/20/2025	Gary P. Niles	\$44.00	CONTRACTED SERVICES
3/6/2025	North Sioux City Holdings LLC	\$1,802.50	CONTRACTED SERVICES
3/20/2025	Emily Oehlerking	\$44.00	CONTRACTED SERVICES
3/20/2025	Curtis Ohrlund	\$350.00	CONTRACTED SERVICES
3/20/2025	Scott Olson	\$350.00	CONTRACTED SERVICES
3/20/2025	Grazi Pardinho	\$35.00	CONTRACTED SERVICES
3/20/2025	Jacob Pedersen	\$44.00	CONTRACTED SERVICES
3/6/2025	Plunketts Pest Control Inc	\$55.00	CONTRACTED SERVICES
3/20/2025	R&S Waste Disposal LLC	\$153.42	CONTRACTED SERVICES
3/20/2025	Aaron L. Ratliff	\$44.00	CONTRACTED SERVICES
3/6/2025	Rentokil North America	\$374.66	CONTRACTED SERVICES

3/6/2025	Rentokil North America	\$11,963.88	CONTRACTED SERVICES
3/6/2025	Rentokil North America	\$52.47	CONTRACTED SERVICES
3/27/2025	Rentokil North America	\$52.47	CONTRACTED SERVICES
3/6/2025	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
3/20/2025	Robert Ferrilli LLC	\$11,497.50	CONTRACTED SERVICES
3/6/2025	Hanah C. Runyon	\$25.00	CONTRACTED SERVICES
3/27/2025	Safety Kleen Systems Inc	\$214.88	CONTRACTED SERVICES
3/22/2025	Leke Sahatqija	\$1,867.50	CONTRACTED SERVICES
3/27/2025	Sanders Painting	\$3,100.00	CONTRACTED SERVICES
3/27/2025	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
3/20/2025	Dennis R Semple	\$1,560.00	CONTRACTED SERVICES
3/6/2025	Dane R. Shenton	\$25.00	CONTRACTED SERVICES
3/6/2025	Norbert A. Shoumaker, III	\$44.00	CONTRACTED SERVICES
3/20/2025	Siouxland Certified Testing	\$2,155.00	CONTRACTED SERVICES
3/6/2025	Anna B. Sousa	\$45.00	CONTRACTED SERVICES
3/6/2025	Anna B. Sousa	\$35.00	CONTRACTED SERVICES
3/6/2025	Tri State Nursing Enterprises	\$442.50	CONTRACTED SERVICES
3/20/2025	Tri State Nursing Enterprises	\$177.00	CONTRACTED SERVICES
3/20/2025	Tri State Nursing Enterprises	\$10,234.59	CONTRACTED SERVICES
3/20/2025	Tri State Nursing Enterprises	\$354.00	CONTRACTED SERVICES
3/20/2025	Tri State Nursing Enterprises	\$265.50	CONTRACTED SERVICES
3/6/2025	William H. Tubbs	\$25.00	CONTRACTED SERVICES
3/20/2025	Vans Sanitation Inc	\$84.31	CONTRACTED SERVICES
3/20/2025	John I. Vickery	\$44.00	CONTRACTED SERVICES
3/22/2025	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES
3/6/2025	Western Iowa Tech General	\$70.00	CONTRACTED SERVICES
3/6/2025	Arnold Motor Supply LLP	\$50.99	COURSE FEE EXPENSE
3/6/2025	Arnold Motor Supply LLP	\$108.53	COURSE FEE EXPENSE
3/20/2025	Arnold Motor Supply LLP	\$124.00	COURSE FEE EXPENSE
3/20/2025	Iowa Department of Education	\$645.00	COURSE FEE EXPENSE
3/20/2025	Matheson Tri Gas Inc	\$207.74	COURSE FEE EXPENSE
3/20/2025	Matheson Tri Gas Inc	\$15.76	COURSE FEE EXPENSE
3/27/2025	Viewpoint LLC	\$553.00	COURSE FEE EXPENSE
3/6/2025	TEC-CORP	\$8,305.00	DEFERRED INCOME

3/6/2025	TEC-CORP	\$373.00	DEFERRED INCOME
3/6/2025	Juan Fernando T. Aguilar	\$93.52	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Juan Fernando T. Aguilar	\$112.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	James E. Anderson	\$15.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Mary Anderson	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Winifred K. Arneson	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Ayiik D. Awuol	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Tawnya L. Beermann	\$1,440.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Elizabeth A. Blachnik	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Karen A. Bonner	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Breathe Clean Dry Ice Blasting	\$3,060.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Breathe Clean Dry Ice Blasting	\$2,260.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Jan A. Bumgarner	\$30.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Coil US Buyer Inc	\$4,290.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Kevin Conklin	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Julie A. Cook	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Julie A. Cook	\$30.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Sherry R. Craig	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Lynn M. Doxtad	\$51.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Lynn M. Doxtad	\$114.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Dunwell LLC	\$50,689.27	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Echo Group Inc	\$655.47	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	EDA Inc	\$1,550.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Ellucian Company LLC	\$30,633.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	English Estates Inc	\$8,402.17	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Audrey Fenton	\$50.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Fouk Brothers Plumbing &	\$305.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Fouk Brothers Plumbing &	\$423.61	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Fouk Brothers Plumbing &	\$480.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Fouk Brothers Plumbing &	\$215.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Fouk Brothers Plumbing &	\$507.88	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Fouk Brothers Plumbing &	\$325.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	FRSecure LLC	\$15,311.00	DUE FROM OTHERS-ASSET ACCOUNT

3/27/2025	Jay Gelfand	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Maralyn K. Grimoskas	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Vanessa M. Guerrero	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Dayton Harrell	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Kimberly G. Hayes	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Dwight Hearing	\$180.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Julie Heckart	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	High Point Networks LLC	\$8,308.20	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	High Point Networks LLC	\$72,280.98	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Johnson Controls Inc	\$3,465.08	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Karen M. Mahoney	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Dillon J. Mandicino	\$150.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Barbara Maxwell	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Stee L. Maxwell	\$50.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Metro & Son Electric Inc	\$270.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Metro & Son Electric Inc	\$1,351.71	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Metro & Son Electric Inc	\$14,310.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Metro & Son Electric Inc	\$1,422.36	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Metro & Son Electric Inc	\$90.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Metro & Son Electric Inc	\$1,620.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Kari A. Meyer	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Mid Iowa Refrigeration Inc	\$216.17	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Mid Iowa Refrigeration Inc	\$220.95	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Vicki L. Miller	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	David Mook	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	LeAnn Mook	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Jo E. Nelson	\$15.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Jana Niehus	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Novelty Machine & Supply Co	\$733.33	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Otis Elevator Company	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Barbara A. Pitts	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/13/2025	Helen A. Scott	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	ScriptPro USA Inc	\$1,376.50	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	ScriptPro USA Inc	\$88.00	DUE FROM OTHERS-ASSET ACCOUNT

3/13/2025	Anne B. Shaner	\$40.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Steven J Smith	\$97.90	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	LaVone M. Sopher	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	SpecPro Inc	\$45,510.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Cindy L. Storm	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Kathy Sudtelgte	\$15.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Thompson Solutions Group	\$3,900.00	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Visual Edge IT Inc	\$2,460.81	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Visual Edge IT Inc	\$300.24	DUE FROM OTHERS-ASSET ACCOUNT
3/20/2025	Phouthasone E. Vongsiprasom	\$2,640.00	DUE FROM OTHERS-ASSET ACCOUNT
3/6/2025	Ward Electric Company Inc	\$8,671.71	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Ward Electric Company Inc	\$950.00	DUE FROM OTHERS-ASSET ACCOUNT
3/25/2025	Western Iowa Tech 125 Plan	\$5,175.64	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Mary M Rodgers	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/27/2025	Vincent R. Alpet	\$889.00	DUE FROM STUDENTS
3/27/2025	Vincent R. Alpet	\$199.00	DUE FROM STUDENTS
3/27/2025	Vincent R. Alpet	\$51.00	DUE FROM STUDENTS
3/27/2025	Kalo Amundson	\$500.00	DUE FROM STUDENTS
3/20/2025	Jamie Anderson	\$1,198.00	DUE FROM STUDENTS
3/27/2025	Gabriela T. Blakey	\$625.00	DUE FROM STUDENTS
3/20/2025	Ashley A. Borchers	\$850.00	DUE FROM STUDENTS
3/20/2025	Carri Crum	\$584.00	DUE FROM STUDENTS
3/20/2025	Melissa Davenport	\$3,456.00	DUE FROM STUDENTS
3/27/2025	Haylie B. Ellinger	\$283.24	DUE FROM STUDENTS
3/20/2025	Haley S. Farewell	\$100.00	DUE FROM STUDENTS
3/20/2025	Jason Klingensmith	\$2,525.00	DUE FROM STUDENTS
3/20/2025	Anjelica M. La Cour	\$172.83	DUE FROM STUDENTS
3/20/2025	Patricia Lecates	\$3,898.00	DUE FROM STUDENTS
3/27/2025	Sandy L. Marin-Romero	\$172.00	DUE FROM STUDENTS
3/27/2025	Kari Ney	\$3,592.00	DUE FROM STUDENTS
3/20/2025	April Olhausen	\$333.25	DUE FROM STUDENTS
3/20/2025	Dawn O'Neill	\$6,619.00	DUE FROM STUDENTS
3/6/2025	Theresa Person	\$1,329.00	DUE FROM STUDENTS
3/6/2025	Jagoda Szczepaniak	\$1,748.75	DUE FROM STUDENTS

3/27/2025	Joni K. Walding	\$1,200.00	DUE FROM STUDENTS
3/13/2025	Witcc	\$965.00	DUE FROM STUDENTS
3/20/2025	Western Iowa Tech GF	\$490.14	DUE TO LOAN FUND
3/27/2025	Western Iowa Tech Classroom	\$54,776.60	DUE TO PLANT FUND
3/8/2025	Western Iowa Tech Plant Fund	\$500,000.00	DUE TO PLANT FUND
3/1/2025	Leke Sahatqija	\$2,365.50	FEDERAL INCOME TAX PAYABLE
3/6/2025	Great Western Dining Service	\$1,900.35	GROUP MEETINGS AND WORKSHOPS
3/20/2025	Great Western Dining Service	\$9,508.95	GROUP MEETINGS AND WORKSHOPS
3/27/2025	Great Western Dining Service	\$5,385.80	GROUP MEETINGS AND WORKSHOPS
3/6/2025	WageWorks Inc	\$120.00	GROUP MEETINGS AND WORKSHOPS
3/30/2025	HealthEquity Inc	\$11,272.15	HSA Payable
3/20/2025	Pamela L. Jacobsen	\$190.00	INFO SERVICES/CLASSIFY ADS
3/6/2025	American Income Life	\$4.00	INSURANCE
3/15/2025	BusinessSolverComInc	\$476,303.02	INSURANCE PREMIUMS PAYABLE
3/22/2025	Iowa Public Employees	\$137,102.71	IPERS TAX PAYABLE
3/6/2025	Eakes Inc	\$719.18	JANITOR MATERIALS AND SUPPLIES
3/6/2025	Eakes Inc	\$827.26	JANITOR MATERIALS AND SUPPLIES
3/6/2025	Eakes Inc	\$16.76	JANITOR MATERIALS AND SUPPLIES
3/20/2025	Eakes Inc	\$1,195.83	JANITOR MATERIALS AND SUPPLIES
3/20/2025	Eakes Inc	\$397.57	JANITOR MATERIALS AND SUPPLIES
3/20/2025	Eakes Inc	\$2,406.05	JANITOR MATERIALS AND SUPPLIES
3/27/2025	Eakes Inc	\$2,231.86	JANITOR MATERIALS AND SUPPLIES
3/20/2025	Ricks Computers Inc	\$150.00	MAINT & REPAIR-SU EQUIP
3/20/2025	Ricks Computers Inc	\$585.58	MAINT & REPAIR-SU EQUIP
3/20/2025	Ricks Computers Inc	\$1,171.16	MAINT & REPAIR-SU EQUIP
3/20/2025	Ricks Computers Inc	\$75.00	MAINT & REPAIR-SU EQUIP
3/6/2025	ARR Roofing of Iowa LLC	\$518.55	MAINT AND REPAIR BUILDINGS
3/27/2025	Drain Specialists Inc	\$300.00	MAINT AND REPAIR BUILDINGS
3/6/2025	Elder Joel Ortiz Ramirez	\$3,690.00	MAINT AND REPAIR BUILDINGS
3/6/2025	Metro & Son Electric Inc	\$3,676.30	MAINT AND REPAIR BUILDINGS
3/6/2025	Metro & Son Electric Inc	\$17,824.09	MAINT AND REPAIR BUILDINGS
3/6/2025	Metro & Son Electric Inc	\$2,545.57	MAINT AND REPAIR BUILDINGS
3/6/2025	Metro & Son Electric Inc	\$454.59	MAINT AND REPAIR BUILDINGS
3/20/2025	Metro & Son Electric Inc	\$5,717.38	MAINT AND REPAIR BUILDINGS

3/20/2025	Metro & Son Electric Inc	\$11,152.75	MAINT AND REPAIR BUILDINGS
3/27/2025	Metro & Son Electric Inc	\$90.00	MAINT AND REPAIR BUILDINGS
3/27/2025	Metro & Son Electric Inc	\$1,777.98	MAINT AND REPAIR BUILDINGS
3/20/2025	Mikes Sioux City Carpet	\$1,175.50	MAINT AND REPAIR BUILDINGS
3/6/2025	Mikes Sioux City Carpet	\$7,318.00	MAINT AND REPAIR BUILDINGS
3/20/2025	Van Osdel Plastering &	\$20,523.00	MAINT AND REPAIR BUILDINGS
3/27/2025	Van Osdel Plastering &	\$18,939.00	MAINT AND REPAIR BUILDINGS
3/6/2025	Solid Fabrications Inc	\$4,634.00	MAINT AND REPAIR BUILDINGS
3/27/2025	Thompson Solutions Group	\$2,490.00	MAINT AND REPAIR BUILDINGS
3/27/2025	Ward Electric Company Inc	\$570.00	MAINT AND REPAIR BUILDINGS
3/6/2025	Drain Specialists Inc	\$160.00	MAINT AND REPAIR EQUIPMENT
3/6/2025	Eakes Inc	\$456.72	MAINT AND REPAIR EQUIPMENT
3/20/2025	Eakes Inc	\$399.45	MAINT AND REPAIR EQUIPMENT
3/20/2025	Eakes Inc	\$1,032.63	MAINT AND REPAIR EQUIPMENT
3/20/2025	Foulk Brothers Plumbing &	\$1,019.08	MAINT AND REPAIR EQUIPMENT
3/20/2025	Foulk Brothers Plumbing &	\$3,335.97	MAINT AND REPAIR EQUIPMENT
3/6/2025	Foulk Brothers Plumbing &	\$185.00	MAINT AND REPAIR EQUIPMENT
3/27/2025	Foulk Brothers Plumbing &	\$1,485.36	MAINT AND REPAIR EQUIPMENT
3/27/2025	Foulk Brothers Plumbing &	\$232.50	MAINT AND REPAIR EQUIPMENT
3/27/2025	Foulk Brothers Plumbing &	\$410.62	MAINT AND REPAIR EQUIPMENT
3/27/2025	GreatAmerica Financial	\$3,109.41	MAINT AND REPAIR EQUIPMENT
3/27/2025	Kneifl Electric Inc	\$937.50	MAINT AND REPAIR EQUIPMENT
3/20/2025	Luesebrink Clifford	\$2,490.00	MAINT AND REPAIR EQUIPMENT
3/6/2025	Riekes Equipment	\$228.14	MAINT AND REPAIR EQUIPMENT
3/6/2025	Riekes Equipment	\$929.42	MAINT AND REPAIR EQUIPMENT
3/20/2025	Benson Construction	\$2,000.00	MAINTENANCE GROUNDS
3/6/2025	Kovarna Bros Lawn	\$1,425.00	MAINTENANCE GROUNDS
3/20/2025	Bomgaars Supply Inc	\$899.99	MATERIALS AND SUPPLIES
3/6/2025	Bomgaars Supply Inc	\$236.47	MATERIALS AND SUPPLIES
3/6/2025	Bomgaars Supply Inc	\$308.96	MATERIALS AND SUPPLIES
3/6/2025	BSN Sports LLC	\$699.84	MATERIALS AND SUPPLIES
3/20/2025	BSN Sports LLC	\$1,134.00	MATERIALS AND SUPPLIES
3/20/2025	BSN Sports LLC	\$190.06	MATERIALS AND SUPPLIES
3/20/2025	BSN Sports LLC	\$401.76	MATERIALS AND SUPPLIES

3/27/2025	BSN Sports LLC	\$453.60	MATERIALS AND SUPPLIES
3/27/2025	BSN Sports LLC	\$2,536.92	MATERIALS AND SUPPLIES
3/6/2025	City of Sioux City	\$1,098.15	MATERIALS AND SUPPLIES
3/6/2025	Community Action Agency of	\$321.62	MATERIALS AND SUPPLIES
3/27/2025	Jesus A. Garcia	\$1,525.00	MATERIALS AND SUPPLIES
3/20/2025	Michael B. Gasaway	\$294.07	MATERIALS AND SUPPLIES
3/20/2025	Great Western Dining Service	\$2,183.00	MATERIALS AND SUPPLIES
3/6/2025	Kraus Music Products Inc	\$792.79	MATERIALS AND SUPPLIES
3/20/2025	Kraus Music Products Inc	\$224.56	MATERIALS AND SUPPLIES
3/27/2025	Kraus Music Products Inc	\$205.35	MATERIALS AND SUPPLIES
3/20/2025	Leading Edge Group LLC	\$139.96	MATERIALS AND SUPPLIES
3/20/2025	Maximum Promotions Inc	\$561.70	MATERIALS AND SUPPLIES
3/20/2025	Performance Health Holdings	\$5,662.08	MATERIALS AND SUPPLIES
3/27/2025	Snap on Incorporated	\$200.20	MATERIALS AND SUPPLIES
3/6/2025	Synchrony Bank	\$261.10	MATERIALS AND SUPPLIES
3/20/2025	Sysco Lincoln	\$3,700.75	MATERIALS AND SUPPLIES
3/27/2025	Sysco Lincoln	\$344.11	MATERIALS AND SUPPLIES
3/6/2025	Veel Hoeden Consulting LLC	\$4,880.00	MATERIALS AND SUPPLIES
3/6/2025	Visual Edge IT Inc	\$441.00	MATERIALS AND SUPPLIES
3/20/2025	Western Iowa Tech Petty Cash	\$60.00	MATERIALS AND SUPPLIES
3/20/2025	City of Sioux City	\$285.00	MEMBERSHIP
3/20/2025	Springboard Data Consultants	\$429.00	MEMBERSHIP
3/13/2025	Stormwater Coordinator Iowa	\$175.00	MEMBERSHIP
3/13/2025	Cunningham Associates Inc	\$5,649.00	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	High Point Networks LLC	\$3,466.11	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	Iowa Office Supply Inc	\$6,175.00	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	Iowa Office Supply Inc	\$518.50	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	Iowa Office Supply Inc	\$76,189.41	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	TeamDynamix Solutions LLC	\$46,627.22	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	Touchnet Information Systems	\$999.00	NON-CAPITAL EXP & EQUIP <5000
3/20/2025	Zoom Communications Inc	\$138.00	NON-CAPITAL EXP & EQUIP <5000
3/24/2025	Alessandro D. Barbosa	\$63,362.85	OTHER CURRENT EXPENSE
3/24/2025	Silmar Da Silva Reis	\$63,362.85	OTHER CURRENT EXPENSE
3/24/2025	Ana P. Oliveira de Souza Costa	\$63,362.85	OTHER CURRENT EXPENSE

3/25/2025	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	Nebraska Child Support	\$228.00	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	United Way of Siouland Inc	\$616.34	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	Western Iowa Tech Agency	\$25.00	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	Western Iowa Tech	\$2,077.43	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	Western Iowa Tech GF	\$302.25	OTHER EMPLOYEE PR DEDUCTIONS
3/25/2025	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
3/20/2025	APH Stores Inc	\$673.52	OTHER MATERIALS AND SUPPLIES
3/20/2025	APH Stores Inc	\$394.70	OTHER MATERIALS AND SUPPLIES
3/6/2025	APH Stores Inc	\$418.10	OTHER MATERIALS AND SUPPLIES
3/6/2025	APH Stores Inc	\$835.41	OTHER MATERIALS AND SUPPLIES
3/27/2025	APH Stores Inc	\$573.71	OTHER MATERIALS AND SUPPLIES
3/6/2025	Arnold Motor Supply LLP	\$669.61	OTHER MATERIALS AND SUPPLIES
3/6/2025	Arnold Motor Supply LLP	\$895.44	OTHER MATERIALS AND SUPPLIES
3/6/2025	OReilly Auto Parts	\$37.92	OTHER MATERIALS AND SUPPLIES
3/20/2025	OReilly Auto Parts	\$185.45	OTHER MATERIALS AND SUPPLIES
3/27/2025	OReilly Auto Parts	\$38.44	OTHER MATERIALS AND SUPPLIES
3/20/2025	Quadient Finance Usa, Inc.	\$383.63	POSTAGE
3/6/2025	United States Postal Service	\$30,000.00	POSTAGE
3/15/2025	UPS	\$36.00	POSTAGE
3/1/2025	UPS	\$13.24	POSTAGE
3/8/2025	UPS	\$36.00	POSTAGE
3/22/2025	UPS	\$86.46	POSTAGE
3/27/2025	Mail House Inc	\$478.72	PRINTING & REPRODUCTION SVC
3/20/2025	Visual Edge IT Inc	\$64.94	PRINTING & REPRODUCTION SVC
3/20/2025	Ahlers & Cooney PC	\$4,290.00	PROFESSIONAL SERVICES
3/20/2025	Ahlers & Cooney PC	\$2,100.00	PROFESSIONAL SERVICES
3/20/2025	Dentons Davis Brown PC	\$12,867.00	PROFESSIONAL SERVICES
3/20/2025	Stacy Harmelink	\$995.00	PROFESSIONAL SERVICES
3/6/2025	Stamats	\$6,250.00	PROFESSIONAL SERVICES
3/6/2025	Stamats	\$6,250.00	PROFESSIONAL SERVICES
3/20/2025	Wm Bass Advertising &	\$893.20	PROFESSIONAL SERVICES
3/1/2025	Wells Fargo Bank	\$250,269.65	PURCHASE CARD CHECKING

3/27/2025	Evertex Inc	\$875.00	RENTED BUILDINGS & FACILITIES
3/20/2025	Quadient Leasing USA Inc	\$1,907.97	RENTED EQUIPMENT
3/6/2025	Cengage Learning Inc	\$306,775.20	RESALE PURCHASES
3/6/2025	Cengage Learning Inc	(\$259.23)	RESALE PURCHASES
3/27/2025	Chesterman Company	\$2,241.96	RESALE PURCHASES
3/13/2025	Core Mark Midcontinent Inc	\$614.29	RESALE PURCHASES
3/6/2025	Iowa Community College	\$158,900.52	RESALE PURCHASES
3/27/2025	Iowa Community College	\$22,577.08	RESALE PURCHASES
3/27/2025	Lady Boss Ventures LLC	\$1,689.32	RESALE PURCHASES
3/6/2025	Matthews Book Company	\$566.78	RESALE PURCHASES
3/20/2025	Western Iowa Tech	\$368,454.03	RESIDENT TUITION
3/20/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
3/27/2025	Cmvost Grant Funds	\$3,275.00	SCHOLARSHIPS
3/6/2025	Western Iowa Tech Comm Ed	\$3,882.00	SCHOLARSHIPS
3/6/2025	Western Iowa Tech Comm Ed	\$3,882.00	SCHOLARSHIPS
3/6/2025	Western Iowa Tech General	\$5,176.00	SCHOLARSHIPS
3/6/2025	Western Iowa Tech General	\$12,468.00	SCHOLARSHIPS
3/6/2025	Cherokee Community School	\$60.00	SPONSORED BILLING RECEIVABLE
3/13/2025	Cmvost Grant Funds	\$3,275.00	SPONSORED BILLING RECEIVABLE
3/6/2025	Happy Siesta Health Care	\$279.00	SPONSORED BILLING RECEIVABLE
3/20/2025	Siouxland Scale	\$95.00	SPONSORED BILLING RECEIVABLE
3/20/2025	Eventide	\$660.00	STUDENT WORK STUDY FEDERAL
3/22/2025	Teachers Insurance & Annuity	\$105,535.09	TIAA-CREF PAYABLE
3/27/2025	Curt A. Brodsky	\$154.44	TRAVEL IN STATE
3/27/2025	Ann M. Clark	\$15.23	TRAVEL IN STATE
3/20/2025	Dori L. Claycamp	\$76.96	TRAVEL IN STATE
3/20/2025	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
3/27/2025	Rex K. Hawkins	\$69.68	TRAVEL IN STATE
3/6/2025	Darin Moeller	\$107.12	TRAVEL IN STATE
3/27/2025	Lyn L. Schuldt-Stanek	\$24.25	TRAVEL IN STATE
3/27/2025	Brandon J. Sitzmann	\$5.20	TRAVEL IN STATE
3/27/2025	Kevin L. Stover	\$265.20	TRAVEL IN STATE
3/20/2025	Brandy L. TenHulzen	\$151.00	TRAVEL IN STATE
3/20/2025	Brandon P. Treft	\$236.99	TRAVEL IN STATE

3/20/2025	Devlun Whiteing	\$46.80	TRAVEL IN STATE
3/20/2025	Adams D. Davidson	\$421.98	TRAVEL OUT OF STATE
3/27/2025	Lu Anne Ruba	\$339.96	TRAVEL OUT OF STATE
3/27/2025	Shea J. Scollard	\$87.36	TRAVEL OUT OF STATE
3/27/2025	University of Oklahoma	\$795.00	TRAVEL OUT OF STATE
3/22/2025	Voya Retirement Insurance	\$11,780.80	TSA PAYABLE
3/27/2025	Benjamin L. Mohning	\$900.00	TUITION
3/20/2025	Alexander A. Plendl	\$1,947.00	TUITION
3/20/2025	Berkshire Hathaway Energy	\$1,954.52	UTILITIES
3/20/2025	Berkshire Hathaway Energy	\$39,148.88	UTILITIES
3/20/2025	Berkshire Hathaway Energy	\$907.80	UTILITIES
3/20/2025	Berkshire Hathaway Energy	\$279.61	UTILITIES
3/20/2025	Berkshire Hathaway Energy	\$1,656.92	UTILITIES
3/20/2025	Black Hills Utility Holding	\$1,286.25	UTILITIES
3/20/2025	City Of Cherokee	\$78.93	UTILITIES
3/20/2025	City of Le Mars	\$48.02	UTILITIES
3/20/2025	City Of Mapleton	\$899.33	UTILITIES
3/6/2025	City of Sioux City	\$2,644.32	UTILITIES
3/6/2025	City of Sioux City	\$517.60	UTILITIES
3/6/2025	City of Sioux City	\$979.11	UTILITIES
3/6/2025	City of Sioux City	\$737.87	UTILITIES
3/6/2025	City of Sioux City	\$269.93	UTILITIES
3/6/2025	City of Sioux City	\$154.55	UTILITIES
3/6/2025	City of Sioux City	\$353.84	UTILITIES
3/6/2025	City of Sioux City	\$157.83	UTILITIES
3/6/2025	City of Sioux City	\$290.90	UTILITIES
3/6/2025	City of Sioux City	\$217.48	UTILITIES
3/6/2025	City of Sioux City	\$3,304.14	UTILITIES
3/6/2025	City of Sioux City	\$1,556.01	UTILITIES
3/6/2025	City of Sioux City	\$247.72	UTILITIES
3/6/2025	City of Sioux City	\$95.67	UTILITIES
3/6/2025	City of Sioux City	\$103.89	UTILITIES
3/6/2025	Constellation Energy	\$28,586.11	UTILITIES
3/20/2025	Denison Municipal Utilities	\$2,798.23	UTILITIES

3/6/2025	Sapp Bros Inc	\$362.29	UTILITIES
3/20/2025	Woodbury County Rural	\$2,581.57	UTILITIES
3/27/2025	Advance Auto Parts	\$37.99	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	City of Sioux City	\$3,734.19	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	City of Sioux City	\$57.56	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	City of Sioux City	\$97.76	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	City of Sioux City	\$69.67	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	City of Sioux City	\$508.84	VEHICLES-MATERIALS & SUPPLIES
3/6/2025	D&L Equipment	\$3,036.49	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	D&L Equipment	\$745.04	VEHICLES-MATERIALS & SUPPLIES
3/27/2025	D&L Equipment	\$1,857.92	VEHICLES-MATERIALS & SUPPLIES
3/27/2025	D&L Equipment	\$593.53	VEHICLES-MATERIALS & SUPPLIES
3/6/2025	Heartland Tire, Inc	\$1,501.35	VEHICLES-MATERIALS & SUPPLIES
3/20/2025	Heartland Tire, Inc	\$30.24	VEHICLES-MATERIALS & SUPPLIES
3/27/2025	Heartland Tire, Inc	\$4,685.16	VEHICLES-MATERIALS & SUPPLIES
3/27/2025	Northside Tire Inc	\$97.07	VEHICLES-MATERIALS & SUPPLIES
3/15/2025	Customers Bank	\$227,952.84	WITCC ONECARD PAYABLE
3/1/2025	Customers Bank	\$35,969.08	WITCC ONECARD PAYABLE
3/8/2025	Customers Bank	\$22,099.03	WITCC ONECARD PAYABLE
3/22/2025	Customers Bank	\$77,800.88	WITCC ONECARD PAYABLE
		<u>\$6,297,790.01</u>	

Western Iowa Tech Community College
Canceled Warrants Using Check Date
General & Auxiliary
4/3/2025

CHK DATE	VENDOR NAME	CHK AMOUNT	DESCRIPTION
11/18/2024	Alessandro D. Barbosa	\$63,362.85	OTHER CURRENT EXPENSE
11/18/2024	Silmar Da Silva Reis	\$63,362.85	OTHER CURRENT EXPENSE
3/28/2024	Ryan Lynge	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
11/18/2024	Ana P. Oliveira de Souza Costa	\$63,362.85	OTHER CURRENT EXPENSE
		<u>\$190,113.55</u>	

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be approved at the board meeting April 14, 2025

GENERAL FUND

Estimated for the month of April

Federal tax	\$	137,000.00
FICA		86,000.00
Insurance		310,000.00
IPERS		65,000.00
TIAA-CREF		90,000.00
United Farmers Telephone		875.00
Total	\$	<u>688,875.00</u>

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Special Federal
4/3/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/15/2025	Western Iowa Tech General	\$15,780.10	OTHER FEDERAL
3/15/2025	Western Iowa Tech General	\$4,347.00	OTHER FEDERAL
3/15/2025	Western Iowa Tech General	\$250,000.00	OTHER FEDERAL
3/15/2025	Western Iowa Tech General	\$914,822.96	OTHER FEDERAL
3/1/2025	Western Iowa Tech General	\$796.75	OTHER FEDERAL
3/22/2025	Western Iowa Tech General	\$1,744.00	OTHER FEDERAL
3/22/2025	Western Iowa Tech General	\$442.00	OTHER FEDERAL
3/30/2025	Western Iowa Tech General	\$55,675.00	OTHER FEDERAL
3/29/2025	Western Iowa Tech General	\$249.60	OTHER FEDERAL
3/29/2025	Western Iowa Tech General	\$847.00	OTHER FEDERAL
3/29/2025	Western Iowa Tech General	\$898.60	OTHER FEDERAL
3/8/2025	Western Iowa Tech General	\$93,964.15	OTHER FEDERAL
3/8/2025	Western Iowa Tech General	\$442.00	OTHER FEDERAL
3/8/2025	Western Iowa Tech General	\$13,125.08	OTHER FEDERAL
3/8/2025	Western Iowa Tech General	\$9,483.40	OTHER FEDERAL
3/15/2025	Western Iowa Tech General	\$31,177.04	SCHOLARSHIPS
		<u>\$1,393,794.68</u>	

Western Iowa Tech Community College
Board Approval Voucher Detail Report

House File

4/3/2025

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/25/2025	Western Iowa Tech General	\$1,214.64	DUE TO GENERAL FUND
3/25/2025	Ahlers & Cooney PC	\$28.00	PROFESSIONAL SERVICES
3/1/2025	Security National Bank	\$70,924.88	SNB INVEST
3/1/2025	Security National Bank	\$2,490.20	SNB INVEST
3/1/2025	Security National Bank	\$81,527.97	SNB INVEST
3/1/2025	Security National Bank	\$83,706.74	SNB INVEST
3/1/2025	Security National Bank	\$3,610.12	SNB INVEST
3/1/2025	Security National Bank	\$10,668.00	SNB INVEST
3/1/2025	Security National Bank	\$70,464.19	SNB INVEST
3/1/2025	Security National Bank	\$29,181.68	SNB INVEST
3/1/2025	Security National Bank	\$27,975.00	SNB INVEST
3/1/2025	Security National Bank	\$7,996.11	SNB INVEST
3/1/2025	Security National Bank	\$2,105.30	SNB INVEST
3/1/2025	Security National Bank	\$155,762.24	SNB INVEST
3/1/2025	Security National Bank	\$14,569.27	SNB INVEST
3/4/2025	TEC-CORP	\$7,627.00	TRAINING EXPENSE
3/11/2025	Wells Enterprises Inc	\$118,821.04	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$750.00	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$2,500.00	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$750.00	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$1,500.00	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$11,000.00	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$6,000.00	TRAINING EXPENSE
3/11/2025	Western Iowa Tech Comm Ed	\$4,900.00	TRAINING EXPENSE
		<u>\$716,072.38</u>	

PERSONNEL REPORT
Regular Appointments
April 14, 2025

I. INSTRUCTIONAL STAFF

- A. **Lynnel J. Wilcke** has submitted her voluntary resignation as Graphic Design Instructor effective August 20, 2025, for purposes of retirement. She is to be paid for all time worked through that date.

II. ADMINISTRATIVE STAFF

- A. **Amy L. Hueser**, Faculty Development and Assessment Coordinator has been selected for the position as Director of Distance Learning effective April 16, 2025. This is a previously authorized position, vacant due to retirement. No change in salary or full-time benefits.
- B. **Nicholas X. DeLeon** has submitted his voluntary resignation as Recruitment Specialist effective April 11, 2025. He is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Jennifer C. Gomez** has submitted her voluntary resignation as Title III Transfer Scholars Coordinator effective April 25, 2025. She is to be paid for all time worked through that date and for all earned and unused vacation.

III. SUPPORT STAFF

- A. **Beth Lees** has submitted her voluntary resignation as Secretary effective March 25, 2025. She is to be paid for all time worked through that date.
- B. **Jalyssa Singer** has submitted her voluntary resignation as Secretary effective March 25, 2025. She is to be paid for all time worked through that date and for all earned and unused vacation.
- C. **Emmet Dirksen** has been selected for the position as Safety Officer effective March 31, 2025, with an annualized salary of \$40,082, grade 4 support position. This is a previously authorized position, vacant due to reassignment. Eligible for full time benefits.
- D. It is recommended that the employment of **Michael J. Kisling**, Safety Officer be changed to 27.5 hours per week effective April 16, 2025. No change in hourly wage or part time benefits.

PERSONNEL REPORT
Regular Appointments
April 14, 2025

- E. **Lesly J. Bolles** has submitted her voluntary resignation as Accounting Clerk effective April 11, 2025, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.

IV. TEMPORARY STAFF

- A. The attached list of temporary appointments includes temporary employees, adjunct, substitute, work study, and community and continuing education instructors selected since the last report and not previously presented to the Board for approval in the position stated, not eligible for benefits.

Personnel Report
 Temporary Employees
 (Not eligible for benefits)

April 14, 2025

NAME	DEPARTMENT OR COURSE # - SECT	APPOINTMENT	FROM	THROUGH	APPT \$/HR	SALARY
Aceves Hurtado, Ithzell	CLC	Tutor	03/17/25	06/30/25	\$ 18.00	Time Entry
Brown, Lana	GRA-325 SC	NACEP Visit	03/26/25	03/25/25		\$100.00
Brown, Lana	GRA-247 SC	NACEP Visit	03/31/25	03/31/25		\$100.00
Chwirka, Mary	EMS	Adjunct Instructor	04/01/25	06/30/26	\$ 41.50	Time Entry
Klocke, Briella	Recruitment	Work Study	04/01/25	05/13/25	\$ 9.00	Time Entry
McDermott, Gabriella	Nursing	PNN-624-01 Lecture Remainder	03/17/25	05/08/25		\$2,801.25
McDermott, Gabriella	Nursing	PNN-624-01 Extra Duties	03/17/25	05/08/25		\$2,573.00
Oetken, Brett	AGS-113 LeMars	NACEP Visit	02/27/25	02/27/25		\$100.00
Oetken, Brett	AGS-113-MVAO	NACEP Visit	02/27/25	02/27/25		\$100.00
Schwedler, Katherine	Nursing PN	Adjunct Instructor	03/13/25	06/30/26	\$41.50/\$52	Time Entry
Schwedler, Katherine	Nursing ADN	Adjunct Instructor	03/13/25	06/30/26	\$41.50/\$52	Time Entry
Schwedler, Katherine	Nurse Aide	Adjunct Instructor	03/13/25	06/30/26	\$ 41.50	Time Entry
Schwedler, Katherine	Non-Instructional	Adjunct Instructor	03/13/25	06/30/26	\$ 22.00	Time Entry

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 5 - Final

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Engineering

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: September 17, 2024 through February 17, 2025

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56	262	\$ 17,129.56
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00	1339	\$ 16,068.00
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00	1261	\$ 70,616.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00	166	\$ 1,660.00
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00	20	\$ 1,200.00
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00	166	\$ 664.00
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	586	\$ 63,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching. Permanent. Type 1	\$ 14,000.00	\$ 7,000.00	0.56	\$ 7,840.00
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00	382	\$ 1,814.50
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	1	\$ 11,500.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00	4	\$ 1,400.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00	2	\$ 7,500.00
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00	1	\$ 1,850.00
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00	385	\$ 3,080.00
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00	458	\$ 2,748.00
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00	385	\$ 5,775.00
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00	190	\$ 13,300.00
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
Total				\$ 236,013.56		\$ 270,773.06
Total Original Contract				\$ 236,013.56		\$ 270,773.06

Payment No.: 5 - Final

Value of Work Completed \$ 270,773.06

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Change Order No. 1 - Addition						
26	1	LS Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00	1	\$ 1,470.00
27	1	LS Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05	1	\$ 4,659.05
28	1	LS Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00	1	\$ 5,459.00
Total Change Order #1 - Addition						\$ 11,588.05
Net Contract Cost to Date				\$ 247,601.61		\$ 282,361.11

Payment No.: 5 - Final

Value of Work Completed \$ 282,361.11

STORED MATERIALS				
Item No.	Description	No. Units	Unit Cost (Matl. Only)	Total

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 282,361.11

Less Retainage 5% \$ 14,118.06

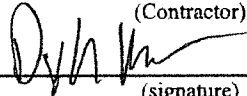
Amount Due This Certificate for Payment \$ 268,243.05

Less Previous Estimates \$ 257,234.41

AMOUNT DUE THIS ESTIMATE \$ 11,008.64

Payment Requested by: Van't Hof Concrete, Inc.

(Contractor)


(signature)

2/28, 2025
(Date)

Payment Recommended by: DGR Engineering


(signature)

3/5, 2025
(Date)

Payment Approved by: Western Iowa Tech Community College

(Owner)


(signature)

3/5, 2025
(Date)

_____, 2025
(signature) (Date)

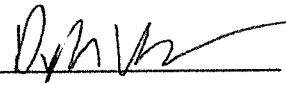
CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period September 17, 2024 through February 17, 2025, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 8, 2024 for 2024 WITCC Cherokee Campus Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 2/28/25

Van't Hof Concrete, Inc.

(Contractor)

By: Dylon Van't Hof 
Title: Vice President



2205 FOURTH STREET
 P.O. BOX 1497
 SIOUX CITY, IOWA 51102
 PHONE 712-255-0657
 FAX 712-255-8205
 www.llbuilders.com

WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

CUSTOMER# 2234 INVOICE 10018
 JOB# 516-7 DATE 3/14/2025

Past due accounts subject to interest at maximum legal rate.
TERMS NET 30 DAYS

RE: WITCC REGIONAL ACADEMY DENISON
 PO NO. 80013966

CONTRACT AMOUNT: \$ 6,357,000.00
 APPROVED CHANGE ORDERS: \$69,600.00
 REVISED CONTRACT AMOUNT: \$ 6,426,600.00

	WORK COMPLETED	PREVIOUSLY BILLED	THIS BILLING
COMPLETED	\$ 3,602,557.00	\$ 2,830,582.00	\$ 771,975.00
RETAINAGE	\$ 180,127.85	\$ 141,529.10	\$ 38,598.75
NET	\$ 3,422,429.15	\$ 2,689,052.90	\$ 733,376.25

THANK YOU

APPLICATION FOR PAYMENT

CAP702

Page: 1 of 4

To:
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

PROJECT:
516-24W-B
WITCC REGIONAL ACADEMY DENISON
11 NORTH 35TH STREET
DENISON, IA 51442

Application No.: Application Date: Period To: Contract Date:

7 MAR 13, 2025 MAR 15, 2025 JUL 3, 2024
Project Nos:

From Contractor:
STORY CONSTRUCTION CO.
D/B/A L & L BUILDERS
2205 4TH STREET, PO BOX 1497
SIOUX CITY, IA 51102

VIA ARCHITECT:
CMBA
302 JONES STREET, SUITE 200
SIOUX CITY, IA 51101

Distribution List: Owner Construction Mgr
 Architect Field
 Contractor Other

CONTRACT FOR

Contractor's Application for Payment

Application is made for payment as shown below, with attached Continuation Sheet.

1. Original Contract Amount: \$ 6,357,000.00
2. Net of Change Orders: \$ 69,600.00
3. Net Amount of Contract: \$ 6,426,600.00
4. Total Completed & Stored to Date: \$ 3,602,557.00

5. Retainage Summary:

- a. 5.00 % of Completed Work \$ 179,696.95
- b. 5.00 % of Stored Material \$ 430.90

Total Retainage: \$ 180,127.85

6. Total Completed Less Retainage: \$ 3,422,429.15
7. Less Previous Applications: \$ 2,689,052.90

8. Current Payment Due, This Application: \$ 733,376.25

9. Contract Balance (Including Retainage): \$ 3,004,170.85

CHANGE ORDER Activity	Additions	Subtractions
Total previously approved:	64,032.00	0.00
Total approved this Month:	5,568.00	0.00
Sub Totals:	69,600.00	0.00
NET of Change Orders:	69,600.00	

CONTRACTOR'S CERTIFICATION:

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that all payments have been made for work on previous Applications for Payment and also that the Current Payment is Due.

(Authorizing Signature)

L & L BUILDERS CO.

Date: MAR 13, 2025

State Authorized: Iowa

County of: WOODBURY

Subscribed and sworn to before me this 13th day of March 2025.

Notary Public:

My Commission expires: 6/13/2027



ARCHITECT'S CERTIFICATION:

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

AMOUNT CERTIFIED: \$733,376.25

Todd Campbell
(Architects Signature)

Date: 3/27/2025

[Handwritten Signature]

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 2 of 4 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 7
Application Date: 3/13/2025
Period To: 3/15/2025
Contract Date: 7/03/2024
Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
1	GENERAL CONDITIONS	308,827.00	169,080.00	28,075.00	0.00	197,155.00	64	111,672.00	9,857.75
2	PERMIT	22,655.00	22,655.00	0.00	0.00	22,655.00	100	0.00	1,132.75
3	PERFORMANCE & PAYMENT BOND	34,262.00	34,262.00	0.00	0.00	34,262.00	100	0.00	1,713.10
4	FINAL CLEANING	7,942.00	0.00	0.00	0.00	0.00	0	7,942.00	0.00
5	DEMO	41,510.00	12,500.00	1,400.00	0.00	13,900.00	33	27,610.00	695.00
6	SITWORK	660,110.00	285,934.00	0.00	0.00	285,934.00	43	374,176.00	14,296.70
7	CONCRETE	243,377.00	200,324.00	28,553.00	0.00	228,877.00	94	14,500.00	11,443.85
8	MASONRY	547,148.00	467,400.00	40,000.00	0.00	507,400.00	93	39,748.00	25,370.00
9	STRUCTURAL & STEEL MAT'L	305,865.00	301,432.00	4,433.00	0.00	305,865.00	100	0.00	15,293.25
10	ROUGH CARPENTRY	42,492.00	19,410.00	10,198.00	0.00	29,608.00	70	12,884.00	1,480.40
11	FINISH CARPENTRY MILLWORK	76,042.00	0.00	0.00	8,618.00	8,618.00	11	67,424.00	430.90
12	THERMAL & MOISTURE	278,750.00	183,456.00	43,702.00	0.00	227,158.00	81	51,592.00	11,357.90
13	DOORS HRDWARE	99,884.00	78,126.00	0.00	0.00	78,126.00	78	21,758.00	3,906.30
14	SECTIONAL DOORS	45,357.00	0.00	0.00	0.00	0.00	0	45,357.00	0.00
15	GLASS AND GLAZING	132,273.00	0.00	82,479.00	0.00	82,479.00	62	49,794.00	4,123.95
16	DRYWALL	364,218.00	127,543.00	74,031.00	0.00	201,574.00	55	162,644.00	10,078.70
17	ACOUSTICAL CEILINGS	23,421.00	0.00	0.00	0.00	0.00	0	23,421.00	0.00
18	CERAMIC TILE	36,446.00	0.00	0.00	0.00	0.00	0	36,446.00	0.00
19	CARPET/RESIL	52,202.00	0.00	0.00	0.00	0.00	0	52,202.00	0.00
20	PAINTING	65,694.00	0.00	0.00	0.00	0.00	0	65,694.00	0.00
21	SPECIALTIES	19,616.00	14,725.00	1,887.00	0.00	16,612.00	85	3,004.00	830.60
22	FURNISHINGS	4,684.00	0.00	0.00	0.00	0.00	0	4,684.00	0.00
23	GEOTHERMAL WELL	292,337.00	0.00	0.00	0.00	0.00	0	292,337.00	0.00
THIS WAS BILLED ON PAY APP 1. WORK HAS NOT BEEN COMPLETED CREDIT BACK ON PAY APP 2.									
		3,705,112.00	1,916,847.00	314,758.00	8,618.00	2,240,223.00	60	1,464,889.00	112,011.15

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 3 of 4 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET.... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 7
 Application Date: 3/13/2025
 Period To: 3/15/2025
 Contract Date: 7/03/2024
 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
24	FIRE SUPPRESSION ENG	4,500.00	0.00	0.00	0.00	0.00	0	4,500.00	0.00
25	FIRE SUPPRESSION MAT'L / LABOR	95,137.00	0.00	0.00	0.00	0.00	0	95,137.00	0.00
26	MOBILIZATION MECHANICAL	37,603.00	37,603.00	0.00	0.00	37,603.00	100	0.00	1,880.15
27	UNDERGROUND WASTE STORM MAT L	43,972.00	37,576.00	6,396.00	0.00	43,972.00	100	0.00	2,198.60
28	ABOVE GROUND WAST STORM MAT LA	66,836.00	55,250.00	5,338.00	0.00	60,588.00	91	6,248.00	3,029.40
29	ABOVE GRND DOMESTIC WTR MAT LA	71,643.00	36,903.00	12,678.00	0.00	49,581.00	69	22,062.00	2,479.05
30	ABOVE GROUND PLUMBING INSULATI	25,995.00	912.00	0.00	0.00	912.00	4	25,083.00	45.60
31	COMPRESSED AIR GAS PIPING	52,332.00	29,920.00	11,059.00	0.00	40,979.00	78	11,353.00	2,048.95
32	HYDRONIC PIPING MAT LABOR	104,054.00	16,530.00	56,342.00	0.00	72,872.00	70	31,182.00	3,643.60
33	HYDRONIC PIPE INSULATION	25,853.00	0.00	0.00	0.00	0.00	0	25,853.00	0.00
34	HYDRONIC ANTIFREEZE MAT LAB	20,756.00	0.00	0.00	0.00	0.00	0	20,756.00	0.00
35	PLUMBING EQUIP MATL LABOR	93,088.00	38,730.00	21,733.00	0.00	60,463.00	65	32,625.00	3,023.15
36	PLUMBING FIXTURES MAT LABOR	92,593.00	0.00	0.00	0.00	0.00	0	92,593.00	0.00
37	HYDRONIC EQUIP MAT LABOR	70,054.00	24,698.00	6,846.00	0.00	31,544.00	45	38,510.00	1,577.20
38	DUCTWORK MAT LABOR	144,179.00	16,644.00	68,400.00	0.00	85,044.00	59	59,135.00	4,252.20
39	DUCTWORK INSULATION	23,408.00	0.00	0.00	0.00	0.00	0	23,408.00	0.00
40	HVAC EQUIP MATL LABOR	373,574.00	74,425.00	150,765.00	0.00	225,190.00	60	148,384.00	11,259.50
41	TESTING AND BALANCING	40,190.00	0.00	0.00	0.00	0.00	0	40,190.00	0.00
42	CONTROLS ENGINEERING	10,000.00	0.00	0.00	0.00	0.00	0	10,000.00	0.00
43	CONTROLS MATL LABOR	87,747.00	0.00	0.00	0.00	0.00	0	87,747.00	0.00
44	MOBILIZATION ELECTRICAL	31,547.00	20,771.00	0.00	0.00	20,771.00	66	10,776.00	1,038.55
45	DEMOLITION ELECTRICAL	21,327.00	9,120.00	0.00	0.00	9,120.00	43	12,207.00	456.00
46	CONDUIT BOXES FITTING MATL LAB	330,025.00	198,566.00	36,104.00	0.00	234,670.00	71	95,355.00	11,733.50
47	WIRING DEVICES MATL LABOR	48,325.00	1,995.00	1,995.00	0.00	3,990.00	8	44,335.00	199.50
48	PANELS / GEAR MATL LABOR	173,325.00	63,840.00	45,600.00	0.00	109,440.00	63	63,885.00	5,472.00
		5,793,175.00	2,580,330.00	738,014.00	8,618.00	3,326,962.00	52	2,466,213.00	166,348.10

APPLICATION FOR PAYMENT - CONTINUATION SHEET

CAP703

Page 4 of 4 Pages

From:
 STORY CONSTRUCTION CO.
 D/B/A L & L BUILDERS
 2205 4TH STREET.... PO BOX 1497
 SIOUX CITY, IA 51102

To:
 WITCC REGIONAL ACADEMY DENISON516-24W-B
 11 NORTH 35TH STREET
 DENISON, IA 51442

Project:
 WITCC REGIONAL ACADEMY DENISON
 11 NORTH 35TH STREET
 DENISON, IA 51442

Application No: 7
 Application Date: 3/13/2025
 Period To: 3/15/2025
 Contract Date: 7/03/2024
 Architects Project#:

A Item No	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed and Stored To Date (D+E+F)	% (G / C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)	This Period					
49	WIRE / CABLE MATL LABOR	92,525.00	0.00	9,030.00	0.00	9,030.00	10	83,495.00	451.50
50	LIGHTING FIXTURES MATL LABOR	143,325.00	109,640.00	0.00	0.00	109,640.00	77	33,685.00	5,482.00
51	FIRE ALARM MATL LABOR	78,325.00	14,820.00	3,705.00	0.00	18,525.00	24	59,800.00	926.25
52	INTERCOM SYSTM MATL LABOR	16,325.00	200.00	200.00	0.00	400.00	2	15,925.00	20.00
53	DATA & FIBER CONDUIT INFRASTRU	133,325.00	61,560.00	6,840.00	0.00	68,400.00	51	64,925.00	3,420.00
54	CONTINGENCY	100,000.00	0.00	0.00	0.00	0.00	0	100,000.00	0.00
55	CC1 UNSUITABLE MATERIAL	38,202.00	38,202.00	0.00	0.00	38,202.00	100	0.00	1,910.10
56	CC2 UNSUITABLE MAT'L FOUNDATIO	13,308.00	13,308.00	0.00	0.00	13,308.00	100	0.00	665.40
57	CC3 ADDED ROOF BLOCKING	1,462.00	1,462.00	0.00	0.00	1,462.00	100	0.00	73.10
58	CC3 FINAL CAMERA LAYOUT	1,178.00	1,178.00	0.00	0.00	1,178.00	100	0.00	58.90
59	CC3 REMOVE BL6 WINDOW/ADD D12	2,399.00	2,399.00	0.00	0.00	2,399.00	100	0.00	119.95
60	CC3 MODIFY CASEWORK, FLOORING, PLUMBING, ELEC	7,483.00	7,483.00	0.00	0.00	7,483.00	100	0.00	374.15
61	CC4 AUTO LAB OVERHEAD DOORS	5,568.00	0.00	5,568.00	0.00	5,568.00	100	0.00	278.40
		6,426,600.00	2,830,582.00	763,357.00	8,618.00	3,602,557.00	51	2,824,043.00	180,127.85



To: Dr. Terry Murrell, President

From: Wendy Ivarson, Director of Cherokee Campus & Northern Service Area
Dr. Erin Volk, Dean of Quality

Subject: Le Mars Center and Northern Service Area Update

Date: April 14, 2025

The Western Iowa Tech Le Mars Center offers regular programming including weekly English as a Second Language (ESL) classes. Additionally, WIT's Corporate College conducts specialized training programs for local businesses and non-profit organizations both in the Le Mars facility and throughout the Northern Service Area. WIT also maintains a strong partnership with Le Mars Community Schools, playing a vital role in the local education system.

ESL Classes at the Le Mars Center

WIT's English as a Second Language (ESL) program provides two different skill levels of English instruction at the Le Mars Center. Classes meet Tuesdays and Thursdays from 5:30 – 8:30 pm and will continue through June 30. Fall ESL registration will begin with new student testing mid-August.

ESL Instructors are also able to work with Le Mars individuals with advanced-level English skills via Zoom to provide flexible learning options and accommodate a variety of abilities. These Zoom students first practice using the virtual platform together with their instructors at the Le Mars Center to ensure they are set up for success.

To recruit new students, the ESL program collaborates with the Le Mars Public School System and the Le Mars Public Library and relies on word-of-mouth referrals to expand its reach.

Economic Development & Employee Training Initiatives

Over the past fiscal year, WIT’s Corporate College Small Business Development Center has served 29 clients in Plymouth County, providing over 66 hours of assistance and supporting one new business start. In Cherokee County, the center has worked with 31 clients for nearly 40 hours, resulting in 11 new jobs created. WIT Corporate College representatives recently presented at a Cherokee Rotary Club meeting to highlight these initiatives.

Since July 1, 2024, WIT’s Corporate College has provided various employee training opportunities through:

- Iowa Jobs Training (260F) Program—Training existing employees at Wells, Langels, and SmithCo in Plymouth County and at AgState in Cherokee County.
- Accelerated Career Education (ACE, 260G)—Offered at Cherokee Regional Medical Center.
- Iowa New Jobs Training (260E) Program—Conducted in Cherokee for Lopez Foods.

Additionally, the following workforce development programs have been implemented:

- Leadership classes at Wells and SmithCo in Plymouth County.
- Economic Development trainings in Cherokee County.
- Industrial Maintenance courses for Wells at the Le Mars Center, available in both day and evening formats.
- A wide variety of computer trainings for Wells employees.
- CDL assessments for AgState in Cherokee County.

High School Partnerships

The Le Mars Community Schools lead Northern Service Area partner schools in concurrent enrollment numbers. The top two Spring 2025 semester enrollment figures are as follows:

High School	Students Enrolled	Credit Hours
Le Mars	270	1,696
Cherokee	113	760

Additionally, Le Mars Community Schools are expanding their Career & Technical Educational (CTE) offerings. A new partnership with Floyd Valley Hospital will provide courses in:

HSC 109-Health Careers & Teams, HSC 114-Medical Terminology, HSC 143-Pharmacology

Meanwhile in Cherokee Community Schools, WIT’s team is actively developing new course pathways and re-evaluating credentialing to introduce additional WIT courses for Fall 2025. Students and teachers are looking forward to these expanded opportunities for dual enrollment.



April 7, 2025

To: Dr. Terry Murrell, President
 From: Revathi R. Vongsiprasom, J.D., Dean of Opportunity and Engagement
 RE: Department of Opportunity and Engagement Annual Report - February 2024 – March 2025

At the heart of the Office of Opportunity and Engagement is the College's mission:

"We elevate our diverse learners and strengthen our communities through inclusive and innovative education."

Over the past year, this mission has guided our work across internal operations, student and staff programming, external partnerships, and professional development. The department and its affiliated teams have driven inclusive engagement and forward-thinking initiatives that foster learning, opportunity, and community connection. T

Internal Accomplishments and Milestones: A snapshot of accomplishments and milestones within the campus community, in the spirit of elevating "our diverse learners."

Programmatic & Operational Milestones

- **Cherokee TRIO-SSS** launched new procedures that successfully boosted enrollment of eligible students to record high.
- **TRIO-SSS Grant Preparation:** The team worked closely with Dr. Volk to complete comprehensive proposals for both Sioux City and Branch campuses to ensure program continuity and enhancement.
- **Constitution Day** was held on September 17, 2024. Titled "The People's Power: First Amendment and Voting Rights" excitedly hosted the



American Civil Liberties Union, a nonpartisan non-profit, and Democratic and Republican constituents.

Events and Engagements

- **Esports Festival** – A dynamic, collaborative, and well-attended campus-wide event led by Kathy Lehmann, highlighting student engagement through competitive gaming. Students, teachers, and coaches from 15 area high schools attended.
- **Evening Reception Expansion** – For the first time, the *Evening Reception for Graduates* was held in Denison and Cherokee, expanding access and celebration of student achievements.

Strategic Committees Formed

- **Rural Learners Committee** was established to address rural student access, leadership development, and bridge-building across services and programs. The five focus areas of this committee are: Access, Belonging + Wellness, College + Career Trajectory, Community Partnerships and Funding. Listening sessions will be held throughout our six-county service area to better engage our rural communities and encourage direct stakeholder feedback.

Leadership & Development Initiatives

- **Comet CLASS** welcomed its largest class yet of student leaders; 18 students. Led by Jennifer McCune, Comet CLASS student leaders presented the positive impacts of student leadership and belonging on campus at Community Colleges for Iowa Annual conference.
- **Manager's Sessions** supported student success and staff professional growth through a capstone project. The capstone project was facilitated through cross departmental pairings, resulting in over 20 initiatives for the campus community.
- **ACE** held DACUMs for Mechanical Engineering and Networking programs



External Collaborations & Community Engagement: A snapshot of accomplishments and milestones with external community partners, in the spirit of “*strengthening our communities.*”

Community Engagement:

- WITCC partnered with **Siouxland Asian Fest** and held a **Back-to-School Event** which offered inclusive cultural and family-friendly community outreach.
- **Immigrant Business Tour**, an inaugural event part of Unity in Action's *Celebrando Siouxland*, brought together various departments of the college and provided visibility and support to various immigrant entrepreneurs, many of which are WITCC Alums.
- **South Sioux City Alumni Soccer Tournament** engaged alumni returning from across the country, many whom were WITCC alumni. WITCC was the only college partner in this event. Two scholarships were awarded scholarships, both to WITCC students.

Partnership Projects:

- **KWIT Umó'ho' (Omaha) Project** showcased Umó'ho' voices and perspectives through public radio collaboration. This program was made possible through a humanities grant focused on language preservation. The Umó'ho' language is critically endangered, with less than 15 native speakers remaining.
- **Iowa Law Enforcement Academy (ILEA)** invited Revathi Vongsiprasom to witness and attend training sessions held by the Academy. Vongsiprasom was able to meet with many WITCC police science graduates, some who will be serving in our six-county service area. Future conversations will be held to continue strengthening the partnership between ILEA and WITCC.
- **Innovation Center**, a collaborative project between KWIT-KOJI, WITCC, City of Sioux City, and Iowa West Coast Initiatives is off to a booming start. A building has been secured in downtown Sioux City and architectural plans have been finalized.



Conclusion

Through active engagement with our stakeholders, intentional programming, strategic partnerships, and targeted professional development, the Department of Opportunity and Engagement has continued to facilitate the college's mission.



Date: March 17, 2025

To: Terry A. Murrell, President

From: Jackie Plendl,  Dean of Human Resources

Re: 2026-2027 College Calendar

Attached is the proposed 2026-2027 College Calendar which has been reviewed by representatives of the Faculty Education Association, the Meet and Confer group, and the Executive Council.

The College Calendar is essentially the same as the 2025-2026 calendar. The number of teaching days remains at 80 days for the fall and spring semesters and the number of faculty contract days remain at 176 days. In addition, there are no changes to the number of staff development days or holidays. For these, the calendar changes are dates only.

Administrative Recommendation

The administrative recommendation is to approve the 2026-2027 College Calendar as proposed.



2026-2027 COLLEGE CALENDAR REV2

- Holiday – No Classes & Offices Closed
- No Classes/Non-Contract Day/Offices Open
- (-) Staff Development, No Classes, Office Closed
- Faculty Workday (Non-Instructional)
- Classes Begin
- Holiday – Offices Closed/Non-Contract Day
- Classes End
- Offices Closed – Designated Personal Days
- Holiday – No Classes/Contract Day/Offices Open

AUGUST 2026						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JANUARY 2027						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2027						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY 2027						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2027						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



**Western Iowa Tech
Community College**
2026-2027 College Calendar

Fall Semester

August 20 and 21	Faculty Workdays; No Credit Classes; Offices Open
August 24	Credit Classes Begin
September 7	Labor Day Holiday; College Closed
October 14 and 15	Staff Development; No Credit Classes; Office Closed
October 16	Faculty Holiday; No Credit Classes; Office Open
November 26 and 27	Thanksgiving Break; College Closed
December 21	Fall Semester Ends
December 22	Faculty Workday; No Credit Classes; Offices Open
December 23	No Credit Classes; Office Open
December 24 through Jan. 1, 2026	Winter Break; College Closed
(80 Class Days)	
1 st 8 weeks (8/24 – 10/22) 40 days	
2 nd 8 weeks (10/23 – 12/21) 40 days	

Spring Semester

January 14 and 15	Faculty Workdays; No Credit Classes; Offices Open
January 18	Credit Classes Begin
March 8 and 9	Staff Development; No Credit Classes; Office Closed
March 10 and 11	No Credit classes; Non-Contract Days for Faculty; Offices Open
March 12	Spring Break; College Closed
May 14	Spring Semester Ends; Graduation Exercises
May 17	Faculty Workday; No Credit Classes; Office Open
(80 Class Days)	
1 st 8 weeks (1/18 – 3/19) 40 days	
2 nd 8 weeks (3/22 – 5/14) 40 days	

Summer Semester

May 31	Memorial Day Holiday; College Closed
June 1	Credit Classes Begin
July 5	Independence Day Holiday; College Closed
August 6	Summer Semester Ends
(48 Class Days)	

Note: Thanksgiving break begins at 5:00 pm on the Wednesday before the Thanksgiving. Classes resume the following Monday.

Concurrent College Now programs may adjust their calendars to meet the individual needs of their respective high school districts. Online course calendars may be adjusted to meet the needs of the participating colleges.

Contract Days Including Holidays:

Non-Instructional (7/1/2026-6/30/27)	260 days
Instructional Two Semesters (8/24/26 – 5/14/2027)	176 days

Approved by the Western Iowa Tech Board of Directors on xx



DATE: March 17, 2025
TO: Dr. Terry A. Murrell, President
FROM: Erin Volk, Dean of Quality
Jackie Plendl, Dean of Human Resources
RE: Board Policy Revisions

The following revised Board Policies are being presented to the Western Iowa Tech Board of Directors for a first reading as follows:

205.4 – Annual Meeting
205.7 – Notice of Board Meetings
208.01 - Hazing
304.2 – Monitoring of Administrative Procedures
305 – Administrator Code of Ethics
401.14 – Administrative Personnel Vacations
402.8 – Support Staff Vacations
502.6 – International Students

Deactivate Board Policies
202.9 – Emergencies
205.15 – Electronic Meetings

The proposed changes are a result of the 5-year review cycle for all Board policies by the Executive Council team.

Administrative Recommendation

The revised Board Policy will be presented to the WITCC Board of Directors for a second reading and approval at a future board meeting.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.4
Title	Board Meetings
	Annual Meeting

Each year after July 1 and no later than August 15, the Board shall hold its annual meeting.

At the annual meeting, the Board shall examine the financial books and settle the secretary's and treasurer's statements for the fiscal year ending the preceding June 30 and transact other business as necessary. As part of the annual reports, the treasurer shall ~~present~~ furnish the Board a statement from each depository showing the balance then on deposit in the depository. If the secretary or treasurer fails to make proper reports for the settlement, the Board shall take action to obtain the balance information. ~~affidavits from depository banks. Should the secretary or treasurer fail to provide this information, the Board may take the action necessary to secure the information.~~

~~At this meeting, the Board may appoint the Board's legal counsel.~~

Date of Adoption	7/16/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996 12/5/2024		279.3, .33
Date of Current Revision	3/17/2025		Date of Last Review: 3/17/2025
Related Administrative Procedures and Cross References			

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 205.7
Title	Board Meetings
	Notice of Board Meetings

Public notice of regular or special meetings of the Board shall be provided by posting the agenda on a bulletin board at the Stone Avenue administrative offices at 4647 Stone Avenue, Sioux City, Iowa. Notice shall be given at least 24 hours prior to the commencement of each meeting unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible will be given. The notice shall include the time, date, place, and tentative agenda. Notice shall be provided to the news media and to others who have filed a request for notice with the Secretary of the Board. ~~All requests for notice must be renewed annually.~~

Notice of the call of a special meeting shall be given to each Board member in writing at least 24 hours before the meeting unless for good cause such notice is impossible or impractical, in which case as much notice as is reasonably possible will be given. The notice shall specify the time, date, place, and purpose (tentative agenda) of the meeting. Attendance at the special meeting shall constitute a waiver of notice.

Date of Adoption	7/16/1967		Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996 6/17/19		21.4
Date of Current Revision	3/17/2025		Date of Last Review: 3/17/2025
Related Administrative Procedures and Cross References			Board of Director's Handbook

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 208.01
Title	All Personnel
	Hazing Policy

Western Iowa Tech Community College prohibits any form of “hazing” in its programs, activities, and by student organizations. This Policy sets forth the College’s procedures for handling reports of hazing, the potential consequences for engaging in hazing, information on WITCC’s hazing prevention and awareness programs, and the College’s reporting and publication requirements.

Policy Definitions

For purposes of this Policy:

“Student organization” means any organization at WITCC in which two or more of the members are enrolled students, whether or not the student organization is established or recognized by WITCC. This includes clubs, societies, associations, athletics teams, fraternities, sororities, bands, or student government.

“Hazing” means any intentional, knowing, or reckless act committed by a person, or in concert with others, against another *regardless of their willingness to participate* that:

- (1) Is committed in the course of initiation into, affiliation with, or the maintenance of membership in, a student organization; and
- (2) Causes or creates an unreasonable risk of physical or psychological injury, including any activity which places another person in reasonable fear of bodily harm through the use of threatening words or conduct and any activity that includes, induces, causes, or requires another person to perform a criminal violation of state or federal law.

This includes whipping, beating, striking, electronic shocking, or placing a harmful substance on someone’s body. It includes causing, coercing, or otherwise inducing: sleep deprivation; exposure to the elements; confinement in a small space; extreme exercise; consuming food, liquid (including alcohol), drugs, or other substances; or the performance of sexual acts.

Reporting Hazing and Investigations

All forms of hazing must be reported to the Dean of Students, Title IX Coordinator, or other College administrator. If any campus official or employee such as a coach, sponsor, adviser, or residence life staff member receives a report or becomes aware of an alleged hazing incident, they should report it to one of the afore-mentioned College administrators.

Date of Adoption			Legal Reference: (Code of Iowa)
Date of Last Revision			
Date of Current Revision	4/9/2025		Date of Last Review:
Related Administrative Procedures and Cross References			§ 708.10

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

All allegations of hazing will be taken seriously and investigated. Allegations against students and/or student organizations will be handled under the Student Code of Conduct policies and procedures. Any allegations against faculty or staff will be investigated and handled under applicable employee policies, procedures, and law.

Consequences for founded incidents of hazing can include discipline up to and including suspension or expulsion for students, serious sanctions for student organizations, and termination of employees.

Allegations of hazing may also be reported to law enforcement for criminal investigation.

Clery Act Statistical Reporting and Stop Campus Hazing Act Transparency Report

In accordance with the Clery Act, statistical information on hazing incidents within the College's Clery geography are included in the Annual Security Report which is distributed to the campus community each year on or before October 1st.

WITCC will also collect information on hazing incidents involving established or recognized student organizations and publish a Campus Hazing Transparency Report on its website, if there are violations to report, in accordance with the Stop Campus Hazing Act. If there are violations, the College will update the Transparency Report at least twice a year with the following information:

- A statement notifying the public of the annual availability of the College's hazing statistics in the Annual Security Report;
- Information about this Policy and Iowa's hazing law; and
- For each period of time since the last update, the following information about each finding of responsibility for a hazing violation against a student organization:
 - The name of the student organization;
 - A general description of the hazing violation that resulted in a finding of responsibility, including whether the violation involved the abuse or illegal use of alcohol or drugs;
 - The findings of the institution, and any sanctions placed on the student organization by the institution, as applicable;
 - The dates on which the hazing was alleged to have occurred, when the investigation was initiated and ended, and when the student organization was noticed of the violation.

Neither the statistical information in the Annual Security Report nor the Campus Hazing Transparency Report will include any student's personally identifiable information, as defined by the Family Educational Rights and Privacy Act ("FERPA"). Past Transparency Reports will be maintained by WITCC for at least five ("5") calendar years from the date of publication.

Iowa Law on Hazing

In addition to this Policy, hazing is also prohibited under Iowa criminal law. Iowa Code § 708.10 defines hazing as any intentional or reckless act involving forced activity that endangers the physical health or safety of a student, carried out for the purpose of initiation into, admission to, or affiliation with any organization operating in connection with the College—regardless of the student's willingness to participate.

"Forced activity" includes any physical brutality, such as whipping, forced confinement, or other acts that pose a threat to a student's health and safety.

Under Iowa law, hazing is a simple misdemeanor. However, if the hazing results in serious bodily injury, it is classified as a serious misdemeanor.

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Prevention and Awareness Programs

It is the policy of WITCC to develop and offer prevention and awareness programs related to hazing. These programs will be research-informed and campus-wide, and designed to reach students, faculty, and staff with information about:

- This Policy, including how to report incidents of hazing and WITCC's processes used to investigate incidents of hazing;
- Iowa's hazing law; and
- Primary prevention strategies intended to stop hazing before hazing occurs, which may include skill building for bystander intervention, information about ethical leadership, and the promotion of strategies for building group cohesion without hazing.

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 304.2
Title	Policy Implementation
	Monitoring of Administrative Procedures

It shall be the responsibility of the President to ~~insure~~ ensure that administrative procedures are monitored and revised as necessary.

The President/designee may rely on the Board, administrators, employees, students, and other members of the College community to comment on the effect of, and possible changes in, the administrative procedures.

Date of Adoption	1/8/1996	Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996	Chapter 260C; 279.8
Date of Current Revision	11/21/2024	Date of Last Review: 11/21/2024
Related Administrative Procedures and Cross References		

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 305
Title	Administrator Code of Ethics

Administrators, as leaders in the College community, represent the views of the College. Their actions, verbal and nonverbal, reflect the attitude and the beliefs of the College. Therefore, administrators shall conduct themselves professionally and in a manner fitting to their position.

Each administrator shall follow the code of ethics stated in this policy. Failure to act in accordance with this code of ethics or in a professional manner, in the judgment of the Board, shall be grounds for discipline and possibly dismissal.

The professional College administrator:

- Upholds the honor and dignity of the profession in actions and relations with students, colleagues, Board members, and the public;
- Obeys local, state, and national laws; ~~and holds to high ethical and moral standards; and gives loyalty to this country and to the cause of democracy and liberty;~~
- Accepts the responsibility to master and contribute to the growing body of specialized knowledge, concepts, and skills which characterize educational administration as a profession;
- Strives to provide the finest possible educational experiences and opportunities to the members of the College community and merged area;
- Seeks to preserve and enhance the prestige and status of the profession when applying for a position or entering into contractual agreements;
- Carries out in good faith the policies duly adopted by the Board and the regulations of state authorities and renders professional service;
- Does not allow consideration of private gain or personal economic interest to affect the discharge of professional responsibilities;
- Recognizes public education is the public's business and seeks to keep the public informed; and,
- Supports and practices the management team concept, striving toward continuous quality improvement.

Date of Adoption	1/8/1996	Legal Reference: (Code of Iowa)
Date of Last Revision	1/8/1996	Chapter 260C,14; 279.823A
Date of Current Revision	12/4/2024	Date of Last Review: 12/4/2024
Related Administrative Procedures and Cross References		

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 402.8
Title	Support Staff
	Vacations

Full-time and part-time support staff personnel shall be entitled to paid vacation time as described herein.

1. Vacation time shall be earned in accordance with the entitlement schedules outlined herein.
 - a. Employees shall begin earning vacation on the first day of eligible employment. However, no vacation time may be used until it is fully earned.
 - b. Vacation shall be earned in accordance with the schedule included herein. An earning "year" shall be the 12-month period beginning with each employee's "anniversary date." Anniversary date shall be the employee's date of hire or appointment to a position which qualifies the employee for vacation entitlement.
 - c. Vacation time may not be accrued or "carried over" beyond the year of employment during which it is to be used, except that no days will be lost unless they are unused by the end of the 15th month following the end of the employment year in which the time was earned.
Example: If an employee's anniversary date is May 14, vacation time earned between 5/14/04 and 5/13/05 must be used by 8/13/06 or it will be forfeited.
 - d. One continuous vacation period may not exceed four weeks in length unless approved through the accepted approval process.
 - e. Vacation shall ~~not~~ be used in 30-minute increments. ~~of less than one hour.~~
2. Payment in lieu of vacation will not be authorized, except that persons may receive payment for earned but unused vacation upon termination.
3. Vacation time shall, ordinarily, be requested and approved before it is used.
 - a. Scheduling of vacation shall be at times mutually acceptable to the employee and his/her supervisor.
 - b. Every effort shall be made to approve vacation for the dates requested; however, departmental/divisional demands may limit the scheduling of certain dates/times. Employees shall be advised of such limitations at the earliest possible date.
 - c. Vacation requests shall be made on the form provided.
4. Vacation entitlement shall be earned under the following guidelines.
 - a. First year 10 days
 - b. Second year 11 days
 - c. Third year 12 days
 - d. Fourth year 13 days
 - e. Fifth year 14 days
 - f. Sixth year 16 days
 - g. Seventh year 18 days
 - h. Eighth year 20 days

A "day" is based upon an employee's normal scheduled hours of work whether full-time or part-time.
5. Holidays occurring during an approved vacation shall not be counted as vacation days.
6. When a negotiated master contract exists, the terms shall be specified in that agreement for those covered employees.

It is within the Board's discretion to grant exceptions to this policy as may be deemed appropriate.

Date of Adoption	7/1/2000		Legal Reference: (Code of Iowa)
Date of Last Revision	10/11/2004 9/14/2020		
Date of Current Revision	3/17/2025		
Related Administrative Procedures and Cross References			

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 502.6
Title	Student Records and Requirements
	International Students

International Foreign students may enroll via the regular enrollment procedures in any of the programs of instruction. International Foreign students will be classified as non-resident students until or unless they fulfill the resident student requirements as set forth herein.

Date of Adoption	9/21/1987		Legal Reference: (Code of Iowa)
Date of Last Revision	12/11/1995		
Date of Current Revision	11/26/2024		Date of Last Review: 11/26/2024
Related Administrative Procedures and Cross References			Student Handbook/College Catalog

B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 202.9
Title	General Organization and Operation
	Emergencies

The policies of the Board are intended to provide guidance for the conduct of the affairs of the College under normal operating conditions. When there is an emergency, the Board and the Administration may need to act in a manner which is not consistent with or not in compliance with one or more of these policies. The Board reserves the right to respond to an emergency by suspending any of its policies. This policy establishes the procedures which will be followed by the Board if the Board determines that there is an emergency.

If the President of the Board or a majority of the members of the Board believe that there is an emergency which may require action by the College which is not consistent with or not in compliance with one or more Board policies, then a special meeting of the Board will be called after providing as much public notice as is practicable under the circumstances. If the President of the College believes that there is an emergency which may require action by the College which is not consistent with or not in compliance with one or more Board policies, then the President shall immediately contact the Board President or a majority of the members of the Board and request that a special meeting of the Board be held.

The special meeting of the Board may be held telephonically, provided that the Board complies with the provisions of Iowa Code Section 21.8.

At the special meeting of the Board, the Board shall determine whether an emergency exists, and if so, which Board policy or policies should be suspended.

For purposes of this policy, the term "emergency" shall mean an unforeseen event, combination of circumstances, or the resulting conditions that call for immediate action. The term "emergency" includes, but is not limited to, the following: storm, tornado, blizzard, drought, flood or water damage, earthquake or earth movement, extreme heat or cold, fire, explosion, utility failure, computer failure, damage to or destruction of a building, epidemic, quarantine, health emergency, nuclear contamination, pollution, war, strike, criminal acts, and freezing, reduction or loss of funds. Notwithstanding the definition and general description of "emergency" contained in this policy, the determination of whether an emergency exists shall be within the sole and exclusive discretion of the Board.

If the Board determines that an emergency exists, it shall then determine which Board policy or policies will be suspended. When the Board decides to suspend a policy, the Board shall state the period of time during which the policy will be suspended and shall establish the terms of a replacement policy, if any, which will remain in effect until the period of time set by the Board has elapsed. The period of time during which a policy is suspended may be lengthened or shortened by the Board at a regular or special meeting of the Board. If a policy is suspended, the suspension shall take effect immediately, unless the Board specifies otherwise. When a policy is suspended, the Board shall provide notice of the suspension and of the replacement policy, if any, by one publication in a newspaper which is general circulation in the merged area.

Date of Adoption	7/17/1967	Legal Reference: (Code of Iowa)
Date of Last Revision	7/21/1986	39; 49; 260C.11, .15, .21, .28; 277
Date of Current Revision	1/8/1996	Date of Last Review: 12/5/2024
Related Administrative Procedures and Cross References		

BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

Series Number 205.15

Title Board Meetings

Electronic Meetings

When it is impossible or impractical for the Board to meet in person, a meeting may be conducted electronically, providing the following conditions are met:

1. Public access to the conversation shall be provided to the extent reasonably possible. This requirement shall not apply to meetings that otherwise comply with the provisions authorizing a closed session.
2. Public notice of the meeting shall be made in the same manner as required for other regular or special meetings. The place of the meeting shall be the place from which the communication originates or where public access is provided to the conversation.
3. Minutes of the meeting shall be kept in the usual manner and shall include a statement explaining why a face-to-face meeting was impossible or impractical.

Date of adoption 08/18/86

Legal Reference: (Code of Iowa)

Date of last revision _____

21.8

Date of current revision 1/8/96

Related Administrative Procedures and Cross References _____

Board of Director's Handbook

Supplemental Detail - Current Year Budget
Fiscal Year July 1, 2025 - June 30, 2026

Name: Western Iowa Tech Community College

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	
	General Funds												
Resources:	Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest	Total	
Taxes Levied on Property	1	2,324,919		0	324,111	5,706,671	68,772	1,033,297		0	2,324,919	0	11,782,689
Utility Replacement Tax	2	89,306		0	12,438	219,190	2,677	39,692		0	89,306	0	452,609
Student Fees	3	3,660,000	0	0	0	0	0	0	0	0	0	0	3,660,000
Tuition	4	17,400,000	0	0	0	0	0	0	0	0	0	0	17,400,000
State Aid	5	14,000,000	0	0	0	0	0	0	0	0	0	0	14,000,000
Other State Aid	6	55,000	3,500,000	0	0	0	0	0	0	1,500,000	0	0	5,055,000
Federal Aid	7	260,000	5,500,000	0	0	0	0	0	0	-	0	0	5,760,000
Sales-Services	8	200,000	0	0	0	0	0	0	0	750,000	0	0	950,000
Other	9	5,250,000	1,500,000	0	0	0	0	0	0	14,000,000	0	0	20,750,000
Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	-	0	0	12,000,000
Total Resources	11	43,239,225	22,500,000	0	336,549	5,925,861	71,449	1,072,989	0	0	18,664,225	0	91,810,298
Expenditures													
Liberal Arts	12	3,584,793	0	0	0	0	0	-	0	0	0	0	3,584,793
Vocational	13	13,197,944	1500000	0	0	0	0	665,523	0	0	0	0	15,363,467
Adult Education	14	1,821,469	1500000	0	0	0	0	407,466	0	0	0	0	3,728,935
Cooperative Servies	15	451,544	12,000,000	0	0	0	0	0	0	0	0	0	12,451,544
Administration	16	4,586,444	0	0	0	0	0	0	0	0	0	0	4,586,444
Student Services	17	5,203,074	4,600,000	0	0	0	0	0	0	0	0	0	9,803,074
Learning Resources	18	277,227	0	0	0	0	0	0	0	0	0	0	277,227
Physical Plant	19	5,471,146	400000	0	336,155	4,305,165	0	0	0	18,664,225	0	0	29,176,691
General Institution	20	8,645,584	2,500,000	115,348	0	64,667	30,907	0	0	0	0	0	11,356,506
Total Expenditures	21	43,239,225	22,500,000	115,348	336,155	4,369,832	30,907	1,072,989	0	0	18,664,225	0	90,328,681
Net Resources	22	0	0	(115,348)	394	1,556,029	40,542	-	0	0	0	0	1,481,617
Beginning Fund Balance	23	6,240,919	2,324,765	115,348	(5,300,394)	(1,556,029)	(40,542)	-	678,851	-	10,037,133	-	12,500,051
Ending Fund Balance	24	6,240,919	2,324,765	0	(5,300,000)	0	0	-	678,851	0	10,037,133	0	13,981,668

Supplemental Detail - Current Budget Year
Fiscal Year July 1, 2025 - June 30, 2026
WESTERN IOWA TECH CC

Resources		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
Taxes Levied on Property	1	2,324,919		0	324,111	5,706,671	68,772	1,033,297		0	2,324,919	0	11,782,689
Utility Replacement Tax	2	89,306		0	12,438	219,190	2,677	39,692		0	89,306	0	452,609
400-409 Student Fees	3	3,660,000	0	0	0	0	0	0	0	0	0	0	3,660,000
410-414 Tuition	4	17,400,000	0	0	0	0	0	0	0	0	0	0	17,400,000
421-424 State Aid	5	14,000,000	0	0	0	0	0	0	0	0	0	0	14,000,000
429 Other State Aid	6	55,000	3,500,000	0	0	0	0	0	0	0	1,500,000	0	5,055,000
430-449 Federal Aid	7	260,000	5,500,000	0	0	0	0	0	0	0	0	0	5,760,000
450-469 Sales-Service	8	200,000	0	0	0	0	0	0	0	0	750,000	0	950,000
470-499 Other	9	5,250,000	1,500,000	0	0	0	0	0	0	0	14,000,000	0	20,750,000
480 Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	0	0	0	12,000,000
Total Resources	11	43,239,225	22,500,000	0	336,549	5,925,861	71,449	1,072,989	0	0	18,664,225	0	91,810,298
Beginning Fund Balance	12	6,240,919	2,324,765	115,348	-5,300,394	-1,556,029	-40,542	0	678,851	0	10,037,133	0	12,500,051

Supplemental Detail - Current Budget Year
Fiscal Year July 1, 2025 - June 30, 2026
WESTERN IOWA TECH CC

Expenditures		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
1000 Liberal Arts and Sciences	1	3,584,793	0	0	0	0	0	0	0	0	0	0	3,584,793
2000 Vocational and Technical	2	13,197,944	1,500,000	0	0	0	0	665,523	0	0	0	0	15,363,467
3000 Adult Education	3	1,821,469	1,500,000	0	0	0	0	407,466	0	0	0	0	3,728,935
4000 Cooperative Programs/Services	4	451,544	12,000,000	0	0	0	0	0	0	0	0	0	12,451,544
5000 Administration	5	4,586,444	0	0	0	0	0	0	0	0	0	0	4,586,444
6000 Student Services	6	5,203,074	4,600,000	0	0	0	0	0	0	0	0	0	9,803,074
7000 Learning Resources	7	277,227	0	0	0	0	0	0	0	0	0	0	277,227
8000 Physical Plant	8	5,471,146	400,000	0	336,155	4,305,165	0	0	0	0	18,664,225	0	29,176,691
9000 General Institution	9	8,645,584	2,500,000	115,348	0	64,667	30,907	0	0	0	0	0	11,356,506
Total Expenditures	10	43,239,225	22,500,000	115,348	336,155	4,369,832	30,907	1,072,989	0	0	18,664,225	0	90,328,681
Ending Fund Balance	11	6,240,919	2,324,765	0	-5,300,000	0	0	0	678,851	0	10,037,133	0	13,981,668

Adopted Budget and Certification of Community College Taxes

Fiscal Year July 1, 2025 - June 30, 2026

WESTERN IOWA TECH CC

Control County: WOODBURY COUNTY

TO: County Auditors and Board of Supervisors in the counties of BUENA VISTA , CARROLL , CHEROKEE , CRAWFORD , HARRISON , IDA , MONONA , PLYMOUTH , SAC , SHELBY , SIOUX , WOODBURY

ESTIMATED TAX LEVIES COMPLETED BY THE COMMUNITY COLLEGE		Estimated Dollars Necessary to be Raised By Property Tax AND Utility Replacement Tax	Approved Tax Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
Tax Levies Adopted					
Unrestricted General	1	2,414,225	0.20250	2,324,919	89,306
Restricted General	2				
Unemployment Compensation	3				
Tort Liability	4	336,549	0.02823	324,111	12,438
Insurance	5	5,925,861	0.49705	5,706,671	219,190
Early Retirement	6	71,449	0.00599	68,772	2,677
Equipment Replacement	7	1,072,989	0.09000	1,033,297	39,692
Cash Reserve	8				
Standby	9				
Total General Funds	10	9,821,073	0.82377	9,457,770	363,303
Plant Funds	11	2,414,225	0.20250	2,324,919	89,306
Bonds & Interest Funds	12	0	0.00000	0	0
Grand Total - All Funds	13	12,235,298	1.02627	11,782,689	452,609

Valuations

Taxable Valuation	WITH Gas & Elec Util	11,922,097,229	WITHOUT Gas & Elec	11,481,080,043
Tax Increment Valuation	WITH Gas & Elec Util	1,055,328,879	WITHOUT Gas & Elec	1,055,328,879
Debt Service Valuation	WITH Gas & Elec Util	12,977,426,108	WITHOUT Gas & Elec	12,536,408,922

Adopted Date: (entered upon adoption)

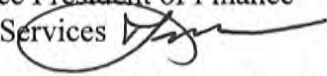
(Board Secretary)

(County Auditor)



DATE: April 4, 2025

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services 

RE: **WITCC RING ROAD PAVING IMPROVEMENTS PROJECT**

A public hearing was held at the January 13, 2025 Western Iowa Tech Community College Board of Director's meeting for the proposed WITCC Ring Road Paving Improvements Project. The College has worked with Bryan Wells of DGR Engineering to plan the project to replace a portion of the roadway near parking lot 2 due to the deteriorating asphalt. The College will also need to install a storm drain under this section of the road. Funding for this project will be come from a combination of Road Funds coming from the state of Iowa of \$230,000.00 and the remainder from the Plant Fund.

Attached to this memo is a letter from DGR Engineering regarding the bid opening. Six bids were received. Bryan Wells, P.E. of DGR Engineering has reviewed the bids and completed a bid tab sheet. The engineer's estimate for this project is \$668,919.00.

Recommendation:

It is the administrative recommendation, as well as the engineer's recommendation, that the College award the project to the lowest bidder, Bainbridge Construction, LLC, Kingsley, IA for the bid of \$478,573.55 based on the estimated units. This bid is \$190,345.45 or 28.46 lower than the engineer's estimate.



April 4, 2025

Dr. Terry Murrell, Ph.D.
Western Iowa Tech Community College
P. O. Box 5199
Sioux City, IA 51102

**Re: 2025 WITCC Ring Road Paving Improvements Project
DGR File 274075**

Dear Dr. Murrell:

Bids were opened for the project referenced above at 1:00 p.m. on Friday, April 4, 2025.
Six bids were received and read as follows:

Bidder	Total Bid
Bainbridge Construction, LLC	\$478,573.55 *
Steve Harris Construction, Inc.	\$541,392.12
Sioux City Engineering Company	\$663,404.20
TR Harris Construction Inc.	\$665,881.60
RP Constructors, LLC	\$668,714.00
KP Construction, Inc.	\$862,306.80

* apparent low bidder

The low bid of \$478,573.55 by Bainbridge Construction, LLC. was \$190,345.45, or 28.46% lower than the engineer's estimate of \$668,919.00. Based on our review of the bids and past experience with the contractor, we recommend award to Bainbridge Construction, LLC in the amount of \$478,573.55.

Sincerely,

DGR Engineering

Bryan Wells, P.E.

BNW:kaf

BID TABULATION

2025 WITCC Ring Road Paving Improvements Project



WITCC
4647 Stone Ave.
Sioux City, Iowa 51106

6115 Whispering Creek Drive
Sioux City, Iowa

Letting: Friday, April 4, 2025 1:00pm

DGR Project No. 274075

Bid Security (10%)	10% Bid Bond	10% Bid Bond	10% Bid Bond
Bidder and Address:	Bainbridge Construction, LLC 202 E. 1st Street, PO Box 293 Kingsley, IA 51028	Steve Harris Construction, Inc. 793 Fiddler Creek Road Homer, NE 68030	Sioux City Engineering Company 5000 South Lewis Blvd. Sioux City, IA 51106

Item No.	No. of Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	18.8	UNIT Clear and Grub Existing Trees	\$ 106.00	\$ 1,992.80	\$ 42.56	\$ 800.13	\$ 120.00	\$ 2,256.00
2	500	C.Y. Excavation, Class 10	\$ 6.70	\$ 3,350.00	\$ 5.00	\$ 2,500.00	\$ 18.00	\$ 9,000.00
3	2875	S.Y. Subgrade Preparation, 24"	\$ 1.00	\$ 2,875.00	\$ 4.00	\$ 11,500.00	\$ 6.00	\$ 17,250.00
4	3026	S.Y. Subgrade Treatment, Non-Woven Geotextile	\$ 1.75	\$ 5,295.50	\$ 2.60	\$ 7,867.60	\$ 2.50	\$ 7,565.00
5	641	C.Y. Subbase, Modified	\$ 55.00	\$ 35,255.00	\$ 44.29	\$ 28,389.89	\$ 65.00	\$ 41,665.00
6	401	L.F. Storm Sewer, Trenched, RCP, 15"	\$ 79.50	\$ 31,879.50	\$ 68.30	\$ 27,388.30	\$ 55.00	\$ 22,055.00
7	17	L.F. Storm Sewer, Trenched, RCP, 18"	\$ 91.00	\$ 1,547.00	\$ 86.54	\$ 1,471.18	\$ 125.00	\$ 2,125.00
8	77	L.F. Removal of Storm Sewer, ≤27"	\$ 2.50	\$ 192.50	\$ 15.00	\$ 1,155.00	\$ 30.00	\$ 2,310.00
9	1793	L.F. Subdrain, 6"	\$ 14.50	\$ 25,998.50	\$ 13.24	\$ 23,739.32	\$ 13.00	\$ 23,309.00
10	16	Ea. Subdrain Outlet	\$ 95.00	\$ 1,520.00	\$ 189.20	\$ 3,027.20	\$ 250.00	\$ 4,000.00
11	4	Ea. Intake, SW-501	\$ 2,470.00	\$ 9,880.00	\$ 4,308.20	\$ 17,232.80	\$ 3,000.00	\$ 12,000.00
12	2	Ea. Intake, SW-505	\$ 3,375.00	\$ 6,750.00	\$ 6,297.56	\$ 12,595.12	\$ 8,000.00	\$ 16,000.00
13	1	Ea. Intake, SW-509	\$ 4,990.00	\$ 4,990.00	\$ 6,876.42	\$ 6,876.42	\$ 7,000.00	\$ 7,000.00
14	1	Ea. Manhole Adjustment, Minor	\$ 1,250.00	\$ 1,250.00	\$ 1,581.48	\$ 1,581.48	\$ 1,600.00	\$ 1,600.00
15	3	Ea. Remove Intake	\$ 50.00	\$ 150.00	\$ 300.00	\$ 900.00	\$ 600.00	\$ 1,800.00
16	1	Ea. Replace Ex. SW-509 Intake Top	\$ 1,585.00	\$ 1,585.00	\$ 4,466.93	\$ 4,466.93	\$ 3,100.00	\$ 3,100.00
17	1	L.S. Remove Ex. SW-508 Intake Top and Replace With Flat Top Manhole Lid	\$ 2,240.00	\$ 2,240.00	\$ 3,937.72	\$ 3,937.72	\$ 5,200.00	\$ 5,200.00
18	2485	S.Y. Pavement, PCC, 8"	\$ 55.00	\$ 136,675.00	\$ 61.21	\$ 152,106.85	\$ 70.00	\$ 173,950.00
19	3787	S.F. Removal of Sidewalk	\$ 0.35	\$ 1,325.45	\$ 0.79	\$ 2,991.73	\$ 3.00	\$ 11,361.00
20	60	S.F. Detectable Warnings	\$ 40.00	\$ 2,400.00	\$ 57.75	\$ 3,465.00	\$ 50.00	\$ 3,000.00
21	480	S.Y. Driveway, Paved, PCC, 7"	\$ 76.00	\$ 36,480.00	\$ 93.45	\$ 44,856.00	\$ 94.25	\$ 45,240.00
22	4116	S.F. Sidewalk, PCC, 6"	\$ 8.00	\$ 32,928.00	\$ 9.72	\$ 40,007.52	\$ 10.40	\$ 42,806.40
23	71	S.Y. Full Depth Patches, PCC, 8"	\$ 112.50	\$ 7,987.50	\$ 244.92	\$ 17,389.32	\$ 345.00	\$ 24,495.00
24	2946	S.Y. Pavement Removal	\$ 1.00	\$ 2,946.00	\$ 7.09	\$ 20,887.14	\$ 9.00	\$ 26,514.00
25	230	L.F. Permanent Tape Markings, 4"	\$ 4.40	\$ 1,012.00	\$ 4.20	\$ 966.00	\$ 4.00	\$ 920.00
26	144	L.F. Permanent Tape Markings, 24"	\$ 27.50	\$ 3,960.00	\$ 26.25	\$ 3,780.00	\$ 45.00	\$ 6,480.00
27	9	Ea. Arrow Symbol (Permanent Tape Marking)	\$ 770.00	\$ 6,930.00	\$ 735.00	\$ 6,615.00	\$ 750.00	\$ 6,750.00

BID TABULATION

2025 WITCC Ring Road Paving Improvements Project



WITCC

4647 Stone Ave.

Sioux City, Iowa 51106

6115 Whispering Creek Drive

Sioux City, Iowa

Letting: Friday, April 4, 2025 1:00pm

DGR Project No. 274075

Bid Security (10%)			10% Bid Bond		10% Bid Bond		10% Bid Bond	
Bidder and Address:			Bainbridge Construction, LLC 202 E. 1st Street, PO Box 293 Kingsley, IA 51028		Steve Harris Construction, Inc. 793 Fiddler Creek Road Homer, NE 68030		Sioux City Engineering Company 5000 South Lewis Blvd. Sioux City, IA 51106	
Item No.	No. of Units	Description	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
28	1	L.S. Temporary Traffic Control	\$ 21,450.00	\$ 21,450.00	\$ 19,500.00	\$ 19,500.00	\$ 24,000.00	\$ 24,000.00
29	1	L.S. SWPPP Management	\$ 1,000.00	\$ 1,000.00	\$ 495.00	\$ 495.00	\$ 1,500.00	\$ 1,500.00
30	977	L.F. Wattle, 9", Furnish, Install, Maintain and Remove	\$ 5.50	\$ 5,373.50	\$ 5.25	\$ 5,129.25	\$ 9.00	\$ 8,793.00
31	1	L.S. Erosion Control	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 8,000.00	\$ 8,000.00
32	1	L.S. Mobilization	\$ 20,000.00	\$ 20,000.00	\$ 21,950.00	\$ 21,950.00	\$ 39,500.00	\$ 39,500.00
33	1	L.S. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 3,715.80	\$ 3,715.80	\$ 1,720.00	\$ 1,720.00	\$ 2,300.00	\$ 2,300.00
34	1	Ea. Ring Road Twin Light Pole & Base	\$ 4,592.50	\$ 4,592.50	\$ 3,507.00	\$ 3,507.00	\$ 5,300.00	\$ 5,300.00
35	3	Ea. Ring Road Single Light Pole & Base	\$ 4,510.00	\$ 13,530.00	\$ 3,507.00	\$ 10,521.00	\$ 5,300.00	\$ 15,900.00
36	5	Ea. Ring Road Fixture	\$ 1,180.00	\$ 5,900.00	\$ 1,470.00	\$ 7,350.00	\$ 1,300.00	\$ 6,500.00
37	365	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 5.50	\$ 2,007.50	\$ 5.52	\$ 2,014.80	\$ 4.60	\$ 1,679.00
38	155	L.F. Conduit, PVC, Schedule 80, 1.25"	\$ 6.60	\$ 1,023.00	\$ 8.14	\$ 1,261.70	\$ 6.20	\$ 961.00
39	234	L.F. Conduit, PVC, Schedule 80, 2"	\$ 9.25	\$ 2,164.50	\$ 10.08	\$ 2,358.72	\$ 9.20	\$ 2,152.80
40	60	L.F. Conduit, PVC, Schedule 80, 4"	\$ 26.20	\$ 1,572.00	\$ 15.75	\$ 945.00	\$ 28.75	\$ 1,725.00
41	60	L.F. Conduit, PVC, Schedule 80, 6"	\$ 67.50	\$ 4,050.00	\$ 26.25	\$ 1,575.00	\$ 40.20	\$ 2,412.00
42	650	L.F. Conductor, 3/C-#6, Cu, 600 Volts	\$ 6.00	\$ 3,900.00	\$ 5.04	\$ 3,276.00	\$ 16.20	\$ 10,530.00
43	700	L.F. Trench, 30" Deep	\$ 15.45	\$ 10,815.00	\$ 4.47	\$ 3,129.00	\$ 7.00	\$ 4,900.00
44	3	Ea. Junction Box	\$ 1,695.00	\$ 5,085.00	\$ 1,722.00	\$ 5,166.00	\$ 2,500.00	\$ 7,500.00
Total Bid			\$ 478,573.55	\$ 478,573.55 *	\$ 541,392.12	\$ 541,392.12	\$ 663,404.20	\$ 663,404.20

* Apparent Low Bidder

Other Bids:	
TR Harris Construction Inc.	\$ 665,881.60
RP Constructors, LLC	\$ 668,714.00
KP Construction, Inc.	\$ 862,306.80



DATE: March 12, 2025

TO: Dr. Terry Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services *Troy A. Jasman*

RE: **CHANGE ORDER #1 FOR CHEROKEE CAMPUS PAVING
IMPROVMENTS PROJECT #273084**

Background Information

This Change Order involves the contractor Van't Hof Concrete, Inc. of Sioux Center, IA. The change order pertains to discovering some existing storm sewers that needed repair as well as lighting that was not expected. The storm sewers needed corrected as the range would not be able to have trucks drive in that area. The lighting difference was not known until the project commenced. The funding will come from the State of Iowa grant, if available, with the balance from the Plant Fund.

Administrative Recommendation

It is the Administrative Recommendation that the College approves this Change Order #1 for a total of \$11,588.05 to Van't Hof Concrete, Inc. of Sioux Center, IA to increase the Cherokee Campus Paving Improvements Project contract for additional work.

Change Order



6115 Whispering Creek Drive
 Sioux City, IA 51106
 (712) 266-1554
 Fax: (712) 266-1707

Contractor: Van't Hof Concrete, Inc.
 1245 N. Main
 Sioux Center, Iowa 51106

Project No.: 273084

Change Order No.: 1

Project: 2024 WITCC Cherokee Campus Paving Improvements

Contract Date: April 8, 2024

Owner: Western Iowa Tech Community College
 4647 Stone Avenue
 Sioux City, IA 51106

You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
<u>Addition</u>					
26	1	LS	Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00
27	1	LS	Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05
28	1	LS	Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00
Total Addition					\$ 11,588.05
Total Change Order No. 1					\$ <u>11,588.05</u>

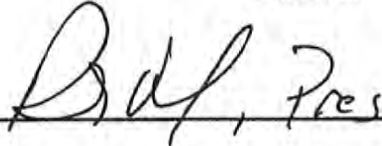
Project No.: 273084

Change Order No.: 1

The original Contract Sum was \$ 236,013.56
Net change by previous Change Orders (+ or -) \$
The Contract Sum will be increased by this Change Order \$ 11,588.05
The New Contract Sum including this Change Order will be \$ 247,601.61
The Contract Time will be increased by (0) Days.

Van't Hof Concrete, Inc.

Contractor

By:  Date: 12/04, 2024

DGR Engineering

Engineer

By:  Date: 3-5, ~~2024~~ ²⁰²⁵

Western Iowa Tech Community College

Owner

By:  Date: 3/5, ~~2024~~ ²⁰²⁵

Change Order



6115 Whispering Creek Drive
 Sioux City, IA 51106
 (712) 266-1554
 Fax: (712) 266-1707

Contractor: Van't Hof Concrete, Inc.
 1245 N. Main
 Sioux Center, Iowa 51106

Project No.: 273084

Change Order No.: 1

Project: 2024 WITCC Cherokee Campus Paving Improvements

Contract Date: April 8, 2024

Owner: Western Iowa Tech Community College
 4647 Stone Avenue
 Sioux City, IA 51106

You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
<u>Addition</u>					
26	1	LS	Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00
27	1	LS	Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05
28	1	LS	Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00
Total Addition					\$ 11,588.05
Total Change Order No. 1					\$ <u>11,588.05</u>

Project No.: 273084

Change Order No.: 1

The original Contract Sum was \$ 236,013.56

Net change by previous Change Orders (+ or -) \$

The Contract Sum will be increased by this Change Order \$ 11,588.05

The New Contract Sum including this Change Order will be \$ 247,601.61

The Contract Time will be increased by (0) Days.

Van't Hof Concrete, Inc.

Contractor

By: *Brad, Pres* Date: 12/04, 2024

DGR Engineering

Engineer

By: *Bryan Wells* Date: 3/5, ²⁰²⁵~~2024~~

Western Iowa Tech Community College

Owner

By: *[Signature]* Date: 3/5, ²⁰²⁵~~2024~~

Change Order



6115 Whispering Creek Drive
 Sioux City, IA 51106
 (712) 266-1554
 Fax: (712) 266-1707

Contractor: Van't Hof Concrete, Inc.
 1245 N. Main
 Sioux Center, Iowa 51106

Project No.: 273084

Change Order No.: 1

Project: 2024 WITCC Cherokee Campus Paving Improvements

Contract Date: April 8, 2024

Owner: Western Iowa Tech Community College
 4647 Stone Avenue
 Sioux City, IA 51106

You are hereby directed to make the following changes in this Contract:

<u>Bid Item</u>	<u>Quantity</u>	<u>Unit</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total Price</u>
<u>Addition</u>					
26	1	LS	Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00
27	1	LS	Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05
28	1	LS	Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00
Total Addition					\$ 11,588.05
Total Change Order No. 1					\$ <u>11,588.05</u>

Project No.: 273084

Change Order No.: 1

The original Contract Sum was \$ 236,013.56

Net change by previous Change Orders (+ or -) \$

The Contract Sum will be increased by this Change Order \$ 11,588.05

The New Contract Sum including this Change Order will be \$ 247,601.61

The Contract Time will be increased by (0) Days.

Van't Hof Concrete, Inc.

Contractor

By: *Brad Pres* Date: 12/04, 2024

DGR Engineering

Engineer

By: *Bryan Wells* Date: 3/5, ²⁰²⁵2024

Western Iowa Tech Community College

Owner

By: *[Signature]* Date: 3/5, ²⁰²⁵2024



DATE: March 12, 2025

TO: Dr. Terry A. Murrell, President

FROM: Troy A. Jasman, Vice President of Finance
and Administrative Services

RE: **2024 WITCC CHEROKEE CAMPUS PAVING IMPROVEMENTS
PROJECT CLOSEOUT – VAN'T HOF CONCRETE, INC.**

Background Information

This project has come to a close for Van't Hof Concrete, Inc. of Sioux Center, Iowa for the 2024 Cherokee Campus Paving Improvements Project on the Cherokee, Iowa campus of Western Iowa Tech Community College. Van't Hof Concrete, Inc. has met all the criteria as required by DGR Engineering, the College engineers for this project.

The administrative Recommendation

It is the Administrative Recommendation that the College accepts the 2024 Cherokee Campus Paving Improvements Project and approves the release of the retainage amount of \$14,118.06 payable in 30 days.

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 6 - Final Retainage
DGR Engineering

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: February 17, 2025 through February 17, 2025

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56	262	\$ 17,129.56
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00	1339	\$ 16,068.00
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00	1261	\$ 70,616.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00	166	\$ 1,660.00
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00	20	\$ 1,200.00
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00	166	\$ 664.00
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	586	\$ 63,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching, Permanent, Type 1	\$ 14,000.00	\$ 7,000.00	0.56	\$ 7,840.00
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00	382	\$ 1,814.50
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	1	\$ 11,500.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00	4	\$ 1,400.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00	2	\$ 7,500.00
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00	1	\$ 1,850.00
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00	385	\$ 3,080.00
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00	458	\$ 2,748.00
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00	385	\$ 5,775.00
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00	190	\$ 13,300.00
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
Total				\$ 236,013.56		\$ 270,773.06
Total Original Contract				\$ 236,013.56		\$ 270,773.06

Payment No.: 6 - Final Retainage

Value of Work Completed \$ 270,773.06

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Change Order No. 1 - Addition						
26	1	LS Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00	1	\$ 1,470.00
27	1	LS Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05	1	\$ 4,659.05
28	1	LS Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00	1	\$ 5,459.00
Total Change Order #1 - Addition						\$ 11,588.05
Net Contract Cost to Date				\$ 247,601.61		\$ 282,361.11

Payment No.: 6 - Final Retainage

Value of Work Completed \$ 282,361.11

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 282,361.11

Less Retainage 5% \$ 14,118.06

Amount Due This Certificate for Payment \$ 268,243.05

Less Previous Estimates \$ 268,243.05

AMOUNT DUE THIS ESTIMATE \$ -

AMOUNT RETAINAGE DUE IN 30 DAYS \$ 14,118.06

Payment Requested by: Van't Hof Concrete, Inc.

(Contractor)

Dph Vorn
(signature)

2/28, 2025
(Date)

Payment Recommended by: DGR Engineering

Bryan Wells
(signature)

3/5, 2025
(Date)

Payment Approved by: Western Iowa Tech Community College

(Owner)

[Signature]
(signature)

3/5, 2025
(Date)

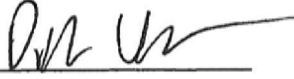
_____, 2025
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period February 17, 2025 through February 17, 2025, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 8, 2024 for 2024 WITCC Cherokee Campus Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 2/28/25

Van't Hof Concrete, Inc.
(Contractor)

By: Dylon Van't Hof 

Title: Vice President

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 6 - Final Retainage

DGR Engineering

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: February 17, 2025 through February 17, 2025

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56	262	\$ 17,129.56
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00	1339	\$ 16,068.00
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00	1261	\$ 70,616.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00	166	\$ 1,660.00
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00	20	\$ 1,200.00
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00	166	\$ 664.00
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	586	\$ 63,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching, Permanent, Type 1	\$ 14,000.00	\$ 7,000.00	0.56	\$ 7,840.00
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00	382	\$ 1,814.50
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	1	\$ 11,500.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00	4	\$ 1,400.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00	2	\$ 7,500.00
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00	1	\$ 1,850.00
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00	385	\$ 3,080.00
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00	458	\$ 2,748.00
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00	385	\$ 5,775.00
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00	190	\$ 13,300.00
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
Total				\$ 236,013.56		\$ 270,773.06
Total Original Contract				\$ 236,013.56		\$ 270,773.06

Payment No.: 6 - Final Retainage

Value of Work Completed \$ 270,773.06

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
Change Order No. 1 - Addition						
26	1	LS Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00	1	\$ 1,470.00
27	1	LS Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05	1	\$ 4,659.05
28	1	LS Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00	1	\$ 5,459.00
Total Change Order #1 - Addition						\$ 11,588.05
Net Contract Cost to Date				\$ 247,601.61		\$ 282,361.11

Payment No.: 6 - Final Retainage

Value of Work Completed \$ 282,361.11

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 282,361.11

Less Retainage 5% \$ 14,118.06

Amount Due This Certificate for Payment \$ 268,243.05

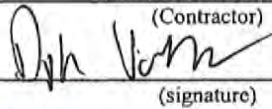
Less Previous Estimates \$ 268,243.05

AMOUNT DUE THIS ESTIMATE \$ -

AMOUNT RETAINAGE DUE IN 30 DAYS \$ 14,118.06

Payment Requested by: Van't Hof Concrete, Inc.

(Contractor)


(signature)

2/28, 2025
(Date)

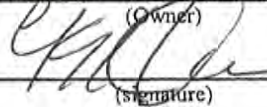
Payment Recommended by: DGR Engineering


(signature)

3/5, 2025
(Date)

Payment Approved by: Western Iowa Tech Community College

(Owner)


(signature)

3/5, 2025
(Date)

_____, 2025
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period February 17, 2025 through February 17, 2025, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 8, 2024 for 2024 WITCC Cherokee Campus Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 2/28/25

Van't Hof Concrete, Inc.

(Contractor)

By: Dylon Van't Hof 

Title: Vice President

CERTIFICATE FOR PAYMENT

Contractor: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, Iowa 51106

Payment No.: 6 - Final Retainage

DGR Engineering

Project: 2024 WITCC Cherokee Campus Paving Improvements Project

DGR Project No.: 273084

Owner: Western Iowa Tech Community College

Contract Date: April 8, 2024

For Period From: February 17, 2025 through February 17, 2025

Item No.	Estimated Units	Description	Unit Price	Contract Cost	Completed Units	Value of Work
1	262	C.Y. Excavation, Class 10	\$ 65.38	\$ 17,129.56	262	\$ 17,129.56
2	1339	S.Y. Subgrade Preparation, 24"	\$ 12.00	\$ 16,068.00	1339	\$ 16,068.00
3	76	L.F. Storm Sewer, Trenched, SS, 15"	\$ 65.00	\$ 4,940.00	76	\$ 4,940.00
4	1	Ea. Manhole, SW-401, 60"	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
5	1	Ea. Intake, SW-501	\$ 5,200.00	\$ 5,200.00	1	\$ 5,200.00
6	1261	S.Y. Pavement, PCC, 7"	\$ 56.00	\$ 70,616.00	1261	\$ 70,616.00
7	166	S.F. Sidewalk, PCC, 6"	\$ 10.00	\$ 1,660.00	166	\$ 1,660.00
8	20	S.F. Detectable Warnings	\$ 60.00	\$ 1,200.00	20	\$ 1,200.00
9	166	S.F. Removal of Sidewalk	\$ 4.00	\$ 664.00	166	\$ 664.00
10	267	S.Y. Full Depth Patches, PCC, 7"	\$ 108.00	\$ 28,836.00	586	\$ 63,288.00
11	1	L.S. Temporary Traffic Control	\$ 1,000.00	\$ 1,000.00	1	\$ 1,000.00
12	0.5	Ac. Hydraulic Seeding, Fertilizing, and Mechanically Bonded Fiber Matrix Hvdromulching, Permanent, Tyne 1	\$ 14,000.00	\$ 7,000.00	0.56	\$ 7,840.00
13	400	L.F. Silt Fence, Furnish, Install, Maintain and Remove	\$ 4.75	\$ 1,900.00	382	\$ 1,814.50
14	1	L.S. Erosion Control	\$ 1,500.00	\$ 1,500.00	1	\$ 1,500.00
15	1	L.S. Mobilization	\$ 11,500.00	\$ 11,500.00	1	\$ 11,500.00
16	2	Ea. Remove Light Pole, Pole Base, Conduit and Wiring	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
17	4	Ea. Remove/Reinstall Existing Light Fixture	\$ 350.00	\$ 1,400.00	4	\$ 1,400.00
18	2	Ea. Reinstall Existing Light Pole on New Base	\$ 3,750.00	\$ 7,500.00	2	\$ 7,500.00
19	1	Ea. Light Fixture	\$ 1,850.00	\$ 1,850.00	1	\$ 1,850.00
20	3	Ea. Light Pole and Base	\$ 6,500.00	\$ 19,500.00	3	\$ 19,500.00
21	400	L.F. Conduit, PVC, Schedule 40, 1.25"	\$ 8.00	\$ 3,200.00	385	\$ 3,080.00
22	475	L.F. Conductor, 3/C-#8, CU, 600 Volts	\$ 6.00	\$ 2,850.00	458	\$ 2,748.00
23	400	L.F. Trench, 30" Deep	\$ 15.00	\$ 6,000.00	385	\$ 5,775.00
24	190	L.F. Bore with Conduit, (1) 1.25", PVC, Schedule 80	\$ 70.00	\$ 13,300.00	190	\$ 13,300.00
25	2	Ea. Junction Box	\$ 1,500.00	\$ 3,000.00	2	\$ 3,000.00
Total				\$ 236,013.56		\$ 270,773.06
Total Original Contract				\$ 236,013.56		\$ 270,773.06

Payment No.: 6 - Final Retainage

Value of Work Completed \$ 270,773.06

Item No.	Estimated Units		Description	Unit Price	Contract Cost	Completed Units	Value of Work
Change Order No. 1 - Addition							
26	1	LS	Ex. Storm Sewer rebuild at boxouts (2)	\$ 1,470.00	\$ 1,470.00	1	\$ 1,470.00
27	1	LS	Storm Sewer modification for new tops (2)	\$ 4,659.05	\$ 4,659.05	1	\$ 4,659.05
28	1	LS	Electrical lighting improvements due to existing system found to be 480 volt vs anticipated 120-277 volt including new light fixture, base cover, labor, boom truck service and additional fuses (5) needed for the 480 volt lighting system	\$ 5,459.00	\$ 5,459.00	1	\$ 5,459.00
Total Change Order #1 - Addition							\$ 11,588.05
Net Contract Cost to Date					\$ 247,601.61		\$ 282,361.11

Payment No.: 6 - Final Retainage

Value of Work Completed \$ 282,361.11

STORED MATERIALS			
Item No.	Description	No. Units	Unit Cost (Matl. Only)

Total Stored Materials \$ -

Value of Work Completed and Stored Materials \$ 282,361.11

Less Retainage 5% \$ 14,118.06

Amount Due This Certificate for Payment \$ 268,243.05

Less Previous Estimates \$ 268,243.05

AMOUNT DUE THIS ESTIMATE \$ -

AMOUNT RETAINAGE DUE IN 30 DAYS \$ 14,118.06

Payment Requestd by: Van't Hof Concrete, Inc.

(Contractor)

Dph Vorn
(signature)

2/28, 2025
(Date)

Payment Recommended by: DGR Engineering

Bryan Wells
(signature)

3/5, 2025
(Date)

Payment Approved by: Western Iowa Tech Community College

(Owner)

[Signature]
(signature)

3/5, 2025
(Date)

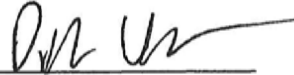
_____, 2025
(signature) (Date)

CONTRACTOR'S DECLARATION
For submittal each month with partial payment requests
Must list change order items
Items list and/or proposed prices required

I hereby declare that I have not, during the period February 17, 2025 through February 17, 2025, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from Western Iowa Tech Community College, the Owner, or his agents, in addition to the regular items set forth in the contract dated April 8, 2024 for 2024 WITCC Cherokee Campus Paving Improvements Project executed between myself and the Owner, and in the Change Orders for work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: 2/28/25

Van't Hof Concrete, Inc.
(Contractor)

By: Dylon Van't Hof 

Title: Vice President

**CERTIFICATE OF CONTRACTOR
AND INDEMNITY AGREEMENT**

Dylon Van't Hof, certifies that he is the * Vice President
Title or Designation

of Van't Hof Concrete, Inc., the Contractor,
Name of Contractor

in a contract No. N/A dated April 8, 2024 entered into between the
Contractor and Western Iowa Tech Community College
Name of Owner

the Owner, for the construction of 2024 WITCC Cherokee Campus Paving Improvements Project
Name of Project

and that he is authorized to and does make this Certificate and Indemnity Agreement on behalf of the Contractor in order to induce the Owner to make payment to the Contractor, in accordance with the provisions of the Contract. Undersigned further certifies that:

1. The Project has been completed in accordance with provisions of the Construction Contract; provided however, that acceptance by the Owner shall not be deemed to relieve the Contractor of his obligations contained in the Construction Contract with respect to defective workmanship and materials discovered within two (2) years for all paving, storm sewer and electrical improvements; and maintenance of all other utility improvement for a period of two (2) years from and after the completion and acceptance by the Owner in addition, the Contractor shall warrant backfilling against settlement and erosion for a period of two (2) years following final acceptance of the project.

2. All persons who have furnished labor in connection with the Project have been paid in full at hourly rate rates not less than those, if any, set forth in the Construction Contract; that all manufacturers, materialmen and subcontractors which furnished any materials or services, or both, for the Project have been paid in full; that no lien has been filed against the Project and no person has any right to claim any lien against the Project.

3. That the Contractor has delivered to the Owner duplicate releases of liens executed by all manufacturers, materialmen and subcontractors that furnished materials services for the project as follows:

Name	Kind of Material and Services
Farmers Market Concrete excavating	Storm Sewer
GCL Alliance Concrete	Ready Mix

If the Owner pays the Contractor the total amount due under the Contract, which the Contractor agrees is \$ 282,361.11, including \$ _____ for ** state sales and use taxes paid by the contractor, the Contractor will indemnify and hold harmless and does hereby undertake and agree to indemnify and hold harmless the Owner, including the defense of any suit, from any claim, demand or lien arising out of the acts of the contractor in the performance of the Contract for which the Contractor is liable and which may have been or may be filed against the Owner.



 Signature

- * President, Vice-President, Partner or Owner, or, if undersigned is other than one of foregoing, Power of Attorney signed by one of the foregoing in favor of the undersigned should be attached. Indicate applicable designation.
- ** In addition, Contractor shall submit a detailed statement of sales and use taxes paid in accordance with requirements of statute in state having jurisdiction. Not applicable if contractor used sales tax exemption certificates.

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, Farmers Market Concrete and Excavation
NAME OF MANUFACTURER, MATERIALMAN OR SUBCONTRACTOR

has furnished to Van't Hof Concrete, Inc the following
NAME OF CONTRACTOR

Storm Sewer and Intake boxes for use in the construction of a project belonging to
KIND OF MATERIAL AND SERVICES FURNISHED

Western Iowa Tech Community College, and designate as,
NAME OF OWNER

2024 WITCC Cherokee Campus Paving Improvements Project
NAME OF PROJECT

NOW, THEREFORE, the undersigned, Farmers Market Concrete and Excavation
NAME OF MANUFACTURER, MATERIALMAN OR SUBCONTRACTOR

for and in consideration of \$ 19,209.95, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all liens or right to or claim of lien, on the above described project and premises, under any law, common or statutory, on account of labor or materials, or both, heretofore or hereafter furnished by the undersigned to or for the account of said

Van't Hof Concrete, Inc for said project.
NAME OF CONTRACTOR

Given under my (our) hand(s) and seal(s) this 13 day of February, 2025.

Farmers Market Concrete + Excavation
NAME OF MANUFACTURER, MATERIALMAN OR SUBCONTRACTOR

By [Signature]

PRESIDENT, VICE-PRESIDENT, PARTNER OR OWNER OR, IF SIGNED BY OTHER THAN ONE OF FOREGOING, ACCOMPANIED BY POWER OF ATTORNEY SIGNED BY ONE OF THE FOREGOING IN FAVOR OF THE SIGNER (USE DESIGNATION APPLICABLE).

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, GCC Alliance Concrete
NAME OF MANUFACTURER, MATERIALMAN OR SUBCONTRACTOR

has furnished to Van't Hof Concrete, Inc the following
NAME OF CONTRACTOR

Concrete material for use in the construction of a project belonging to
KIND OF MATERIAL AND SERVICES FURNISHED

Western Iowa Tech Community College, and designate as,
NAME OF OWNER

2024 WITCC Cherokee Campus Paving Improvements Project
NAME OF PROJECT

NOW, THEREFORE, the undersigned, GCC Alliance Concrete
NAME OF MANUFACTURER, MATERIALMAN OR SUBCONTRACTOR

for and in consideration of \$ Final and Unconditional, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all liens or right to or claim of lien, on the above described project and premises, under any law, common or statutory, on account of labor or materials, or both, heretofore or hereafter furnished by the undersigned to or for the account of said

Van't Hof Concrete, Inc for said project.
NAME OF CONTRACTOR

Given under my (our) hand(s) and seal(s) this 18th day of February, 20 25.

GCC Alliance Concrete
NAME OF MANUFACTURER, MATERIALMAN OR SUBCONTRACTOR

By Dan Banker Credit Manager

PRESIDENT, VICE-PRESIDENT, PARTNER OR OWNER, OR, IF SIGNED BY OTHER THAN ONE OF FOREGOING, ACCOMPANIED BY POWER OF ATTORNEY SIGNED BY ONE OF THE FOREGOING IN FAVOR OF THE SIGNER. (USE DESIGNATION APPLICABLE)

**ENGINEER'S STATEMENT OF COMPLETION
AND
OWNER'S ACCEPTANCE OF CONTRACT CONSTRUCTION**

TO: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, IA 51250

2024 WITCC Cherokee Campus Paving
Improvements Project
Project Designation

I, the undersigned Engineer of the above designated project, do hereby state that:

1. The construction provided for pursuant to Construction Contract No. N/A, dated April 8, 2024, including all approved amendments and change order, (hereinafter called the "Project") between Western Iowa Tech Community College ("Owner") and Van't Hof Concrete, Inc. ("Contractor")

has been completed as of February 28, 2025 and to the best of my knowledge, information, and belief, based on observations made during the period of construction, is in substantial compliance with the provisions of the Construction Contract, including all plans, specifications, and drawings, and modifications thereof.

To the best of my knowledge, information, and belief,

2. Defects in workmanship and materials reported during the period of construction of the Project have been corrected.

3. The total cost of the project as completed is Two hundred eighty-two thousand, three hundred sixty-one dollars and eleven cents. dollars \$ 282,361.11


4. The Final Inventory attached hereto and made a part hereof is a complete and accurate summary of the work performed in accordance with the Construction Contract.

Accepted:

Western Iowa Tech Community College

DGR Engineering

By 
Date 3/5/2025
Attest _____

By 
Title Vice President
Date 3/5/25

**ENGINEER'S STATEMENT OF COMPLETION
AND
OWNER'S ACCEPTANCE OF CONTRACT CONSTRUCTION**

TO: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, IA 51250

2024 WITCC Cherokee Campus Paving
Improvements Project
Project Designation

I, the undersigned Engineer of the above designated project, do hereby state that:

1. The construction provided for pursuant to Construction Contract No. N/A, dated April 8, 2024, including all approved amendments and change order, (hereinafter called the "Project") between Western Iowa Tech Community College ("Owner") and Van't Hof Concrete, Inc. ("Contractor")

has been completed as of February 28, 2025 and to the best of my knowledge, information, and belief, based on observations made during the period of construction, is in substantial compliance with the provisions of the Construction Contract, including all plans, specifications, and drawings, and modifications thereof.

To the best of my knowledge, information, and belief,

2. Defects in workmanship and materials reported during the period of construction of the Project have been corrected.


3. The total cost of the project as completed is Two hundred eighty-two thousand, three hundred sixty-one dollars and eleven cents. dollars \$ 282,361.11

4. The Final Inventory attached hereto and made a part hereof is a complete and accurate summary of the work performed in accordance with the Construction Contract.

Accepted:

Western Iowa Tech Community College

DGR Engineering

By 

By 

Date 3/5/2025

Title Vice President

Attest _____

Date 3/5/25

**ENGINEER'S STATEMENT OF COMPLETION
AND
OWNER'S ACCEPTANCE OF CONTRACT CONSTRUCTION**

TO: Van't Hof Concrete, Inc.
1245 N. Main
Sioux Center, IA 51250

2024 WITCC Cherokee Campus Paving
Improvements Project
Project Designation

I, the undersigned Engineer of the above designated project, do hereby state that:

1. The construction provided for pursuant to Construction Contract No. N/A, dated April 8, 2024, including all approved amendments and change order, (hereinafter called the "Project") between Western Iowa Tech Community College ("Owner")

and Van't Hof Concrete, Inc. ("Contractor")

has been completed as of February 28, 2025 and to the best of my knowledge, information, and belief, based on observations made during the period of construction, is in substantial compliance with the provisions of the Construction Contract, including all plans, specifications, and drawings, and modifications thereof.

To the best of my knowledge, information, and belief,

2. Defects in workmanship and materials reported during the period of construction of the Project have been corrected.

3. The total cost of the project as completed is Two hundred eighty-two thousand, three hundred sixty-one dollars and eleven cents. dollars \$ 282,361.11

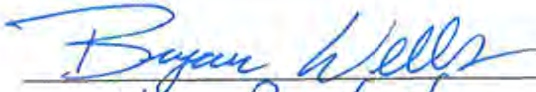
4. The Final Inventory attached hereto and made a part hereof is a complete and accurate summary of the work performed in accordance with the Construction Contract.

Accepted:

Western Iowa Tech Community College

DGR Engineering

By 
Date 3/5/2025
Attest _____

By 
Title Vice President
Date 3/5/25



DATE: March 28, 2025

TO: Dr. Terry Murrell, President

FROM: Darin Moeller, Executive Dean of Instruction
Carmen Wilson, Associate Dean of Corporate College
Sam Pribil, Economic Development Coordinator

RE: 260G ACE Truck Driving Program - Accelerated Career Education (ACE) Agreement

The Iowa Legislature established the Accelerated Career Education (ACE) program to help community colleges establish or expand programs that train individuals in highly skilled occupations needed by Iowa businesses. The program requires that an eligible business enter into an agreement with the community college to sponsor all or a portion of the seats created by the program.

Western Iowa Tech Community College has ACE agreements in place with local businesses to provide an enhanced skilled workforce in the areas of Truck Driving and Nursing.

Development:

Western Iowa Tech Community College in partnership with Knife River Midwest, LLC. will be expanding the current credit Truck Driving Program.

Recommendation:

It is the administrative recommendation that the 260G ACE Truck Driving Program agreement with Knife River Midwest, LLC. be approved.

**ACCELERATED CAREER EDUCATION
INDIVIDUAL PROGRAM AGREEMENT**

between

**Western Iowa Tech Community College ("College")
Sioux City, Iowa**

and

**Knife River Midwest, LLC ("Employer")
Chris Winkel
Chris.Winkel@kniferiver.com
2220 Hawkeye Drive
Sioux City, IA 51105
13-4273655
309803703**

**Dated as of
March 19, 2025
(Program to begin July 1, 2025)**

Relating to

Truck Driving, 2026

**ACCELERATED CAREER EDUCATION
PROGRAM AGREEMENT**

This Accelerated Career Education ("ACE") Program Agreement (the "Agreement") made and entered into as of the date set forth below between Western Iowa Tech Community College, (Merged Area XII), Sioux City, Iowa ("College"), and the entity set forth below ("Employer"), under the following circumstances:

A. Pursuant to the Accelerated Career Education Program Act, Iowa Code Chapter 260G, Western Iowa Tech Community College and Employer enter into this Agreement for the purpose of educating and training certain persons to provide highly skilled and well educated workers within the Merged Area.

B. Western Iowa Tech Community College and Employer each has full right and lawful authority to enter into this Agreement and to perform and observe the provisions hereof on their respective parts to be performed and observed.

NOW, THEREFORE, in consideration of the premises and the mutual representations and agreements hereinafter contained, the parties hereto agree as follows:

**ARTICLE I
DEFINITIONS**

Section 1.1. "ACE Program" shall consist of this arrangement to provide Program Services as more specifically set forth on **Exhibit "A"** for a career program pursuant to this Agreement with respect to Program Job Positions.

Section 1.2. "Act" means the Accelerated Career Education Program Act, Iowa Code Chapter 260G, as it may be amended from time to time, and the regulations promulgated thereunder by the Iowa Workforce Development, as the regulations may be amended from time to time.

Section 1.3. "Program Costs" means all necessary and incidental costs of providing Program Services. Attached hereto as **Exhibit "A"** and incorporated herein by this reference is a tentative budget relating to the ACE Program.

Other terms used in this Agreement shall have the meanings set out in the Act. Definitions set out in Iowa Code Chapter 260G are attached hereto.

ARTICLE II ACE PROGRAM

Section 2.1. Western Iowa Tech Community College agrees to provide the Program Services to the extent of funds available for that purpose. It is understood and agreed that Employer and any employee of Employer who represents a Program Job will assist in developing the Program. If Employer has a bargaining agreement in place, a representative of the employee bargaining unit shall also take part in the development of the Program. Western Iowa Tech Community College will be responsible for the final design of the Program.

Section 2.2. Western Iowa Tech Community College and Employer agree that Program Costs may be paid from one or a combination of the following sources: (a) cash or in-kind contributions by the Employer toward the program cost, provided that the Employer contribution shall be no less than twenty percent of the program costs, (b) tuition, student fees, or special charges fixed by the board of trustees to defray program costs, and (c) guarantee by the Employer of payments to be received under paragraph "a".

Section 2.3. The term of this Agreement shall not exceed five (5) years from the date of this Agreement. This Agreement may be renewed for a period not to exceed two (2) years.

Section 2.4. This Agreement may be amended with the written consent of both parties, provided that the parties shall not amend the term of this Agreement.

Section 2.5. Western Iowa Tech Community College may revise or expand the Program from time to time. However, no revision shall be made which would change the purpose of the Program to a purpose that is not permitted by the Act. Western Iowa Tech Community College may revise the Program Costs to reflect changes in tuition, other fees, changes in salaries and expenses and other increases allowed by law. Program Costs shall be calculated or recalculated on an annual basis based on the required Program Services and for a specific number of Participant Positions.

ARTICLE III PAYMENTS

Section 3.1. **Exhibit "A"** sets forth the minimum annual amount of Employer contribution and tuition and fee payments to be paid for Program Costs. Employer contributions shall be made according to the schedule set forth on **Exhibit "A."**

ARTICLE IV COVENANTS, REPRESENTATIONS AND WARRANTIES

Section 4.1. Representations, Warranties and Covenants of Western Iowa Tech Community College. Western Iowa Tech Community College represents that:

- (a) it is duly organized and validly existing under the laws of the State of Iowa;
- (b) it is not in violation of or in conflict with any provisions of the laws of the State of Iowa which would impair its ability to carry out its obligations hereunder;
- (c) it is empowered to enter into the transactions contemplated by this Agreement; and
- (d) it will do all things required of it in order to maintain its existence or assure the assumption of its obligations hereunder by any successor public body.

Section 4.2. Representations, Warranties and Covenants of Employer. Employer represents, warrants and covenants that:

- (a) It is authorized to do business in the State of Iowa;
- (b) It has full power and authority to execute, deliver and perform this Agreement and all other instruments to secure its performance and to enter into and carry out the transactions contemplated herein. Such execution, delivery and performance are not in contravention of law or Employer's articles of incorporation, bylaws or any indenture, agreement, mortgage, lease, undertaking or any other restriction, obligation or instrument to which Employer is a party or by which it is bound. This Agreement has by proper action been duly authorized, executed and delivered by Employer and all steps necessary have been taken to constitute this Agreement a valid and binding obligation of Employer;
- (c) There is no litigation or proceeding pending, or to the knowledge of Employer threatened, against Employer or any other person affecting in any manner whatsoever the right of Employer to execute the Agreement or to otherwise comply with its obligations contained in the Agreement;
- (d) Employer is a business or consortium of businesses, as that term is defined in the Act, and is engaged in interstate or intrastate commerce for the purpose of manufacturing, processing or assembling products, construction, conducting research and development, or providing services (other than retail) in interstate or intrastate commerce;
- (e) Employer will interview graduating participants for full-time positions with Employer and will provide future hiring preferences to graduates of the ACE Program provided for in this Agreement;
- (f) If Employer has more than four sponsored participants in the program, Employer will offer a Program Job position of full-time employment to at least twenty-five percent of those sponsored participants who successfully complete the ACE Program;

(g) Employer will provide for a wage level for Program Jobs of no less than two hundred percent of the Federal Poverty Guidelines for a family of two as defined by the most recently revised poverty income guidelines as published by the United States Department of Health and Human Services at the time the Agreement is entered into. The wage level shall be recertified each year on the anniversary of the effective date of the Agreement; and

(h) Employer's projection of the annual gross wages to be paid by Employer to employees in the Program Jobs is truly and accurately depicted on **Exhibit "A"**.

ARTICLE V EVENTS OF DEFAULT

Section 5.1. Events of Default. Each of the following shall be an "event of default":

(a) Employer fails to pay any amount required of it on or prior to the date on which such payment is due and payable and continuing for more than five (5) business days thereafter.

(b) Employer fails to observe and perform any other agreement, representation, term or condition contained in this Agreement, if such failure is not cured within twenty (20) days after Colleges provides notice of such failure to Employer, or for such longer period to which Western Iowa Tech Community College may agree in writing; provided, that if the failure is other than the payment of money and is of such nature that it cannot be corrected within the applicable period, such failure shall not constitute an event of default so long as Employer institutes curative action within the applicable period and diligently pursues such action to completion.

(c) Any representation or warranty made by Employer herein or any statement in any report, certificate, financial statement or other instrument furnished in connection with this Agreement is, at any time, proven to have been false or misleading in any material respect when made or given.

(d) Employer acts in a manner contrary to any provision of this Agreement or fails to act in a manner required by any provision of this Agreement.

Section 5.2. Whenever an event of default shall have happened and is not cured as provided above, Western Iowa Tech Community College may, without notice to Employer, terminate this Agreement. In addition, Western Iowa Tech Community College may take whatever other action at law or in equity may appear necessary or desirable to collect the payments due and other amounts then due and thereafter to become due under this Agreement and to enforce performance and observance of any other obligation or agreement of Employer under this Agreement.

Section 5.3. No remedy conferred upon or reserved to Western Iowa Tech Community College by this Agreement is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy now or hereafter existing at law, in equity or by statute. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Western Iowa Tech Community College to exercise any remedy reserved to it in this Article, it shall not be necessary to give any notice, other than such notice as may be expressly required herein, nor shall it be necessary to make any declaration of an event of default other than such declaration as may be expressly required herein.

Section 5.4. In the event any provision contained in this Agreement should be breached by either party and thereafter waived by the other party, such waiver shall be limited to the particular breach so waived and shall not be deemed to be a waiver of any other breach hereunder.

Section 5.5. Employer may decline to satisfy any provisions in this Agreement relating to Subsection 4.2(e) and Subsection 4.2(f) of this Agreement if Employer experiences an economic downturn. For purposes of this Section, "economic downturn" includes a layoff of existing employees, reduced employment levels, increased inventories, or reduced sales.

ARTICLE VI MISCELLANEOUS

Section 6.1. This Agreement may be executed in any number of counterparts, each of which shall be regarded as an original and all of which shall constitute but one and the same instrument.

Section 6.2. If any provision of this Agreement, or any covenant, stipulation, obligation, agreement, act or action, or part thereof made, assumed, entered into or taken thereunder or any application thereof, is for any reason held to be illegal or invalid, such illegality or invalidity shall not affect any other provision or any other covenant, stipulation, obligation, agreement, act or action or part thereof, made, assumed, entered into, or taken, each of which shall be construed and enforced as if such illegal or invalid portion were not contained herein, nor shall such illegality or invalidity of any application thereof affect any legal and valid application thereof, and each such provision, covenant, stipulation, obligation, agreement, act or action, or part shall be deemed to be effective, operative, made, entered into or taken in the manner and to the full extent permitted by law.

Section 6.3. This Agreement shall be governed exclusively by and construed in accordance with the laws of the State of Iowa. The applicable provisions of Iowa law, including the Act, are incorporated into this Agreement as if set forth herein.

Section 6.4. All notices, requests or other communications hereunder shall be in writing and shall be deemed to be sufficiently given when mailed by registered or certified mail, postage prepaid, addressed to the appropriate Notice Address set forth on the signature page of this Agreement.

Employer and Western Iowa Tech Community College may, by notice given hereunder, designate any further or different addresses or persons to which subsequent notices, requests or other communications shall be sent.

Section 6.5. All covenants, stipulations, obligations and agreements of Western Iowa Tech Community College and Employer contained in this Agreement shall be effective to the extent authorized and permitted by applicable law. No such covenant, stipulation, obligation or agreement shall be deemed to be a covenant, stipulation, obligation or agreement of any present or future member, officer, agent or employee of Western Iowa Tech Community College or the Board of Trustees of Western Iowa Tech Community College other than in his or her official capacity, and neither the members of the Board of Trustees of Western Iowa Tech Community College nor any official, agent or employee of Western Iowa Tech Community College shall be liable personally on the covenants, stipulations, obligations or agreements of Western Iowa Tech Community College contained in this Agreement.

Section 6.6. This Agreement shall inure to the benefit of and shall be binding in accordance with its terms upon Western Iowa Tech Community College, Employer and their

respective permitted successors and assigns, provided that this Agreement may not be assigned by Employer without the written consent of Western Iowa Tech Community College.

Section 6.7. Employer agrees that it shall provide all information requested by Western Iowa Tech Community College, the Iowa Workforce Development ("IWD") or the Iowa Department of Education ("IDOE") for the purpose of establishing a consistent and meaningful database to track aggregate wages of employees over time and evaluate the effectiveness of job training programs. Such information shall include the Social Security numbers of all Participants hired by Employer for Program Jobs. Such information shall be provided directly to Western Iowa Tech Community College, IWD, or IDOE upon forms provided by Western Iowa Tech Community College, IWD, or IDOE.

Section 6.8. Employer acknowledges that pursuant to the Act, Western Iowa Tech Community College may enter into similar agreements with other employers.

Section 6.9. This Agreement, including Exhibits, constitutes the entire agreement between Western Iowa Tech Community College and Employer with respect to the subject matter hereof and as such supersedes all previous negotiations, commitments and understandings. Captions and the alignment of the Agreement are for convenience only and shall not be construed to modify the rights or obligations of the parties.

IN WITNESS WHEREOF, Western Iowa Tech Community College and Employer have caused this Agreement to be duly executed all as of the date set forth below.

Western Iowa Tech Community College

Date: 3/26/25

By: Carmen Wilson

Carmen Wilson, Associate Dean of Corporate College
ADDRESS FOR NOTICES
Carmen Wilson
PO Box 5199, 4647 Stone Avenue
Sioux City, IA 51102

ATTEST:

Knife River Midwest, LLC

Date: 3/21/2025

By: Chris Winkel

Chris Winkel, Operations Manager
ADDRESS FOR NOTICES
Chris Winkel
2220 Hawkeye Drive
Sioux City, IA 51105

Heather M. Stauber


Notarized/ electronic signatures

EXHIBIT "A"
Employer Commitments

I. Overview

	Year 1	Year 2	Year 3	Year 4	Year 5
Total Program Participants (includes those that are sponsored)	41	41	41	41	41
Employer Sponsored ACE Participants	5	5	5	5	5
Participants Sponsored by other Employer ACE Agreements	9	9	9	9	9
Remaining Un-sponsored Participants	27	27	27	27	27

A. Beginning Date of Program Agreement: 7/01/2025

B. Ending Date of Program Agreement: 6/30/2030

II. Employer Cash or In-Kind Contributions:

Year 1 Cash \$		In Kind \$	\$9,095.49
Year 2 Cash \$		In Kind \$	\$9,095.49
Year 3 Cash \$		In Kind \$	\$9,095.49
Year 4 Cash \$		In Kind \$	\$9,095.49
Year 5 Cash \$		In Kind \$	\$9,095.49

If Employer will meet its match requirement through in-kind contributions, detail the nature of each such contribution.

III. Program Job Wages. Employer's certification of average gross wages to be paid to employees in highly skilled jobs covered by this Agreement is a minimum of no less than 200 percent of the Federal Poverty Guideline for a family of two as of the date on which this Agreement is signed.

Average starting gross wage:

Ranges from \$46,488 - \$53,872.00 (\$22.35/hour up to \$25.90/hour x 2,080 work hours/year).

IV. Employer Program Job Withholding Credits.

Job Withholding Credits are calculated by multiplying the number of positions sponsored by the employer by 10% of the average wage per year for the position. The authorized Annual Amount of Program Job Withholding Credits:

Year 1 \$	\$19,072.86
Year 2 \$	\$19,072.86
Year 3 \$	\$19,072.86
Year 4 \$	\$19,072.86
Year 5 \$	\$19,072.86

WITCC in the News

APR 25 16

WITCC In The News – Mar 2025

Denison Career Academy Grant

<https://www.ccdaily.com/2025/03/funding-roundup-390/>

Great Plains Radio

https://siouxcityjournal.com/weekender/theater/article_ecdb6f36-fdac-11ef-9f5c-33295fb471f9.html

Deans List

<https://chronicletimes.com/stories/march-2025-student-news,137524>

Cherokee Human Library

<https://www.chronicletimes.com/stories/human-library-will-be-held-at-witcc,138450>

Voices of Migration

<https://www.ktiv.com/2025/03/25/western-iowa-tech-holds-first-ever-voices-migration-event>

Weather Spotter Training

<https://kscj.com/2025/03/26/weather-spotter-training-takes-place-next-week/>

BRIEF MENTIONS–

Woodbury County Budget

<https://www.siouxlandproud.com/news/local-news/public-meeting-held-on-woodbury-county-budget-for-fiscal-year-2026/>

<https://www.ktiv.com/2025/04/02/woodbury-county-hosts-public-hearing-proposed-property-tax-levy/>

Community Resources Fair

<https://www.siouxcitypolice.com/news/2025/4/2/national-crime-victims-rights-week-events>

WITCC Fall President's and Dean's List

Western Iowa Tech Community College (WITCC) is pleased to announce the President's List, full-time students who achieved a 4.0 grade point average and the Dean's List, full-time students who achieved a 3.5-3.99 grade point average during the 2024 fall semester.

- Alta: Gabriel McSparran
- Cherokee: Jeffrey Schuver
- Correctionville: Jade Wortman
- Holstein: Kaylee Cedeno
- Washta: Ruby Trapp

“Human Library” will be held at WITCC

Leadership Cherokee County will host a "Human Library" event Thursday, March 27, from 5-7 p.m. at Western Iowa Tech Cherokee Campus, offering a free, come-and-go opportunity for community dialogue.

The event will feature individuals sharing personal stories on topics including overcoming adversity, experiences with social justice, and insights into diverse abilities or professions. Attendees can "borrow" these individuals for conversations about a range of subjects including poverty, addiction, immigration, renewable energy, wildlife rehabilitation, civil rights movements, advocacy against sexual violence, and the work of speech and occupational therapists with children with disabilities.

Organized by Kayla Koch of CRMC, Samantha Phipps of Cherokee State Bank, Philip Beisswenger of Memorial Presbyterian Church, Erin Rydgren of Maple River Solar, and Wendy Ivarson of WITCC, the event is also supported by the Cherokee Public Library and the Cherokee Chronicle Times.

The "Human Library" concept, which originated in Denmark in 2000, aims to promote empathy and understanding through personal storytelling and conversation.



Western Iowa Tech Community College
Western Iowa Tech Community College is accepting applications for the following position at the Cherokee campus:

SECRETARY - part time: Provide clerical and secretarial support to the Cherokee Campus 13 hours per week (Mon 11am-1pm, Tues 11am-2pm, Friday 8am-4:30pm) with a wage of \$17.35 per hour. NO NIGHTS/NO WEEKENDS. Education and experience in related field.

Minority and bi-lingual applicants are encouraged to apply. To apply please visit the College web site at <https://witcc.peopleadmin.com/>

4/7/25, 6:34 AM

Great Plains Radio Theater brings back radio's golden age

https://siouxcityjournal.com/weekender/theater/article_ecdb6f36-fdac-11ef-9f5c-33295fb471f9.html

ALERT | TOP STORY

Great Plains Radio Theater brings back the excitement of radio's golden age

Earl Horlyk

Mar 12, 2025



Great Plains Radio (GPR) Theatre founder Ralph Swain grew up at the end of radio's golden age. Despite that, he's always been a fan of the genre. GPR will be performing a trio of radio play reenactments at 2 p.m. Sunday at Western Iowa Tech Community College's Cargill Auditorium.

Earl Horlyk, The Weekender

https://siouxcityjournal.com/weekender/theater/article_ecdb6f36-fdac-11ef-9f5c-33295fb471f9.html

1/8

WESTERN IOWA TECH COMMUNITY COLLEGE

Bills to be paid at the Board Meeting April 14, 2025

April 2025

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Supplemental Warrants	\$ 81,644.49			\$ 828,609.67	\$ 52,385.00	\$ 962,639.16
Total	\$ 81,644.49	\$ -	\$ -	\$ 828,609.67	\$ 52,385.00	\$ 962,639.16

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING APRIL 14, 2025

GENERAL FUND

APRIL 2025

<u>Vendor</u>	<u>Amount</u>
IMKO Enterprises	\$ 81,644.49
TOTAL	\$ 81,644.49

Western Iowa Tech Community College
Board Approval Voucher Detail Report
Plant Fund
4/14/25

<u>CHECK DATE</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
4/15/2025	Barnhart Crane & Rigging	\$ 13,604.58	Non-Capital Exp & Equip <4999
4/15/2025	Cannon Moss Brygger	\$ 3,856.00	Professional services
4/15/2025	Cannon Moss Brygger	\$ 1,269.00	Buildings & fixed equipment
4/15/2025	Dewild Grant Reckert & Associates	\$ 394.00	Professional services
4/15/2025	Dewild Grant Reckert & Associates	\$ 69.50	Professional services
4/15/2025	Dewild Grant Reckert & Associates	\$ 139.00	Professional services
4/15/2025	Dewild Grant Reckert & Associates	\$ 3,362.60	Professional services
4/15/2025	Dewild Grant Reckert & Associates	\$ 69.50	Professional services
4/15/2025	Dewild Grant Reckert & Associates	\$ 19,329.92	Professional services
4/15/2025	Engineering Design Associates	\$ 2,950.00	Professional services
4/15/2025	Engineering Design Associates	\$ 1,140.00	Professional services
4/15/2025	ScriptPro USA	\$ 17,903.00	Non-Capital Exp & Equip <5000
4/15/2025	Story Construction	\$ 733,376.25	Buildings & fixed equipment
4/15/2025	Van't Hof Concrete Inc	\$ 11,008.64	Other structures & improvements
4/15/2025	Van't Hof Concrete Inc	\$ 14,118.06	Other structures & improvements
4/15/2025	WITCC General Fund	\$ 6,019.62	P card charges - February 2025
	TOTAL	\$ 828,609.67	

ADDENDUM TO PERSONNEL REPORT
Regular Appointments
April 14, 2025

Page 1

I. **INSTRUCTIONAL STAFF**

No Personnel change

II. **ADMINISTRATIVE STAFF**

- A. **Barbara L. Baker** has submitted her voluntary resignation as Adult Basic Education Specialist effective May 12, 2025, for purposes of retirement. She is to be paid for all time worked through that date and for all earned and unused vacation.
- B. **David Drew** has submitted his voluntary resignation as Administrative Program Coordinator effective June 30, 2025, for purposes of retirement. He is to be paid for all time worked through that date and for all earned and unused vacation.

III. **SUPPORT STAFF**

- A. It is recommended that the position of **Department Assistant** be authorized immediately as a grade 4, non-exempt, support position.
- B. It is recommended that the position of **Jill Brogan**, Secretary be changed to Department Assistant effective April 16, 2025, at an annualized salary of \$42,004. Full time benefits to be changed accordingly.
- C. It is recommended that the position of **Lori Johnson**, Secretary be changed to Department Assistant effective April 16, 2025, at an annualized salary of \$25,636. Part time benefits to be changed accordingly
- D. It is recommended that the position of **Megan Frederick**, Secretary be changed to Department Assistant effective April 16, 2025, at an annualized salary of \$40,082. Full time benefits to be changed accordingly
- E. It is recommended that the position of **Thomas Dirks**, Secretary be changed to Department Assistant effective April 16, 2025, at an annualized salary of \$40,082. Full

WESTERN IOWA TECH COMMUNITY COLLEGE

BILLS TO BE APPROVED AT BOARD MEETING APRIL 14, 2025

HOUSE FILE

APRIL 2025

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>
Tri Rinse Inc	\$ 39,629.80	Training Expense
Tri Rinse Inc	\$ 2,255.20	Training Expense
WITCC Community Educ	\$ 10,500.00	Training Expense
TOTAL	\$ 52,385.00	