



WESTERN IOWA TECH COMMUNITY COLLEGE

# BOARD MEETING

**Date:** April 8, 2024

**Time:** 4:00 pm

**Location:** WITCC Mapleton Campus – 38491 Highway 175 North, Mapleton, IA

## WITCC Mission

We elevate our ***diverse*** learners and strengthen our communities through inclusive and innovative education.

## Board Members

Russell Wray, President | Tricia Sutherland, Vice President | Micah Lang | Brad Griffin | Blanca Martinez | Linnea Fletcher | Mary Parker | Jeremy Ogle | Erin Muck

Brenda Wright, Board Secretary

### Administration:

Terry Murrell, College President | Troy Jasman, VP of Finance and Administrative Services | Darin Moeller, Executive Dean of Instruction | Jackie Plendl, Dean of Human Resources | Tawnya Beermann, Dean of Students | Christina Brandon, Dean of Outreach and Information Technology | Revathi Vongsiprasom, Dean of Opportunity and Engagement | Erin Volk, Dean of Quality

### Presenters:

Carmen Wilson, Associate Dean – Corporate College | Sandy Velasquez, Director of Denison Campus & Southern Service Area |

Item	Presenter
I. Call Meeting to Order	Russ Wray
II. Roll Call of Directors	Brenda Wright
III. Public Hearing for Published Budget – Published in Sioux City Journal on March 23, 2024	
IV. Oral Communications	
V. Written Communications	
A. Thank You – Family of Dr. Carolyn Rants in addendum APR-24-1, page 1	

Item	Presenter
<b>VI. Consent Items</b>	
A. The minutes of the regular Board of Directors meeting held March 11, 2024	
B. The Financial Report for March 2024 in addendum APR-24-2, pages 2-8	
C. A list of General Fund bills in addendum APR-24-3, pages 9-32. Additional bills may be presented at the Board Meeting.	
D. The Personnel Report Regular Appointments in addendum APR-24-4a, page 33. The Community and Continuing Education instructor list in addendum APR-24-4b, page 34. Additional Personnel Report may be presented at the meeting.	
E. Application and Certificate for Payment #6 in the amount of \$154,389.59 to Steve Harris Construction for Soccer Field Improvement Project in addendum APR-24-5, pages 35-38	
F. Brad Griffin traveling to Orlando, FL, April 3-7, 2024, for the PTK Catalyst Convention.	
G. Terry Murrell traveling to Waterloo, IA, May 22-25, 2024 for President's Retreat.	
<i>Motion needed for Consent Items</i>	
<b>VII. Administrative Reports</b>	
A. Southern Service Area and Denison Regional Academy Update in addendum APR-24-6, pages 39-40	Erin Volk Sandy Velasquez
B. SBDC Subcontract Agreement with Iowa State University of Science and Technology in addendum APR-24-7, pages 41-89 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
C. 260E Preliminary Agreement for Seaboard Triumph Foods, LLC in addendum APR 24-8, pages 90-97 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
D. Iowa Industrial New Jobs Training Program 260E Seaboard Triumph Foods, LLC Agreement in addendum APR-24-9, pages 98-164 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
E. Iowa Industrial New Jobs Training Program 260E Knife River Midwest, LLC Agreement in addendum APR-24-10, pages 165-218 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
F. Iowa Industrial New Jobs Training Program 260E Cold Link Logistics Sioux City, LLC Agreement in addendum APR-24-11, pages 219-268 <i>Motion Needed</i>	Darin Moeller Carmen Wilson

Item	Presenter
G. Iowa Industrial New Jobs Training Program 260E TEC Equipment, Inc. Agreement in addendum APR-24-12, pages 269-310 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
H. 260E 2024-1 Multiple Project Iowa Industrial New Jobs Training Program in addendum APR-24-13, pages 311-489 <i>Motion Needed</i>	Darin Moeller Carmen Wilson
I. Resolution Authorizing Redemption of Outstanding Certificates and Directing Notice be Given – Industrial New Jobs Training Certificates, Series 2016-1 in addendum APR-24-14, pages 490-497 <i>Motion Needed</i>	Troy Jasman
J. Cherokee Campus Paving Improvements Project Bids in addendum APR-24-15, pages 498-500 <i>Motion Needed</i>	Troy Jasman
K. 2 <sup>nd</sup> Reading Board Policy Changes in addendum APR-24-16, pages 501-507 <i>Motion Needed</i>	Erin Volk
L. Published Budget in addendum APR-24-17, pages 508-511 <i>Needs Motion</i>	Troy Jasman
M. Community Colleges for Iowa Report	Tricia Sutherland
N. President Report 1. Legislative Update 2. WITCC In the News in addendum APR-24-18, page 512 3. Other	Terry Murrell
<b>VIII. Executive/Closed Session</b> pursuant to Iowa Code sec.21.5(1)(c) to discuss strategy with legal counsel on a matter presently in litigation, where its disclosure would be likely to prejudice or disadvantage the position of the College in that litigation. <i>Motion Needed</i>	
<b>IX. Unfinished Business</b>	
A. Individual Board Member comments	
B. April 23, 2024, Cherokee Evening Reception for Graduates – 6-8pm, Cherokee Campus	
C. April 24, 2024, Denison Evening Reception for Graduates – 6-8pm, Denison Campus	
D. May 1, 2024, Evening Reception for Graduates, 6:00 – 8:00 pm, Rocklin Conference Center	
E. May 3, 2024, WITSTOCK – 5:00 – 10:00 pm – Sioux City Campus	
F. May 9, 2024, Spring semester ends; Graduation Ceremony at Tyson Events Center <ul style="list-style-type: none"> <li>• 3:00 – Nursing Pinning Ceremony</li> <li>• 6:00 – All Programs</li> </ul>	
G. May 10, 2024, Employee Appreciation Lunch in Overlook Café, 11:00 – 1:00 pm	
H. May 13, 2024, Board of Directors Meeting will be on the Sioux City Campus at 4:00 pm and a Retiree Dinner following at 5:30 pm in W108.	

For complete Sports schedule, click [here](#)

For more information about Student Activities on Campus, check out the Campus Calendar [here](#)

X. Adjournment  
*Motion Needed*

Strategic Initiatives 2021-2024

**Advancing Our College by Instilling a Culture of Connection via~**

**Communication:** Knowing Who We Are & What We Do

**Collaboration:** Cultivating Inclusion, Belonging, & Connection

**Contribution:** Empowering People Through Equitable Access & Involvement



**T**ransformation



**E**ngagement



**C**ommunity



**H**armony

WESTERN IOWA **TECH** VALUES


WITCC -

Thank you for the beautiful flowers at Carolyn's service. We appreciate all of the kind words and your thoughtfulness. Carolyn loved her time at WITCC!

Sincerely -

the family of Carolyn  
Rants

**TO:** Dr. Terry A. Murrell, President

**FROM:** Troy A. Jasman, Vice President of Finance  
and Administrative Services/CFO 

**DATE:** April 3, 2024

**RE:** **MARCH 2024 FINANCIAL HIGHLIGHTS**

**Executive Summary**

General Fund revenues totaled \$1.1 million for the month of March and \$29.9 million year to date. At 78% of budgeted annual revenues, total revenue is \$676K higher than last year or +2.3%. Again, this increase in revenue continues to be mainly attributable to the growth in tuition and fee revenue as well as the increase in State General Aid offset by increased scholarships that are netted against tuition and the previous year federal backfill monies due to the pandemic recorded in the Other Income revenue line. General Fund expenditures totaled \$3.5 million for the month and \$28.5 million year to date, which is 74% of the annual budget. As a result, the College financial position continues to lag that of the previous year with a decrease in the fund balance change from the prior year of \$2.3 million.

Restricted Fund activity for the month consisted of routine New Jobs Training Program and grant transactions. Other transactions for the month of March were routine and as expected for the month.

Plant Fund property tax revenue increased \$72K from the prior month. As you will recall, April will include the second installment of property taxes, the primary source of Plant Fund revenue. Expenditures increased \$440K mainly related to equipment and facility improvement projects.

Auxiliary Enterprise operations monthly revenues increased \$188K with \$75K attributable to the bookstore operation. Overall, the Auxiliary operations show an increase in the fund balance change from the prior year of \$820K.

Cash and investments on a consolidated basis decreased \$572K for a total of \$47.0 million at March 31, 2024. The College's investment portfolio's overall yield at 4.31% was slightly lower from the 4.37% of the previous month.

Western Iowa Tech Community College  
 Unrestricted Fund Income Statement  
 For the Nine Month Period Ending March 31, 2024

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Student Fees	\$3,298,500	\$3,093,738	94%	\$2,945,000	\$2,829,774	96%
Tuition	15,215,500	13,527,978	89%	14,025,000	12,866,371	92%
Local Support	2,195,000	1,383,402	63%	2,125,000	1,332,930	63%
State Support	12,776,317	9,558,088	75%	12,361,796	9,261,497	75%
Federal Support	284,071	188,100	66%	268,502	189,473	71%
Sales & Services	203,000	162,967	80%	215,000	161,411	75%
Other Income	4,476,416	1,968,302	44%	4,196,399	2,564,636	61%
<b>Total Income</b>	<b>\$38,448,804</b>	<b>\$29,882,575</b>	<b>78%</b>	<b>\$36,136,697</b>	<b>\$29,206,092</b>	<b>81%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$26,911,171	\$17,724,961	66%	\$26,064,952	\$17,577,337	67%
Services	6,355,205	6,564,202	103%	5,584,375	4,537,671	81%
Materials, Supplies & Travel	2,457,999	2,328,549	95%	2,431,151	1,778,997	73%
Other Current Expenditures	2,719,429	1,869,091	69%	2,049,719	1,658,946	81%
Capital Outlay	5,000	40,569	811%	6,500	2,229	34%
<b>Total Direct Expense</b>	<b>\$38,448,804</b>	<b>\$28,527,372</b>	<b>74%</b>	<b>\$36,136,697</b>	<b>\$25,555,180</b>	<b>71%</b>
<b>Fund Balance Change</b>	<b>\$0</b>	<b>\$1,355,203</b>		<b>\$0</b>	<b>\$3,650,912</b>	

75% of Year

Western Iowa Tech Community College  
 Restricted Fund Income Statement  
 For the Nine Month Period Ending March 31, 2024

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Tuition	\$0	\$0	-	\$0	\$0	-
Local Support	5,843,636	3,678,554	63%	5,437,951	3,376,524	62%
State Support	2,438,086	2,135,521	88%	2,357,776	1,998,382	85%
Federal Support	2,931,837	2,189,892	75%	3,255,646	3,133,765	96%
Other Income	771,303	275,537	36%	728,959	269,243	37%
New Jobs Training Program	3,445,000	3,227,045	94%	3,340,000	2,411,042	72%
<b>Total Income</b>	<b>\$15,429,862</b>	<b>\$11,506,549</b>	<b>75%</b>	<b>\$15,120,332</b>	<b>\$11,188,956</b>	<b>74%</b>
<b>EXPENDITURES</b>						
Salaries & Related Costs	\$4,022,119	\$2,902,963	72%	\$3,649,482	\$2,620,288	72%
Services	5,295,855	3,212,510	61%	4,212,258	3,275,525	78%
Materials, Supplies & Travel	1,270,032	259,568	20%	2,074,202	523,716	25%
Other Current Expenditures	0	754,003	-	0	1,979,830	-
New Jobs Training Program	4,240,107	1,324,140	31%	4,188,313	434,151	10%
Capital Outlay	1,460,219	502,886	34%	1,366,036	381,343	28%
<b>Total Direct Expense</b>	<b>\$16,288,332</b>	<b>\$8,956,070</b>	<b>55%</b>	<b>\$15,490,291</b>	<b>\$9,214,853</b>	<b>59%</b>
<b>Fund Balance Change</b>	<b>(\$858,470)</b>	<b>\$2,550,479</b>		<b>(\$369,959)</b>	<b>\$1,974,103</b>	

75% of Year

Western Iowa Tech Community College  
 Plant Fund Income Statement  
 For the Nine Month Period Ending March 31, 2024

	Current Year			Prior Year		
	FY2024 Budget	YTD Actual	% of Budget	FY2023 Budget	YTD Actual	% of Budget
<b>REVENUES</b>						
Property Taxes	\$2,195,000	\$1,383,402	63%	\$2,125,000	\$1,332,930	63%
Interest Income	260,000	473,353	182%	30,250	127,889	423%
Other Income	2,322,237	1,917,279	83%	2,311,169	1,955,335	85%
<b>Total Income</b>	<b>\$4,777,237</b>	<b>\$3,774,034</b>	<b>79%</b>	<b>\$4,466,419</b>	<b>\$3,416,154</b>	<b>76%</b>
<b>EXPENDITURES</b>						
Equipment	\$1,658,237	\$2,151,221	130%	\$1,471,219	\$914,310	62%
Buildings	436,000	616,019	141%	1,830,250	453,185	25%
Maintenance, Repairs & Supplies	35,000	88,152	252%	35,000	23,763	68%
Structural Improvements	988,000	1,342,125	136%	120,000	481,700	401%
Professional Services	983,000	537,787	55%	333,000	281,570	85%
Other Expenses	0	0		250,000	0	0%
Interest/Debt Service	677,000	129,208	19%	676,950	136,667	20%
<b>Total Direct Expense</b>	<b>\$4,777,237</b>	<b>\$4,864,512</b>	<b>102%</b>	<b>\$4,716,419</b>	<b>\$2,291,195</b>	<b>49%</b>
<b>Fund Balance Change</b>	<b>\$0</b>	<b>(\$1,090,478)</b>		<b>(\$250,000)</b>	<b>\$1,124,959</b>	

75% of Year

Note: Interest budget amounts include principal payments of \$505,000 and \$495,000 for FY2024 and FY2023, respectively. Fund balance change for FY2023 reflects use of existing funds of \$250,000.

Western Iowa Tech Community College  
Auxiliary Enterprises  
For the Nine Months Ending March 31,2024

Current Year Actual

	<u>Dorms</u>	<u>Bookstore</u>	<u>Auto Parts</u>	<u>Student Orgs &amp; Clubs</u>	<u>Athletics</u>	<u>Other *</u>	<u>Total</u>	<u>Prior YTD Total</u>
<b>REVENUES</b>								
Sales and Service	\$2,081,059	\$2,247,937	\$175,858	\$830	\$0	\$70,488	\$4,576,172	\$3,603,872
Miscellaneous	43,798	4,797	0	335,440	796,136	407,153	\$1,587,324	864,449
<b>Total Revenues</b>	<u>\$2,124,857</u>	<u>\$2,252,734</u>	<u>\$175,858</u>	<u>\$336,270</u>	<u>\$796,136</u>	<u>\$477,641</u>	<u>\$6,163,496</u>	<u>\$4,468,321</u>
<b>EXPENDITURES</b>								
Salaries & Related Costs	\$186,885	\$190,245	\$993	\$0	\$413,485	\$113,687	\$905,295	\$440,049
Service Expenditures	513,552	39,112	0	71,711	96,697	24,718	\$745,790	820,094
Materials & Supplies	12,597	27,025	24,373	129,445	279,578	77,191	\$550,209	274,489
Cost of Goods Sold	0	1,700,409	161,774	0	0	0	\$1,862,183	1,631,175
Utilities	0	0	0	0	0	0	\$0	0
Other Current Expenditures	501,819	0	0	13,827	6,376	8,174	\$530,196	552,320
<b>Total Expenditures</b>	<u>\$1,214,853</u>	<u>\$1,956,791</u>	<u>\$187,140</u>	<u>\$214,983</u>	<u>\$796,136</u>	<u>\$223,770</u>	<u>\$4,593,673</u>	<u>\$3,718,127</u>
<b>Fund Balance Change</b>	<u>\$910,004</u>	<u>\$295,943</u>	<u>(\$11,282)</u>	<u>\$121,287</u>	<u>\$0</u>	<u>\$253,871</u>	<u>\$1,569,823</u>	<u>\$750,194</u>
Prior Year	\$222,069	\$189,429	(\$9,500)	\$104,027	\$0	\$244,169	\$750,194	

\* Includes Vending, Vocational Servicing, Required Technology, Cafeteria, etc.

**WESTERN IOWA TECH COMMUNITY COLLEGE  
STATEMENT OF RECEIPTS AND DISBURSEMENTS  
MARCH 2024**

	<u>OPERATING</u>	<u>SPECIAL FEDERAL FUNDS</u>	<u>FUNDS HELD FOR OTHERS</u>	<u>PLANT FUND</u>	<u>HOUSE FILE</u>	<u>TOTAL</u>
<b>BEGINNING BALANCE (03/01/2024)</b>	\$16,066,986	\$7,318	\$368,002	\$11,300,959	\$19,868,746	\$47,612,011
<b>Receipts</b>	6,287,071	\$1,340,824	0	516,271	956,408	9,100,574
<b>TOTAL FUNDS AVAILABLE</b>	\$22,354,057	\$1,348,142	\$368,002	\$11,817,230	\$20,825,153	56,712,585
<b>DISBURSEMENTS</b>						
Board Report	\$5,717,482	\$1,316,437	\$0	\$0	\$504,033	\$7,537,952
Dorm Revenue Bond Payment						0
Transfers to Operating Fund				1,700,000		1,700,000
Approved Previous Meeting				434,780		434,780
<b>TOTAL DISBURSEMENTS</b>	\$5,717,482	\$1,316,437	\$0	\$2,134,780	\$504,033	\$9,672,732
<b>ENDING BALANCE (03/31/2024)</b>	\$16,636,575	\$31,705	\$368,002	\$9,682,450	\$20,321,121	\$47,039,853

WESTERN IOWA TECH COMMUNITY COLLEGE  
INVESTMENT STATUS  
MARCH 31, 2024

Investment	Bank	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Totals	Current Rate
Checking	Security National	\$222,147					\$222,147	0.00%
Interest Checking	Security National		31,705				31,705	4.00%
Repurchase Agreement	Security National	3,084,730					3,084,730	4.00%
Certificate of Deposit	Central Bank	1,135,603					1,135,603	4.00%
Money Market	Liberty National Bank	11,331,291					11,331,291	5.05%
Money Market	Pioneer Bank	104,856					104,856	0.60%
Money Market	Liberty National Bank				9,186,261		9,186,261	5.05%
Checking	Cherokee State Bank	\$7,814					7,814	0.00%
Checking	Wells Fargo	\$22,490					22,490	1.65%
Checking	Wells Fargo			368,002	20,507	1,143,063	1,531,572	1.65%
Checking	Wells Fargo					1,059,431	1,059,431	1.09%
Repurchase Agreement	Security National				246,636	18,118,627	18,365,263	4.00%
Dorm Revenue Bond Funds	UMB Bank	727,644			229,046		956,690	5.21%
<b>Total Cash &amp; Investments</b>		<b>\$16,636,575</b>	<b>\$31,705</b>	<b>\$368,002</b>	<b>\$9,682,450</b>	<b>\$20,321,121</b>	<b>\$47,039,853</b>	<b>4.31%</b>
<b>Interest Earnings YTD</b>		<b>\$490,962</b>	<b>\$946</b>	<b>\$0</b>	<b>\$473,353</b>	<b>\$465,296</b>	<b>\$1,430,558</b>	

**WESTERN IOWA TECH COMMUNITY COLLEGE**

**Bills to be approved at the board meeting April 8, 2024**

March 2024

	Operating	Special Federal Funds	Funds Held For Others	Plant Fund	House File	Total
Warrants	\$ 5,724,575.20				\$ 504,032.52	\$ 6,228,607.72
Cancelled warrants	\$ (7,093.13)	\$ 1,316,437.21				\$ 1,309,344.08
<b>Subtotal</b>	<b>\$ 5,717,482.07</b>	<b>\$ 1,316,437.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 504,032.52</b>	<b>\$ 7,537,951.80</b>
Estimated amount	\$ 688,875.00					\$ 688,875.00
<b>Total</b>	<b>\$ 6,406,357.07</b>	<b>\$ 1,316,437.21</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 504,032.52</b>	<b>\$ 8,226,826.80</b>

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/23/2024	Wells Fargo Bank	\$1,786,337.97	CASH IN BANK-PAYROLL
3/28/2024	Frontier Communications	\$379.63	COMMUNICATION
3/21/2024	Frontier Communications	\$165.21	COMMUNICATION
3/28/2024	Qwest Corporation	\$496.94	COMMUNICATION
3/14/2024	Qwest Corporation	\$361.08	COMMUNICATION
3/21/2024	Burke Engineering Sales	\$322.55	CONSTRUCTION SUPPLIES
3/28/2024	Consolidated Electrical	\$21,610.12	CONSTRUCTION SUPPLIES
3/7/2024	Echo Group Inc	\$427.51	CONSTRUCTION SUPPLIES
3/21/2024	Menards Inc	\$370.19	CONSTRUCTION SUPPLIES
3/21/2024	Menards Inc	\$213.28	CONSTRUCTION SUPPLIES
3/7/2024	Menards Inc	\$152.98	CONSTRUCTION SUPPLIES
3/7/2024	Menards Inc	\$246.99	CONSTRUCTION SUPPLIES
3/14/2024	Sherwin Williams	\$125.96	CONSTRUCTION SUPPLIES
3/28/2024	Sherwin Williams	\$446.43	CONSTRUCTION SUPPLIES
3/14/2024	Sioux City Winnelson	\$3,209.64	CONSTRUCTION SUPPLIES
3/7/2024	Sioux City Winnelson	\$182.52	CONSTRUCTION SUPPLIES
3/28/2024	ACI Payments Inc	\$3,643.75	CONTRACTED SERVICES
3/14/2024	Juline S Albert	\$4,167.00	CONTRACTED SERVICES
3/7/2024	Juan D. Amaro	\$50.00	CONTRACTED SERVICES
3/7/2024	Gregory D. Anderson	\$66.00	CONTRACTED SERVICES
3/7/2024	Tracey Badar	\$25.00	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/7/2024	BankMobile Technologies Inc	\$46.20	CONTRACTED SERVICES
3/7/2024	Angela Bernard	\$50.00	CONTRACTED SERVICES
3/21/2024	Bunkers Feed and Supply Inc	\$562.01	CONTRACTED SERVICES
3/7/2024	Bunkers Feed and Supply Inc	\$200.92	CONTRACTED SERVICES
3/21/2024	Champion Propane	\$160.00	CONTRACTED SERVICES
3/21/2024	Cooper E. Champoux	\$140.00	CONTRACTED SERVICES
3/28/2024	CHN Garbage Service Inc	\$67.50	CONTRACTED SERVICES
3/21/2024	Cnos PC	\$3,015.42	CONTRACTED SERVICES
3/28/2024	CultureAll	\$5,255.00	CONTRACTED SERVICES
3/14/2024	Amber Dammann	\$2,175.00	CONTRACTED SERVICES
3/28/2024	Amber Dammann	\$1,200.00	CONTRACTED SERVICES
3/28/2024	Amber Dammann	\$1,145.00	CONTRACTED SERVICES
3/14/2024	Delta Papa Aviation LLC	\$3,750.00	CONTRACTED SERVICES
3/7/2024	Laurel Durst	\$2,000.00	CONTRACTED SERVICES
3/28/2024	Ellucian Company LLC	\$8,474.00	CONTRACTED SERVICES
3/21/2024	Furrow Flower Farm LLC	\$175.00	CONTRACTED SERVICES
3/21/2024	Galles Construction Inc	\$750.00	CONTRACTED SERVICES
3/7/2024	Brennan M. Gill	\$44.00	CONTRACTED SERVICES
3/7/2024	Brennan M. Gill	\$44.00	CONTRACTED SERVICES
3/14/2024	Gill Hauling Inc	\$3,995.15	CONTRACTED SERVICES
3/7/2024	Great Western Dining Service Inc	\$45,072.90	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/7/2024	Hipnar Lawn Care LLC	\$1,475.00	CONTRACTED SERVICES
3/14/2024	IMKO Enterprises Inc	\$53,908.89	CONTRACTED SERVICES
3/14/2024	IMKO Enterprises Inc	\$2,610.42	CONTRACTED SERVICES
3/14/2024	IMKO Enterprises Inc	\$2,898.16	CONTRACTED SERVICES
3/14/2024	IMKO Enterprises Inc	\$7,677.23	CONTRACTED SERVICES
3/7/2024	Iowa Community College Online	\$4,030.00	CONTRACTED SERVICES
3/28/2024	Iowa Community College Online	\$344,764.00	CONTRACTED SERVICES
3/28/2024	Johnshoy Landscaping LLC	\$110.00	CONTRACTED SERVICES
3/21/2024	Justice Fire & Safety Inc	\$683.00	CONTRACTED SERVICES
3/28/2024	K&S Janitorial Services LLC	\$4,800.00	CONTRACTED SERVICES
3/14/2024	Law Offices of David Givot	\$1,562.43	CONTRACTED SERVICES
3/14/2024	Lindblom Services Inc	\$494.00	CONTRACTED SERVICES
3/14/2024	Mike Logan	\$2,100.00	CONTRACTED SERVICES
3/7/2024	Medical Waste Transport Inc	\$720.54	CONTRACTED SERVICES
3/14/2024	Monahan Professional Services	\$5,675.00	CONTRACTED SERVICES
3/28/2024	Monahan Professional Services	\$75.00	CONTRACTED SERVICES
3/7/2024	North Carolina State University	\$6,000.00	CONTRACTED SERVICES
3/7/2024	North Sioux City Holdings LLC	\$729.44	CONTRACTED SERVICES
3/7/2024	Panefully Clear Window Service	\$4,975.00	CONTRACTED SERVICES
3/14/2024	Pathful Inc	\$4,750.00	CONTRACTED SERVICES
3/14/2024	Plains Area Mental Health Inc	\$1,560.00	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Plains Area Mental Health Inc	\$600.00	CONTRACTED SERVICES
3/28/2024	Plunketts Pest Control Inc	\$115.00	CONTRACTED SERVICES
3/14/2024	PrestoSports LLC	\$5,835.75	CONTRACTED SERVICES
3/21/2024	R&S Waste Disposal LLC	\$160.72	CONTRACTED SERVICES
3/21/2024	Red Line Recycling	\$125.00	CONTRACTED SERVICES
3/21/2024	Rentokil North America	\$356.18	CONTRACTED SERVICES
3/21/2024	Rentokil North America	\$49.50	CONTRACTED SERVICES
3/7/2024	Rentokil North America	\$49.50	CONTRACTED SERVICES
3/14/2024	Thomas M. Rice	\$1,200.00	CONTRACTED SERVICES
3/7/2024	Hanah C. Runyon	\$50.00	CONTRACTED SERVICES
3/7/2024	Safety Kleen Systems Inc	\$495.00	CONTRACTED SERVICES
3/28/2024	Sanitary Services Inc	\$278.40	CONTRACTED SERVICES
3/28/2024	Dennis R Semple	\$2,100.00	CONTRACTED SERVICES
3/28/2024	Sierra Hotel Arro Inc	\$1,425.00	CONTRACTED SERVICES
3/21/2024	Siouxland Certified Testing	\$1,450.00	CONTRACTED SERVICES
3/14/2024	Siouxland Mental Health	\$274.00	CONTRACTED SERVICES
3/14/2024	Bradley Thiessen Cooper	\$400.00	CONTRACTED SERVICES
3/21/2024	Touchnet Information Systems	\$4,655.00	CONTRACTED SERVICES
3/28/2024	Tri State Nursing Enterprises Inc	\$10,131.88	CONTRACTED SERVICES
3/7/2024	Vans Sanitation Inc	\$80.64	CONTRACTED SERVICES
3/16/2024	Weat Dae Hak	\$4,500.00	CONTRACTED SERVICES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/21/2024	Western Iowa Tech General Fund	\$70.00	CONTRACTED SERVICES
3/14/2024	Wm Bass Advertising &	\$7,180.52	CONTRACTED SERVICES
3/14/2024	Iowa Department of Education	\$705.00	COURSE FEE EXPENSE
3/28/2024	Matheson Tri Gas Inc	\$1,267.66	COURSE FEE EXPENSE
3/7/2024	Southwestern Community	\$700.00	COURSE FEE EXPENSE
3/7/2024	State Steel Supply Company Inc	\$4,904.87	COURSE FEE EXPENSE
3/21/2024	Sysco Lincoln	\$3,365.93	COURSE FEE EXPENSE
3/7/2024	Palmer Candy Company	\$3,040.00	DEFERRED INCOME
3/14/2024	Wells Enterprises Inc	\$3,087.00	DEFERRED INCOME
3/7/2024	2nd Wind Exercise Equipment Inc	\$220.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	AFP Corp	\$650.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Juan Fernando T. Aguilar	\$112.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Juan Fernando T. Aguilar	\$93.52	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Orion Bellows	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Tina M. Benton	\$306.00	DUE FROM OTHERS-ASSET ACCOUNT
3/14/2024	Breathe Clean Dry Ice Blasting	\$1,500.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Denea Cayborn	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Coil US Buyer Inc	\$5,878.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Coil US Buyer Inc	\$41,542.60	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Coil US Buyer Inc	\$3,533.33	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Coil US Buyer Inc	\$11,423.65	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Cummins Inc	\$856.90	DUE FROM OTHERS-ASSET ACCOUNT
3/14/2024	Peggy S. DeBoer	\$85.00	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Peter J. DeZeeuw	\$70.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Nichole E. Dickey	\$115.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Karon A. Dorr	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Dunwell LLC	\$49,098.62	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Dunwell LLC	\$3,300.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Ellucian Company LLC	\$29,698.00	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Ellucian Company LLC	\$39,510.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Connie Eriksen	\$37.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Wesley A. Euchner	\$15.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Foulk Brothers Plumbing	\$19,511.89	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Foulk Brothers Plumbing	\$468.28	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	FRSecure LLC	\$15,311.00	DUE FROM OTHERS-ASSET ACCOUNT
3/14/2024	Russell Gondek	\$538.58	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Randy Guerdet	\$60.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Sandy Gustafson	\$5.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Jonathan B. Hernandez	\$56.31	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	High Point Networks LLC	\$6,801.20	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Amy L. Hueser	\$476.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Kyle R. Hueser	\$44.40	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/14/2024	Kyle R. Hueser	\$71.29	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Kyle R. Hueser	\$117.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Dianne K. Keller	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Tiffany Lindberg	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Alex A. Luis-Lastor	\$15.16	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Ryan Lynge	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Leslie Marshall	\$8.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Metro & Son Electric Inc	\$2,208.49	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Metro & Son Electric Inc	\$1,165.54	DUE FROM OTHERS-ASSET ACCOUNT
3/14/2024	Mid Iowa Refrigeration Inc	\$349.31	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Modern Campus Usa Inc	\$30,223.00	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Katherine L. Newell	\$39.00	DUE FROM OTHERS-ASSET ACCOUNT
3/14/2024	Katherine L. Newell	\$39.00	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Otis Elevator Company	\$1,800.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Julie Phan	\$399.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	LaDonna E. Preston	\$45.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Traci Preul	\$175.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Rorie R. Reynolds	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Rorie R. Reynolds	\$25.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Rorie R. Reynolds	\$10.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Casey E. Sanchez	\$200.76	DUE FROM OTHERS-ASSET ACCOUNT

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	ScriptPro USA Inc	\$1,255.00	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	ScriptPro USA Inc	\$1,255.00	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Christian Supiot Perez	\$416.66	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Visual Edge IT Inc	\$2,406.00	DUE FROM OTHERS-ASSET ACCOUNT
3/7/2024	Visual Edge IT Inc	\$264.55	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	Ward Electric Company Inc	\$2,279.49	DUE FROM OTHERS-ASSET ACCOUNT
3/28/2024	Carmen L. Wilson	\$20.00	DUE FROM OTHERS-ASSET ACCOUNT
3/21/2024	American Indian Council	\$15.50	DUE FROM STUDENTS
3/7/2024	American Indian Council	\$382.00	DUE FROM STUDENTS
3/21/2024	Heidi Bakker	\$905.00	DUE FROM STUDENTS
3/28/2024	Stephanie Bernal	\$288.00	DUE FROM STUDENTS
3/28/2024	Kalayah A. Brown	\$50.00	DUE FROM STUDENTS
3/28/2024	Darvin Chavez	\$50.00	DUE FROM STUDENTS
3/28/2024	Rubelyn P. Claus	\$1,737.50	DUE FROM STUDENTS
3/14/2024	College Ave Student Loan	\$4,738.00	DUE FROM STUDENTS
3/28/2024	Heidi Corder	\$1,128.00	DUE FROM STUDENTS
3/21/2024	Michael E. Diaz	\$286.00	DUE FROM STUDENTS
3/28/2024	Carmin R. Enenbach	\$130.00	DUE FROM STUDENTS
3/28/2024	Osiel E. Gonzalez	\$503.00	DUE FROM STUDENTS
3/21/2024	Margarita Hurtado Gorostieta	\$102.00	DUE FROM STUDENTS
3/28/2024	Chloe M. Hansen	\$41.05	DUE FROM STUDENTS

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Jennifer R. Jefferies	\$127.00	DUE FROM STUDENTS
3/21/2024	Isaac J. Jolin	\$75.00	DUE FROM STUDENTS
3/21/2024	Kaylen E. Kuchel	\$36.50	DUE FROM STUDENTS
3/7/2024	Le Mars Community Schools	\$375.00	DUE FROM STUDENTS
3/28/2024	Juana P. Munoz	\$75.10	DUE FROM STUDENTS
3/7/2024	North Iowa Community School	\$500.00	DUE FROM STUDENTS
3/21/2024	Christopher K. Palmer	\$20.00	DUE FROM STUDENTS
3/21/2024	Noah J. Peterson	\$322.00	DUE FROM STUDENTS
3/21/2024	Luis D. Ramirez	\$200.00	DUE FROM STUDENTS
3/14/2024	Maggie G. Reeg-Beckner	\$850.00	DUE FROM STUDENTS
3/21/2024	Zachary L. Rocha	\$81.00	DUE FROM STUDENTS
3/28/2024	Jayda N. Ruble	\$552.54	DUE FROM STUDENTS
3/28/2024	Adrianna L. Schrader	\$350.57	DUE FROM STUDENTS
3/7/2024	Siouxland Community	\$500.00	DUE FROM STUDENTS
3/7/2024	Spencer Community School	\$1,250.00	DUE FROM STUDENTS
3/28/2024	Tenaya N. Stolpe	\$900.00	DUE FROM STUDENTS
3/21/2024	Karen Tellez	\$40.00	DUE FROM STUDENTS
3/28/2024	Jessica Thompson	\$334.75	DUE FROM STUDENTS
3/7/2024	Ups Education Assistance Progr	\$8.00	DUE FROM STUDENTS
3/21/2024	Jay Y. Van	\$175.00	DUE FROM STUDENTS
3/28/2024	Robin Walker	\$440.00	DUE FROM STUDENTS

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/14/2024	Witcc	\$2,600.00	DUE FROM STUDENTS
3/28/2024	Witcc	\$200.00	DUE FROM STUDENTS
3/28/2024	Hunter R. Zeising	\$229.00	DUE FROM STUDENTS
3/26/2024	Western Iowa Tech 125 Plan	\$4,707.13	DUE TO AUXILIARY FUND
3/28/2024	Western Iowa Tech Classroom	\$72,284.59	DUE TO PLANT FUND
3/7/2024	Western Iowa Tech Classroom	\$14,693.27	DUE TO PLANT FUND
3/9/2024	Western Iowa Tech Plant Fund	\$400,000.00	DUE TO PLANT FUND
3/23/2024	Leke Sahatqija	\$508.37	FEDERAL INCOME TAX PAYABLE
3/23/2024	Wells Fargo Bank	\$217.88	FEDERAL INCOME TAX PAYABLE
3/28/2024	Signs By Tomorrow	\$4,890.00	GRADUATION EXPENSE
3/7/2024	Great Western Dining Service Inc	\$2,144.75	GROUP MEETINGS AND WORKSHOPS
3/28/2024	Quentin Hart	\$5,448.28	GROUP MEETINGS AND WORKSHOPS
3/21/2024	Breanne Kirsch	\$750.00	GROUP MEETINGS AND WORKSHOPS
3/23/2024	HealthEquity Inc	\$10,705.31	HSA Payable
3/7/2024	Cassandra J. Poulsen	\$100.00	INCENTIVE BONUS
3/7/2024	East High School	\$300.00	INFO SERVICES/CLASSIFY ADS
3/14/2024	Nexstar Media Inc	\$10,000.00	INFO SERVICES/CLASSIFY ADS
3/7/2024	Wm Bass Advertising Associates	\$9,020.00	INFO SERVICES/CLASSIFY ADS
3/7/2024	Wm Bass Advertising Associates	\$200.00	INFO SERVICES/CLASSIFY ADS
3/23/2024	BusinessSolverComInc	\$473,569.20	INSURANCE PREMIUMS PAYABLE
3/23/2024	Iowa Public Employees	\$134,157.61	IPERS TAX PAYABLE

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Cole Papers Inc	\$7,132.62	JANITOR MATERIALS AND SUPPLIES
3/21/2024	Eakes Inc	\$11,262.43	JANITOR MATERIALS AND SUPPLIES
3/21/2024	Ricks Computers Inc	\$2,587.65	MAINT & REPAIR-SU EQUIP
3/21/2024	Ricks Computers Inc	\$594.55	MAINT & REPAIR-SU EQUIP
3/14/2024	John T. Burow	\$3,520.00	MAINT AND REPAIR BUILDINGS
3/21/2024	Metro & Son Electric Inc	\$11,008.97	MAINT AND REPAIR BUILDINGS
3/28/2024	Metro & Son Electric Inc	\$20,825.37	MAINT AND REPAIR BUILDINGS
3/28/2024	Mikes Sioux City Carpet	\$220.00	MAINT AND REPAIR BUILDINGS
3/21/2024	Van Osdel Plastering Drywall	\$471.00	MAINT AND REPAIR BUILDINGS
3/21/2024	Van Osdel Plastering Drywall	\$21,840.00	MAINT AND REPAIR BUILDINGS
3/21/2024	Ward Electric Company Inc	\$8,078.53	MAINT AND REPAIR BUILDINGS
3/28/2024	CW Suter Services Inc	\$6,045.00	MAINT AND REPAIR EQUIPMENT
3/28/2024	Drain Specialists Inc	\$1,840.00	MAINT AND REPAIR EQUIPMENT
3/21/2024	Eakes Inc	\$1,393.19	MAINT AND REPAIR EQUIPMENT
3/7/2024	Foulk Brothers Plumbing	\$3,143.85	MAINT AND REPAIR EQUIPMENT
3/7/2024	Foulk Brothers Plumbing	\$448.22	MAINT AND REPAIR EQUIPMENT
3/28/2024	Foulk Brothers Plumbing	\$1,241.35	MAINT AND REPAIR EQUIPMENT
3/28/2024	Foulk Brothers Plumbing	\$6,485.52	MAINT AND REPAIR EQUIPMENT
3/28/2024	Foulk Brothers Plumbing	\$420.32	MAINT AND REPAIR EQUIPMENT
3/28/2024	GreatAmerica Financial Services	\$3,109.41	MAINT AND REPAIR EQUIPMENT
3/28/2024	GreatAmerica Financial Services	\$456.40	MAINT AND REPAIR EQUIPMENT

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/7/2024	Bomgaars Supply Inc	\$678.51	MATERIALS AND SUPPLIES
3/28/2024	BSN Sports LLC	\$1,329.99	MATERIALS AND SUPPLIES
3/28/2024	BSN Sports LLC	\$841.50	MATERIALS AND SUPPLIES
3/7/2024	BSN Sports LLC	(\$125.00)	MATERIALS AND SUPPLIES
3/7/2024	BSN Sports LLC	\$499.95	MATERIALS AND SUPPLIES
3/7/2024	BSN Sports LLC	\$1,079.00	MATERIALS AND SUPPLIES
3/7/2024	Great Western Dining Service Inc	\$3,127.55	MATERIALS AND SUPPLIES
3/7/2024	Lilly M. Hall	\$24.60	MATERIALS AND SUPPLIES
3/28/2024	Home Builders Association	\$132.00	MATERIALS AND SUPPLIES
3/28/2024	OReilly Auto Parts	\$875.87	MATERIALS AND SUPPLIES
3/28/2024	OReilly Auto Parts	(\$5.52)	MATERIALS AND SUPPLIES
3/28/2024	Andrea S. Rohlena	\$142.31	MATERIALS AND SUPPLIES
3/28/2024	Thompson Solutions Group	\$3,550.00	MATERIALS AND SUPPLIES
3/28/2024	Tri State Nursing Enterprises Inc	\$752.25	MATERIALS AND SUPPLIES
3/7/2024	Tri State Nursing Enterprises Inc	\$885.00	MATERIALS AND SUPPLIES
3/7/2024	Visual Edge IT Inc	\$110.99	MATERIALS AND SUPPLIES
3/28/2024	Woodbury County Extension	\$50.00	MATERIALS AND SUPPLIES
3/21/2024	Iowa Library Association	\$105.00	MEMBERSHIP
3/7/2024	High Point Networks LLC	\$69.60	NON-CAPITAL EXP & EQUIP <5000
3/7/2024	Iowa Office Supply Inc	\$1,382.25	NON-CAPITAL EXP & EQUIP <5000
3/21/2024	Iowa Office Supply Inc	\$496.71	NON-CAPITAL EXP & EQUIP <5000

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/21/2024	Iowa Office Supply Inc	\$1,204.94	NON-CAPITAL EXP & EQUIP <5000
3/21/2024	Iowa Office Supply Inc	\$3,170.26	NON-CAPITAL EXP & EQUIP <5000
3/21/2024	MBS Textbook Exchange	\$37.86	NON-CAPITAL EXP & EQUIP <5000
3/14/2024	Riverside Technologies Inc	\$3,136.20	NON-CAPITAL EXP & EQUIP <5000
3/28/2024	TeamDynamix Solutions LLC	\$30,997.31	NON-CAPITAL EXP & EQUIP <5000
3/23/2024	Collection Services Center	\$419.64	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Friends Of FM 90	\$64.50	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Nebraska Child Support	\$571.00	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Polk County Sheriff	\$675.42	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	United Way of Siouxland Inc	\$961.00	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Western Iowa Tech Agency Fund	\$35.00	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Western Iowa Tech Foundation	\$1,967.43	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Western Iowa Tech GF	\$100.00	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Western Iowa Tech GF	\$322.95	OTHER EMPLOYEE PR DEDUCTIONS
3/26/2024	Winnebago Tribe of Nebraska	\$626.78	OTHER EMPLOYEE PR DEDUCTIONS
3/14/2024	APH Stores Inc	\$2,309.41	OTHER MATERIALS AND SUPPLIES
3/7/2024	Arnold Motor Supply LLP	\$776.20	OTHER MATERIALS AND SUPPLIES
3/14/2024	Ebsco Industries Inc	\$1,761.32	PERIODICALS
3/28/2024	MBS Textbook Exchange	\$786.00	PERIODICALS
3/21/2024	MBS Textbook Exchange	\$2,726.00	PERIODICALS
3/28/2024	Artisan Press Inc	\$419.00	PRINTING & REPRODUCTION SVC

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Mail House Inc	\$351.91	PRINTING & REPRODUCTION SVC
3/7/2024	Omaha Paper Company	\$436.61	PRINTING & REPRODUCTION SVC
3/28/2024	Omaha Paper Company	\$845.44	PRINTING & REPRODUCTION SVC
3/14/2024	Record Printing & Copy Center	\$1,278.00	PRINTING & REPRODUCTION SVC
3/28/2024	Record Printing & Copy Center	\$735.00	PRINTING & REPRODUCTION SVC
3/7/2024	Visual Edge IT Inc	\$75.62	PRINTING & REPRODUCTION SVC
3/7/2024	Ahlers & Cooney PC	\$1,968.00	PROFESSIONAL SERVICES
3/28/2024	Ahlers & Cooney PC	\$114.00	PROFESSIONAL SERVICES
3/7/2024	Nebraska State Patrol Cid	\$15.50	PROFESSIONAL SERVICES
3/2/2024	Wells Fargo Bank	\$303,188.70	PURCHASE CARD CHECKING
3/28/2024	Evertex Inc	\$875.00	RENTED BUILDINGS & FACILITIES
3/28/2024	Quadient Leasing USA Inc	\$1,907.97	RENTED EQUIPMENT
3/7/2024	Branded Custom Sportswear Inc	\$873.60	RESALE PURCHASES
3/7/2024	Branded Custom Sportswear Inc	\$3,760.40	RESALE PURCHASES
3/21/2024	Cambridge University Press	\$1,790.18	RESALE PURCHASES
3/21/2024	Cengage Learning Inc	\$297,840.00	RESALE PURCHASES
3/28/2024	Chesterman Company	\$2,836.28	RESALE PURCHASES
3/7/2024	Core Mark Midcontinent Inc	\$1,218.96	RESALE PURCHASES
3/7/2024	Core Mark Midcontinent Inc	\$1,282.63	RESALE PURCHASES
3/7/2024	Douglas Stewart Company	\$505.84	RESALE PURCHASES
3/21/2024	Iowa Community College Online	\$93,830.42	RESALE PURCHASES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Iowa Community College Online	\$19,482.72	RESALE PURCHASES
3/7/2024	Macmillan Holdings LLC	\$772.42	RESALE PURCHASES
3/28/2024	Macmillan Holdings LLC	\$304.10	RESALE PURCHASES
3/21/2024	MBS Textbook Exchange	\$527.20	RESALE PURCHASES
3/7/2024	MBS Textbook Exchange	\$6,475.34	RESALE PURCHASES
3/7/2024	McGraw Hill LLC	\$3,552.28	RESALE PURCHASES
3/7/2024	McGraw Hill LLC	\$3,892.96	RESALE PURCHASES
3/7/2024	McGraw Hill LLC	\$1,726.08	RESALE PURCHASES
3/7/2024	McGraw Hill LLC	(\$7,705.21)	RESALE PURCHASES
3/28/2024	McGraw Hill LLC	\$1,389.64	RESALE PURCHASES
3/14/2024	Tri Five LLC	\$515.26	RESALE PURCHASES
3/21/2024	Western Iowa Tech Foundation	\$321,025.80	RESIDENT TUITION
3/7/2024	Western Iowa Tech Foundation	\$3,525.00	RESIDENT TUITION
3/28/2024	Western Iowa Tech Comm Ed	\$6,120.00	SCHOLARSHIPS
3/7/2024	Chapter 33 Students Internal	\$541.80	SPONSORED BILLING RECEIVABLE
3/7/2024	David Or Erika Weinmann	\$250.00	STUDENT DEPOSITS
3/21/2024	Katie Gray	\$250.00	STUDENT DEPOSITS
3/21/2024	Ronda Latta	\$250.00	STUDENT DEPOSITS
3/21/2024	Rafaela Mero	\$250.00	STUDENT DEPOSITS
3/21/2024	Jeremy Murfin	\$250.00	STUDENT DEPOSITS
3/21/2024	Deanna Urbanec	\$250.00	STUDENT DEPOSITS

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/7/2024	Boys & Girls Clubs of Siouxland	\$42.02	STUDENT WORK STUDY FEDERAL
3/14/2024	Eventide	\$660.00	STUDENT WORK STUDY FEDERAL
3/14/2024	Eventide	\$660.00	STUDENT WORK STUDY FEDERAL
3/14/2024	Eventide	\$544.50	STUDENT WORK STUDY FEDERAL
3/23/2024	Teachers Insurance & Annuity	\$103,391.95	TIAA-CREF PAYABLE
3/7/2024	Helen S. Belisle	\$180.00	TRAINING EXPENSE
3/21/2024	Shaylee Malloy	\$100.00	TRAINING EXPENSE
3/21/2024	Tiffany Ramirez	\$140.00	TRAINING EXPENSE
3/21/2024	Tiffany Ramirez	\$100.00	TRAINING EXPENSE
3/21/2024	Dayanna Rodriguez	\$40.00	TRAINING EXPENSE
3/21/2024	Elizabeth K. Rodriguez	\$40.00	TRAINING EXPENSE
3/21/2024	Tiffany L. Row	\$20.00	TRAINING EXPENSE
3/21/2024	Alexa Z. Tremblay	\$140.00	TRAINING EXPENSE
3/21/2024	Daneah Williams	\$20.00	TRAINING EXPENSE
3/7/2024	Kirsten R. Brodersen	\$86.32	TRAVEL IN STATE
3/7/2024	Bradley C. Griffin	\$266.24	TRAVEL IN STATE
3/21/2024	Bradley C. Griffin	\$114.40	TRAVEL IN STATE
3/14/2024	Rex K. Hawkins	\$139.36	TRAVEL IN STATE
3/7/2024	Bret A. Hayworth	\$27.04	TRAVEL IN STATE
3/28/2024	Merlyn L Kathol	\$173.68	TRAVEL IN STATE
3/28/2024	Kari Meyer	\$131.56	TRAVEL IN STATE

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/28/2024	Terry A. Murrell	\$142.48	TRAVEL IN STATE
3/7/2024	Terry A. Murrell	\$208.00	TRAVEL IN STATE
3/21/2024	Terry A. Murrell	\$189.72	TRAVEL IN STATE
3/7/2024	Cory R Schmadeke	\$82.16	TRAVEL IN STATE
3/28/2024	Brandon J. Sitzmann	\$26.52	TRAVEL IN STATE
3/7/2024	Brandon J. Sitzmann	\$50.96	TRAVEL IN STATE
3/7/2024	Kevin L. Stover	\$353.60	TRAVEL IN STATE
3/21/2024	Kevin L. Stover	\$265.20	TRAVEL IN STATE
3/7/2024	Brandy L. TenHulzen	\$122.50	TRAVEL IN STATE
3/21/2024	Brandon P. Treft	\$208.00	TRAVEL IN STATE
3/21/2024	Devlun Whiteing	\$46.80	TRAVEL IN STATE
3/7/2024	Atomic Jolt Inc	\$270.84	TRAVEL OUT OF STATE
3/7/2024	Cale M. Conner	\$373.42	TRAVEL OUT OF STATE
3/28/2024	Andrea S. Rohlena	\$59.00	TRAVEL OUT OF STATE
3/28/2024	Andrea S. Rohlena	\$247.52	TRAVEL OUT OF STATE
3/28/2024	Shea J. Scollard	\$90.48	TRAVEL OUT OF STATE
3/23/2024	Voya Financial	\$12,808.20	TSA PAYABLE
3/14/2024	Lee D. McNaughton	\$1,778.00	TUITION
3/21/2024	Michael E. Meister	\$1,947.00	TUITION
3/21/2024	Kimberly Ortiz Salgado	\$1,186.50	TUITION
3/21/2024	Berkshire Hathaway Energy	\$1,387.92	UTILITIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/21/2024	Berkshire Hathaway Energy	\$819.21	UTILITIES
3/14/2024	Berkshire Hathaway Energy	\$44,268.48	UTILITIES
3/21/2024	Berkshire Hathaway Energy	\$273.36	UTILITIES
3/7/2024	Berkshire Hathaway Energy	\$2,193.16	UTILITIES
3/21/2024	Black Hills Utility Holding	\$1,150.74	UTILITIES
3/28/2024	City Of Cherokee	\$65.57	UTILITIES
3/14/2024	City of Le Mars	\$38.24	UTILITIES
3/21/2024	City Of Mapleton	\$906.60	UTILITIES
3/7/2024	City of Sioux City	\$1,768.65	UTILITIES
3/7/2024	City of Sioux City	\$265.41	UTILITIES
3/7/2024	City of Sioux City	\$285.23	UTILITIES
3/7/2024	City of Sioux City	\$113.95	UTILITIES
3/7/2024	City of Sioux City	\$235.68	UTILITIES
3/7/2024	City of Sioux City	\$186.13	UTILITIES
3/7/2024	City of Sioux City	\$70.32	UTILITIES
3/7/2024	City of Sioux City	\$241.23	UTILITIES
3/7/2024	City of Sioux City	\$786.80	UTILITIES
3/7/2024	City of Sioux City	\$176.22	UTILITIES
3/7/2024	City of Sioux City	\$4,225.54	UTILITIES
3/7/2024	City of Sioux City	\$1,421.04	UTILITIES
3/7/2024	City of Sioux City	\$489.50	UTILITIES

Western Iowa Tech Community College  
Board Approval  
General & Auxiliary  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/7/2024	City of Sioux City	\$28.93	UTILITIES
3/7/2024	City of Sioux City	\$766.98	UTILITIES
3/14/2024	Constellation Energy Corporation	\$28,526.28	UTILITIES
3/28/2024	Constellation Energy Corporation	\$20,387.22	UTILITIES
3/21/2024	Denison Municipal Utilities	\$1,902.55	UTILITIES
3/21/2024	Interstate Power & Light Co	\$2,785.57	UTILITIES
3/14/2024	Woodbury County Rural Electric	\$2,640.94	UTILITIES
3/28/2024	Advance Auto Parts	\$27.25	VEHICLES-MATERIALS & SUPPLIES
3/14/2024	D&L Equipment	\$205.45	VEHICLES-MATERIALS & SUPPLIES
3/21/2024	Graham Tire Sioux City	\$90.08	VEHICLES-MATERIALS & SUPPLIES
3/7/2024	Growmark Inc	\$353.34	VEHICLES-MATERIALS & SUPPLIES
3/23/2024	Customers Bank	\$25,473.68	WITCC ONECARD PAYABLE
3/23/2024	Customers Bank	\$246,134.29	WITCC ONECARD PAYABLE
3/9/2024	Customers Bank	\$40,794.31	WITCC ONECARD PAYABLE
3/16/2024	Customers Bank	\$7,702.58	WITCC ONECARD PAYABLE
3/24/2024	Customers Bank	\$45,150.25	WITCC ONECARD PAYABLE
TOTAL		<u>\$5,724,575.20</u>	

Western Iowa Tech Community College  
 Canceled Warrants  
 General & Auxiliary  
 4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
2/22/2024	Buena Vista County Auditor	-\$302.38	ELECTION COSTS
2/29/2024	Laurel Durst	-\$2,000.00	CONTRACTED SERVICES
10/26/2023	Goodwill of the Great Plains	-\$446.25	SPONSORED BILLING RECEIVABLE
1/15/2021	Katie Gray	-\$250.00	STUDENT DEPOSITS
6/29/2023	Shaylee Malloy	-\$100.00	TRAINING EXPENSE
3/2/2023	Stephanie Martinez	-\$179.40	DUE FROM STUDENTS
12/4/2020	Alexys N. McLeod	-\$20.00	CONTRACTED SERVICES
2/23/2023	Juana P. Munoz	-\$75.10	DUE FROM STUDENTS
6/29/2023	Tiffany Ramirez	-\$100.00	TRAINING EXPENSE
12/7/2023	Tiffany Ramirez	-\$140.00	TRAINING EXPENSE
6/29/2023	Dayanna Rodriguez	-\$40.00	TRAINING EXPENSE
6/29/2023	Elizabeth K. Rodriguez	-\$40.00	TRAINING EXPENSE
12/22/2021	Tiffany L. Row	-\$20.00	TRAINING EXPENSE
12/7/2023	Alexa Z. Tremblay	-\$140.00	TRAINING EXPENSE
5/4/2023	Western Iowa Tech Audio	-\$500.00	GRADUATION EXPENSE
5/4/2023	Western Iowa Tech Choir	-\$100.00	GRADUATION EXPENSE
5/12/2022	Daneah Williams	-\$20.00	TRAINING EXPENSE
2/29/2024	Western Iowa Tech	-\$2,620.00	DUE FROM STUDENTS
TOTAL		-\$7,093.13	

# WESTERN IOWA TECH COMMUNITY COLLEGE

## Bills to be approved at the board meeting April 8, 2024

### GENERAL FUND

Estimated for the month of April

Federal tax	\$	137,000.00
FICA	\$	86,000.00
Insurance	\$	310,000.00
IPERS	\$	65,000.00
TIAA-CREF	\$	90,000.00
United Farmers Telephone	\$	875.00
<b>Total</b>	<b>\$</b>	<b>688,875.00</b>

Western Iowa Tech Community College  
Board Approval  
Special Federal  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/9/2024	Western Iowa Tech General Fund	\$8,435.00	DUE TO GENERAL FUND
3/9/2024	Western Iowa Tech General Fund	\$35,386.36	OTHER FEDERAL
3/9/2024	Western Iowa Tech General Fund	\$381.60	OTHER FEDERAL
3/9/2024	Western Iowa Tech General Fund	\$83,567.60	OTHER FEDERAL
3/9/2024	Western Iowa Tech General Fund	\$33,376.43	OTHER FEDERAL
3/23/2024	Western Iowa Tech General Fund	\$1,520.00	OTHER FEDERAL
3/23/2024	Western Iowa Tech General Fund	\$400,000.00	OTHER FEDERAL
3/23/2024	Western Iowa Tech General Fund	\$723,815.40	OTHER FEDERAL
3/24/2024	Western Iowa Tech General Fund	\$781.00	OTHER FEDERAL
3/16/2024	Western Iowa Tech General Fund	\$313.00	OTHER FEDERAL
3/16/2024	Western Iowa Tech General Fund	\$884.00	OTHER FEDERAL
3/16/2024	Western Iowa Tech General Fund	\$1,738.00	OTHER FEDERAL
3/23/2024	Western Iowa Tech General Fund	\$15,019.22	OTHER FEDERAL
3/23/2024	Western Iowa Tech General Fund	\$1,035.00	OTHER FEDERAL
3/23/2024	Western Iowa Tech General Fund	\$10,184.60	SCHOLARSHIPS
TOTAL		\$1,316,437.21	

Western Iowa Tech Community College  
Board Approval  
House File  
4/1/2024

CHECK DATE	VENDOR NAME	AMOUNT	DESCRIPTION
3/26/2024	Western Iowa Tech General Fund	\$1,147.87	DUE TO GENERAL FUND
3/23/2024	Security National Bank	\$40,052.00	SNB INVEST
3/23/2024	Security National Bank	\$161,271.89	SNB INVEST
3/23/2024	Security National Bank	\$2,061.38	SNB INVEST
3/23/2024	Security National Bank	\$139,541.15	SNB INVEST
3/23/2024	Security National Bank	\$47,240.44	SNB INVEST
3/23/2024	Security National Bank	\$23,652.60	SNB INVEST
3/23/2024	Security National Bank	\$20,420.00	SNB INVEST
3/23/2024	Security National Bank	\$10,847.00	SNB INVEST
3/23/2024	Security National Bank	\$8,118.19	SNB INVEST
3/5/2024	Coil US Buyer Inc	\$660.00	TRAINING EXPENSE
3/13/2024	Seaboard Triumph Foods LLC	\$3,036.00	TRAINING EXPENSE
3/13/2024	Seaboard Triumph Foods LLC	\$15,015.00	TRAINING EXPENSE
3/13/2024	Wells Enterprises Inc	\$24,669.00	TRAINING EXPENSE
3/13/2024	Western Iowa Tech Comm Ed	\$6,300.00	TRAINING EXPENSE
TOTAL		<u>\$504,032.52</u>	



DATE: March 27, 2024

TO: Dr. Terry A. Murrell, President

FROM: Erin Volk, Dean of Quality

RE: Board Policy Revisions – 2<sup>nd</sup> Reading

The following revised Board Policies are being presented to the Western Iowa Tech Board of Directors for a first reading as follows:

102 – Educational Objectives, Philosophy, and Mission

201 – Statement of Guiding Principles

201.1 – Responsibilities of the Board of Directors

201.2 – Operational Principles

202.5 – Membership in Local, State, Regional, and National Organizations

The proposed changes are a result of the 5-year review cycle for all Board policies by the Executive Council team.

### **Administrative Recommendation**

This revised Board Policy was presented for a first reading at the January 8, board meeting. Today, the policy update is being presented to the WITCC Board of Directors for a second reading and approval at the recommendation of the Administration.

# B O A R D P O L I C Y

## WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 102
Title	Educational Objectives, Philosophy, and Mission

The philosophy and objectives of Western Iowa Tech Community College have been established through the joint effort of the local Board of Directors of Merged Area XII and the legislative action of the 61st Iowa General Assembly. It is through this combination of legislative guidelines interpreted by the local board of directors that educational opportunities may be optimally provided for the merged area served by Western Iowa Tech contingent on the principle of responsiveness to changing needs and conditions.

### Educational Objectives

On a state level, the philosophy and the objectives for Iowa Area Schools are mandated by legislative action found in Chapter 260C.1, Code of Iowa. Quoting from this law, "It is hereby declared to be the policy of the State of Iowa and the purpose of this chapter to provide for the establishment of not more than fifteen areas which shall include all of the area of the state and which may operate community colleges offering, to the greatest extent possible, educational opportunities and services in each of the following when applicable, but not necessarily limited to:

1. The first two years of college work including preprofessional education.
2. ~~Vocational~~ Career and technical training.
3. Programs for in-service training and retraining of workers.
4. Programs for high school completion for students of post high school age.
5. Programs for all students of high school age who may best serve themselves by enrolling for ~~vocational~~ career and technical training while also enrolled in a local high school, public or private.
6. Programs for students of high school age to provide advanced college placement courses not taught at a student's high school while the student is also enrolled in the high school.
7. Student personnel services
8. Community services.
9. ~~Vocational—education~~ Career and Technical Education for persons who have academic, socioeconomic, or other ~~handicaps~~ disabilities which prevent succeeding in regular ~~vocational~~ career and technical education programs.
10. Training, retraining, and all necessary preparation for productive employment of all citizens.
11. ~~Vocational~~ Career and technical training for persons who are not enrolled in a high school and who have not completed high school.

Date of Adoption	9/5/1967	Legal Reference: (Code of Iowa)
Date of Last Revision	9/7/2021	260C.1
Date of Current Revision	9/11/2023	Date of Last Review: 1/23/2024
Related Administrative Procedures and Cross References		

12. Developmental education for persons who are academically or personally underprepared to succeed in their programs of study.

## Philosophy

The Western Iowa Tech Community College Board believes that the primary obligation of public education is to improve the quality of personal and community life and to open doors of opportunity. This belief encompasses the concepts that an educated citizen is the most important asset of any community and that opportunity for individual and societal achievement is available through lifelong learning. The foundation of this belief is the philosophy of "providing opportunity through educational excellence" to all persons seeking to expand their knowledge.

## Mission Statement

We elevate our diverse learners and strengthen our communities through inclusive and innovative education.

## Values

<b>Transformation</b>	<i>Better Lives</i> – Transforming lives through quality education and commitment to community.
<b>Engagement</b>	<i>Better Learning</i> – Engaging individual learning enhanced by technology and real-world experiences.
<b>Community Harmony</b>	<i>Better Together</i> – Joining our collective strengths to drive innovation and progress. <i>Everyone Better</i> – Embracing a diverse and inclusive environment which welcomes, respects, and values all.

## Guiding Principles

**Student Learning.** We value the personal, intellectual, and occupational growth of our students.

**Quality.** We are committed to quality instruction and services to maximize student success and employer satisfaction.

**Access.** We provide access to the College by addressing student needs related to time, location, and cost.

**Diversity.** We respect individual differences and strive to meet the needs in our diverse communities.

**Lifelong Learning.** We promote lifelong learning for personal and professional development.

**Academic Freedom.** We are dedicated to the free exchange of ideas and information which promotes our growth as an educational institution.

**Shared Governance.** We believe in shared governance and encourage our employees and students to contribute to the development of the College.

**Efficiency and Effectiveness.** We are committed to continuous improvement and fiscal responsibility within our educational programs and College services.

**Dedication.** We value a workplace which promotes mutual respect and cooperation between the College and the employees.

**Professional Integrity.** We are committed to high standards of ethics and integrity in our relationships, our professional activities, and the performance of our duties.

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 201.2
Title	Board of Directors
	Operational Principles

In delegating authority to the President to put into practice and operation its plans and policies, the Board recognizes the following principles relative to Board-President-Staff relationships.

1. Teamwork is essential among the Board members, President, and the instructional and noninstructional staff and students. Sound relationships are based on mutual trust and confidence.
2. Members of the Board shall have authority only when acting as a Board legally in session. The Board shall not be bound by any statement or action on the part of any individual Board member, except when such statement or action is in pursuance of specific resolution of the Board and such resolution is recorded in the minutes of a legally called meeting.
3. The Board will establish policies pertaining to staff welfare and instructional programs ~~only~~ after consultation with the President ~~and other professional staff personnel as appropriate.~~
4. Policies adopted by the Board shall be implemented through the authority of the President unless specifically provided for within the policy itself.
5. The Board shall transact all of its official business with ~~students, faculty,~~ professional staff and other College employees ~~only~~ through the President.
6. Evaluation of the educational programs will be based upon study by the professional staff and other resource persons as may be appropriate by objective evidence. ~~through an approved testing program, and by criteria developed by educational authorities through recognized and valid research.~~
7. Free expression by ~~students, staff, and faculty~~ ~~staff members~~ of ideas and convictions in the areas of educational programs and planning, College policy formulation, and Merged Area XII affairs is encouraged.
- ~~8. In all relationships with employees, full consideration will be given to the individual and to the employee's reputation.~~
8. The Board shall encourage the President to plan an active and creative role in the institution to plan the ~~changing of new processes and procedures to meet the~~ changing goals and purposes of education.
9. The Board recognizes its responsibility to bargain collectively with any duly certified employee group.

Date of Adoption	7/21/1986		Legal Reference: (Code of Iowa)
Date of Last Revision			
Date of Current Revision	1/8/1996		Date of Last Review 2/12/2024
Related Administrative Procedures and Cross References			

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 201
Title	Board of Directors
	Statement of Guiding Principles

The Board shall employ a President of the College who shall: 1) be the chief executive officer of the **Board College**; 2) provide educational leadership and advice; and 3) be responsible for implementation of the policies of the Board through formulation of administrative procedures. The Board reserves the right to review such procedures, as deemed necessary, to ensure consistency with the intent of Board policy.

All Board policy references to "President" shall mean "President of the College," unless otherwise stated. Whenever the term "superintendent" or "area superintendent" is used in The Code of Iowa with reference to a community college, the rights granted to and obligations imposed on a "superintendent" or "area superintendent" shall be understood by the Board to be granted to or imposed on the President of the College

Date of Adoption	7/21/1986	Legal Reference: (Code of Iowa)
Date of Last Revision		Chapter 260C; 279.20
Date of Current Revision	1/8/1996	Date of Last Review: 1/23/2024
Related Administrative Procedures and Cross References		

# B O A R D P O L I C Y

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 201.1
Title	Board of Directors
	Responsibilities of the Board of Directors

1. Policy Making and Planning (Legislative)

The Board represents the People of the merged area and will function as a policy making body. The Board has complete jurisdiction over the College and its employees.

2. Delegation of Executive Function (Executive)

The Board delegates to the President discretionary authority and holds him/her responsible for putting into practice and operation the plans and policies of the Board. The President shall advise the Board and make recommendations on policy matters, keep the Board well informed and ~~furnish~~ ~~provide~~ creative leadership to the Board. ~~and all employees of the College.~~ In all administrative matters requiring Board action, the Board will react only after soliciting ~~the President's~~ ~~administrative~~ recommendation.

3. Appraisal (Evaluative)

The Board shall continually evaluate the leadership of the President based on the performance of his/her duties.

Date of Adoption	12/27/1966	Legal Reference: (Code of Iowa)
Date of Last Revision	7/21/1986	260.C.16, .23; 279.8, .20; 280.12
Date of Current Revision	1/8/1996	Date of Last Review: 1/23/2024
Related Administrative Procedures and Cross References		Board of Directors Handbook

# BOARD POLICY

WESTERN IOWA TECH COMMUNITY COLLEGE

	Series Number: 202.5
Title	General Organization and Operation
	Membership in Local, State, Regional, and National Organizations

It shall be the policy of the Board to maintain active membership in local, state, regional, and national associations appropriate to the ~~purposes~~ mission of the college.

Date of Adoption	2/6/1967	Legal Reference: (Code of Iowa)
Date of Last Revision	7/1/1986	260C.37
Date of Current Revision	1/8/1996	Date of Last Review: 1/23/2024
Related Administrative Procedures and Cross References		Board of Director's Handbook

Supplemental Detail - Current Year Budget  
Fiscal Year July 1, 2024 - June 30, 2025

Name: **Western Iowa Tech Community College**

	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
	General Funds											
Resources:	Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest	Total
Taxes Levied on Property	1	2,229,538	0	0	322,044	5,065,069	116,597	990,906	0	2,229,538	0	10,953,692
Utility Replacement Tax	2	89,863	0	0	13,022	204,121	4,691	39,939	0	89,863	0	441,499
Student Fees	3	3,300,000	0	0	0	0	0	0	0	0	0	3,300,000
Tuition	4	15,500,000	0	0	0	0	0	0	0	0	0	15,500,000
State Aid	5	13,000,000	0	0	0	0	0	0	0	0	0	13,000,000
Other State Aid	6	55,000	2,500,000	0	0	0	0	0	0	1,000,000	0	3,555,000
Federal Aid	7	275,000	5,500,000	0	0	0	0	0	0	-	0	5,775,000
Sales-Services	8	225,000	0	0	0	0	0	0	0	750,000	0	975,000
Other	9	5,250,000	1,750,000	0	0	0	0	0	0	14,000,000	0	21,000,000
Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	-	0	12,000,000
<b>Total Resources</b>	<b>11</b>	<b>39,924,401</b>	<b>21,750,000</b>	<b>0</b>	<b>335,066</b>	<b>5,269,190</b>	<b>121,288</b>	<b>1,030,845</b>	<b>0</b>	<b>18,069,401</b>	<b>0</b>	<b>86,500,191</b>
<b>Expenditures</b>												
Liberal Arts	12	3,452,838	0	0	0	0	98,365	0	0	0	0	3,551,203
Vocational	13	12,335,035	0	0	0	0	862,908	0	0	0	0	13,197,943
Adult Education	14	1,913,009	0	0	0	0	69,572	0	0	0	0	1,982,581
Cooperative Servies	15	494,100	12,000,000	0	0	0	0	0	0	0	0	12,494,100
Administration	16	3,507,104	0	0	0	0	0	0	0	0	0	3,507,104
Student Services	17	4,320,272	5,500,000	0	0	0	0	0	0	0	0	9,820,272
Learning Resources	18	235,283	0	0	0	0	0	0	0	0	0	235,283
Physical Plant	19	6,458,866	0	0	340,441	3,141,638	0	0	0	18,069,401	0	28,010,346
General Institution	20	7,207,894	4,250,000	115,565	0	65,825	0	0	0	0	0	11,639,284
<b>Total Expenditures</b>	<b>21</b>	<b>39,924,401</b>	<b>21,750,000</b>	<b>115,565</b>	<b>340,441</b>	<b>3,207,463</b>	<b>0</b>	<b>1,030,845</b>	<b>0</b>	<b>18,069,401</b>	<b>0</b>	<b>84,438,116</b>
<b>Net Resources</b>												
<b>Net Resources</b>	<b>22</b>	<b>0</b>	<b>0</b>	<b>(115,565)</b>	<b>(5,375)</b>	<b>2,061,727</b>	<b>121,288</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,062,075</b>
<b>Beginning Fund Balance</b>	<b>23</b>	<b>6,172,120</b>	<b>1,526,892</b>	<b>115,565</b>	<b>5,375</b>	<b>(2,061,727)</b>	<b>(121,288)</b>	<b>-</b>	<b>678,851</b>	<b>-</b>	<b>13,746,874</b>	<b>20,062,662</b>
<b>Ending Fund Balance</b>	<b>24</b>	<b>6,172,120</b>	<b>1,526,892</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>678,851</b>	<b>0</b>	<b>13,746,874</b>	<b>22,124,737</b>

**Supplemental Detail - Current Budget Year**  
**Fiscal Year July 1, 2024 - June 30, 2025**  
**WESTERN IOWA TECH CC**

Resources		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
Taxes Levied on Property	1	2,229,538		0	322,044	5,065,069	116,597	990,906		0	2,229,538	0	10,953,692
Utility Replacement Tax	2	89,863		0	13,022	204,121	4,691	39,939		0	89,863	0	441,499
400-409 Student Fees	3	3,300,000	0	0	0	0	0	0	0	0	0	0	3,300,000
410-414 Tuition	4	15,500,000	0	0	0	0	0	0	0	0	0	0	15,500,000
421-424 State Aid	5	13,000,000	0	0	0	0	0	0	0	0	0	0	13,000,000
429 Other State Aid	6	55,000	2,500,000	0	0	0	0	0	0	0	1,000,000	0	3,555,000
430-449 Federal Aid	7	275,000	5,500,000	0	0	0	0	0	0	0	0	0	5,775,000
450-469 Sales-Service	8	225,000	0	0	0	0	0	0	0	0	750,000	0	975,000
470-499 Other	9	5,250,000	1,750,000	0	0	0	0	0	0	0	14,000,000	0	21,000,000
480 Proceeds from Certificates	10	0	12,000,000	0	0	0	0	0	0	0	0	0	12,000,000
<b>Total Resources</b>	11	39,924,401	21,750,000	0	335,066	5,269,190	121,288	1,030,845	0	0	18,069,401	0	86,500,191
<b>Beginning Fund Balance</b>	12	6,172,120	1,526,892	115,565	5,375	-2,061,727	-121,288	0	678,851	0	13,746,874	0	20,062,662

**Supplemental Detail - Current Budget Year**  
**Fiscal Year July 1, 2024 - June 30, 2025**  
**WESTERN IOWA TECH CC**

Expenditures		Unrestricted	Restricted	Unemployment	Tort Liability	Insurance	Early Retirement	Equipment Replacement	Cash Reserve	Standby	Plant Funds	Bond & Interest Funds	Total
1000 Liberal Arts and Sciences	1	3,452,838	0	0	0	0	0	98,365	0	0	0	0	3,551,203
2000 Vocational and Technical	2	12,335,035	0	0	0	0	0	862,908	0	0	0	0	13,197,943
3000 Adult Education	3	1,913,009	0	0	0	0	0	69,572	0	0	0	0	1,982,581
4000 Cooperative Programs/Services	4	494,100	12,000,000	0	0	0	0	0	0	0	0	0	12,494,100
5000 Administration	5	3,507,104	0	0	0	0	0	0	0	0	0	0	3,507,104
6000 Student Services	6	4,320,272	5,500,000	0	0	0	0	0	0	0	0	0	9,820,272
7000 Learning Resources	7	235,283	0	0	0	0	0	0	0	0	0	0	235,283
8000 Physical Plant	8	6,458,866	0	0	340,441	3,141,638	0	0	0	0	18,069,401	0	28,010,346
9000 General Institution	9	7,207,894	4,250,000	115,565	0	65,825	0	0	0	0	0	0	11,639,284
<b>Total Expenditures</b>	10	39,924,401	21,750,000	115,565	340,441	3,207,463	0	1,030,845	0	0	18,069,401	0	84,438,116
<b>Ending Fund Balance</b>	11	6,172,120	1,526,892	0	0	0	0	0	678,851	0	13,746,874	0	22,124,737

**Adopted Budget and Certification of Community College Taxes**

Fiscal Year July 1, 2024 - June 30, 2025

WESTERN IOWA TECH CC

Control County: WOODBURY COUNTY

TO: County Auditors and Board of Supervisors in the counties of BUENA VISTA , CARROLL , CHEROKEE , CRAWFORD , HARRISON , IDA , MONONA , PLYMOUTH , SAC , SHELBY , SIOUX , WOODBURY

ESTIMATED TAX LEVIES COMPLETED BY THE COMMUNITY COLLEGE		Estimated Dollars Necessary to be Raised By Property Tax AND Utility Replacement Tax	Approved Tax Rate	Property Taxes Levied	Estimated Utility Replacement Dollars
<b>Tax Levies Adopted</b>					
Unrestricted General	1	2,319,401	0.20250	2,229,538	89,863
Restricted General	2				
Unemployment Compensation	3				
Tort Liability	4	335,066	0.02925	322,044	13,022
Insurance	5	5,269,190	0.46004	5,065,069	204,121
Early Retirement	6	121,288	0.01059	116,597	4,691
Equipment Replacement	7	1,030,845	0.09000	990,906	39,939
Cash Reserve	8				
Standby	9				
<b>Total General Funds</b>	10	9,075,790	0.79238	8,724,154	351,636
Plant Funds	11	2,319,401	0.20250	2,229,538	89,863
Bonds & Interest Funds	12	0	0.00000	0	0
<b>Grand Total - All Funds</b>	13	11,395,191	0.99488	10,953,692	441,499

**Valuations**

Taxable Valuation	WITH Gas & Elec Util	11,453,833,914	WITHOUT Gas & Elec	11,010,062,209
Tax Increment Valuation	WITH Gas & Elec Util	1,067,726,802	WITHOUT Gas & Elec	1,067,726,802
Debt Service Valuation	WITH Gas & Elec Util	12,521,560,716	WITHOUT Gas & Elec	12,077,789,011

**Adopted Date:** (entered upon adoption)

\_\_\_\_\_  
(Board Secretary)

\_\_\_\_\_  
(County Auditor)